



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa IA, 52577
Agenda
May 4, 2015**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Father Jeff Belger, St. Mary's Catholic Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [20150504 AGENDA ITEMS 1-3.DOCX](#)

4. Presentation of employee longevity plaque to Tim Nance.

Who is submitting this City Manager Department item.

Documents: [20150504 TIM NANCE LONGEVITY PLAQUE.DOCX](#)

5. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20150504 AGENDA ITEM COMMUNITY COMMENTS.DOCX](#)

6. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [20150504 CONSENT AGENDA SUMMARY.DOCX](#), [20150504 - BOARD](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. April 20, 2015 Regular City Council Meeting Minutes
2. May 4, 2015 Agenda

Documents: [CITY COUNCIL MINUTES APRIL 20, 2015.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

1. November 25, 2014 Oskaloosa Municipal Band Board Minutes
2. March 16, 2015 Water Board Minutes
3. March 23, 2015 Water Board Special Meeting Minutes
4. April 6, 2015 Water Board Special Meeting Minutes
5. April 10, 2015 Oskaloosa Municipal Band Board

Documents: [CITY BAND BOARD MINUTES 11-25-14.DOC](#), [MINUTES WB 20150316.DOCX](#), [MINUTES WB 03 23 15.DOCX](#), [MINUTES 20150406 WB SPEC MEETING MINUTES.DOCX](#), [CITY BAND BOARD 4-18-15.DOC](#)

C. Consider approval of a renewal application for a Class B Beer Permit (includes wine coolers) with Sunday Sales from NPC International, Inc. dba Pizza Hut #4342, 1503 A Avenue East.

Who is submitting this item. City Clerk/Finance Department

Documents: [20150504 NPC PIZZA HUT RENEWAL.DOC](#)

D. Consider payment of claims for April 2015.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-CLAIMS.DOCX](#), [COUNCIL CLAIMS LIST 04292015.PDF](#), [MANUAL CHECK REPORT 04282015.PDF](#), [20150504 CLAIMS OVER 500.PDF](#)

E. Consider a resolution naming depositories.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-DEPOSITORY.DOC](#), [DEPOSITORY RESOLUTION.DOC](#)

F. Consider a resolution adopting the City of Oskaloosa Investment Policy.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-INVESTMENT POLICY.DOC](#), [RESOLUTION-INVESTMENT POLICY.DOCX](#), [INVESTMENT POLICY.DOC](#)

G. Consider appointment to the Historic Preservation Commission.

Who is submitting this City Manager Department item.

Documents: [20150504 - HISTORIC PRESERVATION COMMISSION APPOINTMENT.DOCX](#), [CHARLIE COMFORT APPLICATION.PDF](#)

H. Consider appointment to the Planning and Zoning Commission.

Who is submitting this City Manager Department item.

Documents: [20150504 ITEM - P AND Z APPOINTMENT.DOCX](#), [WAGNER APPLICATION FOR PZ.PDF](#)

I. Consider an ordinance to vacate and sell 134.25' X 16.5' of the north-south alley adjacent to 815 4th Avenue West (3rd reading) and approval of the resolution approving the deed and authorizing the sale of the alley.

Who is submitting this Public Works Director item.

Documents: [20150504 ALLEY VACATE COMMUNICATION.DOCX](#), [20150504 ORDINANCE ON ALLEY VACATE.DOC](#), [ALLEY-SALE R-815 4TH AVENUE WEST.DOC](#), [LOCATION MAP.PDF](#), [815 4TH AVE W ALLEY PICS.DOCX](#), [APPLICATION.PDF](#), [SURVEY RESPONSE -ALLEY VACATE.XLS](#)

J. Consider a resolution adopting supplement to the Oskaloosa Municipal Code of Ordinances through Ordinance No. 1373.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-CODE SUPPLEMENT.DOC](#), [RESOLUTION ADOPT SUPPLEMENT \(2\).DOC](#)

K. Consider a resolution setting date for a public hearing on charges of selling tobacco to a minor against Wigg's Country Store, 1308 A Avenue East.

Who is submitting this City Manager Department item.

Documents: [20150316 WIGGS VIOLATION.DOCX](#), [RESOLUTION WIGGS FOR TOBACCO.DOCX](#)

L. Consider a resolution amending the Oskaloosa Fee Schedule for Edmundson Pool.

Who is submitting this City Manager Department
item.

Documents: [POOL FEES COUNCIL COMMUNICATION.DOCX](#), [20150504 EDMUNDSON POOL FEE RESOLUTION.DOCX](#), [POOL FEE CHANGE.DOCX](#)

- M. Consider approval of Pay Request No. 1 in the amount of \$100,216.74 to Cornerstone Excavating Inc. for the 3rd Avenue East Reconstruction Project.**

Who is submitting this Public Works Director
item.

Documents: [20150504 PAY REQUEST ITEM CORNERSTONE.DOC](#), [PAY APP 1.PDF](#), [PAY APP 1 ATTACHMENT.PDF](#), [GARDEN ASSOC LETTER.PDF](#), [COST BREAKDOWN.PDF](#)

- N. Consider approval of Pay Request No. 5 in the amount of \$89,340.05 to Norris Asphalt Paving Co. for the South 11th Street Pavement Rehabilitation Project.**

Who is submitting this Public Works Director
item.

Documents: [20150504 PAY REQUEST NO. 5 PAGE 1.DOCX](#), [20150504 PAY REQUEST NO. 5 PAGE 2.DOC](#), [S 11TH ST PAY APP 5.PDF](#), [S 11TH ST PAY ESTIMATE VER 1.PDF](#), [S 11TH ST TIMELINE.PDF](#)

- O. Consider a resolution authorizing the City Manager to submit a grant application with the Iowa Department of Transportation for a Future Land Use Plan and the creation of a draft Airport Height Restriction Ordinance.**

Who is submitting this City Manager
item.

Documents: [20150504 GRANT APPLICATION ITEM PAGE 1.DOCX](#), [20150504 GRANT APPLICATION ITEM PAGE 2.DOCX](#), [20150504 - LAND USE AND HEIGHT ORDINANCE GRANT RESO.DOCX](#), [IOWA DOT GRANT APPLICATION LAND USE AND ORDINANCE.PDF](#)

- P. Consider a resolution to temporarily close High Avenue East between Market Street and South 1st Street and approval of use of the city square park for an event on July 11, 2015 sponsored by the Central Reformed Church.**

Who is submitting this Public Works Director
item.

Documents: [20150504 STREET CLOSURE REQUEST FOR CHURCH ACTIVITY.DOCX](#), [STREET CLOSURE RESOLUTION.DOCX](#), [STREET CLOSURE REQUEST APPLICATION.PDF](#), [REQUEST FROM CENTRAL REFORMED CHURCH.PDF](#), [REQUEST FOR SPECIAL EVENT USE.PDF](#), [PARK REQUEST - 2015.PDF](#)

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7. Announcement of Vacancies

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Building Code Board of Appeals - One vacancy to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males and 1 female currently serve with 1 vacancy)
- Historic Preservation Commission - Three vacancies to fill upon appointment; two for unexpired terms that end December 31, 2015 and one for an unexpired term that ends December 31, 2016. This is a seven member board that meets as needed. (1 male and 3 females currently serve with 3 vacancies)
- Library Board - Three vacancies for six year terms that begin July 1, 2015 and end June 30, 2021. This is a nine member board that typically meets the fourth Monday of the month. (4 males and 5 females currently serve)
- Planning and Zoning Commission - Two vacancies to fill upon appointment for unexpired terms; one that ends April 30, 2017 and one that ends April 30, 2019. This is a seven member board that typically meets as needed on the second Monday of the month. (3 males and 2 females currently serve with 2 vacancies)

Documents: [20150504 BOARD AND COMMISSION VACANCIES.DOCX](#)

8. Regular Agenda

Documents: [20150504 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

A. Consider a resolution adopting proposals for employee life and health insurance programs for fiscal year 2016.

Who is submitting this item. City Clerk/Finance Department

Documents: [20150504 INSURANCE PROPOSAL P1.DOC](#), [20150504 INSURANCE PROPOSAL ITEM P2.DOC](#), [HEALTH INSURANCE RENEWAL RESOLUTION.DOCX](#), [2015 CITY OF OSKALOOSA BEARENCE RENEWAL PROPOSAL TO CITY COUNCIL \(2\).PDF](#)

B. Consider a resolution levying a special assessment against private property for cleanup of a property located at 201 High Avenue East, Oskaloosa, Iowa by the City of Oskaloosa, Iowa in accordance with Chapter 8.08.080 of the City Code of the City of Oskaloosa, Iowa. (PUBLIC HEARING)

Who is submitting this item. City Clerk/Finance Department

Documents: [20150504 - PH ON CLEANUP.DOC](#), [RESOLUTION NO NUISANCE ABATEMENT 02092015.DOCX](#), [201 HIGH AVENUE EAST ABATEMENT NOTICE.PDF](#), [IMG_2224.PDF](#), [IMG_2225.PDF](#)

C. Consider a resolution authorizing staff to submit an application for a United States Department of Agriculture Rural Development Community Facilities Grant for the purchase of a pumper/tanker combination fire apparatus. (PUBLIC HEARING)

Who is submitting this item. City Manager Department

Documents: [20150504 ITEM PH USDA GRANT.DOCX](#), [20150504 GRANT APPLICATION RESOLUTION PUMPER TANKER.DOCX](#)

D. Consider a motion directing the city manager to compel the Nazarene Church to install public sidewalks at 140 Gateway Drive, Oskaloosa, Iowa, as stipulated in the council approved site plan dated May 18, 2009.

Who is submitting this item. Council Members Van Zetten and VerSteeg

Documents: [1252.DOCX](#), [NAZ 3 AERIAL.PDF](#), [NAZ 1 AERIAL.PDF](#), [NAZ SITE PLAN AND MINUTES MAY 18, 2009.PDF](#), [JVZ AND AV EMAIL NAZ.PDF](#)

9. Report on Items from City Staff.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20150504 REPORTS FROM STAFF.DOCX](#)

10. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20150504 CITY COUNCIL INFORMATION.DOCX](#)

11. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.



City Council Communication

Meeting Date: May 4, 2015

Requested By: Mayor & City Council

Item Title: Call to Order and Roll Call – 6:00 p.m.

1. Invocation: Father Jeff Belger, St. Mary's Catholic Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,

_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

Not applicable.

Budget Consideration:

Not applicable.

Attachments:

None.



City Council Communication
Meeting Date: May 4, 2015
Requested By: Mayor & City Council

Item Title:

Presentation of employee longevity plaque to Tim Nance.

Explanation:

Tim Nance retired on April 30, 2015 after working 34 years for the City of Oskaloosa Fire Department. Tim began working in the Fire Department August 4, 1980 as a full-time firefighter. Tim became a captain on December 3, 2008.

Some of Tim's best memories of working for the Fire Department are from his early years. When he started they still used the fire pole to slide down to the apparatus floor and firefighters still rode on the back of the fire trucks. Tim said, depending on who was driving, you might or might not get on the truck in time to leave, and you made sure you hung on when they drove to the fire.

Some positive changes Tim has seen over the years are the changes that make the job of the firefighters safer, including PASS devices and air packs for all firefighters.

During Tim's retirement he plans to continue to work full-time for S & S Painting. He is looking forward to having nights, weekends and holidays off, and plans to go camping and enjoy his grandchildren. Tim says he will be up to see the new fire station as it is constructed.

Budget Consideration:

Not applicable.

Attachments:

None.



City Council Communication

Meeting Date: May 4, 2015

Requested By: Mayor & City Council

Item Title: Community Comments
Explanation: <p>This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three minutes. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.</p>
Budget Consideration: <p>Not applicable.</p>
Attachments: <p>None.</p>

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

- Item A. Minutes and reports from city council meetings.**
Staff recommends council receive and file these documents.
- Item B. Board and Commission Minutes:**
Staff recommends council receive and file these documents.
- Item C. Consider approval of a renewal application for a Class B Beer Permit (includes wine coolers) with Sunday Sales from NPC International, Inc. dba Pizza Hut #4342, 1503 A Avenue East.**
– No complaints received.
- Item D. Consider payment of claims for April 2015.**
- Item E. Consider a resolution naming depositories.**
- Item F. Consider a resolution adopting the City of Oskaloosa Investment Policy.**
- Item G. Consider appointment to the Historic Preservation Commission.**
- Item H. Consider appointment to the Planning and Zoning Commission.**
- Item I. Consider an ordinance to vacate and sell 134.25' X 16.5' of the north-south alley adjacent to 815 4th Avenue West (3rd reading) and approval of the resolution approving the deed and authorizing the sale of the alley.**
- Item J. Consider a resolution adopting supplement to the Oskaloosa Municipal Code of Ordinances through Ordinance No. 1373.**
- Item K. Consider a resolution setting date for a public hearing on charges of selling tobacco to a minor against Wigg's Country Store, 1308 A Avenue East.**
- Item L. Consider a resolution amending the Oskaloosa Fee Schedule for Edmundson Pool.**

- Item M. Consider approval of Pay Request No. 1 in the amount of \$100,216.74 to Cornerstone Excavating Inc. for the 3rd Avenue East Reconstruction Project.**

- Item N. Consider approval of Pay Request No. 5 in the amount of \$89,340.05 to Norris Asphalt Paving Co. for the South 11th Street Pavement Rehabilitation Project.**

- Item O. Consider a resolution authorizing the City Manager to submit a grant application with the Iowa Department of Transportation for a Future Land Use Plan and the creation of a draft Airport Height Restriction Ordinance.**

- Item P. Consider a resolution to temporarily close High Avenue East between Market Street and South 1st Street and approval of use of the city square park for an event on July 11, 2015 sponsored by the Central Reformed Church.**



City Council Communication

Meeting Date: May 4, 2015

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Explanation:

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. April 20, 2015 City Council Regular Meeting Minutes
 - 2. May 4, 2015 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. November 25, 2014 Oskaloosa Municipal Band Board Minutes
 - 2. March 16, 2015 Water Board Minutes
 - 3. March 23, 2015 Water Board Special Meeting Minutes
 - 4. April 6, 2015 Water Board Special Meeting Minutes
 - 5. April 18, 2015 Oskaloosa Municipal Band Board Minutes

Budget Consideration:

Not applicable.

Attachments:

April 20, 2015 City Council Regular Meeting Minutes
November 25, 2014 Oskaloosa Municipal Band Board Minutes
March 16, 2015 Water Board Minutes
March 23, 2015 Water Board Special Meeting Minutes
April 6, 2015 Water Board Special Meeting Minutes
April 18, 2015 Oskaloosa Municipal Band Board Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
April 20, 2015

The Oskaloosa City Council met in regular session on Monday, April 20, 2015, at 6:00 p.m. with Mayor Pro Tem Yates presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates. Absent: Mayor Krutzfeldt.

Julie Dunne McKee, 1810 South 5th, Sharon Ferguson, 2692 305th Street, Roger Beane, 1714 South 2nd, Emily Jorgensen, 116 Highland Avenue, and Brianna Bartlett, 1101 3rd Avenue East, commented on the "Walk, Run, Ride Oskaloosa: Oskaloosa's Active Transportation Plan; and Steve Burnett, 1603 South Park, commented on code enforcement.

Mayor Pro Tem Yates announced that Item 6.A. had been removed from the agenda.

It was moved by Caligiuri, seconded by Ver Steeg to approve the consent agenda:

1. April 6, 2015 City Council Regular Meeting Minutes
2. April 20, 2015 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commission:
 - a. March 5, 2015 Housing Trust Fund Committee Minutes
 - b. February 17, 2015 Water Board Minutes
 - c. March 31, 2015 Water Department Balance Sheet and Revenue & Expense Reports
 - d. March 23, 2015 Library Board Minutes
 - e. April 13, 2015 Planning and Zoning Commission Minutes
4. Financial reports for March 2015.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Ver Steeg to appoint Charlie Comfort to the Airport Commission to fill an unexpired term that ends December 31, 2015. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Ver Steeg to appoint Sarah Tarbell and Andrew Jensen to the Planning and Zoning Commission for five year terms that end April 30, 2020. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Caligiuri introduced Resolution No. 15-04-35 entitled "RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING ON A PROPOSED ANNEXATION TO THE CITY OF OSKALOOSA" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 15-04-36 entitled "A RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF SOUTH EIGHTH STREET FROM FIRST AVENUE EAST TO SECOND AVENUE EAST TO ALLOW FOR A CHURCH RECREATION ACTIVITY" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 15-04-37 entitled "RESOLUTION APPROVING THE DISPOSAL OF SURPLUS CITY-OWNED EQUIPMENT" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Moore introduced "AN ORDINANCE VACATING THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 815 4TH AVENUE WEST, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY" and moved its approval on the second reading. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance approved on the second reading.

Caligiuri introduced Resolution No. 15-04-38 entitled "A RESOLUTION ADOPTING THE WALK, RUN, RIDE OSKALOOSA: OSKALOOSA'S ACTIVE TRANSPORTATION PLAN" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Walling and Yates

NAYS: Van Zetten and Ver Steeg

Whereupon the Mayor declared said resolution duly adopted.

City Council and staff discussed Oskaloosa Municipal Code Sections 17.28.060(B)(1) "Parking – surface type," 17.28.080(B)(2) "Parking – location, front yard" and 10.48.060(15) "Parking – location, alleys."

It was moved by Caligiuri, seconded by Moore that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 7:01 p.m.

Doug Yates, Mayor Pro Tem

ATTEST:

Amy Miller, City Clerk

OSKALOOSA CITY BAND BOARD

Tuesday, November 25, 2014
Smokey Row
7:00 p.m.

The following members were present: Carolyn Brickley, Janet Johnson, Doug Nimtz, Prudy Olson, Bruce Peiffer, and Tom Richardson.

Doug Nimtz moved that all city band members need to be sixteen years of age or older because of Child Labor laws and the fact that our concerts occasionally go later than 9:00 p.m. Carolyn Brickley seconded. The motion was passed unanimously.

We discussed the budget. Janet Johnson moved and Carolyn Brickley seconded to submit the following budget which included an increase of \$300 to the secretary's salary. The motion was passed unanimously with one abstention (Prudy Olson, secretary).

\$2,750 Director (\$250x11, 1 concert Memorial Day, 10 concerts at Bandstand)
\$1,800 Secretary
\$500 personnel/media liaison/facebook page
40 people x \$10 Concert Memorial Day = \$400
50 people X \$25 X 10 Concerts on Bandstand = \$12,500
\$0 Singer for concerts - volunteers
\$0 Announcer for concerts - volunteer
\$0 Set up for concerts – volunteers
Total Salaries and Wages: \$17,950. This does not include payroll taxes.

Total Operating Supplies: \$2,500 (music/stands/other items for rehearsal room)

10/31/2014: Total Gift Fund: \$5,415.04 no plans to use this in 2015

The proposed budget will be submitted to the Oskaloosa City Manager before the due date of 12/19/2014, and we will await a response.

We will plan to meet again in April 2015 to discuss personnel issues.

The meeting was adjourned.

Respectfully submitted,
Prudy Olson
City Band Secretary

Addendum:

The proposed City Band budget was later approved as submitted.

OSKALOOSA WATER BOARD
REGULAR MEETING
3/16/15

Members Present:

Jon Zobel
Mike Vore (via phone)

Others Present:

Chad Coon
Crystal Breuklander
Justin Scholtus
Jim Anderson

A motion was made by Mike Vore and 2nd by Jon Zobel to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 2/17/15 regular meeting were read. A motion was made by Mike Vore to approve the minutes. The motion was 2nd by Jon Zobel. The motion carried with all members voting yes.

The attached vouchers totaling \$209,567.46 were presented for approval. A motion was made by Mike Vore to approve the vouchers for payment. The motion was 2nd by Jon Zobel. The motion carried with all members voting yes. The Financial Statements were also reviewed. Motion by Mike Vore and second by Jon Zobel to approve financial statements. Motion carried with all members voting yes.

1. The first agenda item was Customer Forum. There were no items presented.
2. The next agenda item was Approve Annual Property and Casualty Insurance Package. Jim Anderson with Anderson Insurance Services was on hand to discuss the renewal options with the Board. There were two options for coverage; Proposal #1 had P&C with Continental Western Group and the worker's compensation coverage with BitCo National Insurance Company for \$48,738, and Proposal #2 was to keep all coverage with Continental Western Group for \$51,314. There were questions about switching the worker's compensation coverage to a new carrier and how financially sound the company appeared. Chad had recommended approval of Proposal #1 to the Board. Motion by Mike Vore to approve Proposal #1 in the amount of \$48,738. Second by Jon Zobel. Ayes all, motion passed.
3. Consideration and Discussion of Capital Purchase for Rubber Tired Backhoe was next on the agenda. There was discussion between the Board members and staff about the specifications of the new machine to be purchased, specifically the wide track option for the Case 580 SN. Justin Scholtus informed the Board that this option would provide a safer operating environment for excavating and avoiding tip-over issues. Motion by

Mike Vore to approve purchase of the Case 580 SN model with the wide track option for \$37,300. Second by Jon Zobel. Ayes all, motion passed. Chad was instructed to go back and talk to the vendors and try to negotiate a better price as the amount approved was outside of the budgeted amount for this piece of equipment.

4. Consideration and Discussion of Water Meter Replacement was next on the agenda. Chad presented information that he had gathered regarding bench testing of meters that had been pulled. He stated that the data was almost all within spec of what AWWA would recommend for new meters. He then discussed the overall drop in non-revenue water loss. There was discussion about the link between the number of leaks last year versus this year and the corresponding drop in lost water. Mike asked if there were any companies that specialized in determining if meters actually needed changed, what resources were available to help, and how to move forward. He then asked that a special meeting be scheduled for the following week to discuss this specific agenda item. Jon talked about a new technology that Cargill was implementing for acoustic leak detection and thought it may be something OMWD would want to follow up on for more information. There was no further action on this item at this time.
5. The next agenda item was Consideration and Discussion of Request For Qualifications for Carbonado Road Project Engineering Services. Chad presented information he had received from Garden & Associates that would give the Board a guideline to follow through the RFQ process. He listed 5 engineering firms that specialize in water/waste water design, Garden & Associates, HR Green, Fox Engineering, Veenstra & Kimm and McClure Engineering. Mike asked that French-Reneker be added to the list to receive the RFQs. Motion by Jon Zobel to approve the RFQ documentation and send it out to the five firms on the list plus French-Reneker. Mike Vore second the motion. Ayes all, motion passed.
6. General Manager's Update was next on the agenda. Chad updated the Board on the Water/Waste Water Working committee meetings. He shared the cash flow spreadsheets with the Board that PFM had developed showing three different options for rates and cash flows to continue with meeting the needs for capital improvement spending. Chad asked the Board about the water bills for the Mahaska County Emergency Management Agency, and how they would like to respond to the request from MCEMA. Both Board members stated that the status for this organization should remain the same as all other county organizations and that they should continue to pay the full amount of the bill. Chad also updated the Board on the cleaning of wells 22 and 25. He stated that the well company had offered an optional process and that he was determining the best route to proceed given what was left in the budget. He also let the Board know that the logging activities at the plant were ahead of schedule which was good for OMWD's income for 2014-2015, but would have a negative impact on next year's budget as some of this

income was slated to be received next year and at this time it appears all of the income will be realized during the course of 2014-2015. Lastly, Chad informed the Board that he had hired a new Customer Service Representative for the office.

7. Miscellaneous was the last agenda item. Chad informed the Board that there had been one leak in the last month. Mike asked if it was on steel main and Chad confirmed that it was, and only six inches away from a leak that had happened in the last two years on the same pipe. Chad also let the Board know that he was progressing forward with plans to change out the filter media in filter #1 at the treatment plant. Mike asked if this was the same filter that had been recently changed. Chad replied that filter #2 was the last filter that had a media change-out in 2011.

There being no further items to discuss, it was moved by Mike Vore and second by Jon Zobel to adjourn.

ATTEST

Meeting Adjourned 5:08 PM

Joe Ryan – Chairman

Jon Zobel – Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Monday, March 16, 2015 at 4:00 PM with board members Vore (via phone) and Zobel present. The agenda was approved as presented. Minutes of the 2/17/15 regular meeting were approved as presented, all ayes.

Following Warrants Allowed: **(see attached sheet)**

The first item on the agenda was Customer Forum. There were no items presented.

Next on the agenda was Approve Annual Property and Casualty Insurance Package. Motion by Vore to approve proposal #1 for \$48,738 with property and casualty to stay with Continental Western Group and worker's compensation to move to BitCo National Insurance Company. Zobel second. Ayes all, motion passed.

Consideration and Discussion of Capital Purchase for Rubber Tired Backhoe was next on the agenda. Motion by Vore to approve purchase of a 2015 Case 580 SN through Titan Machinery for \$37,300. Second by Zobel. Ayes all, motion passed.

Next on the agenda was Consideration and Discussion of Water Meter Replacement. There was no action taken by the Board.

Consideration and Discussion of Request For Qualifications for Carbonado Road Project Engineering Services. Motion by Zobel to approve the list of engineering firms with the addition of French-Reneker. Second by Vore. Ayes all, motion carried.

The next two agenda items saw several things discussed with no action taken by the Board of Trustees.

There was a motion for adjournment made by Mike Vore and a second by Jon Zobel. Ayes all, meeting adjourned. 5:08 PM.

Jon Zobel, Secretary

OSKALOOSA WATER BOARD
SPECIAL MEETING
3/23/15

Members Present:

Joe Ryan
Mike Vore
Brad Hodges

Others Present:

Chad Coon
Jason Hacker

The Oath of Office was administered to Brad Hodges. One copy will be filed with OMWD minutes and the original will be sent to City Hall.

Next on the agenda was approval of the agenda. Motion by Mike Vore and second by Brad Hodges to approve the agenda as presented. Ayes all, motion passed.

Reorganization of the Board of Trustees was next on the agenda. Motion by Joe Ryan to nominate Mike Vore for Board Secretary, second by Brad Hodges. Ayes all, motion passed.

Water Meter Replacement was next on the agenda. Mike Vore opened the discussion. There were a variety of items that were discussed. Chad had presented different information regarding plant production, billed consumption, meter bench testing results, non-revenue water, the age of OMWD's current meters, a vendor who specializes in assisting utilities looking at meter change out information, and consumption data from meters that have been installed at least one year. Mike was going to try and talk to other vendors within the water community to gather competitive pricing information. Chad was also going to reach out to other vendors in the hope of finding more companies involved in this type of work.

There was a general discussion about holding another meeting to continue this discussion and share new information. That meeting was scheduled for Monday April 6th at 4:00 PM.

There being no further items to discuss, it was moved by Brad Hodges and second by Mike Vore to adjourn.

ATTEST

Meeting Adjourned 5:17 PM

Joe Ryan – Chairman

Mike Vore – Secretary

The Oskaloosa Water Department Board of Trustees met in special session Monday, March 23, 2015 at 4:00 PM with board members Vore and Ryan present. New Board member Brad Hodges was sworn into office. The agenda was approved as presented.

Motion by Ryan to nominate Vore to Board Secretary. Second by Hodges. Ayes all, motion carried.

There was another agenda item discussed with no action taken.

Motion was made for adjournment by Brad Hodges. Mike Vore second the motion. Ayes all, meeting adjourned. 5:17 PM.

Mike Vore, Secretary

OSKALOOSA WATER BOARD
SPECIAL MEETING
4/6/15

Members Present:

Joe Ryan
Mike Vore
Brad Hodges

Others Present:

Chad Coon
Crystal Breuklander
Ken Allsup

First item on the agenda was approval of the agenda. Motion by Mike Vore and second by Brad Hodges to approve the agenda as presented. Ayes all, motion passed.

Water Meter Replacement was next on the agenda. Mike Vore opened the discussion. There were a variety of items that were discussed. Mike presented information from Neptune Meters showing an economic analysis tool that OMWD could use to help determine if meter replacement was warranted at this time. Chad was instructed to reach out to representatives of both Neptune Meters and Badger Meters for assistance with using a tool of this nature for OMWD's benefit. Chad informed the Board that he had reached out to CoBank and presented information to the Board giving a snapshot of interest rates etcetera for Board consideration. Joe stated that he would like to also consider local banks as well as State Revolving Fund loans when looking at financing a meter change-out.

Next on the agenda was Consideration and Discussion of Hiring Employees for Wastewater Department. Chad updated the Board on talks that have been occurring with the Water/Waste Water Working Committee. He then presented the request from the committee that OMWD hire up to two employees that would be back-billed to the City. Chad stated that a budget review was done to ensure that there was room to be able to accommodate a one month backlog between OMWD payroll and the City reimbursement. He stated that there was adequate budget available to accomplish this work. Mike Vore asked if there was any type of agreement in place with the City or a Memorandum of Understanding that should talks deteriorate that the City would then hire the employees and hold OMWD harmless. Chad indicated that there was not an agreement of that type at this time, but that talks had been progressing at the committee level and the proposed contract was almost ready for legal review. Brad Hodges expressed concern about the agreement and hiring at this time and stated that he needed more information before being comfortable with making a decision to hire new employees. Chad suggested that this item be added to the regular meeting agenda for April 20, 2015 and that he would work towards addressing the Board's concerns with a draft agreement, or memorandum of understanding between the two entities. The Board agreed that this would satisfy their concerns. Chad was

further instructed to get an estimate from OMWD legal counsel to review the agreement between OMWD and the City.

Miscellaneous was the last agenda item. There was nothing discussed.

There being no further items to discuss, it was moved by Mike Vore and second by Joe Ryan to adjourn.

ATTEST

Meeting Adjourned 4:58 PM

Joe Ryan – Chairman

Mike Vore – Secretary

The Oskaloosa Water Department Board of Trustees met in special session Monday, April 6, 2015 at 4:00 PM with board members Hodges, Vore and Ryan present. The agenda was approved as presented.

There three agenda items discussed with no action taken by the Board of Trustees.

Motion was made for adjournment by Mike Vore. Joe Ryan second the motion. Ayes all, meeting adjourned. 4:58 PM.

Mike Vore, Secretary

OSKALOOSA CITY BAND BOARD

Saturday, April 18, 2015
Smokey Row
11:00 a.m.

The following members were present: Carolyn Brickley, Janet Johnson, Doug Nimtz, Prudy Olson, Bruce Peiffer, and Tom Richardson.

Tom called the meeting to order.

Tom volunteered to vacuum the band room and straighten it up before the band season starts. Prudy volunteered to help him.

We discussed future plans for the band rehearsal room, music storage, etc.

We discussed moving music and equipment. Carolyn volunteered the use of her two-wheeled cart to move music and equipment.

We discussed the Memorial Day program. We will suggest having the program at the bandstand on the square. Our first rehearsal will be on Thursday, May 21, 2015 at 7:00 p.m. Bruce will send out a text and Prudy will send out an email. The first rehearsal for the regular band season is June 1 and the first concert is June 4. The last concert is August 6.

We discussed band personnel. No auditions are needed. If additional personnel are needed, they are to be recommended by an area band director or Bruce Peiffer.

Minnie Richardson is willing to be the concert announcer again. Volunteers will be used for singers.

The meeting was adjourned.

Respectfully submitted,
Prudy Olson
City Band Secretary

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City Council Communication
Meeting Date: May 4, 2015
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider approval of a renewal application for a Class B Beer Permit (includes wine coolers) with Sunday Sales from NPC International, Inc. dba Pizza Hut #4342, 1503 A Avenue East.

Explanation:

The application is complete and in order **subject to Fire Department approval.**

Staff recommends approval.

Budget Consideration:

\$300.00 to the General Fund.

Attachments:

None



City Council Communication

Meeting Date: May 4, 2015

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider payment of claims for April 2015.

Explanation:

A list of claims for April is included in your agenda packet. An additional list will be distributed at the council meeting. Also included in the packet is a detailed list of most claims over \$500.

Staff recommends approval.

Budget Consideration:

Totals will appear on the claims lists.

Attachments:

Claims lists



City of Oskaloosa, IA

COUNCIL CLAIMS LIST

Acco	Pool supplies	41.65
Agriland FS Inc.	Fertilizer	109.42
	Grass seed	189.67
	Fuel cap	12.78
Allied Gas & Chemical	LP gas	75.00
	LP gas	75.00
Aramark Uniform Services	Rubber mats	100.07
	Rubber mats	100.07
Arnold Motor Supply	Supplies	14.41
	Filter	7.29
Baker Group	Quarterly maintenance - Library	3,250.00
Benjamin Boston	Reimburse expense	20.00
Brown's Shoe Fit Company	Duty boots - Kelly	100.00
	Duty boots - Johnston	100.00
	Duty boots - McGee	100.00
	Duty boots - Tennison	100.00
Carpenter Uniform Co	Uniforms	94.64
	Uniforms	32.91
Carriker Ford	Vehicle repair	50.68
Central Pump & Motor LLC	Repair pump - Edmundson Golf Course	11,675.00
Certified Pest Control	Pest control	30.00
Champion Storage and Signs	Notice signs	10.00
City of Pella	Regional airport expenses	3,908.06
Continental Research Corporation	Chemicals	455.73
Crow Shooting Supply	Ammunition	3,996.92
Drish Construction	Refund of construction plan deposit	50.00
Fareway Stores Inc.	Supplies	9.98
FBI National Academy Associates Inc	Annual dues	95.00
Gall's Inc.	Uniforms	247.36
	Uniforms	247.36
	Uniforms	207.80
	Uniforms	286.92
Garden & Associates Inc	Professional services - 3rd Ave E	1,406.71
Haines Auto Supply	Switch	23.81
	Storm siren batteries	208.33
	Supplies	13.04
	Belt	9.86
Hawkins Inc	Chemicals	712.39
Heiman Inc.	McLeod tool	155.20
Heslinga, Dixon, Moore & Hite	Legal expenses - March	622.73
Ideal Ready Mix	Ready mix - Fox Run	907.75
	Ready mix - City pool	309.00
Iowa Prison Industries	Uniforms - Blanchard	225.00
Jake McGee	Reimburse investigation expense	100.00
John Deere Financial	Soil	39.80
	Supplies	19.39
	Rack for utility vehicle - Parks	718.34

John Deere Power Plan	Parts for repair - loader	716.76
Kelly Supply Company	Supplies - Parks bathrooms	293.67
	Ballasts	27.19
	Supplies	13.17
	Supplies	63.88
	Supplies - Parks bathrooms	140.12
Lappin Tire Inc	Tire repair	15.00
	Brake repair	223.80
	Oil change	38.50
	Oil change	35.00
	Oil change	38.50
Mahaska Co Highway Dept	Fuel	1,374.71
	Fuel	939.38
Mahaska Communication Group, LLC	Telephone services	48.74
	Telephone services	70.04
	Telephone services	62.76
	Telephone services	181.56
	Telephone services	74.00
	Telephone services	63.96
	Telephone services	1,216.67
Mahaska Community Development Group	Recreational and Early Childhood needs assessment	15,000.00
Malcom Lumber Window & Door Center	Landscaping timbers	198.00
	Supplies	49.50
	Supplies for disc golf	29.58
Martin Marietta Materials	Road stone	146.16
	Road stone	290.37
	Road stone	897.69
	Pea gravel	1,147.51
	Pea gravel	3,690.08
Menards	Supplies - Parks bathroom	122.64
MidAmerican Energy	Utilities	111.10
	Utilities	10,358.39
	Utilities	50.64
	Utilities	618.13
Midwest Safety Counselors Inc	Instrument calibration - Fire Department	170.00
Municode	Supplement number 35	1,371.72
Norris Asphalt Paving Inc	Cold patch	2,644.80
Oskaloosa Herald/Shopper	Publications	631.13
Oskaloosa Quality Rental	Tractor rental	125.00
Oskaloosa Water Dept	April payroll - Waste Water	5,743.24
	February credit card fees	195.98
	February fax location service	16.65
	March fax location service	85.50
Quill Corporation	Office supplies	260.87
Quill Corporation	Office supplies	205.23
Safe Building Compliance and Technology	March building official services	4,755.38
Schindler Elevator Corp	Quarterly maintenance	689.01
Schumacher Elevator Company	Scheduled maintenance	203.65
Staples Credit Plan	Office supplies	51.16
Swim's Sports	Uniforms	10.00
TD Sitework LLC	Snow removal	450.00
Terracon Consultants, Inc	Geotechnical engineering services	4,400.00
The Office Center Inc.	File cabinet	239.00

	Office supplies	82.39
True Value Hardware	Supplies	7.49
	Supplies	5.40
	Supplies	14.14
	Tools	105.95
	Tools	19.47
	Supplies	12.98
	Supplies	21.98
	Keys	4.98
	Tools	13.99
	Supplies	18.99
	Supplies	23.47
U.S. Cellular	Telephone services	27.04
Verizon Wireless	Broadband services	288.25
Walmart Community/GECRB	Office supplies	35.52
	Medications	73.54
	Medications	9.82
	Supplies	14.88
	Office supplies	3.97
		<hr/>
		92,644.84



MANUAL CHECK REPORT

Akhilesh Pal	Reimburse travel expense	11.75
Amazon	Library materials	2,981.77
Amy Miller	Reimburse travel expense	54.00
Amy Miller	Reimburse travel expense	125.40
Ben Johnston	Reimburse meal expense	34.00
Blaine Shutts	Reimburse meal expense	36.00
Brian Rainey	Reimburse meal expense	12.40
David D. Dixon	April legal fees	2,200.00
Delta Dental of Iowa	Dental insurance	562.00
Dylan Mulfinger	Reimburse travel expense	63.00
Edward D Jones	Savings Edward Jones	400.00
Edward D Jones	Savings Edward Jones	400.00
Fidelity Security Life Insurance Company	Vision insurance	246.67
Gary McClun	Reimburse meal expense	33.79
HalfMoon Education Inc	Registration - A Pal	269.00
I.U.P.A.T. District Council 81	Union dues	250.26
IOWACE	Registration - Haroldson	95.00
Jacob Vanderpol	Reimburse meal expense	32.00
John Plumb	Reimburse meal expense	12.00
Joshua Starkey	Reimburse meal expense	32.80
Kim Weiss	Reimburse travel expense	62.56
Local 636, IAFF	Fire union	225.00
Madison National Life	April life insurance premiums	427.65
Mahaska County Recorder	1st quarter recording fees	84.00
Misty Dawne White-Reinier	April legal fees	1,800.00
Nathan Willey	Reimburse meal expense	9.73
Nicky L Witt	Reimburse training expense	125.00
Oskaloosa Community Schools	April local option sales tax	76,940.12
PPME 2003 IBPAT	Police union dues	305.75
Rodney/Peggy West & Environmental Edge	Demolition loan - 416 S 3rd St	2,000.00
Sunlife Financial	April stop loss premium	16,820.97
United Way	United Way	28.00
Visa Card Center	Library supplies	89.47
Windstream	Telephone services	37.61
Wyatt Russell	Reimburse supply expense	16.02

106,823.72

April payroll 261,385.80

Alexander, Craig	Cell phone reimbursement	20.00
Boston, Troy	Cell phone reimbursement	20.00
Calzaretta, Michael	Cell phone reimbursement	20.00
McGee, John	Cell phone reimbursement	20.00
Neff, Mark	Cell phone reimbursement	20.00
Pal, Akhilesh	Cell phone reimbursement	20.00
Russell, Wyatt	Cell phone reimbursement	20.00
Schrock Jr, Michael	Cell phone reimbursement	20.00
Vroegh, Gary	Cell phone reimbursement	20.00
Vroegh, Grant	Cell phone reimbursement	20.00
Willey, Nathan	Cell phone reimbursement	20.00



City Council Communication
Meeting Date: May 4, 2015
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution naming depositories.

Explanation:

The update to the resolution naming depositories is due to the name change from Valley Bank to Great Southern Bank and from First National Bank Midwest to TruBank. This resolution designates the banks for the deposit of City funds and the maximum amount that can be deposited at each bank. This resolution is required to cover the recovery of funds should a bank fail.

Staff recommends approval.

Budget Consideration:

None

Attachments:

Resolution

RESOLUTION NO. _____

RESOLUTION NAMING DEPOSITORIES

BE IT RESOLVED by this City Council of Oskaloosa in Mahaska County, Iowa: That we do hereby designate the following named banks to be depositories of the city of Oskaloosa funds in amounts not to exceed the amount named opposite each of said designated depositories and the City Clerk-Finance Director is hereby authorized to deposit the city of Oskaloosa funds in amounts not to exceed in the aggregate the amounts named for said banks as follows, to-wit:

Bank Name	Home Office Location	Office Location	Amount Not to Exceed
Bank Iowa	Oskaloosa	Oskaloosa	\$10,000,000
Community 1 st Credit Union	Ottumwa	Oskaloosa	\$10,000,000
TruBank	Oskaloosa	Oskaloosa	\$10,000,000
Great Southern Bank	Oskaloosa	Oskaloosa	\$10,000,000
MidWestOne Bank & Trust	Oskaloosa	Oskaloosa	\$10,000,000
State Bank of Bussey	Bussey	Oskaloosa	\$10,000,000

PASSED AND APPROVED this 4th day of May, 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



City Council Communication
Meeting Date: May 4, 2015
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution adopting the City of Oskaloosa Investment Policy.

Explanation:

Code of Iowa Chapter 12B requires that cities adopt an investment policy that gives direction to their finance officer when investing funds. The written investment policy is required to be delivered to the governing body or officer of the city of Oskaloosa to which the investment policy applies, all depository institutions or fiduciaries for public funds of the city of Oskaloosa and the auditor of the city of Oskaloosa. The investment policy is required to be reviewed and adopted every two years. No changes have been made to the investment policy. This resolution adopts the policy

Staff recommends approval.

Budget Consideration:

None

Attachments:

Resolution
Investment Policy

RESOLUTION NO. _____

RESOLUTION ADOPTING THE CITY OF OSKALOOSA INVESTMENT POLICY

WHEREAS, Section 12B.10 of the Code of Iowa requires that City Council implement investment policies to be followed by the City Treasurer; and

WHEREAS, the Investment Policy requires the review and adoption every two years.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Oskaloosa, Iowa, that the City of Oskaloosa Investment Policy attached hereto and incorporated herein by reference, is duly approved by the City Council of the City of Oskaloosa.

PASSED AND APPROVED this 4th day of May, 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

CITY OF OSKALOOSA INVESTMENT POLICY

Section 1: SCOPE OF INVESTMENT POLICY

The Investment Policy of Oskaloosa shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving funds, bond proceeds and other funds accounted for in the financial statements of Oskaloosa. Each investment made pursuant to this Investment Policy must be authorized by applicable law and, this written Investment Policy.

The investment of bond funds or sinking funds shall comply not only with this investment policy, but also be consistent with any applicable bond resolution or bond ordinance.

The Investment Policy is intended to comply with Iowa Code Chapter 12B.10.

Upon passage and future amendment, if any, copies of this Investment Policy shall be delivered to all of the following:

1. The governing body or officer of the City of Oskaloosa to which the Investment Policy applies.
2. All depository institutions or fiduciaries for the public funds of the City of Oskaloosa
3. The auditor engaged to audit any fund of the City of Oskaloosa.

In addition, a copy of this Investment Policy shall be delivered to every fiduciary or third party assisting with or facilitating investment of the funds of the City of Oskaloosa.

SECTION 2: DELEGATION OF AUTHORITY

In accordance with Section 12B.10 of the Iowa Code, the responsibility for conducting investment transactions resides with the Treasurer, with approval of the City Manager of the City of Oskaloosa. Only the Treasurer, and those authorized by the Oskaloosa Code of Ordinances to act in his/her absence, may invest public funds.

All contracts or agreement with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for the City of Oskaloosa shall require the outside person to notify in writing the Treasurer within thirty (30) days of receipt of all communications from the Auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of

the outside person or regulatory orders or sanctions regarding the type of services being provided to the City of Oskaloosa by the outside person.

The records of investment transactions made by or on behalf of the City of Oskaloosa are public records and are the property of the City of Oskaloosa whether in the custody of the Treasurer or in the custody of a fiduciary or other third party.

Management responsibility for the investment program is hereby delegated to the City Treasurer with the approval of the City Manager. No person may engage in an investment transaction except as provided under the terms of this policy. The receipt and review of the audited financial statement and related report on internal control structure of all outside persons performing any of the following for this public body shall be required.

1. Investing public funds
2. Advising on the investment of public funds.
3. Directing the deposit or investment of public funds.
4. Acting in a fiduciary capacity of this public body.

A Bank, Savings and Loan Association or Credit Union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure.

The Treasurer of the City of Oskaloosa and all employees authorized to place investments shall be bonded a minimum of one hundred thousand dollars (\$100,000).

SECTION 3: OBJECTIVES OF INVESTMENT POLICY

The primary objectives in order of priority, of all investment activities involving the financial assets of the City of Oskaloosa shall be the following:

1. Safety: Safety and preservation of principal in the overall portfolio is the foremost investment objective.
2. Liquidity: Maintaining the necessary liquidity to match expected liabilities is the second investment objective.
3. Return: Obtaining a reasonable return is the third investment objective.

SECTION 4: PRUDENCE

The Treasurer of the City of Oskaloosa, when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the

circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the Section 3 investment objectives. This standard requires that when making investment decisions, the Treasurer shall consider the role that the investment or deposit plays within the portfolio of assets of the City of Oskaloosa and the investment objectives stated in Section 3.

When investing assets of the City of Oskaloosa for a period longer than thirty (30) days, the Treasurer shall request competitive investment proposals.

SECTION 5: INSTRUMENTS ELIGIBLE FOR INVESTMENT

Assets of the City of Oskaloosa may be invested in the following:

1. Obligations of the United States government, its agencies and instrumentalities.
2. Certificates of deposit and other evidences of deposit at federally insured depository institutions approved pursuant to Chapter 12C, Code of Iowa.
3. Commercial paper or other short-term commercial debt that matures within two hundred and seventy (270) days and that is rated within the two highest classifications, as established by at least one of the standard rating services approved by the superintendent of banking by rule adopted pursuant to Chapter 17A, Code of Iowa, provided that at the time of purchase no more than five percent (5%) of all amounts invested in commercial paper and other short-term corporate debt shall be invested in paper and debt rated in the second highest classification, and provided further that at the time of purchase no more than ten percent (10%) of the investment portfolio shall be in investments authorized by this paragraph and that at the time of purchase no more than five percent of the investment portfolio shall be invested in the securities of a single issuer.
4. Repurchase agreements whose underlying collateral consists of the investments obligations of the United States government, its agencies and instrumentalities and City of Oskaloosa takes delivery of the collateral either directly or through an authorized custodian. Repurchase agreements do not include reverse repurchase agreements.
5. An open-end management investment company registered with the United States Securities and Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. § 80(a), and operated in accordance with 17 C.F.R. § 270.2a-7.
6. A joint investment trust organized pursuant to Iowa Code Chapter 28E

prior to and existing in good standing on the effective date of this Act or a joint investment trust organized pursuant to chapter 28E after April 28, 1992, provided that the joint investment trust shall either be rated within the two highest classifications by at least one of the standard rating services approved by the superintendent of banking by rule adopted pursuant to chapter 17A and operated in accordance with 17 C.F.R. § 270.2a-7, or be registered with the United States Securities and Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. § 80(a), and operated in accordance with 17 C.F.R. § 270.2a-7. The manager or investment advisor of the joint investment trust shall be registered with the federal securities and exchange commission under the Investment Advisor Act of 1940, 15 U.S.C. § 80(b).

7. All instruments eligible for investment are further qualified by all other provisions of this Investment Policy, including Section 7 investment maturity limitations and Section 8 diversification requirements.

SECTION 6: PROHIBITED INVESTMENTS AND INVESTMENTS PRACTICES

Assets of the City of Oskaloosa shall not be invested in the following.

1. Reverse repurchase agreements.
2. Futures and options contracts
3. Prime Banker's Acceptances (documented discount notes); or
4. Warrants or improvement certificates of a levee or drainage district.

Assets of the City of Oskaloosa shall not be invested pursuant to the following investment practices:

1. Trading of securities for speculation or the realization of short-term trading gains.
2. Pursuant to a contract providing for the compensation of an agent or fiduciary based upon the performance of the invested assets.
3. If a fiduciary or other third party with custody of public investment transaction records of the City of Oskaloosa fails to produce requested records when requested by this public body within a reasonable time, the City of Oskaloosa shall make no new investment with or through the fiduciary or third party and shall not renew maturing investments with or through the fiduciary or third party.

SECTION 7: INVESTMENT MATURITY LIMITATIONS

Operating funds must be identified and distinguished from all other funds

available for investment. Operating funds are defined as those, which are reasonably expected to be expended during a current budget year or within fifteen (15) months of receipt.

All investments authorized in Section 5 are further subject to the following investment maturity limitations:

1. Operating funds may only be invested in instruments authorized in Section 5 of this Investment Policy that mature within three hundred ninety-seven (397) days.
2. The Treasurer may invest funds of the City of Oskaloosa that are not identified as Operating Funds in investments with maturities longer than three hundred ninety-seven days (397). However, all investments for the City of Oskaloosa shall have maturities that are consistent with the needs and use of the City of Oskaloosa.

SECTION 8: DIVERSIFICATION

Where possible, it is the policy of the City of Oskaloosa to diversify its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from over-concentration of assets in a specific maturity, a specific issue, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply.

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.
2. Liquidity practices to ensure that the next disbursement date and payroll date are covered through maturing investments, marketable U. S. Treasury bills or cash on hand shall be used at all times.
3. Risks of market price volatility shall be controlled through maturity diversification so that aggregate price losses on instruments with maturities approaching one year shall not be greater than coupon interest and investment income received from the balance of the portfolio.

SECTION 9: SAFEKEEPING AND CUSTODY

All invested assets of the City of Oskaloosa involving the use of a public funds custodial agreement, as defined in Section 12B.10C, shall comply with all rules adopted pursuant to Section 12B.10C. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the State of Iowa.

SECTION 10: ETHICS AND CONFLICT OF INTEREST

The Treasurer and all officers and employees of the City of Oskaloosa involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Any personal investments or loans in excess of \$200,000 in or with any entity that the City of Oskaloosa has declared as a depository or regularly conducts investment business shall be disclosed in writing within thirty (30) business days to the Oskaloosa City Council.

SECTION 11: REPORTING

The Treasurer shall submit to the City Council an investment report quarterly that shall set out the current portfolio in terms of maturity, rates of return and other features.

SECTION 12: INVESTMENT POLICY REVIEW AND AMENDMENT

This Investment Policy shall be reviewed every two years with the change of City Council Members or more frequently as appropriate. Notice of amendments to the Investment Policy shall be promptly given to all parties as noted in Section 1.

SECTION 13: ADOPTION

The City of Oskaloosa Investment Policy shall be adopted by resolution of the City Council. Any modification must be approved by the City Council.

Approved and adopted by the Oskaloosa City Council this 4th day of May 2015, Resolution No. _____.



City Council Communication
Meeting Date: May 4, 2015
Requested By: City Manager Department

Item Title: CONSENT AGENDA

Consider appointment to the Historic Preservation Commission.

Explanation:

There are three vacancies on the Historic Preservation Commission for unexpired terms; two for unexpired terms that end December 31, 2015 and one for an unexpired term that ends December 31, 2016. The required 30 day notice for advertising the vacancy for one of the terms that end December 31, 2015 has passed. The city has received applications from Charlie Comfort and Linda Howard. However, according to the board and commission policy, if a qualified member of the minority gender applies for a vacancy that applicant is to be appointed. Linda Howard is eligible to be appointed to one of the other vacancies at the May 18, 2015 city council meeting. This is a seven member board. Currently one male and three females serve on the Historic Preservation Commission with three vacancies. Appointments to the commission are made by the City Council.

Recommended Action: Appoint Charlie Comfort to the Historic Preservation Commission to a term that ends December 31, 2015.

Budget Consideration:

Not applicable.

Attachments:

Application from Charlie Comfort.

Application for Board or Commission

According to Oskaloosa Charter Article V Section 5.1, All members of boards, commissions and committees shall be registered voters of the City of Oskaloosa except rural members of the Library Board. Are you a registered voter?

Yes

No

*
Board or commission applying for (choose one from list):*

Historic Preservation Committee

Board or commission not listed above:

Name of applicant:*

Address of Applicant*

Phone number (day)*

Phone number (evening)

Email address:*

Would you like to be interviewed for this position?*

Yes

No

Why are you interested in this position?*

Your experience that would be beneficial to the board or commission:*

Other civic experience:

* indicates required fields.



City Council Communication

Meeting Date: May 4, 2015

Requested By: CITY COUNCIL

Item Title: CONSENT AGENDA

Consider appointment to the Planning and Zoning Commission.

Explanation:

There are currently two vacancies on the Planning and Zoning Commission for unexpired terms that end April 30, 2017 and April 30, 2019. The city has received an application for appointment from Gabriel Wagner. The required 30 day period for notice of the vacancy for the appointment to the term that ends April 30, 2017 is up so Wagner may be appointed to fill that term. This is a seven member commission that typically meets the second Monday of the month as needed. Currently three males and two females serve on the commission with two vacancies. Appointments to the Planning and Zoning Commission are made by the City Council.

Recommended Action: Consider appointment of Gabriel Wagner to fill an unexpired term on the Planning and Zoning Commission for a term that ends April 30, 2017.

Budget Consideration:

Not applicable.

Attachments:

Application from Gabriel Wagner

Application for Board or Commission

According to Oskaloosa Charter Article V Section 5.1,
All members of boards, commissions and
committees shall be registered voters of the City of
Oskaloosa except rural members of the Library
Board. Are you a registered voter?

Yes

No

*
Board or commission applying for (choose one from
list):*

Planning and Zoning Commission

Board or commission not listed above:

Name of applicant:*

Address of Applicant*

Phone number (day)*

Phone number (evening)

Email address:*

Would you like to be interviewed for this position?*

Yes

No

Why are you interested in this position?*

Your experience that would be beneficial to the board
or commission:*

Other civic experience:

* indicates required fields.



City Council Communication
Meeting Date: May 4, 2015
Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider an ordinance to vacate and sell 134.25' X 16.5' of the north-south alley adjacent to 815 4th Avenue West (3rd reading) and approval of the resolution approving the deed and authorizing the sale of the alley.

Explanation:

Jeff Shelton, owner of 815 4th Avenue West, has requested that the portion of the north-south alley adjacent to his property be vacated. Mr. Shelton would like to purchase the land in order to maintain his property and for other aesthetic reasons.

The city conducted a survey of property owners with direct access to this alley. Among the residents that responded (3 total), 2 of them (Patterson Hahn Inc. and Shelton) wanted the alley to be vacated and 1 (M. Shrago & Son, Inc.) did not want the alley vacated. The owner of M. Shrago & Son, Inc. stated that they do not want the alley vacated because they need the alley access in order to maintain their fence. This alley contains no utility infrastructure. The City Council previously approved this alley vacation in 2005. However, since the quit claim deed was never paid, the alley was not vacated.

The Planning & Zoning Commission considered this item at their March 9, 2015 meeting and recommended by a vote of 6 to 0 that city council approve the alley vacate request.

Recommended Action:

Approve the final reading of the ordinance and the sale of the subject alley.

Budget Consideration:

\$100.00 for application fees, and if the alley vacate is approved, revenue of \$1,107.56 (134.25' X 16.5' X \$.50/SF). Alley vacates result in revenue received by the city. The city sells residential alleys for \$0.50 per square foot.

Attachments:

Ordinance, Resolution, Location Map, Existing Pictures, Alley Vacate Application, and Responses from owners and utility companies.

ORDINANCE NO. _____

AN ORDINANCE VACATING THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 815 4TH AVENUE WEST, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. PURPOSE. The purpose of this ordinance is to vacate the north-south public alley right-of-way that lies adjacent to 815 4th Avenue West legally described as follows:

The 134.25 foot by 16.5 foot section of the north-south alley lying adjacent to the south half of lot 1 of Ninde Williams and Co. Addition in the City of Oskaloosa, Mahaska County, Iowa

SECTION 2. EASEMENT RESERVATION. This ordinance is adopted subject to the retention of easement rights for utilities, all municipal and other governmental services for ingress-egress to the same.

SECTION 3. REPEALER. All other ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2015, and approved this _____ day of _____ 2015.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the ____ day of _____ 2015.

Amy Miller, City Clerk

RESOLUTION NO. _____

RESOLUTION APPROVING THE DEED AND AUTHORIZING THE SALE OF THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 815 4TH AVENUE WEST, AND FOR THE SALE OF SAID PUBLIC ALLEY RIGHT-OF WAY.

WHEREAS, the City of Oskaloosa has deemed it advisable to consider the vacation and sale of the north-south public alley right-of-way that lies adjacent to 815 4th Avenue West and is legally described as follows:

The 134.25 foot by 16.5 foot section of the north-south alley lying adjacent to the south half of Lot 1 of Ninde Williams and Co. Addition in the City of Oskaloosa, Mahaska County, Iowa.

WHEREAS, The Oskaloosa City Council has vacated the alley described above, subject to the retention of easement rights for utilities and ingress-egress to the same and has held a public hearing on the proposed sale of the above-described alley to the adjoining property owners.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the city of Oskaloosa, Iowa that David Krutzfeldt, Mayor, be and he is hereby authorized and directed to execute a Quit Claim Deed on behalf of the City of Oskaloosa, Iowa conveying the above described real property to adjoining property owners and the Mayor and City staff are further authorized to take necessary action to accomplish said conveyance.

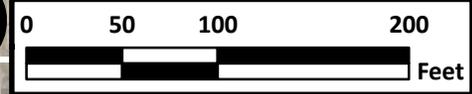
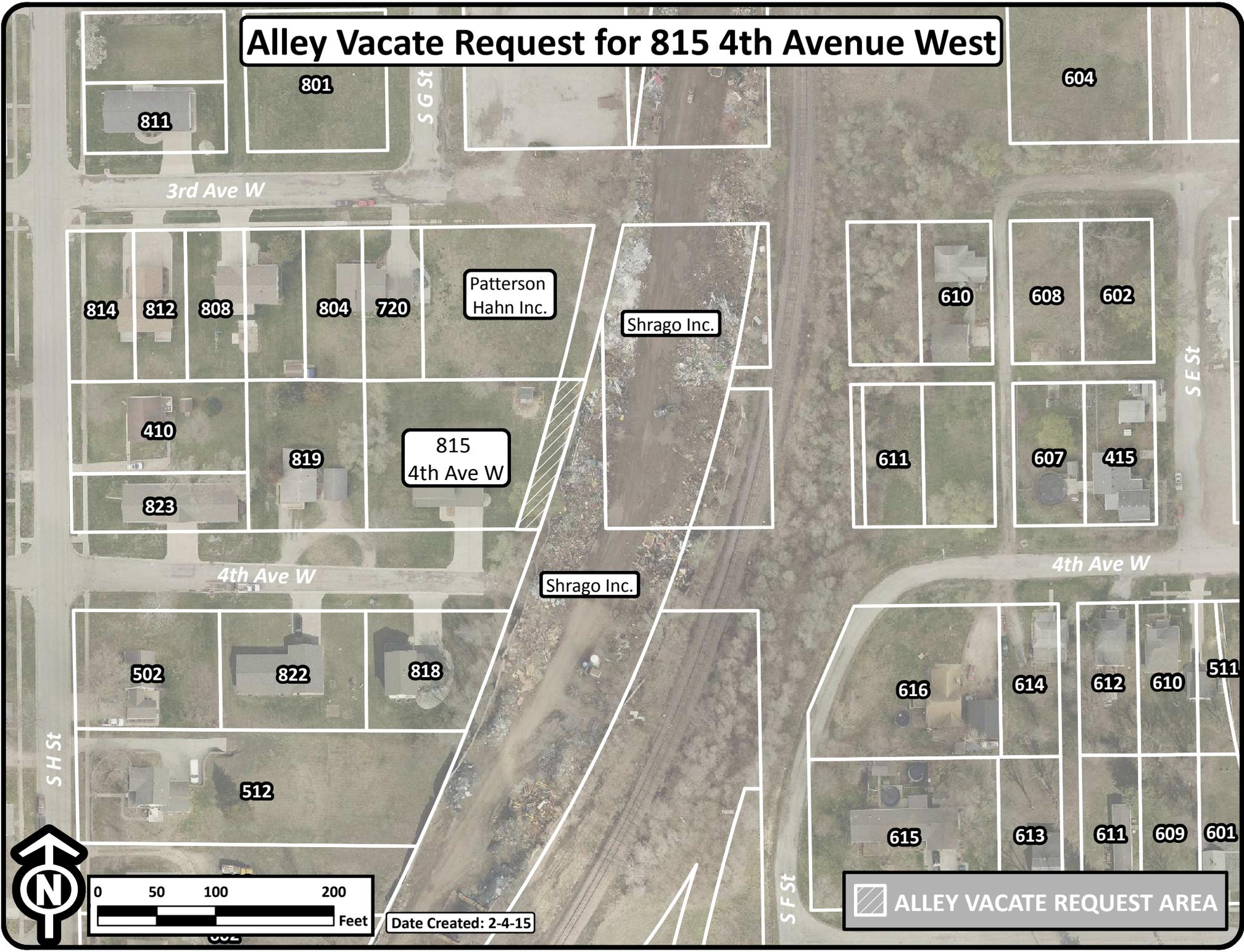
BE IT FURTHER RESOLVED by the City Council of the City of Oskaloosa, Iowa that the said Quit Claim Deed be and is hereby approved and the city clerk is hereafter authorized to deliver said deed after execution to adjoining property owners at a price of \$0.50 per square foot plus publication and application costs applicable thereto.

PASSED AND APPROVED by the City Council of the City of Oskaloosa, Iowa on the _____ day of May, 2015.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

Alley Vacate Request for 815 4th Avenue West



Date Created: 2-4-15

 ALLEY VACATE REQUEST AREA



North-south alley adjacent to 815 4th Avenue West, looking north.



North-south alley adjacent to 815 4th Avenue West, looking south.

ALLEY VACATION REQUEST
City of Oskaloosa, Iowa

Policy for sale of alleys:

Policy Adopted: 2/18/2003

1. The property owner requesting the vacation of the alley will pay the \$100.00 application fee and the purchase price of one-half of the alley at the time of the request. If the alley vacation and sale is not approved, the amount of the purchase will be refunded. Other property owners adjacent to the alley that wish to purchase their half will have 30 days after the third reading of the ordinance to purchase their portion. After the 30 days it could be sold to other adjoining property owners.
2. Alleys sold within a residentially zoned area will be sold at the residential rate (\$.50/SF), and alleys located in commercially or industrially zoned areas will be sold at commercial rates (\$1.00/SF).

Date of Request: 1-21-15

Property Owner Name: Jeff Shelton

Address: 815 4th Ave West

Phone: 641-660-0981

Description of alley requested for vacation: Entire east side of property
has a 20 ft wide strip of land owned by the city. This "alley"
separates my property and the neighbor, Shragro.

Reason for requesting alley vacation: The "alley" (20 ft wide strip of land) is on a
hill and is unusable for city use or use by the neighbor. The land
has been maintained for years and appears to be part of my property.

I would like to purchase the land so I can continue to mow and maintain
it to keep the neighborhood remaining nice looking.

Signature Jeff Shelton

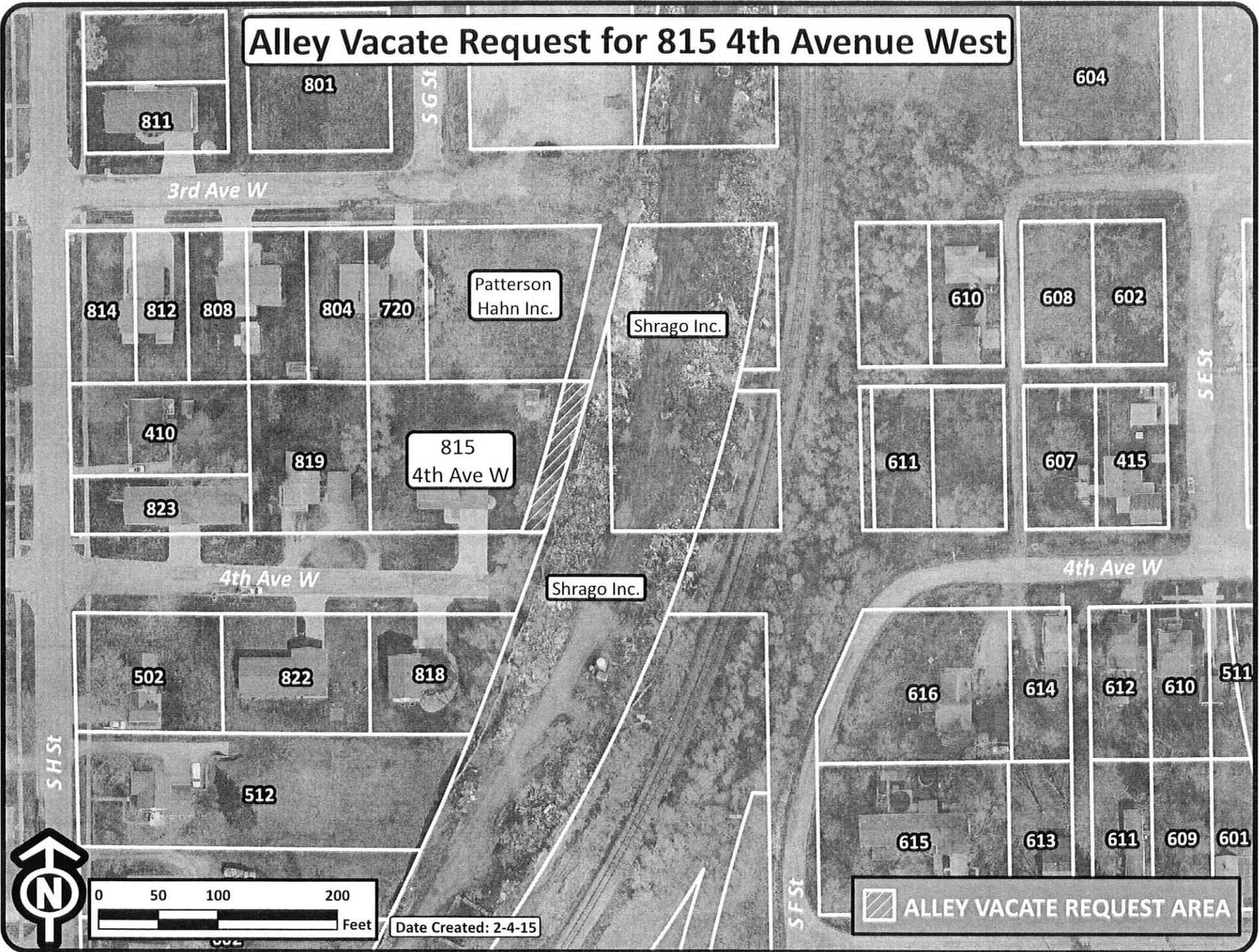
OFFICE USE:

Application Fee Paid 100.00 2/3/2015

Amount Paid For 1/2 of Alley: \$ 553.78 (134.25 X 110.5 X \$.50 /SF) Total: \$1,107.50

Vacation Approved _____ Denied _____ Refund Payment _____

Alley Vacate Request for 815 4th Avenue West



811

801

604

3rd Ave W

814

812

808

804

720

Patterson
Hahn Inc.

Shrago Inc.

610

608

602

410

819

815
4th Ave W

611

607

415

823

4th Ave W

Shrago Inc.

4th Ave W

502

822

818

616

614

612

610

511

5H St

512

5F St

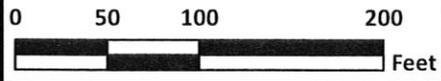
615

613

611

609

601



Date Created: 2-4-15

 ALLEY VACATE REQUEST AREA



North-south alley adjacent to 815 4th Avenue West, looking north.



North-south alley adjacent to 815 4th Avenue West, looking south.

ALLEY VACATION RESPONSE : 815 4th Avenue West

ADDRESS	NAME	RESPONSE	COMMENTS
815 4th Avenue West	Jeffery & Cheri Shelton	Yes, Approve the proposed alley vacation	
Parcel ID #1024129011	M. Shrago & Son, Inc.	No, Do not approve the proposed alley vacation	M. Shrago & Son Inc. needs the alley access to maintain fence
720 3rd Avenue West	Patterson Hahn Inc.	Yes, Approve the proposed alley vacation	

UTILITY COMPANY RESPONSE

MCG	No major Utility Infrastructure
WATER DEPT.	No major Utility Infrastructure
CENTURY LINK MIDAMERICAN	No major Utility Infrastructure
ENERGY	No major Utility Infrastructure
CITY SANITARY SEWER	No major Utility Infrastructure

ALLEY VACATION RESPONSE : 815 4th Avenue West

ADDRESS	NAME	RESPONSE	COMMENTS
815 4th Avenue West	Jeffery & Cheri Shelton	Yes, Approve the proposed alley vacation	
Parcel ID #1024129011	M. Shrago & Son, Inc.	No, Do not approve the proposed alley vacation	M. Shrago & Son Inc. needs the alley access to maintain fence
720 3rd Avenue West	Patterson Hahn Inc.	Yes, Approve the proposed alley vacation	

UTILITY COMPANY RESPONSE

MCG	No major Utility Infrastructure
WATER DEPT.	No major Utility Infrastructure
CENTURY LINK	No major Utility Infrastructure
MIDAMERICAN ENERGY	No major Utility Infrastructure
CITY SANITARY SEWER	No major Utility Infrastructure



City Council Communication
Meeting Date: May 4, 2015
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution adopting supplement to the Oskaloosa Municipal Code of Ordinances through Ordinance No. 1373.

Explanation:

This resolution adopts the supplement to the Municipal Code of Ordinances for the ordinances recently adopted by the City Council. If you have a code book, the supplement is included in your agenda packet to be inserted in your code.

Staff recommends approval of this resolution.

Budget Consideration:

None.

Attachments:

Resolution

RESOLUTION NO. _____

RESOLUTION ADOPTING SUPPLEMENT TO THE
OSKALOOSA MUNICIPAL CODE OF ORDINANCES THROUGH ORDINANCE NO. 1373.

BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa;

WHEREAS, the Oskaloosa Municipal Code of Ordinances is supplemented from time to time, and

WHEREAS, said supplements must be approved by the City Council of the City of Oskaloosa, Iowa by resolution.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Oskaloosa, Iowa, hereby, adopts the Supplement to the Oskaloosa Municipal Code dated April 2015 covering ordinances through 1373.

PASSED AND APPROVED this 4th day of May, 2015.

David Krutzfeldt, Mayor

Amy Miller, City Clerk



City Council Communication
Meeting Date: May 4, 2015
Requested By: City Attorney

Item Title: CONSENT AGENDA

Consider a resolution setting date for a public hearing on charges of selling tobacco to a minor against Wigg's Country Store, 1308 A Avenue East.

Explanation:

The City Council needs to schedule a public hearing regarding charges of selling tobacco to a minor. The charges are regarding a violation of selling tobacco to a minor against Wigg's Country Store located at 1308 A Avenue East.

Staff recommends approval of the resolution.

Budget Consideration:

Revenue from fines.

Attachments:

Resolution

RESOLUTION NO. _____

RESOLUTION SETTING DATE FOR PUBLIC HEARING ON CHARGES OF SELLING TOBACCO TO A MINOR AGAINST WIGG'S COUNTRY STORE, 1308 A AVENUE EAST, OSKALOOSA, IOWA.

WHEREAS, the Oskaloosa City Police have issued a Citation to an employee of Wigg's Country Store for the sale of tobacco to a minor;

AND WHEREAS, the Clerk making the sale has entered a plea of guilty to the charge of selling tobacco to a minor in violation of the laws of the State of Iowa; and

AND WHEREAS, a public hearing before the Council should be scheduled to address the issue of the imposition of the statutory civil penalty;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Oskaloosa, Iowa that a public hearing should be conducted on Monday, June 1, 2015 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa, as to the imposition of a statutory civil penalty against Wigg's Country Store for a first offense sale of tobacco products to a minor.

PASSED AND APPROVED the ____ day of _____, 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



City Council Communication

Meeting Date: May 4, 2015

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider a resolution amending the Oskaloosa Fee Schedule for Edmundson Pool.

Explanation:

The City of Oskaloosa is considering adjusting fees for the Edmundson Pool in an attempt to increase attendance and season pass holders. The city is excited for the pool season to start and wants to encourage families to come early and purchase a season pass. The City considers Edmundson Pool a great asset for the community, and wants to make the pool a premier choice for summer activity.

The City would be offering a 10 percent discount if season passes are purchased before Memorial Day weekend. Season passes can be purchased at the City Clerk's office starting in May.

Admission prices would change for children and evening swimming. Children under two would be allowed in free with an adult. Evening admission (after 5:00 pm) would be \$2.00 instead of the afternoon rate of \$4.00.

The changes to the fees to Edmundson Pool will be evaluated after the summer of 2015 to determine the impact and decide if further changes will be necessary for the summer of 2016.

Budget Consideration:

The impact that changed fees will have on the revenue of the pool is unknown at this time. After the pool season is over, staff will evaluate the changes to determine their impact.

Attachments:

Resolution with attached fee changes.

RESOLUTION NO. _____

RESOLUTION AMENDING THE OSKALOOSA FEE SCHEDULE FOR THE EDMUNDSON POOL

WHEREAS, the City of Oskaloosa is considering adjusting fees for the Edmundson Pool to help increase season passes and attendance; and

WHEREAS, a 10 percent discount will be applied to season passes purchased before Memorial Day; and

WHEREAS, children under two accompanied by an adult will be admitted free; and

WHEREAS, admission after 5 pm will be \$2.00;

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Oskaloosa, Iowa, does hereby adopt the attached revised Edmundson Pool fee schedule.

PASSED AND APPROVED the ____ day of _____ 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

Parks and Recreation:

MISCELLANEOUS FEES

Bandstand PA system	
Non-profit organizations	\$50
Private use or private organizations	\$100

PARK SHELTER RENTAL

Park shelter half day	\$20
Park shelter full day	\$30

SWIMMING POOL RATES

Daily admission	\$4
Night Admission (After 5:00 pm)	\$2
Children under Two	Free
Season Pass- Family (Before Memorial Day Weekend)	\$144 + tax
Season Pass – Individual (Before Memorial Day Weekend)	\$72 + tax
Season pass - Family	\$160 + tax
Season pass - Individual	\$80 + tax
Punch card (10 punches)	\$35 + tax
Daycare - youth or adult	\$3.50
Non-swimmer fee - youth or adult	\$1
Pool rental fee (maximum 3 hours)	\$165 per hr.
Birthday parties (maximum 12 swimmers)	\$30 + \$2 per person over 12



City Council Communication
 Meeting Date: May 4, 2015
 Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider approval of Pay Request No. 1 in the amount of \$100,216.74 to Cornerstone Excavating Inc. for the 3rd Avenue East Reconstruction Project.

Explanation:

The City of Oskaloosa has received Pay Request No. 1 from Cornerstone Excavating Inc. for \$100,216.74. This amount reflects the work completed as of Thursday, April 23, 2015 for a total of \$105,491.30 minus the 5% retainage of \$5,274.57.

The items on this pay application are related to water main and storm sewer installation. For this project, the costs are being divided between the City (Division 1) and the Water Department (Division 2). The total cost breakdown to date is as follows:

Summary of Contract	Total Amount	Council Approval Date
Original Bid	\$1,656,741.80	2/17/15
Total Contract Amount	\$1,656,741.80	

Summary of Pay Requests	Division 1	Division 2	Total Amount	Approval
Pay Request No. 1 *	\$93,781.20*	\$6,435.54*	\$100,216.74*	05/04/15*
Total Amount Paid *	\$93,781.20	\$6,435.54	\$100,216.74	
Retainage *				
(5% of completed work)	\$4,935.85	\$338.71	\$5,274.57	
Amount Remaining from Contract *			\$1,551,250.50	

Note: *Applies only if Pay Request No. 1 is approved by City Council on May 4, 2015.

Budget Consideration:

\$100,216.74 for Pay Request No. 1 from the 3rd Avenue East Reconstruction Project Fund. (\$93,781.20 from Division 1 and \$6,435.54 from Division 2.)

Attachments:

Pay Application No. 1, Attachment to Pay Application No. 1, Letter from Garden & Associates, Cost Breakdown

APPLICATION FOR PAYMENT NO. 1

To: City of Oskaloosa (OWNER)
From: Cornerstone Excavating, Inc. (CONTRACTOR)
Contract: 3rd Avenue East Reconstruction Project, Oskaloosa, Iowa
Project: 3rd Avenue East Reconstruction Project, Oskaloosa, Iowa
OWNER's Contract No.: _____ ENGINEER's Project No.: 5013368
For Work Accomplished Through the Date of: 4/23/15

1. Original Contract Price:	<u>\$ 1,656,741.80</u>
2. Net Change by Change Orders and Written Amendments (+ or -):	<u>\$ -</u>
3. Current Contract Price (1 plus 2):	<u>\$ 1,656,741.80</u>
4. Total Completed and Stored to Date:	<u>\$ 105,491.30</u>
5. Retainage (Per Agreement):	
5% of Completed Work:	<u>\$ 5,274.57</u>
0% of Stored Material:	<u> </u>
Total Retainage:	<u>\$ 5,274.57</u>
6. Total Completed and Stored to Date Less Retainage (4 minus 5):	<u>\$ 100,216.74</u>
7. Less Previous Application for Payments:	<u>\$ -</u>
8. DUE THIS APPLICATION (6 MINUS 7)	<u>\$ 100,216.74</u>

Accompanying Documentation:

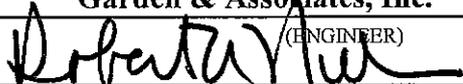
CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered -- through -- inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is **requested**.

Dated: 4/23/15 Cornerstone Excavating, Inc.
By:  (CONTRACTOR)

Payment of the above AMOUNT DUE THIS APPLICATION is **recommended**.

Dated: 4/23/15 Garden & Associates, Inc.
By:  (ENGINEER)

Payment of the above AMOUNT DUE THIS APPLICATION is **approved**.

Dated: _____ City of Oskaloosa, Iowa
By: _____ (OWNER)

ATTACHMENT NO. 1 TO PAY REQUEST NO. 1
 3RD AVENUE EAST RECONSTRUCTION PROJECT
 OSKALOOSA, IOWA
 G & A NO. 5013368

Application No.: 1

Date: 4/23/2015

No.	Item	Unit Price	Contract Quantity	Schedule of Values Amount	Quantity Completed	Amount	%	Material Stored	Amount Completed & Stored
1	Mobilization	\$65,000.00	1	\$65,000.00	25%	\$16,250.00	25%		\$16,250.00
2	Excavation, Class 10	\$16.85	2,225	\$37,491.25		\$0.00	0%		\$0.00
3	Subgrade Preparation (12" Thick)	\$3.50	10,515	\$36,802.50		\$0.00	0%		\$0.00
4	Granular Subbase, 6" Thick Modified Subbase	\$7.25	10,515	\$76,233.75		\$0.00	0%		\$0.00
5	Compaction Testing	\$4,000.00	1	\$4,000.00		\$0.00	0%		\$0.00
6	Trench Foundation	\$24.00	50	\$1,200.00		\$0.00	0%		\$0.00
7	Trench Compaction Testing - Sanitary and Storm Sewer	\$4,000.00	1	\$4,000.00		\$0.00	0%		\$0.00
8	Trench Compaction Testing - Water Main	\$4,000.00	1	\$4,000.00		\$0.00	0%		\$0.00
9	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 12"	\$73.80	70	\$5,166.00		\$0.00	0%		\$0.00
10	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 8"	\$37.75	507	\$19,139.25		\$0.00	0%		\$0.00
11	Sanitary Sewer Gravity Main, DIP, 8"	\$104.25	20	\$2,085.00		\$0.00	0%		\$0.00
12	Sanitary Sewer Service Stub, PVC, 8"	\$57.50	30	\$1,725.00		\$0.00	0%		\$0.00
13	Sanitary Sewer Service Stub, PVC, 6"	\$44.75	130	\$5,817.50		\$0.00	0%		\$0.00
14	Storm Sewer, Trenched, RCP, 12"	\$150.00	5	\$750.00	10	\$1,500.00	200%		\$1,500.00
15	Storm Sewer, Trenched, RCP, 15"	\$40.75	1,640	\$66,830.00		\$0.00	0%		\$0.00
16	Storm Sewer, Trenched, RCP, 18"	\$43.40	570	\$24,738.00	6	\$260.40	1%		\$260.40
17	Storm Sewer, Trenched, RCP, 21"	\$47.25	651	\$30,759.75		\$0.00	0%		\$0.00
18	Storm Sewer, Trenched, RCP, 24"	\$51.55	335	\$17,269.25	3	\$154.65	1%		\$154.65
19	Storm Sewer, Trenched, RCP, 27"	\$58.75	322	\$18,917.50		\$0.00	0%		\$0.00
20	Storm Sewer, Trenched, RCP, 36"	\$80.25	585	\$46,946.25	265	\$21,266.25	45%		\$21,266.25
21	Subdrain, Type 1, PE or PVC, 4"	\$7.15	4,535	\$32,425.25		\$0.00	0%		\$0.00
22	Subdrain Outlets and Connections, 4"	\$160.00	44	\$7,040.00		\$0.00	0%		\$0.00
23	Water Main Trenched, PVC, 8"	\$28.40	2,500	\$71,000.00	140	\$3,976.00	6%		\$3,976.00
24	Water Main Trenchless, PVC, 8"	\$68.75	160	\$11,000.00		\$0.00	0%		\$0.00
25	Water Main Trenchless, DIP, 8"	\$118.50	280	\$33,180.00		\$0.00	0%		\$0.00
26	Water Service Stub, Copper, 1"	\$1,350.00	58	\$78,300.00		\$0.00	0%		\$0.00
27	Water Service Stub, Copper, 1", Without New Curb Stop and Box	\$1,200.00	5	\$6,000.00		\$0.00	0%		\$0.00
28	Gate Valve, 8", Install Only	\$435.00	18	\$7,830.00		\$0.00	0%		\$0.00
29	Tapping Valve Assembly, 4"x4"	\$2,750.00	1	\$2,750.00		\$0.00	0%		\$0.00
30	Fire Hydrant Assembly, Install Only	\$1,575.00	8	\$12,600.00		\$0.00	0%		\$0.00
31	Existing Fire Hydrant Removal	\$600.00	6	\$3,600.00		\$0.00	0%		\$0.00
32	Lower Existing Water Service	\$1,275.00	20	\$25,500.00		\$0.00	0%		\$0.00
33	Lower Existing Water Main, 4" and 6"	\$3,275.00	5	\$16,375.00		\$0.00	0%		\$0.00
34	Water Main Connection - Connection No. 1	\$3,000.00	1	\$3,000.00		\$0.00	0%		\$0.00
35	Water Main Connection - Connection No. 2	\$3,000.00	1	\$3,000.00		\$0.00	0%		\$0.00
36	Water Main Connection - Connection No. 3	\$3,000.00	1	\$3,000.00		\$0.00	0%		\$0.00
37	Water Main Connection - Connection No. 4	\$3,000.00	1	\$3,000.00		\$0.00	0%		\$0.00
38	Water Main Connection - Connection No. 5	\$3,000.00	1	\$3,000.00		\$0.00	0%		\$0.00
39	Water Main Connection - Connection No. 6	\$3,000.00	1	\$3,000.00		\$0.00	0%		\$0.00
40	Sanitary Sewer Manhole, SW-301, 48" Dia.	\$3,600.00	5	\$18,000.00		\$0.00	0%		\$0.00

No.	Item	Unit Price	Contract Quantity	Schedule of Values Amount	Quantity Completed	Amount	%	Material Stored	Amount Completed & Stored
41	Storm Sewer Manhole, SW-401, 48" Dia.	\$3,500.00	2 EA	\$7,000.00		\$0.00	0%		\$0.00
42	Storm Sewer Manhole, SW-401, 60" Dia.	\$5,150.00	3 EA	\$15,450.00		\$0.00	0%		\$0.00
43	Storm Sewer Manhole, SW-401, 72" Dia, Structure S-1	\$41,050.00	1 EA	\$41,050.00	1	\$41,050.00	100%		\$41,050.00
44	Storm Sewer Manhole, SW-401, 72" Dia, Structure S-2	\$9,500.00	1 EA	\$9,500.00	1	\$9,500.00	100%		\$9,500.00
45	Storm Sewer Manhole, SW-402, 6.5x4.5'	\$7,000.00	1 EA	\$7,000.00		\$0.00	0%		\$0.00
46	Intake, SW-501	\$3,375.00	17 EA	\$57,375.00		\$0.00	0%		\$0.00
47	Intake, SW-502, 48" Dia.	\$3,775.00	9 EA	\$33,975.00		\$0.00	0%		\$0.00
48	Intake, SW-502, 60" Dia.	\$5,650.00	5 EA	\$28,250.00	2	\$11,300.00	40%		\$11,300.00
49	Drop Connection, 8"	\$3,050.00	2 EA	\$6,100.00		\$0.00	0%		\$0.00
50	Remove Manhole	\$500.00	9 EA	\$4,500.00		\$0.00	0%		\$0.00
51	Remove Intake	\$500.00	8 EA	\$4,000.00		\$0.00	0%		\$0.00
52	Infiltration Barrier, Chimney Seal	\$875.00	5 EA	\$4,375.00		\$0.00	0%		\$0.00
53	Pavement, PCC, 7" Thick	\$36.75	9,280 SY	\$341,040.00		\$0.00	0%		\$0.00
54	PCC Pavement Samples and Testing	\$3,250.00	1 LS	\$3,250.00		\$0.00	0%		\$0.00
55	Pavement, HMA	\$285.00	70 TON	\$19,950.00		\$0.00	0%		\$0.00
56	Pavement Markings	\$2,400.00	1 LS	\$2,400.00		\$0.00	0%		\$0.00
57	Removal of Sidewalk	\$6.00	735 SY	\$4,410.00	20	\$120.00	3%		\$120.00
58	Removal of Driveway	\$6.00	844 SY	\$5,064.00	19	\$114.00	2%		\$114.00
59	Sidewalk, PCC, 4" Thick	\$35.50	318 SY	\$11,289.00		\$0.00	0%		\$0.00
60	Sidewalk, PCC, 6" Thick	\$40.50	480 SY	\$19,440.00		\$0.00	0%		\$0.00
61	Detectable Warnings	\$32.00	574 SF	\$18,368.00		\$0.00	0%		\$0.00
62	Driveway, Paved PCC, 6" Thick	\$41.95	847 SY	\$35,531.65		\$0.00	0%		\$0.00
63	Driveway, Granular, 6" Thick	\$20.25	160 TON	\$3,240.00		\$0.00	0%		\$0.00
64	Full Depth Patch, PCC	\$45.95	242 SY	\$11,119.90		\$0.00	0%		\$0.00
65	Full Depth Patch, Composite Pavement	\$41.60	495 SY	\$20,592.00		\$0.00	0%		\$0.00
66	Subbase Overexcavation	\$25.25	240 TON	\$6,060.00		\$0.00	0%		\$0.00
67	Pavement Removal	\$6.15	10,840 SY	\$66,666.00		\$0.00	0%		\$0.00
68	Bituminous Seal Coat - Two Course	\$19.50	1,450 SY	\$28,275.00		\$0.00	0%		\$0.00
69	Conventional Seeding, Fertilizing, and Mulching	\$4,500.00	1.6 ACRE	\$7,200.00		\$0.00	0%		\$0.00
70	SWPPP Preparation	\$850.00	1 LS	\$850.00		\$0.00	0%		\$0.00
71	SWPPP Management	\$2,750.00	1 LS	\$2,750.00		\$0.00	0%		\$0.00
72	SWPPP Qualifying Rainfall Event Inspection	\$75.00	40 EA	\$3,000.00		\$0.00	0%		\$0.00
73	Traffic Control	\$15,200.00	1 LS	\$15,200.00		\$0.00	0%		\$0.00
TOTAL PROJECT				\$1,656,741.30		\$105,491.30			\$105,491.30

COST BREAKDOWN - APPLICATION FOR PAYMENT NO. 1
CORNERSTONE EXCAVATING, INC.
3RD AVENUE EAST RECONSTRUCTION PROJECT
OSKALOOSA, IOWA
G&A No. 5013368

Item No.	Bid Item Description	Unit	Completed Quantity		Unit Price	Extended Price		Total
			Division 1	Division 2		Division 1	Division 2	
1	1090-105-D Mobilization	LS	25%	25%	\$65,000.00	\$13,451.75	\$2,798.25	\$16,250.00
2	2010-108-F-0 Excavation, Class 10	CY			\$46.85	\$0.00	\$0.00	\$0.00
3	2010-108-G-0 Subgrade Preparation (12" Thick)	SY			\$3.50	\$0.00	\$0.00	\$0.00
4	2010-108-I-0 Granular Subbase, 6" Thick Modified Subbase	SY			\$7.25	\$0.00	\$0.00	\$0.00
5	2010-108-L-0 Compaction Testing	LS			\$4,000.00	\$0.00	\$0.00	\$0.00
6	3010-108-C-0 Trench Foundation	TON			\$24.00	\$0.00	\$0.00	\$0.00
7	3010-108-F-0 Trench Compaction Testing - Sanitary and Storm Sewer	LS			\$4,000.00	\$0.00	\$0.00	\$0.00
8	3010-108-F-0 Trench Compaction Testing - Water Main	LS			\$4,000.00	\$0.00	\$0.00	\$0.00
9	4010-108-A-1 Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 12"	LF			\$73.80	\$0.00	\$0.00	\$0.00
10	4010-108-A-1 Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 8"	LF			\$37.75	\$0.00	\$0.00	\$0.00
11	4010-108-A-1 Sanitary Sewer Gravity Main, Trenched, DIP, 8"	LF			\$104.25	\$0.00	\$0.00	\$0.00
12	4010-108-F-0 Sanitary Sewer Service Stub, PVC, 8"	LF			\$57.50	\$0.00	\$0.00	\$0.00
13	4010-108-F-0 Sanitary Sewer Service Stub, PVC, 6"	LF			\$44.75	\$0.00	\$0.00	\$0.00
14	4020-108-A-1 Storm Sewer Trenched, RCP, 12"	LF		10	\$150.00	\$1,500.00	\$0.00	\$1,500.00
15	4020-108-A-1 Storm Sewer Trenched, RCP, 15"	LF			\$40.75	\$0.00	\$0.00	\$0.00
16	4020-108-A-1 Storm Sewer Trenched, RCP, 18"	LF		6	\$43.40	\$260.40	\$0.00	\$260.40
17	4020-108-A-1 Storm Sewer Trenched, RCP, 21"	LF			\$47.25	\$0.00	\$0.00	\$0.00
18	4020-108-A-1 Storm Sewer Trenched, RCP, 24"	LF		3	\$51.55	\$154.65	\$0.00	\$154.65
19	4020-108-A-1 Storm Sewer Trenched, RCP, 27"	LF			\$58.75	\$0.00	\$0.00	\$0.00
20	4020-108-A-1 Storm Sewer Trenched, RCP, 36"	LF		255	\$80.25	\$21,266.25	\$0.00	\$21,266.25
21	4040-108-A-0 Subdrain, Type 1, PE or PVC, 4"	LF			\$7.15	\$0.00	\$0.00	\$0.00
22	4040-108-D-0 Subdrain Outlets and connections, 4"	EA			\$160.00	\$0.00	\$0.00	\$0.00
23	5010-108-A-1 Water Main Trenched, PVC, 8"	LF		140	\$28.40	\$3,976.00	\$0.00	\$3,976.00
24	5010-108-A-2 Water Main Trenchless, PVC, 8"	LF			\$68.75	\$0.00	\$0.00	\$0.00
25	5010-108-A-2 Water Main Trenchless, DIP, 8"	LF			\$118.50	\$0.00	\$0.00	\$0.00
26	5010-108-D-0 Water Service Stub, Copper, 1"	EA			\$1,350.00	\$0.00	\$0.00	\$0.00
27	5010-108-D-0 Water Service Stub, Copper, 1", Without New Curb Stop and Box	EA			\$1,200.00	\$0.00	\$0.00	\$0.00
28	5020-108-A-0 Gate Valve, 8" Install Only	EA			\$435.00	\$0.00	\$0.00	\$0.00
29	5020-108-B-0 Tapping Valve Assembly, 4"x4"	EA			\$2,750.00	\$0.00	\$0.00	\$0.00
30	5020-108-C-0 Fire Hydrant Assembly, Install Only	EA			\$1,575.00	\$0.00	\$0.00	\$0.00
31	XXXX-XXX-X-X Existing Fire Hydrant Removal	EA			\$600.00	\$0.00	\$0.00	\$0.00
32	XXXX-XXX-X-X Lower Existing Water Service	EA			\$1,275.00	\$0.00	\$0.00	\$0.00
33	XXXX-XXX-X-X Lower Existing Water Main, 4" and 6"	EA			\$3,275.00	\$0.00	\$0.00	\$0.00
34	XXXX-XXX-X-X Water Main Connection - Connection No. 1	LS			\$3,000.00	\$0.00	\$0.00	\$0.00
35	XXXX-XXX-X-X Water Main Connection - Connection No. 2	LS			\$3,000.00	\$0.00	\$0.00	\$0.00
36	XXXX-XXX-X-X Water Main Connection - Connection No. 3	LS			\$3,000.00	\$0.00	\$0.00	\$0.00
37	XXXX-XXX-X-X Water Main Connection - Connection No. 4	LS			\$3,000.00	\$0.00	\$0.00	\$0.00
38	XXXX-XXX-X-X Water Main Connection - Connection No. 5	LS			\$3,000.00	\$0.00	\$0.00	\$0.00
39	XXXX-XXX-X-X Water Main Connection - Connection No. 6	LS			\$3,000.00	\$0.00	\$0.00	\$0.00
40	6010-108-A-0 Sanitary Sewer Manhole, SW-301, 48" Dia.	EA			\$3,600.00	\$0.00	\$0.00	\$0.00
41	6010-108-A-0 Storm Sewer Manhole, SW-401, 48" Dia.	EA			\$3,500.00	\$0.00	\$0.00	\$0.00
42	6010-108-A-0 Storm Sewer Manhole, SW-401, 60" Dia.	EA			\$5,150.00	\$0.00	\$0.00	\$0.00
43	6010-108-A-0 Storm Sewer Manhole, SW-401, 72" Dia., Structure S-1	EA	1		\$41,050.00	\$41,050.00	\$0.00	\$41,050.00
44	6010-108-A-0 Storm Sewer Manhole, SW-401, 72" Dia., Structure S-2	EA	1		\$9,500.00	\$9,500.00	\$0.00	\$9,500.00
45	6010-108-A-0 Storm Sewer Manhole, SW-402, 6.5'x4.5'	EA			\$7,000.00	\$0.00	\$0.00	\$0.00

(1)

Item No.	Bid Item Description No.	Bid Item Description	Unit	Completed Quantity		Unit Price	Extended Price		Total
				Division 1	Division 2		Division 1	Division 2	
46	6010-108-B-0	Intake, SW-501	EA			\$3,375.00	\$0.00	\$0.00	\$0.00
47	6010-108-B-0	Intake, SW-502, 48" Dia.	EA			\$3,775.00	\$0.00	\$0.00	\$0.00
48	6010-108-B-0	Intake, SW-502, 60" Dia.	EA	2		\$5,650.00	\$11,300.00	\$0.00	\$11,300.00
49	6010-108-C-0	Drop Connection, 8"	EA			\$3,050.00	\$0.00	\$0.00	\$0.00
50	6010-108-H-0	Remove Manhole	EA			\$500.00	\$0.00	\$0.00	\$0.00
51	6010-108-H-0	Remove Intake	EA			\$500.00	\$0.00	\$0.00	\$0.00
52	6020-108-A-0	Infiltration Barrier, Chimney Seal	EA			\$875.00	\$0.00	\$0.00	\$0.00
53	7010-108-A-0	Pavement, PCC, 7" Thick	SY			\$36.75	\$0.00	\$0.00	\$0.00
54	7010-108-I-0	PCC Pavement Samples and Testing	LS			\$3,250.00	\$0.00	\$0.00	\$0.00
55	7020-108-A-0	Pavement, HMA	TON			\$285.00	\$0.00	\$0.00	\$0.00
56	XXXX-XXX-X-X	Pavement Markings	LS			\$2,400.00	\$0.00	\$0.00	\$0.00
57	7030-108-A-0	Removal of Sidewalk	SY	20		\$6.00	\$120.00	\$0.00	\$120.00
58	7030-108-A-0	Removal of Driveway	SY	19		\$6.00	\$114.00	\$0.00	\$114.00
59	7030-108-E-0	Sidewalk, PCC, 4" Thick	SY			\$35.50	\$0.00	\$0.00	\$0.00
60	7030-108-E-0	Sidewalk, PCC, 6" Thick	SY			\$40.50	\$0.00	\$0.00	\$0.00
61	7030-108-G-0	Detectable Warnings	SF			\$32.00	\$0.00	\$0.00	\$0.00
62	7030-108-H-1	Driveway, Paved PCC, 6" Thick	SY			\$41.95	\$0.00	\$0.00	\$0.00
63	7030-108-H-2	Driveway, Granular, 6" Thick	TON			\$20.25	\$0.00	\$0.00	\$0.00
64	7040-108-A-0	Full Depth Patch, PCC	SY			\$41.60	\$0.00	\$0.00	\$0.00
65	7040-108-A-0	Subbase Overexcavation	TON			\$25.25	\$0.00	\$0.00	\$0.00
66	7040-108-B-0	Pavement Removal	SY			\$6.15	\$0.00	\$0.00	\$0.00
67	7040-108-H-0	Bituminous Seal Coat - Two Course	SY			\$19.50	\$0.00	\$0.00	\$0.00
68	9010-108-A-0	Conventional Seeding, Fertilizing, and Mulching	ACRE			\$4,500.00	\$0.00	\$0.00	\$0.00
69	9040-108-A-1	SWPPP Preparation	LS			\$850.00	\$0.00	\$0.00	\$0.00
70	9040-108-A-2	SWPPP Management	LS			\$2,750.00	\$0.00	\$0.00	\$0.00
71	9040-108-A-3	SWPPP Qualifying Rainfall Event Inspection	EA			\$75.00	\$0.00	\$0.00	\$0.00
72	XXXX-XXX-X-X	Traffic Control	LS			\$15,200.00	\$0.00	\$0.00	\$0.00
AMOUNT COMPLETED TO DATE							\$98,717.05	\$6,774.25	\$105,491.30
LESS RETAINAGE (5%)							\$4,935.85	\$338.71	\$5,274.57
AMOUNT COMPLETED TO DATE LESS RETAINAGE							\$93,781.20	\$6,435.54	\$100,216.74
LESS PREVIOUS APPLICATIONS FOR PAYMENT							\$0.00	\$0.00	\$0.00
AMOUNT THIS APPLICATION							\$93,781.20	\$6,435.54	\$100,216.74

Note (1) - Mobilization was allocated to each Division of work based on a percentage of total construction cost.



City Council Communication

Meeting Date: May 4, 2015

Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider approval of Pay Request No. 5 in the amount of \$89,340.05 to Norris Asphalt Paving Co. for the South 11th Street Pavement Rehabilitation Project.

Explanation:

The City of Oskaloosa has received Pay Request No. 5 from Norris Asphalt Paving Co. for \$89,340.05. This amount reflects the work completed as of Friday, April 24, 2015, for a total of \$252,625.61 minus the 5% retainage of \$12,631.28 and previous payments of \$150,654.28.

The items on this pay application are related to concrete construction only. They include all work associated with concrete curb and gutter, 8" thick concrete street sections, concrete street patches, and sidewalk ramps. As of April 24, all street patches and curb and gutter sections had been completed. Street and driveway approaches, intake rebuilds, ADA sidewalk ramps, and the mill and asphalt overlay still remain.

This project had been temporarily suspended for the winter season on December 18, 2014. Sections of South 11th Street were closed and work resumed on March 25, 2015. As of April 24, 2015 a total of 86 working days had been used. A total of 70 working days had been allotted for this project. Liquidated damages in the amount of \$600.00 per working day will be assessed for each day that the work shall remain uncompleted after the end of the contract period.

Summary of Contract	Amount	Council Approval Date
Original Bid	\$696,087.00	August 4, 2014
Change Order No. 1**	\$40,300.00	
Total Contract Amount	\$736,387.00	

Summary of Pay Requests	Total Amount	Approval
Pay Request No. 1	\$31,191.83	October 6, 2014
Pay Request No. 2	\$64,131.60	November 3, 2014
Pay Request No. 3	\$47,087.70	December 1, 2014
Pay Request No. 4	\$8,243.15	January 5, 2015
Pay Request No. 5*	\$89,340.05	May 4, 2015

Total Amount Paid *	\$239,994.33
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Retainage *	
(5% of completed work)	\$12,631.28

Amount Remaining from Contract *	\$483,761.39
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*Applies only if Pay Request No. 5 is approved by City Council on May 4, 2015.

**Change Order No. 1 is within the 10% contingency requiring only City Manager approval.

Budget Consideration:

\$89,340.05 for Pay Request No. 5 from the South 11th Street Pavement Rehabilitation Project Fund.

Attachments:

Application for Payment No. 5, Pay Estimate No. 5, and Project Timeline

APPLICATION FOR PARTIAL PAYMENT NO. 5

SUBMITTED BY (CONTRACTOR): Norris Asphalt Paving Co.

TO (OWNER): City of Oskaloosa

PROJECT: **SOUTH 11TH STREET Pavement Rehabilitation Project**

OWNER'S PROJECT NO. 2010-13

FOR WORK ACCOMPLISHED THROUGH THE DATE OF: Friday, April 24, 2015

A.	a. Original Contract Amount:	<u>\$696,087.00</u>
	b. Amount increased or decreased by Change Order:	<u>+\$40,300.00</u>
	c. Adjusted Contract Amount (a +/- b):	<u>\$736,387.00</u>

B.	Total Amount of Work Completed to Date:	<u>\$252,625.61</u>
C.	Less Retainage (5% of Completed Work):	<u>\$12,631.28</u>
D.	Total Amount of Work Completed to Date Less Retainage (B - C):	<u>\$239,994.33</u>
E.	Material stored on job site:	<u>\$0.00</u>
F.	Total Amount of Work Completed and Stored to Date Less Materials (D - E):	<u>\$239,994.33</u>
G.	Less Previous Payments:	<u>\$150,654.28</u>
H.	AMOUNT DUE THIS APPLICATION (F - G):	<u>\$89,340.05</u>

Accompanying Documentation: Attachment No. 5 to Partial Payment No. 5

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered – through – inclusive;
- (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and
- (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

REQUESTED:

RECOMMENDED:

APPROVED:

Contractor

Engineer

Owner

Signature

Signature

Signature

Name

Name

Name

Date: _____

Date: _____

Date: _____

No.	Item	Unit Price	August 4, 2014		Change Order #1 Quantities	Contract Totals		Completed to Date			Pay Application #1			Pay Application #2			Pay Application #3			Pay Application #4			Pay Application #5			
			Contract Quantity	Schedule of Values		Quantity	Schedule of Values	%	Qty.	\$ Amount	%	Qty.	\$ Amount	%	Qty.	\$ Amount	%	Qty.	\$ Amount	%	Qty.	\$ Amount	%	Qty.	\$ Amount	
1	Mobilization	\$12,000.00	1	LS	\$12,000.00	0	1	\$12,000.00	50%	0.50	\$6,000.00	25%	0.25	\$3,000.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	25%	0.25	\$3,000.00
2	Excavation - Class 10, 12, or 13	\$14.00	500	CY	\$7,000.00	50	550	\$7,700.00	82%	450.00	\$6,300.00	0%	0	\$0.00	0%	0	\$0.00	18%	100	\$1,400.00	5%	25	\$350.00	59%	325	\$4,550.00
3	Subbase, Granular	\$21.00	850	TON	\$17,850.00	200	1,050	\$22,050.00	78%	822.41	\$17,270.61	6%	66.31	\$1,392.51	46%	484.14	\$10,166.94	0%	0	\$0.00	0%	0	\$0.00	26%	271.96	\$5,711.16
4	Storm Sewer Intake Rebuild	\$3,000.00	12	EA	\$36,000.00	0	12	\$36,000.00	4%	0.50	\$1,500.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	4%	0.5	\$1,500.00	0%	0	\$0.00
5	Manhole Adjustments	\$1,000.00	12	EA	\$12,000.00	0	12	\$12,000.00	42%	5.00	\$5,000.00	0%	0	\$0.00	25%	3	\$3,000.00	8%	1	\$1,000.00	0%	0	\$0.00	8%	1	\$1,000.00
6	PCC Pavement, 8" Thick	\$48.00	1,800	SY	\$86,400.00	425	2,225	\$106,800.00	104%	2322.00	\$111,456.00	4%	81	\$3,888.00	29%	641	\$30,768.00	35%	775	\$37,200.00	2%	39	\$1,872.00	35%	786	\$37,728.00
7	2.5' Curb and Gutter, 8" Thick	\$25.00	1,150	LF	\$28,750.00	450	1,600	\$40,000.00	72%	1150.00	\$28,750.00	15%	234	\$5,850.00	16%	263.5	\$6,587.50	8%	120.5	\$3,012.50	3%	42	\$1,050.00	31%	490	\$12,250.00
8	PCC Pavement Samples and Testing	\$4,000.00	1	LS	\$4,000.00	0	1	\$4,000.00	75%	0.75	\$3,000.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	25%	0.25	\$1,000.00	50%	0.5	\$2,000.00
9	HMA Interlayer Base (PG 64-34)	\$155.30	625	TON	\$97,062.50	0	625	\$97,062.50	0%	0.00	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
10	HMA Surface (PG 64-22)	\$108.19	1,050	TON	\$113,599.50	0	1,050	\$113,599.50	0%	0.00	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
11	HMA Pavement Samples and Testing	\$4,000.00	1	LS	\$4,000.00	0	1	\$4,000.00	0%	0.00	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
12	Sidewalk Removal	\$10.00	250	SY	\$2,500.00	0	250	\$2,500.00	21%	53.00	\$530.00	0%	0	\$0.00	0%	0	\$0.00	5%	13	\$130.00	13%	32	\$320.00	3%	8	\$80.00
13	Driveway Removal	\$10.00	575	SY	\$5,750.00	0	575	\$5,750.00	1%	8.00	\$80.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	1%	8	\$80.00
14	PCC Sidewalk, 4" Thick	\$35.00	100	SY	\$3,500.00	0	100	\$3,500.00	17%	16.50	\$577.50	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	13%	13	\$455.00	4%	3.5	\$122.50
15	PCC Sidewalk & Ramps, 6" Thick	\$45.00	200	SY	\$9,000.00	0	200	\$9,000.00	39%	78.50	\$3,532.50	0%	0	\$0.00	0%	0	\$0.00	7%	13	\$585.00	15%	29	\$1,305.00	18%	36.5	\$1,642.50
16	PCC Paved Driveway, 6" Thick	\$45.00	250	SY	\$11,250.00	30	280	\$12,600.00	3%	8.00	\$360.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	3%	8	\$360.00
17	Granular Surfacing	\$30.00	100	TON	\$3,000.00	0	100	\$3,000.00	0%	0.00	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
18	Full Depth Concrete Patching	\$85.00	550	SY	\$46,750.00	0	550	\$46,750.00	68%	372.00	\$31,620.00	22%	121	\$10,285.00	32%	174	\$14,790.00	7%	37	\$3,145.00	0%	0	\$0.00	7%	40	\$3,400.00
19	Full Depth Asphalt Patching	\$150.00	25	SY	\$3,750.00	0	25	\$3,750.00	0%	0.00	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
20	Transverse Crack Cleaning and Filling	\$3.75	4,000	LF	\$15,000.00	0	4,000	\$15,000.00	0%	0.00	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
21	Pavement Milling	\$6.75	6,100	SY	\$41,175.00	0	6,100	\$41,175.00	0%	0.00	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
22	Pavement Removal	\$15.00	1,100	SY	\$16,500.00	125	1,225	\$18,375.00	98%	1200.00	\$18,000.00	16%	202	\$3,030.00	0%	0	\$0.00	12%	150	\$2,250.00	4%	55	\$825.00	65%	793	\$11,895.00
23	Curb and Gutter Removal	\$7.00	1,150	LF	\$8,050.00	75	1,225	\$8,575.00	86%	1057.00	\$7,399.00	19%	234	\$1,638.00	26%	313.5	\$2,194.50	10%	120.5	\$843.50	0%	0	\$0.00	32%	389	\$2,723.00
24	Conventional Seeding, Fertilizing, and Mulching	\$6,500.00	1	LS	\$6,500.00	0	1	\$6,500.00	0%	0.00	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
25	Traffic Control	\$15,000.00	1	LS	\$15,000.00	0	1	\$15,000.00	75%	0.75	\$11,250.00	25%	0.25	\$3,750.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	50%	0.5	\$7,500.00
26	Water Valve Adjustments	\$200.00	11	EA	\$2,200.00	0	11	\$2,200.00	0%	0.00	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
27	Fabric Matting	\$7.00	12,500	LF	\$87,500.00	0	12,500	\$87,500.00	0%	0.00	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
TOTALS:					\$696,087.00		\$736,387.00		\$252,625.61			\$32,833.51			\$67,506.94			\$49,566.00			\$8,677.00			\$94,042.16		

CURRENT TIMELINE FOR THE SOUTH 11TH STREET REHABILITATION PROJECT

	Aug 2014	Sep 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Mar 2015	Apr 2015	May 2015	June 2015
Concrete Street Patches						Project Temporarily Suspended					
Curb & Gutter Repair											
Re-building Intakes											
Asphalt Mill & Overlay											
Street & Driveway Approaches											
Sidewalk Ramps											
Seeding											



City Council Communication
Meeting Date: May 4, 2015
Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider a resolution authorizing the City Manager to submit a grant application with the Iowa Department of Transportation for a Future Land Use Plan and the creation of a draft Airport Height Restriction Ordinance.

Explanation:

This item is a request from the city manager's office seeking permission to submit a grant application on the city's behalf with the Iowa DOT. The grant funding staff is seeking would provide 70% funding for a required land use plan and the development of an Airport Height Restriction Ordinance.

The proposed South Central Regional Airport and the US Highway 63 Bypass will require the acquisition of land to accommodate the ultimate development of these public improvements. As these proposed improvements are implemented, existing land uses are expected to change.

Recognizing that existing land use patterns may change, the City of Oskaloosa recognizes the need to develop a future land use plan for the area that may be affected as a result of the two public improvements being implemented. The City desires to advocate future land uses that are compatible with the proposed South Central Regional Airport as well as the US Highway 63 Bypass.

To that end, the City desires to develop a Future Land Use Plan for an area described generally as the northwest quadrant of the City and the area extending to the northwest. The existing Comprehensive Future Land Use Plan may be amended to incorporate future land use recommendations.

The existing Zoning District Regulations will be reviewed. The Zoning District Regulations (City of Oskaloosa) provide a tool to implement the Future Land Use Plan.

Since the imaginary surfaces of the proposed airport extend over the incorporated city and corporate boundary; the City desires to develop an Airport Height Restriction Zoning Ordinance for consideration. The purpose of the Airport Height Restriction

Zoning Ordinance is to protect the airport air space and approaches to the Proposed South Central Regional Airport. Mahaska County will be encouraged to adopt similar language.

Budget Consideration:

This item is not specifically included in the FY2015 council approved budget, however the city manager's budget in FY2016 has \$24,000 allocated for anticipated studies such as the attached. In the event the Iowa DOT provides funding assistance, the city will only be required to match 30% of the cost, or approximately \$7,100 to complete this work.

Attachments:

Resolution
Grant application packet

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT A GRANT APPLICATION WITH THE IOWA DEPARTMENT OF TRANSPORTATION FOR A FUTURE LAND USE PLAN AND THE CREATION OF A DRAFT AIRPORT HEIGHT RESTRICTION ORDINANCE

WHEREAS, The proposed South Central Regional Airport and the US Highway 63 Bypass will require the acquisition of land to accommodate the ultimate development of these public improvements; and

WHEREAS, these proposed improvements are implemented, existing land uses are expected to change; and

WHEREAS, Recognizing that existing land use patterns may change, the city of Oskaloosa recognizes the need to develop a future land use plan for the area that may be affected as a result of the two public improvements being implemented; and

WHEREAS, the city desires to advocate future land uses that are compatible with the proposed South Central Regional Airport as well as the US Highway 63 Bypass; and

WHEREAS, the cost to develop such a land use plan and associated ordinances is a grant eligible project with the Iowa Department of Transportation; and

WHEREAS, the city desires to partner with the Iowa Department of Transportation by seeking financial assistance in the amount of seventy percent (70%) of the expected costs to complete the work through a grant, with the city contributing thirty percent (30%).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OSKALOOSA that the City Council of the City of Oskaloosa hereby approves and directs the city manager to execute the necessary documents associated with submitting a grant application with the Iowa Department of Transportation for a future land use plan and the creation of a draft airport height restriction ordinance.

PASSED AND APPROVED this _____ day of _____, 2015.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

AIRPORT PLANNING AND ZONING GRANT APPLICATION

This application can be used throughout the year. This application form is available at www.iowadot.gov/aviation See instructions on Page 2.

Airport Name Proposed South Central Regional Airport Date April 30, 2015

Airport Sponsor Name City of Oskaloosa (SCRAA)

Contact Person Michael Schrock Title City Manager

Mailing Address 220 S. Market Street

City Oskaloosa State IA ZIP Code 52577 Phone Number 641-673-9431

E-mail Address michael.shrock@oskaloosaiowa.org FAX Number 641-673-3047

Project Type (check only one) Zoning Ordinance New Updated
 Comprehensive Plan New Updated

Project Description (attach draft scope of work, associated costs, timeline, and copy of current zoning ordinance):
I. Prepare Future Land Use Plan (New);
Land Use Zoning; Amend Future Land Use Comprehensive Plan as appropriate - City of Oskaloosa.

II. Prepare Airport Height Restriction Ordinance (New)
Proposed South Central Regional Airport

(See Attached Scope of Work)

PROJECT COST INFORMATION

Total Cost of the Project	<u>\$ 23,660.00</u>	(Up to 85%, \$25,000 max. zoning ordinance, \$20,000 max. comprehensive plan.)
State Funds	<u>\$ 16,562.00</u>	
Local Funds	<u>\$ 7,098.00</u>	

Sponsor Signature: _____ Date: _____

Typed Name: Michael Schrock Title: City Manager

Please mail application with cost estimates to:
Iowa Department of Transportation
Office of Aviation
800 Lincoln Way
Ames, IA 50010

Attn.: Shane Wright
E-mail: shane.wright@dot.iowa.gov
FAX: 515-233-7983
515-239-1048

Scope of Work
Northwest Oskaloosa Planning Area

I. PROJECT OBJECTIVES:

The proposed South Central Regional Airport and the US Highway 63 Bypass will require the acquisition of land to accommodate the ultimate development of these public improvements. As these proposed improvements are implemented, existing land uses are expected to change.

Recognizing that existing land use patterns may change, the City of Oskaloosa recognizes the need to develop a future land use plan for the area that may be affected as a result of the two public improvements being implemented. The City desires to advocate future land uses that are compatible with the proposed South Central Regional Airport as well as the US Highway 63 Bypass.

To that end, the City desires to develop a Future Land Use Plan for an area described generally as the northwest quadrant of the City and the area extending to the northwest. The existing Comprehensive Future Land Use Plan may be amended to incorporate future land use recommendations.

The existing Zoning District Regulations will be reviewed. The Zoning District Regulations (City of Oskaloosa) provide a tool to implement the Future Land Use Plan.

Since the imaginary surfaces of the proposed airport extend over the incorporated city and corporate boundary; the City desires to develop an Airport Height Restriction Zoning Ordinance for consideration. The purpose of the Airport Height Restriction Zoning Ordinance is to protect the airport air space and approaches to the Proposed South Central Regional Airport. Mahaska County will be encouraged to adopt similar language.

II. PROJECT AREA:

The project area extends west from US Highway 63 to Highland Avenue and north from IA Highway 92 to 210th Street. Nearly all of the project area is located within unincorporated Mahaska County. The study area includes the proposed South Central Regional Airport (Site A) and the proposed US 63 Bypass corridor.

The Lacey Sports Complex, Oskaloosa Elementary School, Mahaska County Fairgrounds, William Penn University and several public parks are located in the study area.

The project will focus for the most part on the area west of Union Pacific Railroad to IA 163 and north between 238th Street and 210th Street. In addition, the area in the

immediate vicinity of the IA 92/IA 163 interchange will be addressed in greater detail than the remaining study area located within the corporate boundary.

The footprint associated with the proposed South Central Regional Airport consists of two areas. The first is defined by the proposed property acquisition area. The second is defined by FAR Part 77 – Airport Airspace.

III. URBAN/RURAL SERVICE AREA

The project study area extends over a relatively large area. Future development pressures typically develop around nodes or along transportation corridors. The City can control development to some extent through zoning and delivery of municipal services. To that end, the consultant will define the study area in terms of:

- Urban Service Area 1: All Municipal Services Provided
- Urban Service Area 2: Partial Municipal Services
- Rural – No Municipal Services

The development density (population and/or employment) is related in part to the availability of municipal services.

Prior to developing a Future Land Use Plan, areas that can reasonably be served with municipal infrastructure should be identified. The highway corridor and in particular the areas around the proposed US63/IA163 Interchange will experience some level of development. These future development areas are located within the airport imaginary surfaces as defined by FAR Part 77.

The Consultant will collaborate with the City staff to determine which geographic areas can reasonably be served with water, sanitary sewer, roads, as well as other municipal services (fire protection, law enforcement, etc.)

Those areas that exhibit development potential, but more difficult to serve, will be identified and referenced as Urban Service Area II or Urban Reserve.

IV. LAND USE PLAN

Once the Urban/Rural Service Areas are defined, the Future Land Use Plan for the Study Area will be prepared. The generalized Future Land Use Plan will show.

- Proposed US 63 Highway Corridor/US 63-IA163 Interchange Alternatives
- Proposed South Central Regional Airport
- Residential (Dwelling Units/Acre) Density
- Commercial/General Business/Mixed Uses
- Institutional/Public Owned
- Open Space/Recreation/Environmental Resource Protection
- Agriculture

The Future Land Use Plan will incorporate guidance and recommendations from the Iowa Airport Land Use Guidebook. The Guidebook provides recommendations related to land uses generally compatible with airport operations.

- The Proposed South Central Regional Airport has been entered into the NPIAS and is an “obligated” to adhere to federal grant assurances:
- Federal Grant Assurance 21: Compatible Land Use (See FAA Federal Grant Assurance 21)

V. LAND USE ZONING

The intent is to apply District Regulations as set forth in the City’s Zoning Ordinance.

- Uses Permitted By Right
- Conditional Uses
- Bulk Regulations

Since Mahaska County has not adopted a land use plan or zoning, the City may extend its zoning regulations two miles beyond the corporate boundary.

Should the City incorporate territory beyond the current boundary so as to include some of the US 63 Bypass Corridor, the area subject to regulation will include some of the unincorporated territory between the new boundary and the South Central Regional Airport.

VI. AIRPORT HEIGHT RESTRICTION

A draft height restriction ordinance based on the imaginary surfaces associated with the proposed South Central Regional Airport will be prepared.

- Primary Surface
- Transitional Surface
- Approach Surface
- Horizontal Surface
- Conical Surface

The draft ordinance is intended to protect the airspace associated with the proposed South Central Regional Airport. The draft ordinance should identify which entity will administer the ordinance.

- Staff administration/review/permitting
- Planning and Zoning Review/Action
- Board of Adjustment

VII. MEETINGS:

The following number of meetings may be required.

- Staff Meetings: Five (5)
- Steering Committee Meetings: Three (3)
- Oskaloosa Planning and Zoning Commission: Two (2)

VIII. DELIVERABLES:

The Consultant will provide the following deliverables, (electronic).

- Land Use Plan (Study Area-New)
- Draft Airport Height Restriction Zoning Ordinance (New)

IX. STEERING COMMITTEE:

Creation of a Steering Committee is recommended to assist in the development of the Future Land Use Plan and Airport Height Restriction Ordinance. The Committee Chairperson may present the plan recommendations to the Oskaloosa Plan and Zoning Commission, South Central Regional Airport Board, City Council and Board of Supervisors.

X. TIME TO COMPLETE

The Consultant will complete the Scope of Work within nine (9) months from the date of Notice to Proceed. The project is expected to begin after July 1, 2015 (State Fiscal Year 2016).

XI. DELIVERABLES

- Future Land Use Plan (30 copies, 2-CD's)
- Draft Airport Height Restriction Ordinance (20 copies, 2-CD's)

XII. IOWA DOT – OFFICE OF AVIATION

A request for funding assistance will be submitted to the Iowa DOT – Office of Aviation. One (1) electronic copy of the deliverables will be provided to the Office of Aviation.

MINORITY IMPACT STATEMENT

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all grant applications submitted to the state of Iowa that are due beginning January 1, 2009 shall include a Minority Impact Statement. This is the state's mechanism for requiring grant applicants to consider the potential impact of the grant project's proposed programs or policies on minority groups.

Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s). Submit additional pages as necessary.

- The proposed grant project programs or policies could have a disproportionate or unique **positive** impact on minority persons.

Describe the positive impact expected from this project.

Indicate which group is impacted:

- Women Persons with a disability Blacks Latinos Asians
 Pacific Islanders American Indians Alaskan Native Americans Other

- The proposed grant project programs or policies could have a disproportionate or unique **negative** impact on minority persons.

Describe the negative impact expected from this project.

Present the rationale for the existence of the proposed program or policy.

Provide evidence of consultation with representatives of the minority groups impacted.

Indicate which group is impacted:

- Women Persons with a disability Blacks Latinos Asians
 Pacific Islanders American Indians Alaskan Native Americans Other

The proposed grant project programs or policies are **not expected to have** a disproportionate or unique impact on minority persons.

Present the rationale for determining no impact. The proposed project is located primarily within unincorporated Mahaska County and adjacent to the City of Oskaloosa. The proposed Airport Layout Plan has received conditional approval from FAA. An Environmental Assessment (EA) is in progress. There are no relocations proposed.

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge:

Name: Michael Schrock

Title: City Manager

Definitions

"Minority Persons," as defined in Iowa Code Section 8.11, means individuals who are women, persons with a disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

"Disability," as defined in Iowa Code Section 15.102, subsection 7, paragraph "b," subparagraph (1):

b. As used in this subsection:

- (1) "*Disability*" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

"*Disability*" does not include any of the following:

- (a) Homosexuality or bisexuality.
(b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.
(c) Compulsive gambling, kleptomania, or pyromania.
(d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

"State Agency," as defined in Iowa Code Section 8.11, means a department, board, bureau, commission, or other agency or authority of the state of Iowa.

Instructions for Land Use Planning and Zoning Grant Application

Land use zoning and planning grants are available on an as-needed basis while authorized funding is available. Grant applications must be approved and agreements in place prior to the planning activities taking place. The Office of Aviation will review grant application and if the project is eligible, meets requirements, and funding is available, a grant agreement will be offered to the sponsor. Reimbursement can only be requested after the zoning ordinance or comprehensive plan is approved.

Airport Zoning Ordinance –

Objective: Develop or update, and implement, an airport zoning ordinance that includes compatible land uses near airports.

Application must include a draft scope of work that may include the development/update of zoning maps, ordinance, public hearings, and other tasks necessary to enact a zoning ordinance. A timeline for the project must also be included. If updating a current zoning ordinance a copy of the current zoning should be included. Reimbursement will not be made for any expenses until the ordinance is adopted.

Eligible applicants: Sponsors of public-owned airports.

State share: Up to 85%, \$25,000 maximum.

Comprehensive Plans – Update city and/or county comprehensive plans to include compatible land use near airport.

Objective: Update the city or county comprehensive plan to include compatible land use around the airport. The comprehensive plan should include a land use plan that shows compatible land use near the airport.

Application must include a draft scope of work that shows how the comprehensive plans will be updated to include compatible land use around the airport. A timeline for the project must also be included. If the city or county does not have a comprehensive plan and this application is to assist in the development of a plan, identify expenses attributable to the inclusion of the airport land use. Scope of work should indicate how planning coordination will take place. Reimbursement will not be made for any expenses until the comprehensive plan is adopted.

Eligible applicants: Sponsors of public-owned airports.

State share: Up to 85%, \$20,000 maximum.

For resource information, review the *Iowa Airport Land Use Guidebook*
(<http://www.iawings.com/airports/IowaAirportLandUseGuidebook2008.htm>)

Please mail application with cost estimates to:
Iowa Department of Transportation
Office of Aviation
800 Lincoln Way
Ames, IA 50010

Attn.: Shane Wright
E-mail: shane.wright@dot.iowa.gov
FAX: 515-233-7983
515-239-1048

www.iowadot.gov/aviation

AIRPORT STATE FUNDING APPLICATION CHECKLIST

Fiscal Year 2016

Please attach the following documents with your application:

- Funding Application and Checklist
- Project Data Sheet, including a detailed cost breakdown. Use one for each project
- City/sponsor resolution that endorses the project and certifies availability of matching funds
- 5-year Capital Improvement Program (CIP)
- Verification that project is identified in a current ALP on file with the Office of Aviation (when applying for new construction of buildings or airfield expansion)
- Pavement maintenance program (verify the use of the pavement maintenance program provided by the Iowa DOT or similar program when applying for pavement preservation or reconstruction)
- Verification that you have an Airport Security Plan on file with the Office of Aviation (when applying for airport security projects)
- Protective land use zoning and/or planning (please answer the following)
 - Height zoning Yes Date adopted _____ No Pending
 - Land use planning/zoning Yes Date adopted _____ No Pending
 - Comprehensive plan adopted with airport land use included Yes No Pending
 - Other (please explain) New Airport - Proposed - See Work Scope
- Verification that you have either updated the www.basedircraft.com website or submitted based aircraft N- numbers to the Office of Aviation.
- Minority Impact Statement

Send 1 **signed** copy of the application materials to the address listed below.

Please mail, FAX, or email signed application to:

Iowa Department of Transportation
Office of Aviation
800 Lincoln Way
Ames, Iowa 50010

ATTN: Program Specialist
email: Kristopher.Klop@dot.iowa.gov
515-239-1048 (questions)
FAX: 515-233-7983

AIRPORT STATE FUNDING APPLICATION

Fiscal Year 2016

Airport Name: Proposed South Central Regional Airport

Airport Sponsor Name: City of Oskaloosa (SCRAA)

Contact Person: Michael Schrock Title: City Manager

Complete Mailing Address: 220 S. Market Street

Oskaloosa, IA 52577 Daytime Phone: 641-673-9431
City State Zip Code

Email Address: michael.schrock@oskaloosaiowa.org FAX Number: 641-673-3047

Project Description – If applying for more than one project, list in order of priority. A separate project application data sheet is needed for each project.	Project Type	Total Project Amount	State Amount Requested	Percent State Share
Land Use Plan/Zoning	Planning	23,660	16,562	70
Airport Height Restriction Ordinance				

Windsocks – Orders may be placed using this form or by calling 515-239-1468	Indicate quantity needed: ___ 18" x 96" ___ 36" x 144"
--	---

The Sponsor certifies that the information contained in this application is accurate and complete to the best of his/her knowledge.

 Signature of Authorized Sponsor Representative
Michael Schrock
 Typed Name

City Manager
 Title

 Date

Please mail, FAX, or email application to:

Iowa Department of Transportation
 Office of Aviation
 800 Lincoln Way
 Ames, Iowa 50010

ATTN: Program Specialist
 email: Kristopher.Klop@dot.iowa.gov
 515-239-1048 (questions)
 FAX: 515-233-7983

**AIRPORT STATE FUNDING APPLICATION
PROJECT DATA SHEET**

Fiscal Year 2016

Submit a separate data sheet for each project.

Airport	Proposed South Central Regional Air		Date	April 30
Project Type (check only one)	<input type="checkbox"/> Airfield <input type="checkbox"/> Security <input checked="" type="checkbox"/> Planning <input type="checkbox"/> Airport Signage <input type="checkbox"/> Pavement Maintenance <input type="checkbox"/> Vertical Infrastructure			
Project Description	Prepare Future Land Use Plan - Unincorporated (New) Prepare Airport Height Restriction Ordinance (New) Amend Comprehensive Plan (Incorporated) Future Land Use As Appropriate			
Sketch	Attach separate sketch from ALP if applicable.			
Project Justification (include detailed information and data to support need.)	See Attached Scope of Work Project Justification Future Land Use Plan (New) Amend Land Use Plan as appropriate Land Use Zoning (Existing District Regs.) Airport Height Restriction Ordinance (New)			
Detailed Cost Estimate (Attach separate sheet if necessary.)	See Attached Scope, Deliverables, Project Cost			
	Total Project Cost:	23,660	(70%)	
	Local Share:	16,562	(30%)	
	Requested State Share:	7,098	(100%)	
Sponsor Signature		Sponsor Title		
		City Manager		

Please mail, FAX, or email signed application to:

Iowa Department of Transportation
Office of Aviation
800 Lincoln Way
Ames, Iowa 50010

ATTN: Program Specialist
email: Kristopher.Klop@dot.iowa.gov
515-239-1048 (questions)
FAX: 515-233-7983

**FIVE-YEAR AIRPORT
CAPITAL IMPROVEMENT PROGRAM
(CIP)**

Airport Name: South Central Regional Airport - Proposed

Telephone: 515-971-3100

Prepared By: Jerry Searle/SCRAA Staff

E-mail Address: jeraldsearle@gmail.com

Date Prepared: February 2015 - Updated As Per Master Plan

Date Approved: February 2015 (SCRAA/FAA)

Project Description	Funding Source	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Land Acquisition	Federal	\$	\$	\$	\$	\$
	State	\$	\$	\$	\$	\$
	Local	\$ 900,000	\$	\$	\$	\$
	Total	\$ 900,000	\$	\$	\$	\$
Land Acquisition	Federal	\$	\$ 810,000	\$	\$	\$
	State	\$	\$	\$	\$	\$
	Local	\$	\$ 1,280,000	\$	\$	\$
	Total	\$	\$ 2,090,000	\$	\$	\$
Land Acquisition (May Accelerate)	Federal	\$	\$	\$ 1,152,000	\$	\$
	State	\$	\$	\$	\$	\$
	Local	\$	\$	\$ 2,000,000	\$	\$
	Total	\$	\$	\$ 3,152,000	\$	\$
Land Acquisition (May Accelerate)	Federal	\$	\$	\$	\$ 1,800,000	\$ 2,171,000
	State	\$	\$	\$	\$	\$
	Local	\$	\$	\$	\$ 2,413,000	\$ 2,171,000
	Total	\$	\$	\$	\$ 4,213,000	\$ 2,171,000
Design Only: Grate/Drain Primary Runway, Parallel Taxiway, Apron, Terminal	Federal	\$	\$	\$	\$	\$ 459,990
	State	\$	\$	\$	\$	\$
	Local	\$	\$	\$	\$	\$ 51,110
	Total	\$	\$	\$	\$	\$ 511,000
	Federal	\$	\$	\$	\$	\$
	State	\$	\$	\$	\$	\$
	Local	\$	\$	\$	\$	\$
	Total	\$	\$	\$	\$	\$

AIRPORT LONG RANGE NEEDS ASSESSMENT

FFY 2021 – FFY 2025

Airport Name: South Central Regional Airport -
Proposed

Description of Project (include estimated Fiscal Year)	Funding Source	Total Estimated Cost
Grade & Drain - Construction RW 14/32, Taxiway A, Terminal Area	Federal:	\$ 3,833,010
	State:	\$
	Local:	\$ 425,840
	Total:	\$ 4,258,900
Pave, mark, Light - Construction RW 14/32 (100 x 5500) Taxiway A, Terminal Area Apron	Federal:	\$ 6,611,851
	State:	\$
	Local:	\$ 734,649
	Total:	\$ 7,346,500
Pave, Mark, Light - Construction RW 14 Extension (100 x 1200) Taxiway A	Federal:	\$ 1,362,473
	State:	\$
	Local:	\$ 151,386
	Total:	\$ 1,513,859
Vehicle Access & Terminal Area Circulation Parking	Federal:	\$
	State:	\$ 665,504
	Local:	\$ 665,504
	Total:	\$ 1,331,008
Tee Hangars, Terminal Building, FSO Maintenance Corporate Hangars, Utility Infrastructure Aircraft Fuel	Federal:	\$
	State:	\$ 869,000
	Local:	\$ 4,914,191
	Total:	\$ 5,783,191
Rotating Beacon, AWOS	Federal:	\$ 216,900
	State:	\$
	Local:	\$ 24,100
	Total:	\$ 241,000



City Council Communication
Meeting Date: May 4, 2015
Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider a resolution to temporarily close High Avenue East between Market Street and South 1st Street and approval of use of the city square park for an event on July 11, 2015 sponsored by the Central Reformed Church.

Explanation:

Kent Peterson from the Central Reformed Church, has applied for a temporary street closure on High Avenue East between Market Street and South 1st Street. The church is requesting approval of the temporary street closure from 8:00 a.m. to midnight on Saturday, July 11, 2015, (The letter submitted indicates the church will request the street closure after the event is approved, but staff has asked that both requests be submitted at the same council meeting.) and use of the city park in the square to host an event centered on Christian music performed by local church praise bands.

Recommended Action:

Approve the temporary road closure resolution and use of the city square park subject to payment of the street closure fee and receipt of a \$1,000,000 liability insurance certificate naming the city as an additional insured.

Budget Consideration:

Street closure permit fee of \$25.00.

Attachments:

Resolution, application and request documents.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE TEMPORARY STREET CLOSURE OF HIGH AVENUE EAST BETWEEN MARKET STREET AND SOUTH 1ST STREET TO ALLOW FOR CHURCH ACTIVITIES

WHEREAS, Section 10.08.020 of the Oskaloosa Municipal Code requires a City Council resolution on temporary street closures; and

WHEREAS, Iowa Code Section 364. 12 (2) states that "a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair, and free from nuisance, with the following exceptions "; and

WHEREAS, Iowa Code Section 364. 12 (2) (a) states that "Public ways and grounds may be temporarily closed by resolution "; and

WHEREAS, High Avenue East, a public street, will require a temporary street closure; and

WHEREAS, members of the Central Reformed Church have requested temporary closure of High Avenue East, between Market Street and South 1st Street, for church activities; and

WHEREAS, members of the Central Reformed Church are requesting temporary street closure for the aforementioned street on Saturday, July 11, 2015, from 8:00 AM to midnight; and

WHEREAS, members of the Central Reformed Church will be responsible for street closure permit, traffic control, cleanup, and notifying the affected residents.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa that Central Reformed Church, is authorized to temporarily close the aforementioned requested street, subject to certain terms and conditions

PASSED AND APPROVED THIS _____ day of May, 2015.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk



CITY OF OSKALOOSA PUBLIC WORKS DEPARTMENT
RIGHT-OF-WAY PERMIT APPLICATION

<p>TYPE OF WORK: (Check all that apply)</p> <p><input checked="" type="checkbox"/> Temporary Street or Lane Closure (\$25.00 fee)</p> <p><input type="checkbox"/> Sidewalk (4" Minimum Pavement Thickness) Length: _____ feet Width: _____ feet (4' Typical Replacement) (Minimum 5' for New Sidewalk)</p> <p><input type="checkbox"/> Driveway (6" Minimum Pavement Thickness) Driveway Width: _____ feet + Flare Width: _____ feet (3' Typical) = Total Curb Cut Length: _____ feet</p> <p><input type="checkbox"/> Driveway Culvert (12" Minimum Diameter) Length: _____ feet / Size & Type: _____</p> <p><input type="checkbox"/> Street Repairs: (Check all that apply) -Match Existing Pavement Thickness (Brick Pavement Included) -Minimum 6" Compacted Granular Subbase (Class A Roadstone)</p> <p><input type="checkbox"/> Curb and Gutter (Minimum 8" Gutter Thickness) Length: _____ feet</p> <p><input type="checkbox"/> Concrete Pavement</p> <p><input type="checkbox"/> Asphalt Pavement</p> <p><input type="checkbox"/> Composite Pavement</p> <p><input type="checkbox"/> Seal Coat</p> <p><input type="checkbox"/> Other: _____ Total Pavement Thickness: _____ inches</p> <p><input type="checkbox"/> Utility Work: (Check all that apply)</p> <p><input type="checkbox"/> Excavation Depth: _____ feet / Length: _____ feet</p> <p><input type="checkbox"/> Directional Boring Length: _____ feet</p> <p><input type="checkbox"/> Tree Removal/Trimming</p> <p><input type="checkbox"/> Other: _____</p> <p>Work is Related to:</p> <p><input type="checkbox"/> Sanitary Sewer <input type="checkbox"/> Natural Gas</p> <p><input type="checkbox"/> Storm Sewer <input type="checkbox"/> Water</p> <p><input type="checkbox"/> Telephone <input type="checkbox"/> Communications</p> <p><input type="checkbox"/> Electric <input type="checkbox"/> Other: _____</p> <p><input type="checkbox"/> Tree Removal</p> <p><input type="checkbox"/> Tree Planting (Urban Forester approved species only) Tree Species: _____</p> <p><input type="checkbox"/> Other: _____</p> <p>Provide Detailed Description of Work Below: _____ _____</p>	<p align="center">THIS PERMIT IS VOID IF WORK DOES NOT PROCEED WITHIN 60 DAYS (Please Print Below)</p> <p>LOCATION/ADDRESS: <u>High Ave E between Market + 5th St.</u></p> <p>START DATE: <u>7/11/15</u> END DATE: <u>7/12/15</u></p> <p>COMPANY: <u>Central Reformed Church</u></p> <p>CONTACT NAME: <u>Keat Peterson</u></p> <p>24 HOUR PHONE: <u>515-408-2524</u></p> <p>INSPECTION REQUIRED: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>THIS PERMIT IS SUBJECT TO THE FOLLOWING CONDITONS:</p> <ol style="list-style-type: none"> 1. Work performed without an inspection by City staff will not be accepted and may result in fines and/or full to partial repairs at the expense of the permit holder. 2. The City shall be notified 24 hours prior to the start and completion of any work. 3. The City shall be notified 24 hours prior to any street or lane closures. 4. Street or lane closures must meet all current Manual on Uniform Traffic Control Devices signage requirements. 5. Access to private properties and all utilities must be maintained throughout. 6. All work must be in compliance with current Americans with Disabilities Act standards. 7. Permit holder is responsible for notifying, locating (Iowa 811 One Call), and protecting all utilities within the project area, any damage will be the sole responsibility of the permit holder. Any alteration, improvement, or relocation of any utility required by the scope of work will be done at the expense of the permit holder. 8. All work shall be completed according to standards approved by the City Engineer and subject to inspection by City staff at any time. 9. All City property and/or rights-of-way shall be restored to current standards, original condition, or as otherwise approved by City staff. 10. It is understood and agreed that the rights and privileges herein are granted to the extent of the City's right, title, and interest in the land to be entered upon and used by the permit holder. The permit holder will assume all risk, and indemnify, defend, and save harmless the City from and against all loss, damage, cost, or expense arising in any manner out of the exercise or attempted exercise of the aforesaid rights and privileges. 11. Any public street closure will require Oskaloosa City Council approval and must be in accordance with an approved traffic maintenance plan. 12. Permit holder is responsible for providing an emergency contact and 7 day, 24 hour phone number. Inability to make contact in the event of an emergency may result in penalties, fines, revocation of permit, and/or back charges as a result of damages. <p>I hereby state that all information is correct and agree to the terms and conditions of this permit. I also agree to be bound by the provisions of the ordinances, specifications, and regulations of the Oskaloosa Municipal Code or any other government agency restrictions or regulations that may be imposed by the City of Oskaloosa Public Works Department. I understand that violation of these regulations or safety requirements may cause revocation of the permit, termination of the activity, and denial of future permit requests.</p> <p align="center"> _____ Signature of Applicant or Agent of Applicant </p> <p align="right"> <u>4/28/15</u> Date </p>
FOR CITY OF OSKALOOSA OFFICE USE ONLY	
Permit Fee: \$ _____ Date: _____	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	INSPECTED & ACCEPTED BY:
_____ Public Works Dept. Signature	_____ Signature & Title
_____ Date	_____ Date

STREET CLOSURE REQUEST FOR CHRISTIAN MUSIC FESTIVAL

We are requesting the temporary closure of High Ave East from the intersection of Market St to the intersection of South 1st St from 8:00 am on July 11th, 2015 until midnight. Here is the tentative schedule at this time:

8:00 am - Setup stage and equipment on High Ave East

1:00 pm - Sound check by band

5:00 pm - Performances by local church praise bands

7:30 pm until 10:00 pm - Performance by main band

10:00 pm until midnight - Cleanup stage and equipment

We don't anticipate the main band performing past 10:00 pm, but we will need time for teardown of the equipment and stage. We will also need barricades for each intersection setup in the morning. At this time, no food vendors have been contacted but we may ask local churches if they would like to set up a bake sale and sell homemade ice cream.

We hope this request we have submitted meets with your approval. Should you have any question about any details of the event, please feel free to contact me.

Thanks,



Kent Peterson
515-408-2524

Special Use Permit

Please read the Special Use Terms and Conditions before starting the permit application

[Special Use Terms and Conditions](#)

I have read and will adhere to the Special Use Terms and Conditions*

Yes

Special Use Requested*

Date*

Organization or Individual Name*

Contact Person*

Address*

City*

State

Zip

Phone*

Email

Event Description*

Are you requesting permission to install or place equipment, signs, decorations, lighting, tents, concessions or other structures or objects? Prior approval must be granted by the City of Oskaloosa, Iowa.

If yes, please explain

Attachments

[Park Request - 2015.pdf](#)

I understand and agree to the terms of this request, accept responsibility for adherence to the Special Use Terms and Conditions and I am authorized to check below.*

Yes

This Special Use Request must be carried and presented upon request during all special use activities.

All fees associated with this permit must be paid at City Hall

* indicates required fields.



DATE: 4/16/15
TO: City of Oskaloosa, Park & Recreation, Oskaloosa Police Dept., and Street Dept.
FROM: Kent Peterson, Central Reformed Church
RE: Christian Music Festival

With your permission, we will be utilizing the City Park in the Square to host an event centered on Christian music performed by local church praise bands and headlined by a nationally known artist to be determined. The date will be Saturday July 11, 2015 beginning in the evening around 5:00 pm. We are requesting the City Park be available between 8:00 am and midnight on July 11th to give time for setup and teardown of equipment.

Once the request for the square has been approved, a request for a temporary street closure will follow so a stage and production equipment can be setup on the street and in the park.

If you have any questions, please feel free to me at 515-408-2524.

Thank you,

Kent Peterson



City Council Communication

Meeting Date: May 4, 2015

Requested By: Mayor & City Council

Item Title: ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC SPECIFICATIONS ARE STATED.

- a) Building Code Board of Appeals – One vacancy to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males and 1 female currently serve with 1 vacancy)
- b) Historic Preservation Commission – Two vacancies to fill upon appointment for unexpired terms that end December 31, 2015 and one vacancy to fill upon appointment for an unexpired term that ends December 31, 2016. This is a seven member board that meets as needed. (1 male and 3 females currently serve with 3 vacancies.)
- c) Library Board - Three vacancies for six year terms that begin July 1, 2015 and end June 30, 2021. This is a nine member board that typically meets the fourth Monday of the month. (4 males and 5 females currently serve)
- d) Planning and Zoning Commission - Two vacancies to fill upon appointment for unexpired terms that end April 30, 2017 and April 30, 2019. This is a seven member board that typically meets as needed on the second Monday of the month. (3 males and 2 females currently serve with 2 vacancies)



City Council Communication
Meeting Date: May 4, 2015

Item Title: REGULAR AGENDA

Explanation:

The following agenda items require specific action by the City Council.

Budget Consideration:

Not applicable.

Attachments:

None.



City Council Communication
Meeting Date: May 4, 2015
Requested By: City Clerk/Finance

Item Title:

Consider a resolution adopting proposals for employee life and health insurance programs for fiscal year 2016.

Explanation:

Brad Reiman, Bearence Management Group, will be present to review the proposal for employee life insurance, health insurance and flex spending plan benefits for fiscal year 2016.

Historically the city of Oskaloosa has utilized a self-insured program for life and health insurance benefits with a stop loss program. As a self-insured entity the city assumes the risk associated with providing the insurance benefits, but also sees savings by not necessarily paying the overhead associated with insurance companies that manage fully-insured programs.

The premiums associated with the city's self-insured program are collected through city property tax, road use tax, and sewer charges, as well as monthly contributions made by employees electing "family" coverage.

The current monthly insurance premium charged to city departments for single coverage is \$483 and \$1,162 for family coverage. These premiums have remained the same since FY2013. Suggested premiums for the upcoming plan year are stated at \$748 for single coverage and \$1,762 for family coverage and those figures are based upon the estimated annual maximum cost. Due to the difference between the actual charge to city departments and the suggested charge, city management expects to utilize accumulated fund balance in the upcoming year to fund the recommended plan. Fund balance history for the city's self-insured program has historically remained strong and is sufficient to cover anticipated plan utilization.

Staff recommends city council approve the attached employee life insurance, health insurance and flex plan proposals for fiscal year 2016 as follows:

- Employee life insurance with National Insurance Services as attached,
- Health insurance, administration and Classic Blue PPO with Wellmark, and
- Flex spending with Wage Works

Budget Consideration:

The estimated annual maximum cost associated with the recommended insurance plan is \$1,016,238. Historically the city can anticipate expenditures in the range of 65%-70% of the estimated annual maximum cost, which is consistent with the amount budgeted for FY2016.

This item is specifically included in the FY2016 city council approved budget in the amount of \$669,852. Total cost for the insurance may vary due to loss experience for the year. However, a fund balance of \$774,250 exists as of April 28, 2015.

Employees with family coverage are currently contributing 5% of the premiums charged to city departments.

Attachments:

Resolution
July 1, 2015 Insurance renewal proposal

RESOLUTION NO. _____

RESOLUTION ADOPTING PROPOSALS FOR EMPLOYEE LIFE AND HEALTH INSURANCE PROGRAMS FOR FISCAL YEAR 2016.

WHEREAS, the City Council annually renews the employee life insurance, health insurance and flex plan as shown on the attached renewal proposal; and

WHEREAS, insurance coverage for the police, fire and maintenance employees are established by Collective Bargaining Agreements with P.P.M.E. Local 2003, I.U.P.A.T and IAFF Local 636; and,

WHEREAS, the remaining city employees are covered under the city's employee handbook.

NOW THEREFORE, BE IT RESOLVED BY THE City Council of the City of Oskaloosa, Iowa, that upon review of the proposal for employee life insurance from National Insurance Services, health insurance, administrator and Classic Blue PPO from Wellmark and the flex plan administered by Wage Works as prepared and presented, hereby approve and adopt said renewal proposal effective July 1, 2015.

PASSED AND ADOPTED this 4th day of May, 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

JULY 1, 2015 RENEWAL PROPOSAL PREPARED FOR:

City of Oskaloosa Council Meeting

PRESENTED BY:
Bradley Reiman, LUTCF
Senior Risk Consultant

Bearence Management Group
1045 76th St.
Ste. 4000
West Des Moines, IA 50266

Monday, May 04, 2015



Table of Contents

Voluntary Vision Plan Renewal
Voluntary Dental Plan Renewal
Group Life and AD&D Renewal
Group Voluntary Life Renewal
Flex Spending Account Cost Renewal
Medical Renewal
Group Medical History

Voluntary Vision Plan	7.1% change in rates
Voluntary Dental Renewal	No change in rate
Group Term Life and AD&D Renewal	No change in rate
Group Voluntary Life Renewal	No change in rate
Flex Spending Account Renewal	3.2% change in rate (\$60)

City of Oskaloosa
Medical Renewal Analysis
Renewal Date: July 1, 2015

Census: Singles
Census: Families
Total Participants

	19	19
	40	40
	59	59
Enrollment	Current Enrollment	Current Enrollment
Reinsurance Specifications	Current	Renewal
Lifetime Maximum	Unlimited	Unlimited
Annual Maximum	\$2,000,000	\$2,000,000
Aggregate Attachment	125%	125%
Specific Level	\$40,000	\$40,000
Covered Benefits: Specific	Medical & Rx	Medical & Rx
Covered Benefits: Aggregate	Medical & Rx	Medical & Rx
Contract Type: Specific & Aggregate	Paid	24/12
Administration Fees	Wellmark	Wellmark
Medical Claim Fee	\$21.47	\$30.64
PBM ¹	\$1.91	\$1.93
Utilization Review Fee	\$0.00	\$0.00
Network Access Fee	\$6.95	\$6.95
Total Unit Fee:	\$30.33	\$39.52
Annual Fees:	\$21,473.64	\$27,980.16
		30.30%
Reinsurance Premiums	SunLife*	Wellmark**†
Specific: Single	\$144.31	\$189.50
Specific: Family	\$328.20	\$425.75
Aggregate Reinsurance	<u>\$16.12</u>	<u>\$11.05</u>
Annual Reinsurance Premiums:	\$201,851.64	\$255,389.40
		26.52%
Annual Fixed Costs:	\$223,325.28	\$283,369.56
		26.89%
Expected Factors	100%	100%
Single:	\$351.98	\$406.28
Family:	\$985.53	\$1,028.46
Annual Expected Factors:	\$553,303.97	\$586,294.56
Aggregate Factors	125%	125%
Single	\$439.97	\$507.85
Family	\$1,231.91	\$1,285.58
Annual Aggregate Factors:	\$691,629.96	\$732,868.20
		5.96%
Premium Equivalent:		
Single	\$630.73	\$747.92
Family	\$1,606.56	\$1,761.90
Annual Maximum Costs:	\$914,955.24	\$1,016,237.76
	*Sun Life's Aggregate Factor is a Composite factor @ \$1,005.65. The above Aggregate Factors are for illustrative purposes only.	**Wellmark's Specific Premium rate per contract is a composite rate @ \$323.29. The above single/family Specific rates are for illustrative purposes only.

¹ The PBM per contract fee of \$1.91 for 2014 and \$1.93 are estimated amounts for illustration purposed only. The actual fee for both 2014 & 2015 is \$.68 PMPM.

• 2014- The Transitional Reinsurance fee was \$5.25 per member per month (HHS Estimation) payable at the end of 2014. Wellmark collected and paid the \$5.25 ACA fee for \$0.25 PMPM. 2015 - The Transitional Reinsurance fee is \$3.67 per member per month (HHS Estimation) payable at the end of 2015. Wellmark collects and pays the \$3.67 ACA fee for \$0.75 PMPM

• As the plan sponsor, self-funded customers must complete Form 720 and pay the 2013-20114 plan year fee of **\$2.00** per member PCORI fee directly to the IRS. A federal excise tax return (Form 720) reporting liability for the fee must be filed by July 31 of the calendar year immediately following the last day of the plan year.

† The Aggregate factors illustrated are blended to represent both the Bargaining and Non Bargaining groups factors. Actual for the \$40,000 Specific: Non Bargaining -Single \$524.69/Family \$1,311.73, Bargaining - Single \$502.67/Family \$1,256.68. Actual for the \$45,000 Specific: Non Bargaining -Single \$550.12/Family \$1,375.30 Bargaining - Single \$527.03/Family \$1,317.58.

City of Oskaloosa

Group Medical History

Census: *Singles*
 Census: *Families*
 Total Participants

	Final	Final	Final	Final	Final	Final	YTD Annualized
	17	16	13	16	14	15	16
	45	41	48	44	42	41	41
	62	57	61	60	56	56	57
	FAI / Sun Life	FAI / SunLife	FAI / SunLife	FAI / HCC Life	FAI / SunLife	FAI / Wellmark/SunLife	Wellmark/SunLife
Plan Year	7/1/2008 to 6/30/2009	7/1/2009 to 6/30/2010	7/1/2010 to 6/30/2011	7/1/2011 to 6/30/2012	7/1/2012 to 6/30/2013	7/1/2013 to 6/30/2014	7/1/2014 to 6/30/2015
Covered Specific Deductible	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Aggregate Attachment	125%	125%	125%	125%	125%	125%	125%
Covered Benefits: Specific	Medical & Rx	Medical & Rx					
Covered Benefits: Aggregate	Medical & Rx	Medical & Rx					
Contract Type: Specific & Aggregate	Paid	Paid	Paid	24/12	24/12	Paid	Paid
Administration Fees	First Administrators	FAI/Wellmark	Wellmark				
Medical Claim Fee *	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50	\$21.35	\$23.38
Broker Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilization Review Fee	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$0.00
First Select PPO Fee	\$4.95	\$4.95	\$4.95	\$4.95	\$4.95	\$4.95	\$6.95
Total Unit Fee:	\$25.95	\$25.95	\$25.95	\$25.95	\$25.95	\$28.80	\$30.33
Annual Admin Fees:	\$19,306.80	\$17,749.80	\$18,995.40	\$18,684.00	\$17,438.40	\$19,353.60	\$20,745.72
Reinsurance Premiums	Sun Life	Sun Life	Sun Life	HCC Life	Sun Life	Sun Life	Sun Life
Specific: Single	\$78.42	\$87.05	\$95.72	\$107.86	\$103.04	\$110.18	\$144.31
Specific: Family	\$212.51	\$235.88	\$259.37	\$276.66	\$234.39	\$250.57	\$328.20
Aggregate Reinsurance	\$11.57	\$12.73	\$13.37	\$12.78	\$14.62	\$15.35	\$16.12
Annual Reinsurance Premiums:	\$139,361.16	\$141,473.88	\$174,116.28	\$175,987.20	\$145,267.92	\$153,428.04	\$200,208.00
Annual Fixed Costs:	\$158,667.96	\$159,223.68	\$193,111.68	\$194,671.20	\$162,706.32	\$172,781.64	\$220,953.72
Actual Paid Claims							
Single:	\$263.10	\$314.92	\$274.10	\$292.25	\$292.57	\$263.70	\$411.51
Family:	\$710.38	\$850.28	\$740.07	\$789.07	\$789.95	\$711.98	\$1,111.08
Net Paid Claims	\$437,276.79	\$478,800.83	\$469,040.19	\$472,741.00	\$447,287.46	\$397,760.09	#REF!
Annual Paid claims per employee	\$7,052.85	\$8,400.01	\$7,689.18	\$7,879.02	\$7,987.28	\$7,102.86	\$10,976.52
Premium Equivalent							
Single:	\$379.04	\$440.65	\$409.14	\$438.84	\$436.18	\$418.03	\$602.27
Family:	\$960.41	\$1,124.84	\$1,038.76	\$1,104.46	\$1,064.91	\$1,006.70	\$1,485.73
Total Annual Cost:							
(Annual Fixed Costs + Actual Claims)	\$595,944.75	\$638,024.51	\$662,151.87	\$667,412.20	\$609,993.78	\$570,541.73	\$846,615.27
Total Cost per employee:							
(Annual Fixed Costs + Actual Claims)	\$9,612.01	\$11,193.41	\$10,854.95	\$11,123.54	\$10,892.75	\$10,188.25	\$14,852.90
Total Annual Paid Claims	\$437,276.79	\$478,800.83	\$469,040.19	\$472,741.00	\$447,287.46	\$397,760.09	\$625,661.55
Months	12	12	12	12	12	12	12
Monthly average	\$36,439.73	\$39,900.07	\$39,086.68	\$39,395.08	\$37,273.96	\$33,146.67	\$52,138.46
single plus family times 2.7	138.5	126.7	142.6	134.8	127.4	125.7	126.7
Single Rate Factor	\$263.10	\$314.92	\$274.10	\$292.25	\$292.57	\$263.70	\$411.51
Family Rate (single * 2.7) Factor	\$710.38	\$850.28	\$740.07	\$789.07	\$789.95	\$711.98	\$1,111.08
Total Annual Paid Claims as of 6/30/2009	Total Annual Paid Claims as of 6/30/2010	Total Annual Paid Claims as of 6/30/2011	Total Annual Paid Claims as of 6/30/2012	Total Annual Paid Claims as of 6/30/2013	Total Annual Paid Claims as of 6/30/2014	Total Paid Claims are Annualized as of 6/30/2014	Total Paid Claims are Annualized as of 3/31/2015



City Council Communication
Meeting Date: May 4, 2015
Requested By: City Clerk/Finance

Item Title: PUBLIC HEARINGS

Consider a resolution levying a special assessment against private property for cleanup of a property located at 201 High Avenue East, Oskaloosa, Iowa by the City of Oskaloosa, Iowa in accordance with §8.08.080 of the City Code of the City of Oskaloosa, Iowa. (PUBLIC HEARING)

Explanation:

This is the time for the public hearing on levying a special assessment against the property owned by Dr. Lloyd K. Phillips Revocable Trust located at 201 High Avenue East, Oskaloosa, Iowa, for city cleanup of the property. A certified notice of the hearing was sent to the property owner and notice of hearing was published in the Oskaloosa Herald prior to the public hearing date.

Recommended Action: Open the public hearing, receive oral and written comments, close the hearing, and approve the resolution.

Budget Consideration:

\$291.00 revenue to the General Fund to offset expenses related to the services performed, plus \$15.00 in interest.

Attachments:

Resolution, pictures

RESOLUTION NO. _____

RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR THE CLEAN UP OF A PREMISES LOCATED AT 201 HIGH AVENUE EAST, OSKALOOSA, IOWA, BY THE CITY OF OSKALOOSA, IOWA IN ACCORDANCE WITH §8.08.080 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA.

WHEREAS, the City has authority under City Ordinance to abate a nuisance and assess the costs of the abatement to the County Treasurer for collection in the same manner as property taxes under Oskaloosa City Code §8.08.080;

WHEREAS, the City of Oskaloosa did notify the Dr. Lloyd K Phillips Revocable Trust to immediately remove accumulated solid waste from the property at 201 High Avenue East; and

WHEREAS, in accordance with Iowa Code Chapter 364.12 if a property owner does not perform an action required within a reasonable time after notice, a city may perform the required action and assess the costs against the property for collection in the same manner as property tax;

AND WHEREAS, the City has caused a nuisance to be abated and wishes to assess the costs thereof for collection at the property owned by the Dr. Lloyd K Phillips Revocable Trust at 201 High Avenue East, Oskaloosa, Iowa, legally described as:

Comm Portion W 20' Lot 5 Blk 14 O P.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa as follows:

1. That the City Council of the City of Oskaloosa, Iowa, conducted a public hearing on May 4, 2015 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa, on the matter of levying a special assessment against the property owned by the Dr. Lloyd K Phillips Revocable Trust at 201 High Avenue East, Oskaloosa, Iowa, for City abatement of a nuisance threat, at which time the Council considered and disposed of any objections made thereto.
2. That the City Clerk gave notice of said hearing by publication prior to the date of the hearing and sent notice of the hearing to the property owner by certified mail.
3. That a special assessment for the abatement of the nuisance in the amount of \$291.00 is hereby levied against the property owned by Dr. Lloyd K Phillips Revocable Trust at 201 High Avenue East, Oskaloosa, Iowa unless said assessment is paid in full within thirty days. Any unpaid assessment will draw annual interest at 9% computed from the due date. The unpaid assessment shall constitute a lien against the property and shall be collected by the County Treasurer in the same manner as other taxes. Any assessment of more than \$500.00 may be paid in annual installments that will not exceed fifteen.

PASSED AND APPROVED this 4th day of May, 2015.

(Signatures to follow)

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



Mark Neff
Fire Chief
mark.neff@oskaloosaiowa.org
City of Oskaloosa, Iowa
Phone: 641.673.3541 Fax: 641.673.0665

9FEB2015

Phillips, Dr Lloyd K Revocable Trust

PO Box 516
Oskaloosa, Iowa 52577

An Emergency Abatement was conducted on your property located at 201 High Ave. East on 22 JAN 2015. The table below outlines what you are responsible for paying. Please make checks payable to the "City of Oskaloosa" and deliver to the City Clerk's office located at 220 South Market. For specific questions regarding the violation in question, please contact the City Attorney's Office, and refer to Chapter 8 of the Oskaloosa Municipal code. We encourage you to take steps in the near future to avoid any further violations which may result in increased penalties. Thank you for your cooperation.

	Rate/Unit	Units	Total
Inspection fee	\$20.50/ HR	2	\$41.00
Contractor Fee			
\$250.00 Minimum			\$250.00
Total Cost			\$291.00

8.08.080 - Emergency abatement procedure.

A.

When the enforcement officer determines that a nuisance exists on a property and the nuisance constitutes an imminent, clear and compelling danger to health, safety or welfare of persons or property, or if a notice to abate has been served upon the same owner or resident relative to the same property within the prior twelve months pertaining to the same or a substantially similar nuisance, the enforcement officer is authorized to abate or have abated the nuisance without prior notice and opportunity for hearing. The costs of such action may be assessed against the property set forth in subsection B of Section 8.08.070 only after notice of the proposed assessment has been given to the property owner or resident and hearing before the city council.

B.

The city may directly abate the nuisance conditions as provided above; or the city manager may formulate a policy for abatement of such properties by an approved list of contractors, with the costs of such abatement to be the actual amount therefore as charged by the service provider, but not less than a minimum charge of two hundred fifty dollars, plus the administrative expenses of the city.

Mark Neff
Chief of the Department



CAUTION NOTICE
MIDWEST
SANITATION
888.428.2610
www.kalservices.com

01/21/2015 16:18



01/21/2015 16:18



City Council Communication
Meeting Date: May 4, 2015
Requested By: Fire Department

Item Title: PUBLIC HEARING

Consider a resolution authorizing staff to submit an application for a United States Department of Agriculture Rural Development Community Facilities Grant for the purchase of a pumper/tanker combination fire apparatus. (PUBLIC HEARING)

Explanation:

The Chief of the Oskaloosa Fire Department has completed and submitted all pre-application documentation to the United States Department of Agriculture Rural Development Community Facilities Program for a twenty-five thousand dollar non-matching grant to aid in offsetting the cost of the purchase price for a pumper/tanker combination fire apparatus for the Oskaloosa Fire Department. The grant, if awarded, would help offset general obligation bonds that will be sold for the purchase of a new pumper/tanker for the fire department. As part of the grant application process a public hearing is required. Now is the time for the public hearing.

Budget Consideration:

No capital outlay. Possible award of \$25,000.00 with no matching funds required.

Attachments:

Resolution.

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE USE OF THE UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT COMMUNITY FACILITIES GRANT PROGRAM FOR THE PURCHASE OF A PUMPER/TANKER COMBINATION FIRE APPARATUS

WHEREAS, the City of Oskaloosa has a plan to file an application for public Federal Assistance for the purchase of a Pumper/Tanker combination fire apparatus with the United States Department of Agriculture Rural Development Community Facilities Grant Program;

AND WHEREAS, the Chief of the Oskaloosa Fire Department has completed and submitted all pre-application documentation to the United States Department of Agriculture Rural Development Community Facilities Program for a twenty-five thousand dollar non-matching grant to aid in offsetting the cost of the purchase price for the pumper/tanker combination fire apparatus;

AND WHEREAS, a public hearing before the Council was held on Monday, May 4, 2015 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa to address the issue of applying for a United States Department of Agriculture Rural Development Community Facilities Grant.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Oskaloosa, Iowa authorizes staff to submit an application for a United States Department of Agriculture Rural Development Community Facilities Grant to help offset the cost of the purchase of a pumper/tanker combination fire apparatus.

PASSED AND APPROVED the ____ day of _____, 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



City Council Communication
Meeting Date: May 4, 2015
Requested By: Council Members Van
Zetten and VerSteeg

Item Title:

Consider a motion directing the city manager to compel the Nazarene Church to install public sidewalks at 140 Gateway Drive, Oskaloosa, Iowa, as stipulated in the council approved site plan dated May 18, 2009.

Explanation:

This item has been placed on the agenda for possible action at the request of Council Members Van Zetten and Ver Steeg.

Council Member Van Zetten has also requested the following language be included with this item:

“In accordance with the 6.2 million dollar transportation plan and Blue Zones to review past history, discuss, and take possible action on sidewalk requirements at the Nazarene Church’s location.”

Budget Consideration:

The financial impact associated with this item may vary based upon the discussion and direction city council gives to the city manager.

Attachments:

1. Property map
2. May 18, 2009 City Council Minutes
3. Approved Site Plan
4. Emails from Van Zetten, VerSteeg and Schrock

Nazarene Church 3



Nazarene Church 1



OSKALOOSA CITY COUNCIL
REGULAR MEETING
May 18, 2009

The Oskaloosa City Council met in regular session on Monday, May 18, 2009 at 6:30 p.m. with Mayor Dixon presiding and the following members answering roll call: Blomgren, Jimenez, Smith, VanDerBeek and Wills. Absent: Carter and Ver Steeg

It was moved by Blomgren, seconded by Jimenez to approve the following consent agenda items:

1. May 4, 2009 Regular City Council Meeting Minutes
2. May 18, 2009 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - a. April 1, 2009 Municipal Housing Agency Minutes
 - b. April 27, 2009 Library Board of Trustees Minutes
 - c. March 5, 2009 Housing Trust Fund Committee Minutes
 - d. April 9, 2009 Housing Trust Fund Committee Minutes
 - e. May 11, 2009 Mahaska County – City of Oskaloosa Joint Law Enforcement Center Working Committee Minutes
 - f. May 11, 2009 Planning and Zoning Commission Minutes

The roll was called and the vote was:

AYES: Blomgren, Jimenez, Smith, VanDerBeek and Wills

NAYS: None

Whereupon the Mayor declared said motion approved.

Scott Campbell, 2291 South Park Avenue, addressed City Council regarding a detention system for the development of the Hospice Serenity House at 1229 C Avenue East. Steve Watts, Building Official, distributed a letter received from the project architect regarding the storm water detention system for the property.

Jamey Robinson, Mahaska County Emergency Management Coordinator, addressed City Council regarding the request to include funds for a full-time coordinator in the FY 2010 Budget.

No action was taken on the preliminary plat for Anderson Subdivision as the Mahaska County Board of Supervisors had tabled the item and the Planning and Zoning Commission recommended approval subject to the developer installing a four inch water main, percolation tests be performed and approval of the subdivision by Mahaska County.

It was moved by Blomgren, seconded by Jimenez to approve the site plan for the First Church of the Nazarene as recommended by the Planning and Zoning Commission subject to the entire entrance drive widened to three-lanes, a light installed to illuminate the entrance and Gateway Drive, detention added on the east if the timber is removed and the church is responsible for any future public sidewalks needed on the site. The roll was called and the vote was:

AYES: Blomgren, Jimenez, Smith, VanDerBeek and Wills

NAYS: None

Whereupon the Mayor declared said motion approved.

V. PLANNING AND ZONING COMMISSION

A. Preliminary plat for Anderson Subdivision.

Information: Becky S. Anderson of 2010 Suffolk Rd. Oskaloosa, Iowa has submitted a preliminary plat for a 23.47 acre, 5 lot subdivision located at the corner of Suffolk Road and Joiner Avenue. The proposed subdivision is located in the unincorporated area of the county within two miles of the Oskaloosa corporate limits. There is a 2" Mahaska Rural Water line located on Suffolk Road. The Mahaska County Sanitarian has not approved an on-site sewer system. There is a 50' mine shaft easement located on the subdivision and a portion of lot 4 and lot 5 are in the flood plain.

The Planning and Zoning Commission considered this item at their meeting on May 11, 2009. Their recommendation on a (6-0) vote was to approve the preliminary plat with the stipulation that the developer install a 4 inch water main, percolation tests be performed, and approval of the subdivision by Mahaska County. Staff recommends that in lieu of the soil boring requirement, that all foundations be designed and approved by an engineer.

Financial Impact: None.

Recommended Action: Consider Planning and Zoning Commission's recommendation.

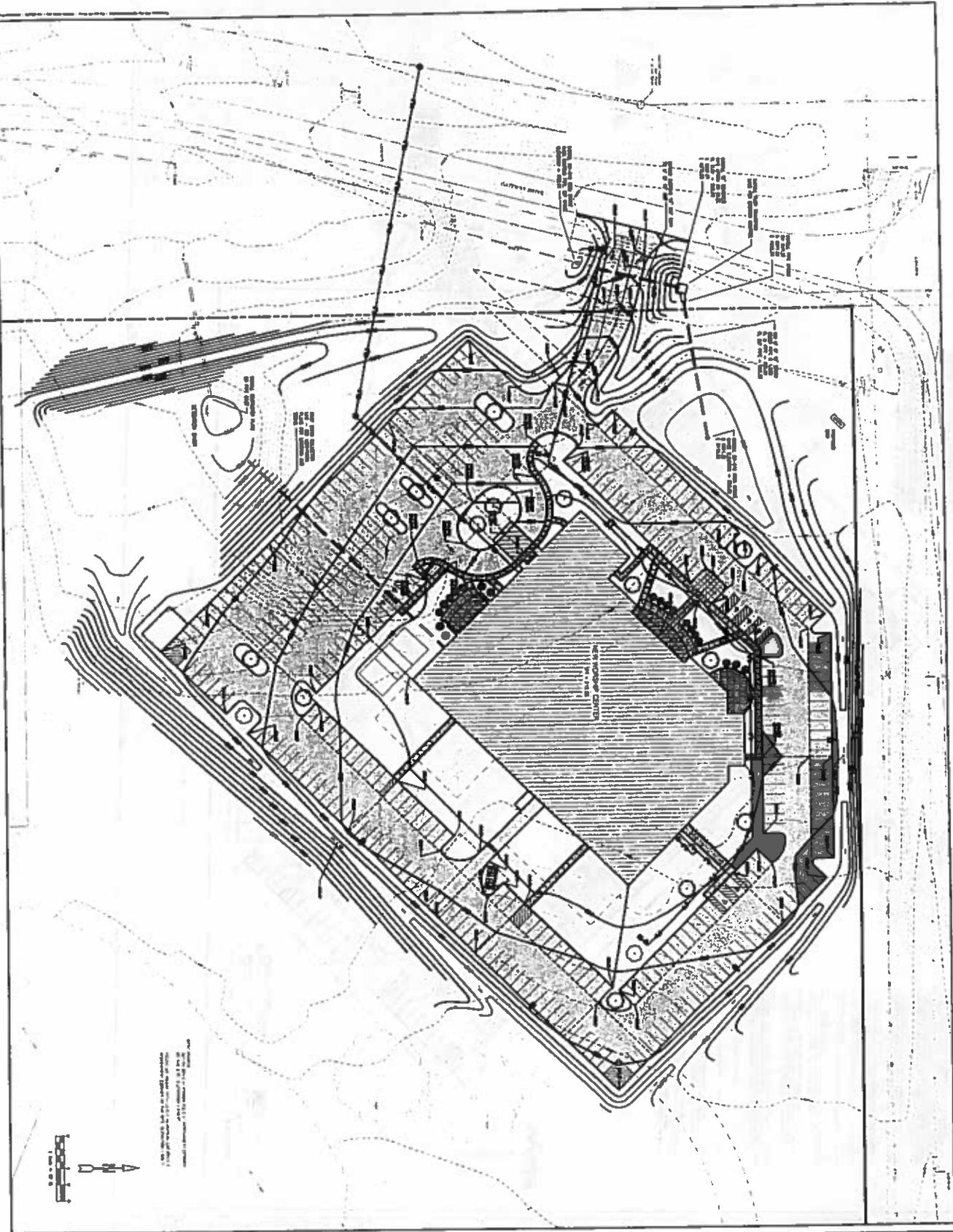
B. Site plan for the First Church of the Nazarene.

Information: The First Church of the Nazarene has submitted a site plan for a 53,816 square foot Worship Center to be located at the SE corner of Hwy 92 and Gateway Drive. The current zoning of the property is UC (Mixed Use Urban Corridor)/AV (A Ave Commercial Corridor Overlay District).

An 8 inch sanitary sewer service will be connected to an 8 inch main on the west side of Gateway Drive. An 8 inch water service will be connected to a 12 inch water main on the east side of Gateway Drive. The dumpster area has a screen wall with doors to the south. There aren't any public sidewalks included in the development. The site meets the development criteria of the overlay district. Storm water is managed by two detention basins and the timber.

The Planning and Zoning Commission considered this item at their May 11, 2009 meeting. Their recommendation on a (4-1-1 abstain) vote was to approve the site plan with the stipulation that the entire entrance drive is widened to 3-lane, a light be installed to illuminate the entrance and Gateway Drive, and detention must be added on the east if the timber is removed. The commission also recommended that the church be responsible for any future public sidewalk needed on the site.

Financial Impact: None.



DATE	11/11/11
BY	J. GARDEN
CHECKED BY	J. GARDEN
SCALE	AS SHOWN
PROJECT	NEW WORSHIP CENTER
CLIENT	FIRST CHURCH OF THE NAZARENE
LOCATION	OSKALOOSA, IOWA
NO. OF SHEETS	3
SHEET NO.	2 OF 3

**NEW WORSHIP CENTER
FIRST CHURCH OF THE NAZARENE
OSKALOOSA, IOWA**

GARDEN & ASSOCIATES, LTD.
ENGINEERS & SURVEYORS

1000 W. UNIVERSITY BLVD., SUITE 200
OSKALOOSA, IOWA 52586
PHONE: 319.281.1111
FAX: 319.281.1112
WWW.GARDENASSOCIATES.COM

Michael Schrock Jr.

From: Jason Van Zetten <jason@oskyfoods.com>
Sent: Friday, April 24, 2015 9:34 AM
To: Michael Schrock Jr.; aaronstoys@mchsi.com
Subject: RE: Nazarene Church Sideway

Yes

In accordance with the 6.2 million dollar transportation plan and Blue Zones to review past history, discuss, and take possible action on sidewalk requirements at the Nazarene Church's location.

From: Michael Schrock Jr. [mailto:Michael.Schrock@oskaloosaiowa.org]
Sent: Thursday, April 23, 2015 5:30 PM
To: aaronstoys@mchsi.com; Jason Van Zetten
Subject: RE: Nazarene Church Sideway

Jason and Aaron –

Do either of you have any specific language for this item?

Here is the title I plan to place on the item unless I hear differently from the two of you:
Consider a motion directing the city manager to compel the Nazarene Church to install public sidewalks at 140 Gateway Drive, Oskaloosa, Iowa as stipulated in the council approved site plan dated May 18, 2009.

What, if any, additional background information or attachments would you like to include with this item. Here is the standard language I would use unless I hear differently from the two of you:
This item has been placed on the agenda for possible action at the request of Council Members Van Zetten and VerSteeg

Thanks.
Mike

From: aaronstoys@mchsi.com [mailto:aaronstoys@mchsi.com]
Sent: Thursday, April 23, 2015 5:19 PM
To: Michael Schrock Jr.
Cc: Jason Van Zetten
Subject: RE: Nazarene Church Sideway

Mike, Yes if it takes two to get it on the agenda. Aaron



City Council Communication

Meeting Date: May 4, 2015

Requested By: Council Appointed Staff

Item Title: Report on Items from City Staff

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

Explanation:

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Budget Consideration:

Not applicable, report(s) only.

Attachments:

None.



City Council Communication

Meeting Date: May 4, 2015

Requested By: Mayor & City Council

Item Title: City Council Information

Explanation:

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Budget Consideration:

Not applicable, report(s) only.

Attachments:

None.