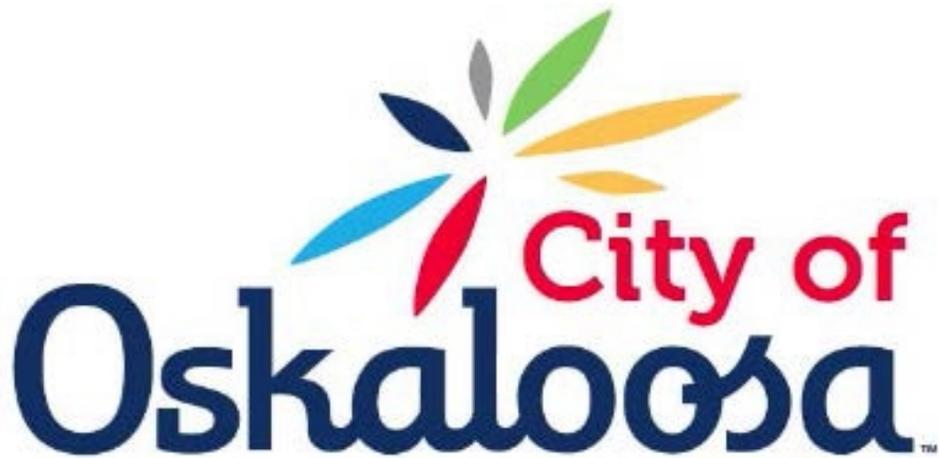


# City of Oskaloosa Boards and Commissions Orientation Packet



## Mahaska County Solid Waste Management Commission

Created April of 2015

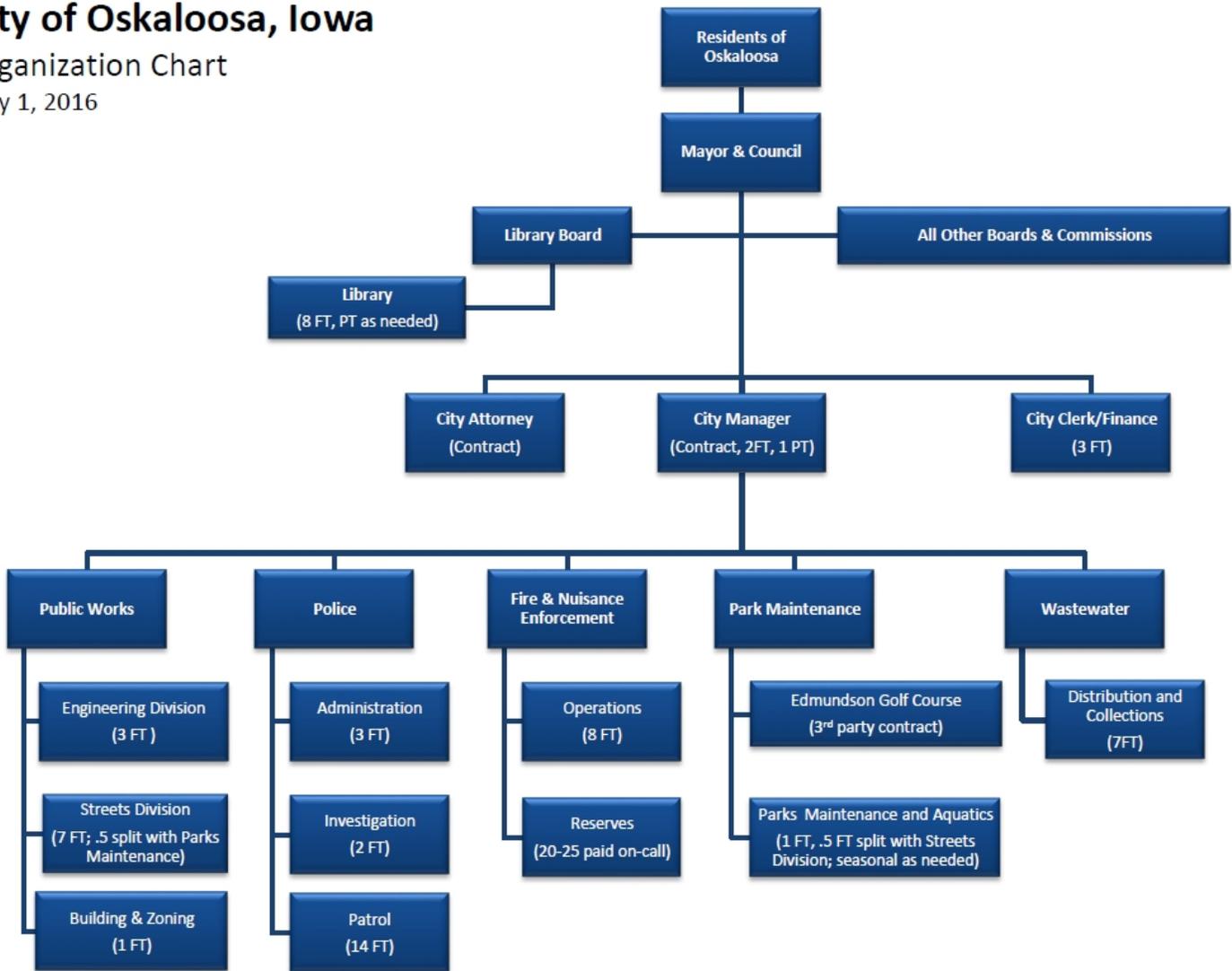
# Table of Contents

- Introduction Page 3
- City Departments Page 4
- Appointment Process Page 5
- Mahaska County Solid Waste Management Commission Description Page 5
- Intergovernmental Agreement Page 6
- Mahaska County Solid Waste Commission By-Laws Page 9

## City of Oskaloosa, Iowa

### Organization Chart

July 1, 2016



## Oskaloosa, Iowa

Oskaloosa is a diverse, micropolitan community offering big-city amenities. It is a “hot spot” for entrepreneurs thanks to public and private leaders who work to build strong infrastructure, communication, and transportation systems and have a vision of sustainable growth. It is a place businesses and workers want to call home. Our historic downtown district is a hub for live music, shopping, and dining. A high-speed fiber optic system delivers world-class communication solutions and can grow with technological changes and demands. With a current population of approximately 11,500 people, Oskaloosa continues to grow and change. The community is approximately 65 minutes from the state capital of Des Moines and just over an hour and a half away from Iowa City, home to the University of Iowa.



### Mission

Serve and protect the citizens of Oskaloosa to provide a positive environment which encourages desirable growth and enhances the quality of life in the community.

### Vision Statement

Make Oskaloosa an irresistible place to grow business so the quality of life is enhanced for the whole community.

## City Departments

- City Clerk's Office- City Hall 220 South Market Street
  - Appointed by the City Council, the City Clerk attends all council meetings and is responsible for duties defined by the Code of Iowa and designated by the City Council. The City Clerk is the Finance Director and City Treasurer by Oskaloosa City Code. The staff from the City Clerk's Office is responsible for maintaining all public records, which consists of storage, retention and scanning of official records.
- City Manager's Office- City Hall 220 South Market Street
  - Appointed by the City Council, the City Manager oversees all administrative tasks necessary for city operations, supervises city departments, maintains the city budget and represents the municipality in a variety of settings. The City Manager implements policy adopted by the City Council.
- Fire Department- 220 South Market Street
  - The Fire Department provides emergency response services to residents within and around the city limits of Oskaloosa, three cities, and eight townships. The department also assists the building official with fire prevention inspections. The Fire Department oversees Code Enforcement to keep our community safe and attractive for residents and visitors alike.
- Oskaloosa Public Library- at 220 South Market Street
  - The Oskaloosa Public Library exists to serve as a primary source of information, education, recreation, and personal fulfillment for all of the City of Oskaloosa and Mahaska County.
- Parks and Recreation at 220 South Market Street
  - The Oskaloosa Parks Department oversees Edmundson Park, the Downtown Park, Jaycee's Parks, and Vanderwilt Park. The Parks Department monitors and maintains the health of the city's urban forestry program. The Parks Department assists with downtown activities and oversees seven shelters.
- Police Department- Mahaska Law Enforcement Center 214 High Avenue East
  - The City of Oskaloosa Police Department provides public safety services to the residents of Oskaloosa. The Department uses bicycle, foot and vehicle patrol to provide public safety services to the city's residents, across 7.98 square miles.
- Public Works- 804 South D Street
  - Engineering
    - The Engineering/GIS Department is responsible for the design and oversight of city infrastructure construction, the maintenance of city maps and plats, and providing general engineering assistance to a variety of city departments.
  - Building and Zoning
    - The Building and Zoning department works with residents on building permits, setback requirements, and fence permits. The Building Official works with residents, contractors and local business owners on community improvements and local construction.

- Streets
  - The Streets Department fills potholes, replaces damaged concrete panels, chip seals or seal coats certain streets, and performs crack sealing.
- Wastewater- 2632 Kent Ave
  - The Wastewater Department oversees two treatment plants and seven lift stations and are responsible for the sanitary sewer and storm water system. The plants that Wastewater monitors treat just under 2 million gallons of wastewater per day.
- Oskaloosa Municipal Water Department- 1208 S 7th Street
  - The Oskaloosa Municipal Water Department (OMWD) is responsible for providing clean drinkable water for the City of Oskaloosa. OMWD treatment plant is located north of Oskaloosa and relies on a series of wells to pull from the Skunk River watershed.

## City of Oskaloosa's Form of Government

The City of Oskaloosa has a Mayor-Council form of government with the City Council appointing a City Manager to serve at the discretion of the City Council. The City Council consists of seven Council Members, four elected by ward and three elected at large for overlapping terms of four years. The Mayor is elected for a two-year term. The Mayor is not a member of the City Council and does not vote. The City Council, Mayor, and city officers have such powers and shall perform such duties as are authorized by State law and by the ordinances, resolutions, rules, and regulations of the city.

## Appointment Process

Residents of Oskaloosa are appointed to the Mahaska County Solid Waste Management Commission by the Oskaloosa City Council through an application process. Candidates may be required to interview as part of the appointment process.

## Mahaska County Solid Waste Management Commission

The Mahaska County Solid Waste Management Commission is responsible for seeking, initiating and implementing a plan or plans for development of an acceptable solid waste collection system and disposal facility that will meet or exceed existing rules and regulations for solid waste disposal established by the Iowa Department of Natural Resources. The duties of the Mahaska County Solid Waste Management Commission are included in a 28E Agreement executed by the participating entities. Mahaska County Solid Waste Mgmt. Commission meets the second Thursday of each month at 7:00pm at the Mahaska County Courthouse - 3rd Floor, 106 South 1st Street, Oskaloosa, IA 52577. The staff liaison for the Mahaska County Solid Waste Management Commission is the Oskaloosa City Manager.

# Intergovernmental Agreement Creating the Mahaska County Solid Waste Management Commission

## Article I

### Name

The name of this organization shall be the Mahaska County Solid Waste management Commission as established in one certain agreement entered in on the 26<sup>th</sup> day of December 1973, by and between Mahaska County, Iowa, and the incorporated cities and towns located within said County pursuant to the provisions of the Chapter 28E, Coed of Iowa, 1972.

## Article II

### Duration

The duration of the Commission shall be perpetual, unless terminated or dissolved as hereinafter provided.

## Article III

### Purpose

The purpose of this agreement is to create a joint Mahaska County Solid Waste Management Commission to develop, operate, and maintain solid waste facilities for the units of government who are parties to this agreement. This Commission is intended to be a combination of units of government organized for purposes of providing solid waste management in Mahaska County, Iowa.

## Article IV

### Powers and Duties

Section 1. Powers. The Commission shall be separate legal entity exercising public and essential governmental functions having the following powers:

- a) To do and perform any acts and things authorized by Chapters 28E and 28F, Code of Iowa, 1972, and by this agreement through its officers, agents, employees or contacts with any person.
- b) To cause and control the collection and disposal of solid waste material originating within each Municipality.
- c) To fix, establish, and maintain such rates, tolls, fees, rentals or other charges for the services and facilities of the Commission sufficient to pay at all times the cost of operating and maintaining said facilities and to pay the principal and interest on outstanding bonds of the Commission.
- d) To receive funds from each member Municipality as payment for providing disposal of solid wastes from residents therein.
- e) To acquire, hold, use and dispose of the reserves derived from the operation of said facilities and other moneys of the Commission.
- f) To prepare and recommended to member Municipalities local ordinance governing refuse collection, transportation and disposal; regulation of private collection haulers; land use regulation; sanitation; burning of private or public waste; incineration standards and other such regulations as may from time to time be required.

- g) To acquire by purchase, gift, lease, or otherwise real property and easements necessary or useful for the operation of the Commission; and to hold and use the name; and to dispose of property so acquired no longer necessary for the purpose of the Commission.
- h) To make and enforce by-laws or rules and regulations for the management and operation of its business and affairs for the use, maintenance and operation of its facilities and any other of its properties and to annual the same annul the same.

#### Section 2. Duties

- a) To provide members with satisfactory solid waste disposal facilities.
- b) To maintain a cooperative relationship with individual governmental units
- c) To adopt by-laws for the operation of the Commission and providing member governments with copies of the official by-laws
- d)

### Article V

#### Organization

Section 1. Membership. The membership of the Solid Waste management Commission shall be the appointed representatives of the governing bodies of each participating governmental jurisdiction. Each member or the Commission shall have one vote for each one thousand population or fraction thereof residing in that governmental jurisdiction.

Such population shall be determined from the most recent Federal census or special Federal Census for that jurisdiction. Where the governmental jurisdiction is a County, such population shall be that of the unincorporated portion of the County.

Section 2. Officers. The officers of the Mahaska Solid Waste Management Commission shall be a Chairman, Vice Chairman, and Secretary Treasurer, all of said officers to be elected for a term of 1 year by a majority vote of the commission. The Chairman shall be the principal executive officer of the Commission and shall preside at all meetings of the Commission. The Chairman along with other officers shall perform such duties usually and customarily incident of such office and such other duties may be prescribed by the commission, or its Executive Board either formally or informally.

Section 3. .Majority. A Majority of the Commission when required as authorized for any action by the Commission shall mean more than half of the total votes represented by the representatives constituting a quorum at the meeting at which the action is considered.

A majority of the Executive Board shall mean more than half of the members represented in person constituting a quorum.

Section 4. Quorum. A majority of the total votes of the Commission shall constitute a quorum at a meeting of the Commission. A majority of the members represented in person shall constitute a quorum at a meeting of the Executive Board.

Section 5 Executive Board. The Commission shall elect a five member Executive Board composed of members of the Commission which shall have and exercise powers during the period of time between

meetings of the Commission as may be delegated by the Commission. At all time, two members of such Executive Board shall be from the City of Oskaloosa, and one member shall be from the Mahaska County Board of Supervisors or their appointed representative, and the two members shall be elected from the members of the Commission at Large. The term of the Executive Board members shall be determined by the Commission.

## Article VI

### New Members

Additional municipalities may be added to the membership of the commission upon a majority vote of the Commission provided that no such addition shall be made unless a certificate of an independent registered engineer acceptable to the Commission. Shall have been filed with the Commission stating that the addition of such municipality of County shall not have the effect of substantially reducing the useful life of the disposal project.

In the event a municipality applies for a membership in the Commission and said applicant is considered and approved by the Commission, then the said municipality may be added to the membership, provided that, as a constitution of membership, said municipality agrees to abide by the terms in this agreement.

## Article VII

### Withdrawal and Termination

Section 1. Withdrawal. In the event of the withdrawal of any Municipality from the Commission, such withdrawing Municipality shall be entitled to a pro-rate share of the value of the real and personal property of the Commission. Such share shall be calculated as the percentage of the value of said property based on the ratio of the funds withdrawing Municipality has provided to the Commission to the sum of all funds provided by all member Municipalities. Funds for the payment of the pro-rate share shall be provided for in the next Commission budget cycle. A withdrawing Municipality may waive its pro-rate share of any real or personal property in the possession of the Commission.

Section 2. Termination. The Commission shall be completely dissolved and this agreement terminated only upon the affirmative majority of the Commission which vote shall specify the date and time such dissolution shall be effective. The Commission shall not be dissolved at any time that revenue bonds or obligations issued in anticipation of revenue bonds have been issued or are outstanding.

In the event of such a vote to completely dissolve the Commission and real property shall be sold prior to the date and time specified by the vote and the proceeds pro-rated among the Municipalities in proportion to their respective contributions toward acquisition of said property.

## Article VIII

### Amendment of Agreement

Amendment of the Agreement shall obey the same procedures by which the Agreement was approved and excluded; provided, however, that this agreement shall never be amended in any way so as to

adversely affect the interest of the holder of holders of any bonds or other obligation of the Commission.

#### Article IX

The Commission shall cause this Agreement to be filed with the Secretary of State and with the County Recorder of each county in which a member is located and shall notify such officers of the name of any municipality withdrawing from or joining the Commission.

In testimony whereof, said Municipalities have caused this agreement to be executed on their behalf by their Clerks or Auditors, and the corporate seal of said Municipalities to be affixed hereto all as of day and year first written above.

#### Article X

##### Financing

Section 1. In the performance of its duties, the Commission may cooperate, contract with, and accept and expend funds from federal, state, or local agencies, public or semi-public, private individuals, or corporations, and may carry out such cooperative undertaking and contracts as provided by law.

Section 2. The Commission may enter into necessary contracts and make expenditures for the purchase, lease or rent of required real estate with facilities, equipment and supplies necessary to fund and maintain a solid waste disposal project or Mahaska County, Iowa.

Section 3. The expenditures of the commission, exclusive of gifts, grants, or contract receipts, shall be within the amounts appropriated or provided to the Commission by the various members of the Commission.

Section 4. Assessments. The funds with which to operate the facility shall be provided by the members. Each member shall be assessed annually, on a per capital basis. Population of each governmental jurisdiction shall be based on the date from the most recent Federal Census. Supplemental Assessment may be made as necessary based on the same criterion as Annual Assessments.

### **Bylaws of the Mahaska County Solid Waste Management Commission**

#### Article I Name

The name of this organization shall be the Mahaska County Solid Waste Management Commission.

#### Article II Purpose

To effectuate the provisions of an agreement entered into by and between Mahaska County, Iowa, and the incorporated cities and towns located within the boundaries of Mahaska County.

#### Article III Objectives

The primary objective of the Commission is to seek, initiate, and implement a plan or plans for development of an acceptable solid waste collection system and disposal facility that will meet or

exceed existing rules and regulations for solid waste disposal established by the Iowa Department of Natural Resources.

#### Article IV Powers

The Commission shall be a separate legal entity exercising public and essential government functions having the following powers:

- A. To do and perform any acts and things authorized by Chapters 28E and 28F, Code of Iowa 1972, and by said agreement through its officers, agents, employees, or contracts with any person or persons.
- B. To manage, cause and control collection and disposal of solid waste material originating within each member Municipality, rural area of Mahaska County and any other areas approved by the Commission.
- C. To fix, establish and maintain such rates, tolls, fees, rentals or other charges for the services and facilities of the commission sufficient to pay, at all times, the cost of operating and maintaining said facilities to pay engineering fees, to pay retirement of debt or bonds, to pay interest on all outstanding debts or bonds, and to maintain special funds for system improvement, extension, surplus, and other such purposes as may be established.
- D. To receive funds from each member municipality and Mahaska County as payment for providing disposal and management of solid wastes from residents therein.
- E. To acquire, hold, use, and dispose of any reserves derived from the operation of said facilities and any other moneys of the Commission.
- F. To prepare and recommend to member Municipalities and Mahaska County, ordinances governing refuse collection, transportation and disposal; regulation of private collection haulers; land use regulation; sanitation; burning of private or public wastes; incineration standards and other such regulations as may from time to time be require.
- G. To acquire by purchase, gift, lease or otherwise, real property and easements necessary for the operation of the Commission; and to bold and use the same; and to dispose of property so acquired when it is no longer necessary for the purpose of the Commission.
- H. To make and enforce by-laws or rules and regulations for the management and operation of its business and affairs for the use maintenance and operation of its facilities and any other of its properties and to annul the same.
- I. To direct the closing of all promiscuous and regulated dumps within Mahaska County, at the expense of Mahaska County or the municipality involved.
- J. To regulate and direct disposal of Junk cars, at the expense of the owner or dealer.

#### Article V Duties

- A. To provide members with satisfactory solid waste disposal facilities.
- B. To maintain a cooperative relationship with individual governmental agencies.
- C. Plan a campaign, utilizing all available tools of communications to reach the general public and gain their support for the solid waste management program.
- D. To provide alt members with a copy of these official by-laws and amendments thereto.

#### Article VI Organization

Section 1. Membership-The membership of the Mahaska County Solid Waste Management Commission shall be appointed representatives of the governing bodies of each participating governmental jurisdiction. The phrase "governing bodies of each participating governmental jurisdiction" shall mean each city or town which is a member of the Commission and the rural unincorporated areas of Mahaska County. Each representative appointed by a governing body shall be a resident of the city, town, or rural unincorporated area which they represent on the Commission. Representative shall be appointed by their respective governing body no later than November 30 of each calendar year. Each participating government agency will be represented by members in the following manner:

- a. Each municipality shall have one member for the first 2000 population and one member for each additional 2000 population or fraction exceeding 50% thereof.
- b. Rural Unincorporated Area: One member for each 2000 population or fraction exceeding 50 percent thereof. One member shall be a member of the Board of Supervisors and the remaining members shall be appointed by said Board of Supervisors.
- c. All other participating Municipalities: One member each.
- d. Such population shall be determined from the most recent Federal census or special Federal census for that jurisdiction.
- e. The term for all appointed members will be for the period January 1 through December 31 of each year Members may serve successive terms.

Section 2. Voting- Each representative shall have one (1) vote except as provided, in Section 2A herein. Only representatives physically present at meetings may vote. No substitutes or proxies will be permitted.

Section 2A. Voting- Special Matter- In Articles X and XIII where said Articles require a two-thirds vote, the following voting rules shall apply: Each participating member government shall have one (1) vote for each one-thousand population or fraction thereof residing within that governmental jurisdiction. Such population shall be determined from the most recent Federal census or special Federal census for that jurisdiction. Appointed representatives from participating member governments shall cast their votes as determined by their representative governmental body.

Section 3. Management-The management of this Commission and any of its business operations shall be vested in a Board of Commissioners as outlined in ARTICLE VI Section 1 of these by-laws.

- a. The Commissioners shall have and exercise all the powers necessary to control the work and policies of the Commission in all its details, including the appointment of standing and special committees. No contract, debt or obligation shall be binding unless contracted under authority of the-Commission.
- b. The participating governmental bodies shall have the power to fill, for the unexpired term, and all vacancies occurring from their jurisdiction between annual meetings.

Section 4. Officers- The officers of the Mahaska County Solid Waste Commission shall be Chairman, Vice-Chairman, and Secretary Treasurer, chosen from their own members. All of said officers shall be elected at the January meeting of each year and shall serve until the next annual election. Each officer shall be elected by a majority vote of the Commission. In the event of a vacancy to any office, the Commission shall at the next meeting following the determination of a vacancy appoint a member to fill the vacancy by majority vote of the Commission. Each such appointment shall be only for the unexpired term of the

officer whose office became vacant. The chairman along with other officers shall perform such duties usually and customarily incident to such office and such other duties as may be prescribed by the Commission.

Section 5. Executive Board- The Commission shall have a five (5) member Executive Board. Two (2) members of the executive board shall be from Commission members representing the City of Oskaloosa, one (1) one member shall be from the Mahaska County Board of Supervisors, or their appointed representative, one (1) member from those who represent the smaller towns, and one (1) member of the Commission at large. The Executive Board shall have and exercise powers during the period of time between meetings of the Commission or as may be delegated by the Commission. The term of the Executive Board members shall be for the period January 1, through December 31 of each year and will be elected at the January meeting.

Section 6 Majority-a majority vote of the Commission is required as authorization for any action by the Commission.

Executive Board-A majority vote of the Executive Board shall mean more than one half of the members represented in person.

Section 7 Quorum- Two Thirds of the total membership of the Commission shall constitute a quorum at a meeting of the Commission.

#### Article VII Meetings

Section 1. Regular meetings of the Commission shall be held monthly as fixed by the Commission.

Section 2. Special meetings shall be held at a call of the Chairman or five (5) members of the Commission upon three (3) days' notice to all Commission members stating the business to be transacted. Only stated business may be transacted.

Section 3. Notice of all meetings and agendas for all meetings shall be given to all members of the Commission, by the chairman, or his designee, in three (3) working days including Saturday to permit attendance and preparation by all members and except in emergency, shall not be less than two (2) days.

Section 4. The Secretary-Treasurer will cause a written record of the attendance and business transacted at all regular and special meeting of the Commission to be maintained. A permanent file of recorded and approved minutes will be maintained.

#### Article VII Committees

The composition of standing committees shall include only members of the Commission. All committees shall be subordinate to the Commission. The Committee chairman and all other committee members will be appointed by the Commission except as hereinafter provided.

Section 1. Standing Committees- Standing committees to be established yearly will include

- a. Finance Committee
- b. Personnel Committee (three (3) people- Chairman, Board of Supervisors, and one committee member to supervisor Landfill employees.)

- c. Landfill Committee
- d. Equipment Committee

Section 2. Recycling committee- The recycling committee shall be composed of two members appointed by the Board of Supervisors, two members appointed by the City of Oskaloosa, and two members appointed by the Commission.

Section 3. Special Committee- Special committee will be formed as necessity dictates.

#### Article IX New Members

Additional municipalities may be added to the membership of the Commission upon a majority vote of the Commission; provided that no such addition shall be made unless a certificate of an independent registered engineer, acceptable to the Commission, shall have been filed with the Commission stating that the addition of such municipality shall not have the effect of substantially reducing the useful life of the disposal facility.

In the event a municipality applies for membership in the commission and said applicant is considered and approved by the Commission, then the said municipality may be added to the membership, provided that, as a condition of membership, said municipality agrees to abide by the terms of the original agreement and all rules and regulations in force at time of admittance.

#### Article X Withdrawal and Termination

Section 1. WITHDRAWAL- In the event any municipality, desiring to terminate its membership in the Commission shall advise the Commission in writing of its intent to withdraw not less than 90 days in advance of the proposed date of its termination of membership. Upon receipt of said written request, the governing body of the Commission shall meet within 30 days. At said meeting it shall consider said request shall approve or deny said request. No such request shall be approved by the governing body unless two-thirds (2/3) of the membership agree thereto, in the manner provided in Article VI, Section 2a. herein.

In the event the governing body does approve the request for authority to terminate membership as provided above, no termination of membership shall be effective until the terminating member shall have paid to the Commission its proportionate share of debts and operational expenses of the Commission through the effective date of termination.

Any member who terminates its membership in the Commission shall continue to be legally responsible for that member's proportionate share of any clean-up, fine, administrative orders, civil liability, or other charge against the Commission for any act or omission which occurred while the terminating member was a member of the Commission.

In the event of the withdrawal of any municipality from the Commission, such withdrawing municipality shall be entitled to prorate share of the value of the real and personal property of the Commission. Such share shall be calculated as the percentage of the value aid property based on the ratio of the funds the withdrawing municipality has provided to the Commission, to the sum of all funds provided by all member municipalities. Funds for the payment of the prorate share shall be provided for in the next Commission budget cycle. A withdrawing municipality may waive its pro-rate share of any real or personal property in the possession of the Commission.

Section 2 Duration and Termination- The duration of this Commission shall be perpetual, unless terminated or dissolved in the following manner.

a. The Commission shall be completely dissolved and the original agreement terminated only upon the affirmative majority vote of the Commission and which vote shall specify the date and time such dissolution shall be effective. The Commission shall not be dissolved at any time that revenue bonds, or obligations issued in anticipation of revenue bonds, have been issued and outstanding.

b. In the event of such a vote to completely dissolve any real property shall be sold or disposed of prior time specified by the vote and the proceeds prorated among the governing bodies of each participating government jurisdiction in proportion to their respective contributions toward acquisition of said property.

c. The governing body of each participating governmental jurisdiction shall continue to be legally responsible for that bodies proportionate share of any clean-up, administrative orders, civil liability, or other charge against the Commission for any act or omission which occurred prior to the termination of the Commission.

D. Voting Special Matters- In Articles X and XII where said Articles require a two-thirds (2/3) vote, the following voting rules shall apply: Each participating member government shall have one (1) vote for each one thousand population or faction thereof residing within that governmental jurisdiction. Such population shall be determined from the most recent Federal census or special Federal census for that jurisdiction. Appointed representatives from the participating member governments.

#### Article XI Rules and Procedure

Parliamentary rules as set forth in Robert's Rules of Order shall apply to all procedures of the Mahaska Solid Waste management Commission.

#### Article XIII

##### Amendment of the By-Laws

These By-Laws may be altered or amended, at an constituted meeting of the Commission by an affirmative vote of two-thirds (2/3) of the members of the Commission in a manner provided in Article VI, Section 2A herein; provided, however, that these by-laws shall never be amended in any way so as to adversely affect the interests of the holder of any bonds or other obligations of the Commission. Notice of proposed alteration or amendment shall have been presented in writing, at a previous regular meeting of the Commission.

These by-laws were revised and approved by the Commission on April 8, 1992

Amendment to the By-Laws of the Mahaska County Solid Waste Management Commission.

Article VI Section 7, of the By-laws thereof was here by amended on the 13<sup>th</sup> day of October, 1993 to read as follows:

Majority of the total membership of the Commission shall constitute a quorum at a meeting of the Commission.

These by-laws were revised and approved by the Commission on November 30, 1994.

Amendment to the By-Laws of the Mahaska County Solid Waste Management Commission.

Article VI Section 2 Section 2A and Article XIII Section 2 c.a. of the By-laws thereof was amended on the 12<sup>th</sup> day of April 2001 to read as follows:

Article VI Section 2. Voting- Each representative shall have one (1) vote. Only representatives physically present at the meeting can vote. No substitutes or proxies will be permitted.

Article VI Section 2A Voting Special Matter. In Article XI and XIII where said Articles require two-thirds (2/3) vote, the following rules apply:

Each participating representatives from participating member governments shall cast their votes as determined by their representative governmental body.

Article XIII Section 2 c.a. Voting Special Matters In articles X and XIII where said article require two-thirds (2/3) vote, the following rules apply:

Each participating representatives from participating member governments shall cast their votes as determined by their representative governmental body.

\*These by laws were transcribed by the City of Oskaloosa on October 15 2013