



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - Monday, November 7, 2022, 6:00 P.M.

1. Invocation: Central United Methodist

2. Pledge of Allegiance

3. Roll Call

___ Mayor David Krutzfeldt, Council Members:

___ Almond, ___ Burnett, ___ Caligiuri, ___ Comfort, ___ Drost, ___ Hermsen, ___ Ossian

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

2. October 17, 2022 City Council Regular Meeting Minutes

Documents:

[City Council Minutes October 17 2022.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20221003 Airport Commission Meeting Minutes.pdf](#)
[MIN 20221025 Board of Adjustment Meeting Minutes.pdf](#)
[MIN 20221021 Historic Preservation Commission Meeting Minutes.pdf](#)
[MIN 20220912 Water Board Meeting Minutes.pdf](#)
[REP 20220930 Water Department Balance Sheet.pdf](#)
[REP 20220930 Water Department Expense and Revenue.pdf](#)

C. Consider payment of claims for October 2022, (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20221107 Claims List.docx](#)
[COUNCIL CLAIMS LIST 10282022.pdf](#)
[MANUAL CHECK REPORT 10282022.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[Comm_20221107 Liquor Licenses.docx](#)

E. Consider approval of payment of \$120,041.76 to Christner Contracting, Inc. (CCI) for work completed on the Façade Improvement Project Phase III. (Consent Agenda)

Who is submitting this item. Development Services Department

Documents:

[COM 20221107 Facade3 Nov 2022 payments.pdf](#)
[20DTR004 - Draw 21.pdf](#)
[Progress Report 14 - 202211.pdf](#)

F. Consider a motion appointing a representative to the Board of Adjustment (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20221107 Board of Adjustment Appointment.docx](#)
[Uitermarkt Judy BOA 2022.pdf](#)

G. Consider a resolution affirming an agreement amendment with Veenstra & Kimm, Inc. to provide additional services for the Early Childhood Education and Recreation Center (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20221107 Veenstra and Kimm Amendment.docx](#)
[RES 20221104 Veenstra and Kimm Agreement Amendment.docx](#)
[20221017 VK Amendment to Agreement.pdf](#)

H. Consider a resolution approving tax increment finance (TIF) asking for FY2024. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20221107 TIF Asking.docx](#)
[RES_20221107 TIF Asking.docx](#)
[CITY TIF Indebtedness Certification Nov 2022.pdf](#)

I. Consider an ordinance amending the city of Oskaloosa, Iowa, Municipal Code, Chapter 1.24.060 - Authority to issue civil citations. (3rd Reading, Consent Agenda)

Who is submitting this City Attorney
item.

Documents:

[COM 20221107 Municipal Infraction Code Update.docx](#)
[ORD 20221107 Municipal Infractions.docx](#)

J. ----- End of Consent Agenda -----

6. Announcement of Vacancies

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- **Airport Commission:** One vacancy for a term ending December 2027
- **Building Code Board of Appeals:** One vacancy for a regular member and one for an ex officio member
- **Civil Service Commission:** One vacancy for a term ending May 2026
- **Historic Preservation Commission:** One vacancy for a term ending December 2022, and one for a term ending December 2023
- **Planning and Zoning Commission:** One vacancy for a term ending April 2025

7. Regular Agenda

The following agenda items require specific action by the City Council:

- A. **Consider a motion to receive and file the audit report and authorize payment of \$8,200 to Martens & Company, CPA, LLP and \$850 to the Auditor of the State.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20221107 Audit.docx](#)
[2022 FS.pdf](#)

- B. **Presentation and discussion on the proposed PlanOsky Comprehensive Plan**

Who is submitting this item. Development Services Department

Documents:

[COM 20221107 comp plan update.pdf](#)
[2022_11_07 Oskey City Council.pdf](#)

- C. **Consider a resolution approving the FY2024-2026 Strategic Plan**

Who is submitting this item. City Manager's Office

Documents:

[COM 20221107 Strategic Plan Approval.docx](#)
[RES 20221107 Strategic Plan Approval.docx](#)
[Strategic Plan Draft FY 24 to 26.pdf](#)

- D. **Consider a resolution authorizing the execution of a new**

independent contractor agreement with Iowa Inspections, LLC for rental housing inspection services.

Who is submitting this Development Services Department
item.

Documents:

[COM 20221107 Iowa Inspections agreement.docx](#)
[RES 20221107 Iowa Inspections agreement.doc](#)
[IAInsp agmt 2022 JV signed.pdf](#)

E. Consider a resolution authorizing the purchase of a body-worn camera and in-car video system.

Who is submitting this Police Department
item.

Documents:

[COM 20221107 Police Camera and Video System.docx](#)
[RES 20221107 Camera and Video System.docx](#)
[Quote Sector Technology Group 2022.pdf](#)
[Presentation Body Camera Upgrade Program 2022.pdf](#)

F. Consider a resolution approving an agreement for professional services with Resource Management Associates (RMA) related to a E911 and Emergency Management operations needs assessment.

Who is submitting this City Manager's Office
item.

Documents:

[COM 20221107 E911 and Emergency Mgmt Operations Agreement Negotiations.docx](#)
[RES 20221107 RMA Agreement.docx](#)
[OSKALOOSA 911.CONTRACT.RMA.221107.docx](#)
[OSKALOOSA 911.PRO.RMA.221004.pdf](#)

G. Consider an ordinance amending Chapter 10.52 of the Oskaloosa Municipal Code for a three-hour parking restriction in the vicinity of High Avenue and G Street – 1st Reading.

Who is submitting this Public Works
item.

Documents:

[COM_202121107 High Ave and G St Parking.docx](#)
[ORD_20221107_High Ave and G St Parking.docx](#)
[High Ave and G St Parking Restrictions.pdf](#)

8. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

10. CLOSED SESSION Litigation: Consider holding a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with legal counsel on a matter presently in litigation or in which litigation is imminent, where disclosure would be likely to prejudice or disadvantage the city's position.

Acting pursuant to the requirements of the Iowa Public Information Board, I, Mayor David Krutzfeldt, would state and indicate that the closed session to follow is to discuss strategy in a pending matter with David D. Dixon, the city attorney and legal counsel for the city of Oskaloosa, Iowa, acting pursuant to the contract existing between the parties.

11. Adjournment

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.