

**CITY OF OSKALOOSA**  
**HISTORIC PRESERVATION COMMISSION**  
**REGULAR MEETING MINUTES**  
**April 15, 2022**

A regularly scheduled meeting of the Historic Preservation Commission (HPC) for the City of Oskaloosa was called to order at 12:02 p.m. on Friday, April 15, 2022, by Chair, Mark Tennison at City Hall Council Chambers, 220 South Market Street, Oskaloosa, Iowa.

COMMISSION MEMBERS PRESENT: Mark Tennison, Cheryl Lockwood, Cheryl Benson, Janel Campbell, Carrie Vande Ree, and Tim Foster.

COMMISSION MEMBERS ABSENT: Eric Stout

CITY STAFF PRESENT: Mike Flahive and Shawn Christ

OTHERS PRESENT: Dan Spotten and Amy Brainard

**Minutes from the November 19, 2021, Historic Preservation Commission Meeting**

It was moved by Campbell, seconded by Foster to approve the November 19, 2021, Historic Preservation Commission minutes. All Ayes, motion carried unanimously.

**Citizens to be Heard**

None

**New Business**

**Consider an application for a Certificate of Appropriateness for 212 1<sup>st</sup> Ave East – Untamed Nutrition.**

Dan Spotten, representing the owners of Untamed Nutrition, applied for a COA to install a new 36"x96" sign on the front of the Untamed Nutrition building with black and baked clay colored lettering and a white background. The existing brackets and aluminum backing will be used to attach the sign to the building. Lockwood inquired about similar stores in the surrounding area. With no further discussion, it was moved by Lockwood, seconded by Vande Ree to approve the Certificate of Appropriateness as presented. All ayes, motion carried unanimously.

**Consider an amendment to the Certificate of Appropriateness for 114 1<sup>st</sup> Avenue East Palmer Law Office – Downtown Façade Improvement Project Phase 3**

On February 19, 2021, the HPC approved a COA for the Downtown Façade Improvement Project Phase 3, which included the Palmer building. Palmer's approved façade plans called for repair and patching of any missing tiles with matching tile, and new 3x3 porcelain tile in "nucleus" color along the new lower knee wall. The contractor determined that the substrate behind the tiles is failing and must be repaired/replaced

with new material. He also determined that the “nucleus” color in the 3x3 tile had been discontinued. Christ discussed the new proposed tile to be used on the façade of the building, explaining that the new tile will be a similar color called “Tree House”. Lockwood asked about the brick ledge above the glass on the front of the building. Christ explained where the new tile will be installed. With no further discussion, it was moved by Lockwood, seconded by Benson to approve the Certificate of Appropriateness as presented. All ayes, motion carried unanimously.

### **Miscellaneous Business**

#### **Discuss the Preserve Iowa Summit and Camp Workshop training opportunities for 2022.**

Flahive discussed the Preserve Iowa Summit and Camp Workshop training opportunities to help meet the Commission’s annual Certified Local Government training requirements. Flahive discussed the cost of registration for both training events and determined that the Camp Workshop would be a better training opportunity, given the low cost of registration and the fact that the event can be attended virtually. Benson volunteered to register for the Camp Workshop training event.

For the last item of discussion, Flahive asked the commission for an update on the annual Certified Local Government work plan. Part of the annual work plan consists of placing historical markers in the Paradise Block historic district on High Ave East. The cost of the markers was discussed with Lockwood discussing the possibility of reaching out to Golden Goose to help fund the project. Campbell asked about setting up a work session to determine the size of lettering and signage for the project. After further discussion, the commission decided to plan for a work session during the next scheduled Historic Preservation Commission meeting.

With no further business to discuss, Campbell made a motion to adjourn, seconded by Lockwood. The meeting adjourned at 12:27 p.m.

Minutes by Mike Flahive