



**City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda**

**Call to Order and Roll Call - Monday, July 17, 2023, 6:00 P.M.**

**1. Invocation: Lifehouse Community Church**

**2. Pledge of Allegiance**

**3. Roll Call**

\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_ Almond, \_\_\_ Burnett, \_\_\_ Caligiuri, \_\_\_ Comfort, \_\_\_ Drost, \_\_\_ Hermesen, \_\_\_ Ossian

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

**5. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

**A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.  
(Consent Agenda)

1. July 17, 2023 City Council Agenda
2. July 3, 2023 City Council Regular Meeting Minutes

Documents:

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[Library Board 6-26-23.pdf](#)

**C. Consider a motion to receive and file financial reports for June 2023. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department item.

Documents:

[City Council Communication\\_20230717 Financial Reports.docx](#)  
[CITY OF OSKALOOSA FINANCIAL REPORT June 2023.pdf](#)

**D. Consider approval of a liquor license applications. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department item.

Documents:

[City Council Communication 20230717 Liquor Licenses.docx](#)

**E. Consider approval of Pay Application No. 5 in the amount of \$134,543.69 to KLC Construction, Inc. for the 2022 Sanitary Sewer Project (Consent Agenda).**

Who is submitting this Public Works item.

Documents:

[Communication\\_20230717\\_2022 Sanitary Sewer Project Pay App.docx](#)  
[20230717\\_Letter and Pay App 5.pdf](#)  
[20230717\\_Change Order 2.pdf](#)

**F. Consider a resolution authorizing submittal of a grant application to the Walter L. McQuiston Trust and acceptance and appropriation of funds if awarded. (Consent Agenda)**

Who is submitting this City Manager item.

Documents:

**G. Consider a resolution scheduling a public hearing for August 21, 2023 to consider levying a special assessment against private property for weed cutting. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

City Council Communication\_20230717 Weeds Schedule PH.docx  
Resolution 07172023 PH Mowing May 2023.docx  
Exhibit A Mowing May 2023.pdf  
SCHEDULE FOR WEED ASSESSMENT May 2023.pdf

**H. Consider a resolution scheduling a public hearing for August 7, 2023 for an ordinance adopting a new Title 17, “Zoning” and associated zoning map (CONSENT AGENDA)**

Who is submitting this item. Development Services Department

Documents:

Communication 20230717 set hearing zoning code.docx  
Resolution 20230717 schedule hearing zoning.docx  
2023\_07\_10 Osky Zoning Ordinance - Clean Full.pdf  
2023 Oskaloosa Draft Zoning Map.pdf

**I. Consider a resolution setting a public hearing for August 21, 2023 for levying a special assessment for a nuisance abatement at 502 North Market in accordance with Oskaloosa Municipal Code 8.08.080 (Consent Agenda)**

Who is submitting this item. Fire Dept.

Documents:

COM 071723 502 North Market scheduling a public hearing.docx  
RES 071723 502 North Market scheduling a public hearing.docx  
SCHEDULE FOR EMERGENCY ABATEMENT 502 N Market St 3rd 2023.pdf

**J. Consider a resolution setting the date for a public hearing on charges of selling tobacco to a minor. (Consent Agenda)**

Who is submitting this item. City Attorney

Documents:

6. ----- **End of Consent Agenda** -----

7. **Regular Agenda**

The following agenda items require specific action by the City Council:

A. **Code Enforcement Quarterly Report**

Who is submitting this Fire Dept.  
item.

Documents:

[COM 20230717 Code Enforcement Quarterly Report.docx](#)  
[Code Enforcement Presentation 2023 Quarter 2.pdf](#)

B. **Consider a resolution authorizing Pay Application No. 3 in the amount of \$3,201.20 to Jetco, Inc. and accepting final completion of the Northeast Wastewater Treatment Facility Electrical Improvements Project.**

Who is submitting this Public Works  
item.

Documents:

[Communication\\_20230717\\_NE WWTF Final Completion.docx](#)  
[Resolution\\_20230717\\_NE WWTF Final Completion.docx](#)  
[20230717\\_NE WWTF Elec Final Completion attach.pdf](#)  
[20230717\\_NE WWTF Elec Final Payment attach.pdf](#)

C. **Consider a resolution authorizing Pay Application No. 3 in the amount of \$6,237.10 to Jetco, Inc. and accepting final completion of the Southwest Wastewater Treatment Facility Electrical Improvements Project.**

Who is submitting this Public Works  
item.

Documents:

[Communication\\_20230717\\_SW WWTF Final Completion.docx](#)  
[Resolution\\_20230717\\_SW WWTF Substantial Completion.docx](#)  
[20230717\\_SW WWTF Elec Final Completion attach.pdf](#)  
[20230717\\_SW WWTF Elec Final Payment attach.pdf](#)

D. **Consider approval of Pay Application No. 5 (Final) in the amount of \$6,500 to Josiah Updegraff for the Edmundson Park – Masonry Work Project.**

Who is submitting this Public Works

item.

Documents:

[Communication\\_20230717\\_Edmundson Park Masonry Project Pay App No 5.docx](#)  
[20230717 APPLICATION FOR PAYMENT NO 5 \(FINAL\).pdf](#)  
[Shelter Pictures.pdf](#)

**E. Consider a resolution approving the site plan for a recreation and entertainment facility on Lots 1 and 2 of Gateway Commercial Park Subdivision**

Who is submitting this item. Development Services Department

Documents:

[Communication CC 20230717 Osky Entertainment.docx](#)  
[Resolution 20230717 Osky Entertainment Venue site plan.docx](#)  
[Presentation Oskaloosa Entertainment Venue.pdf](#)

**8. Report on items from City staff**

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

**9. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

**10. Adjournment**

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.