



**City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda**

**Call to Order and Roll Call - Monday, February 6, 2023, 6:00 P.M.**

**1. Invocation: Lifehouse Community Church**

**2. Pledge of Allegiance**

**3. Roll Call**

\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_ Almond, \_\_\_ Burnett, \_\_\_ Caligiuri, \_\_\_ Comfort, \_\_\_ Drost, \_\_\_ Hermsen, \_\_\_ Ossian

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

**5. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

**A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.  
(Consent Agenda)

1. February 6, 2023 City Council Agenda
2. January 17, 2023 City Council Regular Meeting Minutes
3. January 16, 2023 City Council Special Meeting Minutes
4. January 25, 2023 City Council Special Meeting Minutes

Documents:

[City Council Minutes January 16, 2023.docx](#)  
[City Council Minutes January 17 2023.docx](#)  
[City Council Minutes January 25 2023.docx](#)

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[MIN 20230120 Historic Preservation Commission.pdf](#)  
[MIN 20230124 Board of Adjustment.pdf](#)  
[MIN 20230118 Civil Service Commission.pdf](#)

**C. Consider payment of claims for January 2023. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20230206 Claims List.docx](#)  
[COUNCIL CLAIMS LIST 01272023.pdf](#)  
[MANUAL CHECK REPORT 01272023.pdf](#)

**D. Consider approval of a liquor license application. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COMM 20230206 Liquor Licenses.docx](#)

**E. Consider approval of payments of \$1,202.93 to Area 15 Regional Planning Commission and \$29,587.12 to Christner Contracting, Inc. (CCI), totaling \$30,790.05, for work completed on the Façade Improvement Project Phase III. (Consent Agenda)**

Who is submitting this item. Development Services Department

Documents:

[COM 20230206 Facade3 Jan 2023 payments.pdf](#)  
[20DTR004 - Draw 23.pdf](#)

**F. Consider a motion to extend the time for issuance of a**

**building permit for Domino's Pizza by 60 days to Friday, April 14, 2023. (Consent Agenda)**

Who is submitting this Development Services Department item.

Documents:

[COM 20230206 Dominos site plan extension.pdf](#)  
[City of Oskaloosa extension request letter 2023 jan.pdf](#)

**G. Consider a resolution scheduling a public hearing for March 6, 2023 for an application to annex property generally located at 2098 Suffolk Road, Oskaloosa. (Consent Agenda)**

Who is submitting this Development Services Department item.

Documents:

[COM 20230206 annex OCSD 2098 Suffolk Rd.docx](#)  
[RES 20230206 set hearing w Notice annex 2098 Suffolk Rd.docx](#)  
[legal description final.docx](#)  
[1-17-2023 Annexation Location Map.pdf](#)  
[1-17-2023 Annexation Map.pdf](#)  
[1-17-2023 Annexation Zoning Map.pdf](#)

**H. Consider a resolution affirming the agreement between Snyder & Associates, Inc., Mahaska County, and the City of Oskaloosa for professional services for the MODES study. (CONSENT AGENDA)**

Who is submitting this Public Works item.

Documents:

[COM 20230206 Snyder MODES Agreement.docx](#)  
[RES\\_20230206 Snyder MODES Agreement.docx](#)  
[20230206\\_Agreement\\_2023-01-17\\_MODES\\_PEL\\_EA\\_final.pdf](#)

**I. Consider a resolution approving applications for residential tax abatement for value added in the urban revitalization area. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department item.

Documents:

[COM\\_20230206 Residential Tax Abatement.docx](#)  
[RES\\_20230206 Residential Tax Abatement Resolution.doc](#)  
[Exhibit A - Residential Tax abatement .docx](#)

**J. Consider a resolution scheduling a public hearing on February 21, 2023 for vacation and sale of the 265.5 foot by 16.5 foot section of the east-west alley adjacent to 701 2nd Avenue East. (CONSENT AGENDA)**

Who is submitting this item. Public Works

Documents:

[COM\\_20230206\\_701 2nd Avenue East Alley Vacate.docx](#)  
[RES\\_20230206\\_701 2nd Avenue East Alley Vacate.docx](#)  
[20230206\\_701 2nd Avenue East Location Map.pdf](#)  
[20230206\\_Pictures.docx](#)  
[20230206 S 6th St Application.pdf](#)

**K. Consider a resolution setting the time and place to conduct a public hearing on February 21, 2023 on the city of Oskaloosa Maximum Property Tax Dollars for Fiscal Year 2024. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20230206 Schedule PH Max Tax Levy.docx](#)  
[RES\\_20230206 Schedule PH for Max Property Tax Dollars FY24.doc](#)  
[MAX Levy - Local Government Property Valuation System.pdf](#)

**6. ----- End of Consent Agenda -----**

**7. Announcement of Vacancies**

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- **Airport Commission:** One vacancy for a term ending December 2027
- **Building Code Board of Appeals:** One vacancy for a regular member and one for an ex officio member
- **Historic Preservation Commission:** One vacancy for a term ending December 2023

**8. Regular Agenda**

The following agenda items require specific action by the City Council:

**A. Presentation and discussion on the findings of the professional services agreement for a E911 and Emergency Services Operations needs assessment**

Who is submitting this item. City Manager

Documents:

**B. Presentation on housing needs assessment**

Who is submitting this item. Development Services Department

Documents:

[COM 20230206 presentation housing needs analysis.pdf](#)  
[2023\\_02\\_06 Oskey Council Housing Presentation.pdf](#)

**C. Mahaska Community Recreation Foundation Annual Report**

Who is submitting this item. City Manager's Office

Documents:

[COM 20230206 MCRF Annual Report FY22.docx](#)  
[MCRF \\_2022 Annual Report.pdf](#)

**D. Receive and discuss an update from staff on the C Avenue and Market Street Traffic Signal**

Who is submitting this item. Public Works

Documents:

[COM 20230206 C Avenue Traffic Light Update.docx](#)

**E. Discuss options for disposition of property located at 115 South M Street**

Who is submitting this item. Development Services Department

Documents:

[COM 20230206 disposition options 115 South M.pdf](#)  
[PlanOskey page 64.pdf](#)  
[zoning location map.pdf](#)

**F. Consider a motion to approve a renewal application for a Class E Retail Alcohol License for Oskaloosa Quickstop Inc dba Oskaloosa Watering Hole, 1911 17th Avenue East, and approve the request for auto-renewal of subsequent renewal applications.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COMM 20230206 Oskaloosa Watering Hole license renewal and auto renewal.docx](#)

**G. Consider a resolution to accept and receive funds from the R.B. Morgan Trust to then be handled and administered according to City policy and state laws.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM 20230206 Morgan Trust.docx](#)  
[RES 20230206 Morgan Trust.docx](#)  
[Morgan Trust Supporting Documents.pdf](#)

**9. Report on items from City staff**

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

**10. Consider holding a closed session under Iowa Code Section 20.17(3) to discuss collective bargaining strategy.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20210117 Closed Session.docx](#)

**A. Consider a resolution approving the Tentative Agreement between the city of Oskaloosa and PPME Local 2003 - Police.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20230117 Tentative Agreement Police.docx](#)  
[RES\\_20230117 Tentative Agreement Police.docx](#)  
[Police Tentative Agreement.pdf](#)

**B. Consider a resolution approving the Tentative Agreement between the city of Oskaloosa and the Oskaloosa Professional Fire Fighters, Local 636.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20230117 Tentative Agreement Fire.docx](#)  
[RES\\_20230117 Tentative Agreement Fire.docx](#)  
[Fire Tentative Agreement.pdf](#)

**C. Consider a resolution approving the Tentative Agreement between the city of Oskaloosa and PPME Local 2003 - Mixed.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20230117 Tentative Agreement Mixed.docx](#)  
[RES\\_20230117 Tentative Agreement Mixed.docx](#)  
[Mixed Tentative Agreement.pdf](#)

**11. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

**12. Adjournment**

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.