



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda

**Call to Order and Roll Call - Monday, October 17, 2022, 6:00 P.M.**

**1. Invocation: Bethel Baptist Church**

**2. Pledge of Allegiance**

**3. Roll Call**

\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_ Almond, \_\_\_ Burnett, \_\_\_ Caligiuri, \_\_\_ Comfort, \_\_\_ Drost, \_\_\_ Hermsen, \_\_\_ Ossian

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

**5. SPECIAL PRESENTATION: Oskaloosa Main Street**

Main Street Board Chair Allison McGuire will provide an overview of October 1, 2022, ELEVATE: Upper Story Housing Tour held in the Downtown Main Street District.

**6. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

**A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.  
(Consent Agenda)

1. October 17, 2022 City Council Agenda
2. October 3, 2022 City Council Regular Meeting Minutes

Documents:

[City Council Minutes October 3 2022.docx](#)

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[MIN 09262022 Library Board of Trustees Meeting Minutes.pdf](#)  
[MIN 10042022 Planning and Zoning Commission Meeting Minutes.pdf](#)

**C. Consider a motion to receive and file financial reports for September 2022. Consent Agenda**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20221017 Financial Reports.docx](#)  
[Oskaloosa Treasurers Report September 2022.pdf](#)

**D. Consider approval of payments of \$2,479.61 to Area 15 Regional Planning Commission, \$2,240.00 to Curtis Architecture & Design, and \$17,825.89 to Christner Contracting, Inc. (CCI), totaling \$22,545.50, for work completed on the Façade Improvement Project Phase III. (Consent Agenda)**

Who is submitting this item. Development Services Department

Documents:

[COM 20221017 Facade3 Oct 2022 payments.pdf](#)  
[20DTR004 - Draw 20.pdf](#)  
[Curtis invoice Oct 2022.pdf](#)  
[Progress Report 12 - 202207.pdf](#)

**E. Consider approval of Pay Application No. 1 in the amount of \$8,455 to Josiah Updegraff for the Edmundson Park – Masonry Work Project. (Consent Agenda)**

Who is submitting this item. Public Works

Documents:

[COM\\_20221017\\_Edmundson Park Masonry Project Pay App No 1.docx](#)  
[20221017\\_Pay App 1.pdf](#)

**F. Consider approval of Pay Application No. 4 in the amount of \$359,816.86 to Minturn, Inc. for the 3-Lane Conversion and Traffic Signal Installation Project (Consent Agenda).**

Who is submitting this Public Works  
item.

Documents:

[COM 20221017 TSIP Pay App 4.docx](#)  
[20221017 Pay App 4.pdf](#)

**G. Consider a motion approving payment of \$31,763.00 to Stiver's Ford for purchase of a patrol vehicle. (Consent Agenda)**

Who is submitting this Police Department  
item.

Documents:

[COM 20221017 Claims Submittal.docx](#)  
[Quote.pdf](#)  
[INVOICE.pdf](#)

**H. Consider a motion approving an amendment to the Capital Improvement Plan for the purchase of a vehicle for the Streets Division up to \$63,000. (Consent Agenda)**

Who is submitting this Public Works  
item.

Documents:

[COM 20221017 Streets Truck Budget Amendment.docx](#)  
[Truck Billion Auto 20221013.pdf](#)

**I. Consider a motion approving a 28E agreement between the city of Oskaloosa and the Iowa Alcoholic Beverages Division (ABD). (Consent Agenda)**

Who is submitting this Police Dept.  
item.

Documents:

[COM 20221017 Iowa ABD 28E Submittal.pdf](#)

**J. Consider a resolution adopting supplement to the Oskaloosa Municipal Code of Ordinances through Ordinance No. 1452. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20221017 Code Supplement.docx](#)  
[RES\\_20221017 Code Supplement.doc](#)

**K. Consider a resolution authorizing internal advance to tax increment revenue fund. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20221017 TIF Internal Advance-Administration.docx](#)  
[RES\\_20221017 Internal Advance TIF funds.docx](#)

**L. Consider a resolution approving the Fiscal Year 2022 Financial Report. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20221017 AFR FY22.docx](#)  
[RES\\_20221017 AFR FY22.doc](#)  
[AFR FY22.pdf](#)

**M. Consider a resolution scheduling a public hearing for November 21, 2022 to consider adoption of the proposed PlanOskey Comprehensive Plan. (Consent Agenda)**

Who is submitting this item. Development Services Department

Documents:

[COM CC 20221007 Comp Plan set hearing for approval.docx](#)  
[RES 20221017 schedule hearing comp plan.doc](#)

**N. Consider a resolution scheduling a public hearing for November 21, 2022 to consider levying a special assessment against private property for weed cutting. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department item.

Documents:

[COM\\_20221017 Weeds Schedule PH.docx](#)  
[RES 20221017 PH Mowing July 2022.docx](#)  
[Exhibit A Mowing July 2022.pdf](#)  
[SCHEDULE FOR WEED ASSESSMENT July 2022.pdf](#)

**O. Consider a resolution scheduling a public hearing on November 21, 2022 for vacation and sale of the 16.5 foot wide section of the north-south alley adjacent to 546 9th Avenue East. (Consent Agenda)**

Who is submitting this Public Works item.

Documents:

[COM\\_20221017\\_546 9th Ave East Alley Vacate.docx](#)  
[RES\\_20221017\\_546 9th Avenue East Alley Vacate.docx](#)  
[20221017\\_Application.pdf](#)  
[20221017\\_Osky Foods Alley Vacate.pdf](#)

**P. ----- End of Consent Agenda -----**

**7. Regular Agenda**

The following agenda items require specific action by the City Council:

**A. Consider a resolution levying a special assessment against private property for weed cutting. (Public Hearing)**

Who is submitting this City Clerk/Finance Department item.

Documents:

[COM\\_20221017 Weeds.docx](#)  
[RES\\_20221017 Mowing June 2022.docx](#)  
[Assessment schedule - Mowing June 2022.docx](#)

**B. Code Enforcement Quarterly Report**

Who is submitting this Fire Department item.

Documents:

[COM 202201017 Code Enforcement Quarterly Report.docx](#)  
[Code Enforcement Presentation 2022 Quarter 3.pdf](#)

**C. Consider a motion to receive and file inspection reports from**

## the DNR regarding the wastewater treatment facilities

Who is submitting this item. Public Works

Documents:

[COM\\_20221017\\_WWTF Memo Receive and File.docx](#)  
[20221017\\_NE WWTF Inspection Report.pdf](#)  
[20221017\\_SE WWTF Inspection Report.pdf](#)

- D. Consider a motion waiving the Developer's default under Section 6.6 only through July 1, 2023, and consistent with Section 11.4 such a waiver should not be deemed to waive a breach of any other provision or any other subsequent breach of Section 6.6 pursuant to Development Agreement with Oskaloosa Gateway Hotel, LLC dated July 9, 2019, and continue authorizing certification for tax increment for payment of an Economic Development Grant.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20221017 Oskaloosa Gateway Hotel Certification.docx](#)  
[Oskaloosa Gateway Hotel LLC.pdf](#)

- E. Consider an ordinance amending the city of Oskaloosa, Iowa, Municipal Code, Chapter 1.24.060 - Authority to issue civil citations. (2nd Reading)**

Who is submitting this item. City Attorney

Documents:

[COM 20221017 Municipal Infraction Code Update.docx](#)  
[ORD 20221017 Municipal Infractions.docx](#)

- F. Consider approval of payment of \$7,665.00 to SVPA for services completed on the Early Childhood Education and Recreation Center.**

Who is submitting this item. City Manager's Office

Documents:

[COM 20221017 SVPA Services Invoices.docx](#)  
[SVPA 2022-10-6.01.pdf](#)  
[SVPA 2022-10-6.02.pdf](#)

**8. Report on items from City staff**

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

**9. Quarterly City Council information and reports from council members serving on Boards and Commissions**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for members of the Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Council to request future agenda items, or request items to be sent to a study session meeting for review and discussion.

**10. Adjournment**

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.