



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - Tuesday, July 5, 2022, 6:00 P.M.

1. Invocation: First Assembly of God

2. Pledge of Allegiance

3. Roll Call

___ Mayor David Krutzfeldt, Council Members:

___ Almond, ___Burnett, ___Caligiuri, ___ Comfort, ___Drost, ___ Hermsen, ___Ossian

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. July 5, 2022 City Council Agenda

2. June 20, 2022 City Council Regular Meeting Minutes

Documents:

[City Council Minutes June 20 2022.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20220606 Airport commission Meeting Minutes.pdf](#)

[MIN 20220601 Civil Service Minutes.pdf](#)

C. Consider payment of claims for June 2022. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20220705 Claims List.docx](#)

[COUNCIL CLAIMS LIST 06242022.pdf](#)

[MANUAL CHECK REPORT 06242022.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[Comm_20220705 Liquor Licenses.docx](#)

E. Consider approval of payments of \$587.84 to Area 15 Regional Planning Commission and \$84,457.10 to Christner Contracting, Inc. (CCI), totaling \$85,044.94, for work completed on the Façade Improvement Project Phase III. (Consent Agenda)

Who is submitting this item. Development Services Department

Documents:

[COM 20220705 Facade3 Jun 2022 payments.pdf](#)

[20DTR004 - Draw 17.pdf](#)

[Progress Report 11 - 202206.pdf](#)

F. Consider approval of Pay Application No. 11, in the amount of

\$172,351.81 to Drish Construction, Inc. for work completed on the 5th Avenue West & South F Street Sewer & Water Improvements Project (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

[COM_20220705 Pay App 11 Drish Construction.docx](#)
[20220705_Letter and Pay App 11.pdf](#)

G. Consider a resolution approving an Engagement Letter with PFM Financial Advisors LLC. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20220705 Engagement letter - PFM.docx](#)
[RES 20220705 Approve engagement letter PFM.doc](#)
[Oskaloosa_PFM_MA_Engagement_Letter_for_Sewer_SRF_Loan_06-21-2022.pdf](#)
[Oskaloosa_Disclosure_of_Conflicts_of_Interest_06-22-2022 \(2\).pdf](#)

H. ----- End of Consent Agenda -----

6. Announcement of Vacancies

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- o **Airport Commission**: One vacancy for a term ending December 2027
- o **Board of Adjustment**: One vacancy for a term ending December 2026
- o **Building Code Board of Appeals**: One vacancy for a regular member and one for an ex officio member
- o **Civil Service Commission**: One vacancy for a term ending May 2026
- o **Historic Preservation Commission**: One vacancy for a term ending December 2023

7. Regular Agenda

The following agenda items require specific action by the City Council:

A. Consider a resolution affirming a supplemental agreement for services with Terracon to perform Ground Penetrating Radar services for the Early Childhood Education and Recreation Center Pools.

Who is submitting this item. City Manager's Office

Documents:

[COM 20220705 Terracon Supplemental Agreement.docx](#)
[RES 20220705 Terracon Supplemental Services.docx](#)
[20220628 Terracon Supplemental Service Agreement.pdf](#)

B. Consider an ordinance amending Title 15, "Buildings and Construction", of the Oskaloosa Municipal Code. (2nd Reading)

Who is submitting this item. Development Services Department

Documents:

[COM 20220705 code adoption title 15.docx](#)
[ORD 20220620 code amends title 15 final.docx](#)
[Presentation study session 2021 code adoptions.pdf](#)
[2021 BCEGS Report.pdf](#)
[BCEGS grades in Iowa - Verisk Community Hazard Mitigation Services.pdf](#)
[Significant changes 2021 IBC.pdf](#)
[Significant changes 2021 IRC.pdf](#)
[Neighboring Communities Building Code Adoptions.docx](#)

8. Report on items from City staff

This item is reserved to receive reports from the following:

a) City Manager

Memo on 11th Avenue Sidewalk

b) City Clerk

c) City Attorney

Documents:

[11th Ave Sidewalk Memo.pdf](#)
[11th Ave W - Park to South D St - Alternates.pdf](#)

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

10. CLOSED SESSION Litigation: Consider holding a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with legal counsel on a matter presently in litigation or in which litigation is imminent, where disclosure would be likely to prejudice or disadvantage the city's position.

Acting pursuant to the requirements of the Iowa Public Information Board, I, Mayor David

Krutzfeldt, would state and indicate that the closed session to follow is to discuss strategy in a pending matter with David D. Dixon, the city attorney and legal counsel for the city of Oskaloosa, Iowa, acting pursuant to the contract existing between the parties.

11. Adjournment

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.