



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda

**Call to Order and Roll Call - Tuesday, February 22, 2022, 6:00 P.M.**

**1. Invocation: Gateway Church of the Nazarene**

**2. Pledge of Allegiance**

**3. Roll Call**

\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_ Almond, \_\_\_Burnett, \_\_\_Caligiuri, \_\_\_ Comfort, \_\_\_Drost, \_\_\_ Hermsen, \_\_\_Ossian

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

**5. Swear in new Oskaloosa Police Officer Gage VanGorp**

Who is submitting this Police Chief  
item.

Documents:

[COM 20220222 New Officer VanGorp Swearing in.pdf](#)  
[Oath of Office VanGorp.pdf](#)

**6. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council

and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

**A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.  
(Consent Agenda)

1. February 22, 2022 City Council Agenda
2. February 7, 2022 City Council Regular Meeting Minutes

Documents:

[City Council Minutes February 7 2022.docx](#)

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[MIN 20220103 Airport Commission Meeting Minutes.pdf](#)  
[MIN 20220124 Library Board of Trustees Meeting Minutes.pdf](#)  
[MIN 20220208 Planning and Zoning Commission Meeting Minutes.pdf](#)

**C. Consider a motion to receive and file financial reports for January 2022. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20220222 Financial Reports.docx](#)  
[Oskaloosa IA Treasurers Report January 2022.pdf](#)

**D. Consider approval of liquor license applications. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20220222 Liquor Licenses.docx](#)

**E. Consider a motion appointing a representative to the**

## **Municipal Housing Agency (Consent Agenda)**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20220222 Municipal Housing Agency Appointment.docx](#)  
[Van Egmond Kelli MHA 2022.pdf](#)

### **F. Consider a motion approving a grant application between the city of Oskaloosa and the Governor's Traffic Safety Bureau (GTSB).**

Who is submitting this Police Chief  
item.

Documents:

[COM 20220222 GTSB Grant.pdf](#)

### **G. Consider a motion authorizing submittal of a grant application to the State Historical Society of Iowa's Historical Marker Grant Program for Edmundson Park, and acceptance and appropriation of funds upon award. (Consent Agenda)**

Who is submitting this Development Services Department  
item.

Documents:

[COM 20220222 Historical Marker Edmundson.docx](#)  
[State Historical Markers \\_ IDCA.pdf](#)

### **H. Consider a motion authorizing submittal of grant applications to the Mahaska County Community Foundation, and acceptance and appropriation of funds if awarded. (Consent Agenda)**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20220222 MCCF Grant Application 2022.docx](#)

### **I. Consider approval of the proposed City Manager Position Profile and advertised salary range of \$140,000 to \$150,000 annually. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[Comm\\_20220222 City Manager profile and salary range.docx](#)  
[Oskaloosa Position Profile 2-16-22.pdf](#)

**J. Consider a resolution setting a public hearing for levying a special assessment for a nuisance abatement at 817 6th Avenue East in accordance with Oskaloosa Municipal Code 8.08.080**

Who is submitting this Fire Department  
item.

Documents:

[COM20220222.pdf](#)  
[RES20220222.pdf](#)  
[SCHEDULE FOR EMERGENCY ABATEMENT 817 6th Ave E.pdf](#)

**K. Consider a resolution setting a public hearing for levying a special assessment for a nuisance abatement at 106 Geneva in accordance with Oskaloosa Municipal Code 8.08.080**

Who is submitting this Fire Department  
item.

Documents:

[COM20220222.pdf](#)  
[RES20220222.pdf](#)  
[SCHEDULE FOR EMERGENCY ABATEMENT 106 Geneva.pdf](#)

**L. Consider a resolution rescinding Resolution No. 22-02-15 pertaining to Edmundson Park playground equipment. (Consent Agenda)**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20220222 Rescind Resolution Edmundson Park Playground.docx](#)  
[RES 20220222 Rescind Resolution No. 22-02-15.docx](#)

**M. Consider an ordinance amending the city of Oskaloosa, Iowa, Municipal Code, Chapter 2.72, Library Board of Trustees, 3rd Reading (Consent Agenda)**

Who is submitting this Library  
item.

Documents:

N. ----- **End of Consent Agenda** -----

**7. Regular Agenda**

The following agenda items require specific action by the City Council:

**A. Consider a resolution approving FY23 Maximum Property Tax Dollars. (Public Hearing)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20220222\\_Max Prop Tax Dollars.docx](#)  
[Max Property Tax Dollars Res.doc](#)  
[Max Levy FY23.pdf](#)

**B. Consider a resolution accepting the bid and approving conveyance of city-owned property located at 115 5th Ave West to Franklin Makia for \$3,390. (Public Hearing)**

Who is submitting this item. Development Services Department

Documents:

[COM 20220222 115 5th Ave W Disposition.docx](#)  
[Bid form from Christner Properties.pdf](#)  
[Bid form from Franklin Makia.pdf](#)  
[RES 20220222 115 5th Ave W disposition.docx](#)  
[Map Location.pdf](#)  
[Picture of lot.jpg](#)

**C. Consider an ordinance rezoning property located at 717-723 High Avenue West from UC (Mixed Use Urban Corridor District) to UC PUD (Mixed Use Urban Corridor Planned Unit Development District) and approving the PUD development plan. (Public Hearing & 1st Reading)**

Who is submitting this item. Development Services Department

Documents:

[COM 20220222 PUD 717-723 High Ave W.pdf](#)  
[ORD 202202220 rez 717-723 High Ave W PUD.pdf](#)  
[Application.pdf](#)  
[CCI PUD site plan Exhibit A.pdf](#)  
[CCI PUD renderings Exhibit A.pdf](#)

[location map.pdf](#)

**D. Consider a motion to initiate a change to the Vehicles and Traffic Code, Chapter 10.52, for three-hour parking zones outside the central business district**

Who is submitting this Development Services Department item.

Documents:

[COM 20220222 motion initiate parking change.pdf](#)

**E. Consider a resolution approving a Memorandum of Agreement between the City of Oskaloosa and Mahaska County to resolve a split election precinct in Ward 3.**

Who is submitting this Development Services Department item.

Documents:

[COM 20220222 Ward 3 election agmt.docx](#)  
[RES 20220222 create Ward 3 election agmt.docx](#)  
[Mahaska-Oskaloosa Precinct Agreement - Final.pdf](#)

**F. Consider approval of Pay Application No. 21 in the amount of \$365,958.95 to Graphite Construction Group for the Early Childhood Education and Recreation Center.**

Who is submitting this City Manager's Office item.

Documents:

[COM 20220222 Early Childhood Education and Recreation Center Pay App 21.docx](#)  
[Pay App 21 February 2022.pdf](#)  
[SVPA Site Observation\\_2022-01-06.pdf](#)  
[SVPA Site Observation\\_2022-01-06\\_occupied spaces.pdf](#)  
[SVPA Site Observation\\_2022-02-03.pdf](#)  
[Oskaloosa\\_WEADFieldReport\\_2022-01-05.pdf](#)

**G. Consider approval of payment of \$8,522.50 to SVPA for Additional Services completed on the Early Childhood Recreation and Education Center.**

Who is submitting this City Manager's Office item.

Documents:

[COM 20220222 SVPA Addtl Services Invoice.docx](#)

**8. Report on items from City staff**

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

**9. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

**10. Adjournment**

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.