



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda

**Call to Order and Roll Call - Tuesday, February 21, 2023 - 6:00 P.M.**

**1. Invocation: Gateway Church of the Nazarene**

**2. Pledge of Allegiance**

**3. Roll Call**

\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_ Almond, \_\_\_ Burnett, \_\_\_ Caligiuri, \_\_\_ Comfort, \_\_\_ Drost, \_\_\_ Hermsen, \_\_\_ Ossian

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

**5. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

**A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.  
(Consent Agenda)

1. February 21, 2023 City Council Agenda
2. February 6, 2023 City Council Regular Meeting Minutes

Documents:

[City Council Minutes February 6 2023.docx](#)

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[MIN 20230123 Library Board of Trustees.pdf](#)

[MIN 20230207 Planning and Zoning.pdf](#)

**C. Consider a motion to receive and file financial reports for January 2023. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20230221 Financial Reports.docx](#)

[Oskaloosa Treasurers Report January 2023.pdf](#)

**D. Consider approval of liquor license applications. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COMM 20230221 Liquor Licenses.docx](#)

**E. Consider approval of payment of \$22,053.90 to Christner Contracting, Inc. (CCI) for work completed on the Façade Improvement Project Phase III. (Consent Agenda)**

Who is submitting this item. Development Services Department

Documents:

[COM 20230221 Facade3 Feb 2023 payments.docx](#)

[CCI corrected pay app 17 reduc.pdf](#)

**F. Consider a motion to approve a renewal application for a Class E Retail Alcohol License for Hy-Vee, Inc. dba Hy-Vee, 110 South D Street Penn Central Mall, and approve the request for auto-renewal of subsequent renewal applications. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[COMM 20230221 Hy-Vee license renewal and auto renewal.docx](#)

**G. Consider a motion to approve Mahaska Chamber & Development Group's annual calendar of events. (Consent Agenda)**

Who is submitting this City Manager  
item.

Documents:

[COM 20230215 Chamber and Development Events.docx](#)  
[2023 Street Closure Requests.pdf](#)  
[Fee Waiver Request 2023.pdf](#)  
[Art on the Square Food Vendor Cones Map.pdf](#)  
[Friday After 5 - Day of Map - June 2.pdf](#)  
[Friday After 5 - Day of Map - June 9.pdf](#)  
[Friday After 5 - Day of Map - June 16.pdf](#)  
[Lighted Christmas Parade Route Map 2023.pdf](#)  
[Sweet Corn Serenade Map.pdf](#)

**H. Consider a motion authorizing submittal of a grant application to the Mahaska County Community Foundation, and acceptance and appropriation of funds if awarded (Consent Agenda)**

Who is submitting this Fire Dept.  
item.

Documents:

[COM 022123 Grant Proposal.docx](#)

**I. Consider a motion approving payment of \$24,837.73 to Sector for purchase of in-car computers (Consent Agenda).**

Who is submitting this Police Department  
item.

Documents:

[Oskaloosa PD INV131349939\\_4574610000004768131.pdf](#)  
[COM 20230221 Claims Submittal.docx](#)

**J. Consider a resolution scheduling a public hearing for March 6, 2023 to rezone property in the vicinity of 212 2nd Avenue West from CC Community Commercial to DC Downtown Commercial. (Consent Agenda)**

Who is submitting this Development Services Department  
item.

Documents:

[COM 20230221 CC set hearing rezone 212 2nd Ave W.docx](#)  
[RES 20230221 set hearing rezone 212 2nd Ave W.doc](#)  
[application for rezoning 212 2nd Ave E.pdf](#)  
[zoning location map.pdf](#)

**K. Consider a resolution setting a public hearing for March 20, 2023 for levying a special assessment for a nuisance abatement at 757 N E in accordance with Oskaloosa Municipal Code 8.08.080 (CONSENT AGENDA)**

Who is submitting this Fire Department  
item.

Documents:

[COM 022123 757 N E Nuisance Abatement scheduling a public hearing.docx](#)  
[RES 022123 757 N E Nuisance Abatement scheduling a public hearing.docx](#)  
[SCHEDULE FOR EMERGENCY ABATEMENT 757 North E St.pdf](#)

**L. Consider a resolution setting a public hearing for March 20, 2023 for levying a special assessment for a nuisance abatement at 502 N Market in accordance with Oskaloosa Municipal Code 8.08.080 (CONSENT AGENDA)**

Who is submitting this Fire Dept.  
item.

Documents:

[COM 022123 502 North Market Nuisance Abatement scheduling a public hearing.docx](#)  
[RES 022123 502 North Market Nuisance abatement scheduling a public hearing.docx](#)  
[SCHEDULE FOR EMERGENCY ABATEMENT 502 N Market St 1st 2023 \(2\).pdf](#)

**M. Consider a resolution setting a public hearing for March 20, 2023 for levying a special assessment for a nuisance abatement at 316 N 2nd in accordance with Oskaloosa Municipal Code 8.08.080 (CONSENT AGENDA)**

Who is submitting this Fire Dept.  
item.

Documents:

[COM 022123 316 n 2nd Nuisance Abatement scheduling a public hearing.docx](#)  
[RES 022123 316 N 2nd Nuisance Abatement scheduling a public hearing.docx](#)  
[SCHEDULE FOR EMERGENCY ABATEMENT 316 North 2nd \(1\).pdf](#)

**N. Consider a resolution setting a public hearing for March 20, 2023 for levying a special assessment for a nuisance abatement at 840 7th Ave East in accordance with Oskaloosa Municipal Code 8.08.080 (CONSENT AGENDA)**

Who is submitting this Fire Dept.  
item.

Documents:

[COM 022123 840 7th Ave E Nuisance Abatement scheduling a public hearing.docx](#)  
[RES 022123 840 7th Ave E Nuisance Abatement scheduling a public hearing.docx](#)  
[SCHEDULE FOR EMERGENCY ABATEMENT 840 7th Ave E.pdf](#)

**O. Consider a resolution setting a public hearing for March 20, 2023 for levying a special assessment for a nuisance abatement at 328 N Market in accordance with Oskaloosa Municipal Code 8.08.080 (CONSENT AGENDA)**

Who is submitting this Fire Department  
item.

Documents:

[COM 022123 328 N Market Nuisance Abatement scheduling a public hearing.docx](#)  
[RES 022123 328 N Market Nuisance Abatement scheduling a public hearing.docx](#)  
[SCHEDULE FOR EMERGENCY ABATEMENT 328 N Market St 2nd .pdf](#)

**P. Consider a resolution amending the scope of services on the agreement with Hall & Associates related to wastewater municipal code and pre-treatment. (Consent Agenda)**

Who is submitting this City Manager  
item.

Documents:

[COM 20230221 Hall and Associates.docx](#)  
[RES 20230221 Hall and Associates.docx](#)

6. ----- **End of Consent Agenda** -----

7. **Regular Agenda**

The following agenda items require specific action by the City Council:

**A. Consider a resolution approving FY2024 Maximum Property Tax Dollars. (PUBLIC HEARING)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20230221\\_Max Prop Tax Dollars.docx](#)  
[Max Property Tax Dollars Res.doc](#)  
[MAX Levy - Local Government Property Valuation System.pdf](#)

**B. Consider a resolution on vacation and sale of a portion of the 265.5 foot by 16.5 foot section of the east-west alley adjacent to 701 2nd Avenue East. (PUBLIC HEARING)**

Who is submitting this item. Public Works

Documents:

[COM\\_20230221\\_701 2nd Avenue East Alley Vacate.docx](#)  
[RES\\_20230221\\_701 2nd Avenue East Alley Vacate APPROVE PARTIAL.docx](#)  
[RES\\_20230221\\_701 2nd Avenue East Alley Vacate REJECT.docx](#)  
[20230221\\_701 2nd Avenue East Location Map.pdf](#)  
[20230221\\_Pictures.docx](#)  
[20230221 S 6th St Application.pdf](#)  
[20230221\\_Letter from Chris Roach.pdf](#)

**C. Consider a resolution approving the application of Clow Valve to the Iowa Economic Development Authority High Quality Jobs Program and Tax Exemption for intended improvements.**

Who is submitting this item. Development Services Department

Documents:

[COM 20230221 Clow tax prior approval.docx](#)  
[RES 20230221 Clow HQ jobs tax.docx](#)  
[Clow Tax Abatement Application 2023.02.09.pdf](#)  
[expansion location map.pdf](#)

**D. Consider an ordinance amending Chapter 13.08 of the Oskaloosa Municipal Code for the public sewer system – 1st Reading**

Who is submitting this item. Public Works

Documents:

[COM\\_20230221\\_Sewer Ordinance Updates.docx](#)  
[ORD\\_20230221 Sewer Ordinance Update.docx](#)  
[ORD\\_20230221 Sewer Ordinance Update \(TRACK CHANGES\).pdf](#)

**E. Consider approval of payment of \$2,755.00 to SVPA for services completed on the Early Childhood Education and Recreation Center.**

Who is submitting this City Manager  
item.

Documents:

[COM 20230221 SVPA Invoice.docx](#)  
[20230221 SVPA Invoice.pdf](#)

**8. Report on items from City staff**

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

**9. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

**10. Adjournment**

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.