



**City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda**

**Call to Order and Roll Call - Monday, May 16, 2022, 6:00 P.M.**

**1. Invocation: Bethesda House**

**2. Pledge of Allegiance**

**3. Roll Call**

\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_ Almond, \_\_\_Burnett, \_\_\_Caligiuri, \_\_\_ Comfort, \_\_\_Drost, \_\_\_ Hermsen, \_\_\_Ossian

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

**5. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

**A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.  
(Consent Agenda)

1. May 2, 2022 City Council Agenda
2. April 18, 2022 City Council Regular Meeting Minutes
3. April 23, 2022 City Council Special Meeting Minutes

Documents:

[City Council Minutes April 18 2022.docx](#)  
[City Council Special Minutes April 23, 2022.doc](#)

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[MIN 20220426 Board of Adjustment Meeting Minutes.pdf](#)  
[MIN 20220425 Library Board of Trustees Meeting Minutes.pdf](#)  
[MIN 20220503 Planning and Zoning Commission Meeting Minutes.pdf](#)  
[MIN 20220411 Water Board of Trustees Meeting Minutes.pdf](#)  
[RPT Oskaloosa Water Dept 20220331 Balance Sheet.pdf](#)  
[RPT Oskaloosa Water Department 20220331 Expense and Revenue.pdf](#)

**C. Consider a motion to receive and file financial reports for April 2022. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20220516 Financial Reports.docx](#)  
[Oskaloosa IA Treasurers Report April 2022.pdf](#)

**D. Consider approval of a liquor license application. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM 20220516 Liquor Licenses.docx](#)

**E. Consider a motion appointing a representative to the Municipal Housing Agency (Consent Agenda)**

Who is submitting this item. City Manager's Office

Documents:

[COM 20220516 Municipal Housing Agency Appointment.docx](#)  
[Peterson, Carol Municipal Housing 2022.pdf](#)

**F. Consider a motion executing an agreement with KB Engineering, LLC for consultant services on the Early Childhood Education and Recreation Center project.**

**(Consent Agenda)**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20220516 KB Engineering Services.docx](#)  
[KBE FEE SCHEDULE 2022.pdf](#)  
[Resume - Kim Basham JAN 2022.pdf](#)

**G. Consider a motion authorizing submittal of a Police Department body-worn camera (BWC) system grant application. (CONSENT AGENDA)**

Who is submitting this Police Department  
item.

Documents:

[COM 20220516 BJA BWCPUP Grant Request.docx](#)

**H. Consider a resolution setting a public hearing for levying a special assessment for a nuisance abatement at 1215 3rd Avenue West in accordance with Oskaloosa Municipal Code 8.08.080**

Who is submitting this Fire Department  
item.

Documents:

[SCHEDULE FOR EMERGENCY ABATEMENT 1215 3rd Ave W.pdf](#)  
[COM 20220516 Schedule PH 1215 3rd Avenue West.docx](#)  
[RES 20220516 Schedule PH 1215 3rd Avenue West.pdf](#)

**I. Consider a resolution scheduling a public hearing for an application to annex property generally located at 2089 263rd Street, Oskaloosa (Consent Agenda)**

Who is submitting this Development Services Department  
item.

Documents:

[COM 20220516 annex Smith 2089 263rd St.docx](#)  
[RES 20220516 set hearing w Notice annex 2089 263rd St.docx](#)  
[City location map.pdf](#)  
[Beacon location map.pdf](#)  
[Voluntary Annexation Application signed.pdf](#)  
[Attachment D Jeffrey-Lori Smith annex legal description.docx](#)

**J. ----- End of Consent Agenda -----**

## 6. Regular Agenda

The following agenda items require specific action by the City Council:

### A. Consider a resolution on vacation and sale of the 120 foot by 16.5 foot section of the east-west alley adjacent to 209 North A Street. (PUBLIC HEARING)

Who is submitting this item. Public Works Department

Documents:

[COM\\_20220516\\_209 North A Street Alley Vacate.docx](#)  
[RES\\_20220516\\_209 North A Street Alley Vacate APPROVE.docx](#)  
[RES\\_20220516\\_209 North A Street Alley Vacate DENY.docx](#)  
[20220516\\_209 North A Street Alley Vacate map.pdf](#)  
[20220516\\_Pictures.docx](#)  
[20220516\\_209 North A Street application.pdf](#)  
[20220516\\_Petition from adjoining property owners.pdf](#)

### B. Consider a resolution on vacation and sale of the 133 foot by 16.5 foot section of the north-south alley adjacent to 308 North 5th Street. (PUBLIC HEARING)

Who is submitting this item. Public Works Department

Documents:

[COM\\_20220516\\_308 North 5th Street Alley Vacate.docx](#)  
[RES\\_20220516\\_308 North 5th Street Alley Vacate.docx](#)  
[22020516\\_308 North 5th Alley Vacate Map.pdf](#)  
[20220516\\_Pictures.docx](#)  
[20220516\\_308 North 5th Application.pdf](#)

### C. Consider a resolution adopting proposals for employee benefit and insurance programs for fiscal year 2023.

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20220516 Insurance.docx](#)  
[RES\\_20220516 Employee Benefits Renewal Resolution.docx](#)  
[NRP Proposal for council meeting 5 16 2022.pdf](#)

### D. Consider a resolution accepting the final completion of the Meadow Creek Street Reconstruction Project

Who is submitting this item. Public Works Department

Documents:

[COM\\_20220516\\_Meadow Creek Completion.docx](#)  
[RES\\_20220516\\_Meadow Creek Completion.docx](#)  
[20220516\\_Letter of Completion.pdf](#)  
[20220516\\_Pictures.docx](#)  
[20220516\\_Letter Change Order 2 and Pay App 9.pdf](#)

**E. Consider approval of Pay Application No. 23 in the amount of \$129,683.36 to Graphite Construction Group for the Early Childhood Education and Recreation Center.**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20220516 Early Childhood Education and Recreation Center Pay App 23.docx](#)  
[Pay App 23 May 2022.pdf](#)

**F. Consider approval of payment of \$18,591.84 to SVPA for services completed on the Early Childhood Recreation and Education Center.**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20220516 SVPA Services Invoices.docx](#)  
[SVPA 2022-5-6.pdf](#)  
[SVPA 2022-5-6.01.pdf](#)

**7. Report on items from City staff**

This item is reserved to receive reports from the following:

- a) City Manager:
- b) City Clerk
- c) City Attorney

**8. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

**9. Adjournment**

If you require special accommodations, please contact the city manager's office at least 24 hour

prior to the meeting at 641.673.9431.