



City of Oskaloosa  
Civil Service Commission  
Lower Level Conference Room  
City Hall, 220 South Market Street  
Oskaloosa, Iowa 52577

## Agenda

### **Call to Order and Roll Call - Wednesday, June 1, 2022, 5:00 P.M.**

1. **Roll Call:** \_\_\_\_\_ Campbell, \_\_\_\_\_ Holmberg
2. **Approve previous meeting minutes, subject to corrections**

Documents:

[MIN 20211229 Civil Service Commission Meeting Minutes.pdf](#)

3. **Consider approval of a schedule and testing process for the patrol officer position.**

Documents:

[COM 20220531\\_Civil\\_Service.docx](#)  
[20220601 Schedule.pdf](#)

#### **4. Adjournment**

If you require special accommodations, please contact the city manager's office at least 24 hours prior to the meeting at 641.673.9431.

CITY OF OSKALOOSA  
CIVIL SERVICE COMMISSION  
DECEMBER 29, 2021

The City of Oskaloosa Civil Service Commission met Wednesday, December 29, 2021 at 5:00 p.m. Amy Miller called the meeting to order with Douglas Shullaw and Wyndell Campbell present. Also present were Fire Department Captains Daniel Hoy and Mark Tennison and City Clerk Amy Miller. Absent: Andy Holmberg.

It was moved by Campbell, seconded by Shullaw to approve the November 3, 2021 minutes. Motion carried unanimously.

Captain Hoy presented a blind list of test results from the firefighter testing. It was moved by Shullaw, seconded by Campbell to certify the following top four candidates from a blind list for firefighter:

Zachary Meyers  
Colton Pinegar  
Matthew Mahaffey  
Zac Neff

Motion carried unanimously.

It was moved by Campbell, seconded by Shullaw that the meeting adjourn. Motion carried unanimously. Meeting adjourned at 5:05 p.m.

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Andy Holmberg, Chairman

ATTEST:

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Amy Miller, City Clerk



## Civil Service Communication

Meeting Date: June 1, 2022

Requested By: Police Department

**Item Title: Civil Service Meeting**

Consider approval of a schedule and testing process for the patrol officer position.

**Explanation:**

The City has received notice of an upcoming retirement in the police department scheduled for August 19, 2022. The current candidate list expires June 14, 2022 and has been exhausted of eligible candidates.

Staff recommends approval.

**Budget Consideration:**

This position is included in the FY2023 budget.

**Attachments:**

Proposed Schedule

**Applicant process:**

Advertising: City Website	June 3, 2022
Applications due:	July 8, 2022 by 4 p.m.
Testing	July 22, 2022
Civil Service Meeting	July 28-29, 2022
MMPI	Aug. 2022
Background Check/Polygraph:	Aug. 2022
Conditional Offer	Aug. 2022
Physical:	Aug. 2022
Hire:	Aug. 2022

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[www.oskaloosaiowa.org](http://www.oskaloosaiowa.org)