

CITY OF OSKALOOSA
PLANNING & ZONING COMMISSION

Meeting Minutes
Tuesday, April 5, 2022

A regular meeting of the Planning and Zoning Commission was called to order on Tuesday, April 5, 2022 at 4:30 p.m. by chair R.D Keep at 220 South Market Street, Oskaloosa, Iowa.

1. Roll Call

Present: R.D Keep, Pamela Blomgren, Brant Champoux, Andrew Gemmell, Scott Moore, Linda Russell

Absent: Robb Beane

Staff: Shawn Christ and Sean Murphy

Others: none

- 2. Approval of the Minutes.** It was moved by Blomgren, seconded by Russell, to approve the February 8, 2022 meeting minutes. Motion carried unanimously.

- 3. Citizens to be Heard.** None

4. Street and Alley Vacations

- A. Consider a request to authorize vacation and sale of the 120 foot by 16.5 foot section of the east-west alley adjacent to 207 South 3rd Street.

Staff received an alley vacate request from St. James Episcopal Church, 207 South 3rd Street, for the 120 foot by 16.5 foot east-west alley adjacent to their property. They would like to pave the alley to provide better access to the property. They also request a waiver of the \$1,980 purchase price. Five (5) neighboring property owners were surveyed for this request, of which two (2) responses were received. Both responding property owners are not opposed to vacating the alley. Following discussion it was moved by Blomgren, seconded by Gemmell, to recommend approval of the alley vacate without any fee waivers. Motion carried unanimously.

5. Reports

- A. Review attendance record. Commissioners reviewed prior meeting attendance. There were no issues noted.

- B. Review Plan Osky progress report. Progress reports on the Comprehensive Plan project for February and March were provided and reviewed. The Community Design Workshop was held last week, and RDG project manager Charlie Cowell will provide an update presentation virtually at the May 3rd meeting.

- 6. Miscellaneous Business.** Christ responded to questions and provided updates on various development projects underway.

- 7. Adjournment.** With no other items for discussion, it was moved by Moore, seconded by Blomgren, to adjourn at 4:57 p.m. Motion carried unanimously.

Minutes by Shawn Christ