



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - Monday November 20,2023 - 6:00 P.M.

1. Invocation: St. Mary's Catholic Church

2. Pledge of Allegiance

3. Roll Call

___ Mayor David Krutzfeldt, Council Members:

___ Almond, ___Burnett, ___Caligiuri, ___ Comfort, ___Drost, ___ Hermsen, ___Ossian

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Proclamation Signing for Emily Russell Day

Who is submitting this City Manager
item.

Documents:

[Emily Russell Day.pdf](#)

6. Recognize Keith Brooks for service award

Who is submitting this Fire Dept.
item.

Documents:

[Keith Brooks recognition 2023.docx](#)

7. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. November 20, 2023 City Council Agenda
2. November 6, 2023 City Council Regular Meeting Minutes

Documents:

[City Council Minutes November 6 2023.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[Civil Service Minutes - November 1, 2023.docx](#)

C. Consider a motion to receive and file financial reports for October 2023. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[City Council Communication 20231120.docx](#)
[CITY OF OSKALOOSA FINANCIAL REPORT OCTOBER 2023.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[City Council Communication 20231120 Liquor Licenses.docx](#)

E. Consider approval of a payment to Mahaska County for the PCC Pavement overlay project along Old Highway 163. (Consent Agenda)

Who is submitting this Public Works
item.

Documents:

[Communication Old Highway 163 Repaving Payment.docx](#)
[Old Hwy 163 Invoice.pdf](#)

F. Consider approval of payment of \$4072.96 to SVPA for services completed on the Early Childhood Education and Recreation Center.

Who is submitting this City Manager
item.

Documents:

[Communication 20231106 SVPA.docx](#)
[SVPA 2023-11-3.01.pdf](#)

G. Consider approval of Pay Application No. 4 in the amount of \$374,679.51 to Jones Contracting Corp. for the South 7th Street Reconstruction Project (Consent Agenda).

Who is submitting this Public Works
item.

Documents:

[Communication South 7th Street Project Pay App.docx](#)
[Letter from Gardens.pdf](#)
[Pay Application 4 South 7th Street Project.pdf](#)

H. Consider approval of Pay Application No. 4 in the amount of \$115,800.25 to Delong Construction, Inc. for the 2023 Sanitary Sewer Project (Arbor Trace) (Consent Agenda).

Who is submitting this Public Works
item.

Documents:

[Communication 2023 Sanitary Sewer Project Pay App 4.docx](#)
[Letter and Pay App 4.pdf](#)

I. Consider a resolution amending the Oskaloosa Housing Trust Fund demolition programs to allow transfers,

conversions, and extensions. (Consent Agenda)

Who is submitting this Development Services Department
item.

Documents:

[Communication OHTF demo amends 20231120.pdf](#)
[Resolution OHTF demo amends 20231120.pdf](#)
[Demolition I plan revised 20231120 redline.pdf](#)
[Demolition II plan revised 20231120 redline.pdf](#)

J. Consider a resolution approving a Settlement Agreement with Scott Versteeg for property located at 602 North Market. (Consent Agenda)

Who is submitting this Development Services Department
item.

Documents:

[Communication 602 North Market Versteeg 20231120.pdf](#)
[resolution 602 North Market.pdf](#)
[Versteegh SETTLEMENT AGREEMENT 11.9.23.pdf](#)
[photos.pdf](#)
[602 North Market Demo I lien agreement 2021.pdf](#)

K. Consider a resolution approving an Engagement Letter with DA Davidson Advisors (Consent Agenda)

Who is submitting this City Manager
item.

Documents:

[Communication 20231120 DA Davidson Engagement Letter.docx](#)
[Resolution 20231120 ENGAGEMENT LETTER WITH DA Davidson FINANCIAL ADVISORS LLC .docx](#)
[DA Davidson Engagement Agreement \(Treatment Plant Financing - Municipal Advisor\) - 2023.pdf](#)

L. Consider a resolution scheduling a public hearing for December 18, 2023 to consider levying a special assessment against private property for weed cutting. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20231120 Weeds Schedule PH.docx](#)
[Resolution 11202023 PH Mowing July and August 2023.docx](#)
[Exhibit A Mowing July and August 2023.pdf](#)
[SCHEDULE FOR WEED ASSESSMENT July 2023.pdf](#)

M. Consider a resolution to approve a 28E agreement between the city of Oskaloosa and the Iowa Alcoholic Beverages Division (ABD).

Who is submitting this item. Police Department

Documents:

[COM 20231120 Iowa ABD 28E Submittal.docx](#)
[RES 20231120 Iowa ABD 28E Approval.docx](#)
[ABD 28E FY24.pdf](#)

8. ----- End of Consent Agenda -----

9. Regular Agenda

The following agenda items require specific action by the City Council:

A. Consider a resolution approving a contract with On Track Construction to complete the North Park Sanitary Sewer Extension Project

Who is submitting this item. Public Works

Documents:

[Communication North Park Sewer Extension.docx](#)
[Resolution North Park Sewer Extension.docx](#)
[North Park Sewer Extension Contract.pdf](#)
[North Park Sewer Extension Bid Tabulation.pdf](#)

B. Consider a resolution approving preliminary plans and authorizing staff to proceed with property and easement acquisitions for the New Water Resource Recovery Facility and Force Main Improvements Project (Public Hearing)

Who is submitting this item. Public Works

Documents:

[Communication Wastewater Facility Plan Schedule Hearing.docx](#)
[Resolution Wastewater Facility Plan Schedule Hearing.docx](#)
[2023 10 06 - Sanitary Sewer Overview Figure.pdf](#)
[2023 10 10 - Oskaloosa Sanitary Sewer and Force Main Improvements - 30 percent plans - Reduced.pdf](#)

C. Consider a resolution in support of the proposed terms to be included in a Purchase, Sale, and Development Agreement by and between the City of Oskaloosa and Pivotal Housing Partners, LLC or a Related Entity

Who is submitting this City Manager
item.

Documents:

[Communication 20231120 Development Agreement with Pivotal Housin Partners.docx](#)
[Resolution 20231120 Development Agreement with Pivotal Housing Partners.docx](#)
[City-of-Oskaloosa-Application-for-Financial-Assistance-PDF.pdf](#)

D. Consider an ordinance correcting Ordinance No. 1461 and amending Chapter 15.3 – Vacant Buildings of the Oskaloosa Municipal Code. (1st reading)

Who is submitting this Development Services Department
item.

Documents:

[Ordinance vacant buildings correction 20231120.doc](#)
[Communication vacant buildings correction 20231120.docx](#)
[Ord 1461 Vacant Building Code.pdf](#)

E. Discussion regarding naming of the new wastewater treatment facility

Who is submitting this Public Works
item.

Documents:

[Communication WWTF Naming Discussion.docx](#)

10. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

11. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

12. Adjournment

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.

