

MINUTES
OSKALOOSA AIRPORT COMMISSION
August 8, 2022

Meeting of the Oskaloosa Airport Commission was called to order at 4:34 p.m. on Monday, August 8, 2022.

- 1) ROLL CALL: Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, James Johnson, Larry Lewis, Shane Vande Voort, Tim Menninga [Classic Aviation] and City Manager Amal Eltahir.
- 2) APPROVAL OF THE MINUTES: Moved by Kraig Van Hulzen and seconded by Larry Lewis to approve the minutes of the July 5, 2022 meeting. Motion carried.
- 3) FINANCIAL REPORT: Moved by James Johnson and seconded by Kraig Van Hulzen to approve the financial report. Motion carried.
- 4) REVIEW AND APPROVE BILLS: Moved by Larry Lewis and seconded by James Johnson to pay bills totaling \$8,483.29. Motion carried.
- 5) MANAGER'S REPORT: See attached.
- 6) OLD BUSINESS:
 - a) Taxiway patching project: The pre-construction meeting was held with the engineer and contractor on August 3rd. Work should commence in September.
 - b) Shower installation: AKG Construction has completed the work that was agreed on, and a bill for \$5,050.00 has been submitted. After the shower was partially installed, Commission chairman Steve Brown and Airport FBO Shane Vande Voort determined that it would not be practical to have the access through the men's bathroom. The layout was redesigned with the access door at the rear of the lounge area. This change was made and AKG Construction submitted an additional bill for \$1,400.00 for the change order. James Johnson moved to pay both bills for a total of \$6,450.00. Kraig Van Hulzen seconded. Motion carried. In addition, a light and powered vent will have to be installed along with a shower door, towel bar, and clothes hook. Tim Menninga was asked to contact Besco Electric about the light and vent. He will also investigate installing the shower door, towel bar and clothes hook.
 - c) Carpet in house: It has not been installed yet.
 - d) Painting walls in house: Bandstra Painting has completed the project. However, in addition to the walls, they also painted the ceilings which the Commission had not approved. Instead of the \$4,080.00 bid the Commission approved, the bill submitted is \$5,750.00. Tim Menninga reported that he had notified Bandstra to paint the walls. However, when the painters arrived Tim was not present to supervise the project, and they went ahead and painted the ceilings as well. City Manager Amal Eltahir suggested we go ahead and pay \$4,080.00 and she would

contact Bandstra to see if a compromise could be negotiated. Larry Lewis moved to pay \$4,050.00. James Johnson seconded. Motion carried.

e) Top off LP tanks: This has been completed.

7) NEW BUSINESS:

a) LP gas contract: Allied Gas & Chemical will contract for \$2.15 a gallon for the coming winter season. This compares with \$1.54 last year when we contracted for 5,000 gallons. Kraig Van Hulzen moved to contract again for 5,000 gallons at \$2.15. James Johnson seconded. Motion carried.

b) New underground tank requirements: PMMIC has notified us that the DNR has several new testing and record keeping requirements. Tim Menninga reported that Unified Contracting Services, Inc. Of Des Moines will do the inspecting and record keeping to comply with these new requirements. They are also doing this work for the Pella Airport.

c) Fuel tank card reader: Tim Menninga reported that he received an estimate for new credit card readers for both the 100LL and jet fuel tanks. The amount was \$131,029.78. This is much higher than the Airport can afford and the FAA would probably not participate.

d) Discussion with new City Manager: The Commission held a discussion with new City Manager Amal Eltahir concerning the operation and future plans for the airport.

e) September meeting date: The date of Wednesday, September 7th was acceptable to everyone.

8. ADJOURN: Larry Lewis moved to adjourn at 6:51 p.m. Kraig Van Hulzen seconded. Motion carried.

Classic Aviation @OOA

Monthly report July 2022

Prepared by Shane Vande Voort

Fuel Sales 100LL (\$7.15) 1291.6 gallons Jet A (\$6.70) 987.0 gallons

Total Fuel Sales 2278.6 gallons

Total Owed OOA – \$113.93

- The mowing equipment is working well.
- The shop continues to be busy, we are actively recruiting mechanics.
- One of our Oskaloosa students is preparing for a checkride later this week
- Ag-aviation season is well underway with various operators using the airport
- We are encouraged by the contractor's willingness to work with the FBO for minimal disruption on the upcoming concrete repair project.
- We are happy with the installed shower and it has already been used for a safety function.
- We continue to be interested in hosting a fly-in at the airport