



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda

**Call to Order and Roll Call - Monday, November 21, 2022, 6:00 P.M.**

**1. Invocation: St. Mary's Catholic Church**

**2. Pledge of Allegiance**

**3. Roll Call**

\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_ Almond, \_\_\_Burnett, \_\_\_Caligiuri, \_\_\_ Comfort, \_\_\_Drost, \_\_\_ Hermsen, \_\_\_Ossian

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

**5. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

**A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.  
(Consent Agenda)

1. November 21, 2022 City Council Agenda
2. November 7, 2022 City Council Regular Meeting Minutes

Documents:

[City Council Minutes November 7 2022.docx](#)

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[MIN 20221024 Library Board of Trustees Meeting Minutes.pdf](#)

[MIN 20221108 Planning and Zoning Meeting Minutes.pdf](#)

[MIN 20221010 Water Board of Trustees Meeting Minutes.pdf](#)

**C. Consider a motion to receive and file financial reports for October 2022. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20221114 Financial Reports.docx](#)

[Oskaloosa IA Treasurers Report October 2022.pdf](#)

**D. Consider approval of Pay Application No. 5 in the amount of \$68,129.74 to Minturn, Inc. for the 3-Lane Conversion and Traffic Signal Installation Project (Consent Agenda).**

Who is submitting this item. Public Works

Documents:

[COM 20221017 TSIP Pay App 5.docx](#)

[20221121 Pay Application 5 Signed.pdf](#)

**E. Consider a motion re-appointing representatives to the Mahaska County Solid Waste Management Commission and the Recycling Committee (Consent Agenda)**

Who is submitting this item. City Manager's Office

Documents:

[COM 20221121 Mahaska County Solid Waste Commission Appointment.docx](#)

**F. Consider a motion appointing a representative to the Civil Service Commission (Consent Agenda)**

Who is submitting this item. City Manager's Office

item.

Documents:

[COM 20221121 Civil Service Commission Appointment.docx](#)  
[Hutchinson Beverly Civil Service 2022.pdf](#)

**G. Consider a resolution approving a professional services agreement with Allender Butzke Engineers Inc. for work related to the Wastewater Facility Plan Long-Term Improvement Project (CONSENT AGENDA)**

Who is submitting this item. Public Works Department

Documents:

[COM 20221121 ABE Professional Services Agreement.docx](#)  
[RES 20221121 ABE Professional Services Agreement.docx](#)  
[20221114\\_Professional Services Agreement.pdf](#)  
[20221114\\_Proposed Boring Locations.pdf](#)

**H. Consider a resolution scheduling a public hearing for December 19, 2022 to consider levying a special assessment against private property for weed cutting. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20221121 Weeds Schedule PH.docx](#)  
[RES 20221121 PH Mowing August 2022.docx](#)  
[Exhibit A Mowing August 2022.pdf](#)  
[SCHEDULE FOR WEED ASSESSMENT August 2022.pdf](#)

**I. Consider a resolution setting a public hearing for December 19, 2022 for levying a special assessment for a nuisance abatement at 1606 A Ave E in accordance with Oskaloosa Municipal Code 8.08.080**

Who is submitting this item. Fire Department

Documents:

[COM 2022 1606 A Ave East Nuisance Abatment Public Hearing.docx](#)  
[RES 2022 1606 A Ave East Public Hearing.docx](#)  
[SCHEDULE FOR EMERGENCY ABATEMENT 1606 A Ave E.pdf](#)

**J. Consider a resolution setting a public hearing for December 19, 2022 for levying a special assessment for a nuisance abatement at 407 South A in accordance with Oskaloosa**

## Municipal Code 8.08.080

Who is submitting this Fire Department  
item.

Documents:

[COM 2022 407 South A Nuisance Abatement Public Hearing.docx](#)  
[RES 2022 407 South A Public Hearing.docx](#)  
[SCHEDULE FOR EMERGENCY ABATEMENT 407 South A St.pdf](#)

### K. ----- End of Consent Agenda -----

## 6. Regular Agenda

The following agenda items require specific action by the City Council:

### A. Consider a resolution levying a special assessment against private property for weed cutting. (PUBLIC HEARING)

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[COM\\_20221121 Weeds.docx](#)  
[RES\\_20221021 Mowing July 2022.docx](#)  
[Exhibit A Mowing July 2022.pdf](#)  
[Assessment schedule - Mowing July 2022.docx](#)

### B. Consider a resolution approving the vacation and sale of the 16.5 foot wide section of the north-south alley adjacent to 546 9th Avenue East. (PUBLIC HEARING)

Who is submitting this Public Works  
item.

Documents:

[COM 20211121 549 9th Avenue East Alley Vacate.docx](#)  
[RES\\_20221121\\_APPROVE 546 9th Avenue East Alley Vacate.docx](#)  
[RES 20221121 DENY 546 9th Avenue East Alley Vacate.docx](#)  
[20221121\\_Application.pdf](#)  
[20221121\\_Osky Foods Alley Vacate.pdf](#)

### C. Consider a resolution adopting PlanOsky, a Comprehensive Plan for the City of Oskaloosa. (Public Hearing)

Who is submitting this Development Services Department  
item.

Documents:

[COM 20221121 comp plan adoption.docx](#)  
[2022\\_11\\_21\\_PlanOsky\\_CP-Full\\_\\_web\\_.pdf](#)

[RES PZ comp plan adoption 11-8-22.pdf](#)  
[RES 20221121 comp plan adoption.doc](#)

**D. Consider a resolution entering into a contract for the purchase of a fire pumper truck and an amendment to the CIP.**

Who is submitting this item. Fire Department

Documents:

[COM 20221121 Fire Department Pumper Truck.docx](#)  
[RES 20221121 Fire Pumper Truck.docx](#)

**E. Consider an ordinance amending Chapter 13.08 of the Oskaloosa Municipal Code for the public sewer system – 1st Reading**

Who is submitting this item. Public Works

Documents:

[COM\\_20221121\\_Sewer Ordinance Updates.docx](#)  
[ORD 20221121 Sewer Ordinance Update.docx](#)  
[Oskaloosa Sewer Code - Recommended Revisions 2022-11-09 V3.docx](#)

**F. Consider an ordinance amending Chapter 10.52 of the Oskaloosa Municipal Code for a three-hour parking restriction in the vicinity of High Avenue and G Street – 2nd Reading.**

Who is submitting this item. Public Works

Documents:

[COM\\_20221121 High Ave and G St Parking.docx](#)  
[ORD\\_20221121\\_High Ave and G St Parking.docx](#)  
[High Ave and G St Parking Restrictions.pdf](#)

**G. Consider approval of payment of \$3,345.00 to SVPA for services completed on the Early Childhood Education and Recreation Center.**

Who is submitting this item. City Manager's Office

Documents:

[COM 20221121 SVPA Services Invoices.docx](#)  
[SVPA 2022-11-4.01.pdf](#)  
[SVPA 2022-11-4.02.pdf](#)

## **7. Report on items from City staff**

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

## **8. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

## **9. CLOSED SESSION Litigation: Consider holding a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with legal counsel on a matter presently in litigation or in which litigation is imminent, where disclosure would be likely to prejudice or disadvantage the city's position.**

Acting pursuant to the requirements of the Iowa Public Information Board, I, Mayor David Krutzfeldt, would state and indicate that the closed session to follow is to discuss strategy in a pending matter with David D. Dixon, the city attorney and legal counsel for the city of Oskaloosa, Iowa, acting pursuant to the contract existing between the parties.

## **10. Adjournment**

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.