



City of Oskaloosa
Oskaloosa Housing Trust Fund Committee
Lower Level Conference Room
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
March 5, 2020
12:00 Noon
Agenda

1. Call to Order / Roll Call

Roll Call: _____ Adams, _____ Brown, _____ Caligiuri, _____ Hahn,
_____ Sauer, _____ Spoelstra, _____ Stahle, _____ Vande Ree

2. Consider Approval of Consent Agenda as Presented or Amended

All items appearing on the Consent Agenda are considered routine by the Housing Trust Fund committee and shall be enacted by one motion. If discussion is desired, an item may be removed, discussed separately, and approved by a separate motion.

A. Approval of Minutes

Staff requests approval of the attached meeting minutes

Documents:

[20200206 HTFC MINUTES.PDF](#)
[202002014 HTFC MINUTES.PDF](#)

B. Approval of Claims

Staff requests approval of the attached monthly claims

Documents:

[HOUSING CLAIM LIST FEBRUARY 2020.PDF](#)

C. Receive and File Accounting Reports

Monthly accounting reports are attached for your information

Documents:

[ACCOUNTING REPORT-HOUSING DEPT JANUARY 2020.PDF](#)
[OHTF ACTIVITY FEBRUARY 2020.PDF](#)

D. Consider approval of revised program documents for First Time Homebuyer Forgivable Grant

Documents:

20200305 OHTF COMMUNICATION HOMEBUYER REVISED
APP.PDF
OHTF FIRST TIME HOMEBUYER GRANT APPLICATION REV 2-19-
2020.PDF
RECORD RETENTION POLICY - OHTF UPDATED 03052020.PDF

E. Review of Attendance Record

A record of member attendance is attached for your information

Documents:

ATTENDANCE RECORD OHTF 2020.PDF

F. ----- End of Consent Agenda -----

3. Regular Agenda / New Business

A. Consider application for Demolition Grant 1 for a property located at 609 1st Ave E

Documents:

20200305 OHTF COM 609 1ST AVE E DEMO 1.PDF
DEMO ASSISTANCE.PDF
DEMO PERMIT.PDF
WARRANTY DEED RECORDED.PDF
BID FROM LARRY PRICE.PDF
BID FROM VANDEWALL.PDF
BEACON.PDF
PHOTOS OF STRUCTURE.PDF
VOS 609 1ST AVE E HOUSE LAYOUT.PDF

B. Consider application for Demolition Grant 1 for a property located at 1206 High Ave W

Documents:

20200305 OHTF COM 1206 HIGH AVE W DEMO 1.PDF
OHTF APPLICATION.PDF
WARRANTY DEED.PDF
BIDS.PDF
BEACON VERIFICATION.PDF
PHOTOS OF STRUCTURE.PDF
HOUSE PLAN FOR 1206 HIGH AVE WEST.PDF

4. Miscellaneous Business

5. Adjournment

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.