



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - Monday, August 15, 2022, 6:00 P.M.

1. Invocation: Gateway Church of the Nazarene

2. Pledge of Allegiance

3. Roll Call

___ Mayor David Krutzfeldt, Council Members:

___ Almond, ___Burnett, ___Caligiuri, ___ Comfort, ___Drost, ___ Hermsen, ___Ossian

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Recognize the retirement of Police Officer Gary Kutcher

Who is submitting this Police Department
item.

Documents:

[COM 20220815 Police Officer Kutcher Retirement.pdf](#)
[20220815 Officer Kutcher Retirement.pdf](#)

6. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council

and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. August 15, 2022 City Council Agenda
2. August 1, 2022 City Council Regular Meeting Minutes

Documents:

[City Council Minutes August 1 2022.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20220705 Airport Commission Meeting Minutes.pdf](#)
[MIN 20220725 Library Board Meeting Minutes.pdf](#)

C. Consider a motion to receive and file financial reports for July 2022. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20220815 Financial Reports.docx](#)
[Oskaloosa, IA Treasurers Report July 2022.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20220815 Liquor Licenses.docx](#)

E. Consider approval of payments of \$684.57 to Area 15 Regional Planning Commission, \$2,240.00 to Curtis Architecture & Design, and \$32,315.24 to Christner Contracting, Inc. (CCI), totaling \$35,239.81, for work completed on the Façade Improvement Project Phase III. (Consent Agenda)

Who is submitting this Development Services Department
item.

Documents:

[COM 20220815 Facade3 Aug 2022 payments.pdf](#)
[20DTR004 - Draw 18 \(PARTIAL\).pdf](#)
[20DTR004 - Draw 18 - Invoice - CCI 11.pdf](#)
[Curtis Aug 2022 invoice.pdf](#)
[Progress Report 12 - 202207.pdf](#)

F. Consider approval of Pay Application No. 12, in the amount of \$231,176.93 to Drish Construction, Inc. for work completed on the 5th Avenue West & South F Street Sewer & Water Improvements Project (Consent Agenda)

Who is submitting this Public Works Department
item.

Documents:

[COM_20220815 Pay App 12 Drish Construction.docx](#)
[20220815_Letter.pdf](#)
[20220815_Pay App 12.pdf](#)

G. Consider a motion appointing a representative to the Library Board of Trustees (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20220815 Library Board of Trustees Appointment.docx](#)
[Bollman Brant Library Board 2022.pdf](#)

H. Consider a motion authorizing a petition for title to abandoned property located at 410 South 4th Street. (Consent Agenda)

Who is submitting this Development Services Department
item.

Documents:

[COM 20220815 petition to acquire 410 S 4th SC final.pdf](#)
[site photos.pdf](#)
[Map location of 410 S 4th.pdf](#)

I. Consider a motion authorizing a petition for title to abandoned property located at 807 2nd Avenue West. (Consent Agenda)

Who is submitting this Development Services Department
item.

Documents:

[COM 20220815 petition to acquire 807 2nd Ave W SC final.pdf](#)
[site photos.pdf](#)
[Map location of 807 S 2nd.pdf](#)

J. Consider a resolution to approve a revision to the final plat for the Pear Tree Estates Subdivision. (Consent Agenda)

Who is submitting this Public Works Department
item.

Documents:

[COM_20220815 Pear Tree Final Plat.docx](#)
[RES_20220815 Pear Tree Final Plat.docx](#)
[20220815 Original Pear Tree Estates Final Plat.pdf](#)
[20220815_Pear Tree Estates Plat 2 Final Plat REVISED 8-5-22.pdf](#)

K. Consider a resolution scheduling a public hearing for September 19, 2022 to consider levying a special assessment against private property for sidewalk replacement. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20220815 Schedule PH Sidewalk Assessments.docx](#)
[RES_220220815 PH Sidewalk Assessments.docx](#)
[Exhibit A Sidewalks June 2022.pdf](#)
[SCHEDULE FOR SIDEWALK ASSESSMENTS 06072022.pdf](#)

L. Consider a resolution scheduling a public hearing for September 19, 2022 to consider levying a special assessment against private property for weed cutting. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20220815 Weeds Schedule PH.docx](#)
[RES 20220815 PH Mowing May 2022.docx](#)
[Exhibit A Mowing May 2022.pdf](#)
[SCHEDULE FOR WEED ASSESSMENT May 2022.pdf](#)

M. Consider an ordinance amending Oskaloosa Municipal Code Chapter 10.24 – “Stop and Yield Requirements” – 3rd Reading

(Consent Agenda)

Who is submitting this Public Works Department
item.

Documents:

[COM_20220815_ Partnership Drive Stop Signs.docx](#)
[ORD_20220815_ Partnership Drive Stop Signs.docx](#)
[20220815_Location Map.pdf](#)

N. ----- **End of Consent Agenda** -----

7. Regular Agenda

The following agenda items require specific action by the City Council:

A. **Consider a resolution for levying a special assessment for a nuisance abatement at 511 South 1st in accordance with Oskaloosa Municipal Code 8.08.080. (PUBLIC HEARING)**

Who is submitting this Fire Department
item.

Documents:

[COM 2022815 511 South 1st Nuisance Abatement.docx](#)
[RES 20227815 511 South 1st Holding Public Hearing.docx](#)
[Assessment schedule - Nuisance 511 South 1st St.docx](#)
[Photo Documentation 511 South 1st.docx](#)

B. **Consider a resolution for vacation and sale of the 120 foot by 16.5 foot section of the east-west alley adjacent to 408 South B Street. (Public Hearing)**

Who is submitting this Public Works Department
item.

Documents:

[COM_20220815_408 South B Street Alley Vacate.docx](#)
[RES_20220815_408 South B Street Alley Vacate.docx](#)
[20220815_408 South B Street Alley Vacate Location Map.pdf](#)
[20220815_Pictures.docx](#)
[20220815_408 South B Vacate Application.pdf](#)

C. **Consider a resolution scheduling a public hearing on August 15, 2022 for vacation and sale of the 60 foot by 16.5 foot section of the east-west alley adjacent to 804 5th Avenue East. (Public Hearing)**

Who is submitting this Public Works Department
item.

Documents:

COM_20220815_804 5th Avenue East Alley Vacate.docx
RES_20220718_804 5th Avenue East Alley Vacate.docx
20220815_804 5th Avenue East Vacate Map.pdf
20220815_Pictures.docx
20220815_804 Vacate Application.pdf

D. Consider a resolution approving a site plan application for a restaurant located at 208 A Avenue West.

Who is submitting this Development Services Department
item.

Documents:

COM CC 20220815 Dominos site plan.docx
RES 20220815 Dominos site plan.docx
Site Plan Application.pdf
location map.pdf
9022218 Site Plan 11x17.pdf
Turning Movements 11x17.pdf
elevation renderings.pdf
Material Concepts.pdf

8. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

10. CLOSED SESSION Litigation: Consider holding a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with legal counsel on a matter presently in litigation or in which litigation is imminent, where disclosure would be likely to prejudice or disadvantage the city's position.

Acting pursuant to the requirements of the Iowa Public Information Board, I, Mayor David Krutzfeldt, would state and indicate that the closed session to follow is to discuss strategy in a pending matter with David D. Dixon, the city attorney and legal counsel for the city of Oskaloosa, Iowa, acting pursuant to the contract existing between the parties.

11. Adjournment

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.