

OSKALOOSA CITY COUNCIL
REGULAR MEETING
November 7, 2022

The Oskaloosa City Council met in regular session on Monday, November 7, 2022 at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian. Absent: None.

Andrew Alexander, 2970 Whitwell, Fremont, Iowa, commented regarding the Navigator pipeline. Deann DeGroot, Mahaska Chamber Executive Director, commented regarding TIF asking items.

It was moved by Caligiuri, seconded by Hermsen to approve the consent agenda:

1. November 7, 2022 Agenda
2. October 17, 2022 City Council Regular Meeting Minutes
3. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - a. October 3, 2022 Oskaloosa Airport Commission Meeting Minutes
 - b. October 25, 2022 Board of Adjustment Regular Meeting Minutes
 - c. October 21, 2022 Historic Preservation Commission Regular Meeting Minutes
 - d. September 12, 2022 Water Board of Trustees Regular Meeting Minutes
 - e. September 2022 Water Department Month End Reports
4. Payment of claims for October 2022
5. Approval of liquor license applications:
 - a. Renewal application for a Class E Liquor License with Class C Beer Permit, Class B Wine Permit and Sunday Sales for Kabal Chauchan dba Cork & Bottle, 309 A Avenue West.
 - b. Renewal application for a Class B Beer Permit for Ottumwa Old School Pinball LLC dba Osky's Old School Pinball & Arcade, 200 High Avenue West Unit 51.
 - c. A new application for a Class B Wine Permit with Sunday Sales for Rosso & Wine LLC dba Rosso & Wine, 200 High Avenue West, Suite 5.

The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Hermsen to approve Pay Application No. 14 in the amount of \$120,041.76 to Christner Contracting, Inc. for work completed on the Façade Improvement Project Phase III. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Hermsen to appoint Judy Uitermarkt to the Board of Adjustment for term ending December, 31, 2026. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said motion approved.

Caligiuri introduced Resolution No. 22-11-130 entitled "RESOLUTION AFFIRMING AN AGREEMENT AMENDMENT WITH VEENSTRA & KIMM, INC. TO PROVIDE ADDITIONAL SERVICES FOR THE EARLY CHILDHOOD EDUCATION AND RECREATION CENTER" and moved its approval. Hermsen seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 22-11-131 entitled "RESOLUTION APPROVING TAX INCREMENT FINANCE ASKING FOR FISCAL YEAR 2023-24" and moved its approval. Hermsen seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced "AN ORDINANCE AMENDING THE OSKALOOSA IOWA CITY CODE CHAPTER 1.24.060" and moved its approval on the third reading. Hermsen seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1453.

The Mayor announced there were vacancies on the Airport Commission, Building Code Board of Appeals, Civil Service Commission, Historic Preservation Commission, and Planning and Zoning Commission.

It was moved by Caligiuri, seconded by Comfort to receive and file the Fiscal Year 2022 Financial Audit report and authorize payment of \$8,200.00 to Martens &

Company, CPA, LLP and \$850.00 to the Auditor of State. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said motion approved.

Charlie Cowell, RDG Planning & Design, presented information regarding the proposed PlanOsby Comprehensive Plan.

Dr. Monica Allen, Insight Performance Management Group LLC, presented information regarding the FY2024 – 2026 Strategic Plan.

Drost introduced Resolution No. 22-11-132 entitled "RESOLUTION APPROVING THE FY2024 – 2026 STRATEGIC PLAN" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 22-11-133 entitled "RESOLUTION AUTHORIZING THE EXECUTION OF NEW INDEPENDENT CONTRACTOR AGREEMENT WITH IOWA INSPECTIONS, LLC FOR RENTAL HOUSING INSPECTION SERVICES" and moved its approval. Comfort seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 22-11-134 entitled "CONSIDER A RESOLUTION AUTHORIZING THE PURCHASE OF A BODY-WORN CAMERA AND IN-CAR VIDEO SYSTEM" and moved its approval. Almond seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 22-11-135 entitled "RESOLUTION ENTERING INTO A PROFESSIONAL SERVICES AGREEMENT WITH RESOURCE MANAGEMENT ASSOCIATES, INC." and moved its approval. Drost seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Comfort introduced "AN ORDINANCE TO AMEND CHAPTER 10.52, 'THREE-HOUR CENTRAL BUSINESS DISTRICT PARKING,' OF THE MUNICIPAL CODE OF THE CITY OF OSKALOOSA, IOWA" and moved its approval on the first reading.

Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said ordinance approved on the first reading.

It was moved by Hermsen, seconded by Caligiuri, to hold a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with legal counsel on a matter presently in litigation or in which litigation is imminent, where disclosure would be likely to prejudice or disadvantage the city's position. Acting pursuant to the requirements of the Iowa Public Information Board, David Dixon, City Attorney, stated and indicated that the closed session that followed was to discuss strategy in a pending matter, acting pursuant to the contract existing between the parties. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said motion approved.

The meeting adjourned to closed session at 7:26 p.m. Council reconvened to open session at 8:30 p.m.

It was moved by Almond, seconded by Hermsen that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 8:30 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

City of Oskaloosa
Claims List

10*15 Regional Transit	Quarterly services	2,500.00
A&E (Anything and Everything)	Tires - Airport truck	89.27
Access Systems	IT support - October	4,393.14
Access Systems Leasing	Copier maintenance	777.90
Ahlers & Cooney P.C.	Legal services - Urban renewal	6,212.00
Air-Con Mechanical Corporation	HVAC replacement - City Clerk's office	16,701.00
Alexander Sirovy	Reimburse notary renewal	30.00
Allied Security Systems	Library supplies	230.00
Amazon	Library materials/supplies	3,290.32
Amy Miller	Reimburse advertising expense	375.00
Area XV Regional Planning Commission	Professional services - Facade Phase III	2,479.61
Arnold Motor Supply	Supplies	1,583.93
Autumn Reisetter	Reimburse travel expense	62.69
Bailey Office Outfitters LLC	Copier maintenance	40.00
Benjamin Boeke	Reimburse travel expense	50.00
Bibliotheca LLC	Annual maintenance - Library	2,817.00
Bill & Ray's Auto Service Inc	Parts for repair	579.58
Binns & Stevens	Dust control - D Ave W	1,170.00
Bituminous Materials and Supply LP	Sealcoat oil	24,997.10
Bradshaw, Fowler, Proctor & Fairgrave, PC	Legal services - Regional airport	1,038.00
Brodart Co	Library supplies	476.45
Capital One	Supplies	587.26
Central Pump & Motor LLC	Service call - Wastewater	252.50
Certified Pest Control LLC	Pest control	32.00
Champion Storage and Signs	Lettering - Police Dept	600.00
Christian Opportunity Center	Cleaning services - Public Works	98.00
Christner Contracting, Inc.	Pay #13 - Facade Phase III	17,825.89
City of Pella	Regional airport expenses	27,640.98
Continental Research Corporation	Chemicals	1,943.90
Copeland Collision Center	Vehicle repair - Police	610.64
Curtis Architecture & Design PC	Professional services - Facade Phase III	2,240.00
D & K Products	Chemicals - Parks	256.00
Daniel W Branderhorst	Sludge hauling - Wastewater	9,324.98
David D. Dixon	October legal fees	2,400.00
DB Landscaping	Median landscaping	790.00
Delta Dental of Iowa	Dental insurance	1,157.94
Demco Inc.	Library supplies	536.35
Douds Stone LLC	Road stone - Parks	501.12
Drish Construction Inc.	Pay #13 - 5th Ave W sewer	31,552.11
Ed M Feld Equipment Co Inc	Equipment repair - Fire Dept	3,146.50
Elliot Bulk Services	Diesel fuel - Airport	1,104.99
EMC Insurance Companies	Deductible - Regional Airport	3,000.00
Environmental Systems Research Institute Inc	ArcGIS renewal	3,500.00
Fairfield by Marriott Oskaloosa	Hotel expense - Strategic Planning	215.04
FastSpring	Time clock services	50.00
FBI-LEEDA	Registration - Boeke	695.00
Fidelity Security Life Insurance Company	Vision insurance	216.10
Field Training Solutions	Registration - Sirovy	295.00
FOX Strand	Professional services - WWTF long term improvements	11,364.00
Francis Electric LLC	Street lighting repair	400.00
Garden & Associates LTD	Professional services	11,662.62
Grainger	Supplies	766.82
Haines Auto Supply	Parts for repair	1,856.49
HD Supply	Supplies	3,866.42
Holzworth Construction LLC	Pay #2 - Airport Pavement Rehab	90,520.75
Hy Vee Accounts Receivable	Supplies	17.76
Ingram Library Services	Library materials	723.77
International Code Council Inc	Training - Building Official	69.00
Iowa Law Enforcement Academy	ILEA basic - Van Gorp	7,275.00
Iowa League of Cities	Registration - Miller	50.00
Iowa Municipalities Workers' Compensation Association	Work comp payment #5	5,316.66
Iowa Water Environment Association	Registration - Van Wyk, Aalfs	100.00

Jennifer Arriesgado	Reimburse travel expense	30.00
Jerry Thompson Trucking	Dirt - Wastewater	600.00
John Deere Financial	Supplies	2,147.29
John Deere Power Plan	Parts for repair - Public Works	1,370.60
John Plumb	Reimburse travel expense	10.00
Josiah Updegraff	Pay #1 - Edmundson Park Masonry	8,455.00
Kelly Supply Company	Supplies	932.03
Kiesler's Police Supply Inc	Ammunition - Police	419.50
Klyn's Tire Service Inc	Tires - Wastewater	756.91
Kraig Ford	Oil change	239.12
L A Lawncare and Company	Parks mowing - October	2,840.00
Lappin Tire Inc	Tire repair - Police	82.50
Lawson Products Inc.	Supplies	343.32
Local Disposal Inc	Waste removal	173.25
MacQueen Equipment LLC	Parts for repair - Street sweeper	897.23
Madison National Life	October life insurance premiums	371.25
Mahaska Chamber and Development Group Inc	Painting with lights	1,000.00
Mahaska Co Clerk of Court	Filing fees	190.00
Mahaska Co Highway Dept	Fuel	14,361.06
Mahaska Communication Group, LLC	Telephone services	26,645.35
Mahaska County Recorder	Quarterly recording fees	83.00
Mahaska County Solid Waste	Waste removal - Street cleaning	771.77
Mahaska Drug	Medications	628.12
Mahaska Rural Water Systems Inc	Utilities	33.10
Mauer Supply Inc.	Power washer - Fire Dept	4,751.00
Mc Kim Tractor Service LLC	Supplies - Airport	31.45
McGriff's of New Sharon	Supplies	25.94
Med Compass	Employee physicals - Fire Dept	3,520.00
Microbac Laboratories Inc/Keystone Laboratories	Lab testing - Wastewater	1,144.25
MidAmerican Energy	Utilities	22,287.65
Mid-American Research Chemical Corp	Supplies - Snow removal	218.90
Midwest Breathing Air LLC	Quarterly test - Fire Dept	182.70
Midwest Sanitation & Recycling	Nuisance abatements	6,736.07
Minturn Inc	Three lane conversion	555,975.95
Misty D. White Willis	October legal fees	2,150.00
Municipal Supply Inc	Supplies - Wastewater	433.65
Nicholas Landgrebe	Reimburse travel expense	10.00
Norris Asphalt Paving Co	Pay #2 - Downtown Pavement improvements	392,593.76
Norsolv Systems	Quarterly services - Public Works	169.95
Northern Safety Co. Inc.	Safety supplies - Public Works	115.20
Northland Products Company	Bulk oil - Public Works	2,292.30
Northwestern University Center for Public Safety	Registration - Rogers	1,100.00
O'Halloran International Inc.	Parts for repair - Public Works	416.53
O'Reilly Auto Parts	Wiper blades - Police	60.17
Oskaloosa Herald	September publications	720.34
Oskaloosa Quality Rental	Equipment rental - Parks	50.00
Oskaloosa Water Dept	September credit card fees - Wastewater	2,809.16
Osky Wash LLC	Clean jetter - Wastewater	140.00
Ottumwa Courier	Annual subscription	227.88
Outer Limits Truck Repair, Inc	Supplies - Wastewater	128.78
Pella Nursery Company	Supplies	68.25
Pella Water Conditioning	Water services - Wastewater	33.95
Pitney Bowes Inc (Supplies)	Postage machine ink - City Hall	84.99
Pitney Bowes Inc.	Postage machine lease - City Hall	147.57
PRI Management Group	Registration - Carmichael	259.00
Professional Computer Solutions Inc	Computer installation - Police	901.00
Quill Corporation	Office supplies	530.95
R.P. Lumber	Tools	21.48
Ratcliff & Blake Insurance Professionals Inc.	Additional insurance - City Hall/Library	33,250.00
RDG IA Inc	Professional services	6,666.00

Schumacher Elevator Company	Scheduled maintenance	671.82
Sean Murphy	Reimburse meal expense	488.28
Secretary of State	Notary renewals	60.00
Security Specialties	Supplies - Police	90.00
Seda Consulting LLC	Leadership training and succession planning	12,800.00
Shawn M. Christ	Reimburse mileage	78.00
Sherwin-Williams	Paint - Library	137.50
Shred-It USA	Document destruction - City Hall	51.52
Sidekick Development LLC	Professional services - ECE/Recreation Center	8,400.00
Sioux Sales Company	Supplies - Police	109.64
State of Iowa - Elevator Safety	Elevator inspection - City Hall	175.00
Stivers Ford	Vehicle replacement - Police #43	31,763.00
Summit Companies	Annual inspection - Parks	910.50
SuperVision	October driver monitoring services	113.85
SVPA Architects Inc	Professional services - ECE/Recreation Center	7,665.00
Terracon Consultants, Inc	Professional services - ECE/Recreation Center	7,074.50
Traffic and Transportation Prod Ltd	Batteries - Street lighting	630.00
Transamerican Employee Benefits	Transamerica	99.48
True Value Hardware	Supplies	632.65
U.S. Cellular	Telephone services	1,062.78
United Way	United Way	25.00
USA Blue Book	Supplies	753.29
Van-Wall Equipment	Aerator - Parks	11,839.00
Veenstra & Kimm, Inc.	Professional services - ECE/Recreation Center	183.75
Verizon Wireless	Broadband services - Police	360.09
Walsh Door & Security	Door repair - Fire Dept	2,383.00
Wellington Tools Sales Inc	Tools	578.50
West End Car Wash	Car wash services - Police Dept	47.75
Windstream	Telephone services	149.96
Zack Myers	Reimburse registration	55.00
		<u>1,507,478.66</u>

	Expenditures	Revenue
General Fund	118,960.43	37,935.30
General Fund Insurance Fund	3,183.00	
General Fund Capital Equipment	32,363.00	
Library Copier Revolving Fund	99.89	297.70
General Fund - Utility Franchise Fees	4,116.00	136,938.39
Road Use Tax Fund	56,228.81	2,037.55
Local Option Sales Tax Fund	20,294.00	
Housing Fund	2,606.00	447.87
Library Memorial Fund	3,074.17	787.51
Miscellaneous Gift Fund	109.00	3,913.25
Library Maintenance Fund	5,400.00	
Miscellaneous Grants Fund	92.11	
Early Childhood Education and Recreation Center	53,287.25	
Facade Improvements Grant Phase III Project	22,545.50	
Pavement Management	24,100.00	
Three Lane Conversion Project	555,975.95	
2021 GO Bond Downtown Pavement Improvements	393,323.26	
Sanitary Sewer O&M Fund	66,893.53	
Sanitary Sewer Revenue Fund		33,262.51
Sanitary Sewer Improvements - ARPA	27.00	
Wastewater Facility Plant Short Term Improvements		1,864.55
Wastewater Facility Long Term Improvements	10,614.00	
Airport Fund	2,198.58	22,874.80
Airport Project Fund	27,640.98	
2022 Airport Taxiway Rehabilitation	101,453.87	
Storm Water Utility Fund	1,400.00	
Edmundson Golf Course Fund	228.17	
Copier/Fax Revolving Fund	892.91	
Employee Health Self-Insurance	371.25	
	<u>1,507,478.66</u>	<u>240,359.43</u>
October payroll	281,510.35	