



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa IA, 52577
Agenda
April 20, 2015**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Jon Nelson, Central Reformed Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [20150420 AGENDA ITEMS 1-3.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20150420 AGENDA ITEM COMMUNITY COMMENTS.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [20150420 CONSENT AGENDA SUMMARY.DOCX](#), [20150420 - BOARD AND COMMISSION MINUTES.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. April 6, 2015 Regular City Council Meeting Minutes
2. April 20, 2015 Agenda

Documents: [CITY COUNCIL MINUTES APRIL 6, 2015.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

1. March 5, 2015 Housing Trust Fund Committee Minutes
2. February 17, 2015 Water Board Minutes
3. March 31, 2015 Water Department Balance Sheet and Revenue & Expense Reports
4. March 23, 2015 Library Board Minutes
5. April 13, 2015

Documents: [20150305 OHTF MINUTES.DOCX](#), [20150217 WB REGULAR MEETING MINUTES.DOCX](#), [04-02-15 WB BALANCE SHEET - REVENUE - EXPENSE REPORT.PDF](#), [MAR 2015 LIB MINUTES.DOC](#), [20150413 PZ MINUTES.DOCX](#)

C. Consider a motion to receive and file financial reports for March 2015.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-FINANCIAL REPORTS.DOC](#), [OSKALOOSA IA TREASURERS REPORT MARCH 2015.PDF](#)

D. Consider appointment to the Oskaloosa Airport Commission (OOA).

Who is submitting this item. City Manager Department

Documents: [20150413 AIRPORT COMMISSION APPOINTMENT.DOCX](#), [APPLICATION FROM CHARLIE COMFORT.PDF](#)

E. Consider appointments to the Planning and Zoning Commission

Who is submitting this item. City Manager Department

Documents: [20150420 ITEM - P AND Z APPOINTMENTS.DOCX](#), [TARBELL APPLICATION.PDF](#), [ANDREW JENSEN APPLICATION FOR PZ.PDF](#)

F. Consider a resolution scheduling a public hearing on proposed voluntary annexation to the City of Oskaloosa.

Who is submitting this item. Public Works Director

Documents: [20150420 ITEM SCHEDULING PH ON VOLUNTARY ANNEXATION.DOCX](#), [NE ANNEXATION HEARING RESOLUTION AND NOTICE.DOCX](#), [NE ANNEXATION LOCATION MAP.PDF](#), [NE ANNEXATION DETAILS MAP.PDF](#), [NE ANNEXATION LEGAL DESCRIPTION.DOCX](#), [VOLUNTARY ANNEXATION FORM PARCEL 1107200006.DOCX](#), [VOLUNTARY ANNEXATION FORM PARCEL 1107426002.DOCX](#), [VOLUNTARY ANNEXATION FORM PARCEL 1107426007.DOCX](#)

G. Consider a resolution to temporarily close South 8th Street between 1st Avenue East and 2nd Avenue East for a church activity beginning June 8, 2015 and ending June 12, 2015.

Who is submitting this Public Works Director item.

Documents: [20150420 STREET CLOSURE REQUEST FOR CHURCH ACTIVITY.DOCX](#), [CENTRAL REFORMED CHURCH LETTER AND APPLICATION 2015.PDF](#), [20150420 RESN FOR STREET CLOSURE.DOCX](#)

H. Consider a resolution allowing for the disposal of surplus city-owned equipment.

Who is submitting this City Manager's Office item.

Documents: [20150420 DISPOSAL OF SURPLUS CITY EQUIPMENT.DOCX](#), [20150420 RESN SURPLUS EQUIPMENT.DOCX](#), [EQUIPMENT DISPOSAL 2.PDF](#)

I. ----- END OF CONSENT AGENDA -----

6. Regular Agenda

Documents: [20150420 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

A. Consider a resolution adjudicating a violation of Iowa Code §453A.2(1) by Jiffy, 315 A Avenue East, Oskaloosa, Iowa, for sale of tobacco violation by an employee and fixing statutory penalty. (PUBLIC HEARING)

Who is submitting this City Manager Department item.

Documents: [20150420 PUBLIC HEARING JIFFY VIOLATION.DOCX](#), [TOBACCO SALE VIOLATION RESOLUTION.DOCX](#), [20150420 JIFFY DOCUMENTATION.PDF](#)

B. Consider an ordinance to vacate and sell 134.25' X 16.5' of the north-south alley adjacent to 815 4th Avenue West – 2nd reading.

Who is submitting this Public Works Director item.

Documents: [20150420 ITEM ALLEY VACATE.DOCX](#), [20150420 ORD RE 815 4TH AVENUE WEST.DOC](#), [LOCATION MAP.PDF](#), [815 4TH AVE W ALLEY PICS.DOCX](#), [APPLICATION.PDF](#), [SURVEY RESPONSE -ALLEY VACATE.XLS](#)

C. Consider a resolution adopting the “Walk, Run, Ride Oskaloosa: Oskaloosa’s Active Transportation Plan.”

Who is submitting this City Manager's Office item.

Documents: [20150420 ITEM WALK, RIDE WALK RUN.DOCX](#), [20150420 RESN WALK, RUN, RIDE.DOCX](#), [WALK, RUN, RIDE OSKALOOSA, ACTIVE TRANSPORTATION PLAN.PDF](#), [WALK, RUN, RIDE OSKALOOSA.PDF](#)

D. Review and discussion of Oskaloosa Municipal Code Sections 17.28.060(B)(1) “Parking - surface type,” 17.28.080(B)(2) “Parking

– location, front yard” and 10.48.060(15) “Parking – location, alleys.”

Who is submitting this City Manager Department item.

Documents: [20150420 REQUEST FROM COUNCIL MEMBERS.DOCX](#),
[17.28.060__OFF_STREET_PARKING_DESIGN_STANDARDS..DOCX](#),
[17.28.080__PARKING_FOR_PERSONAL_AND_RECREATIONAL_VEHICLES..DOCX](#),
[10.48.060__AREAS_WHERE_PARKING_IF_PROHIBITED..DOCX](#)

7. Report on Items from City Staff.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20150420 REPORTS FROM STAFF.DOCX](#)

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20150420 CITY COUNCIL INFORMATION.DOCX](#)

9. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.



City Council Communication

Meeting Date: April 20, 2015

Requested By: Mayor & City Council

Item Title: Call to Order and Roll Call – 6:00 p.m.

1. Invocation: Pastor Jon Nelson, Central Reformed Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,

_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

Not applicable.

Budget Consideration:

Not applicable.

Attachments:

None.



City Council Communication

Meeting Date: April 20, 2015

Requested By: Mayor & City Council

Item Title: Community Comments
Explanation: <p>This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three minutes. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.</p>
Budget Consideration: <p>Not applicable.</p>
Attachments: <p>None.</p>

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

- Item A. Minutes and reports from city council meetings.**
Staff recommends council receive and file these documents.
- Item B. Board and Commission Minutes:**
Staff recommends council receive and file these documents.
- Item C. Consider a motion to receive and file financial reports for March 2015.**
- Item D. Consider appointment to the Oskaloosa Airport Commission (OOA).**
- Item E. Consider appointments to the Planning and Zoning Commission.**
- Item F. Consider a resolution scheduling a public hearing on proposed voluntary annexation to the City of Oskaloosa.**
- Item G. Consider a resolution to temporarily close South 8th Street between 1st Avenue East and 2nd Avenue East for a church activity beginning June 8, 2015 and ending June 12, 2015.**
- Item H. Consider a resolution approving the disposal of surplus city-owned equipment.**



City Council Communication

Meeting Date: April 20, 2015

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Explanation:

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. April 6, 2015 City Council Regular Meeting Minutes
 - 2. April 20, 2015 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. March 5, 2015 Housing Trust Fund Committee Minutes
 - 2. February 17, 2015 Water Board Minutes
 - 3. March 31, 2015 Water Department Balance Sheet and Revenue & Expense Reports
 - 4. March 23, 2015 Library Board Minutes
 - 5. April 13, 2015 Planning and Zoning Commission Minutes

Budget Consideration:

Not applicable.

Attachments:

April 6, 2015 City Council Regular Meeting Minutes
March 5, 2015 Housing Trust Fund Committee Minutes
February 17, 2015 Water Board Minutes
March 31, 2015 Water Department Balance Sheet and Revenue & Expense Reports
March 23, 2015 Library Board Minutes
April 13, 2015 Planning and Zoning Commission Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
April 6, 2015

The Oskaloosa City Council met in regular session on Monday, April 6, 2015, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates. Absent: Moore.

It was moved by Jimenez, seconded by Caligiuri to approve the consent agenda:

1. March 16, 2015 City Council Regular Meeting Minutes
2. March 23, 2015 Special City Council Meeting Minutes
3. April 6, 2015 Agenda
4. Receive and file the following reports and communications from advisory and operating boards and commission:
 - a. February 24, 2015 Board of Adjustment Minutes
 - b. February 23, 2015 Library Board of Trustees Minutes
 - c. March 2, 2015 Airport Commission Minutes
 - d. March 19, 2015 Planning and Zoning Commission Special Meeting Minutes
 - e. March 31, 2015 Board of Adjustment Special Meeting Minutes
5. Consider approval of a renewal application for a Class A Liquor License with Sunday Sales from Aerie No. 276 Fraternal Order of Eagles dba Fraternal Order of Eagles, 215 High Avenue East.
6. Consider approval of a renewal application for a Class C Beer Permit with Sunday Sales from RRR Properties, LLC dba Oskaloosa Cenex, 1911 17th Avenue East.
7. Consider approval of an application for a 5 day Class A Liquor License (Private Club) from Pheasants Forever dba Mahaska County Pheasants Forever effective April 9, 2015 at the Penn Central Mall.
8. Consider approval of a renewal application for a Class B Beer Permit (includes wine coolers) from Big Ed's BBQ, Inc. dba Big Ed's BBQ, 104 1st Avenue East.
9. Claims for March 2015

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Jimenez introduced Resolution No. 15-04-28 entitled "A RESOLUTION AUTHORIZING TEMPORARILY CLOSURE OF PUBLIC WAYS OR GROUNDS FOR SPECIAL EVENTS BY THE OSKALOOSA AREA CHAMBER AND DEVELOPMENT GROUP AND OSKALOOSA MAIN STREET" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 15-04-29 entitled "RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR CITY CLEAN UP OF A PREMISES AND DIRECTING NOTICE TO THE OWNER TO BE ASSESSED" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 15-04-30 entitled "A RESOLUTION AUTHORIZING THE OSKALOOSA FIRE DEPARTMENT TO SUBMIT AN APPLICATION TO THE MAHASKA COUNTY COMMUNITY FOUNDATION TO PROVIDE FUNDING FOR A FOUR-GAS MONITOR AND A RESCUE SHED" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 15-04-31 entitled "RESOLUTION SETTING DATE FOR A PUBLIC HEARING ON SUBMITTAL OF AN APPLICATION FOR A UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT COMMUNITY FACILITIES GRANT FOR THE PURCHASE OF A PUMPER/TANKER COMBINATION FIRE APPARATUS" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 15-04-32 entitled "RESOLUTION APPROVING THE DISPOSAL OF SURPLUS CITY-OWNED EQUIPMENT" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 15-04-33 entitled "TEMPORARY ROAD CLOSURE RESOLUTION" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced there are vacancies on the Airport Commission, Building Code Board of Appeals, Historic Preservation Commission, Library Board and Planning and Zoning Commission.

Kandis Klyn, Activities Manager of the Mahaska Community Recreation Foundation, reported on Mahaska Community Recreation Foundation quarterly activities.

The Mayor announced this was the time and place for the public hearing on vacating and selling a portion of the north-south alley adjacent to 815 4th Avenue West and that citizens would now have the opportunity to comment. Jeff Shelton, 815 4th Avenue West, commented. No written comments were received. The Mayor declared said hearing closed.

Caligiuri introduced "AN ORDINANCE VACATING THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 815 4TH AVENUE WEST, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY" and moved its approval on the first reading. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance approved on the first reading.

Martha Comfort, 501 South 3rd Street, addressed City Council regarding the request from The Cellar Peanut Pub.

It was moved by Caligiuri, seconded by Yates to approve the request from The Cellar Peanut Pub located at 206 Rock Island Avenue for outdoor entertainment, an extension of outdoor service area, alcohol consumption outside of building premises, and a temporary noise variance on Saturday, May 16, 2015, from 12:00 p.m. to 1:00 a.m. with the outdoor music ending at 12:00 midnight. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Yates, seconded by Caligiuri to approve a professional services contract with Garden and Associates, Ltd. for the Sidewalk Improvements Project (Iowa DOT Project No. TAP-U-5780(613)-81-62) in an amount not to exceed \$68,356.59. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Yates to approve a revised professional services agreement with Garden and Associates, Ltd. for designing sanitary and storm water sewer improvements near South L Street and South M Street and near Penn Blvd. in an amount not to exceed \$86,000. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said motion approved.

Jimenez introduced Resolution No. 15-04-34 entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OSKALOOSA AWARDING A CONTRACT TO BLOMMERS CONSTRUCTION INC. IN AN AMOUNT NOT TO EXCEED \$381,212.50 AND APPROVING A CONSTRUCTION CONTINGENCY NOT TO EXCEED \$38,000 FOR THE E AVENUE EAST AND NORTH 12TH STREET RECONSTRUCTION PROJECT" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

City Council members were given the opportunity to report to Council on the activities of the city boards and commissions they serve on.

It was moved by Walling, seconded by Ver Steeg that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 6:45 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

OSKALOOSA HOUSING TRUST FUND COMMITTEE MINUTES

Thursday, March 5, 2015 - 12:00 Noon

City Hall Conference Room

The committee meeting was called to order by Chair Dalbey at 12:10 p.m. with the following members present: Dan Adams, Joe Caligiuri, Kandes Dalbey, Randell Davis, Bernice Hahn and Valinn McReynolds. Members absent: Kathie Dykstra, Dave Polkowske, Noel C. Stahle, Leon McCullough and Carri Vande Ree. Also present: Amy Miller, City Clerk, and Marilyn Johannes.

Joe Caligiuri, speaking on behalf of Interpower (formerly Panel Components), said to remove the Interpower representative from the OHTF Committee.

Staff was instructed to send out a tutorial on the procedure to download OHTF agendas from the city website and to research the board and commission policy regarding attendance at meetings and whether or not failure to attend meetings affects the committee member's service on the OHTF Committee and information regarding an annual meeting.

It was moved by Caligiuri, seconded by Hahn to approve the January 8, 2015 Housing Trust Fund Committee Minutes. Motion carried unanimously.

The committee discussed the request for a demolition grant from Brian and Kara Edel for a house located at 412 North I Street where the Edels are proposing to build a 1,400 sq. ft. single family residential dwelling with a 2 car garage. It was moved by Adams, seconded by Davis to approve demolition grant funds up to \$4,000 for demolition of the structure located at 412 North I Street. Motion carried unanimously.

Miller explained that the budget for demos was down to an amount that would allow payment for two more demos this year (end of year June 30, 2015) but she explained there was plenty of money in the first-time homebuyer fund to cover additional demos.

The committee discussed another request for a demolition grant from Brian and Kara Edel for a house located at 203 South I Street where the Edels are proposing to build a 2,300 sq. ft. duplex; each unit to have 2 bedrooms, 1 bathroom and a 1 car garage. It was moved by Adams, seconded by Davis to approve demolition grant funds up to \$4,000 for demolition of the structure located at 203 South I Street. Motion carried unanimously.

The committee discussed a request for a demolition grant from Rodney and Peggy West for a small house/apartment and small garage at 416 South 3rd Street. The committee felt the cost for demolition of the small house/apartment and garage was excessive and wanted to know where the garage was in relation to the house because it was difficult to tell from the pictures provided. The committee did not want to approve payment for demolition of the garage if it was not in close proximity to the small house/apartment that is being demolished. The committee indicated they did not want to grant demolition funds to residents that only wanted to tear down garages and replace them with new garages and asked staff what the policy states.

It was moved by Davis, seconded by Adams to approve the request for demolition grant funds up to \$4,000 after further discussion if needed by the committee. Miller called the building department and referred to the demolition brochure for clarification on the policy regarding

demolition grant fund requests. Miller said the brochure refers to demolition of residential structures. The building official said the garage would not be considered a residential structure. The committee asked Miller to do more research on the policy and report back at the next committee meeting. Davis withdrew his motion and Adams withdrew his second on the motion to approve the request for a demolition grant of up to \$4,000. Adams used his phone to see an overhead view of the property in question and shared the photo with the committee.

It was moved by Caligiuri, seconded by McReynolds to approve a demolition grant of up to \$2,000 for demolition of the residential structure located at 416 South 3rd Street. Motion carried unanimously.

Miller explained the items on the claims lists. It was moved by Caligiuri, seconded by Adams to approve the January and February claims lists for payment. Motion carried unanimously.

Miller reviewed the accounting report with the committee.

Dalbey reported she has missed the last two Rural Housing Trust Fund meetings due to other commitments, but she would be able to attend the May meeting to discuss the possibility of funding for a program to demolish dilapidated structures. Dalbey also indicated she was having surgery so she would not be available for the next 30 days and that Dan Adams would be the contact regarding OHTF matters during that time.

The meeting adjourned at 1:08 p.m.

Minutes by Marilyn Johannes

OSKALOOSA WATER BOARD
REGULAR MEETING
2/17/15

Members Present:

Jon Zobel
Mike Vore
Joe Ryan

Others Present:

Chad Coon
Crystal Breuklander (entered at 5:05)

A motion was made by Jon Zobel and 2nd by Mike Vore to approve the agenda as presented. The motion carried with all members voting yes.

The next agenda item was Approve Acceptance of Annual Financial Report for Fiscal Year 2013-2014 as Prepared by Hunt & Associates, P.C. The Board reviewed the audit documents, asking about OMWD's SRF loan covenant coverage, which was a little over 1.3 when 1.1 was the minimum necessary. Motion by Mike Vore to approve the audit, second by Jon Zobel. Ayes all, motion passed. Then Board member Zobel noticed that the years for the terms of the Board members was incorrect, as well as the spelling of Board member Keltner's first name, it should be Errin. Mike Vore amended his previous motion to address the error. Vore motioned to approve the audit noting that years for expiration should be Settimi—2014, Ryan—2016, Keltner—2018, and the name of Ervin should be changed to Errin. Zobel second the motion. Ayes all, motion passed.

Minutes of the 1/19/15 regular meeting were read. A motion was made by Jon Zobel to approve the minutes. The motion was 2nd by Mike Vore. The motion carried with all members voting yes.

The attached vouchers totaling \$294,363.92 were presented for approval. A motion was made by Mike Vore to approve the vouchers for payment. The motion was 2nd by Jon Zobel. The motion carried with all members voting yes. The Financial Statements were also reviewed. Motion by Mike Vore and second by Jon Zobel to approve balance statements. Motion carried with all members voting yes.

1. The next agenda item was Public Hearing for Proposed 10% Water Rate Increase. Motion by Mike Vore to open the Public Hearing. Jon Zobel second. Ayes all, Public Hearing open at 4:18 PM. Chad informed the Board that he had received no comments either written or oral regarding this matter. With that, Mike Vore made a motion to close the Public Hearing. Jon Zobel second. Ayes all, Public Hearing closed at 4:19 PM.

2. Introduction of Resolution #1501, Resolution to Increase Water Rates Effective March 1, 2015, was next on the agenda. Mike Vore moved to introduce Resolution #1501. Board Chair Joe Ryan read the resolution. Motion by Mike Vore to approve Resolution #1501, second by Jon Zobel. Ayes all, motion passed.
3. Customer Forum was next on the agenda. Chad presented an issue to the Board concerning a local mobile home park. Chad explained some issues that had recently been occurring with the new owners of the property. The Board instructed Chad to work with legal counsel to develop a policy and a timeline to address issues relating to curb stops and meter placement within the mobile home park. He was also instructed to discuss this issue with the City Manager to let him know what was happening.
4. Next on the agenda was Resolution #1502, Resolution to Amend Water Meter Replacement Funding. Motion by Jon Zobel to introduce the resolution. Joe Ryan read the resolution. Chad explained that this was necessary to adjust the funding for the 604 Fund, the meter replacement account, as OMWD is spending more money on replacing meters the balance in that account would become depleted. This resolution increases the amount of funding put into that account from \$3000/month to \$8500/month. There was discussion amongst all present that as OMWD came closer to a full scale meter change-out program that this fund may need to be looked at again. Motion by Jon Zobel to approve Resolution #1502. Second by Mike Vore. Ayes all, motion passed.
5. The next item on the agenda was Update 3rd Avenue East Project. Chad discussed this project with the Board. He stated that the City had let the bids and presented the bid tabulation to the Board as was provided to him from the City Engineer. He stated that OMWD was Division 2 for this project and that it was set for \$284,631.75 plus valves and hydrants that OMWD would need to purchase directly from Clow as well as inspection services that would be provided by Garden & Associates. The Board asked how OMWD would be billed for the work. Chad stated that he would discuss this with the City Manager and get back to the Board with an answer.
6. Next on the agenda was Capital Project Financing Discussion. This was an item that Board member Ryan asked be placed on the agenda to allow the Board members to have an opportunity to look at a variety of options moving forward. Chad explained some of the information that he had gathered regarding a CDBG application and how the expenses would be covered, or not covered, in the event of starting before an award is made. The subject then turned toward looking at a large scale meter change-out. Mike Vore discussed two different options for financing a project of this nature. One was called Co-Bank and the other was a company called Government Capital. Chad was instructed to check on both of these companies as they related to upcoming projects and work with their representatives to figure out how OMWD can get something moving for

financing. The subject of non-revenue water was also discussed as it related to looking at meter change-outs and water loss. Chad was instructed to start preparing a non-revenue water spreadsheet on at least a quarterly basis. The discussion then turned towards looking at OMWD's reserves, how they were holding, and how OMWD should prepare to find a formula for future needs as it relates to upcoming capital spending. Joe offered to sit down with staff and help put things together for funding levels of the reserves. Chad was instructed to look into the Water Enterprise Fund spreadsheet and determine where an error was occurring within one of the formulas for rate increases.

7. Next was General Manager's Update. Chad updated the Board on a variety of different issues. He informed them of the person who was offered the position of Customer Service Representative, he also let them know that one of OMWD's operators was still assisting the City at their waste water plant, but that an applicant had come forward who was to be interviewed for the open waste water position. Chad then presented the three bids that were received for a new backhoe. He asked the Board how they wanted to proceed with the selection process. Mike stated that he would like the issue to be placed on next month's agenda for Board action. Jon asked that a TPM preventative maintenance program be looked at for the new backhoe to help eliminate costly mechanical issues moving forward. He stated that he was willing to help find a program like this that could be applied. Chad then updated the Board on his findings related to costs of maintenance for the wells. He stated that upon further investigation he could not stand behind a move towards entering into a maintenance agreement for the wells.
8. Miscellaneous was the last agenda item. Chad informed the Board that there had been one leak in the last month and that it had occurred on Sunday out on Carbonado Road. He also talked to the Board about being approached about cutting up the remaining wood in the well field. He talked to the Board about an individual who was willing to produce an insurance policy with a \$1,000,000.00 umbrella that would list OMWD and the City as additional insureds as well as meeting with OMWD's legal counsel to put together an agreement to hold all parties harmless in the event of an injury. Chad was instructed to ensure that OMWD was completely covered on this issue. Chad was asked to place Meter Replacement Discussion on next month's agenda.

There being no further items to discuss, it was moved by Mike Vore and second by Jon Zobel to adjourn.

ATTEST

Meeting Adjourned 5:47 PM

Joe Ryan – Chairman

Jon Zobel – Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Tuesday, February 17, 2015 at 4:00 PM with board members Ryan, Vore and Zobel present. The agenda was approved as presented. Minutes of the 1/19/15 regular meeting were approved as presented, all ayes.

Following Warrants Allowed: (see attached sheet)

The first item on the agenda was Approve Acceptance of the Annual Financial Report for Fiscal Year 2013-2014 as Prepared by Hunt & Associates, P.C. Motion by Vore and second by Zobel to approve the audit. Amended motion by Vore and second by Zobel to address an error in Board member Keltner's name and the years of expiring terms for all Board members. Ayes all, motion passed.

Public Hearing for Proposed 10% Water Rate Increase was next on the agenda. Motion by Vore to open the Public Hearing, second by Zobel ayes all, Public Hearing open at 4:18. There were no comments received either orally or in writing. Vore motioned to close the Public Hearing, Zobel second, ayes all, the Public Hearing closed at 4:19 PM.

The next agenda item was Introduction of Resolution #1501, Resolution to Increase Water Rates Effective March 1, 2015. This resolution was introduced by Vore. Board Chair Ryan read the resolution. Motion by Vore and second by Zobel to approve Resolution #1501. Ayes all motion carried.

Customer Forum was next on the agenda. Chad discussed an issue pertaining to a mobile home park. Chad was instructed to meet with legal counsel to resolve the issue.

The next agenda item was Resolution #1502, Resolution to Amend Water Meter Replacement Funding. Vore introduced the resolution, Board Chair Ryan read the resolution. Motion by Vore to approve Resolution #1502, second by Zobel. Ayes all, motion passed.

The next four agenda items had several things discussed with no action taken by the Board of Trustees.

There was a motion for adjournment made by Mike Vore and a second by Jon Zobel. Ayes all, meeting adjourned. 5:47 PM.

Jon Zobel, Secretary

600-WATER FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
CASH					
600-1113	Cash - Checking	150,306.34	47,637.99	386,311.94	536,618.28
600-1120	Petty Cash	300.00	0.00	0.00	300.00
600-1161	Investments	565,092.08	34,907.92CR	236,681.28CR	328,410.80
600-1162	Money Mkt Funds	369,907.55	3,311.07	56,156.71	426,064.26
	TOTAL CASH	1,085,605.97	16,041.14	205,787.37	1,291,393.34
<u>TAXES & OTHER RECEIVABLE</u>					
600-1210	Accounts Receivable - Sales Ta	15,058.17	3,217.13	1,207.25CR	13,850.92
600-1221	Accounts Receivable - Water	220,647.43	35,047.06	14,076.18CR	206,571.25
600-1222	Accounts Receivable - City Sew	189,289.97	46,783.90	3,801.26CR	185,488.71
600-1223	Accounts Receivable - Meter Re	1,583.59	61.95	34.44	1,618.03
600-1224	Accounts Receivable - Late Fee	3,337.02	569.64	1,466.17	4,803.19
600-1225	Accounts Receivable - Sp/Hy Re	0.00	106.40CR	0.00	0.00
600-1226	Due To Customer	6,793.34CR	482.88	2,642.04CR	9,435.38CR
600-1229	Accounts Rec - Stormwater Fee	25,592.14	8,165.37	70.90	25,663.04
600-1231	Accounts Receivable - Misc	438.71	403.33CR	238.71CR	200.00
	TOTAL TAXES & OTHER RECEIVABLE	449,153.69	93,818.20	20,393.93CR	428,759.76

INVENTORIES

TOTAL ASSETS	1,534,759.66	109,859.34	185,393.44	1,720,153.10	
=====					
<u>LIABILITIES</u>					
600-2080	Oskaloosa City Sewer Payable	317,371.62CR	51,881.61CR	11,242.67	306,128.95CR
600-2140	Iowa Sales Tax Payable	14,582.37CR	3,565.89CR	1,137.19	13,445.18CR
600-2141	Iowa Service Tax Payable	39.35CR	1.73CR	23.47	15.88CR
600-2181	Osky Stormwater Fee - Payable	42,285.22CR	6,667.82CR	160.70	42,124.52CR
	TOTAL LIABILITIES	374,278.56CR	62,117.05CR	12,564.03	361,714.53CR

FUND EQUITY

600-3800	Earned Surplus	0.00	0.00	0.00	1,160,481.10CR
	TOTAL REVENUES	0.00	202,322.31CR	1,695,409.34CR	1,695,409.34CR
	TOTAL EXPENDITURES	0.00	154,580.02	1,497,451.87	1,497,451.87
	TOTAL FUND EQUITY	1,160,481.10CR	47,742.29CR	197,957.47CR	1,358,438.57CR
	TOTAL LIABILITIES & EQUITY	1,534,759.66CR	109,859.34CR	185,393.44CR	1,720,153.10CR
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601-CONSUMER DEPOSIT FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
<u>CASH</u>					
601-1113	Cash - Checking	22,005.00	396.95CR	868.72	22,873.72
601-1161	Investments	65,000.00	0.00	0.00	65,000.00
	TOTAL CASH	87,005.00	396.95CR	868.72	87,873.72
<u>TAXES & OTHER RECEIVABLE</u>					
	TOTAL ASSETS	87,005.00	396.95CR	868.72	87,873.72
<u>LIABILITIES</u>					
601-2210	Consumer Deposits Reserve	87,005.00CR	400.00	650.00CR	87,655.00CR
	TOTAL LIABILITIES	87,005.00CR	400.00	650.00CR	87,655.00CR
<u>FUND EQUITY</u>					
	TOTAL REVENUES	0.00	3.05CR	218.72CR	218.72CR
	TOTAL FUND EQUITY	0.00	3.05CR	218.72CR	218.72CR
	TOTAL LIABILITIES & EQUITY	87,005.00CR	396.95	868.72CR	87,873.72CR

603-WATER REV SINKING FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
CASH					
603-1161	Investments	34,907.92	34,907.92	236,681.28	271,589.20
	TOTAL CASH	<u>34,907.92</u>	<u>34,907.92</u>	<u>236,681.28</u>	<u>271,589.20</u>
	TOTAL ASSETS	34,907.92	34,907.92	236,681.28	271,589.20
=====					
<u>LIABILITIES</u>					
FUND EQUITY					
603-3800	Earned Surplus	34,907.92CR	0.00	0.00	34,907.92CR
	TOTAL REVENUES	<u>0.00</u>	<u>34,907.92CR</u>	<u>314,171.28CR</u>	<u>314,171.28CR</u>
	TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>77,490.00</u>	<u>77,490.00</u>
	TOTAL FUND EQUITY	<u>34,907.92CR</u>	<u>34,907.92CR</u>	<u>236,681.28CR</u>	<u>271,589.20CR</u>
	TOTAL LIABILITIES & EQUITY	34,907.92CR	34,907.92CR	236,681.28CR	271,589.20CR
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604-METER REPLACEMENT FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
CASH					
604-1162	Money Market Fund	104,812.96	1,477.08CR	45,686.98CR	59,125.98
	TOTAL CASH	104,812.96	1,477.08CR	45,686.98CR	59,125.98
	TOTAL ASSETS	104,812.96	1,477.08CR	45,686.98CR	59,125.98
=====					
<u>LIABILITIES</u>					
FUND EQUITY					
604-3800	Earned Surplus	104,812.96CR	0.00	0.00	104,812.96CR
	TOTAL REVENUES	0.00	3,000.00CR	27,000.00CR	27,000.00CR
	TOTAL EXPENDITURES	0.00	4,477.08	72,686.98	72,686.98
	TOTAL FUND EQUITY	104,812.96CR	1,477.08	45,686.98	59,125.98CR
	TOTAL LIABILITIES & EQUITY	104,812.96CR	1,477.08	45,686.98	59,125.98CR
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OSKALOOSA WATER DEPARTMENT
YEAR TO DATE BALANCE SHEET
AS OF: MARCH 31ST, 2015

605-WATER RV BOND IMPROVEMENT

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
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ASSETS

CASH

LIABILITIES

FUND EQUITY

606 - PLANT IMPROVEMENT FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
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ASSETS

CASH

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LIABILITIES

FUND EQUITY

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OSKALOOSA WATER DEPARTMENT
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2015

600-WATER FUND
FINANCIAL SUMMARY

75.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
ALL REVENUE	2,200,804.00	202,322.31	1,695,409.34	77.04	505,394.66
TOTAL REVENUES	2,200,804.00	202,322.31	1,695,409.34	77.04	505,394.66
<u>EXPENDITURE SUMMARY</u>					
Plant Operations	537,170.00	55,284.78	318,549.02	59.30	218,620.98
Water Distribution	1,076,220.00	57,246.16	688,151.12	63.94	388,068.88
Water Office	735,997.00	42,049.08	490,751.73	66.68	245,245.27
TOTAL EXPENDITURES	2,349,387.00	154,580.02	1,497,451.87	63.74	851,935.13
REVENUES OVER/(UNDER) EXPENDITURES	(148,583.00)	47,742.29	197,957.47	(346,540.47)

600-WATER FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
600-4-8001-14521	2,000.00	350.89	3,287.95	164.40 (1,287.95)
600-4-8001-14522	6,000.00	253.30	4,973.30	82.89	1,026.70
600-4-8001-14531	38,000.00	4,434.10	34,929.75	91.92	3,070.25
600-4-8001-14555	2,050,444.00	193,179.90	1,539,360.88	75.07	511,083.12
600-4-8001-14761	23,000.00	118.66	19,415.93	84.42	3,584.07
600-4-8001-24710	800.00	22.95	466.05	58.26	333.95
600-4-8001-44300	5,400.00	566.84	4,868.91	90.17	531.09
600-4-8001-44312	360.00	30.00	270.00	75.00	90.00
600-4-8001-44317	16,200.00	1,550.25	13,953.02	86.13	2,246.98
600-4-8001-44318	4,100.00	0.00	4,751.20	115.88 (651.20)
600-4-8001-44518	54,500.00	1,815.42	69,132.35	126.85 (14,632.35)

TOTAL REVENUES 2,200,804.00 202,322.31 1,695,409.34 77.04 505,394.66

600-WATER FUND
Plant Operations

75.00% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>SALARIES & WAGES</u>					
600-5-8000-6014 LABOR - PLANT	77,774.00	6,211.48	60,514.79	77.81	17,259.21
TOTAL SALARIES & WAGES	77,774.00	6,211.48	60,514.79	77.81	17,259.21
<u>EMPLOYEE BENEFITS/COSTS</u>					
600-5-8000-6110 EMPLOYER'S SHARE-SOC	4,822.00	385.12	3,751.95	77.81	1,070.05
600-5-8000-6120 EMPLOYERS SHARE - ME	1,128.00	90.06	877.39	77.78	250.61
600-5-8000-6130 EMPLOYER'S SHARE -	6,946.00	554.67	5,403.85	77.80	1,542.15
TOTAL EMPLOYEE BENEFITS/COSTS	12,896.00	1,029.85	10,033.19	77.80	2,862.81
<u>STAFF DEVELOPMENT</u>					
600-5-8000-6240 EDUCATION/SEMINARS	2,000.00	0.00	849.70	42.49	1,150.30
TOTAL STAFF DEVELOPMENT	2,000.00	0.00	849.70	42.49	1,150.30
<u>REPAIR, MAINT. & UTIL.</u>					
600-5-8000-6310 MAINTENANCE - BUILDI	4,500.00	455.99	2,590.28	57.56	1,909.72
600-5-8000-6311 MAINTENANCE - WELLS	33,000.00	25,094.91	26,555.75	80.47	6,444.25
600-5-8000-6320 MAINTENANCE - GROUND	20,000.00	42.00	9,969.93	49.85	10,030.07
600-5-8000-6350 MAINTENANCE - MACHIN	25,000.00	933.39	9,756.69	39.03	15,243.31
600-5-8000-6371 ELECTRIC / GAS	80,000.00	6,439.19	55,760.20	69.70	24,239.80
TOTAL REPAIR, MAINT. & UTIL.	162,500.00	32,965.48	104,632.85	64.39	57,867.15
<u>CONTRACTUAL SERVICES</u>					
600-5-8000-6450 LAB EXPENSES	13,800.00	1,124.97	7,283.10	52.78	6,516.90
TOTAL CONTRACTUAL SERVICES	13,800.00	1,124.97	7,283.10	52.78	6,516.90
<u>COMMODITIES</u>					
600-5-8000-6501 CHEMICALS	205,000.00	13,759.54	133,878.97	65.31	71,121.03
600-5-8000-6504 SMALL TOOLS	1,000.00	18.99	18.99	1.90	981.01
600-5-8000-6507 MISC EXPENSE	1,000.00	60.67	591.94	59.19	408.06
600-5-8000-6510 SAFETY SUPPLIES	500.00	0.00	246.50	49.30	253.50
600-5-8000-6599 MISC SUPPLIES	700.00	113.80	498.99	71.28	201.01
TOTAL COMMODITIES	208,200.00	13,953.00	135,235.39	64.95	72,964.61
<u>CAPITAL OUTLAY</u>					
600-5-8000-6790 NEW/REPLACE WATER TR	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL CAPITAL OUTLAY	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Plant Operations	537,170.00	55,284.78	318,549.02	59.30	218,620.98

600-WATER FUND
Water Distribution

75.00% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
SALARIES & WAGES					
600-5-8001-6010 LABOR - DISTRIBUTION	197,064.00	11,873.66	137,042.10	69.54	60,021.90
TOTAL SALARIES & WAGES	197,064.00	11,873.66	137,042.10	69.54	60,021.90

EMPLOYEE BENEFITS/COSTS

600-5-8001-6110 EMPLOYER'S SHARE-SOC	12,218.00	736.16	8,496.52	69.54	3,721.48
600-5-8001-6120 EMPLOYERS SHARE - ME	2,858.00	172.17	1,987.14	69.53	870.86
600-5-8001-6130 EMPLOYER'S SHARE -	17,598.00	1,060.30	12,237.68	69.54	5,360.32
600-5-8001-6181 UNIFORMS	2,500.00	(19.54)	1,423.21	56.93	1,076.79
TOTAL EMPLOYEE BENEFITS/COSTS	35,174.00	1,949.09	24,144.55	68.64	11,029.45

STAFF DEVELOPMENT

600-5-8001-6240 EDUCATION/SEMINARS	2,000.00	0.00	1,542.77	77.14	457.23
TOTAL STAFF DEVELOPMENT	2,000.00	0.00	1,542.77	77.14	457.23

REPAIR, MAINT. & UTIL.

600-5-8001-6310 MAINTENANCE - BUILDI	3,000.00	29.07	2,653.12	88.44	346.88
600-5-8001-6312 MAINTENANCE - WATER	95,000.00	1,248.67	66,762.08	70.28	28,237.92
600-5-8001-6313 MAINTENANCE - METERS	15,000.00	698.94	3,271.84	21.81	11,728.16
600-5-8001-6320 MAINTENANCE - GROUND	1,000.00	0.00	0.00	0.00	1,000.00
600-5-8001-6331 GASOLINE	20,000.00	521.49	11,933.18	59.67	8,066.82
600-5-8001-6332 TRUCK EXPENSE	4,000.00	433.24	1,406.59	35.16	2,593.41
600-5-8001-6350 MAINTENANCE - MACHIN	6,000.00	1,341.22	4,993.66	83.23	1,006.34
600-5-8001-6371 ELECTRIC / GAS	5,000.00	551.50	3,661.12	73.22	1,338.88
TOTAL REPAIR, MAINT. & UTIL.	149,000.00	4,824.13	94,681.59	63.54	54,318.41

CONTRACTUAL SERVICES

600-5-8001-6504 SMALL TOOLS	3,000.00	113.54	1,821.38	60.71	1,178.62
600-5-8001-6507 MISC EXPENSE	4,500.00	60.66	3,079.52	68.43	1,420.48
600-5-8001-6510 SAFETY SUPPLIES	2,000.00	339.84	1,181.26	59.06	818.74
600-5-8001-6599 MISC SUPPLIES	1,500.00	177.32	786.67	52.44	713.33
TOTAL COMMODITIES	11,000.00	691.36	6,868.83	62.44	4,131.17

CAPITAL OUTLAY

600-5-8001-6727 NEW EQUIPMENT	7,100.00	0.00	0.00	0.00	7,100.00
600-5-8001-6750 NEW / REPLACE BUILDI	70,000.00	0.00	63,056.35	90.08	6,943.65
600-5-8001-6780 NEW/REPLACE WATER SU	150,000.00	0.00	19,643.65	13.10	130,356.35
TOTAL CAPITAL OUTLAY	227,100.00	0.00	82,700.00	36.42	144,400.00

600-WATER FUND
Water Distribution

75.00% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TRANSFERS					
600-5-8001-6910603 TRANSFER OUT - SINKI	418,882.00	34,907.92	314,171.28	75.00	104,710.72
600-5-8001-6910604 TRANSFER OUT - METER	36,000.00	3,000.00	27,000.00	75.00	9,000.00
TOTAL TRANSFERS	454,882.00	37,907.92	341,171.28	75.00	113,710.72
TOTAL Water Distribution	1,076,220.00	57,246.16	688,151.12	63.94	388,068.88

600-WATER FUND
Water Office

75.00% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
SALARIES & WAGES					
600-5-8006-6011 SALARIES - SUP'T	83,025.00	6,386.52	63,865.20	76.92	19,159.80
600-5-8006-6012 SALARIES - OFFICE	138,304.00	9,031.77	105,260.42	76.11	33,043.58
600-5-8006-6013 SALARIES - SERVICE T	51,647.00	2,601.04	35,810.58	69.34	15,836.42
600-5-8006-6015 CONTRACT LABOR	39,900.00	0.00	23,063.61	57.80	16,836.39
600-5-8006-6020 SALARIES - TRUSTEES	2,835.00	189.00	1,575.00	55.56	1,260.00
600-5-8006-6050 HEALTH INS. WAGE	2,262.00	174.00	1,740.00	76.92	522.00
TOTAL SALARIES & WAGES	317,973.00	18,382.33	231,314.81	72.75	86,658.19
EMPLOYEE BENEFITS/COSTS					
600-5-8006-6110 EMPLOYER'S SHARE-SOC	17,100.00	1,128.91	12,803.63	74.88	4,296.37
600-5-8006-6120 EMPLOYERS SHARE - ME	3,999.00	264.00	2,994.28	74.88	1,004.72
600-5-8006-6130 EMPLOYER'S SHARE -	24,630.00	1,609.12	16,578.36	67.31	8,051.64
600-5-8006-6150 HEALTH/LIFE INSURANC	167,040.00	15,138.75	120,664.49	72.24	46,375.51
600-5-8006-6183 SELF INSURANCE EXPEN	6,500.00	0.00	1,000.00	15.38	5,500.00
TOTAL EMPLOYEE BENEFITS/COSTS	219,269.00	18,140.78	154,040.76	70.25	65,228.24
STAFF DEVELOPMENT					
600-5-8006-6220 DUES & SUBSCRIPTIONS	6,500.00	0.00	5,499.80	84.61	1,000.20
600-5-8006-6240 EDUCATION/SEMINARS	6,700.00	1,241.20	2,543.52	37.96	4,156.48
TOTAL STAFF DEVELOPMENT	13,200.00	1,241.20	8,043.32	60.93	5,156.68
REPAIR, MAINT. & UTIL.					
600-5-8006-6310 MAINTENANCE - BUILDI	500.00	411.56	489.40	97.88	10.60
600-5-8006-6373 TELEPHONE	7,500.00	443.45	5,515.55	73.54	1,984.45
TOTAL REPAIR, MAINT. & UTIL.	8,000.00	855.01	6,004.95	75.06	1,995.05
CONTRACTUAL SERVICES					
600-5-8006-6401 AUDIT EXPENSE	7,925.00	0.00	7,750.00	97.79	175.00
600-5-8006-6402 PUBLICATIONS	2,500.00	126.45	1,589.09	63.56	910.91
600-5-8006-6408 INSURANCE	58,100.00	(3.00)	45.00	0.08-	58,145.00
600-5-8006-6409 JANITORIAL EXPENSE	2,000.00	168.08	1,321.17	66.06	678.83
600-5-8006-6411 LEGAL FEES	38,064.00	0.00	33,344.22	87.60	4,719.78
600-5-8006-6419 COMPUTER EXPENSE	20,000.00	144.85	16,965.78	84.83	3,034.22
600-5-8006-6492 METER READING SERVIC	19,352.00	0.00	11,838.70	61.18	7,513.30
TOTAL CONTRACTUAL SERVICES	147,941.00	436.38	72,763.96	49.18	75,177.04
COMMODITIES					
600-5-8006-6506 OFFICE SUPPLIES	6,000.00	240.65	3,595.97	59.93	2,404.03
600-5-8006-6507 MISC EXPENSE	1,500.00	45.00	740.80	49.39	759.20
600-5-8006-6508 POSTAGE	14,000.00	2,442.24	10,603.04	75.74	3,396.96
600-5-8006-6520 CREDIT CARD FEES	2,400.00	265.49	1,588.75	66.20	811.25
600-5-8006-6599 MISC SUPPLIES	1,000.00	0.00	721.08	72.11	278.92
TOTAL COMMODITIES	24,900.00	2,993.38	17,249.64	69.28	7,650.36

600-WATER FUND
Water Office

75.00% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL OUTLAY					
600-5-8006-6725 OFFICE EQUIPMENT	4,714.00	0.00	1,334.29	28.30	3,379.71
TOTAL CAPITAL OUTLAY	4,714.00	0.00	1,334.29	28.30	3,379.71
TOTAL Water Office	735,997.00	42,049.08	490,751.73	66.68	245,245.27

600-WATER FUND
Plant Project

75.00% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REPAIR, MAINT. & UTIL.					
CONTRACTUAL SERVICES					
COMMODITIES					
CAPITAL OUTLAY					
DEBT SERVICE					
TOTAL EXPENDITURES	2,349,387.00	154,580.02	1,497,451.87	63.74	851,935.13
REVENUES OVER/ (UNDER) EXPENDITURES	(148,583.00)	47,742.29	197,957.47		(346,540.47)

OSKALOOSA WATER DEPARTMENT
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2015

601-CONSUMER DEPOSIT FUND
FINANCIAL SUMMARY

75.00% OF YEAR COMP.

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
0.00	3.05	218.72	0.00	(218.72)
0.00	3.05	218.72	0.00	(218.72)

REVENUE SUMMARY

ALL REVENUE

TOTAL REVENUES

REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2015

75.00% OF YEAR COMP.

601-CONSUMER DEPOSIT FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
601-4-8001-44300 INTEREST	0.00	3.05	218.72	0.00 (218.72)
TOTAL REVENUES	0.00	3.05	218.72	0.00 (218.72)
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	3.05	218.72	(218.72)

OSKALOOSA WATER DEPARTMENT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2015

603-WATER REV SINKING FUND
 FINANCIAL SUMMARY

75.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
ALL REVENUE	418,882.00	34,907.92	314,171.28	75.00	104,710.72
TOTAL REVENUES	418,882.00	34,907.92	314,171.28	75.00	104,710.72
<u>EXPENDITURE SUMMARY</u>					
Water Rev Bond Sink Fund	418,895.00	0.00	77,490.00	18.50	341,405.00
TOTAL EXPENDITURES	418,895.00	0.00	77,490.00	18.50	341,405.00
REVENUES OVER/(UNDER) EXPENDITURES	(13.00)	34,907.92	236,681.28	(236,694.28)

OSKALOOSA WATER DEPARTMENT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2015

603-WATER REV SINKING FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
603-4-8001-44830600 TRANSFER IN - REVENU	418,882.00	34,907.92	314,171.28	75.00	104,710.72
TOTAL REVENUES	418,882.00	34,907.92	314,171.28	75.00	104,710.72

603-WATER REV SINKING FUND
Water Rev Bond Sink Fund

75.00% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COMMODITIES</u>					
DEBT SERVICE					
603-5-8001-6801 PRINCIPAL	251,000.00	0.00	0.00	0.00	251,000.00
603-5-8001-6851 INTEREST PAYMENT	154,980.00	0.00	77,490.00	50.00	77,490.00
603-5-8001-6899 BOND SERVICING FEE	12,915.00	0.00	0.00	0.00	12,915.00
TOTAL DEBT SERVICE	418,895.00	0.00	77,490.00	18.50	341,405.00
TOTAL Water Rev Bond Sink Fund	418,895.00	0.00	77,490.00	18.50	341,405.00
TOTAL EXPENDITURES	418,895.00	0.00	77,490.00	18.50	341,405.00
REVENUES OVER/(UNDER) EXPENDITURES	(13.00)	34,907.92	236,681.28	(236,694.28)

604-METER REPLACEMENT FUND
FINANCIAL SUMMARY

75.00% OF YEAR COMP.

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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REVENUE SUMMARY

ALL REVENUE	36,000.00	27,000.00	75.00	9,000.00
TOTAL REVENUES	36,000.00	27,000.00	75.00	9,000.00

EXPENDITURE SUMMARY

Water Rev Bond Rsiv Fund	100,000.00	72,686.98	72.69	27,313.02
TOTAL EXPENDITURES	100,000.00	72,686.98	72.69	27,313.02

REVENUES OVER/ (UNDER) EXPENDITURES (64,000.00) (1,477.08) (45,686.98) (18,313.02)

604-METER REPLACEMENT FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
604-4-8001-44830600 TRANSFER IN - METER	36,000.00	3,000.00	27,000.00	75.00	9,000.00
TOTAL REVENUES	36,000.00	3,000.00	27,000.00	75.00	9,000.00

REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2015

604-METER REPLACEMENT FUND 75.00% OF YEAR COMP.
 Water Rev Bond Rsrv Fund

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL OUTLAY</u>					
604-5-8001-6724 NEW/REPLACE METERS	100,000.00	4,477.08	72,686.98	72.69	27,313.02
TOTAL CAPITAL OUTLAY	100,000.00	4,477.08	72,686.98	72.69	27,313.02
<u>TRANSFERS</u>					
TOTAL Water Rev Bond Rsrv Fund	100,000.00	4,477.08	72,686.98	72.69	27,313.02
TOTAL EXPENDITURES	100,000.00	4,477.08	72,686.98	72.69	27,313.02
REVENUES OVER/ (UNDER) EXPENDITURES	(64,000.00)	(1,477.08)	(45,686.98)	((18,313.02)

MINUTES
OSKALOOSA PUBLIC LIBRARY BOARD OF TRUSTEES
MONDAY—MARCH 23, 2015—4:00 P.M.

The meeting was called to order by Board Vice President Michael Collins. Roll call was taken by Paulette Groet with Trustees Ken Allsup, Chris Harbour, Jan Ireland, Sally Posovich, Kathy Rothfus, and Candace Slobe present. Also present was Library Director William Ottens.

Minutes: Motion was made by Rothfus, seconded by Allsup, to approve the minutes of the February 23, 2015, Board minutes. Motion passed.

Board Correspondence, Public Input or Friends Report: None

Director's Report: Library Director William Ottens highlighted some of the items in his report to the Board.

Programs and Events Update

Teen Tech week went pretty well. Teen Take Apart had 4 teen but by the end of the week our Classic Video Game Day had 9 teens.

March's computer class turnout was not as high as February but had a good number of people for Tech Help sessions. April's classes will be held on Thursdays at 5:30 p.m. and will include Computer Basics and classes on Facebook.

We will be receiving a History of the Book traveling exhibit from the Iowa Center for the Book, which will have a displayed in our case near the front entrance. The exhibit will include artifacts, replicas and hand-on activities related to the history of printing and books around the world. There will be 2 programs related to the display. More information regarding the programs will come at a later time.

The Prohibition in Easter Iowa event is set for 6:00 p.m. on Monday, April 27th. Cellar Peanut Pub will be providing samples of local, Iowa craft beers after the presentation. Samples will be under an ounce and served to participants who are 21 years old or older.

Biographies Update

William has finished going through the nonfiction collection pulling biographies. The items have been re-cataloged and new labels have been placed on them. The nonfiction have been shifted to accommodate the biographies just behind the large print.

Public Library Trustees Code of Ethics

Excerpts from the Iowa Library Trustees Handbook on the Public Library Trustees Code of Ethics were provided to the trustees for discussion. This will serve as this month's continuing education discussion which is part of the requirements for library accreditation.

Committee Reports:

Staff Committee – Jane Ireland, chair: None

Budget & Finance Committee – Judy Bishop, chair: None

Policy & Planning Committee – Candace Slobe, chair: None

Technology Committee – Kathy Rothfus, chair: None
Building & Grounds – Michael Collins, chair: None

Unfinished Business:

a. Heritage Quest and Ancestry Library Edition Renewal

William updated the trustees on the funding of Heritage Quest and Ancestry Library Edition renewal. The Friends of the Library have agreed to pay half of the \$2,566.00. The Friends part will be \$1,283.00 which will be deposited in to the Adult Memorial account for payment. William then requested the Board approve \$641.50 to be used from the General Fund and \$641.50 to be used from the Genealogy Fund. Motion was made by Harbour, seconded by Allsup, to approve the payment for Heritage Quest and Ancestry Library Edition renewal. Motion passed.

New Business

Lib-Lime annual fee for Koha

Motion was made by Rothfus, seconded by Ireland, to approve payment of the annual Lib-Lime fee of \$2,500.00, to come from the General Funds under Technology Services Expenses. Motion passed.

Children’s Room Furnishings

Each year the library receives a portion of the Lacey Memorial Trust, which is deposited into the Children’s Memorial Account. The guidelines of the trust explain that half the amount should be spent on materials for the collection and half on the upkeep and furnishings of the children’s department. Handouts were provided to the Trustees showing the furnishings requested for the children’s area. Items in the handouts were 3 Puzzle Computer Desks, 2 CPU Stands, A Place for Everyone Carpet, Samsung 22 inch TV, and a Mobile Book Organizer. Motion was made by Ireland, seconded by Rothfus to purchase the needed furnishings with payment to come from the Children’s Memorial, not to exceed \$3,500.00. Motion passed.

Approval of Claims: Motion was made by Harbour, seconded by Posovich, to approve payment of the March claims. Motion passed.

President’s Remarks: None

Adjournment: Motion was made by Slobe, seconded by Rothfus, to adjourn. Motion passed.

The next regular meeting will be on Monday, April 27, 2015, at 4:00 p.m. in the library meeting room.

Respectfully submitted,

Paulette Groet

CITY OF OSKALOOSA
PLANNING & ZONING COMMISSION
REGULAR MEETING MINUTES
April 13, 2015

A regularly-scheduled meeting of the Planning and Zoning (P&Z) Commission for the City of Oskaloosa was called to order at 4:32 p.m. on Monday, April 13, 2015, by Pamela Blomgren at 220 South Market Street, Oskaloosa, Iowa.

COMMISSION MEMBERS PRESENT: Pamela Blomgren, Wyndell Campbell, Andrew Jensen, R. D. Keep and Sarah Tarbell. COMMISSION MEMBERS ABSENT: Holden Barnhart. CITY STAFF PRESENT: Dylan Mulfinger, Akhilesh Pal and Marilyn Johannes. OTHERS PRESENT: Tom Walling, David Krutzfeldt, representatives from Blue Zones and several other citizens.

Minutes from the March 19, 2015 Planning and Zoning Commission special meeting.

It was moved by Campbell, seconded by Keep to approve the March 19, 2015 Planning and Zoning Commission special meeting minutes. The vote was: YES – Blomgren, Campbell, Jensen, Keep and Tarbell. No – none. Motion carried.

Minutes from the March 9, 2015 Planning and Zoning Commission regular meeting.

It was moved by Jensen, seconded by Campbell to approve the March 9, 2015 Planning and Zoning Commission regular meeting minutes. The vote was: YES – Blomgren, Campbell, Jensen, Keep and Tarbell. No – none. Motion carried.

Consider adoption of the “Walk, Run, Ride Oskaloosa: Oskaloosa’s Active Transportation Plan.”

Mulfinger gave a power point presentation on the plan that was included in the Planning and Zoning Commission agenda packet. He explained the major costs involved in implementing the plan are for sidewalks (80%) and crosswalks (15%) and funds will come from various sources as well as the city: the George Daily Trust, the IDOT TAP Program, Mahaska County Community Foundation, various grant programs and private donations.

Blomgren asked how the plan plays in with current sidewalk construction and new construction that requires sidewalks. Pal explained the city has received a \$232,000 grant for construction of sidewalks and the plan is flexible, not necessarily as outlined.

Jensen said the plan is to connect current sidewalks with new sidewalks over time, part of bigger network.

Keep said he liked what he saw in the plan instead of “sidewalks to nowhere.” Keep also asked about metered signs. Pal said for new traffic signals only at this time, not going to change existing signs until they need replaced. If sidewalks are installed, can install metered signs for pedestrians when signals are upgraded.

Jensen questioned the number of performance measures and wondered if the map could show the route of future recreation trail development. Mulfinger indicated future development of the trail had not been mapped out yet, but is being worked on. Jensen also said it would be nice to reference

the maps in the text. Jensen said should emphasize want to connect to current sidewalks, first priority to avoid “sidewalks to nowhere.”

Tarbell said she is glad the routes avoided heavy traffic areas and asked if the bus route was taken into consideration, felt the bus route should be outlined on the map, that the bus route be put on walking path, could increase bus route participation. She asked if there were bike mounts on the buses. Mulfinger said no but he did not believe they would object if you bring your bike on the bus.

Keep asked if sidewalks were going to be put in on both sides of 11th Avenue West eventually. Pal said yes.

Campbell said it would be helpful to put up way-finding signs showing route to priority destinations, access points on map, that signs need to direct people where to go to find priority destinations, should be highlighted on the map. Campbell said objections would come from citizens who were going to have to clear the sidewalk of snow in the winter due to the installation of the sidewalks, often a hardship for the handicapped and elderly but he felt the advantages outweigh the disadvantages.

Pal said priorities are not set in stone, plan is flexible. Council has already adopted the Safe Routes to School Plan which is the city’s first priority and it will be implemented as funding is available. Second priority is to connect new sidewalks to existing sidewalks. Pal also indicated the bus route can be incorporated on plan.

Blomgren asked the audience if anyone would like to comment. Sharon Ferguson, Tom Walling, Natalie Spray and Roger Bean commented on the plan.

Blomgren asked how the city plans to continue making progress toward the project. Mulfinger said the bicycle coalition that will keep making recommendations.

Blomgren said she is in favor of the plan and recommended a motion in favor. Keep made a motion to recommend that City Council adopt the “Walk, Run, Ride Oskaloosa: Oskaloosa’s Active Transportation Plan.” Campbell seconded. Campbell said he is anxious to see progress on the plans. The vote was: YES – Blomgren, Campbell, Jensen, Keep and Tarbell. No – none. Motion carried.

It was moved by Campbell, seconded by Keep that the meeting adjourn. The meeting adjourned at 5:17 p.m.

Minutes by Marilyn Johannes



City Council Communication
Meeting Date: April 20, 2015
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a motion to receive and file financial reports for March 2015.

Explanation:

The financial reports for March 2015 are included in your agenda packets. The target percentage for expenses this month is 75% except for the seasonal or once-a-year purchases. The amended budget approved by the Oskaloosa City Council on March 2, 2015 is reflected on these reports.

The following three funds contain a negative fund balance for March 2015.

- General Fund Insurance – Insurance invoices are paid in the first few months of the fiscal year. March 2015 tax receipts received in April will help to clear up this negative fund balance.
- General Fund Band – Band payroll is paid during the summer months and the March 2015 tax receipts received in April will clear up this negative fund balance.
- Airport Pavement Rehabilitation Project – Waiting on final approval of the project and reimbursement through grant funds.

Budget Consideration:

None

Attachments:

March 2015 Financial Reports



City of Oskaloosa, IA

City of Oskaloosa, IA Treasurer's Report

March 1-31, 2015

Fund	Beginning Cash Balance	Revenue (+)	Expenses (-)	Change in Pending Payables	Change in Investments	Ending Cash Balance
001: GENERAL FUND	1,515,173.76	133,194.53	371,222.48	56,543.23	(186,825.46)	1,333,689.04
002: GENERAL FUND INSURANCE FUND	(45,137.13)	1,353.85	0.00	0.00	0.00	(43,783.28)
003: GENERAL FUND CAPITAL EQUIPMENT	175,918.92	16.83	0.00	0.00	16.83	175,935.75
004: LIBRARY COPIER REVOLVING FUND	9,648.37	685.99	821.12	181.70	1.54	9,694.94
005: GENERAL FUND BAND	(3,993.97)	267.73	0.00	0.00	0.00	(3,726.24)
006: GENERAL FUND - LOST	1,492,723.07	43,749.83	76.13	0.00	46,266.62	1,536,396.77
007: GENERAL FUND - UTILITY FRANCHISE FEES	695,921.93	121.93	0.00	0.00	0.00	696,043.86
110: ROAD USE TAX FUND	605,308.68	105,752.33	88,171.03	18,208.62	35,022.32	641,098.60
112: EMPLOYEE BENEFIT FUND	75,908.48	13,318.15	78,450.99	0.00	(65,994.91)	10,775.64
119: EMERGENCY FUND	0.00	1,175.54	1,175.54	0.00	0.00	0.00
121: LOCAL OPTION SALES TAX FUND	0.00	76,940.12	76,940.12	0.00	0.00	0.00
122: HOTEL/MOTEL TAX REVENUE FUND	0.00	26,345.10	26,345.10	0.00	0.00	0.00
127: WEST AREA & IND. PARK TIF	16,005.78	411.46	0.00	0.00	1,002.81	16,417.24
130: WORLD FOOD PARK TIF FUND	49,885.74	1,281.79	0.00	0.00	1,008.76	51,167.53
138: HOUSING DONATED FUNDS	34,740.74	0.00	0.00	0.00	0.00	34,740.74
140: HOUSING FUND	204,043.24	6,981.43	7,519.66	(7.00)	1,035.37	203,498.01
165: RIEFE MEMORIAL FUND	16,310.89	2.47	0.00	0.00	2.47	16,313.36
167: LIBRARY MEMORIAL FUND	524,674.88	9,928.12	1,553.94	(670.20)	7,525.03	532,378.86
169: MISCELLANEOUS GIFT FUND	28,136.22	2.15	1,540.00	1,540.00	2.15	28,138.37
172: WOODEN PLAYGROUND MAINT FUND	3,279.66	0.48	0.00	0.00	0.48	3,280.14
177: POLICE FORFEITURE FUND	2,408.25	0.22	0.00	0.00	0.22	2,408.47
178: LIBRARY MAINTENANCE FUND	1,194,563.14	6,669.87	0.00	0.00	6,669.87	1,201,233.01
180: MISCELLANEOUS GRANTS FUND	46,115.55	4,149.90	15,269.10	13,235.58	2,008.20	48,231.93
200: DEBT SERVICE FUND	472,761.43	10,055.63	0.00	0.00	10,075.39	482,817.06
301: PARK SHELTER CAPITAL IMPROVEMENT	17,837.52	132.98	51.61	0.10	2.98	17,918.99
302: CITY HALL IMPROVEMENTS	16,301.15	2.73	0.00	0.00	2.73	16,303.88
325: PAVEMENT MANAGEMENT	125.00	76.13	867.44	911.31	0.00	245.00
326: SIDEWALK IMPROVEMENTS PROJECT	5,592.25	0.86	0.00	(12.60)	0.86	5,580.51
328: PARKING LOT IMPROVEMENTS PHASE II	40,698.03	7.14	2,032.00	2,032.00	7.14	40,705.17



City of Oskaloosa, IA

City of Oskaloosa, IA Treasurer's Report

March 1-31, 2015

Fund	Beginning Cash Balance	Revenue (+)	Expenses (-)	Change in Pending Payables	Change in Investments	Ending Cash Balance
600: WATER O&M FUND	1,185,492.24	0.00	0.00	0.00	0.00	1,185,492.24
601: WATER CONSUMER DEPOSIT FUND	87,215.27	0.00	0.00	0.00	0.00	87,215.27
603: WATER SINKING FUND	166,865.44	0.00	0.00	0.00	0.00	166,865.44
604: WATER RESERVE FUND	85,604.79	0.00	0.00	0.00	0.00	85,604.79
610: SANITARY SEWER O&M FUND	74,747.52	133,105.32	84,325.69	30,043.76	0.00	153,570.91
611: SANITARY SEWER REVENUE FUND	1,645,823.53	126,536.75	174,269.32	167.00	31,314.94	1,598,257.96
612: SANITARY SEWER SINKING FUND	296,457.75	40,214.00	0.00	0.00	40,000.00	336,671.75
614: SANITARY SEWER IMPROVEMENT FUND	93,014.89	950.00	0.00	0.00	1,000.00	93,964.89
660: AIRPORT FUND	254,565.80	87.06	9,063.65	1,162.48	(5,960.74)	246,751.69
661: AIRPORT PAVEMENT REHABILITATION PROJECT	(14,700.00)	0.00	0.00	0.00	0.00	(14,700.00)
740: STORM WATER UTILITY FUND	719,650.03	18,077.30	31,513.62	31,358.05	18,095.63	737,571.76
750: EDMUNDSON GOLF COURSE FUND	51,304.21	9.02	214.78	88.97	9.02	51,187.42
760: RACI MAIN STREET LOAN FUND	18,582.90	166.74	0.00	0.00	2.17	18,749.64
810: COPIER/FAX REVOLVING FUND	7,789.73	458.78	469.74	27.28	1.23	7,806.05
820: EMPLOYEE HEALTH SELF-INSURANCE	815,717.79	67,694.24	87,639.15	0.00	(21,894.29)	795,772.88
830: EMPLOYEE FLEX PLAN FUND	995.99	3,053.82	3,680.53	0.00	0.16	369.28



REVENUE REPORT

Account Detail

For Fiscal: 2014-2015 Period Ending: 03/31/2015

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 001 - GENERAL FUND					
41 - TAXES	-2,696,204.00	-35,267.97	-1,500,143.99	-1,196,060.01	55.64 %
42 - LICENSES AND PERMITS	-252,200.00	-9,504.25	-200,258.06	-51,941.94	79.40 %
43 - USE OF MONEY & PROPERTY	-4,250.00	-266.64	-2,957.66	-1,292.34	69.59 %
44 - INTERGOVERNMENTAL	-268,440.00	0.00	-169,729.76	-98,710.24	63.23 %
45 - CHARGES FOR SERVICES	-131,240.00	-1,975.37	-78,645.33	-52,594.67	59.92 %
47 - MISCELLANEOUS REVENUES	-76,095.00	-6,553.77	-65,095.26	-10,999.74	85.54 %
48 - OTHER FINANCING SOURCES	-1,304,962.00	-79,626.53	-800,546.90	-504,415.10	61.35 %
Fund 001 Total:	-4,733,391.00	-133,194.53	-2,817,376.96	-1,916,014.04	59.52 %
Fund: 002 - GENERAL FUND INSURANCE FUND					
41 - TAXES	-103,281.00	-1,353.85	-57,660.14	-45,620.86	55.83 %
43 - USE OF MONEY & PROPERTY	0.00	0.00	-0.38	0.38	
44 - INTERGOVERNMENTAL	-2,082.00	0.00	-1,040.89	-1,041.11	49.99 %
Fund 002 Total:	-105,363.00	-1,353.85	-58,701.41	-46,661.59	55.71 %
Fund: 003 - GENERAL FUND CAPITAL EQUIPMENT					
43 - USE OF MONEY & PROPERTY	-230.00	-16.83	-163.64	-66.36	71.15 %
Fund 003 Total:	-230.00	-16.83	-163.64	-66.36	71.15 %
Fund: 004 - LIBRARY COPIER REVOLVING FUND					
43 - USE OF MONEY & PROPERTY	-6.00	-1.54	-11.62	5.62	193.67 %
47 - MISCELLANEOUS REVENUES	-6,500.00	-684.45	-5,354.09	-1,145.91	82.37 %
Fund 004 Total:	-6,506.00	-685.99	-5,365.71	-1,140.29	82.47 %
Fund: 005 - GENERAL FUND BAND					
41 - TAXES	-20,424.00	-267.73	-11,346.33	-9,077.67	55.55 %
43 - USE OF MONEY & PROPERTY	0.00	0.00	-0.03	0.03	
44 - INTERGOVERNMENTAL	-412.00	0.00	-205.84	-206.16	49.96 %
Fund 005 Total:	-20,836.00	-267.73	-11,552.20	-9,283.80	55.44 %
Fund: 006 - GENERAL FUND - LOST					
43 - USE OF MONEY & PROPERTY	-1,800.00	-266.62	-1,929.67	129.67	107.20 %
47 - MISCELLANEOUS REVENUES	-900,000.00	-43,483.21	-766,958.82	-133,041.18	85.22 %
Fund 006 Total:	-901,800.00	-43,749.83	-768,888.49	-132,911.51	85.26 %
Fund: 007 - GENERAL FUND - UTILITY FRANCHISE FEES					
42 - LICENSES AND PERMITS	-445,000.00	0.00	-294,349.41	-150,650.59	66.15 %
43 - USE OF MONEY & PROPERTY	-900.00	-121.93	-866.45	-33.55	96.27 %
Fund 007 Total:	-445,900.00	-121.93	-295,215.86	-150,684.14	66.21 %
Fund: 110 - ROAD USE TAX FUND					
44 - INTERGOVERNMENTAL	-1,123,688.00	-105,022.32	-934,201.25	-189,486.75	83.14 %
45 - CHARGES FOR SERVICES	0.00	-200.00	-652.00	652.00	
47 - MISCELLANEOUS REVENUES	0.00	-530.01	-2,793.77	2,793.77	
48 - OTHER FINANCING SOURCES	0.00	0.00	-5,349.95	5,349.95	
Fund 110 Total:	-1,123,688.00	-105,752.33	-942,996.97	-180,691.03	83.92 %
Fund: 112 - EMPLOYEE BENEFIT FUND					
41 - TAXES	-1,015,627.00	-13,313.06	-565,754.74	-449,872.26	55.70 %
43 - USE OF MONEY & PROPERTY	0.00	-5.09	-228.28	228.28	
44 - INTERGOVERNMENTAL	-20,471.00	0.00	-10,235.58	-10,235.42	50.00 %
Fund 112 Total:	-1,036,098.00	-13,318.15	-576,218.60	-459,879.40	55.61 %
Fund: 119 - EMERGENCY FUND					
41 - TAXES	-89,683.00	-1,175.54	-49,515.01	-40,167.99	55.21 %
44 - INTERGOVERNMENTAL	-1,808.00	0.00	-903.84	-904.16	49.99 %
Fund 119 Total:	-91,491.00	-1,175.54	-50,418.85	-41,072.15	55.11 %

REVENUE REPORT

For Fiscal: 2014-2015 Period Ending: 03/31/2015

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 121 - LOCAL OPTION SALES TAX FUND					
41 - TAXES	-1,041,588.00	-76,940.12	-802,808.17	-238,779.83	77.08 %
Fund 121 Total:	-1,041,588.00	-76,940.12	-802,808.17	-238,779.83	77.08 %
Fund: 122 - HOTEL/MOTEL TAX REVENUE FUND					
41 - TAXES	-105,000.00	-26,345.10	-97,778.65	-7,221.35	93.12 %
Fund 122 Total:	-105,000.00	-26,345.10	-97,778.65	-7,221.35	93.12 %
Fund: 127 - WEST AREA & IND. PARK TIF					
41 - TAXES	-29,677.00	-408.65	-16,640.89	-13,036.11	56.07 %
43 - USE OF MONEY & PROPERTY	-6.00	-2.81	-16.33	10.33	272.17 %
Fund 127 Total:	-29,683.00	-411.46	-16,657.22	-13,025.78	56.12 %
Fund: 128 - TIF ADMINISTRATION FUND					
48 - OTHER FINANCING SOURCES	-437.00	0.00	0.00	-437.00	0.00 %
Fund 128 Total:	-437.00	0.00	0.00	-437.00	0.00 %
Fund: 130 - WORLD FOOD PARK TIF FUND					
41 - TAXES	-92,647.00	-1,273.03	-51,847.08	-40,799.92	55.96 %
43 - USE OF MONEY & PROPERTY	-12.00	-8.76	-44.73	32.73	372.75 %
Fund 130 Total:	-92,659.00	-1,281.79	-51,891.81	-40,767.19	56.00 %
Fund: 140 - HOUSING FUND					
43 - USE OF MONEY & PROPERTY	-550.00	-35.37	-373.07	-176.93	67.83 %
45 - CHARGES FOR SERVICES	-1,930.00	-103.00	-1,248.00	-682.00	64.66 %
47 - MISCELLANEOUS REVENUES	-59,984.00	-6,843.06	-53,999.35	-5,984.65	90.02 %
Fund 140 Total:	-62,464.00	-6,981.43	-55,620.42	-6,843.58	89.04 %
Fund: 165 - RIEFE MEMORIAL FUND					
43 - USE OF MONEY & PROPERTY	-50.00	-2.47	-27.83	-22.17	55.66 %
Fund 165 Total:	-50.00	-2.47	-27.83	-22.17	55.66 %
Fund: 167 - LIBRARY MEMORIAL FUND					
43 - USE OF MONEY & PROPERTY	-13,225.00	-1,525.03	-9,696.61	-3,528.39	73.32 %
45 - CHARGES FOR SERVICES	-64.00	0.00	-139.66	75.66	218.22 %
47 - MISCELLANEOUS REVENUES	-39,950.00	-8,317.74	-12,058.84	-27,891.16	30.18 %
48 - OTHER FINANCING SOURCES	-959.00	-85.35	-1,304.95	345.95	136.07 %
Fund 167 Total:	-54,198.00	-9,928.12	-23,200.06	-30,997.94	42.81 %
Fund: 169 - MISCELLANEOUS GIFT FUND					
43 - USE OF MONEY & PROPERTY	-13.00	-2.15	-22.13	9.13	170.23 %
47 - MISCELLANEOUS REVENUES	-2,227.00	0.00	-2,227.00	0.00	
Fund 169 Total:	-2,240.00	-2.15	-2,249.13	9.13	100.41 %
Fund: 172 - WOODEN PLAYGROUND MAINT FUND					
43 - USE OF MONEY & PROPERTY	-3.00	-0.48	-4.06	1.06	135.33 %
Fund 172 Total:	-3.00	-0.48	-4.06	1.06	135.33 %
Fund: 177 - POLICE FORFEITURE FUND					
43 - USE OF MONEY & PROPERTY	-2.00	-0.22	-2.26	0.26	113.00 %
45 - CHARGES FOR SERVICES	-3,178.00	0.00	-1,178.00	-2,000.00	37.07 %
48 - OTHER FINANCING SOURCES	-2,200.00	0.00	-2,200.00	0.00	
Fund 177 Total:	-5,380.00	-0.22	-3,380.26	-1,999.74	62.83 %
Fund: 178 - LIBRARY MAINTENANCE FUND					
43 - USE OF MONEY & PROPERTY	-42,000.00	-6,669.87	-34,690.17	-7,309.83	82.60 %
Fund 178 Total:	-42,000.00	-6,669.87	-34,690.17	-7,309.83	82.60 %
Fund: 180 - MISCELLANEOUS GRANTS FUND					
43 - USE OF MONEY & PROPERTY	-16.00	-8.20	-44.82	28.82	280.13 %
44 - INTERGOVERNMENTAL	-10,917.00	-1,295.70	-5,962.49	-4,954.51	54.62 %
47 - MISCELLANEOUS REVENUES	-27,025.00	-2,846.00	-32,997.61	5,972.61	122.10 %
48 - OTHER FINANCING SOURCES	-7,509.00	0.00	-6,458.74	-1,050.26	86.01 %
Fund 180 Total:	-45,467.00	-4,149.90	-45,463.66	-3.34	99.99 %
Fund: 181 - BROWNFIELD SITES ASSESSMENT GRANT FUND					
44 - INTERGOVERNMENTAL	-150,000.00	0.00	0.00	-150,000.00	0.00 %
Fund 181 Total:	-150,000.00	0.00	0.00	-150,000.00	0.00 %

REVENUE REPORT

For Fiscal: 2014-2015 Period Ending: 03/31/2015

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 199 - WFP RISE PAYMENT FUND					
47 - MISCELLANEOUS REVENUES	-16,214.00	0.00	0.00	-16,214.00	0.00 %
Fund 199 Total:	-16,214.00	0.00	0.00	-16,214.00	0.00 %
Fund: 200 - DEBT SERVICE FUND					
41 - TAXES	-691,389.00	-9,071.24	-385,423.90	-305,965.10	55.75 %
43 - USE OF MONEY & PROPERTY	-800.00	-75.39	-450.23	-349.77	56.28 %
44 - INTERGOVERNMENTAL	-13,779.00	0.00	-6,889.60	-6,889.40	50.00 %
46 - SPECIAL ASSESSMENTS	-9,734.00	-909.00	-11,109.00	1,375.00	114.13 %
48 - OTHER FINANCING SOURCES	-123,081.00	0.00	-2,140.72	-120,940.28	1.74 %
Fund 200 Total:	-838,783.00	-10,055.63	-406,013.45	-432,769.55	48.41 %
Fund: 301 - PARK SHELTER CAPITAL IMPROVEMENT					
43 - USE OF MONEY & PROPERTY	-3,614.00	-132.98	-1,885.30	-1,728.70	52.17 %
Fund 301 Total:	-3,614.00	-132.98	-1,885.30	-1,728.70	52.17 %
Fund: 302 - CITY HALL IMPROVEMENTS					
43 - USE OF MONEY & PROPERTY	-11.00	-2.73	-21.16	10.16	192.36 %
48 - OTHER FINANCING SOURCES	-3,500.00	0.00	-3,069.75	-430.25	87.71 %
Fund 302 Total:	-3,511.00	-2.73	-3,090.91	-420.09	88.04 %
Fund: 322 - BURLINGTON ROAD RECONSTRUCTION FUND					
48 - OTHER FINANCING SOURCES	-14,000.00	0.00	0.00	-14,000.00	0.00 %
Fund 322 Total:	-14,000.00	0.00	0.00	-14,000.00	0.00 %
Fund: 325 - PAVEMENT MANAGEMENT					
48 - OTHER FINANCING SOURCES	-1,582,387.00	-76.13	-356,382.55	-1,226,004.45	22.52 %
Fund 325 Total:	-1,582,387.00	-76.13	-356,382.55	-1,226,004.45	22.52 %
Fund: 326 - SIDEWALK IMPROVEMENTS PROJECT					
43 - USE OF MONEY & PROPERTY	-8.00	-0.86	-10.41	2.41	130.13 %
44 - INTERGOVERNMENTAL	-185,600.00	0.00	0.00	-185,600.00	0.00 %
46 - SPECIAL ASSESSMENTS	-220.00	0.00	-220.00	0.00	0.00 %
47 - MISCELLANEOUS REVENUES	-1,175.00	0.00	-5,586.00	4,411.00	475.40 %
48 - OTHER FINANCING SOURCES	-46,400.00	0.00	0.00	-46,400.00	0.00 %
Fund 326 Total:	-233,403.00	-0.86	-5,816.41	-227,586.59	2.49 %
Fund: 328 - PARKING LOT IMPROVEMENTS PHASE II					
43 - USE OF MONEY & PROPERTY	-35.00	-7.14	-62.22	27.22	177.77 %
Fund 328 Total:	-35.00	-7.14	-62.22	27.22	177.77 %
Fund: 600 - WATER O&M FUND					
43 - USE OF MONEY & PROPERTY	-26,060.00	0.00	-12,661.05	-13,398.95	48.58 %
45 - CHARGES FOR SERVICES	-2,150,944.00	0.00	-1,099,097.09	-1,051,846.91	51.10 %
47 - MISCELLANEOUS REVENUES	-23,800.00	0.00	-19,474.67	-4,325.33	81.83 %
Fund 600 Total:	-2,200,804.00	0.00	-1,131,232.81	-1,069,571.19	51.40 %
Fund: 601 - WATER CONSUMER DEPOSIT FUND					
43 - USE OF MONEY & PROPERTY	0.00	0.00	-210.27	210.27	
Fund 601 Total:	0.00	0.00	-210.27	210.27	
Fund: 603 - WATER SINKING FUND					
48 - OTHER FINANCING SOURCES	-418,882.00	0.00	-209,447.52	-209,434.48	50.00 %
Fund 603 Total:	-418,882.00	0.00	-209,447.52	-209,434.48	50.00 %
Fund: 604 - WATER RESERVE FUND					
48 - OTHER FINANCING SOURCES	-36,000.00	0.00	-18,000.00	-18,000.00	50.00 %
Fund 604 Total:	-36,000.00	0.00	-18,000.00	-18,000.00	50.00 %
Fund: 610 - SANITARY SEWER O&M FUND					
48 - OTHER FINANCING SOURCES	-1,569,885.00	-133,105.32	-973,674.36	-596,210.64	62.02 %
Fund 610 Total:	-1,569,885.00	-133,105.32	-973,674.36	-596,210.64	62.02 %
Fund: 611 - SANITARY SEWER REVENUE FUND					
43 - USE OF MONEY & PROPERTY	-3,000.00	-314.94	-2,364.01	-635.99	78.80 %
45 - CHARGES FOR SERVICES	-1,774,300.00	-125,145.81	-1,322,254.24	-452,045.76	74.52 %
46 - SPECIAL ASSESSMENTS	-6,676.00	-1,076.00	-9,420.00	2,744.00	141.10 %
47 - MISCELLANEOUS REVENUES	-4,153.00	0.00	-4,292.54	139.54	103.36 %

REVENUE REPORT

For Fiscal: 2014-2015 Period Ending: 03/31/2015

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 611 - SANITARY SEWER REVENUE FUND					
48 - OTHER FINANCING SOURCES	-169,459.00	0.00	-19,015.74	-150,443.26	11.22 %
Fund 611 Total:	-1,957,588.00	-126,536.75	-1,357,346.53	-600,241.47	69.34 %
Fund: 612 - SANITARY SEWER SINKING FUND					
48 - OTHER FINANCING SOURCES	-482,575.00	-40,214.00	-361,933.00	-120,642.00	75.00 %
Fund 612 Total:	-482,575.00	-40,214.00	-361,933.00	-120,642.00	75.00 %
Fund: 614 - SANITARY SEWER IMPROVEMENT FUND					
48 - OTHER FINANCING SOURCES	-11,400.00	-950.00	-8,550.00	-2,850.00	75.00 %
Fund 614 Total:	-11,400.00	-950.00	-8,550.00	-2,850.00	75.00 %
Fund: 660 - AIRPORT FUND					
43 - USE OF MONEY & PROPERTY	-206,532.00	-40.26	-103,341.68	-103,190.32	50.04 %
45 - CHARGES FOR SERVICES	-1,287.00	0.00	-1,287.00	0.00	
47 - MISCELLANEOUS REVENUES	-11,000.00	-46.80	-8,732.64	-2,267.36	79.39 %
Fund 660 Total:	-218,819.00	-87.06	-113,361.32	-105,457.68	51.81 %
Fund: 661 - AIRPORT PAVEMENT REHABILITATION PROJECT					
44 - INTERGOVERNMENTAL	-180,000.00	0.00	0.00	-180,000.00	0.00 %
48 - OTHER FINANCING SOURCES	-20,000.00	0.00	0.00	-20,000.00	0.00 %
Fund 661 Total:	-200,000.00	0.00	0.00	-200,000.00	0.00 %
Fund: 740 - STORM WATER UTILITY FUND					
43 - USE OF MONEY & PROPERTY	-900.00	-95.63	-781.42	-118.58	86.82 %
45 - CHARGES FOR SERVICES	-229,000.00	-17,981.67	-173,321.65	-55,678.35	75.69 %
48 - OTHER FINANCING SOURCES	-413,500.00	0.00	0.00	-413,500.00	0.00 %
Fund 740 Total:	-643,400.00	-18,077.30	-174,103.07	-469,296.93	27.06 %
Fund: 750 - EDMUNDSON GOLF COURSE FUND					
43 - USE OF MONEY & PROPERTY	-8,550.00	-9.02	-86.70	-8,463.30	1.01 %
47 - MISCELLANEOUS REVENUES	-300.00	0.00	0.00	-300.00	0.00 %
Fund 750 Total:	-8,850.00	-9.02	-86.70	-8,763.30	0.98 %
Fund: 760 - RACI MAIN STREET LOAN FUND					
43 - USE OF MONEY & PROPERTY	-485.00	-2.17	-17.72	-467.28	3.65 %
47 - MISCELLANEOUS REVENUES	-1,490.00	-164.57	-1,316.56	-173.44	88.36 %
Fund 760 Total:	-1,975.00	-166.74	-1,334.28	-640.72	67.56 %
Fund: 810 - COPIER/FAX REVOLVING FUND					
43 - USE OF MONEY & PROPERTY	0.00	-1.23	-8.35	8.35	
47 - MISCELLANEOUS REVENUES	0.00	-457.55	-5,285.23	5,285.23	
Fund 810 Total:	0.00	-458.78	-5,293.58	5,293.58	
Fund: 820 - EMPLOYEE HEALTH SELF-INSURANCE					
43 - USE OF MONEY & PROPERTY	0.00	-105.71	-982.35	982.35	
47 - MISCELLANEOUS REVENUES	0.00	-67,588.53	-601,023.27	601,023.27	
Fund 820 Total:	0.00	-67,694.24	-602,005.62	602,005.62	
Fund: 830 - EMPLOYEE FLEX PLAN FUND					
43 - USE OF MONEY & PROPERTY	0.00	-0.16	-3.51	3.51	
45 - CHARGES FOR SERVICES	0.00	-46.00	-420.00	420.00	
47 - MISCELLANEOUS REVENUES	0.00	-3,007.66	-30,594.02	30,594.02	
Fund 830 Total:	0.00	-3,053.82	-31,017.53	31,017.53	
Report Total:	-20,538,597.00	-832,978.32	-12,421,517.56	-8,117,079.44	60.48 %



EXPENSE TRIAL BALANCE

Account Detail

For Fiscal: 2014-2015 Period Ending: 03/31/2015

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 001 - GENERAL FUND					
1010 - POLICE OPERATIONS	1,722,636.00	122,278.14	1,272,231.23	450,404.77	73.85 %
1030 - EMERGENCY MANAGEMENT	3,804.00	194.66	1,974.83	1,829.17	51.91 %
1050 - FIRE DEPARTMENT	965,267.00	77,526.93	651,915.82	313,351.18	67.54 %
1070 - BUILDING INSPECTIONS	146,947.00	5,717.54	110,674.49	36,272.51	75.32 %
1090 - ANIMAL CONTROL	73,000.00	-17,742.00	21,500.00	51,500.00	29.45 %
1900 - 911 DISPATCH	156,957.00	56,984.00	156,968.00	-11.00	100.01 %
2010 - ROADS, BRIDGES, SIDEWALKS	20,000.00	0.00	0.00	20,000.00	0.00 %
2030 - STREET LIGHTING	94,000.00	416.48	90,640.28	3,359.72	96.43 %
2080 - AIRPORT	68,259.00	0.00	10,477.18	57,781.82	15.35 %
4010 - LIBRARY SERVICES	557,234.00	42,641.73	420,230.74	137,003.26	75.41 %
4030 - PARKS	185,471.00	10,528.64	123,132.31	62,338.69	66.39 %
4031 - POOL	163,404.00	201.36	89,234.09	74,169.91	54.61 %
4050 - CEMETERY	100,000.00	0.00	100,000.00	0.00	
5020 - ECONOMIC DEVELOPMENT	40,000.00	10,063.00	38,188.00	1,812.00	95.47 %
5040 - PLANNING & ZONING	1,950.00	174.71	1,583.65	366.35	81.21 %
6010 - CITY MANAGER	285,162.00	20,778.51	211,420.90	73,741.10	74.14 %
6011 - CITY COUNCIL & MAYOR	101,299.00	11,339.85	66,574.44	34,724.56	65.72 %
6020 - CLERK, TREAS. & FINANCIAL ADMIN	284,695.00	19,942.15	218,536.43	66,158.57	76.76 %
6040 - LEGAL SERVICES & CITY ATTORNEY	114,600.00	4,406.00	82,561.17	32,038.83	72.04 %
6050 - CITY HALL & GENERAL BUILDINGS	105,349.00	5,284.90	64,742.58	40,606.42	61.46 %
9500 - ENGINEERING (ALLOCATED)	0.00	485.88	17,793.33	-17,793.33	
Fund 001 Total:	5,190,034.00	371,222.48	3,750,379.47	1,439,654.53	72.26 %
Fund: 002 - GENERAL FUND INSURANCE FUND					
6060 - TORT LIABILITY	111,076.00	0.00	110,163.56	912.44	99.18 %
Fund 002 Total:	111,076.00	0.00	110,163.56	912.44	99.18 %
Fund: 003 - GENERAL FUND CAPITAL EQUIPMENT					
6050 - CITY HALL & GENERAL BUILDINGS	39,316.00	0.00	26,111.57	13,204.43	66.41 %
Fund 003 Total:	39,316.00	0.00	26,111.57	13,204.43	66.41 %
Fund: 004 - LIBRARY COPIER REVOLVING FUND					
4010 - LIBRARY SERVICES	5,300.00	821.12	3,455.76	1,844.24	65.20 %
Fund 004 Total:	5,300.00	821.12	3,455.76	1,844.24	65.20 %
Fund: 005 - GENERAL FUND BAND					
4020 - BAND	19,661.00	0.00	18,115.55	1,545.45	92.14 %
Fund 005 Total:	19,661.00	0.00	18,115.55	1,545.45	92.14 %
Fund: 006 - GENERAL FUND - LOST					
2010 - ROADS, BRIDGES, SIDEWALKS	1,228,787.00	76.13	356,382.55	872,404.45	29.00 %
8016 - SANITARY SEWER-COLLECTION	60,000.00	0.00	0.00	60,000.00	0.00 %
8065 - STORM WATER	340,000.00	0.00	0.00	340,000.00	0.00 %
Fund 006 Total:	1,628,787.00	76.13	356,382.55	1,272,404.45	21.88 %
Fund: 007 - GENERAL FUND - UTILITY FRANCHISE FEES					
2010 - ROADS, BRIDGES, SIDEWALKS	449,000.00	0.00	35,000.00	414,000.00	7.80 %
8016 - SANITARY SEWER-COLLECTION	90,500.00	0.00	0.00	90,500.00	0.00 %
8065 - STORM WATER	73,500.00	0.00	0.00	73,500.00	0.00 %
Fund 007 Total:	613,000.00	0.00	35,000.00	578,000.00	5.71 %
Fund: 110 - ROAD USE TAX FUND					
2010 - ROADS, BRIDGES, SIDEWALKS	1,128,841.00	55,377.08	890,161.30	238,679.70	78.86 %
2030 - STREET LIGHTING	45,150.00	10,475.93	17,650.76	27,499.24	39.09 %
2040 - TRAFFIC CONTROL & SAFETY	33,369.00	642.27	19,306.11	14,062.89	57.86 %
2050 - SNOW REMOVAL	80,075.00	19,332.70	62,447.89	17,627.11	77.99 %
2070 - STREET CLEANING	41,864.00	2,343.05	20,509.14	21,354.86	48.99 %

EXPENSE TRIAL BALANCE

For Fiscal: 2014-2015 Period Ending: 03/31/2015

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 110 - ROAD USE TAX FUND					
2070 - STREET CLEANING	1,082,414.00	78,450.99	716,121.82	366,292.18	66.16 %
Fund 110 Total:	1,329,299.00	88,171.03	1,010,075.20	319,223.80	75.99 %
Fund: 112 - EMPLOYEE BENEFIT FUND					
9100 - TRANSFER OUT	1,082,414.00	78,450.99	716,121.82	366,292.18	66.16 %
Fund 112 Total:	1,082,414.00	78,450.99	716,121.82	366,292.18	66.16 %
Fund: 119 - EMERGENCY FUND					
9100 - TRANSFER OUT	91,491.00	1,175.54	50,418.85	41,072.15	55.11 %
Fund 119 Total:	91,491.00	1,175.54	50,418.85	41,072.15	55.11 %
Fund: 121 - LOCAL OPTION SALES TAX FUND					
5900 - COMMUNITY SCHOOLS	1,041,588.00	76,940.12	802,808.17	238,779.83	77.08 %
Fund 121 Total:	1,041,588.00	76,940.12	802,808.17	238,779.83	77.08 %
Fund: 122 - HOTEL/MOTEL TAX REVENUE FUND					
4040 - RECREATION	105,000.00	26,345.10	97,778.65	7,221.35	93.12 %
Fund 122 Total:	105,000.00	26,345.10	97,778.65	7,221.35	93.12 %
Fund: 127 - WEST AREA & IND. PARK TIF					
5020 - ECONOMIC DEVELOPMENT	29,973.00	0.00	530.24	29,442.76	1.77 %
Fund 127 Total:	29,973.00	0.00	530.24	29,442.76	1.77 %
Fund: 130 - WORLD FOOD PARK TIF FUND					
5020 - ECONOMIC DEVELOPMENT	93,545.00	0.00	1,610.48	91,934.52	1.72 %
Fund 130 Total:	93,545.00	0.00	1,610.48	91,934.52	1.72 %
Fund: 138 - HOUSING DONATED FUNDS					
5030 - HOUSING & URBAN RENEWAL	17,370.00	0.00	0.00	17,370.00	0.00 %
Fund 138 Total:	17,370.00	0.00	0.00	17,370.00	0.00 %
Fund: 140 - HOUSING FUND					
5030 - HOUSING & URBAN RENEWAL	158,286.00	7,519.66	70,697.49	87,588.51	44.66 %
Fund 140 Total:	158,286.00	7,519.66	70,697.49	87,588.51	44.66 %
Fund: 144 - GRANT & LINCOLN SCHOOL DEVELOPME					
5030 - HOUSING & URBAN RENEWAL	21,328.00	0.00	21,328.11	-0.11	100.00 %
Fund 144 Total:	21,328.00	0.00	21,328.11	-0.11	100.00 %
Fund: 165 - RIEFE MEMORIAL FUND					
4010 - LIBRARY SERVICES	11,620.00	0.00	11,620.00	0.00	
Fund 165 Total:	11,620.00	0.00	11,620.00	0.00	
Fund: 167 - LIBRARY MEMORIAL FUND					
4010 - LIBRARY SERVICES	68,350.00	1,553.94	26,732.01	41,617.99	39.11 %
Fund 167 Total:	68,350.00	1,553.94	26,732.01	41,617.99	39.11 %
Fund: 169 - MISCELLANEOUS GIFT FUND					
1010 - POLICE OPERATIONS	9,648.00	0.00	3,150.62	6,497.38	32.66 %
1050 - FIRE DEPARTMENT	7,093.00	0.00	1,165.63	5,927.37	16.43 %
4020 - BAND	7,692.00	0.00	2,276.57	5,415.43	29.60 %
4030 - PARKS	3,942.00	1,540.00	2,011.71	1,930.29	51.03 %
4031 - POOL	2,769.00	0.00	7.88	2,761.12	0.28 %
5030 - HOUSING & URBAN RENEWAL	4,058.00	0.00	0.00	4,058.00	0.00 %
Fund 169 Total:	35,202.00	1,540.00	8,612.41	26,589.59	24.47 %
Fund: 172 - WOODEN PLAYGROUND MAINT FUND					
4030 - PARKS	1,640.00	0.00	0.00	1,640.00	0.00 %
Fund 172 Total:	1,640.00	0.00	0.00	1,640.00	0.00 %
Fund: 177 - POLICE FORFEITURE FUND					
1010 - POLICE OPERATIONS	6,355.00	0.00	5,446.80	908.20	85.71 %
Fund 177 Total:	6,355.00	0.00	5,446.80	908.20	85.71 %
Fund: 178 - LIBRARY MAINTENANCE FUND					
4010 - LIBRARY SERVICES	42,600.00	0.00	12,975.51	29,624.49	30.46 %
Fund 178 Total:	42,600.00	0.00	12,975.51	29,624.49	30.46 %

EXPENSE TRIAL BALANCE

For Fiscal: 2014-2015 Period Ending: 03/31/2015

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 180 - MISCELLANEOUS GRANTS FUND					
1010 - POLICE OPERATIONS	18,623.00	2,080.60	11,433.18	7,189.82	61.39 %
2900 - OTHER PUBLIC WORKS	5,000.00	0.00	5,000.00	0.00	
4030 - PARKS	26,300.00	13,188.50	15,388.50	10,911.50	58.51 %
4040 - RECREATION	17,975.00	0.00	2,400.00	15,575.00	13.35 %
Fund 180 Total:	67,898.00	15,269.10	34,221.68	33,676.32	50.40 %
Fund: 181 - BROWNFIELD SITES ASSESSMENT GRANT FUND					
2900 - OTHER PUBLIC WORKS	150,000.00	0.00	0.00	150,000.00	0.00 %
Fund 181 Total:	150,000.00	0.00	0.00	150,000.00	0.00 %
Fund: 199 - WFP RISE PAYMENT FUND					
5020 - ECONOMIC DEVELOPMENT	16,216.00	0.00	16,216.00	0.00	
Fund 199 Total:	16,216.00	0.00	16,216.00	0.00	
Fund: 200 - DEBT SERVICE FUND					
7010 - DEBT SERVICE	862,471.00	0.00	61,235.00	801,236.00	7.10 %
Fund 200 Total:	862,471.00	0.00	61,235.00	801,236.00	7.10 %
Fund: 301 - PARK SHELTER CAPITAL IMPROVEMENT					
4030 - PARKS	16,825.00	51.61	560.19	16,264.81	3.33 %
Fund 301 Total:	16,825.00	51.61	560.19	16,264.81	3.33 %
Fund: 302 - CITY HALL IMPROVEMENTS					
6050 - CITY HALL & GENERAL BUILDINGS	9,700.00	0.00	125.54	9,574.46	1.29 %
Fund 302 Total:	9,700.00	0.00	125.54	9,574.46	1.29 %
Fund: 322 - BURLINGTON ROAD RECONSTRUCTION FUND					
2010 - ROADS, BRIDGES, SIDEWALKS	14,000.00	0.00	0.00	14,000.00	0.00 %
Fund 322 Total:	14,000.00	0.00	0.00	14,000.00	0.00 %
Fund: 325 - PAVEMENT MANAGEMENT					
2010 - ROADS, BRIDGES, SIDEWALKS	1,582,387.00	867.44	357,249.99	1,225,137.01	22.58 %
Fund 325 Total:	1,582,387.00	867.44	357,249.99	1,225,137.01	22.58 %
Fund: 326 - SIDEWALK IMPROVEMENTS PROJECT					
2010 - ROADS, BRIDGES, SIDEWALKS	245,286.00	0.00	13,769.74	231,516.26	5.61 %
Fund 326 Total:	245,286.00	0.00	13,769.74	231,516.26	5.61 %
Fund: 328 - PARKING LOT IMPROVEMENTS PHASE II					
2010 - ROADS, BRIDGES, SIDEWALKS	2,032.00	2,032.00	4,064.00	-2,032.00	200.00 %
Fund 328 Total:	2,032.00	2,032.00	4,064.00	-2,032.00	200.00 %
Fund: 600 - WATER O&M FUND					
8000 - WATER PLANT OPERATIONS	537,170.00	0.00	198,501.17	338,668.83	36.95 %
8001 - WATER DISTRIBUTION	1,076,220.00	0.00	485,590.49	590,629.51	45.12 %
8006 - WATER OFFICE	735,997.00	0.00	347,254.88	388,742.12	47.18 %
Fund 600 Total:	2,349,387.00	0.00	1,031,346.54	1,318,040.46	43.90 %
Fund: 603 - WATER SINKING FUND					
8001 - WATER DISTRIBUTION	418,895.00	0.00	77,490.00	341,405.00	18.50 %
Fund 603 Total:	418,895.00	0.00	77,490.00	341,405.00	18.50 %
Fund: 604 - WATER RESERVE FUND					
8001 - WATER DISTRIBUTION	100,000.00	0.00	37,208.17	62,791.83	37.21 %
Fund 604 Total:	100,000.00	0.00	37,208.17	62,791.83	37.21 %
Fund: 610 - SANITARY SEWER O&M FUND					
8015 - SANITARY SEWER-TREATMENT	741,194.00	63,175.22	521,645.19	219,548.81	70.38 %
8016 - SANITARY SEWER-COLLECTION	828,691.00	21,150.47	354,025.86	474,665.14	42.72 %
Fund 610 Total:	1,569,885.00	84,325.69	875,671.05	694,213.95	55.78 %
Fund: 611 - SANITARY SEWER REVENUE FUND					
8015 - SANITARY SEWER-TREATMENT	2,063,860.00	174,269.32	1,344,157.36	719,702.64	65.13 %
Fund 611 Total:	2,063,860.00	174,269.32	1,344,157.36	719,702.64	65.13 %
Fund: 612 - SANITARY SEWER SINKING FUND					
8015 - SANITARY SEWER-TREATMENT	482,575.00	0.00	25,261.25	457,313.75	5.23 %
Fund 612 Total:	482,575.00	0.00	25,261.25	457,313.75	5.23 %

EXPENSE TRIAL BALANCE

For Fiscal: 2014-2015 Period Ending: 03/31/2015

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 618 - IDOT SEWER EXTENSION PROJECT					
8016 - SANITARY SEWER-COLLECTION	45,075.00	0.00	45,075.48	-0.48	100.00 %
Fund 618 Total:	45,075.00	0.00	45,075.48	-0.48	100.00 %
Fund: 660 - AIRPORT FUND					
8035 - AIRPORT	272,190.00	9,063.65	184,286.45	87,903.55	67.71 %
Fund 660 Total:	272,190.00	9,063.65	184,286.45	87,903.55	67.71 %
Fund: 661 - AIRPORT PAVEMENT REHABILITATION PROJECT					
8035 - AIRPORT	200,000.00	0.00	14,700.00	185,300.00	7.35 %
Fund 661 Total:	200,000.00	0.00	14,700.00	185,300.00	7.35 %
Fund: 740 - STORM WATER UTILITY FUND					
8065 - STORM WATER	561,474.00	31,513.62	153,492.61	407,981.39	27.34 %
Fund 740 Total:	561,474.00	31,513.62	153,492.61	407,981.39	27.34 %
Fund: 750 - EDMUNDSON GOLF COURSE FUND					
8070 - GOLF GREENS MAINTENANCE	7,000.00	0.00	540.00	6,460.00	7.71 %
8071 - GOLF PRO SHOP	13,275.00	214.78	11,705.32	1,569.68	88.18 %
Fund 750 Total:	20,275.00	214.78	12,245.32	8,029.68	60.40 %
Fund: 760 - RACI MAIN STREET LOAN FUND					
8060 - HOUSING & URBAN RENEWAL	10,682.00	0.00	0.00	10,682.00	0.00 %
Fund 760 Total:	10,682.00	0.00	0.00	10,682.00	0.00 %
Fund: 810 - COPIER/FAX REVOLVING FUND					
9310 - COPIER REVOLVING	0.00	469.74	3,643.69	-3,643.69	
Fund 810 Total:	0.00	469.74	3,643.69	-3,643.69	
Fund: 820 - EMPLOYEE HEALTH SELF-INSURANCE					
9320 - EMPLOYEE HEALTH SELF-INSURANCE	0.00	87,639.15	743,883.25	-743,883.25	
Fund 820 Total:	0.00	87,639.15	743,883.25	-743,883.25	
Fund: 830 - EMPLOYEE FLEX PLAN FUND					
9330 - EMPLOYEE FLEX PLAN	0.00	3,680.53	34,880.34	-34,880.34	
Fund 830 Total:	0.00	3,680.53	34,880.34	-34,880.34	
Report Total:	22,804,348.00	1,063,212.74	12,207,147.85	10,597,200.15	53.53 %



City Council Communication

Meeting Date: April 20, 2015

Requested By: CITY COUNCIL

Item Title: CONSENT AGENDA

Consider appointment to the Oskaloosa Airport Commission (OOA).

Explanation:

There is a vacancy on the Oskaloosa Airport Commission for a term that expires December 31, 2015. The city has received an application for appointment from Charlie Comfort. This is a five member commission that typically meets the first Monday of the month. Currently four males serve on the commission with one vacancy. Appointments to the Oskaloosa Airport Commission are made by the City Council.

Recommended Action: Consider appointment of Charlie Comfort to the Oskaloosa Airport Commission to fill an unexpired term that ends December 31, 2015.

Budget Consideration:

Not applicable.

Attachments:

Application from Charlie Comfort.

Application for Board or Commission

According to Oskaloosa Charter Article V Section 5.1,
All members of boards, commissions and
committees shall be registered voters of the City of
Oskaloosa except rural members of the Library
Board. Are you a registered voter?
*

Yes

No

Board or commission applying for (choose one from
list):*

Airport Commission

Board or commission not listed above:

Name of applicant:*

Address of Applicant*

Phone number (day)*

Phone number (evening)

Email address:*

Would you like to be interviewed for this position?*

Yes

No

Why are you interested in this position?*

Your experience that would be beneficial to the board
or commission:*

Other civic experience:

* indicates required fields.



City Council Communication

Meeting Date: April 20, 2015

Requested By: CITY COUNCIL

Item Title: CONSENT AGENDA

Consider appointments to the Planning and Zoning Commission.

Explanation:

The terms of Sarah Tarbell and Andrew Jensen on the Planning and Zoning Commission expire at the end of April. Both have indicated they are willing to accept reappointment. Terms are for five years. This is a seven member commission that typically meets the second Monday of the month as needed. Currently four males and two females serve on the commission with one vacancy for an unexpired term. Appointments to the Planning and Zoning Commission are made by the City Council.

Recommended Action: Consider appointment of Sarah Tarbell and Andrew Jensen to the Planning and Zoning Commission for five year terms that begin May 1, 2015 and end April 30, 2020.

Budget Consideration:

Not applicable.

Attachments:

Applications Sarah Tarbell and Andrew Jensen.

Application for Board or Commission

According to Oskaloosa Charter Article V Section 5.1,
All members of boards, commissions and
committees shall be registered voters of the City of
Oskaloosa except rural members of the Library
Board. Are you a registered voter?

Yes

No

*
Board or commission applying for (choose one from
list):*

Planning and Zoning Commission

Board or commission not listed above:

Name of applicant:*

Address of Applicant*

Phone number (day)*

Phone number (evening)

Email address:*

Would you like to be interviewed for this position?*

Yes

No

Why are you interested in this position?*

Your experience that would be beneficial to the board
or commission:*

Other civic experience:

* indicates required fields.

Application for Board or Commission

According to Oskaloosa Charter Article V Section 5.1, All members of boards, commissions and committees shall be registered voters of the City of Oskaloosa except rural members of the Library Board. Are you a registered voter?

Yes

No

*
Board or commission applying for (choose one from list):*

Planning and Zoning Commission

Board or commission not listed above:

Name of applicant:*

Address of Applicant*

Phone number (day)*

Phone number (evening)

Email address:*

Would you like to be interviewed for this position?*

Yes

No

Why are you interested in this position?*

Your experience that would be beneficial to the board or commission:*

Other civic experience:

* indicates required fields.



City Council Communication
Meeting Date: April 20, 2015
Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider a resolution scheduling a public hearing on proposed voluntary annexation to the City of Oskaloosa.

Explanation:

The City of Oskaloosa has applied for an 80/20 Iowa DOT matching fund grant for the reconstruction of the bridge on the access drive from 235th Street to the Northeast Wastewater Treatment Plant. The bridge spans Spring Creek and was inspected and rated by Calhoun-Burns & Associates in 2014. Overall, the bridge was found to be in poor condition with an estimated remaining life of 2 years. The estimated total cost to reconstruct the bridge is \$804,200. The City's 20% match has been budgeted for FY2016 (\$79,946) and FY2017 (\$100,000).

In order to qualify for the grant, the bridge must be located within city limits and be part of a public street. Currently, the Northeast Wastewater Treatment Plant and its access drive are not within city limits. Therefore, the City of Oskaloosa has applied for the voluntary annexation of three city-owned parcels and the adjacent 235th Street right-of-way. The parcels contain the Northeast Wastewater Treatment Plant, the Stephen Memorial Animal Shelter, and the access drive from 235th Street. The proposed annexation is approximately 25.2 acres in total area. After annexation the bridge and access drive will need to be dedicated as a public street.

As stated in Iowa Code, Chapter 368, a public hearing must be held prior to the approval of this proposed annexation, and a public notice must be published in an official county newspaper. In addition, a notice to public utilities, the Mahaska County Board of Supervisors, the Regional Planning Authority, and other cities within 2 miles (Beacon and University Park) will be sent prior to the hearing.

Recommended Action:

Staff recommends approving the resolution scheduling a public hearing for May 18, 2015.

Budget Consideration:

Minimal cost associated with publication in the newspaper and postage cost for mailing notices.

Attachments:

Resolution & Public Notice, Annexation Location Maps, Legal Description, and Voluntary Annexation Applications.

RESOLUTION NO. _____

RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING ON A PROPOSED ANNEXATION TO THE CITY OF
OSKALOOSA

WHEREAS, an application has been filed to voluntarily annex approximately 25 acres of City of Oskaloosa owned properties described as follows:

The East 15 acres of the South half of the SE ¼ of the NE ¼ of Section 7 and Lots 1, 3, and 4 of the Subdivision of the NE ¼ of the SE ¼ of Section 7, except a part of said Lot 3 more particularly described as follows: Commencing at the Southwest corner of said Lot 3, thence S 89° 26' 30" E 56.0 feet, thence N 12° 01' 00" E 90.6 feet, thence N 12° 27' 50" W 91.0 feet, thence N 20° 07' 55" W 127.0 feet, thence West to the West line of said Lot 3, thence South along said West line to the point of beginning, all in Township 75 North, Range 15 West, Mahaska County, Iowa.

WHEREAS, pursuant to said request, the City Council of the City of Oskaloosa, Iowa, must conduct a public hearing prior to approval of a voluntary annexation as required by Chapter 368 of the Iowa Code,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF OSKALOOSA, IOWA, that a public hearing be held on the 18th day of May, 2015, at 6:00 p.m. in the Council Chambers of City Hall at 220 South Market Street, Oskaloosa, Iowa, and that the attached public notice of the time and place of said public hearing shall be given by publication in the Oskaloosa Herald at least 10 business days prior to the established date of the public hearing.

PASSED AND APPROVED this _____ day of April, 2015.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

PUBLIC NOTICE

NOTICE OF TIME AND PLACE FOR A PUBLIC HEARING ON A PROPOSED VOLUNTARY
ANNEXATION TO THE CITY OF OSKALOOSA, IOWA

Notice is hereby given that a proposed voluntary annexation has been requested for approximately 25 acres of City of Oskaloosa owned properties described as follows:

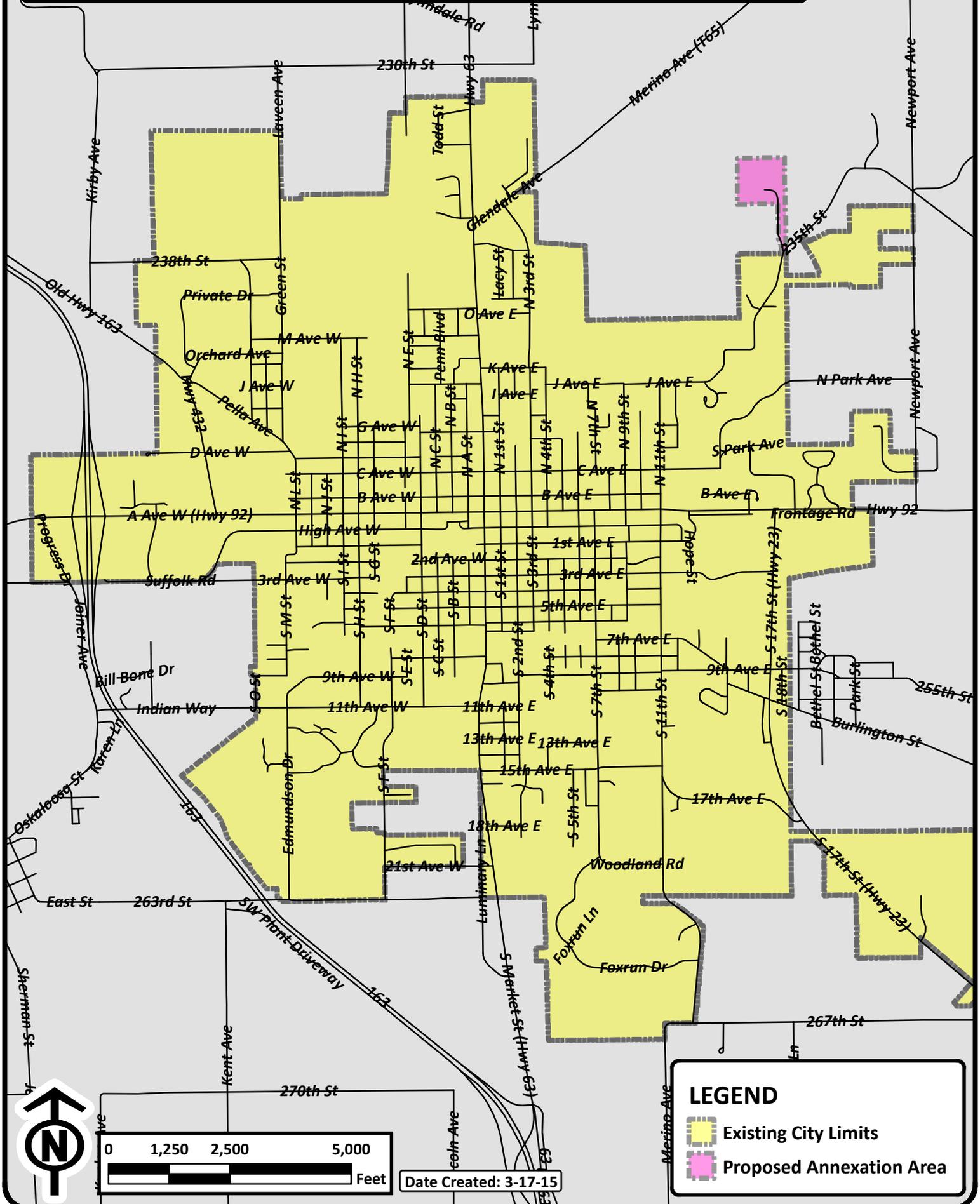
The East 15 acres of the South half of the SE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 7 and Lots 1, 3, and 4 of the Subdivision of the NE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 7, except a part of said Lot 3 more particularly described as follows: Commencing at the Southwest corner of said Lot 3, thence S 89° 26' 30" E 56.0 feet, thence N 12° 01' 00" E 90.6 feet, thence N 12° 27' 50" W 91.0 feet, thence N 20° 07' 55" W 127.0 feet, thence West to the West line of said Lot 3, thence South along said West line to the point of beginning, all in Township 75 North, Range 15 West, Mahaska County, Iowa.

Notice is further given that the City Council of Oskaloosa, Iowa, will hold a public hearing on said request on May 18, 2015, at 6:00 p.m. in the Council Chambers of City Hall at 220 South Market Street, Oskaloosa, Iowa, at which time all interested parties are invited to comment.

Amy Miller, City Clerk of the City of Oskaloosa

Published in the Oskaloosa Herald in Oskaloosa, Iowa, on April 28, 2015.

CITY OF OSKALOOSA PROPOSED ANNEXATION



LEGEND

-  Existing City Limits
-  Proposed Annexation Area

0 1,250 2,500 5,000
Feet

Date Created: 3-17-15

CITY OF OSKALOOSA PROPOSED ANNEXATION

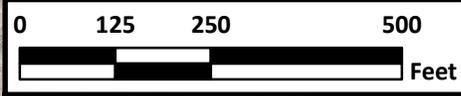
City of Oskaloosa Property
Parcel #1107200006

City of Oskaloosa Property
Parcel #1107426002

NE Plant Driveway
City of Oskaloosa Property
Parcel #1107426007

235th St

Carbonado Rd



Date Created: 3-17-15

LEGEND

-  Existing City Limits
-  Proposed Annexation Area
-  235th Street R.O.W.

Northeast Wastewater Plant Annexation Legal Description:

The East 15 acres of the South half of the SE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 7 and Lots 1, 3, and 4 of the Subdivision of the NE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 7, except a part of said Lot 3 more particularly described as follows: Commencing at the Southwest corner of said Lot 3, thence S $89^{\circ} 26' 30''$ E 56.0 feet, thence N $12^{\circ} 01' 00''$ E 90.6 feet, thence N $12^{\circ} 27' 50''$ W 91.0 feet, thence N $20^{\circ} 07' 55''$ W 127.0 feet, thence West to the West line of said Lot 3, thence South along said West line to the point of beginning, all in Township 75 North, Range 15 West, Mahaska County, Iowa.



Oskaloosa Public Works Department
 804 South D Street, Oskaloosa, IA 52577
 Phone: 641-673-7472 Fax: 641-673-3733

VOLUNTARY ANNEXATION APPLICATION

Please submit the following parcel information: (Type or print clearly)

Property Address (if applicable): 2295 235 th Street	Parcel ID Number: 1107200006
General Location: Northeast edge of the City of Oskaloosa	
Total Acres: 15.0	Population: 0
Legal Description: East 15 acres of the South half of the SE ¼ of the NE ¼ of Section 7, Township 75 North, Range 15 West in Mahaska County, Iowa	
Owner of Record: City of Oskaloosa	
Owner Address: 220 South Market Street Oskaloosa, IA 52577	Owner Phone Number: 641-673-9431
Authorized Agent:	
Agent Address:	Agent Phone Number:
Please indicate if the property is involved in any of the following: <input type="checkbox"/> Bankruptcy <input type="checkbox"/> Contract <input type="checkbox"/> Civil Suit <input type="checkbox"/> Foreclosure	
Existing Land Uses: Wastewater Treatment Facility and Animal Shelter	
Proposed Land Uses: Same as existing	
Adjacent Zoning: County	
Completed By: Nathan Willey	Date Submitted: 4-10-15



Oskaloosa Public Works Department
 804 South D Street, Oskaloosa, IA 52577
 Phone: 641-673-7472 Fax: 641-673-3733

VOLUNTARY ANNEXATION APPLICATION

Please submit the following parcel information: (Type or print clearly)

Property Address (if applicable):	Parcel ID Number: 1107426002
General Location: Northeast edge of the City of Oskaloosa	
Total Acres: 6.7	Population: 0
Legal Description: Lot 1 of the NE ¼ of the SE ¼ of Section 7, Township 75 North, Range 15 West in Mahaska County, Iowa	
Owner of Record: City of Oskaloosa	
Owner Address: 220 South Market Street Oskaloosa, IA 52577	Owner Phone Number: 641-673-9431
Authorized Agent:	
Agent Address:	Agent Phone Number:
Please indicate if the property is involved in any of the following: <input type="checkbox"/> Bankruptcy <input type="checkbox"/> Contract <input type="checkbox"/> Civil Suit <input type="checkbox"/> Foreclosure	
Existing Land Uses: Wastewater Treatment Facility, access drive, recreational trail	
Proposed Land Uses: Same as existing	
Adjacent Zoning: County	
Completed By: Nathan Willey	Date Submitted: 4-10-15



Oskaloosa Public Works Department
 804 South D Street, Oskaloosa, IA 52577
 Phone: 641-673-7472 Fax: 641-673-3733

VOLUNTARY ANNEXATION APPLICATION

Please submit the following parcel information: (Type or print clearly)

Property Address (if applicable):	Parcel ID Number: 1107426007
General Location: Northeast edge of the City of Oskaloosa	
Total Acres: 3.3	Population: 0
Legal Description: Lots 3 and 4 of the NE ¼ of the SE ¼ of Section 7, except a part of said Lot 3 more particularly described as follows: Commencing at the Southwest corner of said Lot 3, thence S 89° 26' 30" E 56.0 feet, thence N 12° 01' 00" E 90.6 feet, thence N 12° 27' 50" W 91.0 feet, thence N 20° 07' 55" W 127.0 feet, thence West to the West line of said Lot 3, thence South along said West line to the point of beginning, all in Township 75 North, Range 15 West, Mahaska County, Iowa.	
Owner of Record: City of Oskaloosa	
Owner Address: 220 South Market Street Oskaloosa, IA 52577	Owner Phone Number: 641-673-9431
Authorized Agent:	
Agent Address:	Agent Phone Number:
Please indicate if the property is involved in any of the following: <input type="checkbox"/> Bankruptcy <input type="checkbox"/> Contract <input type="checkbox"/> Civil Suit <input type="checkbox"/> Foreclosure	
Existing Land Uses: Access drive, pastureland	
Proposed Land Uses: Same as existing	
Adjacent Zoning: R-1 (Single Family Residential)	
Completed By: Nathan Willey	Date Submitted: 4-10-15



City Council Communication
Meeting Date: April 20, 2015
Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider a resolution to temporarily close South 8th Street between 1st Avenue East and 2nd Avenue East for a church activity beginning June 8, 2015 and ending June 12, 2015.

Explanation:

Mr. Andy Baker, from the Central Reformed Church, has applied for a temporary street closure on South 8th Street between 1st Avenue East and 2nd Avenue East. The street closure would be from 8:00 AM to 11:30 PM each day from June 8, 2015 through June 12, 2015 for vacation bible school activities. The church is requesting approval of the temporary street closure for the safety of children attending the church activity. The church will be responsible for cleanup, all signs and barricades, and notifying the affected residents.

Recommended Action:

Approve the temporary road closure resolution.

Budget Consideration:

Street closure permit fee of \$25.00

Attachments:

Resolution, application and letter



Central Reformed Church

Dear Members of the Council,

I am writing you on behalf of Central Reformed Church to request closure of S. 8th St. between 1st Ave E. and 2nd Ave E. from 8am to 11:30am each day from June 8th to June 12th for our Vacation Bible School.

We are asking for street closure primarily to allow safe crossing from our main church facility (815 2nd Ave E.) and the vacant lot we own across S. 8th Street. Our VBS children will be using that lot for recreation each morning, with their being four groups of 50 plus children needing to cross the street twice each day. Closing the street allows for much safer passage from our main building and parking lots than if the street remained open. We have done this for many years during our Vacation Bible School and it has worked very well for us and not caused complaints from our neighbors.

If given permission the church will provide cones and barriers to denote the closing of the street, setting them up no earlier than 8am and removing them no later than 11:30am each day. We will also be providing plenty of adult supervision each day.

Should the council of any city employees have any questions for us please do not hesitate to ask. Thank you for your time and consideration.

Andy Baker
Director of Outreach
Central Reformed Church
815 2nd Ave E.
Oskaloosa, IA 52577
Office: 641-673-3843
Cell: 712-490-5217
Email: andyb@centralosky.com

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF SOUTH EIGHTH STREET FROM FIRST AVENUE EAST TO SECOND AVENUE EAST TO ALLOW FOR A CHURCH RECREATION ACTIVITY

WHEREAS, section 10.08.020 of the Oskaloosa Municipal Code requires a City Council resolution on temporary street closures; and

WHEREAS, Iowa Code Section 364. 12 (2) states that "a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair, and free from nuisance, with the following exceptions "; and

WHEREAS, Iowa Code Section 364. 12 (2) (a) states that "Public ways and grounds may be temporarily closed by resolution "; and

WHEREAS, South 8th Street is a public street that will require a temporary street closure; and

WHEREAS, members of the Central Reformed Church have requested temporary closure of South 8th Street from 1st Avenue East to 2nd Avenue East for church activities; and

WHEREAS, members of the Central Reformed Church are requesting temporary street closure of the aforementioned street between June 8, 2015 and June 12, 2015 from 8:00 AM to 11:30 PM; and

WHEREAS, members of the Central Reformed Church will be responsible for traffic control, cleanup, and notifying the affected residents;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa, that Central Reformed Church is authorized to temporarily close the aforementioned requested street, subject to certain terms and conditions.

PASSED AND APPROVED THIS _____ day of April, 2015.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk



City Council Communication

Meeting Date: April 20, 2015

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider a resolution allowing for the disposal of surplus city-owned equipment.

Explanation:

The City of Oskaloosa is looking to dispose of the equipment on the attached list. The equipment has been deemed surplus equipment and is no longer needed by the City. The City will dispose of the equipment in a manner that is appropriate and most advantageous to the city.

Budget Consideration: None

Attachments: Equipment Disposal List

RESOLUTION NO. _____

RESOLUTION APPROVING THE DISPOSAL OF SURPLUS CITY-OWNED EQUIPMENT

WHEREAS, the City of Oskaloosa needs to dispose of surplus city-owned equipment no longer needed or in use including, but not limited to, city vehicles and miscellaneous property items from city departments; and

WHEREAS, the City of Oskaloosa will dispose of the items in a manner that is appropriate and most advantageous to the city;

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Oskaloosa, Iowa, does hereby approve of the disposal of surplus city-owned equipment.

PASSED AND APPROVED the ____ day of _____ 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

Surplus Items April 2015		
Item	Amount	Condition
Public Works		
Utility Cart	1	Broken
Parks		
1995 Ford F350	1	Inoperable
Merry Go Round	1	Broken
Scrap Metal	na	Obsolete
City Hall		
Television	1	Obsolete
Fire		
Television	1	Obsolete
Television	1	Obsolete
Library		
Wooden Study Carrels	6	Obsolete
DVD/CD Spinning Racks	4	Obsolete
Filing Cabinet	2	Obsolete
Police		
Mobile Hot Spots	5	Obsolete



City Council Communication
Meeting Date: April 20, 2015

Item Title: REGULAR AGENDA

Explanation:

The following agenda items require specific action by the City Council.

Budget Consideration:

Not applicable.

Attachments:

None.



City Council Communication
Meeting Date: April 20, 2015
Requested By: City Attorney

Item Title: PUBLIC HEARING

Consider a resolution adjudicating a violation of Iowa Code §453A.2(1) by Jiffy, 315 A Avenue East, Oskaloosa, Iowa, for sale of tobacco violation by an employee and fixing statutory penalty. (PUBLIC HEARING)

Explanation:

The City Council needs to hold a public hearing regarding charges of selling tobacco to a minor. The charges are regarding a violation of selling tobacco to a minor against Jiffy located at 315 A Avenue East.

Recommended Action: Open public hearing, receive comments, close public hearing and approve the resolution levying charges against Jiffy for selling tobacco to a minor.

Budget Consideration:

Revenue from fine.

Attachments:

Resolution, documentation

RESOLUTION NO. _____

RESOLUTION ADJUDICATING A VIOLATION OF IOWA CODE §453A.2(1) BY JIFFY, 315 A AVENUE EAST, OSKALOOSA IOWA, FOR SALE OF TOBACCO VIOLATION BY EMPLOYEE AND FIXING STATUTORY PENALTY.

NOW WHEREAS a hearing was held on this date before the Oskaloosa City Council on a Hearing complaint filed by the City of Oskaloosa against Jiffy, 315 A Avenue East, Oskaloosa Iowa, for the sale of tobacco products to a minor by an employee in violation of Iowa Code §453A.2(1);

AND WHEREAS the evidence showed and established to the Oskaloosa City Council that on January 27, 2015 Patricia L. Gibbons, an employee of Jiffy, 315 A Avenue East, Oskaloosa, Iowa sold a tobacco product to a minor; that the said Patricia L. Gibbons was thereupon charged by the Oskaloosa Police Department with the sale of tobacco products to a minor in violation of the Code of Iowa by Citation number STA0020610; that the said Patricia L. Gibbons thereafter entered a plea of guilty to the charges on February 6, 2015, and paid a fine in installments on February 6, 13, and 20; that thereafter a Hearing Complaint for the sale of tobacco products by and employee was served upon Jiffy by certified mail together with a notice of hearing set for this date; that on March 18, 2015 Jiffy signed the certified mail receipt for the Hearing Complaint;

AND WHEREAS the Oskaloosa City Council finds upon hearing the evidence that there has been a violation of Iowa Code §453A.2(1) by Jiffy;

IT IS THEREFOR RESOLVED by the City Council of the City of Oskaloosa, Iowa that a civil penalty in the amount of \$300.00 be and it hereby is found and assessed against Jiffy, 315 A Avenue East, Oskaloosa, Iowa.

PASSED AND APPROVED this 20th day of April, 2015.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

7005 1160 0000 2509 3737

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com

OFFICIAL USE

Postage	\$.69
Certified Fee	3.30
Return Receipt Fee (Endorsement Required)	2.70
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$ 6.69

1403

Postmark Here

Sent To Jiffy
 Street Apt. No. or PO Box No. 315 A Ave E
 City, State ZIP+4 Oskaloosa IA 52577
 PS Form 3800, June 2002 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Jiffy
315 A Avenue East
Oskaloosa, IA 52577

COMPLETE THIS SECTION ON DELIVERY

A. Signature [Signature] Agent Addressee

B. Received by (Printed Name) Wanda Kocsey

C. Date of Delivery 3-18-15

D. Is delivery address different from item 1? Yes No
 If YES, enter delivery address below:

3. Service Type

- Certified Mail
- Registered
- Insured Mail
- Restricted Delivery? (Extra Fee) Yes
- Express Mail
- Return Receipt for Merchandise
- C.O.D.

2. Article Number
(Transfer from service label)

7005 1160 0000 2509 3737

LAW OFFICES
HESLINGA, DIXON & HITE
HESLINGA LAW BUILDING
118 NORTH MARKET STREET
OSKALOOSA, IOWA 52577

GAROLD F. HESLINGA (Retired)
HAROLD B. HESLINGA (1925-2005)
DAVID D. DIXON
DUSTIN D. HITE

TELEPHONE (641) 673-9481
FACSIMILE (641) 673-9484
www.heslingalaw.com

gheslinga@heslingalaw.com
ddixon@heslingalaw.com
dhite@heslingalaw.com

March 17, 2015

VIA CERTIFIED MAIL
Return Receipt Requested

Jiffy
315 A Avenue East
Oskaloosa, IA 52577

Re: Cigarette Permit No: 14/15-11
315 A Avenue East, Oskaloosa, IA 52577

Dear Licensee:

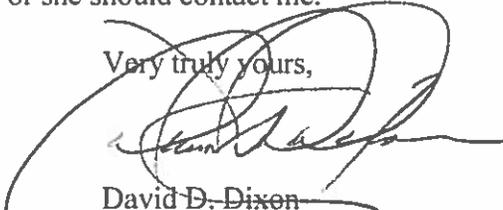
The City of Oskaloosa has scheduled a hearing before the Oskaloosa City Council at 6:00 p.m. o'clock on the 20th day of April, 2015, in the City Council Chambers of the Oskaloosa City Hall, 220 S. Market Street, Oskaloosa, Iowa. The Hearing Complaint, which has been filed against you, is attached.

If you or your representative fails to appear at this hearing, a decision may be rendered against you. You have the opportunity to be heard at this hearing and to be represented by an attorney at your own expense regarding the mandatory civil penalty of \$300.00 prescribed by 453A.22(2)(a) for the violation of Iowa Code section 453A.2(1), selling, giving, or otherwise supplying any tobacco, tobacco products, or cigarettes to any person under eighteen years of age.

If you wish to settle this case in lieu of the public hearing, you may complete the attached Acknowledgment/Settlement Agreement, returning the original copy, properly signed and dated to David D. Dixon, 118 North Market Street, Oskaloosa, Iowa 52577, no later than five (5) business days prior to the hearing date. Accepting and abiding by the terms of the Acknowledgment/Settlement Agreement will satisfy the penalty for a first violation under Iowa Code section 453A.22(2), and will conclude the matter.

If you have any questions, you may reach me by phone at 641-673-9481, or if you have obtained representation by an attorney in this matter he or she should contact me.

Very truly yours,


David D. Dixon

DDD/cj
Enclosure

BEFORE THE CITY COUNCIL OF OSKALOOSA IOWA

IN RE: Jiffy.
315 A Avenue East
Oskaloosa, IA 52577

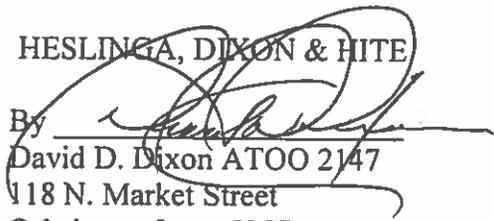
Permit# 14/15-11
HEARING COMPLAINT

COMES NOW the City of Oskaloosa Iowa and hereby makes the following complaint against the above named permit holder:

1. Jiffy, 315 A Avenue East, Oskaloosa, Iowa, is the holder of a retail permit for the sale of tobacco products in the City of Oskaloosa Iowa.
2. Iowa Code §453A.2(1) provides that a person shall not "sell, give, or otherwise supply any tobacco products, or cigarettes to any person under eighteen years of age".
3. Iowa Code §453A.22(2)(a) provides that if a permit holder or employee of a permit holder violates Iowa Code §453A.2(1) the permit holder shall be assessed a civil penalty in the amount of three hundred dollars (\$300.00) for a first violation of that section.
4. On or about January 27, 2015, Jiffy, or an employee thereof, sold cigarettes or tobacco products to a person under eighteen years of age, as shown by the criminal complaint and default adjudication from the Mahaska County District Court attached hereto as exhibit "A".

WHEREFORE the City of Oskaloosa Iowa requests that Oskaloosa City Council find and determine a violation of Iowa Code Chapter 453A by the permit holder, and impose a civil penalty in the amount of \$300.00 pursuant to the terms and provisions of Iowa Code §453A.22 against Jiffy, 315 A Avenue East, Oskaloosa, Iowa 52577.

HESLINGA, DIXON & HITE

By 
David D. Dixon ATOO 2147

118 N. Market Street
Oskaloosa, Iowa 52577

Tele: 641-673-9481

Fax: 641-673-9484

ddixon@heslingalaw.com

ATTORNEYS FOR CITY OF
OSKALOOSA IOWA

cc:

Amy Miller, City Clerk
Jake McGee, Chief of Police

NOTICE OF HEARING

The Oskaloosa City Council will hold a public hearing on April 20, 2015 at 6:00 p.m. in the City Council Chambers of the Oskaloosa City Hall to consider a Hearing Complaint filed against Jiffy, 315 A Avenue East, Oskaloosa, Iowa for a first offense violation of selling tobacco to a minor in violation of Iowa Code §453A.2(1).

You or your representative have the opportunity to be heard at this hearing regarding the mandatory civil penalty of \$300.00. If you or your representative fail to appear, a decision may be rendered against you.

Amy Miller,
Oskaloosa City Clerk

COMPLAINT

IOWA UNIFORM CITATION AND COMPLAINT

15002112

STAG0020010

PLAINTIFF:

State of Iowa

County of: Maquoketa No.: 60

WG 117741

City of: Oskaloosa

In the Court at Magistrate Oskaloosa Clerk of Court

vs. NAME: Cibbons Patricia Lee
Defendant, Last First Middle

Address 936 North H Street

City Oskaloosa State IA Zip 52577

SS/DL# 171BB4229 State IA Co. # 62

DL Class C DL End. N DL Rest. N

DOB 09/09/1958 Race W Sex F Ht. 5'05" Wt.

The undersigned states that on or about 01/27/15 at 4:30 AM PM defendant did unlawfully: Mo. Day Yr.

Operate Motor Vehicle/Boat (describe)

CMV Yes No HazMat Plac. Req. Yes No US DOT#

Reg. # 315-A State IA Year

Upon a public highway at 315-A Ave

Located in the county and state aforesaid and did then and there commit the following offense:

Traffic Navigation Snowmobile/ATV Fish-Game Parks
 Scheduled Vio/Fine \$ 100 Road Work Zone
 Non-Scheduled Violation
 Court Appearance Required (805.10)
 Reason:
 P.D. (\$1000) Accident
 Fatal Accident
 Civil Damage Assessment
 Do Surcharge \$ 35.00
 Not Court Costs \$ 60.00
 Write Violation Employer Prohibiting to Callate Minor
 In' Speed in Zone-Sec.# 453A.2 20 13 IA Code
 This DATA CODE 524 Fed./Adm. Code Local Ord.
 Space I certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct.

Date 1/27/15 [Signature] 151
Mo. Day Yr. Officer's Signature ID No.

Court Date: If you must appear in court or if you choose to appear to answer a charge which does not require an appearance, report to the above named court on:
01/25/15 at 8:30 AM PM
Mo. Day Yr.

NOTICE: Providing false information is a violation of Section 719.3 of the Code of Iowa and is punishable as an aggravated misdemeanor.

- My signature below is not a plea of guilty, but acknowledges all of the following:
- I hereby swear and affirm that the information provided by me on this citation is true under penalty of providing false information.
 - I promise to appear in said court at said time and place, or I will comply with the provision on the top of the reverse side of the citation.
- The following applies to simple misdemeanors only:
- I hereby give my unsecured appearance bond in the amount of 262.50 dollars and enter my written appearance. I agree that if I fail to appear in person or by counsel to defend against the offense charged in this citation, the court is authorized to enter a conviction and render judgment against me for the amount of my appearance bond in satisfaction of the penalty and surcharge plus court costs.

★: Patricia Cibbons
Signature of Defendant

Financial Accounting View Popup

Financial Accounting View for:
Case: 08621 STA0020610 - STATE vs. GIBBONS, PATRICIA LEE

ED

Setup Information				Receipt Information					
Id	Amount	Obligor	Obligee	Payor	Payee	Code			
1	\$60.00	MH1034451 P A	STATEIOWA P A	MH1034451 P A	STATEIOWA P A	STD			
1	\$35.00	MH1034451 P A	STATEIOWA P A	MH1034451 P A	STATEIOWA P A	STD			
1	\$100.00	MH1034451 P A	STATEIOWA P A	MH1034451 P A	STATEIOWA P A	STD			
Id	Amount	Receipt#	Remitter	Obligor	Payee	Code	Type	Ref#	CapdRecal
1	\$60.00	361491	PATRICIA LEE GIBBONS	MH1034451 P A	STATEIOWA P A	STD	CSH		
1	\$5.00	361491	PATRICIA LEE GIBBONS	MH1034451 P A	STATEIOWA P A	STD	CSH		
1	\$30.00	361201	PATRICIA LEE GIBBONS	MH1034451 P A	STATEIOWA P A	STD	CSH		
TOTAL PAYMENT									
1	\$35.00	361201	PATRICIA LEE GIBBONS	MH1034451 P A	STATEIOWA P A	STD	CSH		
TOTAL PAYMENT									
1	\$65.00	360874	PATRICIA LEE GIBBONS	MH1034451 P A	STATEIOWA P A	STD	CHK		1365

Disbursement Information

Home	Sec Lvl: 0	User ID: EWEIDERF	County: MAHASKA	Financial	04/16/2015 08:26 AM	Help
Applications	STA0020610: STATE vs. GIBBONS, PATRICIA LEE			WG117741		Documents
						Courts Online
						Logoff

F - Financial Summary/Detail · [Go!](#)

(C)ase
 Obligor (P)IN
 (O)bligor SSN

Case ID: 08621 STA0020610 - STATE vs. GIBBONS, PATRICIA LEE

Obligor: GIBBONS, PATRICIA LEE - DEFT - MH1034451

(I)nclude Holds In Totals

Search

Category	Holds	Setup	Paid	Due
<u>SURCHARGE</u>		\$35.00	\$35.00	\$0.00
<u>FINE</u>		\$100.00	\$100.00	\$0.00
<u>COSTS</u>		\$60.00	\$60.00	\$0.00
<u>Total</u>		\$195.00	\$195.00	\$0.00

Detail for

Recent: **08621 STA0020609**

Last Search...

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City Council Communication
Meeting Date: April 20, 2015
Requested By: Public Works Dept.

Item Title:

Consider an ordinance to vacate and sell 134.25' X 16.5' of the north-south alley adjacent to 815 4th Avenue West – 2nd reading.

Explanation:

Jeff Shelton, owner of 815 4th Avenue West, has requested the portion of the north-south alley adjacent to his property be vacated. Mr. Shelton would like to purchase the land in order to maintain his property and for other aesthetic reasons.

The city conducted a survey of property owners with direct access to this alley. Among the residents that responded (3 total), 2 of them (Patterson Hahn Inc. and Shelton) wanted the alley to be vacated and 1 (M. Shrago & Son, Inc.) did not want the alley vacated. The owner of M. Shrago & Son, Inc. stated they do not want the alley vacated because they need the alley access in order to maintain their fence. This alley contains no utility infrastructure. The City Council previously approved this alley vacation in 2005. However, since the quit claim deed was never paid, the alley was not vacated.

The Planning & Zoning Commission considered this item at their March 9, 2015 meeting and recommended by a vote of 6 to 0 that City Council approve the alley vacate request.

Recommended Action:

Approve the second reading of the ordinance as presented.

Budget Consideration:

\$100.00 for application fees, and if the alley vacate is approved, revenue of \$1,107.56 (134.25' X 16.5' X \$.50/SF). Alley vacates result in revenue received by the city. The city sells residential alleys for \$.50 per square foot.

Attachments:

Ordinance, Location Map, Existing Pictures, Alley Vacate Application, and Responses from owners and utility companies.

ORDINANCE NO. _____

AN ORDINANCE VACATING THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 815 4TH AVENUE WEST, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. PURPOSE. The purpose of this ordinance is to vacate the north-south public alley right-of-way that lies adjacent to 815 4th Avenue West legally described as follows:

The 134.25 foot by 16.5 foot section of the north-south alley lying adjacent to the south half of lot 1 of Ninde Williams and Co. Addition in the City of Oskaloosa, Mahaska County, Iowa

SECTION 2. EASEMENT RESERVATION. This ordinance is adopted subject to the retention of easement rights for utilities, all municipal and other governmental services for ingress-egress to the same.

SECTION 3. REPEALER. All other ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2015, and approved this _____ day of _____ 2015.

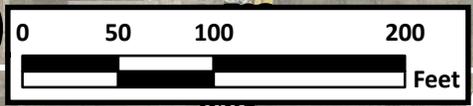
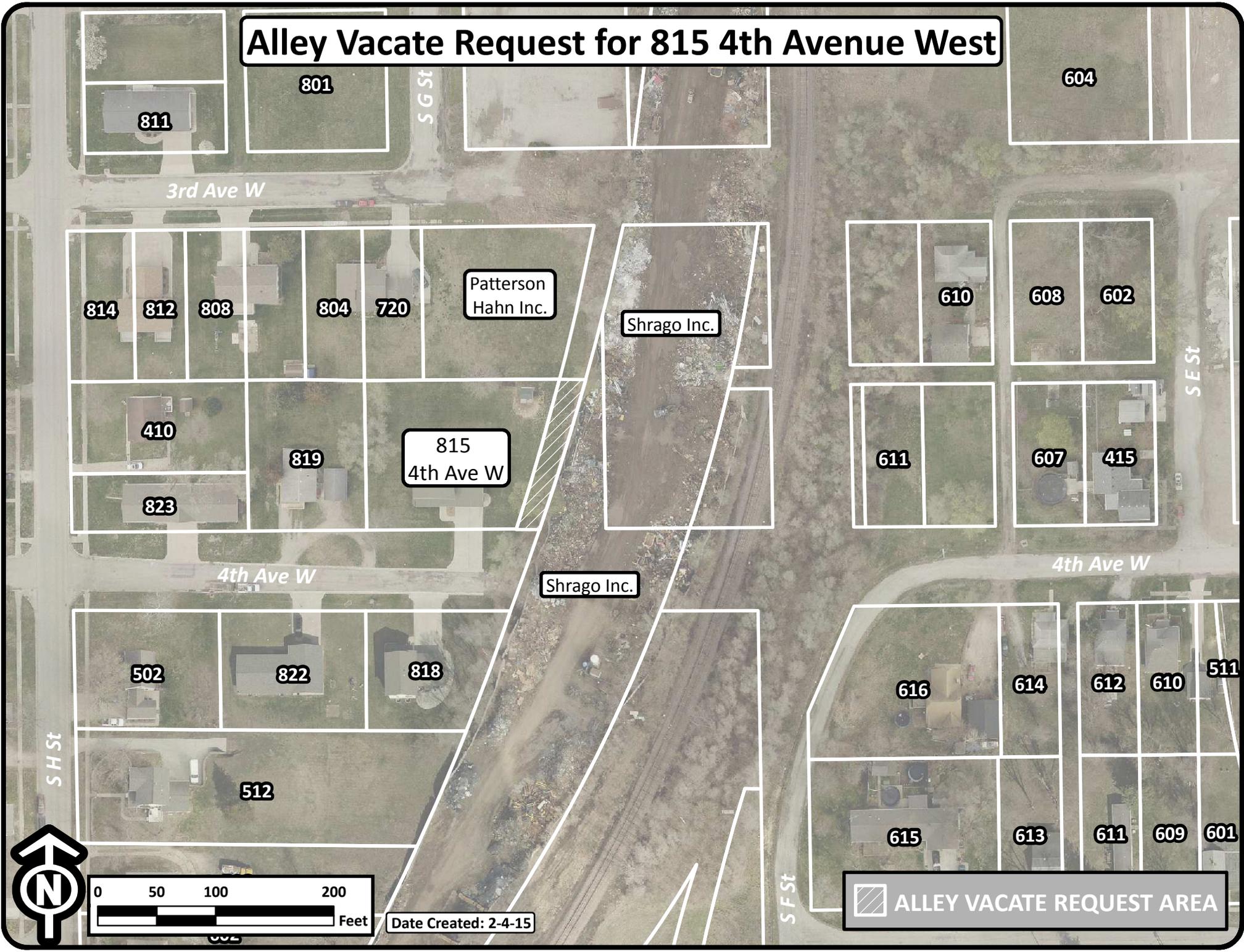
David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the ____ day of _____ 2015.

Amy Miller, City Clerk

Alley Vacate Request for 815 4th Avenue West



Date Created: 2-4-15

 ALLEY VACATE REQUEST AREA



North-south alley adjacent to 815 4th Avenue West, looking north.



North-south alley adjacent to 815 4th Avenue West, looking south.

ALLEY VACATION REQUEST
City of Oskaloosa, Iowa

Policy for sale of alleys:

Policy Adopted: 2/18/2003

1. The property owner requesting the vacation of the alley will pay the \$100.00 application fee and the purchase price of one-half of the alley at the time of the request. If the alley vacation and sale is not approved, the amount of the purchase will be refunded. Other property owners adjacent to the alley that wish to purchase their half will have 30 days after the third reading of the ordinance to purchase their portion. After the 30 days it could be sold to other adjoining property owners.
2. Alleys sold within a residentially zoned area will be sold at the residential rate (\$.50/SF), and alleys located in commercially or industrially zoned areas will be sold at commercial rates (\$1.00/SF).

Date of Request: 1-21-15

Property Owner Name: Jeff Shelton

Address: 815 4th Ave West

Phone: 641-660-0981

Description of alley requested for vacation: Entire east side of property
has a 20 ft wide strip of land owned by the city. This "alley"
separates my property and the neighbor, Shragro.

Reason for requesting alley vacation: The "alley" (20 ft wide strip of land) is on a
hill and is unusable for city use or use by the neighbor. The land
has been maintained for years and appears to be part of my property.

I would like to purchase the land so I can continue to mow and maintain
it to keep the neighborhood remaining nice looking.

Signature Jeff Shelton

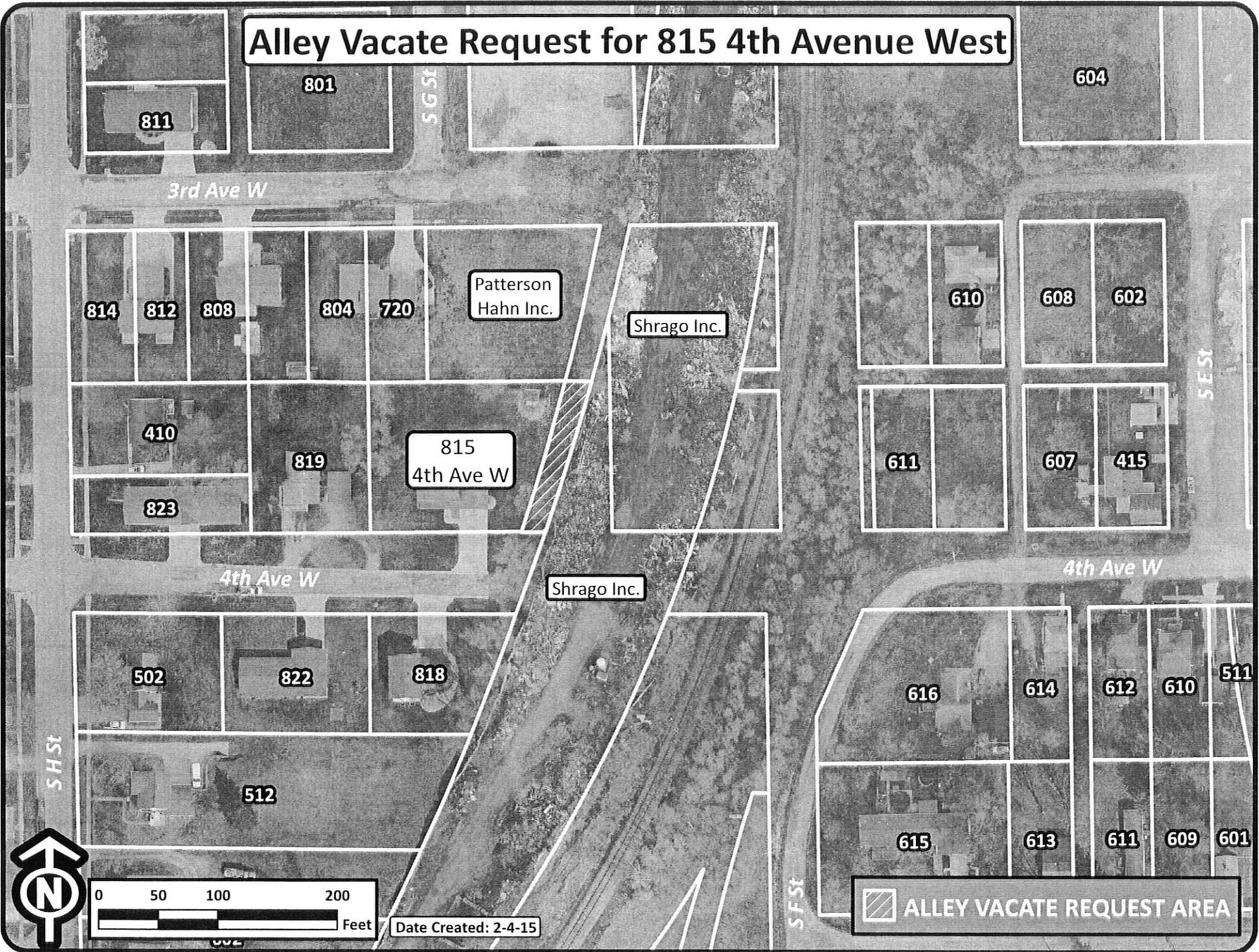
OFFICE USE:

Application Fee Paid 100.00 2/3/2015

Amount Paid For 1/2 of Alley: \$ 553.78 (134.25 X 110.5 X \$.50 /SF) Total: \$1,107.50

Vacation Approved _____ Denied _____ Refund Payment _____

Alley Vacate Request for 815 4th Avenue West





North-south alley adjacent to 815 4th Avenue West, looking north.



North-south alley adjacent to 815 4th Avenue West, looking south.

ALLEY VACATION RESPONSE : 815 4th Avenue West

ADDRESS	NAME	RESPONSE	COMMENTS
815 4th Avenue West	Jeffery & Cheri Shelton	Yes, Approve the proposed alley vacation	
Parcel ID #1024129011	M. Shrago & Son, Inc.	No, Do not approve the proposed alley vacation	M. Shrago & Son Inc. needs the alley access to maintain fence
720 3rd Avenue West	Patterson Hahn Inc.	Yes, Approve the proposed alley vacation	

UTILITY COMPANY RESPONSE

MCG	No major Utility Infrastructure
WATER DEPT.	No major Utility Infrastructure
CENTURY LINK MIDAMERICAN	No major Utility Infrastructure
ENERGY	No major Utility Infrastructure
CITY SANITARY SEWER	No major Utility Infrastructure

ALLEY VACATION RESPONSE : 815 4th Avenue West

ADDRESS	NAME	RESPONSE	COMMENTS
815 4th Avenue West	Jeffery & Cheri Shelton	Yes, Approve the proposed alley vacation	
Parcel ID #1024129011	M. Shrago & Son, Inc.	No, Do not approve the proposed alley vacation	M. Shrago & Son Inc. needs the alley access to maintain fence
720 3rd Avenue West	Patterson Hahn Inc.	Yes, Approve the proposed alley vacation	

UTILITY COMPANY RESPONSE

MCG	No major Utility Infrastructure
WATER DEPT.	No major Utility Infrastructure
CENTURY LINK	No major Utility Infrastructure
MIDAMERICAN ENERGY	No major Utility Infrastructure
CITY SANITARY SEWER	No major Utility Infrastructure



City Council Communication

Meeting Date: April 20, 2015

Requested By: City Manager's Office

Item Title:

Consider a resolution adopting the "Walk, Run, Ride Oskaloosa: Oskaloosa's Active Transportation Plan."

Explanation:

In June of 2014 the Oskaloosa City Council adopted a resolution to support the actions aligned with achieving Blue Zones certification. A Master Bicycle Plan, and a Master Pedestrian Plan were two items that were selected to help achieve certification. In November of 2014 a group of Oskaloosa residents, Blue Zones Project representatives, and city staff came together to make walking and biking a safe and healthy choice for Oskaloosa residents. After several meetings, the group formally named themselves the Oskaloosa Bicycle Coalition.

The Oskaloosa Bicycle Coalition has worked with the City of Oskaloosa and Oskaloosa Blue Zones to create the "Walk, Run, Ride Oskaloosa: Oskaloosa's Active Transportation Plan." The group had started with a Master Bicycle Plan, but worked to include pedestrian items to create an overall Active Transportation Plan.

The Active Transportation Plan outlines goals and action items that will guide the city on future bicycle and pedestrian improvements. The Plan outlines how the Coalition can work with the city to achieve the goals in the Plan such as securing funds for improvement.

It should be noted that the formal adoption of the "Walk, Run, Ride Oskaloosa: Oskaloosa's Active Transportation Plan" will assist the community in its efforts to become a certified Blue Zones Community.

Budget Consideration:

The overall estimated cost of the "Walk, Run, Ride Oskaloosa: Oskaloosa's Active Transportation Plan" is \$6,190,875. Cost will vary depending on each project. The completion of each action item will depend on funding, community input, topography, and resources.

The Oskaloosa Bicycle Coalition will work with the city to apply for local, state and national grants. Several improvement items in the Plan have already been included in future Capital Improvement Projects (CIP); including sidewalks, crosswalks, and ADA accessible intersections.

Attachments:

Resolution, Presentation, Walk, Run, Ride Oskaloosa: Oskaloosa's Active Transportation Plan

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE WALK, RUN, RIDE OSKALOOSA: OSKALOOSA'S ACTIVE TRANSPORTATION PLAN

WHEREAS, the City of Oskaloosa wants to continue to serve its residents by providing excellent walking and bicycling amenities; and

WHEREAS, the City of Oskaloosa wants to make walking and bicycling an easy and safe choice for Oskaloosa residents; and

WHEREAS, the City of Oskaloosa wants to further develop the city's active transportation network; and

WHEREAS, the City of Oskaloosa will continue to work with the Oskaloosa Bicycle Coalition and other community partners on implementing the goals in the Active Transportation Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OSKALOOSA, IOWA, that the Council supports active transportation in Oskaloosa by adopting the Walk, Run, Ride Oskaloosa: Oskaloosa's Active Transportation Plan.

PASSED AND APPROVED this 20th day of April, 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

Walk, Run, Ride Oskaloosa

Oskaloosa's Active Transportation Plan



Created by the Oskaloosa Bicycle Coalition on March 25, 2015

Acknowledgements

The following individuals provided valuable time and input into the development of the Bicycle Master Plan:

Stakeholder Group

Akhilesh Pal – City of Oskaloosa

Andrea Baker - Community Member

Anne Whitis - Mahaska Health Partnership

Briana Bartlett - Oskaloosa Community School District & FACE Fine Arts & Culture Events

Danielle Francois - Oskaloosa Community School District

Dave Knudsen - Agriland FS

Dawn Collins – Community Member

Doug Tomlinson - Musco

Dylan Mulfinger - City of Oskaloosa

Ed Sullivan - State Bank of Bussey

Gary Kutcher – City of Oskaloosa

Hanna DeGeest - Blue Zones Project

Jake McGee – City of Oskaloosa

Jane Krutzfeldt - MidWestOne Bank

Jeff Wilford - Bobzilla’s Bicycle Werks, Inc.

Julie McKee - Oskaloosa Rides Bikes

Matt Kargol - Oskaloosa Community School District & FACE Fine Arts & Culture Events

Michael Schrock - City of Oskaloosa

Mike Gipple - Community Member

Miranda Cummings - Blue Zones Project

Natalie Spray - Blue Zones Project

Nathan Willey - City of Oskaloosa

Roger Bean - Community Member

Ross Schultz - Mahaska Health Partnership

Russ Reiter - Oskaloosa Community School District

Shane Zickefoose - Oskaloosa Rides Bikes

Sharon Ferguson - Mahaska Health Partnership

Sherry Vavra - MCRF Mahaska Community Recreation Foundation

Tom Walling - City of Oskaloosa

Project Timeline

- June 2014 – The Oskaloosa City Council adopted a resolution to support the actions aligned with achieving Blue Zones Certification. Two of the points for community policy include creating a master bicycle plan and master pedestrian plan.
- October 2014 - The Blue Zones Project of Oskaloosa assembled a large group of individuals to work on a plan to increase amenities and awareness for bicyclists in the City of Oskaloosa. At this meeting the group identified priority destinations and initial goals that the group would like to achieve.
- November 2014 - The group met to work on the first draft of the Oskaloosa Bicycle Master Plan. In this draft the group identified that a bicycle network created with wayfinding signs may be more realistic than creating bicycle lanes (striping and painted symbols) throughout the city. The group came away with several goals, but were still looking for an existing community group to champion the cause.
 - After some research into the issue, it was discovered that the Iowa DOT does not recommend bicycle lanes on roads with a speed limit of 25 mph or less. After reviewing the regulations, Oskaloosa only has two roads that would potentially be suitable for bicycle lanes: A Avenue and Market Street. Group members discussed moving the bicycle routes to less heavily traveled streets, however the Oskaloosa Public Works Director advised against this because arterial and collector roads are best for bicycle traffic because they are more regularly maintained.
- December 2015 - A representative with the group working on the Oskaloosa Master Bicycle Plan met with board members of Mahaska Community Recreation Foundation (MCRF). MCRF advised that they did not want the trail advertised as a bicycle trail because it is a multi-use recreation trail. They did support bicycle wayfinding signs if a pedestrian aspect could be incorporated.
- January 2015 - The city began working for a grant to for bicycle wayfinding signs. The grant includes wayfinding signs, bicycle racks, and bicycle work stations. The total request for the grant was \$25,000 and notification of the award is in May of 2015. City Council formally adopted a Complete Streets Policy. The policy is intended to enable safe and efficient walking, bicycling, and other non-motorized forms of transportation, in addition to motorized transportation, including personal, freight, and public transit vehicles.
- February 2015 - The group decided that creating another regularly scheduled group may not be needed, but rather a group that can be assembled as needed to provide input on projects would work. The group was excited about applying for a grant to cover the cost of wayfinding signs and bicycle racks.
- March 2015 - The group of community members working on the Oskaloosa Master Bicycle Plan decided to family call themselves the Oskaloosa Bicycle Coalition, which will meet on an as-needed basis to continue to promote bicycle events throughout the community. The Coalition agreed to incorporate pedestrian aspects into the Plan and renamed the Oskaloosa Master Bicycle Plan as Walk, Run, Ride Oskaloosa: Oskaloosa’s Active Transportation Plan. The Coalition scheduled a Bicycle Rodeo for May 9, 2015 at 9:00 A.M. in the Oskaloosa Elementary School parking lot. The group is excited and ready to present their Plan to the city for adoption.

Projected Future Timeline

- April 2015- Present the Plan to Oskaloosa Planning and Zoning for a recommendation. Present the Plan to the Oskaloosa City Council for consideration and possible adoption by the City.
- May 2015- If awarded The Wellmark Foundation Healthy Communities 2015 Small Grant begin ordering and installing new bicycle amenities. Work with the Coalition on placements of bicycle racks and other amenities. The Coalition will be working with Oskaloosa Police Department on the Oskaloosa Bicycle Rodeo.
- June 2015- Meet with the Oskaloosa Bicycle Coalition to research funding ideas from local grants to national grants. Decide on which projects to work toward for the second half of 2015 and 2016. Create projects that the Coalition can partner with the City. Select members from the Coalition to speak with other service groups to showcase Run, Walk, Ride Oskaloosa and the goals of the Coalition.
- October 2015- Make request to the City for fiscal year 2017. Present projects that focus on completing ideas listed in Walk, Run, Ride Oskaloosa.
- February 2016- Apply for an MCCF grant and work on partnering with other service groups in the community.

Walk, Run, Ride Oskaloosa: Oskaloosa's Active Transportation Plan

Walk, Run, Ride Oskaloosa: Oskaloosa's Active Transportation Plan will seek to make bicycling and walking an integral part of daily life within the City of Oskaloosa by mapping out optimal routes for people who ride bicycles and people who walk to reach their destinations. This will be accomplished by creating a safe, comprehensive plan for active modes of transportation as a practical, non-polluting, and affordable option for the community of Oskaloosa.

The Oskaloosa Bicycle Coalition will support the City of Oskaloosa in their efforts to promote and support people who ride bicycles and people who walk. The Coalition will work with the City of Oskaloosa in obtaining grant funding and utilizing local funding sources to complete projects outlined in this document. The Oskaloosa Bicycle Coalition will continue to update the City Council on the progress of the Plan, and work with the city on updating the Plan as needed. This Plan is intended to improve the operation, design, and utilization of active transportation within the City of Oskaloosa and the surrounding region.

All new, rehabilitated, or modified roadways under the control of the City of Oskaloosa should aim to accommodate bicyclist and pedestrian transportation and compliment the City's Complete Streets Policy.

Vision

To enhance safety and ease of use for people who walk and people who ride bicycles and to connect Oskaloosa's neighborhoods, schools, parks, and recreational facilities through bicycle routes, trails, and walking paths that tie into the Recreation Trail.

Goals

1. Create a network of bicycle and pedestrian routes with wayfinding signs (see map page 10) to reach priority destinations within Oskaloosa and the Recreation Trail.
2. Create an active transportation network that incorporates art into the culture of Oskaloosa.
3. Work on a regional level to expand bicycle and pedestrian routes to priority destinations outside of Oskaloosa.
4. Become a city with an active, attractive, comfortable, convenient, welcoming, and safe transportation network.

Action Plan

1. **Increase Bicycling Activity** - Increased bicycling activity offers many benefits. Encouraging bicycling begins with convenient and safe places to ride. Oskaloosa will work to establish a network of bicycle routes (see map page 10) to provide safe cycling throughout the City of Oskaloosa and onto the established Recreation Trail. The creation of signed routes to priority destinations (page 8); including schools, parks, recreational facilities, the downtown business district, restaurants, grocery stores, and other destinations will also be considered. People who ride bicycles needs should be considered in the planning, design, construction, and maintenance of all streets.

Objective - Create a network of bicycle routes that allows residents and visitors to bicycle safely throughout Oskaloosa. Bicycle routes should connect to the Recreation Trail and other priority destinations.

Performance Measures:

- Number of bicycle wayfinding signs installed
- Number of stations displaying bicycle routes and destination information
- Amount of funding allocated or raised for bicycle routes
- Number of bicycles registered with the Police Department
- Miles designated as bicycle routes
- Additional on-road and/or off-road bicycle route miles created

2. **Improve Walkability** - Walking safely to priority destinations is essential for a healthy community. Walking is a great alternative to driving and addresses problems such as pollution, traffic congestion, and health issues. Commitment to a sidewalk completion plan will provide benefits to the community for years to come. Complete sidewalks on a priority level starting with, connecting existing, extending existing, and connecting or extending new.

Objective - Allocate funding for the completion of the Oskaloosa Sidewalk Plan (see map page 11) and continue to install sidewalks in order to create a cohesive sidewalk network in and around Oskaloosa.

Performance Measures:

- Existing sidewalks connected
- Existing sidewalks extended
- Miles of sidewalk installed
- Number of repaired sidewalk panels

3. **Bicycle Parking** - Provide convenient and secure bicycle parking opportunities throughout Oskaloosa. A key advantage to bicycling is convenient parking. Key strategies include installing additional bicycle racks, encouraging bicycle parking near commercial and office buildings, recreational sites, grocery stores, multi-unit housing developments, and other key destinations throughout the community.

Objective - Place bicycle racks in priority destinations that allow for a people who ride bicycles to shop, eat, and enjoy Oskaloosa.

Performance Measures:

- Number of bicycle racks installed in public places (amount of room for bicycles)
- Number of bicycle racks installed at private businesses (amount of room for bicycles)
- Number of bicycle racks professionally designed by an artist
- Amount of funding allocated or raised for bicycle racks
- Percentage of bicycle parking compared to the number of registered bicycles

4. **Update Crosswalks** - In order for a person who walks to feel safe while walking to a destination, they have to feel safe while crossing streets. Recent developments in geometric design features, traffic control devices, and other pedestrian technologies have improved pedestrian safety and

access by addressing specific problems associated with roadway crossings. Updates to crosswalks should be included in any new road construction or rehabilitation project.

Objective - Update and/or upgrade all major street crossings, most importantly the street crossings on A Avenue and Market Street. Upgrade all intersections to American with Disability Act (ADA) accessibility standards.

Performance Measures:

- Number of updated/upgraded street crossings
- Number of marked and/or signaled street crossings
- Number of countdown street crossings

5. **Education, Safety, and Health Promotion** - Increase bicycle use through the targeted promotion of a healthy lifestyle; and educate bicyclists, motorists, and the general public about bicycle safety and the benefits of bicycling. Developing safe bicycling practices in adults and children, and teaching motorists to share the road with bicyclists are key education efforts. Marketing bicycling as a healthy, fun, and convenient way to travel will also encourage bicycle use.

Objective - Work with community groups, Oskaloosa Community School District, and local law enforcement to promote bicycling throughout the city.

Performance Measures:

- Number of awareness events held each year
- Attendance at each annual bicycle event
- Number of bicycle helmets given during awareness events
- Number of community events that encourage bicycling
- Number of children, adults, and families attending Oskaloosa Bicycle Rodeo
- Amount of funds allocated annually for bicycle education, safety, and health promotion
- Number of community groups that have volunteered or are donating funds

6. **Safe Routes to School** - Safe Routes to School is a nationwide program whose goals are designed to increase safety and promote walking and bicycling to school for students from kindergarten through 8th grade. Evidence has shown that adequate levels of physical activity and proper nutrition play a significant role in student success, yet in the last 2-3 decades, the childhood obesity rate has doubled for children aged 2-5 and more than tripled for children aged 6-11.

Objective - Work to implement the goals and objectives laid out in the 2012 Oskaloosa Safe Routes to School Plan.

Performance Measures:

- Number of implemented Safe Routes to School recommendations
- Number of designated school routes
- Number of children walking to school

7. **Work on a Regional Bicycle Plan** - Create a network that brings in people from different towns and communities to Oskaloosa's Downtown and Recreational Trail. Seek out areas that allow for both on-road and off-road bicycle riding. Off-road bicycling can include mountain biking, unpaved trails, and gravel roads.

Objective - Create marked bicycle routes to recreational facilities and priority destinations, and develop a system of trails that connects to nearby communities and attractions.

Performance Measures:

- Miles of access to amenities outside of Oskaloosa
- Amount of funds allocated and/or raised between municipal amenities
- Miles of unpaved bicycle trails

Roads and Priority Destinations

The Oskaloosa Bicycle Coalition identified the following streets as the most traveled and best suited for bicycle and pedestrian traffic:

- **Arterial Roads**
 - a. North and South Market Street
 - b. North L Street
 - c. North and South D Street
 - d. North and South 11th Street
 - e. C Avenue East and West
 - f. 15th Avenue East
 - g. 11th Avenue East
- **Collector Roads**
 - a. North E Street
 - b. Orchard Avenue
 - c. Highway 432
 - d. North 3rd Street
 - e. South 7th Street
- **Residential Roads**
 - a. North and South H Street
 - b. High Avenue East and West
 - c. South 3rd Street
 - d. Green Street
 - e. 9th Avenue East

A group of Oskaloosa residents identified the following as priority destinations in each of the four City quadrants:

<p><u>Northwest Quadrant</u></p> <ul style="list-style-type: none"> • Elementary School • William Penn University • Fairgrounds • Wal-Mart • Tassel Ridge Winery • Frosty Udder • Penn Central Mall 	<p><u>Northeast Quadrant</u></p> <ul style="list-style-type: none"> • Middle/High School • Mahaska County YMCA • Mahaska Health Partnership • Heartland Square Mall • Senior Living Center • Russell Wildlife
<p><u>Southwest Quadrant</u></p> <ul style="list-style-type: none"> • Edmundson Park • Grocery Stores • Cedar Bluffs 	<p><u>Southeast Quadrant</u></p> <ul style="list-style-type: none"> • Downtown Square • Peanut Pub • Keomah • Clow Corporation • On The Green

Potential Costs

- Overall Cost
 - \$6,190,875
 - Estimated cost to complete all goals and action items in the Active Transportation Plan
 - Cost will vary depending on each project, funding, community input, topography, and resources
- Bicycle Racks
 - Range from \$200 to \$3,000 (functional artistic bicycle racks)
- Bicycle Work Stations
 - \$600
- Bicycle Wayfinding Signs
 - \$100 per sign
 - Estimated wayfinding network \$8,500
- Bicycle Rodeo
 - Supplies \$100
 - Bicycle helmet give-away \$250
- Shared Lanes
 - Painted symbol \$100
- New Crosswalks
 - \$70,000 each
 - Include pedestrian countdown timers
 - ADA accessible
- New Sidewalk
 - \$35 per linear foot
 - Completing priority one sidewalks, approximately \$2,235,000
 - Completing priority two sidewalks, approximately \$1,983,000
 - Completing priority three sidewalks, approximately \$958,825

Potential Funding Sources

- City of Oskaloosa
- George Daily Family Trust
- Iowa DOT Transportation Alternatives Program (TAP)
- Local Private Contributions
- Mahaska County Community Foundation
- MidWestOne Community Impact Grant
- PeopleForBikes Community Grant Program
- Wellmark Foundation Healthy Communities 2015 Small Grant

Supporting Material

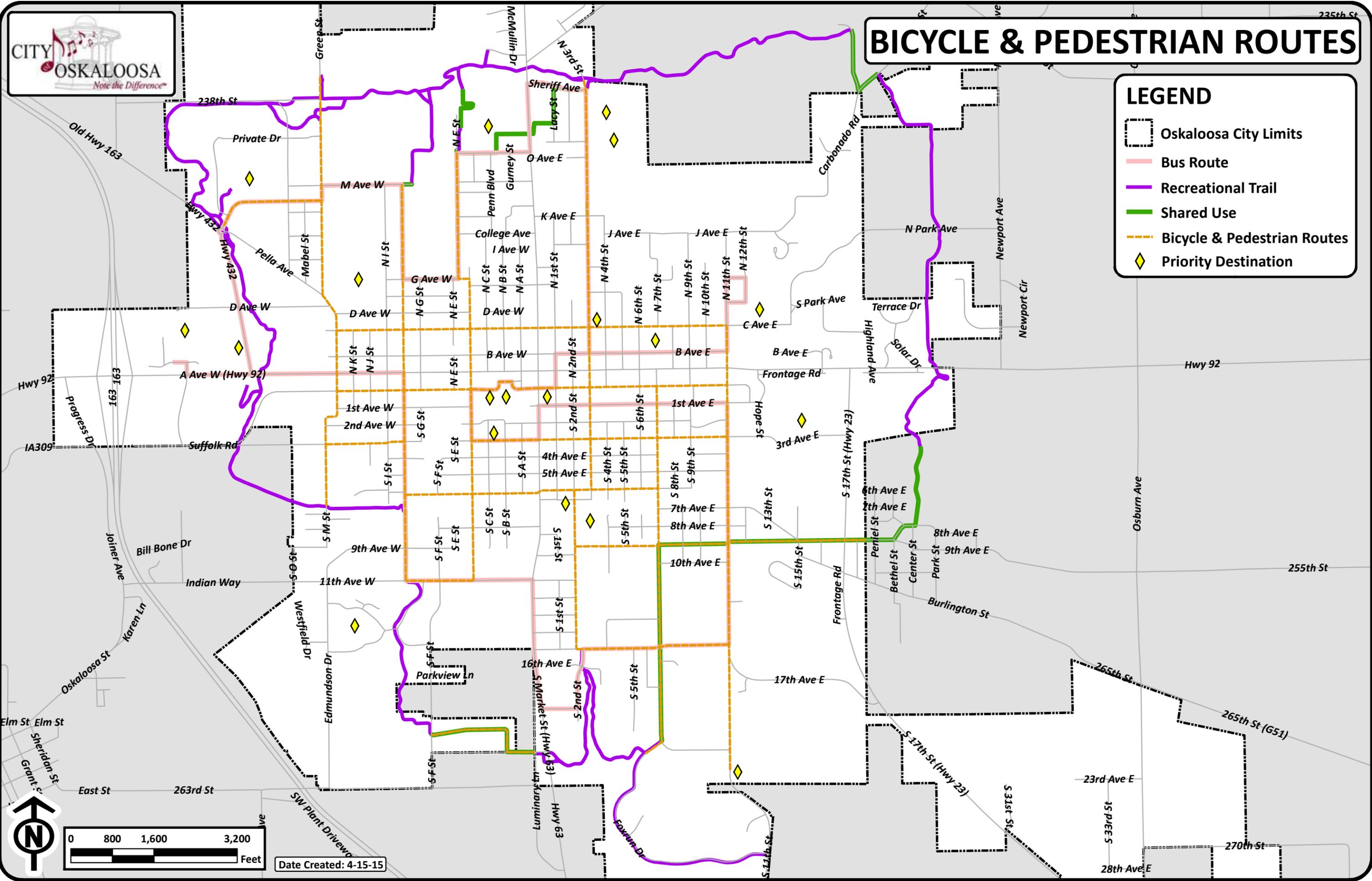
- Bicycle and Pedestrian Routes Map
- Sidewalk Plan Map
- Sidewalk Plan Estimated Costs



BICYCLE & PEDESTRIAN ROUTES

LEGEND

- Oskaloosa City Limits
- Bus Route
- Recreational Trail
- Shared Use
- Bicycle & Pedestrian Routes
- Priority Destination



0 800 1,600 3,200 Feet

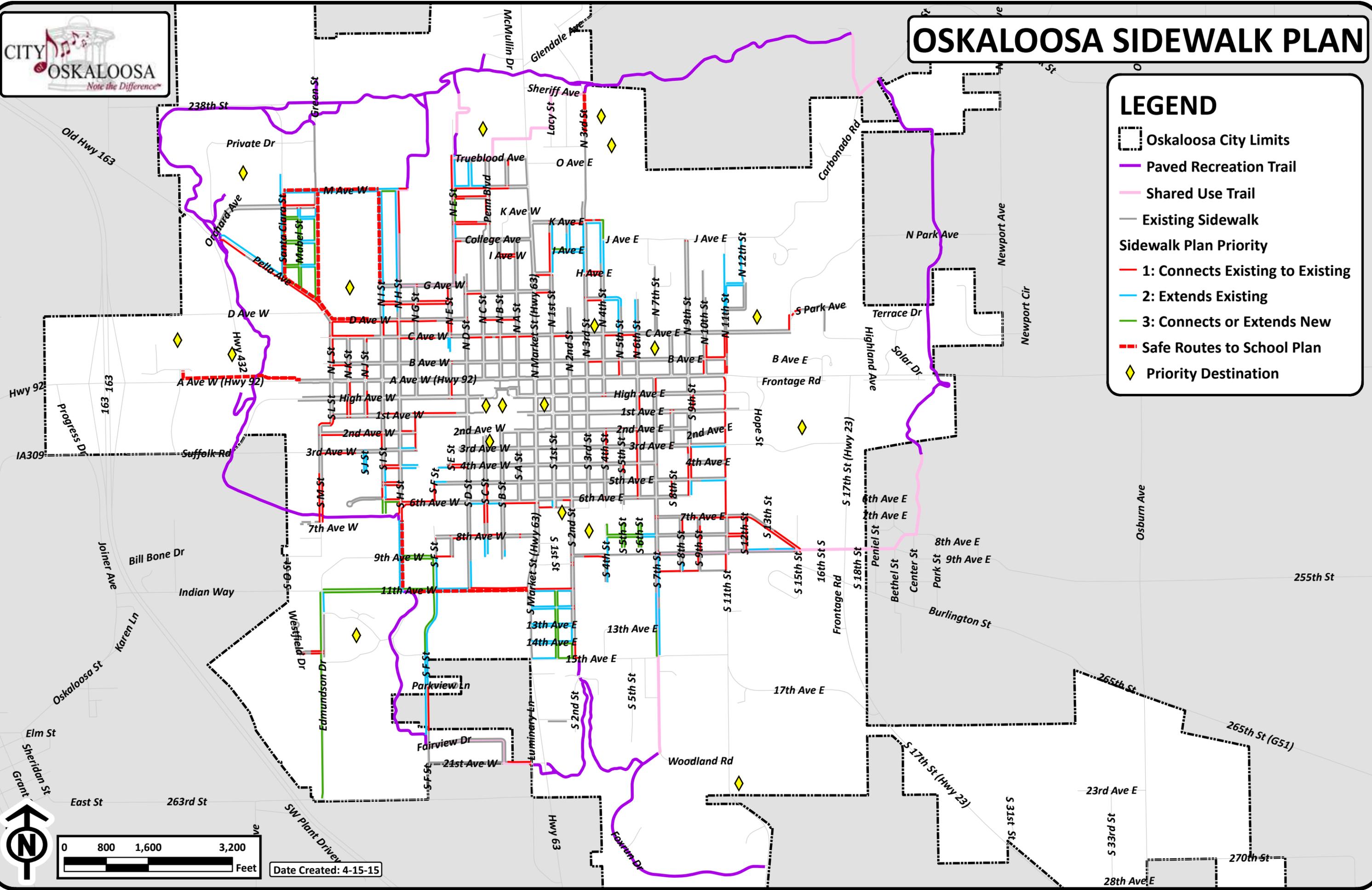
Date Created: 4-15-15



OSKALOOSA SIDEWALK PLAN

LEGEND

- Oskaloosa City Limits
- Paved Recreation Trail
- Shared Use Trail
- Existing Sidewalk
- Sidewalk Plan Priority**
- 1: Connects Existing to Existing
- 2: Extends Existing
- 3: Connects or Extends New
- Safe Routes to School Plan
- Priority Destination



Date Created: 4-15-15

NORTHWEST QUADRANT SIDEWALK CONNECTIVITY PLAN

Priority	Street	Side	Gap Location	Total Length (LF)	Estimated Cost (\$35/LF)
1	North J Street	East	C Ave West to B Ave West	75	\$2,625
1	Gurney Street	East	Trueblood Ave to Rosenberger Ave	140	\$4,900
1	North K Street	East	B Ave West to A Ave West	140	\$4,900
1	College Avenue	South	North E St to North C St	160	\$5,600
1	College Hill Street	South	North E St to Penn Blvd	205	\$7,175
1	C Avenue West	South	North C St to North B St	235	\$8,225
1	North E Street	West	D Ave West to C Ave West	240	\$8,400
1	North E Street	East	D Ave West to C Ave West	245	\$8,575
1	C Avenue West	South	North D St to North C St	265	\$9,275
1	North J Street	East	B Ave West to A Ave West	265	\$9,275
1	C Avenue West	South	North A St to North Market St	290	\$10,150
1	F Avenue West	South	North D St to North C St	295	\$10,325
1	D Avenue West	South	North H St to North G St	305	\$10,675
1	E Avenue West	South	North H St to North G St	305	\$10,675
1	B Avenue West	South	North L St to North K St	315	\$11,025
1	C Avenue West	South	North H St to North G St	315	\$11,025
1	North H Street	West	D Ave West to C Ave West	315	\$11,025
1	North I Street	East	D Ave West to C Ave West	315	\$11,025
1	C Avenue West	South	North B St to North A St	325	\$11,375
1	I Avenue West	North	North B St to North A St	325	\$11,375
1	I Avenue West	South	North B St to North A St	325	\$11,375
1	D Avenue West	South	North C St to North B St	330	\$11,550
1	D Avenue West	South	North B St to North A St	335	\$11,725
1	E Avenue West	South	North I St to North H St	340	\$11,900
1	Penn Blvd	West	College Hill St to K Ave West	340	\$11,900
1	E Avenue West	North	North I St to North H St	350	\$12,250
1	D Avenue West	South	North I St to North H St	360	\$12,600
1	North E Street	West	G Ave West to E Ave West	360	\$12,600
1	C Avenue West	South	North G St to North E St	370	\$12,950
1	North L Street	East	D Ave West to C Ave West	370	\$12,950
1	D Avenue West	South	North G St to North E St	395	\$13,825
1	K Avenue West	North	North E St to Penn Blvd	435	\$15,225
1	Rosenberger Avenue	South	Penn Blvd to Gurney St	450	\$15,750
1	North L Street	East	C Ave West to B Ave West	470	\$16,450
1	E Avenue West	North	North G St to North E St	610	\$21,350
1	E Avenue West	South	North G St to North E St	645	\$22,575
1	College Hill Street	North	North E St to Penn Blvd	655	\$22,925
1	K Avenue West	South	North E St to Penn Blvd	655	\$22,925
1	Rosenberger Avenue	South	North E St to Penn Blvd	655	\$22,925
1	North E Street	East	College Ave to G Ave West	695	\$24,325
1	North E Street	West	Trueblood Ave to Rosenberger Ave	700	\$24,500
1	Orchard Avenue	North	Santa Clara St to Green St	720	\$25,200
1	A Avenue West	North	Hwy 432 to North L St	855	\$29,925
1	C Avenue West	North	North L St to North I St	925	\$32,375
1	D Avenue West	South	North L St to North I St	980	\$34,300
1	North H St/M Ave West	East/North	M Ave West to G Ave West	990	\$34,650

1	Pella Avenue	South	Hwy 432 to D Ave West	2270	\$79,450
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Priority 1 (Connects Existing Sidewalk to Existing Sidewalk) TOTAL: \$758,100

Priority	Street	Side	Gap Location	Total Length (LF)	Estimated Cost (\$35/LF)
2	North H Street	West	E Ave West to D Ave West	140	\$4,900
2	Green Street	West	Orchard Ave to L Ave West	160	\$5,600
2	Santa Clara Street	East	Orchard Ave to L Ave West	175	\$6,125
2	Mabel Street	West	Orchard Ave to L Ave West	185	\$6,475
2	Mabel Street	East	Orchard Ave to L Ave West	185	\$6,475
2	North E Street	West	C Ave West to Dead End	210	\$7,350
2	Santa Clara Street	East	M Ave West to Orchard Ave	240	\$8,400
2	Green Street	East	M Ave West to Orchard Ave	265	\$9,275
2	North E Street	East	C Ave West to Dead End	270	\$9,450
2	North E Street	East	K Ave West to College Ave	270	\$9,450
2	North I Street	East	E Ave West to D Ave West	270	\$9,450
2	North I Street	East	G Ave West to E Ave West	285	\$9,975
2	North H Street	West	G Ave West to E Ave West	290	\$10,150
2	H Avenue West	South	Mabel St to Green St	305	\$10,675
2	H Avenue West	North	Mabel St to Green St	310	\$10,850
2	L Avenue West	South	Mabel St to Green St	315	\$11,025
2	Rosenberger Avenue	North	North E St to Barclay St	315	\$11,025
2	J Avenue West	South	Mabel St to Green St	320	\$11,200
2	Rosenberger Avenue	North	Barclay St to Penn Blvd	320	\$11,200
2	J Avenue West	North	Mabel St to Green St	325	\$11,375
2	L Avenue West	North	Mabel St to Green St	330	\$11,550
2	Pella Avenue	North	Mabel St to Green St	370	\$12,950
2	Barclay Street	East	Trueblood Ave to Rosenberger Ave	465	\$16,275
2	Barclay Street	West	Trueblood Ave to Rosenberger Ave	535	\$18,725
2	North E Street	East	Trueblood Ave to Rosenberger Ave	560	\$19,600
2	Santa Clara Street	West	End to Orchard Ave	605	\$21,175
2	M Avenue West	North	Santa Clara St to Green St	615	\$21,525
2	M Avenue West	South	Santa Clara St to Green St	625	\$21,875
2	M Avenue West	South	Green St to North I St	1185	\$41,475
2	Santa Clara Street	West	Orchard Ave to Pella Ave	1330	\$46,550
2	Pella Avenue	North	Orchard Ave to Santa Clara St	1445	\$50,575
2	M Avenue West	North	Green St to North H St	1570	\$54,950
2	North I Street	West	M Ave West to G Ave West	1770	\$61,950
2	North I Street	East	M Ave West to G Ave West	1795	\$62,825
2	North H Street	West	M Ave West to G Ave West	1815	\$63,525

Priority 2 (Extends Existing Sidewalk) TOTAL: \$705,950

Priority	Street	Side	Gap Location	Total Length (LF)	Estimated Cost (\$35/LF)
3	North E Street	East	Rosenberger Ave to College Hill St	155	\$5,425
3	Santa Clara Street	East	H Ave West to Pella Ave	245	\$8,575
3	L Avenue West	North	Santa Clara St to Mabel St	270	\$9,450
3	M Avenue West	South	North I St to North H St	270	\$9,450
3	H Avenue West	North	Santa Clara St to Mabel St	310	\$10,850
3	H Avenue West	South	Santa Clara St to Mabel St	315	\$11,025
3	L Avenue West	South	Santa Clara St to Mabel St	315	\$11,025

3	J Avenue West	North	Santa Clara St to Mabel St	320	\$11,200
3	J Avenue West	South	Santa Clara St to Mabel St	320	\$11,200
3	Green Street	West	L Ave West to J Ave West	405	\$14,175
3	Green Street	West	J Ave West to H Ave West	405	\$14,175
3	Mabel Street	East	L Ave West to J Ave West	405	\$14,175
3	Mabel Street	East	J Ave West to H Ave West	405	\$14,175
3	Mabel Street	East	H Ave West to Pella Ave	415	\$14,525
3	Pella Avenue	North	Santa Clara St to Mabel St	420	\$14,700
3	Mabel Street	West	H Ave West to Pella Ave	435	\$15,225
3	North E Street	East	College Hill St to K Ave West	440	\$15,400
3	Santa Clara Street	East	J Ave West to H Ave West	450	\$15,750
3	Santa Clara Street	East	L Ave West to J Ave West	450	\$15,750
3	Mabel Street	West	L Ave West to J Ave West	455	\$15,925
3	Mabel Street	West	J Ave West to H Ave West	455	\$15,925
3	Green Street	West	H Ave West to Pella Ave	600	\$21,000

Priority 3 (Connects to Priority 1 and/or Priority 2 Sidewalk) TOTAL: \$289,100

ok
ok

Priority	Street	Side	Gap Location	Total Length (LF)	Estimated Cost (\$35/LF)
3	I Avenue East	North	North 1st St to North 2nd St	270	\$9,450
3	North 4th Street	East	K Ave East to J Ave East	435	\$15,225

Priority 3 (Connects to Priority 1 and/or Priority 2 Sidewalk) TOTAL: \$24,675

ok	2	8th Avenue East	North	South 6th St to South 7th St	290	\$10,150
ok	2	12th Avenue East	South	South 1st St to South 2nd St	295	\$10,325
ok	2	12th Avenue East	North	South 1st St to South 2nd St	300	\$10,500
ok	2	8th Avenue East	South	South 6th St to South 7th St	300	\$10,500
ok	2	13th Avenue East	South	South 1st St to South 2nd St	310	\$10,850
ok	2	14th Avenue East	North	South 1st St to South 2nd St	310	\$10,850
ok	2	South 4th Street	East	8th Ave East to 9th Ave East	345	\$12,075
ok	2	South 7th Street	East	9th Ave East to 10th Ave East	370	\$12,950
ok	2	South 2nd Street	West	13th Ave East to 14th Ave East	375	\$13,125
ok	2	14th Avenue East	South	South Market St to South 1st St	470	\$16,450
ok	2	15th Avenue East	North	South Market St to South 1st St	470	\$16,450
ok	2	11th Avenue East	South	South Market St to South 1st St	475	\$16,625
ok	2	12th Avenue East	North	South Market St to South 1st St	475	\$16,625
ok	2	12th Avenue East	South	South Market St to South 1st St	475	\$16,625
ok	2	13th Avenue East	South	South Market St to South 1st St	480	\$16,800
ok	2	13th Avenue East	North	South Market St to South 1st St	480	\$16,800
ok	2	14th Avenue East	North	South Market St to South 1st St	485	\$16,975
ok	2	South 4th Street	East	9th Ave East to Dead End	485	\$16,975
ok	2	5th Avenue East	South	South 9th St to South 11th St	490	\$17,150
ok	2	3rd Avenue East	South	South 9th St to South 11th St	680	\$23,800
ok	2	South 7th Street	West	9th Ave East to 13th Ave East	680	\$23,800
ok	2	9th Avenue East	North	South 12th St to South 15th St	750	\$26,250
ok	2	South 7th Street	East	9th Ave East to 15th Ave East	1380	\$48,300

Priority 2 (Extends Existing Sidewalk) TOTAL: \$430,150

Priority	Street	Side	Gap Location	Total Length (LF)	Estimated Cost (\$35/LF)	
ok	3	South 6th Street	East	8th Ave East to Dead End	220	\$7,700
ok	3	South 5th Street	East	8th Ave East to Dead End	230	\$8,050
ok	3	South 5th Street	West	8th Ave East to Dead End	235	\$8,225
ok	3	South 6th Street	East	Dead End to 8th Ave East	235	\$8,225
ok	3	South 6th Street	West	8th Ave East to Dead End	235	\$8,225
ok	3	South 6th Street	West	Dead End to 8th Ave East	245	\$8,575
ok	3	South 4th Street	East	Dead End to 8th Ave East	250	\$8,750
ok	3	South 5th Street	East	Dead End to 8th Ave East	250	\$8,750
ok	3	South 5th Street	West	Dead End to 8th Ave East	255	\$8,925
ok	3	South 1st Street	West	14th Ave East to 15th Ave East	280	\$9,800
ok	3	South 1st Street	West	12th Ave East to 13th Ave East	285	\$9,975
ok	3	South 1st Street	West	13th Ave East to 14th Ave East	285	\$9,975
ok	3	South 1st Street	East	12th Ave East to 13th Ave East	285	\$9,975
ok	3	South 1st Street	East	13th Ave East to 14th Ave East	285	\$9,975
ok	3	15th Avenue East	North	South 1st St to South 2nd St	290	\$10,150
ok	3	8th Avenue East	South	South 5th St to South 6th St	290	\$10,150
ok	3	South 1st Street	West	11th Ave East to 12th Ave East	290	\$10,150
ok	3	South 1st Street	East	11th Ave East to 12th Ave East	290	\$10,150
ok	3	14th Avenue East	South	South 1st St to South 2nd St	295	\$10,325
ok	3	South 1st Street	East	14th Ave East to 15th Ave East	295	\$10,325
ok	3	8th Avenue East	South	South 5th St to South 6th St	305	\$10,675
ok	3	8th Avenue East	North	South 4th St to South 5th St	315	\$11,025
ok	3	South 2nd Street	West	14th Ave East to 15th Ave East	320	\$11,200
ok	3	8th Avenue East	North	South 4th St to South 5th St	325	\$11,375
ok	3	South 7th Street	West	13th Ave East to 15th Ave East	545	\$19,075

Priority 3 (Connects to Priority 1 and/or Priority 2 Sidewalk) TOTAL: \$249,725



WALK,

RUN,

RIDE!

Created by the
Oskaloosa Bicycle
Coalition in
March 2015

**OSKALOOSA'S ACTIVE
TRANSPORTATION PLAN**

Purpose

- Present “Walk, Run, Ride Oskaloosa: Oskaloosa’s Active Transportation Plan.”
- Show the walking and biking improvements that Oskaloosa can make.
- Review the cost associated with the plan.
- Consider formal adoption of “Walk, Run, Ride Oskaloosa: Oskaloosa’s Active Transportation Plan.”

Oskaloosa Bicycle Coalition

- Akhilesh Pal – City of Oskaloosa
- Andrea Baker - Community Member
- Anne Whitis - Mahaska Health Partnership
- Briana Bartlett - Oskaloosa Community School District & FACE Fine Arts & Culture Events
- Danielle Francois - Oskaloosa Community School District
- Dave Knudsen - Agriland FS
- Dawn Collins – Community Member
- Doug Tomlinson - Musco
- Dylan Mulfinger - City of Oskaloosa
- Ed Sullivan - State Bank of Bussey
- Gary Kutcher – City of Oskaloosa
- Hanna DeGeest - Blue Zones Project
- Jake McGee – City of Oskaloosa
- Jane Krutzfeldt - MidWestOne Bank
- Jeff Wilford - Bobzilla’s Bicycle Werks, Inc.
- Julie McKee - Oskaloosa Rides Bikes
- Matt Kargol - Oskaloosa Community School District & FACE Fine Arts & Culture Events
- Michael Schrock - City of Oskaloosa
- Mike Gipple - Community Member
- Miranda Cummings - Blue Zones Project
- Natalie Spray - Blue Zones Project
- Nathan Willey - City of Oskaloosa
- Roger Bean - Community Member
- Ross Schultz - Mahaska Health Partnership
- Russ Reiter - Oskaloosa Community School District
- Shane Zickefoose - Oskaloosa Rides Bikes
- Sharon Ferguson - Mahaska Health Partnership
- Sherry Vavra - MCRF Mahaska Community Recreation Foundation
- Tom Walling - City of Oskaloosa

Walk, Run, Ride Oskaloosa: Oskaloosa's Active Transportation Plan

- Goals

- Create a network of bicycle and pedestrian routes with wayfinding signs to reach priority destinations within Oskaloosa and the Recreation Trail.
- Create an active transportation network that incorporates art into the culture of Oskaloosa.
- Work on a regional level to expand bicycle and pedestrian routes to priority destinations outside of Oskaloosa.
- Become a city with an active, attractive, comfortable, convenient, welcoming, and safe transportation network.

Increase Bicycling Activity

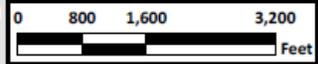
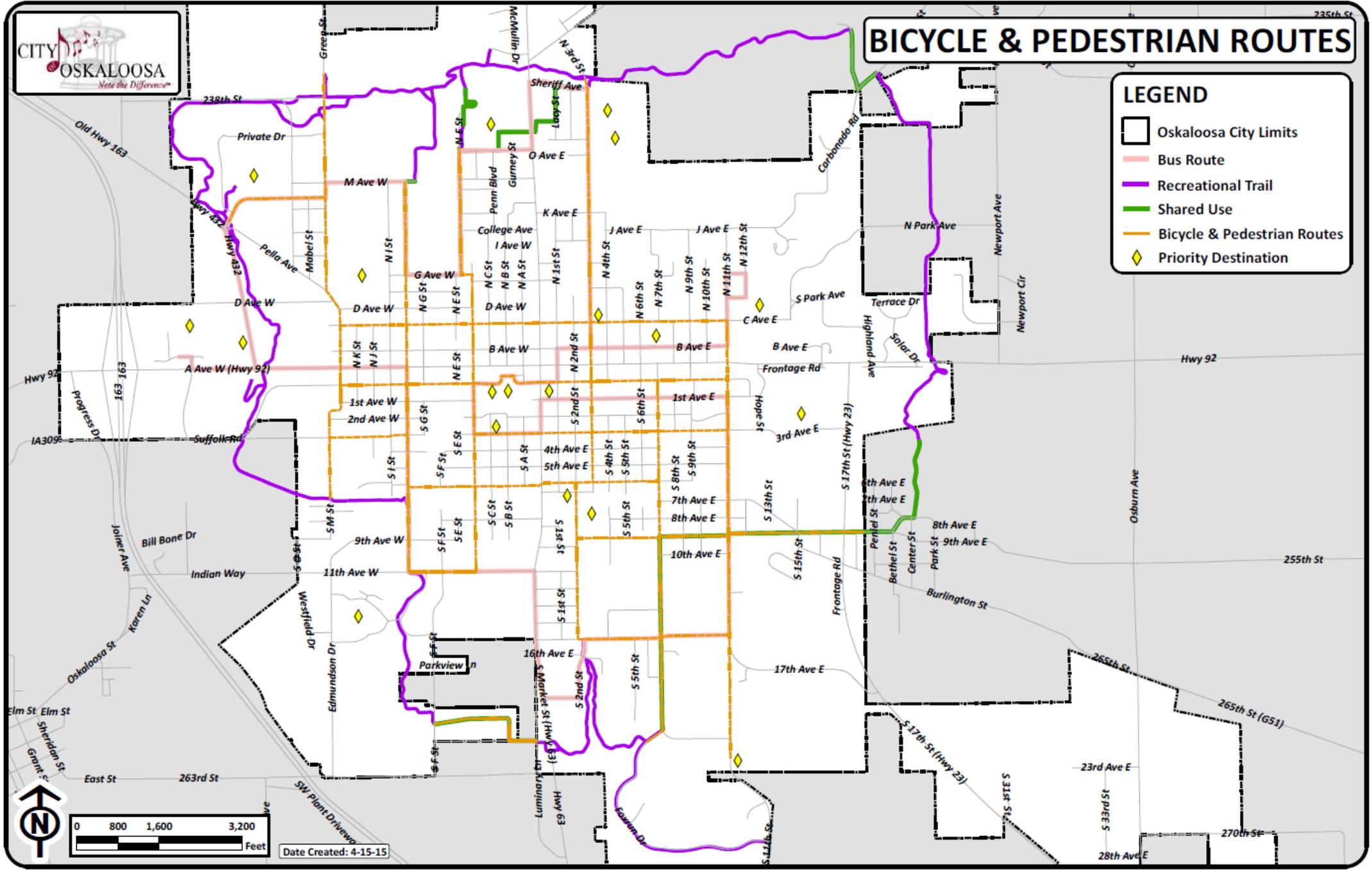
- Objective - To create a network of bicycle routes that allows residents and visitors to bicycle safely throughout Oskaloosa. Bicycle routes should connect to the Recreation Trail and other priority destinations
- Performance Measures:
 - Number of bicycle wayfinding signs installed
 - Number of stations displaying bicycle routes and destination information
 - Amount of funding allocated or raised for bicycle routes
 - Number of bicycles registered with the Police Department
 - Miles designated as bicycle routes
 - Additional on-road and/or off-road bicycle route miles created



BICYCLE & PEDESTRIAN ROUTES

LEGEND

- Oskaloosa City Limits
- Bus Route
- Recreational Trail
- Shared Use
- Bicycle & Pedestrian Routes
- Priority Destination



Date Created: 4-15-15

Improve Walkability

- Objective - Allocate funding for the completion of the Oskaloosa Sidewalk Plan and continue to install sidewalks in order to create a cohesive sidewalk network in and around Oskaloosa.
- Performance Measures:
 - Existing sidewalks connected
 - Existing sidewalks extended
 - Miles of sidewalk installed
 - Number of repaired sidewalk panels

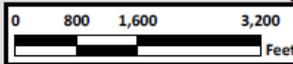
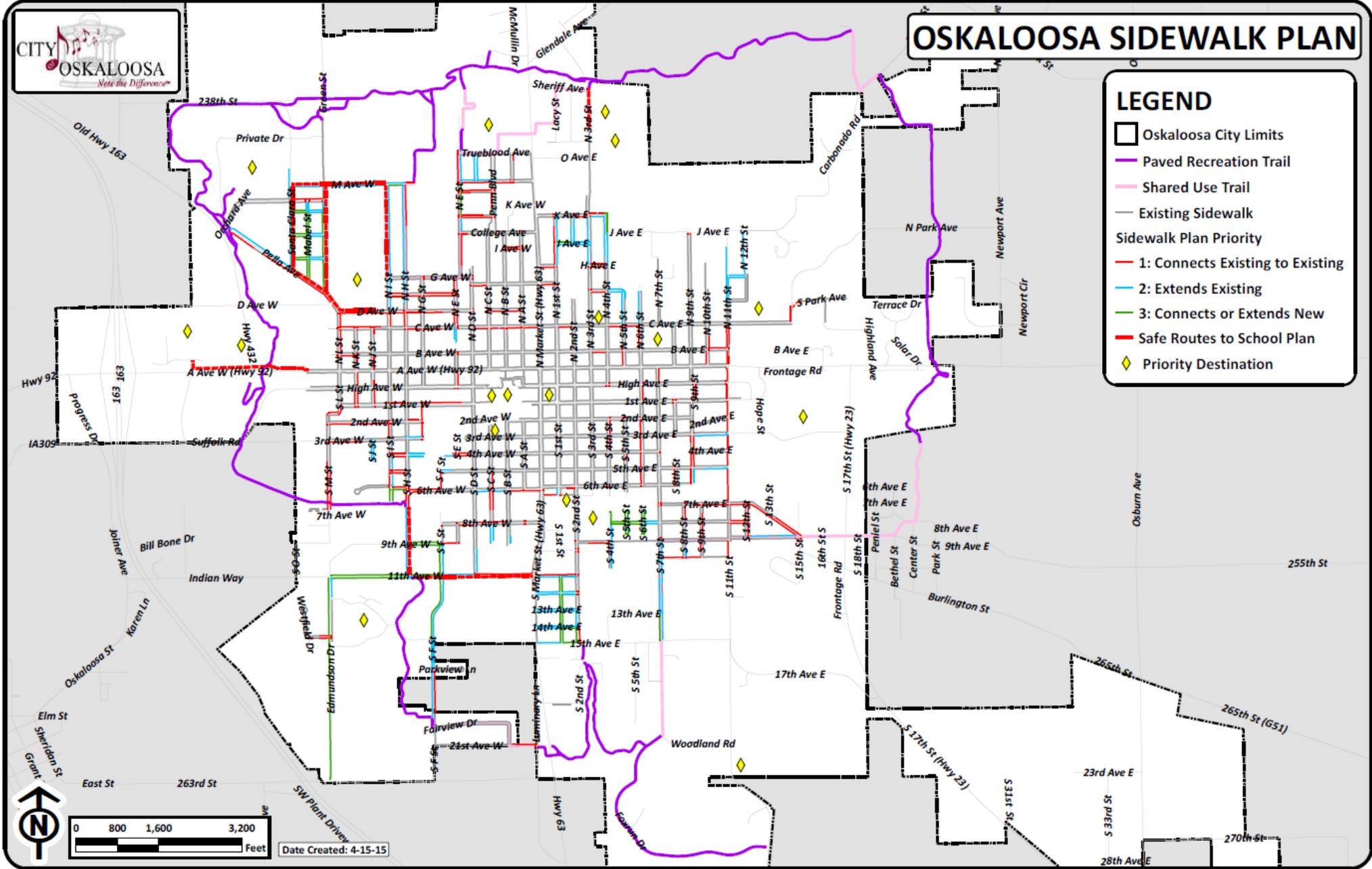




OSKALOOSA SIDEWALK PLAN

LEGEND

- Oskaloosa City Limits
- Paved Recreation Trail
- Shared Use Trail
- Existing Sidewalk
- Sidewalk Plan Priority**
- 1: Connects Existing to Existing
- 2: Extends Existing
- 3: Connects or Extends New
- Safe Routes to School Plan
- Priority Destination



Date Created: 4-15-15

Bicycle Parking

- Objective - Place bicycle racks in priority destinations that allow for a cyclist to shop, eat, and enjoy Oskaloosa.
- Performance Measures:
 - Number of bicycle racks installed in public places (amount of room for bicycles)
 - Number of bicycle racks installed at private businesses (amount of room for bicycles)
 - Number of bicycle racks professionally designed by an artist
 - Amount of funding allocated or raised for bicycle racks
 - Percentage of bicycle parking compared to the number of registered bicycles

Update Crosswalks

- Objective - Update and/or upgrade all major street crossings, most importantly the street crossings on A Avenue and Market Street. Upgrade all intersections to American with Disability Act (ADA) accessibility standards.
- Performance Measures:
 - Number of updated/upgraded street crossings
 - Number of marked and/or signaled street crossings
 - Number of countdown street crossings



Education, Safety, and Health Promotion

- Objective - Work with community groups and local law enforcement to promote bicycling throughout the city.
- Performance Measures:
 - Number of awareness events held each year
 - Attendance at each annual bicycle event
 - Number of bicycle helmets given during awareness events
 - Number of community events that encourage bicycling
 - Number of children, adults, and families attending Oskaloosa Bicycle Rodeo
 - Amount of funds allocated annually for bicycle education, safety, and health promotion
 - Number of community groups that have volunteered or are donating funds

Safe Routes to School

- Objective - Work to implement the goals and objectives laid out in the 2012 Oskaloosa Safe Routes to School Plan.
- Performance Measures:
 - Number of implemented Safe Routes to School recommendations
 - Number of designated school routes
 - Number of children walking to school

SafeRoutes



Work on a Regional Bicycle Plan

- Objective - Create marked bicycle routes to recreational facilities and priority destinations, and develop a system of trails that connects to nearby communities and attractions.
- Performance Measures:
 - Miles of access to amenities outside of Oskaloosa
 - Amount of funds allocated and/or raised between municipal amenities
 - Miles of unpaved bicycle trails

Potential Overall Cost

- \$6,190,875
 - Estimated cost to complete all goals and action items in the Active Transportation Plan.
 - Cost will vary depending on each project, funding, community input, topography, and resources.



Bicycle Cost

- Bicycle Racks
 - Range from \$200 to \$3,000 (functional artistic bicycle racks)
- Bicycle Work Stations
 - \$600
- Bicycle Wayfinding Signs
 - \$100 per sign
 - Estimated wayfinding network \$8,500
- Bicycle Rodeo
 - Supplies \$100
 - Bicycle helmet give-away \$250
- Shared Lanes
 - Painted symbol \$100



Pedestrian Cost

- New Pedestrian Friendly Intersections
 - \$70,000 each
- New Sidewalk
 - \$35 per linear foot
 - Completing priority one sidewalks, approximately \$2,235,000
 - Completing priority two sidewalks, approximately \$1,983,000
 - Completing priority three sidewalks, approximately \$958,825



Potential Funding Sources

- City of Oskaloosa
- George Daily Family Trust
- Iowa DOT Transportation Alternatives Program (TAP)
- Local Private Contributions
- Mahaska County Community Foundation
- MidWestOne Community Impact Grant
- PeopleForBikes Community Grant Program
- Wellmark Foundation Healthy Communities 2015 Small Grant

Projected Future Timeline

- April 2015- Present the plan to Oskaloosa Planning and Zoning for a recommendation. Present the plan to the Oskaloosa City Council for consideration and possible adoption by the City.
- May 2015- If awarded The Wellmark Foundation Healthy Communities 2015 Small Grant begin ordering and installing new bicycle amenities. Work with the Coalition on placements of bicycle racks and other amenities. The Coalition will be working with Oskaloosa Police Department on the Oskaloosa Bicycle Rodeo.
- June 2015- Meet with the Oskaloosa Bicycle Coalition to research funding ideas from local grants to national grants. Decide on which projects to work toward for the second half of 2015 and 2016. Create projects that the Coalition can partner with the City. Select members from the Coalition to speak with other service groups to showcase Run, Walk, Ride Oskaloosa and the goals of the Coalition.
- October 2015- Make request to the City for fiscal year 2017. Present projects that focus on completing ideas listed in Walk, Run, Ride Oskaloosa.
- February 2016- Apply for an MCCF grant and work on partnering with other service groups in the community.



City Council Communication
Meeting Date: April 20, 2015
Requested By: City Council

Item Title:

Review and discussion of Oskaloosa Municipal Code Sections 17.28.060(B)(1) "Parking - surface type," 17.28.080(B)(2) "Parking – location, front yard" and 10.48.060(15) "Parking – location, alleys."

Explanation:

This item was requested by Council Member Van Zetten and supported by Council Member Ver Steeg.

Budget Consideration:

Not applicable.

Attachments:

Code sections

17.28.060 - Off-street parking design standards.

A. Dimensions.

1. Standard parking stalls shall be nine feet wide and eighteen feet long.
2. Where parking stalls are located adjacent to landscaped areas, the paved depth of such stalls may be decreased by two feet to provide for a vehicle overhang area. The vehicle overhang area may not encroach into a required landscaped area or public sidewalk.
3. Spaces designated for the handicapped shall have a minimum width of twelve feet. Each handicapped space shall provide a barrier-free route to an accessible building entrance, which shall not require users to walk or wheel behind parked cars. Such spaces shall be designated with an upright sign exhibiting the universal symbol for accessibility by the handicapped. All such spaces shall be designed in compliance with the standards of the Americans with Disabilities Act.

B. Pavement and Drainage.

1. Off-street parking facilities shall be surfaced with concrete, asphalt, asphaltic concrete, bricks, sealcoat, gravel, or crushed stone, and shall be maintained with materials sufficient to prevent mud, dust, or loose material except as provided below:
 - a. Sites within the AG and RR districts are exempt from this requirement.
 - b. In residential areas, all parking spaces and driveways used for parking shall be on a surface consisting of concrete, asphalt, asphaltic concrete, bricks, sealcoat, gravel, or crushed stone; however, this requirement does not extend to driveways not used under any conditions for parking.
 - c. In GI districts, the paving requirement for certain parking and loading areas more than one hundred feet back from any public right-of-way may be waived, following review and approval of a specific site plan by the zoning administrator.
2. Off-street parking facilities shall be designed and built to prevent the free flow of water onto adjacent properties.

C. Landscape and Screening Requirements. Unless otherwise noted, each unenclosed parking facility of over six thousand square feet shall comply with the following regulations:

1. Each unenclosed parking facility shall provide a minimum landscaped buffer of ten feet along any street property line.
2. Each parking facility that abuts a residential district shall provide a ten-foot landscaped buffer along its common property line with the residential district.
3. Any parking facility which abuts property in a residential district shall provide a fence, wall, landscape screen, or earth berm not less than four feet in height for the length of the common boundary. A grade change, terrace, or other site feature which blocks the sight line of headlights into a residential property may satisfy this requirement, subject to the determination of the building official.
4. Each unenclosed parking facility of over six thousand square feet within any street yard shall provide interior landscaped area equal to no less than five percent of the total paved area of the parking facility. Parking facilities within the LI and GI Districts shall be exempt from this requirement.
5. Interior landscaping shall be credited toward the satisfaction of overall landscaping requirements set forth in Chapter 17.26
6. Landscaping or screening installed in any required landscaped area shall not obstruct the view from the off-street parking facility to any driveway approach, street, alley, or sidewalk.

Landscaping shall further not obstruct any views among parking spaces and circulation ways, or visibility between vehicles and pedestrians.

D. Entrances and Exits.

1. Adequate access to each parking facility shall be provided by means of clearly defined and limited driveways or access points. Such driveways shall be designed to direct nonresidential traffic away from residential areas.
2. Parking facilities other than driveways for single-family, duplex, two-family, or mobile home residential uses must permit vehicles to enter streets in a forward position.

E. Safety Features.

1. Parking facilities shall be designed to provide visibility of and between pedestrians and vehicles when circulating within or entering or leaving the facility; and shall not create blind, hidden, or hazardous areas.
2. Circulation patterns shall be designed in accord with accepted standards of traffic engineering and safety.

F. Maintenance. All parking facilities shall be maintained to assure the continued usefulness and compatibility of the facility. Acceptable maintenance includes keeping the facility free of refuse, debris, and litter; maintaining parking surfaces in sound condition; and providing proper care of landscaped areas.

G. Adjustment. For uses subject to a conditional use permit approval, the planning and zoning commission may adjust the minimum requirements of this section, in order to provide design, usability, attractiveness, or protection to adjoining uses in a manner equal to or greater than the minimum requirements of this chapter.

(Ord. 1086 §17.906, 2000)

(Ord. No. 1345, §§ 1, 2, 10-21-2013)

17.28.080 - Parking for personal and recreational vehicles.

A. Applicability. This section permits the parking of personal vehicles on a single lot in a residential district subject to specific conditions. Personal vehicles include: passenger cars; vans; pickup trucks; camper shells, toppers, trailers, boats, and other similar appurtenances intended for attachment to a personal vehicle. The maximum height of any personal vehicle shall be thirteen feet six inches from grade.

B. Location of Parking.

1. Parking is permitted within any enclosed structure when such structure conforms to the regulations of its zoning district.

2. Parking of personal vehicles is permitted on a driveway surface (outside of an enclosed structure), complying with the off-street parking design standards provisions of Section 17.28.060.B.1. of the zoning code, within the front yard setback, but shall in no case encroach upon the public right-of-way.

Parking of personal vehicles is permitted on a driveway surface (outside of an enclosed structure) within the front yard setback, but shall in no case encroach upon the public right-of-way. The driveway surface must comply with the off-street parking design standards provisions of Section 17.28.060.B.1. of the zoning code.

3. Parking of personal vehicles may occur in the rear yard setback (outside of an enclosed structure and not on the front yard paved driveway) if the zoning administrator determines that such parking conforms to the provisions of this title and meets the following conditions:

a. The parking space is provided on a driveway surface connected by a driveway surface to a dedicated public right-of-way and/or alley. The driveway surface must comply with the off-street parking design standards provisions of Section 17.28.060.B.1. of the zoning code.

b. The paved parking does not exceed the maximum impervious coverage limit for the lot.

4. Heavy commercial vehicles, including tractor cab units rated at more than ten tons gross vehicle weight shall not be parked on any lot within a residential zoning district. All permitted heavy commercial vehicles in a residential district must be parked on paved hard surface consisting of concrete, asphalt, asphaltic concrete.

C. Special Provisions for Recreational Vehicles and Boats. Parking and storage of recreational vehicles and boats within residential districts is subject to the following additional conditions. These conditions are in addition to those requirements for the parking of personal vehicles.

1. Recreational vehicles and boats, when parked or stored on residential properties, must be maintained in a clean, well-kept state at all times. Spider webs, debris, excessive dirt, weed accumulation on or under a recreational vehicle are prohibited at all times as are broken windows and flat tires. All parking and storage areas for recreational vehicles or boats shall be properly maintained and kept free of weeds, mud, and other debris.

2. Recreational vehicles and boats equipped with liquefied petroleum gas containers must ensure that such containers must meet the current standards of the Interstate Commerce Commission, the United States Department of Transportation, or the American Society of Mechanical Engineers. Any valves must be closed at all times that the vehicle is not in preparation for immediate use. Leaks in containers must be repaired immediately.

3. Recreational vehicles may be used as temporary parking by guests for a maximum of three consecutive days or fourteen days total during any calendar year. Cooking in a recreational vehicle or boat is prohibited at all times. Recreational vehicles or boats shall not be occupied for living purposes.

4. Recreational vehicles and boats may not be permanently connected to utility lines. Sewer hookups are prohibited at all times.

5. Recreational vehicles and boats may not be used for the storage of goods, materials, or equipment other than those items which pertain to the use of the vehicle.
6. If feasible on a lot, recreational vehicles and boats shall be parked outside of required front yard and street side yard setbacks.
7. All covers and tarps or any other material utilized to protect recreational vehicles or boats from the elements must be secured and weatherproof. Rocks, bricks, or other weighted items cannot be used to secure the weatherproofing cover. The use of ropes, bungee cords, adjustable straps, or other similar methods are required to secure the cover to the vehicle.
8. Recreational vehicles or boats shall not block sidewalk access or interfere with pedestrian use of sidewalks. Recreational vehicles or boats must be parked or stored on a driveway at all times and shall not surpass or encroach upon a property's sidewalk. In the event a sidewalk is not present on a property, recreational vehicles or boats shall be parked or stored at least ten feet from the back of the curb or edge of pavement on a driveway, if no curb exists. The city manager or designee shall maintain discretion, to declare the parking or storage of recreational vehicles or boats to be a traffic hazard and require immediate removal of the recreational vehicle or boat at any time.
9. No recreational vehicles or boats shall be parked or stored in the corner lot side yard next to the street unless it complies with all other provisions of this section.

(Ord. 1086 §17.908, 2000)

(Ord. No. 1345, §§ 3, 4, 10-21-2013)

10.48.060 - Areas where parking is prohibited.

No one shall stop, stand or park a vehicle except when necessary to avoid conflict with other traffic or in compliance with the directions of a peace officer or traffic-control device, in any of the following places:

1. Crosswalk. On a crosswalk at an intersection;
(Code of Iowa, Sec. 321.385[5])
2. Center Parkway. On the center parkway or dividing area of any divided street;
(Code of Iowa, Sec. 321.236[1])
3. Mailboxes. Within twenty feet on either side of a mailbox which is so placed and so equipped as to permit the depositing of mail from vehicles on the roadway;
(Code of Iowa, Sec. 321.236[1])
4. Sidewalks. On or across a sidewalk;
(Code of Iowa, Sec. 321.358[1])
5. Driveway. In front of a public or private driveway;
(Code of Iowa, Sec. 321.358[2])
6. Intersection. Within, or within ten feet of an intersection of any street or alley;
(Code of Iowa, Sec. 321.358[3])
7. Fire Hydrant. Within five feet of a fire hydrant;
(Code of Iowa, Sec. 321.358[4])
8. Stop Sign or Signal. Within ten feet upon the approach to any flashing beacon, stop or yield sign, or traffic-control signal located at the side of the roadway;
(Code of Iowa, Sec. 321.358[6])
9. Railroad Crossing. Within fifty feet of the nearest rail of a railroad crossing, except when parked parallel with such rail and not exhibiting a red light;
(Code of Iowa, Sec. 321.358[8])
10. Fire Station. Within twenty feet of the driveway entrance to any fire station and on the side of a street opposite the entrance to any fire station within seventy-five feet of said entrance when properly signposted;
(Code of Iowa, Sec. 321.358[9])
11. Excavations. Alongside or opposite any street excavation or obstruction when such stopping, standing or parking would obstruct traffic;
(Code of Iowa, Sec. 321.358[10])
12. Double Parking. On the roadway side of any vehicle stopped or parked at the edge or curb of a street;
(Code of Iowa, Sec. 321.358[11])
13. Hazardous Locations. When, because of restricted visibility or when standing or parked vehicles would constitute a hazard to moving traffic, or when other traffic conditions require, the chief of

police may cause curbing to be painted with a yellow color or erect no parking or standing signs;

(Code of Iowa, Sec. 321.358[13])

14. Theaters, Hotels and Auditoriums. A space of fifty feet is reserved at the side of the street in front of any theater, auditorium, hotel having more than twenty-five sleeping rooms, hospital, nursing home, taxicab stand, bus depot, church, or other building where large assemblages of people are being held, within which space, when clearly marked as such, no motor vehicle shall be left standing, parked or stopped except in taking on or discharging passengers or freight, and then only for such length of time as is necessary for such purpose;

(Code of Iowa, Sec. 321.360)

15. Alleys. No person shall park a vehicle within an alley. This provision shall not apply to a vehicle parked for less than fifteen minutes provided the vehicle is being used to deliver goods or services;

(Code of Iowa, Sec. 321.236[1])

16. Controlled Access Facility. Parking restrictions on controlled access facilities shall be as specified in Chapter 12.32 of this code;

17. Fire Lanes. No person shall stop, stand or park a motor vehicle in a fire lane as provided herein:

- a. Fire Lanes Established. The city council may designate fire lanes on a private road or driveway where deemed necessary to assure access to property or premises by authorized emergency vehicles.
- b. Signs and Markings. Wherever a fire lane has been designated, the property owner shall cause appropriate signs and markings to be placed in a manner directed by the fire chief identifying such fire lanes and the parking prohibition established by this section. A fire lane shall be posted at least every fifty linear feet therein with signs which comply with the "Manual on Uniform Traffic Control Devices", and which at a minimum contain the following language: "Fire Lane No Parking". A fire lane shall be deemed to encompass that area within a twenty-five-foot radius of any fire lane sign posted pursuant to this section.
- c. Exception. The provisions of this section shall not apply to authorized emergency vehicles.
- d. Violations. Any violation of this section is a simple misdemeanor and constitutes a municipal infraction.

18. Parkway. No person shall drive or park any vehicle on any unpaved area located between the street curb or pavement edge, and the sidewalk or right-of-way line. The city council may, in cases of demonstrated hardship, allow parking of an automobile or pickup truck in such area if the area is paved with six inches of concrete or such comparable material in a manner as may be approved by the city engineer. A permit as specified in Chapter 12.28, Driveways, shall be required for the construction of the approved parking area. Parking on a designated driveway within the parkway is prohibited. This section shall not prohibit persons from driving across the parkway on driveways constructed and established in compliance with all city ordinances.

19. City Parks—City Parks after Closing. No person or owner of a vehicle shall park or allow a vehicle to be parked upon the grounds of the city parks, as defined in Section 12.44.060, between the hours of eleven p.m. and six a.m.

(Ord. No. 1279, § 2, 12-21-2009)



City Council Communication

Meeting Date: April 20, 2015

Requested By: Council Appointed Staff

Item Title: Report on Items from City Staff

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

Explanation:

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Budget Consideration:

Not applicable, report(s) only.

Attachments:

None.



City Council Communication

Meeting Date: April 20, 2015

Requested By: Mayor & City Council

Item Title: City Council Information**Explanation:**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Budget Consideration:

Not applicable, report(s) only.

Attachments:

None.