



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - Tuesday, September 6, 2022, 6:00 P.M.

1. Invocation: First Christian Church

2. Pledge of Allegiance

3. Roll Call

___ Mayor David Krutzfeldt, Council Members:

___ Almond, ___Burnett, ___Caligiuri, ___ Comfort, ___Drost, ___ Hermsen, ___Ossian

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. September 6, 2022 City Council Agenda
2. August 15, 2022 City Council Regular Meeting Minutes

Documents:

[City Council Minutes August 15 2022.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[08082022 Airport Commission Meeting Minutes.pdf](#)

[08042022 Civil Service Commission Meeting Minutes.pdf](#)

C. Consider payment of claims for August 2022. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COUNCIL CLAIMS LIST 08252022.pdf](#)

[MANUAL CHECK REPORT 08242022.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[Comm_20220906 Liquor Licenses.docx](#)

E. Consider approval of payments of \$1094.45 to Area 15 Regional Planning Commission and \$41,587.17 to Christner Contracting, Inc. (CCI), totaling \$42,681.62, for work completed on the Façade Improvement Project Phase III. (Consent Agenda)

Who is submitting this item. Development Services Department

Documents:

[COM 20220906 Facade3 Sept 2022 payments.pdf](#)

[20DTR004 - CDBG Draw Request 19.pdf](#)

F. Consider approval of Pay Application No. 1 in the amount of \$177,118.27 to Norris Asphalt Paving Co., LC for work completed on the Downtown Resurfacing Project (Consent Agenda).

Who is submitting this Public Works Department
item.

Documents:

[COM_20220906 Downtown Project Pay App 1.docx](#)
[Signed Change Order 1.pdf](#)
[Signed Pay Application 1.pdf](#)

G. Consider approval of Pay Application No. 2 in the amount of \$196,159.09 to Minturn, Inc. for the 3-Lane Conversion and Traffic Signal Installation Project (Consent Agenda).

Who is submitting this Public Works Department
item.

Documents:

[COM 202209-06 TSIP Pay App 2.docx](#)
[Signed Pay App 2.pdf](#)
[Minturn Stored Materials.pdf](#)

H. Consider a resolution amending the Tablet Use Policy to Device Use Policy. (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20220906 Device Use Policy 2022.docx](#)
[RES 20220906 Tablet Use Policy Amendment.docx](#)
[Tablet Use Policy 20220906 Redline.docx](#)
[Device Use Policy 20220906.docx](#)

I. Consider a resolution affirming a contract with TK Concrete, Inc. for the City Parking Lot Pavement Project. (Consent Agenda)

Who is submitting this Public Works Department
item.

Documents:

[COM_20220906 City Parking Lot Pavement Project.docx](#)
[RES_20220906 City Parking Lot Pavement Project.docx](#)
[City Parking Lot Pavement Project.pdf](#)
[Signed Contract.pdf](#)

J. Consider a resolution approving a contract amendment to the Master Agreement for the Wastewater Facility Plan Long-Term Improvement Project (CONSENT AGENDA)

Who is submitting this Public Works Department item.

Documents:

[COM 20220906 FOX Strand Task Orders.docx](#)
[RES_20220906_FOX Strand Task Orders.docx](#)
[20220906_Master Agreement Revisions and agreement.pdf](#)

K. Consider a resolution approving a contract amendment for Site Historical Review for the Wastewater Facility Plan Long-Term Improvement Project. (Consent Agenda)

Who is submitting this Public Works Department item.

Documents:

[COM 20220906 FOX Strand Task Orders.docx](#)
[RES_20220906_FOX Strand Task Orders.docx](#)
[20220906_Amendment to Task Order 2070-21A and agreement.pdf](#)

L. Consider a resolution approving a contract amendment for the Wastewater Facility Plan Long-Term Improvement Project for Pretreatment Agreement consulting. (Consent Agenda)

Who is submitting this Public Works Department item.

Documents:

[COM 20220906 FOX Strand Task Orders.docx](#)
[RES_20220906_FOX Strand Task Orders.docx](#)
[20220906_Task Order 7040.016 FOX Signed and attaches.pdf](#)

M. Consider a resolution adopting the proposed FY2023 Budget Amendment and setting the date for a public hearing on October 3, 2022. (Consent Agenda)

Who is submitting this City Clerk/Finance Department item.

Documents:

[COM_20220906 Schedule PH Budget Amendment.docx](#)
[RES_20220906 Budget Amendment.doc](#)
[PublicHearingNotice \(1\).pdf](#)

N. ----- End of Consent Agenda -----

6. Announcement of Vacancies

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- **Airport Commission**: One vacancy for a term ending December 2027
- **Board of Adjustment**: One vacancy for a term ending December 2026
- **Building Code Board of Appeals**: One vacancy for a regular member and one for an ex officio member
- **Civil Service Commission**: One vacancy for a term ending May 2026
- **Historic Preservation Commission**: One vacancy for a term ending December 2023

7. Regular Agenda

The following agenda items require specific action by the City Council:

A. Consider a joint City/County membership to the Greater Des Moines Partnership.

Who is submitting this item. City Manager's Office

Documents:

[COM 20220906 Greater Des Moines Partnership Membership.docx](#)
[Partnership Community Benefits.pdf](#)
[Moving Forward Together Folder.pdf](#)

B. Consider a resolution accepting completion of the NE Bridge Replacement Project by Iowa Bridge & Culvert, L.C., and approval of Pay Application No. 6, in the total amount of \$16,654.54.

Who is submitting this item. Public Works Department

Documents:

[COM_20220906_NE Bridge Reconstruction Pay App 6 - Final.docx](#)
[RES_20220906_NE Bridge Completion.docx](#)
[Pay Estimate_Retainage Release_8-9-22.pdf](#)

C. Consider approval of payment of \$29,590.44 to SVPA for services completed on the Early Childhood Education and Recreation Center.

Who is submitting this item. City Manager's Office

Documents:

[COM 20220906 SVPA Services Invoices.docx](#)
[SVPA Inv 0037684 Pro Fees June 2022.pdf](#)
[SVPA Inv 0037764 Pro Fees July 2022.pdf](#)
[SVPA Inv 0037685 June 2022 Additional Services.pdf](#)
[SVPA Inv 0037765 July 2022 Additional Services.pdf](#)

8. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

10. CLOSED SESSION Litigation: Consider holding a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with legal counsel on a matter presently in litigation or in which litigation is imminent, where disclosure would be likely to prejudice or disadvantage the city's position.

Acting pursuant to the requirements of the Iowa Public Information Board, I, Mayor David Krutzfeldt, would state and indicate that the closed session to follow is to discuss strategy in a pending matter with David D. Dixon, the city attorney and legal counsel for the city of Oskaloosa, Iowa, acting pursuant to the contract existing between the parties.

11. OPEN SESSION Action: Consider a motion to take action on any item discussed in Closed Session after the Closed Session.

This item is reserved for the City Council to take possible action regarding discussion related to contract matters for the Early Childhood Education and Recreation Center project.

A. Consider approval of a Payment Agreement with Graphite Construction Group, Inc. regarding services pertaining to the Early Childhood Education and Recreation Center.

Who is submitting this item. City Manager's Office

Documents:

[COM 20220906 City and Graphite Payment Agreement.docx](#)
[City Graphite Pay Agreement 2022.pdf](#)

B. Consider approval of Pay Application No. 24 totaling \$230,951.35 to Graphite Construction Group for the Early Childhood Education and Recreation Center, subject to pay agreement.

Who is submitting this item. City Manager's Office

Documents:

[COM 20220906 Early Childhood Education and Recreation Center Pay App 24.docx](#)
[Pay App 24 April 2022 REVISED.pdf](#)
[SVPA Letter 2022-06-18_Graphite Pay Application 24.pdf](#)
[19023_Osky Rec_Interior AB punch_Report1of2_final.pdf](#)
[19023_Osky Rec_Interior AB punch_Report2of2_final.pdf](#)
[Osky Rec_Area A B Ext Punch-Final \(1\).pdf](#)

C. Consider approval of Pay Application No. 25 totaling \$218,155.49 to Graphite Construction Group for the Early Childhood Education and Recreation Center, subject to pay agreement.

Who is submitting this item. City Manager's Office

Documents:

[COM 20220906 Early Childhood Education and Recreation Center Pay App 25.docx](#)
[Pay App 25 -May 2022.pdf](#)
[SVPA Letter 2022-07-01_Graphite Pay Application 25.pdf](#)

D. Consider approval of Pay Application No. 26 totaling \$41,047.78 to Graphite Construction Group for the Early Childhood Education and Recreation Center, subject to pay agreement.

Who is submitting this item. City Manager's Office

Documents:

[COM 20220906 Early Childhood Education and Recreation Center Pay App 26.docx](#)
[Pay App 26-June 2022.pdf](#)
[2022-08-05_Graphite PA 26 - Letter from SVPA.pdf](#)

12. Adjournment

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.