



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa IA, 52577
Agenda
December 1, 2014**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Father Jeff Belger, St. Mary's Catholic Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [20141201 AGENDA ITEMS 1-3.DOCX](#)

4. Presentation of Employee Longevity Plaques.

Who is submitting this City Manager Department item.

Documents: [20141201 - PRESENTATION OF LONGEVITY PLAQUES.DOCX](#)

5. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20141201 AGENDA ITEM COMMUNITY COMMENTS.DOCX](#)

6. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [CONSENT AGENDA SUMMARY.DOCX](#), [20141201 - BOARD AND COMMISSION MINUTES.DOCX](#)

A. Approval of Council Minutes and Actions, subject to

corrections, as recommended by the City Clerk.

1. November 17, 2014 Regular City Council Meeting Minutes
2. December 1, 2014 Agenda

Documents: [CITY COUNCIL MINUTES NOVEMBER 17, 2014.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

1. October 13, 2014 Water Board Minutes
2. November 3, 2014 Airport Commission Minutes
3. November 17, 2014 Airport Commission Special Meeting Minutes
4. November 20, 2014 Building Code Board of Appeals

Documents: [WATER BD MINUTES 20141013.DOCX](#), [20141103 AIRPORT MINUTES.PDF](#), [2014117 SPEC AIRPORT MINUTES.PDF](#), [BUILDING CODE OF APPEALS 11-20-14 MINUTES.DOCX](#)

C. Consider payment of claims for November 2014.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-CLAIMS.DOCX](#), [COUNCIL CLAIMS LIST 11242014.PDF](#), [MANUAL CHECK REPORT 11242014.PDF](#), [CLAIMS OVER 500.PDF](#), [CLAIMS OVER 500 P2.PDF](#)

D. Consider approval of a renewal application for a Class C Beer Permit with Sunday Sales from Kum & Go LC dba Kum & Go #1273, 1201 North Market.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-KUM GO 1273.DOCX](#)

E. Consider an ordinance to vacate and sell 60' X 16' of the north-south alley adjacent to 1002 North 2nd Street (3rd reading) and approval of the resolution approving the deed and authorizing the sale of the alley.

Who is submitting this Public Works Director item.

Documents: [20141201 - ITEM 1002 NORTH 2ND.DOC](#), [O-ALLEY 1002 NORTH 2ND STREET.DOC](#), [ALLEY-SALE R-1002 NORTH 2ND STREET.DOC](#), [1002 N 2ND ST MAP.PDF](#), [1002 N 2ND ST ALLEY PICS.PDF](#), [1002 NORTH 2ND ST ALLEY VACATE APPLICATION.PDF](#), [RESPONSE POSTCARDS-ALLEY VACATE.PDF](#)

F. Consider an Ordinance amending Oskaloosa City Code Section 10.48 pertaining to the requirement for the posting of signs prohibiting parking during a snow emergency – 3rd reading.

Who is submitting this Police Department item.

Documents: [20141201 - REVISION OF CODE RE SNOW EMERGENCY SIGNS.DOCX](#), [ORDINANCE AMENDING SECTION 10.48.320 AND 10.48.360.DOCX](#), [PICTURE OF SIGN.PDF](#)

G. Consider a resolution approving a Joint Use Facilities Agreement between the City of Oskaloosa and Oskaloosa Community School District.

Who is submitting this item. City Manager's Office

Documents: [JOINT USE AGREEMENT.DOCX](#), [JOINT USE AGREEMENT RESOLUTION.DOCX](#), [JOINT USE FACILITIES AGREEMENT.DOCX](#)

H. Consider a resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the city of certain original expenditures paid in connection with specified projects.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-REIMBURSEMENT RESOLUTION.DOC](#), [RESOLUTION NO DECLARE INTENT TO ISSUE DEBT.DOCX](#)

I. Consider a resolution scheduling a time for hearing for considering the matter of levying a special assessment against private property for sidewalk replacement by the city in accordance with section 12.12 of the city code of the city of Oskaloosa, Iowa and directing notice to the owner of the property to be assessed.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-SCHEDULE PH SIDEWALKS.DOC](#), [RESOLUTION - SIDEWALK ASSESSMENTS.DOCX](#), [EXHIBIT A SIDEWALK REPLACEMENTS OCTOBER 2014.DOCX](#)

J. Consider approval of Pay Request No. 3 in the amount of \$47,087.70 to Norris Asphalt Paving Co. for work completed on the South 11th Street Pavement Rehabilitation Project.

Who is submitting this item. Public Works Director

Documents: [20141201 - PAY REQUEST NO. 3 NORRIS ASPHALT.DOC](#), [S 11TH ST PAY APP 3.PDF](#), [S 11TH ST PAY ESTIMATE 3.PDF](#), [S 11TH ST TIMELINE.PDF](#)

K. ----- END OF CONSENT AGENDA -----

7. Announcement of Vacancies

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Airport Commission - One vacancy to fill upon appointment for an unexpired term that ends December 31, 2015. This is a five member board that typically meets the first Monday of the month. (4 males currently serve with 1 vacancy)
- Building Code Board of Appeals - One vacancy to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males and 1 female currently serve with 1 vacancy)
- Board of Adjustment - Three vacancies to fill; one upon appointment for an unexpired term that ends December 31, 2016 and two for five year terms that expire December 31, 2019. This is a five member board that typically meets as needed on the fourth Tuesday of the month. (4 males currently serve with 1 vacancy)
- Historic Preservation Commission - Two vacancies to fill three year terms that end December 31, 2017. This is a seven member board that meets as needed. (6 females and one male currently serve)
- Housing Trust Fund Committee - One at-large member to serve a three year term that ends January 31, 2018. There are five at-large members on the committee that typically meets every other month. (3 females and 2 males currently serve at-large)

Documents: [20141201 - BOARD AND COMMISSION VACANCIES.DOCX](#)

8. Regular Agenda

Documents: [20141201 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

- A. **Consider an ordinance to amend the zoning ordinance of the City of Oskaloosa, Iowa by rezoning the east portion of the property at 615 E Avenue West from Urban Family Residential (R-2) District to Limited Industrial (LI) District - 1st reading. (PUBLIC HEARING)**

Who is submitting this item. Public Works Director

Documents: [20141201 - ITEM ORDINANCE TO REZONE 615 E AVE. W.DOC](#), [ORDINANCE - REZONE 615 E AVENUE WEST.DOC](#), [MAP.PDF](#), [REZONE APPLICATION.PDF](#), [TABLE 17.08B PERMITTED ZONING USES.PDF](#)

- B. **Consider an ordinance to vacate and sell 120'X 16.5' of the north-south public alley adjacent to 211 North J Street - 1st reading. (PUBLIC HEARING)**

Who is submitting this item. Public Works Director

Documents: [20141201 - ALLEY VACATE 211 NORTH J.DOC](#), [211 NORTH J ALLEY VACATE ORDINANCE.DOCX](#), [MAP.PDF](#), [EXISTING ALLEY PICTURES.PDF](#), [211 NORTH J STREET_APPLICATION.PDF](#), [RESPONSE POSTCARDS 211 NORTH J STREET ALLEY VACATE.PDF](#)

9. Report on Items from City Staff.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20141201 AGENDA ITEM - REPORTS FROM STAFF.DOCX](#)

10. City Council Information and Reports from Council Members Serving on Boards and Commissions

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [AGENDA ITEM CITY COUNCIL MEMBERS ON BOARDS AND COMMISSIONS.DOCX](#)

11. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.



City Council
Communication

Meeting Date: December 1, 2014

Requested By: Mayor & City Council

Item Title: Call to Order and Roll Call - 6:00 p.m.

1. Invocation: Father Jeff Belger, St. Mary's Catholic Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,
_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

Not applicable.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council
Communication

Meeting Date: December 1, 2014

Requested By: Mayor & City Council

Item Title:

Presentation of employee longevity plaques.

Explanation :

The following employees have earned longevity plaques:

Johnathan Plumb	Police Dept.	20 Years
Gary Kutcher	Police Dept.	25 Years
Paulette Groet	Library	25 Years
William Almond	Wastewater	25 Years

Budget Consideration:

Not applicable.

Attachments :

None.



City Council Communication

Meeting Date: December 1, 2014

Requested By: Mayor & City Council

Item Title: Community Comments

Explanation :

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three minutes. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Budget Consideration:

Not applicable.

Attachments :

None.

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

- Item A. Minutes and reports from city council meetings.**
Staff recommends council receive and file these documents.
- Item B. Board and Commission Minutes:**
Staff recommends council receive and file these documents.
- Item C. Claims for November 2014.**
- Item D. Consider approval of a renewal application for a Class C Beer Permit with Sunday Sales from Kum & Go LC dba Kum & Go #1273, 1201 North Market.**
- No complaints received.
- Item E. Consider an ordinance to vacate and sell 60' X 16' of the north-south alley adjacent to 1002 North 2nd Street (3rd reading) and approval of the resolution approving the deed and authorizing the sale of the alley.**
- Item F. Consider an Ordinance amending Oskaloosa City Code Section 10.48 pertaining to the requirement for the posting of signs prohibiting parking during a snow emergency - 3rd reading**
- Item G. Consider a resolution approving a Joint Use Facilities Agreement between the City of Oskaloosa and Oskaloosa Community School District.**
- Item H. Consider a resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the city of certain original expenditures paid in connection with specified projects.**
- Item I. Consider a resolution scheduling a time for hearing for considering the matter of levying a special assessment against private property for sidewalk replacement by the city in accordance with section 12.12 of the city code of the city of**

Oskaloosa, Iowa and directing notice to the owner of the property to be assessed.

- Item J. Consider approval of Pay Request No. 3 in the amount of \$47,087.70 to Norris Asphalt Paving Co. for work completed on the South 11th Street Pavement Rehabilitation Project.



City Council Communication

Meeting Date: December 1, 2014

Requested By: City Manager's Office

Item Title: C ONSENT AGENDA

Explanation :

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. November 17, 2014 City Council Regular Meeting Minutes
 - 2. December 1, 2014 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. October 13, 2014 Water Board Minutes
 - 2. November 3, 2014 Airport Commission Minutes
 - 3. November 17, 2014 Airport Commission Special Meeting Minutes

Budget Consideration:

Not applicable.

Attachments :

November 17, 2014 City Council Regular Meeting Minutes
October 13, 2014 Water Board Minutes
November 3, 2014 Airport Commission Minutes
November 17, 2014 Airport Commission Special Meeting Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
November 17, 2014

The Oskaloosa City Council met in regular session on Monday, November 17, 2014, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates. Absent: Caligiuri.

It was moved by Jimenez, seconded by Walling to add Item F, G and H to the consent agenda. The roll was called and the vote was:

AYES: Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Ver Steeg, seconded by Yates to approve the consent agenda:

1. November 3, 2014 City Council Regular Meeting Minutes
2. November 17, 2014 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commission:
 - a. September 22, 2014 Library Board Minutes
 - b. October 27, 2014 Library Board Minutes
 - c. October 28, 2014 Board of Adjustment Minutes
 - d. November 5, 2014 Historic Preservation Commission Minutes
 - b. November 6, 2014 Housing Trust Fund Committee Minutes
 - f. November 10, 2014 Planning and Zoning Commission Minutes
4. Payment of claim to Simmering-Cory, Inc. in the amount of \$4,870.00.
5. Renewal application for a Class E Liquor License with Carryout Beer and Wine from CB Liquor, Inc. dba CB Liquor, 1202 A Avenue East.
6. Renewal application for a Class C Beer Permit with Wine from Wigg's, Inc. dba Wigg's Country Store, 1308 A Avenue East.
7. Receive and file financial reports for October 2014.

The roll was called and the vote was:

AYES: Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Ver Steeg introduced Resolution No. 14-11-96 entitled "RESOLUTION ADOPTING SUPPLEMENT TO THE OSKALOOSA MUNICIPAL CODE OF ORDINANCES THROUGH ORDINANCE NO. 1365 and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Ver Steeg introduced "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, SECTION 13.08.140, BY ADDING NEW SANITARY SEWER CONNECTION CHARGES FOR THE WEST AREA SANITARY SEWER IMPROVEMENTS" and moved its approval on the third reading. Yates seconded the motion. The roll was called and the vote was:

AYES: Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1366.

Ver Steeg introduced Resolution No. 14-11-97 entitled "RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING TO AMEND THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY CHANGING THE ZONING OF CERTAIN PROPERTY LOCATED AT 615 E AVENUE WEST FROM R-2, URBAN FAMILY RESIDENTIAL DISTRICT TO LI, LIMITED INDUSTRIAL DISTRICT" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Ver Steeg introduced Resolution No. 14-11-98 entitled "RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING TO CONSIDER AN ORDINANCE TO VACATE THE NORTH-SOUTH ALLEY ADJACENT TO 211 NORTH J STREET, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Ver Steeg introduced Resolution No. 14-11-99 entitled "RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH ROHRBACH ASSOCIATES PC FOR DESIGN AND CONSTRUCTION PHASE SERVICES FOR THE FIRE STATION NO. 1 PROJECT NOT TO EXCEED \$142,550" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Jimenez, Moore, Van Zetten, Ver Steeg, Walling, and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Ver Steeg, introduced Resolution No. 14-11-100 entitled "RESOLUTION APPROVING THE FINAL PLAT FOR THE COLLEGE HEIGHTS PLAT 4 SUBDIVISION" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Jimenez, Moore, Van Zetten, Ver Steeg, Walling, and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Ver Steeg, seconded by Yates to approve the appointment of Aaron Ver Steeg, Wayne Hook, Janet VanDerBeek and Alven Meppelink to the Mahaska County Solid Waste Management Commission and Aaron Ver Steeg and Wayne Hook to the Ad Hoc Recycling Committee for terms ending December 31, 2015. The roll was called and the vote was:

AYES: Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Ver Steeg, seconded by Yates to approve the appointment of Pamela J. Blomgren and Perry T. Murry to the Building Code Board of Appeals to serve at the pleasure of the Mayor. The roll was called and the vote was:

AYES: Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Miranda Cummings, Blue Zones Project Engagement Lead, and Natalie Spray, Blue Zones Community Program Manager, gave a presentation on the progress made to date on becoming a Blue Zones designated community.

Ver Steeg introduced "AN ORDINANCE VACATING THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 1002 NORTH 2ND STREET, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY" and moved its approval on the second reading. Yates seconded the motion. The roll was called and the vote was:

AYES: Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS:

Whereupon the Mayor declared said ordinance approved on the second reading.

Yates introduced "AN ORDINANCE AMENDING THE OSKALOOSA, IOWA CITY CODE BY AMENDING THE PROVISIONS OF SECTION 10.48.360 TO DELETE CURRENT SUBSECTIONS ONE AND TWO, AND THE NUMERICAL DESIGNATION OF CURRENT SUBSECTION THREE AND AMENDING SECTION 10.48.320 TO COMPORT THEREWITH" and moved its approval on the second reading. Moore seconded the motion. The roll was called and the vote was:

AYES: Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance approved on the second reading.

It was moved by Jimenez, seconded by Yates, to approve the site plan for the property at 702 A Avenue West for a new Taco Bell Restaurant. The roll was called and the vote was:

AYES: Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Yates, seconded by Jimenez, to approve the site plan for the property at 814 North H Street for a three unit townhouse apartment complex. The roll was called and the vote was:

AYES: Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Ver Steeg introduced Resolution No. 14-11-101 entitled "RESOLUTION STATING SUPPORT FOR THE OSKALOOSA WATER AND WASTEWATER WORKING COMMITTEE AND THEIR PURSUIT OF CREATING A JOINT MANAGEMENT AGREEMENT FOR THE PROVISION OF UTILITY SERVICES" and moved its approval. Walling seconded the motion. The roll was called and the vote was:

AYES: Jimenez, Moore, Van Zetten, Ver Steeg, Walling, and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Dylan Mulfinger, Management Analyst, gave a progress report on the city's response to the Emerald Ash Borer.

It was moved by Moore, seconded by Ver Steeg that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 6:58 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

OSKALOOSA WATER BOARD
REGULAR MEETING
10/13/14

Members Present:

Joe Ryan
Jon Zobel

Others Present:

Chad Coon
Crystal Breuklander
Jim Anderson

A motion was made by Jon Zobel and 2nd by Joe Ryan to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 9/15/14 regular meeting were read. A motion was made by Jon Zobel to approve the minutes. The motion was 2nd by Joe Ryan. The motion carried with all members voting yes.

The attached vouchers totaling \$220,930.87 were presented for approval. A motion was made by Joe Ryan to approve the vouchers for payment. The motion was 2nd by Jon Zobel. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Joe Ryan and second by Jon Zobel to approve balance statements. The motion carried with all members voting yes.

1. The first item on the agenda was Customer Forum. There were no items presented.
2. Approve Resolution #1403, A Resolution Naming Depositories was next on the agenda. Chad explained that this needed to be updated due to a change in ownership at one of the local banks. He went on to explain that all of the limits were the same as they had been previously as well. Motion to introduce and approve Resolution #1403 was made by Joe Ryan and second by Jon Zobel. Ayes all, motion passed.
3. Discussion and Consideration of Awarding of Bids to Sell Modular Home Located Behind Office was next on the agenda. Chad presented the bid tabulation that showed Marcia Kinkade/Century Homes had the high bid at \$19,010. That was also the only bid. Chad stated that he had had contact with four or five individuals who all expressed interest in the home and he was a little surprised to only receive one bid. After a little discussion about the process involved with the sale, there was a motion to accept the winning bid and award the sale to Marcia Kinkade/Century Homes for \$19,010, made by Jon Zobel. Joe Ryan seconded the motion. Ayes all, motion carried.

4. Discussion and Consideration of Annual Dental Insurance Renewal was next on the agenda. Jim Anderson was present to discuss OMWD's current policy. Chad explained that since OMWD has had a drop in the number of full-time employees that it was no longer eligible for a four tiered rating system for dental insurance coverage. This then led to an increase in what rates would be for coverage. Jim was able to address issues with regard to the Affordable Care Act and OMWD's policy. There was discussion between staff and Board members regarding what future directions may be necessary due to the ACA. Motion by Jon Zobel to continue with current coverage for dental insurance. Seconded by Joe Ryan. Ayes all, motion passed.
5. General Manager's Update was next on the agenda. Chad talked about the classes that he had attended in the last month and some of the different ideas that he took away from those classes. He informed the Board that the fall fire hydrant flushing had started on that day and that he had tried to use all of the local media to help get the word out to the customers. The spreadsheet showing the breakdown of meter size and possible income was also discussed. Jon asked Chad to get numbers for usage for all accounts so that he (Jon) could go back and look at assigning a rate structure that would not impact users on the low and high end of the scale as disproportionately as others. Then the discussion turned towards the online bill payment option and recent survey. Chad informed the Board that as of Monday 85% of respondents were opposed to paying a fee to have access to an online bill payment option. Chad stated that he had talked to the city manager in the past about this issue and he understood that the City was willing to pay for half of the expense for this option. Chad was directed by the Board to contact the City Manager and ask for a specific level of commitment from the City. Chad then talked to the Board about having some logging work done out at the plant and what possible income may be derived from this work. It was suggested that this income be used to help cover the legal expenses incurred earlier this year. The topic of meetings dates and times was also discussed. This will be an item on next month's agenda. Joe asked when we would start looking at our budget for amendments to this year and next fiscal year's entire budget. Chad stated that he and Crystal would start that process in earnest in December and hoped to hold a budget workshop the first Monday in January and hold the actual budget hearing on the second Monday of January, this way OMWD could submit their budget to the City in a timely manner as well.
6. Miscellaneous was the last agenda item. Chad discussed the work that staff had been performing out at the treatment plant and the leaks that had happened in the last month. He also mentioned that he would like to look at purchasing a portable valve exerciser as the budgets were reviewed this winter. Joe stated that he wanted to revisit some of the goals for the department again at the next meeting.

There being no further items to discuss, it was moved by Jon Zobel and second by Joe Ryan to adjourn.

ATTEST

Meeting Adjourned 6:18 PM

Joe Ryan – Chairman

Jon Zobel – Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Monday November 10, 2014, at 5:00 PM with board members Ryan (via phone) and Zobel present. New Board member Mike Vore was sworn in to office. The agenda was approved with amendments. Those amendments were: 7b. Consideration and Discussion of Marketing Agreement with HomeServe. Minutes of the 10/13/14 regular meeting, 10/23/14 and 10/30/14 Wastewater/Water Working Committee Meeting were approved as presented, all ayes.

Following Warrants Allowed: (see attached sheet)

The first item on the agenda was Customer Forum. There were no items presented. The next agenda item was Consideration and Discussion of Health Insurance Premiums. Motion to renew existing policy was made by Mike Vore, second by Joe Ryan. Ayes all, motion passed.

Next on the agenda was Consideration and Discussion of Board of Trustee Meeting Dates. Motion to move Board meeting to 3rd Monday of the month at 4:00 PM was made by Mike Vore and second by Joe Ryan. Ayes all, motion passed.

Item 7b was next on the agenda, Consideration and Discussion of Marketing Agreement with HomeServe. This item was tabled.

The next two agenda items saw discussion by the Board of Trustees with no action taken. Motion was made for adjournment by Vore. Ryan seconded the motion. Ayes all, meeting adjourned. 6:04 PM.

Jon Zobel, Secretary

MINUTES
OSKALOOSA AIRPORT COMMISSION
November 3, 2014

Meeting of the Oskaloosa Airport Commission was called to order at 4:32 p.m. on Monday, November 3, 2014.

1. ROLL CALL: Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, James Johnson, Larry Lewis, Jerry Strunk [Midwest Aviation] and Brad Uitermarkt [Garden & Associates]
2. APPROVAL OF THE MINUTES: Moved by Kraig Van Hulzen and seconded by James Johnson to approve the minutes of the October 8, 2014 meeting. Motion carried.
3. FINANCIAL REPORT: Moved by Kraig Van Hulzen and seconded by James Johnson to approve the financial report. Motion carried.
4. REVIEW AND APPROVE BILLS: Moved by Kraig Van Hulzen and seconded by James Johnson to pay bills totaling \$16,775.72. Motion carried.
5. MANAGER'S REPORT: See attached.
6. OLD BUSINESS:
 - a. FY2016 pre-application for capital improvement plan: Brad Uitermarkt presented a revised plan for FY2016 through FT2019. It was decided to move the snow removal equipment project from FY2019 to FY2018. Kraig Van Hulzen moved to adopt the revised plan. James Johnson seconded. Motion carried.
 - b. Security lights: The project is complete. Jerry Strunk is not happy with the lighting around the fuel pumps and will talk to Atwood Electric to see if it can be improved.
 - c. Ramp & taxiway repair: This project is complete.
 - d. Co-Rayvac heating system: Jerry Strunk obtained a second bid from Rauch Enterprises of Fremont for \$35,500.00 to replace the system. This compares with the bid from Johnson's Heating [Boyd Johnson] of \$35,000.00. Both contractors maintain that attempting to repair the existing system would not be cost effective. The old piping is rusty and most burners probably need to be replaced. The Commission asked Jerry to go back to each contractor to find out how soon each could install a new system. A special meeting will then be called to make a decision.

- e. Insulate and repair old door on maintenance hangar: The weather stripping still has not been installed.
- f. Garage floor in house: The door seal and the concrete ramp to the garage door have been installed.
- g. Paint touch-up projects: The flagpole and the windsock pole will not be painted until next spring.
- h. Access door on Pepsi hangar: Jerry Strunk will take the door to a welder for repair on Thursday.
- i. Deck on house: The project is complete.

7. NEW BUSINESS:

- a. Rehabilitate taxiways project: A “go” letter has been received from the FAA for FY2015. Brad Uitermarkt presented a revised plan based on an inspection of the ramp and taxiways with a projected cost not to exceed \$250,000.00. Kraig Van Hulzen moved to go forward with the project. James Johnson seconded. Motion carried. A Special Meeting was scheduled for Monday, November 17, 2014 at 4:30 p.m. at the City Hall. At that time, Brad Uitermarkt will present a draft of the engineering agreement for approval. The name of the project will be “Pavement Rehabilitation Project”.
 - b. Capital equipment replacement schedule: The current schedule for FY2015 through FT2018 was revised based on current and projected needs. James Johnson moved that the revised schedule be adopted. Kraig Van Hulzen seconded. Motion carried.
 - c. Based aircraft report: The Iowa DOT has requested a report of aircraft currently based at the airport. Jerry Strunk will contact Michael Marr at the Iowa DOT and get this completed.
 - d. December meeting date: The date of December 1, 2014 was acceptable to everyone.
- 8. Adjourn:** It was moved by James Johnson to adjourn at 5:37 p.m. Kraig Van Hulzen seconded. Motion carried.

MWA@OOA

October 2014

Oskaloosa, IA. Municipal Airport Monthly Report

Fuel sales: 100LL (\$5.99) 1003 gal; Jet A (\$5.40) 34 gal.

Total fuel sales for October 2014= 1037 gal. X .05= \$51.85.

Plus Tel: \$15.28.

Total owed OOA= \$67.13.

- **Shop is still busy.**
- **Flight ops are still steady.**
- **All crops have been harvested. Yields where high.**
- **Taxi way and ramp concrete patching is finished.**
- **Oshkosh and Ford 250 snow plows are back from the shops after being serviced for the winter work.**
- **All of the touch up painting is complete for this year.**
- **All OOA clocks are set at CST.**
- **Remember! From this day forward, Every day is one day closer to spring.**

UP, UP AND AWAY @ OOA

JMS

MINUTES
OSKALOOSA AIRPORT COMMISSION
Special Meeting November 17, 2014

A special meeting of the Oskaloosa Airport Commission was called to order at 4:30 p.m. on Monday, November 17, 2014 at the Oskaloosa City Hall.

1. **ROLL CALL:** Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, James Johnson, Larry Lewis, Jerry Strunk [Midwest Aviation] and Brad Uitermarkt [Garden & Associates]
2. **REHABILITATE TAXIWAYS PROJECT:** Brad Uitermarkt presented a draft of the engineering agreement. The lump sum cost of the design phase will be \$21,000.00 and the maximum cost for the construction phase will be \$23,250.95. This makes the maximum cost for engineering services \$44,250.95. James Johnson moved to accept this agreement. Kraig Van Hulzen seconded. Motion carried. Brad will submit the draft to the FAA for their approval.
3. **Co-Rayvac heating system:** The bid for a new system from Johnson Heating is \$35,000.00 and the bid from Rauch Enterprises is \$35,500.00. Both contractors indicated to Jerry Strunk that the system could be installed in ten days to two weeks once parts are received. James Johnson moved to purchase the system from Johnson Heating. Larry Lewis seconded. Motion carried.
4. **Adjourn:** It was moved by Kraig Van Hulzen and seconded by James Johnson to adjourn at 4:44 p.m. Motion carried.

City of Oskaloosa
Building Code Board of Appeals
Minutes from regular meeting
November 20, 2014
Lower level Conference Room, City Hall
220 South Market St

The meeting of the Building Code Board of Appeals was called to order at 12:00 P.M. on Thursday November 20, 2014 in the lower level conference room of City Hall, 220 South Market St, Oskaloosa, Iowa by City Staff member Wyatt Russell.

Roll Call: Present: Ron Allgood, Pamela Blomgren, Perry T. Murry, John Plate; Absent: None; Others present: Austin Blackwell, applicant to the board, Wyatt Russell, City of Oskaloosa Building Official.

New Business item 2-A: Review the 2009 International Building Code section 406.2.6; requirements for floor surface. Building Official, Wyatt Russell, presented to the Board the City Staffs interpretation of this section of the code that concrete or asphalt were the acceptable flooring surfaces for parking garages. Austin Blackwell spoke to the Board regarding the requirements and how he felt that gravel/dirt could be interpreted as nonabsorbent and noncombustible. Austin stated that since Asphalt was acceptable at ground level, and that since asphalt absorbed water that gravel should be in the same category.

After further discussion with the Board, Blomgren made a motion to agree with Staff interpretation of the 2009 International Building Code section 406.2.6 in regards to acceptable flooring surface as concrete or asphalt. Murry seconded the motion.

Vote: Yes: Blomgren, Murry, Plate; NO: Allgood; Absent: NONE

With no further business to discuss Blomgren moved to adjourn, Murry Seconded.

Vote: YES: Allgood, Blomgren, Murry, Plate; NO: NONE; Absent: NONE

Meeting adjourned at 12:45pm

Minutes by Wyatt Russell



City Council Communication

Meeting Date: December 1, 2014

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider payment of claims for November 2014.

Explanation :

A list of claims for November is included in your agenda packet. An additional list will be distributed at the council meeting. Also included in the packet is a detailed list of most claims over \$500.

Staff recommends approval.

Budget Consideration:

Totals will appear on the claims lists.

Attachments :

Claims lists



City of Oskaloosa, IA

COUNCIL CLAIMS LIST

Access Systems	Database conversion - Housing Dept	1,500.00
	IT support - November	2,573.84
Acco	Pool repairs	1,082.50
	Pool repair	1,227.50
	Pool repairs	1,485.00
Action Xpress Inc	Shipping charges	25.40
Aramark Uniform Services	Rubber mats	80.40
	Rubber mats	80.40
Arnold Motor Supply	Filter	30.02
	Oil dry	22.23
	Supplies	75.44
	Decal remover	43.65
	Fuel line	6.17
	Filter	41.97
	Oil dry	14.82
	Connector	1.27
	Supplies	71.80
	Supplies	57.28
	Diesel fuel treatment	64.56
Bill & Ray's Auto Service Inc	Wrecker call - Street Dept	135.00
Binns & Stevens	Calcium chloride	162.50
Brown Supply Co	Storm water grates	871.65
Central Pump & Motor LLC	Replace seal/bearings on pump	180.00
	Replace seal/bearings on pump	1,844.94
Certified Pest Control	Pest control	30.00
	Pest control	30.00
Clemons Inc.	Supplies	9.39
Continental Research Corporation	Bacto Brik	467.00
Credit Bureau Services	Professional services	18.40
Cretex Concrete Products Midwest Inc.	Concrete tube - S 11th St	257.60
Curt's Excavating	Clear trees - North sewer plant	3,150.00
Custom Impressions Inc	Signs	13.60
Fastenal Company	Drill battery	149.13
	Credit freight charge	-7.14
	Safety supplies	140.54
	Jack hammer hose	169.38
	Supplies	11.25
	Supplies	12.00
	Tools	656.30
Haines Auto Supply	Hose assembly	27.95
	Supplies	6.72
	Supplies	6.72
	Gloves	15.96
	Light bulbs	5.29
	Light bulbs	4.70
	Gloves	83.87
	Brake fluid	43.28

	Supplies	8.54
	Belts	393.25
	Hydraulic fluid	213.62
Hawkeye Truck Equipment	Parts for repair	224.08
Hol Drainage Inc	Remove camera - S 11th	1,500.00
	Replace parking lot - Village Cleaners	3,000.00
IA Munic Workers Comp Assoc	Work comp payment #6	7,083.00
Ideal Ready Mix	Ready mix	235.00
	Tools	12.75
	Saw blade	150.00
Iowa League of Cities	EIC meeting	15.00
Iowa State University	P & Z Workshop facilitator fee	650.00
Jetco Inc.	Repair - University Park lift station	817.20
John Deere Financial	Hose	2.88
	Parts for repair	166.24
Kelderman Manufacturing Inc	Metal plate	124.22
Lappin Tire Inc	Tires - Waste Water	767.60
Lappin Tire Inc	Semi truck tires	1,447.64
Mahaska Co Highway Dept	Fuel	2,734.71
	Fuel	420.17
	Fuel	116.71
	Fuel	1,830.40
	Fuel	995.63
Mahaska Communication Group, LLC	Telephone services	62.04
	Telephone services	159.77
	Telephone services	1,221.74
	Telephone services	69.72
	Telephone services	53.01
	Telephone services	63.97
	Telephone services	106.14
Mahaska Drug	Medications	11.00
Mahaska Health Partnership	Professional services	85.00
Malcom Lumber Window & Door Center	Supplies - disc golf	119.35
	Supplies - disc golf	52.20
	Snow fence	212.24
Mc Kim Tractor Service	Parts for repair	184.72
	Supplies	47.36
	Filters	27.62
McGriff's Corporation	Supplies	41.78
MidAmerican Energy	Utilities	813.58
	Utilities	450.33
	Utilities	10,158.94
Midwest Sanitation Service	Waste removal - City Hall	65.00
Midwest Wheel Companies	Diesel fuel treatment	180.00
	Lights for trucks	262.19
	Fender kit	516.58
	Supplies	55.38
	Filters	116.28
	Winter fuel treatment	148.81
Municode	Code supplement 34	808.56
Musco Sports Lighting, LLC	Decals - Street Dept	90.00
	Decals for street trucks	180.00

Norris Asphalt Paving Inc	Hot mix asphalt	2,080.14
	Hot mix asphalt	1,261.70
Office Depot	Calculator	74.24
O'Halloran International	Parts for repair	42.19
	Truck repair	216.00
	Truck repair	555.52
	Vehicle repairs	1,860.75
	Tank core return	-360.00
	Truck repair	105.31
Onthank Concrete Concepts LLC	Replace sidewalk/alley approach - A Ave E	2,600.00
	Replace sidewalk/alley approach - A Ave W	3,250.00
	Replace intersection - South O St	9,520.00
O'Reilly Auto Parts	Bottle jack	349.99
Orscheln Farm & Home	Supplies	41.41
	Supplies	64.03
	Supplies	14.39
	Returned item	-10.99
	Log chains	199.98
	Supplies	24.41
	Supplies	36.98
Oskaloosa Herald/Shopper	Publications	679.98
Oskaloosa Water Dept	September credit card fees	179.18
Pam Pirie	Tire repair	276.75
Pella Tree Service Inc.	Tree removal - N Market St	675.00
	Tree removal - College Ave	1,450.00
	Tree removal - 1st Ave E	925.00
Phillips Machine & Metal Fab	Bicycle racks	1,200.00
Pitney Bowes Inc.	Postage machine lease	143.01
Racom Corporation	Install emergency lights - Fire Dept	1,019.28
	Install equipment - Fire Dept vehicle	3,746.90
	Radio - Fire dept	2,499.39
Stivers Ford	Core return	-40.00
	Parts for repair	109.00
The Office Center Inc.	Office supplies	15.99
TK Concrete Inc	Arbor Trace Dr approach	5,921.80
True Value Hardware	Supplies	33.41
	Supplies	4.58
	Supplies	24.96
	Supplies	11.68
	Supplies	33.95
	Supplies	4.44
	Supplies	5.49
	Supplies	6.75
	Supplies	35.77
	Supplies	10.41
	Supplies	9.99
U.S. Cellular	Telephone services	27.03
Vande Wall Plumbing	Replace sanitary sewer - South I/5th Ave W	6,200.00
	Repair storm water drainage - Solar Dr	2,100.00
Walmart Community/GECRB	Office supplies	48.41
	Medications	4.00
Wellington Tools Sales Inc	Battery charger	635.09
Windstream	Telephone services	37.53

106,213.05

**MANUAL CHECK REPORT**

Akhilesh Pal	Reimburse travel expense	84.60
Cincinnati Insurance Company	Property damage deductible - Hadden	1,000.00
David D. Dixon	November legal fees	2,200.00
Delta Dental of Iowa	Dental insurance	524.00
Edward D Jones	Savings Edward Jones	400.00
Edward D Jones	Savings Edward Jones	400.00
Fidelity Security Life Insurance Company	Vision insurance	239.02
Gary McClun	Reimburse meal expense	20.00
I.U.P.A.T. District Council 81	Union dues	250.26
Jacob Vanderpol	Reimburse meal expense	10.29
Jake McGee	Reimburse meal expense	12.00
John Plumb	Reimburse meal expense	24.00
Local 636, IAFF	Fire union	225.00
Madison National Life	November life insurance premium	407.75
Mahaska County Auditor	Contribution - Law Enforcement Center	15,500.00
Martens & Company CPA LLP	FY 2014 audit services	8,750.00
Matt Saville	Reimburse street expense	8.43
Misty Dawne White-Reinier	November legal fees	1,800.00
Nathan Willey	Remburse meal expense	11.73
Norris Asphalt Paving Inc	Payment #2 - S 11th St project	64,131.60
Oskaloosa Community Schools	Additional local option sales tax	51,020.58
Oskaloosa Community Schools	November local option sales tax	84,236.16
PPME 2003 IBPAT	Police union dues	360.15
Simmering-Cory, Inc	Professional services - Urban Renewal Plan	4,870.00
State of Iowa	FY 2014 audit filing fee	625.00
Sunlife Financial	November stop-loss premium	16,684.00
Terry Wolfswinkel & Vande Wall Plumbing	Demolition - 1103 B Ave W	4,000.00
United Way	United Way	25.83
		<hr/>
		257,820.40
	November payroll	264,999.59
Alexander, Craig	Cell phone reimbursement	20.00
Boston, Troy	Cell phone reimbursement	20.00
Calzaretta, Michael	Cell phone reimbursement	20.00
McGee, John	Cell phone reimbursement	20.00
Neff, Mark	Cell phone reimbursement	20.00
Pal, Akhilesh	Cell phone reimbursement	20.00
Schrock Jr, Michael	Cell phone reimbursement	20.00
Vroegh, Gary	Cell phone reimbursement	20.00
Vroegh, Grant	Cell phone reimbursement	20.00
Willey, Nathan	Cell phone reimbursement	20.00

MOST CLAIMS OVER \$500.00

Department	Supplier/Vendor	Amount	Explanation
Parks Department	Acco	\$1,082.50	Work on leak at Edmundson pool.
Parks Department	Acco	\$1,485.00	Work on leak at Edmundson pool.
Parks Department	Acco	\$1,227.50	Work on leak at Edmundson pool.
City Hall	Access	\$2,573.84	Monthly contract for IT services.
Public Works-Streets	Norris Asphalt Paving Co.	\$3,341.84	45.16 tons of hot asphalt to repair streets
Public Works-Streets	Wellington Tool Sales Inc.	\$635.09	Battery Charger for the Street shop
Public Works-Streets	O'Halloran International	\$1,860.75	Repair rear end gaskets and seals on 62-478 1997 International Truck
Public Works-Streets	Midwest Wheel	\$516.58	Black fender kit for the old fire truck/new brine truck
Public Works-Streets	Iowa Prison Industries	\$1,023.30	Various street signs
Public Works-Streets	Fastenal	\$656.30	Angle grinder and tool drill kit
Public Works-Streets	Iowa DOT	\$814.30	Snow fence wood slat and snow fence post
Public Works-Streets	O'Halloran International	\$552.52	Brakes, rotors, seals and pads for 1994 International Truck 62-468
Public Works-Engineer	Onthank Concrete Concepts LLC.	\$5,850.00	Street. Install sidewalk and replace alley approach near 1212 A Avenue West
Public Works-Engineer	Onthank Concrete Concepts LLC.	\$9,520.00	Tear out and replace intersection located at 11th Avenue West and South O Street
Public Works-Engineer	TK Concrete	\$5,921.80	Tear out and replace intersection located at South I Street and Arbor Trace Drive
Public Works-Wastewater	Vandewall Plumbing	\$6,200.00	Sanitary sewer Point repair at the corner of South I Street & 5th Avenue West
Public Works-Wastewater	Vandewall Plumbing	\$2,100.00	repair storm water drainage at the intersection of Solar Drive and Terrace Drive
Public Works-Wastewater	Lappin Tire	\$767.60	4 new tires for 2013 Chevy Pickup Truck
Public Works-Wastewater	Curt Smith	\$3,150.00	Clean up dead trees at the north side of the Northeast Wastewater Plant
Public Works-Wastewater	Central Pump & Motor, LLc(Josh Green)	\$1,844.94	station
Public Works-Wastewater	Hol Drainage	\$3,000.00	Tear out and replace village cleaners parking lot on South 11th Street due to new storm water pipes for the South 11th Street Project
Public Works-Wastewater	Pella Tree Service	\$3,050.00	Tear down trees located at 211 College Avenue, 301 North Market Street, 408 1st Avenue East
Public Works-Wastewater	Vandewall Plumbing	\$12,250.00	Sanitary sewer repair on South 7th Street near 8th Avenue East
Public Works-Wastewater	Jetco, Inc.	\$817.20	Motor Saver at the University Park lift station
Public Works-Wastewater	Hol Drainage	\$1,500.00	Remove camera stuck on South 11th Street
Public Works-Wastewater	Brown Supply Co.	\$871.65	Storm water drain grates for South 11th Street Rehabilitation Project
Public Works-Wastewater	Lappin Tire	\$1,447.64	replace 4 tires on Semi Tractor
Public Works-Wastewater	D.J. Gongol & Associates, Inc.	\$32,007.91	Southwest waster water plant Grit Pump and base & Southwest wastewater water plant RAS pump
Fire	Racom Communications	\$2,499.39	P-25 compliant 110 watt communication radio for new brush truck
Fire	Racom Communications	\$3,746.90	Emergency lighting, radio install on new brush truck
Fire	Racom Communications	\$1,019.28	Emergency lighting, radio install on Tahoe acquired from OPD
City Hall	Access	\$1,500.00	Database conversion - Housing Department.



City Council
Communication
Meeting Date: December 1, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider approval of a renewal application for a Class C Beer Permit with Sunday Sales from Kum & Go LC dba Kum & Go #1273, 1201 North Market.

Explanation :

The application is complete and in order for approval.

Staff recommends approval.

Budget Consideration:

\$75.00 revenue to the General Fund

Attachments :

None



City Council Communication

Meeting Date: December 1, 2014

Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider an ordinance to vacate and sell 60' X 16' of the north-south alley adjacent to 1002 North 2nd Street (3rd reading) and approval of the resolution approving the deed and authorizing the sale of the alley.

Explanation:

Emily Greenfield, owner of 1002 North 2nd Street, has requested that the portion of the North-South alley adjacent to her property be vacated. The neighboring property at 701 North 3rd Street has an existing accessory structure that encroaches into a portion of the public alley. Therefore, the applicant would prefer to purchase their half section of the alley. The applicant wants to purchase the alley for personal investment and property improvement.

The city conducted a survey of households with direct access to this alley. Of the residents that responded (6 total), all (6) of them wanted the alley to be vacated (please see the attached survey responses). This portion of the alley contains Century Link utility infrastructure. Therefore, easement rights will need to be retained for access to the above mentioned utilities. The requested portion of the alley shows minimal public use and does not deny reasonable access to abutting property owners.

If the City Council approves the final reading of the ordinance to vacate and sell the north-south alley adjacent to 1002 North 2nd Street, then the neighboring property owner of 701 North 3rd Street will have 30 days after the final reading to purchase their half of the alley. If the property owner of 701 North 3rd Street does not purchase their half section of the alley, then it will remain as public property.

The Planning & Zoning Commission considered this item at their October 13, 2014 meeting and recommended by a vote of 7:0 (yes: no) that the City Council approve the alley vacate request.

Recommended Action:

Approve the 3rd and final reading of the ordinance and the resolution approving the deed and authorizing the sale of the alley.

Budget Consideration:

100.00 for the application fee, and, if the alley vacate is approved, there will be revenue of \$480.00 (60' X 16' X \$0.50/SF). Alley vacates result in revenue received by the city. The city sells residential alleys for \$0.50 per square foot.

Attachments :

Ordinance, Resolution, Location Map, Pictures of Alley, Alley Vacate Application, and Responses from adjacent owners and utility companies.

ORDINANCE NO. _____

AN ORDINANCE VACATING THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 1002 NORTH 2ND STREET, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. PURPOSE. The purpose of this ordinance is to vacate the north-south public alley right-of-way that lies adjacent to 1002 North 2nd Street is legally described as follows:

The 60 foot by 16 foot north-south alley lying adjacent to Lot 15 of Block 2 of Ridge Place Addition of the City of Oskaloosa, Mahaska County, Iowa

SECTION 2. EASEMENT RESERVATION. This ordinance is adopted subject to the retention of easement rights for utilities, all municipal and other governmental services for ingress-egress to the same.

SECTION 3. REPEALER. All other ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2014, and approved this ____ day of _____ 2014.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the ____ day of _____ 2014.

Amy Miller, City Clerk

RESOLUTION NO. _____

RESOLUTION APPROVING THE DEED AND AUTHORIZING THE SALE OF THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 1002 NORTH 2ND STREET, AND FOR THE SALE OF SAID PUBLIC ALLEY RIGHT-OF WAY.

WHEREAS, the City of Oskaloosa has deemed it advisable to consider the vacation and sale of the north-south public alley right-of-way that lies adjacent to 1002 North 2nd Street and is legally described as follows:

The 60 foot by 16 foot north-south alley lying adjacent to Lot 15 of Block 2 of Ridge Place Addition of the City of Oskaloosa, Mahaska County, Iowa

WHEREAS, The Oskaloosa City Council has vacated the alley described above, subject to the retention of easement rights for utilities and ingress-egress to the same and has held a public hearing on the proposed sale of the above-described alley to the adjoining property owners.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the city of Oskaloosa, Iowa that David Krutzfeldt, Mayor, be and he is hereby authorized and directed to execute a Quit Claim Deed on behalf of the City of Oskaloosa, Iowa conveying the above described real property to adjoining property owners and the Mayor and City staff are further authorized to take necessary action to accomplish said conveyance.

BE IT FURTHER RESOLVED by the City Council of the City of Oskaloosa, Iowa that the said Quit Claim Deed be and is hereby approved and the city clerk is hereafter authorized to deliver said deed after execution to adjoining property owners at a price of \$0.50 per square foot plus publication and application costs applicable thereto.

PASSED AND APPROVED by the City Council of the City of Oskaloosa, Iowa on the _____ day of December, 2014

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk



North-south alley adjacent to 1002 North 2nd Street looking north.



North-south alley adjacent to 1002 North 2nd Street looking south.

ALLEY VACATION REQUEST
City of Oskaloosa, Iowa

Policy for sale of alleys:

Policy Adopted: 2/18/2003

1. The property owner requesting the vacation of the alley will pay the \$100.00 application fee and the purchase price of one-half of the alley at the time of the request. If the alley vacation and sale is not approved, the amount of the purchase will be refunded. Other property owners adjacent to the alley that wish to purchase their half will have 30 days after the third reading of the ordinance to purchase their portion. After the 30 days it could be sold to other adjoining property owners.
2. Alleys sold within a residentially zoned area will be sold at the residential rate (\$.50/SF), and alleys located in commercially or industrially zoned areas will be sold at commercial rates (\$1.00/SF).

Date of Request: 9-10-14
Property Owner Name: Emily Greenfield
Address: 1002 N 2nd St
Oskaloosa, IA 52577
Phone: 641-919-1578
Description of alley requested for vacation: 8' x 60' half of
alley on East side of garage. Surveyors
have mapped it out.
Reason for requesting alley vacation: Personal investment,
property improvement

Signature Emily Greenfield

OFFICE USE:

Application Fee Paid \$100.⁰⁰



Amount Paid For 1/2 of Alley: \$ 240.⁰⁰ (60 X 16 X \$.50/SF) X .5

Vacation Approved _____ Denied _____ Refund Payment _____

ALLEY VACATION RESPONSE : 1002 North 2nd Street

ADDRESS	NAME	RESPONSE	COMMENTS
1002 North 2nd Street	Emily Greenfield	Yes, Approve the Proposed Alley Vacate	
1004 North 2nd Street	Dawn Daffenbaugh		
1008 North 2nd Street	Jenna Dimmitt		
1012 North 2nd Street	Max & Diane Maddy		
1104 North 2nd Street	Emmett & Fleeta Ewing	Yes, Approve the Proposed Alley Vacate	
304 K Avenue East	Ginny Foster % Charles Perdue		
701 North 3rd Street	John & Kristi Farmer	Yes, Approve the Proposed Alley Vacate	
703 North 3rd Street	Leroy & Joann Steffen	Yes, Approve the Proposed Alley Vacate	As long as no structures are built that would block access from street(including fencing)
1009 North 3rd Street	Mary Meinders		
1011 North 3rd Street	Tom Reuer	Yes, Approve the Proposed Alley Vacate	
1101 North 3rd Street	Debbie Stevens		
1105 North 3rd Street	Dale & Charlene Bodart		
1107 North 3rd Street	Nancy Theobald		
1115 North 3rd Street	Bonnie Bailey	Yes, Approve the Proposed Alley Vacate	

UTILITY COMPANY RESPONSE

MCG	No Infrastructure
WATER DEPT.	No Infrastructure
CENTURY LINK	Yes Infrastructure
ENERGY	No Infrastructure
CITY SANITARY SEWER	No Infrastructure



City Council Communication

Meeting Date: December 1, 2014

Requested By: Police Department

Item Title: CONSENT AGENDA

Consider an Ordinance amending Oskaloosa City Code Section 10.48 pertaining to the requirement for the posting of signs prohibiting parking during a snow emergency - 3rd reading.

Explanation :

Section 10.48.320 of the Oskaloosa Municipal Code says it is the duty of the police chief or city engineer to erect or cause to be erected appropriate signs giving notice when any parking time limit is imposed or parking is prohibited on streets or portions of streets. Section 10.48.360 prohibits any person to obstruct the orderly removal of snow from the city's streets by parking or otherwise leaving unattended any vehicle upon any street or portion of a street when signs are posted on primary or secondary roads at or near their points of intersection with the corporate boundaries prohibiting on street parking during a snow emergency.

Staff recommends approval of the ordinance modifying the language in Section 10.48 of the municipal code to delete the requirement for the posting of signs prohibiting parking on city streets when a snow emergency is declared.

Budget Consideration:

Costs associated with making modifications to the Oskaloosa Municipal Code and removal of the posted signs.

Attachments :

Ordinance, Picture

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE OSKALOOSA, IOWA CITY CODE BY AMENDING THE PROVISIONS OF SECTION 10.48.360 TO DELETE CURRENT SUBSECTIONS ONE AND TWO, AND THE NUMERICAL DESIGNATION OF CURRENT SUBSECTION THREE AND AMENDING SECTION 10.48.320 TO COMPORT THEREWITH

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. Chapter 10.48 is amended by the following deletions and additions so as to remove all provisions shown as stricken below and to add all new underlined provisions to the Chapter as follows:

ARTICLE II. - SNOW EMERGENCY

10.48.330 - Applicability.

The provisions of this article prohibiting the standing or parking of vehicles on certain designated streets or parts of streets during a snow emergency shall apply when a snow emergency declaration has been issued by the city manager of his designee.

(Ord. No. 1279, § 2, 12-21-2009)

10.48.340 - Declaration.

Whenever snow, freezing rain, sleet, snowdrifts or other natural phenomena create or are likely to create hazardous road conditions or road conditions impeding or likely to impede the free movement of fire, health, police, emergency or other vehicular traffic vital to the health, safety and welfare of the community, the city manager shall have the authority to declare a snow emergency. In the absence of the city manager, his designee shall have the authority to declare a snow emergency.

(Ord. No. 1279, § 2, 12-21-2009)

10.48.350 - Public notification.

The city manager shall request the cooperation of a local radio station to announce the declaration of a snow emergency. The provisions of this article prohibiting parking on streets and parking lots shall be effective at a specific time to be stated in the announcement not less than one hour after the initial announcement of said emergency by a local radio station, or upon publication of said declaration in a daily newspaper published in the city, and such notice shall constitute notice to the general public of the declaration of the emergency.

(Ord. No. 1279, § 2, 12-21-2009)

10.48.360 - Prohibited parking. Streets.

After the time specified in the declaration of a snow emergency, it is unlawful, and a violation of this section, for any person to obstruct the orderly removal of snow from the city's streets by parking or otherwise leaving unattended any vehicle upon any street or portion thereof. During the period of the snow emergency the parking restrictions of this subsection shall supersede all other parking regulations relating to parking on public streets.

1. The provisions of this subsection shall be in full force and effect throughout the city when signs are posted on primary or secondary roads at or near their points of intersection with the corporate boundaries of the city stating:-

~~"NO ON-STREET PARKING DURING SNOW EMERGENCY"~~

2. The city council may, by resolution, grant exceptions to the snow emergency on-street parking prohibition for any streets or portions thereof where extreme hardship is demonstrated and will not seriously hinder snow removal or traffic.-
3. During the period of the snow emergency the parking restrictions of this subsection shall supersede all other parking regulations relating to parking on public streets.-

(Ord. No. 1279, § 2, 12-21-2009)

10.48.370 - Emergency route designation.

Emergency snow routes shall be designated by signs bearing the insignia of a white snowflake on a blue field. Emergency routes shall be given top priority in clearing accumulated snow. Parking is permitted only after removal of the accumulated snow from the entire width of the street.

(Ord. No. 1279, § 2, 12-21-2009)

~~10.48.380 - Removal of parked or unattended vehicles.-~~

~~Any vehicle parked or otherwise left unattended in violation of any of the provisions of this article is declared to be a nuisance per se and shall be subject to removal by the city by means of towing or otherwise. Any removal and resulting storage of such a vehicle shall be at the expense of the owner or operator thereof.-~~

~~(Ord. No. 1279, § 2, 12-21-2009)~~

~~10.48.390~~ 10.48.380 - Termination.

Those streets which are not emergency snow routes shall have parking allowed upon removal of the accumulated snow from the full width of the street. Whenever the city manager shall find that the conditions which gave rise to the snow emergency no longer exist, he is authorized to declare the termination of the snow emergency, in whole or in part, effective immediately upon announcement. When the snow emergency is terminated it shall be lawful to park on those streets in accordance with the regular parking provisions of this title. The city manager shall request the cooperation of the local press and radio station to announce the termination of the snow emergency.

(Ord. No. 1279, § 2, 12-21-2009)

~~10.48.400 - Presumption of responsibility - Penalty.-~~

~~For purposes of prosecution under this article, if a vehicle is found parked or left unattended in violation of the provisions of this article and the identity of the operator cannot be determined at the scene of the violation, the registered owner thereof shall be prima facie responsible for said violation. It shall be a misdemeanor for any person to obstruct the orderly removal of snow from the city's streets by parking a vehicle, or permitting or allowing a motor vehicle owned by such person to be parked, in violation of the provisions of this article.-~~

~~(Ord. No. 1279, § 2, 12-21-2009)~~

SECTION 2. Section 10.48.320 is amended by adding thereto the following sentence:

This section shall not however apply to the snow removal ordinances under the Oskaloosa City Code, and no signs shall be required to be posted relative thereto

SECTION 3. WHEN EFFECTIVE. This amendment to the ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2014,
and approved this _____ day of _____ 2014.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____ 2014.

Signed

CITY OF OSKALOOSA

**SNOW ORDINANCE
ENFORCED**

**NO ON-STREET
PARKING DURING
SNOW EMERGENCY**

WARNING

**DRUG AND ALCOHOL
ORDINANCES
STRICTLY ENFORCED**

23



City Council Communication
Meeting Date: December 1, 2014
Requested By: City Manager's
Office

Item Title:

Consider a resolution approving a Joint Use Facilities Agreement between the City of Oskaloosa and Oskaloosa Community School District

Explanation:

For several years the City of Oskaloosa and the Oskaloosa Community School District have made use of each other's recreational facilities. This joint use of recreational facilities has been greatly beneficial to the City, School District, and the community as a whole. The joint use of facilities has increased educational and recreational opportunities, enhanced the investment that taxpayers have made in recreational facilities by maximizing their use, and allowed the City and School District to avoid investing in duplicative recreational facilities.

Both the City and School District have long recognized the benefits of sharing recreational facilities, and have done so for many years. The sharing of recreational facilities has been accomplished through an informal understanding.

A written agreement between the City of Oskaloosa and the Oskaloosa Community School District is being proposed as a recognized best practice. It will also assist the community in its efforts to become a certified Blue Zones Community.

The Oskaloosa Community School District Board of Education approved this Joint Use Facilities Agreement at its November 10, 2014 meeting.

Budget Consideration:

There are no cost associated with this Agreement.

Attachments :

Resolution, Agreement

RESOLUTION NO. _____

A RESOLUTION APPROVING
A JOINT USE FACILITIES BETWEEN THE CITY OF OSKALOOSA AND OSKALOOSA
COMMUNITY SCHOOL DISTRICT

WHEREAS, for many years the City of Oskaloosa and the Oskaloosa Community School District have made use of each other's recreational facilities and the joint use of recreational facilities has been greatly beneficial to the City, School District, and the community as a whole; and

WHEREAS, the joint use of recreational facilities has been accomplished through an informal understanding between the City of Oskaloosa and Oskaloosa Community School District; and

WHEREAS, a written agreement to formalize the continued joint use of recreational facilities by the City of Oskaloosa and the Oskaloosa Community School District has been prepared; and

WHEREAS, the written agreement for the joint use of recreational facilities between the City and School District is a best practice, and also one of the criteria for certification as a Blue Zones Community,

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Oskaloosa, approves the Joint Use Facilities Agreement between the City of Oskaloosa and Oskaloosa Community School District attached hereto.

PASSED AND APPROVED this 1st day of December, 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

JOINT USE FACILITIES AGREEMENT OF OSKALOOSA SCHOOLS OUTDOOR ACTIVE USE AREAS BETWEEN THE CITY OF OSKALOOSA AND OSKALOOSA COMMUNITY SCHOOL DISTRICT

The Oskaloosa Community School District is the owner of real property in the City, including facilities and active use areas that are capable of being used by the City for community recreational purposes. Under appropriate circumstances, these publicly held lands and facilities should be used most efficiently to maximize use and increase recreational opportunities for the community.

The Oskaloosa Community School District and the City of Oskaloosa agree to cooperate with each other for purposes of the utilization of outdoor active use areas as follows:

1. Term

This Agreement will begin upon adoption by the Oskaloosa City Council and the Oskaloosa School Board of Education, and will continue for a period of 5 years, unless sooner terminates as provided in Section 12.

2. Effective Date

This Agreement shall be effective upon adoption by the Oskaloosa City Council and the Oskaloosa School Board of Education and upon inspection of affected property as described in Section 3 by District and City officials.

3. Facilities Covered

The term "Active Use Areas" will be used for purposes of this Agreement to mean the designated fields, playgrounds and parking lots.

Terms of this Agreement shall apply to all Active Use Areas owned by the District. The parties shall have the right to add or exclude Active Use Areas during the term of this Agreement, provided that any such change shall be in writing and approved by both the District and the City.

4. Permitted Uses of Active Use Areas

The District shall be entitled to the exclusive use of Active Use Areas for public school and school-related educational and recreational activities, including summer school, and, at such other times as Active Use Areas are being used by the district or its agents.

The City shall be entitled to access Active Use Areas to open them for use by the community during daylight hours on weekends and school holidays when the District or its agents are not using the Active Use Areas. Such time periods shall be referred to as "Public Access Hours."

5. Compliance With Law

All use of District property shall be in accordance with state and local law. In the case of a conflict between the terms of this Agreement and the requirements of state law, the state law shall govern. Any actions taken by the District or the City that are required by state law, but are inconsistent with the terms of this Agreement shall not be construed to be a breach or default of the Agreement.

6. Obligations of City

A. Designation of Employee

The City shall designate an employee with whom the District, or any authorized agent of the District, may confer regarding the implementation of this Agreement.

7. Obligations of District

A. Designation of Employee

The District shall designate an employee with who the City or any authorized agent of the City, may confer regarding the implementation of the Agreement.

B. Access and Security

The District shall provide access to the Active Use Areas.

8. Maintenance

The District shall perform normal maintenance of Active Use Areas at basic levels of service subject to normal wear and tear. The District shall notify the City of any known change in condition of the Active Use Areas.

9. Indemnification

A. The City shall defend, indemnify, and hold the District, its officers, employees and agents, harmless from and against any and all liability, loss, expense, attorneys' fees or claims for injury or damages, arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury are caused by or result from the negligent or intentional acts or omissions of the City, its officers, agents or employees in regard to organized activities during public access hours.

B. The District shall defend, indemnify, and hold the City, its officers, employees and agents, harmless from and against any and all liability, loss, expense, attorneys' fees or claims for injury or damages, arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury are caused by or result from the negligent or intentional acts or omissions of the District, its officers, agents or employees.

10. Insurance

The City and the District agree to provide the following insurance in connection with this Agreement:

A. Commercial General Liability for bodily injury and property damage, including Personal Injury and Blanket Contractual, with limits of \$1,000,000.00 per occurrence, \$2,000,000.00 aggregate.

B. Workers' Compensation. Workers' Compensation coverage, as required by Iowa law.

C. Documentation of Insurance. The City and the District shall provide to each other a certificate of insurance each year this Agreement is in effect showing proof of the above coverage. In the event the City or the District is self-insured for the above coverage, such agency shall provide a letter stating its agreement to provide coverage for any claims resulting from its negligence in connection with joint use facilities in the above amounts.

11. Evaluation/Conflict Resolution

The City and the District shall establish a Joint Use Interagency Team, composed of staff representatives of the City and the District, to monitor the joint use project and Agreement for its duration. The Interagency Team shall hold conference calls or meetings as needed to

review the performance of the project and to confer to discuss interim problems during the term of the Agreement. If the Joint Interagency Team is unable to reach a solution on a particular matter, it will be referred to the City Manager and the School Superintendent, or their designees, for resolution.

12. Termination

This Agreement may be terminated at any time prior to its expiration by either party upon 30 days written notice to the other party.

Carl Drost, President, Oskaloosa Community School District Board of Education

Russ Reiter, Superintendent of Schools, Oskaloosa Community School District

Dave Krutzfeldt, Mayor, City of Oskaloosa

Michael Schrock, City Manager, City of Oskaloosa

Policy adoption date by Oskaloosa City Council: _____

Policy adoption date by Oskaloosa Community School District: _____



City Council
Communication
Meeting Date: December 1, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the city of certain original expenditures paid in connection with specified projects.

Explanation:

Oskaloosa voters approved a referendum authorizing the City Council to proceed with issuing General Obligation Bonds in an amount not to exceed \$3,195,000 for the Fire Station No. 1 project. Issuance of the bonds will occur after bids are received for the project later next calendar year. In the meantime there will be expenses that must be paid, mainly for design and construction services. In order for the city to reimburse funds it spends with bond money, a resolution declaring the intent to do so must be approved by City Council.

Budget Consideration:

The design and construction services are not specifically included in the FY2015 council approved budget however the FY2015 budget amendment will reflect these changes and the FY2016 budget will include General Obligation Bond proceeds. The city's General Fund will cash flow the design and construction services in the meantime.

Attachments :

Resolution

RESOLUTION NO. _____

RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-
2
TO ISSUE DEBT TO REIMBURSE THE CITY FOR CERTAIN ORIGINAL
EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS.

WHEREAS, the City anticipates making cash expenditures for one or more capital improvement projects generally described below (each of which shall hereinafter be referred to as a "Project"); and

WHEREAS, the City reasonably expects to issue debt to reimburse the costs of a Project; and

WHEREAS, the Council believes it is consistent with the City's budgetary and financial circumstances to issue this declaration of official intent.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OSKALOOSA, STATE OF IOWA:

Section 1. That this Resolution be and does hereby serve as a declaration of official intent under Treasury Regulation 1.150-2.

Section 2. That it is reasonably expected that capital expenditures will be made in respect of the following Project(s), from time to time and in such amounts as this Council determines to be necessary or desirable under the circumstances then and there existing.

Section 3. That the City reasonably expects to reimburse all or a portion of the following expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Section 4. That the total estimated costs of the Project(s), the maximum principal amount of the bonds, notes or other indebtedness to be issued for the foregoing Project(s) and the estimated dates of completion of the Project(s) are reasonably expected to be as follows:

<u>Project Completion</u>	<u>Fund from which original expenditures are to be Advanced</u>	<u>Total Estimated Cost</u>	<u>Amount of Borrowing Anticipated</u>	<u>Estimated Date of</u>
<u>Fire Station No. 1</u>	<u>General Fund</u>	<u>\$3,195,000</u>	<u>\$3,195,000</u>	<u>October</u>
<u>2016</u>				

Section 5. That the City reasonably expects to reimburse the above-mentioned Project costs not later than the later of eighteen months after the capital expenditures are paid or eighteen months after the property is placed in service.

Section 6. That this Resolution be maintained by the City Clerk in an Official Intent File maintained in the office of the Clerk and available at all times for public inspection, subject to such revisions as may be necessary.

PASSED AND APPROVED this 1st day of December, 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



City Council
Communication

Meeting Date: December 1, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution scheduling a time for hearing for considering the matter of levying a special assessment against private property for sidewalk replacement by the city in accordance with section 12.12 of the city code of the city of Oskaloosa, Iowa and directing notice to the owner of the property to be assessed.

Explanation:

This resolution schedules the public hearing for January 5, 2015 for levying a special assessment against private property for sidewalk replacement. A notice will be published in the Oskaloosa Herald and certified notices will be sent to the property owners.

Budget Consideration:

\$4,116 Revenue to the Sidewalk Improvement Fund to offset expenses related to the work performed.

Attachments :

Resolution
Sidewalk Replacement Assessments Exhibit "A"

RESOLUTION NO. _____

RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR SIDEWALK REPLACEMENT BY THE CITY IN ACCORDANCE WITH SECTION 12.12 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, AND DIRECTING NOTICE TO THE OWNER OF THE PROPERTY TO BE ASSESSED

WHEREAS, the City of Oskaloosa, Iowa, under authority of the Ordinance of Sidewalk Maintenance and Use Regulations (Chapter 12.12) has on certain properties within the City of Oskaloosa, Iowa, replaced sidewalks; and

WHEREAS, the City of Oskaloosa, Iowa, desires to levy a special assessment against the properties concerned for said sidewalk replacement by the City; and

WHEREAS, Section 12.12.150 of the City Code of the City of Oskaloosa, Iowa provides that the City Clerk shall send a notice of such facts to the owner of the abutting property. This notice shall indicate that the person may object to such assessment and give the place and time at which the council will hear such objections. This time set for the hearing shall be at least fifteen days after the service of mailing the notice; and

WHEREAS, thirty days after the council's decision, the City Clerk shall certify any unpaid amounts to the county auditor. The unpaid assessments shall constitute a lien against the property and shall be collected by the county treasurer in the same manner as other taxes. Any assessment that exceeds five hundred dollars may be paid in installments as set by the council, not exceeding fifteen, in the same manner and at the same interest rates as for special assessments under Chapter 384, Code of Iowa. The interest rate is set at nine percent. No interest shall be charged for assessments, or parts thereof, paid within thirty days of the time the council determined the final amounts.

WHEREAS, attached hereto marked Exhibit "A" and by this reference incorporated herein are the names of the owners, the properties, and the amounts of the claims to be assessed for sidewalk replacement.

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of the City of Oskaloosa, Iowa, as follows:

SECTION 1. That the City Council of the City of Oskaloosa, Iowa shall meet at City Hall Council Chambers in Oskaloosa, Iowa on the 5th day of January, 2015 at 6:00 p.m. at which time a hearing shall be held on the matter of levying a special assessment against the properties listed in Exhibit "A" for sidewalk replacement by the City of Oskaloosa, Iowa, at which hearing the owner of said premises or anyone liable to pay such assessment may appear with the same rights as given by law before Boards of Review, in reference to assessments for general taxation, and at said time and place the Council shall consider and dispose of all objections made thereto; after which hearing the City Council shall by Resolution levy such assessment as may be appropriate against said properties.

SECTION 2. That the City Clerk of the City is hereby directed to give notice of said hearing, the time when and place where said hearing will be held by publication in

the Oskaloosa Herald, a newspaper published and having a general circulation within the City, no later than December 15, and at least twenty (20) days prior to the time herein fixed for such hearing; or by other means provided under said Sidewalk Maintenance Ordinance.

SECTION 3. That officials of the City are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

PASSED AND APPROVED this 1st day of December, 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

EXHIBIT "A"
SIDEWALK REPLACEMENT ASSESSMENTS

OWNER	ADDRESS/LEGAL	COST
K Martin Mullins/Ione E Carl Parcel ID 1013439004	301 A Avenue East Lots B D & S 70' Lot C Blk 2 O P & 8.25' Vac Alley N Lot D	\$400.00
Peluche Quang/Ien Van Quang Parcel ID 1118352004	510 A Avenue East N 120' Lot 6 East Add	\$200.00
Jeffrey L/Tina L Wilford Parcel ID 1118376006	906 A Avenue East N ½ Lot 6 W T Smiths Add	\$200.00
Karen Sauer/Jerry Smith Parcel ID 1118335008	1009 A Avenue East Lot 13 & W 9' Lot 12 Blk 3 Meyer & Smiths Add	\$200.00
O'Reilly Automotive Inc Parcel ID 1013412001	501 A Avenue West O L 19 & 10' Alley W O P	\$400.00
Jason/John Carter Parcel ID 1013311007	1001 A Avenue West Lots 7 & 8 Blk 2 Loughridge and Cassiday Add	\$700.00
David L Batman Parcel ID 1013434018	310 C Avenue East W 61.5' Lot 1 & N 45' W 53.25' E ½ Lot 3 O L 17 O P	\$1,904.00
David Lee Batman Parcel ID 1013434004	329 North 3 rd Street E 75' Lot 1 O L 17 O P	\$112.00



City Council
Communication

Meeting Date: December 1, 2014
Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider approval of Pay Request No. 3 in the amount of \$47,087.70 to Norris Asphalt Paving Co. for work completed on the South 11th Street Pavement Rehabilitation Project.

Explanation:

The City of Oskaloosa has received Pay Request No. 3 from Norris Asphalt Paving Co. for \$47,087.70. This amount reflects the work completed as of Wednesday, November 26, 2014 for a total of \$149,906.45 minus the 5% retainage of \$7,495.32 and previous payments of \$95,232.43.

The items on this pay application are related to concrete construction only. They include all work associated with full depth concrete street patches, new curb and gutter, and new 8" thick concrete street sections. As of November 26, all street patches and curb and gutter sections had been completed from 15th Avenue to 1st Avenue and approximately 80% of the working days have been used. Street and driveway approaches, intake rebuilds, sidewalk ramps, and the mill and asphalt overlay still remain, along with street patches and curb and gutter from A Avenue to 1st Avenue.

<u>Summary of Contract</u>	<u>Amount</u>	<u>Council</u>
<u>Approval Date</u>		
Original Bid 2014	\$696,087.00	August 4,
Change Order No. 1**	\$ 40,300.00	
Total Contract Amount	\$736,387.00	
 <u>Summary of Pay Requests</u>	 <u>Amount</u>	 <u>Council</u>
<u>Approval Date</u>		
Pay Request No. 1 2014	\$31,191.83	October 6,
Pay Request No. 2 3, 2014	\$64,131.60	November
Pay Request No. 3* 1, 2014*	\$47,087.70*	December
Total Amount Paid:	\$142,411.13*	
Amount Remaining from Approved Contract:	\$586,480.55*	

Retainage (5% of Completed Work): \$ 7,495.32*

*Applies only if Pay Request No. 3 is approved by City Council on December 1, 2014.
**Change Order No. 1 is within the 10% contingency requiring only City Manager approval.

Budget Consideration:

\$47,087.70 for Pay Request No. 3 from the South 11th Street Pavement Rehabilitation Project Fund.

Attachments :

Application for Payment No. 3, Pay Estimate No. 3, and Project Timeline

APPLICATION FOR PARTIAL PAYMENT NO. 3

SUBMITTED BY (CONTRACTOR): Norris Asphalt Paving Co.

TO (OWNER): City of Oskaloosa

PROJECT: **SOUTH 11TH STREET Pavement Rehabilitation Project**

OWNER'S PROJECT NO. 2010-13

FOR WORK ACCOMPLISHED THROUGH THE DATE OF: Wednesday, November 26, 2014

A.	a. Original Contract Amount:	<u>\$696,087.00</u>
	b. Amount increased or decreased by Change Order:	<u>+\$40,300.00</u>
	c. Adjusted Contract Amount (a +/- b):	<u>\$736,387.00</u>

B.	Total Amount of Work Completed to Date:	<u>\$149,906.45</u>
C.	Less Retainage (5% of Completed Work):	<u>\$7,495.32</u>
D.	Total Amount of Work Completed to Date Less Retainage (B - C):	<u>\$142,411.13</u>
E.	Material stored on job site:	<u>\$0.00</u>
F.	Total Amount of Work Completed and Stored to Date Less Materials (D - E):	<u>\$142,411.13</u>
G.	Less Previous Payments:	<u>\$95,323.43</u>
H.	AMOUNT DUE THIS APPLICATION (F - G):	<u>\$47,087.70</u>

Accompanying Documentation: Attachment No. 3 to Partial Payment No. 3

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered – through – inclusive;
- (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and
- (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

REQUESTED:

RECOMMENDED:

APPROVED:

Contractor

Engineer

Owner

Signature

Signature

Signature

Name

Name

Name

Date: _____

Date: _____

Date: _____

Pay Estimate No. 3
 South 11th Street Pavement Rehabilitation Project

Attachment to Pay Application No. 3
 Contractor: Norris Asphalt Paving Co.

Date: 11/26/2014

No.	Item	Unit Price	Council Approved on		Change Order #1 Quantities	Contract Totals		Completed to Date			Pay Application #1		Pay Application #2		Pay Application #3					
			Contract Quantity	Schedule of Values		Quantity	Schedule of Values	%	Qty.	\$ Amount	%	Qty.	\$ Amount	%	Qty.	\$ Amount	%	Qty.	\$ Amount	
1	Mobilization	\$12,000.00	1	LS	\$12,000.00	0	1	\$12,000.00	25%	0.25	\$3,000.00	25%	0.25	\$3,000.00	0%	0	\$0.00	0%	0	\$0.00
2	Excavation - Class 10, 12, or 13	\$14.00	500	CY	\$7,000.00	50	550	\$7,700.00	18%	100	\$1,400.00	0%	0	\$0.00	0%	0	\$0.00	18%	100	\$1,400.00
3	Subbase, Granular	\$21.00	850	TON	\$17,850.00	200	1,050	\$22,050.00	52%	550.45	\$11,559.45	6%	66.31	\$1,392.51	46%	484.14	\$10,166.94	0%	0	\$0.00
4	Storm Sewer Intake Rebuild	\$3,000.00	12	EA	\$36,000.00	0	12	\$36,000.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
5	Manhole Adjustments	\$1,000.00	12	EA	\$12,000.00	0	12	\$12,000.00	33%	4	\$4,000.00	0%	0	\$0.00	25%	3	\$3,000.00	8%	1	\$1,000.00
6	PCC Pavement, 8" Thick	\$48.00	1,800	SY	\$86,400.00	425	2,225	\$106,800.00	67%	1497	\$71,856.00	4%	81	\$3,888.00	29%	641	\$30,768.00	35%	775	\$37,200.00
7	2.5' Curb and Gutter, 8" Thick	\$25.00	1,150	LF	\$28,750.00	450	1,600	\$40,000.00	39%	618	\$15,450.00	15%	234	\$5,850.00	16%	263.5	\$6,587.50	8%	120.5	\$3,012.50
8	PCC Pavement Samples and Testing	\$4,000.00	1	LS	\$4,000.00	0	1	\$4,000.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
9	HMA Interlayer Base (PG 64-34)	\$155.30	625	TON	\$97,062.50	0	625	\$97,062.50	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
10	HMA Surface (PG 64-22)	\$108.19	1,050	TON	\$113,599.50	0	1,050	\$113,599.50	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
11	HMA Pavement Samples and Testing	\$4,000.00	1	LS	\$4,000.00	0	1	\$4,000.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
12	Sidewalk Removal	\$10.00	250	SY	\$2,500.00	0	250	\$2,500.00	5%	13	\$130.00	0%	0	\$0.00	0%	0	\$0.00	5%	13	\$130.00
13	Driveway Removal	\$10.00	575	SY	\$5,750.00	0	575	\$5,750.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
14	PCC Sidewalk, 4" Thick	\$35.00	100	SY	\$3,500.00	0	100	\$3,500.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
15	PCC Sidewalk & Ramps, 6" Thick	\$45.00	200	SY	\$9,000.00	0	200	\$9,000.00	7%	13	\$585.00	0%	0	\$0.00	0%	0	\$0.00	7%	13	\$585.00
16	PCC Paved Driveway, 6" Thick	\$45.00	250	SY	\$11,250.00	30	280	\$12,600.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
17	Granular Surfacing	\$30.00	100	TON	\$3,000.00	0	100	\$3,000.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
18	Full Depth Concrete Patching	\$85.00	550	SY	\$46,750.00	0	550	\$46,750.00	60%	332	\$28,220.00	22%	121	\$10,285.00	32%	174	\$14,790.00	7%	37	\$3,145.00
19	Full Depth Asphalt Patching	\$150.00	25	SY	\$3,750.00	0	25	\$3,750.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
20	Transverse Crack Cleaning and Filling	\$3.75	4,000	LF	\$15,000.00	0	4,000	\$15,000.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
21	Pavement Milling	\$6.75	6,100	SY	\$41,175.00	0	6,100	\$41,175.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
22	Pavement Removal	\$15.00	1,100	SY	\$16,500.00	125	1,225	\$18,375.00	29%	352	\$5,280.00	16%	202	\$3,030.00	0%	0	\$0.00	12%	150	\$2,250.00
23	Curb and Gutter Removal	\$7.00	1,150	LF	\$8,050.00	75	1,225	\$8,575.00	55%	668	\$4,676.00	19%	234	\$1,638.00	26%	313.5	\$2,194.50	10%	120.5	\$843.50
24	Conventional Seeding, Fertilizing, and Mulching	\$6,500.00	1	LS	\$6,500.00	0	1	\$6,500.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
25	Traffic Control	\$15,000.00	1	LS	\$15,000.00	0	1	\$15,000.00	25%	0.25	\$3,750.00	25%	0.25	\$3,750.00	0%	0	\$0.00	0%	0	\$0.00
26	Water Valve Adjustments	\$200.00	11	EA	\$2,200.00	0	11	\$2,200.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
27	Fabric Matting	\$7.00	12,500	LF	\$87,500.00	0	12,500	\$87,500.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
TOTALS:					\$696,087.00			\$736,387.00			\$149,906.45			\$32,833.51			\$67,506.94			\$49,566.00



City Council Communication

Meeting Date: December 1, 2014

Requested By: Mayor & City Council

Item Title: ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC SPECIFICATIONS ARE STATED.

- a) Airport Commission - One vacancy to fill upon appointment for an unexpired term that ends December 31, 2015. This is a five member board that typically meets the first Monday of the month. (4 males currently serve with 1 vacancy)
- b) Building Code Board of Appeals - One vacancy to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males and 1 female currently serve with 1 vacancy)
- c) Board of Adjustment - Three vacancies - one to fill upon appointment for an unexpired term that ends December 31, 2016; and two to serve five year terms that end December 31, 2019. This is a five member board that typically meets as needed on the fourth Tuesday of the month. (4 males currently serve with 1 vacancy)
- d) Historic Preservation Commission - Two vacancies to fill three year terms that end December 31, 2017. This is a seven member board that meets as needed. (6 females and one male currently serve)
- e) Housing Trust Fund Committee - One at-large member to serve a three year term that ends January 31, 2018. There are five at-large members on the committee that typically meets every other month. (3 females and 2 males currently serve at-large)



City Council
Communication
Meeting Date: December 1, 2014

Item Title: REGULAR AGENDA

Explanation :

The following agenda items require specific action by the City Council.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council Communication

Meeting Date: December 1, 2014
Requested By: Public Works Dept.

Item Title: PUBLIC HEARING

Consider an ordinance to amend the zoning ordinance of the City of Oskaloosa, Iowa by rezoning the east portion of the property at 615 E Avenue West from Urban Family Residential (R-2) District to Limited Industrial (LI) District - 1st reading. (PUBLIC HEARING)

Explanation:

The Mahaska County Emergency Management Agency (contract holder) and the Oskaloosa Community School District (deed holder) have submitted a rezoning request for the property located at 615 E Avenue West. The parcel in consideration is 0.77 acres in area. Presently, the western portion of the property is zoned (LI) Limited Industrial District, while the east portion is zoned (R-2) Urban Family Residential District. The Mahaska County Emergency Management Agency wants the entire parcel to be in zoning compliance for vehicle storage purposes.

Table 17.08B, Permitted Uses by Zoning Districts, in the Oskaloosa Municipal Code indicates that both long-term and short-term vehicle storage is permitted within an LI District. Short-term and long-term vehicle storage are both not permitted within an R-2 District.

The Planning & Zoning Commission considered this item at their November 10, 2014 meeting and recommended by a vote of 7 to 0 that city council approve the request to rezone the above-mentioned parcels to LI District.

Recommended Action:

Open public hearing, receive comments, close the public hearing, and approve the ordinance.

Budget Consideration:

Revenue of \$250.00 for the rezoning application fee.

Attachments :

Ordinance, Location Map, Table 17.08 - Permitted Uses, and Rezone Application Form

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY CHANGING THE ZONING OF CERTAIN PROPERTY LOCATED AT 615 E AVENUE WEST FROM R-2, URBAN FAMILY RESIDENTIAL DISTRICT, TO LI, LIMITED INDUSTRIAL DISTRICT.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. The purpose of this ordinance is to change the zoning of the following described parcel of land located at 615 E Avenue West from R-2, Urban Family Residential District, to LI, Limited Industrial District, legally described as follows:

Lot 7 and 8 of Block 1 and the east half of the alley between Lot 6 and 7 of Myers' Modified Addition of the City of Oskaloosa, Mahaska County, Iowa

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the ____ day of _____ 2014, and approved this ____ day of _____ 2014.

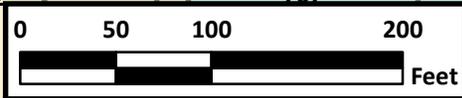
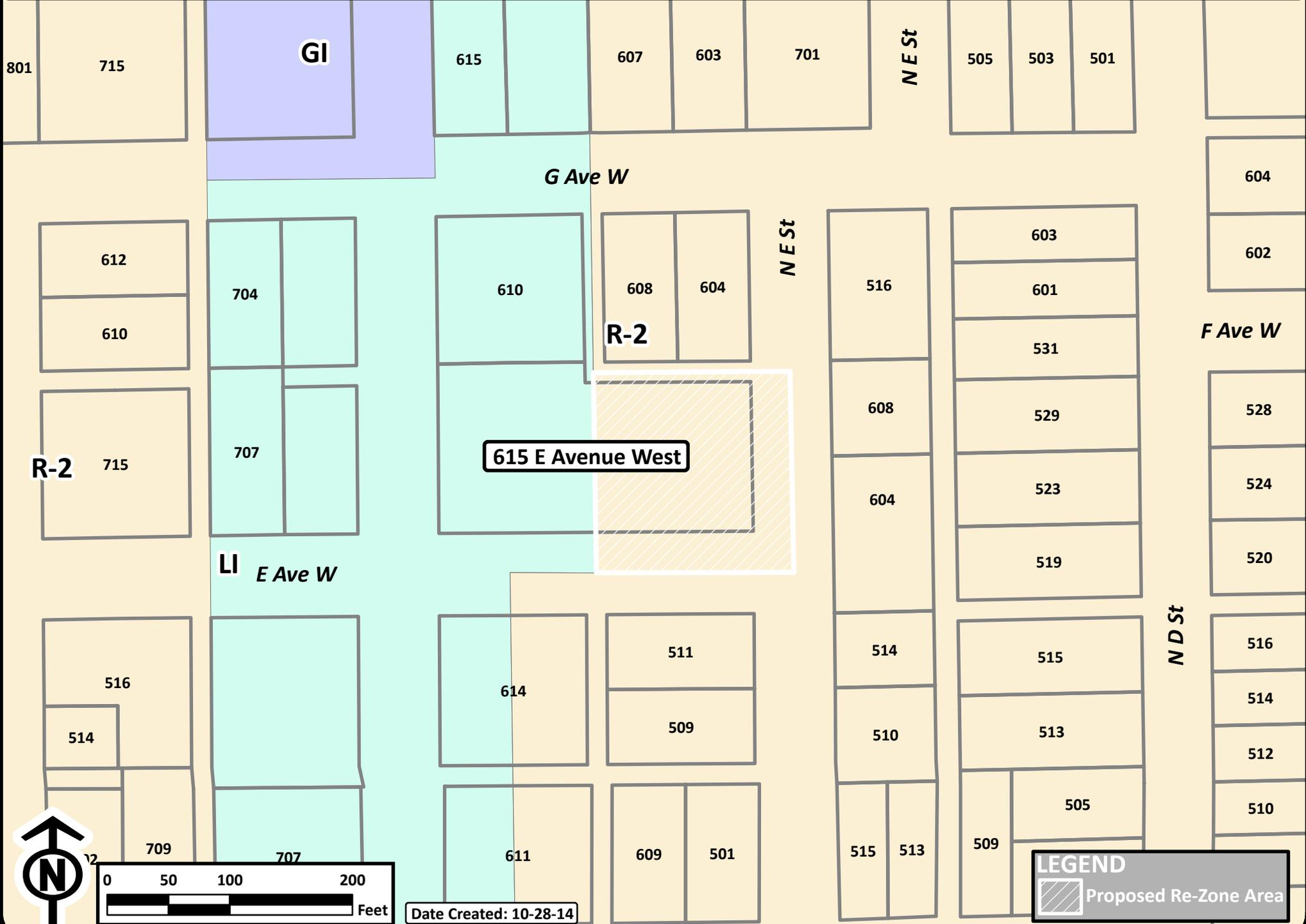
David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the ____ day of _____ 2014.

Signed

Proposed Re-Zone of 615 E Avenue West from R-2 (Urban Family Residential) to LI (Limited Industrial)



Date Created: 10-28-14

LEGEND

 Proposed Re-Zone Area

REZONING APPLICATION

APPLICANT NAME: Jamey Robinson

APPLICANT ADDRESS: 214 High Ave East Oskaloosa IA 52577

OWNER NAME: Mahaska County Emergency Management Agency

PHONE NUMBER: 641-672-1209

ADDRESS OF PROPERTY: 615 E Ave West Oskaloosa IA 52577

LEGAL DESCRIPTION: (Please provide a copy of the legal description from the Mahaska County Recorder's Office.)

REQUEST REZONING FROM R2
TO LI

REASON FOR REZONING APPLICATION AND THE NATURE AND OPERATING CHARACTERISTICS OF THE PROPOSED USE: _____

The Mahaska County Emergency Management Commission aquired this property to centrally locate emergencyresponse equipment. The intentions of rezoning the lot wouldallow MCEMA to park equipment onthe lot that is currently zoned as R2

NOTE: ANY GRAPHIC INFORMATION, INCLUDING SITE PLANS, ELEVATIONS, OTHER DRAWINGS, OR OTHER MATERIALS DETERMINED BY ZONING ADMINISTRATOR TO BE NECESSARY TO DESCRIBE THE PROPOSED USE TO THE PLANNING AND ZONING COMMISSION AND/OR THE CITY COUNCIL WILL BE INCLUDED WITH THIS APPLICATION.

PLEASE SUBMIT THE \$250.00 APPLICATION FEE WITH THIS REQUEST.



Jamey Robinson
SIGNATURE OF OWNER

DATE: 10/07/2014

Table 17.08b

Permitted Uses by Zoning Districts

Use Types	AG	RR	R- 1	R- 2	R- 3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Agricultural Uses																
Horticulture	P	P	C	C	C	C		C	P	C	C	C				17.22.020(A)
Crop production	P	P														
Animal production	P															17.22.020(B)
Commercial feedlots																17.22.020(C)
Livestocks sales																
Residential Uses																
Single-family Detached	P	P, L(1)	P, L(1)	P, L(1)	P, L(1)	P	P, L(1)	C								17.22.030(A)
Single-family Attached	C	C	C	P	P	P	P	C								17.22.030(B)
Duplex				P	P		P	C								
Two-family				P	P		P	C								17.22.030(D)
Townhouse				P	P		P	P		P						17.22.030(C)
Multiple-family					P		C	P	C	P	C					
Downtown residential										P						17.22.030(E)
Group residential	C	C			P			C	C							17.22.030(F)
Manufactured housing	P	P, L(1)	P, L(1)	P, L(1)	P, L(1)	P, L(2)		C								
Mobile home park						P, L(2)										17.22.030(G)
Mobile home subdivision						P, L(2)										17.22.030(H)
Retirement residential	C	C	C	P	P		P	P	C	P	C					

L(1) = Single-family detached dwellings provided that:

All single-family detached dwellings for which a building permit has been issued (date of enactment), shall comply with the following minimum design standards

1. The dwelling shall have a minimum width facing the street of twenty-four feet.
2. The minimum horizontal dimension of the main body of the dwelling unit shall not be less than twenty feet.
3. A minimum of fifteen percent of the facade of the building facing the street shall consist of windows, doors and other building openings.
4. Any foundation skirting material shall have the appearance of masonry or poured concrete typical of site-built homes.

Installation of the skirting must be installed within thirty days following the installation of the home, or the first day of May if the ground is frozen at the time the home is placed.

L(2) = Applies to all factory built homes (Refer to Section 17.04.030 for definitions), Any foundation skirting material shall have the appearance of masonry or poured concrete typical of site-built homes. Installation of the skirting must be installed within thirty days following the installation of the home, or the first day of May if the ground is frozen at the time the home is placed.

P = Uses permitted by right

C = Uses permitted by conditional use permit

Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R- 1	R- 2	R- 3	R- 4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Civic Uses																
Administration		C	C	C	C	C	P	P	P	P	P	P	P	P	P	
Cemetery	P	C	C	C	C	C										
Clubs	C	C	C	C	P	C	P	P		C	P	P	C	P	P	17.22.040(A)
Clubs (social)	C	C	C	C	P	C	P	P	P	P	P	P	P	P	P	17.22.040(A)
College/University	C	C	C	C	P	C	P	P	P	P	P	P	P	P		
Convalescent services	C	C		C	P	C	P	P	P	C						
Cultural services	C	C	P	P	P	P	P	P	P	P	P	P	P	P		
Day care (limited)	P	P	P	P	P	P	P	P	P	P	C	C	C	C	C	17.22.040(B)
Day care (general)	C	C	C	C	P	C	P	P	P	P	P	P	P	C	C	17.22.040(B)
Detention facilities											C	C		C	C	
Elder home	P	P	P	P	P	P	P									
Emergency residential	P	P	P	P	P	P	P	P	P	P						
Family home	P	P	P	P	P	P	P	P								
Group care facility					P		P	P	P	P	P	P				17.22.040(D)
Group home	C			C	P		P	P	P	P	P	P				17.22.040(D)
Guidance services					P		P	P	P	P	P	P	P	P	P	
Health care					P		P	P	P	P	P	P	P	P	P	
Hospitals					C		C	C	C	P	P	P	P	C	C	
Maintenance facility	S	S					C		C		P	P		P	P	
Park and recreation	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Postal facilities							C	P	P	P	P	P	P	P	P	
Primary education	C	P	P	P	P	P	P	P	P	P	C	C				17.22.040(C)
Public assembly							C	C	C	P	P	P	C			
Religious assembly	P	P	P	P	P	P	P	P	P	P	P	P		C		17.22.040(E)
Safety services	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Secondary Education	C	C	C	C	P	C	P	C	C	C	C	C				17.22.040(C)
Utilities	P	C	C	C	C	C	C	C	C	C	P	P		P	P	

P = Uses permitted by right

C = Uses permitted by conditional use permit

Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R- 1	R- 2	R- 3	R- 4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Office Uses																
Corporate offices					C		P	P	P	P	P	P	P	P	P	
General offices					C		P	P	P	P	P	P	P	P	P	
Financial offices							P	P	P	P	P	P	P	P	P	
Medical offices					C		P	P	P	P	P	P	P	P	C	
Commercial Uses																
Ag sales/service									C	C	P	P		P	P	
Auto rental/sales							P		C	P	P	P		C		17.22.050(C)
Auto services							C	C	P	P	P	P		P	P	17.22.050(A), (B)
Body repair									C	C	P	P		P	P	17.22.050(A)
Equip rental/sales										C	P	P		P	P	17.22.050(C)
Equipment repair											P	P		P	P	17.22.050(A)
Bed and breakfast	C	C	C	C	C		P	P	P	P	P	P				17.22.050(D)
Business support services							P	P	P	P	P	P	P	P	P	
Business/trade school									P	P	P	P	P	P	P	
Campground									C		C	C				17.22.050(E)
Cocktail lounge							C		P	C	P	P	C	P	P	17.22.050(F)
Commercial rec (indoor)							C	C	P	P	P	P	P	P	P	17.22.050(F)
Commercial rec (outdoor)											P	P		P	P	
Communication service							P	C	P	P	P	P	P	P	P	
Construction sales/service							C		C	C	P	P		P	P	
Consumer service							P	P	P	P	P	P	P	P		
Convenience storage									C		C	C		P	P	17.22.050(G)
Crematorium							C	C	C	C	C	C		C	C	
Food sales (convenience)							P	C	P	P	P	P	P	P	P	
Food sales (limited)							P	P	P	P	P	P	P	P	P	
Food sales (general)							C	C	P	P	P	P				

P = Uses permitted by right
 C = Uses permitted by conditional use permit
 Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R- 1	R- 2	R- 3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Commercial Uses (Cont.)																
Food sales (supermarkets)									P	P	C	C				
Funeral service					C		P	P	P	P	P	P	P	P	P	
Kennels	P	C									C	C		P	P	
Laundry services										C	P	P		P	P	
Liquor sales									P	P	P	P		C		
Lodging							P		P	P	P	P	P	C		
Personal							P	P	P	P	P	P	P	P	P	
Personal services							P	P	P	P	P	P	P	P	P	
Pet services	C						P	P	P	P	P	P	P	P		
Research services							P	P	P	P	P	P	P	P	P	
Restaurants (drive-in)							C		P	C	P	P		C	C	17.22.050(H)
Restaurants (general)							P	P	P	P	P	P	P	C	C	17.22.050(H)
Restricted business											C			C	P	17.22.050(I)
Retail services (limited)							P	P	P	P	P	P	C			
Retail services (large)								C	P	C	P	P				
Retail services (mass)									C	C	P	P				
Stables	C	C														
Surplus sales										C	P			P	P	
Trade services							C		C	C	P	P	P	P	P	
Vehicle storage (short-							C				P			P	P	
Veterinary services	C	C					P	C	C	C	P	P		P	P	
Parking uses																
Off-street parking							C		C	P	P	P	C	P	P	
Parking structure									C	P	C	C	C	P	P	

P = Uses permitted by right

C = Uses permitted by conditional use permit

Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R- 1	R- 2	R- 3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Industrial Uses																
Agricultural industry														C	P	17.22.070
Construction yards														P	P	17.22.070
Custom							C		C	P	P	P	P	P	P	17.22.070
Light industry													C	P	P	17.22.070
General industry														P	P	17.22.070
Heavy industry															C	17.22.070
Recycling collection									C	C	P			P	P	17.22.070
Recycling processing														P	P	17.22.070
Resource extraction															C	17.22.060(A), 17.22.070
Salvage services															P	17.22.060(B), 17.22.070
Vehicle storage (long-term)											C			P	P	17.22.070
Warehousing (enclosed)										C	C	C	P	P	P	17.22.070
Warehousing (open)														C	P	17.22.070
Transportation uses																
Aviation													C	C	P	
Railroad facilities										C	C		C	P	P	
Truck terminal											C			C	P	17.22.070
Transportation terminal									P	P	P	P		P	P	
Miscellaneous Uses																
Alternative energy	C	C	C	C	C	C	C	C		C	C	C	P	P	P	
Amateur radio tower	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Communications tower	C	C	C	C	C	C	C	C	C	C	C	C	P	P	P	17.22.080(A)

P = Uses permitted by right
 C = Uses permitted by conditional use permit
 Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R- 1	R- 2	R- 3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Industrial Uses (Continued)																
Construction batch plant											P	P		C	P	
Landfill (nonputrescible)															C	17.22.080(B)
Landfill (putrescible)																
WECS	C	C	C	C	C		C	C		C	C	C	P	P	P	17.22.070(C)

P = Uses permitted by right

C = Uses permitted by conditional use permit

Blank = Use not permitted



City Council
Communication

Meeting Date: December 1, 2014
Requested By: Public Works Dept.

Item Title: PUBLIC HEARING

Consider an ordinance to vacate and sell 120'X 16.5' of the north-south public alley adjacent to 211 North J Street - 1st reading. (PUBLIC HEARING)

Explanation:

Terry Wolfswinkel, owner of 211 North J Street, has requested that the portion of the north-south alley adjacent to his property be vacated. Mr. Wolfswinkel owns the properties directly east (211 North J Street) and west (1112 B Avenue West) of the requested alley vacate. The proposed alley had been paved in concrete when the chiropractic clinic was built in 2001.

The city conducted a survey of households with direct access to this alley. Among the residents that responded (3 total), 1 of them (Wolfswinkel) wanted the alley to be vacated and 2 (Fisher Quality Car Wash and Fisher Investments) did not want the alley vacated. Fisher Quality Car Wash at 1101 A Avenue West does not want the alley vacated because it serves his customers. Fisher Investments at 1107 A Avenue West does not want the alley vacated because it will restrict access to the new storefronts. Both 1101 and 1107 A Avenue West will have access to their properties along the south half of the alley from A Avenue. This alley also contains Oskaloosa water, Mid-American Energy utility infrastructure, and MCG infrastructure. Easement rights will need to be retained for access to the above-mentioned utilities.

This item was originally brought before City Council on August 18, 2014. At that meeting, Fisher Quality Car Wash stated that they had plans to develop their property, which resulted in a denial of the alley vacate. However, because no site plan has been submitted by Quality Car Wash since that meeting, Terry Wolfswinkel has re-applied for this alley vacate.

The Planning & Zoning Commission considered this item at their November 10, 2014 meeting and recommended by a vote of 7 to 0 that city council approve the alley vacate request.

Recommended Action:

Open public hearing, receive comments, close the public hearing and approve the first reading of the ordinance.

Budget Consideration:

City of Oskaloosa has approved this ordinance, which vacates and sells 120' x 16.5' of the alley for \$100,000. The city will receive \$100,000 from the sale of the alley.

Attachments :

Ordinance, Location Map, Pictures, Alley Vacate Application, and Responses from owners and utility companies.

ORDINANCE NO. _____

AN ORDINANCE VACATING THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 211 NORTH J STREET, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. PURPOSE. The purpose of this ordinance is to vacate the north-south public alley right-of-way that lies adjacent to 211 North J Street legally described as follows:

The 120 foot by 16.5 foot section of the north-south alley lying adjacent to Lot 2 of Block 3 of Loughridge and Cassidy's Addition in the Northwest Quarter of the Southwest Quarter of Section 13, Township 75, Range 16 in the City of Oskaloosa, Mahaska County, Iowa

SECTION 2. EASEMENT RESERVATION. This ordinance is adopted subject to the retention of easement rights for utilities and ingress-egress to the same.

SECTION 3. REPEALER. All other ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2014, and approved this ____ day of _____ 2014.

David Krutzfeldt, Mayor

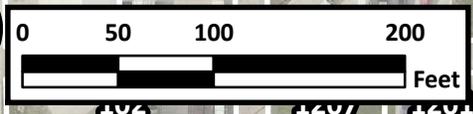
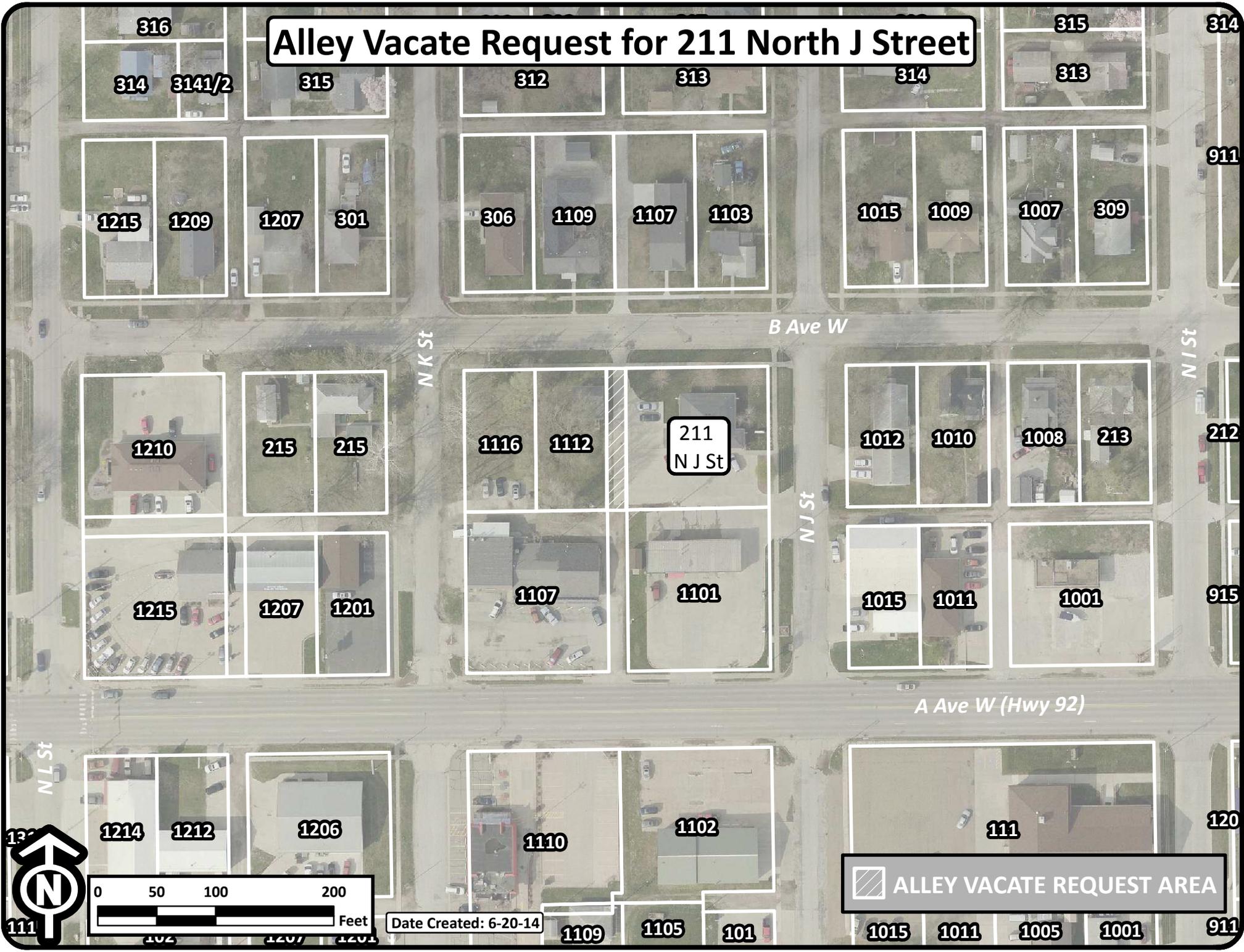
ATTEST:

Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the ____ day of _____ 2014.

Amy Miller, City Clerk

Alley Vacate Request for 211 North J Street



Date Created: 6-20-14

 ALLEY VACATE REQUEST AREA

Alley looking north from A Avenue



Alley looking south from B Avenue



ALLEY VACATION REQUEST
City of Oskaloosa, Iowa

Policy for sale of alleys:

Policy Adopted: 2/18/2003

1. The property owner requesting the vacation of the alley will pay the \$100.00 application fee and the purchase price of one-half of the alley at the time of the request. If the alley vacation and sale is not approved, the amount of the purchase will be refunded. Other property owners adjacent to the alley that wish to purchase their half will have 30 days after the third reading of the ordinance to purchase their portion. After the 30 days it could be sold to other adjoining property owners.
2. Alleys sold within a residentially zoned area will be sold at the residential rate (\$.50/SF), and alleys located in commercially or industrially zoned areas will be sold at commercial rates (\$1.00/SF).

Date of Request: 10-15-14

Property Owner Name: Wolfswinkel Family Trust

Address: 211 North J Street
Oskaloosa IA 52577

Phone: 515-422-4703

Description of alley requested for vacation: North-South Alley
between 211 North J Street and 1112 B Avenue
West

Reason for requesting alley vacation: We own properties on either side
of alley (East/West). We have already concreted
alley in 2001 (at our expense) per city codes. Used
as egress ~~to~~ for Oskaloosa Chiropractic (which we own)

Signature Janet Wolfswinkel

OFFICE USE:

Application Fee Paid _____

Amount Paid For 1/2 of Alley: \$ _____ (X X \$ _____ /SF)

Vacation Approved _____ Denied _____ Refund Payment _____

ALLEY VACATION RESPONSE :211 North J Street

ADDRESS	NAME	RESPONSE	COMMENTS
1112 B Avenue West	Terryl Wolfswinkel	Yes approve the proposed alley vacation	
211 North J Street	Terryl Wolfswinkel	Yes approve the proposed alley vacation	
1101 A Avenue West	Fisher Quality Car Wash LLC	No do not approve of the proposed alley vacation	We use the alley to service our business
1107 A Avenue West	Deborah Fisher	No do not approve of the proposed alley vacation	We are building a new strip mall on 1107-1109 A Ave W. This would really constrict access to our property

UTILITY COMPANY RESPONSE

MCG	Yes Major Infrastructure
WATER DEPT.	Yes Major Infrastructure
CENTURY LINK	No Major Infrastructure
MIDAMERICAN ENERGY	Yes Major Infrastructure
CITY SANITARY SEWER	No Major Infrastructure



City Council
Communication

Meeting Date: November 17, 2014

Requested By: Council Appointed
Staff

Item Title: Report on Items from City Staff

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

Explanation :

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Budget Consideration:

Not applicable, report(s) only.

Attachments :

None.



City Council Communication

Meeting Date: December 1, 2014

Requested By: Mayor & City Council

ITEM TITLE: CITY COUNCIL INFORMATION & REPORTS FROM COUNCIL MEMBERS SERVING ON BOARDS AND COMMISSIONS

Explanation :

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Mahaska County Conference Board - David Krutzfeldt

Emergency 9-1-1 - Tom Walling

Enterprise Zone Commission - Doug Yates

Housing Trust Fund Committee - Joe Caligiuri

Oskaloosa Area Chamber & Development Group - David Krutzfeldt

Joint County-Mahaska Disaster Services and Emergency Planning Administration - Aaron Ver Steeg

Joint Law Enforcement Center Board - Aaron Ver Steeg

Mahaska County Agency on Aging - Aaron Ver Steeg

Mahaska Community Recreation Foundation - Scottie Moore

Budget Consideration:

Not applicable, report(s) only.

Attachments :

None.