



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa IA, 52577
Agenda
October 20, 2014**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Bruce Witten, Central United Methodist Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [20141020 AGENDA ITEMS 1-3.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20141020 AGENDA ITEM COMMUNITY COMMENTS.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [CONSENT AGENDA SUMMARY.DOCX](#), [20141020 AGENDA ITEM CONSENT - BOARD AND COMMISSION MINUTES.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. October 6, 2014 Regular City Council Meeting Minutes2.
October 20, 2014 Agenda

Documents: [CITY COUNCIL MINUTES OCTOBER 6, 2014.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate

Council action.

1. Oskaloosa Municipal Water Department Quarterly Financial Reports for July, August and September 2014
2. September 15, 2014 Water Board Minutes
3. October 13, 2014 Planning and Zoning Commission Minutes
4. October 15, 2014 Planning and Zoning Commission Special Meeting Minutes

Documents: [BALANCE SHEET AND INCOME STATEMENT JULY, AUG, SEPT.PDF](#), [20140915 WATER BOARD MINUTES.DOCX](#), [20141013 PZ MINUTES.DOCX](#), [29141015 PZ SPEC. MEETING MINUTES.DOCX](#)

- C. Consider approval of an application for a 5 day Special Class C Liquor License with Beer/Wine from Sodexo American, LLC dba William Penn-Musco Technical Center, 319 R Avenue West effective October 25, 2014.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM SODEXO OCTOBER.DOCX](#)

- D. Consider approval of an application for a 5 day Class C Liquor License from Sodexo American, LLC dba William Penn-Musco Technical Center, 319 R Avenue West effective November 1, 2014.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM SODEXO NOVEMBER.DOCX](#)

- E. Consider a motion to receive and file financial reports for September 2014.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-FINANCIAL REPORTS.DOC](#), [OSKALOOSA IA TREASURERS REPORT SEPTEMBER 2014.PDF](#)

- F. Consider request from Main Street Oskaloosa for approval of street closures for Awards Ceremony and Float Display event.**

Who is submitting this item. City Manager Department

Documents: [20141020 ITEM - REQUEST FROM MAIN STREET OSKALOOSA.DOCX](#), [STREET CLOSING AWARD-FLOAT DISPLAY 2014 REQUEST.DOC](#)

- G. Consider a resolution authorizing internal advance to tax increment revenue fund.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-INTERNAL ADVANCE TIF.DOC](#), [RESOLUTON NO INTERNAL ADVANCE TIF.DOCX](#)

- H. **Consider a resolution scheduling a public hearing on the vacation and sale of 60' X 16' of the north-south alley adjacent to 1002 North 2nd Street.**

Who is submitting this item. Public Works Director

Documents: [EXPLANATION 1002 N 2ND STREET ALLEY VACATE.DOCX](#), [RESN. 1002 NORTH 2ND ALLEY VACATE.DOCX](#), [1002 N 2ND ST MAP.PDF](#), [1002 N 2ND ST ALLEY PICS.DOCX](#), [1002 NORTH 2ND ST ALLEY VACATE APPLICATION.PDF](#), [RESPONSE POSTCARDS-ALLEY VACATE.XLS](#)

- I. **Consider a resolution setting a date for a public hearing to consider a proposed ordinance amending Title 17 – “Zoning”, Chapter 17.04 – “Definitions,” and Chapter 17.24 – “Supplemental Site Development Regulations,” of the City Of Oskaloosa Zoning Ordinance regarding accessory building standards.**

Who is submitting this item. Public Works Director

Documents: [EXPLANATION ACCESSORY STRUCTURES.DOCX](#), [PROPOSED CHANGES TO ACCESSORY STRUCTURES.DOCX](#), [RESOLUTION TITLE 17.DOCX](#)

- J. **Consider a resolution setting a date for a public hearing to consider a proposed ordinance amending the city’s gas and electric franchise agreement with MidAmerican Energy Company, and increasing the existing gas and electric franchise fees by an additional 2.0% of the company’s gross revenues for all service classes, and amending the city’s revenue purpose statement for use of franchise fee revenues.**

Who is submitting this item. City Manager

Documents: [20141020 SCHEDULE PH FOR FRANCHISE FEE AND REVENUE PURPOSE STATEMENT.DOCX](#), [20141020 RESN. GAS AND ELECTRIC FRANCHISE RENEWAL.DOCX](#), [PROPOSED REVENUE PURPOSE STATEMENT 2014.DOCX](#)

- K. **Consider a resolution transferring ownership of a 1988 Chevrolet Truck owned by the City of Oskaloosa to the Mahaska County Solid Waste Management Commission.**

Who is submitting this item. Public Works Director

Documents: [EXPLANATON TRUCK TRANSFER COUNTY LANDFILL.DOC](#), [RESN TRANSFER OF TRUCK.DOCX](#), [TITLE.PDF](#)

- L. ----- **END OF CONSENT AGENDA** -----

6. Regular Agenda

Documents: [20141020 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

- A. **Consider a resolution levying a special assessment against private property for cutting and removal of weeds by the City of Oskaloosa, Iowa in accordance with Title 8, Chapter 8.20 of the City Code of the City of Oskaloosa, Iowa. (PUBLIC HEARING)**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-WEED ASSESSMENT JULY.DOC](#), [RESOLUTION ASSESSMENT JULY 2014.DOCX](#), [COPY OF EXHIBIT A JULY 2014.XLSX](#)

- B. **Presentation and discussion of economic development by Andrew Jensen, Director of the Mahaska Community Development Group.**

Who is submitting this item. City Manager Department

Documents: [20141020 ECONOMIC DEVELOPMENT PRESENTATION.DOCX](#), [STATE OF THE LOCAL ECONOMY.PDF](#)

- C. **Consider a site plan to build a Dog Park located within Edmundson Park.**

Who is submitting this item. Public Works Director

Documents: [EXPLANATION DOG PARK SITE PLAN.DOCX](#), [OSKALOOSA DOG PARK SITE PLAN 10-10-14.PDF](#), [DOG PARK LOCATION MAP.PDF](#)

- D. **Consider an ordinance amending Oskaloosa Municipal Code, Section 13.08.140 Permit-Connection charge. (1st Reading)**

Who is submitting this item. City Manager

Documents: [20141020 - WEST AREA SANITARY SWER IMPROVEMENTS CONNECTION FEE.DOCX](#), [WEST SEWER SERVICE AREA 07-30-2014.PDF](#), [SUMMARY LETTER - CONNECTION FEE SERVICE AREA.PDF](#), [20141020 - WEST AREA SANITARY SEWER IMPROVEMENTS.DOC](#)

- E. **Consider a motion directing the city manager to negotiate and execute the necessary engineering service agreements with Garden & Associates for work associated with the Wastewater Facilities Inspection Report and Notice of Violation dated September 29, 2014.**

Who is submitting this item. City Manager

Documents: [20141020 - DIRECT CM TO EXECUTE CONTRACT WITH GARDEN FOR I AND I NOV ITEMS.DOCX](#), [OSKALOOSA SANITARY SEWER SCOPE.PDF](#), [WASTEWATER FACILITY INSPECTION DOCS.PDF](#)

7. Report on Items from City Staff.

- a) City Manager.

- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20141020 AGENDA ITEM - REPORTS FROM STAFF.DOCX](#)

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [201410020 COUNCIL INFORMATION.DOCX](#)

9. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.



City Council
Communication

Meeting Date: October 20, 2014

Requested By: Mayor & City Council

Item Title: Call to Order and Roll Call - 6:00 p.m.

1. Invocation: Pastor Bruce Witten, Central United Methodist Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,
_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

Not applicable.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council Communication

Meeting Date: October 20, 2014

Requested By: Mayor & City Council

Item Title: Community Comments

Explanation :

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three minutes. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Budget Consideration:

Not applicable.

Attachments :

None.

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

- Item A. Minutes and reports from city council meetings.**
Staff recommends council receive and file these documents.
- Item B. Board and Commission Minutes:**
Staff recommends council receive and file these documents.
- Item C. Consider approval of an application for a 5 day Special Class C Liquor License with Beer/Wine from Sodexo American LLC dba William Penn-Musco Technical Center, 319 R Avenue West effective October 25, 2014 .**
- No complaints received.
- Item D. Consider approval of an application for a 5 day Class C Liquor License with Beer/Wine from Sodexo American LLC dba William Penn-Musco Technical Center, 319 R Avenue West effective November 1 , 2014.**
- No complaints received.
- Item E. Consider a motion to receive and file financial reports for September 2014.**
- Item F. Consider request from Main Street Oskaloosa for approval of street closures for Awards Ceremony and Float Display event.**
- Item G. Consider a resolution authorizing internal advance to tax increment revenue fund.**
- Item H. Consider a resolution scheduling a public hearing on the vacation and sale of 60' X 16' of the north-south alley adjacent to 1002 North 2nd Street.**
- Item I. Consider a resolution setting a date for a public hearing to consider a proposed ordinance amending Title 17 - "Zoning", Chapter 17.04 - "Definitions," and Chapter 17.24 - "Supplemental Site Development Regulations," of the City Of**

Oskaloosa Zoning Ordinance regarding accessory building standards.

- Item J. Consider a resolution setting a date for a public hearing to consider a proposed ordinance amending the city's gas and electric franchise agreement with MidAmerican Energy Company, and increasing the existing gas and electric franchise fees by an additional 2.0% of the company's gross revenues for all service classes, and amending the city's revenue purpose statement for use of franchise fee revenues.

- Item K. Consider a resolution transferring ownership of a 1988 Chevrolet Truck owned by the City of Oskaloosa to the Mahaska County Solid Waste Management Commission.



City Council Communication

Meeting Date: October 20, 2014

Requested By: City Manager's Office

Item Title: C ONSENT AGENDA

Explanation :

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. October 6, 2014 City Council Regular Meeting Minutes
 - 2. October 20, 2014 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. Oskaloosa Municipal Water Department Quarterly Financial Reports for July, August and September 2014
 - 2. September 15, 2014 Water Board Minutes
 - 3. October 13, 2014 Planning and Zoning Commission Minutes
 - 4. October 15, 2014 Planning and Zoning Commission Special Meeting Minutes

Budget Consideration:

Not applicable.

Attachments :

October 6, 2014 City Council Regular Meeting Minutes
Oskaloosa Municipal Water Department Quarterly Financial Reports for July, August and September 2014
September 15, 2014 Water Board Minutes
October 13, 2014 Planning and Zoning Commission Minutes
October 15, 2014 Planning and Zoning Commission Special Meeting Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
October 6, 2014

The Oskaloosa City Council met in regular session on Monday, October 6, 2014, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates.

Mayor Krutzfeldt administered the Oath of Office to new Police Officer Brandon Blanchard.

It was moved by Moore, seconded by Ver Steeg to approve the consent agenda:

1. September 15, 2014 City Council Regular Meeting Minutes
2. October 6, 2014 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commission:
 - a. August 11, 2014 Water Board Minutes
 - b. September 23, 2014 Board of Adjustment Minutes
 - c. September 8, 2014 Airport Commission Minutes
 - d. February 25, 2014 South Central Regional Airport Agency Minutes
 - e. June 30, 2014 South Central Regional Airport Agency Minutes
4. Claims for September 2014.
5. Renewal application for a Class E Liquor License with Carryout Beer and Wine Permit from Fareway Stores, Inc. dba Fareway Stores, Inc. #625.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Moore introduced Resolution No. 14-10-80 entitled "RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR WEED CUTTING BY THE CITY IN ACCORDANCE WITH SECTION 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, AND DIRECTING NOTICE TO THE OWNER OF THE PROPERTY TO BE ASSESSED" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Moore introduced Resolution No. 14-10-81 entitled "RESOLUTION APPROVING THE DEED AND AUTHORIZING THE SALE OF THE NORTH-SOUTH AND EAST-WEST PUBLIC ALLEY ADJACENT TO 701 HIGH AVENUE WEST, AND FOR THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Moore introduced Resolution No. 14-10-82 entitled "RESOLUTION APPROVING THE 2014 FISCAL YEAR URBAN RENEWAL REPORT" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Moore, seconded by Ver Steeg to approve Pay Request No. 1 in the amount of \$31,191.83 to Norris Asphalt Paving Co. for work completed on the South 11th Street Pavement Rehabilitation Project. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Moore, seconded by Ver Steeg to approve the low bid from Tom's Tree Service in the amount of \$8,000.00 for 3rd Avenue East Reconstruction Project tree removals. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

The Mayor announced there were vacancies on the Building Code Board of Appeals, the Board of Adjustment, the Mahaska County Solid Waste Management Commission and the Ad Hoc Recycling Committee.

The Mayor announced this was the time and place for the public hearing to consider levying a special assessment against private property for the repair of a sewer located at 407 4th Avenue East, Oskaloosa, Iowa, by the city of Oskaloosa, Iowa and citizens would now have the opportunity to comment. There were no oral or written comments received. The Mayor declared said hearing closed.

Jimenez introduced Resolution No. 14-10-83 entitled "RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR THE REPAIR OF A SEWER AT A PREMISES LOCATED AT 407 4TH AVENUE EAST, OSKALOOSA, IOWA, BY THE CITY OF OSKALOOSA, IOWA IN ACCORDANCE WITH §13.08.50 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Ver Steeg, seconded by Yates to direct the city manager to complete sidewalk improvements on Edmundson Drive north from Tuscany Village to the west entrance of Edmundson Park. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Yates to reconsider an ordinance amending the city's electric franchise agreement with MidAmerican Energy Company and increasing the existing franchise fee amount by an additional 2.0% of the company's gross revenues for all service classes. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates
NAYS: Van Zetten

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Ver Steeg to reconsider an ordinance amending the city's natural gas franchise agreement with MidAmerican Energy Company and increasing the existing franchise fee amount by an additional 2.0% of the company's gross revenues for all service classes. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates
NAYS: Van Zetten

Whereupon the Mayor declared said motion approved.

City Manager Michael Schrock gave an update on the Fire Station No. 1 Project.

It was moved by Caligiuri, seconded by Ver Steeg that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 6:37 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

OSKALOOSA WATER DEPARTMENT
 YEAR TO DATE BALANCE SHEET
 AS OF: SEPTEMBER 30TH, 2014

600-WATER FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
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ASSETS

CASH

600-1113	Cash - Checking	150,306.34	68,047.97	69,084.08	219,390.42
600-1120	Petty Cash	300.00	0.00	0.00	300.00
600-1161	Investments	565,092.08	34,907.92CR	104,723.76CR	460,368.32
600-1162	Money Mkt Funds	369,907.55	6,394.83	3,039.07	372,946.62
	TOTAL CASH	1,085,605.97	39,534.88	32,600.61CR	1,053,005.36

TAXES & OTHER RECEIVABLE

600-1210	Accounts Receivable - Sales Ta	15,058.17	4,031.09	249.78	15,307.95
600-1221	Accounts Receivable - Water	220,647.43	52,138.70	5,826.00	226,473.43
600-1222	Accounts Receivable - City Sew	189,289.97	55,819.98	7,325.78	196,615.75
600-1223	Accounts Receivable - Meter Re	1,583.59	58.15CR	51.02	1,634.61
600-1224	Accounts Receivable - Late Fee	3,337.02	476.40CR	397.08CR	2,939.94
600-1226	Due To Customer	6,793.34CR	1,385.01CR	974.03CR	7,767.37CR
600-1229	Accounts Rec - Stormwater Fee	25,592.14	8,220.81	195.35	25,787.49
600-1231	Accounts Receivable - Misc	488.71	400.26CR	438.71CR	0.00
	TOTAL TAXES & OTHER RECEIVABLE	449,153.69	117,890.76	11,838.11	460,991.80

INVENTORIES

	TOTAL ASSETS	1,534,759.66	157,425.64	20,762.50CR	1,513,997.16
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LIABILITIES

600-2080	Oskaloosa City Sewer Payable	317,371.62CR	61,182.72CR	5,279.90CR	322,651.52CR
600-2140	Iowa Sales Tax Payable	14,582.37CR	4,413.95CR	394.77CR	14,977.14CR
600-2141	Iowa Service Tax Payable	39.35CR	97.85CR	83.69CR	123.04CR
600-2181	Osky Stormwater Fee - Payable	42,285.22CR	6,731.11CR	18.97	42,266.25CR
	TOTAL LIABILITIES	374,278.56CR	72,425.63CR	5,739.39CR	380,017.95CR

FUND EQUITY

600-3800	Earned Surplus	1,160,481.10CR	0.00	0.00	1,160,481.10CR
	TOTAL REVENUES	0.00	228,605.47CR	566,594.56CR	566,594.56CR
	TOTAL EXPENDITURES	0.00	143,605.46	593,096.45	593,096.45
	TOTAL FUND EQUITY	1,160,481.10CR	85,000.01CR	26,501.89	1,133,979.21CR
	TOTAL LIABILITIES & EQUITY	1,534,759.66CR	157,425.64CR	20,762.50	1,513,997.16CR

601-CONSUMER DEPOSIT FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
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ASSETS

CASH					
601-1113 Cash - Checking		22,005.00	849.93CR	1,180.97	23,185.97
601-1161 Investments		65,000.00	0.00	0.00	65,000.00
TOTAL CASH		87,005.00	849.93CR	1,180.97	88,185.97

TAXES & OTHER RECEIVABLE

TOTAL ASSETS		87,005.00	849.93CR	1,180.97	88,185.97
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LIABILITIES

601-2210 Consumer Deposits Reserve		87,005.00CR	900.00	1,025.00CR	88,030.00CR
TOTAL LIABILITIES		87,005.00CR	900.00	1,025.00CR	88,030.00CR

FUND EQUITY

TOTAL REVENUES		0.00	50.07CR	155.97CR	155.97CR
TOTAL FUND EQUITY		0.00	50.07CR	155.97CR	155.97CR
TOTAL LIABILITIES & EQUITY		87,005.00CR	849.93	1,180.97CR	88,185.97CR

603-WATER REV SINKING FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
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ASSETS

CASH

603-1161	Investments	34,907.92	34,907.92	104,723.76	139,631.68
	TOTAL CASH	34,907.92	34,907.92	104,723.76	139,631.68

	TOTAL ASSETS	34,907.92	34,907.92	104,723.76	139,631.68
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LIABILITIES

FUND EQUITY

603-3800	Earned Surplus	34,907.92CR	0.00	0.00	34,907.92CR
	TOTAL REVENUES	0.00	34,907.92CR	104,723.76CR	104,723.76CR
	TOTAL FUND EQUITY	34,907.92CR	34,907.92CR	104,723.76CR	139,631.68CR
	TOTAL LIABILITIES & EQUITY	34,907.92CR	34,907.92CR	104,723.76CR	139,631.68CR

604-METER REPLACEMENT FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
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ASSETS

<u>CASH</u>					
604-1162	Money Market Fund	104,812.96	4,565.29CR	3,548.72CR	101,264.24
	TOTAL CASH	104,812.96	4,565.29CR	3,548.72CR	101,264.24
	TOTAL ASSETS	104,812.96	4,565.29CR	3,548.72CR	101,264.24

LIABILITIES

<u>FUND EQUITY</u>					
604-3800	Earned Surplus	104,812.96CR	0.00	0.00	104,812.96CR
	TOTAL REVENUES	0.00	3,000.00CR	9,000.00CR	9,000.00CR
	TOTAL EXPENDITURES	0.00	7,565.29	12,548.72	12,548.72
	TOTAL FUND EQUITY	104,812.96CR	4,565.29	3,548.72	101,264.24CR
	TOTAL LIABILITIES & EQUITY	104,812.96CR	4,565.29	3,548.72	101,264.24CR

OSKALOOSA WATER DEPARTMENT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2014

600-WATER FUND
 FINANCIAL SUMMARY

25.00% OF YEAR COMP.

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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REVENUE SUMMARY

ALL REVENUE	2,251,002.00	228,605.47	566,594.56	25.17	1,684,407.44
TOTAL REVENUES	2,251,002.00	228,605.47	566,594.56	25.17	1,684,407.44

EXPENDITURE SUMMARY

Plant Operations	573,386.00	33,568.74	96,485.65	16.83	476,900.35
Water Distribution	1,054,688.00	69,013.24	281,305.13	26.67	773,382.87
Water Office	695,527.00	41,023.48	215,305.67	30.96	480,221.33
TOTAL EXPENDITURES	2,323,601.00	143,605.46	593,096.45	25.52	1,730,504.55

REVENUES OVER/(UNDER) EXPENDITURES	(72,599.00)	85,000.01	(26,501.89)		(46,097.11)
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OSKALOOSA WATER DEPARTMENT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2014

25.00% OF YEAR COMP.

-WATER FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	
0-4-8001-14521	MATERIAL SALES	2,000.00	498.36	723.96	36.20	1,276.04
0-4-8001-14522	LABOR CHARGES	3,000.00	700.00	1,340.00	44.67	1,660.00
0-4-8001-14531	LATE FEES - WATER	38,000.00	3,481.55	10,885.82	28.65	27,114.18
0-4-8001-14555	METERED SALES	2,155,842.00	216,756.06	538,447.04	24.98	1,617,394.96
0-4-8001-24710	OTHER INCOME	4,000.00	181.40	8.95	0.22	4,008.95
0-4-8001-44300	REIMBURSEMENTS	800.00	60.75	214.95	26.87	585.05
0-4-8001-44300	INTEREST	0.00	496.38	1,471.22	0.00	1,471.22
0-4-8001-44312	HOUSE RENTAL	360.00	30.00	90.00	25.00	270.00
0-4-8001-44317	METER RENTAL	16,200.00	1,537.55	4,691.88	28.96	11,508.12
0-4-8001-44318	SPRINKLER & HYDRANT	4,100.00	0.00	0.00	0.00	4,100.00
0-4-8001-44518	MISC INCOME	26,700.00	5,226.22	8,738.64	32.73	17,961.36
TOTAL REVENUES		2,251,002.00	228,605.47	566,594.56	25.17	1,684,407.44

600-WATER FUND
Plant Operations

25.00% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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SALARIES & WAGES						
600-5-8000-6014	LABOR - PLANT	113,130.00	5,247.36	15,955.36	14.10	97,174.64
TOTAL SALARIES & WAGES		113,130.00	5,247.36	15,955.36	14.10	97,174.64

EMPLOYEE BENEFITS/COSTS						
600-5-8000-6110	EMPLOYER'S SHARE-SOC	7,014.00	325.34	989.24	14.10	6,024.76
600-5-8000-6120	EMPLOYERS SHARE - ME	1,640.00	76.08	231.33	14.11	1,408.67
600-5-8000-6130	EMPLOYER'S SHARE -	10,102.00	468.57	1,424.77	14.10	8,677.23
TOTAL EMPLOYEE BENEFITS/COSTS		18,756.00	869.99	2,645.34	14.10	16,110.66

STAFF DEVELOPMENT						
600-5-8000-6240	EDUCATION/SEMINARS	2,000.00	210.00	210.00	10.50	1,790.00
TOTAL STAFF DEVELOPMENT		2,000.00	210.00	210.00	10.50	1,790.00

REPAIR, MAINT. & UTIL.						
600-5-8000-6310	MAINTENANCE - BUILDI	4,500.00	180.31	1,155.98	25.69	3,344.02
600-5-8000-6311	MAINTENANCE - WELLS	33,000.00	753.03	3,112.03	9.43	29,887.97
600-5-8000-6320	MAINTENANCE - GROUND	20,000.00	2,419.99	6,629.08	33.15	13,370.92
600-5-8000-6350	MAINTENANCE - MACHIN	25,000.00	0.00	0.00	0.00	25,000.00
600-5-8000-6371	ELECTRIC / GAS	80,000.00	7,830.64	20,654.82	25.82	59,345.18
TOTAL REPAIR, MAINT. & UTIL.		162,500.00	11,183.97	31,551.91	19.42	130,948.09

CONTRACTUAL SERVICES						
600-5-8000-6450	LAB EXPENSES	13,800.00	327.83	1,546.68	11.21	12,253.32
TOTAL CONTRACTUAL SERVICES		13,800.00	327.83	1,546.68	11.21	12,253.32

COMMODITIES						
600-5-8000-6501	CHEMICALS	200,000.00	15,652.94	44,363.41	22.18	155,636.59
600-5-8000-6504	SMALL TOOLS	1,000.00	0.00	0.00	0.00	1,000.00
600-5-8000-6507	MISC EXPENSE	1,000.00	60.67	182.00	18.20	818.00
600-5-8000-6510	SAFETY SUPPLIES	500.00	0.00	0.00	0.00	500.00
600-5-8000-6599	MISC SUPPLIES	700.00	15.98	30.95	4.42	669.05
TOTAL COMMODITIES		203,200.00	15,729.59	44,576.36	21.94	158,623.64

CAPITAL OUTLAY						
600-5-8000-6790	NEW/REPLACE WATER TR	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL CAPITAL OUTLAY		60,000.00	0.00	0.00	0.00	60,000.00

TOTAL Plant Operations		573,386.00	33,568.74	96,485.65	16.83	476,900.35
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OSKALOOSA WATER DEPARTMENT
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2014

600-WATER FUND
Water Distribution

25.00% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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SALARIES & WAGES	158,952.00	15,270.22	53,243.92	33.50	105,708.08
600-5-8001-6010			53,243.92	33.50	105,708.08
TOTAL SALARIES & WAGES	158,952.00	15,270.22	53,243.92	33.50	105,708.08

EMPLOYEE BENEFITS/COSTS	9,855.00	946.75	3,301.09	33.50	6,553.91
600-5-8001-6110			772.04	33.49	1,532.96
600-5-8001-6120			1,363.63	33.50	9,439.36
600-5-8001-6130			0.00	0.00	2,500.00
600-5-8001-6181			8,827.77	30.59	20,026.23
TOTAL EMPLOYEE BENEFITS/COSTS	28,854.00	2,531.80	8,827.77	30.59	20,026.23

STAFF DEVELOPMENT	2,000.00	880.00	1,024.89	51.24	975.11
600-5-8001-6240			1,024.89	51.24	975.11
TOTAL STAFF DEVELOPMENT	2,000.00	880.00	1,024.89	51.24	975.11

REPAIR, MAINT. & UTIL.	1,000.00	7.95	7.95	0.80	992.05
600-5-8001-6310			31,008.79	38.76	48,991.21
600-5-8001-6312			1,640.91	8.20	18,359.09
600-5-8001-6313			1,736.64	24.43	15,113.47
600-5-8001-6331			88.98	13.51	3,459.64
600-5-8001-6332			530.49	8.84	5,469.51
600-5-8001-6350			964.31	19.29	4,035.69
600-5-8001-6371			12,077.56	29.10	96,420.66
TOTAL REPAIR, MAINT. & UTIL.	136,000.00	12,077.56	39,579.34	29.10	96,420.66

CONTRACTUAL SERVICES

COMMODITIES	3,000.00	115.30	658.40	21.95	2,341.60
600-5-8001-6504			514.79	20.59	1,985.21
600-5-8001-6507			215.43	10.77	1,784.57
600-5-8001-6510			50.00	3.33	1,550.00
600-5-8001-6599			1,338.62	14.87	7,661.38
TOTAL COMMODITIES	9,000.00	345.74	1,338.62	14.87	7,661.38

CAPITAL OUTLAY	15,000.00	0.00	61,557.00	410.38	46,557.00
600-5-8001-6750			2,009.83	0.80	247,990.17
600-5-8001-6780			63,566.83	23.99	201,433.17
TOTAL CAPITAL OUTLAY	265,000.00	0.00	63,566.83	23.99	201,433.17

TRANSFERS	418,882.00	34,907.92	104,723.76	25.00	314,158.24
600-5-8001-6910603			9,000.00	25.00	27,000.00
600-5-8001-6910604			113,723.76	25.00	341,158.24
TOTAL TRANSFERS	454,882.00	37,907.92	113,723.76	25.00	341,158.24

TOTAL Water Distribution	1,054,688.00	69,013.24	281,305.13	26.67	773,382.87
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OSKALOOSA WATER DEPARTMENT
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2014

600-WATER FUND
Water Office

25.00% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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SALARIES & WAGES

600-5-8006-6011	SALARIES - SUP'T	81,000.00	6,386.52	22,352.82	27.60	58,647.18
600-5-8006-6012	SALARIES - OFFICE	154,237.00	7,471.76	55,068.92	35.70	99,168.08
600-5-8006-6013	SALARIES - SERVICE T	51,420.00	3,601.44	13,001.44	25.28	38,418.56
600-5-8006-6015	CONTRACT LABOR	0.00	2,784.63	9,545.47	0.00	(9,545.47)
600-5-8006-6020	SALARIES - TRUSTEES	3,402.00	126.00	504.00	14.81	2,898.00
600-5-8006-6050	HEALTH INS. WAGE	4,176.00	174.00	696.00	16.67	3,480.00
TOTAL SALARIES & WAGES		294,235.00	20,544.35	101,168.65	34.38	193,066.35

EMPLOYEE BENEFITS/COSTS

600-5-8006-6110	EMPLOYER'S SHARE-SOC	17,984.00	1,090.31	5,637.46	31.35	12,346.54
600-5-8006-6120	EMPLOYERS SHARE - ME	4,206.00	254.98	1,318.40	31.35	2,887.60
600-5-8006-6130	EMPLOYER'S SHARE -	25,598.00	1,559.15	6,352.39	24.82	19,245.61
600-5-8006-6150	HEALTH/LIFE INSURANC	187,740.00	13,620.73	37,860.46	20.17	149,879.54
600-5-8006-6183	SELF INSURANCE EXPEN	6,500.00	0.00	0.00	0.00	6,500.00
TOTAL EMPLOYEE BENEFITS/COSTS		242,028.00	16,525.17	51,168.71	21.14	190,859.29

STAFF DEVELOPMENT

600-5-8006-6220	DUES & SUBSCRIPTIONS	6,273.00	0.00	1,583.17	25.24	4,689.83
600-5-8006-6240	EDUCATION/SEMINARS	6,000.00	135.00	135.00	2.25	5,865.00
TOTAL STAFF DEVELOPMENT		12,273.00	135.00	1,718.17	14.00	10,554.83

REPAIR, MAINT. & UTIL.

600-5-8006-6310	MAINTENANCE - BUILDI	500.00	0.00	0.00	0.00	500.00
600-5-8006-6373	TELEPHONE	7,500.00	929.92	1,991.69	26.56	5,508.31
TOTAL REPAIR, MAINT. & UTIL.		8,000.00	929.92	1,991.69	24.90	6,008.31

CONTRACTUAL SERVICES

600-5-8006-6401	AUDIT EXPENSE	7,925.00	0.00	0.00	0.00	7,925.00
600-5-8006-6402	PUBLICATIONS	2,500.00	66.12	519.19	20.77	1,980.81
600-5-8006-6408	INSURANCE	58,100.00	0.00	0.00	0.00	58,100.00
600-5-8006-6409	JANITORIAL EXPENSE	2,000.00	136.20	459.72	22.99	1,540.28
600-5-8006-6411	LEGAL FEES	1,000.00	0.00	33,039.22	(3.30)	(32,039.22)
600-5-8006-6419	COMPUTER EXPENSE	18,500.00	164.80	15,840.48	85.62	2,659.52
600-5-8006-6492	METER READING SERVIC	19,352.00	0.00	2,510.40	12.97	16,841.60
TOTAL CONTRACTUAL SERVICES		109,377.00	367.12	52,369.01	47.88	57,007.99

COMMODITIES

600-5-8006-6506	OFFICE SUPPLIES	6,000.00	606.48	1,383.61	23.06	4,616.39
600-5-8006-6507	MISC EXPENSE	1,500.00	65.79	245.67	16.38	1,254.33
600-5-8006-6508	POSTAGE	14,000.00	835.42	3,558.18	25.42	10,441.82
600-5-8006-6520	CREDIT CARD FEES	2,400.00	257.37	530.46	22.10	1,869.54
600-5-8006-6599	MISC SUPPLIES	1,000.00	127.86	315.64	31.56	684.36
TOTAL COMMODITIES		24,900.00	1,892.92	6,033.56	24.23	18,866.44

OSKALOOSA WATER DEPARTMENT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2014

600-WATER FUND
 Water Office

25.00% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL OUTLAY					
600-5-8006-6725	4,714.00	629.00	855.88	18.16	3,858.12
TOTAL CAPITAL OUTLAY	4,714.00	629.00	855.88	18.16	3,858.12

TOTAL Water Office 695,527.00 41,023.48 215,305.67 30.96 480,221.33

601-CONSUMER DEPOSIT FUND
FINANCIAL SUMMARY

25.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	0.00	50.07	155.97	0.00 (155.97)
TOTAL REVENUES	0.00	50.07	155.97	0.00 (155.97)

OSKALOOSA WATER DEPARTMENT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2014

601-CONSUMER DEPOSIT FUND

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
601-4-8001-44300 INTEREST	0.00	50.07	155.97	0.00 (155.97)
TOTAL REVENUES	0.00	50.07	155.97	0.00 (155.97)
REVENUES OVER/(UNDER) EXPENDITURES	0.00	50.07	155.97	(155.97)

-WATER REV SINKING FUND
 FINANCIAL SUMMARY

25.00% OF YEAR COMP.

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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VENUE SUMMARY	418,882.00	34,907.92	104,723.76	25.00	314,158.24
ALL REVENUE	418,882.00	34,907.92	104,723.76	25.00	314,158.24
TOTAL REVENUES	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY	418,895.00	0.00	0.00	0.00	418,895.00
Water Rev Bond Sink Fund	418,895.00	0.00	0.00	0.00	418,895.00
TOTAL EXPENDITURES	=====	=====	=====	=====	=====

EVENUES OVER/(UNDER) EXPENDITURES	(13.00)	34,907.92	104,723.76		(104,736.76)
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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2014

603-WATER REV SINKING FUND

25.00% OF YEAR COMP.

REVENUES

603-4-8001-44830600 TRANSFER IN - REVENU 418,882.00 34,907.92 104,723.76 25.00 314,158.24

TOTAL REVENUES 418,882.00 34,907.92 104,723.76 25.00 314,158.24

603-WATER REV SINKING FUND
 Water Rev Bond Sink Fund

25.00% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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COMMODITIES

DEBT SERVICE	PRINCIPAL	INTEREST PAYMENT	BOND SERVICING FEE	TOTAL DEBT SERVICE
603-5-8001-6801	251,000.00	0.00	0.00	251,000.00
603-5-8001-6851	154,980.00	0.00	0.00	154,980.00
603-5-8001-6899	12,915.00	0.00	0.00	12,915.00
TOTAL DEBT SERVICE	418,895.00	0.00	0.00	418,895.00

TOTAL Water Rev Bond Sink Fund	418,895.00	0.00	0.00	0.00	418,895.00
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TOTAL EXPENDITURES	418,895.00	0.00	0.00	0.00	418,895.00
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REVENUES OVER/(UNDER) EXPENDITURES	(13.00)	34,907.92	104,723.76	(104,736.76)
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604-METER REPLACEMENT FUND
FINANCIAL SUMMARY

25.00% OF YEAR COMP.

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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REVENUE SUMMARY

ALL REVENUE	36,000.00	3,000.00	9,000.00	25.00	27,000.00
TOTAL REVENUES	36,000.00	3,000.00	9,000.00	25.00	27,000.00

EXPENDITURE SUMMARY

Water Rev Bond Rsriv Fund	100,000.00	7,565.29	12,548.72	12.55	87,451.28
TOTAL EXPENDITURES	100,000.00	7,565.29	12,548.72	12.55	87,451.28

REVENUES OVER/(UNDER) EXPENDITURES (64,000.00) (4,565.29) (3,548.72) (60,451.28)

604-METER REPLACEMENT FUND

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
604-4-8001-44830600 TRANSFER IN - METER	36,000.00	3,000.00	9,000.00	25.00	27,000.00
TOTAL REVENUES	36,000.00	3,000.00	9,000.00	25.00	27,000.00

TOTAL REVENUES	36,000.00	3,000.00	9,000.00	25.00	27,000.00
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604-METER REPLACEMENT FUND
 Water Rev Bond Rsrv Fund

25.00% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL OUTLAY					
604-5-8001-6724	100,000.00	7,565.29	12,548.72	12.55	87,451.28
TOTAL CAPITAL OUTLAY	100,000.00	7,565.29	12,548.72	12.55	87,451.28

TRANSFERS

TOTAL Water Rev Bond Rsrv Fund	100,000.00	7,565.29	12,548.72	12.55	87,451.28
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TOTAL EXPENDITURES	100,000.00	7,565.29	12,548.72	12.55	87,451.28
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REVENUES OVER/(UNDER) EXPENDITURES	(64,000.00)	(4,565.29)	(3,548.72)		(60,451.28)
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OSKALOOSA WATER BOARD
REGULAR MEETING
9/15/14

Members Present:

Joe Ryan
Jon Zobel

Others Present:

Chad Coon
Crystal Breuklander
Ken Allsup
Andrew Jensen
Trinity Allen

A motion was made by Jon Zobel and 2nd by Joe Ryan to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 8/11/14 regular meeting were read. A motion was made by Jon Zobel to approve the minutes. The motion was 2nd by Joe Ryan. The motion carried with all members voting yes.

The attached vouchers totaling \$222,978.87 were presented for approval. A motion was made by Joe Ryan to approve the vouchers for payment. The motion was 2nd by Jon Zobel. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Joe Ryan and second by Jon Zobel to approve balance statements. The motion carried with all members voting yes.

1. The first item on the agenda was Customer Forum. Trinity Allen was present, as a property manager, to seek relief from a high water bill for 602 4th Avenue East. She presented her case to the Board. Both Board members discussed the issue and highlighted different points of concern along the way. The General Manager was instructed to set up payment arrangements for the full bill. The Board felt that a bill reduction was unwarranted at this time.
2. The next agenda item was Discussion and Consideration of Online Bill Payment Option. Chad presented information to the Board regarding moving forward with an online bill payment option. There was considerable discussion between Board and staff regarding this topic. Chad indicated that he had set up a survey, per Joe's request, to query OMWD customers about their willingness to use online bill pay if OMWD were to offer it. Chad stated that he would like to use the local media to promote the survey as well as the City. Andrew Jensen, Executive Director of Mahaska Community Development Group, was in attendance and was asked if

MCDG would be willing to promote the survey amongst its members as well. Jon stated that he believed the more exposure the survey had the better the results would be. Chad stated that he would finish up the survey and send it to the Board for their review before sending it out to the general public. Joe asked that Chad be sure to present this to the City Council so that the Council is aware of what OMWD is doing in regard to this topic. Chad stated that he had sent an email to the City Manager about this and also to ask if the City had any specific questions that they would like to see on the survey. Chad then talked about the cost of this feature. He presented a spreadsheet showing expected costs for varying levels of usage by OMWD's customers. In looking at this option it was also discussed that an additional cost would be incurred by both OMWD and the City for this service, but that at some point it would decrease the amount of time spent on payment processing by OMWD staff and thereby presented an opportunity for future savings. Chad stated that he would move forward with the survey and continuing to gather data for the Board. There was no formal action taken by the Board.

3. The next agenda item was Discussion and Consideration of Water Rate Structure. Chad presented a report from the Iowa Rural Water Association titled "Water Rate Study for the Oskaloosa Municipal Water Department, August 2014." This study was done with information provided by OMWD to staff at Iowa Rural Water. The study looked at OMWD's current rates and future Capital Improvement Planning needs. There were a variety of topics covered and needs that were considered. In the end, it was suggested in the report that OMWD consider raising its base rate to \$15.06 to help fund future capital needs while continuing to support current operations. The unit rate for water was suggested to remain the same. Chad then presented a spreadsheet that was formulated by the Iowa Association of Municipal Utilities for water rates. He talked about several different approaches to water rate structures. There was considerable discussion between staff and Board members looking at all of the data presented. One of the questions raised was how any rate change would affect the average customer. Chad stated that there needs to be a balanced approach in rate setting so that one class of customer was not disproportionately affected at the gain of another class of customer. He also said that this topic was one that would require months of discussion and study before determining the correct course of action. One of the questions raised was how our rates would stack up to other communities if we changed our rate structure. Chad stated that there are several different ways to set up rates and variable structures that could be implemented. Chad was asked to look at a rate structure with a base rate determined by meter size. He was also instructed to look at an inclining block rate as well. Jon asked if Chad would send him the spreadsheet that he used from IAMU to determine some of the different rates.

4. General Manager's Update was next on the agenda. Chad discussed the availability of Board members to attend the Water Working Committee with City Council members. Joe stated that he would be interested in this committee in order to continue moving forward with discussions. Chad updated the Board on the current budget expenditures and highlighted some areas of concern. He also talked to the Board about the funding summit that he had attended at the end of August. He stated that the Community Development Block Grant was an avenue of funding that was available to OMWD and that he was inquiring with the Iowa Association of Municipal Utilities about writing a grant application to fund the 3rd Avenue East project this year and the Carbonado Road project for next year.
5. Miscellaneous was the last agenda item. Chad stated that there were no leaks for the last month. He also informed the Board that work on two wells was waiting until the river could go down and the well field could dry up. He then informed the Board that there had been a lightning strike out at the well field on August 23rd and that he had filed an insurance claim.

There being no further items to discuss, it was moved by Jon Zobel and second by Joe Ryan to adjourn.

ATTEST

Meeting Adjourned 7:16 PM

Joe Ryan – Chairman

Jon Zobel – Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Monday October 13, 2014, at 5:00 PM with board members Zobel, and Ryan present. The agenda was approved as presented. Minutes of the 9/15/14 regular meeting were approved as presented, all ayes.

Following Warrants Allowed: (see attached sheet)

The first item on the agenda was Customer Forum. There were no items presented.

Next agenda item was Approve Resolution #1403, A Resolution Naming Depositories. Joe Ryan moved to introduce and approve Resolution #1403. Jon Zobel second the motion. Ayes all, motion passed.

Discussion and Consideration of Awarding of Bids to Sell Modular Home Located Behind Office was next on the agenda. Tabulated bids were presented, one bid was received from Century Homes in the amount of \$19,010. Motion to accept winning bid of \$19,010 from Century Homes was made by Jon Zobel. Seconded by Joe Ryan. Ayes all, motion carried. Discussion and Consideration of Annual Dental Insurance Renewal was next on the agenda. Motion to continue with current coverage was made by Jon Zobel and second by Joe Ryan. Ayes all, motion passed.

The next two items were discussed at length by the Board of Trustees with no formal action taken.

Motion was made for adjournment by Zobel. Ryan seconded the motion. Ayes all, meeting adjourned. 6:18 PM.

Jon Zobel, Secretary

CITY OF OSKALOOSA
PLANNING & ZONING COMMISSION
REGULAR MEETING MINUTES
October 13, 2014

A regularly-scheduled meeting of the Planning and Zoning (P&Z) Commission for the City of Oskaloosa was called to order at 4:34 p.m. on Monday, October 13, 2014, by Akhilesh Pal, at 220 South Market Street, Oskaloosa, Iowa.

COMMISSION MEMBERS PRESENT: Holden Barnhart, Pamela Blomgren, Wyndell Campbell, Dawn Collins, Andrew Jensen, R. D. Keep and Sarah Tarbell. COMMISSION MEMBERS ABSENT: None. CITY STAFF PRESENT: Akhilesh Pal, Wyatt Russell and Marilyn Johannes. OTHERS PRESENT: Dylan Mulfinger, David Krutzfeldt, Charlie Comfort, Ken Allsup, and several members of the public.

It was moved by Blomgren, seconded by Keep to move Item 11B, Election of Chairperson and Vice Chairperson, to the front of the agenda. Motion carried with all aye votes.

Barnhart expressed an interest in being elected chairperson and mentioned he had been on the commission a long time. It was moved by Blomgren, seconded by Keep to nominate Barnhart for Chairperson. Motion carried with all aye votes.

It was moved by Jensen, seconded by Campbell to appoint Blomgren Vice Chairperson. Motion carried with all aye votes.

Minutes from the September 8, 2014 Planning and Zoning Commission meeting.

It was moved by Blomgren, seconded by Keep to approve the September 8, 2014 Planning and Zoning Commission minutes. Motion carried with all aye votes.

Consider vacation and sale of 60' X 16' of the North-South alley adjacent to 1002 North 2nd Street.

Pal said the six adjoining property owners that responded to the survey want the alley vacated. Pal explained the alley cannot be build on because the alley contains Century Link utility infrastructure so easement rights will need to be retained. Russell pointed out there is a building at 701 North 3rd Street that appears to be on part of the alley.

Max Maddy, 1012 North 2nd Street, addressed the commission regarding traffic in the alley, indicating the alley has been grass for the 30 years he has been here. He doesn't want vehicles in his backyard. Blomgren said by selling the alley it makes the land private so the alley will not be opened to traffic. Maddy indicated that he is fine with the sale of the alley then.

Campbell questioned what would happen if the owner of 701 does not want to buy their portion of the alley if the building at 701 is in on part of the alley. Russell said if Greenfield buys the entire alley she can require the building to be removed.

Tyler Pilcher, 1002 North 2nd Street, addressed the commission and said he was speaking on behalf of Greenfield, the owner of 1002 North 2nd Street. Pilcher said Greenfield basically just wants to buy her half of the alley. Blomgren pointed out the application from Greenfield indicates she is interested in purchasing only her half of the alley.

It was moved by Campbell, seconded by Blomgren to approve vacation and sale of 60' X 16' of the north-south alley adjacent to 1002 North 2nd Street with retention of utility easement. Motion carried with all aye votes.

Consider an Ordinance amending accessory building regulations in Oskaloosa Municipal Code Sections 17.04.030 and 17.24.030.

Pal explained the city adopted the International Building Code and there has been some confusion when complying with the code requirements regarding the height of accessory structures. Jensen said need to clarify what height means in the definition. Jensen recommended the definition of height for accessory building be revised to be consistent with the language stated in the same paragraph.

Blomgren asked if the number of detached structures on larger lots would be limited to two and Pal said yes. Russell said 80 square feet or more requires a building permit. Barnhart said can allow more structures on larger lots. Blomgren said can ask for a variance. Tarbell said better to deal with issues before have to ask for a variance. Pal explained up to 70% of area can be built upon with 30% impervious in residential districts. Russell pointed out construction also has to meet setbacks, limitations regarding lot lines and other requirements.

Campbell said he did not want to restrict the accessory buildings to one detached garage and one storage shed. Therefore, he recommended taking the limit out on the accessory buildings by allowing two accessory buildings. Pal said most cities have a limit on the number of accessory structures. Jensen said he favored a limitation on the number of accessory structures, said each property in a residential district should not be allowed more than two accessory structures. Pal said International Building Code has no restriction on the number of accessory structures. Barnhart said he did not like to limit the number. Campbell suggested changing staff proposal No. 4 to limit the number of accessory structures to two and remove the phrase "(1 detached garage and 1 storage shed)."

Scott Ver Steeg, 2064 245th Street, addressed the commission. Ver Steeg said he owns 7 acres of commercial property in the city, and he objects to just 2 detached structures on 7 acres. Staff explained the change in the code applies only to residential properties.

It was moved by Campbell, seconded by Collins to approve the ordinance amending accessory building regulations in Oskaloosa Municipal Code Sections 17.04.030 and 17.24.030 with the explanation of height defined as "For accessory buildings the height means the vertical distance from the grade plane elevation to the highest roof surface of the accessory building roof elevation." added; and the phrase "(1 detached garage and 1 storage shed)" be removed. Motion carried with all aye votes.

Consider a site plan for a Dog Park located within Edmundson Park.

Pal outlined the plans for the dog park and said staff still needs to know the location of the signs with the rules, operating hours and other required information for use of the dog park and assurance of compliance with the other stipulations. Pal said the dog park sponsor will provide the gate/chain closure for the dog park and requested the city to provide the labor to install it.

Keep (dog park sponsor representative) provided the commission with information regarding dog waste disposal containers and containers for other trash and the gate system. Keep said this is a private project that will be turned over to the city. Campbell was concerned about the park area taking away parking needed for the ball fields and questioned whether the fence needed to be higher than 4 feet. Keep explained the American Kennel Club and other dog park sponsors all use four foot fences. Collins questioned the fence height and whether the city has liability concerns. Pal said city has no concerns regarding the four foot fence.

Keep indicated he would like to postpone compliance with the ADA requirements until July 2015. Jensen asked if the city will maintain the dog park after they take over. Keep said it is difficult to put a figure on the cost of mowing and snow removal, but said the sponsor is in the process of providing \$5,000; hopefully \$10,000; for a maintenance fund for upkeep of the dog park. Keep said the Council has been aware of the project for four years. Blomgren asked what happens after the city takes over. Keep said first month open the committee will work on etiquette items - proper use of the park. Campbell said site plan needs to show location of ADA required items. Jensen asked if Campbell was recommending the matter be tabled until the plans are complete. Collins questioned the need for the restrooms and water fountains. Keep said he objects to putting in the restroom and water fountains. Keep said average use by a patron is 20-45 minutes.

It was moved by Jensen, seconded by Blomgren to table the matter until the next Planning and Zoning Commission meeting. Keep said will lose \$15,000 grant if don't move forward now. Keep said restroom would cost \$10,000, and indicated the project will probably be dropped if required to install restrooms and water fountains. Jensen amended his motion to table the matter until a special Planning and Zoning Commission meeting to be held Wednesday, October 15, 2014, at 4:30 p.m. Blomgren seconded the amended motion. Motion carried with all aye votes except for Keep who abstained.

Consider a discussion regarding an Ordinance amendment to accommodate existing non-conforming residential development in Oskaloosa Municipal Code Sections 17.24.020, 17.32.030 and Table 17.08C.

Pal said this matter was brought up by the Board of Realtors because small properties with houses are difficult to sell. Wyatt explained that the buyers cannot get Fannie Mae or Freddie Mac loans because if the structure is destroyed, it cannot be rebuilt under the current code requirements. Pal explained the two options being considered. Jensen suggested perhaps could use a date to apply to non-conformity. Pal suggested that this topic be discussed and reviewed in a workshop. Keep wanted to know if the realtors had been invited to the meeting. Pal said realtors were invited but did not come. Keep said he would like to have realtors present. Pal said he didn't believe the Board of Realtors would prefer Option 2.

Erin Sherwood, 1203 C Avenue West, addressed the commission. Sherwood said like her there are a lot of single, working mothers who need a home for their family that can't afford to buy, nor do they want to buy, a large house on a large lot. Sherwood indicated she had found her dream home, but it is a non-conforming structure so she has had difficulty getting financing. Sherwood said one lending institution finally agreed to give her a loan, but if the house is destroyed she wants to be able to rebuild on the property.

Campbell said he did not like the time frame suggestion. Blomgren said the commission needs to consider what is best for our community. Consensus of the commission was to

schedule a workshop on non-conforming structures and encourage realtors to attend. Pal said need to schedule workshop before the November 10 commission meeting. The commission agreed to schedule a workshop on Wednesday, November 5, 2014, at 4:30 p.m.

Staff reminded the commission of the Introduction to Planning & Zoning Workshop to be held Thursday, November 13, 2014 at 6:00 p.m. at the Oskaloosa Public Library and encouraged the commission to attend. The commission was also encouraged to attend the Complete Streets Training Workshop scheduled on Monday, October 27, 2014 from 1:00 p.m.-4:00 p.m. and 5:15 p.m.-6:30 p.m. at the Oskaloosa Public Library.

Russell said discussion of the administrative attendance policy he distributed would be held at a future meeting. Blomgren said it was the obligation of commission members to make an effort to attend all commission meetings.

Barnhart adjourned the meeting at 6:36 p.m.

Minutes by Marilyn Johannes

CITY OF OSKALOOSA
PLANNING & ZONING COMMISSION
SPECIAL MEETING MINUTES
October 15, 2014

A special meeting of the Planning and Zoning (P&Z) Commission for the City of Oskaloosa was called to order at 4:32 p.m. on Monday, October 13, 2014, by Chair Holden Barnhart, at 220 South Market Street, Oskaloosa, Iowa.

COMMISSION MEMBERS PRESENT: Holden Barnhart, Pamela Blomgren, Wyndell Campbell, Dawn Collins, Andrew Jensen, R. D. Keep and Sarah Tarbell. COMMISSION MEMBERS ABSENT: None. CITY STAFF PRESENT: Akhilesh Pal, Wyatt Russell and Marilyn Johannes. OTHERS PRESENT: David Krutzfeldt, and Tyler Sirovy.

Barnhart said the purpose of the meeting is to review a revised site plan showing the location of the ADA entrances for the proposed dog park at Edmundson Park.

Keep pointed out the location of the ADA entrances may vary depending on the slope of the ground to make the entrance a less steep area. Blomgren asked if plan could be approved with the variations. Pal said staff would make sure the contractor meets ADA guidelines so no need to come back to the commission if changed.

Jensen said he realized the water fountains and restrooms could not be put in right away but could we use signs to direct people to the restrooms in Edmundson Park. Blomgren said if the location was more isolated than Edmundson Park would want restrooms but maybe could put up a sign with the location of restrooms. The consensus of the commission was in favor of signs.

Tyler Sirovy, 1502 3rd Avenue West, addressed the commission to ask about the location of the nearest water faucet to fill pails. Keep said there are no plans for water accessibility at the dog park.

Jensen said can move forward without restrooms and water fountains considering the financial constraints. Keep said not sure where you would put restrooms with the slope of the ground and it would take away parking spaces. Campbell asked if restrooms and water fountains were required by the code. Pal said no, more of a convenience. Blomgren said a staff recommendation. Campbell said include in stipulations that need to put sign up where restrooms and water fountains are located in Edmundson Park. Keep said after visiting with staff will need 6-8 signs. Collins said signs need to comply with what city wants. Pal said five signs should be adequate. Campbell favored one sign at dog park showing location of restrooms and water fountains. Keep said we can make signage work.

Jensen said a more extensive site plan would be nice showing how dog park fits in with overall park. Keep said there is a business plan in the packet.

The commission discussed waste containers and how many were needed per park. Blomgren indicated she liked the idea of two waste stations per park.

Keep said he was ok with other stipulations. Keep said asking for timeline for construction until July 1, 2015 in case park doesn't get constructed this fall.

It was moved by Jensen, seconded by Blomgren to approve the site plan with stipulations including putting up a sign showing the location of restrooms and water fountains in Edmundson Park instead of constructing restrooms and water fountains at the dog park. Pal said need to include in stipulations that ADA parking lot needs two signs and the city can install the signs and staff will relocate the chain closure with the dog park committee providing the material and city staff the labor. Jensen amended his motion to include Pal's recommendations. Blomgren seconded the amended motion. The vote was: YES - Barnhart, Blomgren, Campbell, Collins, Jensen and Tarbell. No - none. Abstain: Keep. Motion carried.

Pal mentioned the dog park committee is asking for waiver of the \$100 fee. Blomgren said that is a decision city council should make.

Barnhart adjourned the meeting at 5:18 p.m.

Minutes by Marilyn Johannes



City Council
Communication
Meeting Date: October 20, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider approval of an application for a 5 day Special Class C Liquor License with Beer/Wine from Sodexo American, LLC dba William Penn-Musco Technical Center, 319 R Avenue West effective October 25, 2014.

Explanation :

The application is complete and in order for approval.

Staff recommends approval.

Budget Consideration:

\$42.19 revenue to the General Fund

Attachments :

None



City Council
Communication
Meeting Date: October 20, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider approval of an application for a 5 day Class C Liquor License from Sodexo American, LLC dba William Penn-Musco Technical Center, 319 R Avenue West effective November 1, 2014.

Explanation :

The application is complete and in order for approval.

Staff recommends approval.

Budget Consideration:

\$105.63 revenue to the General Fund

Attachments :

None



City Council
Communication
Meeting Date: October 20, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a motion to receive and file financial reports for September 2014.

Explanation:

The financial reports for September 2014 are included in your agenda packets. The target percentage for expenses this month is 25% except for the seasonal or once-a-year purchases.

The following two funds contain a negative fund balance for September 2014.

- General Fund Insurance - Insurance invoices are paid in the first few months of the fiscal year. September 2014 tax receipts received in October and March 2015 tax receipts received in April will help to clear up this negative fund balance.
- General Fund Band - Band payroll is paid during the summer months and the September 2014 tax receipts received in October will clear up this negative fund balance.

Budget Consideration:

None

Attachments :

September 2014 Financial Reports



City of Oskaloosa, IA

City of Oskaloosa, IA Treasurer's Report

September 1 - 30, 2014

Fund	Beginning Cash Balance	Revenue (+)	Expenses (-)	Change in Pending Payables	Change in Investments	Ending Cash Balance
001: GENERAL FUND	1,346,854.55	239,387.80	405,459.14	19,135.59	(194,827.68)	1,199,918.80
002: GENERAL FUND INSURANCE FUND	(59,499.22)	4,116.41	6,846.00	(42,965.89)	0.00	(105,194.70)
003: GENERAL FUND CAPITAL EQUIPMENT	201,923.98	21.43	0.00	0.00	21.43	201,945.41
004: LIBRARY COPIER REVOLVING FUND	7,651.55	573.64	271.10	(151.02)	1.19	7,803.07
005: GENERAL FUND BAND	(14,617.99)	814.19	0.08	(47.60)	0.00	(13,851.48)
006: GENERAL FUND - LOST	1,215,352.49	79,017.97	532.77	0.00	78,217.03	1,293,837.69
007: GENERAL FUND - UTILITY FRANCHISE FEES	514,806.83	89.17	9,158.71	0.00	0.00	505,737.29
110: ROAD USE TAX FUND	519,956.20	92,265.92	83,363.31	30,671.90	39,909.37	559,530.71
112: EMPLOYEE BENEFIT FUND	70,054.29	40,483.65	100,748.85	0.00	(59,994.79)	9,789.09
119: EMERGENCY FUND	0.00	3,574.37	3,574.37	0.00	0.00	0.00
121: LOCAL OPTION SALES TAX FUND	0.00	84,236.14	84,236.14	0.00	0.00	0.00
122: HOTEL/MOTEL TAX REVENUE FUND	0.00	30,502.15	30,502.15	0.00	0.00	0.00
127: WEST AREA & IND. PARK TIF	494.09	1,126.81	0.00	0.00	1,000.17	1,620.90
130: WORLD FOOD PARK TIF FUND	1,528.24	3,510.30	0.00	0.00	3,000.57	5,038.54
138: HOUSING DONATED FUNDS	34,740.74	0.00	0.00	0.00	0.00	34,740.74
140: HOUSING FUND	217,354.85	16,471.51	3,506.50	(7.00)	13,040.33	230,312.86
144: GRANT & LINCOLN SCHOOL DEVELOPME	21,328.11	0.00	0.00	0.00	0.00	21,328.11
165: RIEFE MEMORIAL FUND	27,914.12	4.57	11,620.00	11,620.00	4.57	27,918.69
167: LIBRARY MEMORIAL FUND	529,999.71	2,150.68	6,730.59	4,699.94	608.21	530,119.74
169: MISCELLANEOUS GIFT FUND	33,143.37	652.75	351.07	(870.50)	(997.25)	32,574.55
172: WOODEN PLAYGROUND MAINT FUND	3,276.97	0.48	0.00	0.00	0.48	3,277.45
177: POLICE FORFEITURE FUND	3,175.26	1,025.22	102.50	102.50	0.22	4,200.48
178: LIBRARY MAINTENANCE FUND	1,178,984.03	7,555.98	2,247.00	2,233.00	7,541.98	1,186,526.01
180: MISCELLANEOUS GRANTS FUND	23,943.00	3,239.52	1,370.65	(7,244.84)	(4,996.57)	18,567.03
200: DEBT SERVICE FUND	143,494.69	29,127.24	0.00	0.00	29,019.84	172,621.93
301: PARK SHELTER CAPITAL IMPROVEMENT	17,103.82	247.97	63.48	5.28	2.97	17,293.59
302: CITY HALL IMPROVEMENTS	13,322.77	2.20	19.68	1.58	2.20	13,306.87
325: PAVEMENT MANAGEMENT	0.00	532.77	73,722.92	73,190.15	0.00	0.00
326: SIDEWALK IMPROVEMENTS PROJECT	13,537.47	47.93	5,891.00	5,891.00	1.93	13,585.40
328: PARKING LOT IMPROVEMENTS PHASE II	42,688.99	7.48	2,032.00	2,032.00	7.48	42,696.47
600: WATER O&M FUND	1,085,605.97	0.00	0.00	0.00	0.00	1,085,605.97
601: WATER CONSUMER DEPOSIT FUND	87,005.00	0.00	0.00	0.00	0.00	87,005.00
603: WATER SINKING FUND	34,907.92	0.00	0.00	0.00	0.00	34,907.92



City of Oskaloosa, IA

City of Oskaloosa, IA Treasurer's Report

September 1 - 30, 2014

Fund	Beginning Cash Balance	Revenue (+)	Expenses (-)	Change in Pending Payables	Change in Investments	Ending Cash Balance
604: WATER RESERVE FUND	104,812.96	0.00	0.00	0.00	0.00	104,812.96
610: SANITARY SEWER O&M FUND	67,609.06	144,244.40	81,746.64	(49,218.96)	0.00	80,887.86
611: SANITARY SEWER REVENUE FUND	1,582,711.47	129,508.98	185,408.40	(89.00)	(41,740.60)	1,526,723.05
612: SANITARY SEWER SINKING FUND	80,435.00	40,214.00	0.00	0.00	40,000.00	120,649.00
614: SANITARY SEWER IMPROVEMENT FUND	87,314.89	950.00	0.00	0.00	1,000.00	88,264.89
618: IDOT SEWER EXTENSION PROJECT	18,959.74	0.00	0.00	0.00	0.00	18,959.74
660: AIRPORT FUND	250,718.21	1,932.69	18,967.12	(1,341.45)	(18,960.31)	232,342.33
740: STORM WATER UTILITY FUND	719,502.10	18,066.20	75,661.90	68,947.28	11,094.94	730,853.68
750: EDMUNDSON GOLF COURSE FUND	62,297.30	10.70	219.12	(1,425.64)	(1,989.30)	60,663.24
760: RACI MAIN STREET LOAN FUND	17,583.67	166.56	0.00	0.00	1.99	17,750.23
810: COPIER/FAX REVOLVING FUND	5,756.89	575.27	284.13	81.41	1,000.91	6,129.44
820: EMPLOYEE HEALTH SELF-INSURANCE	880,095.99	55,406.26	46,609.95	(2,866.75)	6,117.18	886,025.55
830: EMPLOYEE FLEX PLAN FUND	3,270.15	3,162.62	3,868.10	0.00	0.48	2,564.67



REVENUE REPORT

Account Detail

For Fiscal: 2014-2015 Period Ending: 09/30/2014

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 001 - GENERAL FUND					
41 - TAXES	-2,695,578.00	-107,413.00	-125,166.33	-2,570,411.67	4.64 %
42 - LICENSES AND PERMITS	-222,650.00	-13,714.50	-70,714.13	-151,935.87	31.76 %
43 - USE OF MONEY & PROPERTY	-5,600.00	-271.27	-849.53	-4,750.47	15.17 %
44 - INTERGOVERNMENTAL	-271,312.00	-6,587.74	-6,587.74	-264,724.26	2.43 %
45 - CHARGES FOR SERVICES	-133,050.00	-1,237.77	-19,198.35	-113,851.65	14.43 %
47 - MISCELLANEOUS REVENUES	-60,550.00	-5,840.30	-32,638.21	-27,911.79	53.90 %
48 - OTHER FINANCING SOURCES	-1,257,860.00	-104,323.22	-193,558.49	-1,064,301.51	15.39 %
Fund 001 Total:	-4,646,600.00	-239,387.80	-448,712.78	-4,197,887.22	9.66 %
Fund: 002 - GENERAL FUND INSURANCE FUND					
41 - TAXES	-103,281.00	-4,116.41	-4,952.94	-98,328.06	4.80 %
43 - USE OF MONEY & PROPERTY	0.00	0.00	-0.38	0.38	
Fund 002 Total:	-103,281.00	-4,116.41	-4,953.32	-98,327.68	4.80 %
Fund: 003 - GENERAL FUND CAPITAL EQUIPMENT					
43 - USE OF MONEY & PROPERTY	-350.00	-21.43	-61.73	-288.27	17.64 %
Fund 003 Total:	-350.00	-21.43	-61.73	-288.27	17.64 %
Fund: 004 - LIBRARY COPIER REVOLVING FUND					
43 - USE OF MONEY & PROPERTY	0.00	-1.19	-3.42	3.42	
47 - MISCELLANEOUS REVENUES	-6,500.00	-572.45	-1,679.15	-4,820.85	25.83 %
Fund 004 Total:	-6,500.00	-573.64	-1,682.57	-4,817.43	25.89 %
Fund: 005 - GENERAL FUND BAND					
41 - TAXES	-20,424.00	-814.19	-923.04	-19,500.96	4.52 %
43 - USE OF MONEY & PROPERTY	0.00	0.00	-0.03	0.03	
Fund 005 Total:	-20,424.00	-814.19	-923.07	-19,500.93	4.52 %
Fund: 006 - GENERAL FUND - LOST					
43 - USE OF MONEY & PROPERTY	-1,200.00	-217.03	-590.87	-609.13	49.24 %
47 - MISCELLANEOUS REVENUES	-820,406.00	-78,800.94	-258,421.61	-561,984.39	31.50 %
Fund 006 Total:	-821,606.00	-79,017.97	-259,012.48	-562,593.52	31.53 %
Fund: 007 - GENERAL FUND - UTILITY FRANCHISE FEES					
42 - LICENSES AND PERMITS	-396,024.00	0.00	-98,338.02	-297,685.98	24.83 %
43 - USE OF MONEY & PROPERTY	0.00	-89.17	-250.94	250.94	
Fund 007 Total:	-396,024.00	-89.17	-98,588.96	-297,435.04	24.89 %
Fund: 110 - ROAD USE TAX FUND					
44 - INTERGOVERNMENTAL	-1,123,688.00	-91,909.37	-311,567.36	-812,120.64	27.73 %
45 - CHARGES FOR SERVICES	0.00	-163.00	-207.00	207.00	
47 - MISCELLANEOUS REVENUES	0.00	-74.30	-74.30	74.30	
48 - OTHER FINANCING SOURCES	0.00	-119.25	-456.45	456.45	
Fund 110 Total:	-1,123,688.00	-92,265.92	-312,305.11	-811,382.89	27.79 %
Fund: 112 - EMPLOYEE BENEFIT FUND					
41 - TAXES	-1,015,627.00	-40,478.44	-47,458.54	-968,168.46	4.67 %
43 - USE OF MONEY & PROPERTY	0.00	-5.21	-47.44	47.44	
44 - INTERGOVERNMENTAL	-19,876.00	0.00	0.00	-19,876.00	0.00 %
Fund 112 Total:	-1,035,503.00	-40,483.65	-47,505.98	-987,997.02	4.59 %
Fund: 119 - EMERGENCY FUND					
41 - TAXES	-89,683.00	-3,574.37	-3,747.37	-85,935.63	4.18 %
Fund 119 Total:	-89,683.00	-3,574.37	-3,747.37	-85,935.63	4.18 %
Fund: 121 - LOCAL OPTION SALES TAX FUND					
41 - TAXES	-994,248.00	-84,236.14	-249,686.86	-744,561.14	25.11 %
Fund 121 Total:	-994,248.00	-84,236.14	-249,686.86	-744,561.14	25.11 %

REVENUE REPORT

For Fiscal: 2014-2015 Period Ending: 09/30/2014

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 122 - HOTEL/MOTEL TAX REVENUE FUND					
41 - TAXES	-115,000.00	-30,502.15	-30,502.15	-84,497.85	26.52 %
Fund 122 Total:	-115,000.00	-30,502.15	-30,502.15	-84,497.85	26.52 %
Fund: 127 - WEST AREA & IND. PARK TIF					
41 - TAXES	-29,677.00	-1,126.64	-1,330.37	-28,346.63	4.48 %
43 - USE OF MONEY & PROPERTY	0.00	-0.17	-0.27	0.27	
Fund 127 Total:	-29,677.00	-1,126.81	-1,330.64	-28,346.36	4.48 %
Fund: 130 - WORLD FOOD PARK TIF FUND					
41 - TAXES	-92,647.00	-3,509.73	-4,151.37	-88,495.63	4.48 %
43 - USE OF MONEY & PROPERTY	0.00	-0.57	-0.97	0.97	
Fund 130 Total:	-92,647.00	-3,510.30	-4,152.34	-88,494.66	4.48 %
Fund: 140 - HOUSING FUND					
43 - USE OF MONEY & PROPERTY	-550.00	-100.27	-173.47	-376.53	31.54 %
45 - CHARGES FOR SERVICES	-2,100.00	-253.00	-574.00	-1,526.00	27.33 %
47 - MISCELLANEOUS REVENUES	-39,000.00	-16,118.24	-24,657.67	-14,342.33	63.22 %
Fund 140 Total:	-41,650.00	-16,471.51	-25,405.14	-16,244.86	61.00 %
Fund: 165 - RIEFE MEMORIAL FUND					
43 - USE OF MONEY & PROPERTY	0.00	-4.57	-13.16	13.16	
Fund 165 Total:	0.00	-4.57	-13.16	13.16	
Fund: 167 - LIBRARY MEMORIAL FUND					
43 - USE OF MONEY & PROPERTY	-12,260.00	-1,622.21	-2,915.11	-9,344.89	23.78 %
45 - CHARGES FOR SERVICES	0.00	0.00	-46.89	46.89	
47 - MISCELLANEOUS REVENUES	-38,500.00	-427.97	-554.24	-37,945.76	1.44 %
48 - OTHER FINANCING SOURCES	0.00	-100.50	-644.35	644.35	
Fund 167 Total:	-50,760.00	-2,150.68	-4,160.59	-46,599.41	8.20 %
Fund: 169 - MISCELLANEOUS GIFT FUND					
43 - USE OF MONEY & PROPERTY	0.00	-2.75	-8.14	8.14	
47 - MISCELLANEOUS REVENUES	0.00	-650.00	-2,227.00	2,227.00	
Fund 169 Total:	0.00	-652.75	-2,235.14	2,235.14	
Fund: 172 - WOODEN PLAYGROUND MAINT FUND					
43 - USE OF MONEY & PROPERTY	0.00	-0.48	-1.37	1.37	
Fund 172 Total:	0.00	-0.48	-1.37	1.37	
Fund: 177 - POLICE FORFEITURE FUND					
43 - USE OF MONEY & PROPERTY	0.00	-0.22	-0.47	0.47	
45 - CHARGES FOR SERVICES	0.00	-1,025.00	-1,025.00	1,025.00	
48 - OTHER FINANCING SOURCES	0.00	0.00	-2,200.00	2,200.00	
Fund 177 Total:	0.00	-1,025.22	-3,225.47	3,225.47	
Fund: 178 - LIBRARY MAINTENANCE FUND					
43 - USE OF MONEY & PROPERTY	-40,000.00	-7,555.98	-14,542.32	-25,457.68	36.36 %
Fund 178 Total:	-40,000.00	-7,555.98	-14,542.32	-25,457.68	36.36 %
Fund: 180 - MISCELLANEOUS GRANTS FUND					
43 - USE OF MONEY & PROPERTY	0.00	-3.43	-10.21	10.21	
44 - INTERGOVERNMENTAL	0.00	-1,781.09	-2,971.09	2,971.09	
47 - MISCELLANEOUS REVENUES	0.00	-1,455.00	-1,455.00	1,455.00	
48 - OTHER FINANCING SOURCES	0.00	0.00	-6,115.00	6,115.00	
Fund 180 Total:	0.00	-3,239.52	-10,551.30	10,551.30	
Fund: 181 - BROWNFIELD SITES ASSESSMENT GRANT FUND					
44 - INTERGOVERNMENTAL	-400,000.00	0.00	0.00	-400,000.00	0.00 %
Fund 181 Total:	-400,000.00	0.00	0.00	-400,000.00	0.00 %
Fund: 199 - WFP RISE PAYMENT FUND					
47 - MISCELLANEOUS REVENUES	-16,216.00	0.00	0.00	-16,216.00	0.00 %
Fund 199 Total:	-16,216.00	0.00	0.00	-16,216.00	0.00 %
Fund: 200 - DEBT SERVICE FUND					
41 - TAXES	-691,389.00	-27,549.40	-32,433.60	-658,955.40	4.69 %
43 - USE OF MONEY & PROPERTY	-900.00	-19.84	-50.72	-849.28	5.64 %

REVENUE REPORT

For Fiscal: 2014-2015 Period Ending: 09/30/2014

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 200 - DEBT SERVICE FUND					
44 - INTERGOVERNMENTAL	-13,787.00	0.00	0.00	-13,787.00	0.00 %
46 - SPECIAL ASSESSMENTS	0.00	-1,558.00	-2,099.00	2,099.00	
48 - OTHER FINANCING SOURCES	-123,081.00	0.00	0.00	-123,081.00	0.00 %
Fund 200 Total:	-829,157.00	-29,127.24	-34,583.32	-794,573.68	4.17 %
Fund: 301 - PARK SHELTER CAPITAL IMPROVEMENT					
43 - USE OF MONEY & PROPERTY	-3,700.00	-247.97	-988.38	-2,711.62	26.71 %
Fund 301 Total:	-3,700.00	-247.97	-988.38	-2,711.62	26.71 %
Fund: 302 - CITY HALL IMPROVEMENTS					
43 - USE OF MONEY & PROPERTY	0.00	-2.20	-6.33	6.33	
48 - OTHER FINANCING SOURCES	-2,000.00	0.00	0.00	-2,000.00	0.00 %
Fund 302 Total:	-2,000.00	-2.20	-6.33	-1,993.67	0.32 %
Fund: 322 - BURLINGTON ROAD RECONSTRUCTION FUND					
44 - INTERGOVERNMENTAL	-148,000.00	0.00	0.00	-148,000.00	0.00 %
48 - OTHER FINANCING SOURCES	-37,000.00	0.00	0.00	-37,000.00	0.00 %
Fund 322 Total:	-185,000.00	0.00	0.00	-185,000.00	0.00 %
Fund: 325 - PAVEMENT MANAGEMENT					
48 - OTHER FINANCING SOURCES	-1,740,175.00	-532.77	-89,065.62	-1,651,109.38	5.12 %
Fund 325 Total:	-1,740,175.00	-532.77	-89,065.62	-1,651,109.38	5.12 %
Fund: 326 - SIDEWALK IMPROVEMENTS PROJECT					
43 - USE OF MONEY & PROPERTY	0.00	-1.93	-5.56	5.56	
44 - INTERGOVERNMENTAL	-185,600.00	0.00	0.00	-185,600.00	0.00 %
46 - SPECIAL ASSESSMENTS	0.00	-46.00	-46.00	46.00	
48 - OTHER FINANCING SOURCES	-124,400.00	0.00	0.00	-124,400.00	0.00 %
Fund 326 Total:	-310,000.00	-47.93	-51.56	-309,948.44	0.02 %
Fund: 328 - PARKING LOT IMPROVEMENTS PHASE II					
43 - USE OF MONEY & PROPERTY	0.00	-7.48	-21.52	21.52	
Fund 328 Total:	0.00	-7.48	-21.52	21.52	
Fund: 343 - 2015 GO BOND FUND					
48 - OTHER FINANCING SOURCES	-3,000,000.00	0.00	0.00	-3,000,000.00	0.00 %
Fund 343 Total:	-3,000,000.00	0.00	0.00	-3,000,000.00	0.00 %
Fund: 600 - WATER O&M FUND					
43 - USE OF MONEY & PROPERTY	-20,660.00	0.00	0.00	-20,660.00	0.00 %
45 - CHARGES FOR SERVICES	-2,225,542.00	0.00	0.00	-2,225,542.00	0.00 %
47 - MISCELLANEOUS REVENUES	-4,800.00	0.00	0.00	-4,800.00	0.00 %
Fund 600 Total:	-2,251,002.00	0.00	0.00	-2,251,002.00	0.00 %
Fund: 603 - WATER SINKING FUND					
48 - OTHER FINANCING SOURCES	-418,882.00	0.00	0.00	-418,882.00	0.00 %
Fund 603 Total:	-418,882.00	0.00	0.00	-418,882.00	0.00 %
Fund: 604 - WATER RESERVE FUND					
48 - OTHER FINANCING SOURCES	-36,000.00	0.00	0.00	-36,000.00	0.00 %
Fund 604 Total:	-36,000.00	0.00	0.00	-36,000.00	0.00 %
Fund: 610 - SANITARY SEWER O&M FUND					
48 - OTHER FINANCING SOURCES	-1,296,891.00	-144,244.40	-375,859.66	-921,031.34	28.98 %
Fund 610 Total:	-1,296,891.00	-144,244.40	-375,859.66	-921,031.34	28.98 %
Fund: 611 - SANITARY SEWER REVENUE FUND					
43 - USE OF MONEY & PROPERTY	-3,000.00	-259.40	-731.70	-2,268.30	24.39 %
45 - CHARGES FOR SERVICES	-1,778,300.00	-128,702.40	-434,651.09	-1,343,648.91	24.44 %
46 - SPECIAL ASSESSMENTS	0.00	-479.00	-2,539.00	2,539.00	
47 - MISCELLANEOUS REVENUES	0.00	-68.18	-3,256.13	3,256.13	
Fund 611 Total:	-1,781,300.00	-129,508.98	-441,177.92	-1,340,122.08	24.77 %
Fund: 612 - SANITARY SEWER SINKING FUND					
48 - OTHER FINANCING SOURCES	-482,575.00	-40,214.00	-120,649.00	-361,926.00	25.00 %
Fund 612 Total:	-482,575.00	-40,214.00	-120,649.00	-361,926.00	25.00 %

REVENUE REPORT

For Fiscal: 2014-2015 Period Ending: 09/30/2014

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 614 - SANITARY SEWER IMPROVEMENT FUND					
48 - OTHER FINANCING SOURCES	-11,400.00	-950.00	-2,850.00	-8,550.00	25.00 %
Fund 614 Total:	-11,400.00	-950.00	-2,850.00	-8,550.00	25.00 %
Fund: 660 - AIRPORT FUND					
43 - USE OF MONEY & PROPERTY	-206,532.00	-40.69	-125.06	-206,406.94	0.06 %
47 - MISCELLANEOUS REVENUES	-7,200.00	-1,892.00	-8,255.81	1,055.81	114.66 %
Fund 660 Total:	-213,732.00	-1,932.69	-8,380.87	-205,351.13	3.92 %
Fund: 740 - STORM WATER UTILITY FUND					
43 - USE OF MONEY & PROPERTY	0.00	-94.94	-265.53	265.53	
45 - CHARGES FOR SERVICES	-225,000.00	-17,971.26	-57,793.28	-167,206.72	25.69 %
Fund 740 Total:	-225,000.00	-18,066.20	-58,058.81	-166,941.19	25.80 %
Fund: 750 - EDMUNDSON GOLF COURSE FUND					
43 - USE OF MONEY & PROPERTY	-8,500.00	-10.70	-31.22	-8,468.78	0.37 %
47 - MISCELLANEOUS REVENUES	-300.00	0.00	0.00	-300.00	0.00 %
Fund 750 Total:	-8,800.00	-10.70	-31.22	-8,768.78	0.35 %
Fund: 760 - RACI MAIN STREET LOAN FUND					
43 - USE OF MONEY & PROPERTY	-485.00	-1.99	-5.73	-479.27	1.18 %
47 - MISCELLANEOUS REVENUES	-1,490.00	-164.57	-329.14	-1,160.86	22.09 %
Fund 760 Total:	-1,975.00	-166.56	-334.87	-1,640.13	16.96 %
Fund: 810 - COPIER/FAX REVOLVING FUND					
43 - USE OF MONEY & PROPERTY	0.00	-0.91	-2.02	2.02	
47 - MISCELLANEOUS REVENUES	0.00	-574.36	-1,901.01	1,901.01	
Fund 810 Total:	0.00	-575.27	-1,903.03	1,903.03	
Fund: 820 - EMPLOYEE HEALTH SELF-INSURANCE					
43 - USE OF MONEY & PROPERTY	0.00	-117.18	-346.49	346.49	
47 - MISCELLANEOUS REVENUES	0.00	-55,289.08	-202,125.40	202,125.40	
Fund 820 Total:	0.00	-55,406.26	-202,471.89	202,471.89	
Fund: 830 - EMPLOYEE FLEX PLAN FUND					
43 - USE OF MONEY & PROPERTY	0.00	-0.48	-1.80	1.80	
45 - CHARGES FOR SERVICES	0.00	-56.00	-164.00	164.00	
47 - MISCELLANEOUS REVENUES	0.00	-3,106.14	-10,746.49	10,746.49	
Fund 830 Total:	0.00	-3,162.62	-10,912.29	10,912.29	
Report Total:	-22,821,446.00	-1,035,023.93	-2,870,646.14	-19,950,799.86	12.58 %



EXPENSE TRIAL BALANCE

Account Detail

For Fiscal: 2014-2015 Period Ending: 09/30/2014

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 001 - GENERAL FUND					
1010 - POLICE OPERATIONS	1,750,608.00	124,533.44	452,088.23	1,298,519.77	25.82 %
1030 - EMERGENCY MANAGEMENT	7,805.00	205.55	1,059.54	6,745.46	13.58 %
1050 - FIRE DEPARTMENT	820,555.00	54,571.45	218,732.88	601,822.12	26.66 %
1055 - RENTAL INSPECTIONS	2,500.00	0.00	0.00	2,500.00	0.00 %
1070 - BUILDING INSPECTIONS	126,187.00	17,451.39	37,676.71	88,510.29	29.86 %
1090 - ANIMAL CONTROL	93,000.00	0.00	0.00	93,000.00	0.00 %
1900 - 911 DISPATCH	154,057.00	39,242.00	78,484.00	75,573.00	50.94 %
2010 - ROADS, BRIDGES, SIDEWALKS	20,000.00	0.00	0.00	20,000.00	0.00 %
2030 - STREET LIGHTING	98,000.00	20,645.81	55,492.91	42,507.09	56.63 %
2080 - AIRPORT	44,000.00	0.00	8,505.32	35,494.68	19.33 %
4010 - LIBRARY SERVICES	563,614.00	38,944.87	162,063.52	401,550.48	28.75 %
4030 - PARKS	251,491.00	17,019.47	58,851.06	192,639.94	23.40 %
4031 - POOL	123,039.00	1,540.11	81,074.77	41,964.23	65.89 %
4050 - CEMETERY	50,000.00	0.00	50,000.00	0.00	
5020 - ECONOMIC DEVELOPMENT	40,000.00	9,375.00	18,750.00	21,250.00	46.88 %
5040 - PLANNING & ZONING	1,300.00	102.31	323.46	976.54	24.88 %
6010 - CITY MANAGER	285,533.00	19,947.04	80,225.67	205,307.33	28.10 %
6011 - CITY COUNCIL & MAYOR	238,649.00	5,547.08	27,783.21	210,865.79	11.64 %
6020 - CLERK, TREAS. & FINANCIAL ADMIN	279,617.00	27,785.07	83,111.14	196,505.86	29.72 %
6030 - ELECTIONS	8,856.00	0.00	0.00	8,856.00	0.00 %
6040 - LEGAL SERVICES & CITY ATTORNEY	87,600.00	9,846.33	52,115.64	35,484.36	59.49 %
6050 - CITY HALL & GENERAL BUILDINGS	94,288.00	8,112.23	27,491.12	66,796.88	29.16 %
9500 - ENGINEERING (ALLOCATED)	0.00	10,589.99	39,269.66	-39,269.66	
Fund 001 Total:	5,140,699.00	405,459.14	1,533,098.84	3,607,600.16	29.82 %
Fund: 002 - GENERAL FUND INSURANCE FUND					
6060 - TORT LIABILITY	110,870.00	6,846.00	124,909.89	-14,039.89	112.66 %
Fund 002 Total:	110,870.00	6,846.00	124,909.89	-14,039.89	112.66 %
Fund: 003 - GENERAL FUND CAPITAL EQUIPMENT					
6050 - CITY HALL & GENERAL BUILDINGS	30,000.00	0.00	0.00	30,000.00	0.00 %
Fund 003 Total:	30,000.00	0.00	0.00	30,000.00	0.00 %
Fund: 004 - LIBRARY COPIER REVOLVING FUND					
4010 - LIBRARY SERVICES	5,300.00	271.10	1,114.47	4,185.53	21.03 %
Fund 004 Total:	5,300.00	271.10	1,114.47	4,185.53	21.03 %
Fund: 005 - GENERAL FUND BAND					
4020 - BAND	22,422.00	0.08	17,611.66	4,810.34	78.55 %
Fund 005 Total:	22,422.00	0.08	17,611.66	4,810.34	78.55 %
Fund: 006 - GENERAL FUND - LOST					
2010 - ROADS, BRIDGES, SIDEWALKS	1,489,575.00	532.77	89,065.62	1,400,509.38	5.98 %
Fund 006 Total:	1,489,575.00	532.77	89,065.62	1,400,509.38	5.98 %
Fund: 007 - GENERAL FUND - UTILITY FRANCHISE FEES					
2010 - ROADS, BRIDGES, SIDEWALKS	447,000.00	9,158.71	28,679.67	418,320.33	6.42 %
Fund 007 Total:	447,000.00	9,158.71	28,679.67	418,320.33	6.42 %
Fund: 110 - ROAD USE TAX FUND					
2010 - ROADS, BRIDGES, SIDEWALKS	1,148,310.00	76,289.47	454,747.41	693,562.59	39.60 %
2030 - STREET LIGHTING	45,150.00	0.00	0.00	45,150.00	0.00 %
2040 - TRAFFIC CONTROL & SAFETY	33,216.00	5,422.98	7,656.43	25,559.57	23.05 %
2050 - SNOW REMOVAL	89,443.00	0.00	0.00	89,443.00	0.00 %
2070 - STREET CLEANING	41,849.00	1,650.86	7,037.27	34,811.73	16.82 %
Fund 110 Total:	1,357,968.00	83,363.31	469,441.11	888,526.89	34.57 %

EXPENSE TRIAL BALANCE

For Fiscal: 2014-2015 Period Ending: 09/30/2014

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 112 - EMPLOYEE BENEFIT FUND					
9100 - TRANSFER OUT	1,120,415.00	100,748.85	188,395.75	932,019.25	16.81 %
Fund 112 Total:	1,120,415.00	100,748.85	188,395.75	932,019.25	16.81 %
Fund: 119 - EMERGENCY FUND					
9100 - TRANSFER OUT	89,683.00	3,574.37	3,747.37	85,935.63	4.18 %
Fund 119 Total:	89,683.00	3,574.37	3,747.37	85,935.63	4.18 %
Fund: 121 - LOCAL OPTION SALES TAX FUND					
5900 - COMMUNITY SCHOOLS	994,248.00	84,236.14	249,686.86	744,561.14	25.11 %
Fund 121 Total:	994,248.00	84,236.14	249,686.86	744,561.14	25.11 %
Fund: 122 - HOTEL/MOTEL TAX REVENUE FUND					
4040 - RECREATION	115,000.00	30,502.15	30,502.15	84,497.85	26.52 %
Fund 122 Total:	115,000.00	30,502.15	30,502.15	84,497.85	26.52 %
Fund: 127 - WEST AREA & IND. PARK TIF					
5020 - ECONOMIC DEVELOPMENT	29,860.00	0.00	0.00	29,860.00	0.00 %
Fund 127 Total:	29,860.00	0.00	0.00	29,860.00	0.00 %
Fund: 130 - WORLD FOOD PARK TIF FUND					
5020 - ECONOMIC DEVELOPMENT	93,221.00	0.00	0.00	93,221.00	0.00 %
Fund 130 Total:	93,221.00	0.00	0.00	93,221.00	0.00 %
Fund: 138 - HOUSING DONATED FUNDS					
5030 - HOUSING & URBAN RENEWAL	17,370.00	0.00	0.00	17,370.00	0.00 %
Fund 138 Total:	17,370.00	0.00	0.00	17,370.00	0.00 %
Fund: 140 - HOUSING FUND					
5030 - HOUSING & URBAN RENEWAL	128,547.00	3,506.50	13,667.36	114,879.64	10.63 %
Fund 140 Total:	128,547.00	3,506.50	13,667.36	114,879.64	10.63 %
Fund: 144 - GRANT & LINCOLN SCHOOL DEVELOPME					
5030 - HOUSING & URBAN RENEWAL	21,328.00	0.00	0.00	21,328.00	0.00 %
Fund 144 Total:	21,328.00	0.00	0.00	21,328.00	0.00 %
Fund: 165 - RIEFE MEMORIAL FUND					
4010 - LIBRARY SERVICES	4,500.00	11,620.00	11,620.00	-7,120.00	258.22 %
Fund 165 Total:	4,500.00	11,620.00	11,620.00	-7,120.00	258.22 %
Fund: 167 - LIBRARY MEMORIAL FUND					
4010 - LIBRARY SERVICES	53,000.00	6,730.59	15,100.04	37,899.96	28.49 %
Fund 167 Total:	53,000.00	6,730.59	15,100.04	37,899.96	28.49 %
Fund: 169 - MISCELLANEOUS GIFT FUND					
1050 - FIRE DEPARTMENT	0.00	351.07	688.86	-688.86	
4020 - BAND	0.00	0.00	2,276.57	-2,276.57	
4031 - POOL	0.00	0.00	7.88	-7.88	
Fund 169 Total:	0.00	351.07	2,973.31	-2,973.31	
Fund: 172 - WOODEN PLAYGROUND MAINT FUND					
4030 - PARKS	3,272.00	0.00	0.00	3,272.00	0.00 %
Fund 172 Total:	3,272.00	0.00	0.00	3,272.00	0.00 %
Fund: 177 - POLICE FORFEITURE FUND					
1010 - POLICE OPERATIONS	3,500.00	102.50	3,602.50	-102.50	102.93 %
Fund 177 Total:	3,500.00	102.50	3,602.50	-102.50	102.93 %
Fund: 178 - LIBRARY MAINTENANCE FUND					
4010 - LIBRARY SERVICES	42,600.00	2,247.00	9,767.66	32,832.34	22.93 %
Fund 178 Total:	42,600.00	2,247.00	9,767.66	32,832.34	22.93 %
Fund: 180 - MISCELLANEOUS GRANTS FUND					
1010 - POLICE OPERATIONS	0.00	1,370.65	8,975.60	-8,975.60	
2900 - OTHER PUBLIC WORKS	0.00	0.00	5,000.00	-5,000.00	
4030 - PARKS	0.00	0.00	439.84	-439.84	
Fund 180 Total:	0.00	1,370.65	14,415.44	-14,415.44	

EXPENSE TRIAL BALANCE

For Fiscal: 2014-2015 Period Ending: 09/30/2014

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 181 - BROWNFIELD SITES ASSESSMENT GRANT FUND					
2900 - OTHER PUBLIC WORKS	400,000.00	0.00	0.00	400,000.00	0.00 %
Fund 181 Total:	400,000.00	0.00	0.00	400,000.00	0.00 %
Fund: 199 - WFP RISE PAYMENT FUND					
5020 - ECONOMIC DEVELOPMENT	16,216.00	0.00	16,216.00	0.00	
Fund 199 Total:	16,216.00	0.00	16,216.00	0.00	
Fund: 200 - DEBT SERVICE FUND					
7010 - DEBT SERVICE	862,471.00	0.00	0.00	862,471.00	0.00 %
Fund 200 Total:	862,471.00	0.00	0.00	862,471.00	0.00 %
Fund: 301 - PARK SHELTER CAPITAL IMPROVEMENT					
4030 - PARKS	16,785.00	63.48	300.54	16,484.46	1.79 %
Fund 301 Total:	16,785.00	63.48	300.54	16,484.46	1.79 %
Fund: 302 - CITY HALL IMPROVEMENTS					
6050 - CITY HALL & GENERAL BUILDINGS	125.00	19.68	57.65	67.35	46.12 %
Fund 302 Total:	125.00	19.68	57.65	67.35	46.12 %
Fund: 322 - BURLINGTON ROAD RECONSTRUCTION FUND					
2010 - ROADS, BRIDGES, SIDEWALKS	185,000.00	0.00	0.00	185,000.00	0.00 %
Fund 322 Total:	185,000.00	0.00	0.00	185,000.00	0.00 %
Fund: 325 - PAVEMENT MANAGEMENT					
2010 - ROADS, BRIDGES, SIDEWALKS	1,740,175.00	73,722.92	162,788.54	1,577,386.46	9.35 %
Fund 325 Total:	1,740,175.00	73,722.92	162,788.54	1,577,386.46	9.35 %
Fund: 326 - SIDEWALK IMPROVEMENTS PROJECT					
2010 - ROADS, BRIDGES, SIDEWALKS	323,286.00	5,891.00	5,891.00	317,395.00	1.82 %
Fund 326 Total:	323,286.00	5,891.00	5,891.00	317,395.00	1.82 %
Fund: 328 - PARKING LOT IMPROVEMENTS PHASE II					
2010 - ROADS, BRIDGES, SIDEWALKS	0.00	2,032.00	2,032.00	-2,032.00	
Fund 328 Total:	0.00	2,032.00	2,032.00	-2,032.00	
Fund: 343 - 2015 GO BOND FUND					
1050 - FIRE DEPARTMENT	2,960,000.00	0.00	0.00	2,960,000.00	0.00 %
6900 - OTHER GEN'L GOVT	40,000.00	0.00	0.00	40,000.00	0.00 %
Fund 343 Total:	3,000,000.00	0.00	0.00	3,000,000.00	0.00 %
Fund: 600 - WATER O&M FUND					
8000 - WATER PLANT OPERATIONS	573,386.00	0.00	0.00	573,386.00	0.00 %
8001 - WATER DISTRIBUTION	1,054,688.00	0.00	0.00	1,054,688.00	0.00 %
8006 - WATER OFFICE	695,527.00	0.00	0.00	695,527.00	0.00 %
Fund 600 Total:	2,323,601.00	0.00	0.00	2,323,601.00	0.00 %
Fund: 603 - WATER SINKING FUND					
8001 - WATER DISTRIBUTION	418,895.00	0.00	0.00	418,895.00	0.00 %
Fund 603 Total:	418,895.00	0.00	0.00	418,895.00	0.00 %
Fund: 604 - WATER RESERVE FUND					
8001 - WATER DISTRIBUTION	100,000.00	0.00	0.00	100,000.00	0.00 %
Fund 604 Total:	100,000.00	0.00	0.00	100,000.00	0.00 %
Fund: 610 - SANITARY SEWER O&M FUND					
8015 - SANITARY SEWER-TREATMENT	930,064.00	67,609.59	231,494.34	698,569.66	24.89 %
8016 - SANITARY SEWER-COLLECTION	366,827.00	14,137.05	118,037.96	248,789.04	32.18 %
Fund 610 Total:	1,296,891.00	81,746.64	349,532.30	947,358.70	26.95 %
Fund: 611 - SANITARY SEWER REVENUE FUND					
8015 - SANITARY SEWER-TREATMENT	1,790,866.00	185,408.40	499,358.66	1,291,507.34	27.88 %
Fund 611 Total:	1,790,866.00	185,408.40	499,358.66	1,291,507.34	27.88 %
Fund: 612 - SANITARY SEWER SINKING FUND					
8015 - SANITARY SEWER-TREATMENT	482,575.00	0.00	0.00	482,575.00	0.00 %
Fund 612 Total:	482,575.00	0.00	0.00	482,575.00	0.00 %

EXPENSE TRIAL BALANCE

For Fiscal: 2014-2015 Period Ending: 09/30/2014

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 618 - IDOT SEWER EXTENSION PROJECT					
8016 - SANITARY SEWER-COLLECTION	0.00	0.00	26,115.74	-26,115.74	
Fund 618 Total:	0.00	0.00	26,115.74	-26,115.74	
Fund: 660 - AIRPORT FUND					
8035 - AIRPORT	181,340.00	18,967.12	87,636.48	93,703.52	48.33 %
Fund 660 Total:	181,340.00	18,967.12	87,636.48	93,703.52	48.33 %
Fund: 740 - STORM WATER UTILITY FUND					
8065 - STORM WATER	382,124.00	75,661.90	86,188.83	295,935.17	22.56 %
Fund 740 Total:	382,124.00	75,661.90	86,188.83	295,935.17	22.56 %
Fund: 750 - EDMUNDSON GOLF COURSE FUND					
8071 - GOLF PRO SHOP	22,973.00	219.12	2,718.36	20,254.64	11.83 %
Fund 750 Total:	22,973.00	219.12	2,718.36	20,254.64	11.83 %
Fund: 760 - RACI MAIN STREET LOAN FUND					
8060 - HOUSING & URBAN RENEWAL	9,606.00	0.00	0.00	9,606.00	0.00 %
Fund 760 Total:	9,606.00	0.00	0.00	9,606.00	0.00 %
Fund: 810 - COPIER/FAX REVOLVING FUND					
9310 - COPIER REVOLVING	0.00	284.13	1,744.14	-1,744.14	
Fund 810 Total:	0.00	284.13	1,744.14	-1,744.14	
Fund: 820 - EMPLOYEE HEALTH SELF-INSURANCE					
9320 - EMPLOYEE HEALTH SELF-INSURANCE	0.00	46,609.95	254,496.85	-254,496.85	
Fund 820 Total:	0.00	46,609.95	254,496.85	-254,496.85	
Fund: 830 - EMPLOYEE FLEX PLAN FUND					
9330 - EMPLOYEE FLEX PLAN	0.00	3,868.10	12,579.71	-12,579.71	
Fund 830 Total:	0.00	3,868.10	12,579.71	-12,579.71	
Report Total:	24,873,307.00	1,245,115.37	4,315,056.50	20,558,250.50	17.35 %



City Council
Communication

Meeting Date: October 20, 2014

Requested By: City Manager
Department

Item Title: CONSENT AGENDA

Consider request from Main Street Oskaloosa for approval of street closures for Awards Ceremony and Float Display event.

Explanation :

Karen Hafner, Main Street Oskaloosa Director, is requesting approval of street closures for the Awards Ceremony and Float Display event on Friday, December 5, 2014 from 5:00 p.m. to 8:00 p.m. as follows: 1st Street between High Avenue East and 1st Avenue East, 1st Avenue East from Market Street to 2nd Street and High Avenue from Market Street to 2nd Street.

Budget Consideration:

Main Street Oskaloosa has paid \$25.00 fee for street closures.

Attachments :

Request from Main Street Oskaloosa

DATE: October 13, 2014
TO: City of Oskaloosa, Park and Recreation, Oskaloosa Police Department
FROM: Karen Hafner Main Street Director
RE: Street Closing Request for Event – Awards Ceremony and Float Display

Awards Ceremony and Float Display
Friday, December 5, 2014

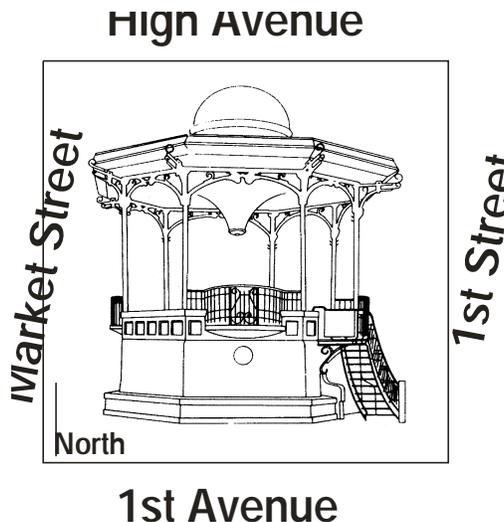
Friday, December 5, 2014

Main Street Oskaloosa would like to request street closings for the following from 5:00pm to 8:00pm on **Friday December 5, 2014** for this event.

- 1st Street between High Ave. E and 1st Ave. E
- 1st Ave. East from Market to 2nd Street
- High Avenue from Market to 2nd Street

I hope this request I have submitted meets with your approval. Should you have any question please feel free to contact me.

Thank you,
Karen Hafner





City Council
Communication

Meeting Date: October 20, 2014

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution authorizing internal advance to tax increment revenue fund.

Explanation:

The city of Oskaloosa will undertake urban renewal projects in the Oskaloosa Urban Renewal Area and the city has and will incur administrative and legal costs in connection with the planning, authorizing and carrying out of such projects.

In order to cover the administrative costs and to make such costs eligible to be recouped from future incremental property tax revenues, it is necessary to facilitate an internal advance of funds.

This resolution authorizes that an amount not to exceed Fifteen Thousand Dollars (\$15,000) be advanced from the General Fund in order to fund administrative and legal costs. The advance shall be repaid to the General Fund without interest, out of future incremental property tax revenue received with respect to the Urban Renewal Area.

Budget Consideration:

An amount not to exceed Fifteen Thousand Dollars (\$15,000) to be advanced from the General Fund. The advance shall be repaid in one (1) annual installment, on or before June 1, 2016.

Attachments :

Resolution

RESOLUTION NO. _____

AUTHORIZING INTERNAL ADVANCE TO TAX INCREMENT REVENUE FUND

WHEREAS, the City of Oskaloosa, Iowa (the "City"), has established the Oskaloosa Urban Renewal Plan for the Oskaloosa Urban Renewal Area (The "Oskaloosa Urban Renewal Area" or "Area") and has created the TIF Administration Fund in connection therewith; and

WHEREAS, the City will undertake urban renewal projects in the Oskaloosa Urban Renewal Area, and the City has and will incur administrative and legal costs in the estimated amount of \$15,000 (the "Administrative Costs") in connection with the planning, authorizing and carrying out of such projects; and

WHEREAS, in order to cover the Administrative Costs and to make such costs eligible to be recouped from future incremental property tax revenues, it is necessary to facilitate an internal advance of funds;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa, as follows:

Section 1. It is hereby directed that an amount not to exceed Fifteen Thousand Dollars (\$15,000) be advanced from the General Fund (the "Advance") in order to fund the Administrative Costs. The Advance shall be repaid to the General Fund without interest, out of future incremental property tax revenues received with respect to the Urban Renewal Area.

It is intended that the Advance shall be repaid in one (1) annual installment, on or before June 1, 2016, provided, however, that repayment of the Advance is subject to the determination of future City Councils that there are incremental property tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Fund relative to the Advance, and the City Council reserves the right to appropriate funds to the repayment of the Advance, or to withhold such appropriation, at its discretion.

Section 2. A copy of this Resolution shall be filed in the offices of the County Auditor of Mahaska County, Iowa, to evidence the Advance. Pursuant to Section 403.19 of the Code of Iowa, the City Clerk is hereby directed to certify, no later than December 1, 2014, the original amount of the Advance.

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 20th day of October, 2014

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



City Council Communication

Meeting Date: October 20, 2014

Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider a resolution scheduling a public hearing on the vacation and sale of 60' X 16' of the north-south alley adjacent to 1002 North 2nd Street.

Explanation:

Emily Greenfield, owner of 1002 North 2nd Street, has requested that the portion of the North-South alley adjacent to her property be vacated. The neighboring property at 701 North 3rd Street has an existing accessory structure that encroaches into a portion of the public alley. Therefore, the applicant would prefer to purchase their half section of the alley. The applicant wants to purchase the alley for personal investment and property improvement.

The city conducted a survey of households with direct access to this alley. Of the residents that responded (6 total), all (6) of them wanted the alley to be vacated (please see the attached survey responses). This portion of the alley contains Century Link utility infrastructure. Therefore, easement rights will need to be retained for access to the above-mentioned utilities. The requested portion of the alley shows minimal public use and does not deny reasonable access to abutting property owners.

The Planning & Zoning Commission considered this item at their October 13, 2014 meeting and recommended by a vote of 7:0 (yes: no) that the City Council approve the alley vacate request.

Recommended Action:

Staff recommends approving the resolution scheduling a public hearing for November 3, 2014.

Budget Consideration:

\$100.00 for application fees, and, if the alley vacate is approved, there will be possible revenue up to \$480.00 (60' X 16' X \$0.50/SF). Alley vacates result in revenue received by the city. The city sells residential alleys for \$0.50 per square foot.

Attachments :

Resolution, Location Map, Pictures of Alley, Alley Vacate Application, and Responses from adjacent owners and utility companies.

RESOLUTION NO. _____

RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING TO CONSIDER AN ORDINANCE TO VACATE THE NORTH-SOUTH ALLEY ADJACENT TO 1002 NORTH 2ND STREET, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY.

WHEREAS, a request has been made and the City wishes to consider the vacation and sale of the north-south public alley right-of-way that lies adjacent to 1002 North 2nd Street and is legally described as follows:

The 60 foot by 16 foot north-south alley lying adjacent to Lot 15 of Block 2 of Ridge Place Addition of the City of Oskaloosa, Mahaska County, Iowa

WHEREAS, said request has been reviewed by the Planning and Zoning Commission and recommended for approval, and

WHEREAS, section 12.24.030 of the Oskaloosa Municipal Code requires a public hearing on such vacations.

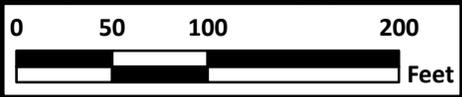
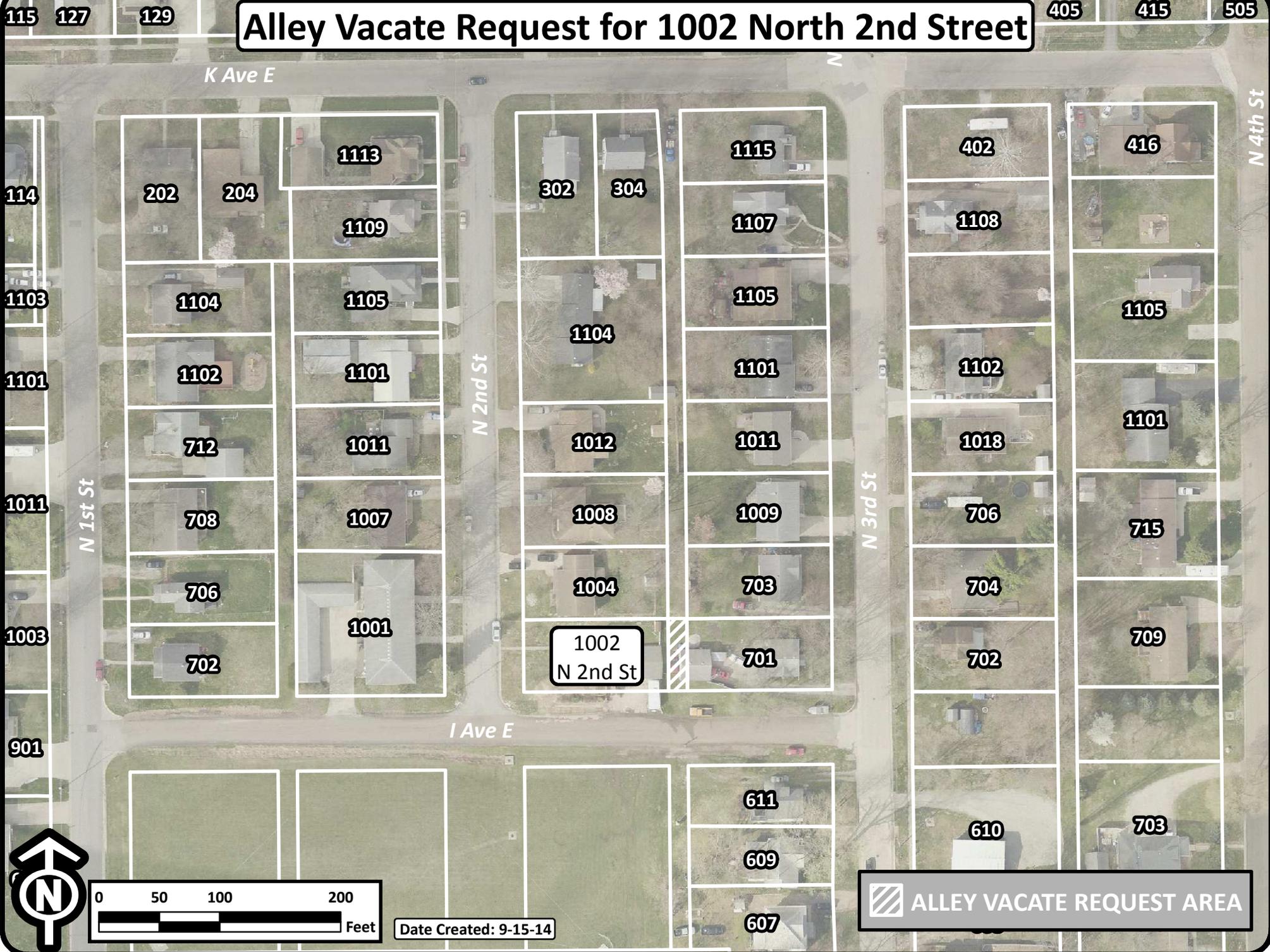
NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa that a public hearing shall be conducted on Monday, November 3, 2014 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa at which time persons may appear and speak for, or against, the vacation as legally described in the preamble hereof.

PASSED AND APPROVED this _____ day of _____, _____.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

Alley Vacate Request for 1002 North 2nd Street



Date Created: 9-15-14

 ALLEY VACATE REQUEST AREA



North-south alley adjacent to 1002 North 2nd Street looking north.



North-south alley adjacent to 1002 North 2nd Street looking south.

ALLEY VACATION REQUEST
City of Oskaloosa, Iowa

Policy for sale of alleys:

Policy Adopted: 2/18/2003

1. The property owner requesting the vacation of the alley will pay the \$100.00 application fee and the purchase price of one-half of the alley at the time of the request. If the alley vacation and sale is not approved, the amount of the purchase will be refunded. Other property owners adjacent to the alley that wish to purchase their half will have 30 days after the third reading of the ordinance to purchase their portion. After the 30 days it could be sold to other adjoining property owners.
2. Alleys sold within a residentially zoned area will be sold at the residential rate (\$.50/SF), and alleys located in commercially or industrially zoned areas will be sold at commercial rates (\$1.00/SF).

Date of Request: 9-10-14
Property Owner Name: Emily Greenfield
Address: 1002 N 2nd St
Oskaloosa, IA 52577
Phone: 641-919-1578
Description of alley requested for vacation: 8' x 60' half of
alley on East side of garage. Surveyors
have mapped it out.
Reason for requesting alley vacation: Personal investment,
property improvement

Signature Emily Greenfield

OFFICE USE:

Application Fee Paid \$100.⁰⁰



Amount Paid For 1/2 of Alley: \$ 240.⁰⁰ (60 X 16 X \$.50/SF) X .5

Vacation Approved _____ Denied _____ Refund Payment _____

ALLEY VACATION RESPONSE : 1002 North 2nd Street

ADDRESS	NAME	RESPONSE	COMMENTS
1002 North 2nd Street	Emily Greenfield	Yes, Approve the Proposed Alley Vacate	
1004 North 2nd Street	Dawn Daffenbaugh		
1008 North 2nd Street	Jenna Dimmitt		
1012 North 2nd Street	Max & Diane Maddy		
1104 North 2nd Street	Emmett & Fleeta Ewing	Yes, Approve the Proposed Alley Vacate	
304 K Avenue East	Ginny Foster % Charles Perdue		
701 North 3rd Street	John & Kristi Farmer	Yes, Approve the Proposed Alley Vacate	
703 North 3rd Street	Leroy & Joann Steffen	Yes, Approve the Proposed Alley Vacate	As long as no structures are built that would block access from street(including fencing)
1009 North 3rd Street	Mary Meinders		
1011 North 3rd Street	Tom Reuer	Yes, Approve the Proposed Alley Vacate	
1101 North 3rd Street	Debbie Stevens		
1105 North 3rd Street	Dale & Charlene Bodart		
1107 North 3rd Street	Nancy Theobald		
1115 North 3rd Street	Bonnie Bailey	Yes, Approve the Proposed Alley Vacate	

UTILITY COMPANY RESPONSE

MCG	No Infrastructure
WATER DEPT.	No Infrastructure
CENTURY LINK	Yes Infrastructure
ENERGY	No Infrastructure
CITY SANITARY	No Infrastructure



City Council
Communication

Meeting Date: October 20, 2014
Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider a resolution setting a date for a public hearing to consider a proposed ordinance amending Title 17 - "Zoning", Chapter 17.04 - "Definitions," and Chapter 17.24 - "Supplemental Site Development Regulations," of the City Of Oskaloosa Zoning Ordinance regarding accessory building standards.

Explanation:

The Public Works Department Staff is proposing changes to the zoning ordinance regarding accessory buildings. The existing regulations are outdated and unclear when determining the height of accessory buildings. The present code also does not have a maximum limit on the number of accessory buildings permitted on a property. The proposed ordinance amendments reflect Staff's attempt to address and resolve Oskaloosa's existing Zoning Regulations. The proposed code updates include, but are not limited to, the following:

1. Revise the definition for the height of accessory buildings
2. Set a maximum height limit of 18 feet for detached garages and 12 feet for any other accessory structures such as storage sheds.
3. Set a maximum area of 750 square feet for detached garages and 200 square feet for storage sheds.
4. Set a maximum of two accessory structures that can be located on a property.

The Planning & Zoning Commission considered this item at their October 13, 2014 meeting and recommended by a vote of 7:0 (yes: no) that the City Council approve the ordinance amendments regarding accessory buildings.

Recommended Action:

Approve the resolution scheduling a public hearing on November 3, 2014 to consider an ordinance amending the City of Oskaloosa Zoning Ordinance regarding accessory building standards.

Budget Consideration:

There will be minimal impact to the City Budget for the cost associated with drafting revisions to Chapter 17.28 of the Oskaloosa Municipal Code.

Attachments :

Resolution and Proposed text amendments to City Code Sections 17.04.030 and 17.24.030.

CHAPTER 17.04 DEFINITIONS

17.04.030 Definitions

"Height" means the vertical distance from grade plane to the average height of the highest roof surface. The grade plane is a reference plane representing the average of finished ground level adjoining the building at exterior walls. Where the finished ground level slopes away from the exterior walls, the reference plane shall be established by the lowest points within the area between the building and the lot line or, where the lot line is more than 6 feet from the building, between the building and a point 6 feet from the building.. the established grade to the highest point of the coping of a flat roof, the deck line of a mansard roof, or to the average height between eaves and the ridge for gable, hip, shed, or gambrel roofs. For other cases, height shall be measured as the vertical distance from the established grade to the highest point of a structure as herein defined. Where a building or structure is located on a slope, height shall be measured from the average grade level adjacent to the building or structure. For accessory buildings the height means the vertical distance from the grade plane elevation to the highest roof surface of the accessory building roof elevation.

CHAPTER 17.24 - SUPPLEMENTAL SITE DEVELOPMENT REGULATIONS

17.24.030 Setback Adjustments

6. Accessory buildings are subject to all site development regulations of its zoning district, except as provided below:
 - a. Side Yards. An accessory building may be located a minimum of four feet from the interior side lot line of the property if it is located between the rear building line of the principal building and the rear property line.
 - b. Front Yards. No accessory building may be located between the front building line of the principal building and the front property line.
 - c. Rear Yard. The minimum rear yard setback for accessory buildings shall be five feet. This minimum rear yard setback shall be increased to fifteen feet if the accessory building requires vehicular access from an alley. Double-frontage lots shall require front-yard setbacks along both street frontages as set forth in Table 17.08C. Easements may be incorporated into these required setbacks. No accessory building shall be located within any easement or right-of-way along the rear property line.
 - d. Street Yards. No accessory building shall be located within twenty feet from any street right-of-way line.
 - e. Height. In residential districts, the maximum height for a detached garage shall be twelve ten feet to the eave line and not exceed eighteen feet for the maximum accessory building height. for For any other accessory building the maximum height shall be twelve feet. Maximum height for a detached garage and/or other

- accessory building in an RR district shall be twenty feet.
- f. Separation from Other Buildings. No accessory building shall be placed within ten feet of any other building on its own property or any adjacent properties.
 - g. Maximum Size. An accessory building which is not a part of the main building A detached garage shall not exceed 750 square feet, occupy more than thirty percent of the rear yard and shall not exceed twelve eighteen feet in height; however, this regulation shall not be interpreted to prohibit the construction of a five hundred fifty square foot garage on a minimum rear yard. For any other accessory structures shall not exceed 200 square feet in area.
 - h. Number of Accessory Structures. Each property in a residential district shall be allowed a maximum of two accessory structures.
 - i. Attached Accessory Buildings. Any accessory building physically attached to the principal building shall be considered part of the principal building and subject to the development regulations of its zoning district.
 - j. Effect on Adjacent Properties. If an adjacent lot is built upon, the accessory building must be entirely to the rear of the line of any principal building on such adjacent lot. No accessory building shall damage adjacent property by obstructing views, inhibiting solar access, or hindering ventilation.
 - k. Hazards. Any accessory use which creates a potential fire hazard shall be located a minimum of ten feet from any residential structure. Such uses include but are not limited to detached fireplaces, barbecue ovens, or storage of flammable materials.
 - l. No accessory building shall be built upon any lot until construction of the principal building has begun.

RESOLUTION NO. _____

RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING TO AMEND THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING TITLE 17, "ZONING", CHAPTER 17.04, "DEFINITIONS," SECTION 17.04.030 - "DEFINITIONS" AND CHAPTER 17.24, "SUPPLEMENTAL SITE DEVELOPMENT REGULATIONS," SECTION 17.24.030 - "SETBACK ADJUSTMENTS".

WHEREAS, the City of Oskaloosa has deemed it advisable to consider amending Title 17 - "Zoning", Chapter 17.04 - "Definitions," Section 17.04.030 - "Definitions" and Chapter 17.24 - "Supplemental Site Development Regulations," Section 17.24.030 "Setback Adjustments" of the City Of Oskaloosa Zoning Ordinance regarding accessory buildings. The amendments are as follows:

1. Section 17.24.030 - "Definition" of "Height" is deleted in its entirety and amended as follows:
"Height" means the vertical distance from grade plane to the average height of the highest roof surface. The grade plane is a reference plane representing the average of finished ground level adjoining the building at exterior walls. Where the finished ground level slopes away from the exterior walls, the reference plane shall be established by the lowest points within the area between the building and the lot line or, where the lot line is more than 6 feet from the building, between the building and a point 6 feet from the building. For accessory buildings the height means the vertical distance from the grade plane elevation to the highest roof surface of the accessory building roof elevation.
2. Section 17.24.030 6. - "Setback Adjustments" of accessory buildings is deleted in its entirety and amended as follows:
 6. Accessory buildings are subject to all site development regulations of its zoning district, except as provided below:
 - a. Side Yards. An accessory building may be located a minimum of four feet from the interior side lot line of the property if it is located between the rear building line of the principal building and the rear property line.
 - b. Front Yards. No accessory building may be located between the front building line of the principal building and the front property line.
 - c. Rear Yard. The minimum rear yard setback for accessory buildings shall be five feet. This minimum rear yard setback shall be increased to fifteen feet if the accessory building requires vehicular access from an alley. Double-frontage lots shall require front-yard setbacks along both street frontages as set forth in Table 17.08C. Easements may be incorporated into these required setbacks. No accessory building shall be located within any easement or right-of-way along the rear property line.
 - d. Street Yards. No accessory building shall be located within twenty feet from any street right-of-way line.
 - e. Height. In residential districts, the maximum height for a detached garage shall be twelve ten feet to the eave line and not exceed eighteen feet for the maximum accessory building height. For any other accessory building the maximum height shall be twelve feet. Maximum height for a detached garage and/or other accessory building in an RR district shall be twenty feet.

- f. Separation from Other Buildings. No accessory building shall be placed within ten feet of any other building on its own property or any adjacent properties.
- g. Maximum Size. An accessory building which is not a part of the main building A detached garage shall not exceed 750 square feet, occupy more than thirty percent of the rear yard and shall not exceed twelve eighteen feet in height; however, this regulation shall not be interpreted to prohibit the construction of a five hundred fifty square foot garage on a minimum rear yard. For any other accessory structures shall not exceed 200 square feet in area.
- h. Number of Accessory Structures. Each property in a residential district shall be allowed a maximum of two accessory structures.
- i. Attached Accessory Buildings. Any accessory building physically attached to the principal building shall be considered part of the principal building and subject to the development regulations of its zoning district.
- j. Effect on Adjacent Properties. If an adjacent lot is built upon, the accessory building must be entirely to the rear of the line of any principal building on such adjacent lot. No accessory building shall damage adjacent property by obstructing views, inhibiting solar access, or hindering ventilation.
- k. Hazards. Any accessory use which creates a potential fire hazard shall be located a minimum of ten feet from any residential structure. Such uses include but are not limited to detached fireplaces, barbecue ovens, or storage of flammable materials.
- l. No accessory building shall be built upon any lot until construction of the principal building has begun.

WHEREAS, said proposed text amendments were reviewed by the Planning and Zoning Commission at their meeting on October 13, 2014, and

WHEREAS, section 17.34.040 of the Oskaloosa Municipal Code requires a public hearing on such Zoning Ordinance Amendments.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa that a public hearing shall be conducted on Monday, November 3, 2014 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa at which time persons may appear and speak for or against the amendments as legally described in the preamble hereof.

PASSED AND APPROVED this _____ day of _____, 2014.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk



City Council Communication

Meeting Date: October 20, 2014

Requested By: CITY MANAGER'S OFFICE

Item Title: CONSENT AGENDA

Consider a resolution setting a date for a public hearing to consider a proposed ordinance amending the city's gas and electric franchise agreement with MidAmerican Energy Company, and increasing the existing gas and electric franchise fees by an additional 2.0% of the company's gross revenues for all service classes, and amending the city's revenue purpose statement for use of franchise fee revenues.

Explanation :

The current twenty-five year natural gas and electric franchise agreements with MidAmerican Energy Company were approved and renewed by the City Council in 2011.

At the time of renewal, a significant change was made to the franchise fee amount charged on the company's gross revenues. The change was an increase from 0.2% for all classes to 3.0% for all classes, except industrial, which was increased from 0.2% to 1.5%. The increase in revenues was specifically earmarked for infrastructure improvements as specified in the Iowa Code. The increase in the franchise fee was completed as an alternative to issuing debt paid by property taxes for needed infrastructure improvements. This decision resulted in a lower tax burden for the average property owner in the city.

City Council is now considering an additional 2.0% increase to the existing franchise fee rates and an expansion of the allowable uses for the revenue derived from the franchise fees collected. The 2.0% increase in fees is estimated to generate an additional \$290,000 of revenue and bring the annual revenue for gas and electric franchise fees to \$685,000. The additional revenue would be used in a manner acceptable to the City Council through the currently approved revenue purpose statement, or an amended version of that document (The revenue purpose statement will be considered at the November 3, 2014 city council meeting). Initial discussions with the City Council during study sessions indicates a desire to use the revenue to offset the impacts associated with the recently approved property tax reform legislation by the Iowa Legislature - SF295, and pay for costs to provide public safety services within the community.

The increase in the fees can be accomplished through an amendment to the franchise agreements with MidAmerican Energy Company and procedurally, the City Council is required to hold a public hearing to accept comments from the public on the proposed franchise amendment.

This item sets the date for a public hearing to consider the ordinance amending the franchise agreements for November 3, 2014 at 6:00pm in the city council chambers of

the Oskaloosa city hall.

13.12.140 [Franchise fee]. 

A franchise fee is imposed upon, and shall be collected from, the natural gas customers of the company receiving service pursuant to the tariff and located within the corporate limits of the city. The franchise fee shall be imposed upon the gross receipts, minus uncollectible accounts, derived from the sale of natural gas and distribution service pursuant to the tariff. City imposes the franchise fee upon the following revenue classes:

Residential customers~~3 percent~~ 5 percent
Commercial customers~~3 percent~~ 5 percent
Industrial customers~~1.5 percent~~ 3.5 percent
Public authority customers~~3 percent~~ 5 percent
Transportation customers~~3 percent~~ 5 percent

13.16.140 [Franchise fee]. 

There is hereby imposed upon and shall be collected from the retail electric customers of MidAmerican Energy Company receiving service pursuant to the tariff located within the corporate limits of the city and remitted by the company to the city, a franchise fee from each customer class as set forth below of the gross receipts, minus uncollectable amounts, derived by the company from the delivery and sale of electric energy to customers within the corporate limits of the city;

Residential customers~~3 percent~~ 5 percent
Commercial customers~~3 percent~~ 5 percent
Industrial customers~~1.5 percent~~ 3.5 percent
Public authority customers~~3 percent~~ 5 percent

Budget Consideration:

No significant financial impact is associated with scheduling the date for a public hearing however future action anticipated with this item could result in additional revenue to the city's general fund from electric and gas ratepayers in Oskaloosa. The revenue generated from the franchise fee can and will only be used in a manner that is compliant with the legal parameters outlined in the revenue purpose statement and the Code of Iowa.

Attachments :

1. Resolution (one page)
2. Proposed Revenue Purpose Statement

RESOLUTION NO. _____

A RESOLUTION SETTING A DATE FOR A PUBLIC HEARING TO CONSIDER A PROPOSED ORDINANCE AMENDING THE CITY'S GAS AND ELECTRIC FRANCHISE AGREEMENT WITH MIDAMERICAN ENERGY COMPANY, AND INCREASING THE EXISTING GAS AND ELECTRIC FRANCHISE FEE TO 5% OF THE COMPANY'S GROSS REVENUES FOR RESIDENTIAL, COMMERCIAL, AND PUBLIC AUTHORITY USERS, AND 3.5% OF THE COMPANY'S GROSS REVENUES FOR INDUSTRIAL USERS ; INCLUDING THE CITY'S REVENUE PURPOSE STATEMENT FOR USE OF FRANCHISE FEE REVENUES

WHEREAS, the natural gas utility franchise agreement previously granted by the City to MidAmerican Energy Company, previously known as Midwest Gas Company and codified at Chapter 13.12 of the City Code was set to expire on February 11, 2013; and

WHEREAS, on October 3, 2011 the City Council approved the third and final reading for the renewal of the electric and gas utility franchise agreements between the City and MidAmerican Energy Company; and

WHEREAS, the renewed franchise agreements set the fee charged on MidAmerican's gross revenues for residential, commercial, public authority and industrial users at 3%, 3%, 3% and 1.5% respectively; and

WHEREAS, the City desires to amend the existing franchise agreements to increase the fees for residential, commercial, public authority and industrial users to 5%, 5%, 5% and 3.5% respectively; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa, that a public hearing will be held on Monday, November 3, 2014 at 6:00 p.m. in the City Hall Council Chambers, 220 South Market Street, Oskaloosa, Iowa, to receive comments on the proposed renewal of the natural gas and electric franchise agreements with MidAmerican Energy Company.

PASSED and approved this ____ day of _____, 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

**PROPOSED REVENUE PURPOSE STATEMENT
FOR THE USE OR EXPENDITURE OF NATURAL GAS AND
ELECTRIC FRANCHISE FEE REVENUES FOR THE CITY OF
OSKALOOSA, IOWA**

Pursuant to the provisions of Section 364.2, subsection (4)(f) of the Code of Iowa, the City of Oskaloosa hereby establishes the following purposes allowed under Iowa Code Section 384.3A, subsection (3)(e),(f),(g), and (i) for which franchise fee revenues from its natural gas and electric franchises with MidAmerican Energy may be used or expended, said purposes which may be narrowed after public hearing: Public safety, including the equipping of fire, police, emergency services, sanitation, street, and civil defense departments; the establishment, construction, reconstruction, repair, equipping, remodeling, and extension of public works, public utilities, and public transportation systems; and the construction, reconstruction, or repair of streets, highways, bridges, sidewalks, pedestrian underpasses and overpasses, street lighting fixtures, and public grounds, and the acquisition of real estate needed for such purposes; and economic development activities and projects.



City Council
Communication

Meeting Date: October 20, 2014
Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider a resolution transferring ownership of a 1988 Chevrolet Truck owned by the City of Oskaloosa to the Mahaska County Solid Waste Management Commission.

Explanation:

The City of Oskaloosa wishes to transfer ownership of a 1988 Chevrolet Truck owned by the Oskaloosa Public Works Department to the Mahaska County Solid Waste Management Commission at no cost. The subject truck served as a liquid and brine sprayer. The Public Works Department recently acquired a used truck from the Fire Department that can be used to spray liquid. The 1988 Chevrolet truck has exceeded its useful life and no longer serves the needs of the city. The City of Oskaloosa Public Works Department and the Wastewater Department continue to regularly use the services of the Mahaska County Solid Waste Management Commission landfill. If ownership of the truck is transferred to the Mahaska County Solid Waste Management Commission the commission will be responsible for fees and maintenance for this truck eliminating the costs to the city.

Budget Consideration:

None

Attachments :

Resolution with title.

RESOLUTION NO. _____

RESOLUTION TRANSFERRING OWNERSHIP OF EQUIPMENT OWNED BY THE
CITY OF OSKALOOSA TO THE MAHASKA COUNTY SOLID WASTE MANAGEMENT
COMMISSION

WHEREAS, the City of Oskaloosa is the owner of one (1) 1988 Chevrolet Truck, as represented by the Certificate of Title thereto, a true and accurate copy of which is attached hereto; and

WHEREAS, the subject equipment, owned by City of Oskaloosa, has exceeded its useful life and no longer serves the needs of the City of Oskaloosa, and

WHEREAS, it is the desire of the City Council of Oskaloosa to declare the subject equipment and property as surplus, and,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa, that:

1. The subject equipment, 1988 Chevrolet Truck, is no longer needed for municipal purposes within the City of Oskaloosa.
2. The City of Oskaloosa hereby gifts to the Mahaska County Solid Waste Management Commission one (1) 1988 Chevrolet Truck, the same being described in the attached Certificate of Title; and
3. The Mahaska County Solid Waste Management Commission hereby accepts as a gift from the City of Oskaloosa the same 1988 Chevrolet Truck as described in the Certificate of Title, attached hereto.

PASSED AND APPROVED the _____ day of _____ 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

DF-W027772 CO OFFICIAL

VALID/YR.

ISSUE DATE 11-04-88

PLATE NO./YR.

74616

MVC 1426005086 5

MVC 2

OWNER 1 CITY OF OSKALOOSA

OWNER 2

ADDRESS PO BOX 1010

CITY, ST. OSKALOOSA IA 52577

CODE 3	VIN	1G8L7D1F2KV101487	RM
TYPE K	MAKE CHEV	YR. 89	SERIES
MODEL CC 7D042			
STYLE TK	CYL 08	COLOR WHI	FUEL D WT. DB
LP	PREV. TITLE	MSO	TITLE PEN. SR 10-88
PR	MSO	USE TAX UT10	FEE .00
YR. 88	SO. FT.	MILEAGE	12 OTHER FEES OR PENALTY .00
FEE	ANNUAL	.00	TOTAL .00

ODOMETER

P807559

PREV. OWNER LAFRENZ CHEV BUICK INC
 ADDRESS 1601 A AVE W
 CITY, ST. OSKALOOSA IA 52577

THERE ARE NO SECURITY INTERESTS ON THIS VEHICLE EXCEPT AS FOLLOWS:

IF NONE X HERE

1ST SECURITY INTEREST

DATE _____ NO. _____

HELD BY _____

ADDRESS _____

COUNTY TREASURER _____

BY _____

DEPUTY _____

CANCELLATION OF 1ST SECURITY INTEREST

DATE _____ NO. _____ DATE _____

HOLDER OF SECURITY INTEREST _____

COUNTY TREASURER _____

BY _____

BY _____

DEPUTY _____

2ND SECURITY INTEREST

DATE _____ NO. _____

HELD BY _____

ADDRESS _____

COUNTY TREASURER _____

BY _____

DEPUTY _____

CANCELLATION OF 2ND SECURITY INTEREST

DATE _____ NO. _____ DATE _____

HOLDER OF SECURITY INTEREST _____

COUNTY TREASURER _____

BY _____

BY _____

DEPUTY _____

WITNESS MY HAND AND OFFICIAL SEAL

01 00028

OFFICIAL

COUNTY TREASURER

BY

Gary D. Stale

DEPUTY

FEES \$10.00

CERTIFICATE OF TITLE
 SALVAGE CERTIFICATE OF TITLE \$2.00
 SECURITY INTEREST \$5.00

X SIGNATURE OF OWNER - SPELLING SAME AS TITLE ISSUED



City Council
Communication
Meeting Date: October 20, 2014

Item Title: REGULAR AGENDA

Explanation :

The following agenda items require specific action by the City Council.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council
Communication
Meeting Date: October 20, 2014
Requested By: City Clerk/Finance

Item Title: PUBLIC HEARING

Consider a resolution levying a special assessment against private property for cutting and removal of weeds by the City of Oskaloosa, Iowa in accordance with Title 8, Chapter 8.20 of the City Code of the City of Oskaloosa, Iowa. (PUBLIC HEARING)

Explanation:

This is the time for the public hearing on levying a special assessment against private property for weed cutting as outlined in Exhibit A. Certified notices were sent to each property owner and a notice was published in the Oskaloosa Herald. If approved, the property owner will have 30 days to pay for weed cutting in the City Clerk's office. After the 30 days it will be assessed to their property taxes with a payment schedule of 1 year at 9% interest.

Staff recommends opening the public hearing, receive oral and written comments, close hearing and approve resolution.

Budget Consideration:

\$2,100 revenue to the Sanitary Sewer Fund to offset expenses related to the work performed by the City, plus \$189 in interest.

Attachments :

Resolution
Exhibit A

RESOLUTION NO. _____

RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR CUTTING AND REMOVAL OF WEEDS BY THE CITY OF OSKALOOSA, IOWA, IN ACCORDANCE WITH TITLE 8, CHAPTER 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA.

WHEREAS, the City of Oskaloosa, Iowa did cut and remove weeds and brush from private properties listed in Exhibit "A" attached hereto and by this reference incorporated within; and

WHEREAS, the City Council of the City of Oskaloosa, Iowa is empowered to levy such assessment as may be appropriate against said properties for such cutting and removal of weeds and brush by Title 8, Chapter 8.20 of the City Code of the City of Oskaloosa, Iowa; and

WHEREAS, hearing on said assessments was duly scheduled for the 20th day of October, 2014 at 6:00 p.m., proper notice of said hearing was given; and

WHEREAS, hearing before the City Council of the City of Oskaloosa, Iowa was held at the above mentioned date and time, and all objections to said assessments were heard; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Oskaloosa, Iowa that special assessments for the cutting and removal of weeds and brush are hereby levied against the properties described in Exhibit "A" unless said special assessments are paid in full within thirty days. All unpaid assessments will draw annual interest at nine per cent computed to the December 1st next following the due dates. The unpaid assessments shall constitute a lien against the property and shall be collected by the County Treasurer in the same manner as other taxes. Any assessments more than five hundred dollars will be paid in annual installments that will not exceed fifteen.

PASSED AND APPROVED this 20th day of October, 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

EXHIBIT "A"
 2014 WEED CUTTING ASSESSMENTS
 July 2014

OWNER	OFFENSE	ADDRESS/LEGAL	DATE MOWED	LABOR	COST
Capitol One NA Parcel ID 1024184029	2nd	701 11th Avenue West S 119.2' E 132' Lot 70 Ninde Williams & Co Add	7/16/2014	1 hour	\$300.00
Robert A/Teren M Eckert Parcel ID 1118312010	1st	713 A Avenue East S 148.5' X 55' Lot 1 NW SW	7/16/2014	1 hour	\$250.00
David/Sheryl Wright Parcel ID 1024127001	1st	610 3rd Avenue West Lot 3 Blk 2 Kalbachs Add	7/23/2014	1 hour	\$250.00
Phillip A Leech Parcel ID 1013283002	1st	436 North 3rd Street Lot 43 Ninde & Searles Add	7/25/2014	1 hour	\$250.00
Valley Bank Parcel ID 1013177016	1st	805 G Avenue West O L 14 Myers Modified Add	7/30/2014	1 hour	\$250.00
RRCH #3 LLC Parcel ID 1013180007	1st	811 E Avenue West Lot 7 Blk A Myers Modified Add	7/30/2014	1 hour	\$250.00
Albert W/Winifred J Sheard Parcel ID 1013331002	2nd	412 North I Street S 1/2 Lots 3 & 4 Blk 4 Whites Add	7/31/2014	1 hour	\$300.00
Carroll Kirk Parcel ID 1024252017	1st	921 South C Street Lot 30 Gilmores Add	7/31/2014	1 hour	\$250.00

Weed removal on private property:

Minimum of one hour charged. After first hour, fee shall be charged by the quarter hour.

1st cleanup	\$200.00 fee + \$50.00 per hr.
2nd cleanup	\$250.00 fee + \$50.00 per hr.
3rd cleanup	\$300.00 fee + \$50.00 per hr.
4th cleanup	\$350.00 fee + \$50.00 per hr.
5th cleanup	\$400.00 fee + \$50.00 per hr.
6th cleanup	\$450.00 fee + \$50.00 per hr.



City Council
Communication

Meeting Date: October 20, 2014

Requested By: City Manager
Department

Item Title:

Presentation and discussion of economic development by Andrew Jensen, Director of the Mahaska Community Development Group.

Explanation :

The Mahaska Community Development Group recently released a report entitled State of the Local Economy: A Baseline Analysis of Mahaska County's Economy in 2014. Andrew Jensen, MCDG Director, would like to present economic analysis findings and development priorities to city council, and use this as an opportunity to discuss economic development needs in the community.

Budget Consideration:

None.

Attachments :

State of the Local Economy Report

State of the Local Economy

A Baseline Analysis of Mahaska County's Economy in 2014

Andrew Jensen, AICP

Mahaska Community Development Group

124 N. Market Street, Oskaloosa, IA

August, 2014

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State of the Local Economy

Section 1: Introduction

This report is intended to be a baseline report for Mahaska County, as the community seeks to establish strategic plans for future growth and prosperity. As an economic development corporation, the Mahaska Community Development Group (MCDG) has produced this report with the intent to present a straightforward perspective on recent trends in the local economy. It is an unbiased portrayal of how this community has fared over the past decade.

1.1 Purpose

The purpose of this report is to provide understanding to community organizations, local leaders, and the populous as a whole. With a common level of understanding across the community, data-driven decisions can be made that move the region toward continued prosperity.

1.2 Timeframe

To understand the local economy today, it is first necessary to realize that Mahaska County is highly interconnected with the national and world economy. Events in New York, Washington, London, or Shanghai can have profound impacts on business in our community. With this interconnectedness, it is important to recognize that major shifts in the world economy have taken place since the 2008 financial crisis and subsequent recession. Additionally, if our county wants to continue to grow and prosper, the community will need to adapt to this new world.

With it now being five years since the worst of the recession, this report addresses two timeframes: ten and five years. First, this report looks at long-term trends to provide a broad perspective. Second, this report looks specifically at the past five years to evaluate how the local economy has performed since the recession.

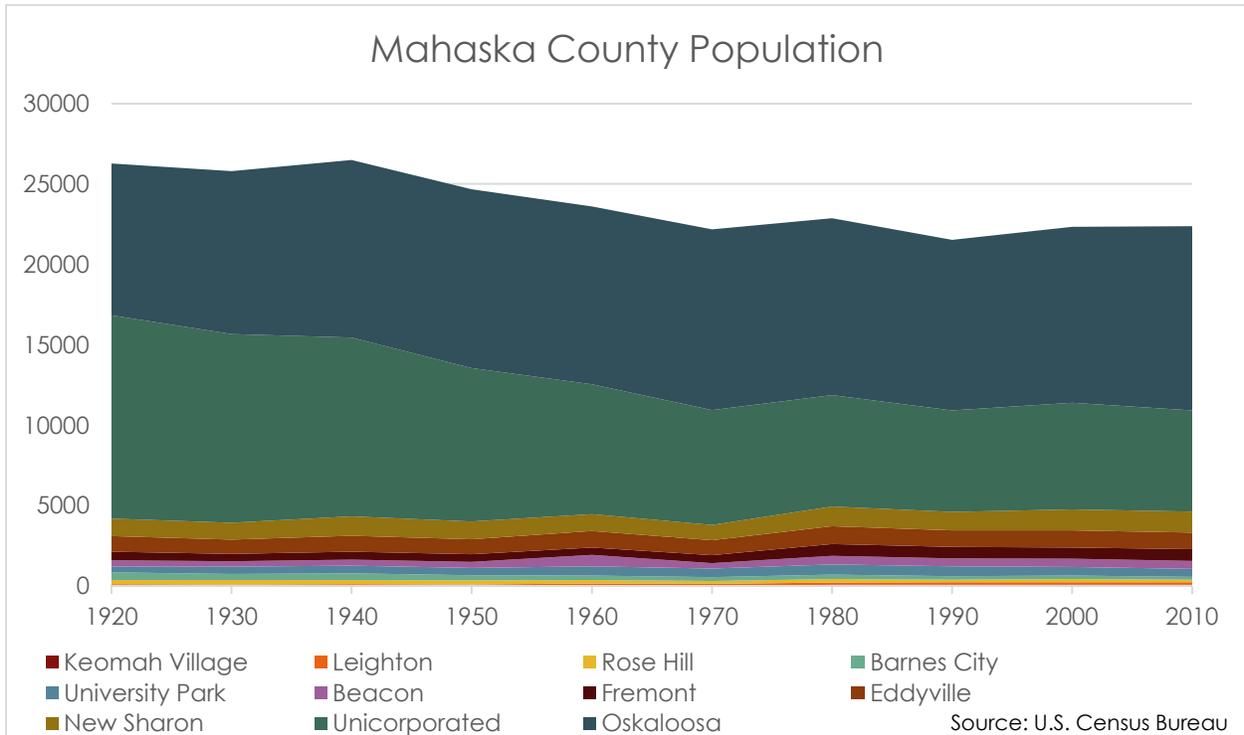
1.3 Assumptions and Limitations

The rationale for this report and the analysis that it presents are based on several underlying assumptions and limitations. They include:

- A community is either growing or dying. This report presents growth, whether jobs, investment, income, population, etc., as a positive indication.
- The reader has an understanding of basic economic theory. Extensive explanations are not provided within the report. For further explanation of the concepts and information within, contact Andrew Jensen, MCDG Executive Director (ajensen@oacd.org).
- The issues addressed herein constitute the largest components of the local economy.
- Each issue addressed could be analyzed in exponentially more depth, but for the sake of brevity, only the broadest data sets are presented.
- The analysis in this report is done according to professional standards, but does not claim to be an academically rigorous study. Again, this report presents a simple and straightforward analysis of the local economy.

Section 2: Population and Demographics

2.1 Mahaska County and Municipal Population



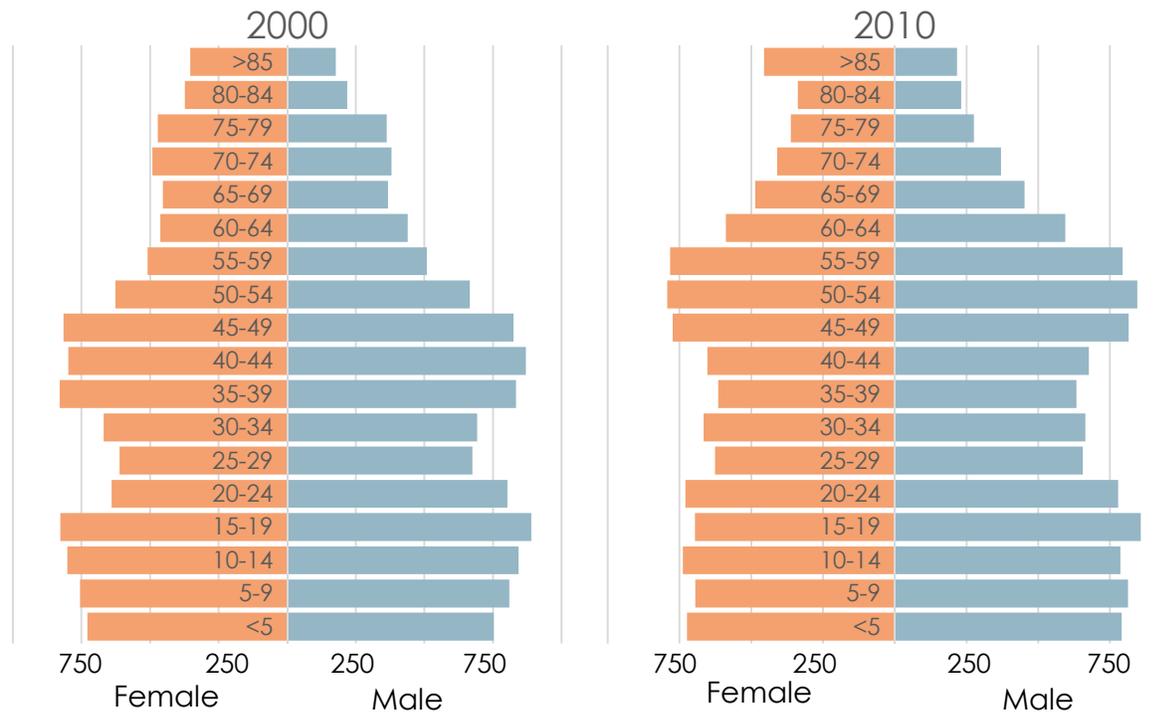
The Mahaska County population peaked in 1900 with a population of 34,273. Following the decline in the Iowa coal industry and consolidation in farming, the first half of the 20th century saw a steady decline in population for Mahaska County. Over the past 50 years, the county's population has remained relatively steady. Since 1960, most of the decline in population has occurred in unincorporated areas of the county, while the cities of Eddyville, New Sharon and Oskaloosa have seen an increase in population. The decrease in population in the unincorporated areas corresponds to decrease in number of farms, which occurred across the state and country over the past century. For example, in 1950 there were 2,461 farms in Mahaska County and an unincorporated population of 9,532. The most recent Census of Agriculture (2012) showed 1,012 farms in Mahaska County, while the 2010 unincorporated population was 6,287.

U.S. Census Bureau population estimates over the past three years show essentially no population change. The 2013 estimate showed an increase of approximately 0.1 percent for the county.

Geography	Pop. Est.	
	2010	2013
Barnes City	176	177
Beacon	495	485
Eddyville	1,025	1,011
Fremont	744	741
Keomah Village	84	85
Leighton	162	163
New Sharon	1,294	1,302
Oskaloosa	11,515	11,568
Rose Hill	168	169
University Park	487	488
Unincorporated	6,244	6,228
Mahaska Total	22,394	22,417

Source: U.S. Census Bureau

2.2 Demographics



Source: U.S. Census Bureau

Mahaska County increased its overall population between 2000 and 2010, but the demographic cohorts tell a more complex story. The population increase is completely due to the natural change (births minus deaths). So, the county had more births than deaths in this time period. However, the county would have a greater population increase in this period had there not been a net outmigration of 81 people; more people moved out of the county than moved in.

The graphs above have a “pinched” or “hourglass” shape, which shows the predominance of the Baby Boomer generation, the smaller X Generation, and the larger Echo Boomers. This general shape of the graphs is common for rural areas across the country. This distribution of ages presents many challenges, such as an aging and eventually shrinking workforce.

In comparing the 2000 and 2010 data, it is possible to analyze the trend in demographic change by cohort. It is common in rural areas in the Midwest for young people to move out of the area following high school or college, and this is also the case in Mahaska County. Of people aged 15 to 24 in 2000, the county lost 572 (26 percent) of them by 2010. This rate of loss is actually not as large as many rural counties in Iowa. More striking is that in each age cohort, the number of people leaving the county outnumbered the people moving into the county. There were population losses at every age cohort, which emphasizes that any population growth in the county has been due to a fairly high birth rate.

2.3 Educational Attainment

On average, the educational attainment of the Mahaska County population over the age of 25 is slightly less educated than the state as a whole. The county has approximately the same

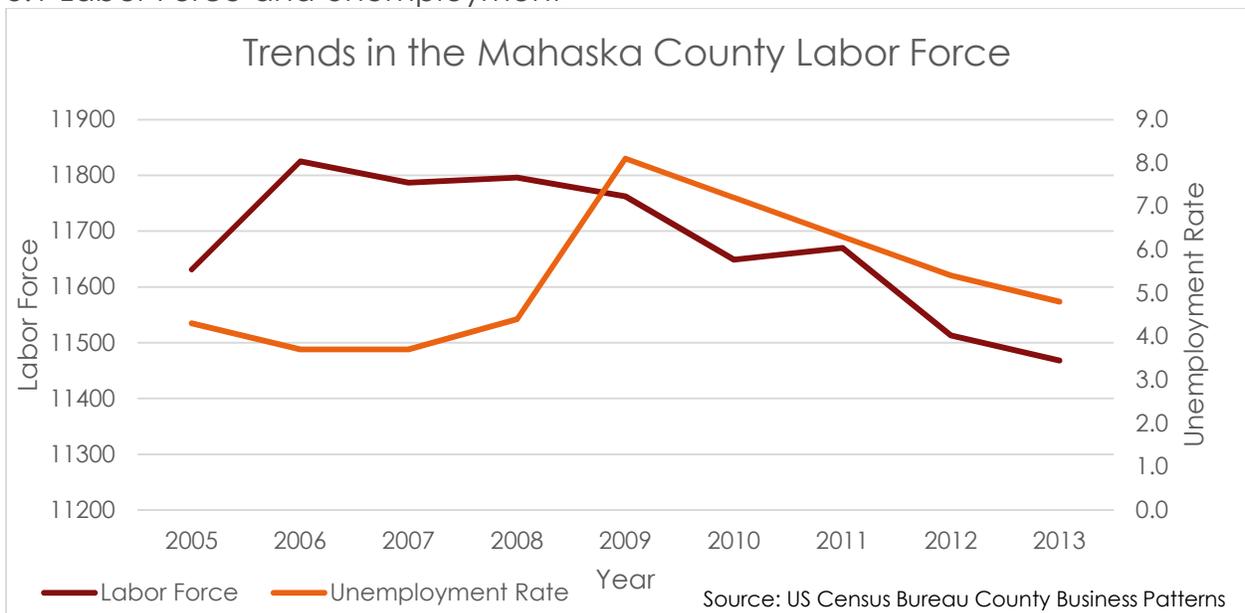
proportion as the state of people with at least a high school education, but a lower proportion of people with college degrees. From one perspective this reflects the prevalence of low- to mid-skill production jobs available in the area; but from another perspective this emphasizes the difficulties in growing businesses that require a highly educated workforce to fill knowledge-based, high-skill positions.

Educational Attainment	Iowa	Mahaska County
Less than 9th Grade	3.6%	2.7%
9th to 12th Grad, no diploma	5.4%	6.7%
High School Graduate	33.0%	38.8%
Some college, no degree	21.7%	21.1%
Associates degree	10.6%	9.8%
Bachelor's degree	17.7%	14.8%
Graduate or professional degree	8.1%	6.1%

Source: US Census Bureau

Section 3: Employment

3.1 Labor Force and Unemployment

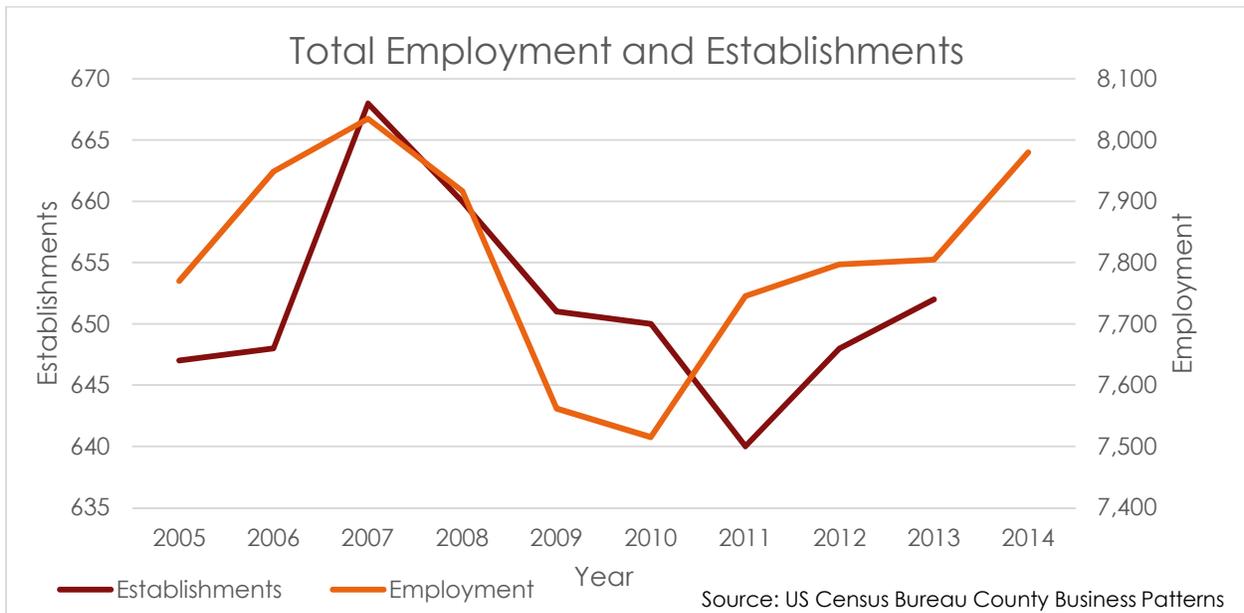


Mahaska County saw its apex in total labor force (11,825) and nadir in unemployment rate (3.7 percent) in 2006. This reflects trends seen across the country before the Great Recession. Unemployment peaked in 2009 at 8.1 percent, but has seen significant reductions of unemployment since that time. The latest monthly (July 2014) unemployment rate for Mahaska County was 4.6 percent. Although the recession certainly affected Mahaska County, the impact on unemployment was significantly less than in other parts of the country. Additionally the current unemployment is better than most areas of the country. Similar to other areas of the country, the total labor force in Mahaska County has been reduced dramatically since the

recession. For more information, see the 2013 Workforce and Economic Development Regional Status Report (http://www.iowaworkforce.org/lmi/labsur/status_reports/statusreports.htm).

3.2 Establishments

The U.S. Census Bureau defines an “establishment” as “A single physical location where business is conducted or where services or industrial operations are performed.” The overall number of establishments in Mahaska County is approximately the same as it was in 2009, after reaching a low point of 640 in 2011. The total number of establishments is neither inherently good nor bad, but rather indicates trends in the local economy. When analyzed along with overall employment, it is apparent that the average number of employees in each establishment has increased. This data indicates that Mahaska County lost many of its smaller employers during the recession and that employment growth over the past five years has been with larger businesses.

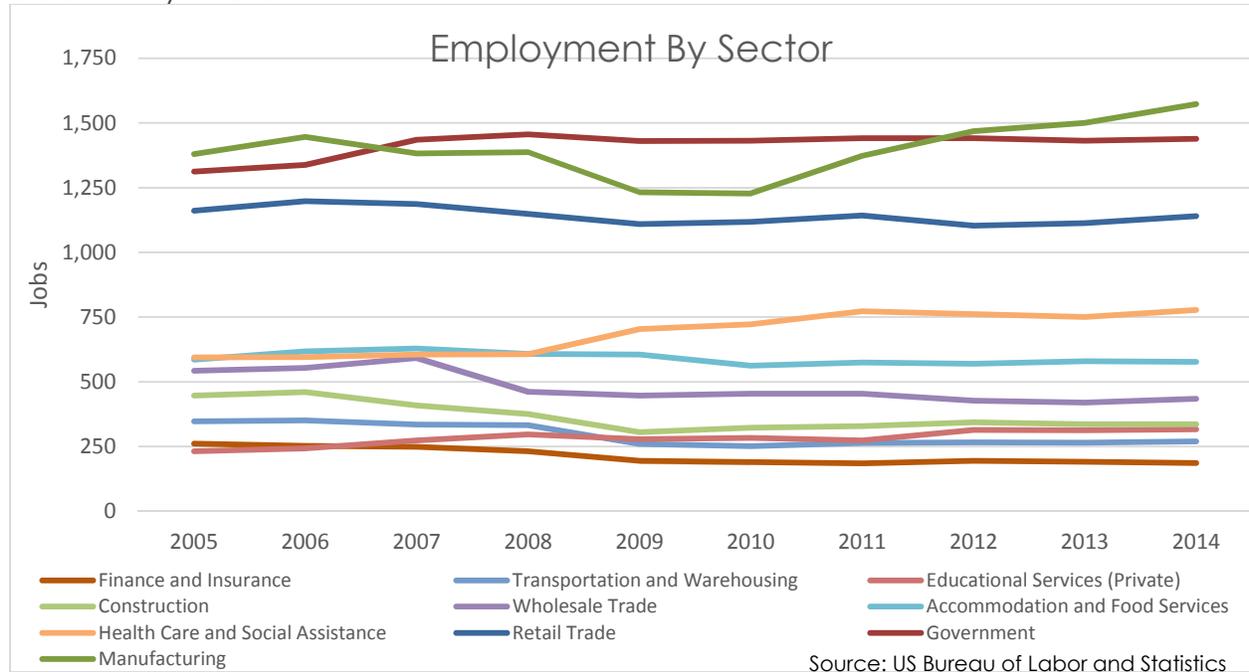


Although not shown graphically, several observations can be made through a closer look at the establishments and employment by sector. In 2013, the sector with the highest average number of employees per establishment (52 employees) was Educational Services (Private). The largest single employer in this sector is William Penn University, which currently employs approximately 225 people. With only six establishments within this sector and a total employment of 313, William Penn accounts for more than 2/3 of the employment, thus skewing the average employment number high much higher than the median.

The Manufacturing sector had the second highest average employment, with the average establishment employing 32 people. With many of the area's largest employers (e.g. Clow Valve Company, Musco Lighting, Co-Line Manufacturing, etc.) within this sector, it is not surprising that this sector would rank highly in this calculation.

The Retail Trade sector had the highest number of total establishments with 93, followed by Construction with 75. Interestingly, the Construction sector also has one of the lowest averages for number of employees per establishment at just 4.

3.3 Jobs by Sector



Over the past ten years, the total employment in Mahaska County increased to an estimated 7,980 jobs in 2014 from 7,770 in 2005. However, this total employment growth is far from the whole story. Before the recession, Mahaska County had a peak employment of 8,035 jobs in 2007. The ensuing recession resulted in the shedding of 520 jobs (6.5 percent of total employment) by 2010. Mahaska County's growth since the recession has led to a total employment near the peak 2007 employment.

Although the total employment is back near pre-recession levels, the sectors in which people are employed has changed. The ten largest employment sectors are Manufacturing, Government, Retail Trade, Health Care and Social Assistance, Accommodation and Food Service, Wholesale Trade, Educational Services (Private), Transportation and Warehousing, and Finance and Insurance. The figure above shows employment trends over the past ten years for the ten largest sectors by employment. As a caveat, these numbers do not include farm labor, which comprises a substantial portion of the local economy. Although the data is collected differently than the data above, there were 794 farm workers according to the 2012 USDA Census of Agriculture.

Although the composition of jobs by sector has changed, the employment mix is not radically different from before the recession. Manufacturing, Government, and Retail Trade continue to be the largest sectors by employment. Employment in the Health Care and Social Assistance sector has seen a significant increase starting in approximately 2008. Since the recession, much of the employment growth has been in the Manufacturing sector. The three sectors that have

lost the largest number of jobs in the past five years (Other Services; Management of Companies & Enterprises; and Information) are not shown on the graph because they are already smaller employment sectors of the economy. The sector with the fourth largest loss of employment since 2009 is Accommodation and Food Service.

At a national level, one of the over-riding post-recession stories about recovery in the job market has been that the jobs that were lost are not the same jobs now being created. In Mahaska County, this statement is also true, but for drastically different reasons. The nation as a

whole shed millions of well-paying manufacturing jobs during the recession and has largely gained back lower-paying service jobs. In contrast the four sectors that account for 86 percent of the jobs lost in Mahaska County since the recession are service sectors. Moreover, the Manufacturing sector has added 340 jobs during that time and is well above its pre-recession employment. These local employment trends are the reverse of national trends.

The table to the right show the concentration of jobs in Mahaska County relative to the nation in 2009 and in 2014. The table is sorted ascending from top to bottom by total employment in 2014 (e.g. there are significantly few jobs in Utilities than Manufacturing). A location quotient of 1.00 indicates the same proportion of jobs as the nation in that sector. A location quotient of less than 1.00 indicates a lesser concentration, and more than 1.00 indicates a higher concentration.

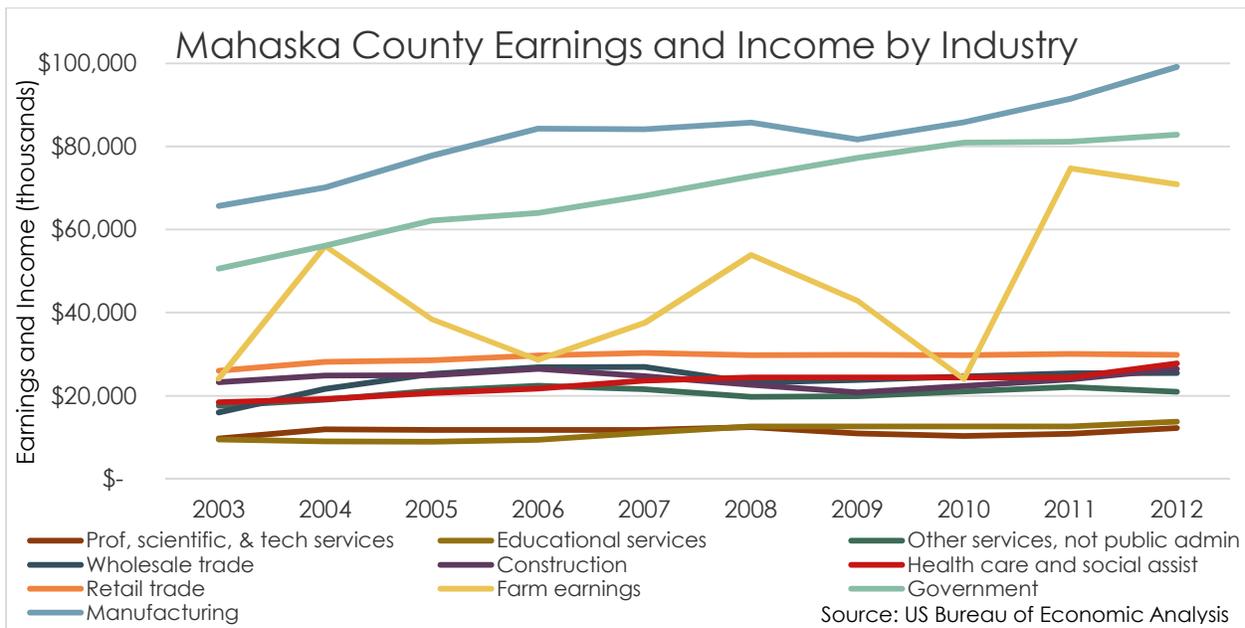
Notable changes in the concentration of jobs include a increases in Manufacturing (1.37 to 2.22), Wholesale Trade (1.17 to 1.27), and Transportation and Warehousing (0.93 to 1.06); and decreases in Accommodation & Food Services (0.93 to 0.79), Educational Services (Private) (2.28 to 2.02), and Professional, Scientific, & Technical Services (0.6 to 0.31).

Sector	Location Quotient	
	2009	2014
Mine, Quarry, & Oil/Gas Extraction	1.04	0.24
Real Estate & Rental/Leasing	0.52	0.31
Utilities	1.67	1.77
Management of Companies & Enterprises	0.64	0.46
Admin & Support & Waste Mgmt & Remediation Services	0.18	0.13
Information	0.90	0.76
Agriculture, Forestry, Fishing & Hunting	1.25	1.77
Arts, Entertainment, & Recreation	1.31	1.18
Prof., Scientific, & Tech. Services	0.60	0.31
Other Services (except Public Administration)	0.70	0.63
Finance & Insurance	0.39	0.56
Transportation & Warehousing	0.93	1.06
Educational Services (Private)	2.28	2.02
Construction	0.93	0.96
Wholesale Trade	1.17	1.27
Accommodation & Food Services	0.93	0.79
Health Care & Social Assistance	0.79	0.75
Retail Trade	1.20	1.27
Government	1.15	1.17
Manufacturing	1.37	2.22

Source: EMSI Industry Data, 2014

Section 4: Earnings and Income

The graph on the following page shows the trends in total earnings and income by industry over ten years. Total inflation-adjusted earnings increased by 25 percent between 2003 and 2012. Between 2008 (the peak earnings year before the recession) and 2012, total inflation-adjusted earnings increased by approximately five percent. Manufacturing has seen an annual growth rate of approximately nine percent since 2009, the fastest growth of any sector. Government grew steadily from 2003 to 2010, but has leveled off since then. Farm earnings are the third largest sector and reflect the fluctuations in commodity prices. Recent years have been particularly good for farmers, but current commodity prices are down substantially from previous years.



Section 5: Industrial Sectors

This section explores in more detail three of the largest industrial sectors: Manufacturing, Agriculture, and Retail. Combined, these sectors account for over 3,500 jobs and nearly \$200 million in annual earnings and income. Housing is also addressed at the end of this section.

5.1 Manufacturing

Manufacturing accounts for approximately 20 percent of the county's employment and over 22 percent of the earnings and income. This industrial sector has among the highest average pay of all sectors, and as previously stated, has one of the highest number of employees per establishment.

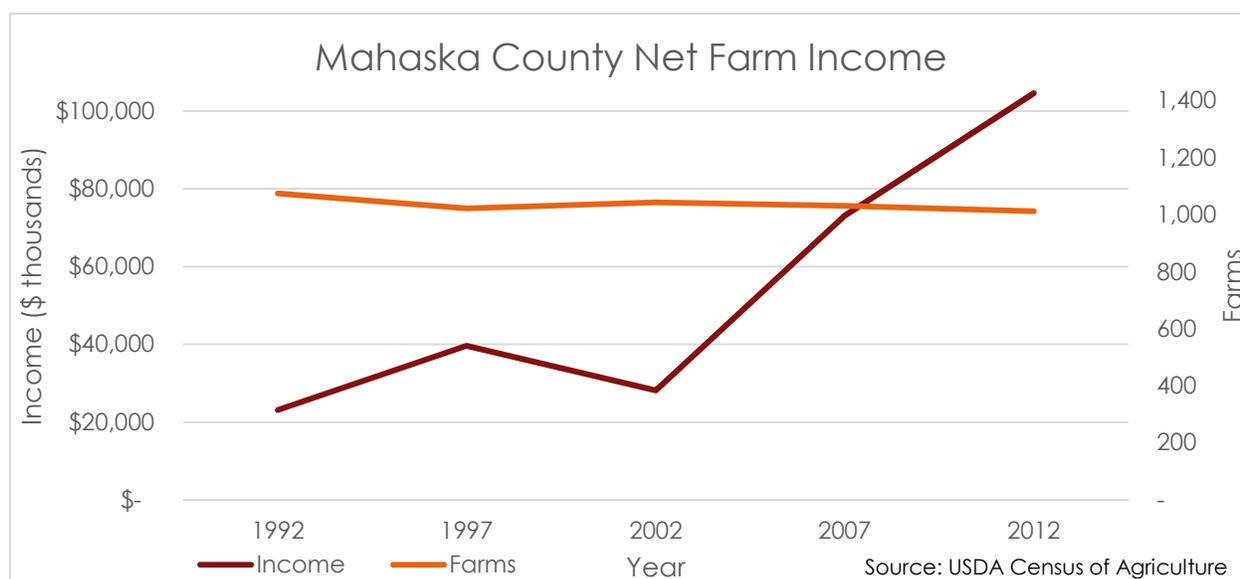
Many of the goods produced by local manufacturers are exported to buyers outside the area. Exports are defined as goods and services sold outside the region to foreign or external domestic buyers. According to Export Base Theory, these exports are what bring in revenue to the county from outside sources, and in turn support resident-serving industries. The EMSI data model placed

the latest annual (2012) export sales at \$1.047 billion. Of the total export sales, Manufacturing accounted for approximately 42.9 percent of all exports. Government account for 11.1 percent of exports, and Agriculture, Forestry, Fishing, & Hunting account for approximately 10.4 percent.

These goods produced locally and sold outside the county are not just going to all 50 states across the county, but many of the products are being exported internationally. According to a recent survey of manufacturers, their goods produced in Mahaska County are exported to over 30 countries and six continents.

5.2 Agriculture

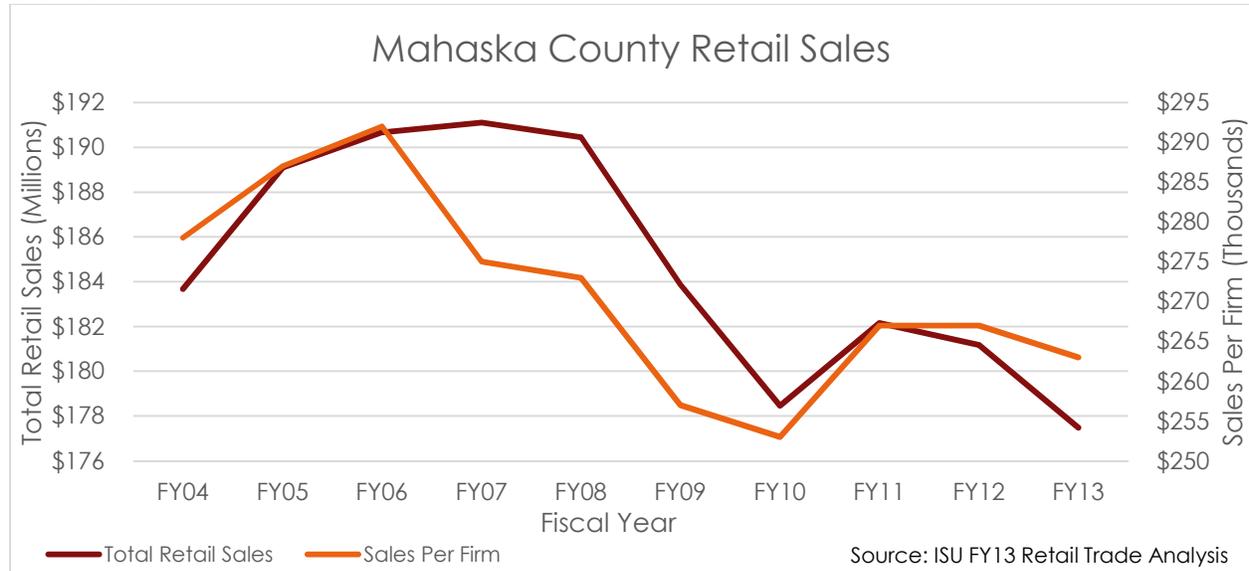
Similar to the state as a whole, Mahaska County has a strong agricultural base. Of Mahaska County's total land area, nearly 67 percent is harvested cropland. As previously discussed, the farm sector is the third largest in terms of income, and fourth largest in terms of jobs. Despite the strong agricultural presence in Mahaska County, the total number of farms has decreased dramatically over the past half century. Industrialization and consolidation that has occurred across the Midwest has certainly also occurred in Mahaska County. This trend continues up through today with the total number of farms at its lowest point since the USDA began its Census of Agriculture. Between 1992 and 2012, the county has lost approximately six percent of its farms. Although the number of farms has decreased, the total acreage of harvested cropland has remained virtually unchanged, which also indicates consolidation to larger farms. From the employment perspective, total hired farm labor decreased from 880 to 794 workers between 1992 and 2012. For more information on farming in Mahaska County, see the 2012 USDA Census of Agriculture (<http://www.agcensus.usda.gov/Publications/2012/>).



Over the same time period, net farm income has risen dramatically. The graph above shows net farm income unadjusted for inflation, which admittedly overstates the increase. That stated, a comparison using numbers adjusted for inflation still shows a threefold increase in net farm income between 1992 and 2012. Also as previously discussed, the net farm income is impacted

by the variability of world commodity prices, and although 2014 is expected to be an abundant year for crop production, crop prices are down substantially. The upshot will likely be a decrease in net farm income despite a bumper harvest.

5.3 Retail



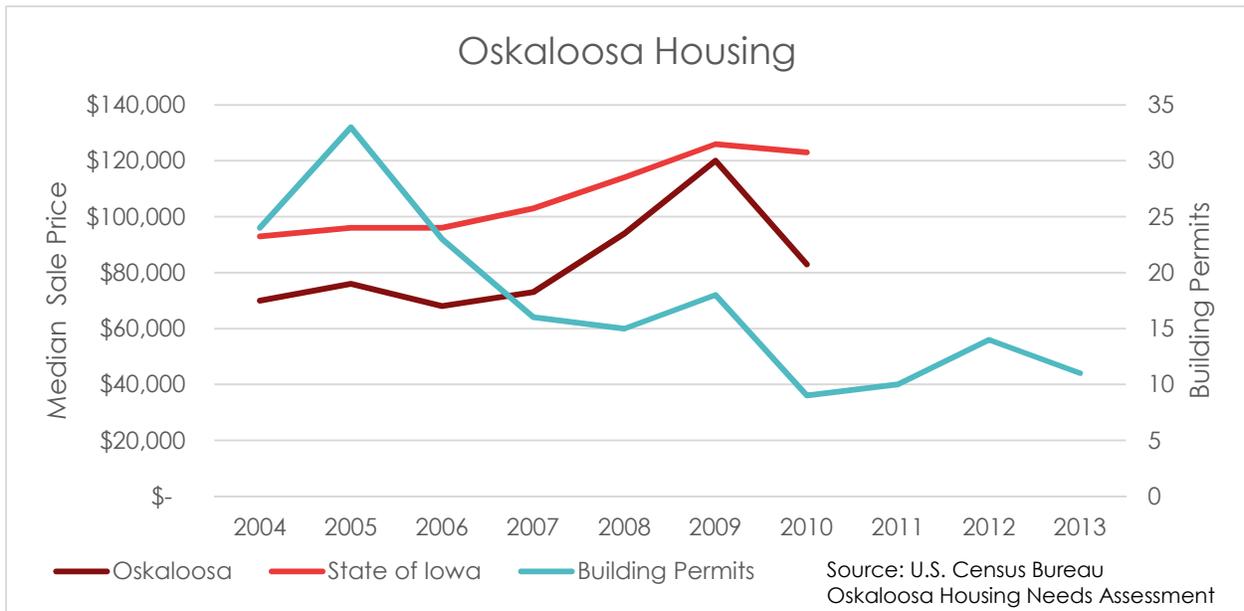
The Retail sector comprises approximately 14 percent of the county's total employment and just short of seven percent of the county's income and earnings. Although retail contributes substantially to the local economy, total retail sales in the county are at their lowest point in the past ten years, and have decreased 7.1 percent from the high point in 2007. With a steady population over the past several decades, this indicates a decrease in overall retail sales per capita. Additionally, the retail sales per firm has decreased over the same time period, as depicted in the graph on the following page. This indicates that the decrease in sales is not simply due to stores closing, but also from a decrease in sales for stores still open.

Even with the decrease in sales, Mahaska County has a retail "pull factor" of greater than 1.0, which indicates its retail sales are satisfying more than just local demand and "pulling" shoppers from other areas. Much of this "pull factor" comes from the City of Oskaloosa, which has 52 percent of the population, 71 percent of the retail establishments, and 90 percent of the retail sales in the county. Although the county is drawing in outside shoppers, its pull factor is below the median of other micropolitan counties in the state. For more information on retail sales, see Iowa State University's FY2013 Retail Trade Analysis Report (http://www.icip.iastate.edu/sites/default/files/retail/retail_19123.pdf).

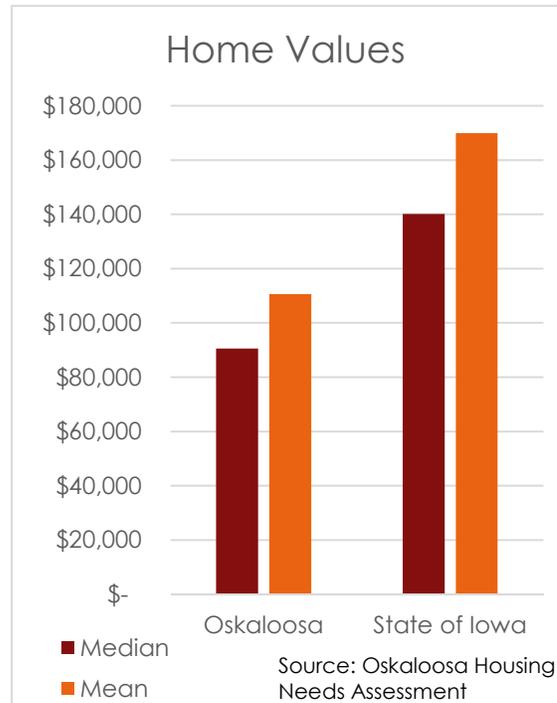
5.4 Housing

Housing per se is not an industrial sector of the economy, but it is a critical aspect of it. Nationwide, new housing starts is often used as an indication of overall economic performance. Since new home construction has not been a large part of the local economy, housing starts is not entirely indicative of overall performance. However, the availability of quality housing in Mahaska County is a significant factor in the ability to recruit and retain high-performing workers

and their families. In this section, Oskaloosa housing data is used because it has the most complete data set. For more complete data, see Oskaloosa's 2012 Housing Needs Assessment.



The graph above shows trends in the Oskaloosa housing market over the past ten years. The median sale price has remained well below the state median. Interestingly, when the median price was at its peak in 2009, Oskaloosa also had its fewest number of home sales (not shown in the graph). Sale prices from 2011 to 2013 were unavailable at the time of this report. Over the past ten years, the number of residential building permits has declined to approximately one-third of the peak in 2005. This data appears to support concerns expressed by employers about their current and prospective employees being able to find quality homes available in the area.



The median and mean home values in Oskaloosa are significantly below that of the entire state. This disparity also exists when comparing only to peer cities in the state. Lower home values indicate lower quality homes and a lower available residential property tax base.

Section 6: Conclusions

- Mahaska County continues to grow and is a great place for businesses.
 - A low and decreasing unemployment rate coupled with growing overall income points toward a continued income growth for Mahaska County residents.

- Many of the major local employers are locally owned businesses with deep roots in the community.
- The county has a diverse economy and growth in sectors that counter national trends. With strong exporting bases in Manufacturing and Agriculture, the county draws revenue from outside the county.
- Although the population is far from its peak more than a century ago, Mahaska County's population continues to grow. Particularly in comparison to peer counties across the state, Mahaska County is doing better than most.
- Mahaska County has improvements it needs to make and issues it needs to address in order to remain competitive.
 - Over the next decade, developing a labor force to support our existing industries will be of increasing importance, especially as Baby Boomers reach retirement age.
 - Supporting services and amenities need to be expanded and developed. This will be important to support existing businesses and to attract new workers, residents, and businesses.
 - Existing and future housing needs will have to be addressed in order for the area to grow. Both the overall quantity and quality will need to be improved in order to attract families to the area and to increase the residential property tax base.
- Opportunities abound for area residents and businesses.
 - Each of the areas identified for improvement is also an area for new opportunities. As our economy and population continue to grow, people interested in starting and growing businesses have many opportunities in Mahaska County to build new products, expand markets, and achieve their potential.

Data Sources

EMSI Industrial Data. 2014. Provided by MidAmerican Energy's Economic Advantage Program.

Iowa State University, Iowa Community Indicators Program. March, 2014. *Retail Trade Analysis Report, FY 2013*. http://www.icip.iastate.edu/sites/default/files/retail/retail_19123.pdf.

Oskaloosa Housing Trust Fund. Spring, 2012. *Oskaloosa Housing Needs Assessment – 2012*. <http://www.oskaloosaiowa.org/DocumentCenter/View/224>.

U.S. Census Bureau, American Fact Finder. <http://factfinder2.census.gov/>.

U.S. Census Bureau, County Business Patterns. <http://www.census.gov/econ/cbp/>.

U.S. Bureau of Labor and Statistics, Quarterly Census of Employment & Wages. <http://www.census.gov/econ/cbp/>.

U.S.D.A. Census of Agriculture. <http://www.agcensus.usda.gov/>.



City Council Communication

Meeting Date: October 20, 2014

Requested By: Public Works Dept.

Item Title:

Consider a site plan to build a Dog Park located within Edmundson Park.

Explanation:

RD Keep has submitted a site plan for a new dog park located south of the public pool in Edmundson Park. The site in consideration is 1.48 acres in area and the present zoning of these properties is Single Family Residential (R-1) district. The proposed dog park will be divided into two sections for large and small dogs. There is existing vehicular parking space north and west of the proposed dog park. The site plan indicates 4 foot tall chain link fence.

The Planning & Zoning Commission considered this item at their October 13, 2014 regular meeting but tabled it until a special meeting on October 15, 2014 requesting a more detailed site plan with the ADA entrances shown on the plan. At the October 15, 2014 special meeting the Planning and Zoning Commission recommended by a vote of 6:0 (yes: no) with Keep abstaining that the City Council approve the site plan with the following stipulations:

- Provide five directional signs (4 entrances and one interior) to the dog park.
- Provide two directional signs to the restrooms from the dog park.
- Provide two benches for each section of the park, for a total of 4 benches throughout the park.
- Provide two dog waste stations for each section of the park, for a total of 4 waste stations.
- Provide ADA Accessibility to the Dog Park with ADA signage.

The applicant is requesting to waive the water fountains, restrooms, and the \$100 application fee. The applicant is requesting to postpone the ADA accessibility requirements until July 2015 to secure more funding for construction costs. The applicant is also requesting that the city provide the labor to relocate the main park gate/entrance chain closure on South F Street.

Recommended Action:

Approve the site plan with stipulations as presented.

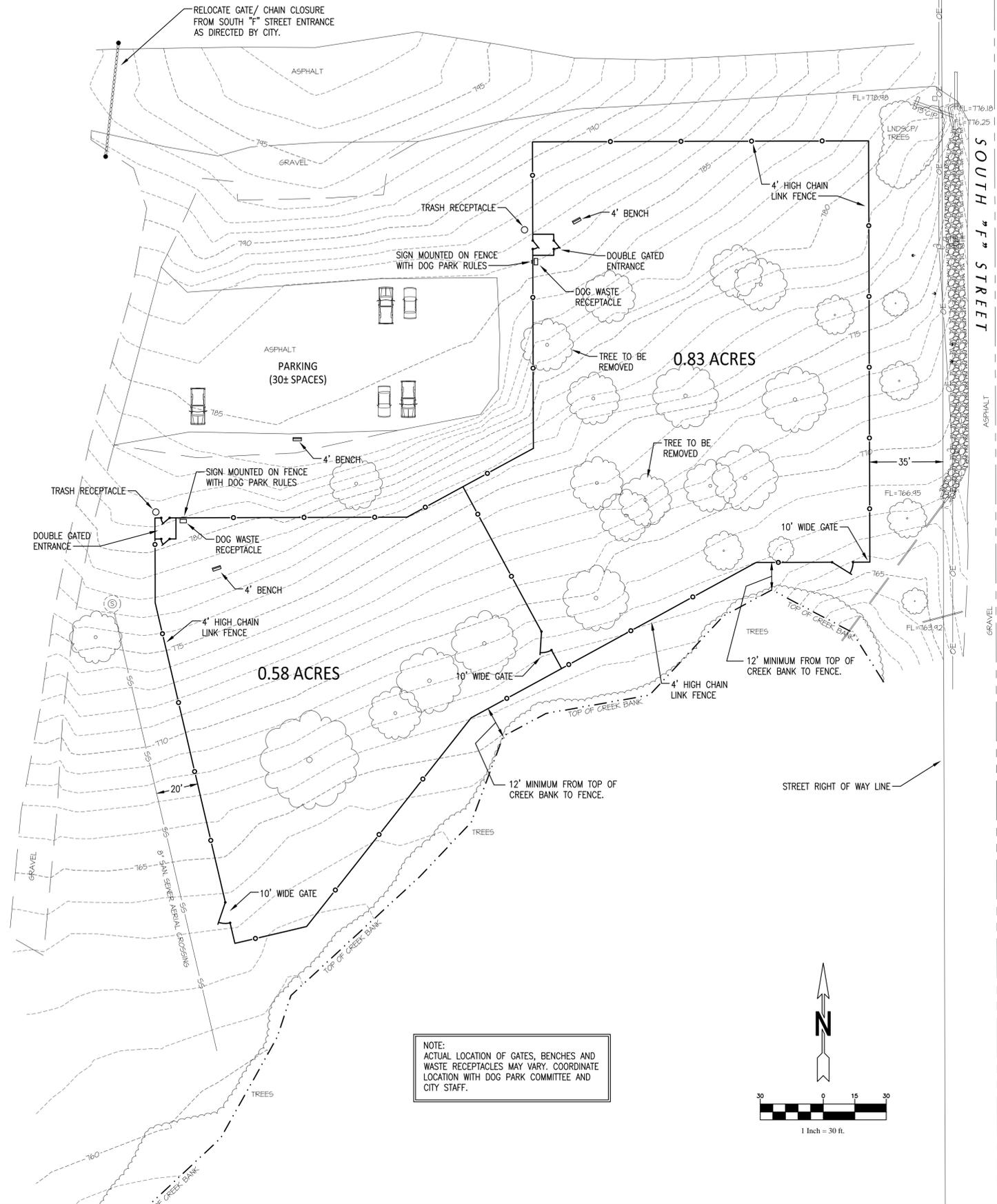
Budget Consideration:

None

Attachments :

Site plan and location map

C:\Projects\1414226 - Oskaloosa Dog Park - Site Plan for Oskaloosa Dog Park\Drawings\Civil 3D from Drawings\208 Plan 9014226.dwg



MISCELLANEOUS INFORMATION

APPLICANT:
OSKALOOSA DOG PARK COMMITTEE
C/O RD KEEP
1410 WESTFIELD DRIVE
OSKALOOSA, IOWA 52577

CURRENT LAND USE:
PARK/RECREATION

CURRENT ZONING:
R1 - SINGLE FAMILY RESIDENTIAL

LEGAL DESCRIPTION:
PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 24, TOWNSHIP 75 NORTH, RANGE 16 WEST OF THE 5TH P.M. IN THE CITY OF OSKALOOSA, IOWA

SITE LIGHTING:
NONE

WASTE MANAGEMENT:
RECEPTACLES WITH BAGS WILL BE PROVIDED. ONE FOR EACH SECTION OF THE PARK.



LOCATION MAP
SCALE: 1" = 300'

GARDEN & ASSOCIATES, LTD.
ENGINEERS & SURVEYORS

500 E. Taylor, Suite C
P.O. Box 631
Creston, Iowa 50801
641.672.4005 Phone
641.672.4091 Fax
email@gardenassociates.net

1701 3rd Avenue East, Suite 1
P.O. Box 451
Oskaloosa, Iowa 52577
641.672.4005 Phone
641.672.4091 Fax
800.491.2524 Iowa Toll Free

OSKALOOSA DOG PARK
EDMUNDSON CITY PARK
OSKALOOSA, IOWA

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SHEET TITLE
SITE PLAN

SCALE:
1" = 30'

FIELD BOOK:
--

DRAWN BY:
--

APPROVED:
--

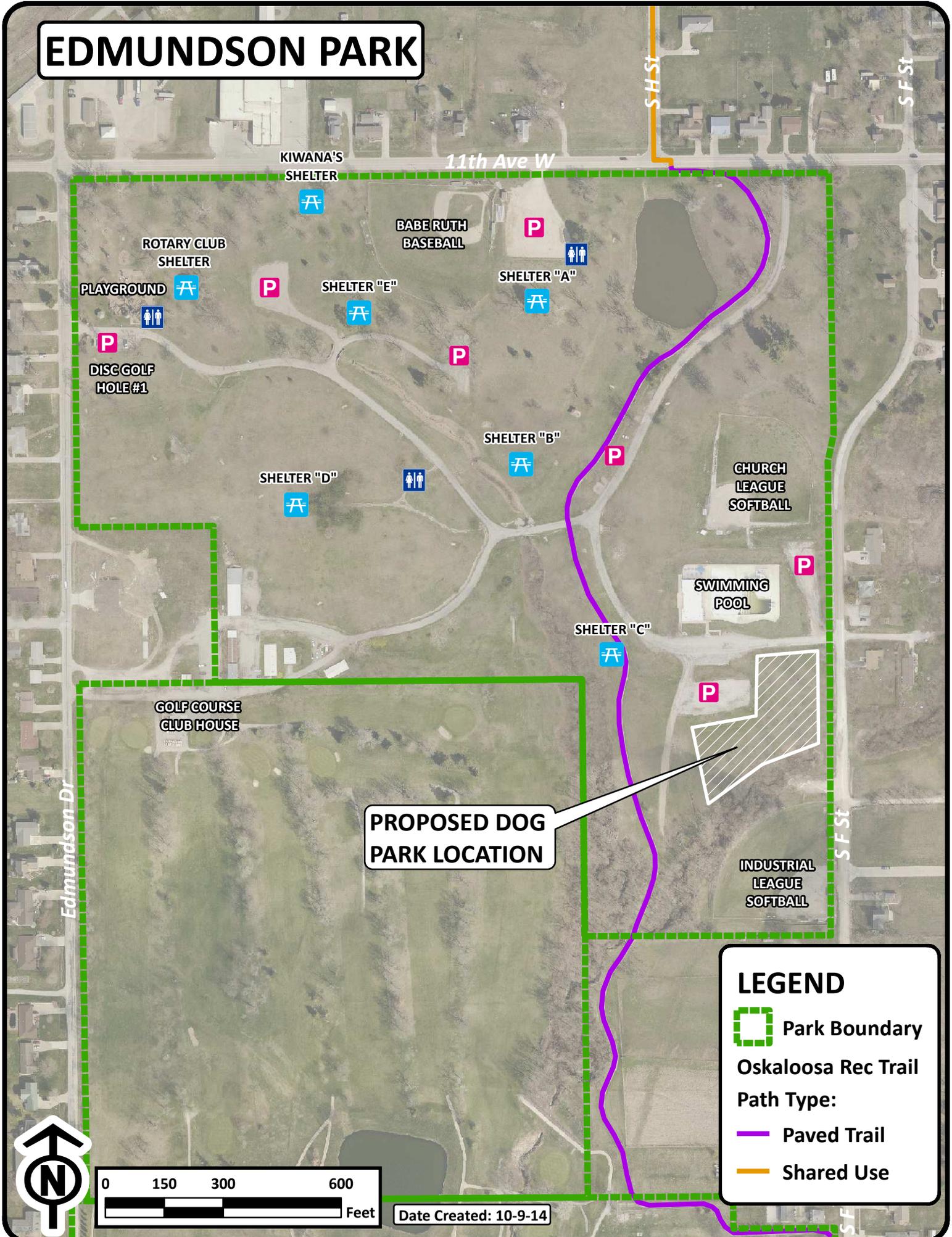
REVISIONS:

DATE:
10-10-14

PROJECT NO.:
9014226

SHEET NO.:
1 OF 1

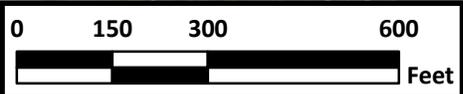
EDMUNDSON PARK



**PROPOSED DOG
PARK LOCATION**

LEGEND

-  Park Boundary
- Oskaloosa Rec Trail**
Path Type:
 -  Paved Trail
 -  Shared Use



Date Created: 10-9-14



City Council Communication

Meeting Date: October 20, 2014

Requested By: City Manager's Office

Item Title:

Consider an ordinance amending Oskaloosa Municipal Code, Section 13.08.140 Permit-Connection charge. **(1st Reading)**

Explanation :

This year the city of Oskaloosa completed sanitary sewer improvements under Highway 163 west to a new lift station on Suffolk Road. This improvement was a result of a project partnership with the city and the Iowa Department of Transportation (DOT) to extend sanitary sewer services to the area; the Iowa DOT contributed \$315,925 by agreement.

In the event future connections to this system occur within the identified service areas, a fee must be established to assist rate payers in recouping funds outlaid to complete the improvements. This item establishes by city code, proportionate connection fees for the project as follows within the two service areas:

Area 1: Lift Station/Force Main = \$708.94 per acre, recommend rounding to \$700.00 per acre.

Area 2: Gravity Sewer = \$2,416.57 per acre, recommend rounding to \$2,400 per acre.

Therefore, parcels in the red shaded area on the map included with this item would have a recommended connection fee of \$700 per acre. Parcels in the blue shaded areas would have a recommended connection fee of \$700 + \$2,400 = \$3,100 per acre.

Budget Consideration:

The adoption of this ordinance as presented will establish a mechanism that assists the sanitary sewer fund recoup costs identified to complete the improvements made through this infrastructure project. The total cost identified by staff for the project (includes staff time as well as actual expenditures paid to contractors) is \$604,980.96.

Attachments :

2. Service Area Map
3. Engineer's Cover Letter with Fee Calculation Sheet
1. Ordinance

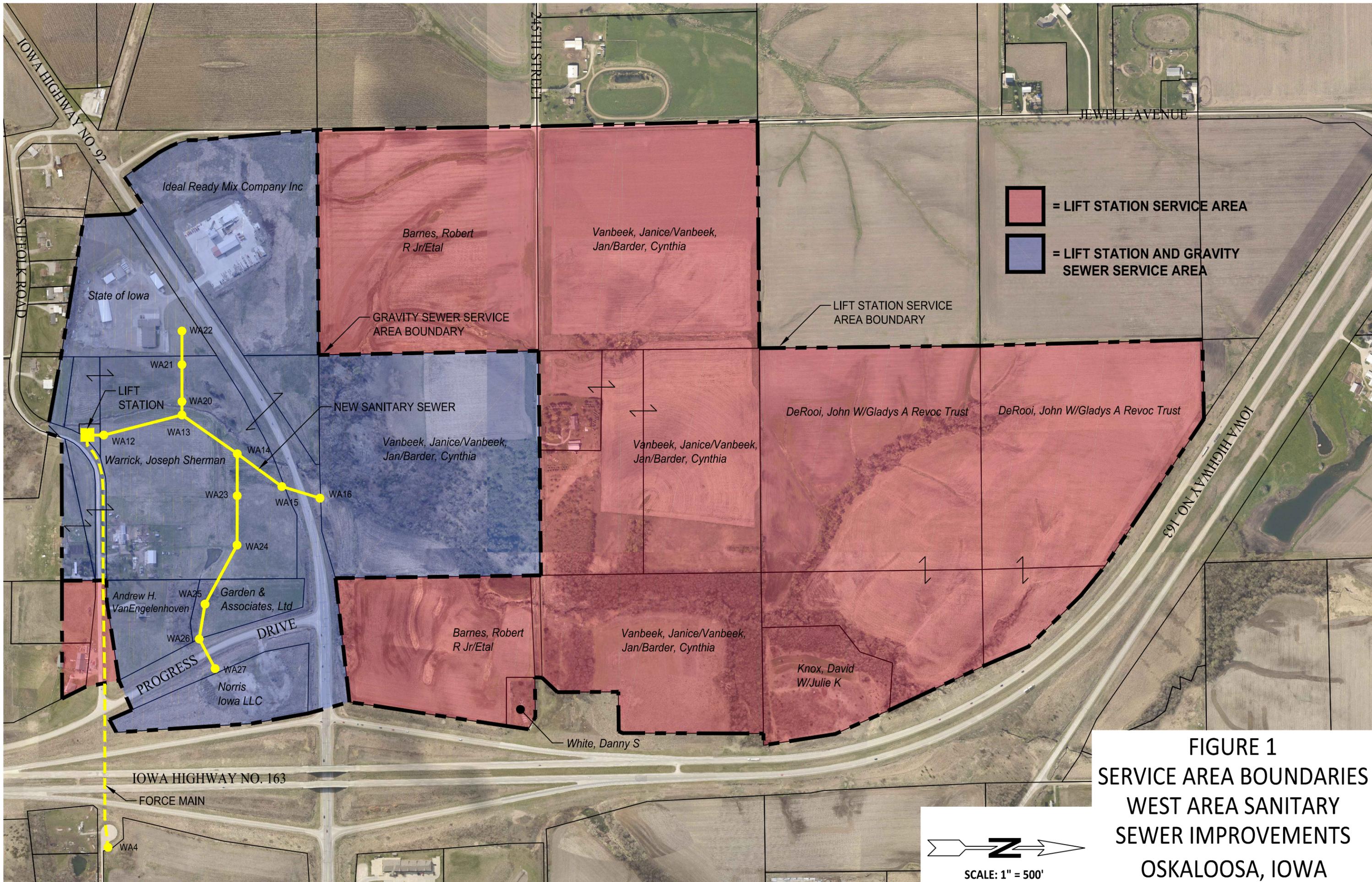


FIGURE 1
SERVICE AREA BOUNDARIES
WEST AREA SANITARY
SEWER IMPROVEMENTS
OSKALOOSA, IOWA

N
 SCALE: 1" = 500'

2. The cost of the gravity sewer portion of the project will be spread over the parcels in the blue shaded areas which can be immediately served (133 acres).
3. The cost of future gravity sewer extensions to parcels in the red shaded areas will be paid for by the owners or developers of those parcels.

The project cost breakdown between the lift station/force main and gravity sewer portions of the project is as follows:

<u>Lift Station and Force Main</u>	
Construction	\$227,388.33
Engineering	\$24,799.69
Land Acquisition	\$5,000.00
MidAmerican Energy	\$5,611.18
Legal and Recording Fees	\$112.00
Inspection	<u>\$20,666.41</u>
Subtotal	\$283,577.61
 <u>Gravity Sewer</u>	
Construction	\$267,737.57
Engineering	\$29,200.31
Legal and Recording Fees	\$131.88
Inspection	<u>\$24,333.59</u>
Subtotal	<u>\$321,403.35</u>
Total	\$604,980.96

The costs for engineering, legal and recording fees, and inspection were split between the two portions of the project based on the proportionate share of the construction cost.

Dividing these costs by the appropriate service area results in the following calculated connection fees:

Lift Station/Force Main	
\$283,577.61/400 acres =	\$708.94 per acre
Gravity Sewer	
\$321,403.35/133 acres =	\$2,416.57 per acre

Therefore, parcels in the red shaded area would have a connection fee of \$708.94 per acre. Parcels in the blue shaded areas would have a connection fee of \$708.94 + \$2,416.57 = \$3,125.51 per acre.

I hope this information is helpful. If you have any questions, please don't hesitate to contact me.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Robert A. Nielsen, P.E.

Cc: Akhilesh Pal, P.E. – w/enclosure

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, SECTION 13.08.140, BY ADDING NEW SANITARY SEWER CONNECTION CHARGES FOR THE WEST AREA SANITARY SEWER IMPROVEMENTS

Be it enacted by the City Council of the City of Oskaloosa, Iowa:

SECTION 1: Chapter 13.08.140 Permit - Connection Charge of the City Code of the City of Oskaloosa is hereby amended by adding new sections to read as follows:

K. If the premises is served by or tributary to the West Area Sanitary Sewer Improvements of 2013, which consists of lift station and force main from the lift station to Manhole WA4, the connection charge for each premises shall be seven hundred dollars per acre for the entire lot, tract or parcel being served.

L. If the premises is served by or tributary to the West Area Sanitary Sewer Improvements of 2013, which consists of gravity sewer from Manhole WA12 to Manhole WA16, from Manhole WA13 to Manhole WA22, and from Manhole WA14 to Manhole WA27; and lift station and force main from the lift station to Manhole WA4, the connection charge for each premises shall be three thousand one hundred dollars per acre for the entire lot, tract or parcel being served.

SECTION 2: REPEALER. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3: SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of this ordinance as a whole or any section, provision, or party thereof not adjudged invalid or unconstitutional.

SECTION 4: WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by this Council on the _____ day of _____, 2014.

[SIGNATURES TO FOLLOW]

ATTEST:

David Krutzfeldt, Mayor

Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____ 2014.

Amy Miller, City Clerk



City Council Communication

Meeting Date: October 20, 2014

Requested By: City Manager's Office

Item Title:

Consider a motion directing the city manager to negotiate and execute the necessary engineering service agreements with Garden & Associates for work associated with the Wastewater Facilities Inspection Report and Notice of Violation dated September 29, 2014.

Explanation :

According to the letter received from the Iowa Department of Natural Resources (DNR) dated September 29, 2014, the city of Oskaloosa is mandated to take steps to eliminate bypassing of the sanitary sewer system caused by excessive Inflow and Infiltration (I&I). This Plan must be submitted to the DNR by April 1, 2015 with a goal of full implementation by January 1, 2020.

I&I is the invasion of storm water into the sanitary sewer system from broken, cracked or misaligned mains, leaking manholes or manholes that have water flowing over their covers. Other sources of I&I include private (resident and business) services that are cracked or broken and storm water connections from sump pits and roof drains into sanitary sewers.

I&I not only causes sewage backups in basements, but also results in a substantial increase in energy needs and rapidly advances the need for repair and maintenance due to increased burden on the system. In addition, there is a reduction in sewer capacity, which shortens the life of the current treatment facility. All of which result in increased cost and financial burden on citizens and businesses of Oskaloosa.

This item directs the city manager to execute agreements with Garden & Associates to assist the city with furnishing responses to the DNR Requirements listed in the Wastewater Facilities Inspection Report and Notice of Violation dated September 29, 2014.

Budget Consideration:

This item is not specifically included in the FY2015 city council approved budget. The work associated with this item is a mandate from the DNR and will require the city to amend its budget in calendar year 2015. A significant amount of funds will also be required to complete work associated with the DNR's mandate in future fiscal years. Garden & Associates estimates their fees for services at \$109,700 to initially address the issues raised by the DNR. The proposed fees

do not include other work that will be required with addressing I&I, including but not limited to the televising and cleaning of the city's sanitary sewer system, system flow metering and calibration, design and inspection fees for specific projects, etc.

Attachments :

1. Garden & Associates Proposed Scope of Work
2. Excerpts from the DNR letter dated September 29, 2014

Oskaloosa Sanitary Sewer System Evaluation - Proposed Scope of Work

Purpose is to assist City with furnishing responses to DNR Requirements listed in the Wastewater Facilities Inspection Report and NOV dated September 29, 2014.

• Assist city with revision of Sludge Application Plan (excludes sampling/testing)	\$2,000
• Prepare Plan of Action for City approval and submittal to DNR by April 1, 2015	\$500
• Sanitary Sewer System Study (smoke testing) and Report; will require 2 City staff	\$38,600
• Inspect manholes for I&I; will require City to expose manhole covers (estimated 300)	\$20,500
• Direct flood and dye testing at suspected storm sewer cross connections; <u>estimated</u> <u>20 locations</u> ; City furnishes sewer plugs, water truck, sewer camera, and operators	\$7,500
• Prepare Preliminary Engineering Report of Recommended Improvements:	
1. Interview staff about system operation, and known trouble spots	
2. Review sewer system flow records (City to calibrate recording devices)	
3. Evaluate existing equalization basins (measure sludge depth)	
4. Determine design flow rates and capacity for collection system components	
5. Identify recommended improvements and alternatives	
6. Prepare estimated project costs for selected improvements	
7. Meet with IDNR representatives (Project Initiation Conference)	
8. Prepare final report for use in funding applications	<u>\$40,600</u>
Total	\$109,700

In addition to the above the following items will be required:

- Televising and Cleaning of Sanitary Sewer: this can be done by city crews or an outside provider. We are estimating that **300,000 LF** of sanitary sewer main is present; if **75,000 LF** of sewer is cleaned and televised per year to complete the entire system in 4 years, and if an outside provider does the work, the total cost is estimated to be \$450,000
- City will revise the Wastewater Treatment Plant Stormwater Pollution Prevention Plan (SWPPP)

Preliminary Schedule

- | | |
|---|-------------------------------|
| - Sludge Application Plan revision (City to request time extension from IDNR) | November 21, 2014 |
| - Plan of Action Submittal for review by City | February 15, 2015 |
| - Review of sewer system flows and calibration | June 2015 |
| - Manhole Inspection during wet weather | late winter early spring 2015 |
| - Smoke Testing during dry weather | summer 2015 |
| - Flood & Dye Testing during dry weather | summer 2016 |
| - Prepare Preliminary Engineering Report | March 2017 |
| - Apply for Funding and Design of Improvements | 2017 |
| - Construction of Improvements | 2018 and 2019 |
| - Project completion | January 2020 |



STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF NATURAL RESOURCES
CHUCK GIPP, DIRECTOR

September 29, 2014

Mayor Krutzfeldt
City of Oskaloosa
220 South Market Street
Oskaloosa, IA 52577-3133

RE: NOTICE OF VIOLATION: BYPASSING [567 IAC 63.6(455B)]
Northeast Wastewater Treatment Plant Inspection: NPDES Permit #: 6273001
Southwest Wastewater Treatment Plant Inspection: NPDES Permit #: 6273002

Dear Mayor Krutzfeldt and Council Members:

Enclosed are the reports of inspection of the City of Oskaloosa's wastewater treatment facilities conducted by Tom Atkinson of the Field Office #5 staff.

We believe you will find the reports self-explanatory and encourage you to take action on the requirements and recommendations listed near the end. Due to the excessive I/I resulting in bypassing the City must prepare a Plan of Action in accordance with the attached guidance, detailing steps the City will take to eliminate bypassing. The Plan must be submitted to this office by April 1, 2015.

An updated copy of the Storm Water Pollution Prevention Plan and the Sewage Sludge Land Application Plan must be submitted to this office by November 1, 2014.

The cooperation of City staff during the inspection is appreciated. You may contact Mr. Atkinson (515-725-0371; tom.atkinson@dnr.iowa.gov) or this office with any questions or comments.

Sincerely,

A handwritten signature in blue ink that reads "Ted Petersen".

Ted Petersen
Supervisor, Field Office #5

c: DNR Records Center
Michael Schrock, City Manager (via email)
Akhilesh Pal, Public Works Director (via email)
Kevin Bork, Operator in Charge (via email)

A copy of the Stormwater Pollution Prevent Plan could not be provided during the inspection, but was provided via email on September 16, 2014. The current SWPPP is dated June 14, 2012 and was provided by Garden & Associates, Ltd following the previous inspection. The City must update the SWPPP and ensure that the provisions are implemented.

Summary of Requirements:

1. Continue operating under the terms and conditions of the expired permit until such time as a new permit is issued. [567 IAC 64.3(1)]
2. Submit the results of the 2014 whole effluent toxicity test by November 1, 2104. [567 IAC 64.3(2)"a"]
3. Discharge Monitoring Reports containing all of the monitoring required by the NPDES permit must submitted by the 15th day of the month following the reporting period. [567 IAC 63.7(455B)]
4. Submit an updated SWPPP by November 1, 2014. [567 IAC 64.3(1)]
5. Submit an updated 5-Year Sludge Application Plan by November 1, 2014. [567 IAC 67.4(455B)]
6. By April 1, 2015, submit a Plan of Action for identifying and eliminating sources of I/I with the goal of eliminating bypass in the collection system and at the treatment plants by January 1, 2020. [567 IAC 63.6(455B) & 64.7(8)]
7. Adequately stabilize grit and screenings with lime prior to disposal at the landfill. [567 IAC 109.11(3)"b"]

Summary of Recommendations:

1. Begin budgeting and planning for any upgrades necessary to comply with more stringent permit limitations.
2. Provide back-up power or pumping capability for lift stations.
3. Incentivize operators to increase their level of certification to a Grade II or higher.

Summary of Requirements:

1. Continue operating under the terms and conditions of the expired permit until such time as a new permit is issued. [567 IAC 64.3(1)]
2. Ensure plant operation, including shift operation, is conducted by adequately certified staff. [567 IAC 81.2(4)]
3. Submit the results of the 2014 whole effluent toxicity test by November 1, 2014. [567 IAC 64.3(2)"a"]
4. By April 1, 2015, Submit a Plan of Action specifically addressing steps the City will take to eliminate the unauthorized discharges from the NE Plant EQ basin and Manhole #N57. [567 IAC 63.6(455B) & 64.7(8)]
5. By November 1, 2014, excavate and replace the petroleum contaminated soil around the secondary containment structure for the standby generate fuel storage tank. [567 IAC 133.4(455B)]
6. By November 1, 2014, repair and prevent erosion on the banks of the EQ basin resulting from dumping of the vac truck following sewer cleaning activities. [567 IAC 64.7(7)"f"]
7. Adequately stabilize grit and screenings with lime prior to disposal at the landfill. [567 IAC 109.11(3)"b"]

Summary of Recommendations:

1. Begin budgeting and planning for any upgrades necessary to comply with more stringent permit limitations.
2. Provide the capability to operate the Armory lift station during periods of extended power outages.



City Council
Communication

Meeting Date: October 20, 2014

Requested By: Council Appointed
Staff

Item Title: Report on Items from City Staff

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

Explanation :

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Budget Consideration:

Not applicable, report(s) only.

Attachments :

None.



City Council Communication

Meeting Date: October 20, 2014

Requested By: Mayor & City Council

Item Title: City Council Information

Explanation :

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Budget Consideration:

Not applicable, report(s) only.

Attachments :

None.