



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda**

Call to Order and Roll Call - Monday, June 5, 2023 6:00 P.M.

1. Invocation: Fellowship Bible Church

2. Pledge of Allegiance

3. Roll Call

___ Mayor David Krutzfeldt, Council Members:

___ Almond, ___ Burnett, ___ Caligiuri, ___ Comfort, ___ Drost, ___ Hermsen, ___ Ossian

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. June 5, 2023 City Council Agenda
2. May 15, 2023 City Council Regular Meeting Minutes
3. May 15, 2023 City Council Special Meeting Minutes

Documents:

[City Council Minutes May 15 2023.docx](#)
[City Council Special Minutes May 15 2023.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[April Library Board Minutes.pdf](#)
[March Library Board Minutes.pdf](#)
[Board of Adjustment 5-23-23.pdf](#)

C. Consider payment of claims for May 2023. (Consent Agenda)

Who is submitting this City Clerk/Finance Department item.

Documents:

[City Council Communication_20230605 Claims List.docx](#)
[MANUAL CHECK REPORT 05232023.pdf](#)
[COUNCIL CLAIMS LIST 05262023.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this City Clerk/Finance Department item.

Documents:

[City Council Communication 20230605 Liquor Licenses.docx](#)

E. Consider a motion to approve renewal applications for a Class E Retail Alcohol License for Casey's Marketing Company dba Casey's General Store #2350, 1902 South Market Street, Casey's General Store #2366, 1809 9th Avenue East, and Casey's General Store #3214, 413 A Avenue West, and approve the requests for auto-renewal of subsequent renewal applications. (Consent Agenda)

Who is submitting this City Clerk/Finance Department item.

Documents:

[City Council Communication 20230605 Caseys license renewals and auto renewals.docx](#)

F. Consider approval of a new 5-day application for a Special Class C Retail Alcohol with Outdoor Service for Hy-Vee, Inc.

dba Hy-Vee Oskaloosa, 212 1st Avenue East, Downtown Park, effective June 17, 2023 and use of the maximum boundary area in the central business district, including the City Square, public streets and sidewalks and approve change of premises for the liquor license held by Mahaska Chamber and Development Group. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[City Council Communication 20230605 BBQ 4 Badges.docx](#)
[Sketch - BBQ for Badges event.pdf](#)

G. Consider approval of Pay Application No. 8 in the amount of \$95,262.26 to Minturn, Inc. for the 3-Lane Conversion and Traffic Signal Installation Project (Consent Agenda).

Who is submitting this item. Public Works

Documents:

[COM 20230605 TSIP Pay App 8.docx](#)
[20230605_Pay Application.08 signed.pdf](#)

H. Consider approval of payment of \$3,194.77 to SVPA for services completed on the Early Childhood Education and Recreation Center. (Consent Agenda)

Who is submitting this item. City Manager

Documents:

[Communication 20230605 SVPA.docx](#)
[SVPA 2023-6-2.01.pdf](#)

I. Consider a motion appointing representatives to the Oskaloosa Public Library Board of Trustees (Consent Agenda)

Who is submitting this item. City Manager

Documents:

[Communication 20230605 Library Board Seat Application.docx](#)

J. Consider a resolution approving a conflict waiver from Ahlers & Cooney (Consent Agenda)

Who is submitting this City Manager
item.

Documents:

[Communication 20230605 Conflict Waiver.docx](#)
[Resolution 20230605 Approving Conflict Waiver.docx](#)
[Conflict waiver - Emergency Management matters
\(02204175x7F7E1\).pdf](#)

K. Consider a resolution for setting the date for a public hearing on plans and specifications for the South 7th Street Paving & Reconstruction Project. (Consent Agenda)

Who is submitting this Public Works
item.

Documents:

[COM_20230606_7th Street Project.docx](#)
[RES_20230606_7th Street Project.docx](#)
[20230606_Preliminary Plans.pdf](#)
[20230606_Cost Estimate.pdf](#)
[20230606_Notice of Public Hearing.docx](#)

L. Consider a resolution adopting supplement to the Oskaloosa Municipal Code of Ordinances through Ordinance No. 1457. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[Communication_20230605 Code Supplement.docx](#)
[Resolution_20230605 Code Supplement.doc](#)

M. Consider a resolution amending the purchasing policy for the city of Oskaloosa, Iowa. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[Communication Sheet_20230605 Purchasing Policy.docx](#)
[Resolution_20230605 Purchasing Policy.docx](#)
[Purchasing Policy Update 06052023 Red line version.pdf](#)

N. Consider a resolution authorizing the use of public funds to aid economic development. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[Communication_20230605 Economic Development.docx](#)
[Resolution_20230605 Economic Development.doc](#)

6. ----- **End of Consent Agenda** -----

7. **Announcement of Vacancies**

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- **Airport Commission:** One vacancy for a term ending December 2027 and one vacancy for a term ending December 2023
- **Building Code Board of Appeals:** One vacancy for a regular member and one for an ex officio member
- **Historic Preservation Commission:** One vacancy for a term ending December 2023

8. **Regular Agenda**

The following agenda items require specific action by the City Council:

A. **Item recognizing the award of the 2023 EPA Brownfields Assessment Grant.**

Who is submitting this Public Works
item.

Documents:

[COM_20230605 Brownfield Award.docx](#)
[20230605_Grant Fact Sheet.pdf](#)

B. **Consider an ordinance amending Title 17, "Zoning", to change the "Downtown Residential" land use type to "Mixed Use Residential" and allow in all business districts. (PUBLIC HEARING, 1ST Reading)**

Who is submitting this Development Services Department
item.

Documents:

[Communication 20230605 zoning 1st reading.docx](#)
[Ordinance 20230502 Mixed Use Residential Title 17.docx](#)
[Communication PZ 20230502 amendment mixed uses.docx](#)

C. **Consider an ordinance establishing a Vacant Buildings Code. (2nd Reading)**

Who is submitting this Development Services Department
item.

Documents:

[Communication 20230605 vacant buildings code.docx](#)
[Ordinance vacant buildings 15.34 FINAL.doc](#)

D. Consider and approve the proposed Ordinance Amending Current Electric Franchise with MidAmerican Energy Company to Increase the Rate of Franchise Fee. (2nd Reading)

Who is submitting this City Manager
item.

Documents:

[Communication 20230605 Franchise Fees Electric.docx](#)
[Electric Ordinance - Midamerican \(02184765x7F7E1\).DOCX](#)

E. Consider and approve the proposed Ordinance Amending Current Gas Franchise with MidAmerican Energy Company to Increase the Rate of Franchise Fee. (2nd Reading)

Who is submitting this City Manager
item.

Documents:

[Communication 20230605 Franchise Fees Gas.docx](#)
[Natural Gas Ordinance \(02185276x7F7E1\).DOCX](#)

F. Consider an ordinance amending Chapter 10.48 of the Oskaloosa Municipal Code for no-parking restrictions on North J Street (3rd Reading)

Who is submitting this Public Works
item.

Documents:

[COM_20230605 J Street Parking.docx](#)
[ORD_20230605 J Street Parking.docx](#)
[20230605_Location Map.pdf](#)

9. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

10. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of

note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

11. Adjournment

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.