



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa IA, 52577
Agenda
November 3, 2014**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor William Tvedt, Jubilee Family Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [20141103 AGENDA ITEMS 1-3.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20141103 AGENDA ITEM COMMUNITY COMMENTS.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [CONSENT AGENDA SUMMARY.DOCX](#), [20141103 - BOARD AND COMMISSION MINUTES.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. October 20, 2014 Regular City Council Meeting Minutes2.
November 3, 2014 Agenda

Documents: [CITY COUNCIL MINUTES OCTOBER 20, 2014.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate

Council action.

1. October 15, 2014 Historic Preservation Commission Minutes
2. October 8, 2014 Airport Commission Minutes

Documents: [HPC 10-15-2014.DOCX](#), [20141008 AIRPORT MINUTES.PDF](#)

C. Consider payment of claims for October 2014.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-CLAIMS.DOCX](#), [MANUAL CHECK REPORT 10272014.PDF](#), [COUNCIL CLAIMS LIST 10292014.PDF](#), [CLAIMS OVER 500.PDF](#)

D. Consider approval of a renewal application for a Class C Liquor License with Catering Privileges and Outdoor Service from SPSZ, LLC dba On the Green, 2214 South 11th Street.

Who is submitting this item. City Clerk/Finance Department

Documents: [ITEM - ON THE GREEN LICENSE.DOCX](#)

E. Consider approval of a renewal application for a Class E Liquor License with Carryout Beer and Wine from Kabal Chauchan dba Cork & Bottle, 309 A Avenue West.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-CORK BOTTLE.DOCX](#)

F. Consider a resolution approving tax increment finance (TIF) asking for FY 2016.

Who is submitting this item. City Clerk/Finance Department

Documents: [ITEM - TAX INCREMENT FINANCE ASKING 2015.DOCX](#), [TIF RESOLUTION.DOCX](#), [COPY OF CITY TIF INDEBTEDNESS CERTIFICATION NOV 2014.PDF](#)

G. Consider a resolution approving the 2014 Fiscal Year Financial Report.

Who is submitting this item. City Clerk/Finance Department

Documents: [ITEM 2014 FISCAL YEAR FINANCIAL REPORT.DOCX](#), [RESOLUTION APPROVAL ANNUAL REPORT14.DOC](#), [ANNUAL FINANCIAL REPORT FY 2014.PDF](#)

H. Consider approval of Pay Request No. 2 in the amount of \$64,131.60 to Norris Asphalt Paving Co. for work completed on the South 11th Street Pavement Rehabilitation Project.

Who is submitting this item. Public Works Director

Documents: [ITEM - PAY REQUEST NO. 2 NORRIS ASPHALT.DOCX](#), [S 11TH ST PAY APP 2.PDF](#), [S 11TH ST PAY ESTIMATE 2.PDF](#), [S 11TH ST TIMELINE.PDF](#)

I. Consider an ordinance amending Oskaloosa Municipal Code, Section 13.08.140 Permit-Connection charge. (2nd Reading)

Who is submitting this City Manager
item.

Documents: [20141103 WEST AREA SANITARY SEWER IMPROVEMENTS CONNECTION FEE.DOCX](#), [WEST SEWER SERVICE AREA 07-30-2014.PDF](#), [SUMMARY LETTER - CONNECTION FEE SERVICE AREA.PDF](#), [20141103 ORDINANCE WEST AREA SANITARY SEWER.DOC](#)

J. Consider a resolution authorizing the Mayor and City Clerk to execute the necessary documents for the purpose of retaining private mowing and trimming services for city facilities and property.

Who is submitting this City Manager
item.

Documents: [20141103 MOWING CONTRACT EXTENSION.DOCX](#), [20141103 RESOLUTION EXTENDING MOWING CONTRACT.DOCX](#), [2014 MOWING CONTRACT - FOUR SEASONS.PDF](#)

K. ----- END OF CONSENT AGENDA -----

6. Announcement of Vacancies

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Airport Commission - One vacancy to fill upon appointment for an unexpired term that ends December 31, 2015. This is a five member board that typically meets the first Monday of the month. (4 males currently serve with 1 vacancy)
- Building Code Board of Appeals - Two vacancies to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males currently serve with 2 vacancies)
- Board of Adjustment - One vacancy to fill upon appointment for an unexpired term that ends April 30, 2017. This is a five member board that typically meets as needed on the fourth Tuesday of the month. (4 males currently serve with 1 vacancy)
- Historic Preservation Commission - Two vacancies to fill three year terms that end December 31, 2017. This is a seven member board that meets as needed. (6 females and one male currently serve)
- Housing Trust Fund Committee - One at-large member to serve a three year term that ends January 31, 2018. There are five at-large members on the committee that typically meets every other month. (3 females and 2 males currently serve at-large)
- Mahaska County Solid Waste Management Commission and Ad Hoc Recycling Committee - Five vacancies to fill to serve one year terms from January 1, 2015 through December 31, 2015. Two members of the commission also serve on the Ad Hoc Recycling Committee. This is a five member board that typically meets once a month. (3 males and 1 female currently serve with 1 vacancy)

Documents: [20141103 - BOARD AND COMMISSION VACANCIES.DOCX](#)

7. Regular Agenda

Documents: [20141103 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

- A. **Consider a motion to receive and file the audit report and authorize payment of \$8,750 to Martens & Company, CPA, LLP and \$625 to the Auditor of the State.**

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-AUDIT.DOC](#)

- B. **Consider a resolution levying a special assessment against private property for cutting and removal of weeds by the City of Oskaloosa, Iowa in accordance with Title 8, Chapter 8.20 of the City Code of the City of Oskaloosa, Iowa. (PUBLIC HEARING)**

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-WEED ASSESSMENT AUGUST.DOC](#), [PLATE WRITTEN OBJECTION.PDF](#), [RESOLUTION ASSESSMENT AUGUST 2014.DOCX](#), [COPY OF EXHIBIT A AUGUST 2014.XLSX](#)

- C. **Consider an ordinance amending Title 17 – “Zoning”, Chapter 17.04 – “Definitions,” and Chapter 17.24 – “Supplemental Site Development Regulations,” of the City Of Oskaloosa Zoning Ordinance regarding accessory building standards – 1st reading (PUBLIC HEARING)**

Who is submitting this Public Works Director item.

Documents: [EXPLANATION ACCESSORY STRUCTURES.DOC](#), [ORDINANCE.DOCX](#), [PROPOSED CHANGES TO ACCESSORY STRUCTURES.PDF](#), [EXHIBITS.PDF](#)

- D. **Consider an ordinance to vacate and sell of 60' X 16' of the north-south alley adjacent to 1002 North 2nd Street - 1st reading. (PUBLIC HEARING)**

Who is submitting this Public Works Director item.

Documents: [ITEM - ALLEY VACATE 1002 NORTH 2ND.DOCX](#), [O-ALLEY 1002 NORTH 2ND STREET.DOC](#), [1002 N 2ND ST MAP.PDF](#), [1002 N 2ND ST ALLEY PICS.DOCX](#), [1002 NORTH 2ND ST ALLEY VACATE APPLICATION.PDF](#), [RESPONSE POSTCARDS-ALLEY VACATE.XLS](#)

- E. **Consider a resolution approving and adopting a revenue purpose statement for the use or expenditure of fee revenues from proposed natural gas and electric franchise fees. (PUBLIC HEARING)**

Who is submitting this City Manager item.

Documents: [20141103 ITEM PUBLIC HEARING ON REVENUE PURPOSE STATEMENT.DOCX](#), [20141103 - REVENUE PURPOSE STATEMENT ADOPTION.DOCX](#)

- F. **Consider an ordinance amending the city's natural gas franchise agreement with MidAmerican Energy Company, and increasing the existing gas franchise fees by an additional 2.0% of the company's gross revenues for all service classes - 1st reading. (PUBLIC HEARING)**

Who is submitting this City Manager
item.

Documents: [20141103 PUBLIC HEARING FRANCHISE FEE NATURAL GAS.DOCX](#), [20141103 ORDINANCE NATURAL GAS FRANCHISE FEE INCREASE.DOCX](#)

- G. **Consider an ordinance amending the city's electric franchise agreement with MidAmerican Energy Company, and increasing the existing electric franchise fees by an additional 2.0% of the company's gross revenues for all service classes - 1st reading (PUBLIC HEARING)**

Who is submitting this City Manager
item.

Documents: [20141103 PUBLIC HEARING FRANCHISE FEE ELECTRIC.DOCX](#), [20141103 ORDINANCE ELECTRIC FRANCHISE FEE INCREASE.DOCX](#)

- H. **Consider an Ordinance amending Oskaloosa City Code Section 10.48 pertaining to the requirement for the posting of signs prohibiting parking during a snow emergency – 1st reading.**

Who is submitting this Police Department
item.

Documents: [ITEM - REVISION OF CODE RE SNOW EMERGENCY SIGNS.DOCX](#), [ORDINANCE AMENDING SECTION 10.48.320 AND 10.48.360.DOCX](#), [PICTURE OF SIGN.PDF](#)

8. Report on Items from City Staff.

- a) City Manager.
 - i. Report on downtown two hour parking survey.
 - ii. Grant Neighborhood Park Update
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20141103 AGENDA ITEM - REPORTS FROM STAFF.DOCX](#), [2HR PARKING RESULTS.PDF](#), [GRANT PARK GRANT CITY OF OSKALOOSA.PDF](#)

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or

items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20141103 CITY COUNCIL INFORMATION.DOCX](#)

10. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.



City Council
Communication

Meeting Date: November 3, 2014

Requested By: Mayor & City Council

Item Title: Call to Order and Roll Call - 6:00 p.m.

1. Invocation: Pastor William Tvedt, Jubilee Family Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,
_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

Not applicable.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council Communication

Meeting Date: November 3, 2014

Requested By: Mayor & City Council

Item Title: Community Comments

Explanation :

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three minutes. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Budget Consideration:

Not applicable.

Attachments :

None.

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

- Item A. Minutes and reports from city council meetings.**
Staff recommends council receive and file these documents.
- Item B. Board and Commission Minutes:**
Staff recommends council receive and file these documents.
- Item C. Claims for October 2014.**
- Item D. Consider approval of a renewal application for a Class C Liquor License with Catering Privileges and Outdoor Service from SPSZ, LLC dba On the Green, 2214 South 11th Street.**
 - No complaints received.
- Item E. Consider approval of a renewal application for a Class E Liquor License with Carryout Beer and Wine from Kabal Chauchan dba Cork & Bottle, 309 A Avenue West.**
 - No complaints received.
- Item F. Consider a resolution approving tax increment finance (TIF) asking for FY 2016.**
- Item G. Consider a resolution approving the 2014 Fiscal Year Financial Report.**
- Item H. Consider approval of Pay Request No. 2 in the amount of \$64,131.60 to Norris Asphalt Paving Co. for work completed on the South 11th Street Pavement Rehabilitation Project.**
- Item I. Consider an ordinance amending Oskaloosa Municipal Code, Section 13.08.140 Permit-Connection Charge. (2nd reading)**
- Item J. Consider a resolution authorizing the Mayor and City Clerk to execute the necessary documents for the purpose of retaining private mowing and trimming services for city facilities and property.**



City Council
Communication

Meeting Date: November 3, 2014

Requested By: City Manager's Office

Item Title: C ONSENT AGENDA

Explanation :

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. October 20, 2014 City Council Regular Meeting Minutes
 - 2. November 3, 2014 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. October 15, 2014 Historic Preservation Commission Minutes
 - 2. October 8, 2014 Airport Commission Minutes

Budget Consideration:

Not applicable.

Attachments :

October 20, 2014 City Council Regular Meeting Minutes
October 15, 2014 Historic Preservation Commission Minutes
October 8, 2014 Airport Commission Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
October 20, 2014

The Oskaloosa City Council met in regular session on Monday, October 20, 2014, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates.

It was moved by Jimenez, seconded by Ver Steeg to approve the consent agenda with Item J removed:

1. October 6, 2014 City Council Regular Meeting Minutes
2. October 20, 2014 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commission:
 - a. Oskaloosa Municipal Water Department Quarterly Financial Reports for July, August and September 2014.
 - b. September 15, 2014 Water Board Minutes
 - c. October 13, 2014 Planning and Zoning Commission Minutes
 - d. October 15, 2014 Planning and Zoning Commission Special Meeting Minutes
4. Application for a 5 day Special Class C Liquor License with Beer/Wine from Sodexo American, LLC dba William Penn-Musco Technical Center, 319 R Avenue West effective October 25, 2014.
5. Application for a 5 day Class C Liquor License from Sodexo American, LLC dba William Penn-Musco Technical Center, 319 R Avenue West effective November 1, 2014.
6. Receive and file financial reports for September 2014.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Jimenez, seconded by Ver Steeg to approve the request from Main Street Oskaloosa to close 1st Street between High Avenue East and 1st Avenue East, 1st Avenue East from Market Street to 2nd Street and High Avenue from Market Street to 2nd Street for the Awards Ceremony and Float Display event on Friday, December 5, 2014 from 5:00 p.m. to 8:00 p.m. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Jimenez introduced Resolution No. 14-10-84 entitled "RESOLUTION AUTHORIZING INTERNAL ADVANCE TO TAX INCREMENT REVENUE FUND" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 14-10-85 entitled "RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING TO CONSIDER AN ORDINANCE TO VACATE THE NORTH-SOUTH ALLEY ADJACENT TO 1002 NORTH 2ND STREET, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 14-10-86 entitled "RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING TO AMEND THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING TITLE 17, "ZONING," CHAPTER 17.04, "DEFINITIONS," SECTION 17.04.030 – "DEFINITIONS" AND CHAPTER 17.24, "SUPPLEMENTAL SITE DEVELOPMENT REGULATIONS," SECTION 17.24.030 – "SETBACK ADJUSTMENTS" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 14-10-87 entitled "RESOLUTION TRANSFERRING OWNERSHIP OF EQUIPMENT OWNED BY THE CITY OF OSKALOOSA TO THE MAHASKA COUNTY SOLID WASTE MANAGEMENT COMMISSION" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 14-10-88 entitled "A RESOLUTION SETTING A DATE FOR A PUBLIC HEARING TO CONSIDER A PROPOSED ORDINANCE AMENDING THE CITY'S GAS AND ELECTRIC FRANCHISE AGREEMENT WITH MIDAMERICAN ENERGY COMPANY, AND INCREASING THE EXISTING GAS AND ELECTRIC FRANCHISE FEE TO 5% OF THE COMPANY'S GROSS REVENUES FOR RESIDENTIAL, COMMERCIAL, AND PUBLIC AUTHORITY USERS, AND 3.5% OF THE COMPANY'S GROSS REVENUES FOR INDUSTRIAL USERS; INCLUDING THE CITY'S REVENUE PURPOSE STATEMENT FOR USE OF FRANCHISE FEE REVENUES" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: Van Zetten

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this was the time and place for the public hearing on levying a special assessment against private property for cutting and removal of weeds and citizens would now have the opportunity to comment. There were no written or oral comments received. The Mayor declared said hearing closed.

Yates introduced Resolution No. 14-10-89 entitled "RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR CUTTING AND REMOVAL OF WEEDS BY THE CITY OF OSKALOOSA, IOWA, IN ACCORDANCE WITH TITLE 8, CHAPTER 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling, and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Andrew Jensen, Director of the Mahaska Community Development Group, gave a presentation and discussed economic development with the City Council.

It was moved by Yates, seconded by Walling to approve a site plan for a new dog park located south of the public pool in Edmundson Park with waiver of the installation of water fountains and restrooms, deadline of July 1, 2015 on the ADA accessibility requirements and approval for the city to provide the labor to relocate the main park gate/entrance chain closure on South F Street with the following stipulations:

- Provide five directional signs (4 entrances and one interior) to the dog park.
- Provide two directional signs to the restrooms from the dog park.
- Provide two benches for each section of the park, for a total of 4 benches throughout the park.
- Provide two dog waste stations for each section of the park, for a total of 4 waste stations.
- Provide ADA Accessibility to the Dog Park with ADA signage.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Caligiuri introduced "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, SECTION 13.08.140, BY ADDING NEW SANITARY SEWER CONNECTION CHARGES FOR THE WEST AREA SANITARY SEWER IMPROVEMENTS" and moved its approval on the first reading. Jimenez seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance approved on the first reading.

It was moved by Caligiuri, seconded by Yates to direct the city manager to negotiate and execute the necessary engineering service agreements with Garden & Associates for work associated with the Wastewater Facilities Inspection Report and Notice of Violation dated September 29, 2014. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

City Manager Michael Schrock reported on the upcoming Water Working Committee meeting to be held on Thursday, October 23, 2014 at 5:15 p.m. and the study session on complete streets planning to be held on Monday, October 27, 2014 at 5:15 p.m.

It was moved by Ver Steeg, seconded by Caligiuri that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 7:04 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

CITY OF OSKALOOSA
MINUTES OF THE HISTORIC PRESERVATION COMMISSION
October 15, 2014

The meeting of the Historic Preservation Commission for the City of Oskaloosa was called to order at 12:00 pm Wednesday, October 15, 2014, by Chairperson Jeff Sisul at the City Hall Lower Level Conference Room located at 220 South Market Street, Oskaloosa, Iowa.

BOARD MEMBERS PRESENT: Jeff Sisul, Janel Campbell, Margaret Ademeit, Julie Hansen, Jo Broerman; COMMISSION MEMBERS ABSENT: Wanda Gardner, Kerri Boender; CITY STAFF PRESENT: Wyatt Russell, Amie Roberts; PUBLIC PRESENT: Applicant, Shirley Hunter, Linda Crookham-Hansen, Representative from Musco Corporation.

Minutes from the August 6, 2014 Historic Preservation meeting.

Sisul moved and Campbell seconded to approve the minutes of the August 6, 2014 Historic Preservation Commission meeting.

Vote: YES: Ademeit, Campbell, Sisul; NO: None; Absent: Wanda Gardner, Kerri Boender; ABSTAIN: Broerman, Hansen.

Wanda Gardner joined the meeting at 12:05pm.

Consider approval of **signage and color façade at 113 High Avenue West.**

Wyatt explained the Historic Preservation application procedures and requirements. Staff has created an application form for Historic Preservation requests. Also, applicants are required to provide 10 paint samples to the board. Wyatt discussed with the board that Hunter's has been working with Main Street Iowa in regards to the paint color for the windows. Sisul discussed the awning at 121 North Market Street and other future awnings in the downtown Historic District. Wyatt explained that Hunter's will be looking into installing an awning in the future.

After further discussion, it was moved by Hansen and seconded by Broerman to approve the paint color as proposed.

MISCELLANEOUS BUSINESS: Consider a discussion regarding meetings and quorums in Oskaloosa Municipal Code Section 2.84.050

Wyatt explained the Oskaloosa Municipal Code Section 2.84.050 (E); if a quorum does not exist it will be presented to the next Planning and Zoning Commission meeting. The Historic Preservation Commission will not be rescheduled to meet on the item.

With no further business, Sisul moved and seconded by Broerman to adjourn the meeting at 12:12PM.

Minutes by Amie Roberts

**MINUTES
OSKALOOSA AIRPORT COMMISSION**

October 8, 2014

Meeting of the Oskaloosa Airport Commission was called to order at 4:31 p.m. on Wednesday, October 8, 2014.

1. **ROLL CALL:** Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, James Johnson, Larry Lewis, Jerry Strunk [Midwest Aviation] and Brad Uitermarkt [Garden & Associates]
2. **APPROVAL OF THE MINUTES:** Moved by Kraig Van Hulzen and seconded by Larry Lewis to approve the minutes of the September 8, 2014 meeting. Motion carried.
3. **FINANCIAL REPORT:** Moved by James Johnson and seconded by Larry Lewis to approve the financial report. Motion carried.
4. **REVIEW AND APPROVE BILLS:** Moved by Kraig Van Hulzen and seconded by Larry Lewis to pay bills totaling \$6,083.10. Motion carried.
5. **MANAGER'S REPORT:** See attached.
6. **OLD BUSINESS:**
 - a. **Security lights:** Atwood Electric has still not replaced the remaining light. They hope to have this done by the end of October.
 - b. **Ford pickup repairs:** Wymore Automotive is currently working on the truck. They say that the transmission may not need to be replaced. They may only have to replace seals on the transfer case and remove a filter that is prone to leaking and is not necessary for the operation of the transmission.
 - c. **Ramp & taxiway repair:** A bid from Cremer Concrete was approved in August. To date, Cremer has not come to do the work and has not returned any phone calls. Kraig Van Hulzen moved to cancel this agreement and have the City Attorney inform Cremer of this decision by registered mail. James Johnson seconded. Motion carried. Jerry Strunk obtained a bid from AKG Construction for \$11,250.00 to do the same type of patching that Cremer was to do. Larry Lewis moved to accept this bid with the stipulation that the work be completed by November 15, 2014. James Johnson seconded. Motion carried.
 - d. **Co-Rayvac heating system:** Boyd Johnson submitted a bid for a complete new system for \$35,000.00. No action was taken on this bid. Jerry Strunk will look for another heating contractor who can make repairs to the existing system.
 - e. **Insulate & repair old door on maintenance hangar:** The weather stripping has not been installed yet.
 - f. **Paint stripes on ramp & north taxiway:** AKG Construction went ahead and made the necessary concrete repairs and completed the painting.
 - g. **Replace garage floor in house:** Larry Lewis moved to cancel the agreement that was approved at the September meeting with Cremer Concrete to replace the garage floor and to have the City Attorney inform them by registered mail. James Johnson seconded. Motion carried. Jerry Strunk had Mike Grooms look at

the garage floor. He did not think it needed replacement, but suggested installing a floor drain to take care of the standing water. Jerry had AKG Construction submit a bid of \$2,200.00 to install a floor drain, install a concrete ramp to the garage door opening, and seal the garage door. Kraig Van Hulzen moved to hire AKG Construction to install the ramp and seal the door only on a time and materials basis. Larry Lewis seconded. Motion carried.

- h. Paint touch-up projects: Still waiting to have the flagpole and windsock pole painted. The bucket truck has not been available.
- i. PMMIC insurance renewal: The renewal application has been submitted and the premium payment was approved with the October bills.

7. NEW BUSINESS:

- a. FY2016 pre-application for capital improvement plan: Brad Uitermarkt reviewed the data sheet showing the projected projects for FY2016 through FY2018. He will update the data sheet and present at the November meeting for approval.
 - b. Access door on Pepsi hangar: Kraig Van Hulzen moved to have a welder replace the rusted out section of the existing door and have it repainted. James Johnson seconded. Motion carried.
 - c. Deck on house: AKG Construction submitted a bid for \$1,200.00 to power wash, stain and repair as needed. James Johnson moved to accept this bid. Kraig Van Hulzen seconded. Motion carried.
 - d. New flags: Jerry Strunk said new state and U.S. flags could be purchased for \$252.75. It was decided to table this matter until next spring.
 - e. November meeting date: The date of November 3, 2014 was acceptable to everyone.
8. Adjourn: It was moved by Larry Lewis to adjourn at 5:45 p.m. Kraig Van Hulzen seconded. Motion carried.

MWA@OOA

September 2014

Oskaloosa, IA. Municipal Airport Monthly Report.

**Fuel sales: 100LL (\$6.18) 1754 gal., Jet A (\$5.40) 246 gal.
Total fuel sales for September 2014= 2000 gal. X .05=\$100.00.
Plus Tel: \$15.28.
Total owed OOA=\$115.28.**

- **Flight ops were steady.**
- **Shop is busy.**
- **Oskaloosa sign painted on taxi way has been re painted.**
- **Front by-fold door has been repaired, foamed and sealed.**
- **Getting the Oshkosh snow plow and Ford snow plow ready for winter.**
- **All hangars are still full. (4 twins & 33 singles).**
- **Snowing up north. Woolly worms are out in force.**

UP,UP AND AWAY@OOA

JMS



City Council Communication

Meeting Date: November 3, 2014

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider payment of claims for October 2014.

Explanation :

A list of claims for October is included in your agenda packet. An additional list will be distributed at the council meeting. Also included in the packet is a detailed list of most claims over \$500.

Staff recommends approval.

Budget Consideration:

Totals will appear on the claims lists.

Attachments :

Claims lists



AKG Construction and Services	Painting	2,037.50
Allied Gas & Chemical	LP gas deposit - Airport	550.00
Amy Miller	Reimburse travel expense	59.40
Amy Miller	Reimburse travel expense	113.40
Certified Pest Control	Pest control	105.00
Daniel Hoy	Reimburse cafeteria fee	6.00
David Dixon	October legal fees	2,200.00
Delta Dental of Iowa	Dental insurance	524.00
Edward D Jones	Savings Edward Jones	400.00
Edward D Jones	Savings Edward Jones	400.00
Fairchild Communications Inc.	Quarterly maintenance	135.00
Fidelity Security Life Insurance Company	Vision Insurance	239.02
Frederick W/Sabina M DeJong and Bank Iowa	First time homebuyers loan	3,500.00
Gary A Kutcher	Reimburse cafeteria fee	6.00
Gary McClun	Reimburse cafeteria fee	6.00
I.U.P.A.T. District Council 81	Union dues	250.26
Iowa Association of Municipal Utilities	Registration - Bork	235.00
Iowa Dept of Revenue	Wage levy-state	36.50
Iowa Dept of Revenue	Wage levy-state	36.50
Iowa League of Cities	Budget workshop - A Miller	35.00
Ironwood Partners LLC	Development agreement - Housing Project	50,000.00
Kevin Bork	Reimburse cafeteria fee	6.00
LOCAL 636, IAFF	Fire union	225.00
Madison National Life	October life insurance premium	407.75
Mahaska County Recorder	3rd quarter recording fees	105.00
Mahaska County Recorder	Record development agreement - Ironwood Partners	22.00
Mahaska Rural Water Systems Inc	Utilities	25.00
MidAmerican Energy	Utilities	607.72
Midwest Sanitation	Waste removal - Airport	85.00
Misty Dawne White-Reinier	October legal fees	1,800.00
National Pharmaceutical Services	Medication cards	119.85
Norris Asphalt Paving Inc	Payment #1 - South 11th St project	31,191.83
Oskaloosa Community Schools	October local option sales tax	84,236.14
Petroleum Marketers Management Insurance	Annual premium - Airport	2,364.00
PPME 2003 IBPAT	Police union dues	360.15
Robert Miller & Curt's Excavating	Demolition loan - 1105 N 4th St	4,000.00
Steve Craig/SLC Pool Consultants	Registration - M Smith	295.00
Sunlife Financial	October stop-loss premium	28,349.12
United Way	United Way	25.83
Van Meter and Associates, Inc.	Registration - Police Dept	500.00
Windstream	Telephone services	173.88
Wyatt Russell	Reimburse travel expense	142.44

215,916.29

October payroll 264,307.83

Alexander, Craig	Cell phone reimbursement	20.00
Boston, Troy	Cell phone reimbursement	20.00
Calzaretta, Michael	Cell phone reimbursement	20.00

McGee, John	Cell phone reimbursement	20.00
Neff, Mark	Cell phone reimbursement	20.00
Pal, Akhilesh	Cell phone reimbursement	20.00
Schrock Jr, Michael	Cell phone reimbursement	20.00
Vroegh, Gary	Cell phone reimbursement	20.00
Vroegh, Grant	Cell phone reimbursement	20.00
Willey, Nathan	Cell phone reimbursement	20.00



COUNCIL CLAIMS LIST

Access Systems	IT support - October	2,539.68
Agriland FS Inc.	Chemicals	106.32
Aramark Uniform Services	Rubber mats	80.40
Bobzilla's Bicycle Werks	Bike parts	30.00
Brick, Gentry, Bowers, Swatz & Levis, PC	Professional services	390.00
Carpenter Uniform Co	Uniforms	32.91
Certified Pest Control	Pest control	30.00
	Pest control	30.00
Champion Storage and Signs	Notice of Hearing sign	15.00
	Notice of Hearing signs	36.00
City of Pella	Regional airport expenses	860.91
Four Seasons - Yard Care	Contracted mowing - City parks	4,640.00
Gall's Inc.	Flashlights	1,100.00
Garden & Associates Inc	Professional services - Dog Park	1,500.00
Haines Auto Supply	Parts for repair	124.43
Heslinga, Dixon, Moore & Hite	Court fees	16.50
Hy Vee Accounts Receivable	Meeting supplies	26.07
	Meeting supplies	50.62
IA Munic Workers Comp Assoc	Payment #5 - Work comp	7,083.00
Iowa Department of Justice	Forfeiture fees	15.30
Iowa Department of Public Safety	NCIC access	300.00
Iowa Dept of Transportation	Printer paper	148.32
Iowa Law Enforcement Academy	Police basic training - Starkey	5,697.00
Iowa Methodist Occupational Health and Wellness	Professional services	883.25
Kelly Supply Company	Supplies for new brush truck	156.78
	Light bulbs	27.31
Lappin Tire	Truck tires	273.42
Mahaska Co Highway Dept	Fuel	2,795.42
Mahaska Communication Group LLC	Telephone services	150.80
	Telephone services	87.30
	Telephone services	50.58
	Telephone services	83.27
	Telephone services	1,222.72
	Telephone services	63.94
Mahaska Drug	Medications	17.92
Mahaska Health Partnership	Professional services	130.00
	Professional services	1,435.00
Malcom Lumber Window & Door Center	Supplies - Disc golf course	124.80
MidAmerican Energy	Utilities	614.28
	Utilities	159.31
Musco Sports Lighting LLC	Letter Fire Dept vehicle	220.00
Oskaloosa Herald/Shopper	Publications	1,047.48
Oskaloosa Service Center Inc	Quick lube	30.20
	Quick lube	30.20
	Quick lube	30.20
	Quick lube	30.20
Quill Corporation	Hand towels	104.96
	Office supplies	113.95
Reliable Office Supplies	Office supplies	242.42

Security Specialties	Video system - Law Enforcement Center	179.50
Staples Credit Plan	Office supplies	67.97
Total Choice Shipping	Shipping charges	47.50
True Value Hardware	Supplies	9.69
	Supplies	6.28
	Supplies	5.49
U.S. Cellular	Telephone services	27.03
Walmart Community/GECRB	Supplies	5.00
	Medications	54.00
	Supplies	29.91
		<hr/>
		35,410.54



City Council
Communication
Meeting Date: November 3, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider approval of a renewal application for a Class C Liquor License with Catering Privileges and Outdoor Service from SPSZ, LLC dba On the Green, 2214 South 11th Street.

Explanation :

The application is complete and in order for approval.

Staff recommends approval.

Budget Consideration:

\$845.00 revenue to the General Fund

Attachments :

None



City Council
Communication
Meeting Date: November 3, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider approval of a renewal application for a Class E Liquor License with Carryout Beer and Wine from Kabal Chauchan dba Cork & Bottle, 309 A Avenue West.

Explanation :

The application is complete and in order for approval.

Staff recommends approval.

Budget Consideration:

\$100.00 revenue to the General Fund

Attachments :

None



City Council
Communication
Meeting Date: November 3, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution approving tax increment finance (TIF) asking for FY 2016.

Explanation:

By December 1 each year the city is required to file a request for TIF funds with the County Auditor for the following fiscal year. This resolution requests \$13,011 TIF funds for FY 2016.

This amount covers administration costs of \$13,430 on the Amendment No. 1 to the Oskaloosa Amended and Restated Urban Renewal Plan and the Development Agreement with Ironwood Partners, LLC. This amount also anticipates a remaining fund balance of \$419 after the payoff of General Obligation Refunding Notes Series 2008B - Industrial Park and World Food Park.

Budget Consideration:

Receipt of \$13,011 from TIF for FY 2016 to be transferred into the General Fund to cover administrative expenses.

Attachments :

Resolution
TIF Forms

RESOLUTION NO. _____

RESOLUTION APPROVING TAX INCREMENT FINANCE
ASKING FOR FISCAL YEAR 2015-2016

WHEREAS, the City Council of the City of Oskaloosa, Iowa, adopted Resolution No. 14-08-71 entitled "Resolution determining an area of the city to be a blighted and economic development area, and that the rehabilitation, conservation, redevelopment, development, or a combination thereof, of such area is necessary in the interest of the public health, safety or welfare of the residents of the city; designating such area as appropriate for urban renewal projects; and adopting Amendment No. 1 to the Oskaloosa Amended and Restated Urban Renewal Plan", and

WHEREAS, by Resolution No. 78-14, adopted February 20, 1978, this Council found and determined that certain areas located within the City are eligible and should be designated as an urban renewal area under Iowa law, and approved and adopted the Oskaloosa Urban Renewal Plan (the "Original Plan") for the Oskaloosa Urban Renewal Area (the "Oskaloosa Urban Renewal Area") described therein, which Plan is on file in the office of the Recorder of Mahaska County; and

WHEREAS, by Resolution No. 80-134, adopted October 6, 1980, this City Council approved and adopted an Amendment No. 1 to the Original Plan; and

WHEREAS, by Resolution No. 83-34, adopted August 8, 1983, this City Council approved and adopted an Amendment No. 2 to the Original Plan; and

WHEREAS, by Resolution No. 83-35, adopted August 15, 1983, this City Council approved and adopted an Amendment No. 2 (Amendment "A") to the Original Plan; and

WHEREAS, by Resolution No. 84-10-123, adopted October 22, 1984, this City Council approved and adopted an Amendment No. 2 (Amendment "A-1") to the Original Plan; and

WHEREAS, by Resolution No. 84-12-147, adopted December 3, 1984, this City Council approved and adopted a Correction Resolution to the Original Plan; and

WHEREAS, by Resolution No. 89-2-8, adopted February 6, 1989, this City Council approved and adopted an Amendment No. 3 to the Original Plan; and

WHEREAS, by Resolution No. 89-2-10, adopted February 14, 1989, this City Council approved and adopted an Amendment No. 3 (Amendment "A") to the Original Plan; and

WHEREAS, by Resolution No. 89-9-128, adopted September 5, 1989, this City Council approved and adopted an Amendment No. 3 (Amendment "B") to the Original Plan; and

WHEREAS, by Resolution No. 89-11-157, adopted November 20, 1989, this City Council approved and adopted an Amendment No. 3 (Amendment “C”) to the Original Plan; and

WHEREAS, by Resolution No. 92-12-125, adopted December 23, 1992, this City Council approved and adopted an Amendment No. 4, Amendment No. 5 and Amendment No. 6 to the Original Plan; and

WHEREAS, by Resolution No. 95-5-49, adopted May 15, 1995, this City Council approved and adopted an Amendment No. 7 to the Original Plan; and

WHEREAS, by Resolution No. 95-12-105, adopted December 4, 1995, this City Council approved and adopted a corrected Amendment No. 7 to the Original Plan; and

WHEREAS, by Resolution No. 96-11-80, adopted November 18, 1996, this City Council approved and adopted an Amendment No. 8 to the Original Plan; and

WHEREAS, by Resolution No. 99-10-106, adopted October 18, 1999, this City Council approved and adopted an Amendment No. 9 to the Original Plan; and

WHEREAS, by Resolution No. 01-4-29, adopted April 2, 2001, this City Council approved and adopted an Amendment No. 10 to the Original Plan; and

WHEREAS, indebtedness has been incurred by the city in connection with said Urban Renewal Projects, and

WHEREAS, the City Council of the City of Oskaloosa, Iowa, passed and approved Ordinance No. 1364 dated September 15, 2014 amending Ordinances Nos. 576, 1064 and 1106, providing that General Property Taxes levied and collected each year on all property located within the Amended Oskaloosa Urban Renewal Area, in the City of Oskaloosa, County of Mahaska, State of Iowa, by and for the benefit of the State of Iowa, City of Oskaloosa, County of Mahaska, Oskaloosa Community School District, and other taxing districts, be paid to a special fund for the payment of principal and interest on loans, monies advanced to and indebtedness, including bonds issued or to be issued, incurred by the city in connection with the Amended Oskaloosa Urban Renewal Area (Amendment No. 1 to the Oskaloosa Amended and Restated Urban Renewal Plan), and

WHEREAS, in accordance with Section 403.19(5) of the Code of Iowa a city shall certify to the County Auditor on or before December 1 the amount of loans, advances, indebtedness or bonds which qualify for payment from the special fund.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa, that the City of Oskaloosa requests that taxes be levied to provide \$13,011 under Section 403.19(2) to the special fund under that section as set forth in Form 1, 1.1, 2 and 3 attached to this resolution

PASSED AND APPROVED this 3rd day of November, 2014.

[SIGNATURES TO FOLLOW]

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

**CODE OF IOWA SECTION 403.19 TAX INCREMENT FINANCING (TIF) INDEBTEDNESS
CERTIFICATION TO COUNTY AUDITOR
Due To County Auditor By December 1 Prior To The Fiscal Year TIF Increment Revenue Is Requested
Use One Certification Per Urban Renewal Area**

City: Oskaloosa County: Mahaska

Urban Renewal Area Name: City of Oskaloosa

Urban Renewal Area Number: 62053 (Use five-digit Area Number Assigned by the County Auditor)

I hereby certify to the County Auditor that for the Urban Renewal Area within the City and County named above the City has outstanding loans, advances, indebtedness, or bonds, none of which have been previously certified, in the collective amount shown below, all of which will qualify for payment from the special fund referred to in paragraph 2 of Section 403.19 of the Code of Iowa.

Urban Renewal Area Indebtedness Not Previously Certified*: \$ 15,000

*There must be attached a supporting itemized listing of the dates that individual loans, advances, indebtedness, or bonds were initially approved by the governing body. (Complete and attach 'CITY TIF FORM 1.1'.)

The County Auditor shall provide the available TIF increment tax revenue in subsequent fiscal years without further certification until the above-stated amount of indebtedness is paid to the special TIF fund of City. However, for any fiscal year a City may elect to receive less than the available TIF increment tax revenue by certifying the requested amount to the County Auditor on or before the preceding December 1. (File 'CITY TIF FORM 2' with the County Auditor by the preceding December 1 for each of those fiscal years where all of the TIF increment tax revenue is not requested.)

A City reducing certified TIF indebtedness by any reason other than application of TIF increment tax revenue received from the County Treasurer shall certify such reduced amounts to the County Auditor no later than December 1 of the year of occurrence. (File 'CITY TIF FORM 3' with the County Auditor when TIF indebtedness has been reduced by any reason other than application of TIF increment tax revenue received from the County Treasurer.)

Notes/Additional Information:

Dated this 3rd day of November, 2014

Signature of Authorized Official (641)673-9431
Telephone

TIF INDEBTEDNESS NOT PREVIOUSLY CERTIFIED ELIGIBLE FOR TAX COLLECTIONS NEXT FISCAL YEAR

City: Oskaloosa County: Mahaska

Urban Renewal Area Name: City of Oskaloosa

Urban Renewal Area Number: 62053 (Use five-digit Area Number Assigned by the County Auditor)

Individual TIF Indebtedness Type/Description/Details:	Date Approved*:	Total Amount:
1. <u>Resolution authorizing internal advance to tax increment revenue fund to cover administrative and legal costs in connection with the planning, authorization any carrying out of urban renewal projects.</u>	<u>10/20/2014</u>	<u>15,000</u>
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
2. _____	_____	_____
_____	_____	_____
_____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
3. _____	_____	_____
_____	_____	_____
_____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
4. _____	_____	_____
_____	_____	_____
_____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
5. _____	_____	_____
_____	_____	_____
_____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		

If more indebtedness entry lines are needed continue to Form 1.1 Page 2.

Total For City TIF Form 1.1 Page 1: 15,000

* "Date Approved" is the date that the local governing body initially approved the TIF indebtedness.

**SPECIFIC DOLLAR REQUEST FOR AVAILABLE TIF INCREMENT TAX REVENUE FOR NEXT FISCAL YEAR
 CERTIFICATION TO COUNTY AUDITOR
 Due To County Auditor By December 1 Prior To The Fiscal Year
 Where Less Than The Maximum TIF Increment Revenue Is Requested
 Use One Certification Per Urban Renewal Area**

City: Oskaloosa County: Mahaska

Urban Renewal Area Name: City of Oskaloosa

Urban Renewal Area Number: 62056 (Use five-digit Area Number Assigned by the County Auditor)

I hereby certify to the County Auditor that for the next fiscal year and for the Urban Renewal Area within the City and County named above, the City requests less than the maximum available TIF increment tax revenue as detailed below.

Provide sufficient detail so that the County Auditor will know how to specifically administer your request. For example you may have multiple indebtedness certifications in an Urban Renewal Area, and want the maximum revenue for rebate agreement property that the County has segregated into separate taxing districts, but only want a portion of the available increment from the remainder of the taxing districts in the Area.

Specific Instructions To County Auditor For Administering The Request That This Urban Renewal Area Generate Less Than The Maximum Available TIF Increment Revenue:	Amount Requested:
The following amounts are needed from TIF Increment Tax Revenue for Fiscal Year 2015-2016	
Internal Advance for TIF Administration approved by council on October 20, 2014	13,430
Total	13,430

Dated this 3rd day of November, 2014

 Signature of Authorized Official

 Telephone (641)673-9431



City Council
Communication
Meeting Date: November 3, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution approving the 2014 Fiscal Year Financial Report.

Explanation:

This report is filed each year with the State Auditor and published by December 1. The report is a recap of all funds of the city by function. City Council approval is required prior to publication and filing.

Staff recommends approval of the 2014 Fiscal Year Financial Report.

Budget Consideration:

Publication costs are estimated around \$225.00. This expense is charged to the City Clerk's budget.

Attachments :

Resolution
2014 Fiscal Year Financial Report

RESOLUTION NO. _____

RESOLUTION APPROVING THE 2014 FISCAL YEAR FINANCIAL REPORT

WHEREAS, the Code of Iowa requires that a Financial Report for the fiscal year be filed with the State Auditor and published by December 1 of each year, and

WHEREAS, City Staff has prepared and filed this report with City Council for review and approval.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa that the 2014 Fiscal Year Finance Report referred to in the preamble hereof be hereby approved.

PASSED AND APPROVED this 3rd day of November, 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

STATE OF IOWA
2014
FINANCIAL REPORT
FISCAL YEAR ENDED
JUNE 30, 2014

16206200600000
City of Oskaloosa
220 South Market
Oskaloosa, IA 52577

(Please correct any error in name, address, and ZIP Code)

CITY OF OSKALOOSA, IOWA
DUE: December 1, 2014

WHEN COMPLETED, PLEASE RETURN TO
Mary Mosiman, CPA
Auditor of State
State Capitol Building
Des Moines, IA 50319-0004

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS				
Item description	Governmental (a)	Proprietary (b)	Total actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes levied on property	4,507,900		4,507,900	4,500,149
Less: Uncollected property taxes-levy year	0		0	0
Net current property taxes	4,507,900		4,507,900	4,500,149
Delinquent property taxes	176		176	0
TIF revenues	121,529		121,529	121,206
Other city taxes	1,249,230	0	1,249,230	1,269,502
Licenses and permits	660,195	0	660,195	618,674
Use of money and property	74,836	253,865	328,701	315,771
Intergovernmental	1,377,449	452,958	1,830,407	1,781,162
Charges for fees and service	132,661	4,088,119	4,220,780	4,172,033
Special assessments	21,959	9,188	31,147	19,125
Miscellaneous	1,304,974	53,336	1,358,310	1,260,662
Other financing sources	2,059,540	2,199,533	4,259,073	4,748,912
Total revenues and other sources	11,510,449	7,056,999	18,567,448	18,807,196
Expenditures and Other Financing Uses				
Public safety	2,802,951	0	2,802,951	2,938,541
Public works	1,280,220	0	1,280,220	1,423,376
Health and social services	0	0	0	0
Culture and recreation	1,033,720	0	1,033,720	1,222,972
Community and economic development	1,162,314	0	1,162,314	1,219,793
General government	850,876	0	850,876	1,010,414
Debt service	935,562	0	935,562	935,564
Capital projects	1,250,104	0	1,250,104	1,527,669
Total governmental activities expenditures	9,315,747	0	9,315,747	10,278,329
Business type activities	0	5,142,997	5,142,997	5,680,358
Total ALL expenditures	9,315,747	5,142,997	14,458,744	15,958,687
Other financing uses, including transfers out	2,054,327	2,199,533	4,253,860	4,665,699
Total ALL expenditures/And other financing uses	11,370,074	7,342,530	18,712,604	20,624,386
Excess revenues and other sources over (Under) Expenditures/And other financing uses	140,375	-285,531	-145,156	-1,817,190
Beginning fund balance July 1, 2013	6,931,766	4,391,144	11,322,910	11,322,911
Ending fund balance June 30, 2014	7,072,141	4,105,613	11,177,754	9,505,721

Note - These balances do not include \$ **947,569** held in non-budgeted internal service funds; \$ **0** held in Pension Trust Funds; \$ **0** held in Private Purpose Trust funds and \$ **0** held in agency funds which were not budgeted and are not available for city operations.

Indebtedness at June 30, 2014	Amount - Omit cents	Indebtedness at June 30, 2014	Amount - Omit cents
General obligation debt	\$ 3,285,000	Other long-term debt	\$ 2,860
Revenue debt	\$ 8,053,000	Short-term debt	\$ 0
TIF Revenue debt	\$ 0		
		General obligation debt limit	\$ 25,298,315

CERTIFICATION

THE FOREGOING REPORT IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF

Signature of city clerk		Date Published/Posted	Mark (x) one	
Printed name of city clerk		Area Code	Number	Extension
Signature of Mayor or other City official (Name and Title)		Telephone →	641	673-9431
		Date signed		

PLEASE PUBLISH THIS PAGE ONLY

Part I	REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2014			CITY OF OSKALOOSA			<input type="checkbox"/> GAAP <input checked="" type="checkbox"/> NON-GAAP = CASH BASIS		Indicate by entering an X in the appropriate box on this sheet ONLY				
	Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.
1	Section A - TAXES												1
2	Taxes levied on property	2,743,425	1,048,621		715,854	0	0	4,507,900				4,507,900	2
3	Less: Uncollected property taxes - Levy year	0	0		0	0	0	0				0	3
4	Net current property taxes	2,743,425	1,048,621		715,854	0	0	4,507,900		T01	4,507,900	4,507,900	4
5	Delinquent property taxes	107	41		28	0	0	176		T01	176	176	5
6	Total property tax	2,743,532	1,048,662		715,882	0	0	4,508,076				4,508,076	6
7	TIF revenues			121,529				121,529		T01	121,529	121,529	7
8	Other city taxes												
8	Utility tax replacement excise taxes	82,124	31,430	0	21,210	0	0	134,764		T15	134,764	134,764	8
9	Utility franchise tax (Chapter 364.2, Code of Iowa)	0	0	0	0	0	0	0	0	T15	0	0	9
10	Parimutuel wager tax	0	0	0	0	0	0	0	0	C30	0	0	10
11	Gaming wager tax	0	0	0	0	0	0	0	0	C30	0	0	11
12	Mobile home tax	2,148	823	0	562	0	0	3,533	0	T19	3,533	3,533	12
13	Hotel/motel tax	0	93,949	0	0	0	0	93,949	0	T19	93,949	93,949	13
14	Other local option taxes	0	1,016,984	0	0	0	0	1,016,984	0	T09	1,016,984	1,016,984	14
15	TOTAL OTHER CITY TAXES	84,272	1,143,186	0	21,772	0	0	1,249,230	0			1,249,230	15
16	Section B - LICENSES AND PERMITS	660,195	0	0	0	0	0	660,195	0	T29	660,195	660,195	16
17	Section C - USE OF MONEY AND PROPERTY												17
18	Interest	7,356	61,112	97	833	168	0	69,566	13,169	U20	82,735	82,735	18
19	Rents and royalties	1,870	0	0	0	3,400	0	5,270	240,696	U40	245,966	245,966	19
20	Other miscellaneous use of money and property	0	0	0	0	0	0	0	0	U20	0	0	20
21		0	0	0	0	0	0	0	0		0	0	21
22	TOTAL USE OF MONEY AND PROPERTY	9,226	61,112	97	833	3,568	0	74,836	253,865		328,701	328,701	22
23													23
24	Section D - INTERGOVERNMENTAL												24
25													25
26	Federal grants and reimbursements												26
27	Federal grants	0	5,826	0	0	0	0	5,826	125,793	B89	131,619	131,619	27
28	Community development block grants	0	0	0	0	0	0	0	0	B50	0	0	28
29	Housing and urban development	0	0	0	0	0	0	0	0	B50	0	0	29
30	Public assistance grants	0	0	0	0	0	0	0	0	B79	0	0	30
31	Payment in lieu of taxes	0	0	0	0	0	0	0	0	B30	0	0	31
32		0	0	0	0	0	0	0	0		0	0	32
33	Total Federal grants and reimbursements	0	5,826	0	0	0	0	5,826	125,793		131,619	131,619	33
34													34
35													35
36													36
37													37
38													38
39													39
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Part I	REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2014 -- Continued	CITY OF OSKALOOSA					<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS				
		Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)
41	Section D - INTERGOVERNMENTAL - Continued												41
42													42
43	State shared revenues												43
44	Road use taxes		1,150,814					1,150,814			C46	1,150,814	44
45													45
46													46
47													47
48	Other state grants and reimbursements												48
49	State grants	7,044	1,000	0	0	0	0	8,044	327,165	C89		335,209	49
50	Iowa Department of Transportation	0	0	0	0	0	0	0	0	C89		0	50
51	Iowa Department of Natural Resources	0	0	0	0	0	0	0	0	C89		0	51
52	Iowa Department of Economic Development	0	0	0	0	0	0	0	0	C89		0	52
53	CEBA grants	0	0	0	0	0	0	0	0	C89		0	53
54		0	0	0	0	0	0	0	0	C89		0	54
55		0	0	0	0	0	0	0	0			0	55
56		0	0	0	0	0	0	0	0			0	56
57		0	0	0	0	0	0	0	0			0	57
58		0	0	0	0	0	0	0	0			0	58
59		0	0	0	0	0	0	0	0			0	59
60	Total state	7,044	1,151,814	0	0	0	0	1,158,858	327,165			1,486,023	60
61													61
62	Local grants and reimbursements												62
63	County contributions	45,000	0	0	0	0	0	45,000	0			45,000	63
64	Library service	17,409	0	0	0	0	0	17,409	0	D89		17,409	64
65	Township contributions	108,732	0	0	0	0	0	108,732	0	D89		108,732	65
66	Fire/EMT service	41,624	0	0	0	0	0	41,624	0	D89		41,624	66
67		0	0	0	0	0	0	0	0	D89		0	67
68		0	0	0	0	0	0	0	0			0	68
69		0	0	0	0	0	0	0	0			0	69
70	Total local grants and reimbursements	212,765	0	0	0	0	0	212,765	0			212,765	70
71	TOTAL INTERGOVERNMENTAL (Sum of lines 33, 60, and 70)	219,809	1,157,640	0	0	0	0	1,377,449	452,958			1,830,407	71
72	Section E - CHARGES FOR FEES AND SERVICE												72
73	Water	0	0	0	0	0	0	0	2,077,461	A91		2,077,461	73
74	Sewer	0	0	0	0	0	0	0	1,780,454	A80		1,780,454	74
75	Electric	0	0	0	0	0	0	0	0	A92		0	75
76	Gas	0	0	0	0	0	0	0	0	A93		0	76
77	Parking	0	0	0	0	0	0	0	0	A60		0	77
78	Airport	0	0	0	0	0	0	0	1,070	A01		1,070	78
79	Landfill/garbage	0	0	0	0	0	0	0	0	A81		0	79
80	Hospital	0	0	0	0	0	0	0	0	A36		0	80

Part I REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2014 -- Continued				CITY OF OSKALOOSA			<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS			
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.
81	Section E - CHARGES FOR FEES AND SERVICE - Continued											81
82	Transit	0	0	0	0	0	0	0	0	A94	0	82
83	Cable TV	0	0	0	0	0	0	0	0	T15	0	83
84	Internet	0	0	0	0	0	0	0	0	A03	0	84
85	Telephone	0	0	0	0	0	0	0	0	A03	0	85
86	Housing authority	0	0	0	0	0	0	0	0	A50	0	86
87	Storm water	0	0	0	0	0	0	0	229,134	A80	229,134	87
88	Other:											88
89	Nursing home	0	0	0	0	0	0	0	0	A89	0	89
90	Police service fees	50,450	3,524	0	0	0	0	53,974	0	A89	53,974	90
91	Prisoner care	0	0	0	0	0	0	0	0	A89	0	91
92	Fire service charges	8,166	0	0	0	0	0	8,166	0	A89	8,166	92
93	Ambulance charges	90	0	0	0	0	0	90	0	A89	90	93
94	Sidewalk street repair charges	2,540	0	0	0	0	0	2,540	0	A44	2,540	94
95	Housing and urban renewal charges	0	2,863	0	0	0	0	2,863	0	A50	2,863	95
96	River port and terminal fees	0	0	0	0	0	0	0	0	A87	0	96
97	Public scales	0	0	0	0	0	0	0	0	A89	0	97
98	Cemetery charges	0	0	0	0	0	0	0	0	A03	0	98
99	Library charges	8,723	424	0	0	0	0	9,147	0	A89	9,147	99
100	Park, recreation, and cultural charges	52,267	0	0	0	0	0	52,267	0	A61	52,267	100
101	Animal control charges	0	0	0	0	0	0	0	0	A89	0	101
102	Other charges - <i>Specify</i>	0	0	0	0	0	0	0	0		0	102
103	Misc merchandise and fines	3,519	95	0	0	0	0	3,614			3,614	103
104	TOTAL CHARGES FOR SERVICE	125,755	6,906	0	0	0	0	132,661	4,088,119		4,220,780	104
105												105
106	Section F - SPECIAL ASSESSMENTS	0	0	0	21,575	384	0	21,959	9,188	U01	31,147	106
107	Section G - MISCELLANEOUS											107
108	Contributions	982,136	152,725	0	0	61,492	0	1,196,353	38,767	U99	1,235,120	108
109	Deposits and sales/fuel tax refunds		0	0	0	0	0	0	0	U99	0	109
110	Sale of property and merchandise	17,511	0	0	0	0	0	17,511	14,555	U11	32,066	110
111	Fines	84,215	0	0	0	0	0	84,215	14	U30	84,229	111
112	Internal service charges	6,895	0	0	0	0	0	6,895	0	NR	6,895	112
113	Other miscellaneous - <i>Specify</i>	0	0	0	0	0	0	0	0		0	113
114		0	0	0	0	0	0	0	0		0	114
115		0	0	0	0	0	0	0	0		0	115
116		0	0	0	0	0	0	0	0		0	116
117		0	0	0	0	0	0	0	0		0	117
118		0	0	0	0	0	0	0	0		0	118
119		0	0	0	0	0	0	0	0		0	119
120	TOTAL MISCELLANEOUS	1,090,757	152,725	0	0	61,492	0	1,304,974	53,336		1,358,310	120

Part I REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2014 -- Continued				CITY OF OSKALOOSA			<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS			
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.
121	TOTAL ALL REVENUES (Sum of lines 6, 7, 15,16,22 71, 104, 106, and 120)	4,933,546	3,570,231	121,626	760,062	65,444	0	9,450,909	4,857,466		14,308,375	121
122												122
123	Section H - OTHER FINANCING SOURCES											123
124	Proceeds of capital asset sales	1,925	1,679	0	0	1,609	0	5,213		NR	5,213	124
125	Proceeds of long-term debt (Excluding TIF internal borrowing)	0	0	0	0	0	0	0	0	NR	0	125
126	Proceeds of anticipatory warrants or other short-term debt	0	0	0	0	0	0	0	0	A89	0	126
127	Regular transfers in and interfund loans	1,087,929	687		0	843,879	0	1,932,495	2,199,533		4,132,028	127
128	Internal TIF loans and transfers in	0	0		121,832	0	0	121,832	0		121,832	128
129		0	0	0	0	0	0	0	0		0	129
130		0	0	0	0	0	0	0	0		0	130
131	TOTAL OTHER FINANCING SOURCES	1,089,854	2,366	0	121,832	845,488	0	2,059,540	2,199,533		4,259,073	131
132	TOTAL REVENUES except for beginning balances (Sum of lines 121 and 131)	6,023,400	3,572,597	121,626	881,894	910,932	0	11,510,449	7,056,999		18,567,448	132
133												133
134	Beginning fund balance July 1, 2013	3,464,600	2,848,814	1,382	191,707	425,263	0	6,931,766	4,391,144		11,322,910	134
135												135
136	TOTAL REVENUES AND OTHER FINANCING SOURCES (Sum of lines 132 and 134)	9,488,000	6,421,411	123,008	1,073,601	1,336,195	0	18,442,215	11,448,143		29,890,358	136
137												137
138												138
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Part II		EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2014				CITY OF OSKALOOSA		<input type="checkbox"/> GAAP <input checked="" type="checkbox"/> NON-GAAP = CASH BASIS				
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of col. (g)) (i)	Line No.
1	Section A — PUBLIC SAFETY											1
2	Police department/Crime prevention — Current operation	1,606,633	20,239	0	0	0	0	1,626,872		E62	1,626,872	2
3	Purchase of land and equipment	40,613	1,182	0	0	0	0	41,795		G62	41,795	3
4	Construction	0	0	0	0	0	0	0		F62	0	4
5	Jail — Current operation	0	0	0	0	0	0	0		E04	0	5
6	Purchase of land and equipment	0	0	0	0	0	0	0		G04	0	6
7	Construction	0	0	0	0	0	0	0		F04	0	7
8	Emergency management — Current operation	6,437	0	0	0	0	0	6,437		E89	6,437	8
9	Purchase of land and equipment	0	0	0	0	0	0	0		G89	0	9
10	Flood control — Current operation	0	0	0	0	0	0	0		E59	0	10
11	Purchase of land and equipment	0	0	0	0	0	0	0		G59	0	11
12	Construction	0	0	0	0	0	0	0		F59	0	12
13	Fire department — Current operation	769,875	1,666	0	0	0	0	771,541		E24	771,541	13
14	Purchase of land and equipment	54,819	0	0	0	0	0	54,819		G24	54,819	14
15	Construction	33,972	0	0	0	0	0	33,972		F24	33,972	15
16	Ambulance — Current operation	0	0	0	0	0	0	0		E32	0	16
17	Purchase of land and equipment	0	0	0	0	0	0	0		G32	0	17
18	Building inspections — Current operation	87,312	0	0	0	0	0	87,312		E66	87,312	18
19	Purchase of land and equipment	0	0	0	0	0	0	0		G66	0	19
20	Construction	0	0	0	0	0	0	0		F66	0	20
21	Miscellaneous protective services — Current operation	137,203	0	0	0	0	0	137,203		E66	137,203	21
22	Purchase of land and equipment	0	0	0	0	0	0	0		G66	0	22
23	Construction	0	0	0	0	0	0	0		F66	0	23
24	Animal control — Current operation	43,000	0	0	0	0	0	43,000		E32	43,000	24
25	Purchase of land and equipment	0	0	0	0	0	0	0		G32	0	25
26	Construction	0	0	0	0	0	0	0		F32	0	26
27	Other public safety — Current operation	0	0	0	0	0	0	0		E89	0	27
28	Purchase of land and equipment	0	0	0	0	0	0	0		G89	0	28
29		0	0	0	0	0	0	0			0	29
30		0	0	0	0	0	0	0			0	30
31		0	0	0	0	0	0	0			0	31
32		0	0	0	0	0	0	0			0	32
33		0	0	0	0	0	0	0			0	33
34		0	0	0	0	0	0	0			0	34
35		0	0	0	0	0	0	0			0	35
36		0	0	0	0	0	0	0			0	36
37		0	0	0	0	0	0	0			0	37
38		0	0	0	0	0	0	0			0	38
39		0	0	0	0	0	0	0			0	39
40	TOTAL PUBLIC SAFETY	2,779,864	23,087	0	0	0	0	2,802,951			2,802,951	40

Part II	EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2014 -- Continued			CITY OF OSKALOOSA			<input type="checkbox"/> GAAP <input checked="" type="checkbox"/> NON-GAAP = CASH BASIS						
	Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of col. (g)) (i)	Line No.
41	Section B — PUBLIC WORKS												41
42	Roads, bridges, sidewalks — Current operation	42,460	816,554	0	0	0	0	859,014		E44	859,014	42	
43	Purchase of land and equipment	0	136,060	0	0	0	0	136,060		G44	136,060	43	
44	Construction	0	0	0	0	0	0	0		F44	0	44	
45	Parking meter and off-street — Current operation	0	0	0	0	0	0	0		E60	0	45	
46	Purchase of land and equipment	0	0	0	0	0	0	0		G60	0	46	
47	Construction	0	0	0	0	0	0	0		F60	0	47	
48	Street lighting — Current operation	90,376	37,224	0	0	0	0	127,600		E44	127,600	48	
49	Traffic control safety — Current operation	0	24,063	0	0	0	0	24,063		E44	24,063	49	
50	Purchase of land and equipment	0	0	0	0	0	0	0		G44	0	50	
51	Construction	0	0	0	0	0	0	0		F44	0	51	
52	Snow removal — Current operation	0	83,362	0	0	0	0	83,362		E44	83,362	52	
53	Purchase of land and equipment	0	0	0	0	0	0	0		G44	0	53	
54	Highway engineering — Current operation	0	0	0	0	0	0	0		E44	0	54	
55	Purchase of land and equipment	0	0	0	0	0	0	0		G44	0	55	
56	Construction	0	0	0	0	0	0	0		F44	0	56	
57	Street cleaning — Current operation	0	30,380	0	0	0	0	30,380		E81	30,380	57	
58	Purchase of land and equipment	0	0	0	0	0	0	0		G81	0	58	
59	Airport (if not an enterprise) — Current operation	19,741	0	0	0	0	0	19,741		E01	19,741	59	
60	Purchase of land and equipment	0	0	0	0	0	0	0		G01	0	60	
61	Construction	0	0	0	0	0	0	0		F01	0	61	
62	Garbage (if not an enterprise) — Current operation	0	0	0	0	0	0	0		E81	0	62	
63	Purchase of land and equipment	0	0	0	0	0	0	0		G81	0	63	
64	Construction	0	0	0	0	0	0	0		F81	0	64	
65	Other public works — Current operation	0	0	0	0	0	0	0		E89	0	65	
66	Purchase of land and equipment	0	0	0	0	0	0	0		G89	0	66	
67	Construction	0	0	0	0	0	0	0		F89	0	67	
68		0	0	0	0	0	0	0			0	68	
69		0	0	0	0	0	0	0			0	69	
70		0	0	0	0	0	0	0			0	70	
71		0	0	0	0	0	0	0			0	71	
72		0	0	0	0	0	0	0			0	72	
73		0	0	0	0	0	0	0			0	73	
74		0	0	0	0	0	0	0			0	74	
75		0	0	0	0	0	0	0			0	75	
76		0	0	0	0	0	0	0			0	76	
77		0	0	0	0	0	0	0			0	77	
78		0	0	0	0	0	0	0			0	78	
79		0	0	0	0	0	0	0			0	79	
80	TOTAL PUBLIC WORKS	152,577	1,127,643	0	0	0	0	1,280,220			1,280,220	80	

Part II		EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2014 -- Continued			CITY OF OSKALOOSA			<input type="checkbox"/> GAAP <input checked="" type="checkbox"/> NON-GAAP = CASH BASIS				
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of col. (g)) (i)	Line No.
81	Section C — HEALTH AND SOCIAL SERVICES											81
82	Welfare assistance — Current operation	0	0	0	0	0	0	0		E79	0	82
83	Purchase of land and equipment	0	0	0	0	0	0	0		G79	0	83
84	City hospital — Current operation	0	0	0	0	0	0	0		E36	0	84
85	Purchase of land and equipment	0	0	0	0	0	0	0		G36	0	85
86	Construction	0	0	0	0	0	0	0		F36	0	86
87	Payments to private hospitals — Current operation	0	0	0	0	0	0	0		E36	0	87
88	Health regulation and inspections — Current operation	0	0	0	0	0	0	0		E32	0	88
89	Purchase of land and equipment	0	0	0	0	0	0	0		G32	0	89
90	Construction	0	0	0	0	0	0	0		F32	0	90
91	Water, air, and mosquito control — Current operation	0	0	0	0	0	0	0		E32	0	91
92	Purchase of land and equipment	0	0	0	0	0	0	0		G32	0	92
93	Construction	0	0	0	0	0	0	0		F32	0	93
94	Community mental health — Current operation	0	0	0	0	0	0	0		E32	0	94
95	Purchase of land and equipment	0	0	0	0	0	0	0		G32	0	95
96	Construction	0	0	0	0	0	0	0		F32	0	96
97	Other health and social services — Current operation	0	0	0	0	0	0	0		E79	0	97
98	Purchase of land and equipment	0	0	0	0	0	0	0		G79	0	98
99	Construction	0	0	0	0	0	0	0		F79	0	99
100		0	0	0	0	0	0	0			0	100
101		0	0	0	0	0	0	0			0	101
102		0	0	0	0	0	0	0			0	102
103	TOTAL HEALTH AND SOCIAL SERVICES	0	0	0	0	0	0	0			0	103
104												104
105												105
106												106
107												107
108												108
109												109
110												110
111												111
112												112
113												113
114												114
115												115
116												116
117												117
118												118
119												119
120												120

Part II	EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2014 -- Continued			CITY OF OSKALOOSA			<input type="checkbox"/> GAAP <input checked="" type="checkbox"/> NON-GAAP = CASH BASIS		Code	GRAND TOTAL (Sum of col. (g)) (i)	Line No.	
	Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)				Total governmental (Sum of cols. (a) through (f)) (g)
121	Section D — CULTURE AND RECREATION										121	
122	Library services — Current operation	537,539	56,171	0	0	0	0	593,710		E52	593,710	122
123	Purchase of land and equipment	4,814	16,069	0	0	0	0	20,883		G52	20,883	123
124	Construction	0	0	0	0	0	0	0		F52	0	124
125	Museum, band, theater — Current operation	19,988	140	0	0	0	0	20,128		E61	20,128	125
126	Purchase of land and equipment	0	0	0	0	0	0	0		G61	0	126
127	Parks — Current operation	116,121	1,449	0	0	0	0	117,570		E61	117,570	127
128	Purchase of land and equipment	17,161	0	0	0	0	0	17,161		G61	17,161	128
129	Construction	9,239	0	0	0	0	0	9,239		F61	9,239	129
130	Recreation — Current operation	104,850	93,949	0	0	0	0	198,799		E61	198,799	130
131	Purchase of land and equipment	6,230	0	0	0	0	0	6,230		G61	6,230	131
132	Construction	0	0	0	0	0	0	0		F61	0	132
133	Cemetery — Current operation	50,000	0	0	0	0	0	50,000		E03	50,000	133
134	Purchase of land and equipment	0	0	0	0	0	0	0		G03	0	134
135	Community center, zoo, marina, and auditorium	0	0	0	0	0	0	0		E61	0	135
136	Other culture and recreation	0	0	0	0	0	0	0		E61	0	136
137	Purchase of land and equipment	0	0	0	0	0	0	0		G61	0	137
138	Construction	0	0	0	0	0	0	0		F61	0	138
139	TOTAL CULTURE AND RECREATION	865,942	167,778	0	0	0	0	1,033,720			1,033,720	139
140	Section E — COMMUNITY AND ECONOMIC DEVELOPMENT											140
141	Community beautification — Current operation	0	0	0	0	0	0	0		E89	0	141
142	Purchase of land and equipment	0	0	0	0	0	0	0		G89	0	142
143	Economic development — Current operation	30,688	1,033,200	0	0	0	0	1,063,888		E89	1,063,888	143
144	Purchase of land and equipment	0	0	0	0	0	0	0		G89	0	144
145	Housing and urban renewal — Current operation	0	96,900	0	0	0	0	96,900		E50	96,900	145
146	Purchase of land and equipment	0	0	0	0	0	0	0		G50	0	146
147	Construction	0	0	0	0	0	0	0		F50	0	147
148	Planning and zoning — Current operation	1,526	0	0	0	0	0	1,526		E29	1,526	148
149	Purchase of land and equipment	0	0	0	0	0	0	0		G29	0	149
150	Other community and economic development — Current operation	0	0	0	0	0	0	0		E89	0	150
151	Purchase of land and equipment	0	0	0	0	0	0	0		G89	0	151
152	Construction	0	0	0	0	0	0	0		F89	0	152
153	TIF Rebates	0	0	0	0	0	0	0		E89	0	153
154	TOTAL COMMUNITY AND ECONOMIC DEVELOPMENT	32,214	1,130,100	0	0	0	0	1,162,314			1,162,314	154
155												155
156												156
157												157
158												158

TIF Rebates are expended out of the TIF Special Revenue Fund within the Community and Economic Development program's activity "Other"

Part II	EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2014 -- Continued			CITY OF OSKALOOSA			<input type="checkbox"/> GAAP <input checked="" type="checkbox"/> NON-GAAP = CASH BASIS		Code	GRAND TOTAL (Sum of col. (g)) (i)	Line No.	
	Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)				Total governmental (Sum of cols. (a) through (f)) (g)
159	Section F — GENERAL GOVERNMENT										159	
160	Mayor, council and city manager — Current operation	293,618	0		0	0	0	293,618		E29	293,618	160
161	Purchase of land and equipment	43,926	0		0	0	0	43,926		G29	43,926	161
162	Clerk, Treasurer, financial administration — Current operation	259,472	0		0	0	0	259,472		E23	259,472	162
163	Purchase of land and equipment	3,572	0		0	0	0	3,572		G23	3,572	163
164	Elections — Current operation	8,856	0		0	0	0	8,856		E89	8,856	164
165	Purchase of land and equipment	0	0		0	0	0	0		G89	0	165
166	Legal services and city attorney — Current operation	76,027	0		0	0	0	76,027		E25	76,027	166
167	Purchase of land and equipment	0	0		0	0	0	0		G25	0	167
168	City hall and general buildings — Current operation	49,724	0		0	0	0	49,724		E31	49,724	168
169	Purchase of land and equipment	33,765	0		0	0	0	33,765		G31	33,765	169
170	Construction	0	0		0	0	0	0		F31	0	170
171	Tort liability — Current operation	79,359	0		0	0	0	79,359		E89	79,359	171
172	Other general government — Current operation	2,557	0		0	0	0	2,557		E89	2,557	172
173	Purchase of land and equipment	0	0	0	0	0	0	0		G89	0	173
174		0	0	0	0	0	0	0			0	174
175		0	0	0	0	0	0	0			0	175
176	TOTAL GENERAL GOVERNMENT	850,876	0	0	0	0	0	850,876			850,876	176
177	Section G — DEBT SERVICE	0	0	0	935,562	0	0	935,562			935,562	177
178		0	0	0	0	0	0	0			0	178
179		0	0	0	0	0	0	0			0	179
180		0	0	0	0	0	0	0			0	180
181		0	0	0	0	0	0	0			0	181
182	TOTAL DEBT SERVICE	0	0	0	935,562	0	0	935,562			935,562	182
183	Section H — REGULAR CAPITAL PROJECTS — Specify										0	183
184	Park Shelter, City Hall Window	0	0	0	0	784	0	784			784	184
185	Misc Streets/Parking Projects	0	0	0	0	1,249,320	0	1,249,320			1,249,320	185
186		0	0	0	0	0	0	0			0	186
187	Subtotal Regular Capital Projects	0	0	0	0	1,250,104	0	1,250,104			1,250,104	187
188	— TIF CAPITAL PROJECTS — Specify										0	188
189		0	0	0	0	0	0	0			0	189
190		0	0	0	0	0	0	0			0	190
191		0	0	0	0	0	0	0			0	191
192	Subtotal TIF Capital Projects	0	0	0	0	0	0	0			0	192
193	TOTAL CAPITAL PROJECTS	0	0	0	0	1,250,104	0	1,250,104			1,250,104	193
194	TOTAL GOVERNMENTAL ACTIVITIES EXPENDITURES	4,681,473	2,448,608	0	935,562	1,250,104	0	9,315,747			9,315,747	194
195	(Sum of lines 40, 80, 103, 139, 154, 176, 182, 193)											195
196												196

Part II	EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2014 -- Continued			CITY OF OSKALOOSA			<input type="checkbox"/> GAAP <input checked="" type="checkbox"/> NON-GAAP = CASH BASIS					
Line No.	Item description	General (a)	Special revenue (b)	TIF Special revenue (c)	Debt service (d)	Capital projects (e)	Permanent Fund (f)	Total current governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of col. (h)) (i)	Line No.
197	Section I — BUSINESS TYPE ACTIVITIES											197
198	Water — Current operation								1,581,053	E91	1,581,053	198
199	Purchase of land and equipment								41,700	G91	41,700	199
200	Construction								337,826	F91	337,826	200
201	Sewer and sewage disposal — Current operation								796,150	E80	796,150	201
202	Purchase of land and equipment								45,053	G80	45,053	202
203	Construction								401,771	F80	401,771	203
204	Electric — Current operation								0	E92	0	204
205	Purchase of land and equipment								0	G92	0	205
206	Construction								0	F92	0	206
207	Gas Utility — Current operation								0	E93	0	207
208	Purchase of land and equipment								0	G93	0	208
209	Construction								0	F93	0	209
210	Parking — Current operation								0	E60	0	210
211	Purchase of land and equipment								0	G60	0	211
212	Construction								0	F60	0	212
213	Airport — Current operation								195,727	E01	195,727	213
214	Purchase of land and equipment								0	G01	0	214
215	Construction								0	F01	0	215
216	Landfill/Garbage — Current operation								0	E81	0	216
217	Purchase of land and equipment								0	G81	0	217
218	Construction								0	F81	0	218
219	Hospital — Current operation								0	E36	0	219
220	Purchase of land and equipment								0	G36	0	220
221	Construction								0	F36	0	221
222	Transit — Current operation								0	E94	0	222
223	Purchase of land and equipment								0	G94	0	223
224	Construction								0	F94	0	224
225	Cable TV, telephone, Internet — Current operation								0	E03	0	225
226	Purchase of land and equipment								0	G03	0	226
227	Housing authority — Current operation								0	E50	0	227
228	Purchase of land and equipment								0	G50	0	228
229	Construction								0	F50	0	229
230	Storm water — Current operation								56,154	E80	56,154	230
231	Purchase of land and equipment								0	G80	0	231
232	Construction								65,044	F80	65,044	232
233												233
234												234
235												235
236												236

Part II		EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2014 -- Continued				CITY OF OSKALOOSA		<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS		
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.
237	Section I — BUSINESS TYPE ACTIVITIES — Cont.											237
238	Other business type — Current operation								6,407	E89	6,407	238
239	Purchase of land and equipment								0	G89	0	239
240	Construction								5,600	F89	5,600	240
241												241
242	Enterprise Debt Service								895,173		895,173	242
243	Enterprise Capital Projects								715,339		715,339	243
244	Enterprise TIF Capital Projects								0		0	244
245	Internal service funds — Specify											245
246									0		0	246
247									0		0	247
248									0		0	248
249									0		0	249
250									0		0	250
251	TOTAL BUSINESS TYPE ACTIVITIES								5,142,997		5,142,997	251
252												252
253	TOTAL EXPENDITURES (Sum of lines 194 and 251)	4,681,473	2,448,608	0	935,562	1,250,104	0	9,315,747	5,142,997		14,458,744	253
254	Section J — OTHER FINANCING USES INCLUDING TRANSFERS OUT									NE		254
255	Regular transfers out	870,705	1,061,790		0	0	0	1,932,495	2,199,533		4,132,028	255
256	Internal TIF loans/repayments and transfers out	0	0	121,832	0	0	0	121,832	0		121,832	256
257		0	0	0	0	0	0	0	0		0	257
258	TOTAL OTHER FINANCING USES	870,705	1,061,790	121,832	0	0	0	2,054,327	2,199,533		4,253,860	258
259	TOTAL EXPENDITURES AND OTHER FINANCING USES (Sum of lines 253 and 258)	5,552,178	3,510,398	121,832	935,562	1,250,104	0	11,370,074	7,342,530		18,712,604	259
260												260
261	Ending fund balance June 30, 2014:											261
262	Governmental:											262
263	Nonspendable	0	0	0	0	0	0	0			0	263
264	Restricted	0	2,911,013	1,176	138,039	86,091	0	3,136,319			3,136,319	264
265	Committed	0	0	0	0	0	0	0			0	265
266	Assigned	0	0	0	0	0	0	0			0	266
267	Unassigned	3,935,822	0	0	0	0	0	3,935,822			3,935,822	267
268	Total Governmental	3,935,822	2,911,013	1,176	138,039	86,091	0	7,072,141			7,072,141	268
269	Proprietary								4,105,613		4,105,613	269
270	Total ending fund balance June 30, 2014	3,935,822	2,911,013	1,176	138,039	86,091	0	7,072,141	4,105,613		11,177,754	270
271	TOTAL REQUIREMENTS (Sum of lines 259 and 270)	9,488,000	6,421,411	123,008	1,073,601	1,336,195	0	18,442,215	11,448,143		29,890,358	271
272												272

Part III INTERGOVERNMENTAL EXPENDITURES CITY OF OSKALOOSA
 Please report below expenditures made to the State or to other local governments on a reimbursement or cost sharing basis. Include these expenditures in part II. *Enter amount, omit cents.*

Purpose	Amount paid to other local governments	Purpose	Amount paid to State
Correction.....	M05 \$ 0	Highways.....	L44 \$ 0
Health.....	M32 0	All other.....	L89 \$ 0
Highways.....	M44 0		
Transit subsidies.....	M94 0		
Libraries.....	M52 0		
Police protection.....	M62 31,000		
Sewerage.....	M80 0		
Sanitation.....	M81 0		
All other.....	M89 \$ 189,059		

Part IV SALARIES AND WAGES
 Report here the total salaries and wages paid to all employees of your government before deductions of social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of municipal employees charged to construction projects.

Total salaries and wages paid.....	200 \$	Amount - Omit cents
		3,577,283

Part V DEBT OUTSTANDING, ISSUED, AND RETIRED

Purpose	Debt outstanding JULY 1, 2013 (a)	Debt during the fiscal year		Debt Outstanding JUNE 30, 2014				Interest paid this year (h)
		Issued (b)	Retired (c)	General obligation (d)	TIF revenue (e)	Revenue (f)	Other (g)	
1. Water utility	19U \$ 5,409,000	29U \$ 0	39U \$ 243,000	49U \$ 0	49U \$ 0	49U \$ 5,166,000	49U \$ 0	191 \$ 162,270
2. Sewer utility	19U 3,299,000	29U 0	39U 412,000	49U 0	49U 0	49U 2,887,000	49U 0	189 57,732
3. Electric utility	19U 0	29U 0	39U 0	49U 0	49U 0	49U 0	49U 0	192 0
4. Gas utility	19U 0	29U 0	39U 0	49U 0	49U 0	49U 0	49U 0	193 0
5. Transit-bus	19U 0	29U 0	39U 0	49U 0	49U 0	49U 0	49U 0	194 0
6. Industrial Revenue	19T 0	24T 0	34T 0		44T 0	44T 0		189 0
7. Mortgage revenue	19T 0	24T 0	34T 0		44T 0	44T 0		189 0
8. TIF revenue	19U 0	29U 0	39U 0	49U 0	49U 0	49U 0	49U 0	189 0
9. Refunding Equipment	19U 770,000	29U 0	39U 425,000	49U 345,000	49U 0	49U 0	49U 0	189 18,398
10. Streets	19U 562,765	29U 2,860	39U 44,015	49U 518,750	49U 0	49U 0	49U 2,860	189 21,257
11.	19U 2,742,500	29U 0	39U 321,250	49U 2,421,250	49U 0	49U 0	49U 0	189 103,908
12.	19U 0	29U 0	39U 0	49U 0	49U 0	49U 0	49U 0	189 0
13.	19U 0	29U 0	39U 0	49U 0	49U 0	49U 0	49U 0	189 0
14.	19U 0	29U 0	39U 0	49U 0	49U 0	49U 0	49U 0	189 0
Total long-term debt	12,783,265	2,860	1,445,265	3,285,000	0	8,053,000	2,860	363,565

B. Short-term debt

Outstanding as of	61V \$	64V \$
JULY 1, 2013	0	0
JUNE 30, 2014	0	0

Part VI DEBT LIMITATION FOR GENERAL OBLIGATION BONDS
 Click to visit DOM Valuation WEBSITE. 100% VAL BY INDIVIDUAL LEVY AUTHORITY
 Actual valuation -- January 1, 2012

Amount - Omit cents	x .05 = \$
\$ 505,966,298	25,298,315

Part VII CASH AND INVESTMENT ASSETS AS OF JUNE 30, 2014

Type of asset	Amount - Omit cents				Total (e)
	Bond and interest funds (a)	Bond construction funds (b)	Pension/retirement funds (c)	all other funds (d)	
Cash and investments - Include cash on hand, CD's, time, checking and savings deposits, Federal securities, Federal agency securities, State and local government securities, and all other securities. Exclude value of real property.	W01	W31	W61		
	\$ 138,039	\$ 0	0	11,987,284	12,125,323

REMARKS



City Council
Communication

Meeting Date: November 3, 2014
Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider approval of Pay Request No. 2 in the amount of \$64,131.60 to Norris Asphalt Paving Co. for work completed on the South 11th Street Pavement Rehabilitation Project.

Explanation:

The City of Oskaloosa has received Pay Request No. 2 from Norris Asphalt Paving Co. for \$64,131.60. This amount reflects the work completed as of Friday, October 24, 2014 for a total of \$100,340.45 minus the 5% retainage of \$5,017.02 and previous payment of \$31,191.83.

The items on this pay application are related to concrete construction only. They include all work associated with full depth concrete street patches, new curb and gutter, and new 8" thick concrete street sections. As of October 24, all street patches and curb and gutter sections had been completed from 15th Avenue to 9th Avenue and from 8th Avenue to 2nd Avenue, and approximately 50% of the working days have been used. Street and driveway approaches, intake rebuilds, sidewalk ramps, and the mill and asphalt overlay still remain, along with street patches and curb and gutter from A Avenue to 2nd Avenue and from 8th Avenue to 9th Avenue.

<u>Summary of Contract</u>	<u>Amount</u>	<u>Council</u>
<u>Approval Date</u>		
Original Bid	\$696,087.00	August 4,
2014		
Change Order No. 1**	\$40,300.00	
Total Contract Amount	\$736,387.00	

<u>Summary of Pay Requests</u>	<u>Amount</u>	<u>Council</u>
<u>Approval Date</u>		
Pay Request No. 1	\$31,191.83	October 6,
2014		
Pay Request No. 2*	\$64,131.60*	November
3, 2014*		

Total Amount Paid:	\$95,323.43*
Amount Remaining from Approved Contract:	\$636,046.55*

Retainage (5% of Completed Work): \$5,017.02*

*Applies only if Pay Request No. 2 is approved by City Council on November 3, 2014.

**Change Order No. 1 is within the 10% contingency requiring City Manager approval.

Budget Consideration:

\$64,131.60 for Pay Request No. 2 from the South 11th Street Pavement Rehabilitation Project Fund.

Attachments :

Application for Payment No. 2, Pay Estimate No. 2, and Project Timeline

APPLICATION FOR PARTIAL PAYMENT NO. 2

SUBMITTED BY (CONTRACTOR): Norris Asphalt Paving Co.

TO (OWNER): City of Oskaloosa

PROJECT: **SOUTH 11TH STREET Pavement Rehabilitation Project**

OWNER'S PROJECT NO. 2010-13

FOR WORK ACCOMPLISHED THROUGH THE DATE OF: Friday, October 24, 2014

A.	a. Original Contract Amount:	<u>\$696,087.00</u>
	b. Amount increased or decreased by Change Order:	<u>+\$40,300.00</u>
	c. Adjusted Contract Amount (a +/- b):	<u>\$736,387.00</u>
<hr/>		
B.	Total Amount of Work Completed to Date:	<u>\$100,340.45</u>
C.	Less Retainage (5% of Completed Work):	<u>\$5,017.02</u>
D.	Total Amount of Work Completed to Date Less Retainage (B - C):	<u>\$95,323.43</u>
E.	Material stored on job site:	<u>\$0.00</u>
F.	Total Amount of Work Completed and Stored to Date Less Materials (D - E):	<u>\$95,323.43</u>
G.	Less Previous Payments:	<u>\$31,191.83</u>
H.	AMOUNT DUE THIS APPLICATION (F - G):	<u>\$64,131.60</u>

Accompanying Documentation: Attachment No. 2 to Partial Payment No. 2

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered – through – inclusive;
- (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and
- (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

REQUESTED:

RECOMMENDED:

APPROVED:

Contractor

Engineer

Owner

Signature

Signature

Signature

Name

Name

Name

Date: _____

Date: _____

Date: _____

Pay Estimate No. 2
 South 11th Street Pavement Rehabilitation Project

Attachment to Pay Application No. 2
 Contractor: Norris Asphalt Paving Co.

Date: 10/24/2014

No.	Item	Unit Price	Council Approved on August 4, 2014			Change Order #1 Quantities	Contract Totals		Completed to Date			Pay Application #1			Pay Application #2		
			Contract Quantity		Schedule of Values		Quantity	Schedule of Values	%	Qty.	\$ Amount	%	Qty.	\$ Amount	%	Qty.	\$ Amount
1	Mobilization	\$12,000.00	1	LS	\$12,000.00	0	1	\$12,000.00	25%	0.25	\$3,000.00	25%	0.25	\$3,000.00	0%	0	\$0.00
2	Excavation - Class 10, 12, or 13	\$14.00	500	CY	\$7,000.00	50	550	\$7,700.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
3	Subbase, Granular	\$21.00	850	TON	\$17,850.00	200	1,050	\$22,050.00	52%	550.45	\$11,559.45	6%	66.31	\$1,392.51	46%	484.14	\$10,166.94
4	Storm Sewer Intake Rebuild	\$3,000.00	12	EA	\$36,000.00	0	12	\$36,000.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
5	Manhole Adjustments	\$1,000.00	12	EA	\$12,000.00	0	12	\$12,000.00	25%	3	\$3,000.00	0%	0	\$0.00	25%	3	\$3,000.00
6	PCC Pavement, 8" Thick	\$48.00	1,800	SY	\$86,400.00	425	2,225	\$106,800.00	32%	722	\$34,656.00	4%	81	\$3,888.00	29%	641	\$30,768.00
7	2.5' Curb and Gutter, 8" Thick	\$25.00	1,150	LF	\$28,750.00	450	1,600	\$40,000.00	31%	497.5	\$12,437.50	15%	234	\$5,850.00	16%	263.5	\$6,587.50
8	PCC Pavement Samples and Testing	\$4,000.00	1	LS	\$4,000.00	0	1	\$4,000.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
9	HMA Interlayer Base (PG 64-34)	\$155.30	625	TON	\$97,062.50	0	625	\$97,062.50	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
10	HMA Surface (PG 64-22)	\$108.19	1,050	TON	\$113,599.50	0	1,050	\$113,599.50	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
11	HMA Pavement Samples and Testing	\$4,000.00	1	LS	\$4,000.00	0	1	\$4,000.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
12	Sidewalk Removal	\$10.00	250	SY	\$2,500.00	0	250	\$2,500.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
13	Driveway Removal	\$10.00	575	SY	\$5,750.00	0	575	\$5,750.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
14	PCC Sidewalk, 4" Thick	\$35.00	100	SY	\$3,500.00	0	100	\$3,500.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
15	PCC Sidewalk & Ramps, 6" Thick	\$45.00	200	SY	\$9,000.00	0	200	\$9,000.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
16	PCC Paved Driveway, 6" Thick	\$45.00	250	SY	\$11,250.00	30	280	\$12,600.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
17	Granular Surfacing	\$30.00	100	TON	\$3,000.00	0	100	\$3,000.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
18	Full Depth Concrete Patching	\$85.00	550	SY	\$46,750.00	0	550	\$46,750.00	54%	295	\$25,075.00	22%	121	\$10,285.00	32%	174	\$14,790.00
19	Full Depth Asphalt Patching	\$150.00	25	SY	\$3,750.00	0	25	\$3,750.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
20	Transverse Crack Cleaning and Filling	\$3.75	4,000	LF	\$15,000.00	0	4,000	\$15,000.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
21	Pavement Milling	\$6.75	6,100	SY	\$41,175.00	0	6,100	\$41,175.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
22	Pavement Removal	\$15.00	1,100	SY	\$16,500.00	125	1,225	\$18,375.00	16%	202	\$3,030.00	16%	202	\$3,030.00	0%	0	\$0.00
23	Curb and Gutter Removal	\$7.00	1,150	LF	\$8,050.00	75	1,225	\$8,575.00	45%	547.5	\$3,832.50	19%	234	\$1,638.00	26%	313.5	\$2,194.50
24	Conventional Seeding, Fertilizing, and Mulching	\$6,500.00	1	LS	\$6,500.00	0	1	\$6,500.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
25	Traffic Control	\$15,000.00	1	LS	\$15,000.00	0	1	\$15,000.00	25%	0.25	\$3,750.00	25%	0.25	\$3,750.00	0%	0	\$0.00
26	Water Valve Adjustments	\$200.00	11	EA	\$2,200.00	0	11	\$2,200.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
27	Fabric Matting	\$7.00	12,500	LF	\$87,500.00	0	12,500	\$87,500.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
TOTALS:			\$696,087.00				\$736,387.00		\$100,340.45			\$32,833.51			\$67,506.94		

CURRENT TIMELINE FOR THE SOUTH 11TH STREET REHABILITATION PROJECT

	Aug 2014	Sep 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Mar 2015	Apr 2015	May 2015	Jun 2015
Concrete Street Patches											
Curb & Gutter Repair											
Re-Building Intakes											
Asphalt Mill & Overlay											
Street & Driveway Approaches											
Sidewalk Ramps											
Seeding											



City Council Communication

Meeting Date: November 3, 2014

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider an ordinance amending Oskaloosa Municipal Code, Section 13.08.140 Permit-Connection charge. **(2nd Reading)**

Explanation :

This year the city of Oskaloosa completed sanitary sewer improvements under Highway 163 west to a new lift station on Suffolk Road. This improvement was a result of a project partnership with the city and the Iowa Department of Transportation (DOT) to extend sanitary sewer services to the area; the Iowa DOT contributed \$315,925 by agreement.

In the event future connections to this system occur within the identified service areas, a fee must be established to assist rate payers in recouping funds outlaid to complete the improvements. This item establishes by city code, proportionate connection fees for the project as follows within the two service areas:

Area 1: Lift Station/Force Main = \$708.94 per acre, recommend rounding to \$700.00 per acre.

Area 2: Gravity Sewer = \$2,416.57 per acre, recommend rounding to \$2,400 per acre.

Therefore, parcels in the red shaded area on the map included with this item would have a recommended connection fee of \$700 per acre. Parcels in the blue shaded areas would have a recommended connection fee of \$700 + \$2,400 = \$3,100 per acre.

Budget Consideration:

The adoption of this ordinance as presented will establish a mechanism that assists the sanitary sewer fund recoup costs identified to complete the improvements made through this infrastructure project. The total cost identified by staff for the project (includes staff time as well as actual expenditures paid to contractors) is \$604,980.96.

Attachments :

2. Service Area Map
3. Engineer's Cover Letter with Fee Calculation Sheet
1. Ordinance

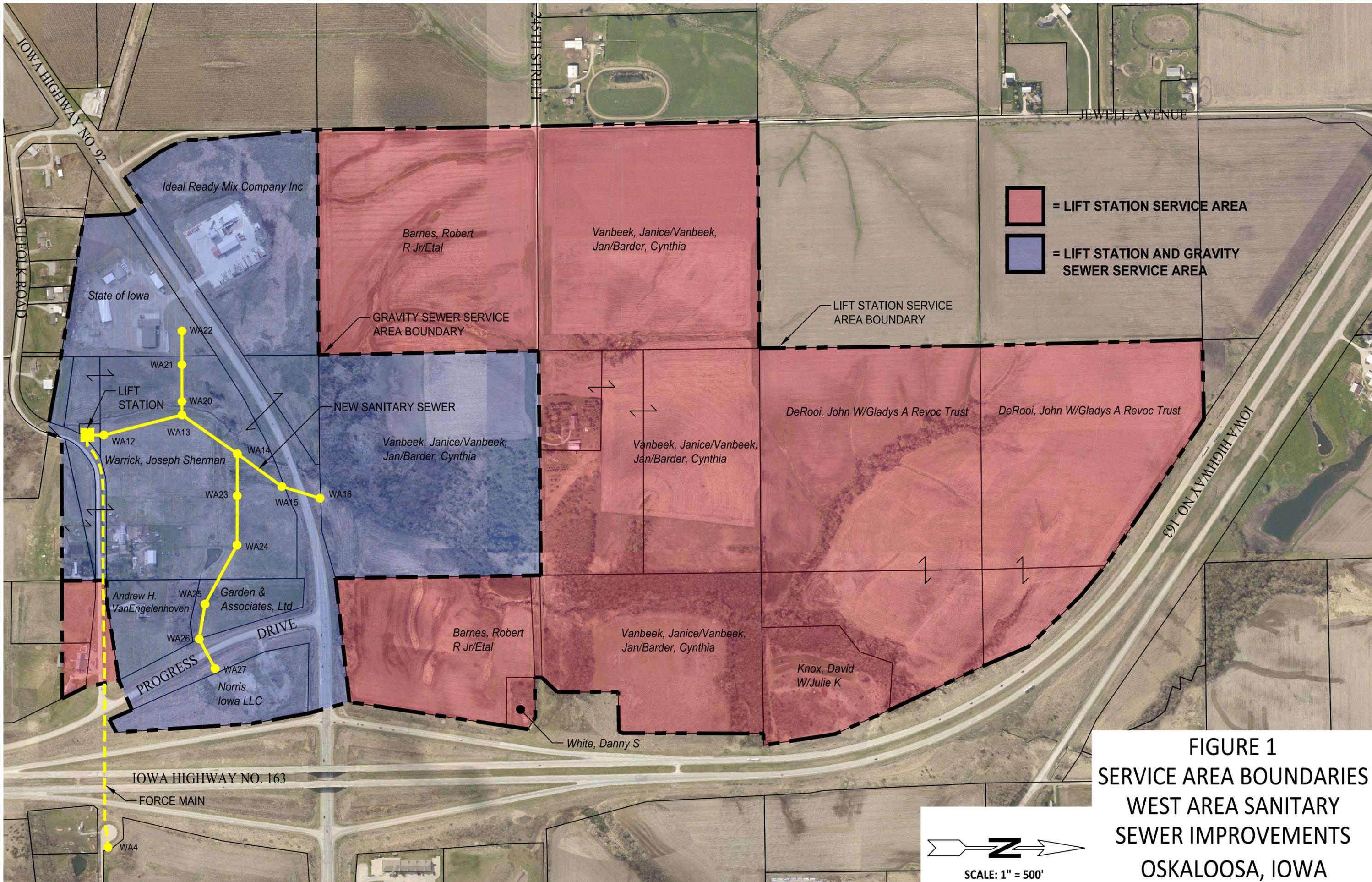


FIGURE 1
SERVICE AREA BOUNDARIES
WEST AREA SANITARY
SEWER IMPROVEMENTS
OSKALOOSA, IOWA

N
 SCALE: 1" = 500'

2. The cost of the gravity sewer portion of the project will be spread over the parcels in the blue shaded areas which can be immediately served (133 acres).
3. The cost of future gravity sewer extensions to parcels in the red shaded areas will be paid for by the owners or developers of those parcels.

The project cost breakdown between the lift station/force main and gravity sewer portions of the project is as follows:

Lift Station and Force Main

Construction	\$227,388.33
Engineering	\$24,799.69
Land Acquisition	\$5,000.00
MidAmerican Energy	\$5,611.18
Legal and Recording Fees	\$112.00
Inspection	<u>\$20,666.41</u>
Subtotal	<u>\$283,577.61</u>

Gravity Sewer

Construction	\$267,737.57
Engineering	\$29,200.31
Legal and Recording Fees	\$131.88
Inspection	<u>\$24,333.59</u>
Subtotal	<u>\$321,403.35</u>

Total \$604,980.96

The costs for engineering, legal and recording fees, and inspection were split between the two portions of the project based on the proportionate share of the construction cost.

Dividing these costs by the appropriate service area results in the following calculated connection fees:

Lift Station/Force Main	
\$283,577.61/400 acres =	\$708.94 per acre
Gravity Sewer	
\$321,403.35/133 acres =	\$2,416.57 per acre

Therefore, parcels in the red shaded area would have a connection fee of \$708.94 per acre. Parcels in the blue shaded areas would have a connection fee of \$708.94 + \$2,416.57 = \$3,125.51 per acre.

I hope this information is helpful. If you have any questions, please don't hesitate to contact me.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Robert A. Nielsen, P.E.

Cc: Akhilesh Pal, P.E. – w/enclosure

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, SECTION 13.08.140, BY ADDING NEW SANITARY SEWER CONNECTION CHARGES FOR THE WEST AREA SANITARY SEWER IMPROVEMENTS

Be it enacted by the City Council of the City of Oskaloosa, Iowa:

SECTION 1: Chapter 13.08.140 Permit - Connection Charge of the City Code of the City of Oskaloosa is hereby amended by adding new sections to read as follows:

K. If the premises is served by or tributary to the West Area Sanitary Sewer Improvements of 2013, which consists of lift station and force main from the lift station to Manhole WA4, the connection charge for each premises shall be seven hundred dollars per acre for the entire lot, tract or parcel being served.

L. If the premises is served by or tributary to the West Area Sanitary Sewer Improvements of 2013, which consists of gravity sewer from Manhole WA12 to Manhole WA16, from Manhole WA13 to Manhole WA22, and from Manhole WA14 to Manhole WA27; and lift station and force main from the lift station to Manhole WA4, the connection charge for each premises shall be three thousand one hundred dollars per acre for the entire lot, tract or parcel being served.

SECTION 2: REPEALER. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3: SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of this ordinance as a whole or any section, provision, or party thereof not adjudged invalid or unconstitutional.

SECTION 4: WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by this Council on the _____ day of _____, 2014.

[SIGNATURES TO FOLLOW]

ATTEST:

David Krutzfeldt, Mayor

Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____ 2014.

Amy Miller, City Clerk



City Council
Communication

Meeting Date: November 3, 2014

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider a resolution authorizing the Mayor and City Clerk to execute the necessary documents for the purpose of retaining private mowing and trimming services for city facilities and property.

Explanation :

This item is a request from city staff to execute a two year extension for services with Four Seasons Yard Care for the purpose of providing mowing and trimming services at select city facilities.

The contractor has performed services to expectations and within cost estimates for the FY2015 budget. Four Seasons Yard Care was originally selected to provide mowing and trimming services as the low bidder through a formal request for proposal process in March of 2014.

The contractor and city staff have discussed an extension of the existing contract with an adjustment of \$100 per mow added to the overall cost, specifically on the Vanderwilt location.

Contracted Mowing and Trimming Locations	
Edmundson Park	\$1,000 per mow
Vanderwilt Park	\$170 per mow
Playground C Avenue East	\$35 per mow
Playground C Ave West	\$30 per mow
Playground South I Street	\$25 per mow
Total for all locations	\$1,260 per mow

Budget Consideration:

The FY2015 City Council approved budget includes \$33,750 for mowing services. The amount spent to date is \$18,820. The proposed contract extension includes a minimal increase of \$100 per mow at the Vanderwilt Park

location. Overall, this increase still keeps Four Seasons Yard Care's cost well below previously received bids from competitors during a previous bidding process.

Attachments :

Resolution
2014 Mowing Contract

RESOLUTION NO. _____

**A RESOLUTION APPROVING AUTHORIZING THE
MAYOR AND CITY CLERK TO EXECUTE THE
NECESSARY DOCUMENTS FOR THE PURPOSE OF
RETAINING PRIVATE MOWING AND TRIMMING
SERVICES FOR CITY FACILITIES AND PROPERTY .**

WHEREAS, Four Seasons Yard Care has successfully performed and acted as the city's contractor for mowing and trimming services during the 2014 mowing season; and

WHEREAS, the parties desire to enter into a two year extension of services contract with a one-time \$100 per mow cost adjustment at Vanderwilt Park, with all other locations remaining at the same price as provided in the original bid received March 2014.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa that the Mayor and City Clerk are hereby authorized and directed to execute any and all necessary documents for the purpose of retaining private mowing and trimming services for city facilities and property with Four Seasons Yard care for the 2015 and 2016 mowing seasons.

Passed and approved this _____ day of November, 2014.

Attest:

Amy Miller, City Clerk

David Krutzfeldt, Mayor

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT is made and entered into this 8th day of April, 2014, by and between Four Seasons Yard Care Inc, herein called "Four Seasons" and the City of Oskaloosa, Iowa, herein called "City".

NOW WHEREAS City is the owner and holder of record title to certain parcels of real estate located within the City of Oskaloosa, Iowa, and wishes to contract with Four Seasons for the mowing of the same;

AND WHEREAS Four Seasons wishes to undertake to provide mowing services for the City for said parcels;

AND WHEREAS the parties wish to memorialize their agreement relative thereto;

IT IS THEREFORE AGREED, in consideration of the mutual covenants and promises contained herein as follows:

1. Mowing Services: Four Seasons shall mow for the City the Edmundson Park, the Vanderwilt Park, the Playground on C Avenue East near Grant School, the Playground on C Avenue West near IMexico, and the Playground on South I Street (Jaycees).
2. Mowing requirements: Four Seasons shall mow the named properties in a professional manner and agrees as follows:
 - a. Four Seasons shall ensure that the named properties have an attractive appearance at all times;
 - b. Four Seasons shall consistently maintain turf height at a regular length of approximately six inches (6");
 - c. Four Seasons shall ensure that trimming areas such as fence lines, poles, trees, etc. shall not have grown longer than six inches (6");
 - d. Four Season shall clean up paper and debris before, during and after each mowing and trimming;
 - e. Four Seasons shall at its expense utilize its own labor, equipment and materials necessary to perform contracted services to the expectations of City;
 - f. Four Seasons shall mow and trim only on Monday through Friday, between the hours of 6:00 a.m. and 4:00 p.m. Central Standard Time unless otherwise approved by the City Manager or designee;
 - g. City has the right to request fewer or additional mowing by Four Seasons at the named parcels based upon the needs and conditions as observed by the City.
3. Terms of agreement: This agreement shall commence upon the execution of this agreement by the parties and shall continue during the 2014 mowing season.

4. Compensation: City shall pay Four Seasons for its services at the rate of \$1,000.00 per mow for Edmondson Park, \$70.00 per mow for Vanderwilt Park, \$35.00 per mow for the Playground on C Avenue East near Grant School, \$30.00 per mow for the Playground on C Avenue West near IMexico and \$25.00 per mow for the Playground on South I Street (Jaycees). Four Seasons shall invoice City and provide a monthly account of services by the first day of each month. City shall process invoices by the fifteenth day of each month.
5. Termination: Four Seasons may terminate the Agreement upon the giving of at least thirty (30) days written notice to the City, during which time Four Season shall however continue to mow and trim pursuant to the Agreement. City may terminate this Agreement at any time upon the giving of written notice to Four Seasons.
6. Insurance: Four Season shall defend, indemnify and hold City harmless from any liability of injuries or damages arising out of the actions of Four Seasons, and shall maintain a one million dollar (\$1,000,000.00) minimum general liability insurance policy naming City as an additional insured. Four Seasons shall furnish City with a certificate of insurance confirming the limits of insurance and showing City as an additional insured.
7. Independent Contractor: The parties acknowledge and agree that Four Seasons and its agents and employees are not employees of City, and that Four Seasons is an independent contractor, solely responsible for its own taxes and insurance.
8. Integration clause: The parties agree that this writing constitutes the complete agreement of the parties and may be altered or varied only by a writing signed by the parties.



CITY OF OSKALOOSA, IOWA



FOUR SEASONS YARD CARE INC

Four Seasons Yard Care INC

P.O. Box 352 Pella IA 50219

641-780-2730 Cell 641-620-9350 Office

Email: fourseasonsyardcare@yahoo.com

Owner Troy Seekamp

Reference # 1. Oskaloosa Apartments Owner Roger Duven 641-780-1747

Work done: mowing, trimming, spraying, snow removal

Reference # 2. City of Pella Doug Riggen 641-230-0084

Work done: mowing, trimming, spraying, seeding

Reference # 3. Country Inn & Suites

Work Done: mowing, trimming, spraying, snow removal.

Tax ID # 45-258493

Duns & Bradstreet number: 276853693

Cage Number for federal work: 64RR1

Equipment list.

1. 3-John Deere 1600 WAM 12'
2. 2-John Deere z930A 60"
3. 2-John Deere z925A 60"
4. 2- Toro zmaster 60"
5. 1- Toro zmaster 48"
6. 1-Grasshopper 60"
7. 1-John Deere 997 72"
8. 12 Trimmers
9. 7 blower
10. 5 trucks and trailers
11. 1-exmark lazer 60"

Staffing Levels: 13 Employees with 5 years of experience or more.



**City of Oskaloosa, Iowa
Municipal Mowing and Trimming Agreement – 2014
Due March 14, 2014 at 10:00AM (CST)**

The City of Oskaloosa, Iowa is accepting sealed bids for mowing and trimming services for the calendar 2014 season. The extent of the work involved consists of effectively maintaining the city owned facilities as specified below.

Sealed bids will be received by the Oskaloosa City Clerk until 10:00AM local time on March 14, 2014 at which time they will be publicly opened and read aloud. All companies submitting bids are welcome to attend, but attendance is not mandatory. Details of the award can be obtained by visiting our website www.oskaloosaiowa.org or calling the City Clerk's Office at (641) 673-9431.

The bid opening will begin promptly at the appointed time in the City Hall Conference Room, located at the Oskaloosa City Hall, 220 South Market Street, Oskaloosa, Iowa 52577. No bid may be submitted after the bid opening begins. The bidder is solely responsible for the timely submission of his/her bid.

All bids must be in a sealed envelope and marked **"Sealed Bid; Mowing and Trimming, Open March 14, 2014 at 10:00AM"**.

Bid Specifications

The Contractor agrees to provide a base bid and service for the following locations:

Regularly mow the following with their own equipment:

- Edmundson Park, does **not** include the golf course.
- Vanderwilt Park, including city property on south side of Orchard Avenue.
- Playground on C Avenue East near Grant School.
- Playground on C Avenue West near IMexico.
- Playground on South I Street (Jaycees).

The Contractor agrees to provide an alternate bid for the following locations:

Regularly mow and trim the following with their own equipment:

- No alternate locations are being considered for this bid.

Contractor responsibilities:

- Contractor shall ensure locations have an attractive appearance at all times.
- Contractor shall consistently maintain turf height at a regular length of approximately six inches (6").
- Trimming areas such as fence lines, poles, trees, etc. shall not have grown longer than six inches (6").
- Contractor must clean up paper and debris before, during and after each mowing and trimming.
- Contractor shall utilize its own labor, equipment and materials necessary to perform contracted services to the City's expectations.
- Mowing and trimming services shall only be provided Monday through Friday and between the hours of 6:00am and 4:00pm Central Standard Time, unless otherwise approved by the City Manager or designee.
- The mowing and trimming proposal is for the calendar year 2014 season.
- Contractor shall bid each area individually and on a "per mow" basis.
- Contractor shall provide at least thirty (30) days notice prior to terminating services for the City.
- Contractor shall invoice and provide a monthly account of services provided to the City by the first (1st) of each month.
- Contractor shall maintain a minimum one million dollar (\$1,000,000) general liability insurance naming the City as an additionally insured party.
- Contractor must provide City with Certificate of Insurance confirming the limits of insurance and showing City as additionally insured.

City responsibilities:

- City reserves the right to award a contract based upon the lowest total for all base bid locations.
- City reserves the right to delete location(s) and terminate contract for mowing and trimming services at its sole discretion, with or without cause, however as a general

rule, notice will be provided by the City to Contractor at least thirty (30) days in advance of these changes.

- ~~City at its discretion may add or delete alternate bid locations when selecting and awarding bid to Contractor.~~
- City shall reserve the right to request fewer or additional mowing and/or trimming by Contractor at locations based upon observed needs and conditions.
- City and Contractor shall have the right to negotiate an additional "per mow" cost for other locations not included within this document.
- City shall process invoices by the fifteenth (15th) of each month.
- City reserves the right to reject any and all bids at its discretion.

City Contacts

If you have any questions regarding the request for proposals (RFP), contact Michael Schrock, City Manager at (641) 673-9431 or michael.schrock@oskalooaiowa.org.

If you have questions regarding the facilities included in the RFP, contact Grant Vroegh, Parks Maintenance Operator at (641) 673-7472.

[BID INFORMATION CONTINUES TO THE FOLLOWING PAGE]

Example of how to provide the City with an acceptable bid:

Company name

Company contact information (ownership name, address, phone number, email address, website if applicable)

Description of equipment and staffing levels of business *see attachment*

Tax ID # *45-258493*

Three (3) business references for work performed *see attachment*

BASE BID LOCATIONS	PER MOW BID AMOUNT
Edmundson Park	\$ <u>1000.00</u> per mow
Vanderwilt Park	\$ <u>70.00</u> per mow
Playground C Avenue East	\$ <u>35.00</u> per mow
Playground C Avenue West	\$ <u>30.00</u> per mow
Playground South I Street	\$ <u>25.00</u> per mow
TOTAL FOR ALL BASE BID LOCATIONS	\$ <u>1160.00</u> per mow

ALTERNATE BID LOCATIONS	PER MOW BID AMOUNT
None	\$ _____ per mow
	\$ _____ per mow
	\$ _____ per mow
	\$ _____ per mow

Print and sign name of company's authorized agent. Include date of signature.

Authorized agent *Troy Salvo*

Date *3-11-14*



City Council Communication

Meeting Date: November 3, 2014

Requested By: Mayor & City Council

Item Title: ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC SPECIFICATIONS ARE STATED.

- a) Airport Commission - One vacancy to fill upon appointment for an unexpired term that ends December 31, 2015. This is a five member board that typically meets the first Monday of the month. (4 males currently serve with 1 vacancy)
- b) Building Code Board of Appeals - Two vacancies to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males currently serve with 2 vacancies)
- c) Board of Adjustment - Three vacancies - one to fill upon appointment for an unexpired term that ends April 30, 2017; and two to fill to serve five year terms that end December 31, 2019. This is a five member board that meets as needed. (4 males currently serve with 1 vacancy)
- d) Historic Preservation Commission - Two vacancies to fill three year terms that end December 31, 2017. This is a seven member board that meets as needed. (6 females and one male currently serve)
- e) Housing Trust Fund Committee - One at-large member to serve a three year term that ends January 31, 2018. There are five at-large members on the committee that typically meets every other month. (3 females and 2 males currently serve at-large)
- f) Mahaska County Solid Waste Management Commission and Ad Hoc Recycling Committee - Five vacancies to fill to serve one year terms from January 1, 2015 through December 31, 2015. Two members of the commission also serve on the Ad Hoc Recycling Committee. This is a five member board that typically meets once a month. (3 males and 1 female currently serve with 1 vacancy)



City Council
Communication
Meeting Date: November 3, 2014

Item Title: REGULAR AGENDA

Explanation :

The following agenda items require specific action by the City Council.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council
Communication

Meeting Date: November 3, 2014
Requested By: City Clerk/Finance

Item Title:

Consider a motion to receive and file the audit report and authorize payment of \$8,750 to Martens & Company, CPA, LLP and \$625 to the Auditor of the State.

Explanation:

Martens & Company, CPA, LLP performed the audit for Fiscal Year 2014. Richard Atterbury will be present to highlight the audit report. A copy of the report is included with your agenda packet.

Staff recommends receiving and filing of report and authorizing payment of \$8,750 to Martens & Company, CPA, LLP and \$625 to the Auditor of the State.

Budget Consideration:

\$8,750 to Martens & Company, CPA, LLP and \$625 filing fee to the State Auditor. Both expenses are from the general fund.

Attachments :

Audit report is included in your agenda packet.



City Council
Communication
Meeting Date: November 3, 2014
Requested By: City Clerk/Finance

Item Title: PUBLIC HEARING

Consider a resolution levying a special assessment against private property for cutting and removal of weeds by the City of Oskaloosa, Iowa in accordance with Title 8, Chapter 8.20 of the City Code of the City of Oskaloosa, Iowa. (PUBLIC HEARING)

Explanation:

This is the time for the public hearing on levying a special assessment against private property for weed cutting as outlined in Exhibit A. A written objection was received from Randy and Jo Ann Plate and is included in your agenda packet. Certified notices were sent to each property owner and a notice was published in the Oskaloosa Herald. If approved, the property owner will have 30 days to pay for weed cutting in the City Clerk's office. After the 30 days it will be assessed to their property taxes with a payment schedule of 1 year at 9% interest.

Staff recommends opening the public hearing, receive oral and written comments, close hearing and approve resolution.

Budget Consideration:

\$800 revenue to the Sanitary Sewer Fund to offset expenses related to the work performed by the City, plus \$72 in interest.

Attachments :

Written Objection
Resolution
Exhibit A

September 21, 2014
Oskaloosa, Iowa

City of Oskaloosa
220 South Market
Oskaloosa, Iowa 52577

Dear Sir:

My name is JoAnn Plate. My husband, Randy, and I own the vacant lot at 411 North G Street, Oskaloosa, Iowa. On or about August 10th, the city mowed our lot. We had gone to the State Fair and had hired someone to mow it. I realize it rained a lot that week and obviously it did not get mowed.

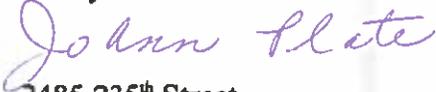
I feel \$250.00 is a huge bill for mowing and I'm asking you to reconsider and remove the bill. We have owned this property for many years and have never been late of delinquent paying our taxes or keeping the property mowed.

I was told there was a complaint about my lot and I can tell you who it was.

Again, please reconsider.

Sincerely,

Randy and JoAnn Plate



2485 235th Street
Oskaloosa, Iowa 52577
641-673-3700

RESOLUTION NO. _____

RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR CUTTING AND REMOVAL OF WEEDS BY THE CITY OF OSKALOOSA, IOWA, IN ACCORDANCE WITH TITLE 8, CHAPTER 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA.

WHEREAS, the City of Oskaloosa, Iowa did cut and remove weeds and brush from private properties listed in Exhibit "A" attached hereto and by this reference incorporated within; and

WHEREAS, the City Council of the City of Oskaloosa, Iowa is empowered to levy such assessment as may be appropriate against said properties for such cutting and removal of weeds and brush by Title 8, Chapter 8.20 of the City Code of the City of Oskaloosa, Iowa; and

WHEREAS, hearing on said assessments was duly scheduled for the 3rd day of November, 2014 at 6:00 p.m., proper notice of said hearing was given; and

WHEREAS, hearing before the City Council of the City of Oskaloosa, Iowa was held at the above mentioned date and time, and all objections to said assessments were heard; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Oskaloosa, Iowa that special assessments for the cutting and removal of weeds and brush are hereby levied against the properties described in Exhibit "A" unless said special assessments are paid in full within thirty days. All unpaid assessments will draw annual interest at nine per cent computed to the December 1st next following the due dates. The unpaid assessments shall constitute a lien against the property and shall be collected by the County Treasurer in the same manner as other taxes. Any assessments more than five hundred dollars will be paid in annual installments that will not exceed fifteen.

PASSED AND APPROVED this 3rd day of November, 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

EXHIBIT "A"
 2014 WEED CUTTING ASSESSMENTS
 August 2014

OWNER	OFFENSE	ADDRESS/LEGAL	DATE MOWED	LABOR	COST
Sandra K Thompson c/o Phil Leech Parcel ID 1013332002	2nd	412 North H St S 1/2 Lots 3 & 4 Blk 3 Whites Add	8/18/2014	1 hour	\$300.00
Randy/Joann Plate Parcel ID 1013332007	1st	411 North G St S 1/2 Lots 1 & 2 Blk 3 Whites Add	8/18/2014	1 hour	\$250.00
Thomas Potter Parcel ID 1013209007	1st	313 College Ave W 49.6' S 164' Lot 8 Mendenhalls Add	8/18/2014	1 hour	\$250.00

Weed removal on private property:

Minimum of one hour charged. After first hour, fee shall be charged by the quarter hour.

1st cleanup	\$200.00 fee + \$50.00 per hr.
2nd cleanup	\$250.00 fee + \$50.00 per hr.
3rd cleanup	\$300.00 fee + \$50.00 per hr.
4th cleanup	\$350.00 fee + \$50.00 per hr.
5th cleanup	\$400.00 fee + \$50.00 per hr.
6th cleanup	\$450.00 fee + \$50.00 per hr.



City Council Communication

Meeting Date: November 3, 2014
Requested By: Public Works Dept.

Item Title:

Consider an ordinance amendments to Title 17 - "Zoning", Chapter 17.04 - "Definitions," and Chapter 17.24 - "Supplemental Site Development Regulations," of the City Of Oskaloosa Zoning Ordinance regarding accessory building standards - 1st reading (PUBLIC HEARING)

Explanation:

The Public Works Department Staff is proposing changes to the zoning ordinance regarding accessory buildings. The existing regulations are outdated and unclear when determining the height of accessory buildings. The present code also does not have a maximum limit on the number of accessory buildings permitted on a property. The proposed ordinance amendments reflect Staff's attempt to address and resolve Oskaloosa's existing Zoning Regulations. The proposed code updates include, but are not limited to, the following:

1. Revise the definition for the height of accessory buildings
2. Set a maximum height limit of 18 feet for detached garages and 12 feet for any other accessory structures such as storage sheds.
3. Set a maximum area of 750 square feet for detached garages and 200 square feet for storage sheds.
4. Set a maximum of two accessory structures that can be located on a property.

The Planning & Zoning Commission considered this item at their October 13, 2014 meeting and recommended by a vote of 7:0 (yes: no) that the City Council approve the ordinance amendments regarding accessory buildings.

Recommended Action:

Open public hearing, receive comments, close the public hearing and approve the first reading of the ordinance.

Budget Consideration:

There will be minimal impact to the City Budget for the cost associated with drafting revisions to Chapter 17.28 of the Oskaloosa Municipal Code.

Attachments :

Ordinance, Proposed text amendments to City Code Sections 17.04.030 and 17.24.030, and Exhibits.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING TITLE 17 - ZONING, CHAPTER 17.04 - DEFINITIONS, SECTION 17.04.030 - DEFINITIONS AND CHAPTER 17.24 - SUPPLEMENTAL SITE DEVELOPMENT REGULATIONS, SECTION 17.24.030 - SETBACK ADJUSTMENTS.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1: The Oskaloosa City Code Section 17.04.030 is amended by deleting the current definition for "Height", and inserting in lieu thereof the following:

"Height" means the vertical distance from grade plane to the average height of the highest roof surface. The grade plane is a reference plane representing the average of finished ground level adjoining the building at exterior walls. Where the finished ground level slopes away from the exterior walls, the reference plane shall be established by the lowest points within the area between the building and the lot line or, where the lot line is more than 6 feet from the building, between the building and a point 6 feet from the building. For accessory buildings the height means the vertical distance from the grade plane elevation to the highest roof surface of the accessory building roof elevation.

SECTION 2: The Oskaloosa City Code Section 17.24.030.B.6. "Setback Adjustments" of accessory buildings is amended by deleting the current section, and inserting in lieu thereof the following:

6. Accessory buildings are subject to all site development regulations of its zoning district, except as provided below:
 - a. Side Yards. An accessory building may be located a minimum of four feet from the interior side lot line of the property if it is located between the rear building line of the principal building and the rear property line.
 - b. Front Yards. No accessory building may be located between the front building line of the principal building and the front property line.
 - c. Rear Yard. The minimum rear yard setback for accessory buildings shall be five feet. This minimum rear yard setback shall be increased to fifteen feet if the accessory building requires vehicular access from an alley. Double-frontage lots shall require front-yard setbacks along both street frontages as set forth in Table 17.08C. Easements may be incorporated into these required setbacks. No accessory building shall be located within any easement or right-of-way along the rear property line.
 - d. Street Yards. No accessory building shall be located within twenty feet from any street right-of-way line.
 - e. Height. In residential districts, the maximum height for a detached garage shall be ten feet to the eave line and not exceed eighteen feet for the maximum accessory building height. For any other accessory building the maximum height shall be twelve feet. Maximum height for a detached garage and/or other accessory building in an RR district shall be twenty feet.

- f. Separation from Other Buildings. No accessory building shall be placed within ten feet of any other building on its own property or any adjacent properties.
- g. Maximum Size. A detached garage shall not exceed 750 square feet, occupy more than thirty percent of the rear yard and shall not exceed eighteen feet in height; however, this regulation shall not be interpreted to prohibit the construction of a five hundred fifty square foot garage on a minimum rear yard. For any other accessory structures shall not exceed 200 square feet in area.
- h. Number of Accessory Structures. Each property in a residential district shall be allowed a maximum of two accessory structures.
- i. Attached Accessory Buildings. Any accessory building physically attached to the principal building shall be considered part of the principal building and subject to the development regulations of its zoning district.
- j. Effect on Adjacent Properties. If an adjacent lot is built upon, the accessory building must be entirely to the rear of the line of any principal building on such adjacent lot. No accessory building shall damage adjacent property by obstructing views, inhibiting solar access, or hindering ventilation.
- k. Hazards. Any accessory use which creates a potential fire hazard shall be located a minimum of ten feet from any residential structure. Such uses include but are not limited to detached fireplaces, barbecue ovens, or storage of flammable materials.
- l. No accessory building shall be built upon any lot until construction of the principal building has begun.

SECTION 3: SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4: WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____, 2014, and approved this _____ day of _____, 2014.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2014.

Signed _____

CHAPTER 17.04 DEFINITIONS

17.04.030 Definitions

"Height" means the vertical distance from grade plane to the average height of the highest roof surface. The grade plane is a reference plane representing the average of finished ground level adjoining the building at exterior walls. Where the finished ground level slopes away from the exterior walls, the reference plane shall be established by the lowest points within the area between the building and the lot line or, where the lot line is more than 6 feet from the building, between the building and a point 6 feet from the building. ~~the established grade to the highest point of the coping of a flat roof, the deck line of a mansard roof, or to the average height between eaves and the ridge for gable, hip, shed, or gambrel roofs. For other cases, height shall be measured as the vertical distance from the established grade to the highest point of a structure as herein defined. Where a building or structure is located on a slope, height shall be measured from the average grade level adjacent to the building or structure.~~ For accessory buildings the height means the vertical distance from the grade plane elevation to the highest roof surface of the accessory building roof elevation.

CHAPTER 17.24 – SUPPLEMENTAL SITE DEVELOPMENT REGULATIONS

17.24.030 Setback Adjustments

6. Accessory buildings are subject to all site development regulations of its zoning district, except as provided below:
 - a. Side Yards. An accessory building may be located a minimum of four feet from the interior side lot line of the property if it is located between the rear building line of the principal building and the rear property line.
 - b. Front Yards. No accessory building may be located between the front building line of the principal building and the front property line.
 - c. Rear Yard. The minimum rear yard setback for accessory buildings shall be five feet. This minimum rear yard setback shall be increased to fifteen feet if the accessory building requires vehicular access from an alley. Double-frontage lots shall require front-yard setbacks along both street frontages as set forth in Table 17.08C. Easements may be incorporated into these required setbacks. No accessory building shall be located within any easement or right-of-way along the rear property line.
 - d. Street Yards. No accessory building shall be located within twenty feet from any street right-of-way line.
 - e. Height. In residential districts, the maximum height for a detached garage shall be ~~twelve~~ ten feet to the eave line and not exceed eighteen feet for the maximum accessory building height. ~~for~~ For any other accessory building the maximum height shall be twelve feet.

Maximum height for a detached garage and/or other accessory building in an RR district shall be twenty feet.

- f. Separation from Other Buildings. No accessory building shall be placed within ten feet of any other building on its own property or any adjacent properties.
- g. Maximum Size. ~~An accessory building which is not a part of the main building~~A detached garage shall not exceed 750 square feet, occupy more than thirty percent of the rear yard and shall not exceed ~~twelve~~eighteen feet in height; however, this regulation shall not be interpreted to prohibit the construction of a five hundred fifty square foot garage on a minimum rear yard. For any other accessory structures shall not exceed 200 square feet in area.
- h. Number of Accessory Structures. Each property in a residential district shall be allowed a maximum of two accessory structures.
- g.i. Attached Accessory Buildings. Any accessory building physically attached to the principal building shall be considered part of the principal building and subject to the development regulations of its zoning district.
- h.j. Effect on Adjacent Properties. If an adjacent lot is built upon, the accessory building must be entirely to the rear of the line of any principal building on such adjacent lot. No accessory building shall damage adjacent property by obstructing views, inhibiting solar access, or hindering ventilation.
- i.k. Hazards. Any accessory use which creates a potential fire hazard shall be located a minimum of ten feet from any residential structure. Such uses include but are not limited to detached fireplaces, barbecue ovens, or storage of flammable materials.
- j.l. No accessory building shall be built upon any lot until construction of the principal building has begun.

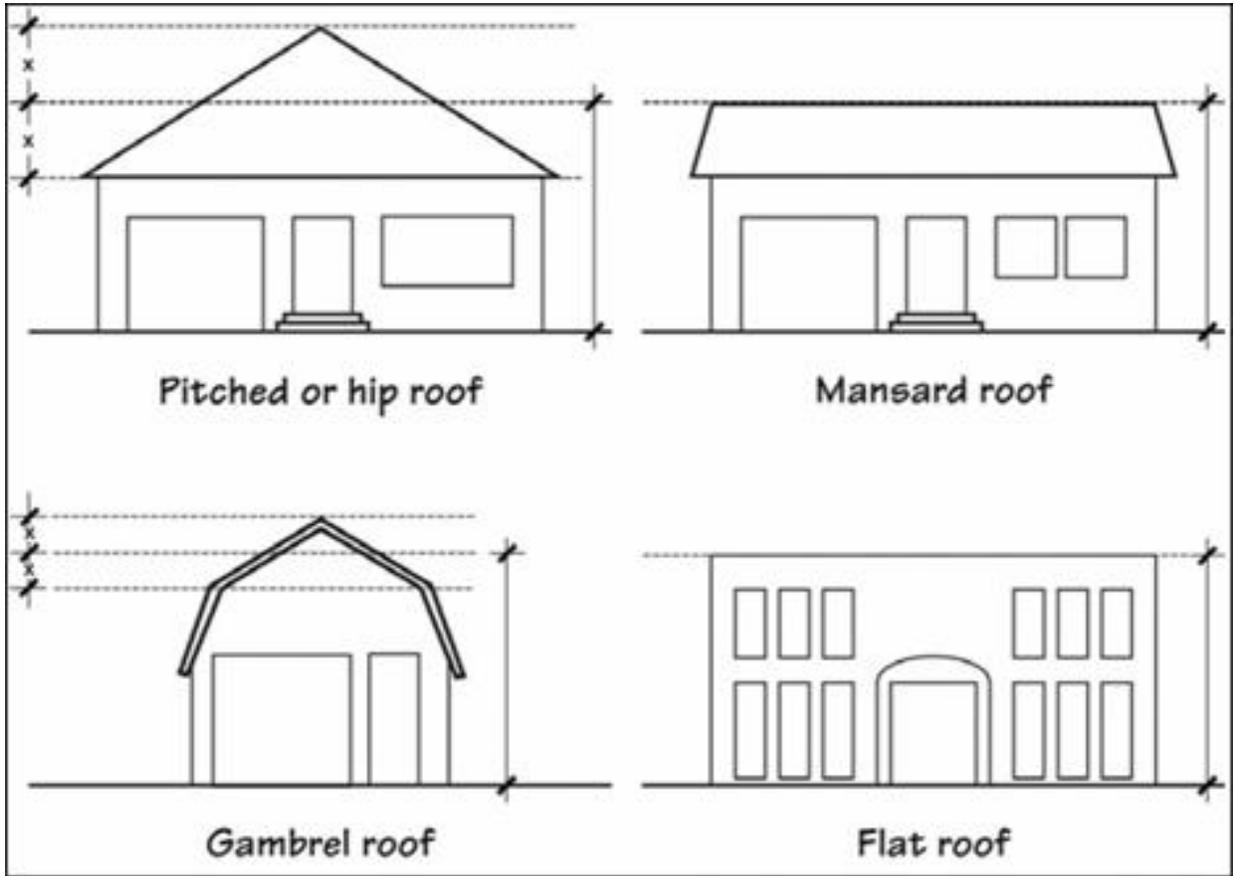


Exhibit 1: Existing Code - Maximum Height for different roof types

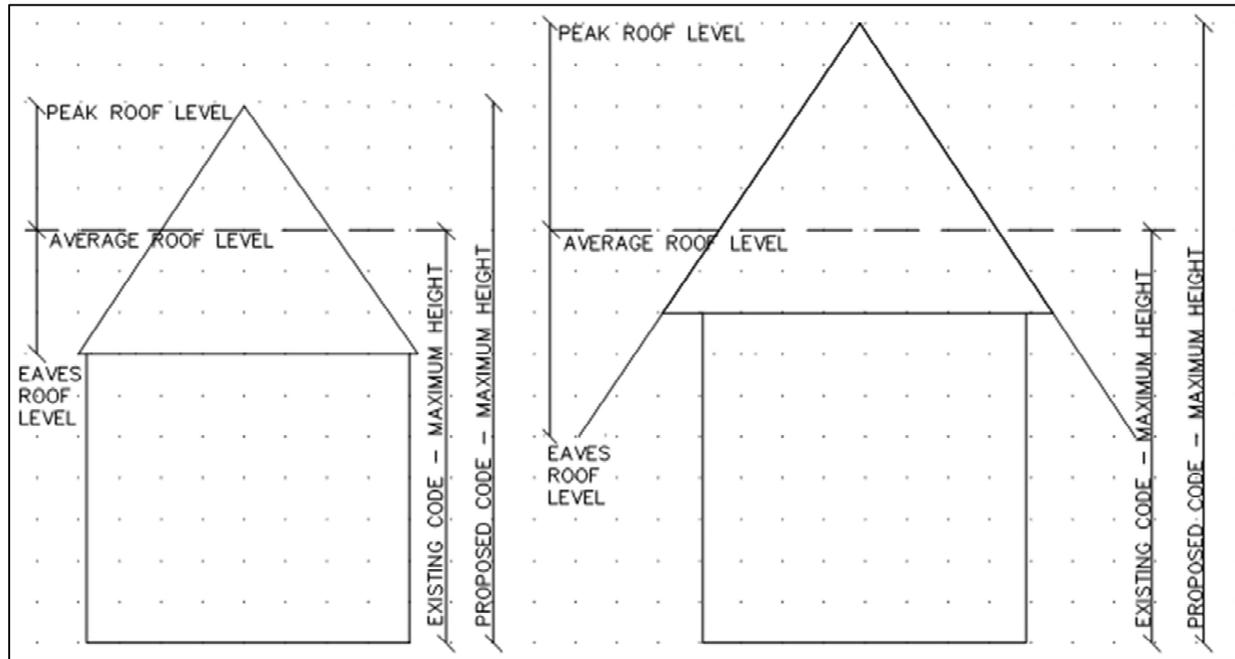


Exhibit 2: Existing Vs. Proposed Code for different roof types

Switch to Community View



Exhibit 3 – Residential parcel with multiple secondary structures.



Exhibit 4 – Property with 2 secondary structures

Note: The secondary structure on the rear side got a variance for height



City Council Communication

Meeting Date: November 3, 2014
Requested By: Public Works Dept.

Item Title: PUBLIC HEARING

Consider an ordinance to vacate and sell of 60' X 16' of the north-south alley adjacent to 1002 North 2nd Street - 1st reading. (PUBLIC HEARING)

Explanation:

Emily Greenfield, owner of 1002 North 2nd Street, has requested that the portion of the North-South alley adjacent to her property be vacated. The neighboring property at 701 North 3rd Street has an existing accessory structure that encroaches into a portion of the public alley. Therefore, the applicant would prefer to purchase their half section of the alley. The applicant wants to purchase the alley for personal investment and property improvement.

The city conducted a survey of households with direct access to this alley. Of the residents that responded (6 total), all (6) of them wanted the alley to be vacated (See the attached survey responses). This portion of the alley contains Century Link utility infrastructure. Therefore, easement rights will need to be retained for access to the above-mentioned utilities. The requested portion of the alley shows minimal public use and does not deny reasonable access to abutting property owners.

The Planning & Zoning Commission considered this item at their October 13, 2014 meeting and recommended by a vote of 7:0 (yes: no) that the City Council approve the alley vacate request.

Recommended Action:

Open public hearing, receive comments, close the public hearing and approve the first reading of the ordinance.

Budget Consideration:

100.00 for application fees, and, if the alley vacate is approved, there will be a revenue of \$480.00 (60' X 16' X \$0.50/SF). Alley vacates result in revenue received by the city. The city sells residential alleys for \$0.50 per square foot.

Attachments :

Ordinance, Location Map, Pictures of Alley, Alley Vacate Application, and Responses from adjacent owners and utility companies.

ORDINANCE NO. _____

AN ORDINANCE VACATING THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 1002 NORTH 2ND STREET, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. PURPOSE. The purpose of this ordinance is to vacate the north-south public alley right-of-way that lies adjacent to 1002 North 2nd Street is legally described as follows:

The 60 foot by 16 foot north-south alley lying adjacent to Lot 15 of Block 2 of Ridge Place Addition of the City of Oskaloosa, Mahaska County, Iowa

SECTION 2. EASEMENT RESERVATION. This ordinance is adopted subject to the retention of easement rights for utilities, all municipal and other governmental services for ingress-egress to the same.

SECTION 3. REPEALER. All other ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2014, and approved this ____ day of _____ 2014.

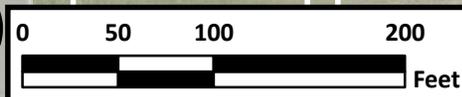
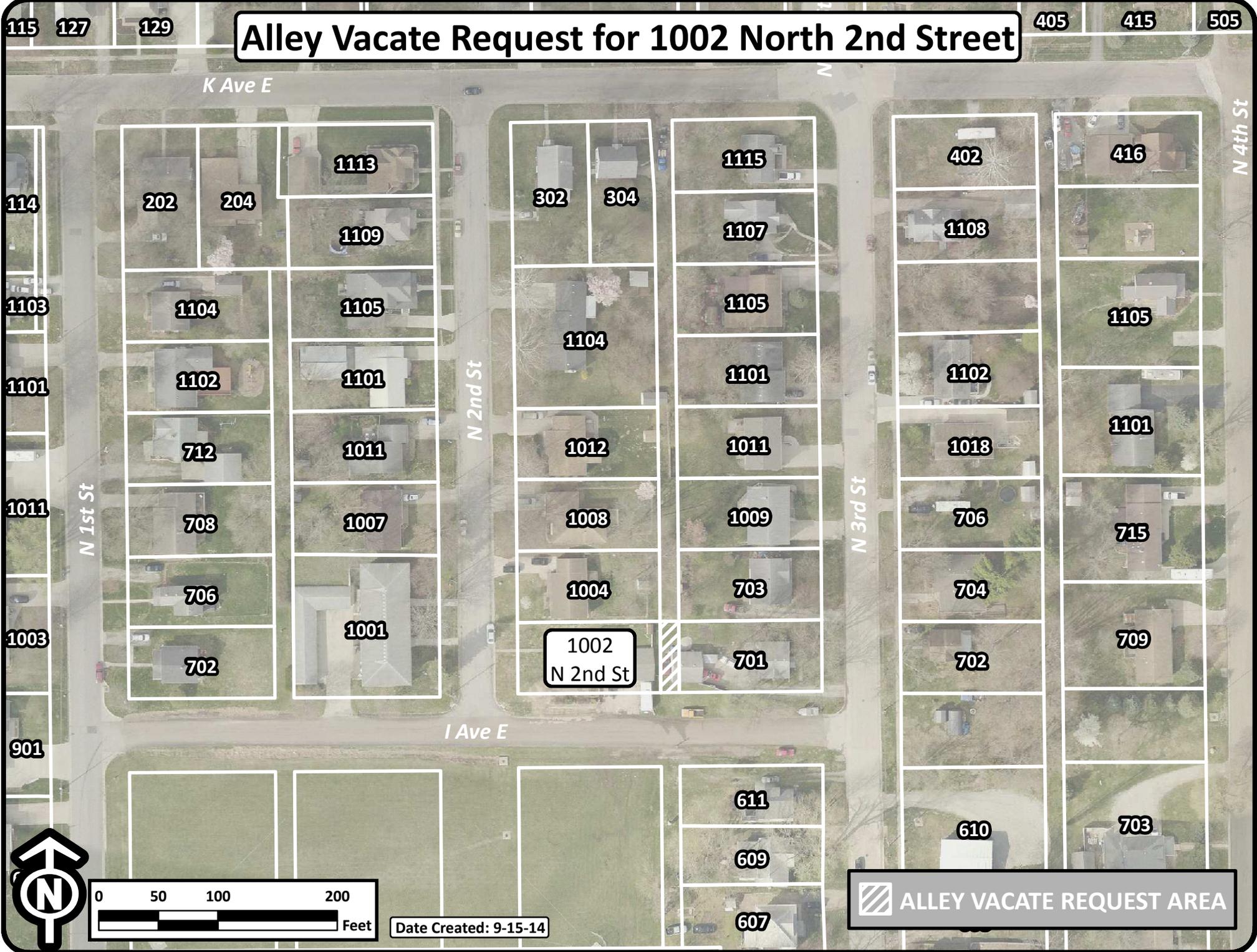
David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the ____ day of _____ 2014.

Amy Miller, City Clerk

Alley Vacate Request for 1002 North 2nd Street



Date Created: 9-15-14

 ALLEY VACATE REQUEST AREA



North-south alley adjacent to 1002 North 2nd Street looking north.



North-south alley adjacent to 1002 North 2nd Street looking south.

ALLEY VACATION REQUEST
City of Oskaloosa, Iowa

Policy for sale of alleys:

Policy Adopted: 2/18/2003

1. The property owner requesting the vacation of the alley will pay the \$100.00 application fee and the purchase price of one-half of the alley at the time of the request. If the alley vacation and sale is not approved, the amount of the purchase will be refunded. Other property owners adjacent to the alley that wish to purchase their half will have 30 days after the third reading of the ordinance to purchase their portion. After the 30 days it could be sold to other adjoining property owners.
2. Alleys sold within a residentially zoned area will be sold at the residential rate (\$.50/SF), and alleys located in commercially or industrially zoned areas will be sold at commercial rates (\$1.00/SF).

Date of Request: 9-10-14
Property Owner Name: Emily Greenfield
Address: 1002 N 2nd St
Oskaloosa, IA 52577
Phone: 641-919-1578
Description of alley requested for vacation: 8' x 60' half of
alley on East side of garage. Surveyors
have mapped it out.
Reason for requesting alley vacation: Personal investment,
property improvement

Signature Emily Greenfield

OFFICE USE:

Application Fee Paid \$100.⁰⁰



Amount Paid For 1/2 of Alley: \$ 240.⁰⁰ (60 X 16 X \$.50/SF) X .5

Vacation Approved _____ Denied _____ Refund Payment _____

ALLEY VACATION RESPONSE : 1002 North 2nd Street

ADDRESS	NAME	RESPONSE	COMMENTS
1002 North 2nd Street	Emily Greenfield	Yes, Approve the Proposed Alley Vacate	
1004 North 2nd Street	Dawn Daffenbaugh		
1008 North 2nd Street	Jenna Dimmitt		
1012 North 2nd Street	Max & Diane Maddy		
1104 North 2nd Street	Emmett & Fleeta Ewing	Yes, Approve the Proposed Alley Vacate	
304 K Avenue East	Ginny Foster % Charles Perdue		
701 North 3rd Street	John & Kristi Farmer	Yes, Approve the Proposed Alley Vacate	
703 North 3rd Street	Leroy & Joann Steffen	Yes, Approve the Proposed Alley Vacate	As long as no structures are built that would block access from street(including fencing)
1009 North 3rd Street	Mary Meinders		
1011 North 3rd Street	Tom Reuer	Yes, Approve the Proposed Alley Vacate	
1101 North 3rd Street	Debbie Stevens		
1105 North 3rd Street	Dale & Charlene Bodart		
1107 North 3rd Street	Nancy Theobald		
1115 North 3rd Street	Bonnie Bailey	Yes, Approve the Proposed Alley Vacate	

UTILITY COMPANY RESPONSE

MCG	No Infrastructure
WATER DEPT.	No Infrastructure
CENTURY LINK	Yes Infrastructure
ENERGY	No Infrastructure
CITY SANITARY	No Infrastructure



City Council Communication

Meeting Date: November 3, 2014

Requested By: CITY MANAGER'S OFFICE

Item Title: PUBLIC HEARING

Consider a resolution approving and adopting a revenue purpose statement for the use or expenditure of fee revenues from proposed natural gas and electricity franchise fees.

(PUBLIC HEARING)

Explanation:

In the consideration of approving an increase to the natural gas and electric franchise fees charged, state statute requires the city outline the use or expenditure of fee revenues in a document called a revenue purpose statement. The following are areas identified as allowable expenses to identify for the revenue statement and the council can choose, one, several or all:

- a. Property tax relief.
- b. The repair, remediation, restoration, cleanup, replacement, and improvement of existing public improvements and other publicly owned property, buildings, and facilities.
- c. Projects designed to prevent or mitigate future disasters as defined in section 29C.2.
- d. Energy conservation measures for low-income homeowners, low-income energy assistance programs, and weatherization programs.
- e. Public safety, including the equipping of fire, police, emergency services, sanitation, street, and civil defense departments.
- f. The establishment, construction, reconstruction, repair, equipping, remodeling, and extension of public works, public utilities, and public transportation systems.
- g. The construction, reconstruction, or repair of streets, highways, bridges,

sidewalks, pedestrian underpasses and overpasses, street lighting fixtures, and public grounds, and the acquisition of real estate needed for such purposes.

- h. Property tax abatements, building permit fee abatements, and abatement of other fees for property damaged by a disaster as defined in section 29C.2.
- i. Economic development activities and projects.

The following requirements of Section 364.2, subsection f. of the Iowa Code apply if “property tax relief” is selected as one of the purposes for inclusion in the Revenue Purpose Statement:

“If property tax relief is listed as a purpose, the revenue purpose statement shall also include information regarding the amount of the property tax relief to be provided with revenue collected from the increased rate.”

Presently the city uses fee revenues as outlined in “f” and “g” however the city council recently added purposes “e” and “i” as allowable uses for the franchise fee revenues.

Budget Consideration:

This item sets forth the policy direction from the City Council to the staff on how future fees generated by the natural gas and electric franchises can be allocated in the city’s budget. Specific funding decisions associated with the use of the franchise fees will be accomplished by separate and future action items of the City Council.

Attachments :

1. Resolution w/ revenue purpose statement attached

RESOLUTION _____

**A RESOLUTION APPROVING AND ADOPTING A REVENUE
PURPOSE STATEMENT FOR THE USE OR EXPENDITURE OF FEE
REVENUES FROM PROPOSED NATURAL GAS AND ELECTRIC
FRANCHISE FEES**

WHEREAS, the City Council of the City of Oskaloosa, Iowa, has previously established a utility franchise fee for MidAmerican Energy for the distribution of natural gas and electric energy within the city limits of the City of Oskaloosa; and

WHEREAS, the City of Oskaloosa held a public hearing on a proposed ordinance which would amend the City's ordinances renewing the current natural gas and electricity franchises in the City of Oskaloosa and modify the franchise fees on electricity transmissions and the provision of natural gas service; and

WHEREAS, pursuant to the provisions of Section 364.2, subsection (f) of the Code of Iowa, the City has prepared and attached a Revenue Purpose Statement outlining the purposes for which the City shall use the electricity and natural gas franchise fee revenues that will be received if the proposed ordinance is adopted and held two separate public hearings on said Revenue Purpose Statement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa:

1. That all previous resolutions associated with the approval of a Revenue Purpose Statement are hereby rescinded and replaced; and
2. That the "Revenue Purpose Statement for the Use or Expenditure of Natural Gas and Electric Franchise Fee Revenues for the City of Oskaloosa, Iowa" ("Revenue Purpose Statement"), attached hereto, is hereby approved and adopted.

PASSED AND APPROVED this ____ day of November, 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

**REVENUE PURPOSE STATEMENT
FOR THE USE OR EXPENDITURE OF NATURAL GAS AND
ELECTRIC FRANCHISE FEE REVENUES FOR THE CITY OF
OSKALOOSA, IOWA**

Pursuant to the provisions of Section 364.2, subsection (4)(f) of the Code of Iowa, the City of Oskaloosa hereby establishes the following purposes allowed under Iowa Code Section 384.3A, subsection (3)(e),(f),(g), and (i) for which franchise fee revenues from its natural gas and electric franchises with MidAmerican Energy may be used or expended, said purposes which may be narrowed after public hearing: Public safety, including the equipping of fire, police, emergency services, sanitation, street, and civil defense departments; the establishment, construction, reconstruction, repair, equipping, remodeling, and extension of public works, public utilities, and public transportation systems; and the construction, reconstruction, or repair of streets, highways, bridges, sidewalks, pedestrian underpasses and overpasses, street lighting fixtures, and public grounds, and the acquisition of real estate needed for such purposes; and economic development activities and projects.



City Council Communication

Meeting Date: November 3, 2014

Requested By: CITY MANAGER'S OFFICE

Item Title: PUBLIC HEARINGS

Consider an ordinance amending the city's natural gas franchise agreement with MidAmerican Energy Company, and increasing the existing natural gas franchise fees by an additional 2.0% of the company's gross revenues for all service classes. **(PUBLIC HEARING) (1st READING)**

Explanation :

The current twenty-five year natural gas franchise agreement with MidAmerican Energy Company was approved and renewed by the City Council in 2011.

At the time of renewal, a significant change was made to the franchise fee amount charged on the company's gross revenues. The change was an increase from 0.2% for all classes to 3.0% for all classes, except industrial, which was increased from 0.2% to 1.5%. The increase in revenues was specifically earmarked for infrastructure improvements as specified in the Iowa Code. The increase in the franchise fee was completed as an alternative to issuing debt paid by property taxes for needed infrastructure improvements. This decision resulted in a lower tax burden for the average property owner in the city.

At the September 15, 2014 city council meeting the City Council considered the third reading of an ordinance increasing the existing natural gas franchise fees by an additional 2.0% of the company's gross revenues for all service classes and expansion of the allowable uses for the revenue derived from the franchise fees collected. However, the third reading did not pass by a vote of 4-3. Since that time one of the nay voters reconsidered their vote and has asked that the matter be reconsidered.

The 2.0% increase in fees is estimated to generate an additional \$290,000 of revenue and bring the annual revenue for gas and electric franchise fees to \$685,000. The additional revenue would be used in a manner acceptable to the City Council through the currently approved revenue purpose statement, or an amended version of that document. Initial discussions with the City Council during study sessions indicates a desire to use the revenue to offset the impact associated with the recently approved property tax reform legislation by the Iowa Legislature - SF295, and pay for costs to provide public safety services within the community.

The increase in the fees can be accomplished through an amendment to the franchise agreements with MidAmerican Energy Company and procedurally, the City Council is required to hold a public hearing to accept comments from the public on the proposed franchise amendment. Now is the time for the public hearing to consider the ordinance amending the franchise agreement.

13.12.140 [Franchise fee]. 

A franchise fee is imposed upon, and shall be collected from, the natural gas customers of the company receiving service pursuant to the tariff and located within the corporate limits of the city. The franchise fee shall be imposed upon the gross receipts, minus uncollectible accounts, derived from the sale of natural gas and distribution service pursuant to the tariff. City imposes the franchise fee upon the following revenue classes:

Residential customers~~3 percent~~ 5 percent
Commercial customers~~3 percent~~ 5 percent
Industrial customers~~1.5 percent~~ 3.5 percent
Public authority customers~~3 percent~~ 5 percent
Transportation customers~~3 percent~~ 5 percent

Budget Consideration:

Additional revenue estimated at \$290,000 to the city's general fund from electric and gas ratepayers in Oskaloosa. The revenue generated from the franchise fee can and will only be used in a manner that is compliant with the legal parameters outlined in the revenue purpose statement and the Code of Iowa.

Attachments :

1. Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE FRANCHISE AGREEMENT WITH MIDAMERICAN ENERGY COMPANY BY STRIKING AND REPLACING PORTIONS OF SECTION 13.1 2.140 FRANCHISE FEE WITH LANGUAGE REFLECTING AN ADDITIONAL 2% ACROSS THE BOARD INCREASE TO EXISTING FRANCHISE FEE RATES FOR NATURAL GAS.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. Section 13.12.140 is amended by striking and replacing certain language as noted below:

13.12.140 [Franchise fee].

A franchise fee is imposed upon, and shall be collected from, the natural gas customers of the company receiving service pursuant to the tariff and located within the corporate limits of the city. The franchise fee shall be imposed upon the gross receipts, minus uncollectible accounts, derived from the sale of natural gas and distribution service pursuant to the tariff. City imposes the franchise fee upon the following revenue classes:

Residential customers~~3 percent~~ 5 percent
Commercial customers ~~3 percent~~ 5 percent
Industrial customers~~1.5 percent~~ 3.5 percent
Public authority customers~~3 percent~~ 5 percent
Transportation customers~~3 percent~~ 5 percent

SECTION 2. WHEN EFFECTIVE. This amendment to the ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2014,
and approved this _____ day of _____ 2014.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____ 2014.

Signed



City Council Communication

Meeting Date: November 3, 2014

Requested By: CITY MANAGER'S OFFICE

Item Title: PUBLIC HEARINGS

Consider an ordinance amending the city's electric franchise agreement with MidAmerican Energy Company, and increasing the existing electric franchise fees by an additional 2.0% of the company's gross revenues for all service classes. **(PUBLIC HEARING) (1st READING)**

Explanation :

The current twenty-five year electric franchise agreement with MidAmerican Energy Company was approved and renewed by the City Council in 2011.

At the time of renewal, a significant change was made to the franchise fee amount charged on the company's gross revenues. The change was an increase from 0.2% for all classes to 3.0% for all classes, except industrial, which was increased from 0.2% to 1.5%. The increase in revenues was specifically earmarked for infrastructure improvements as specified in the Iowa Code. The increase in the franchise fee was completed as an alternative to issuing debt paid by property taxes for needed infrastructure improvements. This decision resulted in a lower tax burden for the average property owner in the city.

At the September 15, 2014 city council meeting the City Council considered the third reading of an ordinance increasing the existing electric franchise fees by an additional 2.0% of the company's gross revenues for all service classes and expansion of the allowable uses for the revenue derived from the franchise fees collected. However, the third reading did not pass by a vote of 4-3. Since that time one of the nay voters reconsidered their vote and has asked that the matter be reconsidered.

The 2.0% increase in fees is estimated to generate an additional \$290,000 of revenue and bring the annual revenue for gas and electric franchise fees to \$685,000. The additional revenue would be used in a manner acceptable to the City Council through the currently approved revenue purpose statement, or an amended version of that document. Initial discussions with the City Council during study sessions indicates a desire to use the revenue to offset the impact associated with the recently approved property tax reform legislation by the Iowa Legislature - SF295, and pay for costs to provide public safety services within the community.

The increase in the fees can be accomplished through an amendment to the franchise agreements with MidAmerican Energy Company and procedurally, the City Council is required to hold a public hearing to accept comments from the public on the proposed franchise amendment. Now is the time for the public hearing to consider the ordinance amending the franchise agreement.

13.16.140 [Franchise fee]. 

There is hereby imposed upon and shall be collected from the retail electric customers of MidAmerican Energy Company receiving service pursuant to the tariff located within the corporate limits of the city and remitted by the company to the city, a franchise fee from each customer class as set forth below of the gross receipts, minus uncollectable amounts, derived by the company from the delivery and sale of electric energy to customers within the corporate limits of the city;

Residential customers~~3 percent~~ 5 percent

Commercial customers~~3 percent~~ 5 percent

Industrial customers~~1.5 percent~~ 3.5 percent

Public authority customers~~3 percent~~ 5 percent

Budget Consideration:

Additional revenue estimated at \$290,000 to the city's general fund from electric and gas ratepayers in Oskaloosa. The revenue generated from the franchise fee can and will only be used in a manner that is compliant with the legal parameters outlined in the revenue purpose statement and the Code of Iowa.

Attachments :

1. Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE FRANCHISE AGREEMENT WITH MIDAMERICAN ENERGY COMPANY BY STRIKING AND REPLACING PORTIONS OF SECTION 13.16.140 FRANCHISE FEE WITH LANGUAGE REFLECTING A N ADDITIONAL 2% INCREASE TO EXISTING FRANCHISE FEE RATES FOR ELECTRIC .

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. Section 13.16.140 is amended by striking and replacing certain language as noted below:

13.16.140 [Franchise fee].

There is hereby imposed upon and shall be collected from the retail electric customers of MidAmerican Energy Company receiving service pursuant to the tariff located within the corporate limits of the city and remitted by the company to the city, a franchise fee from each customer class as set forth below of the gross receipts, minus uncollectable amounts, derived by the company from the delivery and sale of electric energy to customers within the corporate limits of the city;

Residential customers ~~3 percent~~ 5 percent
Commercial customers ~~3 percent~~ 5 percent
Industrial customers ~~1.5 percent~~ 3.5 percent
Public authority customers ~~3 percent~~ 5 percent

SECTION 2. WHEN EFFECTIVE. This amendment to the ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2014,
and approved this _____ day of _____ 2014.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____ 2014.

Signed



City Council Communication

Meeting Date: November 3, 2014

Requested By: Police Department

Item Title:

Consider an Ordinance amending Oskaloosa City Code Section 10.48 pertaining to the requirement for the posting of signs prohibiting parking during a snow emergency - 1st reading.

Explanation :

Section 10.48.320 of the Oskaloosa Municipal Code says it is the duty of the police chief or city engineer to erect or cause to be erected appropriate signs giving notice when any parking time limit is imposed or parking is prohibited on streets or portions of streets. Section 10.48.360 prohibits any person to obstruct the orderly removal of snow from the city's streets by parking or otherwise leaving unattended any vehicle upon any street or portion of a street when signs are posted on primary or secondary roads at or near their points of intersection with the corporate boundaries prohibiting on street parking during a snow emergency.

During the recent Branding presentation Roger Brooks mentioned that he noticed the "Drug Ordinances Enforced" and "Snow Emergency" signs as he entered our city and how the signs detract from our city and could be sending the wrong message to visitors.

Staff recommends approval of the ordinance modifying the language in Section 10.48 of the municipal code to delete the requirement for the posting of signs prohibiting parking on city streets when a snow emergency is declared and that the second and third readings of the ordinance be waived.

Budget Consideration:

Costs associated with making modifications to the Oskaloosa Municipal Code and removal of the posted signs.

Attachments :

Ordinance, Picture

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE OSKALOOSA, IOWA CITY CODE BY AMENDING THE PROVISIONS OF SECTION 10.48.360 TO DELETE CURRENT SUBSECTIONS ONE AND TWO, AND THE NUMERICAL DESIGNATION OF CURRENT SUBSECTION THREE AND AMENDING SECTION 10.48.320 TO COMPORT THEREWITH

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. Chapter 10.48 is amended by the following deletions and additions so as to remove all provisions shown as stricken below and to add all new underlined provisions to the Chapter as follows:

ARTICLE II. - SNOW EMERGENCY

10.48.330 - Applicability.

The provisions of this article prohibiting the standing or parking of vehicles on certain designated streets or parts of streets during a snow emergency shall apply when a snow emergency declaration has been issued by the city manager of his designee.

(Ord. No. 1279, § 2, 12-21-2009)

10.48.340 - Declaration.

Whenever snow, freezing rain, sleet, snowdrifts or other natural phenomena create or are likely to create hazardous road conditions or road conditions impeding or likely to impede the free movement of fire, health, police, emergency or other vehicular traffic vital to the health, safety and welfare of the community, the city manager shall have the authority to declare a snow emergency. In the absence of the city manager, his designee shall have the authority to declare a snow emergency.

(Ord. No. 1279, § 2, 12-21-2009)

10.48.350 - Public notification.

The city manager shall request the cooperation of a local radio station to announce the declaration of a snow emergency. The provisions of this article prohibiting parking on streets and parking lots shall be effective at a specific time to be stated in the announcement not less than one hour after the initial announcement of said emergency by a local radio station, or upon publication of said declaration in a daily newspaper published in the city, and such notice shall constitute notice to the general public of the declaration of the emergency.

(Ord. No. 1279, § 2, 12-21-2009)

10.48.360 - Prohibited parking. Streets.

After the time specified in the declaration of a snow emergency, it is unlawful, and a violation of this section, for any person to obstruct the orderly removal of snow from the city's streets by parking or otherwise leaving unattended any vehicle upon any street or portion thereof. During the period of the snow emergency the parking restrictions of this subsection shall supersede all other parking regulations relating to parking on public streets.

1. The provisions of this subsection shall be in full force and effect throughout the city when signs are posted on primary or secondary roads at or near their points of intersection with the corporate boundaries of the city stating:-

~~"NO ON-STREET PARKING DURING SNOW EMERGENCY"~~

2. The city council may, by resolution, grant exceptions to the snow emergency on-street parking prohibition for any streets or portions thereof where extreme hardship is demonstrated and will not seriously hinder snow removal or traffic.-
3. During the period of the snow emergency the parking restrictions of this subsection shall supersede all other parking regulations relating to parking on public streets.-

(Ord. No. 1279, § 2, 12-21-2009)

10.48.370 - Emergency route designation.

Emergency snow routes shall be designated by signs bearing the insignia of a white snowflake on a blue field. Emergency routes shall be given top priority in clearing accumulated snow. Parking is permitted only after removal of the accumulated snow from the entire width of the street.

(Ord. No. 1279, § 2, 12-21-2009)

~~10.48.380 - Removal of parked or unattended vehicles.-~~

~~Any vehicle parked or otherwise left unattended in violation of any of the provisions of this article is declared to be a nuisance per se and shall be subject to removal by the city by means of towing or otherwise. Any removal and resulting storage of such a vehicle shall be at the expense of the owner or operator thereof.-~~

~~(Ord. No. 1279, § 2, 12-21-2009)~~

~~10.48.390~~ 10.48.380 - Termination.

Those streets which are not emergency snow routes shall have parking allowed upon removal of the accumulated snow from the full width of the street. Whenever the city manager shall find that the conditions which gave rise to the snow emergency no longer exist, he is authorized to declare the termination of the snow emergency, in whole or in part, effective immediately upon announcement. When the snow emergency is terminated it shall be lawful to park on those streets in accordance with the regular parking provisions of this title. The city manager shall request the cooperation of the local press and radio station to announce the termination of the snow emergency.

(Ord. No. 1279, § 2, 12-21-2009)

~~10.48.400 - Presumption of responsibility - Penalty.-~~

~~For purposes of prosecution under this article, if a vehicle is found parked or left unattended in violation of the provisions of this article and the identity of the operator cannot be determined at the scene of the violation, the registered owner thereof shall be prima facie responsible for said violation. It shall be a misdemeanor for any person to obstruct the orderly removal of snow from the city's streets by parking a vehicle, or permitting or allowing a motor vehicle owned by such person to be parked, in violation of the provisions of this article.-~~

~~(Ord. No. 1279, § 2, 12-21-2009)~~

SECTION 2. Section 10.48.320 is amended by adding thereto the following sentence:

This section shall not however apply to the snow removal ordinances under the Oskaloosa City Code, and no signs shall be required to be posted relative thereto

SECTION 3. WHEN EFFECTIVE. This amendment to the ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2014,
and approved this _____ day of _____ 2014.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____ 2014.

Signed

CITY OF OSKALOOSA

**SNOW ORDINANCE
ENFORCED**

**NO ON-STREET
PARKING DURING
SNOW EMERGENCY**

WARNING

**DRUG AND ALCOHOL
ORDINANCES
STRICTLY ENFORCED**

23



City Council
Communication

Meeting Date: November 3, 2014

Requested By: Council Appointed
Staff

Item Title: Report on Items from City Staff

- a) City Manager.
 - i. Report on downtown two hour parking survey
 - II. Grant Neighborhood Park Update
- b) City Clerk.
- c) City Attorney.

Explanation :

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Budget Consideration:

Not applicable, report(s) only.

Attachments :

Survey
Request regarding Grant Neighborhood Park



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+ Create Survey

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Oskaloosa 2hr Parking

- Summary
- Design Survey
- Collect Responses
- Analyze Results

CURRENT VIEW

- + FILTER
- + COMPARE
- + SHOW

No rules applied

Rules allow you to FILTER, COMPARE and SHOW results to see trends and patterns. [Learn more »](#)

SAVED VIEWS (1)

Original View (No rules applied)

+ Save as...

EXPORTS

SHARED DATA

No shared data

Sharing allows you to share your survey results with others. You can share all data, a saved view or a single question summary. [Learn more »](#)

Share All

RESPONDENTS: 25 of 25

Export All Share All

- Question Summaries
- Data Trends
- Individual Responses

PAGE 1: Oskaloosa 2 hour Parking

Q1

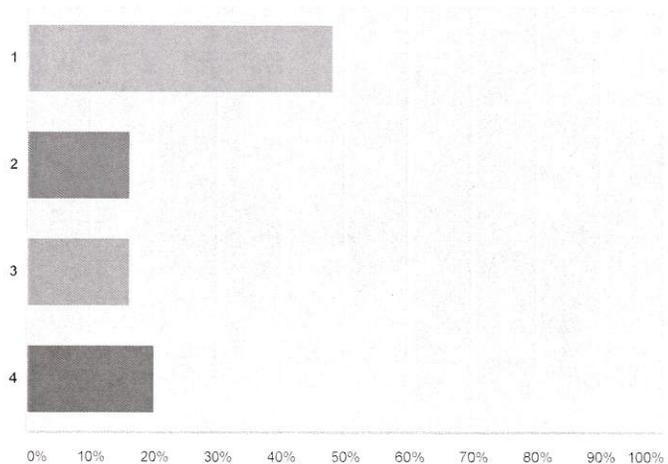
- Chart Type
- Display Options
- Colors
- Labels

Apply to all (Some will not change)

Cancel Save

On a scale of 1 to 4, with 1 being strongly dissatisfied and 4 being strongly satisfied, please rate how you feel about the 2 hour parking restriction on the downtown.

Answered: 25 Skipped: 0



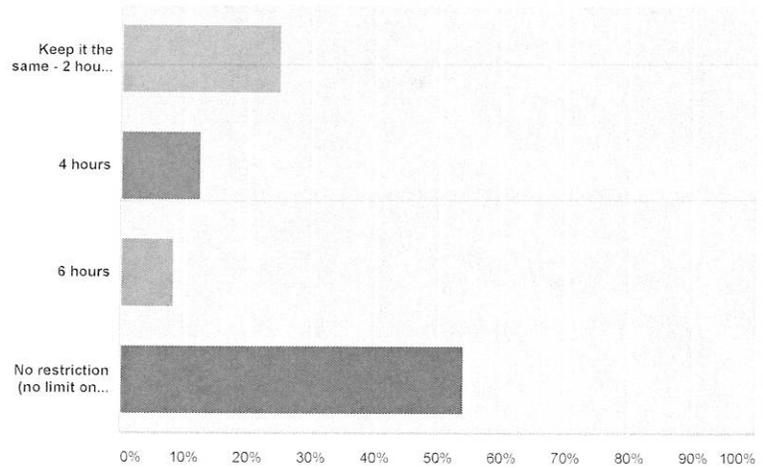
Answer Choices	Responses
1	48.00% 12
2	16.00% 4
3	16.00% 4
4	20.00% 5
Total	25

Q2

Customize Export

Which option would you prefer for the parking limitations on the square?

Answered: 24 Skipped: 1



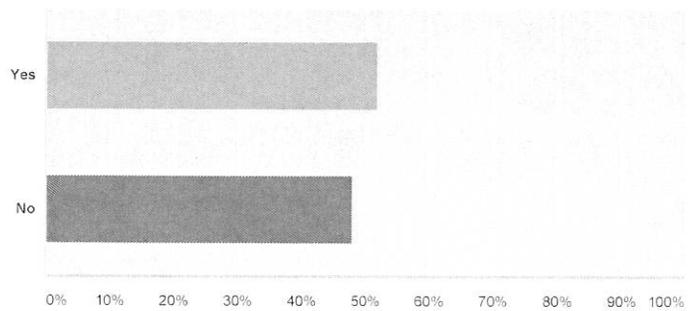
Answer Choices	Responses
Keep it the same - 2 hour parking	25.00% 6
4 hours	12.50% 3
6 hours	8.33% 2
No restriction (no limit on hours)	54.17% 13
Total	24

Q3

Customize Export

Do you, or your employees, park in the 2 hour parking spaces during the workday?

Answered: 25 Skipped: 0



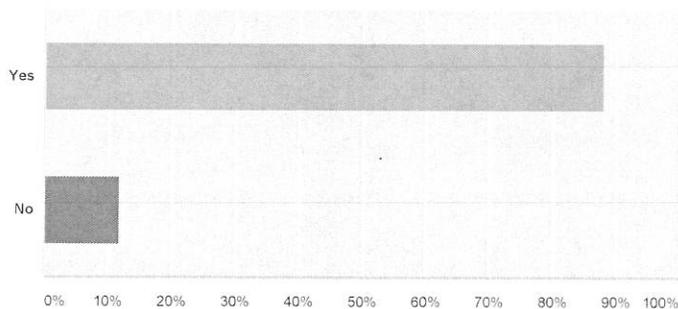
Answer Choices	Responses
Yes	52.00% 13
No	48.00% 12
Total	25

Q4

Customize Export

Do you, or your employees, know where to park that is not 2 hour parking?

Answered: 25 Skipped: 0



Answer Choices	Responses
Yes	88.00% 22
No	12.00% 3
Total	25

Q5

Export

Please feel free to elaborate on any of the questions above, or provide any additional comments. Thank you.

Answered: 19 Skipped: 6

Responses (19) Text Analysis My Categories

PRO FEATURE
Use text analysis to search and categorize responses; see frequently-used words and phrases. To use Text Analysis, upgrade to a GOLD or PLATINUM plan.

Upgrade Learn more »

Categorize as... Filter by Category Search responses

Showing 19 responses

me and my employees, don't park in 2hr, but Frank does, because he runs to the store alot. Shirley
10/9/2014 4:12 PM View respondent's answers

Signs leading to where the parking lot that has no time limit would be extremely beneficial. Its only a few extra steps away from some of the 2 hr parking spaces and people might not know that passing by.
10/7/2014 9:50 AM View respondent's answers

3 no parking lots close that are not usually full
10/6/2014 11:58 AM View respondent's answers

2 Hour Parking is a fair limitation. This will discourage employees and people who live in nearby apartments from parking there all day. Written Warnings would probably do the trick. Repeat offenders should receive citations, at the Oskaloosa Police Department's discretion.
10/3/2014 4:31 PM View respondent's answers

We tell our employees to park in the City lots, however we don't police the issue, so many do park on the street around the Square. Back when it was enforced & ticketed, there were fewer of these people that parked on the streets. Tickets were the best motivator to use the city lots. Though, I would also catch employees watching for the tire marker going around, and then move their car. In general Oskaloosans are spoiled by convenient parking. If its more than half a block away they are upset about parking so 'far' away.
10/3/2014 3:09 PM View respondent's answers

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10/9/2014 4:12 PM [View respondent's answers](#)

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10/3/2014 4:31 PM [View respondent's answers](#)

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10/3/2014 3:09 PM [View respondent's answers](#)

There are days when it is busier for parking than others, but most of the time, the square has parking and it would look dead if our cars were not parked there.

10/3/2014 10:29 AM [View respondent's answers](#)

Most employees park in "other than 2 hour parking" but one refuses to park elsewhere. That person is rarely at work for more than 4 hours and only twice weekly if even that.

10/3/2014 9:19 AM [View respondent's answers](#)

Business owners should set expectations that employees do not park in what is now the "2 hour" parking limit areas, leave these areas for shoppers/customers.

10/3/2014 8:00 AM [View respondent's answers](#)

Plan and simple we park in the 2hr parking cuz we know we won't get ticketed...but we do not park right in front of our business always across the street!!! If it was enforced we wouldn't park their

10/2/2014 5:46 PM [View respondent's answers](#)

It is very important to us due to our customer turn over for dine in.

10/2/2014 5:16 PM [View respondent's answers](#)

If we do away with 2 hr parking there will be no room for shoppers or people who are coming to eat on square. Parking is a big issue now!

10/2/2014 4:07 PM [View respondent's answers](#)

It is quite a walk for some people that actually live down town in the winter time. Downtown parking is not important to limit because there is really no where to shop or spend much time.

10/2/2014 3:48 PM [View respondent's answers](#)

What about unlimited parking on the square side of the street downtown and a limited parking on the outside of the square if some controlled parking is required?

10/2/2014 3:43 PM [View respondent's answers](#)

I believe we should educate employees and the community about having parking available for those that are wanting to use services. What the \$ value of a shopper to our community? Provide alternatives for parking and let them make the right choices by being informed. We also probably need to make sure we have signage for the public about where parking is available other than around the square so they have choices as well.

10/2/2014 3:42 PM [View respondent's answers](#)

The Non-2 hour parking is limited and too far to walk in cold weather.

10/2/2014 3:37 PM [View respondent's answers](#)

I understand the push behind the two hour parking, however, I don't feel there is adequate all day parking for employees that work in and around the town square. The parking lot between the old Herald building and Hardees is often full. The parking lot to the north of Jaarsma is not well kept, especially in the winter and doesn't have visible parking lines. It would be beneficial to have an additional business parking lot located in close proximity to the town square.

10/2/2014 3:32 PM [View respondent's answers](#)

I think the 2 hour parking limit is fine. It keeps spaces open for more people to come and shop instead of being irritated that they can't find parking. There are plenty of lots near by downtown for people to park if they are going to be shopping longer than 2 hours.

10/2/2014 3:30 PM [View respondent's answers](#)

It is a double edge blade because I don't want the 2 hours parking because I can not walk 1 to 2 blocks to get to the free parking zone, But I also hate that all apartment people park in the close places to each of the businesses. Plus I hate that the businesses like Hawkeye real estate and Hammer medical park on the side street so there no room for customers. The 2 hour parking limit is bad for downtown no matter what...

10/2/2014 3:27 PM [View respondent's answers](#)

The place we could park utilizing 2 hour parking is 3 blocks away and across a busy highway. I enjoy walking ... but only when I am dressed for it which I am not during a business day at the office. And, I firmly believe if employees didn't park downtown we would look like a ghost town. I don't think we are short on parking even though employees park downtown.



Dylan Mulfinger
Management Analyst
dylan.mulfinger@oskaloosaiowa.org
City of Oskaloosa, Iowa
Phone: 641.673.9431 Fax: 641.673.3047

To: McQuiston Trust
From: City of Oskaloosa
Date: October 16, 2014
RE: Grant Park

Request

The City of Oskaloosa is requesting \$24,100 from the McQuiston Trust to enhance access and safety to the Grant Neighborhood Park, the former playground for Grant Elementary School. The McQuiston Trust funds would purchase a sidewalk that would connect the park to North 6th Street and North 8th Street, a monument sign for the park, wrought iron fence around the park, and provide materials to finish the playground border. The monument sign would feature a plaque recognizing the donations from the McQuiston Trust. The city's goal is to make Grant Neighborhood Park a feature for the neighborhood and provide a safe and secure place for children to play. The improvements outlined in this request are not included in the City Council approved budget for fiscal year 2015 (July 1, 2014 to June 30, 2015).

History

In 2007 a neighborhood volunteer campaign made improvements to Grant Neighborhood Park. The neighborhood group wanted to keep the park so that children could walk to a safe area for fun and recreation. The City plans to complete additional improvements to the park to finish the original goals of the neighborhood group and new goals gained from working with the community.

The City of Oskaloosa hired a landscape architect to work with the neighborhood to create a park plan. The architect worked with residents to determine what features they wanted in the park and how they would look in a park design. Residents felt that the park was not inviting, and that it did not have a sidewalk for safe access. The architect used this information to present two different park plans that encompassed the requests of the neighborhood residents.

City staff presented the park plan to the city council during the 2014 budget session. The original plan included extensive work on the entire site and new playground equipment, estimated at \$800,000. A second plan, with a reduced scope, was proposed to the city council that would save existing equipment and estimated at \$400,000. After the city council reviewed the plans, they determined that city funds would not be allocated to either proposal but encouraged staff to look for alternative funding sources. The city council acknowledged the importance of the park to the neighborhood, and encouraged staff to continue to work with the neighborhood on a lower cost solution. A grant from the McQuiston Trust would make Grant Neighborhood Park an attraction for the neighborhood and provide children a safe area for fun and recreation.

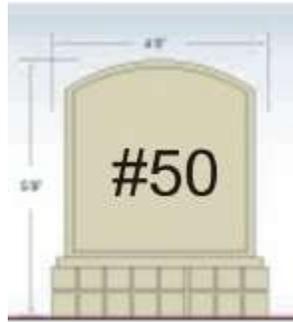
Thank you for your time and consideration.



Currently the playground is in need of additional borders and better connectivity. With grant money, the city can reconstruct the layout to include better access and a consistent playground border.



This picture shows the proposed plans for the initial improvements to Grant Neighborhood Park. Connecting sidewalk along C Avenue East will allow better access and create a safe route for children.



Proposed monument sign for the park.

Cost Estimates				
Item	Quantity	Unit	Unit Price	Total Cost
5' Wide Sidewalk, 4" Thick	315	SY	\$35	\$11,025
Excavation/Grading	50	CY	\$10	\$500
Tree Removal	1	LS	\$1,500	\$1,500
	Total:			\$13,025
	Design (15%):			\$1,954
	Total sidewalk cost:			\$14,979
Wrought Iron Fence				\$6,000
Playground Border				\$1,121
Monument Sign				\$2,000
	Total Project Cost			24,100

This is a cost breakdown of the connectivity improvements to the Grant Neighborhood Park.



City Council Communication

Meeting Date: November 3, 2014

Requested By: Mayor & City Council

Item Title: City Council Information

Explanation :

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Budget Consideration:

Not applicable, report(s) only.

Attachments :

None.