



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
July 6, 2015**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Bruce Wittern, Central United Methodist Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [20150706 AGENDA ITEMS 1-3.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20150706AGENDA ITEM COMMUNITY COMMENTS.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [20150706 SUMMARY CONSENT AGENDA.DOCX](#), [20150706 BOARD AND COMMISSION MINUTES.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. June 15, 2015 Regular City Council Meeting Minutes
2. July 6, 2015 Agenda

Who is submitting this City Manager Department item.

Documents: [CITY COUNCIL MINUTES 06152015.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

1. May 18, 2015 Water Board Minutes
2. May 27, 2015 Historic Preservation Commission Special Meeting Minutes
3. June 1, 2015 Airport Commission Minutes
4. June 10, 2015 Airport Commission Special Meeting Minutes

Who is submitting this City Manager Department item.

Documents: [MAY 18, 2015 WB MINUTES.DOCX](#), [MAY 27-2015 HPC MINUTES.DOC](#), [060115 AIRPORT REGULAR MINUTES.PDF](#), [061015 SPECIAL MEETING MINUTES.PDF](#)

C. Consider payment of claims for June 2015.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-CLAIMS.DOCX](#), [COUNCIL CLAIMS LIST 06302015.PDF](#), [MANUAL CHECK REPORT 06292015.PDF](#), [20150706CLAIMS OVER 500.PDF](#)

D. Consider a motion to receive and file the Safety Committee report for the first and second quarter of 2015.

Who is submitting this City Manager's Office item.

Documents: [20150706 ITEM SAFETY UPDATE 1.DOCX](#), [SAFETY COMMITTEE UPDATE JULY.DOCX](#), [CITY OF OSKALOOSA TRAINING GUIDE.DOCX](#), [2015 SAFETY GOALS.DOCX](#)

E. Consider appointment to the Library Board.

Who is submitting this City Manager's Office item.

Documents: [20150706 LIBRARY BOARD APPOINTMENT.DOCX](#), [KEITH COMFORT APPLICATION.PDF](#)

F. Consider approval of Pay Request No. 3 in the amount of \$192,972.08 to Cornerstone Excavating Inc. for the 3rd Avenue East Reconstruction Project.

Who is submitting this Public Works Director item.

Documents: [ITEM PAY APP 3.PDF](#), [PAY APP 3 AND PAY ESTIMATE.PDF](#), [PAY APP 3 LETTER.PDF](#), [PAY APP 3 COST BREAKDOWN.PDF](#), [CHANGE ORDER 1 AND 2.PDF](#)

G. Consider approval of Pay Request No. 6 in the amount of \$397,230.70 to Norris Asphalt Paving Co. for the South 11th Street Pavement Rehabilitation Project.

Who is submitting this item. Public Works Director

Documents: [ITEM SOUTH 11TH STREET PAY APP 6.PDF](#), [PAY APP 6.PDF](#), [PAY ESTIMATE 6.PDF](#), [CHANGE ORDER 2.PDF](#), [ATTACHMENT TO CHANGE ORDER 2.PDF](#)

H. Consider a resolution accepting the completion of the South 11th Street Pavement Rehabilitation Project by Norris Asphalt Paving Co. and approval of the retainage in the amount of \$33,538.16.

Who is submitting this item. Public Works Director

Documents: [ITEM SOUTH 11TH STREET.PDF](#), [S 11TH ST FINAL ACCEPTANCE RESOLUTION.DOCX](#), [S 11TH ST CERTIFICATE OF FINAL COMPLETION.PDF](#), [S 11TH ST FINAL COMPLETION LETTER.PDF](#)

I. Consider a resolution scheduling a public hearing for August 3, 2015 to consider levying a special assessment against private property for weed cutting by the city in accordance with section 8.20 of the city code of the city of Oskaloosa, Iowa, and directing notice to the owners of the property to be assessed.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM SCHEDULE PH WEEDS.DOC](#), [RESOLUTION NO PH WEEDS MAY 2015.DOCX](#), [EXHIBIT A MAY 2015.PDF](#)

J. ----- END OF CONSENT AGENDA -----

6. Announcement of Vacancies

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Building Code Board of Appeals - One vacancy to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males and 1 female currently serve with 1 vacancy)
- Historic Preservation Commission - One vacancy to fill upon appointment for an unexpired term that ends December 31, 2016. This is a seven member board that meets as needed. (2 males and 4 females currently serve with 1 vacancy)

Documents: [20150706 BOARD AND COMMISSION VACANCIES.DOCX](#)

7. Regular Agenda

Documents: [20150706 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

A. Consider a motion to receive a file city staff's report regarding the possible development of an arts and culture commission.

Who is submitting this City Manager's Office
item.

Documents: [ARTS COUNCIL UPDATE COUNCIL COMMUNICATION.DOCX](#),
[MEETING NOTES STAFF AND FACE.DOCX](#), [FACE PHOTOGRAPHS.PDF](#), [THE CITY OF OSKALOOSA ARTS AND CULTURE COMMISSION REQUEST.DOCX](#)

B. Consider a resolution scheduling a public hearing on vacation and sale of the 120' X 16.5' section of the east-west alley adjacent to 1001 A Avenue West and referring the matter to the Planning & Zoning Commission.

Who is submitting this Public Works Director
item.

Documents: [ITEM 1001 A AVE W ALLEY VACATE.DOC](#), [PUBLIC HEARING RESOLUTION.DOCX](#), [1001 A AVE W ALLEY VACATE.PDF](#), [ALLEY VACATE APPLICATION.PDF](#)

C. Consider an ordinance amending Oskaloosa Municipal Code, Chapter 5.24, Peddlers, Solicitors, and Transient Merchants.

Who is submitting this City Manager's Office on behalf of City Council
item.

Documents: [20150706 - CHAPTER 5.24 PEDDLERS, TRANSIENT MERCHANT ITEM.DOCX](#), [CHAPTER 5.24 PED SOL TRANS LICENSE.PDF](#), [ORDINANCE CHAPTER_5.24__PEDDLERS__SOLICITORS_AND_TRANSIENT_MERCHANTS.DOCX](#)

D. Discussion and possible action on an LED Street Lighting Installation Agreement between MidAmerican Energy Company and the city of Oskaloosa, Iowa

Who is submitting this City Manager's Office
item.

Documents: [20150706 - MIDAM LED CONVERSION AGREEMENT DISCUSSION.DOCX](#), [MIDAMERICAN COVER SHEET.PDF](#), [LED_STREETLIGHTING_AGREEMENT \(1\).PDF](#), [MIDAMERICAN WEBSITE INFO.PDF](#), [OSKALOOSA STREET LIGHT CONVERSION COSTS.PDF](#)

8. Report on Items from City Staff.

- a) City Manager.
- b) City Clerk.

- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20150706 REPORTS FROM STAFF.DOCX](#)

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20150706 CITY COUNCIL INFORMATION.DOCX](#)

10. Adjournment

11. ----- END OF CONSENT AGENDA -----

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.



City Council Communication

Meeting Date: July 6, 2015

Requested By: Mayor & City Council

Item Title: Call to Order and Roll Call – 6:00 p.m.

1. Invocation: Pastor Bruce Wittern, Central United Methodist Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,

_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

Not applicable.

Budget Consideration:

Not applicable.

Attachments:

None.



City Council Communication

Meeting Date: July 6, 2015

Requested By: Mayor & City Council

Item Title: Community Comments
Explanation: <p>This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three minutes. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.</p>
Budget Consideration: <p>Not applicable.</p>
Attachments: <p>None.</p>

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

- Item A. Minutes and reports from city council meetings.**
Staff recommends council receive and file these documents.
- Item B. Board and Commission Minutes:**
Staff recommends council receive and file these documents.
- Item C. Consider payment of claims for June 2015.**
- Item D. Consider a motion to receive and file the Safety Committee report on the first and second quarter of 2015.**
- Item E. Consider appointment to the Library Board.**
- Item F. Consider approval of Pay Request No. 3 in the amount of \$192,972.08 to Cornerstone Excavating Inc. for the 3rd Avenue East Reconstruction Project.**
- Item G. Consider approval of Pay Request No. 6 in the amount of \$397,230.70 to Norris Asphalt Paving Co. for the South 11th Street Pavement Rehabilitation Project.**
- Item H. Consider a resolution accepting the completion of the South 11th Street Pavement Rehabilitation Project by Norris Asphalt Paving Co. and approval of the retainage in the amount of \$33,538.16.**
- Item I. Consider a resolution scheduling a public hearing for August 3, 2015 to consider levying a special assessment against private property for weed cutting by the city in accordance with section 8.20 of the city code of the city of Oskaloosa, Iowa, and directing notice to the owners of the property to be assessed.**
- Item J. Consider a resolution scheduling a public hearing on vacation and sale of 120' X 16.5' of the east-west public alley adjacent to 1001 A Avenue West and referring the matter to the Planning and Zoning Commission.**



City Council Communication

Meeting Date: July 6, 2015

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Explanation:

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. June 15, 2015 City Council Regular Meeting Minutes
 - 2. July 6, 2015 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. May 18, 2015 Water Board Minutes
 - 2. May 18, 2015 Library Board of Trustees Minutes
 - 3. May 27, 2015 Historic Preservation Commission Minutes
 - 4. June 1, 2015 Airport Commission Minutes
 - 5. June 10, 2015 Airport Commission Special Meeting Minutes

Budget Consideration:

Not applicable.

Attachments:

June 15, 2015 City Council Regular Meeting Minutes
May 18, 2015 Water Board Minutes
May 18, 2015 Library Board of Trustees Minutes
May 27, 2015 Historic Preservation Commission Minutes
June 1, 2015 Airport Commission Minutes
June 10, 2015 Airport Commission Special Meeting Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
June 15, 2015

The Oskaloosa City Council met in regular session on Monday, June 15, 2015, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates.

Wayne Hook, 205 Fairview, commented on the downtown area and parking for downtown residents.

It was moved by Moore, seconded by Ver Steeg to approve the consent agenda:

1. June 1, 2015 City Council Regular Meeting Minutes
2. June 15, 2015 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commission:
 - a. June 8, 2015 Planning and Zoning Commission Minutes
 - b. April 27, 2015 Library Board Minutes
4. Consider approval of a renewal application for a Class C Beer Permit with Native Wine and Sunday Sales from Casey's Marketing Company dba Casey's General Store #2350, 1902 South Market Street.
5. Consider approval of a renewal application for a Class C Liquor License with Sunday Sales from Mi Ranchito, Inc. dba Mi Ranchito Restaurant, 200 High Avenue West, Suite #31/33.
6. Consider approval of FY 2016 Retail Cigarette/Tobacco/Nicotine/Vapor Permits.
7. Receive and file financial reports for May 2015.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Moore, seconded by Ver Steeg to appoint Sally Posovich, Chris Harbour and Kathy Rothfus to the Library Board to six year terms that end June 30, 2021. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Moore introduced Resolution No. 15-06-65 entitled "A RESOLUTION AUTHORIZING THE TEMPORARY STREET CLOSURE OF SOUTH EIGHTH STREET FROM FIRST AVENUE EAST TO SECOND AVENUE EAST FOR A SPECIAL EVENT BY THE CENTRAL REFORMED CHURCH" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Moore introduced Resolution No. 15-06-66 entitled "A RESOLUTION AUTHORIZING THE TEMPORARY STREET CLOSURE OF NORTH I STREET FROM G AVENUE WEST TO 1,100 FEET NORTH OF G AVENUE WEST TO ALLOW FOR A SPECIAL EVENT BY THE SOUTHERN IOWA FAIR" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Moore introduced Resolution No. 15-06-67 entitled "RESOLUTION ACCEPTING THE WORK OF STEVEN'S CONCRETE LTD. FOR THE 1ST AVENUE EAST SIDEWALK PROJECT" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Moore, seconded by Ver Steeg to approve the purchase of one (1) 2015 Bobcat Model S650 T4, new skid-steer loader, buckets, planer, snow-blower, stump grinder and related equipment attachment options, from Capital City Equipment and trade-in the 2005 Bobcat skid loader, for a total cost of \$54,969.24 for the Public Works Department. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Moore, seconded by Ver Steeg, to approve the purchase of one (1) 2014 Envirosight Rovver X, sewer inspection camera system with utility trailer, root-cutter nozzle kit, and related equipment options, from Trans Iowa Equipment and replace the 1990 Aries, existing sewer inspection camera system, for a total cost of \$158,912.00 for the Wastewater Department. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Moore, seconded by Ver Steeg to approve the purchase of one (1) 2015 John Deere Compact Utility Tractor, loader, rotary tiller, mower, and related equipment attachment options, from Van-wall Equipment to replace the 1958 Ford Tractor, for a total cost of \$35,000.00 for the Public Works Department. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Moore introduced Resolution No. 15-06-68 entitled "RESOLUTION APPROVING THE PURCHASING POLICY FOR THE CITY OF OSKALOOSA, IOWA" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Moore, seconded by Ver Steeg to approve the site plan for the City of Oskaloosa Fire Station expansion and remodel project located at 220 South Market Street. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Moore, seconded by Ver Steeg to approve a Memorandum of Agreement between Mahaska Rural Water and the city of Oskaloosa for wastewater treatment services. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said motion approved.

Yates introduced Resolution No. 15-06-69 entitled "RESOLUTION ADOPTING THE PROPOSAL FOR FISCAL YEAR 2016 PROPERTY, LIABILITY, AUTOMOBILE, EQUIPMENT AND WORKERS COMPENSATION INSURANCE FOR A COST OF \$219,541" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this was the time and place for the public hearing on the sale of city-owned property at 603 North D Street to the Mahaska County Habitat for Humanity for \$100.00 and that citizens would now have the opportunity to comment. Andy Baker, Mahaska County Habitat for Humanity Board Member commented. There were no written comments received. The Mayor declared said hearing closed.

Caligiuri introduced Resolution No. 15-06-70 entitled "RESOLUTION APPROVING THE CONVEYANCE OF CITY-OWNED PROPERTY LOCATED AT 603 NORTH D STREET TO THE MAHASKA COUNTY HABITAT FOR HUMANITY FOR \$100" and moved its approval. Jimenez seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this was the time and place for the public hearing on the vacation and sale of 2nd Avenue East between South 7th Street and South 8th Street to Central Reformed Church located at 815 2nd Avenue East and that citizens would now have the opportunity to comment. Craig Ver Steegh, chairman of Building Team at Central Reformed Church, Karl Wisbrock, 909 2nd Avenue East, Andy Baker, 812 High Avenue East, Director of Outreach and Assimilation at Central Reformed Church, Mark Sullivan, 910 2nd Avenue East, Roxy Morrison, 2506 Maple Woods Drive, Mary Wisbrock, 909 2nd Avenue East, Staci Wright, 311 South 7th, Marsha Ferree, 909 3rd Avenue East, and Wyndell Campbell, 818 High Avenue East, Planning and Zoning Commission member, commented. A written comment was received from Robert and Violet Jones. The Mayor declared said hearing closed.

It was moved by Yates, seconded by Caligiuri to continue the item on the vacation and sale of a portion of 2nd Avenue East until the July 20, 2015 meeting. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: Van Zetten

Whereupon the Mayor declared said motion approved.

The Mayor announced this was the time and place for the public hearing on the vacation of the north-south alley adjacent to 220 South Market Street and that citizens would now have the opportunity to comment. There were no oral or written comments received. The Mayor declared said hearing closed.

Moore introduced Resolution No. 15-06-71 entitled "A RESOLUTION APPROVING QUIT CLAIM DEED AND VACATING THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 220 SOUTH MARKET STREET" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Gordon Anderson addressed City Council regarding the 28E Agreement with Forest Cemetery.

Caligiuri introduced Resolution No. 15-06-72 entitled "RESOLUTION APPROVING A 28E AGREEMENT BETWEEN THE CITY OF OSKALOOSA, IOWA AND FOREST CEMETERY ASSOCIATION" and moved its approval. Jimenez seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 15-06-73 entitled "RESOLUTION DIRECTING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH RDG PLANNING AND DESIGN FOR A CORRIDOR AND

WAYFINDING STUDY IN AN AMOUNT NOT TO EXCEED \$44,620” and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 15-06-74 entitled “RESOLUTION AUTHORIZING ADVANCEMENT OF COSTS FOR URBAN RENEWAL PROJECT AND CERTIFICATION OF EXPENSES INCURRED BY THE CITY FOR PAYMENT UNDER IOWA CODE SECTION 403.19” and moved its approval. Jimenez seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

City Manager Michael Schrock gave an update on status of the code change for Chapter 5.24 Peddlers, Solicitors, and Transient Merchants.

It was moved by Caligiuri, seconded by Ver Steeg that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 7:50 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

OSKALOOSA WATER BOARD
REGULAR MEETING
5/18/15

Members Present:

Mike Vore
Brad Hodges
Joe Ryan (arrived 4:20)

Others Present:

Chad Coon
Crystal Breuklander
Denny Liebus
Jack Pope
Jason Hacker
Dan Sinclair

A motion was made by Brad Hodges and 2nd by Mike Vore to approve the agenda as presented. The motion carried with Hodges and Vore voting yes, absent Ryan.

Minutes of the 4/20/15 regular meeting were read. A motion was made by Brad Hodges to approve the minutes. The motion was 2nd by Joe Ryan. The motion carried with all members voting yes.

The attached vouchers totaling \$298,820.12 were presented for approval. A motion was made by Joe Ryan to approve the vouchers for payment. The motion was 2nd by Brad Hodges. The motion carried with all members voting yes. The Financial Statements were also reviewed. Motion by Joe Ryan and second by Brad Hodges to approve financial statements. Motion carried with all members voting yes.

1. Dan Sinclair, representing Metering Technology and Solutions, was in attendance to give a presentation to the Board regarding new meter technology and meter analytics. Members asked him a variety of questions. There was no action taken by the Board.
2. The next agenda item was Customer Forum. There were no items presented.
3. Next agenda item was consideration and discussion of high water bill for 509 High Avenue East. Chad presented the information to the Board in regard to the high bill, when it was found and what steps the Water Department had taken to help the customer. Motion by Vore to leave the bill intact and provide no reduction. Second by Ryan. Ayes all, motion passed.
4. Up next on the agenda was consideration and discussion of bill from Liebus Concrete. Denny Liebus, Liebus Concrete, was in attendance to discuss a bill for a ruined batch of

concrete with the Board. The Board and General Manager discussed changes that have been made in the notification process during hydrant flushing with regard to the location of Liebus Concrete Products. Mr. Liebus was satisfied with the changes, thanked the Board for listening to him and stated that he would nullify his bill.

5. The next agenda item was to discuss a contract for engineering services between OMWD and Garden & Associates for Carbonado Road. Jack Pope provided copies of the contract for the Board's review. The Board asked Chad what the cost was and if there were any concerns. Chad stated that the cost was a "not to exceed" number of \$47,250, and that this did not entail inspection services during the construction phase of the project. Motion to approve the contract made by Joe Ryan, second by Mike Vore. Ayes all, motion passed.
6. Next on the agenda was consideration and discussion of job opening(s) for water/wastewater maintenance I positions. Chad presented the job description to the Board. He then gave a quick update on the status of recent committee meetings. Mike Vore added his perspective of the negotiations. Chad asked the Board for a formal motion to approve hiring the two positions that would then be back-billed to the City for work completed on the City's wastewater treatment and collection system. Mike Vore made the motion to begin the search and hiring process for two water/wastewater maintenance I positions. Brad Hodges second the motion. Ayes all, motion carried.

At this point Joe Ryan left the meeting for another appointment. 5:43 PM.

7. Next on the agenda was General Manager's update. Chad had supplied the Board with a bullet point list of happening over the last month. He also gave them a copy of the latest Sanitary Survey completed by the Iowa Department of Natural Resources. With that list he supplied an accompanying list of answers to the DNR's requirements and recommendations and when those items would be addressed. There was discussion about this topic and how items would be addressed. Mike discussed the possible need to hold a special meeting once the Board had a reply from OMWD's legal counsel in regard to the pending 28E agreement between the Board and the City for operation and management services for the City's wastewater facilities.
8. Miscellaneous was the last agenda item. Chad informed the Board that there had been no visible leaks that were fixed in the last month. The issue of water loss was also discussed and how the number can vary from month to month.

There being no further items to discuss, it was moved by Mike Vore and second by Brad Hodges to adjourn.

ATTEST

Meeting Adjourned 6:03 PM

Joe Ryan – Chairman

Mike Vore – Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Monday, May 18, 2015 at 4:00 PM with board members Vore and Hodges present. The agenda was approved as presented, Vore and Hodges yes vote, Ryan absent. Board member Ryan arrived at 4:20 PM. Minutes of the 4/20/15 regular meeting were approved as presented, all ayes.

Following Warrants Allowed: (see attached sheet)

The first item on the agenda was a presentation on water meters that saw no action by the Board. Customer Forum was next on the agenda. There were no items presented.

Consideration and Discussion of High Water Bill for 509 High Avenue East was next on the agenda. Motion by Vore and second by Ryan to leave the bill intact and provide no reduction. Ayes all, motion carried.

Consideration and Discussion of Bill from Liebus Concrete was next on the agenda. Mr. Liebus addressed the Board with his concerns and then stated he would withdraw his bill. No formal action taken by the Board.

Next on the agenda was Consideration and Discussion of Agreement between Oskaloosa Municipal Water Department and Garden & Associates for Engineering and Related Services for Carbonado Road Project. Motion by Ryan to approve contract with Garden & Associates for design and engineering not to exceed \$47,250. Second by Vore. Ayes all, motion passed.

The next agenda item was Consideration and Discussion of Job Opening(s) for Water/Wastewater Maintenance I. Motion by Vore to begin search and hiring process for two water/wastewater maintenance I positions. Second by Hodges. Ayes all, motion passed.

At this point in the meeting Board member Ryan left the meeting. 5:43 PM.

The next two agenda items, General Manager's Update and Miscellaneous saw discussion by the Board of Trustees with no formal action taken.

Motion was made for adjournment by Mike Vore. Brad Hodges second the motion. Ayes Vore and Hodges, absent Ryan. Meeting adjourned. 6:03 PM.

Mike Vore, Secretary

Minutes of the Historic Preservation Commission
City of Oskaloosa
Special meeting May 27, 2015 12 pm

The Meeting of the Historic Preservation Commission for the City of Oskaloosa was called to order at 12:05 pm Wednesday May 27th, 2015 by Mark Tennison Historic Preservation Commission Chairperson.

Commission members present: Charlie Comfort, Janel Campbell, Linda Howard
Commission members absent: Kerri Boender, Jo Broerman
City Staff present: Wyatt Russell, Building Official, Mark Neff, Fire Chief
Public present: CRI News, Osky News, Rohrbach Associates (Architecture Firm for City of Oskaloosa Fire House)

It was moved by Comfort and seconded by Campbell to move the order of the agenda to begin with item #4 in consideration of our guests and speaker.

The architect on the Fire House discussed in depth the consideration they took in preserving the existing while making the addition by visual aids, drawings and a model. Consideration of the many historic aspects of the existing firehouse will be kept, emphasized and highlighted in the construction of the new addition. The Department of the Interior suggests careful consideration as to not “match” the building but rather to compliment it. Such considerations include; preserving the quoins which add historical value, replacing the original garage doors to carriage style doors, and a glass fascade so the brick can be seen.

A motion for approval to pass for Certificate of Appropriateness was moved by Comfort and seconded by Campbell.

Vote Was YES: Campbell, Comfort, Howard,
Tennison; No: None; Absent: Boender, Broerman.

Upon approval public present left meeting.

It was moved by Howard to approve the minutes from May 6th, 2015 meeting and seconded by Comfort. Vote was YES: Campbell, Tennison; NO: None; Absent: Broerman & Boender.

Russell discussed the walking tour and location of its “starting point” (NE corner of square). It was discussed that 50 flyers would be printed and advertised in several spots in the local paper. Also a sign for “start here” for the tour would be made. Tours would begin on the hour from 10-1pm Saturday June 13th during part of the Art on the Square.

It was also confirmed of members attending the upcoming training opportunity at the 2015 Preserve Iowa Summit in Winterset, Iowa. The dates of the event are June 25th-

June 27th, 2015. Russell & Tennison plan to attend all days offered. Campbell will attend Thursday & Howard on Friday.

With no further business it was moved by Comfort and seconded by Howard to adjourn the meeting at 12:32pm

Minutes by Janel Campbell

MINUTES
OSKALOOSA AIRPORT COMMISSION

June 1, 2015

Meeting of the Oskaloosa Airport Commission was called to order at 4:44 p.m. on Monday, June 1, 2015.

1. ROLL CALL: Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, James Johnson, Charlie Comfort, and Jerry Strunk [Midwest Aviation].
2. APPROVAL OF THE MINUTES: Moved by Larry Lewis and seconded by Kraig Van Hulzen to approve the minutes of the May 4, 2015 meeting. Motion carried.
3. FINANCIAL REPORT: Moved by James Johnson and seconded by Charlie Comfort to approve the financial report. Motion carried.
4. REVIEW AND APPROVE BILLS: Moved by Kraig Van Hulzen and seconded by Larry Lewis to pay bills totaling \$20,247.10. Motion carried.
5. MANAGER'S REPORT: See attached.
6. OLD BUSINESS:
 - a. Pavement rehabilitation project: Approval of the TK Concrete bid has been received from the FAA. James Johnson moved to execute the grant. Charlie Comfort seconded. Motion carried.
 - b. Lighting in maintenance hangar: A revised proposal was received from Besco Electric which includes replacing the lighting in all the hangars plus the office with energy saving LED lights. The total was \$17,814.00. Besco said the rebate from MidAmerican would be \$12,333.80 [about 70%]. The rebate is normally paid to whoever pays the electric bill. Jerry Strunk said he would sign an agreement where he would pay whatever rebate he received to the City to help offset the cost of the project. This would reduce the cost to the City to \$5,480.20. Of the total cost, \$2,546.00 would be for the office and \$6,086.00 would be for the corporate, Pepsi and T-hangars. James Johnson moved to accept the proposal subject to Jerry Strunk pledging the rebate proceeds to the project. Charlie Comfort seconded. Opposition was expressed to changing the lighting in the corporate, Pepsi, and T-hangars. James Johnson moved to withdraw his motion and table the issue so it can be discussed at a special meeting. Charlie Comfort seconded. Motion carried.
 - c. Ford pickup transmission: The project is not complete, but the parts have been ordered.
7. NEW BUSINESS:
 - a. Transfer \$21,181.45 from Airport Fund [660] to Airport Pavement Rehabilitation Project Fund [661]: James Johnson moved to make this

- transfer as requested by City Clerk Amy Miller. Kraig Van Hulzen seconded. Motion carried.
- b. Co-Rayvac heating system in Pepsi hangar: Tim Besco has offered to pay \$800.00 for the system which is no longer in use and in need of repair. In addition, he will remove and dispose of the Musco lighting fixtures in the maintenance hangar. The Musco lights are expensive to operate and are no longer in use. In addition, they are considered a safety hazard because one fell a few years ago and damaged two aircraft. Larry Lewis moved to accept the offer. James Johnson seconded. Motion carried.
 - c. Painting maintenance and Pepsi hangars: Jerry Strunk presented a proposal from AKG Construction to paint the maintenance hangar for \$6,700.00 and to paint the Pepsi hangar for 8,000.00 including the roof. It was the consensus that a second bid was needed, and the Commission needed to inspect the hangars before a decision could be made.
 - d. Property and Liability insurance renewal: The property insurance is written on a three year policy which does not expire until June 15, 2017. Payment of the 2015 installment of \$8,331.00 was approved with the June bills. The Commission reviewed the current coverage amounts, and no changes were made. The liability insurance policy renews on July 11, 2015. This year Midwest One Insurance Services provided two proposals. The current carrier – the Old Republic Insurance Company – will renew their policy for \$4,696.00. The premium is unchanged from last year. The second carrier – Ace USA – will provide a policy with the same limits for \$4,000.00 and guarantee the premium for three years. Kraig Van Hulzen moved to accept the proposal from Ace USA. Charlie Comfort seconded. Motion carried.
 - e. July meeting date: The date of Monday, July 6, 2015 was acceptable to everyone.
8. ADJORN: It was moved by Kraig Van Hulzen to adjourn at 5:44 p.m. James Johnson seconded. Motion carried.

MWA@OOA

May 2015

Oskaloosa, Ia. Municipal Airport Monthly Report

Fuel Sales: 100LL (\$4.99) 1339 gal; Jet A (\$4.34)190 gal.

Total fuel sales for May 2015= 1529 gal X .05= \$76.45.

Plus telephone: \$15.28.

Total owed OOA= \$91.73.

- **Flight ops still down due to wind and rain.**
- **Have a new hangar customer.**
- **First cutting of hay is complete.**
- **Talked to sprayers and they will be putting on nitrogen next week.**
- **Shop is still busy.**
- **Summer is here.**

UP, UP And AWAY @ OOA

MINUTES
OSKALOOSA AIRPORT COMMISSION
Special Meeting June 10, 2015

A special meeting of the Oskaloosa Airport Commission was called to order at 4:02 p.m. on Monday, June 10, 2015 at the Oskaloosa City Hall.

1. **ROLL CALL:** Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, James Johnson, Larry Lewis, Charlie Comfort, and Jerry Strunk [Midwest Aviation]
2. **LIGHTING IN HANGARS AND OFFICE:** A final proposal was received from Besco Electric that reduced the number of lights in the Pepsi hangar. It was determined that given the current use of the hangar, fewer lights were needed. The revised proposal totals \$16,542.00 with the final cost to the City of \$5,098.60 after the MidAmerican rebate. There was discussion as to whether the lighting needs to be replaced in the corporate, Pepsi and T-hangars. Updating the T-hangars only involves replacing the light bulbs, and the lighting in the Pepsi hangar is currently in need of repair. Much of the discussion centered on the corporate hangar which is the newest building. The final cost for updating the corporate hangar after the rebate is \$858.60. James Johnson moved to accept the proposal for \$16,542.00 subject to Jerry Strunk pledging the rebate proceeds to the project. Larry Lewis seconded. The motion carried on a vote of three in favor and two against. Kraig Van Hulzen and Charlie Comfort voted against. Chairman Steve Brown will contact City Attorney David Dixon to have an agreement drawn up between the City and Jerry Strunk pledging the rebate proceeds to the project.
3. **SPRAYING FOR WEEDS:** Jerry Strunk presented a proposal from AKG Construction to spray for weeds in the runways and taxiways for \$1,200.00. This does not include the cost of chemicals which Jerry Strunk estimated to be \$600.00 to \$700.00. James Johnson moved to accept the proposal. Charlie Comfort seconded. It was noted that AKG Construction is not licensed for this type of work. The motion was defeated. Jerry Strunk will look for a licensed weed sprayer.
4. **Adjourn:** It was moved by James Johnson and seconded by Kraig Van Hulzen to adjourn at 4:38 p.m. Motion carried.



City Council Communication

Meeting Date: July 6, 2015

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider payment of claims for June 2015.

Explanation:

A list of claims for June is included in your agenda packet. An additional list will be distributed at the council meeting. Also included in the packet is a detailed list of most claims over \$500.

Staff recommends approval.

Budget Consideration:

Totals will appear on the claims lists.

Attachments:

Claims lists



COUNCIL CLAIMS LIST

City of Oskaloosa, IA

ABS Fire Equipment Sales Inc	Annual maintenance - Pool	182.20
	Exit lighting	350.00
Access Systems	IT support - June	2,252.84
Acco	Pool chemicals	67.55
	Swimming pool chemicals	1,530.80
	Supplies	11.20
	Containers for pool chemicals	150.00
	Pool chemicals	1,040.80
Agriland FS Inc.	Sodium bicarbonate	132.50
	Supplies	112.00
	Sodium bicarbonate	132.50
	Sodium bicarbonate	132.50
Allied Gas & Chemical	Buccaneer Plus	100.00
Aramark Uniform Services	Rubber mats	100.07
	Rubber mats	100.07
Arnold Motor Supply	Cable	38.74
	Supplies	22.20
	Supplies	9.85
	Oil	196.95
	Supplies	21.32
	Mount bracket	39.16
	Oil dry	76.15
	Filters	10.35
	Supplies	17.80
	Supplies	1.72
	Supplies	15.41
	Supplies	42.16
Baycom	Thermal printer paper	277.00
Bill & Ray's Auto Service Inc	Vehicle repair	385.85
	Vehicle repair	160.65
Binns & Stevens	Calcium chloride	142.00
	Calcium chloride	142.00
Brick, Gentry, Bowers, Swatz & Levis, PC	Legal services - Waste Water/Water Depts	645.00
Brown's Heating & Cooling	Air conditioner repair - City Hall	145.00
Carriker Ford	Ford Explorer - Police Dept	14,311.00
	Ford Explorer - Police Dept	14,311.00
Certified Pest Control	Pest control	30.00
Champion Storage and Signs	Signs	18.00
Clemons Inc.	Vehicle repair	160.49
	Supplies	25.66
Cretex Concrete Products Midwest Inc.	Concrete culverts	1,622.40
Cunningham Inc.	Repair air conditioner - NE Waste Water plant	150.40
Curt's Excavating	Clean out culvert - Terrace Dr	300.00
	Repair culvert on recreation trail	450.00
David Sharp	City band music	175.00
De Rooter Lawn Equipment	Chains	32.00
	Power sweeper	365.95
DLT Solutions	Annual subscription - Autodesk	1,046.37

Double B Blasting	Sandblast diving boards	150.00
Ed Roehr Safety Products	Data download kit	174.13
Fastenal Company	Supplies	134.80
	Supplies	48.96
Gall's Inc.	Uniforms	49.00
Garden & Associates Inc	Professional services-Penn Blvd	11,027.08
	Professional services - Waste Water Collection study	17,744.72
Genskow Distributing Inc.	Pool concessions	64.68
	Pool concessions	23.04
	Pool concessions	34.20
Gullett Fence Co	Fence - Grant Park	8,293.60
	Fence repair - city shop	748.00
Hach Company	Lab supplies	44.15
Haines Auto Supply	Battery	208.33
	Supplies	4.11
	Supplies	27.38
	Supplies	0.79
	Supplies	4.52
	Supplies	6.66
	Gloves	31.47
	Door handle	12.32
	Supplies	18.76
	Supplies	18.76
	Supplies	8.28
Heiman Inc.	Harness	229.82
	Fire box	384.14
	Helmet	47.38
Heslinga, Dixon, Moore & Hite	Legal fees	305.00
HR Green Inc	Professional services- Brownfields Grant	13,450.50
	Professional services- Brownfields Grant	13,326.65
Hy Vee Accounts Receivable	Pool concessions	20.88
	Pool concessions	45.97
	Pool concessions	7.52
	Pool concessions	74.66
	Pool concessions	37.87
	Pool concessions	20.93
IA Munic Workers Comp Assoc	Deposit - Work comp insurance	16,976.00
Indian Hill Community College	Training - Genskow	160.00
International Code Council Inc	Annual membership dues	135.00
Interstate Battery Systems	Battery	108.95
Iowa City/County Management Association	Annual membership	250.00
Iowa Dept of Transportation	RISE repayment	16,214.00
Iowa Law Enforcement Academy	Training - Police Dept	600.00
Iowa League of Cities	Annual dues	4,041.00
Jetco Inc.	Lift station repairs	3,502.85
John Deere Financial	Pool supplies	79.96
	Supplies	34.59
	Supplies	6.99
	Supplies	11.98
	Weed eater supplies	65.75
	Tordon	52.96
	Item returned	-1.00
	Supplies	5.56
	Supplies	10.77

	Bulbs	140.23
	Supplies	7.56
	Gloves	81.94
John Deere Power Plan	Return incorrect part	-1,486.26
	Radiator	1,807.94
	Parts for repair	360.12
	Vehicle repair	71.07
	Parts for repair	113.33
Kelly Supply Company	Light fixture	203.26
	Light bulbs	131.09
	Supplies	4.03
Keystone Laboratories Inc	Lab testing	413.20
Lappin Tire Inc	Tire repair - Police Dept	15.00
	Oil change	35.00
Mahaska Bottling	Pool concessions	31.80
	Returned items	-14.80
	Can bags	80.00
Mahaska Co Highway Dept	Fuel	70.02
	Fuel	2,291.99
	Fuel	220.35
	Fuel	2,621.91
	Fuel	1,188.43
Mahaska Communication Group, LLC	Telephone services	64.16
	Telephone services	86.52
	Telephone services	182.30
	Telephone services	44.75
	Telephone services	1,213.18
	Telephone services	98.65
	Telephone services	71.43
	Telephone services	64.46
Mahaska County E911 Service	Quarterly contribution	39,379.75
Mahaska County Emergency Management Agency	Wetsuit	441.56
Mahaska Drug	Medications	11.00
Mahaska Future View Inc	Oskaloosa banners	112.50
Mahaska Health Partnership	Professional services	23.00
	Professional services	130.00
	Professional services	55.00
	Professional services	23.00
	Professional services	185.00
	Professional services	159.00
	Professional services	159.00
	Professional services	159.00
Malcom Lumber Window & Door Center	Supplies	16.24
Manhole Adjustable Riser Co	Manhole riser	192.00
MARSARS Water Rescue Systems Inc	Rescue sled	2,265.90
Matheson Tri-Gas Inc	Supplies	1.86
Mc Kim Tractor Service	Parts for repair	305.84

	Hose and filters	152.35
McGriff's Corporation	Supplies	9.00
MidAmerican Energy	Utilities	1,046.43
	Utilities	3,523.92
	Utilities	10,246.21
	Utilities	192.32
	Utilities	6,872.78
	Utilities	52.19
	Utilities	96.10
	Utilities	299.36
	Utilities	108.81
Midwest Sanitation Service	Waste removal - City hall	65.00
Musco Sports Lighting, LLC	Signs - Disc golf	160.00
	Signs	80.00
	Sign correction	5.00
Norris Asphalt Paving Inc	Cold patch	1,970.55
One Source, Inc.	Repair air conditioner - Golf course	535.00
O'Reilly Auto Parts	Supplies	4.39
Oskaloosa Area Chamber & Development Group	Quarterly contribution	9,375.00
Oskaloosa Herald/Shopper	Publications	462.87
Oskaloosa Service Center	Vehicle repair	46.18
Oskaloosa Water Dept	June payroll - Waste Water Dept	4,612.33
	Waste Water fees	329.96
Polly Products	Benches - dog park	1,813.20
Precise Imaging	Walking Tour booklets	157.85
	Street repair notices	55.90
	Business cards	24.65
	Payroll change notices	171.00
Premier Office Equipment Inc.	Copier maintenance	437.66
	Copier maintenance	199.55
Quill Corporation	Toner cartridge	154.43
	Office supplies	89.70
	Office supplies	112.08
Rohrbach Associates PC Architects	Professional services - Fire station design	21,382.50
Schumacher Elevator Company	Scheduled maintenance	142.65
	Scheduled maintenance	203.65
Sherwin-Williams	Paint	228.85
Starr Indemnity & Liability Co - CV Starr - New York	Annual accident insurance	8,750.00
Steven's Concrete Limited	Concrete pads - dog park	2,000.00
Super Wrench Repair	Vehicle repair	284.52
The Office Center Inc.	Office supplies	36.54
	Ink cartridges	55.78
	Notary stamp	20.50
	Ink cartridges	92.05
Total Choice Shipping	Shipping charges	14.17
Town and Country Wholesale	Pool concessions	572.21
	Pool concessions	512.29
Tyler Technologies Inc	Annual maintenance fees	8,272.88
U.S. Cellular	Telephone services	27.04
Walmart Community/GECRB	Pool concessions	47.46
	Pool concessions	33.92
	Pool concessions	23.21
	Pool concessions	77.77
	Pool concessions	105.27

	Pool concessions	60.23
	Medications	28.20
	Pool concessions	41.00
	Supplies	142.26
	Medications	79.74
	Office supplies	5.96
	Supplies	17.91
	Pool concession	62.56
	Batteries	14.97
	Supplies	59.82
	Pool concessions	77.82
Windstream	Telephone services	47.53
		<hr/>
		292,164.37



MANUAL CHECK REPORT

City of Oskaloosa, IA

Brian Edel and Vande Wall Plumbing	Demolition loan - 203 South I St	4,000.00
Cornerstone Excavating, Inc	Payment #2 - 3rd Ave E project	300,648.89
Craig Alexander	Reimburse meal expense	11.49
Daniel Hoy	Reimburse cafeteria fee	6.00
David D. Dixon	June legal fees	2,200.00
Delta Dental of Iowa	Dental insurance	562.00
Edward D Jones	Savings Edward Jones	200.00
Edward D Jones	Savings Edward Jones	200.00
Fidelity Security Life Insurance Company	Vision insurance	246.67
Gary McClun	Reimburse meal expense	13.62
Gladys Genskow	Reimburse supply expense	99.62
I.U.P.A.T. District Council 81	Union dues	250.26
Iowa Workforce Development	2nd quarter unemployment contribution	601.43
IPERS	Wage adjustment	692.85
Jake McGee	Reimburse meal expense	12.00
John Plumb	Reimburse meal expense	12.00
Madison National Life	June life insurance premium	420.60
Mahaska Comm Recreation Foundation Inc.	June hotel/motel tax	19,518.50
Mahaska County Recorder	Recording fee - 28 E Agreement Forest Cemetery	17.00
Marilyn Johannes	Reimburse petty cash	42.13
Misty Dawne White-Reinier	June legal fees	1,800.00
Oskaloosa Association Firefighters 636	Fire union	180.00
Oskaloosa Community Schools	June local option sales tax	84,899.38
PPME 2003 IBPAT	Police union dues	351.67
Russ Van Renterghem	Reimburse meal expense	12.00
Steven's Concrete Limited	Retainage - 1st Ave E sidewalk project	4,932.90
Sunlife Financial	June stop loss premium	16,981.40
Troy Boston	Reimburse meal expense	12.00
United Way	United Way	28.00
Wyatt Russell	Reimburse testing expense	177.81
		439,130.22
	June payroll	309,853.41
Alexander, Craig	Cell phone reimbursement	20.00
Boston, Troy	Cell phone reimbursement	20.00
Calzaretta, Michael	Cell phone reimbursement	20.00
McGee, John	Cell phone reimbursement	20.00
Neff, Mark	Cell phone reimbursement	20.00
Pal, Akhilesh	Cell phone reimbursement	20.00
Russell, Wyatt	Cell phone reimbursement	20.00
Schrock Jr, Michael	Cell phone reimbursement	20.00
Vroegh, Gary	Cell phone reimbursement	20.00
Vroegh, Grant	Cell phone reimbursement	20.00
Willey, Nathan	Cell phone reimbursement	20.00

MOST CLAIMS OVER \$500.00

Department	Supplier/Vendor	Amount	Explanation
Parks/Pool Department	Acco	\$1,530.80	Chemicals for Edmundson swimming pool.
Parks/Pool Department	Acco	\$1,040.80	Chemicals for Edmundson swimming pool.
Parks/Pool Department	Town & Country Wholesale	\$572.21	Concession items for resale at Edmundson swimming pool.
Parks/Pool Department	Farner Bocken	\$1,088.40	Concession items for resale at Edmundson swimming pool.
Parks/Pool Department	Town & Country Wholesale	\$512.29	Concession items for resale at Edmundson swimming pool and sandwich bags.
Mayor/City Council	Iowa League of Cities	\$4,041.00	Membership dues.
City Hall	Access Systems	\$2,252.84	Monthly IT services contract charge.
Public Works-Streets	Gullett Fence Co.	\$748.00	repair 15 feet of fence located at the back of the city Street shop
Public Works-Streets	Norris Asphalt Paving Co.	\$1,970.55	13.59 tons of cold patch for road repair
Public Works-Streets	Trans-Iowa Equipment	\$1,905.83	replace radiator in 2011 Elgin Sweeper
Public Works-Streets	Cretex Concrete Products	\$1,622.40	12-8" concrete tubes for culverts
Public Works-Engineer	HR Green	\$26,777.15	through May 22, 2015
Public Works-Engineer	DLT Solutions	\$1,046.37	renew subscription for Autodesk Infrastructure Design
Public Works-Wastewater	Jetco. Inc.	\$3,502.85	M Street lift station repair level controller and transmitter transducer
Public Works-Wastewater	Garden & Associates, LTD.	\$17,744.72	Professional Services for Wastewater Collection system study. Professional period from May 15, 2015-June 11, 2015.
Public Works-Wastewater	Garden & Associates, LTD.	\$11,027.08	for the period of May 15, 2015 to June 11, 2015
Fire	Rohrbach & Associates	\$21,382.50	Fire Station Design Construction Documents
Fire	MARSARS Water Rescue	\$2,265.90	Water rescue equipment purchased with MCCF grant money
Police Department	Shield Technology	\$3,450.00	Annual fee for RMS Software, 4 licenses
Police Department	Professional Computer Solutions Inc	\$10,197.96	Annual Managed Services for IT/Computers
Police Department	Carpenter Uniform	\$5,555.00	8 Bullet Proof Vests for 8 officers who's vests expired this year
Police Department	Carriker Ford	\$14,311.00	2016 Ford Explorer Police Vehicle to replace 62-41
Police Department	Carriker Ford	\$14,311.00	2016 Ford Explorer Police Vehicle to replace 62-42
Parks/Pool Department	Town & Country Wholesale	\$949.53	Concession items for resale at Edmundson swimming pool.
City Attorney	Brick, Gentry, Bowers, Swartz & Levis, PC	\$645.00	Professional services re Wastewater/Water Depts.
Parks/Pool Department	Gullett Fence Co.	\$8,293.60	Fence for Grant park.
Police Department	Iowa Law Enforcement Academy	\$600.00	Training.
Public Works - Streets	John Deere Power Plan	\$1,807.94	Radiator
Parks/Pool Department	Polly Products	\$1,813.20	Benches for dog park.
Parks/Pool Department	Steven's Concrete	\$2,000.00	Concrete pads at dog park.
City Clerk/Finance Dept.	Tyler Technologies Inc.	\$8,272.88	Annual maintenance fee for financial software system.



City Council Communication
Meeting Date: July 6, 2015
Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider a motion to receive and file the Safety Committee report on the first and second quarter of 2015.

Explanation:

The City of Oskaloosa has a Safety Committee that meets to ensure that the City provides a safe workplace for all employees. The Safety Committee meets monthly with each department being represented. Attached is the quarterly report for the first and second quarter for the Safety Committee. The first quarter was to be presented to council in April, but was not put on the agenda due to staff error. The reports are being provided to council as part of a recommendation from the Iowa Municipal Workforce Association (IMWCA). The first and second quarterly reports show no missed work days due to accidents, and progress being made on the 2015 safety goals.

Budget Consideration:

No budgetary items were considered by the Safety Committee in the first and second quarter of 2015.

Attachments:

Safety Committee Quarterly Update, City Hall Training Guide, 2015 Safety Goals



Safety Committee Quarterly Update July 2015

- In the first and second quarter of 2015, the Safety Committee reviewed 5 accidents. No accident resulted in a loss of work days.
- A Return to Work Program was adopted by council for all non-safety personnel. The safety committee is working to introduce employees to the program and show them how the policy will help them return to work after an injury.
- Training schedules are developed for all non-safety personnel. Employees are required to do nine courses of training on a yearly basis. Employees have yearly required courses and have elective courses to choose from to fulfill their nine course requirement. The new training schedules follow the fiscal year by starting in July, and ending in June.
- The Safety Committee has completed two of their goals for the year by creating the Return to Work Program and implementing a tracked training program for employees.
- The Safety Committee is now focused on working on creating a program for new hires that must take a Physical Capacity Profile. A Physical Capacity Profile helps determine if an employee is physically capable of performing the task required for the job they are applying for. The committee will work on this program with the goal to begin implementation in fiscal year 2017.
- The Safety Committee is continuing to work toward becoming an IMWCA best practice organization and will be working to adopt a city wide safety manual.
- Lowering the experience modification factor (EMF) is a task the Safety Committee is working on each meeting. The committee understands that the policies and training program being implemented will help lower the EMF factor.



Oskaloosa City Hall Training Guide

The City of Oskaloosa requires that the City Clerk's Office and City Administrator's Office employees take training courses on a yearly basis. A workplace that promotes safety training shows concern for workers and their families by taking steps to prevent income loss and financial stress caused by job-related accidents. A 2012 study by the Occupational Safety and Health Administration noted that when employers demonstrate such concern, employees reciprocate with increased loyalty, engagement and productivity. Emphasis on safety can lead to a more positive company image and maintain customer service standards that might suffer due to preventable employee absences.

City Hall Required Courses include:

- Safety Orientation New Employees
- Basic First Aid for Medical Emergencies
- Office Hazards
- Office Ergonomics
- Fire Extinguishers

City Hall Elective Courses Include:

- Avoiding Back Injury
- Bloodborne Pathogens- General
- Disaster Planning- What employees need to know
- Emergency Action and Fire prevention
- Good Housekeeping
- Job Hazard Analysis
- Stress Management
- Wellness and You

Employees must take all required courses and four elective courses within the fiscal year. Courses must be completed on a July 1st to June 30th timeline. Employees must notify their direct supervisor when they have completed the courses. Employees will be given time and access to a computer to complete the courses. Safety training will be incorporated into an employee's yearly evaluation.



City of Oskaloosa Safety Goals for 2014-2015

Work toward a lower experience modification factor. The current mod number is 1.08, the goal number is below 1.

- A lower experience modification factor (EMF) reduces the price of insurance for the City of Oskaloosa. EMF is the adjustment of annual premiums based on **previous loss** experience. The mod is lowered by a reduction in accidents across the city. It takes three years for a work-related accident to be removed from the experience modification factor.

Implement a tracked training program for employees.

- Employees who are properly trained work smart and safer. Each department will be in charge of creating a training program that tracks progress of employees and provides them with the necessary training for their job.

Work toward a Best Practices Organization determined by the Iowa Municipal Workers Compensation Association (IMWCA).

- By being designated a Best Practice organization by IMWCA the city will be eligible for grant money to go toward more safety equipment and training. Becoming a Best Practice Organization will allow for the city to evaluate its current safety needs.

Create a Return to Work Program.

- Early outreach and assistance allow the injured employee to maintain a positive connection to the workplace. When an employee is absent from the workplace with an injury, the more the experience modification factor will rise.

Report all accidents to the On Call Nurse

- The City will work with staff to ensure that each employee understands the steps taken after an incident and how they must report any injury to the On Call Nurse. On Call Nurse posters and procedures will be posted in high visible areas in each department.



City Council Communication

Meeting Date: July 6, 2015

Requested By: CITY COUNCIL

Item Title: CONSENT AGENDA

Consider appointment to the Library Board.

Explanation:

There is a vacancy on the Library Board for an unexpired term that ends June 30, 2017. The city has received an application for appointment from Keith Comfort. This is a nine member board that typically meets the fourth Monday of the month. Currently four males and four females serve on the board with one vacancy. Appointments to the Library Board are made by the Mayor with City Council approval.

Recommended Action: Consider appointment of Keith Comfort to the Library Board.

Budget Consideration:

Not applicable.

Attachments:

Application from Keith Comfort

Application for Board or Commission

According to Oskaloosa Charter Article V Section 5.1, All members of boards, commissions and committees shall be registered voters of the City of Oskaloosa except rural members of the Library Board. Are you a registered voter?
*

Yes

No

Board or commission applying for (choose one from list):*

Library Board of Trustees

Board or commission not listed above:

Name of applicant:*

Address of Applicant*

Phone number (day)*

Phone number (evening)

Email address:*

Would you like to be interviewed for this position?*

Yes

No

Why are you interested in this position?*

Your experience that would be beneficial to the board or commission:*

Other civic experience:

* indicates required fields.



City Council Communication
 Meeting Date: July 6, 2015
 Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider approval of Pay Request No. 3 in the amount of \$192,972.08 to Cornerstone Excavating Inc. for the 3rd Avenue East Reconstruction Project.

Explanation:

The City of Oskaloosa has received Pay Request No. 3 from Cornerstone Excavating Inc. for \$192,972.08. This amount reflects the work completed as of Wednesday, June 24, 2015 for a total of \$625,092.33 minus the 5% retainage of \$31,254.62 and previous payments of \$400,865.63.

The items on this pay application are related to water main, storm sewer, sanitary sewer, sidewalks, and street patching. For this project, the costs are being divided between the City (Division 1) and the Water Department (Division 2). Change Order No. 1 and No. 2 are related to sanitary sewer pipe and manhole replacements across 3rd Avenue East. The total cost breakdown to date is as follows:

Summary of Contract	Total Amount	Approval Date
Original Bid	\$1,656,741.80	2/17/2015
Change Order No. 1**	\$1,880.00	6/16/2015
Change Order No. 2**	\$16,668.00	6/22/2015
Total Contract Amount	\$1,675,289.80	

**Change Orders within the contingency amount requiring City Manager approval.

Summary of Pay Requests	Division 1	Division 2	Total Amount	Approval
<i>Pay Request No. 1</i>	\$93,781.20	\$6,435.54	\$100,216.74	5/4/2015
<i>Pay Request No. 2</i>	\$213,348.60	\$87,300.29	\$300,648.89	6/1/2015
Pay Request No. 3*	\$142,696.93	\$50,275.15	\$192,972.08	7/6/2015
Total Amount Paid * (95% of completed work)	\$449,826.73	\$144,010.98	\$593,837.71	
Retainage * (5% of completed work)	\$23,675.09	\$7,579.53	\$31,254.62	
Total Work Completed and material stored	\$473,501.82	\$151,590.51	\$625,092.33	

Amount Remaining from Contract *	\$1,050,197.47
<p>*Applies only if Pay Request No. 3 is approved by City Council on July 6, 2015. Division 1 – Public Works Department; Division 2 – Water Department;</p>	
<p>Budget Consideration:</p> <p>\$192,972.08 for Pay Request No. 3 from the 3rd Avenue East Reconstruction Project Fund. (\$142,696.93 from Division 1 and \$50,275.15 from Division 2.)</p>	
<p>Attachments:</p> <p>Pay Application No. 3, Attachment to Pay Application No. 3, Letter from Garden & Associates, Cost Breakdown, and Change orders.</p>	

APPLICATION FOR PAYMENT NO. 3

To: City of Oskaloosa, Iowa (OWNER)

From: Cornerstone Excavating, Inc. (CONTRACTOR)

Contract: 3rd Avenue East Reconstruction Project, Oskaloosa, Iowa

Project: 3rd Avenue East Reconstruction Project, Oskaloosa, Iowa

OWNER's Contract No.: _____ ENGINEER's Project No.: 5013368

For Work Accomplished Through the Date of: 6/24/15

1. Original Contract Price:	<u>\$ 1,656,741.80</u>
2. Net Change by Change Orders and Written Amendments (+ or -):	<u>\$ 18,548.00</u>
3. Current Contract Price (1 plus 2):	<u>\$ 1,675,289.80</u>
4. Total Completed and Stored to Date:	<u>\$ 625,092.33</u>
5. Retainage (Per Agreement):	
5% of Completed Work:	<u>\$ 31,254.62</u>
0% of Stored Material:	<u> </u>
Total Retainage:	<u>\$ 31,254.62</u>
6. Total Completed and Stored to Date Less Retainage (4 minus 5):	<u>\$ 593,837.71</u>
7. Less Previous Application for Payments:	<u>\$ 400,865.63</u>
8. DUE THIS APPLICATION (6 MINUS 7)	<u>\$ 192,972.08</u>

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered -- through -- inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is requested.

Dated: 6-29-15 Cornerstone Excavating, Inc.
(CONTRACTOR)
By: Matt Onda

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: 6/29/15 Garden & Associates, Inc.
(ENGINEER)
By: Deborah W

Payment of the above AMOUNT DUE THIS APPLICATION is approved.

Dated: _____ City of Oskaloosa, Iowa
(OWNER)

By: _____

ATTACHMENT NO. 1 TO PAY REQUEST NO. 3
 3RD AVENUE EAST RECONSTRUCTION PROJECT
 OSKALOOSA, IOWA
 G & A NO. 5013368

Application No.: 3

Date: 6/24/2015

No.	Item	Unit Price	Contract Quantity		Schedule of Values Amount	Quantity Completed	Amount	%	Material Stored	Amount Completed & Stored
1	Mobilization	\$65,000.00	1	LS	\$65,000.00	50%	\$32,500.00	50%		\$32,500.00
2	Excavation, Class 10	\$16.85	2,225	CY	\$37,491.25		\$0.00	0%		\$0.00
3	Subgrade Preparation (12" Thick)	\$3.50	10,515	SY	\$36,802.50		\$0.00	0%		\$0.00
4	Granular Subbase, 6" Thick Modified Subbase	\$7.25	10,515	SY	\$76,233.75		\$0.00	0%		\$0.00
5	Compaction Testing	\$4,000.00	1	LS	\$4,000.00		\$0.00	0%		\$0.00
6	Trench Foundation	\$24.00	50	TON	\$1,200.00		\$0.00	0%		\$0.00
7	Trench Compaction Testing - Sanitary and Storm Sewer	\$4,000.00	1	LS	\$4,000.00	75%	\$3,000.00	75%		\$3,000.00
8	Trench Compaction Testing - Water Main	\$4,000.00	1	LS	\$4,000.00	25%	\$1,000.00	25%		\$1,000.00
9	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 12"	\$73.80	70	LF	\$5,166.00	68.5	\$5,055.30	98%		\$5,055.30
10	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 8"	\$37.75	507	LF	\$19,139.25	505.0	\$19,063.75	100%		\$19,063.75
11	Sanitary Sewer Gravity Main, DIP, 8"	\$104.25	20	LF	\$2,085.00	20.0	\$2,085.00	100%		\$2,085.00
12	Sanitary Sewer Service Stub, PVC, 8"	\$57.50	30	LF	\$1,725.00	6.5	\$373.75	22%		\$373.75
13	Sanitary Sewer Service Stub, PVC, 6"	\$44.75	130	LF	\$5,817.50	172	\$7,697.00	132%		\$7,697.00
14	Storm Sewer Trenched, RCP, 12"	\$150.00	5	LF	\$750.00	10	\$1,500.00	200%		\$1,500.00
15	Storm Sewer Trenched, RCP, 15"	\$40.75	1,640	LF	\$66,830.00	1008	\$41,076.00	61%		\$41,076.00
16	Storm Sewer Trenched, RCP, 18"	\$43.40	570	LF	\$24,738.00	564	\$24,477.60	99%		\$24,477.60
17	Storm Sewer Trenched, RCP, 21"	\$47.25	651	LF	\$30,759.75	647.5	\$30,594.38	99%		\$30,594.38
18	Storm Sewer Trenched, RCP, 24"	\$51.55	335	LF	\$17,269.25	329.5	\$16,985.73	98%		\$16,985.73
19	Storm Sewer Trenched, RCP, 27"	\$58.75	322	LF	\$18,917.50	321	\$18,858.75	100%		\$18,858.75
20	Storm Sewer Trenched, RCP, 36"	\$80.25	585	LF	\$46,946.25	577.5	\$46,344.38	99%		\$46,344.38
21	Subdrain, Type 1, PE or PVC, 4"	\$7.15	4,535	LF	\$32,425.25		\$0.00	0%		\$0.00
22	Subdrain Outlets and Connections, 4"	\$160.00	44	EA	\$7,040.00		\$0.00	0%		\$0.00
23	Water Main Trenched, PVC, 8"	\$28.40	2,500	LF	\$71,000.00	2412	\$68,500.80	96%		\$68,500.80
24	Water Main Trenchless, PVC, 8"	\$68.75	160	LF	\$11,000.00	160	\$11,000.00	100%		\$11,000.00
25	Water Main Trenchless, DIP, 8"	\$118.50	280	LF	\$33,180.00	280	\$33,180.00	100%		\$33,180.00
26	Water Service Stub, Copper, 1"	\$1,350.00	58	EA	\$78,300.00		\$0.00	0%		\$0.00
27	Water Service Stub, Copper, 1", Without New Curb Stop and Box	\$1,200.00	5	EA	\$6,000.00		\$0.00	0%		\$0.00
28	Gate Valve, 8", Install Only	\$435.00	18	EA	\$7,830.00	18	\$7,830.00	100%		\$7,830.00
29	Tapping Valve Assembly, 4"x4"	\$2,750.00	1	EA	\$2,750.00	1	\$2,750.00	100%		\$2,750.00
30	Fire Hydrant Assembly, Install Only	\$1,575.00	8	EA	\$12,600.00	8	\$12,600.00	100%		\$12,600.00
31	Existing Fire Hydrant Removal	\$600.00	6	EA	\$3,600.00		\$0.00	0%		\$0.00
32	Lower Existing Water Service	\$1,275.00	20	EA	\$25,500.00		\$0.00	0%		\$0.00
33	Lower Existing Water Main, 4" and 6"	\$3,275.00	5	EA	\$16,375.00		\$0.00	0%		\$0.00
34	Water Main Connection - Connection No. 1	\$3,000.00	1	LS	\$3,000.00	1	\$3,000.00	100%		\$3,000.00
35	Water Main Connection - Connection No. 2	\$3,000.00	1	LS	\$3,000.00		\$0.00	0%		\$0.00
36	Water Main Connection - Connection No. 3	\$3,000.00	1	LS	\$3,000.00	1	\$3,000.00	100%		\$3,000.00
37	Water Main Connection - Connection No. 4	\$3,000.00	1	LS	\$3,000.00	1	\$3,000.00	100%		\$3,000.00
38	Water Main Connection - Connection No. 5	\$3,000.00	1	LS	\$3,000.00		\$0.00	0%		\$0.00
39	Water Main Connection - Connection No. 6	\$3,000.00	1	LS	\$3,000.00		\$0.00	0%		\$0.00
40	Sanitary Sewer Manhole, SW-301, 48" Dia.	\$3,600.00	5	EA	\$18,000.00	3	\$10,800.00	60%		\$10,800.00

No.	Item	Unit Price	Contract Quantity		Schedule of Values Amount	Quantity Completed	Amount	%	Material Stored	Amount Completed & Stored
41	Storm Sewer Manhole, SW-401, 48" Dia.	\$3,500.00	2	EA	\$7,000.00	2	\$7,000.00	100%		\$7,000.00
42	Storm Sewer Manhole, SW-401, 60" Dia.	\$5,150.00	3	EA	\$15,450.00	3	\$15,450.00	100%		\$15,450.00
43	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-1	\$41,050.00	1	EA	\$41,050.00	1	\$41,050.00	100%		\$41,050.00
44	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-2	\$9,500.00	1	EA	\$9,500.00	1	\$9,500.00	100%		\$9,500.00
45	Storm Sewer Manhole, SW-402, 6.5'x4.5'	\$7,000.00	1	EA	\$7,000.00	1	\$7,000.00	100%		\$7,000.00
46	Intake, SW-501	\$3,375.00	17	EA	\$57,375.00	10	\$33,750.00	59%		\$33,750.00
47	Intake, SW-502, 48" Dia.	\$3,775.00	9	EA	\$33,975.00	5	\$18,875.00	56%		\$18,875.00
48	Intake, SW-502, 60" Dia.	\$5,650.00	5	EA	\$28,250.00	4	\$22,600.00	80%		\$22,600.00
49	Drop Connection, 8"	\$3,050.00	2	EA	\$6,100.00	2	\$6,100.00	100%		\$6,100.00
50	Remove Manhole	\$500.00	9	EA	\$4,500.00	7	\$3,500.00	78%		\$3,500.00
51	Remove Intake	\$500.00	8	EA	\$4,000.00	7	\$3,500.00	88%		\$3,500.00
52	Infiltration Barrier, Chimney Seal	\$875.00	5	EA	\$4,375.00		\$0.00	0%		\$0.00
53	Pavement, PCC, 7" Thick	\$36.75	9,280	SY	\$341,040.00		\$0.00	0%		\$0.00
54	PCC Pavement Samples and Testing	\$3,250.00	1	LS	\$3,250.00		\$0.00	0%		\$0.00
55	Pavement, HMA	\$285.00	70	TON	\$19,950.00		\$0.00	0%		\$0.00
56	Pavement Markings	\$2,400.00	1	LS	\$2,400.00		\$0.00	0%		\$0.00
57	Removal of Sidewalk	\$6.00	735	SY	\$4,410.00	68.6	\$411.60	9%		\$411.60
58	Removal of Driveway	\$6.00	844	SY	\$5,064.00	422.0	\$2,532.00	50%		\$2,532.00
59	Sidewalk, PCC, 4" Thick	\$35.50	318	SY	\$11,289.00	34.1	\$1,210.55	11%		\$1,210.55
60	Sidewalk, PCC, 6" Thick	\$40.50	480	SY	\$19,440.00	29.1	\$1,178.55	6%		\$1,178.55
61	Detectable Warnings	\$32.00	574	SF	\$18,368.00	48	\$1,536.00	8%		\$1,536.00
62	Driveway, Paved PCC, 6" Thick	\$41.95	847	SY	\$35,531.65	160	\$6,712.00	19%		\$6,712.00
63	Driveway, Granular, 6" Thick	\$20.25	160	TON	\$3,240.00		\$0.00	0%		\$0.00
64	Full Depth Patch, PCC	\$45.95	242	SY	\$11,119.90	132	\$6,065.40	55%		\$6,065.40
65	Full Depth Patch, Composite Pavement	\$41.60	495	SY	\$20,592.00	78	\$3,244.80	16%		\$3,244.80
66	Subbase Overexcavation	\$25.25	240	TON	\$6,060.00	90	\$2,272.50	38%		\$2,272.50
67	Pavement Removal	\$6.15	10,840	SY	\$66,666.00	25%	\$16,666.50	25%		\$16,666.50
68	Bituminous Seal Coat - Two Course	\$19.50	1,450	SY	\$28,275.00		\$0.00	0%		\$0.00
69	Conventional Seeding, Fertilizing, and Mulching	\$4,500.00	1.6	ACRE	\$7,200.00		\$0.00	0%		\$0.00
70	SWPPP Preparation	\$850.00	1	LS	\$850.00	100%	\$850.00	100%		\$850.00
71	SWPPP Management	\$2,750.00	1	LS	\$2,750.00	30%	\$825.00	30%		\$825.00
72	SWPPP Qualifying Rainfall Event Inspection	\$75.00	40	EA	\$3,000.00	2	\$150.00	5%		\$150.00
73	Traffic Control	\$15,200.00	1	LS	\$15,200.00	30%	\$4,560.00	30%		\$4,560.00
	SUBTOTALS				\$1,656,741.80		\$622,812.33			\$622,812.33
	Change Order No. 1 Sanitary Sewer Manhole SS-1 Modifications	\$1,880.00	1	LS	\$1,880.00	100%	\$1,880.00	100%		\$1,880.00
	Change Order No. 2 Location 1 - Alley between South Market Street and South 1st Street	\$94.55	60	LF	\$5,673.00		\$0.00	0%		\$0.00
	Location 2 - Alley between South 2nd Street and South 3rd Street	\$69.55	60	LF	\$4,173.00		\$0.00	0%		\$0.00
	Location 3 - Alley between South 3rd Street and South 4th Street									
	Pipe Replacement - 12" Diameter	\$65.00	98.8	LF	\$6,422.00		\$0.00	0%		\$0.00
	Exploratory Digging	\$200.00	2	Hours	\$400.00	2	\$400.00	100%		\$400.00
	Total				\$16,668.00		\$400.00			\$400.00
	TOTALS Contract Amount Completed & Stored To Date				\$1,675,289.80		\$625,092.33			\$625,092.33



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

June 26, 2015

Akhilesh Pal, Public Works Director
City of Oskaloosa Engineering Dept.
804 South D Street
Oskaloosa, IA 52577

Re: 3rd Avenue East Reconstruction Project
Oskaloosa, Iowa
G&A Project No. 5013368

Dear Akhilesh:

Enclosed herewith are three (3) copies of Application for Payment No. 3 for Cornerstone Excavating, Inc. for the referenced project. Please review and if everything is in order, present it to the City Council for approval. If approved, please have the Mayor sign all copies and forward one to the contractor along with a check in the amount of \$192,972.08, return one to our office and keep the other for your files.

Also enclosed is a cost breakdown of the work completed to date showing the amounts allocated to Division 1 and Division 2.

If you have any questions please don't hesitate to contact me.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Robert A. Nielsen, P.E.

Enc: Pay App. No. 3 (3 copies)

RAN/ng

COST BREAKDOWN - APPLICATION FOR PAYMENT NO. 3 (Revised)
CORNERSTONE EXCAVATING, INC.
3RD AVENUE EAST RECONSTRUCTION PROJECT
OSKALOOSA, IOWA
G&A No. 5013368

Item No.	Bid Item Description No.	Bid Item Description	Unit	Completed Quantity		Unit Price	Extended Price		
				Division 1	Division 2		Division 1	Division 2	Total
1	1090-105-D	Mobilization	LS	50%	50%	\$65,000.00	\$26,903.50	\$5,596.50	\$32,500.00
2	2010-108-E-0	Excavation, Class 10	CY			\$16.85	\$0.00		\$0.00
3	2010-108-G-0	Subgrade Preparation (12" Thick)	SY			\$3.50	\$0.00		\$0.00
4	2010-108-I-0	Granular Subbase, 6" Thick Modified Subbase	SY			\$7.25	\$0.00		\$0.00
5	2010-108-L-0	Compaction Testing	LS			\$4,000.00	\$0.00		\$0.00
6	3010-108-C-0	Trench Foundation	TON			\$24.00	\$0.00		\$0.00
7	3010-108-F-0	Trench Compaction Testing - Sanitary and Storm Sewer	LS	75%		\$4,000.00	\$3,000.00		\$3,000.00
8	3010-108-F-0	Trench Compaction Testing - Water Main	LS		25%	\$4,000.00		\$1,000.00	\$1,000.00
9	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 12"	LF	68.5		\$73.80	\$5,055.30		\$5,055.30
10	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 8"	LF	505		\$37.75	\$19,063.75		\$19,063.75
11	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, DIP, 8"	LF	20		\$104.25	\$2,085.00		\$2,085.00
12	4010-108-E-0	Sanitary Sewer Service Stub, PVC, 8"	LF	6.5		\$57.50	\$373.75		\$373.75
13	4010-108-E-0	Sanitary Sewer Service Stub, PVC, 6"	LF	172		\$44.75	\$7,697.00		\$7,697.00
14	4020-108-A-1	Storm Sewer Trenched, RCP, 12"	LF	10		\$150.00	\$1,500.00		\$1,500.00
15	4020-108-A-1	Storm Sewer Trenched, RCP, 15"	LF	1,008		\$40.75	\$41,076.00		\$41,076.00
16	4020-108-A-1	Storm Sewer Trenched, RCP, 18"	LF	564		\$43.40	\$24,477.60		\$24,477.60
17	4020-108-A-1	Storm Sewer Trenched, RCP, 21"	LF	647.5		\$47.25	\$30,594.38		\$30,594.38
18	4020-108-A-1	Storm Sewer Trenched, RCP, 24"	LF	329.5		\$51.55	\$16,985.73		\$16,985.73
19	4020-108-A-1	Storm Sewer Trenched, RCP, 27"	LF	321		\$58.75	\$18,858.75		\$18,858.75
20	4020-108-A-1	Storm Sewer Trenched, RCP, 36"	LF	577.5		\$80.25	\$46,344.38		\$46,344.38
21	4040-108-A-0	Subdrain, Type 1, PE or PVC, 4"	LF			\$7.15	\$0.00		\$0.00
22	4040-108-D-0	Subdrain Outlets and Connections, 4"	EA			\$160.00	\$0.00		\$0.00
23	5010-108-A-1	Water Main Trenched, PVC, 8"	LF		2,412	\$28.40		\$68,500.80	\$68,500.80
24	5010-108-A-2	Water Main Trenchless, PVC, 8"	LF		160	\$68.75		\$11,000.00	\$11,000.00
25	5010-108-A-2	Water Main Trenchless, DIP, 8"	LF		280	\$118.50		\$33,180.00	\$33,180.00
26	5010-108-D-0	Water Service Stub, Copper, 1"	EA			\$1,350.00		\$0.00	\$0.00
27	5010-108-D-0	Water Service Stub, Copper, 1", Without New Curb Stop and Box	EA			\$1,200.00		\$0.00	\$0.00
28	5020-108-A-0	Gate Valve, 8", Install Only	EA		18	\$435.00		\$7,830.00	\$7,830.00
29	5020-108-B-0	Tapping Valve Assembly, 4"x4"	EA		1	\$2,750.00		\$2,750.00	\$2,750.00
30	5020-108-C-0	Fire Hydrant Assembly, Install Only	EA		8	\$1,575.00		\$12,600.00	\$12,600.00
31	XXXX-XXX-X-X	Existing Fire Hydrant Removal	EA			\$600.00		\$0.00	\$0.00
32	XXXX-XXX-X-X	Lower Existing Water Service	EA			\$1,275.00	\$0.00		\$0.00
33	XXXX-XXX-X-X	Lower Existing Water Main, 4" and 6"	EA			\$3,275.00		\$0.00	\$0.00
34	XXXX-XXX-X-X	Water Main Connection - Connection No. 1	LS		100%	\$3,000.00		\$3,000.00	\$3,000.00
35	XXXX-XXX-X-X	Water Main Connection - Connection No. 2	LS			\$3,000.00		\$0.00	\$0.00
36	XXXX-XXX-X-X	Water Main Connection - Connection No. 3	LS		100%	\$3,000.00		\$3,000.00	\$3,000.00
37	XXXX-XXX-X-X	Water Main Connection - Connection No. 4	LS		100%	\$3,000.00		\$3,000.00	\$3,000.00
38	XXXX-XXX-X-X	Water Main Connection - Connection No. 5	LS			\$3,000.00		\$0.00	\$0.00
39	XXXX-XXX-X-X	Water Main Connection - Connection No. 6	LS			\$3,000.00		\$0.00	\$0.00
40	6010-108-A-0	Sanitary Sewer Manhole, SW-301, 48" Dia.	EA		3	\$3,600.00	\$10,800.00		\$10,800.00
41	6010-108-A-0	Storm Sewer Manhole, SW-401, 48" Dia.	EA		2	\$3,500.00	\$7,000.00		\$7,000.00
42	6010-108-A-0	Storm Sewer Manhole, SW-401, 60" Dia.	EA		3	\$5,150.00	\$15,450.00		\$15,450.00
43	6010-108-A-0	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-1	EA		1	\$41,050.00	\$41,050.00		\$41,050.00
44	6010-108-A-0	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-2	EA		1	\$9,500.00	\$9,500.00		\$9,500.00
45	6010-108-A-0	Storm Sewer Manhole, SW-402, 6.5'x4.5'	EA		1	\$7,000.00	\$7,000.00		\$7,000.00

(1)

Item No.	Bid Item Description No.	Bid Item Description	Unit	Completed Quantity		Unit Price	Extended Price		
				Division 1	Division 2		Division 1	Division 2	Total
				46	6010-108-B-0		Intake, SW-501	EA	10
47	6010-108-B-0	Intake, SW-502, 48" Dia.	EA	5		\$3,775.00	\$18,875.00		\$18,875.00
48	6010-108-B-0	Intake, SW-502, 60" Dia.	EA	4		\$5,650.00	\$22,600.00		\$22,600.00
49	6010-108-C-0	Drop Connection, 8"	EA	2		\$3,050.00	\$6,100.00		\$6,100.00
50	6010-108-H-0	Remove Manhole	EA	7		\$500.00	\$3,500.00		\$3,500.00
51	6010-108-H-0	Remove Intake	EA	7		\$500.00	\$3,500.00		\$3,500.00
52	6020-108-A-0	Infiltration Barrier, Chimney Seal	EA			\$875.00	\$0.00		\$0.00
53	7010-108-A-0	Pavement, PCC, 7" Thick	SY			\$36.75	\$0.00		\$0.00
54	7010-108-I-0	PCC Pavement Samples and Testing	LS			\$3,250.00	\$0.00		\$0.00
55	7020-108-A-0	Pavement, HMA	TON			\$285.00	\$0.00		\$0.00
56	XXXX-XXX-X-X	Pavement Markings	LS			\$2,400.00	\$0.00		\$0.00
57	7030-108-A-0	Removal of Sidewalk	SY	59	9.6	\$6.00	\$354.00	\$57.60	\$411.60
58	7030-108-A-0	Removal of Driveway	SY	409.4	12.6	\$6.00	\$2,456.40	\$75.60	\$2,532.00
59	7030-108-E-0	Sidewalk, PCC, 4" Thick	SY	34.1		\$35.50	\$1,210.55	\$0.00	\$1,210.55
60	7030-108-E-0	Sidewalk, PCC, 6" Thick	SY	29.1		\$40.50	\$1,178.55		\$1,178.55
61	7030-108-G-0	Detectable Warnings	SF	48		\$32.00	\$1,536.00		\$1,536.00
62	7030-108-H-1	Driveway, Paved PCC, 6" Thick	SY	160		\$41.95	\$6,712.00	\$0.00	\$6,712.00
63	7030-108-H-2	Driveway, Granular, 6" Thick	TON			\$20.25	\$0.00		\$0.00
64	7040-108-A-0	Full Depth Patch, PCC	SY	132		\$45.95	\$6,065.40	\$0.00	\$6,065.40
65	7040-108-A-0	Full Depth Patch, Composite Pavement	SY	78		\$41.60	\$3,244.80	\$0.00	\$3,244.80
66	7040-108-B-0	Subbase Overexcavation	TON	90		\$25.25	\$2,272.50	\$0.00	\$2,272.50
67	7040-108-H-0	Pavement Removal (25% of total bid item for this application)	SY	2,710		\$6.15	\$16,666.50		\$16,666.50
68	7060-108-A-0	Bituminous Seal Coat - Two Course	SY			\$19.50	\$0.00		\$0.00
69	9010-108-A-0	Conventional Seeding, Fertilizing, and Mulching	ACRE			\$4,500.00	\$0.00		\$0.00
70	9040-108-A-1	SWPPP Preparation	LS	100%		\$850.00	\$850.00		\$850.00
71	9040-108-A-2	SWPPP Management	LS	30%		\$2,750.00	\$825.00		\$825.00
72	9040-108-A-3	SWPPP Qualifying Rainfall Event Inspection	EA	2		\$75.00	\$150.00		\$150.00
73	XXXX-XXX-X-X	Traffic Control	LS	30%		\$15,200.00	\$4,560.00		\$4,560.00
		Change Order No. 1	LS	100%		\$1,880.00	\$1,880.00		\$1,880.00
		Change Order No. 2							
		Location 1 - Alley between South Market Street and South 1st Street	LF	0		\$94.55	\$0.00		\$0.00
		Location 2 - Alley between South 2nd Street and South 3rd Street	LF	0		\$69.55	\$0.00		\$0.00
		Location 3 - Alley between South 3rd Street and South 4th Street							
		Pipe Replacement - 12" Diameter	LF	0		\$98.80	\$0.00		\$0.00
		Exploratory Digging	LF	2		\$200.00	\$400.00		\$400.00
AMOUNT COMPLETED TO DATE							\$473,501.83	\$151,590.50	\$625,092.33
LESS RETAINAGE (5%)							\$23,675.09	\$7,579.53	\$31,254.62
AMOUNT COMPLETED TO DATE LESS RETAINAGE							\$449,826.73	\$144,010.98	\$593,837.71
LESS PREVIOUS APPLICATIONS FOR PAYMENT							(\$307,129.80)	(\$93,735.83)	(\$400,865.63)
AMOUNT THIS APPLICATION							\$142,696.93	\$50,275.15	\$192,972.08

Note (1) - Mobilization was allocated to each Division of work based on a percentage of total construction cost

CHANGE ORDER

No. 1

DATE OF ISSUANCE June 2, 2015

EFFECTIVE DATE June 2, 2015

OWNER City of Oskaloosa, Iowa

CONTRACTOR Cornerstone Excavating, Inc.

Contract: _____

Project: 3rd Avenue East Reconstruction Project

OWNER's Contract No. _____

ENGINEER's Contract No. _____

ENGINEER Garden & Associates, Ltd.

You are directed to make the following changes in the Contract Documents:

Description: Make modifications to new sanitary sewer manhole SS-1 on South 6th Street between 1st and 2nd Avenues for lump sum cost of \$1,880.

Reason for Change Order: Modify manhole to accommodate an undocumented sanitary sewer main that was discovered while excavating for the manhole and sewer line replacement.

Attachments: (List documents supporting change): Cost breakdown for modifications.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ <u>1,656,741.80</u>	Original Contract Times: Substantial Completion: _____ Ready for final payment: <u>75 working days</u> (days or dates)
Net Increase (Decrease) from previous Change Orders No. <u>--</u> to <u>--</u> : \$ <u>0.00</u>	Net change from previous Change Orders No. <u>--</u> to No. <u>--</u> : Substantial Completion: _____ Ready for final payment: <u>0 working days</u> (days)
Contract Price prior to this Change Order: \$ <u>1,656,741.80</u>	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: <u>75 working days</u> (days or dates)
Net increase-(decrease) of this Change Order: \$ <u>1,880.00</u>	Net increase (decrease) this Change Order: Substantial Completion: _____ Ready for final payment: <u>0 working days</u> (days)
Contract Price with all approved Change Orders: \$ <u>1,658,621.80</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: <u>75 working days</u> (days or dates)

RECOMMENDED:

By: [Signature]
ENGINEER (Authorized Signature)

Date: 6/3/15

APPROVED:

By: [Signature]
OWNER (Authorized Signature)

Date: 06/16/2015

ACCEPTED:

By: [Signature]
CONTRACTOR (Authorized Signature)

Date: 5/31/15

EJCDC 1910-8-B (1996 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractors of America and the Construction Specifications Institute.

Cost Breakdown for Change Order No. 1
3rd Avenue East Reconstruction Project
Oskaloosa, Iowa

Contractor: Cornerstone Excavating, Inc.

Core drill existing manhole	\$910.00
Materials (coupling, A-lock)	\$220.00
Lost time for equipment and labor	<u>\$750.00</u>
Total	\$1,880.00

CHANGE ORDER

No. 2

DATE OF ISSUANCE June 12, 2015

EFFECTIVE DATE June 12, 2015

OWNER City of Oskaloosa, Iowa
 CONTRACTOR Cornerstone Excavating, Inc.
 Contract: _____
 Project: 3rd Avenue East Reconstruction Project
 OWNER's Contract No. _____ ENGINEER's Contract No. _____
 ENGINEER Garden & Associates, Ltd.

You are directed to make the following changes in the Contract Documents:
 Description: Replace sanitary sewer lines crossing 3rd Avenue East at the following locations:

1. 8" line in alley between South Market Street and South 1st Street.
2. 8" line in alley between South 2nd Street and South 3rd Street.
3. 12" line in alley between South 3rd Street and South 4th Street

Reason for Change Order: Amend contractor's contract to incorporate the additional work described above. Items 1 and 3 were added as requested by the City staff. Item 2 is a sewer that was not shown on the City sewer map and was discovered while installing new storm sewer.

Attachments: (List documents supporting change): Cost breakdown for additional work.

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ <u>1,656,741.80</u>
Net Increase (Decrease) from previous Change Orders No. <u>1</u> to <u>1</u> : \$ <u>1,880.00</u>
Contract Price prior to this Change Order: \$ <u>1,658,621.80</u>
Net increase-(decrease) of this Change Order: \$ <u>16,668.00</u>
Contract Price with all approved Change Orders: \$ <u>1,675,289.80</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: <u>---</u> Ready for final payment: <u>75 working days</u> (days or dates)
Net change from previous Change Orders No. <u>1</u> to No. <u>1</u> : Substantial Completion: _____ Ready for final payment: <u>0 working days</u> (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: <u>75 working days</u> (days or dates)
Net increase (decrease) this Change Order: Substantial Completion: _____ Ready for final payment: <u>5 working days</u> (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: <u>80 working days</u> (days or dates)

RECOMMENDED:
 By: [Signature]
 ENGINEER (Authorized Signature)
 Date: 6/15/15

APPROVED:
 By: [Signature]
 OWNER (Authorized Signature)
 Date: 06/22/2015

ACCEPTED:
 By: [Signature]
 CONTRACTOR (Authorized Signature)
 Date: 6-12-15



City Council Communication

Meeting Date: July 6, 2015

Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider approval of Pay Request No. 6 in the amount of \$397,230.70 to Norris Asphalt Paving Co. for the South 11th Street Pavement Rehabilitation Project.

Explanation:

The City of Oskaloosa has received Pay Request No. 6 from Norris Asphalt Paving Co. for \$397,230.70. The final pay request (No. 6) from Norris Asphalt Paving Co. for \$397,230.70 has been reviewed by staff and is recommended for approval. This amount reflects the work completed as of Tuesday, June 30, 2015 for a total of \$692,663.19 minus liquidated damages of \$21,900.00, the 5% retainage of \$33,538.16, and previous payments of \$239,994.33.

The items on this pay application include all work associated with concrete curb and gutter, 8" thick concrete street sections, sidewalk ramps, storm sewer intake rebuilds, milling, hot mix asphalt resurfacing, concrete and asphalt driveway approaches, crack filling, and fabric matting.

<u>Summary of Contract</u>	<u>Amount</u>	<u>Council Approval Date</u>
Original Bid	\$696,087.00	August 4, 2014
Change Order No. 1**	\$40,300.00	
Change Order No. 2**	-\$65,623.81	
Total Contract Amount	\$670,763.19	

<u>Summary of Pay Requests</u>	<u>Amount</u>	<u>Council Approval Date</u>
Pay Request No. 1	\$31,191.83	October 6, 2014
Pay Request No. 2	\$64,131.60	November 3, 2014
Pay Request No. 3	\$47,087.70	December 1, 2014
Pay Request No. 4	\$8,243.15	January 5, 2015
Pay Request No. 5	\$89,340.05	May 4, 2015
Pay Request No. 6*	\$397,230.70*	July 6, 2015*

Total Amount Paid:	\$637,225.03*
Amount Remaining from Approved Contract:	\$0.00*
Retainage (5% of Completed Work):	\$33,538.16*

*Applies only if Pay Request No. 6 is approved by City Council on July 6, 2015.
**Change Orders within the contingency amount requires City Manager approval.

Budget Consideration:

\$397,230.70 for Pay Request No. 6 from the South 11th Street Pavement Rehabilitation Project Fund.

Attachments:

Application for Payment No. 6, Pay Estimate No. 6, Change Order No. 2, and Attachment to Change Order No. 2.

APPLICATION FOR PARTIAL PAYMENT NO. 6

SUBMITTED BY (CONTRACTOR): Norris Asphalt Paving Co.

TO (OWNER): City of Oskaloosa

PROJECT: **SOUTH 11TH STREET Pavement Rehabilitation Project**

OWNER'S PROJECT NO. 2010-13

FOR WORK ACCOMPLISHED THROUGH THE DATE OF: Tuesday, June 30, 2015

A.	a. Original Contract Amount:	<u>\$696,087.00</u>
	b. Amount increased or decreased by Change Order:	<u>- \$25,323.81</u>
	c. Adjusted Contract Amount (a +/- b):	<u>\$670,763.19</u>
<hr/>		
B.	Total Amount of Work Completed to Date Less Liquidated Damages:	<u>\$670,763.19</u>
C.	Less Retainage (5% of Completed Work):	<u>\$33,538.16</u>
D.	Total Amount of Work Completed to Date Less Retainage (B - C):	<u>\$637,225.03</u>
E.	Material stored on job site:	<u>\$0.00</u>
F.	Total Amount of Work Completed and Stored to Date Less Materials (D - E):	<u>\$637,225.03</u>
G.	Less Previous Payments:	<u>\$239,994.33</u>
H.	AMOUNT DUE THIS APPLICATION (F - G):	<u>\$397,230.70</u>

Accompanying Documentation: Pay Estimate No. 6

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered – through – inclusive;
- (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and
- (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

REQUESTED:

RECOMMENDED:

APPROVED:

Contractor

Engineer

Owner

Signature

Signature

Signature

Name

Name

Name

Date: _____

Date: _____

Date: _____

Pay Estimate No. 6

South 11th Street Pavement Rehabilitation Project

Contractor: Norris Asphalt Paving Co.

Date: 6/30/2015

No.	Item	Unit Price	Council Approved 8-4-14		Change Order #1 Quantities	Contract Totals		Completed to Date			Pay Application #6			
			Contract Quantity	Schedule of Values		Quantity	Schedule of Values	%	Qty.	\$ Amount	%	Qty.	\$ Amount	
1	Mobilization	\$12,000.00	1	LS	\$12,000.00	0	1	\$12,000.00	100%	1	\$12,000.00	50%	0.50	\$6,000.00
2	Excavation - Class 10, 12, or 13	\$14.00	500	CY	\$7,000.00	50	550	\$7,700.00	109%	600	\$8,400.00	27%	150	\$2,100.00
3	Subbase, Granular	\$21.00	850	TON	\$17,850.00	200	1,050	\$22,050.00	86%	907.83	\$19,064.43	8%	85.42	\$1,793.82
4	Storm Sewer Intake Rebuild	\$3,000.00	12	EA	\$36,000.00	0	12	\$36,000.00	21%	3	\$7,500.00	17%	2	\$6,000.00
5	Manhole Adjustments	\$1,000.00	12	EA	\$12,000.00	0	12	\$12,000.00	67%	8	\$8,000.00	25%	3	\$3,000.00
6	PCC Pavement, 8" Thick	\$48.00	1,800	SY	\$86,400.00	425	2,225	\$106,800.00	112%	2,481	\$119,088.00	7%	159	\$7,632.00
7	2.5' Curb and Gutter, 8" Thick	\$25.00	1,150	LF	\$28,750.00	450	1,600	\$40,000.00	78%	1,245	\$31,125.00	6%	95	\$2,375.00
8	PCC Pavement Samples and Testing	\$4,000.00	1	LS	\$4,000.00	0	1	\$4,000.00	100%	1	\$4,000.00	25%	0.25	\$1,000.00
9	HMA Interlayer Base (PG 64-34)	\$155.30	625	TON	\$97,062.50	0	625	\$97,062.50	100%	623	\$96,674.25	100%	622.50	\$96,674.25
10	HMA Surface (PG 64-22)	\$108.19	1,050	TON	\$113,599.50	0	1,050	\$113,599.50	114%	1,196	\$129,434.19	114%	1,196.36	\$129,434.19
11	HMA Pavement Samples and Testing	\$4,000.00	1	LS	\$4,000.00	0	1	\$4,000.00	100%	1	\$4,000.00	100%	1	\$4,000.00
12	Sidewalk Removal	\$10.00	250	SY	\$2,500.00	0	250	\$2,500.00	92%	230	\$2,300.00	71%	177	\$1,770.00
13	Driveway Removal	\$10.00	575	SY	\$5,750.00	0	575	\$5,750.00	91%	521	\$5,210.00	89%	513	\$5,130.00
14	PCC Sidewalk, 4" Thick	\$35.00	100	SY	\$3,500.00	0	100	\$3,500.00	82%	82	\$2,852.50	65%	65	\$2,275.00
15	PCC Sidewalk & Ramps, 6" Thick	\$45.00	200	SY	\$9,000.00	0	200	\$9,000.00	101%	201	\$9,045.00	61%	123	\$5,512.50
16	PCC Paved Driveway, 6" Thick	\$45.00	250	SY	\$11,250.00	30	280	\$12,600.00	101%	282	\$12,690.00	98%	274	\$12,330.00
17	Granular Surfacing	\$30.00	100	TON	\$3,000.00	0	100	\$3,000.00	52%	52	\$1,567.50	52%	52.25	\$1,567.50
18	Full Depth Concrete Patching	\$85.00	550	SY	\$46,750.00	0	550	\$46,750.00	68%	372	\$31,620.00	0%	0	\$0.00
19	Full Depth Asphalt Patching	\$150.00	25	SY	\$3,750.00	0	25	\$3,750.00	0%	0	\$0.00	0%	0	\$0.00
20	Transverse Crack Cleaning and Filling	\$3.75	4,000	LF	\$15,000.00	0	4,000	\$15,000.00	250%	9,987	\$37,451.25	250%	9,987	\$37,451.25
21	Pavement Milling	\$6.75	6,100	SY	\$41,175.00	0	6,100	\$41,175.00	87%	5,297	\$35,754.08	87%	5,296.9	\$35,754.08
22	Pavement Removal	\$15.00	1,100	SY	\$16,500.00	125	1,225	\$18,375.00	113%	1,381	\$20,715.00	15%	181	\$2,715.00
23	Curb and Gutter Removal	\$7.00	1,150	LF	\$8,050.00	75	1,225	\$8,575.00	93%	1,139	\$7,973.00	7%	82	\$574.00
24	Conventional Seeding, Fertilizing, and Mulching	\$6,500.00	1	LS	\$6,500.00	0	1	\$6,500.00	100%	1	\$6,500.00	100%	1	\$6,500.00
25	Traffic Control	\$15,000.00	1	LS	\$15,000.00	0	1	\$15,000.00	100%	1	\$15,000.00	25%	0.25	\$3,750.00
26	Water Valve Adjustments	\$200.00	11	EA	\$2,200.00	0	11	\$2,200.00	27%	3	\$600.00	27%	3	\$600.00
27	Fabric Matting	\$7.00	12,500	LF	\$87,500.00	0	12,500	\$87,500.00	73%	9,157	\$64,099.00	73%	9,157	\$64,099.00
TOTALS:					\$696,087.00		\$736,387.00		\$692,663.19			\$440,037.58		
Liquidated Damages (36.5 days X \$600.00/day): \$21,900.00														
Total less Liquidated Damages: \$418,137.58														
5% Retainage: \$20,906.88														
Pay Application #6 Total: \$397,230.70														

CHANGE ORDER NO. 2

OWNER: City of Oskaloosa
CONTRACTOR: Norris Asphalt Paving Company
PROJECT: South 11th Street Pavement Rehabilitation Project
OWNER'S PROJECT NO. 2010-13

The contractor is hereby directed to make the following changes in the Contract Documents:

Description: Reduction in the contract amount for final quantity adjustments and to assess liquidated damages.

Reason for Change Order: Final quantity adjustments (-\$43,723.81) to reflect actual project quantities incorporated into the project and liquidated damages (36.5 days X \$600.00/day = -\$21,900) for failure to complete the work within the contract time period.

Attachments: Attachment to Change Order No. 2: Final Quantities Adjustment

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ <u>696,087.00</u>	Original Contract Times: <u>60 Working Days</u>
Net Increase (Decrease) from previous Change Order No. 1: \$ <u>40,300.00</u>	Net changes from previous Change Orders No.'s <u> </u> to <u> </u> : <u>0</u>
Contract Price prior to this Change Order: \$ <u>736,387.00</u>	Contract Times prior to this Change Order: <u>60 Working Days</u>
Net Increase (Decrease) of this Change Order: \$ <u>(65,623.81)</u>	Net Increase (Decrease) of this Change Order: <u>10 Working Days</u>
Contract Price with all Approved Change Orders: \$ <u>670,763.19</u>	Contract Times with all Approved Change Orders: <u>70 Working Days</u>

CHANGE ORDER NO. 2

RECOMMENDED :

APPROVED :

ACCEPTED:

Engineer

Owner

Contractor

Signature

Signature

Signature

Name

Name

Name

Date: _____

Date: _____

Date: _____

Attachment to Change Order No. 2: Final Quantities Adjustment
 South 11th Street Pavement Rehabilitation Project
 Contractor: Norris Asphalt Paving Co.

Date: 6/30/2015

No.	Item	Contract Quantities	Change Order #1 Quantities	Contract Quantity Totals		Unit Prices	Schedule of Values	Quantity Completed	Difference	Adjustment
1	Mobilization	1	0	1	LS	\$12,000.00	\$12,000.00	1	0	\$0.00
2	Excavation - Class 10, 12, or 13	500	50	550	CY	\$14.00	\$7,700.00	600	50	\$700.00
3	Subbase, Granular	850	200	1,050	TON	\$21.00	\$22,050.00	907.83	-142	-\$2,985.57
4	Storm Sewer Intake Rebuild	12	0	12	EA	\$3,000.00	\$36,000.00	3	-10	-\$28,500.00
5	Manhole Adjustments	12	0	12	EA	\$1,000.00	\$12,000.00	8	-4	-\$4,000.00
6	PCC Pavement, 8" Thick	1,800	425	2,225	SY	\$48.00	\$106,800.00	2,481	256	\$12,288.00
7	2.5' Curb and Gutter, 8" Thick	1,150	450	1,600	LF	\$25.00	\$40,000.00	1,245	-355	-\$8,875.00
8	PCC Pavement Samples and Testing	1	0	1	LS	\$4,000.00	\$4,000.00	1	0	\$0.00
9	HMA Interlayer Base (PG 64-34)	625	0	625	TON	\$155.30	\$97,062.50	623	-3	-\$388.25
10	HMA Surface (PG 64-22)	1,050	0	1,050	TON	\$108.19	\$113,599.50	1,196	146	\$15,834.69
11	HMA Pavement Samples and Testing	1	0	1	LS	\$4,000.00	\$4,000.00	1	0	\$0.00
12	Sidewalk Removal	250	0	250	SY	\$10.00	\$2,500.00	230	-20	-\$200.00
13	Driveway Removal	575	0	575	SY	\$10.00	\$5,750.00	521	-54	-\$540.00
14	PCC Sidewalk, 4" Thick	100	0	100	SY	\$35.00	\$3,500.00	82	-19	-\$647.50
15	PCC Sidewalk & Ramps, 6" Thick	200	0	200	SY	\$45.00	\$9,000.00	201	1	\$45.00
16	PCC Paved Driveway, 6" Thick	250	30	280	SY	\$45.00	\$12,600.00	282	2	\$90.00
17	Granular Surfacing	100	0	100	TON	\$30.00	\$3,000.00	52	-48	-\$1,432.50
18	Full Depth Concrete Patching	550	0	550	SY	\$85.00	\$46,750.00	372	-178	-\$15,130.00
19	Full Depth Asphalt Patching	25	0	25	SY	\$150.00	\$3,750.00	0	-25	-\$3,750.00
20	Transverse Crack Cleaning and Filling	4,000	0	4,000	LF	\$3.75	\$15,000.00	9,987	5,987	\$22,451.25
21	Pavement Milling	6,100	0	6,100	SY	\$6.75	\$41,175.00	5,297	-803	-\$5,420.93
22	Pavement Removal	1,100	125	1,225	SY	\$15.00	\$18,375.00	1,381	156	\$2,340.00
23	Curb and Gutter Removal	1,150	75	1,225	LF	\$7.00	\$8,575.00	1,139	-86	-\$602.00
24	Conventional Seeding, Fertilizing, and Mulching	1	0	1	LS	\$6,500.00	\$6,500.00	1	0	\$0.00
25	Traffic Control	1	0	1	LS	\$15,000.00	\$15,000.00	1	0	\$0.00
26	Water Valve Adjustments	11	0	11	EA	\$200.00	\$2,200.00	3	-8	-\$1,600.00
27	Fabric Matting	12,500	0	12,500	LF	\$7.00	\$87,500.00	9,157	-3,343	-\$23,401.00
TOTALS:							\$736,387.00			-\$43,723.81



Item Title: CONSENT AGENDA

Consider a resolution accepting the completion of the South 11th Street Pavement Rehabilitation Project by Norris Asphalt Paving Co. and approval of the retainage in the amount of \$33,538.16.

Explanation:

Norris Asphalt Paving Co. has completed the South 11th Street Pavement Rehabilitation Project. The scope of this project included pavement milling, asphalt overlay, concrete street repairs, full depth concrete patching, concrete curb and gutter repairs, new ADA accessible sidewalk ramp reconstruction, and driveway replacement, storm sewer intake repair, crack filling, and seeding.

The final contract amount for this project is \$670,763.19 after a net decrease of \$25,323.81 from the original contract amount of \$696,087.00 awarded at the August 4, 2014 City Council meeting.

With City Council approval, this project will be accepted as complete. The retainage, in the amount of \$33,538.16, will only be released to the contractor 30 days after project acceptance if no claims have been filed against the project. Staff recommends accepting the completion of this project and releasing the final retainage in 30 days.

<u>Summary of Contract</u>	<u>Amount</u>	<u>Council Approval Date</u>
Original Bid	\$696,087.00	August 4, 2014
Change Order No. 1**	\$40,300.00	
Change Order No. 2**	-\$65,623.81	
Total Contract Amount	\$670,763.19	

<u>Summary of Pay Requests</u>	<u>Amount</u>	<u>Council Approval Date</u>
Pay Request No. 1	\$31,191.83	October 6, 2014
Pay Request No. 2	\$64,131.60	November 3, 2014
Pay Request No. 3	\$47,087.70	December 1, 2014
Pay Request No. 4	\$8,243.15	January 5, 2015
Pay Request No. 5	\$89,340.05	May 4, 2015
Pay Request No. 6*	\$397,230.70*	July 6, 2015*

Total Amount Paid:	\$637,225.03*
Amount Remaining from Approved Contract:	\$0.00*
Retainage (5% of Completed Work):	\$33,538.16*

*Applies only if Pay Request No. 6 is approved by City Council on July 6, 2015.

**Change Orders within the 10% contingency require only City Manager approval.

Budget Consideration:

The retainage amount of \$33,538.16 from the South 11th Street Pavement Rehabilitation Project Fund will be released 30 days after City Council approval of the project completion.

Attachments:

Final Acceptance Resolution, Certificate of Final Acceptance, and Final Completion Letter

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE WORK OF NORRIS ASPHALT PAVING CO. FOR THE SOUTH 11TH STREET PAVEMENT REHABILITATION PROJECT

WHEREAS, the City of Oskaloosa, Iowa entered into a contract with Norris Asphalt Paving Co. for the "South 11th Street Pavement Rehabilitation Project" (will be known as the "Project"); and

WHEREAS, the work has been duly completed on this project in substantial compliance with the plans, specifications, and contract documents; and

WHEREAS, during the course of the project, as certain features were uncovered and inspected, changes to the project scope were required to adjust field quantities; and

WHEREAS, liquidated damages totaling \$21,900.00 were deducted from the final contract price for exceeding the contracted completion time by 36.5 working days; and

WHEREAS, these changes resulted in a net decrease to the contract price of \$25,323.81, thereby resulting in a final contract price of \$670,763.19; and

WHEREAS, the scope of the project included milling existing pavement, asphalt overlay, concrete pavement reconstruction, full depth concrete patching, concrete curb & gutter repair, storm sewer intake rebuilds, new ADA accessible sidewalk ramp reconstruction, driveway pavement replacement, and alley approach improvements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa as follows:

Section 1. That it is hereby found and determined that the work of the Project, been duly and fully completed by the contractor in accordance with the terms of the contract and the same is hereby accepted and approved.

Section 2. That it is hereby found and determined that the total cost of said project is in the amount of \$670,763.19 with a retainage of \$33,538.16. This amount should be released to the Contractor 30 days after acceptance of the project if no claims have been filed.

Section 3. That all amounts due to the contractor are hereby ordered to be paid in accordance with the contract procedures prescribed by the Code of Iowa.

Section 4. That all resolutions or parts of resolutions in conflict herewith be, and the same, are hereby repealed to the extent of such conflict.

PASSED AND APPROVED the _____ day of July, 2015.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

CERTIFICATE OF FINAL COMPLETION

DATE OF ISSUANCE: 7/6/2015

OWNER: City of Oskaloosa, Iowa

CONTRACTOR: Norris Asphalt Paving Co.

CONTRACT: South 11th Street Pavement Rehabilitation Project

PROJECT: South 11th Street Pavement Rehabilitation Project

OWNER'S CONTRACT NO. CIP 2010-13 ENGINEER'S PROJECT NO. N/A

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof: All work.

To City of Oskaloosa, Iowa
OWNER

And To Norris Asphalt Paving Co.
CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR, and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

June 30, 2015
DATE OF FINAL COMPLETION

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance, warranties, and guarantees shall be as follows:

OWNER: Operation and maintenance of facilities, insurance of facilities and utilities

CONTRACTOR: Correct work found to be defective for a period of 2 years following the date of Final Acceptance of Work

The following documents are attached to and made a part of this Certificate:

None

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of the CONTRACTOR'S obligation to complete the Work in accordance with the Contract Documents.

Executed by City of Oskaloosa ENGINEER on _____ Date

City of Oskaloosa Public Works Dept.
ENGINEER

By: _____
(Authorized Signature)

CONTRACTOR accepts this Certificate of Final Completion on _____ Date

Norris Asphalt Paving Co.
CONTRACTOR

By: _____
(Authorized Signature)

OWNER accepts this Certificate of Final Completion on _____ Date

City of Oskaloosa, Iowa
OWNER

By: _____
(Authorized Signature)



Akhilesh Pal
Public Works Director
akhilesh.pal@oskaloosaiowa.org
City of Oskaloosa, Iowa
Phone: 641.673.7472 Fax: 641.673.3733

July 1, 2015

Michael Schrock, City Manager
Oskaloosa City Hall
220 South Market St
Oskaloosa, IA 52577

Re: South 11th Street Pavement Rehabilitation Project
Project No. 2010-13

Dear Mike,

My department has inspected the completed project and I have determined the work performed has been completed in compliance with the terms of the project documents; apart from liquidated damages totaling \$21,900.00 that was assessed for 36.5 working days at \$600.00 per day for exceeding the contracted completion time. The certificate of final completion has been made to the best of my knowledge, information, and belief.

If you have any questions, please don't hesitate to contact me.

Sincerely,

Akhilesh Pal

Enc: Certificate of Final Completion (3 copies)
Payment Application No. 6 (3 copies)



City Council Communication
Meeting Date: July 6, 2015
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution scheduling a public hearing for August 3, 2015 to consider levying a special assessment against private property for weed cutting by the city in accordance with section 8.20 of the city code of the City of Oskaloosa, Iowa, and directing notice to the owners of the property to be assessed.

Explanation:

This resolution schedules the public hearing for August 3, 2015 for levying a special assessment against private property for weed cutting. A notice will be published in the Oskaloosa Herald and certified notices will be sent to the property owners.

Budget Consideration:

\$2,000 Revenue to the Sanitary Sewer Fund to offset expenses related to the work performed by the city.

Attachments:

Resolution
Weed Cutting Assessment Exhibit "A"

RESOLUTION NO. _____

RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR WEED CUTTING BY THE CITY IN ACCORDANCE WITH SECTION 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, AND DIRECTING NOTICE TO THE OWNER OF THE PROPERTY TO BE ASSESSED

WHEREAS, the City of Oskaloosa, Iowa, under authority of the Ordinance of control of weeds (Title 8, Chapter 8.20) has on certain properties within the City of Oskaloosa, Iowa, cut and/or removed brush, weeds, and rubbish after failure of the owners, agents, and occupants to do so; and

WHEREAS, the City of Oskaloosa, Iowa, desires to levy a special assessment against the properties concerned for said cutting and/or removal of brush, weeds, and rubbish by the City; and

WHEREAS, Section 8.20.060 of the City Code of the City of Oskaloosa, Iowa provides that notice of said assessment contemplated in said Section shall be given no later than December 15 of the year and at least twenty (20) days prior to the time thus fixed for said hearing and to all concerned that the proposed assessment is on file and that the amounts shown therein will be assessed the several lots, tracts of land or parcels of ground described in said itemized account at the time fixed for such hearing; and

WHEREAS, attached hereto marked Exhibit "A" and by this reference incorporated herein are the names of the owners, the properties, and the amounts of the claims to be assessed for the cutting and control of weeds, and removal of brush, weeds, and rubbish from said properties; and

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of the City of Oskaloosa, Iowa, as follows:

SECTION 1. That the City Council of the City of Oskaloosa, Iowa shall meet at City Hall Council Chambers in Oskaloosa, Iowa on the 3rd day of August, 2015 at 6:00 p.m. at which time a hearing shall be held on the matter of levying a special assessment against the properties listed in Exhibit "A" for weed cutting assessment by the City of Oskaloosa, Iowa, at which hearing the owner of said premises or anyone liable to pay such assessment may appear with the same rights as given by law before Boards of Review, in reference to assessments for general taxation, and at said time and place the Council shall consider and dispose of all objections made thereto; after which hearing the City Council shall by Resolution levy such assessment as may be appropriate against said properties.

SECTION 2. That the City Clerk of the City is hereby directed to give notice of said hearing, the time when and place where said hearing will be held by publication in the Oskaloosa Herald, a newspaper published and having a general circulation within the City, no later than December 15, and at least twenty (20) days prior to the time herein fixed for such hearing; or by other means provided under said Weed Control Ordinance.

SECTION 3. That officials of the City are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

PASSED AND APPROVED this 6th day of July, 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

EXHIBIT "A"
 2015 WEED CUTTING ASSESSMENTS
 May 2015

OWNER	OFFENSE	ADDRESS/LEGAL	DATE MOWED	LABOR	COST
Timothy John McManus Parcel ID 1013333010	1st	703 C Ave W Lot 8 Blk 2 Whites Add	5/18/2015	1 hour	\$ 250.00
Fedea National Mortgage Association Parcel ID 1118306011	1st	313 N 5th St Lot 2 Blk 8 Kempers Add	5/18/2015	1 hour	\$ 250.00
Sandra K Thompson Parcel ID 1013332002	1st	412 North H St S 1/2 Lots 3 & 4 Blk 3 Whites Add	5/18/2015	1 hour	\$ 250.00
Carroll Kirk Parcel ID 1024252017/1024252018	1st	921 South C St Lot 30 Gilmores Add and Lot 31 Gilmores Add	5/18/2015	1 hour	\$ 250.00
Robert W DeCook Parcel ID 1024210005	1st	115 5th Ave W S 1/2 Lot 5 & W 20' S 1/2 Lot 6 Blk 12 Montgomery's Add	5/27/2015	1 hour	\$ 250.00
PA Seven LLC Parcel ID 1024135005	1st	612 5th Ave W W 1/3 Lot 4 & E 1/3 Lot 5 Longs Add	5/28/2015	1 hour	\$ 250.00
Cecilia K Wood Parcel ID 1119179003	1st	806 8th Ave E Lot 128 Blk F O'Neills Add	5/29/2015	1 hour	\$ 250.00

Weed removal on private property:

Minimum of one hour charged. After first hour, fee shall be charged by the quarter hour.

1 st cleanup	\$200.00 fee + \$50.00 per hr.
2 nd cleanup	\$250.00 fee + \$50.00 per hr.
3 rd cleanup	\$300.00 fee + \$50.00 per hr.
4 th cleanup	\$350.00 fee + \$50.00 per hr.
5 th cleanup	\$400.00 fee + \$50.00 per hr.
6 th cleanup	\$450.00 fee + \$50.00 per hr.



City Council Communication

Meeting Date: July 6, 2015

Requested By: Mayor & City Council

Item Title: ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC SPECIFICATIONS ARE STATED.

- a) Building Code Board of Appeals – One vacancy to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males and 1 female currently serve with 1 vacancy)

- b) Historic Preservation Commission – One vacancy to fill upon appointment for an unexpired term that ends December 31, 2016. This is a seven member board that meets as needed. (2 males and 4 females currently serve with 1 vacancy)



City Council Communication
Meeting Date: July 6, 2015

Item Title: REGULAR AGENDA

Explanation:

The following agenda items require specific action by the City Council.

Budget Consideration:

Not applicable.

Attachments:

None.



City Council Communication

Meeting Date: July 6, 2014

Requested By: City Manager's Office

Item Title:

Consider a motion to receive and file meeting minutes on the meeting with the Fine Arts and Culture Events of Mahaska County (FACE) pertaining to the idea of the development of an Oskaloosa Arts and Culture Commission.

Explanation:

On February 17, 2015 the Fine Arts and Culture Events of Mahaska County (FACE) organization proposed the city develop an Arts and Culture Commission for the City of Oskaloosa. City council voted 7-0 directing staff to explore the proposed development of an Oskaloosa Arts and Culture Commission.

City staff met with FACE and discussed what the commission could look like and what other opportunities exist outside of a commission. FACE wants Oskaloosa to further incorporate the arts into the community with new infrastructure projects or at current facilities.

Several ideas were discussed with FACE that could help accomplish the incorporation of the arts into the community such as approaching neighborhoods with art projects, displaying art in city facilities, and working together on grants for artworks throughout the city.

Based upon this discussion with FACE, staff recommends that a commission may not be necessary at this time. The most compelling reason for this argument is the fact that FACE is a 501(c)(3) and that grants, donations, and additional partnerships would be the recommended starting point for furthering art in the community.

Staff recommends FACE work toward developing an Arts and Culture Master Plan to be adopted by City Council.

Members of FACE will be presenting their recent projects and plans for the year.

Budget Consideration:

There is no budget consideration on this item.

Attachments:

Meeting Minutes, Original City of Oskaloosa Arts and Culture Commission Request



City of Oskaloosa and FACE Meeting Minutes

On Tuesday April, 21 Oskaloosa City staff Michael Schrock, William Ottens, and Dylan Mulfinger met with Fine Arts and Culture Events (FACE) members Matt Kargol and Brianna Bartlett. The topic of discussion was to consider the creation of an Oskaloosa Arts and Culture Commission that would help provide a better connection to the arts for the City of Oskaloosa.

FACE discussed how several improvements are made to the city each year, and some of those improvements should include art. They believed that the city should be consistent to include art in their infrastructure improvements and that incorporating art can improve the community. FACE expressed the potential for art in Oskaloosa is great, and that art will help the city stand out in south east Iowa. They recommended forming an Arts and Culture Commission as a step to help art become a priority for both the city council and the overall community.

City staff considered ideas from FACE and discussed how an Arts and Culture Commission could work. FACE talked about how some cities have seen success with an Arts and Culture Commission council. Staff believed that FACE could become the leader in the community for arts and that a formal council may not be necessary. With FACE having their 501(c)(3), staff felt that FACE would be able to apply for grants and complete projects on their own. With FACE being its own organization, they could potentially have considerable influence on art in the community without the need for an official board or commission. Staff suggested that FACE work with neighborhoods on incorporating more art, and work with local businesses on sponsoring art projects. Staff encouraged FACE to invite council members to their meetings and their events. City staff recognized that money will be needed for art improvements and considered FACE an important resource in understanding the amount that could potentially be allocated for art. Staff recognized that the city could partner on grants and projects with FACE. FACE was also encourage by staff to have their members consider applying for current boards and commissions to help influence the consideration of art through multiple outlets.

Several ideas were discussed that could help promote art within the city and on city property. Staff stressed that the city wants to work with community groups, and that the city works best with groups that have plans. Staff encouraged FACE to create an overall plan for the community or project plans that could be used for applying for grants or approaching council for funding.

At the end of the meeting both groups agreed that an improved flow of communication should occur between each group. City staff encouraged FACE to present to city council and continue to keep the city updated on projects. City staff also agreed to work with FACE and help them get the answers they need to either complete projects on city property or help when applying for grants.

Based upon the discussion, city staff recommended that FACE pursue projects with their 501(c)(3) status, and work with the city when applicable.

FACE Photos



Yarn Bombing the City Square





Foyer
Gallery,
Wilcox
Library,
WPU

George
Daily
Auditorium
Gallery



Art Center
Live Music
during the
gallery hop



Warm
Fuzzies
Postcard
Night



Temporary Mural Night



The City of Oskaloosa Arts and Culture Commission

-This commission will act as an advisory board to provide recommendations to City Council on a variety of arts and culture issues impacting the long term quality of life in the Oskaloosa community including: reviewing and directing the development of public art initiatives, act as an advisory board for the arts to the City Council and provide visionary leadership in which to advance arts of all disciplines of the City of Oskaloosa and its citizens.

The Commission will consist of seven voting members; appointments to the Commission shall include, but not be limited to specific representation of one (1) Oskaloosa business owner, one (1) member who represents F.A.C.E., one (1) resident who is a visual or performing artist, and one (1) member from the Arts faculty from Oskaloosa Community Schools or William Penn University. The three (3) other members shall be local residents from the Oskaloosa community at large. Residency within the City of Oskaloosa is not required for those members who represent a specific appointment from an organization or business.

Members of the Commission shall serve for a term of three (3) years. If a vacancy occurs on the Commission, the City Council shall appoint the alternate member to complete the unexpired term. Chairpersons and Vice Chairpersons shall be elected by the members of the Commission for terms of one year.

The Commission shall act as an advisory body to the Mayor and the City Council and make recommendations regarding, but not limited to:

1. Policies, priorities, and plans for promoting, advancing, and maintaining public art projects and programs in Oskaloosa.
2. Development of an annual arts and cultural calendar for the City, which shall include all relevant events and activities that are hosted by Oskaloosa area art organizations and entities.
3. Encouraging the promotion of Iowa artists in City art projects by setting annual goals to be identified in an arts and cultural plan to be approved by City Council;
4. Encouraging citizen input and involvement in the design and selection of artists for public art projects and programs
5. Coordinating with the private sector and other governmental agencies in promoting arts and cultural excellence as a tool for the encouragement of economic development, business relocation and tourism.
6. Organizing and promoting public art projects and programs that celebrate the City and its unique cultural heritage.

Arts and Culture Commission - Authority

To carry out its responsibilities under this chapter, the Arts and Culture Commission shall:

- A. Prepare, adopt and amend with the Mayor's approval a plan and guidelines to carry out the City's art program, which shall include, but not be limited to a method or methods for the selection of artists or works of art and for placement of works of art;
- B. Authorize purchase of works of art or commission the design, execution and/or placement of works of art and provide payment there for from the Municipal Arts Fund. The Arts and Culture Commission shall advise the department responsible for a particular construction project of the commission's decision, regarding the design, execution and/or placement of a work of art, funds for which were provided by the appropriation for such construction project
- C. Require that any proposed work of art requiring extraordinary operation or maintenance expenses shall receive prior approval of the department head responsible for such operation or maintenance
- D. Promulgate rules and regulations consistent with this chapter to facilitate the implementation of its responsibilities under this chapter.



City Council Communication

Meeting Date: July 6, 2015

Requested By: Public Works Dept.

Item Title:

Consider a resolution scheduling a public hearing on vacation and sale of the 120' X 16.5' section of the east-west alley adjacent to 1001 A Avenue West and referring the matter to the Planning & Zoning Commission.

Explanation:

Mr. John Carter, owner of 1001 A Avenue West, has requested that the portion of the east-west alley adjacent to his property be vacated. The alley is bordered on both sides by properties owned by Mr. John Carter and is in the Urban Corridor (UC) and A Avenue Commercial Corridor Overlay (AV) zoning districts.

Oskaloosa Municipal Code section 12.24.020 requires this alley vacate request be referred to the Planning & Zoning Commission. Staff will perform a survey of the property owners and utility companies who have direct access to this portion of the alley.

Recommended Action:

Staff recommends the City Council approve the resolution setting a public hearing date of August 17, 2015 for the vacation and sale of the east-west alley adjacent to 1001 A Avenue West.

Budget Consideration:

Commercial public alleys are sold for \$1.00/square foot, therefore total revenue of (120 foot X 16.5 foot X \$1.00/square foot) \$1,980.00 will be received in addition to the \$100 alley vacate application fee.

Attachments:

Resolution, Location Map and Alley Vacate Application

RESOLUTION NO. _____

RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING FOR THE VACATION AND SALE OF THE EAST-WEST ALLEY ADJACENT TO 1001 A AVENUE WEST AND REFERRING THE PROPOSAL TO THE PLANNING AND ZONING COMMISSION

WHEREAS, a request has been made and the City wishes to consider vacation of the east-west public alley adjacent to 1001 A Avenue West with the following legal description:

The 120 foot by 16.5 foot section of the East-West public alley adjacent to Lot 7 and Lot 8 of Block 2 of Loughridge and Cassidy's Addition of the City of Oskaloosa, Mahaska County, Iowa

WHEREAS, section 12.24.020 of the Oskaloosa Municipal Code requires said requests to be referred to the Planning and Zoning Commission for further consideration; and,

WHEREAS, section 12.24.030 of the Oskaloosa Municipal Code requires a public hearing on such vacations,

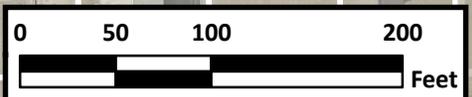
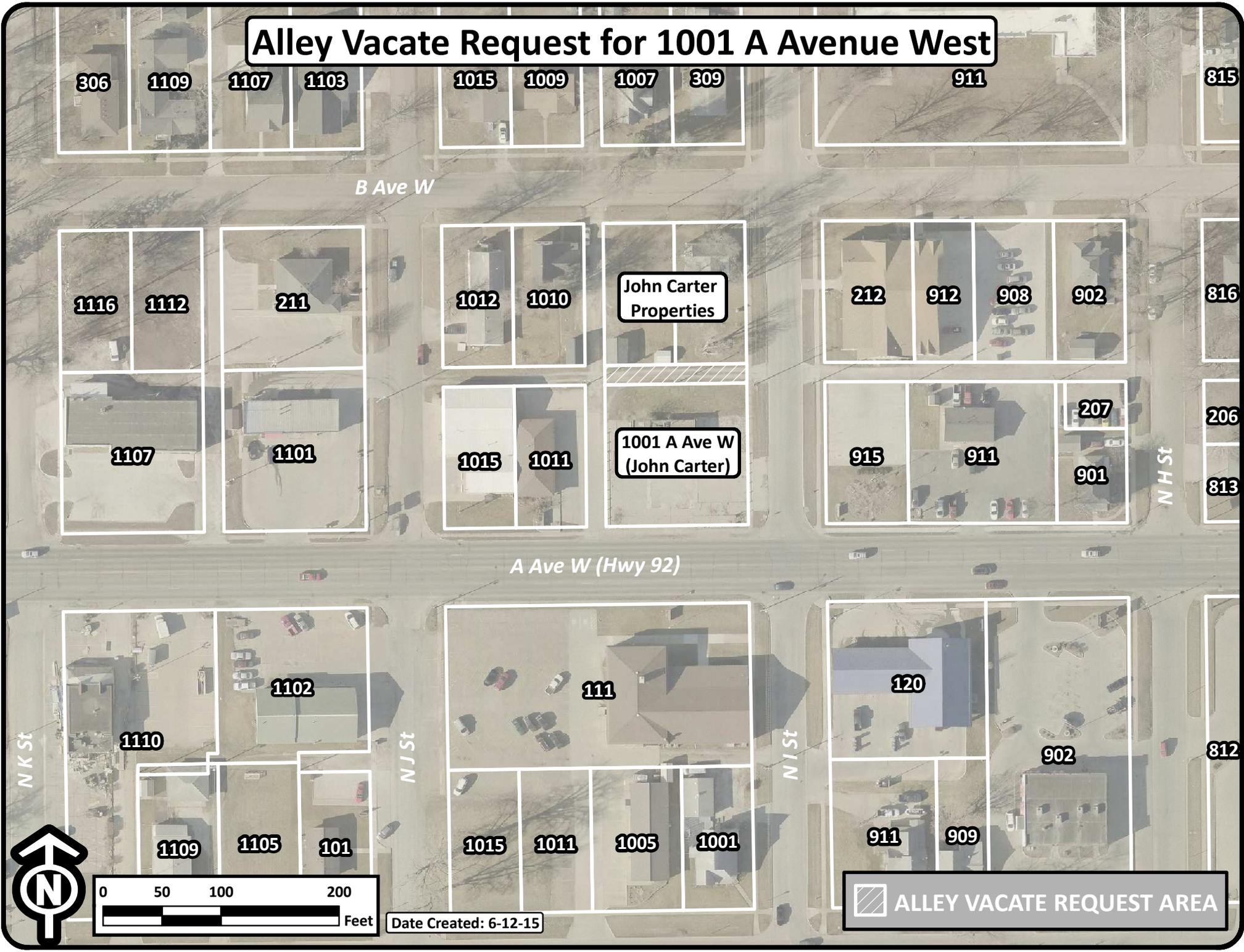
NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa, that a public hearing shall be conducted on August 17, 2015 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa, at which time persons may appear and speak for or against the vacation and sale of the public alley as legally described in the preamble hereof.

PASSED AND APPROVED this _____ day of July, 2015.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

Alley Vacate Request for 1001 A Avenue West



Date Created: 6-12-15

 ALLEY VACATE REQUEST AREA

ALLEY VACATION REQUEST
City of Oskaloosa, Iowa

Policy for sale of alleys:

Policy Adopted: 2/18/2003

1. The property owner requesting the vacation of the alley will pay the \$100.00 application fee and the purchase price of one-half of the alley at the time of the request. If the alley vacation and sale is not approved, the amount of the purchase will be refunded. Other property owners adjacent to the alley that wish to purchase their half will have 30 days after the third reading of the ordinance to purchase their portion. After the 30 days it could be sold to other adjoining property owners.
2. Alleys sold within a residentially zoned area will be sold at the residential rate (\$.50/SF), and alleys located in commercially or industrially zoned areas will be sold at commercial rates (\$1.00/SF).

Date of Request: June 11, 2015

Property Owner Name: Jason Carter and John Carter

Address: 1001 A Ave W (south side alley)

213 N. I + 1008 B Ave W (north side alley)

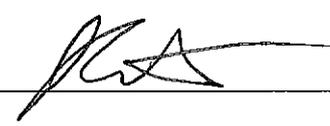
Phone: 515-708-0615 Jason

Description of alley requested for vacation: East/West Alley,

North of the property at 1001 A Ave W (approx 120')
and South of properties at 1008 B Ave W + 213 N. I.

Reason for requesting alley vacation: We own the properties (3)

to the north & south of alley and would like
to combine the properties to one whole property.

Signature  

OFFICE USE:

Application Fee Paid \$100. [∞]

Amount Paid For 1/2 of Alley: \$ \$990 (120 X 16.5 X \$ 1.00/SF) \$1,980

Vacation Approved _____ Denied _____ Refund Payment _____



City Council Communication
Meeting Date: July 06, 2015
Requested By: City Council

Item Title:

Consider an ordinance amending Oskaloosa Municipal Code, Chapter 5.24, Peddlers, Solicitors, and Transient Merchants.

Explanation:

This item presents possible amendments to Chapter 5.24 of the Oskaloosa Municipal Code. Highlights of the proposed amendments include:

- Changed application process to be handled by one department (police department) rather than two (police and city clerk);
- Reduced the number and type of organizations exempted from the Chapter requirements as discussed with city council;
- Clarified definition of charitable organization;
- Deleted requirement to provide right thumb print;
- Added requirement to show bonding information as required by State Code, Chapter 9C;
- Updated fees by applying a conservative inflationary increase from 1990 to 2015;
- Restructured the type of fees charged by the city for ease of administration;
- Added specific timeframe to allow staff to issue license within three business days, rather than “immediately;”
- Added language that solicitors and peddlers must display their permits in a prominent location;
- Clarified time restrictions for issued permits;
- Created a license suspension clause
- Clarified the revocation process; and
- Deleted the rebate of license fees.

Policy items that could be considered by the city council when reviewing this Chapter of the Code include:

- Shall the council specify allowable locations for peddlers, solicitors and transient merchants?
- Shall religious and charitable organizations be exempt from Sections 5.24.060 through 5.24.140?
- Shall door to door solicitations be allowed in the community?

- Shall a length of time to conduct this temporary business be established by the city?
- Shall specific site or design standards apply to licensed businesses over a specified number or days within the community?
- Other types of possible regulations to protect the public and the business owner?
 - Waste disposal
 - Storage location when not in use
 - Lights, noisemakers
 - Hours of operation – food sales

Budget Consideration:

Minimal financial impact is anticipated with the adoption of the proposed code amendments.

Attachments:

Ordinance Amendment Oskaloosa Municipal Code - Chapter 5.24, Peddlers, Solicitors and Transient Merchants (strike through and replace document)

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING PROVISIONS PERTAINING TO CHAPTER 5.24 PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1: Chapter 5.24 PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS is hereby deleted in its entirety:

SECTION 2. Chapter 5.24 PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS shall read as follows:

Sections:

5.24.010 - Purpose.

The purpose of this chapter is to protect residents of the city against fraud, unfair competition and intrusion into the privacy of their homes by licensing and regulating peddlers, solicitors and transient merchants.

5.24.020 - Definitions.

For use in this chapter the following terms are defined:

- A. "Peddler" means any person carrying goods or merchandise who sells or offers for sale for immediate delivery such goods or merchandise from house to house or upon the public street.
- B. "Solicitor" means any person who solicits or attempts to solicit from house to house or upon the public street an order for goods, subscriptions or merchandise to be delivered at a future date.
- C. "Transient merchant" means any person, firm or corporation who engages in a temporary or itinerant merchandising business and in the course of such business hires, leases or occupies any building or structure whatsoever, including, but not limited to, tents, awnings, trailers, vehicles, etc. Temporary association with a local merchant, dealer, trader or auctioneer, or conduct of such transient business in connection with, as a part of, or in the name of any local merchant, dealer, trader or auctioneer shall not exempt any person, firm or corporation from being considered a transient merchant as provided in Section 5.24.040(I).

5.24.030 - License-Required.

Any person engaging in peddling, soliciting or in the business of a transient merchant in this city without first obtaining a license as herein provided shall be in violation of this chapter.

5.24.040 - License-Exemptions.

The following are excluded from the application of the chapter:

- A. Persons selling or distributing newspapers or similar tabloids;
- B. Club members of non-profit youth organizations. Members of local Boy Scout, Girl Scout, Campfire Girls, 4-H Clubs, Future Farmers of America and similar organizations;
- C. Students. Students representing the Oskaloosa community school district conducting projects sponsored by organizations recognized by the school;
- D. Persons selling tangible personal property or services to business enterprises; and
- E. Chamber sponsored events. Antique shows, flea markets, craft shows, art shows and other mass events sponsored by the Oskaloosa Chamber of Commerce or other duly incorporated nonprofit organizations;

5.24.050 - Charitable organizations.

Authorized representatives of charitable organizations desiring to solicit money for charitable purposes or to distribute literature shall be exempt from the operation of Sections 5.24.060 through 5.24.140 of this chapter. The term "charitable purposes" means any organization, campaign, or project which has as its primary purpose the furtherance of science, education, philanthropy, religion, the arts or any political campaign and which is not conducted for personal gain and no portion of the net proceeds of solicitation will inure to the benefit of any individual or shareholder. Any organization to which contributions are deductible for Federal income tax purposes shall conclusively be deemed to be within this definition. All such organizations shall be required to submit in writing to the chief of police, the name and purpose of the cause for which such activities are sought, names and addresses of the officers and directors of the organization, the period during which such activities are to be carried on, and whether any commissions, fees or wages are to be charged by the solicitor and the amount thereof. If the chief of police is provided this documentation he shall issue, free of charge, a license containing the above information to the applicant.

5.24.060 - License-Application.

An application in writing shall be filed with the chief of police for a license under this chapter. Such application shall set forth the applicant's name, permanent and local address, business address if any, physical description, and valid photo identification card. The application shall also set forth the applicant's employer if any, and the employer's address, the nature of the applicant's business, the last three places of such business and the length of time sought to be covered by the license. The application shall also include a copy of the applicant's state sales tax license as well as evidence that the applicant has filed a bond with the Secretary of State in accordance with Chapter 9C of the Code of Iowa. An application fee of twenty dollars shall be paid at the time of filing, to cover the cost of investigating the facts stated therein. There shall be no application fee for renewals within one year of the initial permitting period.

5.24.070 - License-Fees.

The following license fees shall be paid to the chief of police prior to the issuance of any license:

Application Fee	\$25.00
Daily Fee	\$5.00
Weekly	\$15.00
Monthly	\$30.00

5.24.080 - License-Issuance.

If the chief of police finds the application is completed in conformance with Section 5.24.060 of this chapter and the facts stated therein are found to be correct the license fee paid and the investigation of an applicant's business responsibility is found to be satisfactory, a license shall be issued within three business days, excluding weekends and holidays, after it has been filed.

5.24.090 - License-Display.

Each solicitor or peddler shall at all times while doing business in the city keep in their possession the license provided for in Section 5.24.080 of this chapter, and shall, upon the request of prospective customers, exhibit the license as evidence of compliance with all requirements of this chapter. Each transient merchant shall display prominently and publicly the city issued license in their place of business.

5.24.100 - License-Nontransferability.

Licenses issued under the provisions of this chapter are not transferable in any situation and are to be applicable only to the person filing the application.

5.24.110 - Time restriction.

All peddler's and solicitor's licenses shall provide that said licenses shall be in force and effect only between the hours of sunrise and sunset on weekdays only. All permits issued hereunder shall expire at five o'clock (5:00) p.m. of the last day for which the permit is issued, except when the permit expires on Thursday, in which case the permit shall expire at nine o'clock (9:00) p.m.

5.24.120 - Parking restrictions.

No peddler shall obstruct or encumber any alley, street, or public place and shall not remain in one place on any alley, street, or public place for more than ten minutes at any one time, and then only when actually engaged in the selling of goods, wares, and merchandise.

5.24.130 - License-Revocation.

Permits issued under the provisions of this chapter may be revoked by the chief of police, after notice and hearing for any of the following causes:

- A. Fraudulent Statements. The licensee has misrepresented or made fraudulent statements in the application for the license or in the conduct of business.
- B. Violation of Law. The licensee has violated this chapter or has otherwise conducted business in an unlawful manner.
- C. Endangered Public Welfare, Health or Safety. The licensee has conducted business in such manner as to endanger or to constitute a menace to the public general welfare, safety, health, order or morals.

5.24.140 - Notice of complaint and license suspension.

The license holder shall be served with written notice by the chief of police containing particulars of the complaint, the ordinance provisions or state statutes allegedly violated, and the date, time and place for hearing of revocation of a permit. Hearings for revocation of a permit shall be held within two business days of the served written notice. The permit issued to the license holder shall be suspended until a final determination for revocation by the chief of police is issued following the hearing.

5.24.170 - Appeal.

If the chief of police revokes or refuses to issue a license, the reason therefor shall be made as part of the record. The licensee, or the applicant, shall have a right to a hearing before the council at its next regular meeting if public noticing requirements can be met. The council may reverse, modify or affirm the decision of the chief of police by a majority vote of the council members present and the chief of police shall carry out the decision of the council.

5.24.180 - Effect of revocation.

Revocation of any license shall bar the licensee from being eligible for any license under this chapter for a period of one year from the date of the revocation.

SECTION 3: REPEALER. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4: SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of this ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5: WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed and approved by this Council on the ____ day of _____, 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2015.



City Council Communication
Meeting Date: July 06, 2015
Requested By: City Manager's Office

Item Title:

Discussion and possible action on an LED Street Lighting Installation Agreement between MidAmerican Energy Company and the city of Oskaloosa, Iowa.

Explanation:

This item has been placed on the agenda by the city manager's office for the purpose of sharing the information received from MidAmerican Energy regarding their program to convert current high pressure sodium (HPS) street lighting fixtures to Light Emitting Diode (LED) fixtures in Oskaloosa.

MidAmerican has requested the city consider two options for replacing the fixtures:

- Phase in new LED fixtures as they fail, expected to take 5 - 10 years to complete;
- Accelerate replacement by paying \$100 per fixture at a cost of \$101,000; or
- Strategically accelerate replacement in certain areas of town, cost to be determined.

MidAmerican does not have a decorative LED fixture to offer the city at this time, so a different arrangement would need to be pursued if the city launches a redesigned light pole along the main corridors as expected to occur with corridor and wayfinding study.

Staff is requesting the council generally discuss this item and refer it to council committee for further detail refinement and recommendation.

Budget Consideration:

No financial impact is anticipated with this item based upon staff's recommendation to refer the item to council committee for further refinement.

Attachments:

1. MidAmerican cover letter
2. Agreement
3. MidAmerican website information re: LED conversion
4. Oskaloosa street light conversion costs



Dear Mayor and City Administrator,

MidAmerican Energy is starting an exciting new LED streetlight initiative and changing the look and image of our cities at night. Long-term community benefits include lower lighting rates, fewer outages and maintenance issues and environmental benefits. MidAmerican estimates that once the MidAmerican-owned system is fully converted to LED streetlights that approximately 40 million kilowatt-hours will be saved annually.

MidAmerican will begin the process of converting our existing streetlight system to more efficient LED streetlight equipment beginning in July 2015. With more than 100,000 MidAmerican-owned streetlights in the state of Iowa, a full conversion of lights between 70 and 250 watts will be phased-in during the next 10 years. More information on this conversion process is provided in the enclosed brochure and on MidAmerican's website: www.midamericanenergy.com/cityLED.

While LED lighting is more efficient and provides brighter, more direct lighting than our current HPS fixtures, the new fixtures will meet similar lighting standards as the HPS lights being replaced. Communities need to ensure the current and new lighting systems adhere to IES, DOT or their own city standards. Each lighting application is unique and may need to be reviewed further by the city. Before work can begin in your community, please complete and return the LED Streetlight Agreement and review the performance specifications found on our website.

The agreement allows MidAmerican to pursue the most efficient methods of changing the fixtures out and helps keep costs lower for everyone. This conversion will be done at no cost to the city, but it may take up to 10 years to complete. MidAmerican understands some communities may prefer a more accelerated conversion for their community or in specific areas; and this can be done for a one-time charge of \$100 per light fixture. More information on this option can be found in the LED Streetlight Agreement.

Once your community's Streetlight Agreement is received, a MidAmerican representative will begin planning the streetlight conversion work for your community.

Sincerely,

A handwritten signature in black ink that reads "Kathryn M. Kunert".

Kathryn M. Kunert
Vice President
Business and Community Development

**MIDAMERICAN ENERGY COMPANY – LIGHT EMITTING DIODE (LED)
STREET LIGHTING INSTALLATION AGREEMENT**

This is a Light Emitting Diode Street Lighting Installation Agreement between

(Please Print Municipality, Government Body and/or City, State of Customer below)

(Customer) and MidAmerican Energy Company **(MEC)**. Customer and MEC may be referenced as “Parties” collectively.

This Light Emitting Diode (LED) Street Lighting Installation Agreement (Agreement) is entered into by and between MEC and Customer and effective upon signature of both Parties.

Whereas, MEC and the Customer agree that LED street lighting provides many benefits;

Whereas, MEC notified the Customer of the MEC LED street lighting standards selected are comparable to the High Pressure Sodium (HPS) lights they will replace;

Whereas, the Customer is aware that differences do exist in the performance between HPS street lights and LED street lights.

Whereas, the Customer consents and approves of MEC converting existing HPS street lighting to LED street lighting at the Customer’s locations including the installation of future street light installation locations requested by the Customer;

Whereas, Service hereunder is subject to the Rules and Regulations of the Company and Applicable Riders included in the (MEC) Electric Tariff.

Now wherefore MEC and the Customer agree as follows:

Customer Responsibilities:

The Customer is responsible for ensuring the street lighting systems meet any applicable lighting standards and requirements of the Illuminating Engineering Society (IES) and/or Department of Transportation (DOT) adopted by the Customer and/or the Customer’s own lighting standards.

Customer shall independently evaluate the adjustment of LED street light illumination levels to the road surface to determine the quality of a roadway lighting design.

Customer agrees to the terms and conditions and street lighting pricing out lined in MEC’s Rate SL – Street Lighting.

**MIDAMERICAN ENERGY COMPANY – LIGHT EMITTING DIODE (LED)
STREET LIGHTING INSTALLATION AGREEMENT**

MidAmerican Responsibilities:

MEC will replace existing HPS street lights with new LED lights according to the Customer's election below.

At the Customer's request, MEC will provide the performance specifications of the LED lights placed into service for the Customer to review.

MEC will provide street lighting service in accordance with its Rate SL – Street Lighting.

Please Select an Option

- 1) **_____ Standard Conversion** - The Customer elects to allow MEC to convert existing HPS lights by planned project areas at MEC's discretion and pace and will allow MEC to install LED lights through the normal streetlight maintenance process as the existing HPS lights fail at no cost to the Customer (estimated 10 year conversion).

- 2) **_____ Custom Option** - The Customer elects to convert lights on a faster pace and timeline at locations the Customer chooses for a charge of \$100/light. A MidAmerican representative will contact the person identified on this Agreement to begin working on the process to identify and change the lights.

The signee of this Agreement confirms they are the Municipality/Government Body/City (Customer) Official, Authority or Representative having legal privileges and rights to sign this agreement on behalf of the Municipality/Government Body/City (Customer).

_____ **Date** _____

Agreement Signature of Customer (Official, Authority or Representative)

_____ **Date** _____

Please print name of Customer (Official, Authority or Representative)

Title: _____

Phone#: _____

Email: _____

**MIDAMERICAN ENERGY COMPANY – LIGHT EMITTING DIODE (LED)
STREET LIGHTING INSTALLATION AGREEMENT**

Additional Customer Lighting Project Primary Points of Contact

(Please Print)

Name: _____ **Phone #:** _____

Title: _____ **Email:** _____

Name: _____ **Phone #:** _____

Title: _____ **Email:** _____

Name: _____ **Phone #:** _____

Title: _____ **Email:** _____

Please keep one signed copy of this Agreement for your records and return one signed copy of this Agreement to:

**LED Streetlighting Project
MidAmerican Energy
10510 Douglas Avenue
Urbandale, IA 50322**

**MIDAMERICAN ENERGY COMPANY
COMPANY OWNED STREET LIGHTING - CUSTOMER REQUEST FORM**

(Please Print Municipality, Government Body and/or City, State of Customer below)

(Customer) is requesting MidAmerican Energy Company (MEC) to provide the following street lighting service hereunder subject to the Rules and Regulations of the Company and Applicable Riders included in the (MEC) Electric Tariff.

Customer Street Lighting Billing Account #: _____

Type of Street Lighting Service Requested: (i.e. New Installation, Convert Existing, or Remove Existing) _____

Total Street Light Quantity Requested: _____

Street Lighting Fixture Type Requested (i.e. HPS or LED) _____

Street Lighting Fixture Equivalent Wattage Requested (i.e. 100, 150, 250, 400) _____

Street Lighting Pole Type and Height Requested (i.e. Wood or Metal, 28' or 35')

Brief description of location of Street Lighting Service Request Work: (i.e. street, intersection, address, etc.)

**** Customer to provide/attach/enclose City Signed and Approved detailed drawing/map/plan indicating specific street lighting service request locations to MEC with this Request. ****

Customer Responsibilities:

The Customer is responsible for ensuring the street lighting systems requested meet any applicable lighting standards and requirements of the Illuminating Engineering Society (IES) and/or Department of Transportation (DOT) adopted by the Customer and/or the Customer's own lighting standards.

The Customer is responsible for providing MEC, with and at the time of this street lighting request, a City Signed and Approved detailed drawing/map/plan indicating specific street lighting service locations requested by the Customer.

The Customer is responsible for providing MEC with the staked street lighting locations provided in the field by the customer prior to construction/installation and after returning an approved signed MEC street lighting proposal to MEC.

Customer agrees to the terms and conditions and street lighting pricing out lined in MEC's Rate SL – Street Lighting within the (MEC) Electric Tariff.

**MIDAMERICAN ENERGY COMPANY
COMPANY OWNED STREET LIGHTING - CUSTOMER REQUEST FORM**

MidAmerican Responsibilities:

MEC will provide the Customer with two (2) copies of MEC street lighting request proposal and maps based on the receipt and approval of the Customer street lighting request information above and Customer provided detailed drawing/map/plan indicating specific street lighting service locations requested by the Customer.

MEC will install the street lighting requested after receiving an approved signed MEC street lighting proposal and at the staked locations provided in the field by the Customer.

MEC will provide street lighting service in accordance with its Rate SL – Street Lighting.

The signee of this Customer Street Lighting Request Form confirms they are the Municipality/Government Body/City (Customer) Official or Authority having legal privileges and rights to sign this Request on behalf of the Municipality/Government Body/City (Customer).

_____ **Date** _____

Signature of Customer Street Lighting Request Form (Official or Authority)

_____ **Date** _____

Please print name of Customer (Official or Authority)

Title: _____

Phone#: _____

Email: _____

Additional Customer Lighting Project Primary Points of Contact

(Please Print)

Name: _____ **Phone #:** _____

Title: _____ **Email:** _____

Please keep one (1) signed copy of this Street Lighting Request for your records and return one (1) signed copy to:

**LED Streetlighting Project
MidAmerican Energy
10510 Douglas Avenue
Urbandale, IA 50322**

**MIDAMERICAN ENERGY COMPANY
CUSTOMER OWNED STREET LIGHTING CHANGE REQUEST FORM**

(Please Print Owner, Municipality, Government Body and/or City, State of Customer below)

(Customer) is requesting MidAmerican Energy Company (MEC) to provide the following street lighting service change hereunder subject to the Rules and Regulations of the Company and Applicable Riders included in the (MEC) Electric Tariff.

Customer Owned Street Lighting Billing Account #: _____

Type of Customer Owned Street Lighting Change Requested: (i.e. New Installation, Convert Existing, or Remove Existing) _____

Total Customer Owned Street Light Quantity Changed: _____

New/Converted Customer Owned Street Lighting Fixture Type (i.e. HPS, LED, etc.)

New/Converted Customer Owned Street Lighting Fixture Wattage Requested (i.e. 100, 150, 250...) _____

Brief description of location of Street Lighting Service Change Request Work: (i.e. street, intersection, address, etc.)

**** Customer to provide/attach/enclose detailed drawing/map/plan indicating specific Customer Owned street lighting service change request locations to MEC. ****

Customer Responsibilities:

For Customer Owned - Energy Use Only Rate - New Installation or Change Existing Requests:

The Customer is responsible for providing MEC with an attachment of manufacturer's specifications & catalog cut sheets indicating total fixture wattage of light fixture being installed (1 per each different type).

**MIDAMERICAN ENERGY COMPANY
CUSTOMER OWNED STREET LIGHTING CHANGE REQUEST FORM**

The Customer is responsible for ensuring the street lighting systems requested meet any applicable lighting standards and requirements of the Illuminating Engineering Society (IES) and/or Department of Transportation (DOT) adopted by the Customer and/or the Customer's own lighting standards.

The Customer is responsible for providing MEC, with and at the time of this street lighting change request, a detailed drawing/map/plan indicating specific street lighting service change locations requested by the Customer.

Customer agrees to the terms and conditions and street lighting pricing out lined in MEC's Rate SL – Street Lighting within the (MEC) Electric Tariff.

MidAmerican Responsibilities:

MEC will provide street lighting service in accordance with its Rate SL – Street Lighting.

The signee of this Customer Owned Street Lighting Change Request Form confirms they are the Owner, Municipality/Government Body/City (Customer) Official, Authority or Representative having legal privileges and rights to sign this Request on behalf of the Owner, Municipality/Government Body/City (Customer).

_____ **Date** _____

Signature of Customer Street Lighting Request Form (Owner, Official, Authority or Representative)

_____ **Date** _____

Please print name of Customer (Owner, Official, Authority or Representative)

Title: _____

Phone#: _____

Email: _____

Additional Customer Owned Lighting Project Primary Points of Contact

(Please Print)

Name: _____ **Phone #:** _____

Title: _____ **Email:** _____

Please keep one (1) signed copy of this Request Form for your records and return one (1) signed copy to:

**LED Streetlighting Project
MidAmerican Energy
10510 Douglas Avenue Urbandale, IA 50322**

SOUTH AREA - HPS Vs LED COST

PREPARED FROM MOST RECENT STREETLIGHT BILL CODE/QUANTITY INFORMATION FOR THE CITY OF OSKALOOSA

SOUTH EXISTING 70W & 100W HPS MP UG RATE CONVERSION TO LED *CALCED AT 70W HPS RATE*							
YEAR	ENTER Quantity SUM of HUA & HUB on Bill	MONTHLY RATE 70W & 100W HPS @ HUA & HUB Billing Code Rate	MONTHLY RATE COMPARABLE 100W LED@ LUB Billing Code Rate	MONTHLY SAVINGS PER LIGHT	MONTHLY SAVINGS FOR ALL HUA & HUB LIGHTS	YEARLY SAVINGS PER LIGHT	YEARLY SAVINGS FOR ALL HUA & HUB LIGHTS
2015	0	\$ 20.57	\$ 22.59	\$ (2.02)	\$ -	\$ (12.12)	\$ -
2016	0	\$ 22.24	\$ 23.81	\$ (1.57)	\$ -	\$ (18.84)	\$ -
2017	0	\$ 23.27	\$ 24.53	\$ (1.26)	\$ -	\$ (15.12)	\$ -
2018	0	\$ 24.30	\$ 25.25	\$ (0.95)	\$ -	\$ (11.40)	\$ -
2019	0	\$ 25.32	\$ 25.96	\$ (0.64)	\$ -	\$ (7.68)	\$ -
2020	0	\$ 26.35	\$ 26.70	\$ (0.35)	\$ -	\$ (4.20)	\$ -
2021	0	\$ 27.38	\$ 27.41	\$ (0.03)	\$ -	\$ (0.36)	\$ -
2022	0	\$ 28.40	\$ 28.13	\$ 0.27	\$ -	\$ 3.24	\$ -
2023	0	\$ 29.43	\$ 28.85	\$ 0.58	\$ -	\$ 6.96	\$ -
ALL SAVING CALCULATED ARE ONLY AS ACCURATE AS THE LIGHT QUANTITY ENTERED AND MAY NOT REFLECT ACTUAL QUANTITIES & SAVINGS. QUANTITIES ENTERED EFFECT THE SAVINGS FOR THE ENTIRE RESPECTIVE YEAR AN DO NOT REFLECT PARTIAL YEAR SAVINGS						9 YR SAVINGS PER LIGHT	9 YR SAVINGS FOR ALL HUA & HUB LIGHTS
						\$ (59.52)	\$ -

SOUTH EXISTING 70W & 100W HPS WP OH RATE CONVERSION TO LED *CALCED AT 70W HPS RATE*							
YEAR	ENTER Quantity SUM of HWA, HWB, WSA, & WSB on Bill	MONTHLY RATE 70W & 100W HPS @ HWA, HWB, WSA, & WSB Billing Code Rate	MONTHLY RATE COMPARABLE 100W LED@ LWB Billing Code Rate	MONTHLY SAVINGS PER LIGHT	MONTHLY SAVINGS FOR ALL HWA, HWB, WSA, & WSB LIGHTS	YEARLY SAVINGS PER LIGHT	YEARLY SAVINGS FOR ALL HWA, HWB, WSA, & WSB LIGHTS
2015	863	\$ 8.42	\$ 7.28	\$ 1.14	\$ 983.82	\$ 6.84	\$ 5,902.92
2016	863	\$ 8.61	\$ 7.28	\$ 1.33	\$ 1,147.79	\$ 15.96	\$ 13,773.48
2017	863	\$ 8.50	\$ 7.28	\$ 1.22	\$ 1,052.86	\$ 14.64	\$ 12,634.32
2018	863	\$ 8.40	\$ 7.28	\$ 1.12	\$ 966.56	\$ 13.44	\$ 11,598.72
2019	863	\$ 8.29	\$ 7.28	\$ 1.01	\$ 871.63	\$ 12.12	\$ 10,459.56
2020	863	\$ 8.18	\$ 7.28	\$ 0.90	\$ 776.70	\$ 10.80	\$ 9,320.40
2021	863	\$ 8.07	\$ 7.28	\$ 0.79	\$ 681.77	\$ 9.48	\$ 8,181.24
2022	863	\$ 7.97	\$ 7.28	\$ 0.69	\$ 595.47	\$ 8.28	\$ 7,145.64
2023	863	\$ 7.86	\$ 7.28	\$ 0.58	\$ 500.54	\$ 6.96	\$ 6,006.48
ALL SAVING CALCULATED ARE ONLY AS ACCURATE AS THE LIGHT QUANTITY ENTERED AND MAY NOT REFLECT ACTUAL QUANTITIES & SAVINGS. QUANTITIES ENTERED EFFECT THE SAVINGS FOR THE ENTIRE RESPECTIVE YEAR AN DO NOT REFLECT PARTIAL YEAR SAVINGS						9 YR SAVINGS PER LIGHT	9 YR SAVINGS FOR ALL HWA, HWB, WSA, & WSB LIGHTS
						\$ 98.52	\$ 85,022.76

SOUTH EXISTING 150W HPS MP UG CONVERSION TO LED							
YEAR	ENTER Quantity SUM of HUC on Bill	MONTHLY RATE 150W HPS @ HUC Billing Code Rate	MONTHLY RATE COMPARABLE 150W LED@ LUC Billing Code Rate	MONTHLY SAVINGS PER LIGHT	MONTHLY SAVINGS FOR ALL HUC LIGHTS	YEARLY SAVINGS PER LIGHT	YEARLY SAVINGS FOR ALL HUC LIGHTS
2015	20	\$ 26.85	\$ 24.12	\$ 2.73	\$ 54.60	\$ 16.38	\$ 327.60
2016	20	\$ 28.25	\$ 25.34	\$ 2.91	\$ 58.20	\$ 34.92	\$ 698.40
2017	20	\$ 28.76	\$ 26.06	\$ 2.70	\$ 54.00	\$ 32.40	\$ 648.00
2018	20	\$ 29.26	\$ 26.78	\$ 2.48	\$ 49.60	\$ 29.76	\$ 595.20
2019	20	\$ 29.77	\$ 27.49	\$ 2.28	\$ 45.60	\$ 27.36	\$ 547.20
2020	20	\$ 30.28	\$ 28.23	\$ 2.05	\$ 41.00	\$ 24.60	\$ 492.00
2021	20	\$ 30.78	\$ 28.94	\$ 1.84	\$ 36.80	\$ 22.08	\$ 441.60
2022	20	\$ 31.29	\$ 29.66	\$ 1.63	\$ 32.60	\$ 19.56	\$ 391.20
2023	20	\$ 31.79	\$ 30.38	\$ 1.41	\$ 28.20	\$ 16.92	\$ 338.40
ALL SAVING CALCULATED ARE ONLY AS ACCURATE AS THE LIGHT QUANTITY ENTERED AND MAY NOT REFLECT ACTUAL QUANTITIES & SAVINGS. QUANTITIES ENTERED EFFECT THE SAVINGS FOR THE ENTIRE RESPECTIVE YEAR AN DO NOT REFLECT PARTIAL YEAR SAVINGS						9 YR SAVINGS PER LIGHT	9 YR SAVINGS FOR ALL HUC LIGHTS
						\$ 223.98	\$ 4,479.60

SOUTH EXISTING 150W HPS WP OH CONVERSION TO LED							
YEAR	ENTER Quantity SUM of ALL WSC & HWC on Bill	MONTHLY RATE 150W HPS @ WSC & HWC Billing Code Rate	MONTHLY RATE COMPARABLE 150W LED@ LWC Billing Code Rate	MONTHLY SAVINGS PER LIGHT	MONTHLY SAVINGS FOR ALL WSC & HWC LIGHTS	YEARLY SAVINGS PER LIGHT	YEARLY SAVINGS FOR ALL WSC & HWC LIGHTS
2015	125	\$ 10.90	\$ 8.81	\$ 2.09	\$ 261.25	\$ 12.54	\$ 1,567.50
2016	125	\$ 11.15	\$ 8.81	\$ 2.34	\$ 292.50	\$ 28.08	\$ 3,510.00
2017	125	\$ 11.02	\$ 8.81	\$ 2.21	\$ 276.25	\$ 26.52	\$ 3,315.00
2018	125	\$ 10.88	\$ 8.81	\$ 2.07	\$ 258.75	\$ 24.84	\$ 3,105.00
2019	125	\$ 10.75	\$ 8.81	\$ 1.94	\$ 242.50	\$ 23.28	\$ 2,910.00
2020	125	\$ 10.62	\$ 8.81	\$ 1.81	\$ 226.25	\$ 21.72	\$ 2,715.00
2021	125	\$ 10.49	\$ 8.81	\$ 1.68	\$ 210.00	\$ 20.16	\$ 2,520.00
2022	125	\$ 10.36	\$ 8.81	\$ 1.55	\$ 193.75	\$ 18.60	\$ 2,325.00
2023	125	\$ 10.22	\$ 8.81	\$ 1.41	\$ 176.25	\$ 16.92	\$ 2,115.00
ALL SAVING CALCULATED ARE ONLY AS ACCURATE AS THE LIGHT QUANTITY ENTERED AND MAY NOT REFLECT ACTUAL QUANTITIES & SAVINGS. QUANTITIES ENTERED EFFECT THE SAVINGS FOR THE ENTIRE RESPECTIVE YEAR AN DO NOT REFLECT PARTIAL YEAR SAVINGS						9 YR SAVINGS PER LIGHT	9 YR SAVINGS FOR ALL WSC & HWC LIGHTS
						\$ 192.66	\$ 24,082.50

SOUTH EXISTING 250W HPS MP UG CONVERSION TO LED							
YEAR	ENTER Quantity SUM of HUF on Bill	MONTHLY RATE 250W HPS @ HUF Billing Code Rate	MONTHLY RATE COMPARABLE 250W LED@ LUF Billing Code Rate	MONTHLY SAVINGS PER LIGHT	MONTHLY SAVINGS FOR ALL HUF LIGHTS	YEARLY SAVINGS PER LIGHT	YEARLY SAVINGS FOR ALL HUF LIGHTS
2015	0	\$ 31.68	\$ 25.33	\$ 6.35	\$ -	\$ 38.10	\$ -
2016	0	\$ 32.94	\$ 26.55	\$ 6.39	\$ -	\$ 76.68	\$ -
2017	0	\$ 33.13	\$ 27.27	\$ 5.86	\$ -	\$ 70.32	\$ -
2018	0	\$ 33.31	\$ 27.99	\$ 5.32	\$ -	\$ 63.84	\$ -
2019	0	\$ 33.49	\$ 28.70	\$ 4.79	\$ -	\$ 57.48	\$ -
2020	0	\$ 33.68	\$ 29.44	\$ 4.24	\$ -	\$ 50.88	\$ -
2021	0	\$ 33.86	\$ 30.15	\$ 3.71	\$ -	\$ 44.52	\$ -
2022	0	\$ 34.04	\$ 30.87	\$ 3.17	\$ -	\$ 38.04	\$ -
2023	0	\$ 34.22	\$ 31.59	\$ 2.63	\$ -	\$ 31.56	\$ -
ALL SAVING CALCULATED ARE ONLY AS ACCURATE AS THE LIGHT QUANTITY ENTERED AND MAY NOT REFLECT ACTUAL QUANTITIES & SAVINGS. QUANTITIES ENTERED EFFECT THE SAVINGS FOR THE ENTIRE RESPECTIVE YEAR AN DO NOT REFLECT PARTIAL YEAR SAVINGS						9 YR SAVINGS PER LIGHT	9 YR SAVINGS FOR ALL HUF LIGHTS
						\$ 471.42	\$ -

SOUTH EXISTING 250W HPS WP OH CONVERSION TO LED							
YEAR	ENTER Quantity SUM of ALL WSD & HWF on Bill	MONTHLY RATE 250W HPS @ WSD & HWF Billing Code Rate	MONTHLY RATE COMPARABLE 250W LED@ LWF Billing Code Rate	MONTHLY SAVINGS PER LIGHT	MONTHLY SAVINGS FOR ALL WSD & HWF LIGHTS	YEARLY SAVINGS PER LIGHT	YEARLY SAVINGS FOR ALL WSD & HWF LIGHTS
2015	2	\$ 15.66	\$ 10.02	\$ 5.64	\$ 11.28	\$ 33.84	\$ 67.68
2016	2	\$ 15.78	\$ 10.02	\$ 5.76	\$ 11.52	\$ 69.12	\$ 138.24
2017	2	\$ 15.34	\$ 10.02	\$ 5.32	\$ 10.64	\$ 63.84	\$ 127.68
2018	2	\$ 14.89	\$ 10.02	\$ 4.87	\$ 9.74	\$ 58.44	\$ 116.88
2019	2	\$ 14.44	\$ 10.02	\$ 4.42	\$ 8.84	\$ 53.04	\$ 106.08
2020	2	\$ 13.99	\$ 10.02	\$ 3.97	\$ 7.94	\$ 47.64	\$ 95.28
2021	2	\$ 13.55	\$ 10.02	\$ 3.53	\$ 7.06	\$ 42.36	\$ 84.72
2022	2	\$ 13.10	\$ 10.02	\$ 3.08	\$ 6.16	\$ 36.96	\$ 73.92
2023	2	\$ 12.65	\$ 10.02	\$ 2.63	\$ 5.26	\$ 31.56	\$ 63.12
ALL SAVING CALCULATED ARE ONLY AS ACCURATE AS THE LIGHT QUANTITY ENTERED AND MAY NOT REFLECT ACTUAL QUANTITIES & SAVINGS. QUANTITIES ENTERED EFFECT THE SAVINGS FOR THE ENTIRE RESPECTIVE YEAR AN DO NOT REFLECT PARTIAL YEAR SAVINGS						9 YR SAVINGS PER LIGHT	9 YR SAVINGS FOR ALL WSD & HWF LIGHTS
						\$ 436.80	\$ 873.60



City Council Communication

Meeting Date: July 6, 2015

Requested By: Council Appointed Staff

Item Title: Report on Items from City Staff

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

Explanation:

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Budget Consideration:

Not applicable, report(s) only.

Attachments:

None.



City Council Communication

Meeting Date: July 6, 2015

Requested By: Mayor & City Council

Item Title: City Council Information

Explanation:

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Budget Consideration:

Not applicable, report(s) only.

Attachments:

None.