



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa IA, 52577
Agenda
February 17, 2015**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Rodney DeRonde, Fellowship Bible Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

____ Mayor David Krutzfeldt, Council Members:

____ Caligiuri, ____ Jimenez, ____ Moore, ____ Van Zetten, ____ Ver Steeg,

____ Walling, ____ Yates.

Documents: [20150217 AGENDA ITEMS 1-3.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20150217 AGENDA ITEM COMMUNITY COMMENTS.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [CONSENT AGENDA SUMMARY.DOCX](#), [20150217 - BOARD AND COMMISSION MINUTES.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. February 2, 2015 Regular City Council Meeting Minutes
3. February 17, 2015 Agenda

Documents: [CITY COUNCIL MINUTES FEBRUARY 2, 2015.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

Council action.

1. January 26, 2015 Library Board of Trustees Minutes
2. January 27, 2015 Board of Adjustment Minutes

Documents: [JAN 2015 LIBRARY BD MINUTES.DOC](#), [BOA MIN 1-27-2015.DOCX](#)

- C. **Consider approval of a renewal application for a Class C Liquor License from Harry L Anderson Post #34 Iowa Department dba Harry Anderson Post #34 American Legion, 302 High Avenue East.**

Who is submitting this item. City Clerk/Finance Department

Documents: [20150217 CITY COMM - AMERICAN LEGION.DOC](#)

- D. **Consider approval of a renewal application for a Class B Beer Permit with Outdoor Service and Sunday Sales from MK Golf Shops dba Matt Sherlock PGA PRO, 1608 Edmundson Drive.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-MATT SHERLOCK.DOC](#)

- E. **Consider approval of a renewal application for a Class C Liquor License with Sunday Sales from the KlubHouse LLC, 607 High Avenue West.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-THE KLUBHOUSE.DOC](#)

- F. **Consider a motion to receive and file financial reports for January 2015.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-FINANCIAL REPORTS.DOC](#), [OSKALOOSA IA TREASURERS REPORT JANUARY 2015.PDF](#)

- G. **Consider appointment to the Oskaloosa Municipal Housing Agency.**

Who is submitting this item. City Manager Department

Documents: [ITEM OMHA APPOINTMENT.DOCX](#), [LINDA RUSSELL APPLICATION.PDF](#)

- H. **Consider an Ordinance amending Oskaloosa City Code Title 12 Streets, Sidewalks, and Public Places by adding Chapter 12.46 Farmers' and Public Markets - 3rd reading.**

Who is submitting this item. City Manager Department

Documents: 20150217 ITEM FARMERS AND PUBLIC MARKETS.DOCX,
ORDINANCE RE FARMERS AND PUBLIC MARKETS.DOCX,
APPLICATION.DOCX

I. Consider an Ordinance amending Oskaloosa City Code Chapter 12.48 Miscellaneous Regulations to include Community Gardens - 3rd reading.

Who is submitting this City Manager Department
item.

Documents: 20150217 ITEM - COMMUNITY GARDENS.DOCX, COMMUNITY
GARDENS ORDINANCE.DOCX, COMMUNITY GARDENS GUIDELINES.DOCX,
OSKALOOSA COMMUNITY GARDENS PERMIT.DOCX, COMMUNITY
GARDENS RELEASE.DOCX

J. Consider a resolution adopting the Oskaloosa Community Gardens Rules and Guidelines.

Who is submitting this City Manager's Office
item.

Documents: 20150217 COMMUNITY GARDENS RULES AND REGULATIONS
ITEM.DOCX, 20150217 RESN COMMUNITY GARDENS RULES AND
REGULATIONS.DOCX, OSKALOOSA COMMUNITY GARDENS RULES AND
GUIDELINES.DOCX, OSKALOOSA COMMUNITY GARDNES RELEASE.DOCX

K. Consider a resolution fixing date for a public hearing on the authorization of a loan agreement and the issuance of not to exceed \$1,015,000 General Obligation Capital Loan Notes of the City of Oskaloosa, State of Iowa (for essential corporate purposes), and providing for publication of notice thereof.

Who is submitting this City Clerk/Finance Department
item.

Documents: 20150217 CITY COMM - PH GO BONDS.DOC, 20150217
RESOLUTON PH GO CLN.DOCX

L. ----- END OF CONSENT AGENDA -----

6. Regular Agenda

Documents: 20150217 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX

A. Consider request from Chris Milburn for reduction of sanitary sewer charges for the property located at 819 C Avenue East.

Who is submitting this City Manager Department
item.

Documents: ITEM - REQUEST FOR REDUCTION IN SEWER
CHARGES.DOCX, REQUEST FROM CHRIS MILBURN.DOCX, 819 C AVENUE
EAST BILLS.PDF

B. Consider a request from the Fine Arts and Culture Events of Mahaska County (FACE) to initiate the development of an Oskaloosa Arts and Culture Commission.

Who is submitting this City Manager's Office item.

Documents: 20150217 - FACE PRESENTATION ITEM.DOCX, 20170217 - PRESENTATION ATTACHMENT.DOCX

- C. **Consider a resolution approving the plans, specifications, form of contract, and estimated cost for the E Avenue East & North 12th Street Reconstruction Project. (PUBLIC HEARING)**

Who is submitting this Public Works Director item.

Documents: E AVENUE PLANS EXPLANATION.DOC, 20150217 RESN - E AVENUE EAST PROJECT.DOCX, ENGINEERS OPINION OF COST.XLSX, E AVE E AND N 12TH ST FINAL PLANS.PDF

- D. **Consider a resolution awarding or rejecting a contract for the E Avenue East & North 12th Street Reconstruction Project.**

Who is submitting this Public Works Director item.

Documents: E AVE BIDS AGENDA EXPLANATION.DOC, RESOLUTION.DOCX, LETTER.DOC, BID TAB.PDF, NOTICE OF AWARD.DOCX

- E. **Consider a resolution awarding a contract to Cornerstone Excavating, Inc., for the 3rd Avenue East Reconstruction Project in an amount not to exceed \$1,656,741.80 and authorize the City Manager to utilize an additional five percent (\$83,000.00) as project contingency.**

Who is submitting this Public Works Director item.

Documents: 20150217 - AWARD OF CONTRACT 3RD AVENUE PROJECT.DOC, RESN. 3RD AVENUE EAST RECONSTRUCTION PROJECT.DOCX, LETTER.PDF, BID TAB - REBID 2-10-15.PDF, NOTICE OF AWARD.PDF, ENGINEERS OPINION OF PROBABLE COST.XLS, BID COMPARISON.PDF, CORNERSTONE BID BREAKDOWN - REBID 2-10-15.XLS

- F. **Consider a resolution authorizing a professional services agreement with HR Green Inc. in an amount not to exceed \$374,600.00 for the City of Oskaloosa EPA Brownfields Area-wide Hazardous Substances and Petroleum Assessment.**

Who is submitting this Public Works Director item.

Documents: 20150217 ITEM - AGREEMENT WITH HR GREEN.DOCX, 20150217 RESN - H R GREEN CONTRACT.DOCX, AGREEMENT.PDF

- G. **Consider an ordinance amending Oskaloosa Municipal Code, Chapter 13.08, Section 13.08.570 - User charge, for the purpose of providing necessary funding associated with the operation and maintenance of the city's wastewater treatment works. (2nd reading)**

Who is submitting this City Manager
item.

Documents: [20150217 - SANITARY SEWER RENTAL CHARGE.DOCX](#),
[20150202 - SEWER FEE INCREASE 2015 QUARTERLY.DOC](#),
[OSKALOOSA_SEWER_CASHFLOW_01-23-2015.PDF](#), [2013 SEWER RATE
SURVEY DATA.PDF](#)

7. Report on Items from City Staff.

- a) City Manager.
 - i. FY 2016 Budget Update
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20150217 REPORTS FROM STAFF.DOCX](#)

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20150217 CITY COUNCIL INFORMATION.DOCX](#)

9. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.



City Council Communication

Meeting Date: February 17, 2015

Requested By: Mayor & City Council

Item Title: Call to Order and Roll Call – 6:00 p.m.

1. Invocation: Pastor Rodney DeRonde, Fellowship Bible Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,

_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

Not applicable.

Budget Consideration:

Not applicable.

Attachments:

None.



City Council Communication

Meeting Date: February 17, 2015

Requested By: Mayor & City Council

Item Title: Community Comments
Explanation: This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three minutes. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.
Budget Consideration: Not applicable.
Attachments: None.

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

- Item A. Minutes and reports from city council meetings.**
Staff recommends council receive and file these documents.
- Item B. Board and Commission Minutes:**
Staff recommends council receive and file these documents.
- Item C. Consider approval of a renewal application for a Class C Liquor License from Harry L Anderson Post #34 Iowa Department dba Harry Anderson Post #34 American Legion, 302 High Avenue East.**
- No complaints received.
- Item D. Consider approval of a renewal application for a Class B Beer Permit with Outdoor Service and Sunday Sales from MK Golf Shops dba Matt Sherlock PGA PRO, 1608 Edmundson Drive.**
- No complaints received.
- Item E. Consider approval of a renewal application for a Class C Liquor License with Sunday Sales from the KlubHouse LLC, 607 High Avenue West.**
- No complaints received.
- Item F. Consider a motion to receive and file financial reports for January 2015.**
- Item G. Consider appointment to the Oskaloosa Municipal Housing Agency.**
- Item H. Consider an Ordinance amending Oskaloosa City Code Title 12 Streets, Sidewalks, and Public Places by adding Chapter 12.46 Farmers' and Public Markets – 3rd reading.**
- Item I. Consider an Ordinance amending Oskaloosa City Code Chapter 12.48 Miscellaneous Regulations to include Community Gardens – 3rd reading.**

- Item J. Consider a resolution adopting the Oskaloosa Community Gardens Rules and Guidelines.**

- Item K. Consider a resolution fixing date for a public hearing on the authorization of a loan agreement and the issuance of not to exceed \$1,015,000 General Obligation Capital Loan Notes of the City of Oskaloosa, State of Iowa (for essential corporate purposes), and providing for publication of notice thereof.**



City Council Communication

Meeting Date: February 17, 2015

Requested By: City Manager's Office

Item Title: CONSENT AGENDA**Explanation:**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. February 2, 2015 City Council Regular Meeting Minutes
 - 2. February 17, 2015 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. January 26, 2015 Library Board of Trustees Minutes
 - 2. January 27, 2015 Board of Adjustment Minutes

Budget Consideration:

Not applicable.

Attachments:

February 2, 2015 City Council Regular Meeting Minutes
January 26, 2015 Library Board of Trustees Minutes
January 27, 2015 Board of Adjustment Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
February 2, 2015

The Oskaloosa City Council met in regular session on Monday, February 2, 2015, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates.

It was moved by Caligiuri, seconded by Yates to approve the consent agenda:

1. January 20, 2015 City Council Regular Meeting Minutes
2. January 26, 2015 City Council Special Meeting Minutes
3. February 2, 2015 Agenda
4. Receive and file the following reports and communications from advisory and operating boards and commission:
 - a. January 14, 2015 Historic Preservation Commission Minutes
 - b. January 7, 2015 Airport Commission Minutes
5. Claims for January 2015

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Caligiuri introduced "AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING TITLE 17, "ZONING", CHAPTER 17.24, "SUPPLEMENTAL SITE DEVELOPMENT REGULATIONS," SECTION 17.24.020 – "USE OF EXISTING LOTS OF RECORD"; AMENDING CHAPTER 17.32, "NONCONFORMING DEVELOPMENT," SECTION 17.32.030 – RESIDENTIAL DISTRICTS," SUBSECTION C – "NON CONFORMING STRUCTURES"; AND ADDING A NEW SECTION 17.32.070 – "DISCONTINUANCE CONFORMANCE REQUIRED" and moved its approval on the third reading. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1370.

It was moved by Caligiuri, seconded by Yates to approve the request from Rollin' Oldies Car Club to hold their annual car show on Saturday, July 25, 2015, and close city streets on the north, east, and south sides of the square (1st Avenue East, South 1st Street and High Avenue East) plus the south half of the 100 block of North 1st Street and the 200 block of High Avenue East from approximately 6:00 a.m. until 3:30 p.m. subject to payment of fee for closure of streets and a \$1,000,000 certificate of liability insurance naming the city as additional insured. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Caligiuri introduced Resolution No. 15-02-05 entitled "A RESOLUTION AUTHORIZING AND EXECUTING A FEDERAL-AID AGREEMENT BETWEEN THE CITY OF OSKALOOSA, IOWA AND THE IOWA DEPARTMENT OF TRANSPORTATION FOR A TRANSPORTATION ALTERNATIVES PROGRAM PROJECT" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced there were vacancies on the Airport Commission, Building Code Board of Appeals, Historic Preservation Commission, Municipal Housing Agency, Planning and Zoning Commission and Water Board.

The Mayor announced this was the time and place for the public hearing on levying a special assessment against private property for sidewalk replacement and citizens would now have the opportunity to comment. No oral or written comments were received. The Mayor declared said hearing closed.

Jimenez introduced Resolution No. 15-02-06 entitled "RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR SIDEWALK REPLACEMENT BY THE CITY OF OSKALOOSA, IOWA IN ACCORDANCE WITH SECTION 12.12 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced "AN ORDINANCE AMENDING THE OSKALOOSA, IOWA CITY CODE TITLE 12 STREETS, SIDEWALKS, AND PUBLIC PLACES BY ADDING CHAPTER 12.46 FARMERS AND PUBLIC MARKETS" and moved its approval on the second reading. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said ordinance approved on the second reading.

Caligiuri introduced "AN ORDINANCE AMENDING THE OSKALOOSA, IOWA CITY CODE 12.48 MISCELLANEOUS REGULATIONS BY ADDING PROVISIONS PERTAINING TO COMMUNITY GARDENS" and moved its approval on the second reading. Moore seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said ordinance approved on the second reading.

Jimenez introduced Resolution No. 15-02-07 entitled "RESOLUTION ADOPTING THE PROPOSED 2014-2015 BUDGET AMENDMENT AND THE PROPOSED 2015-2016 BUDGET AND SETTING DATE FOR PUBLIC HEARING" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Yates introduced Resolution No. 15-02-08 entitled "RESOLUTION APPROVING APPLICATIONS FOR RESIDENTIAL TAX ABATEMENT FOR VALUE ADDED IN THE URBAN REVITALIZATION AREA" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced "AN ORDINANCE REVISING USER CHARGES IN THE CITY OF OSKALOOSA, IOWA, SECTION 13.08.570 – USER CHARGE, TO PROVIDE FUNDS NEEDED FOR EXPENSES ASSOCIATED WITH THE CITY'S WASTEWATER TREATMENT WORKS" and moved its approval on the first reading. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said ordinance approved on the first reading.

City Manager Michael Schrock commented on the safety committee quarterly activities report.

It was moved by Caligiuri, seconded by Ver Steeg that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 6:28 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

MINUTES

OSKALOOSA PUBLIC LIBRARY BOARD OF TRUSTEES

MONDAY – JANUARY 26, 2015 -- 4:00 P.M.

The meeting was called to order by Board President Judy Bishop. Roll call was taken by Board secretary Susan Hasso with Trustees Ken Allsup, Chris Harbour, Sally Posovich, and Kathy Rothfus present. Also present was Library Director William Ottens.

Minutes: Motion was made by Posovich, seconded by Allsup, to approve the minutes of the December 15, 2014, Board meeting. Motion passed.

Board Correspondence, Public Input or Friends Report: Minnie Richardson from the Friends of the Library gave a report. The Friends have increased their Board membership from 10 to 12. They sponsor the Books for Babies program, where every new parent at Mahaska Health Partnership receives a certificate for a free children's book at the library. On April 13, the first night of the library book sale, the Friends board will be helping with a Preview night for Friends members only. The Friends are also going to partner with the AAUW on their annual book sale. The Friends are sponsoring Linda McCann's upcoming program, *Prohibition in Eastern Iowa*. She also talked about the Friends starting 1-2 free libraries in town.

Director's Report: Library Director William Ottens highlighted some of the items in his report to the Board.

Programs and Events Update: In addition to the regular preschool story time, Youth Librarian Kilie is planning to start offering a K-2nd grade story time at 5:30 p.m. on Monday evenings in February. On Thursday, February 5th, the library will be celebrating *Harry Potter Book Night* with libraries and book stores around the world. There will be a program for youth of all ages starting at 5:30 p.m. with Harry Potter themed activities and snacks.

On Saturday, January 31st, the library is partnering with the Key Club to offer a Game Day for all ages from 3:00-5:00 p.m. On February 17 at 6:00 p.m., there will be a Mask and Mustache Masquerade planned for teens.

Staff will begin offering computer classes in February. William has put together a full schedule for February through May with varying times.

Sonic Wall and Server: Access Systems has completed the installation of the sonic wall, and they are completing the virtualization of the server.

County Appropriations: William met with the County Supervisors on Tuesday, January 13, to present the Library's annual report and request funding for the library. There are 2,158 Mahaska County library cardholders with checkouts totaling 33,413. William asked that the County contribute \$50,000 as a share of the cost for providing full library services to Mahaska County residents. The Supervisors tentatively agreed to the increase.

Continuing Education: Chapter 2.72-Library Board of Trustees: For continuing education, William encouraged the Board to look over Chapter 2.72 in the City Code, which talks about the formation of the library board and its rights and responsibilities.

Committee Reports:

Staff Committee – Jane Ireland, chair: None

Budget & Finance Committee – Judy Bishop, chair: None

Policy & Planning Committee – Candace Slobe, chair: The Policy and Planning Committee met, and they will have items under new business.

Technology Committee – Kathy Rothfus, chair: None

Building & Grounds – Michael Collins, chair: Building and Grounds met and discussed the Baker Group preventative maintenance agreement. The item will be under Unfinished Business.

Unfinished Business: William said that Baker Group provided us with an updated proposal for renewing our preventative maintenance agreement. The proposal includes twice a year visits. The Building and Grounds committee received this with the interest of having the building manager do more of the preventative maintenance on the library's HVAC and Boiler system. After discussion, motion was made by Rothfus, seconded by Harbour, to accept the Baker Group contract for semi-annual preventative maintenance for \$6,500.00 to run from February 1, 2015 to January 31, 2018 with the cost to come from the Library Maintenance Fund. Motion passed.

New Business:

Proctoring Policy Update: The Policy Committee seeks a motion to approve the following changes to the policy. In the seventh statement under "Responsibilities of the Student", the committee would recommend leaving out the specific amount for printing, photocopying, and faxing. Motion was made by Harbour, seconded by Posovich, to approve the Proctoring Policy with the recommended changes. Motion passed.

Service to Homebound Patrons Policy Update: The Policy Committee seeks a motion to approve the following changes to the Service to the Homebound Patrons Policy.

Third paragraph, end of first sentence add:

"unless the items are on hold for another patron."

Fifth paragraph, remove "VHS and"

Motion was made by Harbour, seconded by Posovich, to approve the Service to Homebound Patrons Policy with the suggested changes. Motion passed.

Local History and Genealogical Research Policy Affirmation: The Policy Committee seeks a motion to affirm the Local History and Genealogical Research Policy as is. Motion was made by Posovich, seconded by Allsup, to affirm the Local History and Genealogical Research Policy as is. Motion passed.

Prohibition in Eastern Iowa Program: The Friends of the Library will be sponsoring a presentation by Linda McCann, who will speak about her book, *Prohibition in Eastern Iowa*. As an incentive to attend, William has talked with Betsy Duffy, co-owner of The Cellar Peanut Pub, about offering a beer tasting at the event and partnering with the Pub in promotion of the event. William will work with the City on what ordinance variances we'll need to seek, but before doing so, William would seek a motion from the Board to approve the beer tasting and presentation. Motion was made by Rothfus, seconded by Harbour, to approve of William approaching the City about the Linda McCann program and beer tasting. Motion passed.

Book Sale: William told the Board that the library is planning on holding a Book Sale in April this year beginning with a preview night for Friends members on Monday, April 13, from 5:00-8:00 p.m. The Book Sale would be open to the public Tuesday through Saturday. William asked for a motion for the Board to approve the Book Sale, with the proceeds to be deposited in the library's memorial account for the purpose of purchasing new materials. Motion was made by Harbour, seconded by Allsup, to approve the library's book sale, with the proceeds to be deposited in the library's Memorial Fund for the purpose of purchasing new materials. Motion passed.

Service to Non-Open Access Patrons: William explained that we currently have one patron who resides in a city that does not participate in Open Access. The patron received their library card before we received the year-end report that lists the cities that do not participate. The State requests that we not issue cards to these residents. William asked the Board for a motion to either deny or continue providing service to patrons that are residents of non-Open Access cities. After discussion, motion was made by Rothfus, seconded by Harbour, to table the issue of service to non-Open Access patrons so that they can get additional information. Motion passed.

FY 15 Amended Budget and FY16 Budget: William presented to the Board the FY15 Amended Budget and the FY16 Budget. Motion was made by Rothfus, seconded by Posovich, to accept the FY15 Amended Budget and the FY16 Proposed Budget. Motion passed.

Approval of Claims: Motion was made by Allsup, seconded by Harbour, to approve payment of the January claims. Motion passed.

President's Remarks: None

Adjournment: Motion was made by Harbour, seconded by Allsup, to adjourn. Motion passed.

The next regular meeting will be on Monday, February 23, 2015, at 4:00 p.m. in the library meeting room.

Respectfully submitted,

Susan Hasso
Library Administrative Assistant
for the Board

CITY OF OSKALOOSA
MINUTES OF THE BOARD OF ADJUSTMENTS MEETING
January 27, 2015

The meeting of the Board of Adjustments for the City of Oskaloosa was called to order at 5:06 pm on Tuesday, January 27, 2015 by Chairperson Perry Murry at the City Hall Council Chambers 220 S. Market St. Oskaloosa, Iowa.

BOARD MEMBERS PRESENT: Perry Murry, Russell Sparks, Wyndell Campbell and James Hansen ; BOARD MEMBERS ABSENT: Lloyd Phillips; CITY STAFF PRESENT: Wyatt Russell, Amie Roberts; PUBLIC PRESENT: applicant; Russ Parker, applicant; James Norris, Toni Jenkins and David Wright.

Minutes from the October 28, 2014 Board of Adjustment meeting.

Murry moved and Hansen seconded to approved the minutes of the October 28, 2014 Board of Adjustment meeting as presented.

Vote: YES: Murry, Hansen, and Sparks; NO: None; ABSTAIN: Campbell; ABSENT: Phillips.

Item 5-A: Consider a variance request for the property located at 910 North A Street to allow an existing deck 11 feet 9 inches from the front yard property line.

The Board reviewed the application for the variance request. Russ Parker, was present and spoke to the Board about the request with the Board members. Chair person Murry asked Parker if a permit was obtained before building the deck. Parker said that no permit was obtained prior to building the deck and that he thought that the deck just went with the house. Murry then asked Parker if he is a registered contractor in the state of Iowa. Parker replied he is a registered contractor in the state of Iowa. Murry asked parker if he pulls permits with the City of Oskaloosa prior to starting jobs with his customers. Parker responded that he does pull permits with the City of Oskaloosa prior to starting other jobs, but thought that this deck was part of the house. Hansen then commented on other variance denials for decks and that Parker has been to the Board a number of times. Parker responded by saying that this project has been a nightmare and that this would be the final variance request for this property due to it being the last project he intends to do on this property. Board members discussed the setback regulations and means of egress with Parker and Russell. Murry asked if the northern portion of the deck is within the setback and is in compliance, Russell responded that the deck on the northern edge would meet setback but would need to have a permit filed for and approved and an inspection done on the deck. Russell explained the International Residential Code 2009 edition section R311.3 and how it pertains to this variance request. Russell explained that per the IRC R311.3 a landing is required on each side of an exterior door, and that it can be no less in width than the door served and no less than 36 inches deep in the direction of travel. Since this is a requirement of the code that has been adopted by the City of Oskaloosa then this landing would be permitted even though it would violate the current setback of 30 foot. Russell went on to say that a set of stairs could be allowed if they turned to the north or south and were no more than 36 inches wide, which is code minimum, and that the combination of the landing and steps could protrude no more than six feet off of the structure. Russell also explained that there are currently two doors that both would meet minimum egress standards as set forth in the 2009 IRC, and since both doors serve the same common area only one is required per the code, and that door could be considered the north door. After further discussion by the Board, it was moved by Hansen and seconded by Sparks to deny the variance request to allow an existing deck 11 feet 9 inches from the

front yard property line.

Vote: YES: Campbell, Murry, Sparks, Hansen; NO: None; ABSTAIN: None; ABSENT: Phillips

Parker and Jenkins left the meeting, with Parker saying expletives that will not be included on the minutes due to the nature of the words being used.

Item 5-B: Consider a variance request for the property located at 809 North C Street to build a single family residential dwelling on a 66' wide lot and a 7,920 square foot site area.

The Board reviewed the application for the variance request. James Norris the applicant discussed the request with the board members. Mr. Norris' intentions are to build a single family residential dwelling on the lot after sustaining a fire to his previous residence in May 2014 which destroyed the home. The new single family residential dwelling meets all the required setbacks. It was asked if the City Council had taken action on the non-conforming lots issues that was brought up. Russell Explained that the City Council at their next meeting February 2, 2015 will have the third reading on amending the Non-conforming residential development and discontinued nonconforming developments in the Oskaloosa Municipal Code, but since this destruction happened more than six months ago it would not pertain to this situation. After further discussion, it was moved by Hansen and seconded by Sparks to approve the Conditional Use Permit to bring the property to compliance with the Oskaloosa Municipal Code.

Vote: YES: Murry, Hansen, Campbell, Sparks; NO: None; ABSTAIN: None; ABSENT: Phillips

With no further business, Murry moved and seconded by Sparks to adjourn the meeting at 5:45 PM.

Minutes by Amie Roberts



City Council Communication

Meeting Date: February 17, 2015

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider approval of a renewal application for a Class C Liquor License from Harry L Anderson Post #34 Iowa Department dba Harry Anderson Post #34 American Legion, 302 High Avenue East.

Explanation:

The application is complete and in order for approval.

Staff recommends approval.

Budget Consideration:

\$845.00 revenue to the General Fund.

Attachments:

None



City Council Communication

Meeting Date: February 17, 2015

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider approval of a renewal application for a Class B Beer Permit with Outdoor Service and Sunday Sales from MK Golf Shops dba Matt Sherlock PGA PRO, 1608 Edmundson Drive.

Explanation:

The application is complete and in order for approval.

Staff recommends approval.

Budget Consideration:

\$300.00 revenue to the General Fund.

Attachments:

None



City Council Communication

Meeting Date: February 17, 2015

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider approval of a renewal application for a Class C Liquor License (LC) with Sunday Sales from The KlubHouse LLC, 607 High Avenue West.

Explanation:

The application is complete and in order for approval.

Staff recommends approval.

Budget Consideration:

\$845.00 revenue to the General Fund.

Attachments:

None



City Council Communication

Meeting Date: February 17, 2015

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a motion to receive and file financial reports for January 2015.

Explanation:

The financial reports for January 2015 are included in your agenda packets. The target percentage for expenses this month is 58.34% except for the seasonal or once-a-year purchases.

The following two funds contain a negative fund balance for January 2015.

- General Fund Insurance – Insurance invoices are paid in the first few months of the fiscal year. March 2015 tax receipts received in April will help to clear up this negative fund balance.
- General Fund Band – Band payroll is paid during the summer months and the March 2015 tax receipts received in April will clear up this negative fund balance.

Budget Consideration:

None

Attachments:

January 2015 Financial Reports



City of Oskaloosa, IA

City of Oskaloosa, IA Treasurer's Report

January 1-31, 2015

Fund	Beginning Cash Balance	Revenue (+)	Expenses (-)	Change in Pending Payables	Change in Investments	Ending Cash Balance
001: GENERAL FUND	1,949,530.19	276,098.76	479,914.05	(62,530.75)	(270,770.24)	1,683,184.15
002: GENERAL FUND INSURANCE FUND	(38,523.35)	1,145.01	(149.40)	(8,510.00)	0.00	(45,738.94)
003: GENERAL FUND CAPITAL EQUIPMENT	176,917.55	15.94	0.00	(1,029.44)	(984.06)	175,904.05
004: LIBRARY COPIER REVOLVING FUND	8,729.22	764.20	373.11	271.80	1,001.40	9,392.11
005: GENERAL FUND BAND	(4,339.46)	226.46	0.00	0.00	0.00	(4,113.00)
006: GENERAL FUND - LOST	1,285,674.29	132,008.22	8,243.15	0.00	123,221.81	1,409,439.36
007: GENERAL FUND - UTILITY FRANCHISE FEES	602,762.00	93,053.74	0.00	0.00	0.00	695,815.74
110: ROAD USE TAX FUND	569,140.43	103,655.83	85,334.27	(11,704.95)	6,534.73	575,757.04
112: EMPLOYEE BENEFIT FUND	242,822.15	11,293.28	84,355.40	0.00	(72,965.98)	169,760.03
119: EMERGENCY FUND	0.00	994.21	994.21	0.00	0.00	0.00
121: LOCAL OPTION SALES TAX FUND	0.00	85,562.77	85,562.77	0.00	0.00	0.00
127: WEST AREA & IND. PARK TIF	15,473.65	348.13	0.00	0.00	2.52	15,821.78
130: WORLD FOOD PARK TIF FUND	48,227.63	1,084.65	0.00	0.00	2,008.01	49,312.28
138: HOUSING DONATED FUNDS	34,740.74	0.00	0.00	0.00	0.00	34,740.74
140: HOUSING FUND	194,885.77	6,196.21	199.54	45.83	5,032.00	200,928.27
165: RIEFE MEMORIAL FUND	16,306.40	2.32	0.00	0.00	2.32	16,308.72
167: LIBRARY MEMORIAL FUND	525,377.52	1,168.64	1,813.36	969.12	791.15	525,701.92
169: MISCELLANEOUS GIFT FUND	31,080.61	2.17	0.00	(2,476.77)	(2,997.83)	28,606.01
172: WOODEN PLAYGROUND MAINT FUND	3,278.79	0.45	0.00	0.00	0.45	3,279.24
177: POLICE FORFEITURE FUND	4,236.80	0.25	0.00	(1,829.00)	(999.75)	2,408.05
178: LIBRARY MAINTENANCE FUND	1,189,743.72	4,558.82	2,168.84	2,168.84	4,558.82	1,194,302.54
180: MISCELLANEOUS GRANTS FUND	43,665.68	3,029.02	50.00	(1,744.69)	1,006.93	44,900.01
200: DEBT SERVICE FUND	460,923.85	7,740.35	0.00	0.00	8,068.62	468,664.20
301: PARK SHELTER CAPITAL IMPROVEMENT	17,197.30	562.79	3.36	(50.37)	2.79	17,706.36
302: CITY HALL IMPROVEMENTS	16,324.54	2.56	19.29	10.24	2.56	16,318.05
325: PAVEMENT MANAGEMENT	0.00	8,243.15	9,244.59	1,001.44	0.00	0.00
326: SIDEWALK IMPROVEMENTS PROJECT	3,240.96	2,366.68	16.14	16.14	3,000.68	5,607.64
328: PARKING LOT IMPROVEMENTS PHASE II	40,685.08	6.70	0.00	0.00	6.70	40,691.78



City of Oskaloosa, IA

City of Oskaloosa, IA Treasurer's Report

January 1-31, 2015

Fund	Beginning Cash Balance	Revenue (+)	Expenses (-)	Change in Pending Payables	Change in Investments	Ending Cash Balance
600: WATER O&M FUND	1,059,104.08	564,638.25	438,250.09	0.00	0.00	1,185,492.24
601: WATER CONSUMER DEPOSIT FUND	87,160.97	54.30	0.00	0.00	0.00	87,215.27
603: WATER SINKING FUND	139,631.68	104,723.76	77,490.00	0.00	0.00	166,865.44
604: WATER RESERVE FUND	101,264.24	9,000.00	24,659.45	0.00	0.00	85,604.79
610: SANITARY SEWER O&M FUND	67,959.27	82,416.27	99,340.18	(10,091.40)	0.00	40,943.96
611: SANITARY SEWER REVENUE FUND	1,599,342.98	140,373.34	123,580.27	(40.83)	3,271.96	1,616,095.22
612: SANITARY SEWER SINKING FUND	216,029.75	40,214.00	0.00	0.00	40,000.00	256,243.75
614: SANITARY SEWER IMPROVEMENT FUND	91,114.89	950.00	0.00	0.00	0.00	92,064.89
660: AIRPORT FUND	302,296.00	147.24	7,036.55	(33,901.19)	(42,956.91)	261,505.50
661: AIRPORT PAVEMENT REHABILITATION PROJECT	0.00	0.00	14,700.00	14,700.00	0.00	0.00
740: STORM WATER UTILITY FUND	703,600.98	18,284.64	307.02	(23,544.86)	(4,916.11)	698,033.74
750: EDMUNDSON GOLF COURSE FUND	52,760.14	10.40	0.00	(1,474.24)	10.40	51,296.30
760: RACI MAIN STREET LOAN FUND	18,249.84	166.60	0.00	0.00	2.03	18,416.44
810: COPIER/FAX REVOLVING FUND	7,138.48	789.54	346.27	(2.91)	1,001.00	7,578.84
820: EMPLOYEE HEALTH SELF-INSURANCE	846,306.48	78,065.73	88,206.65	0.00	(9,896.67)	836,165.56
830: EMPLOYEE FLEX PLAN FUND	(543.64)	4,617.70	2,944.96	0.00	(999.79)	1,129.10



REVENUE REPORT

Account Detail

For Fiscal: 2014-2015 Period Ending: 01/31/2015

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 001 - GENERAL FUND					
41 - TAXES	-2,695,578.00	-59,819.37	-1,449,198.57	-1,246,379.43	53.76 %
42 - LICENSES AND PERMITS	-222,650.00	-38,568.81	-187,718.56	-34,931.44	84.31 %
43 - USE OF MONEY & PROPERTY	-5,600.00	-325.08	-2,385.00	-3,215.00	42.59 %
44 - INTERGOVERNMENTAL	-271,312.00	-39,046.08	-164,950.97	-106,361.03	60.80 %
45 - CHARGES FOR SERVICES	-133,050.00	-48,939.84	-73,929.99	-59,120.01	55.57 %
47 - MISCELLANEOUS REVENUES	-60,550.00	-4,049.97	-53,085.63	-7,464.37	87.67 %
48 - OTHER FINANCING SOURCES	-1,257,860.00	-85,349.61	-620,614.52	-637,245.48	49.34 %
Fund 001 Total:	-4,646,600.00	-276,098.76	-2,551,883.24	-2,094,716.76	54.92 %
Fund: 002 - GENERAL FUND INSURANCE FUND					
41 - TAXES	-103,281.00	-2,292.54	-55,704.48	-47,576.52	53.93 %
43 - USE OF MONEY & PROPERTY	0.00	0.00	-0.38	0.38	
44 - INTERGOVERNMENTAL	0.00	106.64	-1,040.89	1,040.89	
Fund 002 Total:	-103,281.00	-2,185.90	-56,745.75	-46,535.25	54.94 %
Fund: 003 - GENERAL FUND CAPITAL EQUIPMENT					
43 - USE OF MONEY & PROPERTY	-350.00	-15.94	-131.94	-218.06	37.70 %
Fund 003 Total:	-350.00	-15.94	-131.94	-218.06	37.70 %
Fund: 004 - LIBRARY COPIER REVOLVING FUND					
43 - USE OF MONEY & PROPERTY	0.00	-1.40	-8.73	8.73	
47 - MISCELLANEOUS REVENUES	-6,500.00	-762.80	-3,975.66	-2,524.34	61.16 %
Fund 004 Total:	-6,500.00	-764.20	-3,984.39	-2,515.61	61.30 %
Fund: 005 - GENERAL FUND BAND					
41 - TAXES	-20,424.00	-453.39	-10,959.57	-9,464.43	53.66 %
43 - USE OF MONEY & PROPERTY	0.00	0.00	-0.03	0.03	
44 - INTERGOVERNMENTAL	0.00	21.09	-205.84	205.84	
Fund 005 Total:	-20,424.00	-432.30	-11,165.44	-9,258.56	54.67 %
Fund: 006 - GENERAL FUND - LOST					
43 - USE OF MONEY & PROPERTY	-1,200.00	-221.81	-1,439.65	239.65	119.97 %
47 - MISCELLANEOUS REVENUES	-820,406.00	-131,786.41	-639,413.86	-180,992.14	77.94 %
Fund 006 Total:	-821,606.00	-132,008.22	-640,853.51	-180,752.49	78.00 %
Fund: 007 - GENERAL FUND - UTILITY FRANCHISE FEES					
42 - LICENSES AND PERMITS	-396,024.00	-92,954.68	-294,349.41	-101,674.59	74.33 %
43 - USE OF MONEY & PROPERTY	0.00	-99.06	-638.33	638.33	
Fund 007 Total:	-396,024.00	-93,053.74	-294,987.74	-101,036.26	74.49 %
Fund: 110 - ROAD USE TAX FUND					
44 - INTERGOVERNMENTAL	-1,123,688.00	-103,534.73	-728,107.60	-395,580.40	64.80 %
45 - CHARGES FOR SERVICES	0.00	-23.00	-452.00	452.00	
47 - MISCELLANEOUS REVENUES	0.00	-98.10	-2,263.76	2,263.76	
48 - OTHER FINANCING SOURCES	0.00	0.00	-736.95	736.95	
Fund 110 Total:	-1,123,688.00	-103,655.83	-731,560.31	-392,127.69	65.10 %
Fund: 112 - EMPLOYEE BENEFIT FUND					
41 - TAXES	-1,015,627.00	-22,543.54	-546,523.63	-469,103.37	53.81 %
43 - USE OF MONEY & PROPERTY	0.00	-34.02	-209.51	209.51	
44 - INTERGOVERNMENTAL	-19,876.00	11,284.28	-10,235.58	-9,640.42	51.50 %
Fund 112 Total:	-1,035,503.00	-11,293.28	-556,968.72	-478,534.28	53.79 %
Fund: 119 - EMERGENCY FUND					
41 - TAXES	-89,683.00	-1,990.66	-47,816.90	-41,866.10	53.32 %
44 - INTERGOVERNMENTAL	0.00	92.61	-903.84	903.84	
Fund 119 Total:	-89,683.00	-1,898.05	-48,720.74	-40,962.26	54.33 %

REVENUE REPORT

For Fiscal: 2014-2015 Period Ending: 01/31/2015

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 121 - LOCAL OPTION SALES TAX FUND					
41 - TAXES	-994,248.00	-85,562.77	-640,305.28	-353,942.72	64.40 %
Fund 121 Total:	-994,248.00	-85,562.77	-640,305.28	-353,942.72	64.40 %
Fund: 122 - HOTEL/MOTEL TAX REVENUE FUND					
41 - TAXES	-115,000.00	0.00	-71,433.55	-43,566.45	62.12 %
Fund 122 Total:	-115,000.00	0.00	-71,433.55	-43,566.45	62.12 %
Fund: 127 - WEST AREA & IND. PARK TIF					
41 - TAXES	-29,677.00	-691.80	-16,050.59	-13,626.41	54.08 %
43 - USE OF MONEY & PROPERTY	0.00	-2.52	-11.17	11.17	
Fund 127 Total:	-29,677.00	-694.32	-16,061.76	-13,615.24	54.12 %
Fund: 130 - WORLD FOOD PARK TIF FUND					
41 - TAXES	-92,647.00	-2,155.08	-50,008.15	-42,638.85	53.98 %
43 - USE OF MONEY & PROPERTY	0.00	-8.01	-28.41	28.41	
Fund 130 Total:	-92,647.00	-2,163.09	-50,036.56	-42,610.44	54.01 %
Fund: 140 - HOUSING FUND					
43 - USE OF MONEY & PROPERTY	-550.00	-32.00	-306.89	-243.11	55.80 %
45 - CHARGES FOR SERVICES	-2,100.00	-171.00	-1,063.00	-1,037.00	50.62 %
47 - MISCELLANEOUS REVENUES	-39,000.00	-5,993.21	-44,104.20	5,104.20	113.09 %
Fund 140 Total:	-41,650.00	-6,196.21	-45,474.09	3,824.09	109.18 %
Fund: 165 - RIEFE MEMORIAL FUND					
43 - USE OF MONEY & PROPERTY	0.00	-2.32	-23.19	23.19	
Fund 165 Total:	0.00	-2.32	-23.19	23.19	
Fund: 167 - LIBRARY MEMORIAL FUND					
43 - USE OF MONEY & PROPERTY	-12,260.00	-791.15	-7,869.57	-4,390.43	64.19 %
45 - CHARGES FOR SERVICES	0.00	-40.77	-104.66	104.66	
47 - MISCELLANEOUS REVENUES	-38,500.00	-301.34	-3,351.37	-35,148.63	8.70 %
48 - OTHER FINANCING SOURCES	0.00	-35.38	-1,134.60	1,134.60	
Fund 167 Total:	-50,760.00	-1,168.64	-12,460.20	-38,299.80	24.55 %
Fund: 169 - MISCELLANEOUS GIFT FUND					
43 - USE OF MONEY & PROPERTY	0.00	-2.17	-18.06	18.06	
47 - MISCELLANEOUS REVENUES	0.00	0.00	-2,227.00	2,227.00	
Fund 169 Total:	0.00	-2.17	-2,245.06	2,245.06	
Fund: 172 - WOODEN PLAYGROUND MAINT FUND					
43 - USE OF MONEY & PROPERTY	0.00	-0.45	-3.16	3.16	
Fund 172 Total:	0.00	-0.45	-3.16	3.16	
Fund: 177 - POLICE FORFEITURE FUND					
43 - USE OF MONEY & PROPERTY	0.00	-0.25	-1.84	1.84	
45 - CHARGES FOR SERVICES	0.00	0.00	-1,178.00	1,178.00	
48 - OTHER FINANCING SOURCES	0.00	0.00	-2,200.00	2,200.00	
Fund 177 Total:	0.00	-0.25	-3,379.84	3,379.84	
Fund: 178 - LIBRARY MAINTENANCE FUND					
43 - USE OF MONEY & PROPERTY	-40,000.00	-4,558.82	-25,590.86	-14,409.14	63.98 %
Fund 178 Total:	-40,000.00	-4,558.82	-25,590.86	-14,409.14	63.98 %
Fund: 180 - MISCELLANEOUS GRANTS FUND					
43 - USE OF MONEY & PROPERTY	0.00	-6.93	-29.79	29.79	
44 - INTERGOVERNMENTAL	0.00	-343.74	-4,666.79	4,666.79	
47 - MISCELLANEOUS REVENUES	0.00	-2,334.61	-29,364.61	29,364.61	
48 - OTHER FINANCING SOURCES	0.00	-343.74	-6,458.74	6,458.74	
Fund 180 Total:	0.00	-3,029.02	-40,519.93	40,519.93	
Fund: 181 - BROWNFIELD SITES ASSESSMENT GRANT FUND					
44 - INTERGOVERNMENTAL	-400,000.00	0.00	0.00	-400,000.00	0.00 %
Fund 181 Total:	-400,000.00	0.00	0.00	-400,000.00	0.00 %
Fund: 199 - WFP RISE PAYMENT FUND					
47 - MISCELLANEOUS REVENUES	-16,216.00	0.00	0.00	-16,216.00	0.00 %
Fund 199 Total:	-16,216.00	0.00	0.00	-16,216.00	0.00 %

REVENUE REPORT

For Fiscal: 2014-2015 Period Ending: 01/31/2015

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 200 - DEBT SERVICE FUND					
41 - TAXES	-691,389.00	-15,360.44	-372,320.31	-319,068.69	53.85 %
43 - USE OF MONEY & PROPERTY	-900.00	-68.62	-309.96	-590.04	34.44 %
44 - INTERGOVERNMENTAL	-13,787.00	7,688.71	-6,889.60	-6,897.40	49.97 %
46 - SPECIAL ASSESSMENTS	0.00	0.00	-10,200.00	10,200.00	
48 - OTHER FINANCING SOURCES	-123,081.00	0.00	-2,140.72	-120,940.28	1.74 %
Fund 200 Total:	-829,157.00	-7,740.35	-391,860.59	-437,296.41	47.26 %
Fund: 301 - PARK SHELTER CAPITAL IMPROVEMENT					
43 - USE OF MONEY & PROPERTY	-3,700.00	-562.79	-1,619.72	-2,080.28	43.78 %
Fund 301 Total:	-3,700.00	-562.79	-1,619.72	-2,080.28	43.78 %
Fund: 302 - CITY HALL IMPROVEMENTS					
43 - USE OF MONEY & PROPERTY	0.00	-2.56	-16.04	16.04	
48 - OTHER FINANCING SOURCES	-2,000.00	0.00	-3,069.75	1,069.75	153.49 %
Fund 302 Total:	-2,000.00	-2.56	-3,085.79	1,085.79	154.29 %
Fund: 322 - BURLINGTON ROAD RECONSTRUCTION FUND					
44 - INTERGOVERNMENTAL	-148,000.00	0.00	0.00	-148,000.00	0.00 %
48 - OTHER FINANCING SOURCES	-37,000.00	0.00	0.00	-37,000.00	0.00 %
Fund 322 Total:	-185,000.00	0.00	0.00	-185,000.00	0.00 %
Fund: 325 - PAVEMENT MANAGEMENT					
48 - OTHER FINANCING SOURCES	-1,740,175.00	-8,243.15	-355,304.98	-1,384,870.02	20.42 %
Fund 325 Total:	-1,740,175.00	-8,243.15	-355,304.98	-1,384,870.02	20.42 %
Fund: 326 - SIDEWALK IMPROVEMENTS PROJECT					
43 - USE OF MONEY & PROPERTY	0.00	-0.68	-8.80	8.80	
44 - INTERGOVERNMENTAL	-185,600.00	0.00	0.00	-185,600.00	0.00 %
46 - SPECIAL ASSESSMENTS	0.00	0.00	-220.00	220.00	
47 - MISCELLANEOUS REVENUES	0.00	-2,366.00	-5,586.00	5,586.00	
48 - OTHER FINANCING SOURCES	-124,400.00	0.00	0.00	-124,400.00	0.00 %
Fund 326 Total:	-310,000.00	-2,366.68	-5,814.80	-304,185.20	1.88 %
Fund: 328 - PARKING LOT IMPROVEMENTS PHASE II					
43 - USE OF MONEY & PROPERTY	0.00	-6.70	-48.83	48.83	
Fund 328 Total:	0.00	-6.70	-48.83	48.83	
Fund: 343 - 2015 GO BOND FUND					
48 - OTHER FINANCING SOURCES	-3,000,000.00	0.00	0.00	-3,000,000.00	0.00 %
Fund 343 Total:	-3,000,000.00	0.00	0.00	-3,000,000.00	0.00 %
Fund: 600 - WATER O&M FUND					
43 - USE OF MONEY & PROPERTY	-20,660.00	-6,407.95	-12,661.05	-7,998.95	61.28 %
45 - CHARGES FOR SERVICES	-2,225,542.00	-538,961.63	-1,099,097.09	-1,126,444.91	49.39 %
47 - MISCELLANEOUS REVENUES	-4,800.00	-19,268.67	-19,474.67	14,674.67	405.72 %
Fund 600 Total:	-2,251,002.00	-564,638.25	-1,131,232.81	-1,119,769.19	50.25 %
Fund: 601 - WATER CONSUMER DEPOSIT FUND					
43 - USE OF MONEY & PROPERTY	0.00	-54.30	-210.27	210.27	
Fund 601 Total:	0.00	-54.30	-210.27	210.27	
Fund: 603 - WATER SINKING FUND					
48 - OTHER FINANCING SOURCES	-418,882.00	-104,723.76	-209,447.52	-209,434.48	50.00 %
Fund 603 Total:	-418,882.00	-104,723.76	-209,447.52	-209,434.48	50.00 %
Fund: 604 - WATER RESERVE FUND					
48 - OTHER FINANCING SOURCES	-36,000.00	-9,000.00	-18,000.00	-18,000.00	50.00 %
Fund 604 Total:	-36,000.00	-9,000.00	-18,000.00	-18,000.00	50.00 %
Fund: 610 - SANITARY SEWER O&M FUND					
48 - OTHER FINANCING SOURCES	-1,296,891.00	-82,416.27	-741,228.86	-555,662.14	57.15 %
Fund 610 Total:	-1,296,891.00	-82,416.27	-741,228.86	-555,662.14	57.15 %
Fund: 611 - SANITARY SEWER REVENUE FUND					
43 - USE OF MONEY & PROPERTY	-3,000.00	-271.96	-1,786.69	-1,213.31	59.56 %
45 - CHARGES FOR SERVICES	-1,778,300.00	-139,765.38	-1,028,840.97	-749,459.03	57.86 %
46 - SPECIAL ASSESSMENTS	0.00	-336.00	-6,676.00	6,676.00	

REVENUE REPORT

For Fiscal: 2014-2015 Period Ending: 01/31/2015

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 611 - SANITARY SEWER REVENUE FUND					
47 - MISCELLANEOUS REVENUES	0.00	0.00	-4,164.89	4,164.89	
48 - OTHER FINANCING SOURCES	0.00	0.00	-19,015.74	19,015.74	
Fund 611 Total:	-1,781,300.00	-140,373.34	-1,060,484.29	-720,815.71	59.53 %
Fund: 612 - SANITARY SEWER SINKING FUND					
48 - OTHER FINANCING SOURCES	-482,575.00	-40,214.00	-281,505.00	-201,070.00	58.33 %
Fund 612 Total:	-482,575.00	-40,214.00	-281,505.00	-201,070.00	58.33 %
Fund: 614 - SANITARY SEWER IMPROVEMENT FUND					
48 - OTHER FINANCING SOURCES	-11,400.00	-950.00	-6,650.00	-4,750.00	58.33 %
Fund 614 Total:	-11,400.00	-950.00	-6,650.00	-4,750.00	58.33 %
Fund: 660 - AIRPORT FUND					
43 - USE OF MONEY & PROPERTY	-206,532.00	-44.09	-103,263.87	-103,268.13	50.00 %
45 - CHARGES FOR SERVICES	0.00	0.00	-1,287.00	1,287.00	
47 - MISCELLANEOUS REVENUES	-7,200.00	-103.15	-8,626.84	1,426.84	119.82 %
Fund 660 Total:	-213,732.00	-147.24	-113,177.71	-100,554.29	52.95 %
Fund: 740 - STORM WATER UTILITY FUND					
43 - USE OF MONEY & PROPERTY	0.00	-83.89	-604.89	604.89	
45 - CHARGES FOR SERVICES	-225,000.00	-18,200.75	-132,866.20	-92,133.80	59.05 %
Fund 740 Total:	-225,000.00	-18,284.64	-133,471.09	-91,528.91	59.32 %
Fund: 750 - EDMUNDSON GOLF COURSE FUND					
43 - USE OF MONEY & PROPERTY	-8,500.00	-10.40	-69.77	-8,430.23	0.82 %
47 - MISCELLANEOUS REVENUES	-300.00	0.00	0.00	-300.00	0.00 %
Fund 750 Total:	-8,800.00	-10.40	-69.77	-8,730.23	0.79 %
Fund: 760 - RACI MAIN STREET LOAN FUND					
43 - USE OF MONEY & PROPERTY	-485.00	-2.03	-13.66	-471.34	2.82 %
47 - MISCELLANEOUS REVENUES	-1,490.00	-164.57	-987.42	-502.58	66.27 %
Fund 760 Total:	-1,975.00	-166.60	-1,001.08	-973.92	50.69 %
Fund: 810 - COPIER/FAX REVOLVING FUND					
43 - USE OF MONEY & PROPERTY	0.00	-1.00	-6.05	6.05	
47 - MISCELLANEOUS REVENUES	0.00	-788.54	-4,271.59	4,271.59	
Fund 810 Total:	0.00	-789.54	-4,277.64	4,277.64	
Fund: 820 - EMPLOYEE HEALTH SELF-INSURANCE					
43 - USE OF MONEY & PROPERTY	0.00	-103.33	-781.84	781.84	
47 - MISCELLANEOUS REVENUES	0.00	-77,962.40	-446,532.94	446,532.94	
Fund 820 Total:	0.00	-78,065.73	-447,314.78	447,314.78	
Fund: 830 - EMPLOYEE FLEX PLAN FUND					
43 - USE OF MONEY & PROPERTY	0.00	-0.21	-3.23	3.23	
45 - CHARGES FOR SERVICES	0.00	-46.00	-328.00	328.00	
47 - MISCELLANEOUS REVENUES	0.00	-4,571.49	-24,578.70	24,578.70	
Fund 830 Total:	0.00	-4,617.70	-24,909.93	24,909.93	
Report Total:	-22,821,446.00	-1,788,158.28	-10,735,250.72	-12,086,195.28	47.04 %



EXPENSE TRIAL BALANCE

Account Detail

For Fiscal: 2014-2015 Period Ending: 01/31/2015

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 001 - GENERAL FUND					
1010 - POLICE OPERATIONS	1,750,608.00	172,619.95	1,030,004.83	720,603.17	58.84 %
1030 - EMERGENCY MANAGEMENT	7,805.00	101.80	1,677.75	6,127.25	21.50 %
1050 - FIRE DEPARTMENT	820,555.00	98,150.72	500,173.05	320,381.95	60.96 %
1055 - RENTAL INSPECTIONS	2,500.00	0.00	0.00	2,500.00	0.00 %
1070 - BUILDING INSPECTIONS	126,187.00	7,229.85	99,482.50	26,704.50	78.84 %
1090 - ANIMAL CONTROL	93,000.00	0.00	39,242.00	53,758.00	42.20 %
1900 - 911 DISPATCH	154,057.00	0.00	99,984.00	54,073.00	64.90 %
2010 - ROADS, BRIDGES, SIDEWALKS	20,000.00	0.00	0.00	20,000.00	0.00 %
2030 - STREET LIGHTING	98,000.00	10,473.62	86,582.10	11,417.90	88.35 %
2080 - AIRPORT	44,000.00	1,110.95	10,477.18	33,522.82	23.81 %
4010 - LIBRARY SERVICES	563,614.00	53,357.31	337,642.18	225,971.82	59.91 %
4030 - PARKS	251,491.00	8,738.38	106,551.15	144,939.85	42.37 %
4031 - POOL	123,039.00	198.08	88,430.83	34,608.17	71.87 %
4050 - CEMETERY	50,000.00	50,000.00	100,000.00	-50,000.00	200.00 %
5020 - ECONOMIC DEVELOPMENT	40,000.00	0.00	28,125.00	11,875.00	70.31 %
5040 - PLANNING & ZONING	1,300.00	32.89	1,263.22	36.78	97.17 %
6010 - CITY MANAGER	285,533.00	28,376.86	169,543.12	115,989.88	59.38 %
6011 - CITY COUNCIL & MAYOR	238,649.00	2,722.96	53,439.75	185,209.25	22.39 %
6020 - CLERK, TREAS. & FINANCIAL ADMIN	279,617.00	26,267.97	176,824.69	102,792.31	63.24 %
6030 - ELECTIONS	8,856.00	0.00	0.00	8,856.00	0.00 %
6040 - LEGAL SERVICES & CITY ATTORNEY	87,600.00	4,254.67	73,933.97	13,666.03	84.40 %
6050 - CITY HALL & GENERAL BUILDINGS	94,288.00	9,491.21	53,927.49	40,360.51	57.19 %
9500 - ENGINEERING (ALLOCATED)	0.00	6,786.83	24,818.51	-24,818.51	
Fund 001 Total:	5,140,699.00	479,914.05	3,082,123.32	2,058,575.68	59.96 %
Fund: 002 - GENERAL FUND INSURANCE FUND					
6060 - TORT LIABILITY	110,870.00	-149.40	110,163.56	706.44	99.36 %
Fund 002 Total:	110,870.00	-149.40	110,163.56	706.44	99.36 %
Fund: 003 - GENERAL FUND CAPITAL EQUIPMENT					
6050 - CITY HALL & GENERAL BUILDINGS	30,000.00	0.00	26,111.57	3,888.43	87.04 %
Fund 003 Total:	30,000.00	0.00	26,111.57	3,888.43	87.04 %
Fund: 004 - LIBRARY COPIER REVOLVING FUND					
4010 - LIBRARY SERVICES	5,300.00	373.11	1,929.26	3,370.74	36.40 %
Fund 004 Total:	5,300.00	373.11	1,929.26	3,370.74	36.40 %
Fund: 005 - GENERAL FUND BAND					
4020 - BAND	22,422.00	0.00	18,115.55	4,306.45	80.79 %
Fund 005 Total:	22,422.00	0.00	18,115.55	4,306.45	80.79 %
Fund: 006 - GENERAL FUND - LOST					
2010 - ROADS, BRIDGES, SIDEWALKS	1,489,575.00	8,243.15	355,304.98	1,134,270.02	23.85 %
Fund 006 Total:	1,489,575.00	8,243.15	355,304.98	1,134,270.02	23.85 %
Fund: 007 - GENERAL FUND - UTILITY FRANCHISE FEES					
2010 - ROADS, BRIDGES, SIDEWALKS	447,000.00	0.00	35,000.00	412,000.00	7.83 %
Fund 007 Total:	447,000.00	0.00	35,000.00	412,000.00	7.83 %
Fund: 110 - ROAD USE TAX FUND					
2010 - ROADS, BRIDGES, SIDEWALKS	1,148,310.00	60,357.99	780,375.77	367,934.23	67.96 %
2030 - STREET LIGHTING	45,150.00	0.00	0.00	45,150.00	0.00 %
2040 - TRAFFIC CONTROL & SAFETY	33,216.00	748.04	15,832.17	17,383.83	47.66 %
2050 - SNOW REMOVAL	89,443.00	22,326.43	35,248.35	54,194.65	39.41 %
2070 - STREET CLEANING	41,849.00	1,901.81	17,130.76	24,718.24	40.93 %
Fund 110 Total:	1,357,968.00	85,334.27	848,587.05	509,380.95	62.49 %

EXPENSE TRIAL BALANCE

For Fiscal: 2014-2015 Period Ending: 01/31/2015

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 112 - EMPLOYEE BENEFIT FUND					
9100 - TRANSFER OUT	1,120,415.00	84,355.40	537,887.55	582,527.45	48.01 %
Fund 112 Total:	1,120,415.00	84,355.40	537,887.55	582,527.45	48.01 %
Fund: 119 - EMERGENCY FUND					
9100 - TRANSFER OUT	89,683.00	994.21	48,720.74	40,962.26	54.33 %
Fund 119 Total:	89,683.00	994.21	48,720.74	40,962.26	54.33 %
Fund: 121 - LOCAL OPTION SALES TAX FUND					
5900 - COMMUNITY SCHOOLS	994,248.00	85,562.77	640,305.28	353,942.72	64.40 %
Fund 121 Total:	994,248.00	85,562.77	640,305.28	353,942.72	64.40 %
Fund: 122 - HOTEL/MOTEL TAX REVENUE FUND					
4040 - RECREATION	115,000.00	0.00	71,433.55	43,566.45	62.12 %
Fund 122 Total:	115,000.00	0.00	71,433.55	43,566.45	62.12 %
Fund: 127 - WEST AREA & IND. PARK TIF					
5020 - ECONOMIC DEVELOPMENT	29,860.00	0.00	530.24	29,329.76	1.78 %
Fund 127 Total:	29,860.00	0.00	530.24	29,329.76	1.78 %
Fund: 130 - WORLD FOOD PARK TIF FUND					
5020 - ECONOMIC DEVELOPMENT	93,221.00	0.00	1,610.48	91,610.52	1.73 %
Fund 130 Total:	93,221.00	0.00	1,610.48	91,610.52	1.73 %
Fund: 138 - HOUSING DONATED FUNDS					
5030 - HOUSING & URBAN RENEWAL	17,370.00	0.00	0.00	17,370.00	0.00 %
Fund 138 Total:	17,370.00	0.00	0.00	17,370.00	0.00 %
Fund: 140 - HOUSING FUND					
5030 - HOUSING & URBAN RENEWAL	128,547.00	199.54	63,166.73	65,380.27	49.14 %
Fund 140 Total:	128,547.00	199.54	63,166.73	65,380.27	49.14 %
Fund: 144 - GRANT & LINCOLN SCHOOL DEVELOPME					
5030 - HOUSING & URBAN RENEWAL	21,328.00	0.00	21,328.11	-0.11	100.00 %
Fund 144 Total:	21,328.00	0.00	21,328.11	-0.11	100.00 %
Fund: 165 - RIEFE MEMORIAL FUND					
4010 - LIBRARY SERVICES	4,500.00	0.00	11,620.00	-7,120.00	258.22 %
Fund 165 Total:	4,500.00	0.00	11,620.00	-7,120.00	258.22 %
Fund: 167 - LIBRARY MEMORIAL FUND					
4010 - LIBRARY SERVICES	53,000.00	1,813.36	22,986.73	30,013.27	43.37 %
Fund 167 Total:	53,000.00	1,813.36	22,986.73	30,013.27	43.37 %
Fund: 169 - MISCELLANEOUS GIFT FUND					
1010 - POLICE OPERATIONS	0.00	0.00	3,150.62	-3,150.62	
1050 - FIRE DEPARTMENT	0.00	0.00	1,165.63	-1,165.63	
4020 - BAND	0.00	0.00	2,276.57	-2,276.57	
4031 - POOL	0.00	0.00	7.88	-7.88	
Fund 169 Total:	0.00	0.00	6,600.70	-6,600.70	
Fund: 172 - WOODEN PLAYGROUND MAINT FUND					
4030 - PARKS	3,272.00	0.00	0.00	3,272.00	0.00 %
Fund 172 Total:	3,272.00	0.00	0.00	3,272.00	0.00 %
Fund: 177 - POLICE FORFEITURE FUND					
1010 - POLICE OPERATIONS	3,500.00	0.00	5,446.80	-1,946.80	155.62 %
Fund 177 Total:	3,500.00	0.00	5,446.80	-1,946.80	155.62 %
Fund: 178 - LIBRARY MAINTENANCE FUND					
4010 - LIBRARY SERVICES	42,600.00	2,168.84	12,975.51	29,624.49	30.46 %
Fund 178 Total:	42,600.00	2,168.84	12,975.51	29,624.49	30.46 %
Fund: 180 - MISCELLANEOUS GRANTS FUND					
1010 - POLICE OPERATIONS	0.00	50.00	9,352.58	-9,352.58	
2900 - OTHER PUBLIC WORKS	0.00	0.00	5,000.00	-5,000.00	
4030 - PARKS	0.00	0.00	1,348.51	-1,348.51	
4040 - RECREATION	0.00	0.00	2,400.00	-2,400.00	
Fund 180 Total:	0.00	50.00	18,101.09	-18,101.09	

EXPENSE TRIAL BALANCE

For Fiscal: 2014-2015 Period Ending: 01/31/2015

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 181 - BROWNFIELD SITES ASSESSMENT GRANT FUND					
2900 - OTHER PUBLIC WORKS	400,000.00	0.00	0.00	400,000.00	0.00 %
Fund 181 Total:	400,000.00	0.00	0.00	400,000.00	0.00 %
Fund: 199 - WFP RISE PAYMENT FUND					
5020 - ECONOMIC DEVELOPMENT	16,216.00	0.00	16,216.00	0.00	
Fund 199 Total:	16,216.00	0.00	16,216.00	0.00	
Fund: 200 - DEBT SERVICE FUND					
7010 - DEBT SERVICE	862,471.00	0.00	61,235.00	801,236.00	7.10 %
Fund 200 Total:	862,471.00	0.00	61,235.00	801,236.00	7.10 %
Fund: 301 - PARK SHELTER CAPITAL IMPROVEMENT					
4030 - PARKS	16,785.00	3.36	456.59	16,328.41	2.72 %
Fund 301 Total:	16,785.00	3.36	456.59	16,328.41	2.72 %
Fund: 302 - CITY HALL IMPROVEMENTS					
6050 - CITY HALL & GENERAL BUILDINGS	125.00	19.29	125.54	-0.54	100.43 %
Fund 302 Total:	125.00	19.29	125.54	-0.54	100.43 %
Fund: 322 - BURLINGTON ROAD RECONSTRUCTION FUND					
2010 - ROADS, BRIDGES, SIDEWALKS	185,000.00	0.00	0.00	185,000.00	0.00 %
Fund 322 Total:	185,000.00	0.00	0.00	185,000.00	0.00 %
Fund: 325 - PAVEMENT MANAGEMENT					
2010 - ROADS, BRIDGES, SIDEWALKS	1,740,175.00	9,244.59	356,306.42	1,383,868.58	20.48 %
Fund 325 Total:	1,740,175.00	9,244.59	356,306.42	1,383,868.58	20.48 %
Fund: 326 - SIDEWALK IMPROVEMENTS PROJECT					
2010 - ROADS, BRIDGES, SIDEWALKS	323,286.00	16.14	13,757.14	309,528.86	4.26 %
Fund 326 Total:	323,286.00	16.14	13,757.14	309,528.86	4.26 %
Fund: 328 - PARKING LOT IMPROVEMENTS PHASE II					
2010 - ROADS, BRIDGES, SIDEWALKS	0.00	0.00	2,032.00	-2,032.00	
Fund 328 Total:	0.00	0.00	2,032.00	-2,032.00	
Fund: 343 - 2015 GO BOND FUND					
1050 - FIRE DEPARTMENT	2,960,000.00	0.00	0.00	2,960,000.00	0.00 %
6900 - OTHER GEN'L GOVT	40,000.00	0.00	0.00	40,000.00	0.00 %
Fund 343 Total:	3,000,000.00	0.00	0.00	3,000,000.00	0.00 %
Fund: 600 - WATER O&M FUND					
8000 - WATER PLANT OPERATIONS	573,386.00	102,015.52	198,501.17	374,884.83	34.62 %
8001 - WATER DISTRIBUTION	1,054,688.00	204,285.36	485,590.49	569,097.51	46.04 %
8006 - WATER OFFICE	695,527.00	131,949.21	347,254.88	348,272.12	49.93 %
Fund 600 Total:	2,323,601.00	438,250.09	1,031,346.54	1,292,254.46	44.39 %
Fund: 603 - WATER SINKING FUND					
8001 - WATER DISTRIBUTION	418,895.00	77,490.00	77,490.00	341,405.00	18.50 %
Fund 603 Total:	418,895.00	77,490.00	77,490.00	341,405.00	18.50 %
Fund: 604 - WATER RESERVE FUND					
8001 - WATER DISTRIBUTION	100,000.00	24,659.45	37,208.17	62,791.83	37.21 %
Fund 604 Total:	100,000.00	24,659.45	37,208.17	62,791.83	37.21 %
Fund: 610 - SANITARY SEWER O&M FUND					
8015 - SANITARY SEWER-TREATMENT	930,064.00	10,038.17	410,833.81	519,230.19	44.17 %
8016 - SANITARY SEWER-COLLECTION	366,827.00	89,302.01	321,661.23	45,165.77	87.69 %
Fund 610 Total:	1,296,891.00	99,340.18	732,495.04	564,395.96	56.48 %
Fund: 611 - SANITARY SEWER REVENUE FUND					
8015 - SANITARY SEWER-TREATMENT	1,790,866.00	123,580.27	1,029,383.86	761,482.14	57.48 %
Fund 611 Total:	1,790,866.00	123,580.27	1,029,383.86	761,482.14	57.48 %
Fund: 612 - SANITARY SEWER SINKING FUND					
8015 - SANITARY SEWER-TREATMENT	482,575.00	0.00	25,261.25	457,313.75	5.23 %
Fund 612 Total:	482,575.00	0.00	25,261.25	457,313.75	5.23 %
Fund: 618 - IDOT SEWER EXTENSION PROJECT					
8016 - SANITARY SEWER-COLLECTION	0.00	0.00	45,075.48	-45,075.48	

EXPENSE TRIAL BALANCE

For Fiscal: 2014-2015 Period Ending: 01/31/2015

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 618 - IDOT SEWER EXTENSION PROJECT					
8016 - SANITARY SEWER-COLLECTION	181,340.00	7,036.55	167,321.63	14,018.37	92.27 %
Fund 618 Total:	0.00	0.00	45,075.48	-45,075.48	
Fund: 660 - AIRPORT FUND					
8035 - AIRPORT	181,340.00	7,036.55	167,321.63	14,018.37	92.27 %
Fund 660 Total:	181,340.00	7,036.55	167,321.63	14,018.37	92.27 %
Fund: 661 - AIRPORT PAVEMENT REHABILITATION PROJECT					
8035 - AIRPORT	0.00	14,700.00	14,700.00	-14,700.00	
Fund 661 Total:	0.00	14,700.00	14,700.00	-14,700.00	
Fund: 740 - STORM WATER UTILITY FUND					
8065 - STORM WATER	382,124.00	307.02	121,306.99	260,817.01	31.75 %
Fund 740 Total:	382,124.00	307.02	121,306.99	260,817.01	31.75 %
Fund: 750 - EDMUNDSON GOLF COURSE FUND					
8070 - GOLF GREENS MAINTENANCE	0.00	0.00	540.00	-540.00	
8071 - GOLF PRO SHOP	22,973.00	0.00	11,364.73	11,608.27	49.47 %
Fund 750 Total:	22,973.00	0.00	11,904.73	11,068.27	51.82 %
Fund: 760 - RACI MAIN STREET LOAN FUND					
8060 - HOUSING & URBAN RENEWAL	9,606.00	0.00	0.00	9,606.00	0.00 %
Fund 760 Total:	9,606.00	0.00	0.00	9,606.00	0.00 %
Fund: 810 - COPIER/FAX REVOLVING FUND					
9310 - COPIER REVOLVING	0.00	346.27	2,731.49	-2,731.49	
Fund 810 Total:	0.00	346.27	2,731.49	-2,731.49	
Fund: 820 - EMPLOYEE HEALTH SELF-INSURANCE					
9320 - EMPLOYEE HEALTH SELF-INSURANCE	0.00	88,206.65	548,799.73	-548,799.73	
Fund 820 Total:	0.00	88,206.65	548,799.73	-548,799.73	
Fund: 830 - EMPLOYEE FLEX PLAN FUND					
9330 - EMPLOYEE FLEX PLAN	0.00	2,944.96	28,012.92	-28,012.92	
Fund 830 Total:	0.00	2,944.96	28,012.92	-28,012.92	
Report Total:	24,873,307.00	1,635,004.12	10,263,215.32	14,610,091.68	41.26 %



City Council Communication

Meeting Date: February 17, 2015

Requested By: Mayor & City Council

Item Title: CONSENT AGENDA

Consider appointment to the Oskaloosa Municipal Housing Agency.

Explanation:

The terms of Sandra Rowe and Linda Russell on the Municipal Housing Agency end February 28, 2015. Sandra Rowe does not want to be considered for appointment but Linda Russell has indicated she will accept reappointment. No other applications have been received as of this writing. Terms are for two years that begin March 1, 2015 and end February 28, 2017. Appointments to the Municipal Housing Agency are made by the Mayor with City Council approval. The agency typically meets quarterly. Currently two males and three females serve.

Budget Consideration:

Not applicable.

Attachments:

Application from Linda Russell.

Application for Board or Commission

Board or commission applying for (choose one from list):* Municipal Housing Agency

Board or commission not listed above:

Name of applicant:*

Address of Applicant*

Phone number (day)*

Phone number (evening)

Email address:*

Would you like to be interviewed for this position?*

Yes

No

Why are you interested in this position?*

Your experience that would be beneficial to the board or commission:*

Other civic experience:

* indicates required fields.



City Council Communication

Meeting Date: February 17, 2015

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider an Ordinance amending Oskaloosa City Code Title 12 Streets, Sidewalks, and Public Places by adding Chapter 12.46 Farmers' and Public Markets – 3rd reading.

Explanation:

The City of Oskaloosa is considering adding Chapter 12.46 Farmers' and Public Markets to Title 12 Streets, Sidewalks, and Public Places to promote and protect sites for Farmers' Markets in Oskaloosa. The city has worked informally with the Oskaloosa Farmers' Market in the past and now would like to formalize that process through an addition to the code. The code change will create a formal permit process that allows markets on city property.

The City of Oskaloosa recognizes that Farmers' Markets provide fresh produce to community residents, supports local farmers, serves as a community gathering place, builds social connections and promotes the use of downtown. The code changes will help Oskaloosa's current market continue to grow and become an integral part of the community.

Adopting an ordinance formalizing the process for Farmers' and Public Markets will assist the community in its efforts to become a certified Blue Zones Community.

At the January 12, 2015 Planning and Zoning Commission meeting the commission approved the ordinance by a vote of 5-0.

Budget Consideration:

Costs associated with making modifications to the Oskaloosa Municipal Code. Staff time required for processing application and providing street closure.

Attachments:

Ordinance, Application

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE OSKALOOSA, IOWA CITY CODE TITLE 12 STREETS, SIDEWALKS,
AND PUBLIC PLACES BY ADDING CHAPTER 12.46 FARMERS AND PUBLIC MARKETS

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. Title 12 Streets, Sidewalks, And Public Places is amended by adding the following:

Chapter 12.46 Farmers' and Public Markets

12.46.010 - Definitions

The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them except where the context clearly indicates a different meaning:

Farmers' or public market means a sale of products, the majority of which have been produced in the state, including, but not limited to, raw fresh vegetables, fruit, honey, herbs, flowers, plants, nuts, baked goods or handcrafted items which conform to all applicable city, county or state health and safety provisions, particularly state department of agriculture and land stewardship regulations, and which are offered for sale by any person, business, or organization on a portion of or entirely on a public street, sidewalk, alley, park or public place during set hours, no more than two days per week within a one-year period.

Market manager means a person who or organization which holds a farmers' or public market permit and who organizes the participants of the market, promulgates regulations for the conduct of the market consistent with Section 12.46.080 of this chapter, and generally is responsible for the operation of the market.

12.46.020 - Required.

No person shall conduct a farmers' or public market, as defined in Section 12.46.010 of this chapter, without first having obtained a permit as provided in Sections 12.46.030 and 12.46.040 of this chapter.

12.46.030 - Application.

Any person applying for a permit to conduct a farmers' or public market shall make written application to the Public Works Department or designated office at least 30 days prior to the first proposed date for the market. No permit shall be issued unless an application is filed with the city and all additional materials stated in the application are submitted.

Applicants must follow all rules and regulations in accordance with street closures.

12.46.040. - Issuance.

Upon the Public Works Department determining that a person or organization applying for farmers' or public market permit has complied with the terms of Section 12.46.020 of this chapter; the chief of police, and, if a market is held in a park, the director of parks and recreation, determine that the proposed market will not reasonably disrupt pedestrian and vehicular traffic in the area of the market; that no other application has been submitted which proposes a similar geographic location for the market; and that city ordinances will be obeyed in the conduct of the market; the Public Works Department shall issue a permit to conduct a farmers' or public market. If a permit is denied, the Public Works Department shall state the reason therefor on the face of the application and shall so inform the applicant. No farmers' or public market permit shall be issued for a market within any residential zone of the city.

12.46.050 - Appeal of denial.

Any farmers' or public market permit denial may be appealed to the City Council at the next scheduled council meeting by submitting a written request for appeal to the Public Works Department. The City Council shall consider the denial and shall either confirm the denial or direct the Public Works Department to issue the permit. The City Council shall base its decision upon a review of the application, the reasons for denial, and any statements from interested parties. If more than one application has been submitted which proposes a farmers' or public market in similar geographic locations, the City Council shall consider the following criteria to determine which application to grant:

- A. Experience in managing a farmers' or public market.
- B. For what purpose the proceeds of the farmers' or public market will be used.

12.46.060 - Duration.

The farmers' or public market permit shall be issued in the name of the market manager and contain the dates of the sale and shall be valid through December 31 of the year in which the market is held.

12.46.070 - Fee.

There is no fee associated with conducting or holding a farmers' or public market in the City of Oskaloosa.

12.46.080 - Market manager's responsibilities.

Under this chapter, the market manager's responsibilities shall be to:

- A. Contact the Public Works Department to arrange for the appropriate signs and/or barriers to control traffic and/or parking in the area of the market, including but not limited to obtaining street closure permits and any other permit required by this Code.
- B. Ensure that trash containers are provided in the market and that the market area is reasonably free of trash during and at the close of the market.
- C. Failure to comply with any of the subsections in subsection (a) of this section shall be punishable as a simple misdemeanor and may result in the revocation of the farmers' or public market permit.

12.46.090 - Conduct of permittee.

A farmers' or public market permittee as well as all agents, employees or representatives shall comply with the following in conducting a farmers' or public market:

- A. No person shall conduct a farmers' or public market from 10:00 p.m. until 7:00 a.m. the following day.
- B. No person shall erect booths, tables, or display merchandise in such a manner so as to block pedestrian or vehicular traffic, unless a street has been designated and is blocked off for the farmers' or public market. Street closures must follow Section 10.08.020 Street Use.
- C. No person shall erect booths, tables, or display merchandise or in any other manner participate in a farmers' or public market without the express consent of the market manager.

SECTION 2. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2015, and approved this _____ day of _____ 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____ 2015.

Amy Miller, City Clerk



Oskaloosa Public Works
804 South D Street
Oskaloosa, Iowa 52577
Phone: 641.673.7472

City of Oskaloosa Farmers/Public Market Street Use Application and Agreement

Complete and submit this form to the Oskaloosa Public Works 804 South D Street, Iowa 52577, 30 days prior to the event, along with a certificate of insurance.

Name of Organization/Sponsor/ _____

Market Manager _____

Address _____ City _____ State _____ Zip _____

Cell Phone _____ Alternate Phone _____

E-mail _____

Contact Person _____ Cell Phone _____

E-mail _____

Alternate Contact _____ Cell Phone _____

Street/Streets to be blocked for the Market (include diagram):

From (Street) To (Street) Times

1. _____

2. _____

3. _____

4. _____



Oskaloosa Public Works
804 South D Street
Oskaloosa, Iowa 52577
Phone: 641.673.7472

5. _____

Businesses Fronting the Market*

Date(s) of Market _____

Hours of Market _____ Number of Vendors _____

Estimated Attendance _____

Are you having tents and/or canopies? Yes No Are you having food vendors? Yes No

Please provide a list of vendors including name and permanent address of vendors and type of merchandise.

I hereby certify that the above statements are true and correct, to the best of my knowledge. It is understood that compliance with all the provisions set forth in the ordinances of the City will be adhered to and it is further understood that the individual and the organization or association will be responsible for any and all damage arising as a result of this event.

The applicant hereby waives any and all claims which the applicant may have as a result of this event against the City of Oskaloosa, Iowa, its Police Department, its officers, agents or employees.

In the event that an organization is the applicant, I have the legal authority to represent the applicant, and I have read the foregoing waiver, understand its terms, and freely and voluntarily sign it.



Oskaloosa Public Works
804 South D Street
Oskaloosa, Iowa 52577
Phone: 641.673.7472

Signature _____ of Applicant _____ Date _____

_____ *If mentioned businesses are not participating in the market, submit a copy of notice sent to such businesses of the market, location and duration.

Additional Instructions:

1. There may be additional permits or fees required for Alcoholic Beverages, Sound Permits, Building Permits, Temporary Structure Permits, Equipment, Police and Fire Department costs or other related permits.
2. Event Sponsors are responsible for the collection and cleanup of trash from the event. Groups who leave the street in a condition that requires cleanup will be charged for the cost of cleanup.
3. Barricades are to be placed 1 per traffic lane.
4. Additional Signs may be required to indicate "Street Closed Ahead" or "No Through Traffic."

OSKALOOSA OFFICE STAFF ONLY

Date _____ Permit _____ Receipt # _____ Check # _____



City Council Communication

Meeting Date: February 17, 2015

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider an Ordinance amending Oskaloosa City Code Chapter 12.48 Miscellaneous Regulations to include Community Gardens – 3rd reading.

Explanation:

City Staff would like to add Community Gardens to Oskaloosa Municipal Code 12.48 Miscellaneous Regulations. The new code defines Community Gardens and allows residents to use public property and public vacant lots for community gardens through a permit process.

Adding Community Gardens to the Oskaloosa Municipal Code would ensure that Community Gardens are allowed within the City of Oskaloosa, and that vacant public lots can be used for such purpose when certain criteria is met.

Adopting an ordinance allowing Community Gardens will assist the community in its efforts to become a certified Blue Zones Community.

A local group of residents worked with the Oskaloosa Blue Zones Project and the Mahaska County Extension Office on creating a main point of contact for all Community Gardens in Oskaloosa. The Extension Office has agreed to promote each garden and direct interested residents to a garden that fits their needs. Each Community Garden is handled by a coordinator that will work closely with the Extension Office. Creating space for Community Gardens will help if expansion is needed for future gardens.

Budget Consideration:

Although there is no specific budget impact associated with the adoption of this ordinance, the management of the Community Gardens Program could have indirect cost to the responsible department(s).

Attachments:

Ordinance, Oskaloosa Community Gardens Rules and Guidelines, Permit, Release Form

ORDINANCE NO. _____

AN ORDINANCE AMENDING OSKALOOSA, IOWA CITY CODE 12.48 MISCELLANEOUS REGULATIONS BY ADDING PROVISIONS PERTAINING TO COMMUNITY GARDENS

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. Section 12.48 Miscellaneous Regulations of the Oskaloosa City Code is amended by adding the following language:

12.48.060 – Community Gardens

A. Definition

1. Community Gardens – A portion of city-owned property used to grow fruits, vegetables, flowers, herbs, wood products, native or ornamental plants for non-commercial purposes, in which there is no exchange of goods for monetary value.

B. Rules and Guidelines

1. Individuals participating in a Community Gardens are required to follow all rules and guidelines as stated in the Oskaloosa Community Gardens Rules and Guidelines, as adopted by the Oskaloosa City Council.

C. Application

1. Through an application process Individuals or organizations are allowed to administer Community Gardens on city property.

SECTION 2. WHEN EFFECTIVE. This amendment to the ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2015, and approved this _____ day of _____ 2015.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____ 2015.

Signed

Oskaloosa Community Gardens Rules and Guidelines

Overview

The City of Oskaloosa recognizes the value of urban agriculture and establishes the Community Gardens Program hereinafter called Oskaloosa Community Gardens to promote the development of Community Gardens throughout the city. Community Gardens build and strengthen the community, provide economic benefits, increase social equity and promote environmental stewardship. By providing access to affordable, nutritional foods, Community Gardening is among the most practical approaches to preventing and reducing obesity and associated diseases. Under the City's program, Community Gardens will be created and maintained by community groups and residents. This will help the City decrease its operation and maintenance costs. Turning vacant lots into attractive gardens can also help neighborhoods more effectively attract and retain residents and businesses.

Urban agriculture improves the quality of life for urban residents by creating green spaces and enhancing the connections between garden participants. Community Gardens can also provide environmental benefits including managing storm water runoff by capturing and filtering water in the urban environment.

Oskaloosa Community Gardens

The City of Oskaloosa seeks to encourage Community Gardens by offering city property to non-profit organizations, civic associations, community groups, residents, and other eligible entities to be developed into Community Gardens when certain criteria is met. Groups are encouraged to engage with individual gardeners by creating their own policies to rent individual plots or otherwise let individuals use the parcel. All gardeners must follow the Oskaloosa Community Gardens Rules and Guidelines.

Oskaloosa Community Gardens Goals

The goals of the Oskaloosa Community Gardens are to create an understanding of the value of Community Gardens and the need for Community Gardens in the City of Oskaloosa; to encourage and facilitate local urban agriculture and to increase access to fresh, nutritional food for residents; and to turn vacant and underutilized city parcels into productive gardens.

Subject to available resources, the city will support Oskaloosa Community Gardens in the following manner:

- Offer eligible city-owned parcels for use as Community Gardens
- Provide space on the City's webpage to provide information about Oskaloosa Community Gardens
- Help raise awareness of community gardening through the webpage



Definitions

City property means city-owned real estate or any portion thereof that may be used as a Community Garden.

Community Gardens means city property used to grow fruits, vegetables, flowers, herbs, wood products or native or ornamental plants for non-commercial purposes, in which there is no exchange of goods for monetary value.

Gardener means anyone participating in a Community Gardens on city property.

Community Group means any organization or group of people from Oskaloosa that want to apply for and use space provided for Community Gardens by the City of Oskaloosa.

Coordinator means anyone who applies and receives a permit for a Community Garden through the Oskaloosa Community Gardens. The Coordinator will act as the primary contact to the city.

Oskaloosa Community Gardens Requirements

Gardeners must agree to comply with the Oskaloosa Community Gardens Rules and Guidelines for the duration of the use of the Community Gardens.

Oskaloosa Community Gardens Rules

The following rules are established to govern the Oskaloosa Community Gardens, to ensure that the plots are maintained and that City of Oskaloosa policies and laws are followed.

The rules are subject to change. The rules and all changes to the rules will be posted on the Oskaloosa website.

General Rules:

Permit holders must designate a Coordinator to be responsible for its Community Garden and serve as the group's primary contact with the city.

The City will offer a parcel for use through the issuance of a permit; which is revocable upon due notice, by either the City or the Coordinator; for the annual use of city property for a period not to exceed 12 months from the date of any such issuance.

The Coordinator must file a permit requesting the use of city property for a Community Garden. Plans for the Community Gardens must be submitted with the application. Plans must include how the gardens will be promoted, and the number of plots offered to the public.

The City will accept applications for a parcel on a first come, first served basis until March 30 of each calendar year for that year.

The City will accept renewal applications until November 30 of each calendar year for the next year. If a Coordinator does not submit a renewal application by the deadline, the parcel may be reassigned.

Coordinators from the previous season in good standing will have first preference and may choose either the same parcel or a vacant parcel if one exists.



All designated Community Gardens will be approved by a designee assigned from the City Manager's Office.

All gardeners participating in a Community Gardens will be required to complete an Oskaloosa Community Gardens Release Form. Release Forms are required within seven calendar days of an individual agreeing to participate in the Oskaloosa Community Gardens Program. Failure to send Individual Release Forms will result in the Coordinator being solely responsible for the defense of and compensation for any and all personal injuries and/or property damage sustained as a result of an individual's participation in the Oskaloosa Community Gardens Program.

No produce or any other items grown in the Oskaloosa Community Gardens may be exchanged for monetary value. No fees can be assigned to the garden plots.

Coordinators are prohibited from using the "City of Oskaloosa" name in any context without prior written permission from the City of Oskaloosa. The City may promote the Oskaloosa Community Gardens in any manner allowed by law.

Plants regulated or prohibited by federal and state laws are prohibited in gardens. If any such plants are found, the permit for the parcel will be immediately revoked.

The City of Oskaloosa prohibits the use of synthetic fertilizers and all pesticides and herbicides.

Gardeners must remove all structures, fencing and materials from their parcel when it is vacated unless the City of Oskaloosa permits otherwise.

If a Coordinator abandons their plot for any reason, they must notify the City of Oskaloosa.

All Community Gardens' activities must take place between dawn and dusk, i.e. daylight hours only.

No alcohol, tobacco, or illegal substances are allowed and any such use will result in immediate revocation of the permit.

All gardeners are prohibited from baiting, trapping or transporting animals on City Property.

Theft of any kind is not allowed and will result in immediate loss of gardening privileges and forfeiture of garden plot.

The City of Oskaloosa will check all parcels on a periodic basis to ensure compliance with the City of Oskaloosa Community Gardens Rules and Guidelines.

Plots must be set back 7' from all property lines. Property lines will be marked by the City of Oskaloosa.

Maintenance Rules:

Applicants are responsible for maintaining the entire parcel in excellent condition. Maintenance is defined as: regular mowing of parcel, attention to weeds within the plot, and regular harvesting and removal of dead/dying plants and rotting vegetables. Individual gardeners must maintain the areas immediately surrounding their plot.

It is illegal to cut down or remove any trees on city property.



Gardeners must maintain their plot throughout the growing season with active planting, harvesting and weeding. Weed control must follow the Oskaloosa Community Gardens Rules and Guidelines.

Plots must be prepared for planting no later than May 1. Plots must be cleaned-up no later than December 1. If an applicant does not maintain their plot(s), then the applicant may be declined renewal of their permit the following year.

All gardening activities on all parcels must be contained within the plot boundaries established by the City of Oskaloosa.

Diseased and pest-ridden plants must be removed from the site or placed in the trash bin to prevent spreading.

Gardeners must keep all organic gardening debris, non-organic debris, trash and litter cleaned from their plot, as well as from adjacent pathways and fences. DO NOT dump plants or trash anywhere outside your plot. It is illegal to dump on City Property. Any illegal dumping will result in the immediate revocation of the permit.

Gardeners shall pick only their own crops unless given permission by another plot owner.

Gardeners shall not block garden paths, aisle ways or public access areas with equipment, structures, debris or vehicles.

Compost Bins

Composting plant materials within the plot is an excellent way to reduce trash and conserve nutrients. However, composting of food scraps (such as meat, oils, or fat) is not allowed, as this attracts animals.

Compost bins must be located to the rear of the garden parcel.

Avoid locating bins near pedestrian pathways and adjacent property lines.

Water

The city will not provide free water to the Oskaloosa Community Gardens.

Approved by Council:



Oskaloosa City Hall
220 South Market Street
Oskaloosa, Iowa 52577
Phone: 641.673.9431

Oskaloosa Community Gardens Permit

Group Name: _____

Coordinator Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Plots Offered to Public: _____ Sizes of Plots: _____

Name of Garden: _____ Lot Address: _____

*Please Attach Community Garden Plan

Contact Information for Website

Contact Name: _____ Public e-mail: _____

Phone Number: _____ Website: _____

Applicant's Signature:

_____ Date: _____

Approved Yes No

Assigned Lot: _____

Staff Approval

Name: _____

Signature: _____ Date: _____

Notes:



Oskaloosa Community Gardens Release Form

FOR THE SOLE CONSIDERATION OF being allowed and permitted to use a plot in the Oskaloosa Community Gardens, the undersigned does hereby release, acquit, and forever discharge the City of Oskaloosa Iowa, together with, all its past and present agents, officers, directors, employees, related and affiliated entities, successors, agents, heirs, assigns, and insurers, and all other persons, firms and corporations, from any and all liability whatsoever, including all claims, demands, and causes of action of every nature affecting me, jointly or severally, which I have, may have, or ever claim to have by reason of any injuries or damages I may sustain arising from or out of my use of or participation in the Oskaloosa Community Gardens project, and that I agree to defend, indemnify and hold harmless the released parties from any such claims.

As further consideration of said payment, I hereby represent, warrant, and agree:

1. That this Release covers all injuries and damages, whether known or not, and which may hereafter appear or develop arising from or in any way connected with the matter(s) above referred to and the claims, demands, and causes of action hereby released and discharged.
2. That the above consideration is all that I will receive for my claim(s), and no promise for any other or further consideration has been made by anyone.
3. That I am executing this Release solely in reliance upon my own knowledge, belief, and judgment and not upon any representations made by any party released or others on their behalf.

I HAVE READ THE FOREGOING RELEASE, UNDERSTAND ITS TERMS, AND
FREELY AND VOLUNTARILY SIGN THE SAME.

DATED this ___ day of _____

CAUTION: THIS IS A RELEASE - READ BEFORE SIGNING!

Releasing Party:

Date: _____

Witnesses:

Date: _____



City Council Communication

Meeting Date: February 17, 2015

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider a resolution adopting the "Oskaloosa Community Gardens Rules and Guidelines."

Explanation:

Adopting the "Oskaloosa Community Gardens Rules and Guidelines" will allow city staff to accept applications for Community Gardens on public land and city-owned properties. The Oskaloosa Community Gardens Rules and Guidelines will guide residents in creating a Community Gardens program. It will then be the responsibility of the Community Garden's Coordinator to maintain the land/lot provided.

The City is working to encourage local urban agriculture and to increase access to fresh, nutritional food for residents. The City understands that allowing residents to turn vacant and underutilized city parcels into productive gardens will have a positive impact on the community. The Community Gardens will be open to Oskaloosa residents.

Allowing Community Gardens on city vacant lots will assist the community in its efforts to become a certified Blue Zones Community.

Budget Consideration:

Staff time will be used to accept and process Community Gardens Permits. If garden plots are not properly maintained, staff time and resources will be used to bring the vacant lot back to green space. The City will save money when the lot is used as a community garden because the upkeep will become responsibility of the Community Garden.

Attachments:

Resolution, City of Oskaloosa Community Garden Rules and Guidelines

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE OSKALOOSA COMMUNITY GARDEN RULES AND GUIDELINES

WHEREAS, The City of Oskaloosa is adopting the Oskaloosa Community Gardens Rules and Guidelines that allow for residents to grow gardens on city-owned property; and

WHEREAS, adopting the Oskaloosa Community Gardens Rules and Guidelines will help protect the creation and continued use of Community Gardens throughout the community; and

WHEREAS, allowing Community Gardens will promote a community-oriented activity; and

WHEREAS, Community Gardens will promote the eating of fresh fruits and vegetables and will help families provide themselves with additional food sources;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa, that the Council adopts The Oskaloosa Community Gardens Rules and Guidelines.

PASSED AND APPROVED the 17th day of February, 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



Oskaloosa Community Gardens Rules and Guidelines

Overview

The City of Oskaloosa recognizes the value of urban agriculture and establishes this Community Gardens Program hereinafter called Oskaloosa Community Gardens to promote the development of Community Gardens throughout the city. Community Gardens build and strengthen the community, provide economic benefits, increase social equity and promote environmental stewardship. By providing access to affordable, nutritional foods, Community Gardening is among the most practical approaches to preventing and reducing obesity and associated diseases. Under the City's program, Community Gardens will be created and maintained by community groups and residents. This will help the City decrease its operation and maintenance costs. Turning vacant lots into attractive gardens can also help neighborhoods more effectively attract and retain residents and businesses.

Urban agriculture improves the quality of life for urban residents by creating green spaces and enhancing the connections between garden participants. Community Gardens can also provide environmental benefits including managing storm-water runoff by capturing and filtering water in the urban environment.

Oskaloosa Community Gardens

The City of Oskaloosa seeks to encourage Community Gardens by offering city property to non-profit organizations, civic associations, community groups, residents, and other eligible entities to be developed into Community Gardens when certain criteria is met. Groups are encouraged to engage with individual gardeners by creating their own policies to rent individual plots or otherwise let individuals use the parcel. All gardeners must follow the Oskaloosa Community Gardens Rules and Guidelines.

Oskaloosa Community Gardens Goals

The goals of the Oskaloosa Community Gardens are to create an understanding of the value of Community Gardens and the need for Community Gardens in the City of Oskaloosa. To encourage and facilitate local urban agriculture and to increase access to fresh, nutritional food for residents. To turn vacant and underutilized city parcels into productive gardens.

Subject to available resources, the city will support Oskaloosa Community Gardens in the following manner:

- Offer eligible city-owned parcels for use as Community Gardens
- Provide space on the City's webpage to provide information about Oskaloosa Community Gardens
- Help raise awareness of community gardening through the webpage



Definitions

City property means city-owned real estate or any portion thereof that may be used as a Community Gardens.

Community Gardens means city property used to grow fruits, vegetables, flowers, herbs, wood products or native or ornamental plants for non-commercial purposes, in which there is no exchange of goods for monetary value.

Gardener means anyone participating in a Community Gardens on city property.

Community Group means any organization or group of people from Oskaloosa that want to apply for and use space provided for Community Gardens by the City of Oskaloosa.

Coordinator means anyone who applies and receives a permit for a Community Gardens through the Oskaloosa Community Gardens. The Coordinator will act as the primary contact to the city.

Oskaloosa Community Gardens Requirements

Gardeners must agree to comply with the Oskaloosa Community Gardens Rules and Guidelines for the duration of the use of the Community Gardens.

Oskaloosa Community Gardens Rules

The following rules are established to govern the Oskaloosa Community Gardens, to ensure that the plots are maintained and that the City of Oskaloosa's policies and laws are followed.

The rules are subject to change. The rules and all changes to the rules will be posted on the Oskaloosa website.

General Rules:

Permit holders must designate a Coordinator to be responsible for its Community Gardens and to serve as the group's primary contact with the city.

The City will offer a parcel for use through the issuance of a permit revocable and terminable at will for any reason, upon due notice, by either the City or the Coordinator, for the annual use of city property for a period not to exceed 12 months from the date of any such issuance.

The permit must be filed by the Coordinator to request the use of city property as a Community Gardens. Plans for the Community Gardens must be submitted with the application. Plans must include how the gardens will be promoted, and the number of plots offered to the public.

The City will accept applications for a parcel on a first come, first served basis until March 30 of each calendar year for that year.

The City will accept renewal applications until November 30 of each calendar year for the next year. If a Coordinator does not submit its renewal application by the deadline then its parcel may be reassigned.

Coordinators from the previous season in good standing will have first preference and may choose either the same parcel or a vacant parcel if one exists.



All designated Community Gardens will be approved by a designee assigned from the City Manager's Office.

All gardeners participating in a Community Gardens will be required to complete an Oskaloosa Community Gardens Release Form. Release Forms are required within seven calendar days of an individual agreeing to participate in the Oskaloosa Gardens Program. Failure to send Individual Release Forms will result in the Coordinator being solely responsible for the defense of and compensation for any and all personal injuries and/or property damage sustained as a result of an individual's participation in the Oskaloosa Community Gardens.

No produce or any other items grown in the Oskaloosa Community Gardens may be exchanged for goods for monetary value. No fees can be assigned to the garden plots.

Coordinators are prohibited from using the "City of Oskaloosa" name in any context without prior written permission from the City of Oskaloosa. The City may promote the Oskaloosa Community Gardens in any manner allowed by law.

Plants regulated or prohibited by federal and state laws are prohibited in gardens. If any such plants are found, the permit for the parcel will be immediately revoked.

The City of Oskaloosa prohibits the use of synthetic fertilizers and all pesticides and herbicides.

Gardeners must remove all structures, fencing and materials from their parcel when it vacates the parcel unless the City of Oskaloosa permits otherwise.

If a Coordinator abandons their plot for any reason, they must notify the City of Oskaloosa.

All Community Gardens activities must take place between dawn to dusk, i.e. daylight hours only.

No alcohol, tobacco, or illegal substances are allowed and any use will result in immediate revocation of the permit.

All gardeners are prohibited from baiting, trapping or transporting animals on City Property.

Theft of any kind is not allowed and will result in immediate loss of gardening privileges and forfeiture of garden plot.

The City of Oskaloosa will check all parcels on a periodic basis to ensure compliance with the City of Oskaloosa Community Gardens Rules and Guidelines.

Plots must be set back 7' from all property lines. Property lines will be marked by the City of Oskaloosa.

Maintenance Rules:

Applicants are responsible for maintaining the entire parcel in excellent condition. Maintenance is defined as: regular mowing of parcel, attention to weeds within the plot, and regular harvesting and removal of dead/dying plants and rotting vegetables. Individual gardeners must maintain the areas immediately surrounding their plot.

It is illegal to cut down or remove any trees on city property.



Gardeners must maintain their plot throughout the growing season with active planting, harvesting and weeding. Weed control must follow the Oskaloosa Community Gardens Rules and Guidelines.

Plots must be prepared for planting no later than May 1. Plots must be cleaned-up no later than December 1. If an applicant does not maintain their plots, then gardeners may be declined renewal for the following year.

All gardening activities on all parcels must be contained within the plot boundaries established by the City of Oskaloosa.

Diseased and pest-ridden plants must be removed from the site or placed in the trash bin to prevent spreading.

Gardeners must keep all organic gardening debris, non-organic debris, trash and litter cleaned from their plot, as well as from adjacent pathways and fences. DO NOT dump plants or trash anywhere outside your plot. It is illegal to dump on City Property any illegal dumping will result in the immediate revocation of the permit.

Gardeners shall pick only their own crops unless given permission by another plot owner.

Gardeners shall not block garden paths, aisle ways or public access areas with equipment, structures, debris or vehicles.

Compost Bins

Composting plant materials within the plot is an excellent way to reduce trash and conserve nutrients. However, composting of food scraps (such as meat, oils, or fat) is not allowed, as this attracts animals.

Compost bins must be located to the rear of the garden parcel.

Avoid locating bins near pedestrian pathways and adjacent property lines.

Water

The city will not provide free water to the Oskaloosa Community Gardens.

Approved by Council:



Oskaloosa Community Gardens Release Form

FOR THE SOLE CONSIDERATION OF being allowed and permitted to use a plot in the Oskaloosa Community Gardens, the undersigned does hereby release, acquit, and forever discharge the City of Oskaloosa Iowa, together with, all its past and present agents, officers, directors, employees, related and affiliated entities, successors, agents, heirs, assigns, and insurers, and all other persons, firms and corporations, from any and all liability whatsoever, including all claims, demands, and causes of action of every nature affecting me, jointly or severally, which I have, may have, or ever claim to have by reason of any injuries or damages I may sustain arising from or out of my use of or participation in the Oskaloosa Community Gardens project, and that I agree to defend, indemnify and hold harmless the released parties from any such claims.

As further consideration of said payment, I hereby represent, warrant, and agree:

1. That this Release covers all injuries and damages, whether known or not, and which may hereafter appear or develop arising from or in any way connected with the matter(s) above referred to and the claims, demands, and causes of action hereby released and discharged.
2. That the above consideration is all that I will receive for my claim(s), and no promise for any other or further consideration has been made by anyone.
3. That I am executing this Release solely in reliance upon my own knowledge, belief, and judgment and not upon any representations made by any party released or others on their behalf.

I HAVE READ THE FOREGOING RELEASE, UNDERSTAND ITS TERMS, AND
FREELY AND VOLUNTARILY SIGN THE SAME.

DATED this ___ day of _____

CAUTION: THIS IS A RELEASE - READ BEFORE SIGNING!

Releasing Party:

Date: _____

Witnesses:

Date: _____



City Council Communication

Meeting Date: February 17, 2015

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution fixing date for a public hearing on the authorization of a loan agreement and the issuance of not to exceed \$1,015,000 General Obligation Capital Loan Notes of the City of Oskaloosa, State of Iowa (for essential corporate purposes) and providing for publication of notice thereof.

Explanation:

This resolution fixes the public hearing for March 2, 2015 for authorizing a loan agreement and the issuance of \$1,015,000 G.O. Capital Loan Notes. The proceeds will be used to provide funds to pay costs of a pumper truck and to call the 2006 General Obligation Bonds. These notes will be sold with the \$3,195,000 General Obligation Capital Loan Notes for the Fire Station Project.

Budget Consideration:

Approximate savings of \$27,000 to \$37,000 in interest costs (depending on rates) for the refinancing of the 2006 General Obligation Bond Series. An additional tax levy in FY16 of \$.26272 for the purchase of the pumper truck.

Attachments:

Resolution

Council Member _____ introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,015,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF OSKALOOSA, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,015,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF OSKALOOSA, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that the City of Oskaloosa, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$1,015,000, as authorized by Sections 384.24A and 384.25, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential corporate purpose project(s) as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the City thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF OSKALOOSA, STATE OF IOWA:

Section 1. That this Council meet in the Council Chambers, City Hall, 220 South Market Street, Oskaloosa, Iowa, at 6:00 P.M., on the 2nd day of March, 2015, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$1,015,000 General Obligation Capital Loan Notes, for essential corporate purposes, the proceeds of which notes will be used to provide funds to pay the costs of:

a) the equipping of the fire department; and

b) the settlement, adjustment, renewing, or extension of any part or all of the legal indebtedness of a city, whether evidenced by bonds, warrants, or judgments, or the funding or refunding of the same, whether or not such indebtedness was created for a purpose for which general obligation bonds might have been issued in the original instance.

Section 2. To the extent any of the projects or activities described in this resolution may be reasonably construed to be included in more than one classification under Division III of Chapter 384 of the Code of Iowa, the Council hereby elects the "essential corporate purpose" classification and procedure with respect to each such project or activity, pursuant to Section 384.28 of the Code of Iowa.

Section 3. The Clerk is authorized and directed to proceed on behalf of the City with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the City's obligations to a principal amount of not to exceed \$1,015,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the City and acceptable to the Council.

Section 4. That the Clerk is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 5. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published on or before: February 24, 2015)

NOTICE OF MEETING OF THE CITY COUNCIL OF THE
CITY OF OSKALOOSA, STATE OF IOWA, ON THE MATTER
OF THE PROPOSED AUTHORIZATION OF A LOAN
AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED
\$1,015,000 GENERAL OBLIGATION CAPITAL LOAN NOTES
OF THE CITY (FOR ESSENTIAL CORPORATE PURPOSES),
AND THE HEARING ON THE ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Oskaloosa, State of Iowa, will hold a public hearing on the 2nd day of March, 2015, at 6:00 P.M., in the Council Chambers, City Hall, 220 South Market Street, Oskaloosa, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$1,015,000 General Obligation Capital Loan Notes, for essential corporate purposes, to provide funds to pay the costs of:

- a) the equipping of the fire department; and
- b) the settlement, adjustment, renewing, or extension of any part or all of the legal indebtedness of a city, whether evidenced by bonds, warrants, or judgments, or the funding or refunding of the same, whether or not such indebtedness was created for a purpose for which general obligation bonds might have been issued in the original instance.

Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the City thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the City Council of the City of Oskaloosa, State of Iowa, as provided by Sections 384.24A and 384.25 of the Code of Iowa.

Dated this 17th day of February, 2015.

City Clerk, City of Oskaloosa, State of Iowa

(End of Notice)

PASSED AND APPROVED this 17th day of February, 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



City Council Communication

Meeting Date: February 17, 2015

Item Title: REGULAR AGENDA

Explanation:

The following agenda items require specific action by the City Council.

Budget Consideration:

Not applicable.

Attachments:

None.



City Council Communication

Meeting Date: February 17, 2015

Requested By: City Manager Department

Item Title:

Consider request from Chris Milburn for reduction of sanitary sewer charges for the property located at 819 C Avenue East.

Explanation:

Chris Milburn is requesting a reduction of the sanitary sewer charges billed for the property at 819 C Avenue East owned by the Jack Stout estate. Mr. Stout is deceased and the house is vacant. Milburn's wife and her two sisters are executors of the estate. Apparently the excessive use of water was due to a broken PVC water line.

Sanitary sewer charges for the period in question amount to \$686.89 on 184 units of water (748 gallons = 1 unit water). The average usage would be 0 units of water since the house is vacant which would amount to the minimum charge of \$22.76, resulting in a possible reduction of \$664.13.

In August 2010 the City Council adopted a sanitary sewer leak adjustment policy that stated the city shall not provide sanitary sewer customers a reduction or waiver in service fees or charges.

Mr. Milburn has indicated he will be at the council meeting.

Budget Consideration:

Possible reduction in sanitary sewer revenue of \$664.13.

Attachments:

Sanitary sewer bill with excess charges and other documentation.
Sanitary Sewer Reduction Policy

February 11, 2015

Oskaloosa City Council

Oskaloosa, Iowa

Subject: Sanitary Sewer Bill for Jack L. Stout estate

Dear Oskaloosa City Council Members,

My name is Chris Milburn and I am writing you in regards to a water line break at the Jack Stout estate at 819 C Avenue East, in Oskaloosa. Mr. Stout is deceased and my wife Susan, as well as her two sisters, Kathy Walker and Beth Brown are executors of Mr. Stout's estate. I am writing you to ask if it would be possible to waive some or all of the last sewer bill at the above address that is above the norm for the last 3 quarters.

On Tuesday, January 20th at approximately 6p.m. Oskaloosa Police Lt. Russ Van Renterghem stopped at my home to let my wife and I know that the house at 819 C Ave. East had a large amount of water draining out of it and advised that we get up there and take a look at it. When we arrived we found water draining out of the Northwest, North and Northeast corners of the house, out of the kitchen and dining room. Visual inspection from the sliding door on the Northeast corner showed the kitchen to be totally wet with water on the floor and water coming out of the ceiling over the west kitchen cabinets. Lt. Van Renterghem was with me on this inspection and advised me not to enter the home until the electrical power was cut off. He also told me at that time that he had summoned the Oskaloosa Water Dept. and Mid-American Energy to the scene.

When Chad, from the Oskaloosa Water Dept. arrived, he attempted to shut the water off at the stop box near the street, however when he turned the key, the shaft snapped, rendering the stop box inoperable. Approximately 20 minutes later, Mid-American Energy arrived. I do not recall the technicians name, however she went to the electrical meter and pulled it and secured it to shut off the electricity to the property.

My wife unlocked the door and she, myself, Lt. Van Renterghem and the Mid-American Energy technician entered the home from the east entry. We immediately heard running/dripping water in the kitchen and saw the water was everywhere. I went to the basement to shut off the water at the meter followed by Lt. Van Renterghem and the Mid-American tech. At the foot of the basement stairs we found the floor to be dry, and the area around the only floor drain in the basement to be dry. I went to the South basement room and successfully shut the water off. Lt. Van Renterghem went to the North basement room and did find water dripping into that room, however it had been draining through the

cracks in the floor.

We all then proceeded upstairs to the second floor bathroom above the kitchen in the Northwest room of the house. Behind the bathtub in a crawlspace I found a broken ½" PVC water line that was the culprit. We proceeded down to the main level to survey the damage. The kitchen was totally destroyed by water, cabinets were ruined, sheetrock soaked and the ceiling was coming down. The floor in the kitchen slopes to the north and east and going outside around the house we found the driveway wet and icy and the ground soaked with water.

Speaking with a bystander named John ?, I was told he had walked his dog by the house the week before and saw a large amount of ice built up on the Northwest corner of the house and thought at that time there might be a water leak, however he did not notify anyone. He was on a walk again on the 20th with neighbor Marty Burke, and pointed out the water that was flowing down the drive beside the Northwest corner of the house and she called Mahaska County Center. That was when I was notified.

To close, we would appreciate your consideration in removing some or all of the above average sewer bill on the 02/10/15 billing date, as the water that leaked did not go into the city sewer. We understand that we do owe for all of the water used and have no problem at all paying for that, which we have done.

Respectfully,

Chris Milburn

OSKALOOSA MUNICIPAL WATER DEPARTMENT
1208 South 7th Street, P.O. Box 708
OSKALOOSA, IOWA 52577

ADDRESS SERVICE REQUESTED
ACTIVE

Presorted
First Class Mail
US Postage Paid
Oskaloosa, Iowa
Permit No. 475

FROM	TO	BILLING DATE	PREV BALANCE
05/08/14	08/08/14	08/25/14	0.00
READINGS		CONSUMPTION	CURRENT CHARGES
PREVIOUS	PRESENT		
636	636	0	27.96
SEWER		WA	22.76
STORMWATER		SW	6.00
TAX		TX	1.96

LOCATION: 819 C AVENUE EAST

ACCOUNT NUMBER	218-000945-00
DUE DATE	09/25/2014
AMOUNT DUE NOW	58.68
AMOUNT DUE AFTER DUE DATE	61.52

PLEASE RETURN THIS BOTTOM STUB WITH PAYMENT
RECENT PAYMENTS MAY NOT BE REFLECTED ON THIS BILL

JACK L STOUT
411 NORTH 6TH STREET
OSKALOOSA IA 52577

OSKALOOSA MUNICIPAL WATER DEPARTMENT
1208 South 7th Street, P.O. Box 708
OSKALOOSA, IOWA 52577

ADDRESS SERVICE REQUESTED
ACTIVE

Presorted
First Class Mail
US Postage Paid
Oskaloosa, Iowa
Permit No. 475

FROM	TO	BILLING DATE	PREV BALANCE
08/08/14	11/07/14	11/25/14	0.00
READINGS		CONSUMPTION	CURRENT CHARGES
PREVIOUS	PRESENT		
636	637	1	27.96
SEWER		WA	26.39
STORMWATER		SW	6.00
TAX		TX	1.96

LOCATION: 819 C AVENUE EAST

ACCOUNT NUMBER	218-000945-00
DUE DATE	12/25/2014
AMOUNT DUE NOW	62.31
AMOUNT DUE AFTER DUE DATE	65.33

PLEASE RETURN THIS BOTTOM STUB WITH PAYMENT
RECENT PAYMENTS MAY NOT BE REFLECTED ON THIS BILL

JACK L STOUT
411 NORTH 6TH STREET
OSKALOOSA IA 52577

OSKALOOSA MUNICIPAL WATER DEPARTMENT

1208 South 7th Street, P.O. Box 708
OSKALOOSA, IOWA 52577

FROM	TO	BILLING DATE	PREV BALANCE
11/07/14	01/21/15	02/10/15	0.00
READINGS		CONSUMPTION	CURRENT CHARGES
PREVIOUS	PRESENT		
637	821	01/21	SWP
0	0	184	WA
SEWER			SW
STORMWATER			ST
TAX			TX
			857.44
			686.89
			5.00
			60.02

ADDRESS SERVICE REQUESTED

Presorted
First Class Mail
US Postage Paid
Oskaloosa, Iowa
Permit No. 475

FINAL	
ACCOUNT NUMBER	DUE DATE
218-000945-00	02/24/2015
TAX	AMOUNT DUE NOW
60.02	1,609.35
PENALTY	AMOUNT DUE AFTER DUE DATE
0.00	1,609.35

819 C AVENUE EAST

LOCATION:

PLEASE RETURN THIS BOTTOM STUB WITH PAYMENT
RECENT PAYMENTS MAY NOT BE REFLECTED ON THIS BILL

ACCOUNT NUMBER	218-000945-00
DUE DATE	02/24/2015
AMOUNT DUE NOW	1,609.35
AMOUNT DUE AFTER DUE DATE	1,609.35

JACK L STOUT
411 NORTH 6TH STREET
OSKALOOSA IA 52577



City Council Communication

Meeting Date: February 17, 2015

Requested By: City Manager's Office

Item Title:

Consider a request from the Fine Arts and Culture Events of Mahaska County (FACE) to initiate the development of an Oskaloosa Arts and Culture Commission.

Explanation:

The Fine Arts & Cultural Events (FACE) of Mahaska County organization began in 2003 under the name of Oskaloosa Arts Fellowship. A few excited art enthusiasts had the idea to spread the arts in the community. The mission of FACE is to provide exceptional arts education and make art accessible and exciting to the community. FACE works to bring arts and activities to the community through the Skunk River Arts Festival, Up & Coming Artist Show, Young Artist Workshop, local galleries and various events.

FACE is requesting the Oskaloosa City Council consider developing an Arts and Culture Commission for Oskaloosa. More information on the proposed Commission can be found in the attachment.

Budget Consideration:

None.

Attachments:

Proposed Commission Document

The City of Oskaloosa Arts and Culture Commission

The commission will act as an advisory board to provide recommendations to City Council on a variety of arts and culture issues impacting the long term quality of life in the Oskaloosa community including reviewing and directing the development of public art initiatives, act as an advisory board for the arts to the City Council and provide visionary leadership in which to advance arts of all disciplines of the City of Oskaloosa and its citizens.

The Commission will consist of seven voting members; appointments to the Commission shall include, but are not be limited to, specific representation of one (1) Oskaloosa business owner, one (1) member who represents F.A.C.E., one (1) resident who is a visual or performing artist, and one (1) member from the Arts faculty from Oskaloosa Community Schools or William Penn University. The three (3) other members shall be local residents from the Oskaloosa community at large. Residency within the City of Oskaloosa is not required for members who represent a specific appointment from an organization or business.

Members of the Commission shall serve for a term of three (3) years. If a vacancy occurs on the Commission, the City Council shall appoint the alternate member to complete the unexpired term. Chairpersons and Vice Chairpersons shall be elected by the members of the Commission for terms of one year.

The Commission shall act as an advisory body to the Mayor and the City Council and make recommendations regarding, but not limited to:

1. Policies, priorities, and plans for promoting, advancing, and maintaining public art projects and programs in Oskaloosa.
2. Development of an annual arts and cultural calendar for the City, which shall include all relevant events and activities that are hosted by Oskaloosa area art organizations and entities.
3. Encouraging the promotion of Iowa artists in City art projects by setting annual goals to be identified in an arts and cultural plan to be approved by City Council.
4. Encouraging citizen input and involvement in the design and selection of artists for public art projects and programs.
5. Coordinating with the private sector and other governmental agencies in promoting arts and cultural excellence as a tool for the encouragement of economic development, business relocation and tourism.
6. Organizing and promoting public art projects and programs that celebrate the City and its unique cultural heritage.

Arts and Culture Commission - Authority

To carry out its responsibilities under this chapter, the Arts and Culture Commission shall:

- A. Prepare, adopt and amend, with the Mayor's approval, a plan and guidelines to carry out the City's art program, which shall include, but not be limited to, a method or methods for the selection of artists or works of art and for placement of works of art;
- B. Authorize purchase of works of art or commission the design, execution and/or placement of works of art and provide payment therefor from the Municipal Arts Fund. The Arts and Culture Commission shall advise the department responsible for a particular construction project of the commission's decision, regarding the design, execution and/or placement of a work of art, funds for which were provided by the appropriation for such construction project;
- C. Require that any proposed work of art requiring extraordinary operation or maintenance expenses shall receive prior approval of the department head responsible for such operation or maintenance;
- D. Promulgate rules and regulations consistent with this chapter to facilitate the implementation of its responsibilities under this chapter.



City Council Communication

Meeting Date: February 17, 2015

Requested By: Public Works Dept.

Item Title: PUBLIC HEARING

Consider a resolution approving the plans, specifications, form of contract, and estimated cost for the E Avenue East & North 12th Street Reconstruction Project.

Explanation:

City of Oskaloosa Engineering Division staff has prepared plans and specifications for the E Avenue East & North 12th Street Reconstruction Project. The scope of this project includes new concrete pavement with curb and gutter, ADA sidewalk and ramps, storm sewer improvements, and driveway replacement along E Avenue East, between North 11th Street and North 12th Street, and North 12th Street, between E Avenue East and F Avenue East. The engineers estimated cost estimate for this project is \$367,950.00. If the project is awarded, construction is proposed to commence in April of this year. The anticipated work completion time is 50 working days.

Now is the time for interested persons to express their opinions concerning the project plans, specifications, form of contract, and estimated cost.

Recommended Action:

Open public hearing; receive comments; close hearing; approve the resolution approving the project plans, specifications, form of contract, and estimate of costs.

Budget Consideration:

The recommended action will not cause any financial impact. Minimal charges have been incurred as a result of printing the notice.

Attachments:

Resolution, Final Plans, and Engineers Cost Estimate.

RESOLUTION NO. _____

RESOLUTION TO APPROVE FINAL PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED COST FOR THE E AVENUE EAST & NORTH 12TH STREET RECONSTRUCTION PROJECT

WHEREAS, the purpose of the E Avenue East & North 12th Street Reconstruction Project is to design and construct new concrete pavement, sidewalk, storm and sanitary sewer improvements along E Avenue East, between North 11th Street and North 12th Street, and North 12th Street, between E Avenue East and F Avenue East; and

WHEREAS, the City Council of the City of Oskaloosa, Iowa, has heretofore deemed it necessary and desirable for the E Avenue East & North 12th Street Reconstruction Project; and

BE IT RESOLVED that the City of Oskaloosa City Council does hereby approve the plans, specifications, estimated costs, and notice of award for the aforementioned project.

PASSED AND APPROVED this _____ day of February, 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

ESTIMATED PROJECT QUANTITIES

E AVENUE EAST (NORTH 11TH STREET TO NORTH 12TH STREET) AND NORTH 12TH STREET (E AVENUE EAST TO F AVENUE EAST)

NO.	BID ITEM NO.	BID ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	REMARKS
1	1090-105-D	Mobilization	LS	1	
2	2010-108-E-0	Excavation - Class 10, 12, or 13	CY	1,900	Contractor is required to dispose of excess excavation. Payment for excavation will be based on plan quantity unless a change in horizontal or vertical alignment is approved. Item also includes stripping, salvaging, and respreading of topsoil on site. Top 6" of topsoil shall be prepared for seeding per specifications. No separate payment will be made for handling of topsoil.
3	2010-108-G-0	Subgrade Preparation, 12" Thick	SY	3,700	See typical sections on page A.3. Provide compaction with moisture density control in accordance with Section 2010 3.04D. Contractor shall adjust the moisture content of the soil if required to meet the specification and compaction requirements by scarifying, disking, or adding water as directed.
4	2010-108-H-0	Subgrade Treatment, Fly Ash	SY	1,000	Use only where authorized by Engineer. See typical sections on page A.3. The limitation for increase or decrease in work outlined in Specification Section 1040 1.06 does not apply to this bid item. Owner may authorize use of all, part, or none of the estimated quantity at the bid unit price.
5	2010-108-I-0	Modified Granular Subbase, 6" Thick	SY	3,900	Material shall meet IDOT Section 4123 Gradation No. 14, modified subbase. Place compacted subbase under all asphalt and concrete pavement, curb and gutter, and concrete driveways.
6	2010-108-L-0	Compaction Testing	LS	1	
7	3010-108-C-0	Trench Foundation	TON	50	Use only where authorized by Engineer. The limitation for increase or decrease in work outlined in Specification Section 1040 1.06 does not apply to this bid item. Owner may authorize use of all, part, or none of the estimated quantity at the bid unit price.
8	3010-108-F-0	Trench Compaction Testing, Sanitary & Storm Sewer	LS	1	Item is for testing trench backfill for sanitary and storm sewer construction.
9	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, PVC, 8"	LF	75	Replace existing sanitary sewer where shown on plans. Includes removal and disposal of existing pipe and connections to existing pipe or structures.
10	4020-108-A-1	Storm Sewer, Trenched, RCP, 15"	LF	570	Pipe shall be a minimum 2000D with gasketed joints per specifications. Includes the cost of all pipe connections.
11	4040-108-A-0	Subdrain, Perforated PE, 4"	LF	1,700	See typical sections on page A.3 for additional information.
12	4040-108-D-0	Subdrain Outlets and Connections, CMP, 4"	EA	10	Install subdrain outlets with rodent guards at storm sewer structure locations shown on plans.
13	6010-108-A-0	Sanitary Sewer Manhole, SW-301, 48" Diameter	EA	1	
14	6010-108-B-0	SW-501 Single Grate Intake	EA	4	
15	6010-108-B-0	SW-503 Single Grate Intake with Manhole	EA	1	

16	6010-108-H-0	Remove Sanitary Sewer Manhole	EA	1	
17	6020-108-A-0	Infiltration Barrier, Chimney Seal	EA	1	Install internal chimney seal on all new sanitary sewer manholes.
18	7010-108-A-0	PCC Pavement, 7" Thick	SY	3,265	Includes all reinforcement, saw cuts, and crack sealing. See page C.1 for concrete street construction staging. See page C.2 for intersection and driveway jointing plans.
19	7010-108-I-0	PCC Pavement Samples and Testing	LS	1	Contractor is responsible for all testing. Contractor shall provide a copy of all testing results to the City Engineer during project progress. This item also includes sampling and testing for PCC sidewalks and driveways as specified for PCC pavement.
20	7020-108-A-0	Pavement, HMA, 7" Thick	TON	12	Place 7" of hot mix asphalt in two separate lifts. See typical sections on page A.3.
21	7030-108-A-0	Removal of Sidewalk	SY	170	
22	7030-108-A-0	Removal of Driveway	SY	205	See driveway tabulation on page A.3.
23	7030-108-E-0	PCC Sidewalk, 4" Thick	SY	780	
24	7030-108-E-0	PCC Sidewalk, 6" Thick	SY	135	All ramps, landings, and driveway sections shall be 6" thick as shown on plans. Follow all ADA standards in accordance with SUDAS specifications. Detectable warning panels will be provided by the City. When necessary, contractor shall cut panels to fit. Includes placement of panels and crack sealing at all expansion joints.
25	7030-108-H-1	PCC Paved Driveway, 6" Thick	SY	130	See driveway tabulation on page A.3. Includes crack sealing at all expansion joints.
26	7040-108-H-0	Pavement Removal	SY	3,300	Item includes removal of all existing concrete pavement, brick pavement, chip seal pavement, and concrete curb and gutter.
27	9010-108-A-0	Conventional Seeding, Fertilizing, and Mulching	LS	1	Fertilize, seed, and mulch all areas disturbed by construction. Use Type 1 (Permanent Lawn Mixture) seed mix.
28	9040-108-A-1	SWPPP Preparation	LS	1	
29	9040-108-A-2	SWPPP Management	LS	1	No separate payment will be made for installation, maintenance, or removal of structural controls required for the SWPPP. Installation of silt fence, filter socks, etc. to prevent sediment and pollutants from entering the storm sewer system and/or leaving the construction site is incidental to construction.
30	9040-108-A-3	SWPPP Qualifying Rainfall Event Inspection	EA	5	
31	XXX-XXXX-X-X	Traffic Control	LS	1	Follow MUTCD Section 6. Refer to the traffic control plans and notes on pages A.2 and C.1.

SHEET INDEX

SHEET NO.	DESCRIPTION
A.1	TITLE SHEET
A.2	GENERAL NOTES, QUANTITY TABULATION, & TRAFFIC CONTROL PLAN
A.3	TYPICAL SECTIONS & TABULATIONS
B.1	E AVENUE EAST PLAN (B.O.P. TO 4+00)
B.2	NORTH 12TH STREET PLAN (STA 4+00 TO E.O.P.)
C.1	PHASE 1 & 2 CONSTRUCTION AND TRAFFIC CONTROL PLANS
C.2	INTERSECTION & DRIVEWAY JOINTING PLANS
D.1	CROSS SECTIONS
8	TOTAL SHEETS

UTILITY CONTACT INFORMATION

UTILITY	ORGANIZATION/REPRESENTATIVE	PHONE
STORM & SANITARY SEWER	CITY OF OSKALOOSA, AKHILESH PAL & NATE WILLEY	641-673-7472
WATER	OSKALOOSA WATER DEPT., CHAD COON	641-660-5555
NATURAL GAS	MID-AMERICAN ENERGY, JEFF FERGUSON	641-660-3068
ELECTRIC	MID-AMERICAN ENERGY, JASON SANDIFER	641-660-7217
COMMUNICATIONS	MCG, ANDY PADGETT	641-295-7068
TELEVISION	MEDIACOM, TIM EAGEN	319-350-3679
PHONE	CENTURY LINK, DUSTIN WITHERS	515-263-7202

Engineers Opinion of Probable Cost

E Avenue East & North 12th Street Reconstruction Project - 2015

Bid Date:

Item No.	Bid Item Description No.	Bid Item Description	Unit	Estimated Quantity	Unit Price	Amount
1	1090-105-D	Mobilization	LS	1	\$15,000.00	\$15,000.00
2	2010-108-E-0	Excavation - Class 10, 12, or 13	CY	1,900	\$10.00	\$19,000.00
3	2010-108-G-0	Subgrade Preparation, 12" Thick	SY	3,700	\$5.00	\$18,500.00
4	2010-108-H-0	Subgrade Treatment, Fly Ash	SY	1,000	\$10.00	\$10,000.00
5	2010-108-I-0	Modified Granular Subbase, 6" Thick	SY	3,900	\$10.00	\$39,000.00
6	2010-108-L-0	Compaction Testing	LS	1	\$5,000.00	\$5,000.00
7	3010-108-C-0	Trench Foundation	TON	50	\$35.00	\$1,750.00
8	3010-108-F-0	Trench Compaction Testing, Sanitary & Storm Sewer	LS	1	\$5,000.00	\$5,000.00
9	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, PVC, 8"	LF	75	\$50.00	\$3,750.00
10	4020-108-A-1	Storm Sewer, Trenched, RCP, 15"	LF	570	\$40.00	\$22,800.00
11	4040-108-A-0	Subdrain, Perforated PE, 4"	LF	1,700	\$10.00	\$17,000.00
12	4040-108-D-0	Subdrain Outlets and Connections, CMP, 4"	EA	10	\$200.00	\$2,000.00
13	6010-108-A-0	Sanitary Sewer Manhole, SW-301, 48" Diameter	EA	1	\$5,000.00	\$5,000.00
14	6010-108-B-0	SW-501 Single Grate Intake	EA	4	\$3,000.00	\$12,000.00
15	6010-108-B-0	SW-503 Single Grate Intake with Manhole	EA	1	\$4,000.00	\$4,000.00
16	6010-108-H-0	Remove Sanitary Sewer Manhole	EA	1	\$500.00	\$500.00
17	6020-108-A-0	Infiltration Barrier, Chimney Seal	EA	1	\$500.00	\$500.00
18	7010-108-A-0	PCC Pavement, 7" Thick	SY	3,265	\$30.00	\$97,950.00
19	7010-108-I-0	PCC Pavement Samples and Testing	LS	1	\$5,000.00	\$5,000.00
20	7020-108-A-0	Pavement, HMA, 7" Thick	TON	12	\$150.00	\$1,800.00
21	7030-108-A-0	Removal of Sidewalk	SY	170	\$5.00	\$850.00
22	7030-108-A-0	Removal of Driveway	SY	205	\$10.00	\$2,050.00
23	7030-108-E-0	PCC Sidewalk, 4" Thick	SY	780	\$30.00	\$23,400.00
24	7030-108-E-0	PCC Sidewalk, 6" Thick	SY	135	\$40.00	\$5,400.00
25	7030-108-H-1	PCC Paved Driveway, 6" Thick	SY	130	\$40.00	\$5,200.00
26	7040-108-H-0	Pavement Removal	SY	3,300	\$10.00	\$33,000.00
27	9010-108-A-0	Conventional Seeding, Fertilizing, and Mulching	LS	1	\$3,000.00	\$3,000.00
28	9040-108-A-1	SWPPP Preparation	LS	1	\$2,000.00	\$2,000.00
29	9040-108-A-2	SWPPP Management	LS	1	\$2,000.00	\$2,000.00
30	9040-108-A-3	SWPPP Qualifying Rainfall Event Inspection	EA	5	\$100.00	\$500.00
31	XXX-XXXX-X-X	Traffic Control	LS	1	\$5,000.00	\$5,000.00

PROJECT TOTAL: \$367,950.00

ENGINEER'S OPINION OF PROBABLE COST

E AVENUE EAST & NORTH 12TH STREET RECONSTRUCTION PROJECT

BIDS RECEIVED: 10:30 A.M. on Tuesday, February 10, 2015

BASE BID					Engineers Opinion of Probable Cost	
Item No.	Bid Item No.	Bid Item Description	Unit	Estimated Quantity	Unit Price	Amount
1	1090-105-D	Mobilization	LS	1	\$15,000.00	\$15,000.00
2	2010-108-E-0	Excavation - Class 10, 12, or 13	CY	1,900	\$10.00	\$19,000.00
3	2010-108-G-0	Subgrade Preparation, 12" Thick	SY	3,700	\$5.00	\$18,500.00
4	2010-108-H-0	Subgrade Treatment, Fly Ash	SY	1,000	\$10.00	\$10,000.00
5	2010-108-I-0	Modified Granular Subbase, 6" Thick	SY	3,900	\$10.00	\$39,000.00
6	2010-108-L-0	Compaction Testing	LS	1	\$5,000.00	\$5,000.00
7	3010-108-C-0	Trench Foundation	TON	50	\$35.00	\$1,750.00
8	3010-108-F-0	Trench Compaction Testing, Sanitary & Storm Sewer	LS	1	\$5,000.00	\$5,000.00
9	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, PVC, 8"	LF	75	\$50.00	\$3,750.00
10	4020-108-A-1	Storm Sewer, Trenched, RCP, 15"	LF	570	\$40.00	\$22,800.00
11	4040-108-A-0	Subdrain, Perforated PE, 4"	LF	1,700	\$10.00	\$17,000.00
12	4040-108-D-0	Subdrain Outlets and Connections, CMP, 4"	EA	10	\$200.00	\$2,000.00
13	6010-108-A-0	Sanitary Sewer Manhole, SW-301, 48" Diameter	EA	1	\$5,000.00	\$5,000.00
14	6010-108-B-0	SW-501 Single Grate Intake	EA	4	\$3,000.00	\$12,000.00
15	6010-108-B-0	SW-503 Single Grate Intake with Manhole	EA	1	\$4,000.00	\$4,000.00
16	6010-108-H-0	Remove Sanitary Sewer Manhole	EA	1	\$500.00	\$500.00
17	6020-108-A-0	Infiltration Barrier, Chimney Seal	EA	1	\$500.00	\$500.00
18	7010-108-A-0	PCC Pavement, 7" Thick	SY	3,265	\$30.00	\$97,950.00
19	7010-108-I-0	PCC Pavement Samples and Testing	LS	1	\$5,000.00	\$5,000.00
20	7020-108-A-0	Pavement, HMA, 7" Thick	TON	12	\$150.00	\$1,800.00
21	7030-108-A-0	Removal of Sidewalk	SY	170	\$5.00	\$850.00
22	7030-108-A-0	Removal of Driveway	SY	205	\$10.00	\$2,050.00
23	7030-108-E-0	PCC Sidewalk, 4" Thick	SY	780	\$30.00	\$23,400.00

24	7030-108-E-0	PCC Sidewalk, 6" Thick	SY	135	\$40.00	\$5,400.00
25	7030-108-H-1	PCC Paved Driveway, 6" Thick	SY	130	\$40.00	\$5,200.00
26	7040-108-H-0	Pavement Removal	SY	3,300	\$10.00	\$33,000.00
27	9010-108-A-0	Conventional Seeding, Fertilizing, and Mulching	LS	1	\$3,000.00	\$3,000.00
28	9040-108-A-1	SWPPP Preparation	LS	1	\$2,000.00	\$2,000.00
29	9040-108-A-2	SWPPP Management	LS	1	\$2,000.00	\$2,000.00
30	9040-108-A-3	SWPPP Qualifying Rainfall Event Inspection	EA	5	\$100.00	\$500.00
31	XXX-XXXX-X-X	Traffic Control	LS	1	\$5,000.00	\$5,000.00
BASE BID TOTALS:						\$367,950.00

STORM SEWER STRUCTURE TABLE					
STRUCTURE NO.	NORTHING	EASTING	RIM ELEVATION	RIM TO SUMP HEIGHT (FT)	INTAKE TYPE
ST-1	474714.79	1879304.59	825.69	4.00	SW-501
ST-2	474765.55	1879303.52	825.12	4.00	SW-501
ST-3	474765.66	1879334.52	825.12	4.00	SW-501
ST-4	474995.83	1879302.80	816.98	4.00	SW-503
ST-5	474995.64	1879333.80	816.98	4.00	SW-501

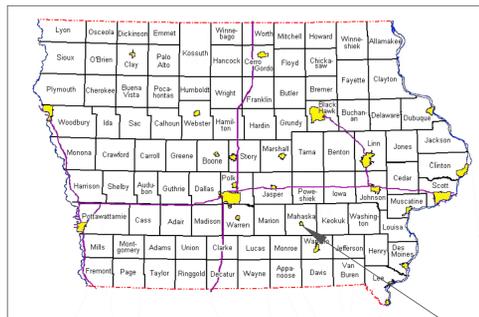
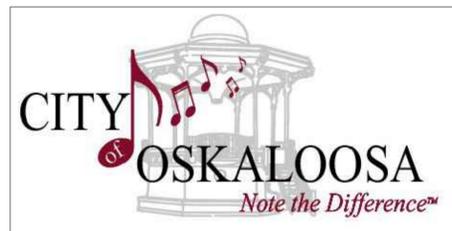
STORM SEWER PIPE TABLE								
PIPE NO.	DIAMETER	MATERIAL	FROM	TO	LENGTH (LF)	SLOPE	FL IN	FL OUT
P-1	15"	RCP	ST-1	ST-2	50	1.00%	821.69	821.18
P-2	15"	RCP	ST-3	ST-2	30	1.00%	821.48	821.18
P-3	15"	RCP	ST-2	ST-4	230	3.50%	821.18	813.12
P-4	15"	RCP	ST-5	ST-4	30	1.00%	813.42	813.12
P-5	15"	RCP	ST-4	4" BEND	170	5.50%	813.12	803.79
P-6	15"	RCP	4" BEND	EXISTING	60	6.50%	803.79	799.89

NEW TYPICAL PCC DRIVEWAY TABULATION			
APPROXIMATE STATIONS	SIDE OF STREET	DRIVEWAY WIDTH (LF)	2" DROP CURB OPENING (LF)
1+07.5 TO 1+24.5	NORTH	11	17
1+45 TO 1+63	NORTH	12	18
2+03.5 TO 2+22.5	NORTH	13	19
4+00.5 TO 4+34.5	WEST	28	34
5+11 TO 5+29	WEST	12	18
6+04 TO 6+23	WEST	13	19
6+65 TO 6+83	WEST	12	18
7+66 TO 7+89	WEST	17	23

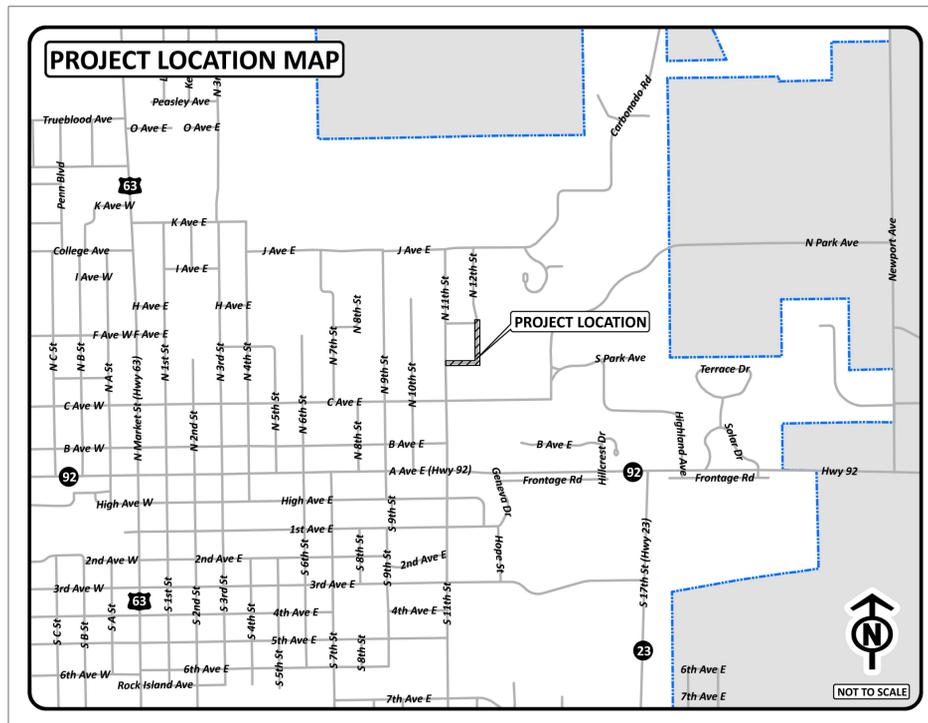
NEW TYPE B PCC DRIVEWAY TABULATION			
APPROXIMATE STATIONS	SIDE OF STREET	RADII (FT)	BOXOUT OPENING (LF)
4+45 TO 4+90	EAST	15	45
6+27 TO 6+89	EAST	25	62
7+04 TO 7+41	EAST	15	37

Work Item	Phase 1	Phase 2
Storm Sewer Pipe	2	2
Storm Sewer Structures	2	2
Excavation	3	2
Subgrade Preparation	2	1
Subdrain Installation	1	1
Subbase Preparation	3	2
Street Paving	2	1
Intersection Paving	2	2
Sidewalk & Driveways	6	6
Sanitary Structures & Pipe	0	2
Estimated Working Days:	23	21
Seeding & Clean-up	6	
Total Estimated Working Days:	50	

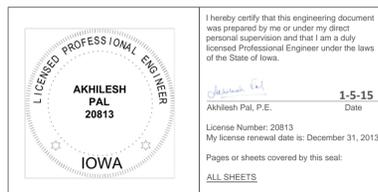
E AVENUE EAST & NORTH 12TH STREET RECONSTRUCTION PROJECT OSKALOOSA, IOWA 2014



OSKALOOSA



SHEET INDEX	
SHEET NO.	DESCRIPTION
A.1	TITLE SHEET
A.2	GENERAL NOTES, QUANTITY TABULATION, & TRAFFIC CONTROL PLAN
A.3	TYPICAL SECTIONS & TABULATIONS
B.1	E AVENUE EAST PLAN (B.O.P. TO STA 4+00)
B.2	NORTH 12TH STREET PLAN (STA 4+00 TO E.O.P.)
C.1	PHASE 1 & 2 CONSTRUCTION AND TRAFFIC CONTROL PLANS
C.2	INTERSECTION & DRIVEWAY JOINTING PLANS
D.1	CROSS SECTIONS
8	TOTAL SHEETS



UTILITY CONTACT INFORMATION			
UTILITY	ORGANIZATION/REPRESENTATIVE	PHONE	
STORM & SANITARY SEWER	CITY OF OSKALOOSA, AKHILESH PAL & NATE WILLEY	641-673-7472	
WATER	OSKALOOSA WATER DEPT., CHAD COON	641-660-6555	
NATURAL GAS	MD-AMERICAN ENERGY, JEFF FERGUSON	641-660-3068	
ELECTRIC	MD-AMERICAN ENERGY, JASON SANDIFER	641-660-7217	
COMMUNICATIONS	MCG, ANDY PADGETT	641-295-7068	
TELEVISION	MEDIACOM, TIM EAGEN	319-350-3679	
PHONE	CENTURY LINK, DUSTIN WITHERS	515-263-7202	

SHEET TITLE:
TITLE SHEET

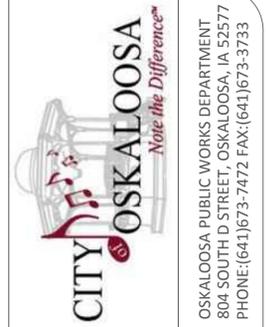
PROJECT NAME:
E AVENUE EAST & NORTH 12TH
STREET RECONSTRUCTION PROJECT

DRAWN BY: NW
APPROVED BY: AP
DATE: 1-5-15
PROJECT NO. 2010-24

SHEET NO.

A.1

REVISION/ISSUE	NO.	DATE



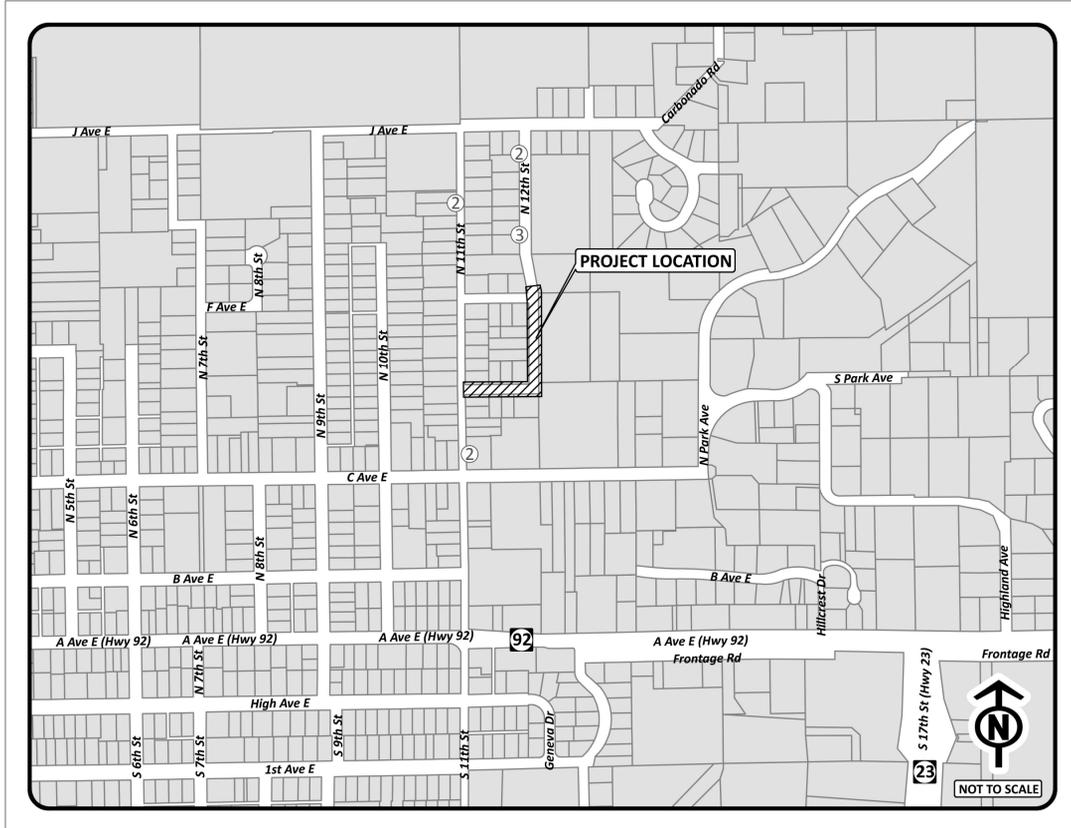
TRAFFIC CONTROL PLAN NOTES:

- TRAFFIC CONTROL SHALL CONSIST OF BARRICADES, SIGNS, AND LIGHTS AS NECESSARY TO PROTECT VEHICLES AND PEDESTRIANS.
- TRAFFIC CONTROL SHALL BE INSTALLED ACCORDING TO THIS PLAN AND THE CONSTRUCTION PHASES SHOWN ON PAGE C.1 IN ORDER TO MAINTAIN ACCESS TO THE HOSPITAL PARKING LOT AND HOSPICE CARE CENTER.
- TRAFFIC CONTROL AND SIGNING ON THIS PROJECT SHALL BE IN ACCORDANCE WITH THE CURRENT MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD).
- WHERE POSSIBLE, ALL SIGNS SHALL BE POST MOUNTED AND PLACED A MINIMUM OF TWO FEET CLEAR OF THE BACK OF THE CURB.
- PERMANENT SIGNS CONVEYING A MESSAGE CONTRARY OR CONTRADICTORY TO THE MESSAGE OF TEMPORARY SIGNS AND/OR NOT APPLICABLE TO WORKING CONDITIONS SHALL BE COVERED BY THE CONTRACTOR WHEN DIRECTED BY THE CITY ENGINEER.
- ALL TRAFFIC CONTROL DEVICES, INCLUDING POSTS, SHALL BE FURNISHED, MAINTAINED, AND REMOVED BY THE CONTRACTOR.
- PROPOSED SIGN SPACING MAY BE MODIFIED WITH THE ENGINEER'S APPROVAL TO MEET EXISTING FIELD RESTRICTIONS OR TO PREVENT OBSTRUCTION OF MOTORISTS VIEW OF PERMANENT SIGNING.
- PROPOSED CHANGES IN THE TRAFFIC CONTROL PLAN SHALL BE REVIEWED WITH THE CITY ENGINEER BEFORE THE CHANGES ARE MADE.
- ALL CONTRACTOR-FURNISHED BARRICADES, VERTICAL PANELS, AND FIXED POST MOUNTED TRAFFIC CONTROL SIGNS SHALL MEET CURRENT MUTCD REFLECTIVITY STANDARDS.
- ARTICLE 2528.12 OF THE I.D.O.T. STANDARD SPECIFICATIONS REQUIRES MAINTENANCE OF ALL TRAFFIC CONTROL DEVICES, INCLUDING MAINTENANCE OF THE DEVICES DURING NON-WORKING HOURS IN ORDER TO ASSURE PROPER OPERATION. CONTRACTOR SHALL MAINTAIN, CLEAN AS NECESSARY, AND REPLACE DAMAGED TRAFFIC CONTROL DEVICES THROUGHOUT THE DURATION OF THE PROJECT.
- WHEN USED FOR TRAFFIC CONTROL OR PROTECTION OF THE WORK SITE, SAFETY FENCE MUST BE FIRMLY SUPPORTED IN A VERTICAL POSITION. RELATED COSTS ARE TO BE INCLUDED IN THE TRAFFIC CONTROL BID ITEM.
- ALL "STOP" AND OTHER REGULATORY SIGNS ARE NOT TO BE DISTURBED UNTIL NECESSARY. IF A "STOP" OR OTHER REGULATORY SIGN MUST BE REMOVED, IT CAN BE REMOVED AND REPLACED AS DIRECTED BY THE CITY ENGINEER.
- SIGNS AND SIGN POSTS IN LINE OF CONSTRUCTION SHALL BE REMOVED, SALVAGED, AND STORED BY THE CONTRACTOR. UPON COMPLETION OF PAVING AND GRADING OPERATIONS, REPLACE THE SIGNS AS DIRECTED BY THE ENGINEER. REMOVAL AND RESETTING OF SIGNS IS INCIDENTAL TO CONSTRUCTION.
- TYPE "A" FLASHING WARNING LIGHTS ARE REQUIRED AND SHALL BE VISIBLE TO BOTH DIRECTIONS OF TRAFFIC. THE BACKSIDE OF THE TYPE III BARRICADES SHALL BE FULLY REFLECTIVE UNLESS THERE IS NO ACCESS PERMITTED BEYOND THE BARRICADE. STRIPES SHALL BE PROPERLY SLOPED DOWN TOWARDS THE TRAFFIC SIDE.
- A MINIMUM OF TWO TYPE III BARRICADES ARE NECESSARY TO CLOSE AN ENTIRE STREET.
- PRIVATE DRIVEWAYS CAN BE CLOSED WITH TYPE II BARRICADES.
- THE BID ITEM "TRAFFIC CONTROL" SHALL INCLUDE THE COST FOR ALL TRAFFIC CONTROL MEASURES REQUIRED OF THE CONTRACTOR. TRAFFIC CONTROL WILL BE PAID FOR AT THE CONTRACT LUMP SUM PRICE. NO SEPARATE PAYMENT WILL BE MADE FOR FLAGGERS AND PILOT CARS IF REQUIRED BY THE CONTRACT DOCUMENTS.
- THE CITY ENGINEER RESERVES THE RIGHT TO CHANGE THE TRAFFIC CONTROL PLAN WHEN REQUIRED.



TRAFFIC CONTROL REQUIRED FOR ALL PROJECT PHASES

(SEE PHASE 1 & 2 CONSTRUCTION AND TRAFFIC CONTROL PLANS ON PAGE C.1 FOR ADDITIONAL TRAFFIC CONTROL REQUIREMENTS)



GENERAL NOTES:

- THIS PROJECT INCLUDES ALL WORK AND MATERIALS ASSOCIATED WITH CONCRETE STREET CONSTRUCTION, NEW ADA ACCESSIBLE SIDEWALK AND RAMPS, DRIVEWAY APPROACH REPLACEMENT, STORM SEWER IMPROVEMENTS, TRAFFIC CONTROL, AND OTHER MISCELLANEOUS ASSOCIATED WORK INCLUDING CLEAN UP.
- ALL CONSTRUCTION WORK SHALL BE IN ACCORDANCE WITH THE CITY OF OSKALOOSA DEPARTMENT OF PUBLIC WORKS STANDARD DRAWINGS AND THE IOWA STATEWIDE URBAN DESIGN AND SPECIFICATIONS (SUDAS) STANDARD SPECIFICATIONS 2014 EDITION PLUS CURRENT SUPPLEMENTAL SPECIFICATIONS AND DETAILED SPECIFICATION REQUIREMENTS. SUDAS SPECIFICATION MANUALS CAN BE ORDERED FROM THE INSTITUTE FOR TRANSPORTATION (FORMERLY CTRE) - ATTN: BETH RICHARDS, 2711 SOUTH LOOP DRIVE, SUITE 4700, AMES, IA 50010-8664, PHONE: 515-294-2869. SPECIFICATIONS CAN ALSO BE VIEWED AT THE SUDAS WEBSITE (WWW.IOWASUDAS.ORG). CONTRACTOR SHALL HAVE A MINIMUM OF ONE SET OF PLANS AND SPECIFICATIONS ON THE JOB SITE AT ALL TIMES DURING CONSTRUCTION ACTIVITIES.
- NOTIFY AKHILESH PAL, DIRECTOR OF PUBLIC WORKS, CITY OF OSKALOOSA, AT 641-673-7472 TWO WEEKS PRIOR TO COMMENCING WORK. THROUGHOUT THE PROJECT, MAKE EVERY EFFORT TO COORDINATE WORK AND COOPERATE WITH ALL CITY PERSONNEL AND ENGINEERS.
- CONTRACTOR SHALL NOTIFY PROPERTY OWNERS 48 HOURS IN ADVANCE IF ACCESS TO PROPERTIES WILL BE INTERRUPTED. ACCESS TO PRIVATE PROPERTY SHALL BE MAINTAINED AT ALL TIMES FOR EMERGENCY VEHICLES. PROVIDE PEDESTRIAN ACCESS TO RESIDENCES AND BUSINESSES DURING CONSTRUCTION.
- THIS PROJECT WILL BE CONSTRUCTED IN TWO PHASES. CONTRACTOR SHALL PROVIDE TRAFFIC CONTROL AS SHOWN ON THE TRAFFIC CONTROL PLAN AND THE PHASE 1 AND 2 STAGING AND TRAFFIC CONTROL PLANS. THE CITY ENGINEER RESERVES THE RIGHT TO MODIFY THE TRAFFIC CONTROL PLAN AS NEEDED. BARRICADES, LIGHTS, AND SIGNS SHALL BE FURNISHED BY THE CONTRACTOR AND INSTALLED PER THE REQUIREMENTS OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD).
- TRAFFIC CONTROL WILL BE PAID FOR AT THE CONTRACT LUMP SUM PRICE AND SHALL BE FULL COMPENSATION FOR PROVIDING, MAINTAINING, AND REMOVAL OF ALL TRAFFIC CONTROL DEVICES. NO SEPARATE PAYMENT WILL BE MADE FOR FLAGGERS AND PILOT CARS IF REQUIRED BY THE CONTRACT DOCUMENTS; INCLUDE IN LUMP SUM PRICE FOR TRAFFIC CONTROL.
- EXCESS EXCAVATED SOIL FREE OF RUBBLE AND ORGANICS AND ALL SALVAGE MATERIAL SHALL BE DELIVERED TO THE CITY STORAGE YARD AT THE INTERSECTION OF 3RD AVENUE WEST AND SUFFOLK ROAD.
- PAVEMENT SMOOTHNESS WILL BE MEASURED BY A PROFILOGRAPH AND WILL FOLLOW SCHEDULE B AND RELATED REQUIREMENTS OF IOWA DOT 2316 AND I.M. 341. NO INCENTIVES FOR PAVEMENT SMOOTHNESS WILL BE ALLOWED. THE COST OF CORRECTING SMOOTHNESS AND THE ASSOCIATED TRAFFIC CONTROL SHALL BE INCIDENTAL TO THE COST OF THE PAVEMENT. CONTRACTOR IS RESPONSIBLE FOR PERFORMING THE PAVEMENT SMOOTHNESS TEST AND ANY REQUIRED CORRECTIVE MEASURES.
- COMPACTION TESTING IS TO BE PERFORMED ACCORDING TO SPECIFICATION SECTION 3010 3.06. CONTRACTOR IS RESPONSIBLE FOR PAVEMENT SUBGRADE COMPACTION TESTING IN ACCORDANCE TO THE SPECIFICATIONS.
- CONTRACTOR SHALL PROVIDE QUALITY CONTROL IN ACCORDANCE WITH SECTION 7020 3.06B.
- THE LOCATIONS OF EXISTING UTILITIES IS APPROXIMATE. UTILITIES MAY EXIST THAT ARE NOT SHOWN ON THE PLANS. VERIFY LOCATION OF EXISTING UTILITIES PRIOR TO BEGINNING CONSTRUCTION BY EXCAVATING AHEAD OF WORK. CONTRACTOR IS RESPONSIBLE TO NOTIFY ALL UTILITY COMPANIES LOCATED IN THE WORK ZONE AT LEAST 48 HOURS PRIOR TO EXCAVATION.
- ALL UTILITY FIXTURES SHALL BE ADJUSTED TO CONFORM TO THE FINISHED SURFACE OF THE STREET, DRIVEWAY, SIDEWALK, OR FINISHED GRADE. THIS WORK IS INCIDENTAL TO CONSTRUCTION.
- PROTECT ALL UTILITIES FROM DAMAGE DURING CONSTRUCTION UNLESS OTHERWISE SHOWN ON PLANS. ANY UTILITIES DAMAGED DUE TO CONTRACTOR'S NEGLIGENCE WILL BE REPAIRED AT THEIR EXPENSE.
- CONTRACTOR SHALL PRESERVE ALL MONUMENTS, STAKES, PROPERTY PINS, REFERENCE POINTS, AND BENCHMARKS. IN CASE OF DESTRUCTION BY CONTRACTOR'S NEGLIGENCE OR CARELESSNESS, THEY WILL BE CHARGED WITH THE RESULTING EXPENSE OF REPLACEMENT AND BE HELD RESPONSIBLE FOR ANY MISTAKES OR LOSS OF TIME CAUSED THEREBY.
- CONTRACTOR SHALL PREVENT THE ENTRY OF MUD, DIRT, DEBRIS, AND OTHER MATERIAL INTO EXISTING SEWERS. SHOULD MUD, DIRT, DEBRIS, OR OTHER MATERIAL ENTER THE SEWERS, THE CONTRACTOR SHALL CLEAN STRUCTURES AND PIPES AT NO COST TO THE OWNER.
- CONCRETE MIX SHALL BE IDOT C-3WR-C OR C-4WR-C FOR ALL PAVEMENT, DRIVEWAYS, AND SIDEWALKS. COARSE AGGREGATE SHALL BE CLASS 3 DURABILITY. USE OF FLY ASH AND GROUND GRANULATED BLAST FURNACE SLAG (GGBFS) SHALL BE IN ACCORDANCE WITH SECTION 7010 2.02C OF THE SUDAS SPECIFICATIONS.
- METHOD OF ACCEPTANCE FOR AGGREGATES, PORTLAND CEMENT, FLY ASH, CURING COMPOUND, AND JOINT SEALER SHALL BE BY QUALITY CERTIFICATION FURNISHED BY THE CONTRACTOR. CERTIFIED PLANT INSPECTION IS NOT REQUIRED.
- CONTRACTOR SHALL BE THE RESPONSIBLE PARTY FOR ALL TESTING AND RE-TESTING OF P.C. CONCRETE INCLUDING AIR CONTENT, SLUMP, AND CYLINDERS ACCORDING TO THE SPECIFICATIONS.
- THE JURISDICTION RESERVES THE RIGHT TO MAKE ALTERATIONS IN THE PLANS OR IN THE QUANTITIES OF THE WORK AS MAY BE CONSIDERED NECESSARY. SUCH ALTERATIONS SHALL BE IN COMPLIANCE WITH SUDAS SECTION 1040 1.06 AND SHALL NOT BE CONSIDERED AS A WAIVER OF ANY CONDITIONS OF THE CONTRACT DOCUMENTS OR TO INVALIDATE ANY OF THE PROVISIONS THEREOF.
- THE CONTRACTOR SHALL NOT DISTURB DESIRABLE GRASS AREAS AND TREES OUTSIDE THE CONSTRUCTION LIMITS. EQUIPMENT AND MATERIAL SHALL BE STORED ONLY WITHIN THE STAGING AREAS DESIGNATED ON PAGE F.1. ADDITIONAL STORAGE LOCATIONS OR LOCATIONS FOR STORAGE OF CONTRACTOR MATERIALS OR EQUIPMENT DURING NON-WORKING HOURS MUST HAVE PRIOR APPROVAL BY THE CITY ENGINEER.
- CONTRACTORS IS RESPONSIBLE TO DISPOSE OF EXCESS MATERIAL WHICH IS NOT SUITABLE FOR BACKFILL OR SURFACE RESTORATION. DISPOSAL IS INCIDENTAL TO CONSTRUCTION. NO MATERIAL SHALL BE PLACED WITHIN THE RIGHT-OF-WAY, UNLESS SPECIFICALLY STATED IN THE PLANS OR APPROVED BY THE CITY ENGINEER.
- ALL SIDEWALK, CURB RAMPS, AND DETECTABLE WARNINGS SHALL BE CONSTRUCTED ACCORDING TO SUDAS SECTION 7030 ADA REQUIREMENTS. DETECTABLE WARNING PANELS WILL BE PROVIDED BY THE CITY OF OSKALOOSA AND MAY BE PICKED UP AT THE PUBLIC WORKS DEPARTMENT AT 804 SOUTH D STREET. WHEN NECESSARY, THE CONTRACTOR SHALL CUT THE PANELS TO FIT. PLACEMENT OF THE DETECTABLE WARNING PANELS IS INCIDENTAL TO SIDEWALK CONSTRUCTION.
- A MINIMUM OF 6" OF TOP SOIL SHALL BE FURNISHED AND PLACED BY THE CONTRACTOR OVER ALL DISTURBED NON-PAVED AREAS. THOSE AREAS SHALL BE FERTILIZED, SEEDED, AND MULCHED IN ACCORDANCE WITH THE SPECIFICATIONS.
- REMOVE ABANDONED PIPE OR UTILITIES THAT ARE IN DIRECT CONFLICT WITH NEW CONSTRUCTION. REMOVAL AND DISPOSAL IS INCIDENTAL TO CONSTRUCTION.
- CONTRACTOR SHALL MAINTAIN POSTAL SERVICE IN ACCORDANCE WITH SPECIFICATION SECTION 1070 2.14. THIS WORK IS INCIDENTAL TO CONSTRUCTION.
- ALL PCC PAVEMENT SAW JOINTS SHALL BE SEALED. DO NOT SEAL DRIVEWAY OR SIDEWALK SAW JOINTS.
- THE CITY WILL PROVIDE CONSTRUCTION STAKING ONE TIME ONLY FOR STORM SEWER STRUCTURES AND PIPE AND MAINLINE STREET PAVING. ADDITIONAL STAKING AND REPLACEMENT OF STAKES DAMAGED AS RESULT OF CONTRACTOR'S NEGLIGENCE SHALL BE AT THE CONTRACTOR'S EXPENSE.
- SANITARY SEWER GRAVITY MAIN PIPE MATERIAL SHALL BE SOLID WALL PVC (SDR 35) AS SPECIFIED IN SECTION 4010 2.01A. INSTALL, BED, AND BACKFILL IN ACCORDANCE WITH THE SPECIFICATIONS. USE CLASS F-3 BEDDING FOR SOLID WALL PVC (SDR 35) PIPE.
- SANITARY SEWER MANHOLE LIDS ARE TO BE ANCHORED AND BOLTED TO CONE SECTION OF MANHOLE WITH 2.5" STAINLESS STEEL SETS OF BOLTS, WASHERS, AND NUTS. USE SW-601 TYPE D STANDARD DUTY CASTING WITH INTERNAL CHIMNEY SEAL.
- DURING PERIODS WHEN PORTIONS OF E AVENUE EAST AND NORTH 12TH STREET ARE CLOSED TO TRAFFIC, THE CONTRACTOR WILL BE RESPONSIBLE FOR MAINTAINING GARBAGE COLLECTION SERVICE BY PROVIDING DUMPSTERS FOR LOCAL RESIDENT USE AND ARRANGING FOR THEM TO BE EMPTIED ON A REGULAR BASIS. THIS WORK IS INCIDENTAL TO CONSTRUCTION.

ESTIMATED PROJECT QUANTITIES					
E AVENUE EAST (NORTH 11TH STREET TO NORTH 12TH STREET) AND NORTH 12TH STREET (E AVENUE EAST TO F AVENUE EAST)					
NO.	BID ITEM NO.	BID ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	REMARKS
1	1090-105-D	Mobilization	LS	1	
2	2010-108-E-0	Excavation - Class 10, 12, or 13	CY	1,900	Contractor is required to dispose of excess excavation. Payment for excavation will be based on plan quantity unless a change in horizontal or vertical alignment is approved. Item also includes stripping, salvaging, and respreading of topsoil on site. Top 6" of topsoil shall be prepared for seeding per specifications. No separate payment will be made for handling of topsoil.
3	2010-108-G-0	Subgrade Preparation, 12" Thick	SY	3,700	See typical sections on page A.3. Provide compaction with moisture density control in accordance with Section 2010 3.04D. Contractor shall adjust the moisture content of the soil if required to meet the specification and compaction requirements by scarifying, disk, or adding water as directed.
4	2010-108-H-0	Subgrade Treatment, Fly Ash	SY	1,000	Use only where authorized by Engineer. See typical sections on page A.3. The limitation for increase or decrease in work outlined in Specification Section 1040 1.06 does not apply to this bid item. Owner may authorize use of all, part, or none of the estimated quantity at the bid unit price.
5	2010-108-I-0	Modified Granular Subbase, 6" Thick	SY	3,900	Material shall meet IDOT Section 4123 Gradation No. 14, modified subbase. Place compacted subbase under all asphalt and concrete pavement, curb and gutter, and concrete driveways.
6	2010-108-L-0	Compaction Testing	LS	1	Use only where authorized by Engineer. The limitation for increase or decrease in work outlined in Specification Section 1040 1.06 does not apply to this bid item. Owner may authorize use of all, part, or none of the estimated quantity at the bid unit price.
7	3010-108-C-0	Trench Foundation	TON	50	Item is for testing trench backfill for sanitary and storm sewer construction.
8	3010-108-F-0	Trench Compaction Testing, Sanitary & Storm Sewer	LS	1	Item is for testing trench backfill for sanitary and storm sewer construction.
9	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, PVC, 8"	LF	75	Replace existing sanitary sewer where shown on plans. Includes removal and disposal of existing pipe and connections to existing pipe or structures.
10	4020-108-A-1	Storm Sewer, Trenched, RCP, 15"	LF	570	Pipe shall be a minimum 2000D with gasketed joints per specifications. Includes the cost of all pipe connections.
11	4040-108-A-0	Subdrain, Perforated PE, 4"	LF	1,700	See typical sections on page A.3 for additional information.
12	4040-108-D-0	Subdrain Outlets and Connections, CMP, 4"	EA	10	Install subdrain outlets with rodent guards at storm sewer structure locations shown on plans.
13	6010-108-A-0	Sanitary Sewer Manhole, SW-301, 48" Diameter	EA	1	
14	6010-108-B-0	SW-501 Single Grate Intake	EA	4	
15	6010-108-B-0	SW-503 Single Grate Intake with Manhole	EA	1	
16	6010-108-H-0	Remove Sanitary Sewer Manhole	EA	1	
17	6020-108-A-0	Infiltration Barrier, Chimney Seal	EA	1	Install internal chimney seal on all new sanitary sewer manholes. Includes all reinforcement, saw cuts, and crack sealing. See page C.1 for concrete street construction staging. See page C.2 for intersection and driveway jointing plans.
18	7010-108-A-0	PCC Pavement, 7" Thick	SY	3,265	Contractor is responsible for all testing. Contractor shall provide a copy of all testing results to the City Engineer during project progress. This item also includes sampling and testing for PCC sidewalks and driveways as specified for PCC pavement.
19	7010-108-I-0	PCC Pavement Samples and Testing	LS	1	
20	7020-108-A-0	Pavement, HMA, 7" Thick	TON	12	Place 7" of hot mix asphalt in two separate lifts. See typical sections on page A.3.
21	7030-108-A-0	Removal of Sidewalk	SY	170	
22	7030-108-A-0	Removal of Driveway	SY	205	See driveway tabulation on page A.3.
23	7030-108-E-0	PCC Sidewalk, 4" Thick	SY	780	
24	7030-108-E-0	PCC Sidewalk, 6" Thick	SY	135	All ramps, landings, and driveway sections shall be 6" thick as shown on plans. Follow all ADA standards in accordance with SUDAS specifications. Detectable warning panels will be provided by the City. When necessary, contractor shall cut panels to fit. Includes placement of panels and crack sealing at all expansion joints.
25	7030-108-H-1	PCC Paved Driveway, 6" Thick	SY	130	See driveway tabulation on page A.3. Includes crack sealing at all expansion joints.
26	7040-108-H-0	Pavement Removal	SY	3,300	Item includes removal of all existing concrete pavement, brick pavement, chip seal pavement, and concrete curb and gutter.
27	9010-108-A-0	Conventional Seeding, Fertilizing, and Mulching	LS	1	Fertilize, seed, and mulch all areas disturbed by construction. Use Type 1 (Permanent Lawn Mixture) seed mix.
28	9040-108-A-1	SWPPP Preparation	LS	1	
29	9040-108-A-2	SWPPP Management	LS	1	No separate payment will be made for installation, maintenance, or removal of structural controls required for the SWPPP. Installation of silt fence, filter socks, etc. to prevent sediment and pollutants from entering the storm sewer system and/or leaving the construction site is incidental to construction.
30	9040-108-A-3	SWPPP Qualifying Rainfall Event Inspection	EA	5	
31	XXX-XXXX-X-X	Traffic Control	LS	1	Follow MUTCD Section 6. Refer to the traffic control plans and notes on pages A.2 and C.1.

PLAN SHEET LEGEND:

	7" THICK PCC PAVEMENT		EXISTING UTILITIES: (UNLESS OTHERWISE NOTED ON PLANS)
	6" THICK PCC SIDEWALK AND DRIVEWAYS		STORM SEWER INTAKE
	4" THICK PCC SIDEWALK		SANITARY SEWER MANHOLE
	7" THICK HMA PAVEMENT		HYDRANT
	UNDERGROUND UTILITY LINES		GAS VALVE
	APPROXIMATE PROPERTY LINES		WATER VALVE
	EXISTING PAVEMENT AND STRUCTURES		UTILITY POLE
	SANITARY SEWER PIPE TO BE REPLACED		GUYWIRE
	NEW WATER LINES (INSTALLED BY OSKALOOSA WATER DEPARTMENT)		

ABBREVIATIONS:

- | | |
|---------------------------------------|------------------------------------|
| ROW = RIGHT OF WAY | W = WATER LINE |
| PCC = PORTLAND CEMENT CONCRETE | ELEC = UNDERGROUND ELECTRIC |
| SS = SANITARY SEWER | COMM = TV COMMUNICATIONS |
| ST = STORM SEWER | SVC = SERVICE LINES |



SHEET TITLE:
GENERAL NOTES, QUANTITY
TABULATION, & TRAFFIC
CONTROL PLAN

REVISION/ISSUE

NO.

DATE

OSKALOOSA PUBLIC WORKS DEPARTMENT
804 SOUTH D STREET, OSKALOOSA, IA 52577
PHONE:(641)673-7472 FAX:(641)673-3733

PROJECT NAME:

**E AVENUE EAST & NORTH 12TH
STREET RECONSTRUCTION PROJECT**

DRAWN BY: NW

APPROVED BY: AP

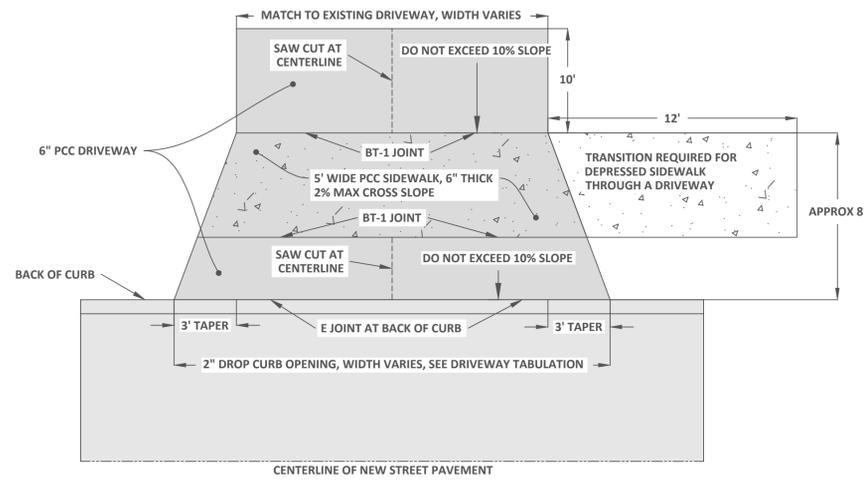
DATE: 1-5-15

PROJECT NO. 2010-24

SHEET NO.

A.2

TYPICAL DRIVEWAY SECTION

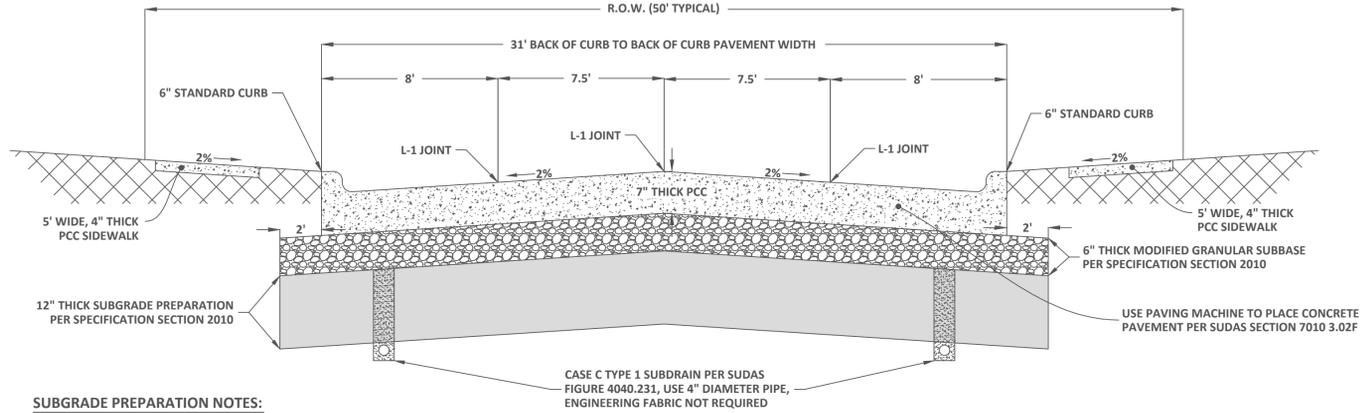


SIDEWALK AND DRIVEWAY CONSTRUCTION NOTE:
SIDEWALKS SHALL BE FORMED SEPARATELY FROM, AND COMPLETED PRIOR TO, DRIVEWAY CONSTRUCTION. SIDEWALK CROSS SLOPE MUST NOT EXCEED 2%. EDGE OF SIDEWALK TO BACK OF DROP CURB SLOPE MUST NOT EXCEED 10%. USE BT-1 JOINT ALONG BOTH SIDES OF THE SIDEWALK TO TIE INTO THE NEW DRIVEWAY.

NEW TYPICAL PCC DRIVEWAY TABULATION			
APPROXIMATE STATIONS	SIDE OF STREET	DRIVEWAY WIDTH (LF)	2" DROP CURB OPENING (LF)
1+07.5 TO 1+24.5	NORTH	11	17
1+45 TO 1+63	NORTH	12	18
2+03.5 TO 2+22.5	NORTH	13	19
4+00.5 TO 4+34.5	WEST	28	34
5+11 TO 5+29	WEST	12	18
6+04 TO 6+23	WEST	13	19
6+65 TO 6+83	WEST	12	18
7+66 TO 7+89	WEST	17	23

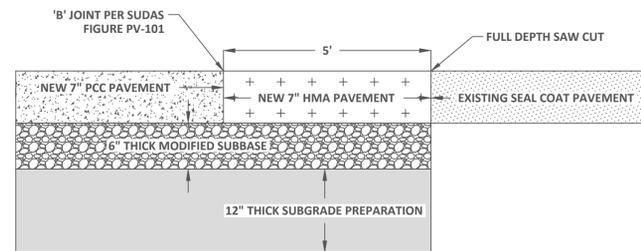
NEW TYPE B PCC DRIVEWAY TABULATION			
APPROXIMATE STATIONS	SIDE OF STREET	RADII (FT)	BOXOUT OPENING (LF)
4+45 TO 4+90	EAST	15	45
6+27 TO 6+89	EAST	25	62
7+04 TO 7+41	EAST	15	37

TYPICAL PAVEMENT SECTION - E AVENUE EAST & NORTH 12TH STREET (B.O.P TO E.O.P.)



- SUBGRADE PREPARATION NOTES:**
1. THE EXISTING FAT CLAY (CH) B-HORIZON LOESS SOILS FOUND AS A RESULT OF THE GEOTECHNICAL REPORT SHALL NOT BE USED IN THE PREPARED SUBGRADE. FAT CLAY SOILS SHALL BE WASTED AND REPLACED WITH EXCESS LEAN TO FAT CLAY (CH-CL) SOILS (SEE NOTE 3). PREPARED SUBGRADE MOISTURE CONTENT SHALL BE MANIPULATED BY SCARIFYING, DISKING, OR ADDING WATER UNTIL SPECIFICATION AND COMPACTION REQUIREMENTS ARE MET. WHEN APPROVED BY THE OWNER, FLY ASH MAY BE USED TO IMPROVE THE SOIL SUBGRADE.
 2. THE COMPACTED SUBGRADE MAY NECESSITATE UNDERCUTTING AND REWORKING SOILS IN CUT AREAS. SUBGRADE PREPARATION SHOULD BE COMPLETED SHORTLY BEFORE PAVING OPERATIONS COMMENCE AND IS TO BE MAINTAINED IN SUITABLE CONDITION UNTIL PAVED. DAMAGES CAUSED BY CONSTRUCTION TRAFFIC OR DETERIORATION DUE TO ADVERSE WEATHER ARE TO BE REPAIRED PRIOR TO PAVING. THE SUBGRADE SURFACE SHOULD BE SLOPED TO PROMOTE WATER FLOW TO THE SUBDRAINS.
 3. LOW PLASTICITY (LIQUID LIMIT OF 45 OR LESS AND PLASTICITY INDEX OF 23 OR LESS) COHESIVE OR COHESIONLESS SOILS, FREE OF RUBBLE AND ORGANICS, MAY BE USED AS COMPACTED FILL.

TYPICAL SECTION - PAVEMENT TRANSITION TO EXISTING SEAL COAT PAVEMENT



STORM SEWER STRUCTURE TABLE					
STRUCTURE NO.	NORTHING	EASTING	RIM ELEVATION	RIM TO SUMP HEIGHT (FT)	INTAKE TYPE
ST-1	474714.79	1879304.59	825.69	4.00	SW-501
ST-2	474765.55	1879303.52	825.12	4.00	SW-501
ST-3	474765.66	1879334.52	825.12	4.00	SW-501
ST-4	474995.83	1879302.80	816.98	4.00	SW-503
ST-5	474995.64	1879333.80	816.98	4.00	SW-501

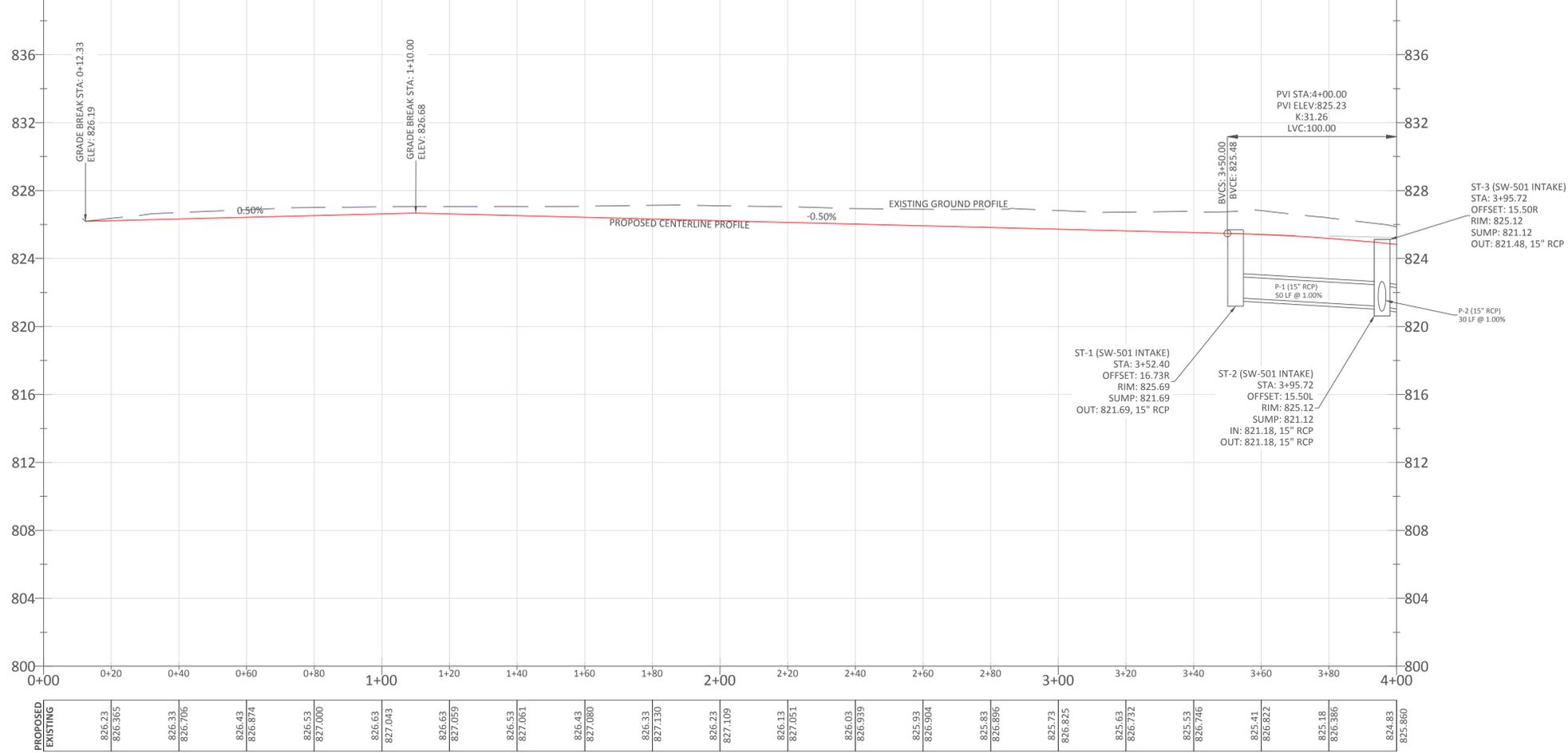
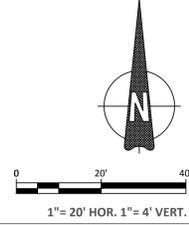
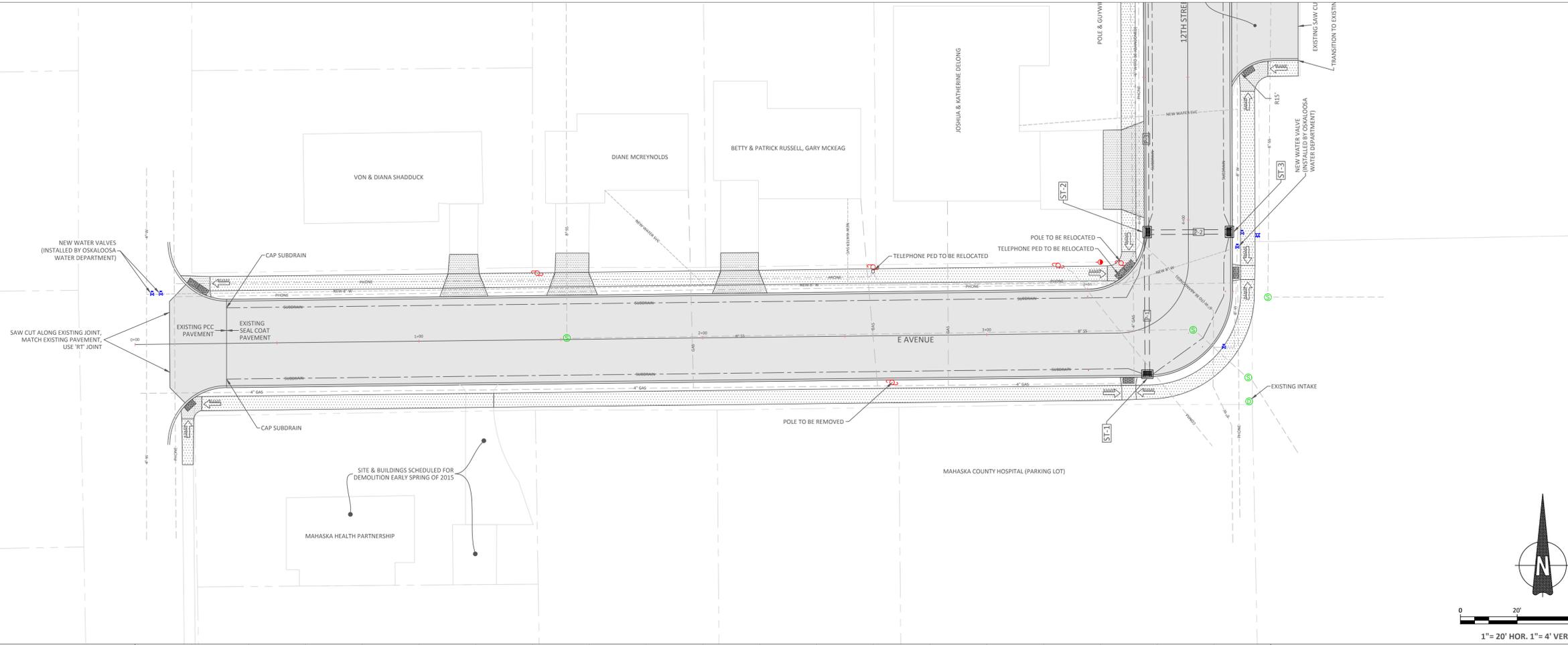
STORM SEWER PIPE TABLE								
PIPE NO.	DIAMETER	MATERIAL	FROM	TO	LENGTH (LF)	SLOPE	FL IN	FL OUT
P-1	15"	RCP	ST-1	ST-2	50	1.00%	821.69	821.18
P-2	15"	RCP	ST-3	ST-2	30	1.00%	821.48	821.18
P-3	15"	RCP	ST-2	ST-4	230	3.50%	821.18	813.12
P-4	15"	RCP	ST-5	ST-4	30	1.00%	813.42	813.12
P-5	15"	RCP	ST-4	4° BEND	170	5.50%	813.12	803.79
P-6	15"	RCP	4° BEND	EXISTING	60	6.50%	803.79	799.89

SHEET TITLE:
TYPICAL SECTIONS AND TABULATIONS

PROJECT NAME:
E AVENUE EAST & NORTH 12TH STREET RECONSTRUCTION PROJECT

DRAWN BY: NW
APPROVED BY: AP
DATE: 1-5-15
PROJECT NO. 2010-24

SHEET NO.
A.3



CITY OF OSKALOOSA
OSKALOOSA PUBLIC WORKS DEPARTMENT
804 SOUTH D STREET, OSKALOOSA, IA 52577
PHONE: (641) 673-7472 FAX: (641) 673-3733

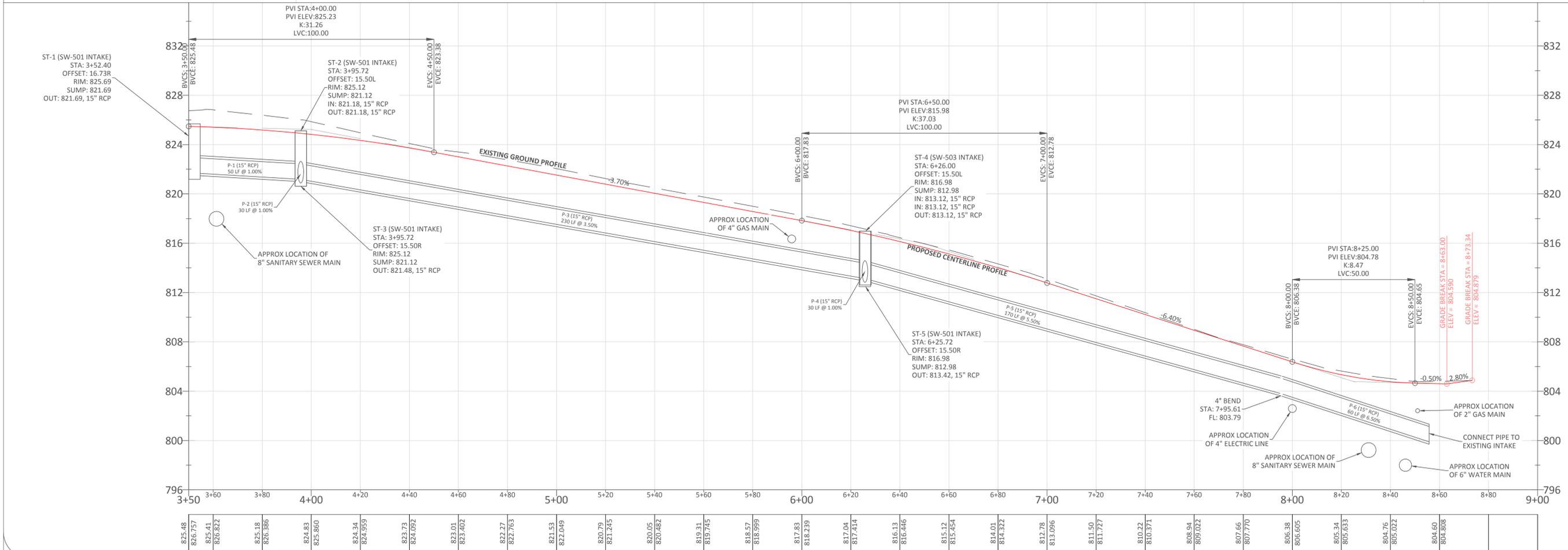
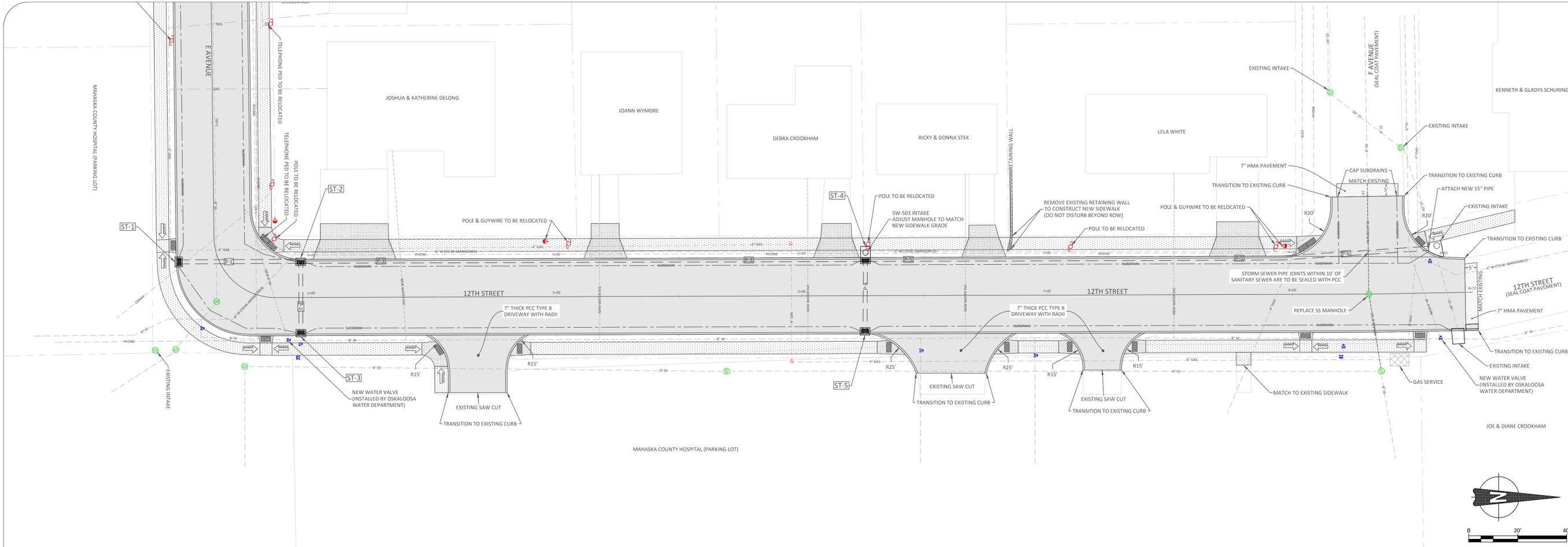
REVISION/ISSUE NO. DATE

SHEET TITLE:
E AVENUE EAST PLAN
B.O.P. TO STA 4+00

PROJECT NAME:
E AVENUE EAST & NORTH 12TH
STREET RECONSTRUCTION PROJECT

DRAWN BY: NW
APPROVED BY: AP
DATE: 1-5-15
PROJECT NO. 2010-24

SHEET NO.
B.1



SHEET TITLE:
 NORTH 12TH STREET PLAN
 STA 4+00 TO E.O.P.

REVISION/ISSUE	NO.	DATE

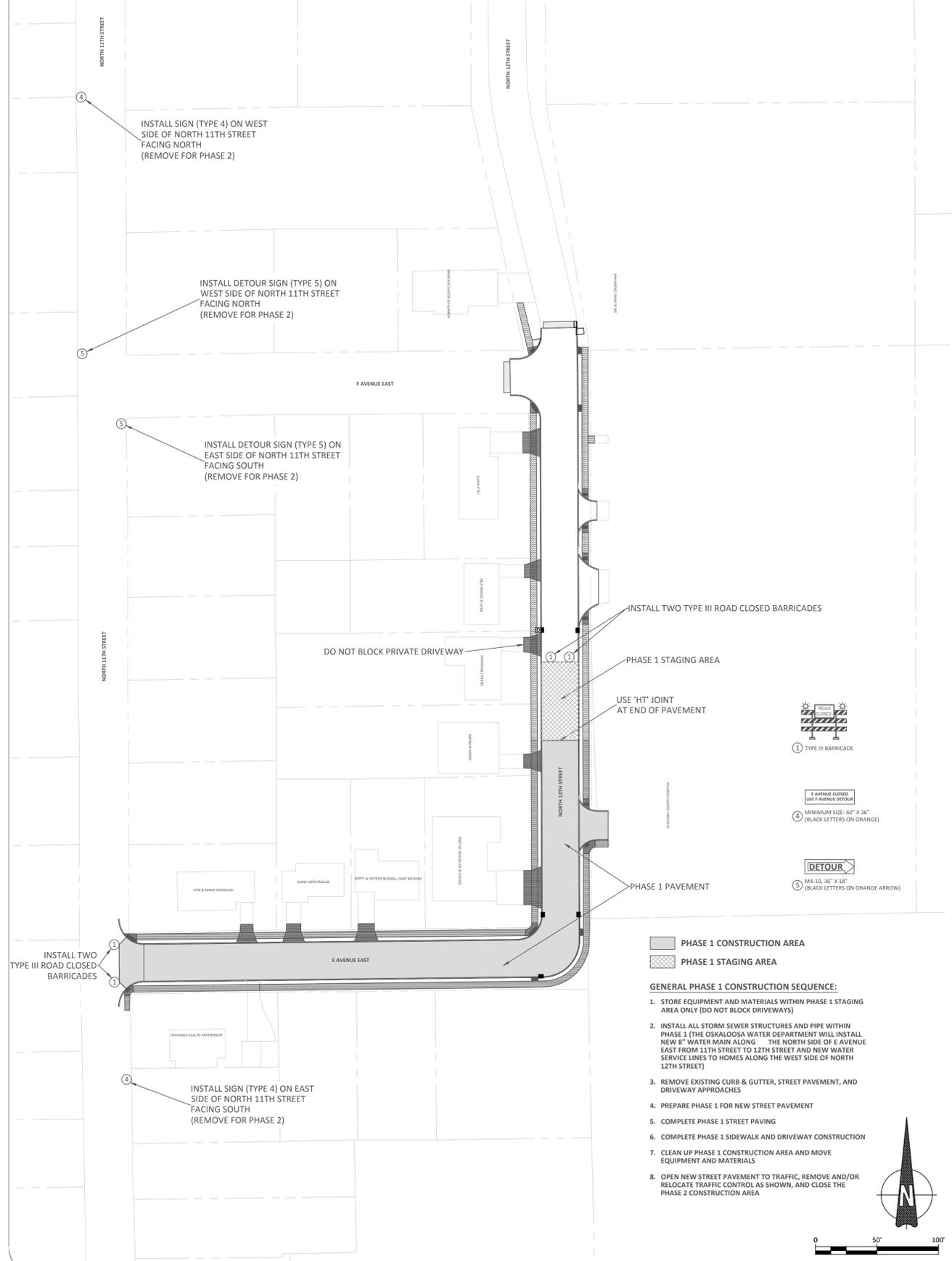
PROJECT NAME:
 E AVENUE EAST & NORTH 12TH
 STREET RECONSTRUCTION PROJECT

DRAWN BY: NW
APPROVED BY: AP
DATE: 1-5-15
PROJECT NO. 2010-24

SHEET NO.
B.2

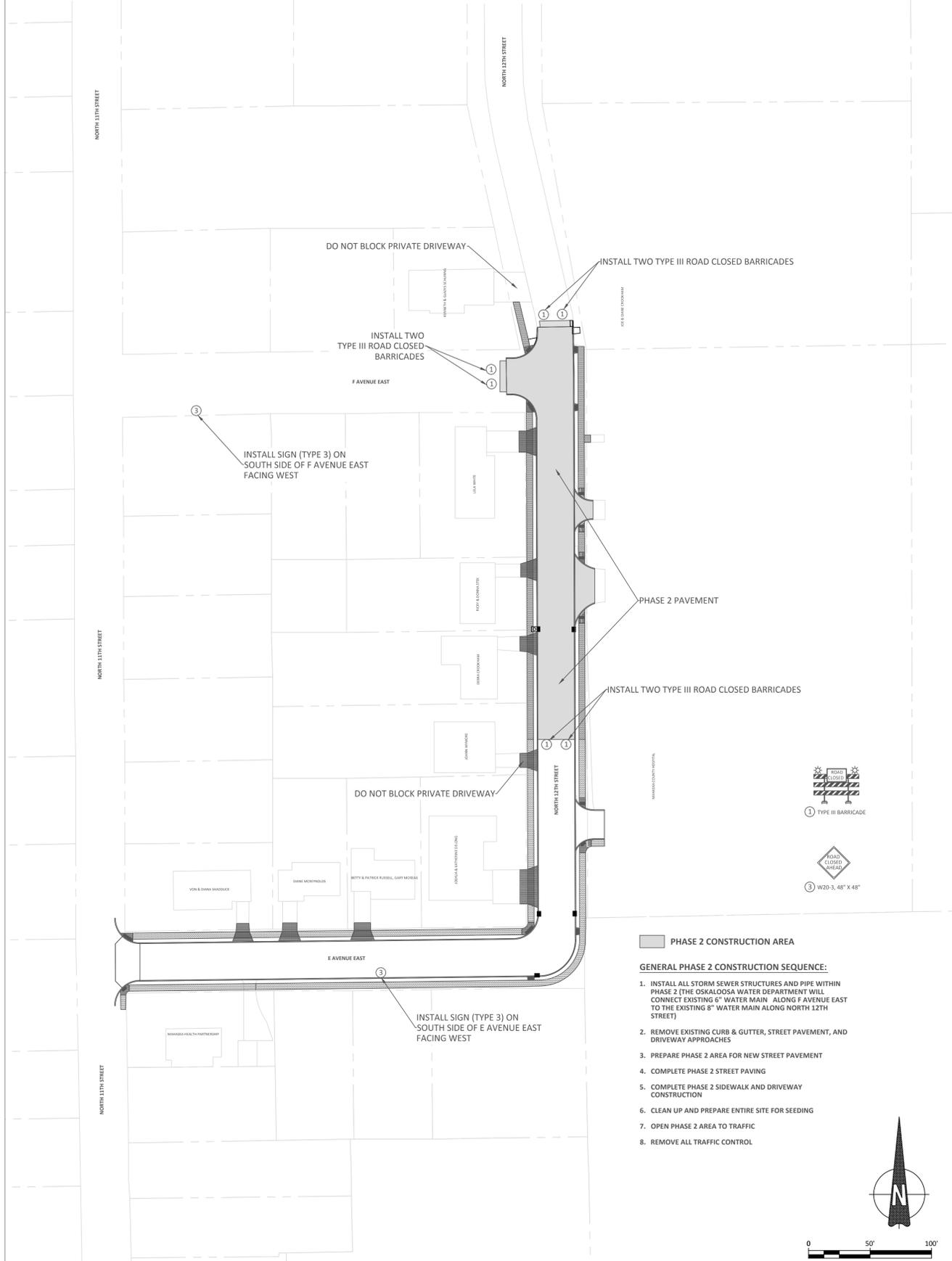
PHASE 1 CONSTRUCTION PLAN

SEE THE TRAFFIC CONTROL PLAN ON PAGE A.2 FOR INSTALLATION OF ADDITIONAL ROAD WORK AHEAD SIGNS (TYPE 2) AND ROAD CLOSED AHEAD SIGNS (TYPE 3).



PHASE 2 CONSTRUCTION PLAN

SEE THE TRAFFIC CONTROL PLAN ON PAGE A.2 FOR INSTALLATION OF ADDITIONAL ROAD WORK AHEAD SIGNS (TYPE 2) AND ROAD CLOSED AHEAD SIGNS (TYPE 3).



SHEET TITLE:
PHASE 1 AND PHASE 2 CONSTRUCTION AND TRAFFIC CONTROL PLANS

REVISION/ISSUE	NO.	DATE

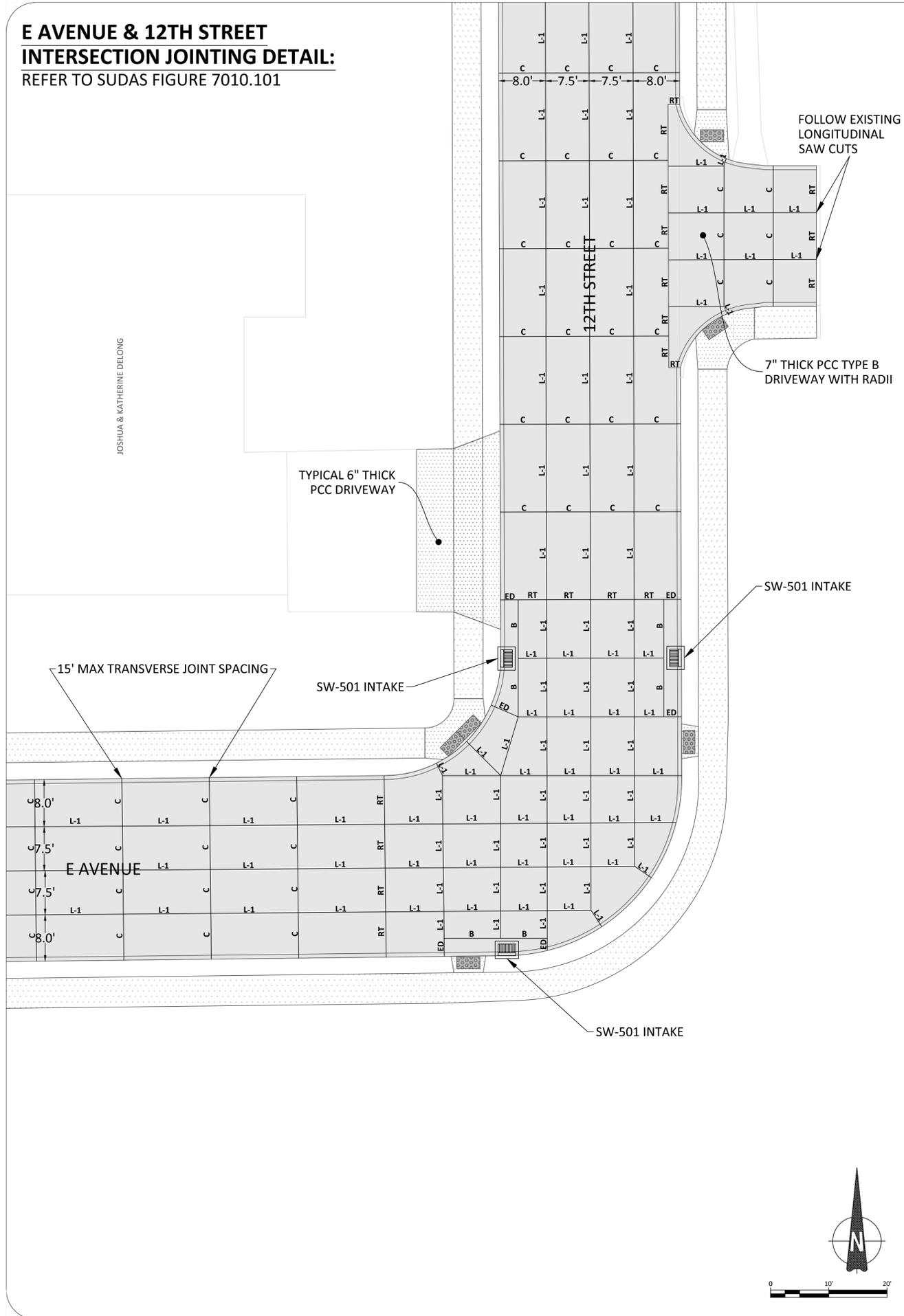
PROJECT NAME:
E AVENUE EAST & NORTH 12TH STREET RECONSTRUCTION PROJECT

DRAWN BY: NW
 APPROVED BY: AP
 DATE: 1-5-15
 PROJECT NO. 2010-24

SHEET NO.
C.1

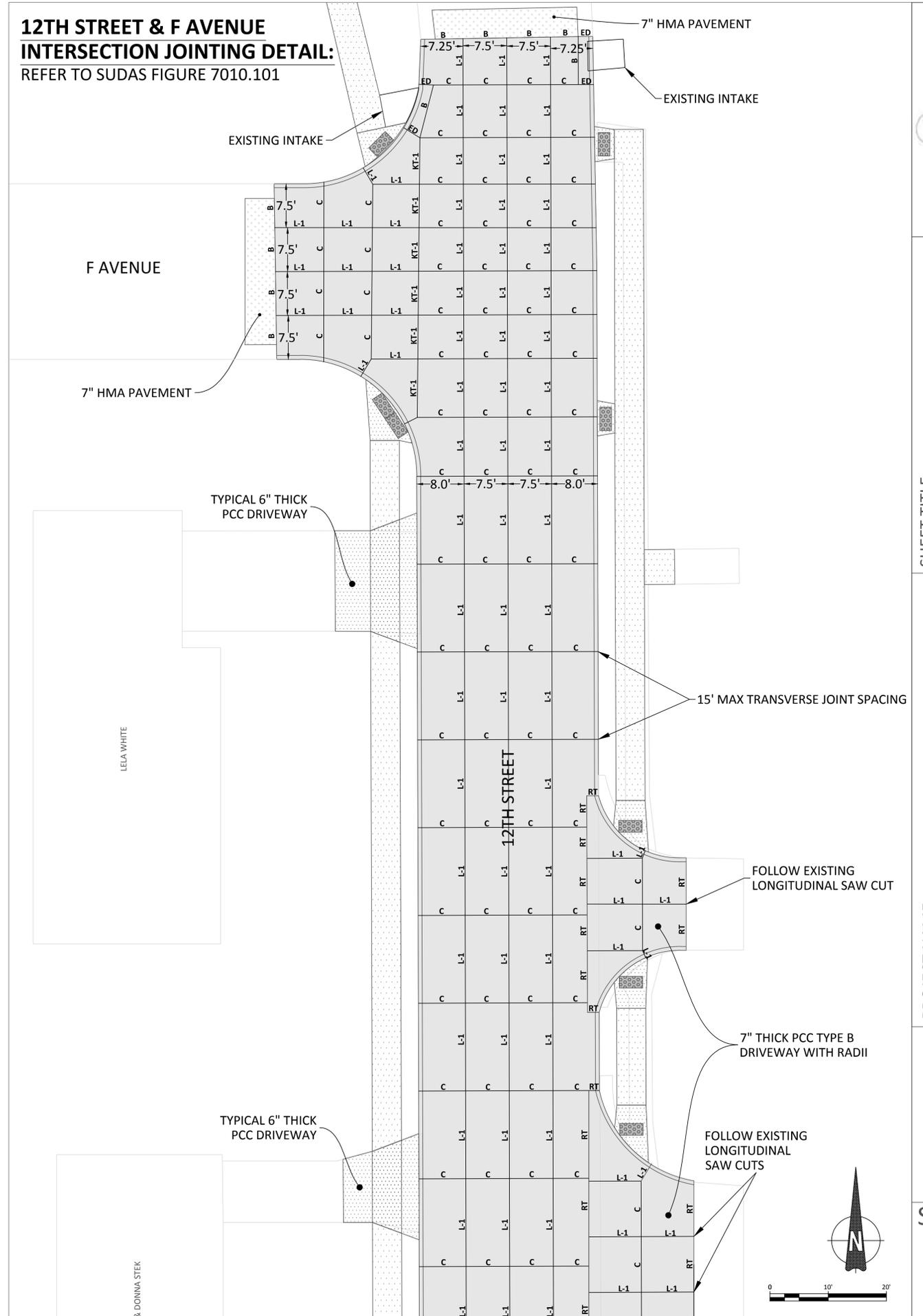
**E AVENUE & 12TH STREET
INTERSECTION JOINTING DETAIL:**

REFER TO SUDAS FIGURE 7010.101



**12TH STREET & F AVENUE
INTERSECTION JOINTING DETAIL:**

REFER TO SUDAS FIGURE 7010.101



OSKALOOSA PUBLIC WORKS DEPARTMENT
804 SOUTH D STREET, OSKALOOSA, IA 52577
PHONE: (641) 673-7472 FAX: (641) 673-3733

SHEET TITLE:
**INTERSECTION JOINTING
PLANS**

REVISION/ISSUE NO. DATE

PROJECT NAME:
**E AVENUE EAST & NORTH 12TH
STREET RECONSTRUCTION PROJECT**

DRAWN BY: NW
APPROVED BY: AP
DATE: 1-5-15
PROJECT NO. 2010-24

SHEET NO.

C.2



SHEET TITLE:
CROSS SECTIONS

REVISION/ISSUE	NO.	DATE

PROJECT NAME:
E AVENUE EAST & NORTH 12TH STREET RECONSTRUCTION PROJECT

DRAWN BY: NW	APPROVED BY: AP	DATE: 1-5-15	PROJECT NO. 2010-24
--------------	-----------------	--------------	---------------------

SHEET NO.
D.1



City Council Communication

Meeting Date: February 17, 2015

Requested By: Public Works Dept.

Item Title:

Consider a resolution awarding or rejecting a contract for the E Avenue East & North 12th Street Reconstruction Project.

Explanation:

The E Avenue East & North 12th Street Reconstruction Project was advertised and bids were received and publicly read on February 10, 2015. There were only two bids received, out of which one of them was a non-responsive bid. The lowest apparent bid, submitted by Cornerstone Excavating, Inc., in the amount of \$442,972.75, has been found to be non-responsive because the bid proposal was not signed and it had the error of not providing the mobilization cost. Synergy Contracting LLC, submitted the lowest responsive and responsible bid in the amount of \$506,193.05. These two bids were higher than the engineer's estimate of \$367,950.

Staff is recommending to reject all bids in an effort to re-post the project. This recommendation is based on the desire to increase the number of bids and improve proposed responsiveness by modifying the specifications to change the construction time period. Delaying the construction completion date to October 30, 2015 may generate more interest.

If the project is awarded, construction is proposed to commence in April of this year. The anticipated work completion time is 50 working days. If Council awards this construction contract, then Staff recommends authorizing an additional 5% of the contract amount (\$25,000.00) as construction contingency for unforeseen circumstances and also to authorize the City Manager to execute all related contract documents contingent upon receipt and approval of insurance and bond documents.

Recommended Action:

Approve or reject the resolution awarding the project to Synergy Contracting LLC. Staff recommends the Council to reject all bids. If Council rejects all bids, then staff will repost the bid. However, if Council awards the bid to Synergy Contracting LLC, for the total amount of \$506,193.05, then staff recommends authorizing a total construction contingency budget of \$25,000.00 for this project under the supervision of the City

Manager, and to authorize the City Manager to execute the contract.

Budget Consideration:

The staff recommended action will not cause any financial impact. Minimal charges will be incurred as a result of printing the notice. However, if the Council approves the bid to Synergy Contracting LLC, then the construction contract amount of \$506,193.05 and contingency amount of \$25,000.00 will need to be allocated towards construction expenses. The FY 2014-2015 and FY 2015-2016 budget has allocated an amount of \$350,000 towards this project (account # 325-2010-6761).

Attachments:

Resolution, Letter, Bid Tabulation, and Notice of Award.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF OSKALOOSA AWARDING A CONTRACT TO SYNERGY CONTRACTING L.L.C. FOR AN AMOUNT NOT TO EXCEED \$506,193.05 AND APPROVING A CONSTRUCTION CONTINGENCY NOT TO EXCEED \$25,000.00 FOR THE E AVENUE EAST AND NORTH 12TH STREET RECONSTRUCTION PROJECT.

WHEREAS, the City Council of the City of Oskaloosa, Iowa, has heretofore deemed it necessary and desirable to approve the E Avenue East & North 12th Street Reconstruction Project; and

WHEREAS, the bids for the aforementioned Project were received, opened and tabulated as per published notice; and

WHEREAS, the bid from Synergy Contracting L.L.C. with a total bid of \$506,193.05 was the lowest responsive, responsible bid; and

WHEREAS, the City desires to authorize the City Manager to allow a five percent (\$25,000.00) contingency of the award amount for unforeseen construction circumstances,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa:

1. The City Council does hereby award the contract to Synergy Contracting L.L.C. in the amount of \$506,193.05, and authorizes the City Manager to execute all related contract documents contingent upon receipt and approval of insurance and bond documents.
2. The City Council authorizes the City Manager a construction contingency of \$25,000.00 for the project during construction as necessary in order to complete this project.

PASSED AND APPROVED this _____ day of February, 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



Akhilesh Pal, P.E.
Public Works Director
akhilesh.pal@oskaloosaiowa.org
City of Oskaloosa, Iowa
Phone: 641.673.7472 Fax: 641.673.3733

February 11, 2015

Michael Schrock Jr.,
City Manager,
City of Oskaloosa, Iowa
220 South Market Street,
Oskaloosa, IA 52577

Re: E Avenue East & North 12th Street Reconstruction Project

Dear Mike,

Two bids were received on February 10, 2015 for the referenced project. The lowest apparent bid, submitted by Cornerstone Excavating, Inc., in the amount of \$442,972.75, has been found to be non-responsive because the bid proposal was not signed by the bidder and the bidder has claimed to have an error by not providing the mobilization cost.

Hence, Synergy Contracting L.L.C. submitted the lowest responsive and responsible bid in the amount of \$506,193.05. These two bids were higher than the engineer's estimate of \$367,950.

Staff is recommending to reject all bids in an effort to re-post the project. It is possible that the construction start date of April 2015 is hindering potential bidders and therefore raising the construction cost. Delaying the construction completion date to October 30, 2015 may generate more interest.

If the City Council decides to award the contract, I have included 3 copies of the Notice of Award to be signed by the mayor. Also enclosed is the bid tabulation for the referenced project.

If you have any questions, please don't hesitate to contact me.

Sincerely,

Akhilesh Pal

Encs: Notice of Award (3 copies)

BID TABULATION

E AVENUE EAST & NORTH 12TH STREET RECONSTRUCTION PROJECT

BIDS RECEIVED: 10:30 A.M. on Tuesday, February 10, 2015

BASE BID					Engineers Opinion of Probable Cost		NON-RESPONSIVE BID Cornerstone Excavating Inc.		RESPONSIVE LOW BID Synergy Contracting LLC	
Item No.	Bid Item No.	Bid Item Description	Unit	Estimated Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	1090-105-D	Mobilization	LS	1	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$17,500.00	\$17,500.00
2	2010-108-E-0	Excavation - Class 10, 12, or 13	CY	1,900	\$10.00	\$19,000.00	\$24.50	\$46,550.00	\$21.00	\$39,900.00
3	2010-108-G-0	Subgrade Preparation, 12" Thick	SY	3,700	\$5.00	\$18,500.00	\$3.50	\$12,950.00	\$7.00	\$25,900.00
4	2010-108-H-0	Subgrade Treatment, Fly Ash	SY	1,000	\$10.00	\$10,000.00	\$8.50	\$8,500.00	\$14.00	\$14,000.00
5	2010-108-I-0	Modified Granular Subbase, 6" Thick	SY	3,900	\$10.00	\$39,000.00	\$7.25	\$28,275.00	\$9.80	\$38,220.00
6	2010-108-L-0	Compaction Testing	LS	1	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$4,200.00	\$4,200.00
7	3010-108-C-0	Trench Foundation	TON	50	\$35.00	\$1,750.00	\$24.00	\$1,200.00	\$49.00	\$2,450.00
8	3010-108-F-0	Trench Compaction Testing, Sanitary & Storm Sewer	LS	1	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$7,000.00	\$7,000.00
9	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, PVC, 8"	LF	75	\$50.00	\$3,750.00	\$62.75	\$4,706.25	\$74.20	\$5,565.00
10	4020-108-A-1	Storm Sewer, Trenched, RCP, 15"	LF	570	\$40.00	\$22,800.00	\$40.75	\$23,227.50	\$98.00	\$55,860.00
11	4040-108-A-0	Subdrain, Perforated PE, 4"	LF	1,700	\$10.00	\$17,000.00	\$8.90	\$15,130.00	\$22.40	\$38,080.00
12	4040-108-D-0	Subdrain Outlets and Connections, CMP, 4"	EA	10	\$200.00	\$2,000.00	\$160.00	\$1,600.00	\$280.00	\$2,800.00
13	6010-108-A-0	Sanitary Sewer Manhole, SW-301, 48" Diameter	EA	1	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$6,300.00	\$6,300.00
14	6010-108-B-0	SW-501 Single Grate Intake	EA	4	\$3,000.00	\$12,000.00	\$3,500.00	\$14,000.00	\$3,500.00	\$14,000.00
15	6010-108-B-0	SW-503 Single Grate Intake with Manhole	EA	1	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	\$5,180.00	\$5,180.00
16	6010-108-H-0	Remove Sanitary Sewer Manhole	EA	1	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$1,120.00	\$1,120.00
17	6020-108-A-0	Infiltration Barrier, Chimney Seal	EA	1	\$500.00	\$500.00	\$600.00	\$600.00	\$980.00	\$980.00
18	7010-108-A-0	PCC Pavement, 7" Thick	SY	3,265	\$30.00	\$97,950.00	\$41.95	\$136,966.75	\$39.33	\$128,412.45
19	7010-108-I-0	PCC Pavement Samples and Testing	LS	1	\$5,000.00	\$5,000.00	\$1,200.00	\$1,200.00	\$2,200.00	\$2,200.00
20	7020-108-A-0	Pavement, HMA, 7" Thick	TON	12	\$150.00	\$1,800.00	\$450.00	\$5,400.00	\$495.00	\$5,940.00
21	7030-108-A-0	Removal of Sidewalk	SY	170	\$5.00	\$850.00	\$6.00	\$1,020.00	\$8.40	\$1,428.00
22	7030-108-A-0	Removal of Driveway	SY	205	\$10.00	\$2,050.00	\$6.00	\$1,230.00	\$8.40	\$1,722.00
23	7030-108-E-0	PCC Sidewalk, 4" Thick	SY	780	\$30.00	\$23,400.00	\$35.35	\$27,573.00	\$40.37	\$31,488.60
24	7030-108-E-0	PCC Sidewalk, 6" Thick	SY	135	\$40.00	\$5,400.00	\$41.85	\$5,649.75	\$41.80	\$5,643.00
25	7030-108-H-1	PCC Paved Driveway, 6" Thick	SY	130	\$40.00	\$5,200.00	\$43.65	\$5,674.50	\$41.80	\$5,434.00
26	7040-108-H-0	Pavement Removal	SY	3,300	\$10.00	\$33,000.00	\$6.15	\$20,295.00	\$8.40	\$27,720.00
27	9010-108-A-0	Conventional Seeding, Fertilizing, and Mulching	LS	1	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00	\$6,300.00	\$6,300.00
28	9040-108-A-1	SWPPP Preparation	LS	1	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$1,400.00	\$1,400.00
29	9040-108-A-2	SWPPP Management	LS	1	\$2,000.00	\$2,000.00	\$3,500.00	\$3,500.00	\$4,200.00	\$4,200.00
30	9040-108-A-3	SWPPP Qualifying Rainfall Event Inspection	EA	5	\$100.00	\$500.00	\$75.00	\$375.00	\$70.00	\$350.00
31	XXX-XXXX-X-X	Traffic Control	LS	1	\$5,000.00	\$5,000.00	\$2,850.00	\$2,850.00	\$4,900.00	\$4,900.00
BASE BID TOTALS:						\$367,950.00		\$398,472.75		\$506,193.05
							Proposal shows \$442,972.75			

NOTICE OF AWARD

To: SYNERGY CONTRACTING L.L.C.
1120 2ND ST NE,
BONDURANT, IA 50035

The City Council of the City of Oskaloosa, Iowa has considered the proposal submitted by you on February 10, 2015 in the City of Oskaloosa, Iowa. It appears that it is to the best interest of the City of Oskaloosa, Iowa to accept your proposal in the amount of Five Hundred Six Thousand One Hundred Ninety Three Dollars and 5 Cents (\$506,193.05), you are hereby notified that your proposal has been accepted for the E AVENUE EAST & NORTH 12TH STREET Reconstruction Project subject to completion of financing and approval of the Contract.

You are required by the "Notice of Hearing and Letting" to execute the formal Contract with the City of Oskaloosa and to furnish the required Contractor's performance and payment bond within the terms specified in the "Notice of Hearing and Letting".

If you fail to execute said Contract and to furnish said bond within ten (10) days from the date of delivery of the "Notice of Award", the City of Oskaloosa will be entitled to consider all your rights arising out of the City of Oskaloosa's acceptance of your proposal as abandoned and to award the work covered by your proposal to another, or to readvertise the work, or otherwise dispose thereof as the City of Oskaloosa may see fit.

Dated this ____ day of February, 2015.

CITY OF OSKALOOSA, IOWA

By _____

Title _____

Acceptance of Notice
Receipt of the Above

"Notice of Award" is hereby acknowledged this ____ day of _____, 2015.

Contractor

By _____

Title _____



City Council Communication

Meeting Date: February 17, 2015

Requested By: Public Works Dept.

Item Title:

Consider a resolution awarding a contract to Cornerstone Excavating, Inc., for the 3rd Avenue East Reconstruction Project in an amount not to exceed \$1,656,741.80 and authorize the City Manager to utilize an additional five percent (\$83,000.00) as project contingency.

Explanation:

The 3rd Avenue East Reconstruction Project was advertised and bids were received and publicly read on February 10, 2015. The city received three bids and the low bid was submitted by Cornerstone Excavating, Inc., in the amount of \$1,656,741.80. The low bid received is within revised budget estimates. Bob Nielsen, the engineering consultant for the project, recommends approval of the bid.

If the project is awarded, construction is proposed to commence in April of this year. The anticipated work completion time is 150 working days. If Council awards this construction contract, Staff recommends authorizing an additional 5% of the contract amount (\$83,000.00) as construction contingency for unforeseen circumstances and to also authorize the City Manager to execute all related contract documents contingent upon receipt and approval of insurance and bond documents.

Recommended Action:

Approve the resolution awarding the project to Cornerstone Excavating, Inc. for a total amount of \$1,656,741.80, authorize construction contingency budget of \$83,000.00 for this project under the supervision of the City Manager, and authorize the City Manager to execute the contract.

Budget Consideration:

The recommended action will allow an authorized expenditure of \$1,656,741.80 for the contract and a contingency amount of \$83,000.00 towards construction expenses. The Water Department's share in the amount of \$268,256.75 should be reimbursed to the City as the construction progresses. The Public Works Department has budgeted an amount of \$960,000 for pavement improvements (Account # 325-2010-6761), \$300,000

for storm-water improvements (Account # 740-8065-6790), and \$50,000 for sanitary sewer improvements (Account # 610-8016-6780). The budget will need to be amended to accommodate the contracted construction cost of \$1,656,741.80 (\$249,756.75 will be reimbursed by the Water Department) and construction contingency of \$83,000.00 in the FY 2015-16 budget.

Attachments:

Resolution, Letter from Gardens & Associates, Bid Tabulation, Notice of Award, Engineers Opinion of Cost, Comparison between previous and present bid, and Bid Breakdown between Public Works and Water Department.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF OSKALOOSA AWARDING A CONTRACT TO CORNERSTONE EXCAVATING INC. FOR AN AMOUNT NOT TO EXCEED \$1,656,741.80 AND APPROVING A CONSTRUCTION CONTINGENCY NOT TO EXCEED \$83,000.00 FOR THE 3RD AVENUE EAST RECONSTRUCTION PROJECT.

WHEREAS, the City Council of the City of Oskaloosa, Iowa, has heretofore deemed it necessary and desirable to approve the 3rd Avenue East Reconstruction Project; and

WHEREAS, the bids for the aforementioned Project were received, opened and tabulated as per published notice; and

WHEREAS, the bid from Cornerstone Excavating Inc. with a total bid of \$1,656,741.80 was the lowest responsive, responsible bid; and

WHEREAS, the City desires to authorize the City Manager to allow a five percent (\$83,000.00) contingency of the award amount for unforeseen construction circumstances,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa:

1. The City Council does hereby award the contract to Cornerstone Excavating Inc. in the amount of \$1,656,741.80, and authorizes the City Manager to execute all related contract documents contingent upon receipt and approval of insurance and bond documents.
2. The City Council authorizes the City Manager a construction contingency of \$83,000.00 for the project during construction as necessary in order to complete this project.

PASSED AND APPROVED this _____ day of February, 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

BID TAB SHEET
3RD AVENUE EAST RECONSTRUCTION PROJECT
OSKALOOSA, IOWA
Bids received February 10, 2015
G&A 5013368

Cornerstone Excavating, Inc 1320 West Main-PO Box 928 Washington, IA 52353	Drish Construction, Inc 1701 South Main Street Fairfield, IA 52556	Synergy Contracting LLC 1120 2nd ST NE Bondurant, IA 50035
---	---	---

No.	Item	Unit	Estimated Quantity	Unit	Extended	Unit	Extended	Unit	Extended
				Price	Price	Price	Price	Price	Price
1	Mobilization	LS	1	\$65,000.00	\$65,000.00	\$77,200.00	\$77,200.00	\$98,000.00	\$98,000.00
2	Excavation, Class 10	CY	2,225	\$16.85	\$37,491.25	\$35.00	\$77,875.00	\$14.00	\$31,150.00
3	Subgrade Preparation (12" Thick)	SY	10,515	\$3.50	\$36,802.50	\$5.27	\$55,414.05	\$5.60	\$58,884.00
4	Granular Subbase, 6" Thick Modified Subbase	SY	10,515	\$7.25	\$76,233.75	\$6.50	\$68,347.50	\$7.00	\$73,605.00
5	Compaction Testing	LS	1	\$4,000.00	\$4,000.00	\$3,150.00	\$3,150.00	\$7,000.00	\$7,000.00
6	Trench Foundation	TON	50	\$24.00	\$1,200.00	\$46.00	\$2,300.00	\$70.00	\$3,500.00
7	Trench Compaction Testing - Sanitary and Storm Sewer	LS	1	\$4,000.00	\$4,000.00	\$3,150.00	\$3,150.00	\$7,000.00	\$7,000.00
8	Trench Compaction Testing - Water Main	LS	1	\$4,000.00	\$4,000.00	\$3,150.00	\$3,150.00	\$7,000.00	\$7,000.00
9	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS,	LF	70	\$73.80	\$5,166.00	\$70.50	\$4,935.00	\$81.20	\$5,684.00
10	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS,	LF	507	\$37.75	\$19,139.25	\$46.25	\$23,448.75	\$67.20	\$34,070.40
11	Sanitary Sewer Gravity Main, DIP, 8"	LF	20	\$104.25	\$2,085.00	\$115.00	\$2,300.00	\$124.60	\$2,492.00
12	Sanitary Sewer Service Stub, PVC, 8"	LF	30	\$57.50	\$1,725.00	\$110.00	\$3,300.00	\$88.20	\$2,646.00
13	Sanitary Sewer Service Stub, PVC, 6"	LF	130	\$44.75	\$5,817.50	\$70.00	\$9,100.00	\$71.40	\$9,282.00
14	Storm Sewer Trenched, RCP, 12"	LF	5	\$150.00	\$750.00	\$145.00	\$725.00	\$88.20	\$441.00
15	Storm Sewer Trenched, RCP, 15"	LF	1,640	\$40.75	\$66,830.00	\$42.65	\$69,946.00	\$91.00	\$149,240.00
16	Storm Sewer Trenched, RCP, 18"	LF	570	\$43.40	\$24,738.00	\$48.50	\$27,645.00	\$95.20	\$54,264.00
17	Storm Sewer Trenched, RCP, 21"	LF	651	\$47.25	\$30,759.75	\$57.00	\$37,107.00	\$106.40	\$69,266.40
18	Storm Sewer Trenched, RCP, 24"	LF	335	\$51.55	\$17,269.25	\$66.00	\$22,110.00	\$123.20	\$41,272.00
19	Storm Sewer Trenched, RCP, 27"	LF	322	\$58.75	\$18,917.50	\$77.00	\$24,794.00	\$140.00	\$45,080.00
20	Storm Sewer Trenched, RCP, 36"	LF	585	\$80.25	\$46,946.25	\$104.00	\$60,840.00	\$191.80	\$112,203.00
21	Subdrain, Type 1, PE or PVC, 4"	LF	4,535	\$7.15	\$32,425.25	\$10.55	\$47,844.25	\$19.60	\$88,886.00
22	Subdrain Outlets and Connections, 4"	EA	44	\$160.00	\$7,040.00	\$210.00	\$9,240.00	\$217.00	\$9,548.00
23	Water Main Trenched, PVC, 8"	LF	2,500	\$28.40	\$71,000.00	\$33.40	\$83,500.00	\$56.00	\$140,000.00
24	Water Main Trenchless, PVC, 8"	LF	160	\$68.75	\$11,000.00	\$62.50	\$10,000.00	\$112.00	\$17,920.00
25	Water Main Trenchless, DIP, 8"	LF	280	\$118.50	\$33,180.00	\$201.00	\$56,280.00	\$154.00	\$43,120.00
26	Water Service Stub, Copper, 1"	EA	58	\$1,350.00	\$78,300.00	\$1,300.00	\$75,400.00	\$1,435.00	\$83,230.00
27	Water Service Stub, Copper, 1", Without New Curb Stop	EA	5	\$1,200.00	\$6,000.00	\$1,250.00	\$6,250.00	\$1,085.00	\$5,425.00
28	Gate Valve, 8", Install Only	EA	18	\$435.00	\$7,830.00	\$800.00	\$14,400.00	\$980.00	\$17,640.00
29	Tapping Valve Assembly, 4"x4"	EA	1	\$2,750.00	\$2,750.00	\$2,900.00	\$2,900.00	\$3,780.00	\$3,780.00
30	Fire Hydrant Assembly, Install Only	EA	8	\$1,575.00	\$12,600.00	\$1,600.00	\$12,800.00	\$2,240.00	\$17,920.00
31	Existing Fire Hydrant Removal	EA	6	\$600.00	\$3,600.00	\$900.00	\$5,400.00	\$910.00	\$5,460.00
32	Lower Existing Water Service	EA	20	\$1,275.00	\$25,500.00	\$725.00	\$14,500.00	\$840.00	\$16,800.00
33	Lower Existing Water Main, 4" and 6"	EA	5	\$3,275.00	\$16,375.00	\$3,200.00	\$16,000.00	\$5,250.00	\$26,250.00
34	Water Main Connection - Connection No. 1	LS	1	\$3,000.00	\$3,000.00	\$740.00	\$740.00	\$5,040.00	\$5,040.00
35	Water Main Connection - Connection No. 2	LS	1	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	\$5,740.00	\$5,740.00
36	Water Main Connection - Connection No. 3	LS	1	\$3,000.00	\$3,000.00	\$940.00	\$940.00	\$5,320.00	\$5,320.00
37	Water Main Connection - Connection No. 4	LS	1	\$3,000.00	\$3,000.00	\$410.00	\$410.00	\$5,040.00	\$5,040.00
38	Water Main Connection - Connection No. 5	LS	1	\$3,000.00	\$3,000.00	\$725.00	\$725.00	\$5,390.00	\$5,390.00
39	Water Main Connection - Connection No. 6	LS	1	\$3,000.00	\$3,000.00	\$1,800.00	\$1,800.00	\$6,020.00	\$6,020.00
40	Sanitary Sewer Manhole, SW-301, 48" Dia.	EA	5	\$3,600.00	\$18,000.00	\$5,850.00	\$29,250.00	\$4,690.00	\$23,450.00

BID TAB SHEET
3RD AVENUE EAST RECONSTRUCTION PROJECT
OSKALOOSA, IOWA

Bids received February 10, 2015

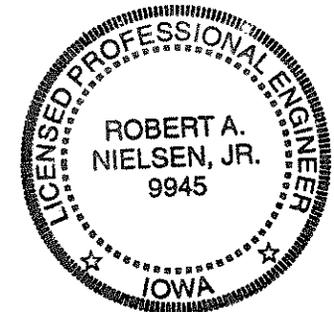
				Cornerstone Excavating, Inc 1320 West Main-PO Box 928 Washington, IA 52353		Drish Construction, Inc 1701 South Main Street Fairfield, IA 52556		Synergy Contracting LLC 1120 2nd ST NE Bondurant, IA 50035	
No.	Item	Unit	Quantity	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
41	Storm Sewer Manhole, SW-401, 48" Dia.	EA	2	\$3,500.00	\$7,000.00	\$4,890.00	\$9,780.00	\$3,990.00	\$7,980.00
42	Storm Sewer Manhole, SW-401, 60" Dia.	EA	3	\$5,150.00	\$15,450.00	\$6,680.00	\$20,040.00	\$6,790.00	\$20,370.00
43	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-1	EA	1	\$41,050.00	\$41,050.00	\$23,100.00	\$23,100.00	\$14,700.00	\$14,700.00
44	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-2	EA	1	\$9,500.00	\$9,500.00	\$9,650.00	\$9,650.00	\$8,820.00	\$8,820.00
45	Storm Sewer Manhole, SW-402, 6.5'x4.5'	EA	1	\$7,000.00	\$7,000.00	\$14,250.00	\$14,250.00	\$8,820.00	\$8,820.00
46	Intake, SW-501	EA	17	\$3,375.00	\$57,375.00	\$3,325.00	\$56,525.00	\$3,080.00	\$52,360.00
47	Intake, SW-502, 48" Dia.	EA	9	\$3,775.00	\$33,975.00	\$6,715.00	\$60,435.00	\$3,640.00	\$32,760.00
48	Intake, SW-502, 60" Dia.	EA	5	\$5,650.00	\$28,250.00	\$7,400.00	\$37,000.00	\$6,650.00	\$33,250.00
49	Drop Connection, 8"	EA	2	\$3,050.00	\$6,100.00	\$3,820.00	\$7,640.00	\$6,300.00	\$12,600.00
50	Remove Manhole	EA	9	\$500.00	\$4,500.00	\$1,100.00	\$9,900.00	\$700.00	\$6,300.00
51	Remove Intake	EA	8	\$500.00	\$4,000.00	\$930.00	\$7,440.00	\$420.00	\$3,360.00
52	Infiltration Barrier, Chimney Seal	EA	5	\$875.00	\$4,375.00	\$780.00	\$3,900.00	\$700.00	\$3,500.00
53	Pavement, PCC, 7" Thick	SY	9,280	\$36.75	\$341,040.00	\$37.70	\$349,856.00	\$35.75	\$331,760.00
54	PCC Pavement Samples and Testing	LS	1	\$3,250.00	\$3,250.00	\$1,575.00	\$1,575.00	\$5,500.00	\$5,500.00
55	Pavement, HMA	TON	70	\$285.00	\$19,950.00	\$265.00	\$18,550.00	\$280.50	\$19,635.00
56	Pavement Markings	LS	1	\$2,400.00	\$2,400.00	\$1,450.00	\$1,450.00	\$1,400.00	\$1,400.00
57	Removal of Sidewalk	SY	735	\$6.00	\$4,410.00	\$8.10	\$5,953.50	\$5.60	\$4,116.00
58	Removal of Driveway	SY	844	\$6.00	\$5,064.00	\$9.10	\$7,680.40	\$5.60	\$4,726.40
59	Sidewalk, PCC, 4" Thick	SY	318	\$35.50	\$11,289.00	\$42.00	\$13,356.00	\$39.60	\$12,592.80
60	Sidewalk, PCC, 6" Thick	SY	480	\$40.50	\$19,440.00	\$44.65	\$21,432.00	\$41.80	\$20,064.00
61	Detectable Warnings	SF	574	\$32.00	\$18,368.00	\$31.50	\$18,081.00	\$4.13	\$2,370.62
62	Driveway, Paved PCC, 6" Thick	SY	847	\$41.95	\$35,531.65	\$41.50	\$35,150.50	\$41.80	\$35,404.60
63	Driveway, Granular, 6" Thick	TON	160	\$20.25	\$3,240.00	\$23.00	\$3,680.00	\$22.00	\$3,520.00
64	Full Depth Patch, PCC	SY	242	\$45.95	\$11,119.90	\$61.20	\$14,810.40	\$44.00	\$10,648.00
65	Full Depth Patch, Composite Pavement	SY	495	\$41.60	\$20,592.00	\$80.00	\$39,600.00	\$33.00	\$16,335.00
66	Subbase Overexcavation	TON	240	\$25.25	\$6,060.00	\$44.50	\$10,680.00	\$7.00	\$1,680.00
67	Pavement Removal	SY	10,840	\$6.15	\$66,666.00	\$9.50	\$102,980.00	\$5.60	\$60,704.00
68	Bituminous Seal Coat - Two Course	SY	1,450	\$19.50	\$28,275.00	\$19.00	\$27,550.00	\$15.40	\$22,330.00
69	Conventional Seeding, Fertilizing, and Mulching	ACRE	1.6	\$4,500.00	\$7,200.00	\$5,250.00	\$8,400.00	\$7,700.00	\$12,320.00
70	SWPPP Preparation	LS	1	\$850.00	\$850.00	\$1,050.00	\$1,050.00	\$1,400.00	\$1,400.00
71	SWPPP Management	LS	1	\$2,750.00	\$2,750.00	\$4,520.00	\$4,520.00	\$4,200.00	\$4,200.00
72	SWPPP Qualifying Rainfall Event Inspection	EA	40	\$75.00	\$3,000.00	\$52.50	\$2,100.00	\$14.00	\$560.00
73	Traffic Control	LS	1	\$15,200.00	\$15,200.00	\$18,155.00	\$18,155.00	\$16,380.00	\$16,380.00
TOTAL BID:					\$1,656,741.80		\$1,932,986.35		\$2,136,525.22

I hereby state that the aforementioned bid tabulation is a fair representation of those bids received February 10, 2015 for the 3rd Avenue East Reconstruction Project, Oskaloosa, Iowa.

- * Bold and Underlined Indicates corrected price
- * Bold and Italicized indicates corrected total


 Robert A Nielsen, P.E.


 License No. 9945 (Renewal Date: 12/31/2015)



NOTICE OF AWARD

Date February 17, 2015

TO: Cornerstone Excavating, Inc.
(BIDDER)

ADDRESS: 1320 West Main Street, Washington, Iowa 52353

Contract: _____

Project: 3rd Avenue East Reconstruction Project, Oskaloosa, Iowa

OWNER's Contract No. _____

You are notified that your Bid dated February 10, 2015 for the above Contract has been considered. You are the apparent Successful Bidder and have been awarded a Contract for 3rd Avenue East Reconstruction Project, Oskaloosa, Iowa

The Contract Price of your Contract is One Million Six Hundred Fifty Six Thousand Seven Hundred Forty One Dollars and 80 Cents (\$1,656,741.80).

3 copies of each of the proposed Contract Documents (except Drawings) accompany this Notice of Award. 3 sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within 15 days of the date you receive this Notice of Award.

1. Deliver to the "Jurisdiction" three (3) fully executed counterparts of the Contract Documents. [Each of the Contract Documents must bear your signature.]
2. Deliver with the executed Contract Documents the Contract security (Bonds) as specified in the Notice to Bidders and Public Hearing and General Provisions and Covenants.

**ENGINEER'S OPINION OF PROBABLE COST
3RD AVENUE EAST RECONSTRUCTION PROJECT
OSKALOOSA, IOWA**

5/21/2014

Bid Date: June 10, 2014, 10:00AM

Item No.	Bid Item Description No.	Bid Item Description	Unit	Estimated Quantity		Unit Price	Extended Price	
				Division 1	Division 2		Division 1	Division 2
1	1090-105-D	Mobilization	LS	XXX	XXX	XXX	\$40,000.00	\$10,000.00
2	2010-108-A-0	Clearing and Grubbing	UNIT	540	390	\$50.00	\$27,000.00	\$19,500.00
3	2010-108-E-0	Excavation, Class 10	CY	2,225		\$8.00	\$17,800.00	
4	2010-108-G-0	Subgrade Preparation (12" Thick)	SY	10,515		\$3.00	\$31,545.00	
5	2010-108-I-0	Granular Subbase, 6" Thick Modified Subbase	SY	10,515		\$10.00	\$105,150.00	
6	2010-108-L-0	Compaction Testing	LS	XXX		XXX	\$5,000.00	
7	3010-108-C-0	Trench Foundation	TON	50		\$30.00	\$1,500.00	
8	3010-108-F-0	Trench Compaction Testing - Sanitary and Storm Sewer	LS	XXX		XXX	\$6,000.00	
9	3010-108-F-0	Trench Compaction Testing - Water Main	LS		XXX	XXX		\$5,000.00
10	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 12"	LF	70		\$50.00	\$3,500.00	
11	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 8"	LF	507		\$32.00	\$16,224.00	
12	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, DIP, 8"	LF	20		\$50.00	\$1,000.00	
13	4010-108-E-0	Sanitary Sewer Service Stub, PVC, 8"	LF	30		\$50.00	\$1,500.00	
14	4010-108-E-0	Sanitary Sewer Service Stub, PVC, 6"	LF	130		\$50.00	\$6,500.00	
15	4020-108-A-1	Storm Sewer Trenched, RCP, 12"	LF	5		\$50.00	\$250.00	
16	4020-108-A-1	Storm Sewer Trenched, RCP, 15"	LF	1,640		\$35.00	\$57,400.00	
17	4020-108-A-1	Storm Sewer Trenched, RCP, 18"	LF	570		\$40.00	\$22,800.00	
18	4020-108-A-1	Storm Sewer Trenched, RCP, 21"	LF	651		\$42.00	\$27,342.00	
19	4020-108-A-1	Storm Sewer Trenched, RCP, 24"	LF	335		\$50.00	\$16,750.00	
20	4020-108-A-1	Storm Sewer Trenched, RCP, 27"	LF	322		\$60.00	\$19,320.00	
21	4020-108-A-1	Storm Sewer Trenched, RCP, 36"	LF	585		\$65.00	\$38,025.00	
22	4040-108-A-0	Subdrain, Type 1, PE or PVC, 4"	LF	4,535		\$8.00	\$36,280.00	
23	4040-108-D-0	Subdrain Outlets and Connections, 4"	EA	44		\$100.00	\$4,400.00	
24	5010-108-A-1	Water Main Trenched, PVC, 8"	LF		2,500	\$30.00		\$75,000.00
25	5010-108-A-2	Water Main Trenchless, PVC, 8"	LF		160	\$60.00		\$9,600.00
26	5010-108-A-2	Water Main Trenchless, DIP, 8"	LF		280	\$100.00		\$28,000.00
27	5010-108-D-0	Water Service Stub, Copper, 1"	EA		58	\$1,000.00		\$58,000.00
28	5010-108-D-0	Water Service Stub, Copper, 1", Without New Curb Stop and Box	EA		5	\$600.00		\$3,000.00
29	5020-108-A-0	Gate Valve, 8", Install Only	EA		18	\$600.00		\$10,800.00
30	5020-108-B-0	Tapping Valve Assembly, 4"x4"	EA		1	\$2,500.00		\$2,500.00
31	5020-108-C-0	Fire Hydrant Assembly, Install Only	EA		8	\$1,500.00		\$12,000.00
32	XXXX-XXX-X-X	Existing Fire Hydrant Removal	EA		6	\$600.00		\$3,600.00
33	XXXX-XXX-X-X	Lower Existing Water Service	EA	20		\$400.00	\$8,000.00	
34	XXXX-XXX-X-X	Lower Existing Water Main, 4" and 6"	EA	5		\$1,000.00	\$5,000.00	
35	XXXX-XXX-X-X	Water Main Connection - Connection No. 1	LS			XXX		\$1,800.00
36	XXXX-XXX-X-X	Water Main Connection - Connection No. 2	LS			XXX		\$2,000.00
37	XXXX-XXX-X-X	Water Main Connection - Connection No. 3	LS			XXX		\$2,400.00
38	XXXX-XXX-X-X	Water Main Connection - Connection No. 4	LS			XXX		\$2,400.00

39	XXXX-XXX-X-X	Water Main Connection - Connection No. 5	LS			XXX		\$1,800.00	
40	XXXX-XXX-X-X	Water Main Connection - Connection No. 6	LS			XXX		\$2,000.00	
41	6010-108-A-0	Sanitary Sewer Manhole, SW-301, 48" Dia.	EA	5		\$3,500.00	\$17,500.00		
42	6010-108-A-0	Storm Sewer Manhole, SW-401, 48" Dia.	EA	2		\$3,000.00	\$6,000.00		
43	6010-108-A-0	Storm Sewer Manhole, SW-401, 60" Dia.	EA	3		\$4,000.00	\$12,000.00		
44	6010-108-A-0	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-1	EA	1		\$20,000.00	\$20,000.00		
45	6010-108-A-0	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-2	EA	1		\$6,000.00	\$6,000.00		
46	6010-108-A-0	Storm Sewer Manhole, SW-402, 6.5'x4.5'	EA	1		\$5,000.00	\$5,000.00		
47	6010-108-B-0	Intake, SW-501	EA	17		\$2,500.00	\$42,500.00		
48	6010-108-B-0	Intake, SW-502, 48" Dia.	EA	9		\$2,800.00	\$25,200.00		
49	6010-108-B-0	Intake, SW-502, 60" Dia.	EA	5		\$3,500.00	\$17,500.00		
50	6010-108-C-0	Drop Connection, 8"	EA	2		\$2,000.00	\$4,000.00		
51	6010-108-H-0	Remove Manhole	EA	9		\$500.00	\$4,500.00		
52	6010-108-H-0	Remove Intake	EA	8		\$500.00	\$4,000.00		
53	6020-108-A-0	Infiltration Barrier, Chimney Seal	EA	5		\$300.00	\$1,500.00		
54	7010-108-A-0	Pavement, PCC, 7" Thick	SY	9,280		\$35.00	\$324,800.00		
55	7010-108-I-0	PCC Pavement Samples and Testing	LS	XXX		XXX	\$8,000.00		
56	7020-108-A-0	Pavement, HMA	TON	70		\$250.00	\$17,500.00		
57	XXXX-XXX-X-X	Pavement Markings	LS		XXX	XXX		\$500.00	
58	7030-108-A-0	Removal of Sidewalk	SY	720	15	\$6.00	\$4,320.00	\$90.00	
59	7030-108-A-0	Removal of Driveway	SY	811	33	\$7.00	\$5,677.00	\$231.00	
60	7030-108-E-0	Sidewalk, PCC, 4" Thick	SY	300	18	\$35.00	\$10,500.00	\$630.00	
61	7030-108-E-0	Sidewalk, PCC, 6" Thick	SY	480		\$38.00	\$18,240.00		
62	7030-108-G-0	Detectable Warnings, Install Only	SF	574		\$20.00	\$11,480.00		
63	7030-108-H-1	Driveway, Paved PCC, 6" Thick	SY	814	33	\$38.00	\$30,932.00	\$1,254.00	
64	7030-108-H-2	Driveway, Granular, 6" Thick	TON	160		\$25.00	\$4,000.00		
65	7040-108-A-0	Full Depth Patch, PCC	SY	200	42	\$75.00	\$15,000.00	\$3,150.00	
66	7040-108-A-0	Full Depth Patch, Composite Pavement	SY	315	180	\$120.00	\$37,800.00	\$21,600.00	
67	7040-108-B-0	Subbase Overexcavation	TON	170	70	\$30.00	\$5,100.00	\$2,100.00	
68	7040-108-H-0	Pavement Removal	SY	10,840		\$8.00	\$86,720.00		
69	7060-108-A-0	Bituminous Seal Coat - Two Course	SY	1,450		\$40.00	\$58,000.00		
70	9010-108-A-0	Conventional Seeding, Fertilizing, and Mulching	ACRE	1.6		\$5,000.00	\$8,000.00		
71	9040-108-A-1	SWPPP Preparation	LS	XXX		XXX	\$1,500.00		
72	9040-108-A-2	SWPPP Management	LS	XXX		XXX	\$5,000.00		
73	9040-108-A-3	SWPPP Qualifying Rainfall Event Inspection	EA	40		\$100.00	\$4,000.00		
74	XXXX-XXX-X-X	Traffic Control	LS	XXX	XXX	XXX	\$10,000.00	\$1,000.00	
							SUBTOTALS	\$1,330,555.00	\$279,955.00
							TOTAL - DIVISION 1 AND 2	\$1,610,510.00	

SUBTOTALS EXCLUDING TREE REMOVAL (ITEM NO. 2 - CLEARING & GRUBBING) \$1,303,555.00 \$260,455.00
TOTALS EXCLUDING TREE REMOVAL (ITEM NO. 2 - CLEARING & GRUBBING) - DIVISION 1 AND 2 \$1,564,010.00

BID COMPARISON
3RD AVENUE EAST RECONSTRUCTION PROJECT
OSKALOOSA, IOWA
Original bids received June 10, 2014
Bids received February 10, 2015
G&A 5013368

2/10/2015

No.	Item	Unit	Estimated Quantity	Rebid 2/10/15		Original Bid 6/10/14		Difference
				Unit Price	Extended Price	Unit Price	Extended Price	
1	Mobilization	LS	1	\$65,000.00	\$65,000.00	\$85,000.00	\$85,000.00	(\$20,000.00)
2	Excavation, Class 10	CY	2,225	\$16.85	\$37,491.25	\$16.85	\$37,491.25	\$0.00
3	Subgrade Preparation (12" Thick)	SY	10,515	\$3.50	\$36,802.50	\$7.00	\$73,605.00	(\$36,802.50)
4	Granular Subbase, 6" Thick Modified Subbase	SY	10,515	\$7.25	\$76,233.75	\$7.25	\$76,233.75	\$0.00
5	Compaction Testing	LS	1	\$4,000.00	\$4,000.00	\$3,500.00	\$3,500.00	\$500.00
6	Trench Foundation	TON	50	\$24.00	\$1,200.00	\$24.00	\$1,200.00	\$0.00
7	Trench Compaction Testing - Sanitary and Storm Sewer	LS	1	\$4,000.00	\$4,000.00	\$3,500.00	\$3,500.00	\$500.00
8	Trench Compaction Testing - Water Main	LS	1	\$4,000.00	\$4,000.00	\$3,500.00	\$3,500.00	\$500.00
9	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 12"	LF	70	\$73.80	\$5,166.00	\$70.75	\$4,952.50	\$213.50
10	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 8"	LF	507	\$37.75	\$19,139.25	\$37.25	\$18,885.75	\$253.50
11	Sanitary Sewer Gravity Main, DIP, 8"	LF	20	\$104.25	\$2,085.00	\$98.00	\$1,960.00	\$125.00
12	Sanitary Sewer Service Stub, PVC, 8"	LF	30	\$57.50	\$1,725.00	\$57.00	\$1,710.00	\$15.00
13	Sanitary Sewer Service Stub, PVC, 6"	LF	130	\$44.75	\$5,817.50	\$44.25	\$5,752.50	\$65.00
14	Storm Sewer Trenched, RCP, 12"	LF	5	\$150.00	\$750.00	\$145.00	\$725.00	\$25.00
15	Storm Sewer Trenched, RCP, 15"	LF	1,640	\$40.75	\$66,830.00	\$40.75	\$66,830.00	\$0.00
16	Storm Sewer Trenched, RCP, 18"	LF	570	\$43.40	\$24,738.00	\$43.00	\$24,510.00	\$228.00
17	Storm Sewer Trenched, RCP, 21"	LF	651	\$47.25	\$30,759.75	\$47.25	\$30,759.75	\$0.00
18	Storm Sewer Trenched, RCP, 24"	LF	335	\$51.55	\$17,269.25	\$51.50	\$17,252.50	\$16.75
19	Storm Sewer Trenched, RCP, 27"	LF	322	\$58.75	\$18,917.50	\$56.50	\$18,193.00	\$724.50
20	Storm Sewer Trenched, RCP, 36"	LF	585	\$80.25	\$46,946.25	\$77.25	\$45,191.25	\$1,755.00
21	Subdrain, Type 1, PE or PVC, 4"	LF	4,535	\$7.15	\$32,425.25	\$6.75	\$30,611.25	\$1,814.00
22	Subdrain Outlets and Connections, 4"	EA	44	\$160.00	\$7,040.00	\$160.00	\$7,040.00	\$0.00
23	Water Main Trenched, PVC, 8"	LF	2,500	\$28.40	\$71,000.00	\$32.25	\$80,625.00	(\$9,625.00)
24	Water Main Trenchless, PVC, 8"	LF	160	\$68.75	\$11,000.00	\$51.75	\$8,280.00	\$2,720.00
25	Water Main Trenchless, DIP, 8"	LF	280	\$118.50	\$33,180.00	\$104.35	\$29,218.00	\$3,962.00
26	Water Service Stub, Copper, 1"	EA	58	\$1,350.00	\$78,300.00	\$1,375.00	\$79,750.00	(\$1,450.00)
27	Water Service Stub, Copper, 1", Without New Curb Stop and Box	EA	5	\$1,200.00	\$6,000.00	\$1,200.00	\$6,000.00	\$0.00
28	Gate Valve, 8", Install Only	EA	18	\$435.00	\$7,830.00	\$425.00	\$7,650.00	\$180.00
29	Tapping Valve Assembly, 4"x4"	EA	1	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00	\$0.00
30	Fire Hydrant Assembly, Install Only	EA	8	\$1,575.00	\$12,600.00	\$1,475.00	\$11,800.00	\$800.00
31	Existing Fire Hydrant Removal	EA	6	\$600.00	\$3,600.00	\$600.00	\$3,600.00	\$0.00
32	Lower Existing Water Service	EA	20	\$1,275.00	\$25,500.00	\$1,275.00	\$25,500.00	\$0.00
33	Lower Existing Water Main, 4" and 6"	EA	5	\$3,275.00	\$16,375.00	\$3,100.00	\$15,500.00	\$875.00
34	Water Main Connection - Connection No. 1	LS	1	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
35	Water Main Connection - Connection No. 2	LS	1	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
36	Water Main Connection - Connection No. 3	LS	1	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
37	Water Main Connection - Connection No. 4	LS	1	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
38	Water Main Connection - Connection No. 5	LS	1	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
39	Water Main Connection - Connection No. 6	LS	1	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
40	Sanitary Sewer Manhole, SW-301, 48" Dia.	EA	5	\$3,600.00	\$18,000.00	\$3,500.00	\$17,500.00	\$500.00
41	Storm Sewer Manhole, SW-401, 48" Dia.	EA	2	\$3,500.00	\$7,000.00	\$3,225.00	\$6,450.00	\$550.00

42	Storm Sewer Manhole, SW-401, 60" Dia.	EA	3	\$5,150.00	\$15,450.00	\$4,875.00	\$14,625.00	\$825.00
43	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-1	EA	1	\$41,050.00	\$41,050.00	\$38,500.00	\$38,500.00	\$2,550.00
44	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-2	EA	1	\$9,500.00	\$9,500.00	\$9,000.00	\$9,000.00	\$500.00
45	Storm Sewer Manhole, SW-402, 6.5'x4.5'	EA	1	\$7,000.00	\$7,000.00	\$5,000.00	\$5,000.00	\$2,000.00
46	Intake, SW-501	EA	17	\$3,375.00	\$57,375.00	\$3,135.00	\$53,295.00	\$4,080.00
47	Intake, SW-502, 48" Dia.	EA	9	\$3,775.00	\$33,975.00	\$3,600.00	\$32,400.00	\$1,575.00
48	Intake, SW-502, 60" Dia.	EA	5	\$5,650.00	\$28,250.00	\$5,150.00	\$25,750.00	\$2,500.00
49	Drop Connection, 8"	EA	2	\$3,050.00	\$6,100.00	\$3,025.00	\$6,050.00	\$50.00
50	Remove Manhole	EA	9	\$500.00	\$4,500.00	\$500.00	\$4,500.00	\$0.00
51	Remove Intake	EA	8	\$500.00	\$4,000.00	\$500.00	\$4,000.00	\$0.00
52	Infiltration Barrier, Chimney Seal	EA	5	\$875.00	\$4,375.00	\$760.00	\$3,800.00	\$575.00
53	Pavement, PCC, 7" Thick	SY	9,280	\$36.75	\$341,040.00	\$34.25	\$317,840.00	\$23,200.00
54	PCC Pavement Samples and Testing	LS	1	\$3,250.00	\$3,250.00	\$2,500.00	\$2,500.00	\$750.00
55	Pavement, HMA	TON	70	\$285.00	\$19,950.00	\$220.00	\$15,400.00	\$4,550.00
56	Pavement Markings	LS	1	\$2,400.00	\$2,400.00	\$3,000.00	\$3,000.00	(\$600.00)
57	Removal of Sidewalk	SY	735	\$6.00	\$4,410.00	\$6.00	\$4,410.00	\$0.00
58	Removal of Driveway	SY	844	\$6.00	\$5,064.00	\$6.00	\$5,064.00	\$0.00
59	Sidewalk, PCC, 4" Thick	SY	318	\$35.50	\$11,289.00	\$31.45	\$10,001.10	\$1,287.90
60	Sidewalk, PCC, 6" Thick	SY	480	\$40.50	\$19,440.00	\$37.95	\$18,216.00	\$1,224.00
61	Detectable Warnings	SF	574	\$32.00	\$18,368.00	\$30.00	\$17,220.00	\$1,148.00
62	Driveway, Paved PCC, 6" Thick	SY	847	\$41.95	\$35,531.65	\$37.95	\$32,143.65	\$3,388.00
63	Driveway, Granular, 6" Thick	TON	160	\$20.25	\$3,240.00	\$21.90	\$3,504.00	(\$264.00)
64	Full Depth Patch, PCC	SY	242	\$45.95	\$11,119.90	\$50.00	\$12,100.00	(\$980.10)
65	Full Depth Patch, Composite Pavement	SY	495	\$41.60	\$20,592.00	\$74.00	\$36,630.00	(\$16,038.00)
66	Subbase Overexcavation	TON	240	\$25.25	\$6,060.00	\$26.90	\$6,456.00	(\$396.00)
67	Pavement Removal	SY	10,840	\$6.15	\$66,666.00	\$6.00	\$65,040.00	\$1,626.00
68	Bituminous Seal Coat - Two Course	SY	1,450	\$19.50	\$28,275.00	\$19.50	\$28,275.00	\$0.00
69	Conventional Seeding, Fertilizing, and Mulching	ACRE	1.6	\$4,500.00	\$7,200.00	\$3,800.00	\$6,080.00	\$1,120.00
70	SWPPP Preparation	LS	1	\$850.00	\$850.00	\$1,800.00	\$1,800.00	(\$950.00)
71	SWPPP Management	LS	1	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00	\$0.00
72	SWPPP Qualifying Rainfall Event Inspection	EA	40	\$75.00	\$3,000.00	\$25.00	\$1,000.00	\$2,000.00
73	Traffic Control	LS	1	\$15,200.00	\$15,200.00	\$20,000.00	\$20,000.00	(\$4,800.00)
TOTALS					\$1,656,741.80		\$1,677,376.25	(\$20,634.45)

BID BREAKDOWN - CORNERSTONE EXCAVATING, INC.
3RD AVENUE EAST RECONSTRUCTION PROJECT
OSKALOOSA, IOWA

2/10/2015

Re-Bid Date: February 10, 2015, 10:00AM

Item No.	Bid Item Description No.	Bid Item Description	Unit	Estimated Quantity		Unit Price	Extended Price	
				Division 1	Division 2		Division 1	Division 2
1	1090-105-D	Mobilization	LS	XXX	XXX	XXX	\$54,500.00	\$10,500.00
2	2010-108-E-0	Excavation, Class 10	CY	2,225		\$16.85	\$37,491.25	
3	2010-108-G-0	Subgrade Preparation (12" Thick)	SY	10,515		\$3.50	\$36,802.50	
4	2010-108-I-0	Granular Subbase, 6" Thick Modified Subbase	SY	10,515		\$7.25	\$76,233.75	
5	2010-108-L-0	Compaction Testing	LS	XXX		XXX	\$4,000.00	
6	3010-108-C-0	Trench Foundation	TON	50		\$24.00	\$1,200.00	
7	3010-108-F-0	Trench Compaction Testing - Sanitary and Storm Sewer	LS	XXX		XXX	\$4,000.00	
8	3010-108-F-0	Trench Compaction Testing - Water Main	LS		XXX	XXX	\$4,000.00	
9	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 12"	LF	70		\$73.80	\$5,166.00	
10	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 8"	LF	507		\$37.75	\$19,139.25	
11	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, DIP, 8"	LF	20		\$104.25	\$2,085.00	
12	4010-108-E-0	Sanitary Sewer Service Stub, PVC, 8"	LF	30		\$57.50	\$1,725.00	
13	4010-108-E-0	Sanitary Sewer Service Stub, PVC, 6"	LF	130		\$44.75	\$5,817.50	
14	4020-108-A-1	Storm Sewer Trenched, RCP, 12"	LF	5		\$150.00	\$750.00	
15	4020-108-A-1	Storm Sewer Trenched, RCP, 15"	LF	1,640		\$40.75	\$66,830.00	
16	4020-108-A-1	Storm Sewer Trenched, RCP, 18"	LF	570		\$43.40	\$24,738.00	
17	4020-108-A-1	Storm Sewer Trenched, RCP, 21"	LF	651		\$47.25	\$30,759.75	
18	4020-108-A-1	Storm Sewer Trenched, RCP, 24"	LF	335		\$51.55	\$17,269.25	
19	4020-108-A-1	Storm Sewer Trenched, RCP, 27"	LF	322		\$58.75	\$18,917.50	
20	4020-108-A-1	Storm Sewer Trenched, RCP, 36"	LF	585		\$80.25	\$46,946.25	
21	4040-108-A-0	Subdrain, Type 1, PE or PVC, 4"	LF	4,535		\$7.15	\$32,425.25	
22	4040-108-D-0	Subdrain Outlets and Connections, 4"	EA	44		\$160.00	\$7,040.00	
23	5010-108-A-1	Water Main Trenched, PVC, 8"	LF		2,500	\$28.40		\$71,000.00
24	5010-108-A-2	Water Main Trenchless, PVC, 8"	LF		160	\$68.75		\$11,000.00
25	5010-108-A-2	Water Main Trenchless, DIP, 8"	LF		280	\$118.50		\$33,180.00
26	5010-108-D-0	Water Service Stub, Copper, 1"	EA		58	\$1,350.00		\$78,300.00
27	5010-108-D-0	Water Service Stub, Copper, 1", Without New Curb Stop and Box	EA		5	\$1,200.00		\$6,000.00
28	5020-108-A-0	Gate Valve, 8", Install Only	EA		18	\$435.00		\$7,830.00
29	5020-108-B-0	Tapping Valve Assembly, 4"x4"	EA		1	\$2,750.00		\$2,750.00
30	5020-108-C-0	Fire Hydrant Assembly, Install Only	EA		8	\$1,575.00		\$12,600.00
31	XXXX-XXX-X-X	Existing Fire Hydrant Removal	EA		6	\$600.00		\$3,600.00
32	XXXX-XXX-X-X	Lower Existing Water Service	EA	20		\$1,275.00	\$25,500.00	
33	XXXX-XXX-X-X	Lower Existing Water Main, 4" and 6"	EA	5		\$3,275.00	\$16,375.00	
34	XXXX-XXX-X-X	Water Main Connection - Connection No. 1	LS		XXX	XXX		\$3,000.00
35	XXXX-XXX-X-X	Water Main Connection - Connection No. 2	LS		XXX	XXX		\$3,000.00
36	XXXX-XXX-X-X	Water Main Connection - Connection No. 3	LS		XXX	XXX		\$3,000.00
37	XXXX-XXX-X-X	Water Main Connection - Connection No. 4	LS		XXX	XXX		\$3,000.00
38	XXXX-XXX-X-X	Water Main Connection - Connection No. 5	LS		XXX	XXX		\$3,000.00

39	XXXX-XXX-X-X	Water Main Connection - Connection No. 6	LS		XXX	XXX			\$3,000.00	
40	6010-108-A-0	Sanitary Sewer Manhole, SW-301, 48" Dia.	EA	5		\$3,600.00	\$18,000.00			
41	6010-108-A-0	Storm Sewer Manhole, SW-401, 48" Dia.	EA	2		\$3,500.00	\$7,000.00			
42	6010-108-A-0	Storm Sewer Manhole, SW-401, 60" Dia.	EA	3		\$5,150.00	\$15,450.00			
43	6010-108-A-0	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-1	EA	1		\$41,050.00	\$41,050.00			
44	6010-108-A-0	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-2	EA	1		\$9,500.00	\$9,500.00			
45	6010-108-A-0	Storm Sewer Manhole, SW-402, 6.5'x4.5'	EA	1		\$7,000.00	\$7,000.00			
46	6010-108-B-0	Intake, SW-501	EA	17		\$3,375.00	\$57,375.00			
47	6010-108-B-0	Intake, SW-502, 48" Dia.	EA	9		\$3,775.00	\$33,975.00			
48	6010-108-B-0	Intake, SW-502, 60" Dia.	EA	5		\$5,650.00	\$28,250.00			
49	6010-108-C-0	Drop Connection, 8"	EA	2		\$3,050.00	\$6,100.00			
50	6010-108-H-0	Remove Manhole	EA	9		\$500.00	\$4,500.00			
51	6010-108-H-0	Remove Intake	EA	8		\$500.00	\$4,000.00			
52	6020-108-A-0	Infiltration Barrier, Chimney Seal	EA	5		\$875.00	\$4,375.00			
53	7010-108-A-0	Pavement, PCC, 7" Thick	SY	9,280		\$36.75	\$341,040.00			
54	7010-108-I-0	PCC Pavement Samples and Testing	LS	XXX		XXX	\$3,250.00			
55	7020-108-A-0	Pavement, HMA	TON	70		\$285.00	\$19,950.00			
56	XXXX-XXX-X-X	Pavement Markings	LS		XXX	XXX	\$2,400.00			
57	7030-108-A-0	Removal of Sidewalk	SY	720	15	\$6.00	\$4,320.00	\$90.00		
58	7030-108-A-0	Removal of Driveway	SY	811	33	\$6.00	\$4,866.00	\$198.00		
59	7030-108-E-0	Sidewalk, PCC, 4" Thick	SY	300	18	\$35.50	\$10,650.00	\$639.00		
60	7030-108-E-0	Sidewalk, PCC, 6" Thick	SY	480		\$40.50	\$19,440.00			
61	7030-108-G-0	Detectable Warnings	SF	574		\$32.00	\$18,368.00			
62	7030-108-H-1	Driveway, Paved PCC, 6" Thick	SY	814	33	\$41.95	\$34,147.30	\$1,384.35		
63	7030-108-H-2	Driveway, Granular, 6" Thick	TON	160		\$20.25	\$3,240.00			
64	7040-108-A-0	Full Depth Patch, PCC	SY	200	42	\$45.95	\$9,190.00	\$1,929.90		
65	7040-108-A-0	Full Depth Patch, Composite Pavement	SY	315	180	\$41.60	\$13,104.00	\$7,488.00		
66	7040-108-B-0	Subbase Overexcavation	TON	170	70	\$25.25	\$4,292.50	\$1,767.50		
67	7040-108-H-0	Pavement Removal	SY	10,840		\$6.15	\$66,666.00			
68	7060-108-A-0	Bituminous Seal Coat - Two Course	SY	1,450		\$19.50	\$28,275.00			
69	9010-108-A-0	Conventional Seeding, Fertilizing, and Mulching	ACRE	1.6		\$4,500.00	\$7,200.00			
70	9040-108-A-1	SWPPP Preparation	LS	XXX		XXX	\$850.00			
71	9040-108-A-2	SWPPP Management	LS	XXX		XXX	\$2,750.00			
72	9040-108-A-3	SWPPP Qualifying Rainfall Event Inspection	EA	40		\$75.00	\$3,000.00			
73	XXXX-XXX-X-X	Traffic Control	LS	XXX	XXX	XXX	\$15,200.00			
							SUBTOTALS	\$1,388,485.05	\$268,256.75	
							TOTAL - DIVISION 1 AND 2	\$1,656,741.80		



City Council Communication

Meeting Date: February 17, 2015

Requested By: Public Works Dept.

Item Title:

Consider a resolution authorizing a professional services agreement with HR Green Inc. in an amount not to exceed \$374,600.00 for the City of Oskaloosa EPA Brownfields Area -wide Hazardous Substances and Petroleum Assessment.

Explanation:

At the January 6, 2014 meeting the City Council authorized staff to apply for a \$400,000 EPA Brownfields Assessment Grant. The grant application included \$200,000 for petroleum and \$200,000 for hazardous substance site assessments.

In June of 2014 the full \$400,000 grant was awarded to the City of Oskaloosa. As part of the EPA approved project budget, \$374,600 has been reserved for contractual services.

In November of 2014 City staff advertised a Request for Qualifications (RFQ) for the professional services portion of the Brownfield Assessment Grant. The city received proposals from four engineering firms. Each proposal was evaluated and scored by staff, and after careful consideration, HR Green Inc. was found to be the firm most qualified to perform the tasks required by this project.

Upon approval, HR Green will begin the site selection evaluation process, and take part in community involvement initiatives. Although public participation is entirely voluntary, property owners will be contacted and informational public meetings will be periodically held to explain the project and report progress.

Staff recommends that council approve the resolution authorizing the agreement between HR Green Inc. and the City of Oskaloosa for the professional services required to complete the EPA Brownfield Assessment Grant Project.

Budget Consideration:

No matching funds are required from the City for this grant. The Public Works Department has budgeted \$400,000.00 (CIP Project # 9500-05) in FY 2015, FY 2016 and FY 2017. All expenses in this account will be reimbursed from the federal grant.

Attachments:

Resolution and Contract Agreement

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING AN AGREEMENT WITH HR GREEN INC. IN AN AMOUNT NOT TO EXCEED \$374,600.00 FOR THE CITY OF OSKALOOSA ENVIRONMENTAL PROTECTION AGENCY (EPA) BROWNFIELDS AREA-WIDE HAZARDOUS SUBSTANCES AND PETROLEUM ASSESSMENT

WHEREAS, in June of 2014 the City of Oskaloosa was awarded two Environmental Protection Agency (EPA) Brownfield Assessment grants totaling \$400,000.00 to conduct Phase I and Phase II environmental assessments; and

WHEREAS, the City desires to contract for professional services to complete the scope of work required by the Brownfield Assessment Grant Project; and

WHEREAS, the City extended a Request for Qualifications (RFQ) for professional services and received four (4) proposals; and

WHEREAS, City staff evaluated and scored each proposal and determined that HR Green Inc. was the most qualified firm; and

WHEREAS, the City desires to enter into an agreement by resolution with HR Green Inc. in an amount not to exceed THREE HUNDRED SEVENTY-FOUR THOUSAND SIX HUNDRED DOLLARS (\$374,600.00) to provide professional services in accordance with the contract agreement and the City's agreement with the EPA and to coordinate all work with the EPA, the Iowa Department of Transportation, the Iowa Department of Natural Resources, and the City of Oskaloosa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa that the above referenced agreement be and the same hereby approved for an amount not to exceed \$374,600.00.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute said agreement.

PASSED AND APPROVED this _____ day of _____, 2015.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

PROFESSIONAL SERVICES AGREEMENT

For

City of Oskaloosa

EPA Brownfields Area-Wide Hazardous Substances and Petroleum Assessment Grants

Mr. Akhilesh Pal, P.E., Public Works Director
City of Oskaloosa
Public Works Department
804 South D Street
Oskaloosa, IA 52577
641-673-7472

Scott Mattes, Project Manager
HR Green, Inc.
5525 Merle Hay Road
Johnston, IA 50131
HR Green Project Numbers:
10140053 and 10140054

January 28, 2015

TABLE OF CONTENTS

- 1.0 PROJECT UNDERSTANDING
- 2.0 SCOPE OF SERVICES
- 3.0 DELIVERABLES AND SCHEDULES INCLUDED IN THIS AGREEMENT
- 4.0 ITEMS NOT INCLUDED IN AGREEMENT/SUPPLEMENTAL SERVICES
- 5.0 SERVICES BY OTHERS
- 6.0 CLIENT RESPONSIBILITIES
- 7.0 PROFESSIONAL SERVICES FEE
- 8.0 TERMS AND CONDITIONS

ATTACHMENTS

Attachment A: Scope of Services

Attachment B: HR Green, Inc. 2015 Billing Rate Schedule

THIS **AGREEMENT** is between City of Oskaloosa (hereafter "CLIENT") and HR GREEN, INC. (hereafter "COMPANY").

1.0 Project Understanding

1.1 General Understanding

The US EPA awarded CLIENT two Brownfields Community-Wide Assessment Grants in FY 2014 to investigate underutilized properties potentially impacted with petroleum and/or hazardous substances. COMPANY will assist CLIENT with meeting programmatic requirements of the EPA Brownfield Assessment Grants.

1.2 Design Criteria/Assumptions

Work activities will be completed in accordance with EPA Brownfield Program Guidelines.

2.0 Scope of Services

CLIENT agrees to employ COMPANY to perform the following services:

The Scope of Services is outlined in Attachment A to this Professional Service Agreement (AGREEMENT). COMPANY developed the Scope of Services to align with the CLIENT's Cooperative Agreement Work Plan for the Brownfield Assessment Grants, and said Work Plans are hereby incorporated into this AGREEMENT.

3.0 Deliverables and Schedules Included in this Contract

Deliverables and schedules are outlined with the work scope in Attachment A.

This schedule was prepared to include reasonable allowances for review and approval times required by the CLIENT and public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in the scope of the project requested by the CLIENT or for delays or other causes beyond the control of COMPANY.

4.0 Items not included in Agreement/Supplemental Services

COMPANY will provide services as outlined in the Scope of Services to the point that the budget allows.

Supplemental services not included in the AGREEMENT can be provided by COMPANY under separate AGREEMENT, if desired.

5.0 Services by Others

COMPANY will utilize Iowa-licensed drillers and laboratories to provide drilling and chemical analyses services, respectively, for this project.

6.0 Client Responsibilities

CLIENT will be responsible for submitting reports and documents to the EPA. COMPANY sees itself as a partner in CLIENT'S Brownfield project and requests that copies of information that the EPA provides the client be forwarded to the COMPANY for reference.

CLIENT will need to provide support for obtaining site access to brownfield properties owned by third parties.

CLIENT will provide COMPANY with access to CLIENT GIS data and offer timely GIS support to COMPANY in regards to this data.

7.0 Professional Services Fee

7.1 Fees

The fee for services will be based on COMPANY standard hourly rates that are consistent with COMPANY'S annual published rates. In the event that the project transitions into future year(s) the hourly rates will be adjusted to be consistent with the COMPANY'S published rates for those years. These standard hourly rates are subject to change upon 30 days' written notice. Non salary expenses directly attributable to the project such as: (1) living and traveling expenses of employees when away from the home office on business connected with the project; (2) identifiable communication expenses; (3) identifiable reproduction costs applicable to the work; and (4) outside services will be charged in accordance with the rates current at the time the work is done.

7.2 Invoices

Invoices for COMPANY's services shall be submitted, on a monthly basis. Invoices shall be due and payable upon receipt. If any invoice is not paid within 30 days, COMPANY may, without waiving any claim or right against CLIENT, and without liability whatsoever to CLIENT, suspend or terminate the performance of services. Accounts unpaid 45 days after the invoice date may be subject to a monthly service charge of 1.5% on the unpaid balance. In the event any portion of an account remains unpaid 75 days after the billing, COMPANY may institute collection action and CLIENT shall pay all costs of collection, including reasonable attorney's fees.

7.3 Extra Work

Any work required by CLIENT but not included as part of this AGREEMENT shall be considered extra work. Extra work will be billed on a Time and Material basis with prior written approval of CLIENT.

7.4 Exclusion

This fee does not include attendance at any meetings or public hearings other than those specifically listed in the Scope of Services (Attachment A). These work items are considered extra and are billed separately on an hourly basis.

7.5 Payment

CLIENT Agrees to pay COMPANY on the following basis:

Per current Rate Schedule with an estimated fee of:

Three hundred seventy-four thousand six hundred dollars and zero cents (\$374,600.00).

The fee for services will be based on COMPANY'S standard hourly rates that are consistent with COMPANY'S annual published rates. In the event that the project transitions into future year(s) the hourly rates will be adjusted to be consistent with COMPANY'S published rates for those years. Over the duration of this AGREEMENT, COMPANY'S rates in subsequent years will not exceed five percent of the previous year's published rates.

8.0 Terms and Conditions

The following Terms and Conditions are incorporated into this AGREEMENT and made a part of it.

8.1 Standard of Care

Services provided by COMPANY under this AGREEMENT will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality.

8.2 Entire Agreement

This AGREEMENT, and its attachments, constitutes the entire understanding between CLIENT and COMPANY relating to professional engineering services. Any prior or contemporaneous AGREEMENTS, promises, negotiations, or representations not expressly set forth herein are of no effect. Subsequent modifications or amendments to this AGREEMENT shall be in writing and signed by the parties to this AGREEMENT. If CLIENT, its officers, agents, or employees request COMPANY to perform extra work or services pursuant to this AGREEMENT, CLIENT will pay for the additional services even though an additional written AGREEMENT is not issued or signed.

8.3 Time Limit and Commencement of Work

This AGREEMENT must be executed within ninety (90) days to be accepted under the terms set forth herein. The work will be commenced immediately upon receipt of this signed AGREEMENT.

8.4 Suspension of Services

If the Project or COMPANY'S services are suspended by CLIENT for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this AGREEMENT, COMPANY shall be compensated for all services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of services, CLIENT shall compensate COMPANY for expenses incurred as a result of the suspension and resumption of its services, and COMPANY'S schedule and fees for the remainder of the Project shall be equitably adjusted.

If COMPANY'S services are suspended for more than ninety (90) days, consecutive or in the aggregate, COMPANY may terminate this AGREEMENT upon giving not less than five (5) calendar days' written notice to CLIENT.

If CLIENT is in breach of this AGREEMENT, COMPANY may suspend performance of services upon five (5) calendar days' notice to CLIENT. COMPANY shall have no liability to CLIENT, and CLIENT agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this AGREEMENT by CLIENT. Upon receipt of payment in full of all outstanding sums due from CLIENT, or curing of such other breach which caused COMPANY to suspend services, COMPANY shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

8.5 Book of Account

COMPANY will maintain books and accounts of payroll costs, travel, subsistence, field, and incidental expenses for a period of five (5) years. Said books and accounts will be available at all reasonable times for examination by CLIENT at the corporate office of COMPANY during that time.

8.6 Insurance

COMPANY will maintain insurance for claims under the Worker's Compensation Laws, and from General Liability and Automobile claims for bodily injury, death, or property damage arising from the negligent performance by COMPANY'S employees of the functions and services required under this AGREEMENT.

8.7 Termination or Abandonment

Either party has the option to terminate this AGREEMENT. In the event of failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party, then the obligation to provide

further services under this Agreement may be terminated upon seven days written notice. If any portion of the work is terminated or abandoned by CLIENT, the provisions of this Schedule of Fees and Conditions in regard to compensation and payment shall apply insofar as possible to that portion of the work not terminated or abandoned. If said termination occurs prior to completion of any phase of the project, the fee for services performed during such phase shall be based on COMPANY's reasonable estimate of the portion of such phase completed prior to said termination, plus a reasonable amount to reimburse COMPANY for termination costs.

8.8 Waiver

COMPANY's waiver of any term, condition, or covenant or breach of any term, condition, or covenant, shall not constitute a waiver of any other term, condition, or covenant, or the breach thereof.

8.9 Severability

If any provision of this AGREEMENT is declared invalid, illegal, or incapable of being enforced by any Court of competent jurisdiction, all of the remaining provisions of this AGREEMENT shall nevertheless continue in full force and effect, and no provision shall be deemed dependent upon any other provision unless so expressed herein.

8.10 Successors and Assigns

All of the terms, conditions, and provisions hereof shall inure to the benefit of and be binding upon the parties herefo, and their respective successors and assigns, provided, however, that no assignment of this AGREEMENT shall be made without written consent of the parties to this Agreement.

8.11 Third-Party Beneficiaries

Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against either CLIENT or COMPANY. COMPANY's services under this AGREEMENT are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against COMPANY because of this Agreement or the performance or nonperformance of services hereunder. CLIENT and COMPANY agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this project to carry out the intent of this provision.

8.12 Governing Law and Jurisdiction

CLIENT and COMPANY agree that this AGREEMENT and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Iowa without regard to any conflict of laws provisions, which may apply the laws of other jurisdictions.

It is further agreed that any legal action between CLIENT and COMPANY arising out of this Agreement or the performance of the services shall be brought in a court of competent jurisdiction in the State of Iowa.

8.13 Dispute Resolution

Mediation. In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, CLIENT and COMPANY agree that all disputes between them arising out of or relating to this Agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise. CLIENT and COMPANY further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all AGREEMENTS with subcontractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

Arbitration. In the event the parties to this AGREEMENT are unable to reach a settlement of any dispute arising out of the services under this AGREEMENT, involving an amount of less than \$50,000, in Mediation, then such disputes shall be settled by binding arbitration by an arbitrator to be mutually agreed upon by the parties, and shall proceed in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect. If the parties cannot agree on a single arbitrator, then the arbitrator(s) shall be selected in accordance with the above-referenced rules.

8.14 Attorney's Fees

If litigation arises for purposes of collecting fees or expenses due under this AGREEMENT, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the party justly entitled thereto. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

8.15 Ownership of Instruments of Service

All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents including all documents on electronic media prepared by COMPANY as instruments of service shall become the property of CLIENT. COMPANY shall retain these records for a period of five (5) years following completion/submission of the records, during which period they will be made available to the CLIENT at all reasonable times. Except as otherwise provided herein, engineering documents, drawings, and specifications prepared by COMPANY as part of the Services shall become the sole property of CLIENT, however, that both CLIENT and COMPANY shall have the unrestricted right to their use. COMPANY shall retain its rights in its standard drawing details, specifications, data bases, computer software, and other proprietary property protected under the copyright laws of the United States. Rights to intellectual property developed, utilized, or modified in the performance of services shall remain the property of COMPANY. CLIENT shall have the unlimited right to the use of intellectual property developed, utilized, or modified in the performance of the Services at no additional cost to CLIENT.

8.16 Reuse of Documents

All project documents including, but not limited to, plans and specifications furnished by COMPANY under this project are intended for use on this project only. Any reuse, without specific written verification or adoption by COMPANY, shall be at CLIENT's sole risk, and CLIENT shall defend, indemnify and hold harmless COMPANY from all claims, damages and expenses including attorney's fees arising out of or resulting therefrom.

Under no circumstances shall delivery of electronic files for use by CLIENT be deemed a sale by COMPANY, and COMPANY makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall COMPANY be liable for indirect or consequential damages as a result of CLIENT's use or reuse of the electronic files.

8.17 Information Provided by Others

CLIENT shall furnish, at CLIENT's expense, all information, requirements, reports, data, surveys and instructions required by this AGREEMENT. COMPANY may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. COMPANY shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by CLIENT and/or CLIENT's consultants and contractors.

COMPANY is not responsible for accuracy of any plans, surveys or information of any type including electronic media prepared by any other consultants, etc. provided to COMPANY unless specifically engaged by COMPANY for use in preparation of plans. CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless COMPANY from any damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, arising out of or connected in any way with the services performed by other consultants engaged by CLIENT.

COMPANY is not responsible for accuracy of topographic surveys provided by others. A field check of a topographic survey provided by others will not be done under this contract unless indicated in the Scope of Work.

8.18 Force Majeure

CLIENT agrees that COMPANY is not responsible for damages arising directly or indirectly from any delays for causes beyond COMPANY's control. CLIENT agrees to defend, indemnify, and hold COMPANY, its consultants, agents, and employees harmless from any and all liability, other than that caused by the negligent acts, errors, or omissions of COMPANY, arising out of or resulting from the same. For purposes of this AGREEMENT, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; failure of any government agency to act in timely manner; failure of performance by CLIENT or CLIENT'S contractors or consultants; or discovery of any hazardous substances or differing site conditions. Severe weather disruptions include but are not limited to extensive rain, high winds, snow greater than two (2) inches and ice. In addition, if the delays resulting from any such causes increase the cost or time required by COMPANY to perform its services in an orderly and efficient manner, COMPANY shall be entitled to a reasonable adjustment in schedule and compensation.

8.19 Hazardous Materials

CLIENT hereby understands and agrees that COMPANY has not created nor contributed to the creation or existence of any or all types of hazardous or toxic wastes, materials, chemical compounds, or substances, or

any other type of environmental hazard or pollution, whether latent or patent, at CLIENT's premises, or in connection with or related to this project with respect to which COMPANY has been retained to provide professional engineering services. The compensation to be paid COMPANY for said professional engineering services is in no way commensurate with, and has not been calculated with reference to, the potential risk of injury or loss which may be caused by the exposure of persons or property to such substances or conditions. Therefore, to the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold COMPANY, its officers, directors, employees, and consultants, harmless from and against any and all claims, damages, and expenses, whether direct, indirect, or consequential, including, but not limited to, attorney fees and Court costs, arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acid, alkalis, toxic chemicals, liquids gases, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

In consideration of the substantial risks to the Consultant in rendering its services in connection with the Project due to the presence or suspected presence of hazardous materials (as defined in this AGREEMENT) at or near the jobsite, the Client agrees to make no claim and hereby waives, to the fullest extent permitted by law, any claim or cause or causes of action of any kind, including but not limited to negligence, breach of contract or warranty, either express or implied, strict liability or any other causes, against the Consultant, its officers, directors, partners, employees and subconsultants (collectively, Consultant), which may arise out of or may in any way be connected to the presence of such hazardous materials. The Client acknowledges that the Consultant is not and shall not be required to be in any way an *arranger, generator, operator or transporter* of hazardous materials present at or near the Project site (as these terms are defined in applicable federal or state statutes and all related regulations).

8.20 Limitation of Liability

CLIENT agrees, to the fullest extent permitted by law, to limit the liability of COMPANY and COMPANY's officers, directors, partners, employees, shareholders, owners and subconsultants to CLIENT for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of COMPANY and its officers, directors, partners, employees, shareholders, owners and subconsultants to all those named shall not exceed COMPANY'S total available insurance limit under any applicable insurance coverage. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

8.21 Environmental Audits/Site Assessments

Environmental Audit/Site Assessment report(s) are prepared for CLIENT's sole use. CLIENT agrees to defend, indemnify, and hold COMPANY, its consultants, agents, and employees harmless against all damages, claims, expenses, and losses arising out of or resulting from any reuse of the Environmental Audit/Site Assessment report(s) without the written authorization of COMPANY.

This AGREEMENT is approved and accepted by the CLIENT and COMPANY upon both parties signing and dating the AGREEMENT. Work cannot begin until COMPANY receives a signed agreement. The effective date of the AGREEMENT shall be the last date entered below.

Sincerely,

HR GREEN, INC.



Scott Mattes, P.E.

Approved by:



Printed/Typed Name: James E. Halverson

Title: Vice President

Date: 1/28/15

CITY OF OSKALOOSA

Accepted by:

Printed/Typed Name: David Krutzfeldt

Title: Mayor

Date: _____

ATTACHMENT A
Consultant Scope of Services

City of Oskaloosa, Iowa
EPA Brownfields Community-Wide
Hazardous Substances and Petroleum Assessment Grants

Part 1: Tasks

Tasks and activities described in this Scope of Services correspond to the Cooperative Agreement Work Plans submitted by CLIENT and approved by the U.S. Environmental Protection Agency (EPA). Associated Task budgets also align with the Work Plan. This Scope of Services ignores Work Plan activities solely completed by CLIENT (i.e., no consultant responsibilities). Please note that actual services may require re-allocation of funds between Tasks during the project period. All fund transfers will require CLIENT approval. Any fund transfer greater than 10% of the total grant amount will also require EPA approval.

Task 1: Program Implementation, Project Management, and Reporting

COMPANY will assist CLIENT, as needed, with coordination and implementation of programmatic-related responsibilities linked to the grants. All reports, electronic or paper, prepared by COMPANY will be submitted to CLIENT for review and submittal to the EPA. Tasks for each grant include assisting CLIENT with:

- Coordinating and attending project meetings with CLIENT and other parties (e.g. IDNR, EPA, etc.) as necessary;
- Preparing Quarterly Progress Reports;
- Preparing annual MBE/WBE forms; and
- Preparing Final Project Closeout Report.

Work Plan Estimated Budget for Task 1: Hazardous Substances Assessment Grant	\$6,500
Petroleum Assessment Grant	\$6,500

Task 2: Community Involvement

COMPANY will assist CLIENT with the types of community involvement services outlined below:

- Assist with two public meetings (e.g., open houses, CLIENT Council meetings, group presentations, etc.);
- Assist the advisory committee (e.g., attending meetings in person or via conference call, helping with site identification and prioritization activities, etc.);
- Create brownfields brochure; and
- Create a GIS-based project website and database in support of the EPA-approved work plan. This effort will be divided between Tasks 2 and 3 and limited by available budget. Work under Task 2 will create the project database and portal while work under Task 3 will relate to the site-specific updates made to the database following targeted assessment activities. Task 2 GIS work associated with this effort include:
 - COMPANY will build the GIS database based on industry standards. The structure of the GIS database will be informed by ESRI data models as well as the expertise of COMPANY GIS Specialists.
 - CLIENT'S GIS database will be set up as an enterprise SQL Server SDE geodatabase. COMPANY will develop this GIS database using strictly non-

- proprietary software available "off-the-shelf" from ESRI, the world's leading GIS software provider.
- o COMPANY will set the GIS database to a horizontal coordinate system of State Plane Iowa South 1402 US Foot with a datum of NAD83.
 - o COMPANY will build a GIS-enabled project web mapping portal to display CLIENT brownfield related project data. Multiple basemap options will be accessible within the portal, including global aerial imagery, a streets basemap, and a topographic basemap among others. Core functionality in the web mapping portal includes viewing, with pan and zoom capabilities, and identification of map feature positions, attributes, and document links. The web mapping portal will provide significant GIS functionality to CLIENT staff while remaining user-friendly to staff without any background in GIS.
 - o CLIENT'S GIS database will be kept on COMPANY'S server at no additional cost to CLIENT. COMPANY staff will maintain the GIS database and make all needed updates and repairs necessary for CLIENT'S continued use of its GIS database for one year following completion of the project. The project web mapping portal will be maintained by COMPANY for the duration of the contract, including any approved contract extensions. Upon expiration of the AGREEMENT, COMPANY may offer continued maintenance and development of CLIENT's web mapping portal via renewable supplemental agreements.
 - o CLIENT will comply with COMPANY'S non-disclosure agreement (NDA).
 - o Training for the web mapping portal will be provided to CLIENT staff. COMPANY will provide copies of a web mapping portal How-To manual to all CLIENT staff.

Although not included in this agreement, the database design used for this project can also accommodate many other infrastructure assets including water distribution, sanitary sewer, and storm sewer. These utility assets can be added to CLIENT'S GIS database through a supplemental agreement with COMPANY.

COMPANY understands that the CLIENT would want this investment in GIS to last for years to come. With this in mind, COMPANY will continue to host CLIENT'S GIS database and project web mapping portal at no cost, only expecting compensation for labor costs associated with ensuring that CLIENT'S GIS applications remain fully functional and stable as COMPANY reacts to inevitable hardware and software updates. These labor costs are addressed by the annual maintenance renewal agreement that would become due one year after delivery of CLIENT'S GIS solution and be renewed on or before that date for each subsequent year in order to continue receiving COMPANY support.

Work Plan Estimated Budget for Task 2:	Hazardous Substances Assessment Grant	\$9,000
	Petroleum Assessment Grant	\$9,000

Task 3: Site Inventory, Prioritization, and Assessments- Phase I and II ESAs

COMPANY will complete Phase I and II Environmental Site Assessment activities as outlined below:

- COMPANY will provide a GIS prioritization model that identifies parcels with known environmental risks that also exhibit strong characteristics for successful redevelopment. This creative solution helps create a defensible starting point for future assessments and can be tailored to a wide variety of other environmental, social, and

economic development variables. To the extent available budget allows, the following tasks will be performed to carry out this modeling effort:

- Collect and review GIS data from local, state, and national sources for use as modeling inputs;
- Compile GIS data in a project geodatabase;
- Solicit CLIENT feedback regarding modeling criteria and weighting;
- Construct, test, and run GIS models;
- Create map layouts and reports that detail modeling results and inform site selection discussion for presentation to CLIENT and its advisory committee for approval into actionable subject properties ready for site eligibility determinations; and
- Update the interactive project web mapping portal that showcases modeling results, COMPANY's site recommendations, and final site determinations made by CLIENT.

All project GIS data created by the COMPANY is owned by CLIENT. COMPANY will deliver all GIS data to CLIENT at project's conclusion and will share access to the data with CLIENT upon request throughout the course of the contract.

- Prepare generic Quality Assurance Project Plans (QAPPs) for submission to the EPA;
- Prepare site eligibility request documents for EPA and Iowa DNR (petroleum only) review;
- Prepare access agreements for targeted property owners;
- Complete Phase I ESAs in accordance with ASTM E1527-13 which meets the EPA's All Appropriate Inquiry (AAI) standard;
- Prepare Phase II Sampling Plans for properties selected by CLIENT for further investigation;
- Complete Phase II ESAs in accordance with ASTM E1903-11; and
- Prepare/submit Property Profile Forms/Property Work Packages for all sites with completed environmental investigations to the EPA ACRES database.

COMPANY will complete up to 15 Phase I ESAs and up to 8 Phase II ESAs under each Brownfields Assessment Grant. Actual numbers will depend on the size and complexity of conditions and contaminants associated with a site.

Work Plan Estimated Budget for Task 3: Hazardous Substances Assessment Grant	\$166,500
Petroleum Assessment Grant	\$166,500

Task 4: Cleanup Alternatives

COMPANY will assist the CLIENT with cleanup planning activities under each grant. Tasks include:

- Reviewing Phase II ESAs to evaluate cleanup needs and redevelopment alternatives; and
- Creating 2-3 re-use plans per grant with CLIENT and advisory committee. Plans will facilitate sustainable redevelopment in light of prevailing regulatory standards and requirements for enrollment in Iowa's Land Recycling Program and in compliance with CLIENT's adopted planning documents. An associated opinion of probable cost will accompany each option.

Work Plan Estimated Budget for Task 4: Hazardous Substances Assessment Grant	\$5,300
--	---------

Part 2: Schedule

Task		Start	Complete
	Notice to Proceed	February 2015	N/A
1	Program Implementation, Project Management, and Reporting	2 nd QTR FY 2015	Ongoing
2	Community Involvement	3 rd QTR FY 2015	Ongoing
3	Site Inventory, Prioritization, and Assessments- Phase I and II ESAs	3 rd QTR FY 2015*	3 rd QTR FY 2017
4	Cleanup Alternatives	1 st QTR FY 2017	4 th QTR FY 2017

*Start date is dependent upon QAPP approval by EPA and Site Eligibility Determination approval from EPA and IDNR

Part 3: Budget

The total contract amount of Three hundred seventy-four thousand six hundred dollars and zero cents (\$374,600.00) is being offered on a cost-plus, not to exceed basis per the current COMPANY Hourly Rate Schedule. Each grant budget will be tracked separately and clearly reported on invoices. Costs may be reallocated among the various tasks within each grant with the approval of the CLIENT as allowed under the EPA Cooperative Agreement. Additionally, costs may be reallocated to labor from the expense budget or from the expense budget to the labor budget with approval from the CLIENT. In accordance with federal regulations, funds will not be shifted between grants.



HR Green

HR GREEN, INC.
Billing Rate Schedule
Effective January 1, 2015

Professional Services	Billing Rate Range
Principal	\$185- \$260
Senior Professional	\$150- \$210
Professional	\$110- \$170
Junior Professional	\$80- \$125
Senior Technician	\$80- \$120
Technician	\$50- \$95
Senior Field Personnel	\$100- \$160
Field Personnel	\$70- \$115
Junior Field Personnel	\$50- \$90
Administrative Coordinator	\$35-\$110
Administrative	\$40- \$90
Corporate Admin	\$55- \$100

Reimbursable Expenses

1. All materials and supplies used in the performance of work on this project will be billed at cost plus 10%.
2. Auto mileage will be reimbursed per the standard mileage reimbursement rate established by the Internal Revenue Service. Survey and construction vehicle mileage will be reimbursed on the basis of \$0.85 per mile or \$65.00 per day.
3. Charges for sub-consultants will be billed at their invoice cost plus 15%.
4. A rate of \$6.00 will be charged per HR Green labor hour for a technology and communication fee.
5. All other direct expenses will be invoiced at cost plus 10%.



City Council Communication

Meeting Date: February 17, 2015

Requested By: City Manager's Office

Item Title:

Consider an ordinance amending Oskaloosa Municipal Code, Chapter 13.08, Section 13.08.570 - User charge, for the purpose of providing necessary funding associated with the operation and maintenance of the city's wastewater treatment works. (2nd reading)

Explanation:

The sanitary sewer fund, or the wastewater department is an essential service provided by the city of Oskaloosa. This service is run as an enterprise/utility fund and as such, the revenues generated through rates must be spent on the utility. Historically, this utility has maintained a relatively flat expenditure history with minimal increase in operations and a steady amount of capital projects each year. This approach led to low rates for many years but has put the system further behind. Staff is routinely responding to widespread failures and emergency repairs within the system more so than previously observed in the past.

The recommended FY2016 budget for this utility departs from the past practice of reactive and minimal improvements and begins an immediate and intensive investment in the infrastructure system. The recommended five year capital plan suggests increasing expenditures on the system from an average of \$400,000 (or less) to \$1,150,000 per year. While that amount of capital investment will require rate increases for users, the system must receive this type of investment to remain viable.

The city was also put on notice by the Iowa Department of Natural Resources (DNR) that bypasses of the treatment system must be stopped. This led to the city hiring Garden & Associates to develop a response plan that systematically addresses the DNR mandate and will be submitted to the agency by April 1, 2015. The process to address the DNR mandate will require further investment in infrastructure at an accelerated level, which means ratepayers can expect rates to increase. As mentioned in last year's budget transmittal, DNR mandates are expected to lead to double or triple rate increases above the amount recommended in this budget. Those increased rates are expected to pay for treatment plant improvements that are mandated by the DNR and EPA years into the future.

Lastly, the sanitary sewer fund derives its revenues from the ratepayers by utilizing a base rate fee and a usage fee. The base rate continues to be a reliable source of revenue however staff suspects the usage fee is not being accurately reported throughout the community due to meters that are surpassing their expected or useful life. This results in less revenue for the fund and further exacerbates the need to recommend rate increases until the meters are replaced and billable usage is more in line with expectations.

The FY2016 recommended budget includes a financing and operating plan for the sanitary sewer system that requires an increase to the base and usage rates that impacts the average residential ratepayer by an additional \$3.14 per month, or \$37.68 annually. The average residential customer uses 3.7 units of water per month, and is charged the sewer base rate per month regardless of usage.

Impact of the proposed rate increase on average residential sewer customer effective April 1, 2015.

Average monthly residential sewer bill - today	\$21.03 per month
Average monthly residential sewer bill - proposed	\$24.17 per month
Increase per month	\$3.14 per month

The proposed April 1, 2015 increase is the first year of a multi-year increase plan that is recommended for the sanitary sewer fund. The proposed rate changes are presented in the table below:

Sanitary Sewer Rate Changes - Per Month				
Increase Date	Minimum Charge Per Month	Change	Per 100 Cubic Feet	Change
5/1/2008	\$6.42	-	\$3.07	-
4/1/2009	\$6.65	\$0.23	\$3.18	\$0.11
4/1/2010	\$6.65	\$0.00	\$3.18	\$0.00
3/1/2011	\$7.08	\$0.43	\$3.39	\$0.21
3/1/2012	\$7.33	\$0.25	\$3.51	\$0.12
3/1/2013	\$7.59	\$0.26	\$3.63	\$0.12
3/1/2014	\$7.59	\$0.00	\$3.63	\$0.00
3/1/2015*	\$8.73	\$1.14	\$4.17	\$0.54
3/1/2016**	\$10.04	\$1.31	\$4.80	\$0.63
3/1/2017**	\$11.04	\$1.00	\$5.28	\$0.48
3/1/2018**	\$11.59	\$0.55	\$5.54	\$0.26
3/1/2019**	\$12.17	\$0.58	\$5.82	\$0.28
3/1/2020**	\$12.78	\$0.61	\$6.11	\$0.29
3/1/2021**	\$13.42	\$0.64	\$6.42	\$0.31
3/1/2022**	\$14.09	\$0.67	\$6.74	\$0.32

* **Proposed rate increase under consideration with this agenda item.**

** Proposed rate increases to be considered at a future time. Rates in the current and future fiscal years are based upon funding the operational and capital plan as presented and does not include any offsetting grants that will be pursued, or other changes to the plan that may occur. These rates are for projection purposes.

Budget Consideration:

Increasing rates as outlined in this agenda allows the city to meet its financial obligations associated with the operations of the city's wastewater treatment works.

Attachments:

1. Ordinance
2. Cash flow analysis – Sanitary Sewer Fund
3. Rate survey information

ORDINANCE NO. _____

AN ORDINANCE REVISING USER CHARGES IN THE CITY OF OSKALOOSA, IOWA, SECTION 13.08.570 - USER CHARGE, TO PROVIDE FUNDS NEEDED FOR EXPENSES ASSOCIATED WITH THE CITY'S WASTEWATER TREATMENT WORKS

Be it enacted by the City Council of the City of Oskaloosa, Iowa:

SECTION 1: Section 13.08.570 User Charge (A) of the City Code of the City of Oskaloosa is hereby amended as follows:

A. Effective March 1, 2013 April 1, 2015 user charges shall be as follows:

The minimum charge per calendar quarter for all contributors shall be twenty -two dollars and seventy-six cents (\$22.76) twenty six dollars and nineteen cents (\$26.19). In addition each contributor shall pay a user charge rate for operation and maintenance including replacement and for debt retirement of three dollars and sixty-three cents (\$3.63) four dollars and seventeen cents (\$4.17) per one hundred cubic feet of water.

SECTION 2: REPEALER. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3: SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of this ordinance as a whole or any section, provision, or party thereof not adjudged invalid or unconstitutional.

SECTION 4: WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by this Council on the ____ day of _____, 2015.

[SIGNATURES TO FOLLOW]

ATTEST:

David Krutzfeldt, Mayor

Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____ 2015.

Amy Miller, City Clerk

CITY OF OSKALOOSA, IOWA
Sewer Enterprise Fund

<i>Growth Assumptions</i>	
Growth in Usage	0.00%
Operating Expenses	See Below
Interest on Balances	0.25%

<i>PROPOSED REVENUE INCREASES</i>					
1-Apr-11	6.50%	1-Mar-15	15.00%	1-Mar-19	5.00%
1-Mar-12	3.50%	1-Mar-16	15.00%	1-Mar-20	5.00%
1-Mar-13	3.50%	1-Mar-17	10.00%	1-Mar-21	5.00%
1-Mar-14	0.00%	1-Mar-18	5.00%	1-Mar-22	5.00%

-- Audited Financial Statements --				Re-Est.	Budget	Projected	Projected	Projected	Projected	Projected	Projected	
	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	
	3/1/2012	3/1/2013										
Actual Rate per 100 Cubic Feet	1	\$3.51	\$3.63	\$3.63	\$4.17	\$4.80	\$5.28	\$5.54	\$5.82	\$6.11	\$6.42	\$6.74
Minimum Monthly Charge	2	\$7.33	\$7.59	\$7.59	\$8.73	\$10.04	\$11.04	\$11.59	\$12.17	\$12.78	\$13.42	\$14.09
Average Number of Customers	3	4,564	4,579	4,561	4,561	4,561	4,561	4,561	4,561	4,561	4,561	4,561
SEWER SALES (100 Cubic Feet)	(3.1%)	2.2%	(1.0%)	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Sewer Usage	4	\$320,190	\$328,533	\$325,872	\$325,872	\$325,872	\$325,872	\$325,872	\$325,872	\$325,872	\$325,872	\$325,872
Oskaloosa Food Usage	5	19,867	19,068	18,212	18,212	18,212	18,212	18,212	18,212	18,212	18,212	18,212
Total Sewer Usage	6	340,057	347,601	344,083	344,083	344,083	344,083	344,083	344,083	344,083	344,083	344,083
Avg. Revenue/100 Cubic Feet	7	\$3.51	\$3.66	\$3.80	\$3.95	\$4.54	\$5.16	\$5.61	\$5.89	\$6.19	\$6.50	\$6.82
OPERATING REVENUES	4.3%	6.0%	1.1%	1.8%	9.3%	14.1%	11.0%	6.8%	5.0%	5.0%	5.0%	
Sewer Usage Revenues	8	\$1,194,335	\$1,273,927	\$1,308,754	\$1,325,113	\$1,425,724	\$1,633,076	\$1,828,020	\$1,963,826	\$2,062,018	\$2,165,119	\$2,273,375
Base Charge Revenues	9	391,317	406,340	415,416	431,015	495,735	563,192	611,767	642,280	674,435	708,232	743,671
Delinquent Revenues	10	0	0	0	0	0	0	0	0	0	0	0
Oskaloosa Foods Monthly Base Fee	11	8,940	4,590	0	0	0	0	0	0	0	0	0
Oskaloosa Foods Sludge Fee	12	30,384	36,101	19,814	19,814	19,814	19,814	19,814	19,814	19,814	19,814	19,814
Oskaloosa Foods Hauling Fee	13	6,950	8,550	4,350	4,350	4,350	4,350	4,350	4,350	4,350	4,350	4,350
Connection Fee	14	0	0	0	0	0	0	0	0	0	0	0
Other Revenue	15	27,870	32,454	32,120	28,453	24,300	24,300	24,300	24,300	24,300	24,300	24,300
TOTAL OPERATING REVENUES	16	\$1,659,796	\$1,761,962	\$1,780,454	\$1,808,745	\$1,969,923	\$2,244,733	\$2,488,252	\$2,654,571	\$2,784,917	\$2,921,815	\$3,065,510
OPERATING EXPENSES	5.2%	(3.6%)	4.4%	18.1%	5.8%	4.7%	4.7%	4.7%	4.7%	4.7%	4.7%	
Personal Services	17	5% \$480,213	\$471,926	\$438,627	429,494.00	\$487,613	\$511,994	\$537,593	\$564,473	\$592,697	\$622,331	\$653,448
Contractual Services	18	5% 277,249	248,076	301,129	446,031	442,184	464,293	487,508	511,883	537,477	564,351	592,569
Commodities	19	0% 33,586	42,503	56,394	64,360	64,310	64,310	64,310	64,310	64,310	64,310	64,310
TOTAL OPERATING EXPENSES	20	\$791,048	\$762,505	\$796,150	\$939,885	\$994,107	\$1,040,597	\$1,089,411	\$1,140,666	\$1,194,484	\$1,250,993	\$1,310,327
NET OPERATING INCOME	21	\$868,748	\$999,457	\$984,304	\$868,860	\$975,816	\$1,204,136	\$1,398,840	\$1,513,905	\$1,590,433	\$1,670,822	\$1,755,183
Interest on Reserves	22	4,362	3,030	2,948	4,289	4,079	2,767	1,909	2,064	2,366	2,129	2,786
Special Assessments	23	5,084	4,805	9,188	6,676	0	0	0	0	0	0	0
Miscellaneous Revenue	24	10,258	508	865	0	0	0	0	0	0	0	0
Revenue Available for D/S	25	\$888,452	\$1,007,800	\$997,305	\$879,825	\$979,895	\$1,206,903	\$1,400,749	\$1,515,969	\$1,592,799	\$1,672,951	\$1,757,969

<i>Growth Assumptions</i>	
Growth in Usage	0.00%
Operating Expenses	See Below
Interest on Balances	0.25%

<i>PROPOSED REVENUE INCREASES</i>					
1-Apr-11	6.50%	1-Mar-15	15.00%	1-Mar-19	5.00%
1-Mar-12	3.50%	1-Mar-16	15.00%	1-Mar-20	5.00%
1-Mar-13	3.50%	1-Mar-17	10.00%	1-Mar-21	5.00%
1-Mar-14	0.00%	1-Mar-18	5.00%	1-Mar-22	5.00%

-- Audited Financial Statements --				Re-Est.	Budget	Projected	Projected	Projected	Projected	Projected	Projected
	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
Revenue Available for D/S 26	\$888,452	\$1,007,800	\$997,305	\$879,825	\$979,895	\$1,206,903	\$1,400,749	\$1,515,969	\$1,592,799	\$1,672,951	\$1,757,969
BOND DEBT SERVICE 27											
Series 1994A Sewer Revenue SRF 28	\$50,927	\$52,606	\$51,854	\$53,954	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Series 1996 Sewer Revenue SRF 29	187,988	188,200	179,546	181,540	183,444	184,258	0	0	0	0	0
Series 2002 Sewer Refunding Bonds 30	172,095	0	0	0	0	0	0	0	0	0	0
Series 2002 Sewer Revenue SRF 31	0	0	244,980	247,080	249,060	250,920	253,660	255,260	257,740	260,080	262,280
Total Revenue Debt Service 32	\$411,010	\$240,805	\$476,380	\$482,574	\$432,504	\$435,178	\$253,660	\$255,260	\$257,740	\$260,080	\$262,280
Series 2002 SRF-Subordinate 33	277,340	276,360	0	0	0	0	0	0	0	0	0
Reserved 34	0	0	0	0	0	0	0	0	0	0	0
Reserved 35	0	0	0	0	0	0	0	0	0	0	0
TOTAL DEBT SERVICE 35	\$688,350	\$517,165	\$476,380	\$482,574	\$432,504	\$435,178	\$253,660	\$255,260	\$257,740	\$260,080	\$262,280
Debt Coverage Ratios	<i>Bond Documents state User Test will be at least 1.10x Coverage</i>										
Net Cashflow/Revenue Debt 36	2.16	4.19	2.09	1.82	2.27	2.77	5.52	5.94	6.18	6.43	6.70
Net Cashflow/ All Debt 37	1.29	1.95	2.09	1.82	2.27	2.77	5.52	5.94	6.18	6.43	6.70
Net Cashflow after Debt 38	\$200,102	\$490,635	\$520,925	\$397,251	\$547,391	\$771,725	\$1,147,089	\$1,260,709	\$1,335,059	\$1,412,871	\$1,495,689
+ / (-) Construction Fund 39	0	0	0	0	0	0	0	0	0	0	0
Other Sources / (Uses) 40	0	0	315,926	0	0	0	0	0	0	0	0
Bond Fees Adjustment 41	(1,582)	0	0	0	0	0	0	0	0	0	0
Bond/Warrant Proceeds 42	0	0	0	0	0	0	0	0	0	0	0
Grant Funds 43	0	0	0	0	0	0	0	0	0	0	0
Transfer (to)/from Improvement Fund 44	(8,432)	(11,400)	(11,400)	(11,400)	(11,400)	(11,400)	(11,400)	(11,400)	(11,400)	(11,400)	(11,400)
Other Transfers In/(Out) 45	77,322	0	0	169,460	0	0	0	0	0	0	0
Transfer (to)/from DSRF 46	30,779	451,934	0	0	0	0	0	0	0	0	0
Capital Outlays 47	(277,175)	(127,615)	(952,472)	(650,711)	(1,072,000)	(1,115,000)	(1,085,000)	(1,140,000)	(1,430,000)	(1,150,000)	(1,150,000)
Annual Surplus / (Deficit) 48	\$21,015	\$803,554	(\$127,021)	(\$95,400)	(\$536,009)	(\$354,675)	\$50,689	\$109,309	(\$106,341)	\$251,471	\$334,289
Unrestricted Beg Cash Balance 49	\$932,572	\$953,586	\$1,757,140	\$1,630,119	\$1,534,719	\$998,710	\$644,035	\$694,724	\$804,033	\$697,693	\$949,164
Unrestricted End Cash Balance 50	\$953,586	\$1,757,140	\$1,630,119	\$1,534,719	\$998,710	\$644,035	\$694,724	\$804,033	\$697,693	\$949,164	\$1,283,453
Cash Balance as % O & M 51	121%	230%	205%	163%	100%	62%	64%	70%	58%	76%	98%
Restricted & Designated Reserves:											
Improvement Fund-614 52	\$62,615	\$74,015	\$85,415	\$96,815	\$108,215	\$119,615	\$131,015	\$142,415	\$153,815	\$165,215	\$176,615
Debt Service Reserve Fund 53	451,934	0	0	0	0	0	0	0	0	0	0
Total Cash 54	\$1,468,135	\$1,831,155	\$1,715,534	\$1,631,534	\$1,106,925	\$763,650	\$825,739	\$946,448	\$851,508	\$1,114,379	\$1,460,068

<i>Growth Assumptions</i>	
Growth in Usage	0.00%
Operating Expenses	See Below
Interest on Balances	0.25%

<i>PROPOSED REVENUE INCREASES</i>					
1-Apr-11	6.50%	1-Mar-15	15.00%	1-Mar-19	5.00%
1-Mar-12	3.50%	1-Mar-16	15.00%	1-Mar-20	5.00%
1-Mar-13	3.50%	1-Mar-17	10.00%	1-Mar-21	5.00%
1-Mar-14	0.00%	1-Mar-18	5.00%	1-Mar-22	5.00%

-- Audited Financial Statements --			Re-Est.	Budget	Projected	Projected	Projected	Projected	Projected	Projected
FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
CAPITAL OUTLAYS										
Heavy Equipment-O & M			\$0	\$0	\$60,000	\$120,000	\$80,000	\$350,000	\$0	\$0
Vehicles-O & M			19,595	0	100,000	0	0	35,000	0	0
Other Capital Equipment-O & M			35,000	167,000	0	40,000	70,000	0	0	0
IDOT Project			26,116	0	0	0	0	0	0	0
Other Capital -VFD's & Pumps			29,000	0	0	0	75,000	0	0	0
North 3rd Street - Sanitary Sewer Replacement			20,500	0	0	0	0	0	0	0
3rd Ave East - Sewer Replacement			50,000	0	0	0	0	0	0	0
North Plant Improvements			19,000	330,000	0	0	0	0	0	0
South Plant Improvements			19,000	60,000	225,000	175,000	0	80,000	0	0
Lift Station Improvements			12,000	30,000	0	0	200,000	0	0	0
Sewer System Replacements/Improvements			0	0	0	0	0	0	1,000,000	1,000,000
Annual Manhole & Sewer Lining			0	0	0	50,000	50,000	50,000	50,000	50,000
Emergency Sewer Replacement			0	0	0	100,000	100,000	100,000	100,000	100,000
Sanitary Sewer Study			65,000	45,000	0	0	0	0	0	0
Nutrient Removal Study			0	0	150,000	0	0	0	0	0
North 3rd Street - Line Sanitary Sewer			0	0	35,000	0	0	0	0	0
Burlington Road - Manhole & Sewer Lining			0	0	0	0	155,000	0	0	0
South 11th St - Sewer Repairs			90,500	0	0	0	0	0	0	0
Penn Blvd - Sewer Repairs			230,000	0	0	0	0	0	0	0
South L St/M Street - Sewer Replacement			35,000	375,000	0	0	0	0	0	0
Alley North H Street/North I Street - Sewer Replacement			0	20,000	170,000	0	0	0	0	0
5th Ave West - Sewer Replacement			0	20,000	180,000	0	0	0	0	0
Terrace Drive - Sewer Replacement			0	5,000	30,000	0	0	0	0	0
E Ave West - Sewer Replacement			0	0	20,000	180,000	0	0	0	0
South D Street/5th Ave to South F Street/4th Ave - Sewer Replacement			0	20,000	100,000	0	0	0	0	0
South D - Sewer Replacement			0	0	20,000	200,000	0	0	0	0
South I Street and 4th Ave - Sewer Replacement			0	0	25,000	150,000	0	0	0	0
North 6th - Sewer Replacement			0	0	0	5,000	50,000	0	0	0
North 3rd - Sewer Replacement			0	0	0	20,000	200,000	0	0	0
North C Street - Sewer Replacement			0	0	0	20,000	0	0	0	0
North B Street - Sewer Replacement			0	0	0	20,000	0	0	0	0
6th Street - Sewer Replacement			0	0	0	5,000	50,000	0	0	0
McMullin Drive - Sanitary Sewer Replacement			0	0	0	0	25,000	0	0	0
North 12th - Sewer Replacement			0	0	0	0	60,000	540,000	0	0
South A Street/South B Street - Sewer Replacement			0	0	0	0	25,000	275,000	0	0
Total Capital Equipment:			\$ 54,595	\$ 167,000	\$ 160,000	\$ 160,000	\$ 150,000	\$ 385,000	\$ -	\$ -
Total Capital Outlays:			\$ 596,116	\$ 905,000	\$ 955,000	\$ 925,000	\$ 990,000	\$ 1,045,000	\$ 1,150,000	\$ 1,150,000
Total Capital Projects:			\$ 650,711	\$ 1,072,000	\$ 1,115,000	\$ 1,085,000	\$ 1,140,000	\$ 1,430,000	\$ 1,150,000	\$ 1,150,000



Water and Pollution Control Department

300 East Fifth Street, Building 1

300 Ames, IA 50010

Phone 515-239-5150 Fax 515-239-5251

TO: 2013 Survey Respondents and Interested Parties

FROM: Kati Pierce, Water and Pollution Control Department

DATE: December 2013

SUBJECT: Water and Sewer Charges and Rates Survey Results
For Iowa Cities with 10,000 and Over Populations

We are pleased to send you a copy of both **the Water and Sewer Rate Survey Results**, just completed. They are arranged in similar formats for comparison. You may notice that the data is presented differently this year than in past surveys. We hope that you will find the compiled results easy to interpret and informative.

Billing methods occur in various combinations of gallons, cubic feet, monthly, quarterly, and other variations. For the sake of comparison, minimum bills and the quantities allowed have been converted to cubic feet at a monthly rate. The conversion used is 100 cubic feet = 750 gallons.

You will also find that median amounts were used for many comparisons. Median simply means the point where half the utilities are higher and half are lower. The median is not the average value, but is more representative of the average, as actual average values can be distorted by a few unusually high or low rates.

Please check the figures for your utility and let us know if you find any mistakes so we may correct them for next year (yes, we are planning on surveying annually moving forward). Also, we encourage you to share this information with others in your organization who may find the data useful.

Thank you for your participation in this survey. You are welcome to contact me by email at kpierce@cityofames.org.

/klp

/enclosures

2013 CITY OF AMES

SURVEY OF DOMESTIC SEWER SERVICE

CHARGES & RATES

RESULTS



**2013 COMPARISON OF DOMESTIC SEWER SERVICE CHARGES
GENERAL RATE CHARACTERISTICS**
Prepared by the City of Ames, Iowa

City	Est. Population Served		Dates of Recent Rate Adjustment	Minimum Bill \$/Month	Allowance on Min. Bill Cu Ft/Month	Ind. Waste or Strength Charges	Special Rate?*
	Census	Equivalent*					
Altoona	15,000	15,000	2005, 2007, 2009, 2011	5.00	0	Yes	Yes
Ames	59,042	59,042	2005, 2008, 2011, 2013	9.44	0	Yes	Yes
Ankeny	45,582	46,000	2009, 2011, 2012, 2013	17.08 <i>Svc. Avail. Chg.</i>	0	Yes	Yes
Bettendorf	33,599	33,599	2001, 2002, 2008, 2012	2.25	0	Yes	Yes
Boone	12,800	11,240	2000, 2003, 2009, 2010	3.00	0	Yes	No
Burlington	25,663	25,663	2010, 2011, 2012, 2013	8.98 san. 6.54 storm	0	Yes	Yes
Carroll	10,103	12,797	2010, 2011, 2012, 2013	7.00	0	Yes	Yes
Cedar Falls	39,387	39,387	2008, 2011, 2012, 2013	13.80 (2013) 14.05 (2014)	200	Yes	Yes
Cedar Rapids	172,257	1,400,000	2010, 2011, 2012, 2013	11.91	200	Yes	Yes
Clinton	26,830	26,830	2009, 2011, 2012, 2013	8.96	100	Yes	Yes
Clive	16,000	16,000	2010, 2011, 2012, 2013	5.48 san. <i>Svc. Avail. Chg.</i> 5.29 storm	0	No	Yes
Coralville	19,219	19,219	1999, 2006, 2011, 2012	7.50 san. 2.00 storm	200	No	Yes
Council Bluffs	62,466	62,466	1989, 1995, 2000, 2005	6.46	300	Yes	No
Davenport	97,500	135,000	2010, 2011, 2012, 2013	\$11.27/mo <i>if paid monthly</i> \$3.68/mo <i>if paid quarterly</i>	0	Yes	Yes
Des Moines	206,599	206,599	2009, 2010, 2012, 2013	4.40	0	Yes	Yes
Dubuque	60,000	60,000	2009, 2011, 2012, 2013	7.97	200	No	No
Fort Dodge	25,206	25,206	2009, 2011, 2012, 2013	14.90	400	Yes	No
Fort Madison	11,250	13,600	2005, 2007, 2009, 2012	11.05	0	Yes	Yes

*Equivalent Population: Total population the utility services, which may include those outside of the city.
**Special Rate: Reduced rates offered during certain seasons, for low income residents, or irrigation

**2013 COMPARISON OF DOMESTIC SEWER SERVICE CHARGES
GENERAL RATE CHARACTERISTICS**
Prepared by the City of Ames, Iowa

City	Est. Population Served Census	Equivalent	Dates of Recent Rate Adjustment	Minimum Bill \$/Month	Allowance on Min. Bill Cu Ft/Month	Ind. Waste or Strength Charges	Special Rate?
Indianola	14,782	14,782	2010, 2011, 2012, 2013	7.75 (2012) 8.00 (2013)	133	Yes	Yes
Iowa City	70,133	92,000	2001, 2006, 2008, 2012	8.15 san. 3.00 storm	100	Yes	Yes
Iowa Great Lakes Sanitary District	15000 Resident	90000+ Seasonal	1980, 1983, 1999, 2008	5.00	0	No	No
Johnston	17,278	17,278	2010, 2011, 2012, 2013	5.25 Svc. Avail. Chg.	0	Yes	Yes
Keokuk	10,706	10,706	2008, 2009, 2011, 2012	24.25	267	Yes	No
Marion	34,768	34,768	2005, 2008, 2009, 2013	9.00 Svc. Avail. Chg. 2.00 San. Sew. Rpr/Maint. 3.25 storm	0	Yes	Yes
Marshalltown	27,552	27,552	2007, 2008, 2009, 2013	12.12	0	Yes	Yes
Mason City	28,052	123,000	2007, 2008, 2009, 2010	9.80 san. 1.75 storm	0	Yes	Yes
Muscatine	23,300	50,000	2009, 2010, 2011, 2012	13.90 11.00 Coll. & Dr.	300	Yes	Yes
Newton	15,130	15,130	2007, 2010, 2011, 2012	10.27	200	Yes	Yes
Oskaloosa	11,463	11,463	2005, 2008, 2011, 2013	7.59	0	Yes	Yes
Ottumwa	25,000	25,000	2008, 2009, 2012, 2013	14.50	0	Yes	No
Sioux City	82,800	82,800	2008, 2009, 2010, 2011	10.63	200	Yes	Yes
Spencer	11,500	11,500	1983, 1985, 2005, 2013	7.39	300	Yes	Yes
Storm Lake	10,600	10,600	2010, 2011, 2012, 2013	16.50	0	Yes	Yes
Urbandale	40,000	40,000	1994, 2004, 2010, 2012	5.00 Svc. Avail. Chg.	0	No	No
Waterloo	68,000	176,000	1993, 2000, 2003, 2010	12.50	300	No	Yes
Waukege	13,790	13,790	2010, 2011, 2012, 2013	11.01	134	Yes	Yes
West Des Moines	62,000	62,000	2009, 2010, 2011, 2012	3.00 Svc. Avail. Chg.	134	Yes	Yes

*Equivalent Population: Total population the utility services, which may include those outside of the city.
**Special Rate: Reduced rates offered during certain seasons, for low income residents, or irrigation

**2013 COMPARISON OF DOMESTIC SEWER SERVICE CHARGES
MONTHLY CHARGE FOR VOLUME IN CUBIC FEET**
Prepared by City of Ames, Iowa

City	Rate Effective	200	300	400	600	800	1,000	10,000	50,000	100,000
Altoona	Jul. 2011	15.07	20.10	25.13	35.20	45.26	55.33	508.25	2,521	5,038
Ames	Jul. 2013	14.26	16.67	19.08	23.90	28.72	33.54	250.44	1,214	2,419
Ankeny	Jul. 2013	21.43	23.61	25.78	30.13	34.48	38.83	234.58	1,105	1,885
Bettendorf	Apr. 2012	6.01	7.89	9.77	13.53	17.29	21.05	190.25	942	1,882
Boone	Jul. 2010	18.94	26.91	34.88	50.82	66.76	82.70	800.00	3,988	7,973
Burlington	Jul. 2013	14.36	17.05	19.74	25.12	30.50	35.83	277.48	1,351	2,694
Carroll	Jul. 2013	14.20	17.80	21.40	28.60	35.80	43.00	367.00	1,807	3,607
Cedar Falls	Jul. 2013	13.80	15.95	18.10	22.40	26.70	35.30	228.80	1,089	2,178
Cedar Rapids	Jul. 2013	11.91*	13.51	15.11	18.31	21.51	24.71	171.91	812	1,612
Clinton	Jul. 2013	17.92	26.88	35.84	53.76	71.68	89.60	896.00	4,480	8,960
Clive	Jul. 2013	11.75	14.89	18.02	26.38	34.74	43.10	318.98	1,573	3,140
Coralville	Jul. 2012	7.50*	10.02	12.54	17.58	22.62	27.66	209.10	1,217	2,477
Council Bluffs	Apr. 2005	6.46*	6.46*	8.61	12.91	17.21	21.51	164.86	789	1,569
Davenport	Jul. 2013	17.19	20.15	23.11	29.03	34.95	40.87	307.27	1,491	2,971
Des Moines	Jul. 2013	12.34	16.31	20.27	28.22	38.79	49.37	401.15	1,989	3,972
Dubuque	Jul. 2013	7.97*	11.96	15.95	23.93	31.91	47.87	391.02	1,795	3,990
Fort Dodge	Jul. 2013	14.90*	14.90*	14.90*	19.24	23.57	27.91	222.98	1,090	2,174
Fort Madison	Jul. 2012	16.64*	16.64*	17.35	19.50	21.64	22.36	120.31	549	1,086
Indianola	Sept. 2013	12.53	18.30	26.10	39.68	53.25	66.83	677.70	3,393	6,786
Iowa City	Jul. 2008	12.14	16.13	20.12	28.10	36.08	44.06	403.16	1,999	3,994
Iowa Great Lakes	Jul. 2008	7.02	8.04	9.05	11.08	13.10	15.13	106.25	511	1,018
Johnston	Jul. 2013	12.53	16.17	19.81	27.09	34.35	41.62	369.25	1,825	3,645
Keokuk	Aug. 2012	24.25*	25.49	29.19	36.60	44.01	51.42	384.78	1,867	3,719
Marion	Jul. 2013	16.35	18.25	20.15	23.95	27.75	31.55	202.55	963	1,913
Marshalltown	Jan. 2013	15.90	17.79	19.68	23.46	27.24	31.02	201.12	957	1,902
Mason City	Jul. 2010	9.63*	12.00	14.37	19.11	23.85	28.59	242.07	1,191	2,377
Muscatine**	Jul. 2012	24.90	24.90*	27.25	31.95	36.65	41.35	252.85	1,193	2,368
Newton	May 2012	10.27*	13.57	16.87	23.47	30.07	36.67	333.67	1,654	3,304
Oskaloosa	Mar. 2013	14.85	18.48	22.11	29.37	36.63	43.89	370.59	1,823	3,638
Ottumwa	Jul. 2013	24.00	28.75	33.50	43.00	52.50	62.00	489.50	2,390	4,765
Sioux City	Jul. 2011	10.63*	14.62	18.61	26.58	34.55	42.52	407.34	2,024	4,043
Spencer	Jul. 2013	8.44	11.34	14.24	20.04	25.84	31.64	266.49	1,094	2,129
Storm Lake	Jul. 2013	21.26	23.63	26.01	30.77	35.52	40.28	254.25	1,189	2,394
Urbandale	Jul. 2012	6.25	8.13	10.00	13.75	17.50	21.25	190.00	940	1,878
Waterloo	Jun. 2010	12.50*	12.50	14.48	18.44	22.40	26.36	204.56	997	1,987
Waukee	Jul. 2013	14.99	20.96	26.93	38.87	50.81	62.75	600.05	2,988	5,973
West Des Moines	Oct. 2012	10.95	14.93	18.90	26.85	34.80	42.75	400.50	1,991	3,978

*Minimum Bill/200CF

**Rate study in progress, anticipating 3% annual rate incr. over next five years.

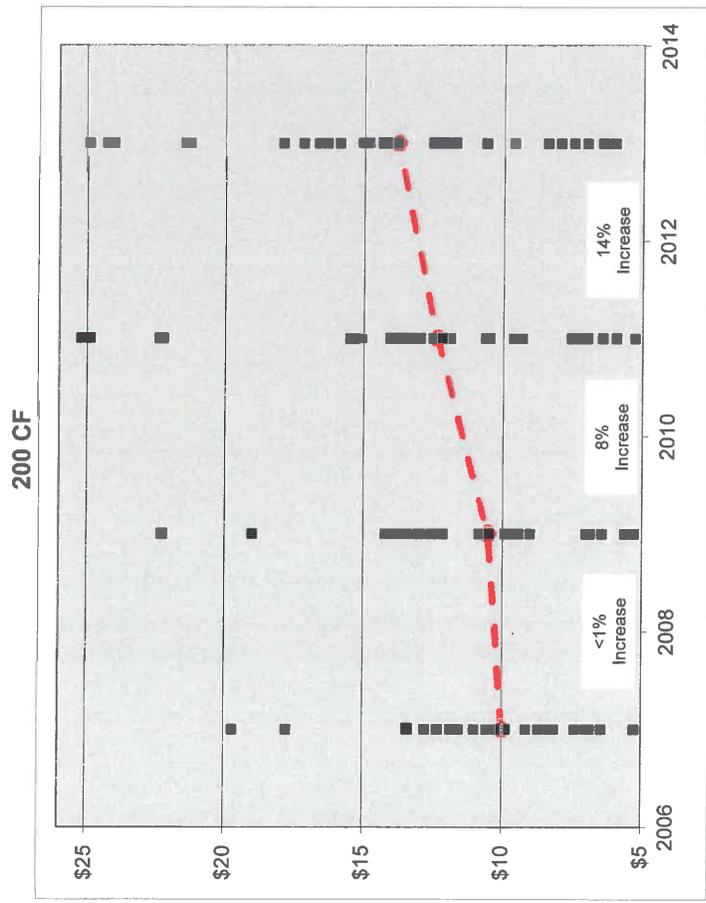
2013 Residential Sewer Rate Survey
Iowa Cities Over 10,000 Population

	Minimum or 200 CF	600 CF	1,000 CF	10,000 CF	50,000 CF	100,000 CF
LOW	Iowa Great Lakes	11.08	15.13	106.25	511	1,018
	Council Bluffs	12.91	21.05	120.31	549	1,086
	Bettendorf	13.53	21.25	164.86	789	1,569
	Urbandale	13.75	21.51	171.91	812	1,585
	Coralville	17.58	22.36	190.00	940	1,612
	Cedar Rapids	18.31	24.71	190.25	942	1,878
	Dubuque	18.44	26.36	201.12	957	1,882
	Spencer	8.44	27.66	202.55	963	1,902
	Mason City	9.63	27.91	204.56	997	1,913
	Newton*	10.27	28.59	209.10	1,089	1,987
	Sioux City*	10.63	31.02	222.98	1,090	2,129
	West Des Moines	10.95	31.55	228.80	1,094	2,174
	Clive	11.75	31.64	234.58	1,105	2,178
	Cedar Rapids*	11.91	33.54	242.07	1,189	2,368
	Iowa City	12.14	35.30	250.44	1,191	2,377
	Des Moines	12.34	35.83	252.85	1,193	2,394
	Waterloo*	12.50	36.67	254.25	1,214	2,419
	Indianola	12.53	38.83	266.49	1,217	2,477
	Johnston	12.53	40.28	277.47	1,351	2,694
MEDIAN	Cedar Falls	13.80	40.87	307.27	1,491	2,971
	Carroll	14.20	41.35	318.98	1,573	3,140
	Ames	14.26	41.62	333.67	1,654	3,304
	Burlington	14.36	42.52	367.00	1,795	3,607
	Oskaloosa	14.85	42.75	369.25	1,807	3,638
	Fort Dodge*	14.90	43.00	370.59	1,823	3,645
	Waukee	14.99	43.10	384.78	1,825	3,719
	Altoona	15.07	43.89	391.02	1,867	3,972
	Marshalltown	15.90	44.06	400.50	1,989	3,978
	Marion	16.35	47.87	401.15	1,991	3,990
	Fort Madison*	16.64	49.37	403.16	1,999	3,994
	Davenport	17.19	51.42	407.34	2,024	4,043
	Clinton	17.92	55.33	489.50	2,390	4,765
	Boone	18.94	62.00	508.25	2,521	5,038
	Storm Lake	21.26	62.75	600.05	2,988	5,973
	Ankeny	21.43	66.83	677.70	3,393	6,786
	Ottumwa	24.00	82.70	800.00	3,988	7,973
	Keokuk*	24.25	89.60	895.00	4,480	8,960
HIGH	Muscatine**	24.90	89.60	895.00	4,480	8,960
	Low	6.01	15.13	106.25	511	1,018
	Median	13.80	40.28	277.48	1,351	2,694
	High	24.90	89.60	896.00	4,480	8,960

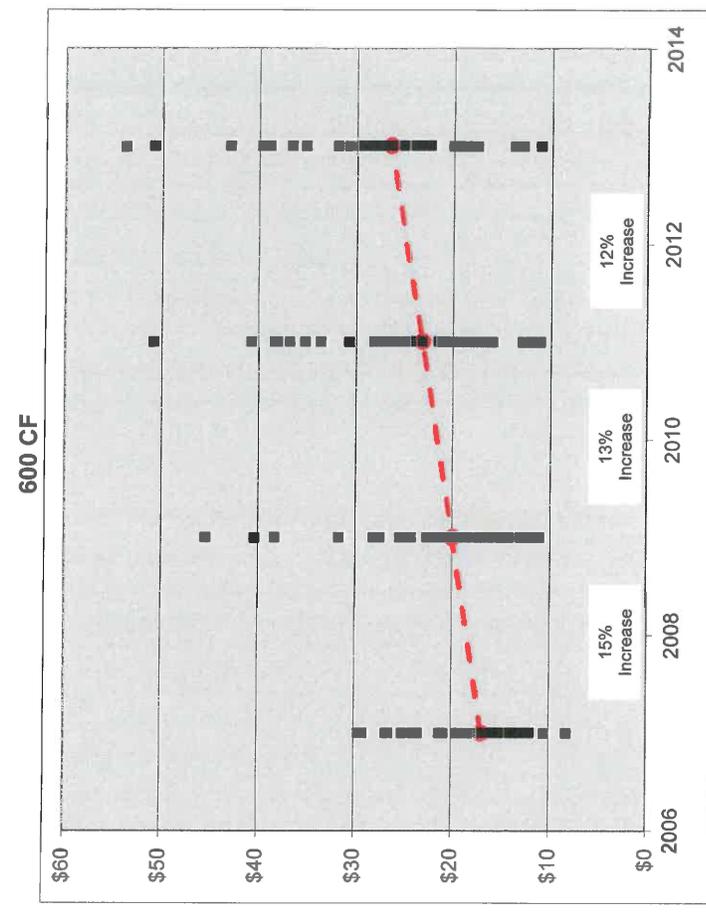
* Minimum Bill

**Rate study in progress

**Median Sewer Rates
Historical Comparison
Iowa Cities with Populations 10,000 and Over
2007-2013**

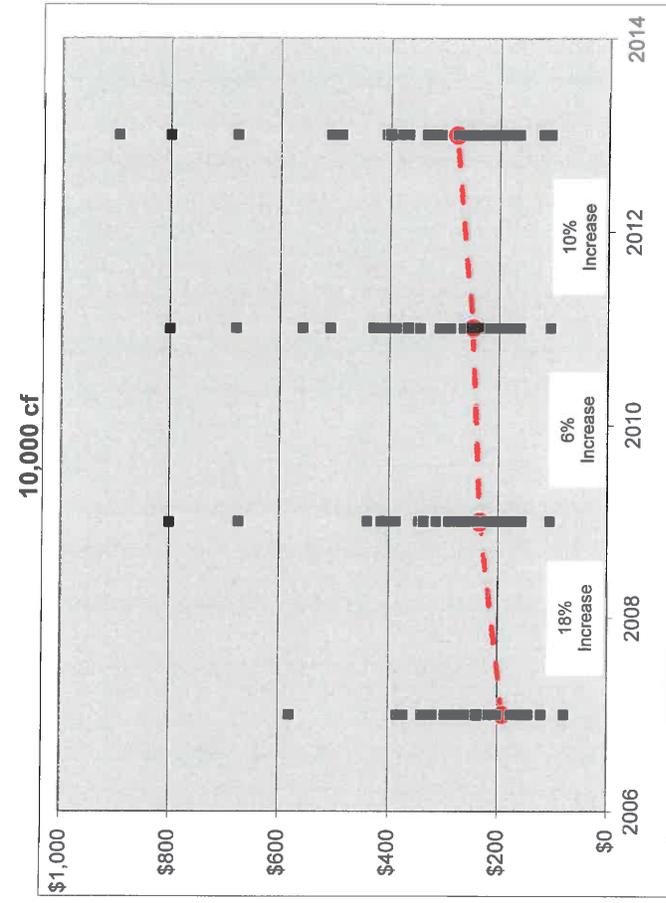


Total increase over 6 years
(3.8% per year)

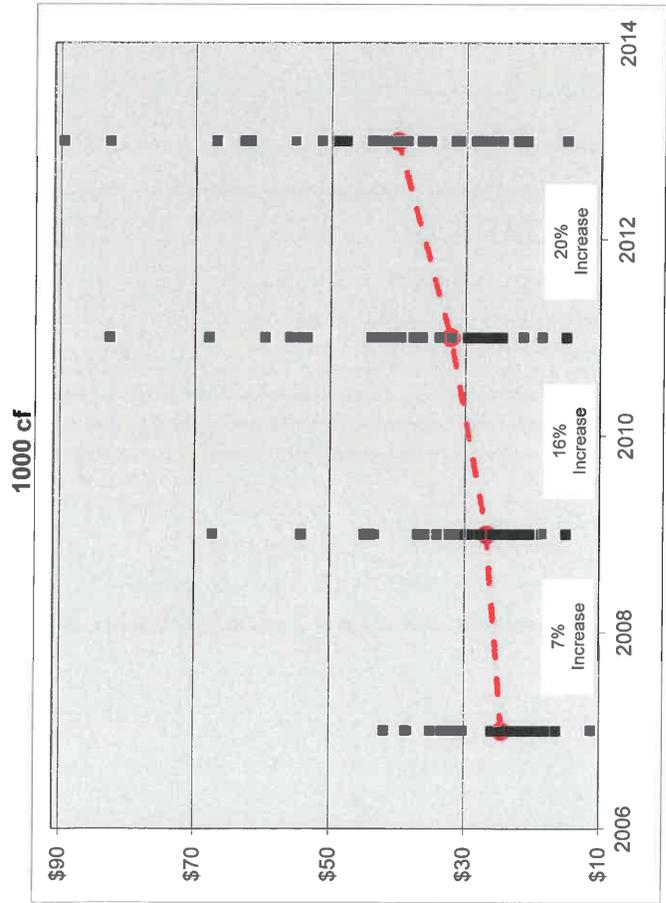


Total increase over 6 years
(6.7% per year)

**Median Sewer Rates
Historical Comparison
Iowa Cities with Populations 10,000 and Over
2007-2013**



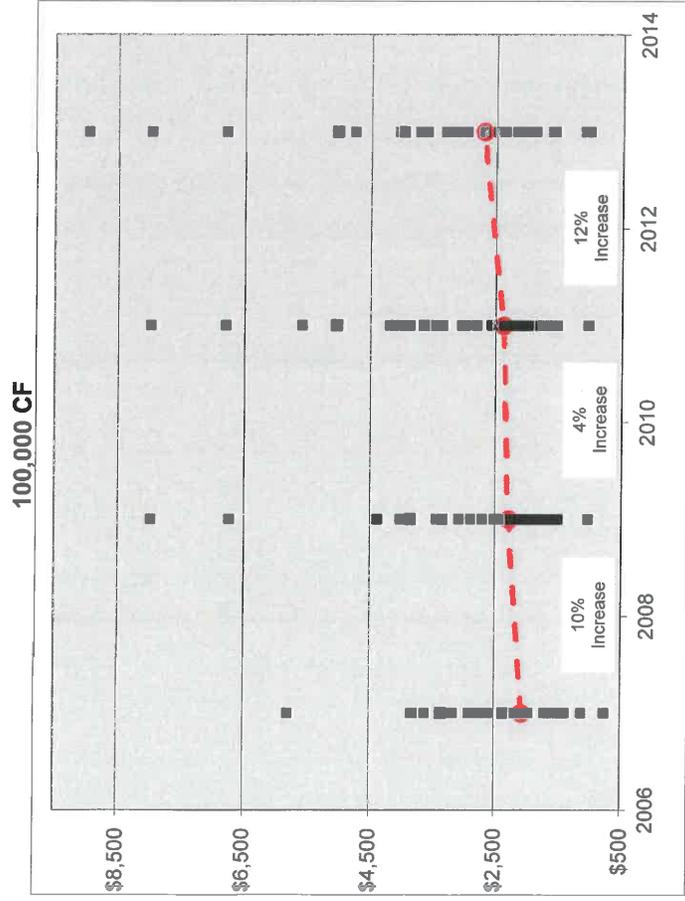
34%
Total increase over 6 years
(5.7% per year)



43%
Total increase over 6 years
(7.2% per year)

--- Median

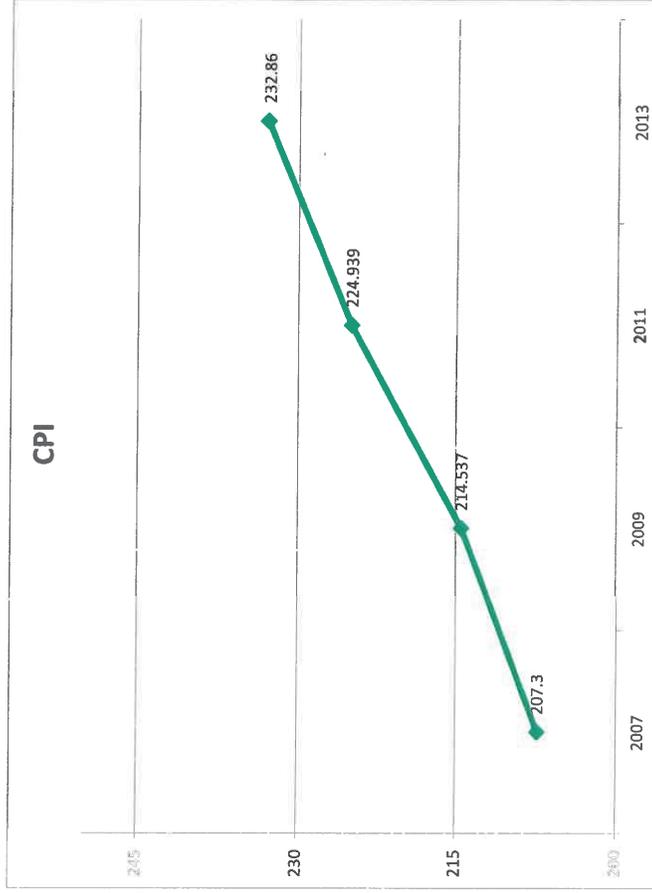
**Median Sewer Rates
Historical Comparison
Iowa Cities with Population 10,000 and Over
2007-2013**



--- Median

26%
Total increase over 6 years
(4.3% per year)

**U.S. Consumer Pricing Index
2007-2013**



11%
Total increase over 6 years
(3.7% per year)

**Percentage of Increase or Decrease From 2011 to 2013
Domestic Sewer Service Charges in Cubic Feet
Iowa Cities with Populations of 10,000 and Higher**

City	200	600	1,000	10,000	100,000	20% or Higher Increase
Altoona	NO RATE CHANGE SINCE 2011					
Ames	17%	17%	17%	17%	17%	
Ankeny	4%	21%	28%	46%	62%	
Bettendorf	12%	11%	11%	9%	10%	
Boone	NO RATE CHANGE SINCE 2010					
Burlington	47%	8%	10%	15%	16%	X
Carroll	14%	15%	15%	16%	16%	
Cedar Falls	2%	5%	17%	10%	10%	
Cedar Rapids	22% Decr.	15% Decr.	10% Decr.	4% Incr.	5% Incr.	
Clinton	24%	24%	22%	24%	24%	X
Clive	24% Decr.	1% Decr.	12% Incr.	9% Incr.	11% Incr.	
Coralville	7%	6%	6%	13%	5%	
Council Bluffs	NO RATE CHANGE SINCE 2005					
Davenport	46%	33%	27%	14%	14%	X
Des Moines	7% Decr.	6% Incr.	19% Incr.	3% Incr.	3% Incr.	
Dubuque	25%	26%	38%	34%	26%	X
Fort Dodge	6%	6%	6%	6%	6%	
Fort Madison	22% Incr.	8% Decr.	24% Decr.	44% Decr.	48% Decr.	
Indianola	85%	8%	8%	9%	9%	
Iowa City	NO RATE CHANGE SINCE 2008					
Iowa Great Lakes	NO RATE CHANGE SINCE 2008 - RATE CASE PENDING					
Johnston	3%	3%	3%	3%	3%	
Keokuk	4%	4%	4%	4%	4%	
Marion	4%	10%	13%	20%	21%	X
Marshalltown	13%	11%	10%	7%	7%	
Mason City	NO RATE CHANGE SINCE 2010					
Muscatine**	NO RATE CHANGE SINCE LAST RATE SURVEY					
Newton	28%	28%	28%	28%	28%	X
Oskaloosa	6%	6%	7%	7%	7%	
Ottumwa	7%	11%	12%	15%	16%	
Sioux City	NO RATE CHANGE SINCE 2011					
Spencer	10% Decr.	6% Decr.	1% Decr.	7% Incr.	7% Incr.	
Storm Lake	8%	8%	8%	8%	8%	
Urbandale	14%	14%	14%	14%	14%	
Waterloo	NO RATE CHANGE SINCE 2010					
Waukeke	3%	1%	<1%	<1%	No Change	
West Des Moines	6%	8%	8%	8%	8%	

14% of the utilities have increased their sewer rates by 20% or more since 2011

92% of the utilities have increased their sewer rates by any amount since 2011



City Council Communication

Meeting Date: February 17, 2015

Requested By: Council Appointed Staff

Item Title: Report on Items from City Staff

- a) City Manager.
 - i. FY 2016 Budget Update
- b) City Clerk.
- c) City Attorney.

Explanation:

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Budget Consideration:

Not applicable, report(s) only.

Attachments:

None.



City Council Communication

Meeting Date: February 17, 2015

Requested By: Mayor & City Council

Item Title: City Council Information
Explanation: <p>This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.</p>
Budget Consideration: <p>Not applicable, report(s) only.</p>
Attachments: <p>None.</p>

Explanation:

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Budget Consideration:

Not applicable, report(s) only.

Attachments:

None.