



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa IA, 52577
Agenda
December 15, 2014**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Dale Visser, First Christian Reformed Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [20141215 AGENDA ITEMS 1-3.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20141215 AGENDA ITEM COMMUNITY COMMENTS.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [CONSENT AGENDA SUMMARY.DOCX](#), [20141215 - BOARD AND COMMISSION MINUTES.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. December 1, 2014 Regular City Council Meeting Minutes
2. December 15, 2014 Agenda

Documents: [CITY COUNCIL MINUTES DECEMBER 1, 2014.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate

Council action.

1. December 8, 2014 Planning and Zoning Commission Minutes
2. November 24, 2014 Library Board of Trustees Minutes

Documents: [20141208 PLANNING AND ZONING COMMISSION MINUTES.PDF](#), [NOV 24 2014 LIB MINUTES.DOC](#)

C. Consider a motion to receive and file financial reports for November 2014.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-FINANCIAL REPORTS.DOC](#), [FINANCIAL REPORT NOVEMBER 2014.PDF](#)

D. Consider appointment to the Historic Preservation Commission.

Who is submitting this item. City Manager Department

Documents: [20141215 - HISTORIC PRESERVATION COMMISSION APPOINTMENT.DOCX](#), [JANEL CAMPBELL APPLICATION.PDF](#)

E. Consider appointments to the Board of Adjustment.

Who is submitting this item. City Manager Department

Documents: [20141215 - BOARD OF ADJUSTMENT APPOINTMENTS.DOCX](#), [LLOYD PHILLIPS APPLICATION.PDF](#), [PERRY T. MURRY APPLICATION.PDF](#)

F. Consider a resolution adopting a revised fee schedule for the City of Oskaloosa.

Who is submitting this item. City Manager Department

Documents: [FEE SCHEDULE ADOPTION.DOCX](#), [FEE SCHEDULE RESN.DOC](#), [2015 FEE SCHEDULE - EDMUNDSON NOT INCLUDED.DOC](#)

G. Consider a resolution scheduling a public hearing for ordinance amendments to Title 17 – “Zoning”, Chapter 17.24 – “Supplemental Site Development Regulations,” and Chapter 13.32 – “Nonconforming Development” of the City Of Oskaloosa Zoning Ordinance regarding non-conforming residential development.

Who is submitting this item. Public Works Director

Documents: [20141215 - SET PH ON AMENDMENT TO TITLE 17.DOC](#), [RESOLUTION.DOCX](#), [PROPOSED TEXT AMENDMENT - REVISE 17.24 AND 17.32.DOCX](#), [TABLE 17.08B - PERMITTED USES.PDF](#), [REALTOR LETTER TO P AND Z.DOCX](#), [REALTOR LETTER ATTACHMENT.PDF](#), [CODE COMPARISON.PDF](#), [NON CONFORMING LOTS MAP.PDF](#), [NON CONFORMING LOTS GIS DATA.PDF](#)

H. ----- **END OF CONSENT AGENDA** -----

6. Regular Agenda

Documents: [20141215 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

- A. Consider an ordinance to vacate and sell 120'X 16.5' of the north-south public alley adjacent to 211 North J Street – 2nd reading.**

Who is submitting this Public Works Director
item.

Documents: [21041215 - ALLEY VACATE 211 NORTH J.DOC](#), [211 NORTH J ALLEY VACATE ORDINANCE.DOCX](#), [MAP.PDF](#), [EXISTING ALLEY PICTURES.PDF](#), [211 NORTH J STREET_APPLICATION.PDF](#), [RESPONSE POSTCARDS 211 NORTH J STREET ALLEY VACATE.PDF](#)

- B. Consider a resolution approving a 28E Agreement between Forest Cemetery and the City of Oskaloosa**

Who is submitting this City Manager
item.

Documents: [20141215 - 28E AGREEMENT FOREST CEMETERY.DOCX](#), [20141215 - 28E AGREEMENT FOREST CEMETERY RESO.DOC](#), [20141215 - FOREST CEMETERY 28E AGREEMENT DRAFT.DOCX](#)

- C. Consider an ordinance to amend the zoning ordinance of the City of Oskaloosa, Iowa by rezoning the east portion of the property at 615 E Avenue West from Urban Family Residential (R-2) district to Limited Industrial (LI) district – 2nd reading.**

Who is submitting this Public Works Director
item.

Documents: [20141215 - REZONE 615 E AVENUE WEST.DOC](#), [ORDINANCE - REZONE 615 E AVENUE WEST.DOC](#), [MAP.PDF](#), [TABLE 17.08B PERMITTED ZONING USES.PDF](#), [REZONE APPLICATION.PDF](#)

- D. Presentation and discussion on a policy formalizing the continued use of Complete Street design concepts in future city improvement projects.**

Who is submitting this City Manager's Office
item.

Documents: [20141215 - COMPLETE STREETS POLICY.DOCX](#), [COMPLETE STREETS POLICY.DOCX](#), [COMPLETE STREETS FOR OSKALOOSA DM.PDF](#)

7. Report on Items from City Staff.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20141215 AGENDA ITEM - REPORTS FROM STAFF.DOCX](#)

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20141215 CITY COUNCIL INFORMATION.DOCX](#)

9. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.



City Council Communication

Meeting Date: December 15, 2014

Requested By: Mayor & City Council

Item Title: Call to Order and Roll Call - 6:00 p.m.

1. Invocation: Pastor Dale Visser, First Christian Reformed Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,
_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

Not applicable.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council
Communication

Meeting Date: December 15, 2014

Requested By: Mayor & City Council

Item Title: Community Comments

Explanation :

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three minutes. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Budget Consideration:

Not applicable.

Attachments:

None.

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

- Item A. Minutes and reports from city council meetings.**
Staff recommends council receive and file these documents.

- Item B. Board and Commission Minutes:**
Staff recommends council receive and file these documents.

- Item C. Consider a motion to receive and file financial reports for November 2014.**

- Item D. Consider appointment to the Historic Preservation Commission.**

- Item E. Consider appointments to the Board of Adjustment.**

- Item F. Consider a resolution adopting a revised fee schedule for the City of Oskaloosa .**

- Item G. Consider a resolution scheduling a public hearing for ordinance amendments to Title 17 - "Zoning", Chapter 17.24 - "Supplemental Site Development Regulations," and Chapter 17.32 - "Nonconforming Development" of the City Of Oskaloosa Zoning Ordinance regarding non-conforming residential development.**



City Council Communication

Meeting Date: December 15, 2014

Requested By: City Manager's Office

Item Title: C ONSENT AGENDA

Explanation :

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. December 1, 2014 City Council Regular Meeting Minutes
 - 2. December 15, 2014 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. December 8, 2014 Planning and Zoning Commission Minutes
 - 2. November 24, 2014 Library Board of Trustees Minutes

Budget Consideration:

Not applicable.

Attachments :

December 1, 2014 City Council Regular Meeting Minutes
December 8, 2014 Planning and Zoning Commission Minutes
November 24, 2014 Library Board of Trustees Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
December 1, 2014

The Oskaloosa City Council met in regular session on Monday, December 1, 2014, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

Mayor Krutzfeldt presented longevity plaques to the following:

Johnathan Plumb, Police Department – 20 years
Gary Kutcher, Police Department – 25 years
Paulette Groet, Library Department – 25 years
William Almond, Wastewater Department – 25 years

It was moved by Ver Steeg, seconded by Yates to approve the consent agenda:

1. November 17, 2014 City Council Regular Meeting Minutes
2. December 1, 2014 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commission:
 - a. October 13, 2014 Water Board Minutes
 - b. November 3, 2014 Airport Commission Minutes
 - c. November 17, 2014 Airport Commission Special Meeting Minutes
 - d. November 20, 2014 Building Code Board of Appeals Minutes
4. Payment of claims for November 2014.
5. Renewal application for a Class C Beer Permit with Sunday Sales from Kum & Go LC dba Kum & Go #1273, 1201 North Market.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said motion approved.

Ver Steeg introduced “AN ORDINANCE VACATING THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 1002 NORTH 2ND STREET, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY” and moved its approval on the third reading. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1367.

Ver Steeg introduced Resolution No. 14-12-102 entitled “RESOLUTION APPROVING THE DEED AND AUTHORIZING THE SALE OF THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 1002 NORTH 2ND STREET, AND FOR THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY” and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Ver Steeg introduced "AN ORDINANCE AMENDING THE OSKALOOSA, IOWA CITY CODE BY AMENDING THE PROVISIONS OF SECTION 10.48.360 TO DELETE CURRENT SUBSECTIONS ONE AND TWO, AND THE NUMERICAL DESIGNATION OF CURRENT SUBSECTION THREE AND AMENDING SECTION 10.48.320 TO COMPORT THEREWITH" and moved its approval on the third reading. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1368.

Ver Steeg introduced Resolution No. 14-12-103 entitled "A RESOLUTION APPROVING A JOINT USE FACILITIES AGREEMENT BETWEEN THE CITY OF OSKALOOSA AND OSKALOOSA COMMUNITY SCHOOL DISTRICT" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Ver Steeg introduced Resolution No. 14-12-104 entitled "RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE CITY FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Ver Steeg introduced Resolution No. 14-12-105 entitled "RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR SIDEWALK REPLACEMENT BY THE CITY IN ACCORDANCE WITH SECTION 12.12 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, AND DIRECTING NOTICE TO THE OWNER OF THE PROPERTY TO BE ASSESSED" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Ver Steeg, seconded by Yates to approve Pay Request No. 3 in the amount of \$47,087.70 to Norris Asphalt Paving Co. for work completed on the South 11th Street Pavement Rehabilitation Project. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said motion approved.

The Mayor announced there were vacancies on the Airport Commission, Building Code Board of Appeals, Board of Adjustment, Historic Preservation Commission and Housing Trust Fund Committee.

The Mayor announced this was the time and place for the public hearing on rezoning the east portion of the property at 615 E Avenue West from Urban Family Residential (R-2) District to Limited Industrial (LI) District and citizens would now have the opportunity to comment. No oral or written comments were received. The Mayor declared said hearing closed.

Moore introduced "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY CHANGING THE ZONING OF CERTAIN PROPERTY LOCATED AT 615 E AVENUE WEST FROM R-2, URBAN FAMILY RESIDENTIAL DISTRICT, TO LI, LIMITED INDUSTRIAL DISTRICT" and moved its approval on the first reading. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said ordinance approved on the first reading.

The Mayor announced this was the time and place for the public hearing on vacation and sale of the north-south alley adjacent to 211 North J Street and citizens would now have the opportunity to comment. Gary Fisher, owner of Quality Car Wash located at 1101 A Avenue West, and Terryl Wolfswinkel, 211 North J Street, commented. No written comments were received. The Mayor declared said hearing closed.

Caligiuri introduced "AN ORDINANCE VACATING THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 211 NORTH J STREET, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY" and moved its approval on the first reading. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Van Zetten, Ver Steeg and Yates
NAYS: Jimenez, Moore and Walling

Whereupon the Mayor declared said ordinance approved on the first reading.

City Council members were given the opportunity to report to Council on the activities of the city boards and commissions they serve on.

It was moved by Caligiuri, seconded by Ver Steeg that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 6:57 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

CITY OF OSKALOOSA
PLANNING & ZONING COMMISSION
REGULAR MEETING MINUTES
December 8, 2014

A regularly-scheduled meeting of the Planning and Zoning (P&Z) Commission for the City of Oskaloosa was called to order at 4:32 p.m. on Monday, December 8, 2014, by Holden Barnhart, at 220 South Market Street, Oskaloosa, Iowa.

COMMISSION MEMBERS PRESENT: Holden Barnhart, Pamela Blomgren, Wyndell Campbell, Dawn Collins, Andrew Jensen (arrived at 4:35 p.m.), R.D. Keep and Sarah Tarbell. COMMISSION MEMBERS ABSENT: None. CITY STAFF PRESENT: Wyatt Russell, Dylan Mulfinger and Amie Roberts.

Minutes from the November 10, 2014 Planning and Zoning Commission meeting.

It was moved by Keep, seconded by Blomgren to approve the November 10, 2014 Planning and Zoning Commission minutes. The Vote was: YES- Barnhart, Blomgren, Campbell, Collins, Keep and Tarbell. NO- None. ABSENT: Jensen. Motion carried.

Item 3-A Consider an Ordinance amendment to accommodate existing non-conforming residential development in Oskaloosa Municipal Code Sections 17.24.020, 17.32.030, and adding 17.32.070 for discontinued non-conforming development.

(Jensen entered the meeting). Russell gave an overview of the Ordinance to be amended and explained the changes to 17.24.020 Section C. He also explained the changes to 17.32.03 Section C 2, and 17.32.070 Section A.

The Commission discussed the language in the proposed code change, Blomgren wanted to know the definition of natural disaster. Campbell looked up the definition and said it was “a natural event such as a flood, earthquake, or hurricane that causes great damage or loss of life.” Blomgren did not like the use of the term natural disaster because it could be too restrictive, in the case of a water heater failure that caught a dwelling on fire, which is not a natural disaster, but still was not intentionally done to destroy the dwelling.

Blomgren made a motion, Collins seconded to accept the language and change natural disaster in 17.24.020 Section C to destroyed or damaged excluding purposeful destruction. Barnhart then discussed the language for building within the current footprint without an increase in gross floor area, or building to the setbacks within table 17.08C. Barnhart brought the example of having a large house on a small lot and if we made the owner rebuild to current setbacks that would make them reduce the gross floor area. After further discussion among the Commission, Blomgren made a motion, Collins seconded to amend the original motion to accept new language in the stipulations to read; The dwelling should meet the requirements set forth in Table 17.08C except the minimum lot area; however, if setbacks cannot be met from Table 17.08C, then the dwelling shall be allowed to be built on the original footprint without an increase in the gross floor area. The vote was: YES: Barnhart, Blomgren, Campbell, Collins, Jensen, Keep and Tarbell. NO- None. Motion carried.

Item 4-A Consider a Resolution Approving a Complete Streets Policy and Directing Staff to Develop Implementation Strategies to Increase the Usability of All Streets for All Modes of Travel for People of All Ages and Abilities in Oskaloosa.

Mulfinger presented the P&Z Commission with a Complete Streets presentation. After the presentation The Commission asked questions of Mulfinger about Complete Streets. The questions included if

accidents have increased or decreased where cities have adopted the complete streets, definition and example of a road diet, and changes in landscape median examples located at Smokey Row and William Penn University crosswalks.

Further discussion was made about the policy and how it would look. Staff told the Commission that every project is individualized and that this policy is not to give free reign in design, but rather opens options up to help accommodate all modes of transportation within Oskaloosa when doing future projects

Blomgren motioned, Jensen seconded to have City Council receive the resolution for review and approval. The vote was: YES: Blomgren, Collins, Jensen, Keep and Tarbell. NO: Barnhart and Campbell.

The meeting adjourned at 5:45 p. m.

Minutes by Amie Roberts

MINUTES

OSKALOOSA PUBLIC LIBRARY BOARD OF TRUSTEES

MONDAY – NOVEMBER 24, 2014 -- 4:00 P.M.

The meeting was called to order by Board President Judy Bishop. Roll call was taken by Board secretary Susan Hasso with Trustees Ken Allsup, Michael Collins, Chris Harbour, Kathy Rothfus, Candace Slobe, and Mike Sytsma present. Also present was Library Director William Ottens.

Minutes: Motion was made by Harbour, seconded by Ireland, to approve the minutes of the October 27, 2014, Board meeting. Motion passed.

Board Correspondence, Public Input or Friends Report: None.

Director's Report: Library Director William Ottens highlighted some of the items in his report to the Board.

Programs and Events Update: Children's programs will be on break the week of Thanksgiving, and then return to regular schedule until the week of Christmas. Kilie has planned a fun interactive screening of Disney's *Frozen* for children of all ages on Thursday, December 10.

The Teen Advisory Board are working on their float for the "All That Glitters and Glows" Lighted Christmas Parade. The Dungeons and Dragons program continues to do well, drawing between 15 and 20 teens each week. The teens will finish the year with a White Elephant Holiday party on Tuesday, December 16.

The Library will be collaborating with FACE of Mahaska County on "Make It and Take It" craft programs on the 11th and 18th of December. These programs are free and open to all ages.

Reading Garden Fence Repair: The City Attorney received payment of \$1040.21 from the resident of the neighboring apartment building for the repairs of the fence. Dan from db Landscaping called the first week of November and said that he had ordered the materials to repair the fence. Since then, the weather has prevented the repair of the fence.

Staff Entrance Repair: Mike C. has completed the repairs to the staff entrance to prevent leaking during rainstorms. He feels that the repairs are good. He will have to wait for warmer weather to test for leaking.

Iowa Library Trustee's Handbook Chapter 9: Library Funding, Finance, and Budget: William said that the library's funding, finance and budget would serve as this month's continuing education discussion. The chapter discusses the director's responsibility, the Board's responsibility, and the City's responsibility for the library's finance and budget. William said that budget planning for the next fiscal year will begin in December.

Committee Reports:

Staff Committee – Jane Ireland, chair: None

Budget & Finance Committee – Judy Bishop, chair: None

Policy & Planning Committee – Candace Slobe, chair: None.

Technology Committee – Kathy Rothfus, chair: None

Building & Grounds – Michael Collins, chair: The committee had scheduled a meeting to discuss the renewal of the Baker Group contract for the maintenance of the library's HVAC system, which will be addressed in New Business.

Unfinished Business: None

New Business: In the Board packets were two proposals for a preventative maintenance agreement with Baker Group, Inc. The first proposal is for preventative maintenance on all equipment, including the humidifiers. The second proposal is the same scope, but the humidifiers

have been removed. Harbour made a motion to table the proposals until the Board can get a price from Baker Group for either the repair or the replacement of the humidifiers. Motion was seconded by Rothfus. After discussion, the motion passed.

Holiday Closings: The City recognizes the following holiday dates in 2015 as paid time off for employees. William asked for a motion to approve the following holiday closings for the library.

New Year's Day	January 1
Martin Luther King Day	January 19
Presidents Day	February 16
Memorial Day	May 25
Independence Day	July 3, 4
Labor Day	September 7
Veteran's Day	November 11
Thanksgiving	November 26, 27
Christmas	December 24, 25
New Year's Eve	December 31 st close at 5 p.m.

Motion was made by Allsup, seconded by Sytsma, to approve the holiday closings for the library. Motion passed.

Approval of Claims: Motion was made by Rothfus, seconded by Harbour, to approve payment of the November claims. Motion passed.

President's Remarks: None

Adjournment: Motion was made by Sytsma, seconded by Allsup, to adjourn. Motion passed.

The next regular meeting will be on Monday, December 15, 2014, at 4:00 p.m. in the library meeting room.

Respectfully submitted,

Susan Hasso
Library Administrative Assistant
for the Board



City Council
Communication
Meeting Date: December 15, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a motion to receive and file financial reports for November 2014.

Explanation:

The financial reports for November 2014 are included in your agenda packets. The target percentage for expenses this month is 41.67% except for theseasonal or once-a-year purchases.

The following two funds contain a negative fund balance for November 2014.

- General Fund Insurance - Insurance invoices are paid in the first few months of the fiscal year. March 2015 tax receipts received in April will help to clear up this negative fund balance.
- General Fund Band - Band payroll is paid during the summer months and the March 2015 tax receipts received in April will clear up this negative fund balance.

Budget Consideration:

None

Attachments :

November 2014 Financial Reports



Fund	Beginning Cash Balance	Revenue (+)	Expenses (-)	Change in Pending Payables	Change in Investments	Ending Cash Balance
001: GENERAL FUND	2,041,481.41	321,244.43	356,526.60	(36,769.51)	(14,145.79)	1,969,430.69
002: GENERAL FUND INSURANCE FUND	(72,559.52)	7,260.38	(59,247.04)	0.00	0.00	(6,052.10)
003: GENERAL FUND CAPITAL EQUIPMENT	201,966.19	16.06	0.00	(25,944.07)	(25,983.94)	176,038.18
004: LIBRARY COPIER REVOLVING FUND	8,223.08	444.60	239.06	137.75	1.20	8,566.37
005: GENERAL FUND BAND	(5,999.57)	1,435.80	484.00	(15.99)	0.00	(5,063.76)
006: GENERAL FUND - LOST	1,267,937.32	87,861.17	105,993.76	0.00	(18,811.03)	1,249,804.73
007: GENERAL FUND - UTILITY FRANCHISE FEES	602,560.67	92.38	0.00	0.00	0.00	602,653.05
110: ROAD USE TAX FUND	593,116.26	98,804.30	102,945.55	(25,041.09)	(27,195.70)	563,933.92
112: EMPLOYEE BENEFIT FUND	318,926.22	71,439.62	81,196.42	0.00	(9,954.92)	309,169.42
119: EMERGENCY FUND	0.00	6,304.36	6,304.36	0.00	0.00	0.00
121: LOCAL OPTION SALES TAX FUND	0.00	135,256.74	135,256.74	0.00	0.00	0.00
127: WEST AREA & IND. PARK TIF	13,294.88	1,599.18	0.00	0.00	1,002.13	14,894.06
130: WORLD FOOD PARK TIF FUND	41,398.78	4,981.96	0.00	0.00	5,006.79	46,380.74
138: HOUSING DONATED FUNDS	34,740.74	0.00	0.00	0.00	0.00	34,740.74
140: HOUSING FUND	199,817.37	4,521.79	5,519.11	1,500.00	30.36	200,320.05
165: RIEFE MEMORIAL FUND	16,301.68	2.17	0.00	0.00	2.17	16,303.85
167: LIBRARY MEMORIAL FUND	523,181.84	5,022.70	2,013.95	(584.26)	2,129.66	525,606.33
169: MISCELLANEOUS GIFT FUND	32,226.08	2.38	0.00	(1,150.62)	2.38	31,077.84
172: WOODEN PLAYGROUND MAINT FUND	3,277.91	0.42	0.00	0.00	0.42	3,278.33
177: POLICE FORFEITURE FUND	4,251.34	0.35	0.00	(15.30)	0.35	4,236.39
178: LIBRARY MAINTENANCE FUND	1,185,878.56	1,804.52	0.00	(689.01)	1,804.52	1,186,994.07
180: MISCELLANEOUS GRANTS FUND	18,976.72	1,554.92	171.55	(1,458.74)	1,002.96	18,901.35
200: DEBT SERVICE FUND	444,524.96	50,373.26	0.00	0.00	50,065.25	494,898.22
301: PARK SHELTER CAPITAL IMPROVEMENT	17,293.47	2.60	50.37	(1.10)	2.60	17,244.60
302: CITY HALL IMPROVEMENTS	13,289.32	2,831.95	7.87	(11.81)	3,002.20	16,101.59
325: PAVEMENT MANAGEMENT	0.00	105,993.76	64,131.60	(41,862.16)	0.00	0.00
326: SIDEWALK IMPROVEMENTS PROJECT	8,069.67	975.71	5,850.00	3,850.00	(1,999.29)	7,045.38
328: PARKING LOT IMPROVEMENTS PHASE II	40,671.48	6.24	0.00	0.00	6.24	40,677.72



City of Oskaloosa, IA

City of Oskaloosa, IA Treasurer's Report November 1-30, 2014

Fund	Beginning Cash Balance	Revenue (+)	Expenses (-)	Change in Pending Payables	Change in Investments	Ending Cash Balance
600: WATER O&M FUND	1,059,104.08	0.00	0.00	0.00	0.00	1,059,104.08
601: WATER CONSUMER DEPOSIT FUND	87,160.97	0.00	0.00	0.00	0.00	87,160.97
603: WATER SINKING FUND	139,631.68	0.00	0.00	0.00	0.00	139,631.68
604: WATER RESERVE FUND	101,264.24	0.00	0.00	0.00	0.00	101,264.24
610: SANITARY SEWER O&M FUND	60,829.57	82,004.66	119,201.63	37,092.16	0.00	60,724.76
611: SANITARY SEWER REVENUE FUND	1,542,591.32	183,304.75	123,168.66	2.00	59,240.35	1,602,729.41
612: SANITARY SEWER SINKING FUND	160,863.00	40,214.00	0.00	0.00	41,000.00	201,077.00
614: SANITARY SEWER IMPROVEMENT FUND	89,214.89	950.00	0.00	0.00	2,000.00	90,164.89
618: IDOT SEWER EXTENSION PROJECT	18,959.74	0.00	0.00	0.00	0.00	18,959.74
660: AIRPORT FUND	223,459.32	104,341.62	5,865.72	(13,894.92)	88,041.77	308,040.30
740: STORM WATER UTILITY FUND	674,007.49	23,521.26	6,219.40	1,471.43	19,076.77	692,780.78
750: EDMUNDSON GOLF COURSE FUND	60,454.38	8.41	192.22	(7,327.69)	(7,991.59)	52,942.88
760: RACI MAIN STREET LOAN FUND	17,916.74	166.31	0.00	0.00	1.74	18,083.05
810: COPIER/FAX REVOLVING FUND	6,316.53	588.93	26.64	(238.62)	0.92	6,640.20
820: EMPLOYEE HEALTH SELF-INSURANCE	860,651.16	56,359.62	49,063.09	(1,435.00)	5,104.00	866,512.69
830: EMPLOYEE FLEX PLAN FUND	1,129.73	3,154.54	1,798.19	0.00	3,000.40	2,486.08



REVENUE REPORT

Account Detail

For Fiscal: 2014-2015 Period Ending: 11/30/2014

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 001 - GENERAL FUND					
41 - TAXES	-2,695,578.00	-189,802.86	-1,323,698.59	-1,371,879.41	49.11 %
42 - LICENSES AND PERMITS	-222,650.00	-35,022.85	-145,522.65	-77,127.35	65.36 %
43 - USE OF MONEY & PROPERTY	-5,600.00	-394.86	-1,701.52	-3,898.48	30.38 %
44 - INTERGOVERNMENTAL	-271,312.00	-1,498.54	-35,201.46	-236,110.54	12.97 %
45 - CHARGES FOR SERVICES	-133,050.00	-1,715.87	-23,611.26	-109,438.74	17.75 %
47 - MISCELLANEOUS REVENUES	-60,550.00	-5,308.67	-46,689.13	-13,860.87	77.11 %
48 - OTHER FINANCING SOURCES	-1,257,860.00	-87,500.78	-397,042.61	-860,817.39	31.56 %
Fund 001 Total:	-4,646,600.00	-321,244.43	-1,973,467.22	-2,673,132.78	42.47 %
Fund: 002 - GENERAL FUND INSURANCE FUND					
41 - TAXES	-103,281.00	-7,260.38	-50,890.61	-52,390.39	49.27 %
43 - USE OF MONEY & PROPERTY	0.00	0.00	-0.38	0.38	
44 - INTERGOVERNMENTAL	0.00	0.00	-1,040.89	1,040.89	
Fund 002 Total:	-103,281.00	-7,260.38	-51,931.88	-51,349.12	50.28 %
Fund: 003 - GENERAL FUND CAPITAL EQUIPMENT					
43 - USE OF MONEY & PROPERTY	-350.00	-16.06	-98.57	-251.43	28.16 %
Fund 003 Total:	-350.00	-16.06	-98.57	-251.43	28.16 %
Fund: 004 - LIBRARY COPIER REVOLVING FUND					
43 - USE OF MONEY & PROPERTY	0.00	-1.20	-5.92	5.92	
47 - MISCELLANEOUS REVENUES	-6,500.00	-443.40	-2,812.36	-3,687.64	43.27 %
Fund 004 Total:	-6,500.00	-444.60	-2,818.28	-3,681.72	43.36 %
Fund: 005 - GENERAL FUND BAND					
41 - TAXES	-20,424.00	-1,435.80	-10,007.61	-10,416.39	49.00 %
43 - USE OF MONEY & PROPERTY	0.00	0.00	-0.03	0.03	
44 - INTERGOVERNMENTAL	0.00	0.00	-205.84	205.84	
Fund 005 Total:	-20,424.00	-1,435.80	-10,213.48	-10,210.52	50.01 %
Fund: 006 - GENERAL FUND - LOST					
43 - USE OF MONEY & PROPERTY	-1,200.00	-188.97	-993.27	-206.73	82.77 %
47 - MISCELLANEOUS REVENUES	-820,406.00	-87,672.20	-424,894.76	-395,511.24	51.79 %
Fund 006 Total:	-821,606.00	-87,861.17	-425,888.03	-395,717.97	51.84 %
Fund: 007 - GENERAL FUND - UTILITY FRANCHISE FEES					
42 - LICENSES AND PERMITS	-396,024.00	0.00	-201,394.73	-194,629.27	50.85 %
43 - USE OF MONEY & PROPERTY	0.00	-92.38	-430.32	430.32	
Fund 007 Total:	-396,024.00	-92.38	-201,825.05	-194,198.95	50.96 %
Fund: 110 - ROAD USE TAX FUND					
44 - INTERGOVERNMENTAL	-1,123,688.00	-98,804.30	-538,012.73	-585,675.27	47.88 %
45 - CHARGES FOR SERVICES	0.00	0.00	-391.00	391.00	
47 - MISCELLANEOUS REVENUES	0.00	0.00	-2,079.26	2,079.26	
48 - OTHER FINANCING SOURCES	0.00	0.00	-736.95	736.95	
Fund 110 Total:	-1,123,688.00	-98,804.30	-541,219.94	-582,468.06	48.16 %
Fund: 112 - EMPLOYEE BENEFIT FUND					
41 - TAXES	-1,015,627.00	-71,394.54	-499,186.61	-516,440.39	49.15 %
43 - USE OF MONEY & PROPERTY	0.00	-45.08	-133.64	133.64	
44 - INTERGOVERNMENTAL	-19,876.00	0.00	-10,235.58	-9,640.42	51.50 %
Fund 112 Total:	-1,035,503.00	-71,439.62	-509,555.83	-525,947.17	49.21 %
Fund: 119 - EMERGENCY FUND					
41 - TAXES	-89,683.00	-6,304.36	-43,636.88	-46,046.12	48.66 %
44 - INTERGOVERNMENTAL	0.00	0.00	-903.84	903.84	
Fund 119 Total:	-89,683.00	-6,304.36	-44,540.72	-45,142.28	49.66 %

REVENUE REPORT

For Fiscal: 2014-2015 Period Ending: 11/30/2014

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 121 - LOCAL OPTION SALES TAX FUND					
41 - TAXES	-994,248.00	-135,256.74	-469,179.74	-525,068.26	47.19 %
Fund 121 Total:	-994,248.00	-135,256.74	-469,179.74	-525,068.26	47.19 %
Fund: 122 - HOTEL/MOTEL TAX REVENUE FUND					
41 - TAXES	-115,000.00	0.00	-30,502.15	-84,497.85	26.52 %
Fund 122 Total:	-115,000.00	0.00	-30,502.15	-84,497.85	26.52 %
Fund: 127 - WEST AREA & IND. PARK TIF					
41 - TAXES	-29,677.00	-1,597.05	-14,597.79	-15,079.21	49.19 %
43 - USE OF MONEY & PROPERTY	0.00	-2.13	-6.01	6.01	
Fund 127 Total:	-29,677.00	-1,599.18	-14,603.80	-15,073.20	49.21 %
Fund: 130 - WORLD FOOD PARK TIF FUND					
41 - TAXES	-92,647.00	-4,975.17	-45,482.37	-47,164.63	49.09 %
43 - USE OF MONEY & PROPERTY	0.00	-6.79	-12.17	12.17	
Fund 130 Total:	-92,647.00	-4,981.96	-45,494.54	-47,152.46	49.11 %
Fund: 140 - HOUSING FUND					
43 - USE OF MONEY & PROPERTY	-550.00	-30.36	-239.69	-310.31	43.58 %
45 - CHARGES FOR SERVICES	-2,100.00	-104.00	-803.00	-1,297.00	38.24 %
47 - MISCELLANEOUS REVENUES	-39,000.00	-4,387.43	-34,668.18	-4,331.82	88.89 %
Fund 140 Total:	-41,650.00	-4,521.79	-35,710.87	-5,939.13	85.74 %
Fund: 165 - RIEFE MEMORIAL FUND					
43 - USE OF MONEY & PROPERTY	0.00	-2.17	-18.32	18.32	
Fund 165 Total:	0.00	-2.17	-18.32	18.32	
Fund: 167 - LIBRARY MEMORIAL FUND					
43 - USE OF MONEY & PROPERTY	-12,260.00	-3,129.66	-5,793.66	-6,466.34	47.26 %
45 - CHARGES FOR SERVICES	0.00	-17.00	-63.89	63.89	
47 - MISCELLANEOUS REVENUES	-38,500.00	-1,769.52	-2,485.33	-36,014.67	6.46 %
48 - OTHER FINANCING SOURCES	0.00	-106.52	-959.07	959.07	
Fund 167 Total:	-50,760.00	-5,022.70	-9,301.95	-41,458.05	18.33 %
Fund: 169 - MISCELLANEOUS GIFT FUND					
43 - USE OF MONEY & PROPERTY	0.00	-2.38	-13.12	13.12	
47 - MISCELLANEOUS REVENUES	0.00	0.00	-2,227.00	2,227.00	
Fund 169 Total:	0.00	-2.38	-2,240.12	2,240.12	
Fund: 172 - WOODEN PLAYGROUND MAINT FUND					
43 - USE OF MONEY & PROPERTY	0.00	-0.42	-2.25	2.25	
Fund 172 Total:	0.00	-0.42	-2.25	2.25	
Fund: 177 - POLICE FORFEITURE FUND					
43 - USE OF MONEY & PROPERTY	0.00	-0.35	-1.18	1.18	
45 - CHARGES FOR SERVICES	0.00	0.00	-1,178.00	1,178.00	
48 - OTHER FINANCING SOURCES	0.00	0.00	-2,200.00	2,200.00	
Fund 177 Total:	0.00	-0.35	-3,379.18	3,379.18	
Fund: 178 - LIBRARY MAINTENANCE FUND					
43 - USE OF MONEY & PROPERTY	-40,000.00	-1,804.52	-17,932.39	-22,067.61	44.83 %
Fund 178 Total:	-40,000.00	-1,804.52	-17,932.39	-22,067.61	44.83 %
Fund: 180 - MISCELLANEOUS GRANTS FUND					
43 - USE OF MONEY & PROPERTY	0.00	-2.96	-16.30	16.30	
44 - INTERGOVERNMENTAL	0.00	-1,351.96	-4,323.05	4,323.05	
47 - MISCELLANEOUS REVENUES	0.00	-200.00	-1,755.00	1,755.00	
48 - OTHER FINANCING SOURCES	0.00	0.00	-6,115.00	6,115.00	
Fund 180 Total:	0.00	-1,554.92	-12,209.35	12,209.35	
Fund: 181 - BROWNFIELD SITES ASSESSMENT GRANT FUND					
44 - INTERGOVERNMENTAL	-400,000.00	0.00	0.00	-400,000.00	0.00 %
Fund 181 Total:	-400,000.00	0.00	0.00	-400,000.00	0.00 %
Fund: 199 - WFP RISE PAYMENT FUND					
47 - MISCELLANEOUS REVENUES	-16,216.00	0.00	0.00	-16,216.00	0.00 %
Fund 199 Total:	-16,216.00	0.00	0.00	-16,216.00	0.00 %

REVENUE REPORT

For Fiscal: 2014-2015 Period Ending: 11/30/2014

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 200 - DEBT SERVICE FUND					
41 - TAXES	-691,389.00	-48,486.01	-340,066.37	-351,322.63	49.19 %
43 - USE OF MONEY & PROPERTY	-900.00	-65.25	-169.64	-730.36	18.85 %
44 - INTERGOVERNMENTAL	-13,787.00	0.00	-6,889.60	-6,897.40	49.97 %
46 - SPECIAL ASSESSMENTS	0.00	-1,822.00	-9,734.00	9,734.00	
48 - OTHER FINANCING SOURCES	-123,081.00	0.00	0.00	-123,081.00	0.00 %
Fund 200 Total:	-829,157.00	-50,373.26	-356,859.61	-472,297.39	43.04 %
Fund: 301 - PARK SHELTER CAPITAL IMPROVEMENT					
43 - USE OF MONEY & PROPERTY	-3,700.00	-2.60	-1,053.86	-2,646.14	28.48 %
Fund 301 Total:	-3,700.00	-2.60	-1,053.86	-2,646.14	28.48 %
Fund: 302 - CITY HALL IMPROVEMENTS					
43 - USE OF MONEY & PROPERTY	0.00	-2.20	-10.66	10.66	
48 - OTHER FINANCING SOURCES	-2,000.00	-2,829.75	-2,829.75	829.75	141.49 %
Fund 302 Total:	-2,000.00	-2,831.95	-2,840.41	840.41	142.02 %
Fund: 322 - BURLINGTON ROAD RECONSTRUCTION FUND					
44 - INTERGOVERNMENTAL	-148,000.00	0.00	0.00	-148,000.00	0.00 %
48 - OTHER FINANCING SOURCES	-37,000.00	0.00	0.00	-37,000.00	0.00 %
Fund 322 Total:	-185,000.00	0.00	0.00	-185,000.00	0.00 %
Fund: 325 - PAVEMENT MANAGEMENT					
48 - OTHER FINANCING SOURCES	-1,740,175.00	-105,993.76	-299,974.13	-1,440,200.87	17.24 %
Fund 325 Total:	-1,740,175.00	-105,993.76	-299,974.13	-1,440,200.87	17.24 %
Fund: 326 - SIDEWALK IMPROVEMENTS PROJECT					
43 - USE OF MONEY & PROPERTY	0.00	-0.71	-7.54	7.54	
44 - INTERGOVERNMENTAL	-185,600.00	0.00	0.00	-185,600.00	0.00 %
46 - SPECIAL ASSESSMENTS	0.00	0.00	-220.00	220.00	
47 - MISCELLANEOUS REVENUES	0.00	-975.00	-1,175.00	1,175.00	
48 - OTHER FINANCING SOURCES	-124,400.00	0.00	0.00	-124,400.00	0.00 %
Fund 326 Total:	-310,000.00	-975.71	-1,402.54	-308,597.46	0.45 %
Fund: 328 - PARKING LOT IMPROVEMENTS PHASE II					
43 - USE OF MONEY & PROPERTY	0.00	-6.24	-34.77	34.77	
Fund 328 Total:	0.00	-6.24	-34.77	34.77	
Fund: 343 - 2015 GO BOND FUND					
48 - OTHER FINANCING SOURCES	-3,000,000.00	0.00	0.00	-3,000,000.00	0.00 %
Fund 343 Total:	-3,000,000.00	0.00	0.00	-3,000,000.00	0.00 %
Fund: 600 - WATER O&M FUND					
43 - USE OF MONEY & PROPERTY	-20,660.00	0.00	-6,253.10	-14,406.90	30.27 %
45 - CHARGES FOR SERVICES	-2,225,542.00	0.00	-560,135.46	-1,665,406.54	25.17 %
47 - MISCELLANEOUS REVENUES	-4,800.00	0.00	-206.00	-4,594.00	4.29 %
Fund 600 Total:	-2,251,002.00	0.00	-566,594.56	-1,684,407.44	25.17 %
Fund: 601 - WATER CONSUMER DEPOSIT FUND					
43 - USE OF MONEY & PROPERTY	0.00	0.00	-155.97	155.97	
Fund 601 Total:	0.00	0.00	-155.97	155.97	
Fund: 603 - WATER SINKING FUND					
48 - OTHER FINANCING SOURCES	-418,882.00	0.00	-104,723.76	-314,158.24	25.00 %
Fund 603 Total:	-418,882.00	0.00	-104,723.76	-314,158.24	25.00 %
Fund: 604 - WATER RESERVE FUND					
48 - OTHER FINANCING SOURCES	-36,000.00	0.00	-9,000.00	-27,000.00	25.00 %
Fund 604 Total:	-36,000.00	0.00	-9,000.00	-27,000.00	25.00 %
Fund: 610 - SANITARY SEWER O&M FUND					
48 - OTHER FINANCING SOURCES	-1,296,891.00	-82,004.66	-539,610.96	-757,280.04	41.61 %
Fund 610 Total:	-1,296,891.00	-82,004.66	-539,610.96	-757,280.04	41.61 %
Fund: 611 - SANITARY SEWER REVENUE FUND					
43 - USE OF MONEY & PROPERTY	-3,000.00	-240.35	-1,227.26	-1,772.74	40.91 %
45 - CHARGES FOR SERVICES	-1,778,300.00	-181,619.40	-752,617.60	-1,025,682.40	42.32 %
46 - SPECIAL ASSESSMENTS	0.00	-1,445.00	-5,137.00	5,137.00	

REVENUE REPORT

For Fiscal: 2014-2015 Period Ending: 11/30/2014

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 611 - SANITARY SEWER REVENUE FUND					
47 - MISCELLANEOUS REVENUES	0.00	0.00	-4,152.72	4,152.72	
Fund 611 Total:	-1,781,300.00	-183,304.75	-763,134.58	-1,018,165.42	42.84 %
Fund: 612 - SANITARY SEWER SINKING FUND					
48 - OTHER FINANCING SOURCES	-482,575.00	-40,214.00	-201,077.00	-281,498.00	41.67 %
Fund 612 Total:	-482,575.00	-40,214.00	-201,077.00	-281,498.00	41.67 %
Fund: 614 - SANITARY SEWER IMPROVEMENT FUND					
48 - OTHER FINANCING SOURCES	-11,400.00	-950.00	-4,750.00	-6,650.00	41.67 %
Fund 614 Total:	-11,400.00	-950.00	-4,750.00	-6,650.00	41.67 %
Fund: 660 - AIRPORT FUND					
43 - USE OF MONEY & PROPERTY	-206,532.00	-103,002.77	-103,165.51	-103,366.49	49.95 %
45 - CHARGES FOR SERVICES	0.00	-1,287.00	-1,287.00	1,287.00	
47 - MISCELLANEOUS REVENUES	-7,200.00	-51.85	-8,456.64	1,256.64	117.45 %
Fund 660 Total:	-213,732.00	-104,341.62	-112,909.15	-100,822.85	52.83 %
Fund: 740 - STORM WATER UTILITY FUND					
43 - USE OF MONEY & PROPERTY	0.00	-76.77	-428.04	428.04	
45 - CHARGES FOR SERVICES	-225,000.00	-23,444.49	-97,718.81	-127,281.19	43.43 %
Fund 740 Total:	-225,000.00	-23,521.26	-98,146.85	-126,853.15	43.62 %
Fund: 750 - EDMUNDSON GOLF COURSE FUND					
43 - USE OF MONEY & PROPERTY	-8,500.00	-8.41	-49.89	-8,450.11	0.59 %
47 - MISCELLANEOUS REVENUES	-300.00	0.00	0.00	-300.00	0.00 %
Fund 750 Total:	-8,800.00	-8.41	-49.89	-8,750.11	0.57 %
Fund: 760 - RACI MAIN STREET LOAN FUND					
43 - USE OF MONEY & PROPERTY	-485.00	-1.74	-9.41	-475.59	1.94 %
47 - MISCELLANEOUS REVENUES	-1,490.00	-164.57	-658.28	-831.72	44.18 %
Fund 760 Total:	-1,975.00	-166.31	-667.69	-1,307.31	33.81 %
Fund: 810 - COPIER/FAX REVOLVING FUND					
43 - USE OF MONEY & PROPERTY	0.00	-0.92	-3.96	3.96	
47 - MISCELLANEOUS REVENUES	0.00	-588.01	-2,959.22	2,959.22	
Fund 810 Total:	0.00	-588.93	-2,963.18	2,963.18	
Fund: 820 - EMPLOYEE HEALTH SELF-INSURANCE					
43 - USE OF MONEY & PROPERTY	0.00	-104.00	-559.32	559.32	
47 - MISCELLANEOUS REVENUES	0.00	-56,255.62	-314,154.78	314,154.78	
Fund 820 Total:	0.00	-56,359.62	-314,714.10	314,714.10	
Fund: 830 - EMPLOYEE FLEX PLAN FUND					
43 - USE OF MONEY & PROPERTY	0.00	-0.40	-2.43	2.43	
45 - CHARGES FOR SERVICES	0.00	-48.00	-236.00	236.00	
47 - MISCELLANEOUS REVENUES	0.00	-3,106.14	-16,958.77	16,958.77	
Fund 830 Total:	0.00	-3,154.54	-17,197.20	17,197.20	
Report Total:	-22,821,446.00	-1,404,447.85	-7,799,993.87	-15,021,452.13	34.18 %



EXPENSE TRIAL BALANCE

Account Detail

For Fiscal: 2014-2015 Period Ending: 11/30/2014

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 001 - GENERAL FUND					
1010 - POLICE OPERATIONS	1,750,608.00	133,379.97	710,360.44	1,040,247.56	40.58 %
1030 - EMERGENCY MANAGEMENT	7,805.00	419.97	1,575.95	6,229.05	20.19 %
1050 - FIRE DEPARTMENT	820,555.00	69,909.46	339,299.25	481,255.75	41.35 %
1055 - RENTAL INSPECTIONS	2,500.00	0.00	0.00	2,500.00	0.00 %
1070 - BUILDING INSPECTIONS	126,187.00	10,951.82	84,126.55	42,060.45	66.67 %
1090 - ANIMAL CONTROL	93,000.00	0.00	0.00	93,000.00	0.00 %
1900 - 911 DISPATCH	154,057.00	0.00	78,484.00	75,573.00	50.94 %
2010 - ROADS, BRIDGES, SIDEWALKS	20,000.00	0.00	0.00	20,000.00	0.00 %
2030 - STREET LIGHTING	98,000.00	10,158.94	65,651.85	32,348.15	66.99 %
2080 - AIRPORT	44,000.00	0.00	9,366.23	34,633.77	21.29 %
4010 - LIBRARY SERVICES	563,614.00	41,986.98	247,631.98	315,982.02	43.94 %
4030 - PARKS	251,491.00	11,574.97	87,438.95	164,052.05	34.77 %
4031 - POOL	123,039.00	6,364.72	88,087.07	34,951.93	71.59 %
4050 - CEMETERY	50,000.00	0.00	50,000.00	0.00	
5020 - ECONOMIC DEVELOPMENT	40,000.00	0.00	18,750.00	21,250.00	46.88 %
5040 - PLANNING & ZONING	1,300.00	742.75	1,175.10	124.90	90.39 %
6010 - CITY MANAGER	285,533.00	20,605.66	120,990.39	164,542.61	42.37 %
6011 - CITY COUNCIL & MAYOR	238,649.00	810.73	41,656.71	196,992.29	17.46 %
6020 - CLERK, TREAS. & FINANCIAL ADMIN	279,617.00	29,299.81	131,215.83	148,401.17	46.93 %
6030 - ELECTIONS	8,856.00	0.00	0.00	8,856.00	0.00 %
6040 - LEGAL SERVICES & CITY ATTORNEY	87,600.00	9,387.49	66,432.13	21,167.87	75.84 %
6050 - CITY HALL & GENERAL BUILDINGS	94,288.00	6,188.97	38,647.93	55,640.07	40.99 %
9500 - ENGINEERING (ALLOCATED)	0.00	4,744.36	22,497.41	-22,497.41	
Fund 001 Total:	5,140,699.00	356,526.60	2,203,387.77	2,937,311.23	42.86 %
Fund: 002 - GENERAL FUND INSURANCE FUND					
6060 - TORT LIABILITY	110,870.00	-59,247.04	72,745.85	38,124.15	65.61 %
Fund 002 Total:	110,870.00	-59,247.04	72,745.85	38,124.15	65.61 %
Fund: 003 - GENERAL FUND CAPITAL EQUIPMENT					
6050 - CITY HALL & GENERAL BUILDINGS	30,000.00	0.00	25,944.07	4,055.93	86.48 %
Fund 003 Total:	30,000.00	0.00	25,944.07	4,055.93	86.48 %
Fund: 004 - LIBRARY COPIER REVOLVING FUND					
4010 - LIBRARY SERVICES	5,300.00	239.06	1,454.84	3,845.16	27.45 %
Fund 004 Total:	5,300.00	239.06	1,454.84	3,845.16	27.45 %
Fund: 005 - GENERAL FUND BAND					
4020 - BAND	22,422.00	484.00	18,114.35	4,307.65	80.79 %
Fund 005 Total:	22,422.00	484.00	18,114.35	4,307.65	80.79 %
Fund: 006 - GENERAL FUND - LOST					
2010 - ROADS, BRIDGES, SIDEWALKS	1,489,575.00	105,993.76	299,974.13	1,189,600.87	20.14 %
Fund 006 Total:	1,489,575.00	105,993.76	299,974.13	1,189,600.87	20.14 %
Fund: 007 - GENERAL FUND - UTILITY FRANCHISE FEES					
2010 - ROADS, BRIDGES, SIDEWALKS	447,000.00	0.00	35,000.00	412,000.00	7.83 %
Fund 007 Total:	447,000.00	0.00	35,000.00	412,000.00	7.83 %
Fund: 110 - ROAD USE TAX FUND					
2010 - ROADS, BRIDGES, SIDEWALKS	1,148,310.00	88,216.74	645,590.75	502,719.25	56.22 %
2030 - STREET LIGHTING	45,150.00	0.00	0.00	45,150.00	0.00 %
2040 - TRAFFIC CONTROL & SAFETY	33,216.00	2,580.34	11,599.47	21,616.53	34.92 %
2050 - SNOW REMOVAL	89,443.00	7,658.11	7,844.16	81,598.84	8.77 %
2070 - STREET CLEANING	41,849.00	4,490.36	13,958.63	27,890.37	33.35 %
Fund 110 Total:	1,357,968.00	102,945.55	678,993.01	678,974.99	50.00 %

EXPENSE TRIAL BALANCE

For Fiscal: 2014-2015 Period Ending: 11/30/2014

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 112 - EMPLOYEE BENEFIT FUND					
9100 - TRANSFER OUT	1,120,415.00	81,196.42	351,065.27	769,349.73	31.33 %
Fund 112 Total:	1,120,415.00	81,196.42	351,065.27	769,349.73	31.33 %
Fund: 119 - EMERGENCY FUND					
9100 - TRANSFER OUT	89,683.00	6,304.36	44,540.72	45,142.28	49.66 %
Fund 119 Total:	89,683.00	6,304.36	44,540.72	45,142.28	49.66 %
Fund: 121 - LOCAL OPTION SALES TAX FUND					
5900 - COMMUNITY SCHOOLS	994,248.00	135,256.74	469,179.74	525,068.26	47.19 %
Fund 121 Total:	994,248.00	135,256.74	469,179.74	525,068.26	47.19 %
Fund: 122 - HOTEL/MOTEL TAX REVENUE FUND					
4040 - RECREATION	115,000.00	0.00	30,502.15	84,497.85	26.52 %
Fund 122 Total:	115,000.00	0.00	30,502.15	84,497.85	26.52 %
Fund: 127 - WEST AREA & IND. PARK TIF					
5020 - ECONOMIC DEVELOPMENT	29,860.00	0.00	0.00	29,860.00	0.00 %
Fund 127 Total:	29,860.00	0.00	0.00	29,860.00	0.00 %
Fund: 130 - WORLD FOOD PARK TIF FUND					
5020 - ECONOMIC DEVELOPMENT	93,221.00	0.00	0.00	93,221.00	0.00 %
Fund 130 Total:	93,221.00	0.00	0.00	93,221.00	0.00 %
Fund: 138 - HOUSING DONATED FUNDS					
5030 - HOUSING & URBAN RENEWAL	17,370.00	0.00	0.00	17,370.00	0.00 %
Fund 138 Total:	17,370.00	0.00	0.00	17,370.00	0.00 %
Fund: 140 - HOUSING FUND					
5030 - HOUSING & URBAN RENEWAL	128,547.00	5,519.11	55,465.90	73,081.10	43.15 %
Fund 140 Total:	128,547.00	5,519.11	55,465.90	73,081.10	43.15 %
Fund: 144 - GRANT & LINCOLN SCHOOL DEVELOPME					
5030 - HOUSING & URBAN RENEWAL	21,328.00	0.00	21,328.11	-0.11	100.00 %
Fund 144 Total:	21,328.00	0.00	21,328.11	-0.11	100.00 %
Fund: 165 - RIEFE MEMORIAL FUND					
4010 - LIBRARY SERVICES	4,500.00	0.00	11,620.00	-7,120.00	258.22 %
Fund 165 Total:	4,500.00	0.00	11,620.00	-7,120.00	258.22 %
Fund: 167 - LIBRARY MEMORIAL FUND					
4010 - LIBRARY SERVICES	53,000.00	2,013.95	19,824.05	33,175.95	37.40 %
Fund 167 Total:	53,000.00	2,013.95	19,824.05	33,175.95	37.40 %
Fund: 169 - MISCELLANEOUS GIFT FUND					
1010 - POLICE OPERATIONS	0.00	0.00	1,150.62	-1,150.62	
1050 - FIRE DEPARTMENT	0.00	0.00	688.86	-688.86	
4020 - BAND	0.00	0.00	2,276.57	-2,276.57	
4031 - POOL	0.00	0.00	7.88	-7.88	
Fund 169 Total:	0.00	0.00	4,123.93	-4,123.93	
Fund: 172 - WOODEN PLAYGROUND MAINT FUND					
4030 - PARKS	3,272.00	0.00	0.00	3,272.00	0.00 %
Fund 172 Total:	3,272.00	0.00	0.00	3,272.00	0.00 %
Fund: 177 - POLICE FORFEITURE FUND					
1010 - POLICE OPERATIONS	3,500.00	0.00	3,617.80	-117.80	103.37 %
Fund 177 Total:	3,500.00	0.00	3,617.80	-117.80	103.37 %
Fund: 178 - LIBRARY MAINTENANCE FUND					
4010 - LIBRARY SERVICES	42,600.00	0.00	10,456.67	32,143.33	24.55 %
Fund 178 Total:	42,600.00	0.00	10,456.67	32,143.33	24.55 %
Fund: 180 - MISCELLANEOUS GRANTS FUND					
1010 - POLICE OPERATIONS	0.00	0.00	8,956.90	-8,956.90	
2900 - OTHER PUBLIC WORKS	0.00	0.00	5,000.00	-5,000.00	
4030 - PARKS	0.00	171.55	453.82	-453.82	
4040 - RECREATION	0.00	0.00	1,500.00	-1,500.00	
Fund 180 Total:	0.00	171.55	15,910.72	-15,910.72	

EXPENSE TRIAL BALANCE

For Fiscal: 2014-2015 Period Ending: 11/30/2014

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 181 - BROWNFIELD SITES ASSESSMENT GRANT FUND					
2900 - OTHER PUBLIC WORKS	400,000.00	0.00	0.00	400,000.00	0.00 %
Fund 181 Total:	400,000.00	0.00	0.00	400,000.00	0.00 %
Fund: 199 - WFP RISE PAYMENT FUND					
5020 - ECONOMIC DEVELOPMENT	16,216.00	0.00	16,216.00	0.00	
Fund 199 Total:	16,216.00	0.00	16,216.00	0.00	
Fund: 200 - DEBT SERVICE FUND					
7010 - DEBT SERVICE	862,471.00	0.00	0.00	862,471.00	0.00 %
Fund 200 Total:	862,471.00	0.00	0.00	862,471.00	0.00 %
Fund: 301 - PARK SHELTER CAPITAL IMPROVEMENT					
4030 - PARKS	16,785.00	50.37	402.86	16,382.14	2.40 %
Fund 301 Total:	16,785.00	50.37	402.86	16,382.14	2.40 %
Fund: 302 - CITY HALL IMPROVEMENTS					
6050 - CITY HALL & GENERAL BUILDINGS	125.00	7.87	85.20	39.80	68.16 %
Fund 302 Total:	125.00	7.87	85.20	39.80	68.16 %
Fund: 322 - BURLINGTON ROAD RECONSTRUCTION FUND					
2010 - ROADS, BRIDGES, SIDEWALKS	185,000.00	0.00	0.00	185,000.00	0.00 %
Fund 322 Total:	185,000.00	0.00	0.00	185,000.00	0.00 %
Fund: 325 - PAVEMENT MANAGEMENT					
2010 - ROADS, BRIDGES, SIDEWALKS	1,740,175.00	64,131.60	299,974.13	1,440,200.87	17.24 %
Fund 325 Total:	1,740,175.00	64,131.60	299,974.13	1,440,200.87	17.24 %
Fund: 326 - SIDEWALK IMPROVEMENTS PROJECT					
2010 - ROADS, BRIDGES, SIDEWALKS	323,286.00	5,850.00	13,741.00	309,545.00	4.25 %
Fund 326 Total:	323,286.00	5,850.00	13,741.00	309,545.00	4.25 %
Fund: 328 - PARKING LOT IMPROVEMENTS PHASE II					
2010 - ROADS, BRIDGES, SIDEWALKS	0.00	0.00	2,032.00	-2,032.00	
Fund 328 Total:	0.00	0.00	2,032.00	-2,032.00	
Fund: 343 - 2015 GO BOND FUND					
1050 - FIRE DEPARTMENT	2,960,000.00	0.00	0.00	2,960,000.00	0.00 %
6900 - OTHER GEN'L GOVT	40,000.00	0.00	0.00	40,000.00	0.00 %
Fund 343 Total:	3,000,000.00	0.00	0.00	3,000,000.00	0.00 %
Fund: 600 - WATER O&M FUND					
8000 - WATER PLANT OPERATIONS	573,386.00	0.00	96,485.65	476,900.35	16.83 %
8001 - WATER DISTRIBUTION	1,054,688.00	0.00	281,305.13	773,382.87	26.67 %
8006 - WATER OFFICE	695,527.00	0.00	215,305.67	480,221.33	30.96 %
Fund 600 Total:	2,323,601.00	0.00	593,096.45	1,730,504.55	25.52 %
Fund: 603 - WATER SINKING FUND					
8001 - WATER DISTRIBUTION	418,895.00	0.00	0.00	418,895.00	0.00 %
Fund 603 Total:	418,895.00	0.00	0.00	418,895.00	0.00 %
Fund: 604 - WATER RESERVE FUND					
8001 - WATER DISTRIBUTION	100,000.00	0.00	12,548.72	87,451.28	12.55 %
Fund 604 Total:	100,000.00	0.00	12,548.72	87,451.28	12.55 %
Fund: 610 - SANITARY SEWER O&M FUND					
8015 - SANITARY SEWER-TREATMENT	930,064.00	92,702.08	361,225.29	568,838.71	38.84 %
8016 - SANITARY SEWER-COLLECTION	366,827.00	26,499.55	189,513.30	177,313.70	51.66 %
Fund 610 Total:	1,296,891.00	119,201.63	550,738.59	746,152.41	42.47 %
Fund: 611 - SANITARY SEWER REVENUE FUND					
8015 - SANITARY SEWER-TREATMENT	1,790,866.00	123,168.66	745,437.96	1,045,428.04	41.62 %
Fund 611 Total:	1,790,866.00	123,168.66	745,437.96	1,045,428.04	41.62 %
Fund: 612 - SANITARY SEWER SINKING FUND					
8015 - SANITARY SEWER-TREATMENT	482,575.00	0.00	0.00	482,575.00	0.00 %
Fund 612 Total:	482,575.00	0.00	0.00	482,575.00	0.00 %

EXPENSE TRIAL BALANCE

For Fiscal: 2014-2015 Period Ending: 11/30/2014

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 618 - IDOT SEWER EXTENSION PROJECT					
8016 - SANITARY SEWER-COLLECTION	0.00	0.00	26,115.74	-26,115.74	
Fund 618 Total:	0.00	0.00	26,115.74	-26,115.74	
Fund: 660 - AIRPORT FUND					
8035 - AIRPORT	181,340.00	5,865.72	119,347.59	61,992.41	65.81 %
Fund 660 Total:	181,340.00	5,865.72	119,347.59	61,992.41	65.81 %
Fund: 740 - STORM WATER UTILITY FUND					
8065 - STORM WATER	382,124.00	6,219.40	97,188.72	284,935.28	25.43 %
Fund 740 Total:	382,124.00	6,219.40	97,188.72	284,935.28	25.43 %
Fund: 750 - EDMUNDSON GOLF COURSE FUND					
8071 - GOLF PRO SHOP	22,973.00	192.22	10,430.49	12,542.51	45.40 %
Fund 750 Total:	22,973.00	192.22	10,430.49	12,542.51	45.40 %
Fund: 760 - RACI MAIN STREET LOAN FUND					
8060 - HOUSING & URBAN RENEWAL	9,606.00	0.00	0.00	9,606.00	0.00 %
Fund 760 Total:	9,606.00	0.00	0.00	9,606.00	0.00 %
Fund: 810 - COPIER/FAX REVOLVING FUND					
9310 - COPIER REVOLVING	0.00	26.64	2,036.04	-2,036.04	
Fund 810 Total:	0.00	26.64	2,036.04	-2,036.04	
Fund: 820 - EMPLOYEE HEALTH SELF-INSURANCE					
9320 - EMPLOYEE HEALTH SELF-INSURANCE	0.00	49,063.09	385,851.92	-385,851.92	
Fund 820 Total:	0.00	49,063.09	385,851.92	-385,851.92	
Fund: 830 - EMPLOYEE FLEX PLAN FUND					
9330 - EMPLOYEE FLEX PLAN	0.00	1,798.19	18,943.21	-18,943.21	
Fund 830 Total:	0.00	1,798.19	18,943.21	-18,943.21	
Report Total:	24,873,307.00	1,112,979.45	7,267,435.70	17,605,871.30	29.22 %



City Council
Communication

Meeting Date: December 15, 2014

Requested By: City Manager
Department

Item Title: CONSENT AGENDA

Consider appointment to the Historic Preservation Commission.

Explanation :

The terms of Margaret Ademeit and Janel Campbell on the Historic Preservation Commission expire at the end of December. Janel Campbell is willing to accept reappointment to the commission but Margaret Ademeit does not wish to be considered for reappointment. As of this writing, no other applications have been received. This is a seven member board. Terms are for three years. Currently one male and six females serve on the Historic Preservation Commission. Appointments to the commission are made by the City Council.

Recommended Action: Appoint Janel Campbell to the Historic Preservation Commission to a term that ends December 31, 2017.

Budget Consideration:

Not applicable.

Attachments :

Application from Janel Campbell.

Application for Board or Commission

Board or commission applying for (choose one from list):* Historic Preservation Committee

Board or commission not listed above:

Name of applicant:*

Address of Applicant*

Phone number (day)*

Phone number (evening)

Email address:*

Would you like to be interviewed for this position?*

Yes

No

Why are you interested in this position?*

Your experience that would be beneficial to the board or commission:*

Other civic experience:

* indicates required fields.



City Council
Communication

Meeting Date: December 15, 2014

Requested By: City Manager

Department

Item Title: CONSENT AGENDA

Consider appointments to the Board of Adjustment.

Explanation :

The terms of Lloyd Phillips and Perry T. Murry on the Board of Adjustment expire at the end of December. Both are willing to be accept reappointment to the board. As of this writing, no other applications have been received. This is a five member board. Terms are for five years. Currently four males serve on the Board of Adjustment with one vacancy. Appointments to the board are made by the City Council.

Recommended Action: Appoint Lloyd Phillips and Perry T. Murry to the Board of Adjustment to terms that end December 31, 2019.

Budget Consideration:

Not applicable.

Attachments :

Applications from Lloyd Phillips and Perry T. Murry.

Application for Board or Commission

Board or commission applying for (choose one from list):*

Board or commission not listed above:

Name of applicant:*

Address of Applicant*

Phone number (day)*

Phone number (evening)

Email address:*

Would you like to be interviewed for this position?*

Why are you interested in this position?*

Your experience that would be beneficial to the board or commission:*

Other civic experience:

* indicates required fields.

Application for Board or Commission

Board or commission applying for (choose one from list):*

Board or commission not listed above:

Name of applicant:*

Address of Applicant*

Phone number (day)*

Phone number (evening)

Email address:*

Would you like to be interviewed for this position?*

Why are you interested in this position?*

Your experience that would be beneficial to the board or commission:*

Other civic experience:

* indicates required fields.



City Council
Communication

Meeting Date: December 15, 2014

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider a resolution adopting a revised fee schedule for the City of Oskaloosa.

Explanation :

Through the years various fees of the city have been adopted by separate action. In 2009 staff gathered all fees into one resolution for City Council approval with the recommendation that the fee schedule be reviewed once a year to adjust fees as needed.

Attached is the fee schedule for calendar year 2015, staff has included a septic and sewage disposal fee which was previously charged, however not included in this single source document.

Staff recommends approval of this item as presented.

Budget Consideration:

Revenues for the FY2015 and FY2016 budgets are based on fees calculated from the attached fee table. Any adjustments to the fees up or down may result in a financial impact to the city's budget.

Attachments :

Resolution with attached fee schedule.

RESOLUTION NO. _____

RESOLUTION ADOPTING REVISED FEE SCHEDULE FOR THE CITY OF OSKALOOSA

WHEREAS, the City of Oskaloosa charges fees for city services provided; and

WHEREAS, the City of Oskaloosa incurs expenses related to the performance of various city services;

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Oskaloosa, Iowa, does hereby adopt the attached revised fee schedule which is hereby made a part of this resolution to set fees for various city services and other fees as set forth in the attachments.

PASSED AND APPROVED the ____ day of _____ 2015.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

Fee Schedule

Effective January 1, 2015
Resolution No.



Administrative Services/All Departments:

COPYING OF RECORDS

8½" x 11" black and white	\$0.25 per page
8½" x 11" color	\$0.50 per page
8½" x 14" or 11" x 17" black and white	\$1 per page
8½" x 14" or 11" x 17" color	\$2 per page
Copies of audio tapes or CD/DVD	\$25
Copies of video tapes or CD/DVD	\$25
Duplicate digital photos	\$5
Fax - domestic	\$1 per page
Fax - international	\$2 per page

MISCELLANEOUS FEES

Records search (over one hour)	\$20 per hr. plus copy charge
Non-sufficient funds check fee	\$30
Civil service tests	Actual cost
Certified mailings	Actual cost
Personnel rates	Hourly rate plus benefits

Fire Department:

EQUIPMENT RATES

(One hour minimum)

Engine 74, 75 or 77	\$400 per hour
Engine 70	\$300 per hour
Tanker 76	\$240 per hour
Attack 72 or 79	\$180 per hour
Car 71 or 73	\$120 per hour
Generator 78	\$85 per hour

MISCELLANEOUS FEES

Incident report	\$5
Burning permit	\$10
Extrication	\$300 per vehicle (Includes one engine and 2 personnel)
Extrication	\$500 per vehicle (includes all necessary equipment and personnel)
False alarms 1 st and 2 nd	No charge
3 rd and every subsequent event	\$200 per calendar year
Haz-Mat light response	\$150 per hour (Includes 1 vehicle and 2 personnel)
Haz-Mat heavy response	\$250 per hour (Includes 2 vehicles and 4 personnel)
Additional response vehicle	\$100 per hour per vehicle
Additional personnel	\$20.50 per hour per employee
Absorbent material	\$12 per bag
"P" absorbent pads	\$1 each or \$200 per box
"M" absorbent pads	\$2.16 each or \$80 per box
"C" absorbent pads	\$2.70 each or \$100 per box
Absorbent booms	\$100 each
30 gallon salvage drum	\$130 each
55 gallon salvage drum	\$160 each
Damaged equipment	Billed at replacement cost plus shipping
Equipment cleaning	Billed at parts and labor cost

Oskaloosa Housing Trust Fund (OHTF):

MISCELLANEOUS FEES

Housing Trust Fund program processing fees	\$75
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Oskaloosa Public Library:

MISCELLANEOUS FEES

Photocopies or printing: black and white (self-service only)	\$0.20 per page
Photocopies or printing: color (self-service only)	\$0.50 per page

Temporary cards (fee refunded upon surrender of the card)	\$25
Adult replacement cards	\$5
Overdue materials/magazines (fine reduced 50% if paid at the time items are returned).	\$0.15 per day (max. \$5)
Overdue video materials (fine reduced 50% if paid at the time items are returned in good working condition).	\$1 per day (max. \$10)
Overdue music CDs (fine reduced 50% if paid at the time items are returned in good working condition).	\$0.15 per day (max. \$5)
Overdue toys and other library items (fine reduced 50% if paid at the time items are returned in good working condition).	\$2 per day (max. \$20)
Overdue A/V equipment including GPS (fine reduced 50% if paid at the time items are returned in good working condition).	\$5 per day (max. \$50)
Inter-library loan fee	\$2 per item
Inter-library loan - materials ordered but not picked up	\$5

Parks and Recreation:

MISCELLANEOUS FEES

Bandstand PA system	
Non-profit organizations	\$50
Private use or private organizations	\$100

PARK SHELTER RENTAL

Park shelter half day	\$20
Park shelter full day	\$30

SWIMMING POOL RATES

Daily admission	\$4
Season pass - Family	\$160+ tax
Season pass - Individual	\$80+ tax
Punch card (10 punches)	\$35+ tax
Daycare - youth or adult	\$3.50
Non-swimmer fee - youth or adult	\$1
Pool rental fee (maximum 3 hours)	\$165 per hr.
Birthday parties (maximum 12 swimmers)	\$30 + \$2 per person over 12

Edmundson Municipal Golf Course:

Edmundson's course and cart fees are set by Harvest Point, LLC and Matt Sherlock, PGA Professional

Police Department:

MISCELLANEOUS FEES

Bicycle license	\$1
False alarm - 1 st and 2 nd	No charge
3 rd	\$25
4 th	\$50
5 th + (per calendar year)	\$100
Golf cart registration (per calendar year)	\$0
Parking permit for resident	\$50/6 months
Second hand dealer permit (City Code 5.28.100)	\$0

PARKING TICKETS

Parking ticket (general) (City Code 10.76.021)	\$10 up to 30 days	\$15 after 30 days
Parking ticket (snow ordinance) (City Code 10.76.021)	\$25 up to 30 days	\$35 after 30 days

RECORDS

Crash-accident reports (up to 10 pages)	\$5
Criminal history/in-house public records only	\$5
Police reports (up to 10 pages)	\$5
Reports in excess of 10 pages	\$0.50 per page

Public Works Department (includes Engineering and Planning & Zoning) :

MISCELLANEOUS FEES

Preliminary plats	\$30 + \$5 per lot
Final plats	\$50 + \$5 per lot
Rezoning requests	\$250 (includes cost of signs)
Site plans review	
Initial review	\$100
Additional site plans review required by changes, additions or revisions to approved plans:	\$25 per hour
Board of Adjustment	
Residential submittal	\$100
Commercial submittal	\$200
Street or alley vacation	

Non-refundable application fee	\$100
Refundable vacation fee Residential alleys Commercial alleys Streets	\$0.50 per SF \$1 per SF \$1 per SF
Note: one-half of the refundable vacation fee must be paid prior to final city council approval. If the abutting property owner does not purchase their portion of the street or alley, then the remaining half of the vacation fee shall be paid 30 days after final city council approval.	
Conditional use request	\$100
Maps 24" X 36" 8½" X 11" black and white 8½" X 11" color 8½" X 14" or 11" x 17" black and white 8½" X 14" or 11" X 17" color	\$25 \$0.25 per page \$0.50 per page \$1 per page \$2 per page
Parcel map research	15 minutes free, then \$7 per hour
Special orders such as GIS - graphic research assistance	15 minutes free, then \$20 per hour
Temporary street closure permit (per event)	\$25
Street signage rental	\$25/day per sign
Snow removal on private property: minimum of one hour charged. After first hour, fee shall be charged by the quarter hour.	
1 st removal	\$200 fee + \$50 per hr.
2 nd removal	\$250 fee + \$50 per hr.
3 rd removal	\$300 fee + \$50 per hr.
4 th and every subsequent removal after	\$350 fee + \$50 per hr.
Weed removal on private property: minimum of one hour charged. After first hour, fee shall be charged by the quarter hour.	
1 st cleanup	\$200 fee + \$50 per hr.
2 nd cleanup	\$250 fee + \$50 per hr.
3 rd cleanup	\$300 fee + \$50 per hr.
4 th cleanup	\$350 fee + \$50 per hr.
5 th cleanup	\$400 fee + \$50 per hr.
6 th cleanup	\$450 fee + \$50 per hr.

PERMIT FEES - BUILDING

Total Valuation	Fee
-----------------	-----

\$1 to \$500	\$30
\$501 to \$2,000	\$30 for first \$500 plus \$2 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$60 for first \$2,000 plus \$12.50 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$347.50 for first \$25,000 plus \$9 for each additional \$1000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$572.50 for first \$50,000 plus \$6.25 for each additional \$1000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$885 for first \$100,000 plus \$5 for each additional \$1000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$2,885 for first \$500,000 plus \$4.25 for each additional \$1000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and over	\$5,010 for first \$1,000,000 plus \$2.75 for each additional \$1000, or fraction thereof
Re-inspections	\$30

Plan review fee is required in addition to permit fee.

Commercial = 50% of applicable building permit fee (note: all plan review fees apply to new commercial, tenant improvements as well as multifamily).

Notes:

Owner and/or contractor may be subject to an administrative penalty fee in addition to applicable permit fee if work commences prior to securing building permit.

Permit application made prior to project completion:

Permit + Penalty Fee = 2 X permit fee (City Ordinance 15.04.360)

PERMIT FEES - ELECTRICAL

Temporary services	\$35
Residential installations or service entrance not exceeding three outlets or fixtures	\$35
Residential installations exceeding three outlets or fixtures, or cost per dwelling unit	\$55

Commercial installations, factory, or other building	\$55 plus \$10 per \$1,000 or fraction thereof electrical contract cost in excess of \$2,000
Extra inspections	\$35
Re-inspections	\$35

PERMIT FEES - MECHANICAL

For issuance of each permit for installations up to \$2,000	\$35
For issuance of each permit for installations of \$2,001 or more	\$35 Plus \$10 per \$1,000 or fraction thereof mechanical contract in excess of \$2,000
Re-inspections	\$35

PERMIT FEES - MISCELLANEOUS

Excavation permit (for excavations within city right of ways)	\$30
Driveway/sidewalk (for new construction or replacement) 15' or less:	\$30
more than 15':	\$40
House moving	\$30
Demolition building permit - Residential	\$30
Demolition building permit - Commercial	\$50

PERMIT FEES - PLUMBING

For issuance of each permit for installations up to \$2,000	\$35
For issuance of each permit for installations of \$2,001 or more	\$35 plus \$10 per \$1,000 or fraction thereof plumbing contract in excess of \$2,000
Extra inspections	\$30
Re-inspection	\$30
Sanitary sewer connection (City Code 13.08.120)	\$30
Sanitary sewer inspection fee (Plumbing permit)	\$30
Sanitary sewer tap - by city personnel (includes saddle price)	\$150
Private sewage disposal permit (City Code 13.08.470)	\$20

Wastewater Department:

SEPTIC OR SEWAGE DISPOSAL (on-site)

Description	Fee per load
Septic or sewage materials derived from the pumping out or cleaning of on-site sewage disposal systems within Mahaska County.	\$0.100 per gallon
Septic or sewage materials derived from the pumping out or cleaning of on-site sewage disposal systems outside Mahaska County.	\$0.150 per gallon

Note:

1. The above rates shall be determined from the signed source and quantity record to be provided by all sewage disposal service providers.
2. The septage disposal facility will be open and readily available during normal operating hours of 7 A.M. and 3:30 P.M., Monday through Friday. Hours of operation for weekends and City Holidays will be 7 A.M. to 11 A.M. Access during non-operating hours will result in a service fee of \$200, per call out.



City Council Communication

Meeting Date: December 15, 2014
Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider a resolution scheduling a public hearing for ordinance amendments to Title 17 - "Zoning", Chapter 17.24 - "Supplemental Site Development Regulations," and Chapter 17.32 - "Nonconforming Development" of the City Of Oskaloosa Zoning Ordinance regarding non-conforming residential development

Explanation:

The Public Works Department Staff received a request from the board of realtors to update the zoning code regarding non-conforming residential development. The board of realtors indicated that the non-conforming single-family and two-family residential structures are restricting the sale of properties within Oskaloosa. The existing zoning regulations do not permit single family residential development in most commercial and industrial zoning districts. These non-conforming residential structures cannot be enlarged or altered. These non-conforming residential structures also cannot be reconstructed if the structure is destroyed by any means to an extent of 60% or more of its replacement cost.

The proposed code updates include, but are not limited to, the following:

- Revise code sections 17.24.020 and 17.32.030 to permit reconstruction of existing single and two-family non-conforming structures in all zoning districts. This will bring all non-conforming single and two-family structures into compliance. This option will only be valid if an approved building permit is obtained within six months of destruction and pursued to completion.
- Introduce a new code section for discontinued non-conforming developments. In the event that a non-conforming use of any building or premises is discontinued, or its normal operation stopped for a period of one year, then the property will be required to conform to the existing zoning code regulations.

The Planning & Zoning Commission considered this item at their December 8, 2014 meeting and recommended by a vote of 7:0 (yes : no) that the City Council approve the ordinance amendments regarding non-conforming residential development.

Recommended Action:

Approve the resolution scheduling a public hearing on January 5, 2015 to make the ordinance amendments as presented.

Budget Consideration:

There will be minimal impact to the City Budget for the cost associated with drafting revisions to Chapter 17 of the Oskaloosa Municipal Code.

Attachments :

Resolution, Proposed text amendments to City Code, Table 17.08b, Letter from Realtors, Code comparison, Map and GIS Data.

RESOLUTION NO. _____

RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING TO AMEND THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING TITLE 17, "ZONING", CHAPTER 17.24, "SUPPLEMENTAL SITE DEVELOPMENT REGULATIONS," SECTION 17.24.020 - "USE OF EXISTING LOTS OF RECORD"; AMENDING CHAPTER 17.32, "NONCONFORMING DEVELOPMENT," SECTION 17.32.030 - RESIDENTIAL DISTRICTS," SUBSECTION C - "NON CONFORMING STRUCTURES"; AND ADDING A NEW SECTION 17.32.070 - "DISCONTINUANCE CONFORMANCE REQUIRED."

WHEREAS, the City of Oskaloosa has deemed it advisable to consider amending Title 17 - "Zoning", Chapter 17.24 - "Supplemental Site Development Regulations," Section 17.24.020 - "Use of Existing Lots of Record"; amending Chapter 17.32 - "Nonconforming Development," Section 17.32.030 "Residential Districts," Subsection C - "Nonconforming Structures"; and adding a new section 17.32.070 - "Discontinuance Conformance required"; in the City of Oskaloosa Zoning Ordinance regarding nonconforming residential development. The amendments are as follows:

1. The title for Chapter 17.24 "Supplemental Site Development Regulations" is revised as "Exceptions and Supplemental Site Development Regulations."
2. Section 17.24.020 - "Use of existing lots of record" is deleted in its entirety and amended by substituting the following in lieu thereof:

17.24.020 Exceptions for existing single-family and two-family dwellings.

In any zoning district where they are otherwise permitted, a single-family or two-family dwelling may be located or reconstructed on a lot which, at the time of passage of this Ordinance, is non-conforming development in terms of lot area, width, yards, lot coverage, or other characteristics of the structure or its location on the lot; provided, however, that the following shall apply:

- A. The sum of the side yard widths of any such lot or plot shall not be less than thirty percent of the width of the lot, but in no case less than ten percent of the width of the lot for any one side yard.
- B. The depth of the rear yard of any such lot need not exceed twenty percent of the depth of the lot, but in no case less than twenty feet.
- C. Notwithstanding the setback requirements set forth above, a nonconforming single-family dwelling or two-family dwelling on such a lot can be used, maintained and reconstructed, provided however that if the dwelling is destroyed or damaged, excluding purposeful destruction, to an extent of 60 percent or more of its replacement cost at the time of destruction, it shall not be reconstructed unless such reconstruction work shall be consistent with applicable codes at the time of new construction,

an approved building permit is obtained within six months of such happening and diligently pursued to completion. Such reconstruction shall also comply with the restrictions on nonconforming development set forth in section 17.32.030. This exception shall not apply in cases where the owner of a non-conforming lot also owns two or more abutting vacant lots of record. Such lot shall also meet all of the following requirements:

- a. The dwelling should meet the requirements set forth in Table 17.08C except the minimum lot area; however, if setbacks cannot be met from Table 17.08C, then the dwelling shall be allowed to be built on the original footprint without an increase in the gross floor area.
- b. The dwelling shall have a minimum width facing the street of the smaller of twenty-four feet or the width of the dwelling prior to such destruction;
- c. The dwelling shall have a minimum depth perpendicular to the street of the smaller of 20 feet or the depth of the dwelling prior to such destruction.
- d. A minimum of fifteen percent of the facade of the building facing the street shall consist of windows, doors and other building openings;
- e. Any foundation skirting material shall have the appearance of masonry or poured concrete typical of site-built homes. Installation of the skirting must be installed within thirty days following the installation of the home, or the first day of May if the ground is frozen at the time the home is placed;

3. Section 17.32.030 C. - "Nonconforming Structures" is deleted in its entirety and amended by substituting the following in lieu thereof:

C. Nonconforming Structures. Where a structure exists at the effective date of adoption or amendment of the ordinance codified in this title that could not be built under the terms of this title by reason of restrictions on area, lot coverage, height, yards, or other characteristics of the structure or its location on the lot, such structure may be continued so long as it remains otherwise lawful, subject to the following provisions:

1. No such structure may be enlarged or altered in a way which increases its nonconformity.
2. Should such structure be destroyed by any means to an extent of sixty percent or more of its replacement cost at time of destruction, it shall not be reconstructed except in conformity with the provisions of this title. Any single-family or two-family dwelling which was a conforming structure at the time of passage of this Ordinance may be structurally altered, and if destroyed may be reconstructed and used as before, provided the work shall be consistent with applicable codes at the time of new construction, an approved building permit is obtained within six months of such happening and diligently pursued to completion. Such reconstruction shall also comply with the restrictions set forth in section 17.24.020.

4. Section 17.32.070 - "Discontinuance Conformance required" is added as follows:
17.32.070 Discontinuance Conformance required.

A. In the event that a nonconforming use of any building or premises is discontinued or its normal operation stopped for a period of one year, the use of the same shall thereafter conform to the regulations of the district in which it is located.

WHEREAS, said proposed text amendments were reviewed by the Planning and Zoning Commission at their meeting on December 8, 2014, and

WHEREAS, section 17.34.040 of the Oskaloosa Municipal Code requires a public hearing on such Zoning Ordinance Amendments.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa that a public hearing shall be conducted on Monday, January 5, 2015 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa at which time persons may appear and speak for or against the amendments as legally described in the preamble hereof.

PASSED AND APPROVED this _____ day of _____, 2014.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

Chapter 17.24 -- EXCEPTIONS AND SUPPLEMENTAL SITE DEVELOPMENT REGULATIONS

Sections:

17.24.010 - Purpose.

The supplemental site development regulations establish basic requirements for developable lots, including frontage requirements, recognize the existence of special conditions that cannot comply literally with the site development regulations set out for each zoning district. Therefore, these regulations qualify or modify the district regulations of this title and provide for specific areas of exception.

(Ord. 1086 §17.701, 2000)

Exceptions for single-family and two-family dwellings.

17.24.020 - Exceptions for existing single-family and two-family dwellings. Use of existing lots of record.

In any zoning district where they are otherwise permitted, a single-family or two-family dwelling may be located or reconstructed on any a lot or plot of official record as of the effective date of the ordinance codified in this title irrespective of its area or width which, at the time of passage of this Ordinance, is non-conforming development in terms of lot area, width, yards, lot coverage, or other characteristics of the structure or its location on the lot; provided, however, that the following shall apply:

- A. The sum of the side yard widths of any such lot or plot shall not be less than thirty percent of the width of the lot, but in no case less than ten percent of the width of the lot for any one side yard.
- B. The depth of the rear yard of any such lot need not exceed twenty percent of the depth of the lot, but in no case less than twenty feet.
- C. Notwithstanding the setback requirements set forth above, a nonconforming single-family dwelling or two-family dwelling on such a lot can be used, maintained and reconstructed, provided however that if the dwelling is destroyed or damaged, excluding purposeful destruction, by natural disaster any means to an extent of 60 percent or more of its replacement cost at the time of destruction, it shall not be reconstructed unless such reconstruction work shall be consistent with applicable codes at the time of new construction, an approved building permit is obtained within six months of such happening and diligently pursued to completion. Such reconstruction shall also comply with the restrictions on nonconforming development set forth in section 17.32.030. This exception shall not apply in cases where the owner of a non-conforming lot also owns two or more abutting vacant lots of record. Such lot shall also meet all of the following requirements:
 - a. The dwelling should meet the requirements set forth in Table 17.08C except the minimum lot area; however, if setbacks cannot be met from Table 17.08C, then the dwelling shall be allowed to be built on the original footprint without an increase in the gross floor area. .
 - b. The dwelling shall have a minimum width facing the street of the smaller of twenty-four feet or the width of the dwelling prior to such destruction;

- c. The dwelling shall have a minimum depth perpendicular to the street of the smaller of 20 feet or the depth of the dwelling prior to such destruction.
- d. A minimum of fifteen percent of the facade of the building facing the street shall consist of windows, doors and other building openings;
- e. Any foundation skirting material shall have the appearance of masonry or poured concrete typical of site-built homes. Installation of the skirting must be installed within thirty days following the installation of the home, or the first day of May if the ground is frozen at the time the home is placed;

(Ord. 1086 §17.702, 2000)

Chapter 17.32 - NONCONFORMING DEVELOPMENT

Sections:

17.32.010 - Purpose.

Within the various districts established by this title or amendments that may later be adopted, there exist structures and uses of land and structures which were lawful prior to the adoption of the ordinance codified in this title but which would be prohibited, regulated, or restricted under the provisions of this title. It is the intent of this title to permit these nonconformities to continue until they are removed, but not to encourage their survival. Such uses are declared by this title to be incompatible with permitted uses in the districts involved.

(Ord. 1086 §17.1101, 2000)

17.32.020 - Regulations additive.

Regulations for nonconforming uses are in addition to regulations for nonconforming structures. In the event of a conflict, the most restrictive regulation shall apply.

(Ord. 1086 §17.1102, 2000)

17.32.030 - Residential districts.

- A. Nonconforming Use of Land. The lawful use of land upon which no building or structure is erected or constructed which becomes nonconforming under the terms of this title as adopted or amended may be continued so long as it remains otherwise lawful, subject to the following provisions:
1. No such nonconforming use shall be enlarged or increased nor extended to occupy a greater area of land than was occupied at the effective date of adoption or amendment of the ordinance codified in this title.
 2. No such nonconforming use shall be moved in whole or in part to any other portion of the lot or parcel which was not occupied by such use at the effective date of adoption or amendment of the ordinance codified in this title.
 3. If any such nonconforming use of land ceases for any reason for a period of more than six months, any subsequent use of such land shall conform to the district regulations for the district in which such land is located.
- B. Nonconforming Use of Structures. If a lawful use of a structure, or of a structure and land in combination, exists at the effective date of adoption or amendment of the ordinance codified in this title, that would not be allowed in the district under the terms of this title, the use may be continued so long as it remains otherwise lawful, subject to the following provisions:
1. No existing structure devoted entirely or in part to a use not permitted by this title in the district in which it is located, except when required by law, shall be enlarged, extended, reconstructed, moved, or structurally altered, unless the use is changed to a use permitted in the district in which such structure is located.
 2. Any nonconforming use may be extended throughout any parts of a building which were manifestly arranged or designed for such use at the time of adoption or amendment of the ordinance codified in this title. No such use shall be extended to occupy any land outside such building.
 3. If no structural alterations are made, a nonconforming use of a similar nature within the same or a more restricted classification. Whenever a nonconforming use has been changed to a more restricted use or to a conforming use, such use shall not thereafter be changed to a less restrictive use.

4. In the event that a nonconforming use of a structure, or structure and land in combination, is discontinued or abandoned for a period of two years, the use of the same shall thereafter conform to the uses permitted in the district in which it is located. Where nonconforming use status applies to a structure and land in combination, removal or destruction of the structure shall eliminate the nonconforming status of the land.
 5. Any structure devoted to a use made nonconforming by this title that is destroyed by any means to an extent of sixty percent or more of its replacement cost at the time of destruction, exclusive of the foundations, shall not be reconstructed and used as before such happening. If the structure be less than sixty percent destroyed above the foundation, it may be reconstructed and used as before, provided it be done within six months of such happening, and be built of like or similar materials.
- C. Nonconforming Structures. Where a structure exists at the effective date of adoption or amendment of the ordinance codified in this title that could not be built under the terms of this title by reason of restrictions on area, lot coverage, height, yards, or other characteristics of the structure or its location on the lot, such structure may be continued so long as it remains otherwise lawful, subject to the following provisions:
1. No such structure may be enlarged or altered in a way which increases its nonconformity.
 2. Should such structure be destroyed by any means to an extent of sixty percent or more of its replacement cost at time of destruction, it shall not be reconstructed except in conformity with the provisions of this title. Any single-family or two-family dwelling which was a conforming structure at the time of passage of this Ordinance may be structurally altered, and if destroyed may be reconstructed and used as before, provided the work shall be consistent with applicable codes at the time of new construction, an approved building permit is obtained within six months of such happening and diligently pursued to completion. Such reconstruction shall also comply with the restrictions set forth in section 17.24.020.

(Ord. 1086 §17.1103, 2000)

17.32.040 - Nonresidential districts.

- A. Nonconforming Use of Land. The regulations described in Section 17.32.030 shall also apply to this section with the following exception:
1. A structure devoted to a nonconforming use in a non-residential zoning district may be structurally altered or enlarged if the addition satisfies the following conditions:
 - a. The enlargement or addition, when considered independently of the existing building, complies with all applicable setback, height, off-street parking, and landscaping requirements.
 - b. The building, after the addition, conforms to height, off-street parking, and building and impervious surface coverages applicable to its zoning district.
 - c. The construction is limited to buildings on land owned of record by the owner of the nonconforming use prior to the effective date of the ordinance codified in this title.
 2. A lawful nonconforming use may be changed only to a use type permitted in a zoning district that is equal to or less intensive than that normally required for the previous use.

(Ord. 1086 §17.1104, 2000)

17.32.050 - Repair of nonconforming structures.

- A. Nothing in this title shall be deemed to prevent the restoring to a safe condition of any building or part thereof declared to be unsafe by any official charged with protecting the public safety, upon order of such official.

- B. A lawful nonconforming building damaged by fire, explosion, storm or other calamity, except flood damages, may be repaired and reconstructed provided there is no increase in the degree of nonconformity. Repair and reconstruction within the designated floodplain shall be in conformance with Floodplain development regulations.

(Ord. 1086 §17.1105, 2000)

17.32.060 - Recognition of nonconformances.

- A. Unauthorized Nonconformances. Any use of land or structure which was not an authorized nonconformity under any previous zoning ordinance or similar regulations shall not be authorized to continue its nonconforming status pursuant to this title.
- B. Nonconforming Uses and Conditional Use Permits. A lawful pre-existing use which would require a conditional use permit in its zoning district shall be presumed to have the appropriate permit and shall be considered a conforming use. The use shall be subject to the regulations governing lapses or revocation of permits, set forth in Chapter 17.34.

(Ord. 1086 §17.1106, 2000)

17.32.070 Discontinuance Conformance required.

- A. In the event that a nonconforming use of any building or premises is discontinued or its normal operation stopped for a period of one year, the use of the same shall thereafter conform to the regulations of the district in which it is located.

Table 17.08b
Permitted Uses by Zoning Districts

Use Types	AG	RR	R- 1	R- 2	R- 3	R- 4	UC	LC	CC	DC	GC	HC	BP	LI	GI
Agricultural Uses															
Horticulture	P	P	C	C	C	C		C	P	C	C	C			
Crop production	P	P													
Animal production	P														
Commercial feedlots															
Livestocks sales															
Residential Uses															
Single-family Detached	P	P, L(1)	P, L(1)	P, L(1)	P, L(1)	P	P, L(1)	C							
Single-family Attached	C	C	C	P	P	P	P	C							
Duplex				P	P		P	C							
Two-family				P	P		P	C							
Townhouse				P	P		P	P		P					
Multiple-family					P		C	P	C	P	C				
Downtown residential										P					
Group residential	C	C			P			C	C						
Manufactured housing residential	P	P, L(1)	P, L(1)	P, L(1)	P, L(1)	P, L(2)		C							
Mobile home park						P, L(2)									
Mobile home subdivision						P, L(2)									
Retirement residential	C	C	C	P	P		P	P	C	P	C				

L(1) = Single-family detached dwellings provided that:

All single-family detached dwellings for which a building permit has been issued (date of enactment), shall comply with the following minimum design standards

1. The dwelling shall have a minimum width facing the street of twenty-four feet.
2. The minimum horizontal dimension of the main body of the dwelling unit shall not be less than twenty feet.
3. A minimum of fifteen percent of the facade of the building facing the street shall consist of windows, doors and other building openings.
4. Any foundation skirting material shall have the appearance of masonry or poured concrete typical of site-built homes.

Installation of the skirting must be installed within thirty days following the installation of the home, or the first day of May if the ground is frozen at the time the home is placed.

L(2) = Applies to all factory built homes (Refer to Section 17.04.030 for definitions), Any foundation skirting material shall have the appearance of masonry or poured concrete typical of site-built homes. Installation of the skirting must be installed within thirty days following the installation of the home, or the first day of May if the ground is frozen at the time the home is placed.

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R-1	R-2	R-3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI
Office Uses															
Corporate offices					C		P	P	P	P	P	P	P	P	P
General offices					C		P	P	P	P	P	P	P	P	P
Financial offices							P	P	P	P	P	P	P	P	P
Medical offices					C		P	P	P	P	P	P	P	P	C
Commercial Uses															
Ag sales/service									C	C	P	P		P	P
Auto rental/sales							P		C	P	P	P		C	
Auto services							C	C	P	P	P	P		P	P
Body repair									C	C	P	P		P	P
Equip rental/sales										C	P	P		P	P
Equipment repair											P	P		P	P
Bed and breakfast	C	C	C	C	C		P	P	P	P	P	P			
Business support							P	P	P	P	P	P	P	P	P
Business/trade school									P	P	P	P	P	P	P
Campground									C		C	C			
Cocktail lounge							C		P	C	P	P	C	P	P
Commercial rec (indoor)							C	C	P	P	P	P	P	P	P
Commercial rec (outdoor)											P	P		P	P
Communication service							P	C	P	P	P	P	P	P	P
Construction sales/service							C		C	C	P	P		P	P
Consumer service							P	P	P	P	P	P	P	P	
Convenience storage									C		C	C		P	P
Crematorium							C	C	C	C	C	C		C	C
Food sales (convenience)							P	C	P	P	P	P	P	P	P
Food sales (limited)							P	P	P	P	P	P	P	P	P
							C	C	P	P	P	P			

P = Uses permitted by right
 C = Uses permitted by conditional use permit
 Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R-1	R-2	R-3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI
Commercial Uses (Cont.)															
Food sales (supermarkets)									P	P	C	C			
Funeral service					C		P	P	P	P	P	P	P	P	P
Kennels	P	C									C	C		P	P
Laundry services										C	P	P		P	P
Liquor sales									P	P	P	P		C	
Lodging							P		P	P	P	P	P	C	
Personal improvement							P	P	P	P	P	P	P	P	P
Personal services							P	P	P	P	P	P	P	P	P
Pet services	C						P	P	P	P	P	P	P	P	
Research services							P	P	P	P	P	P	P	P	P
Restaurants (drive-in)							C		P	C	P	P		C	C
Restaurants (general)							P	P	P	P	P	P	P	C	C
Restricted business											C			C	P
Retail services (limited)							P	P	P	P	P	P	C		
Retail services (large)								C	P	C	P	P			
Retail services (mass)									C	C	P	P			
Stables	C	C													
Surplus sales										C	P			P	P
Trade services							C		C	C	P	P	P	P	P
Vehicle storage (short-term)							C				P			P	P
Veterinary services	C	C					P	C	C	C	P	P		P	P
Parking uses															
Off-street parking							C		C	P	P	P	C	P	P
Parking structure									C	P	C	C	C	P	P

P = Uses permitted by right
 C = Uses permitted by conditional use permit
 Blank = Use not permitted

To Whom It May Concern,

September 17, 2014

The Oskaloosa Board of Realtors are an active part of the Oskaloosa community, both individually and collectively as a vital component of the economy. We strive to bring quality homeownership and development into the Oskaloosa area.

It has been brought to our attention that zoning for R1 and R2 (in regard to lot size, etc.) changed to increase the lot size (8400 sq. ft.) for future home construction/reconstruction. The Oskaloosa Municipal Code

(Section 17.32.030.C.2)

states that where a structure exists it will need to be reconstructed in compliance with city code if it is destroyed more than 60%. A minimum lot size of 8400 Sq. ft. is required (per table 17.08C of the Oskaloosa Municipal Code). Approximately 2,000 residences are affected by this due to the city having been originally platted for 60 x 120 lot size (7200 sq. ft.). In light of this zoning code, bank appraisals of any lot/home for the purpose of selling said property will need to be classified as "legal nonconforming" if they are smaller than the required 8400 sq. ft.. Furthermore, this situation is hindering the ability of the buyer to obtain a loan, since bank underwriters have begun to deny loans due to the zoning compliance issue.

It is the hope of the Oskaloosa Board of Realtors that an addendum could be added to/or a change made to the zoning code so this issue could be resolved for the betterment of the home owner and buyer of Oskaloosa real estate. This has been initiated due to recent real estate transactions failing to close (sale) after it was determined the lot size was too small for reconstruction per city code and therefore did not meet lender's requirements. **Our recommendation is that properties/structures with lot sizes at least 7000sq. ft. would have an automatic rebuild in the case of destruction of 60% or greater.**

Thank you for your consideration,

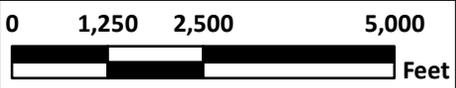
Oskaloosa Board of Realtors

City	Minimum Sq Ft of Lot R-1 Width	Minimum Sq Ft of lot R-2 Width	Minimum Sq Ft of lot R-3 Width	Exceptions for Single and two family lot area or width
Oskaloosa	8,400 None specified	8,400 For single family, 10,000 for Duplex 70ft for single family, 80ft for duplex	7,200 for single family, 8,400 for Duplex, 10,000 for town house, multifamily & other 60ft for single family, 70ft for duplex, 20ft town houses, 80ft multi-family	Presently in review
Ottumwa	7,000 60ft	5,000 for single family 6,000 for a two family 60ft	5,000 for single, 6,000 for two family, 6,500 for three family 60ft	None found
Centerville	10,000 70ft	8,500 for Single Family 12,00 for two family 65ft	7,500 for single, add 1,250 for each other dwelling 60ft	None found
Mount Pleasant	9,000 70ft	7,500 For single Family, 10,000 for two family 70ft for single family/ 80ft for two family	6,000 for single, 7,200 for two family, 10,000 for multiple or other permitted uses Not stated	None found
Pella	10,000 80ft	7,500 For single Family, 10,000 for two family 60ft	7,000 for Single Family, 8,000 for Duplex, townhouses, multi family 50ft	Yes - Pella 165.30 "Located" single or two-family
Spencer	6,000 50ft	5,000 for multi family 50ft	No R-3 Zoning present	None found
Waukee	10,000 80ft	8,000 for single Family, 10,000 for two Family 65ft for single family/ 80ft for two family	10,000 75ft	Yes -306.26 (H) "Located" Single family only
Altoona	8,750 70ft	8,750 for Single Family, 10,500 for two Family 70ft for single family/ 85ft for two family	9,000 85 ft	Yes - 166.02 "Erected" Single family only
Boone	11,000 80ft	8,500 for single family and 12,000 for two Family 65ft for single family / 70ft for two family	7,000 for single Family and 8,000 for two family 60ft for single and two family	None found
Clive	10,000 80ft	8,500 for single family and 10,000 for Duplex 70ft for single family and 75ft for duplex	No R-3 Zoning present	None Found
Davenport	R1- Low density 20,000 / R2 "LD" 10,00 100ft -R1 / 60ft - R2	R3- Moderate density 7,500 / R4- "MD" 6,000 One Family R3 60ft / One Family R4 50ft	R5 -Medium Density 8,000 one or two family / R5M - "MD" 6,000 one family / R6M "MD" 6,000 one family 65ft R5 / 50 Ft R5M / 50ft R6M	None Found
Other Cities that Have exceptions: Marshalltown: Section 6 small lot exception. Des Moines 134-1296-b5				

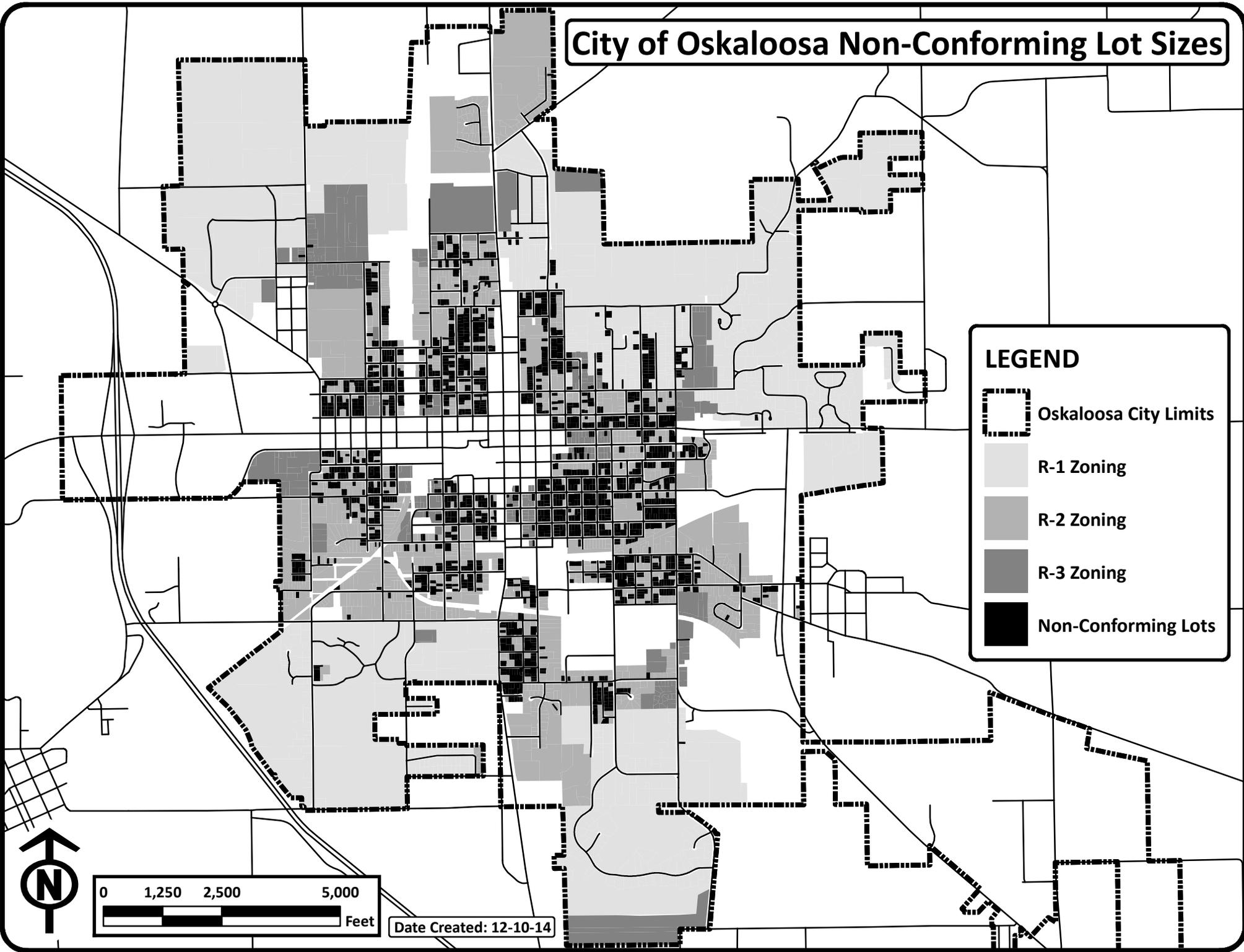
City of Oskaloosa Non-Conforming Lot Sizes

LEGEND

-  Oskaloosa City Limits
-  R-1 Zoning
-  R-2 Zoning
-  R-3 Zoning
-  Non-Conforming Lots



Date Created: 12-10-14



	ZONING		
	R-1 (Single Family)	R-2 (Urban Family)	R-3 (Multiple Family)
Minimum Lot Area Per City Code (1 Family)	8400 SF	8400 SF	7200 SF
Approx. Total Number of Non-Conforming Lots:	1,000	2,950	400
LOT SIZE	PERCENTAGE OF NON-CONFORMING LOTS		
< 8400 SF	8%	56%	N/A
< 7200 SF	1.5%	24%	16%
< 7000 SF		20%	15%
< 6800 SF		18%	14%
< 6600 SF		16%	13%
< 6400 SF		13%	12%
< 6200 SF		11%	11%
< 6000 SF	0.5%	9%	10%
< 5800 SF		8%	9%
< 5600 SF		7%	8%
< 5500 SF		7%	8%
< 5400 SF		6%	8%
< 5000 SF		5%	7%



City Council
Communication
Meeting Date: December 15, 2014

Item Title: REGULAR AGENDA

Explanation :

The following agenda items require specific action by the City Council.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council
Communication

Meeting Date: December 15, 2014
Requested By: Public Works Dept.

Item Title:

Consider an ordinance to vacate and sell 120'X 16.5' of the north-south public alley adjacent to 211 North J Street - 2nd reading.

Explanation:

Terryl Wolfswinkel, owner of 211 North J Street, has requested that the portion of the north-south alley adjacent to his property be vacated. Mr. Wolfswinkel owns the properties directly east (211 North J Street) and west (1112 B Avenue West) of the requested alley vacate. The proposed alley had been paved in concrete when the Chiropractic clinic was built in 2001.

The city conducted a survey of households with direct access to this alley. Among the residents that responded (3 total), 1 of them (Wolfswinkel) wanted the alley to be vacated and 2 (Fisher Quality Car Wash and Fisher Investments) do not want the alley vacated. Fisher Quality Car Wash at 1101 A Avenue West does not want the alley vacated because it serves his customers. Fisher Investments at 1107 A Avenue West does not want the alley vacated because it will restrict access to the new storefronts. Both 1101 and 1107 A Avenue West will have access to their properties along the south half of the alley from A Avenue. This alley also contains Oskaloosa water, Mid-American Energy utility infrastructure, and MCG infrastructure. Easement rights will need to be retained for access to the above-mentioned utilities.

This item was originally brought before City Council on August 18, 2014. At that meeting, Fisher Quality Car Wash stated that they had plans to develop their property, which resulted in denial of the alley vacate. However, because no site plan has been submitted by Quality Car Wash since that meeting, Terryl Wolfswinkel has re-applied for this alley vacate.

The Planning & Zoning Commission considered this item at their November 10, 2014 meeting and recommended by a vote of 7 to 0 that city council approve the alley vacate request.

Recommended Action:
Approve the second reading of the ordinance.

Budget Consideration:

City of Oskaloosa Public Works Dept. (120' x 16.5' alley) - \$10,000.00 (120' x 16.5' alley) - \$10,000.00

Attachments :

Ordinance, Location Map, Pictures, Alley Vacate Application, and Responses from owners and utility companies.

ORDINANCE NO. _____

AN ORDINANCE VACATING THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 211 NORTH J STREET, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. PURPOSE. The purpose of this ordinance is to vacate the north-south public alley right-of-way that lies adjacent to 211 North J Street legally described as follows:

The 120 foot by 16.5 foot section of the north-south alley lying adjacent to Lot 2 of Block 3 of Loughridge and Cassidy's Addition in the Northwest Quarter of the Southwest Quarter of Section 13, Township 75, Range 16 in the City of Oskaloosa, Mahaska County, Iowa

SECTION 2. EASEMENT RESERVATION. This ordinance is adopted subject to the retention of easement rights for utilities and ingress-egress to the same.

SECTION 3. REPEALER. All other ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2014, and approved this ____ day of _____ 2014.

David Krutzfeldt, Mayor

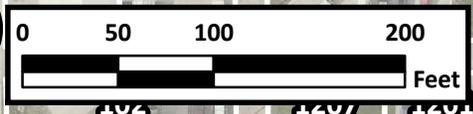
ATTEST:

Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the ____ day of _____ 2014.

Amy Miller, City Clerk

Alley Vacate Request for 211 North J Street



Date Created: 6-20-14

 ALLEY VACATE REQUEST AREA

Alley looking north from A Avenue



Alley looking south from B Avenue



ALLEY VACATION REQUEST
City of Oskaloosa, Iowa

Policy for sale of alleys:

Policy Adopted: 2/18/2003

1. The property owner requesting the vacation of the alley will pay the \$100.00 application fee and the purchase price of one-half of the alley at the time of the request. If the alley vacation and sale is not approved, the amount of the purchase will be refunded. Other property owners adjacent to the alley that wish to purchase their half will have 30 days after the third reading of the ordinance to purchase their portion. After the 30 days it could be sold to other adjoining property owners.
2. Alleys sold within a residentially zoned area will be sold at the residential rate (\$.50/SF), and alleys located in commercially or industrially zoned areas will be sold at commercial rates (\$1.00/SF).

Date of Request: 10-15-14

Property Owner Name: Wolfswinkel Family Trust

Address: 211 North J Street
Oskaloosa IA 52577

Phone: 515-422-4703

Description of alley requested for vacation: North-South Alley
between 211 North J Street and 1112 B Avenue
West

Reason for requesting alley vacation: We own properties on either side
of alley (East/West). We have already concreted
alley in 2001 (at our expense) per city codes. Used
as egress for Oskaloosa Chiropractic (which we own)

Signature Janet Wolfswinkel

OFFICE USE:

Application Fee Paid _____

Amount Paid For 1/2 of Alley: \$ _____ (X X \$ _____ /SF)

Vacation Approved _____ Denied _____ Refund Payment _____

ALLEY VACATION RESPONSE :211 North J Street

ADDRESS	NAME	RESPONSE	COMMENTS
1112 B Avenue West	Terryl Wolfswinkel	Yes approve the proposed alley vacation	
211 North J Street	Terryl Wolfswinkel	Yes approve the proposed alley vacation	
1101 A Avenue West	Fisher Quality Car Wash LLC	No do not approve of the proposed alley vacation	We use the alley to service our business
1107 A Avenue West	Deborah Fisher	No do not approve of the proposed alley vacation	We are building a new strip mall on 1107-1109 A Ave W. This would really constrict access to our property

UTILITY COMPANY RESPONSE

MCG	Yes Major Infrastructure
WATER DEPT.	Yes Major Infrastructure
CENTURY LINK	No Major Infrastructure
MIDAMERICAN ENERGY	Yes Major Infrastructure
CITY SANITARY SEWER	No Major Infrastructure



City Council Communication

Meeting Date: December 15, 2014

Requested By: City Manager's Office

Item Title:

Consider a resolution approving a 28E Agreement between the city of Oskaloosa, Iowa and the Forest Cemetery Association.

Explanation:

During the budget work session for the FY2014 Amended Budget and the FY2015 Proposed Budget, the city was approached by the Forest Cemetery Association with a request to provide financial assistance. The Association requested assistance from the city to help offset day-to-day operational and maintenance costs with running the cemetery. The city's contribution was requested as a means to help keep the facility financially viable until a plan could be developed which would alleviate the need for future financial contributions from the city, or the need for the city to assume the entire operations of the cemetery.

Following the discussions at the budget work session, the City Council directed and approved a 28E Agreement with Forest Cemetery to include a contribution of \$50,000 in FY2014 and \$50,000 in FY 2015 for operational and maintenance offsets. The agreement also included city provided snow removal services as a means to further lower operating expenses for Forest.

On December 8, 2014 the city was contacted again by Forest with a request to receive an additional \$100,000 for calendar year 2015. This item is presented for the City Council to consider signing a 28E Agreement with Forest Cemetery to provide continued direct and indirect contributions to offset operational expenses for the organization as a community benefit. Forest Cemetery has requested the city provide direct assistance as soon as January 2015.

The 28E Agreement included with this item outlines the expectations of the parties involved and formalizes the relationship during this potential contribution period. A copy of the draft 28E Agreement as well as other required documentation is attached for the City Council to review.

Budget Consideration:

According to the draft 28E Agreement the city will provide a direct financial contribution to Forest Cemetery over a timetable to be discussed by the City Council. The direct

contribution under consideration is not specifically included in the FY2015 budget. In addition, the Agreement also notes indirect contributions to be provided by the city for snow removal services. The financial impact associated with the indirect contribution has not been estimated at this time, however it could vary based upon weather, demand and staff availability.

Attachments :

1. Resolution
2. 28E Agreement

RESOLUTION NO. _____

**RESOLUTION APPROVING A 28E AGREEMENT
BETWEEN THE CITY OF OSKALOOSA, IOWA
AND FOREST CEMETERY ASSOCIATION**

WHEREAS, the Forest Cemetery is located within the corporate limits of the city of Oskaloosa, Iowa; and

WHEREAS, the Forest Cemetery is presently governed by the Forest Cemetery Association whose mission is to preserve Forest Cemetery as a final resting place for the deceased and to safeguard it as a part of Oskaloosa history today and for generations to come; and

WHEREAS, during the course of upholding the mission statement, the Forest Cemetery Association is experiencing difficulties maintaining financial viability; and

WHEREAS, the Forest Cemetery Association is seeking direct and indirect financial assistance from the city of Oskaloosa as a means to provide temporary financial relief and to establish a plan to become more financially viable; and

WHEREAS, the City Council of the city of Oskaloosa has deemed the Forest Cemetery a community asset, a point of historical significance, and pride; and

WHEREAS, the provision of temporary financial assistance, both direct and indirect is deemed in the public's best interest for the abovementioned reasons; and

WHEREAS, Iowa Code § 28E provides that the powers, privileges and authority conferred on a public agency of this State, such as the foregoing parties, may be exercised jointly with any other such public agency of the State having such powers, privileges and authority; and

WHEREAS, the Parties jointly agree that their common purposes can best be achieved by mutual cooperation and participation in the aforementioned cemetery services to the public; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa that the Mayor and City Clerk are hereby authorized and directed to execute and record as necessary the 28E Agreement Between the City of Oskaloosa, Iowa and Forest Cemetery.

PASSED AND APPROVED this ____ day of _____, _____.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

Prepared by: David D. Dixon, 118 N. Market, Oskaloosa, IA 52577
Return to: David D. Dixon, 118 N. Market, Oskaloosa, IA 52577

**28E AGREEMENT
BETWEEN THE CITY OF OSKALOOSA IOWA
AND
FOREST CEMETERY ASSOCIATION**

THIS AGREEMENT, is made and entered into this ____ day of _____ 2014, by and between the City of Oskaloosa Iowa, herein called "City", and Forest Cemetery Association, an Iowa Non-Profit corporation existing pursuant to the laws of the State of Iowa, herein called "Forest".

NOW WHEREAS Forest Cemetery Association is the holder of record title to Forest Cemetery located in Oskaloosa Iowa, and is responsible for the upkeep and maintenance thereof;

AND WHEREAS City wishes to make a contribution to Forest for the benefit of said Cemetery and Oskaloosa residents;

AND WHEREAS City wishes to make a contribution to Forest for the maintenance and upkeep of the said Cemetery;

AND WHEREAS; the parties wish to memorialize their agreement relative thereto;

IT IS THEREFORE AGREED, in consideration of the mutual covenants and promises contained herein, as follows:

1. Direct contribution: City hereby makes to Forest a one-time contribution of the sum of \$_____ for fiscal year _____, and the sum of \$_____ for fiscal year _____, to be used by Forest for the upkeep and maintenance of Forest Cemetery.
2. Indirect contribution: City hereby makes to Forest a one-time commitment, from September 1, 2015 to May 31, 2016, to provide snow removal services on paved surfaces within Cemetery. Said snow removal services shall be provided at the discretion and priority level determined by City. Snow removal from City maintained streets shall take priority over Forest Cemetery drives. In the event snow removal service is required sooner than can be provided by City, Forest shall reserve the right to secure such services at its

- own expense.
3. Future contributions: City has no contractual obligation to make any further contributions to Forest, but may in its sole discretion make future contributions in such amounts and upon such conditions as City may determine.
 4. Use of contributed funds: Forest shall use the contributed funds primarily for upkeep and maintenance expenses of Forest Cemetery, and shall, not less than annually, provide City with a written report of non-routine expenditures such capital equipment acquisitions or other one-time expenditures.
 5. Liability of City: The parties agree that Forest shall remain solely liable for all upkeep and maintenance of Forest Cemetery, and that City assumes no liability for any cemetery operations or actual maintenance and upkeep or for any claims, liability or damages arising from or out of Forest's discharge of those duties. Forest agrees to defend, indemnify and hold City harmless from any liability for any such claims by any persons.
 6. Required documentation: Prior to the execution of this Agreement, Forest shall provide City with 1.) a letter noting the IRS status of the organization; 2.) a letter outlining the purpose or intent of the organization, including mission statement; 3.) an explanation of how contributed funds will be utilized to benefit Forest, the residents of Oskaloosa and the surrounding community; 4.) a copy of the most recent audit; 5.) an itemized budget for the year of the request plus itemized actuals for the past two years (include revenues and expenditures in all reports); 6.) a list of Board of Directors for the organization, including home addresses and phone numbers; and 7.) a list of names and wages of any paid staff.
 7. Integration clause: This writing constitutes the complete agreement of the parties, and may be altered or varied only by a written agreement signed by the party sought to be charged.

IN WITNESS WHEREOF, the parties hereto have affixed their signature on the date above written.

CITY OF OSKALOOSA IOWA

By: _____

Subscribed and sworn to before me, a Notary Public, on this _____ day of _____ 2014, by _____ as _____ for and on behalf of the City of Oskaloosa Iowa.

NOTARY PUBLIC

FOREST CEMETERY ASSN.

By: _____

Subscribed and sworn to before me, a Notary Public, on this _____ day of _____ 2014, by _____ as _____ for and on behalf of Forest Cemetery Association.

NOTARY PUBLIC



City Council Communication

Meeting Date: December 15, 2014
Requested By: Public Works Dept.

Item Title:

Consider an ordinance to amend the zoning ordinance of the City of Oskaloosa, Iowa by rezoning the east portion of the property at 615 E Avenue West from Urban Family Residential (R-2) district to Limited Industrial (LI) district - 2nd reading.

Explanation:

The Mahaska County Emergency Management Agency (contract holder) and the Oskaloosa Community School District (deed holder) have submitted a rezoning request for the property located at 615 E Avenue West. The parcel in consideration is 0.77 acres in area. Presently, the western portion of the property is zoned (LI) Limited Industrial district, while the east portion is zoned (R-2) Urban Family Residential district. The Mahaska County Emergency Management Agency wants the entire parcel to be in zoning compliance for vehicle storage purposes.

Table 17.08B, Permitted Uses by Zoning Districts, in the Oskaloosa Municipal Code indicates that both long-term and short-term vehicle storage is permitted within an LI district. Short-term and long-term vehicle storage are both not permitted within an R-2 district.

The Planning & Zoning Commission considered this item at their November 10, 2014 meeting and recommended by a vote of 7 to 0 that city council approve the request to rezone the above-mentioned parcels to LI district.

Recommended Action:

Approve the rezone ordinance as presented.

Budget Consideration:

Revenue of \$250.00 for the rezoning application fee.

Attachments :

Ordinance, Location Map, Table 17.08 - Permitted Uses, and Rezone Application Form

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY CHANGING THE ZONING OF CERTAIN PROPERTY LOCATED AT 615 E AVENUE WEST FROM R-2, URBAN FAMILY RESIDENTIAL DISTRICT, TO LI, LIMITED INDUSTRIAL DISTRICT.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. The purpose of this ordinance is to change the zoning of the following described parcel of land located at 615 E Avenue West from R-2, Urban Family Residential District, to LI, Limited Industrial District, legally described as follows:

Lot 7 and 8 of Block 1 and the east half of the alley between Lot 6 and 7 of Myers' Modified Addition of the City of Oskaloosa, Mahaska County, Iowa

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the ____ day of _____ 2014, and approved this ____ day of _____ 2014.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the ____ day of _____ 2014.

Signed

Table 17.08b

Permitted Uses by Zoning Districts

Use Types	AG	RR	R- 1	R- 2	R- 3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Agricultural Uses																
Horticulture	P	P	C	C	C	C		C	P	C	C	C				17.22.020(A)
Crop production	P	P														
Animal production	P															17.22.020(B)
Commercial feedlots																17.22.020(C)
Livestocks sales																
Residential Uses																
Single-family Detached	P	P, L(1)	P, L(1)	P, L(1)	P, L(1)	P	P, L(1)	C								17.22.030(A)
Single-family Attached	C	C	C	P	P	P	P	C								17.22.030(B)
Duplex				P	P		P	C								
Two-family				P	P		P	C								17.22.030(D)
Townhouse				P	P		P	P		P						17.22.030(C)
Multiple-family					P		C	P	C	P	C					
Downtown residential										P						17.22.030(E)
Group residential	C	C			P			C	C							17.22.030(F)
Manufactured housing	P	P, L(1)	P, L(1)	P, L(1)	P, L(1)	P, L(2)		C								
Mobile home park						P, L(2)										17.22.030(G)
Mobile home subdivision						P, L(2)										17.22.030(H)
Retirement residential	C	C	C	P	P		P	P	C	P	C					

L(1) = Single-family detached dwellings provided that:

All single-family detached dwellings for which a building permit has been issued (date of enactment), shall comply with the following minimum design standards

1. The dwelling shall have a minimum width facing the street of twenty-four feet.
2. The minimum horizontal dimension of the main body of the dwelling unit shall not be less than twenty feet.
3. A minimum of fifteen percent of the facade of the building facing the street shall consist of windows, doors and other building openings.
4. Any foundation skirting material shall have the appearance of masonry or poured concrete typical of site-built homes.

Installation of the skirting must be installed within thirty days following the installation of the home, or the first day of May if the ground is frozen at the time the home is placed.

L(2) = Applies to all factory built homes (Refer to Section 17.04.030 for definitions), Any foundation skirting material shall have the appearance of masonry or poured concrete typical of site-built homes. Installation of the skirting must be installed within thirty days following the installation of the home, or the first day of May if the ground is frozen at the time the home is placed.

P = Uses permitted by right

C = Uses permitted by conditional use permit

Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R- 1	R- 2	R- 3	R- 4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Civic Uses																
Administration		C	C	C	C	C	P	P	P	P	P	P	P	P	P	
Cemetery	P	C	C	C	C	C										
Clubs	C	C	C	C	P	C	P	P		C	P	P	C	P	P	17.22.040(A)
Clubs (social)	C	C	C	C	P	C	P	P	P	P	P	P	P	P	P	17.22.040(A)
College/University	C	C	C	C	P	C	P	P	P	P	P	P	P	P		
Convalescent services	C	C		C	P	C	P	P	P	C						
Cultural services	C	C	P	P	P	P	P	P	P	P	P	P	P	P		
Day care (limited)	P	P	P	P	P	P	P	P	P	P	C	C	C	C	C	17.22.040(B)
Day care (general)	C	C	C	C	P	C	P	P	P	P	P	P	P	C	C	17.22.040(B)
Detention facilities											C	C		C	C	
Elder home	P	P	P	P	P	P	P									
Emergency residential	P	P	P	P	P	P	P	P	P	P						
Family home	P	P	P	P	P	P	P	P								
Group care facility					P		P	P	P	P	P	P				17.22.040(D)
Group home	C			C	P		P	P	P	P	P	P				17.22.040(D)
Guidance services					P		P	P	P	P	P	P	P	P	P	
Health care					P		P	P	P	P	P	P	P	P	P	
Hospitals					C		C	C	C	P	P	P	P	C	C	
Maintenance facility	S	S					C		C		P	P		P	P	
Park and recreation	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Postal facilities							C	P	P	P	P	P	P	P	P	
Primary education	C	P	P	P	P	P	P	P	P	P	C	C				17.22.040(C)
Public assembly							C	C	C	P	P	P	C			
Religious assembly	P	P	P	P	P	P	P	P	P	P	P	P		C		17.22.040(E)
Safety services	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Secondary Education	C	C	C	C	P	C	P	C	C	C	C	C				17.22.040(C)
Utilities	P	C	C	C	C	C	C	C	C	C	P	P		P	P	

P = Uses permitted by right

C = Uses permitted by conditional use permit

Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R- 1	R- 2	R- 3	R- 4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Office Uses																
Corporate offices					C		P	P	P	P	P	P	P	P	P	
General offices					C		P	P	P	P	P	P	P	P	P	
Financial offices							P	P	P	P	P	P	P	P	P	
Medical offices					C		P	P	P	P	P	P	P	P	C	
Commercial Uses																
Ag sales/service									C	C	P	P		P	P	
Auto rental/sales							P		C	P	P	P		C		17.22.050(C)
Auto services							C	C	P	P	P	P		P	P	17.22.050(A), (B)
Body repair									C	C	P	P		P	P	17.22.050(A)
Equip rental/sales										C	P	P		P	P	17.22.050(C)
Equipment repair											P	P		P	P	17.22.050(A)
Bed and breakfast	C	C	C	C	C		P	P	P	P	P	P				17.22.050(D)
Business support services							P	P	P	P	P	P	P	P	P	
Business/trade school									P	P	P	P	P	P	P	
Campground									C		C	C				17.22.050(E)
Cocktail lounge							C		P	C	P	P	C	P	P	17.22.050(F)
Commercial rec (indoor)							C	C	P	P	P	P	P	P	P	17.22.050(F)
Commercial rec (outdoor)											P	P		P	P	
Communication service							P	C	P	P	P	P	P	P	P	
Construction sales/service							C		C	C	P	P		P	P	
Consumer service							P	P	P	P	P	P	P	P		
Convenience storage									C		C	C		P	P	17.22.050(G)
Crematorium							C	C	C	C	C	C		C	C	
Food sales (convenience)							P	C	P	P	P	P	P	P	P	
Food sales (limited)							P	P	P	P	P	P	P	P	P	
Food sales (general)							C	C	P	P	P	P				

P = Uses permitted by right
 C = Uses permitted by conditional use permit
 Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R- 1	R- 2	R- 3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Commercial Uses (Cont.)																
Food sales (supermarkets)									P	P	C	C				
Funeral service					C		P	P	P	P	P	P	P	P	P	
Kennels	P	C									C	C		P	P	
Laundry services										C	P	P		P	P	
Liquor sales									P	P	P	P		C		
Lodging							P		P	P	P	P	P	C		
Personal							P	P	P	P	P	P	P	P	P	
Personal services							P	P	P	P	P	P	P	P	P	
Pet services	C						P	P	P	P	P	P	P	P		
Research services							P	P	P	P	P	P	P	P	P	
Restaurants (drive-in)							C		P	C	P	P		C	C	17.22.050(H)
Restaurants (general)							P	P	P	P	P	P	P	C	C	17.22.050(H)
Restricted business											C			C	P	17.22.050(I)
Retail services (limited)							P	P	P	P	P	P	C			
Retail services (large)								C	P	C	P	P				
Retail services (mass)									C	C	P	P				
Stables	C	C														
Surplus sales										C	P			P	P	
Trade services							C		C	C	P	P	P	P	P	
Vehicle storage (short-							C				P			P	P	
Veterinary services	C	C					P	C	C	C	P	P		P	P	
Parking uses																
Off-street parking							C		C	P	P	P	C	P	P	
Parking structure									C	P	C	C	C	P	P	

P = Uses permitted by right

C = Uses permitted by conditional use permit

Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R- 1	R- 2	R- 3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Industrial Uses																
Agricultural industry														C	P	17.22.070
Construction yards														P	P	17.22.070
Custom							C		C	P	P	P	P	P	P	17.22.070
Light industry													C	P	P	17.22.070
General industry														P	P	17.22.070
Heavy industry															C	17.22.070
Recycling collection									C	C	P			P	P	17.22.070
Recycling processing														P	P	17.22.070
Resource extraction															C	17.22.060(A), 17.22.070
Salvage services															P	17.22.060(B), 17.22.070
Vehicle storage (long-term)											C			P	P	17.22.070
Warehousing (enclosed)										C	C	C	P	P	P	17.22.070
Warehousing (open)														C	P	17.22.070
Transportation uses																
Aviation													C	C	P	
Railroad facilities										C	C		C	P	P	
Truck terminal											C			C	P	17.22.070
Transportation terminal									P	P	P	P		P	P	
Miscellaneous Uses																
Alternative energy	C	C	C	C	C	C	C	C		C	C	C	P	P	P	
Amateur radio tower	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Communications tower	C	C	C	C	C	C	C	C	C	C	C	C	P	P	P	17.22.080(A)

P = Uses permitted by right
 C = Uses permitted by conditional use permit
 Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R- 1	R- 2	R- 3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Industrial Uses (Continued)																
Construction batch plant											P	P		C	P	
Landfill (nonputrescible)															C	17.22.080(B)
Landfill (putrescible)																
WECS	C	C	C	C	C		C	C		C	C	C	P	P	P	17.22.070(C)

P = Uses permitted by right

C = Uses permitted by conditional use permit

Blank = Use not permitted

REZONING APPLICATION

APPLICANT NAME: Jamey Robinson

APPLICANT ADDRESS: 214 High Ave East Oskaloosa IA 52577

OWNER NAME: Mahaska County Emergency Management Agency

PHONE NUMBER: 641-672-1209

ADDRESS OF PROPERTY: 615 E Ave West Oskaloosa IA 52577

LEGAL DESCRIPTION: (Please provide a copy of the legal description from the Mahaska County Recorder's Office.)

REQUEST REZONING FROM R2
TO LI

REASON FOR REZONING APPLICATION AND THE NATURE AND OPERATING CHARACTERISTICS OF THE PROPOSED USE:

The Mahaska County Emergency Management Commission aquired this property to centrally locate emergency response equipment. The intentions of rezoning the lot would allow MCEMA to park equipment on the lot that is currently zoned as R2

NOTE: ANY GRAPHIC INFORMATION, INCLUDING SITE PLANS, ELEVATIONS, OTHER DRAWINGS, OR OTHER MATERIALS DETERMINED BY ZONING ADMINISTRATOR TO BE NECESSARY TO DESCRIBE THE PROPOSED USE TO THE PLANNING AND ZONING COMMISSION AND/OR THE CITY COUNCIL WILL BE INCLUDED WITH THIS APPLICATION.

PLEASE SUBMIT THE \$250.00 APPLICATION FEE WITH THIS REQUEST.



Jamey Robinson
SIGNATURE OF OWNER

DATE: 10/07/2014



Oskaloosa City Council
Meeting Date: December 15, 2014
Requested By: City Manager's Office

Item Title:

Presentation and discussion on a policy formalizing the continued use of Complete Streets design concepts in future city improvement projects.

Explanation :

The City of Oskaloosa is working to formalize the process of street design by continuing use of Complete Streets design concepts through the Complete Streets Policy. This will allow staff to determine the best streets and roads for Complete Streets design concepts.

Implementation of the Complete Streets Policy will guide the process of planning, funding, design, construction, operation, and maintenance of all new and modified streets in the City of Oskaloosa.

The City of Oskaloosa partnered with Oskaloosa Blue Zones to bring in a consultant that provided a workshop and presentation on Complete Streets for City Council, City staff, and community members. Complete Streets are considered a best practice for infrastructure improvements, and will assist the community in its efforts to become a certified Blue Zones Community.

Budget Consideration:

The cost to incorporate Complete Streets design concepts are minimal compared to the overall project cost. The Complete Streets Policy states an exception to the policy can be made when the cost of accommodations is excessively disproportionate to the cost of the project; more than 20 percent of total cost.

Attachments :

Complete Streets Policy, Complete Streets Presentation

Complete Streets Policy

Adopted:
Resolution:



Overview

This policy will set forth guiding principles and practices for use in all transportation projects, where practicable, economically feasible, and otherwise in accordance with applicable laws. This policy is intended to enable safe and efficient walking, bicycling, and other non-motorized forms of transportation, in addition to motorized transportation, including personal, freight, and public transit vehicles. All uses must be designed to allow safe operation for all users regardless of age or ability.

Purpose

The purpose of this policy is to provide staff, its consultants, and contractors with direction to consider the application of Complete Streets concepts in street and road improvements.

Scope

This policy formalizes the existing street design and improvement process for the City of Oskaloosa and all road, street, and improvement projects that fall within the influence and control of the City of Oskaloosa.

Policy

Section 1: The City of Oskaloosa commits to a Complete Streets Policy which has the following guiding principle and practices:

Vision

The Complete Streets Policy is written to use as an interdisciplinary approach into the design and construction of roadway projects. In using this policy, the City of Oskaloosa will seek to enhance the safety, access, convenience and comfort of all users of all ages and abilities, including pedestrians (including people requiring mobility aids), bicyclists, transit users, motorists and freight drivers, through the design, operation and maintenance of a transportation network. This will enable the further development of a connected network accommodating each mode of travel that is consistent with and supportive of the local community. This policy provides a basis for recognizing that all streets are different and that the needs of various users will need to be balanced in a flexible manner.

Background

The City of Oskaloosa has a historic grid like system that encompasses its current transportation network. The current grid like system is generally recognized as optimal for all modes of transportation.

The City Currently has several components of complete streets including curb extensions, roundabouts, street trees, road diet, and a trail system.

The benefits of Complete Streets are many and varied:

- Complete Streets improve safety for pedestrians, bicyclists, children, senior citizens, non -drivers, and the mobility challenged.
- Provide bicycling and walking connections to trip generators such as employment, education, residential recreation, retail centers, and public facilities.
- Promote healthy lifestyles.
- Create more livable communities.

Specifies all Users

Transportation improvements will include facilities and amenities that are recognized as contributing to Complete Streets, which may include street and sidewalk lighting; sidewalks and pedestrian safety improvements such as crosswalk improvements; improvements that provide ADA (Americans with Disabilities Act) compliant accessibility; transit accommodations including improved pedestrian access to transit stops; bicycle accommodations including bicycle storage, bicycle parking, bicycle routes, share-use lanes, narrowing of travel lanes as appropriate; and street trees, medians reduced, reconfigure parking, permanent re-striping to include bike lanes, curb extensions, countdown pedestrian signals, and adequate drainage facilities.

Projects Included

When the planning the design of street projects, the City of Oskaloosa shall consider bicycle, pedestrian, and transit facilities from the very start of planning, maintenance and operations, and design work. This Policy will apply to all roadway projects, including those involving new construction, privately constructed roads intended for public use, reconstruction, resurfacing, or changes in the allocation of pavement space on an existing roadway (such as the reduction in the number of travel lanes or removal of on-street parking).

Exceptions

This policy will be followed unless written documentation determines that the current street project falls within the listed expectations. Exceptions to the Complete Streets policy must be documented in writing by the Public Works Director with supporting data that indicates the reason for the decision. The documented decision(s) shall be reviewed by the City Manager and Public Works Director and any other designated appointee as named by the City Manager and Public Works Director. Exceptions are limited to the following:

- A. Ordinary maintenance activities designed to keep assets in serviceable condition, such as mowing, cleaning, sweeping, spot repair, concrete joint repair, or pothole filling, or when interim measures are implemented on temporary detour or haul road.
- B. There are significant topographic or natural resource constraints
- C. There is insufficient right of way to safely accommodate new facilities.

- D. There are relatively high safety risks.
- E. Cost of accommodations is excessively disproportionate to the cost of the project; more than 20 percent of total cost.
- F. Detrimental environmental or social impacts outweigh the needs for these accommodations.
- G. The project involves a roadway on which non-motorized use is prohibited by law. In this case, an effort shall be made to accommodate pedestrians and bicyclists elsewhere.
- H. There is documentation that there is an absence of use by all except motorized users now and would be in the future even if the street were a complete street.

Creates a Network through Connectivity

A connected, integrated network that provides transportation options to many destinations is critical. The project development process shall include early consideration of the land use, the identification of gaps or deficiencies in the network for various user groups that could be addressed by the project, and an assessment of the tradeoffs to balance the needs of all users. The factors that shall be given high priority include the following:

- A. Whether the corridor provides a primary access to significant destinations such as parks, recreational areas, schools, shopping/commercial zones, activity centers, employment or community services centers;
- B. Whether the corridor provides access across a natural or man-made barrier such as a river or major roadway,
- C. Whether the corridor is in an area where a relatively high number of non-motorized transportation users can be anticipated;
- D. Whether a road corridor provides important continuity or connectivity links for an existing trail or path network; or
- E. Whether nearby routes provide a similar level of convenience and connectivity already exist.

Jurisdictional and Agency Coordination

The City of Oskaloosa will work with other jurisdictions and transportation agencies to incorporate Complete Streets principles through existing planning efforts.

Design Criteria

The City of Oskaloosa will generally follow the latest and best design standards, policies, guidelines based upon resources identifying best practices in urban design and street design, construction, operations and maintenance when implementing improvements intended to fulfill this Complete Streets policy.

Context Sensitivity

Application of design standards will be flexible to permit context-sensitive design, fitting the roadway design within the context of the neighborhood, land use, traffic volume, speed and current and projected demand. Each project must be considered both separately and as part of a connected network, recognizing that all streets are different and user needs will be balanced.

Performance Measures

The City shall measure the success of Complete Streets policy by using, but not limited to, the following measures:

- Motorized Transportation
 - Number of lane miles considered and reviewed for Complete Streets design concepts
 - 100 percent of street improvement projects are considered candidates for improvements in alignment with Complete Streets design concept
- Bicycle Transportation
 - Miles of bike lanes and bike routes
 - Number of locations offering bicycle racks and associated amenities
- Pedestrian Transportation
 - Number of marked pedestrian crossings
 - Lineal feet of sidewalks

Implementation

The City will develop implementation strategies that may include:

- Evaluate and revise the Comprehensive Plan, Zoning and Subdivision Ordinances and Oskaloosa Standard Specifications and the Oskaloosa Municipal Code
- Identify all current and future sources of funding for street improvements
- Promote project coordination among city departments and agencies with an interest in the activities that occur within the public right-of-way in order to better use fiscal resources

Section 2: This Complete Streets Policy will apply to the scope development, design, and construction of all projects undertaken or affiliated with the city of Oskaloosa.

Section 3: The Public Works Department will review current design standards, including the design standards embodied in the most recent version of the subdivision regulations which apply to new roadway construction, to assure that they reflect the best available design standards and guidelines, and effectively implement this policy.

Section 4: This policy will also serve as guidance for all existing roadway rehabilitation, reconstruction, or resurfacing, to the extent that the work required is reasonably proportional to the scale of the proposed rehabilitation, reconstruction, or resurfacing.

Section 5: The City Council affirms its commitment to continue the consideration of Complete Streets design concepts in all future city projects.

Enforcement

Not Applicable

Complete Streets Policy for Oskaloosa



The need for a Complete Streets Policy

- Formalize the current street design process
- Allows for incorporation of Complete Street design concepts
- Follow a fiscally responsible approach
- Each project is evaluated on its own



Complete Streets

- Complete Streets are designed and operated to enable safe access for all users, including pedestrians, bicyclists, motorists and transit riders of all ages and abilities.



Complete Street Concept

Components of Complete Streets

- Sidewalks,
- Median islands
- Accessible pedestrian signals
- Curb extensions
- Narrower travel lanes
- Roundabouts
- Shared Lanes
- Road Diets
- And more



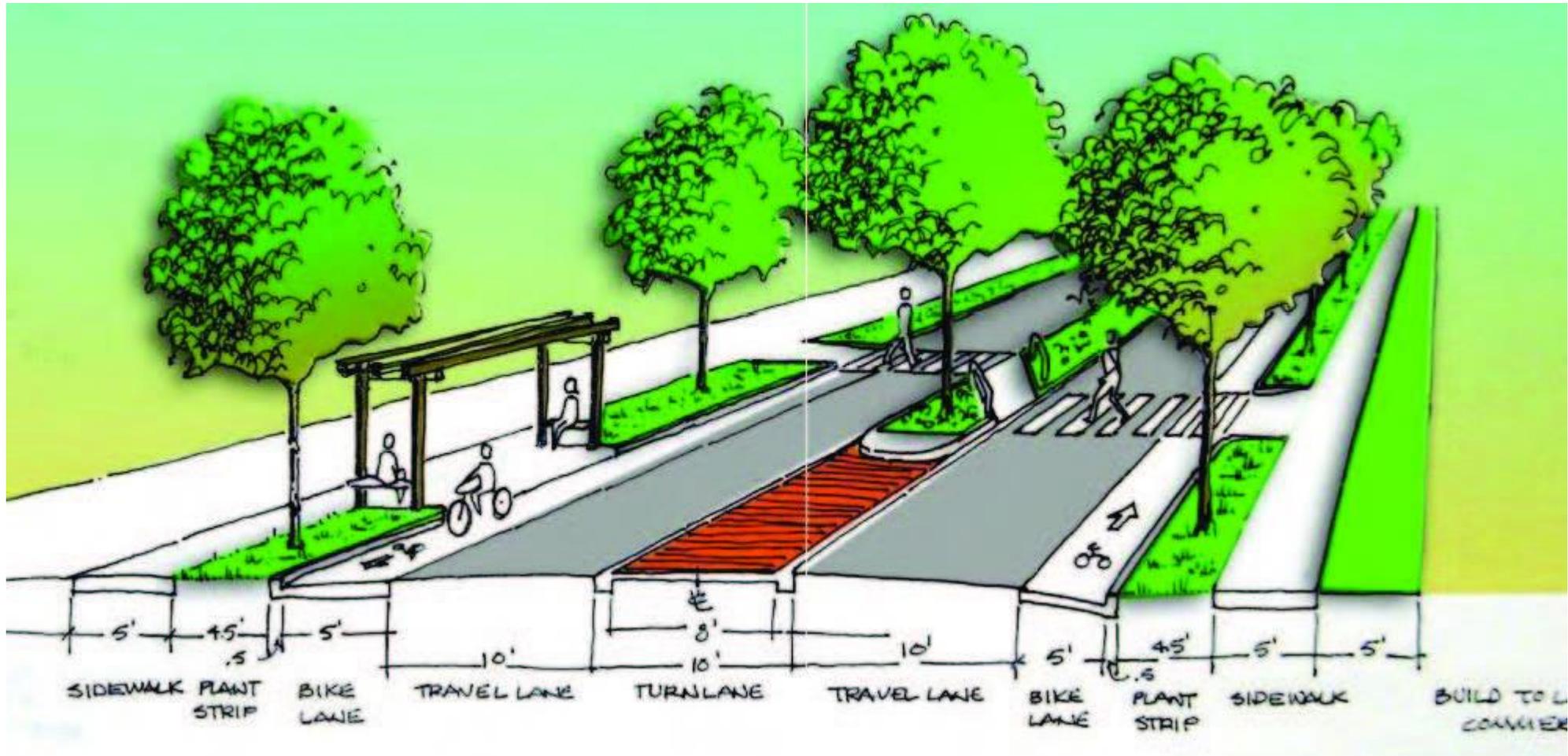
Complete Street Concept

Complete Streets in Oskaloosa

- Increase bicycle and pedestrian traffic
- Decrease automobile traffic
- Provide safer routes to school for children
- Provide additional access to the trail system
- Connect neighborhoods
- Provide safe access across Market and A Avenue



Curb Extensions



Complete Streets Concept

Why strive for Complete Streets?

- Make it easier for residents and visitors to walk, bike, or drive to their destinations and can help stimulate the local economy
- The investment that communities make in implementing Complete Streets policies can stimulate far greater private investment, especially in retail districts and downtowns where pedestrians and cyclists feel unwelcome
- Complete Streets increase home values and make more desirable neighborhoods

Examples of Complete Streets components in Oskaloosa

Curb Extensions



Roundabout



Road Diets



Recreational Trail



Concept for a crosswalk at
William Penn or Smokey Row

Cities in Iowa with an adopted Complete Streets Policy

- Cascade
- Cedar Falls
- Cedar Rapids
- Dubuque
- Iowa City
- Des Moines
- Waterloo
- Bi-State Regional Transportation Commission - Quad Cities area
- Muscatine



Sibley, IA
A bike lane was added to a main road through town.



Conrad, IA
A sidewalk en route to the high school was retrofitted with a curb cut and detectable warning.



Keosauqua, IA
A bicycle and pedestrian warning sign was added to a frequented street with no sidewalks.

Complete Streets Cost

- Complete Streets projects can be achieved within the context of existing transportation budgets and sometimes they can even save money
- Complete Streets projects can make transportation projects more popular and garner more support for transportation funding
- Changing to a Complete Streets approach improves safety and adds lasting value to the community and to the transportation network.

A Complete Streets Policy will guide the planning, funding, design, construction, operation, and maintenance of all new and modified streets in the City of Oskaloosa.



Mini Roundabout



City Council
Communication

Meeting Date: December 15, 2014

Requested By: Council Appointed
Staff

Item Title: Report on Items from City Staff

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

Explanation :

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Budget Consideration:

Not applicable, report(s) only.

Attachments :

None.



City Council Communication

Meeting Date: December 15, 2014

Requested By: Mayor & City Council

Item Title: City Council Information

Explanation :

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Budget Consideration:

Not applicable, report(s) only.

Attachments :

None.