



**City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda**

**Call to Order and Roll Call - Monday November 6, 2023 - 6:00 P.M.**

**1. Invocation: Central United Methodist Church**

**2. Pledge of Allegiance**

**3. Roll Call**

\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_ Almond, \_\_\_ Burnett, \_\_\_ Caligiuri, \_\_\_ Comfort, \_\_\_ Drost, \_\_\_ Hermesen, \_\_\_ Ossian

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

**5. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

**A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.  
(Consent Agenda)

1. November 6, 2023 City Council Agenda

2. October 16, 2023 City Council Regular Meeting Minutes

Documents:

[City Council Minutes October 16 2023.docx](#)

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[OCT 2023 MINUTES.pdf](#)  
[20231002 Airport Commission Minutes.pdf](#)

**C. Consider payment of claims for October 2023. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[Communication\\_20231106 Claims List.docx](#)  
[MANUAL CHECK REPORT October 2023.pdf](#)  
[COUNCIL CLAIMS LIST 10272023.pdf](#)

**D. Consider approval of a liquor license application. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[City Council Communication 20231106 Liquor Licenses.docx](#)

**E. Consider approval of Pay Application No. 3 in the amount of \$11,025 to Iowa Dredging LLC. for the Edmundson Pond Dredging Project. (Consent Agenda)**

Who is submitting this item. Public Works

Documents:

[Communication Edmundson Pond Dredging Project Pay App No. 2.docx](#)  
[Pay App No. 3.pdf](#)

**F. Consider approval of Pay Application No. 2 in the amount of \$366,919.07 to Caliber Concrete LLC. for the Edmundson**

## **Playground Improvement Project. (Consent Agenda)**

Who is submitting this item. Community Services/Parks & Recreation

Documents:

[Communication Edmundson Playground Improvement Project Pay App No. 2 1 \(1\).docx](#)  
[Edmundson Playground Improvement Project Pay App No. 2.pdf](#)  
[Edmundson Playground Improvement Project Change Order No. 1.pdf](#)

### **G. Consider a motion to approve payment number 1 to North American Specialty Insurance Company in the amount of \$25,175 for the landscaping work at the YMCA. (Consent Agenda)**

Who is submitting this item. Community Services/Parks & Recreation

Documents:

[Communication Consider approval of payment number 1 to North American Specialty Insurance Company.docx](#)  
[Pay App - 1.pdf](#)

### **H. Consider a motion appointing representative to the Historic Preservation Commission (Consent Agenda)**

Who is submitting this item. City Manager

Documents:

[Communication 20231106 Historic Preservation Commission.docx](#)  
[Linda Howard.pdf](#)

### **I. Consider a resolution approving tax increment finance (TIF) asking for FY2025. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[Communication\\_20231107 TIF Asking.docx](#)  
[Resolution\\_20231107 TIF Asking.docx](#)  
[CITY TIF Indebtedness Certification Nov 2023.xls](#)

### **J. Consider approval of a resolution accepting completion of the Edmundson Park Playground Parking Lot Paving Project, by Norris Asphalt Paving Co., LC. (Consent Agenda)**

Who is submitting this Public Works  
item.

Documents:

[Communication Edmundson Park Playground Parking Lot Paving  
Project.docx](#)  
[Resolution Edmundson Park Playground Parking Lot Paving  
Project.docx](#)  
[Change Order No. 1.pdf](#)  
[Pay Application No. 1.pdf](#)

6. ----- **End of Consent Agenda** -----

7. **Announcement of Vacancies**

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- o **Airport Commission** : One vacancy for a term ending December 2027 and one vacancy for a term ending December 2028
- o **Building Code Board of Appeals** : Two vacancies for regular members and one for an ex officio member
- o **Board of Adjustments** : Two vacancies for terms ending December 2024

8. **Regular Agenda**

The following agenda items require specific action by the City Council:

A. **Consider a motion to receive and file the audit report and authorize payment of \$10,475 to Martens & Company, CPA, LLP and \$850 to the Auditor of the State.**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[COM\\_20231106 Audit.docx](#)  
[2023 FS.pdf](#)

B. **Public hearing for a proposed application to the Iowa Economic Development Authority (IEDA) for Community Development Block Grant (CDBG) Downtown Revitalization (DTR) funds for the Downtown Façade Improvement Project Phase IV.**

Who is submitting this Development Services Department  
item.

Documents:

[Communication Facade 4 20231106.pdf](#)  
[facade program background info.pdf](#)

[map phase 4 area.pdf](#)  
[photos phase 4 area.pdf](#)

**C. Consider a resolution approving a professional services agreement with HR Green, Inc. for professional services for the 2023 EPA Brownfields Community-Wide Assessment Grant.**

Who is submitting this item. Public Works

Documents:

[Communication Brownfields Professional Services Agreement.docx](#)  
[Resolution Brownfields Professional Services Agreement.docx](#)  
[HR Green Oskaloosa Brownfield Assessment Professional Services Agreement.pdf](#)  
[Brownfields RFP Rankings.pdf](#)  
[BF Guidance on Competitively Procuring a Contractor 6-27-23\\_508.pdf](#)

**D. Consider a resolution accepting Substantial Completion for work done by Caliber Concrete LLC. on Edmundson Playground Improvement Project.**

Who is submitting this item. Community Services/Parks and Rec Dept

Documents:

[Communication Substantial Completion of Edmundson Playground.docx](#)  
[Resolution Edmundson Playground Improvement Project Substantial Completion.docx](#)

**E. Discussion regarding use of public park space for a storm siren**

Who is submitting this item. Public Works

Documents:

[Communication Siren Agreement.docx](#)

**9. Report on items from City staff**

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

**10. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future

agenda items, or request items to be sent to Committee for review and discussion.

## **11. Adjournment**

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.