



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - Monday, February 7, 2022, 6:00 P.M.

1. Invocation: First Christian Reformed Church

2. Pledge of Allegiance

3. Roll Call

___ Mayor David Krutzfeldt, Council Members:

___ Almond, ___Burnett, ___Caligiuri, ___ Comfort, ___Drost, ___ Hermsen, ___Ossian

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. February 7, 2022 City Council Agenda
2. January 18, 2022 City Council Regular Meeting Minutes
3. January 17, 2022 City Council Special Meeting Minutes

Documents:

[City Council Minutes January 18 2022.docx](#)
[City Council Minutes January 17, 2022.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[RPT 20211231 Oskaloosa Municipal Water Expense and Revenue Report.pdf](#)
[RPT 20211231 Oskaloosa Municipal Water Balance Sheet.pdf](#)
[RPT 20201231 Oskaloosa Municipal Water Prior Year Balance Sheet.PDF](#)

C. Consider payment of claims for January 2022. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20220207 Claims List.docx](#)
[COUNCIL CLAIMS LIST 01282022.pdf](#)
[MANUAL CHECK REPORT 01312022.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20220207 Liquor Licenses.docx](#)

E. Consider approval of an FY2022 Retail Cigarette/Tobacco/Nicotine/Vapor Permit for Oskaloosa Water Hole. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20220207 Cigarette Permits.docx](#)

F. Consider a payment in the amount of \$7,758.84 to the Iowa

DOT for reimbursement for overpayment on the D Street Reconstruction Project (CONSENT AGENDA)

Who is submitting this item. Public Works Department

Documents:

[COM_20220207 D Street Reimbursement Payment V2.docx](#)
[20220207_Invoice from DOT.pdf](#)

- G. Consider approval of payments of \$748.16 to Area 15 Regional Planning Commission, \$2,100.00 to Curtis Architecture & Design, and \$47,831.93 to Christner Contracting, Inc. (CCI), totaling \$50,680.09, for work completed on the Façade Improvement Project Phase III. (Consent Agenda)**

Who is submitting this item. Development Services Department

Documents:

[COM 20220207 Facade3 Feb 2022 payments.pdf](#)
[20DTR004 - Draw 12 - Invoices.pdf](#)
[20DTR004 - Draw 12 - Balance Sheet.pdf](#)
[Progress Report 07 - 202202.pdf](#)

- H. Consider approval of payment of \$1,336.25 to Terracon for work completed on the Early Childhood Recreation and Education Center. (Consent Agenda)**

Who is submitting this item. City Manager's Office

Documents:

[COM 20220207 Terracon Invoice.docx](#)
[Terracon Invoice 20220201.pdf](#)

- I. Consider a motion to approve Mahaska Chamber & Development Group and Oskaloosa Main Street's annual calendar of events. (Consent Agenda)**

Who is submitting this item. City Manager's Office

Documents:

[COM 20220207 Mahaska Chamber and Main Street Calendar of Events.docx](#)
[Letter Mahaska Chamber and Main Street Events 2022.pdf](#)
[Calendar of Events 2022.pdf](#)

[Friday After Five Map 2022.pdf](#)
[Parade Route Map 2022.pdf](#)

J. Consider approval of Change Order No. 3 for the Southwest Wastewater Treatment Facility Electrical Improvements Project. (CONSENT AGENDA)

Who is submitting this item. Public Works Department

Documents:

[COM_20220207_SW WWTF Change Order 3.docx](#)
[20220207_Letter and Change Order 3.pdf](#)

K. Consider a resolution approving applications for residential tax abatement for value added in the urban revitalization area. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20220207 Residential Tax Abatement.docx](#)
[RES_20220207 Residential Tax Abatement Resolution.doc](#)
[Exhibit A - Residential Tax abatement 01282022.docx](#)

L. Consider a resolution scheduling a public hearing for rezoning property located at 717-723 High Avenue West. (Consent Agenda)

Who is submitting this item. Development Services Department

Documents:

[COM 20220207 CC set hearing PUD 717 High Ave W.docx](#)
[RES 20220207 set hearing rezone 717-723 High Ave W.doc](#)
[Application.pdf](#)
[location map.pdf](#)

M. Consider a resolution approving a professional services agreement with Garden & Associates, LTD., in the amount of \$64,500 for design, bid and construction phase services on the 2022 Street Overlay Project. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

[COM_20220207_2022 Street Overlay Project Engineering Contract.docx](#)

RES_20220207_2022 Street Overlay Engineering Contract.docx
20220207_Engineering Agreement.pdf
20220207_Location Map.pdf

N. Consider a resolution for setting the date for a public hearing on specifications and authorizing the advertisement of bids for the Edmundson Park Playground Equipment Project. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

COM_20220207_Edmundson Park Playground Equipment V3.docx
RES_20220207_Edmundson Park Playground Equipment.docx
Edmunson Park Notice_revised SMV1.docx

O. Consider a resolution setting the time and place to conduct a public hearing on the city of Oskaloosa Maximum Property Tax Dollars for Fiscal Year 2023. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

COM_20220207 Schedule PH Max Tax Levy.docx
RES_20220207 Schedule PH for Max Property Tax Dollars FY22.doc
Max Levy FY23.pdf

P. ----- End of Consent Agenda -----

6. Announcement of Vacancies

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- o **Airport Commission:** One vacancy for a term ending December 2027
- o **Board of Adjustment:** One vacancy for a term ending December 2026
- o **Building Code Board of Appeals:** One vacancy for a regular member and one for an ex officio member
- o **Civic Service Commission:** One vacancy for a term beginning April 2022
- o **Historic Preservation Commission:** Two vacancies, one for a term ending December 2022 and one ending December 2023
- o **Municipal Housing Agency:** Two vacancies for terms ending February 2023 and three vacancies for terms beginning March 2022

7. Regular Agenda

The following agenda items require specific action by the City Council:

A. Mahaska Community Recreation Foundation Annual Report

Who is submitting this City Manager's Office
item.

Documents:

[COM 20220207 MCRF Annual Report.docx](#)
[2021 MCRF Annual Report.pdf](#)

B. Consider a resolution approving the reissuance of General Obligation Local Option Sales Tax Bond, Series 2020 of the City of Oskaloosa, Iowa and authorizing the execution and delivery of documents.

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20220207 Reissuance of GO LOST Bonds.docx](#)
[Resolution Authorizing Reissuance of 2020 GO LOSST Bonds - Oskaloosa \(01956365x7F7E1\).docx](#)
[Oskaloosa - Supplemental Tax Exemption Certificate -2021 Reissuance \(501c3 Notes\) \(01956261x7F7E1\).docx](#)
[Oskaloosa - Legal Opinion 2020 GO LOSST Bonds \(501\(c\)\(3\) Bonds \(reissuance\) \(01999502x7F7E1\).docx](#)
[Opinion Letter - Mahaska County YMCA.pdf](#)

C. Consider an ordinance amending the city of Oskaloosa, Iowa, Municipal Code, Chapter 2.72, Library Board of Trustees. (2nd Reading)

Who is submitting this Library
item.

Documents:

[COM 20220207 Library Municipal Code Update 2nd Reading.docx](#)
[ORD 20210118 Chapter 2.72 Library Board of Trustees Redline.doc](#)
[ORD 20220118 Chapter 2.72 Library Board of Trustees Clean.doc](#)

8. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

10. Consider holding a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with legal counsel on a matter presently in litigation or in which litigation is imminent, where disclosure would be likely to prejudice or disadvantage the city's position.

Who is submitting this City Manager's Office
item.

Documents:

[COM 20220207 CLOSED SESSION Litigation.docx](#)

11. Consider a motion to take action on any item discussed in Closed Session after the Closed Session.

Who is submitting this City Manager's Office
item.

Documents:

[COM 20220207 OPEN SESSION Action.docx](#)

12. Adjournment

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.