



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda

**Call to Order and Roll Call - Tuesday, January 17, 2023, 6:00 P.M.**

**1. Invocation: Lifehouse Community Church**

**2. Pledge of Allegiance**

**3. Roll Call**

\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_ Almond, \_\_\_ Burnett, \_\_\_ Caligiuri, \_\_\_ Comfort, \_\_\_ Drost, \_\_\_ Hermsen, \_\_\_ Ossian

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

**5. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

**A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.  
(Consent Agenda)

1. January 17, 2023 City Council Agenda
2. January 3, 2023 City Council Regular Meeting Minutes

Documents:

[City Council Minutes January 3 2023.docx](#)

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[MIN 20221206 Airport Commission Meeting Minutes.pdf](#)  
[MIN 20221209 Library Board of Trustees Special Meeting Minutes.pdf](#)  
[MIN 20221219 Library Board of Trustees Meeting Minutes.pdf](#)  
[RPT 20221231 Water Dept Balance Sheet.pdf](#)  
[RPT 20221231 Water Dept Expense and Revenue.pdf](#)

**C. Consider a motion to receive and file financial reports for December 2022. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[COM\\_20230117 Financial Reports.docx](#)  
[Oskaloosa, IA Treasurers Report December 2022.pdf](#)

**D. Consider approval of liquor license applications. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[Comm\\_20230117 Liquor Licenses.docx](#)

**E. Consider approval of Pay Application No. 7 in the amount of \$2,262.51 to Minturn, Inc. for the 3-Lane Conversion and Traffic Signal Installation Project (Consent Agenda).**

Who is submitting this Public Works  
item.

Documents:

[COM 20230117 TSIP Pay App 7.docx](#)  
[20230117\\_Pay App 7 Signed\\_2.pdf](#)

**F. Consider approval of Pay Application No. 1 in the amount of \$126,982 to KLC Construction, Inc. for the 2022 Sanitary Sewer Project (Consent Agenda).**

Who is submitting this Public Works  
item.

Documents:

[COM 20230117\\_2022 Sanitary Sewer Project.docx](#)  
[20230117\\_Letter and Pay App 1.pdf](#)

**G. Consider a motion re-appointing representatives to the  
Municipal Housing Agency (Consent Agenda)**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20230117 Municipal Housing Agency.docx](#)

**H. Consider a motion to accept Council Policy Folder for Annual  
Review (Consent Agenda)**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20230117 City Council Policy Folder Annual Review.docx](#)  
[City Council Policy Folder 20230117 Annual Review.pdf](#)

**I. Consider a resolution approving an amended professional  
services agreement between the city and Veenstra & Kimm,  
Inc. for building inspections and related services. (Consent  
Agenda)**

Who is submitting this Development Services Department  
item.

Documents:

[COM 20230117 VK contract.docx](#)  
[RES 20230117 VK contract.doc](#)  
[Oskey - VK Building Inspection Services Contract final 1-10-2023 JV  
signed.pdf](#)

**J. Consider a resolution scheduling a public hearing for  
February 21, 2023 to consider levying a special assessment  
against private property for weed cutting. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

COM\_20230117 Weeds Schedule PH.docx  
RES 20230117 PH Mowing Nov 2022.docx  
Exhibit A Mowing November 2022.pdf  
SCHEDULE FOR WEED ASSESSMENT November 2022.pdf

**K. Consider a resolution setting a public hearing for February 21, 2023 for levying a special assessment for a nuisance abatement at 328 North Market in accordance with Oskaloosa Municipal Code 8.08.080 (CONSENT AGENDA)**

Who is submitting this Fire Department  
item.

Documents:

COM 011723 328 North Market Nuisance Abatment.docx  
RES 011723 328 North Market Nuisance Abatment.docx  
SCHEDULE FOR EMERGENCY ABATEMENT 328 N Market St  
2nd .pdf

**L. Consider a resolution setting a public hearing for February 21, 2023, for levying a special assessment for a nuisance abatement at 816 D Ave West in accordance with Oskaloosa Municipal Code 8.08.080 (CONSENT AGENDA)**

Who is submitting this Fire Department  
item.

Documents:

COM 011723 816 D Ave West Nuisance Abatement.docx  
RES 011723 816 D Ave West Nuisance Abatement.docx  
SCHEDULE FOR EMERGENCY ABATEMENT 816 D Ave W.pdf

**M. ----- End of Consent Agenda -----**

**6. Regular Agenda**

The following agenda items require specific action by the City Council:

**A. Consider a resolution approving an agreement for private development with Christner Properties, LLC (Public Hearing)**

Who is submitting this City Manager's Office  
item.

Documents:

COM 20230103 Christner Agreement Hearing.docx  
Christner Properties, L.L.C. DA - Authorizing Resolution  
(02143567x7F7E1).docx  
Oskaloosa-Christner Development Agreement -Execution Version for  
Council.pdf  
Imagery Christner agreement.pdf

**B. Consider a resolution approving and authorizing an application for a State of Iowa RISE Grant for the US 63 – IA 23 Connector Project**

Who is submitting this item. Public Works

Documents:

[COM 20230117 SE Connector.docx](#)  
[RES 20230117 SE Connector.docx](#)  
[20230117 Location Map.pdf](#)  
[Streets 2010-X \(SE Connector NEW\).xlsx](#)

**C. Consider a Resolution waiving assessments against real estate at 115 South M upon which a tax sale deed will be given to the City pursuant to an agreement with Mahaska County.**

Who is submitting this item. City Attorney's Office

Documents:

[COM 20230117 Waive Assessments 115 South M.docx](#)  
[RES 20230117 Waive Assessment 115 South M.docx](#)

**D. Consider approval of payment of \$5,038.33 to SVPA for services completed on the Early Childhood Education and Recreation Center.**

Who is submitting this item. City Manager's Office

Documents:

[COM 20230117 SVPA Services Invoices.docx](#)  
[SVPA Inv 0038198 Dec 2022 Additional Services.pdf](#)  
[SVPA Inv 0038197 Dec 22 Pro Fees.pdf](#)

**E. Code Enforcement Quarterly Report**

Who is submitting this item. Fire Department

Documents:

[COM 20220117 Code Enforcement Quarterly Report.docx](#)  
[Code Enforcement Presentation 2022 Quarter 3.pdf](#)

**7. Report on items from City staff**

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

**8. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

**9. CLOSED SESSION Litigation: Consider holding a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with legal counsel on a matter presently in litigation or in which litigation is imminent, where disclosure would be likely to prejudice or disadvantage the city's position.**

Acting pursuant to the requirements of the Iowa Public Information Board, I, Mayor David Krutzfeldt, would state and indicate that the closed session to follow is to discuss strategy in a pending matter with legal counsel for the city of Oskaloosa, Iowa, acting pursuant to the contract existing between the parties.

**10. OPEN SESSION Action Litigation: Consider a motion to take action on any item discussed in Closed Session after the Closed Session.**

This item is reserved for the City Council to take possible action regarding discussion related to contract matters for the Early Childhood Education and Recreation Center project.

**11. Adjournment**

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.