



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - Monday, September 19, 2022, 6:00 P.M.

1. Invocation: Central Reformed Church

2. Pledge of Allegiance

3. Roll Call

___ Mayor David Krutzfeldt, Council Members:

___ Almond, ___ Burnett, ___ Caligiuri, ___ Comfort, ___ Drost, ___ Hermsen, ___ Ossian

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. September 19, 2022 City Council Agenda
2. September 6, 2022 City Council Regular Meeting Minutes

Documents:

[City Council Minutes September 6 2022.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20220822 Library Board of Trustees Meeting Minutes.pdf](#)

[MIN 20220711 Water Board of Trustees Meeting Minutes.pdf](#)

[MIN 20220808 Water Board of Trustees Meeting Minutes.pdf](#)

C. Consider a motion to receive and file financial reports for August 2022. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20220919 Financial Reports.docx](#)

[Oskaloosa, IA Treasurers Report August 2022.pdf](#)

D. E911 and Emergency Management Operations Request for Qualifications (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20220919 E911 and Emergency Mgmt Operations RFQ.docx](#)

[RFQ E911 and Emergency Mgmt Operations 20220914.docx](#)

E. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[Comm_20220919 Liquor Licenses.docx](#)

F. Consider approval of payment of \$3,248.03 to Van Maanen Electric for services completed on the Early Childhood Education and Recreation Center.

Who is submitting this City Manager's Office
item.

Documents:

[COM 20220914 Van Maanen Pay App 2.docx](#)
[Van Maanen Pay App 2 ECE Rec Center.pdf](#)

G. Consider approval of Pay Application No. 3 in the amount of \$80,927.84 to Minturn, Inc. for the 3-Lane Conversion and Traffic Signal Installation Project (Consent Agenda).

Who is submitting this item. Public Works Department

Documents:

[COM 202209-06 TSIP Pay App 3.docx](#)
[Pay App 3 Signed.pdf](#)

H. Consider a resolution approving the FY2022 Street Finance Report. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20220919 Street Finance Report.docx](#)
[RES_20220919 Street Finance Report FY2022.doc](#)
[Oskaloosa2022 \(1\).pdf](#)

I. Consider a resolution scheduling a public hearing for October 17, 2022 to consider levying a special assessment against private property for weed cutting. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20220919 Weeds Schedule PH.docx](#)
[RES 20220919 PH Mowing June 2022.docx](#)
[Exhibit A Mowing June 2022.pdf](#)
[SCHEDULE FOR WEED ASSESSMENT June 2022.pdf](#)

J. ----- End of Consent Agenda -----

6. Announcement of Vacancies

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- o **Airport Commission:** One vacancy for a term ending December 2027
- o **Board of Adjustment:** One vacancy for a term ending December 2026
- o **Building Code Board of Appeals:** One vacancy for a regular member and

- one for an ex officio member
- **Civil Service Commission**: One vacancy for a term ending May 2026
- **Historic Preservation Commission**: One vacancy for a term ending December 2023

7. Regular Agenda

The following agenda items require specific action by the City Council:

A. Presentation and discussion on vacant buildings

Who is submitting this item. Development Services

Documents:

[COM 20220919 Vacant Buildings Presentation.pdf](#)
[Vacant Buildings Council Presentation 20220919.pdf](#)

B. Consider a resolution levying a special assessment against private property for weed cutting. (Public Hearing)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20220919 Weeds.docx](#)
[RES_20220919 Mowing May 2022.docx](#)
[Exhibit A Mowing May 2022.pdf](#)
[Assessment schedule - Mowing May 2022.docx](#)

C. Consider a resolution levying a special assessment against private property for sidewalk replacement. (Public Hearing)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20220919 Levy Sidewalks.docx](#)
[RES_20220919 Sidewalk Assessments.docx](#)
[Exhibit A Sidewalks June 2022.pdf](#)
[Assessment schedule - Sidewalks June 2022.docx](#)

D. Consider a resolution approving a contract amendment for the Wastewater Facility Plan Long-Term Improvement Project for Pre-Design of the Wastewater Treatment Facility

Who is submitting this item. Public Works Department

Documents:

8. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
 - o Memo to Council
- b) City Clerk
- c) City Attorney

Documents:

[20220919 Memo To Council, Caligiuri Response.pdf](#)

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

10. Adjournment

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.