



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda**

Call to Order and Roll Call - May 15, 2023 6:00 P.M.

1. Invocation: Mayor David Krutzfeldt

2. Pledge of Allegiance

3. Roll Call

___ Mayor David Krutzfeldt, Council Members:

___ Almond, ___ Burnett, ___ Caligiuri, ___ Comfort, ___ Drost, ___ Hermsen, ___ Ossian

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Proclamation Signing for National Public Works Week

Who is submitting this City Manager
item.

Documents:

[National Public Works Week.docx](#)
[Communication 20230515 Proclamation Signing for Public Works Week.docx](#)

6. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. May 15, 2023 City Council Agenda
2. May 1, 2023 City Council Regular Meeting Minutes
3. May 4, 2023 City Council Special Meeting Minutes

Documents:

[City Council Minutes May 1 2023.docx](#)
[City Council Minutes May 4 2023.docx](#)

B. Consider a motion to receive and file financial reports for April 2023. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[City Council Communication_20230515 Financial Reports.docx](#)
[CITY OF OSKALOOSA FINANCIAL REPORT APRIL 2023.pdf](#)

C. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Who is submitting this City Manager
item.

Documents:

[Communication 20230515 Consider a motion to receive and file reports.docx](#)
[Revenue and Expense Report.pdf](#)
[YTD Balance Sheet.pdf](#)
[Planning and Zoning Minutes.pdf](#)
[April 29 23 City Band Meeting Minutes.pdf](#)

D. Consider approval of Pay Application No. 3 in the amount of \$110,318.75 to KLC Construction, Inc. for the 2022 Sanitary Sewer Project (Consent Agenda).

Who is submitting this Public Works
item.

Documents:

[COM 20230515_2022 Sanitary Sewer Project Pay App.docx](#)
[20230515_Letter and Pay App 3.pdf](#)

E. Consider approval of Pay Application No. 3 in the amount of \$13,100 to Josiah Updegraff for the Edmundson Park – Masonry Work Project. (Consent Agenda)

Who is submitting this item. Public Works

Documents:

[COM_20230515_Edmundson Park Masonry Project Pay App No 3.docx](#)
[20230515_Pay App 3.pdf](#)

F. Consider approval of payment of \$5,297.53 to SVPA for the Oskaloosa Early Childhood and Recreation Center. (Consent Agenda)

Who is submitting this item. City Manager

Documents:

[Communication 20230515 SVPA.docx](#)
[SVPA 38520.pdf](#)

G. Item Title: (CONSENT AGENDA) Consider approval of the purchase of one (1) new Signature LaserFlow system flow sampler and meter from GPM Environmental Solutions, LLC for a total cost of \$26,870. (CONSENT AGENDA)

Who is submitting this item. Public Works

Documents:

[20230515_Flow Meter Purchase.docx](#)
[20230515_Signature Laserflow Meter and Sampler Quote.pdf](#)
[20230515_LaserFlow Brochure.pdf](#)

H. Consider a motion authorizing submittal of a grant application to the Bulletproof Vest Partnership under the US Department of Justice (Consent Agenda)

Who is submitting this item. Police Department

Documents:

[COM 20230515 BVP Grant Submittal.docx](#)

I. **Consider a resolution scheduling a public hearing on June 19th, 2023 for vacation and sale of the 56.2 foot by 16.5 foot section of the east-west alley adjacent to 1311 South 2nd Street. (CONSENT AGENDA)**

Who is submitting this Public Works item.

Documents:

[COM_20230515_1311 South 2nd Street Alley Vacate.docx](#)
[RES_20230515_1311 South 2nd Street Alley Vacate.docx](#)
[20230515_Location Map.pdf](#)
[20230515_Application.pdf](#)

J. **Consider a resolution scheduling a public hearing for June 5, 2023 for an ordinance amending Title 17, "Zoning", to change the "Downtown Residential" land use type to "Mixed Use Residential" and allow in all business districts. (CONSENT AGENDA)**

Who is submitting this Development Services Department item.

Documents:

[Communication 20230515 schedule hearing zoning.docx](#)
[Communication PZ 20230502 amendment mixed uses.docx](#)
[Resolution 20230515 schedule hearing zoning.docx](#)

7. ----- **End of Consent Agenda** -----

8. **Regular Agenda**

The following agenda items require specific action by the City Council:

A. **Presentation on status of the 3-Lane Conversion and Traffic Signal Installation Project.**

Who is submitting this Public Works item.

Documents:

[COM 20230515_3-Lane Conversion Status.docx](#)
[20230515 3 Lane Traffic Update.pdf](#)

B. **Consider a resolution adopting proposals for employee benefit and insurance programs for fiscal year 2024.**

Who is submitting this City Clerk/Finance Department item.

Documents:

C. Consider a resolution approving the voluntary annexation of property owned by the Oskaloosa Community School District and generally located at 2098 Suffolk Road. (PUBLIC HEARING)

Who is submitting this item. Development Services Department

Documents:

Communication 20230515 annex OCSD 2098 Suffolk Rd.docx
Resolution 20230515 annex OCSD 2098 Suffolk Rd.docx
1-17-2023 Annexation Location Map.pdf
1-17-2023 Annexation Map.pdf
1-17-2023 Annexation Zoning Map.pdf
application OCSD signed.pdf
legal description revised final.docx

D. Consider a resolution for levying a special assessment for a nuisance abatement at 316 N 2nd in accordance with Oskaloosa Municipal Code 8.08.080. (PUBLIC HEARING)

Who is submitting this item. Fire Dept.

Documents:

COM 051523 316 N 2nd holding a public hearing.docx
RES 051523 316 N 2nd holding public hearing.docx
Assessment schedule - Nuisance 316 North 2nd St correction.docx
Photo Documentation 051523 316 N 2nd public hearing.docx

E. Consider and adopt the Revenue Purpose Statement for the franchise fees established by the proposed gas franchise ordinance.

Who is submitting this item. City Manager

Documents:

Communication 20230515 Revenue Purpose Statement.docx
Resolution 20230515 Adopting the Revenue Purpose Statement.docx
Natural Gas Ordinance (02185276x7F7E1).DOCX

F. Consider and approve the proposed Ordinance Amending Current Gas Franchise with MidAmerican Energy Company to Increase the Rate of Franchise Fee. (PUBLIC HEARING)

Who is submitting this City Manager
item.

Documents:

[Communication 20230515 Gas Ordinance.docx](#)
[Natural Gas Ordinance \(02185276x7F7E1\).DOCX](#)

G. Consider and adopt the Revenue Purpose Statement for the franchise fees established by the proposed electric franchise ordinance.

Who is submitting this City Manager
item.

Documents:

[Communication 20230515 Revenue Purpose Statement \(Electric\).docx](#)
[Resolution 20230515 Adopting the Revenue Purpose Statement \(Electric\).docx](#)
[Electric Ordinance - Midamerican \(02184765x7F7E1\).DOCX](#)

H. Consider and approve the proposed Ordinance Amending Current Electric Franchise with MidAmerican Energy Company to Increase the Rate of Franchise Fee. (PUBLIC HEARING)

Who is submitting this City Manager
item.

Documents:

[Communication 20230515 Electric Ordinance.docx](#)
[Electric Ordinance - Midamerican \(02184765x7F7E1\).DOCX](#)

I. Consider a resolution awarding the contract for the Edmundson Playground Improvement Project.

Who is submitting this Public Works
item.

Documents:

[Communication 20230515 Resolution Awarding Edmundson Playground Project.docx](#)
[Resolution 20230515 Awarding Edmundson Playground Improvement Project.docx](#)
[Letter from McClure.pdf](#)
[BIDTAB_EdmundsonPark.xlsx](#)

J. Consider an ordinance establishing a Vacant Buildings Code. (1st Reading)

Who is submitting this Development Services Department
item.

Documents:

[Communication 20230515 vacant buildings code.pdf](#)
[Ordinance vacant buildings 15.34 FINAL.pdf](#)

K. Consider an ordinance amending Chapter 10.48 of the Oskaloosa Municipal Code for no-parking restrictions on North J Street (2nd Reading)

Who is submitting this Public Works
item.

Documents:

[COM_20230501 J Street Parking.docx](#)
[ORD_20230501 J Street Parking.docx](#)
[20230515_Location Map.pdf](#)

9. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

10. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

11. Adjournment

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.