



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - Monday, September 11, 2023 - 6:00 P.M.

1. Invocation: First Christian Church

2. Pledge of Allegiance

3. Roll Call

___ Mayor David Krutzfeldt, Council Members:

___ Almond, ___ Burnett, ___ Caligiuri, ___ Comfort, ___ Drost, ___ Hermsen, ___ Ossian

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Proclamation Signing for National Day of Service and Remembrance

Who is submitting this Fire Department
item.

Documents:

[Communication 20230911 National Day of Service and Remembrance.docx](#)
[National Day of Service and Remembrance .docx](#)

6. Recognition of Full Time Fire Department Members

Who is submitting this Fire Department

item.

Documents:

[Communication 20230911 Recognition of Full Time Fire Department.docx](#)

7. Oskaloosa Main Street

Who is submitting this item. Community Services / Parks and Recreation

Documents:

[Communication 20230911 Oskaloosa Main Street.docx](#)

8. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. August 21, 2023 City Council Agenda
2. August 7, 2023 City Council Regular Meeting Minutes

Documents:

[City Council Minutes August 7 2023.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[JUL 2023 MINUTES.pdf](#)
[Aug 22 2023 BOA minutes.pdf](#)

C. Consider payment of claims for August 2023. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[Communication_20230911 Claims List.docx](#)
[COUNCIL CLAIMS LIST 08282023.pdf](#)
[MANUAL CHECK REPORT August 2023.pdf](#)

D. Consider a resolution approving the FY2023 Street Finance

Report. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[Communication_20230911 Street Finance Report.docx](#)
[Resolution_20230911 Street Finance Report FY2023.doc](#)
[SFR Oskaloosa FY2023.pdf](#)

E. Consider approval of a liquor license application. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[City Council Communication 20230911 Liquor Licenses.docx](#)

F. Consider approval of Pay Application No. 1 in the amount of \$169,326.63 to Caliber Concrete LLC. for the Edmundson Playground Improvement Project. (Consent Agenda)

Who is submitting this item. Community Services/Parks & Recreation Dept.

Documents:

[Communication Edmundson Playground Improvement Project Pay App No. 1.docx](#)
[Edmundson Playground Improvement Project pay app No. 1.pdf](#)

G. Consider approval of Pay Application No. 1 in the amount of \$33,197.50 to Iowa Dredging LLC. for the Edmundson Pond Dredging Project. (Consent Agenda)

Who is submitting this item. Public Works

Documents:

[Communication Edmundson Pond Dredging Pay App No. 1.docx](#)
[20230911_Pay App No. 1.pdf](#)

H. Consider approval of payment of \$700.00 to SVPA for services completed on the Early Childhood Education and Recreation Center. (Consent Agenda)

Who is submitting this item. City Manager

Documents:

[Communication 20230911 SVPA.docx](#)
[SVPA 2023-6-30.01.pdf](#)

I. **Consider approval of payment of \$2534.50 to SVPA for services completed on the Early Childhood Education and Recreation Center. (Consent Agenda)**

Who is submitting this City Manager
item.

Documents:

[Communication 20230911 SVPA.docx](#)
[SVPA 2023-8-31.01.pdf](#)

J. **Consider a resolution adopting supplement to the Oskaloosa Municipal Code of Ordinances through Ordinance No. 1464. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department
item.

Documents:

[Communication_20230911 Code Supplement.docx](#)
[Resolution_20230911 Code Supplement.doc](#)

K. **Consider a motion appointing representative to the Building Code Board of Appeals(Consent Agenda)**

Who is submitting this City Manager
item.

Documents:

[Communication 20230905 Building Code Board of Appeals.docx](#)

9. ----- **End of Consent Agenda** -----

10. **Announcement of Vacancies**

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- o **Airport Commission** : One vacancy for a term ending December 2027 and one vacancy for a term ending December 2028
- o **Building Code Board of Appeals** : Three vacancies for regular members and one for an ex officio member
- o **Historic Preservation Commission** : One vacancy for a term ending December 2024

- o **Board of Adjustments**: Two vacancies for terms ending December 2024

11. Regular Agenda

The following agenda items require specific action by the City Council:

A. Consider a resolution amending resolution 22-01-10 establishing the use of the American Recovery Plan Act (ARPA) Special Fund.

Who is submitting this item. City Clerk/Finance

Documents:

[Communication Amending Resolution 22-01-10.docx](#)
[Resolution Amending Resolution 22-01-10.docx](#)

B. Consider an ordinance amending Title 17, "Zoning", to enact a new zoning code text and map for the City of Oskaloosa and its 2-mile extraterritorial jurisdiction. (3rd Reading)

Who is submitting this item. Development Services Department

Documents:

[Communication zoning update 3rd reading.docx](#)
[Ordinance zoning update 3rd reading.doc](#)
[2023 Zoning Map final.pdf](#)
[2023 Zoning Text final.pdf](#)

C. Report on construction and development activity

Who is submitting this item. Development Services Department

Documents:

[Communication development activity FY23.pdf](#)

D. Discussion regarding purchasing and placing flags around City Square.

Who is submitting this item. Fire Department

Documents:

[Communication 20230911 Discussion regarding purchasing and placing flags around City Square. .docx](#)

12. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

13. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

14. CLOSED SESSION Litigation: Consider holding a closed session under Iowa Code Section 21.5.1c. to discuss strategy with legal counsel on a matter presently in litigation or in which litigation is imminent, where disclosure would be likely to prejudice or disadvantage the city's position.

Acting pursuant to the requirements of the Iowa Public Information Board, I, Mayor David Krutzfeldt, would state and indicate that the closed session to follow is to discuss strategy in a pending matter with legal counsel for the City of Oskaloosa, Iowa, acting pursuant to the contract existing between the parties.

15. Discussion and potential action approving interim settlement agreement discussed with legal counsel in closed session.

Who is submitting this item. Community Services/ Parks & Recreation Dept.

Documents:

[Communication Sep 11 YMCA Agreement.docx](#)

16. OPEN SESSION: Consider a motion to Open Session after the Closed Session.

17. Adjournment

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.