

MINUTES
OSKALOOSA AIRPORT COMMISSION
June 6, 2022

Meeting of the Oskaloosa Airport Commission was called to order at 4:36 p.m. on Monday, June 6, 2022.

- 1) ROLL CALL: Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, James Johnson, Larry Lewis, Shane Vande Voort and Tim Menninga [Classic Aviation].
- 2) APPROVAL OF THE MINUTES: Moved by James Johnson and seconded by Kraig Van Hulzen to approve the minutes of the May 2, 2022 meeting. Motion carried.
- 3) FINANCIAL REPORT: Moved by Larry Lewis and seconded by Kraig Van Hulzen to approve the financial report. Motion carried.
- 4) REVIEW AND APPROVE BILLS: Moved by Kraig Van Hulzen and seconded by Larry Lewis to pay bills totaling \$1,415.75. Motion carried.
- 5) MANAGER'S REPORT: See attached.
- 6) OLD BUSINESS:
 - a) Taxiway patching project: There was no additional information to report.
 - b) Shower installation: Tony Grooms of AKG Construction is recovering from neck surgery and has not been able to start on the project. He says it is at the top of his list.
 - c) Spraying for weeds: Nutrient Ag Solutions has not sprayed yet. They are currently busy in the fields.
 - d) Contract for mowing hay: The farmer who has mowed in the past has not been contacted yet.
 - e) Carpet in house: It has not been installed yet.
- 7) NEW BUSINESS:
 - a) Transfer \$34,000.00 from Airport Fund to Taxiway Rehabilitation Fund: Larry Lewis moved to have this transfer made so there will not be a negative balance in the Rehabilitation Fund at fiscal yearend. James Johnson seconded. Motion carried.
 - b) Painting walls in house: It was agreed that the walls need to be painted. Tim Menninga was asked to obtain a proposal from a painting contractor.
 - c) Top off LP tanks: Kraig Van Hulzen moved to top off the LP tanks. James Johnson seconded. Motion carried.
 - d) Planning for the future: Shane Vande Voort lead a discussion on how things are going considering we are about halfway through the management contract with Classic Aviation. He noted that the maintenance shop is doing quite well. Flight instruction is not going as well as they had hoped. The biggest problem is staffing on weekends. Fuel sales on the weekends is only about 20% of total sales for 100LL

and 10% of total sales for jet fuel. This does not generate enough revenue to pay for a weekend employee. Installing self-service pumps is simply too expensive. Other options were discussed, but no decision was made.

e) July meeting date: The date of Tuesday, July 5th was acceptable to everyone.

8. ADJOURN: James Johnson moved to adjourn at 5:35 p.m. Kraig Van Hulzen seconded. Motion carried.

Classic Aviation @OOA

Monthly report May 2022

Prepared by Shane Vande Voort

Fuel Sales 100LL (\$6.05) 244.6 gallons Jet A (\$6.70) 40.0 gallons
Total Fuel Sales 284.6 gallons
Total Owed OOA – \$14.23

- The mowing equipment is working well.
- The shop continues to be busy, we are actively recruiting mechanics.
- We have two students actively training in our Cherokee 140 rental airplane.
- One of our high school world of work students will be working for us on a full time basis at both locations.