



City of Oskaloosa  
Oskaloosa Housing Trust Fund Committee  
Lower Level Conference Room  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
March 5, 2020  
12:00 Noon  
Agenda

**1. Call to Order / Roll Call**

Roll Call: \_\_\_\_\_ Adams, \_\_\_\_\_ Brown, \_\_\_\_\_ Caligiuri, \_\_\_\_\_ Hahn,  
\_\_\_\_\_ Sauer, \_\_\_\_\_ Spoelstra, \_\_\_\_\_ Stahle, \_\_\_\_\_ Vande Ree

**2. Consider Approval of Consent Agenda as Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the Housing Trust Fund committee and shall be enacted by one motion. If discussion is desired, an item may be removed, discussed separately, and approved by a separate motion.

**A. Approval of Minutes**

Staff requests approval of the attached meeting minutes

Documents:

[20200206 HTFC MINUTES.PDF](#)  
[202002014 HTFC MINUTES.PDF](#)

**B. Approval of Claims**

Staff requests approval of the attached monthly claims

Documents:

[HOUSING CLAIM LIST FEBRUARY 2020.PDF](#)

**C. Receive and File Accounting Reports**

Monthly accounting reports are attached for your information

Documents:

[ACCOUNTING REPORT-HOUSING DEPT JANUARY 2020.PDF](#)  
[OHTF ACTIVITY FEBRUARY 2020.PDF](#)

**D. Consider approval of revised program documents for First Time Homebuyer Forgivable Grant**

Documents:

20200305 OHTF COMMUNICATION HOMEBUYER REVISED  
APP.PDF  
OHTF FIRST TIME HOMEBUYER GRANT APPLICATION REV 2-19-  
2020.PDF  
RECORD RETENTION POLICY - OHTF UPDATED 03052020.PDF

**E. Review of Attendance Record**

A record of member attendance is attached for your information

Documents:

ATTENDANCE RECORD OHTF 2020.PDF

**F. ----- End of Consent Agenda -----**

**3. Regular Agenda / New Business**

**A. Consider application for Demolition Grant 1 for a property located at 609 1st Ave E**

Documents:

20200305 OHTF COM 609 1ST AVE E DEMO 1.PDF  
DEMO ASSISTANCE.PDF  
DEMO PERMIT.PDF  
WARRANTY DEED RECORDED.PDF  
BID FROM LARRY PRICE.PDF  
BID FROM VANDEWALL.PDF  
BEACON.PDF  
PHOTOS OF STRUCTURE.PDF  
VOS 609 1ST AVE E HOUSE LAYOUT.PDF

**B. Consider application for Demolition Grant 1 for a property located at 1206 High Ave W**

Documents:

20200305 OHTF COM 1206 HIGH AVE W DEMO 1.PDF  
OHTF APPLICATION.PDF  
WARRANTY DEED.PDF  
BIDS.PDF  
BEACON VERIFICATION.PDF  
PHOTOS OF STRUCTURE.PDF  
HOUSE PLAN FOR 1206 HIGH AVE WEST.PDF

**4. Miscellaneous Business**

**5. Adjournment**

**If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.**