



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa IA, 52577
Agenda
October 6, 2014**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Elizabeth Colton, St. Paul Congregational United Church of Christ

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [20141006 AGENDA ITEMS 1-3.DOCX](#)

4. Swear in new police officer Brandon Blanchard.

Who is submitting this Police Department item.

Documents: [20141006 ITEM SWEAR IN BRANDON BLANCHARD.DOCX](#)

5. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20141006 AGENDA ITEM COMMUNITY COMMENTS.DOCX](#)

6. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [CONSENT AGENDA SUMMARY.DOCX](#), [20141006 AGENDA ITEM CONSENT - BOARD AND COMMISSION MINUTES.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. September 15, 2014 Regular City Council Meeting Minutes
October 6, 2014 Agenda

Documents: [CITY COUNCIL MINUTES SEPTEMBER 15, 2014.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

1. August 11, 2014 Water Board Minutes
2. September 23, 2014 Board of Adjustment Minutes
3. September 8, 2014 Airport Commission Minutes
4. February 25, 2014 SCRAA Minutes
5. June 30, 2014 SCRAA Minutes

Documents: [20140811 WB MINUTES.DOCX](#), [BOA MIN. 9-23-2014.DOCX](#), [20140908 AIRPORT MINUTES.PDF](#), [02252014 SCRAA MINUTES.PDF](#), [6-30-2014 - MEETING MINUTES SCRAA.DOC](#)

C. Consider payment of claims for September 2014.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-CLAIMS.DOCX](#), [MANUAL CHECK REPORT 09292014.PDF](#), [COUNCIL CLAIMS LIST 09302014.PDF](#), [CLAIMS OVER 500.PDF](#), [CLAIMS OVER 500 \(2\).PDF](#)

D. Consider approval of a renewal application for a Class E Liquor License with Carryout Beer and Wine Permit from Fareway Stores, Inc. dba Fareway Stores, Inc. #625.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-FAREWAY.DOCX](#)

E. Consider a resolution scheduling a public hearing for November 3, 2014 to consider levying a special assessment against private property for weed cutting by the city in accordance with section 8.20 of the city code of the City of Oskaloosa, Iowa, and directing notice to the owners of the property to be assessed.

Who is submitting this item. City Clerk/Finance Department

Documents: [20141006 SCHEDULE PUBLIC HEARING ON WEED ASSESSMENTS.DOC](#), [RESOLUTION NO PH WEEDS AUGUST 2014.DOCX](#), [EXHIBIT A AUGUST 2014.PDF](#)

F. Consider a resolution approving the deed and authorizing the sale of 120' X 16.5' of the north-south alley and 51.5' X 16.5' of the east-west alley adjacent to 701 High Avenue West.

Who is submitting this item. Public Works Director

Documents: [EXPLANATION - 701 HIGH AVENUE WEST.DOCX](#), [20141006 RESN ALLEY SALE 701 HIGH AVE. WEST.DOCX](#), [MAP - 701 HIGH AVE W ALLEY VACATE.PDF](#), [APPLICATION 701 HIGH AVE W ALLEY VACATE .PDF](#)

G. Consider a resolution approving the 2014 Fiscal Year Urban Renewal Report.

Who is submitting this City Clerk/Finance Department item.

Documents: [20141006 URBAN RENEWAL REPORT ITEM.DOC](#), [RESOLUTION APPROVAL URBAN RENEWAL REPORT FY14.DOC](#), [URBAN RENEWAL REPORT FY14.PDF](#)

H. Consider approval of Pay Request No. 1 in the amount of \$31,191.83 to Norris Asphalt Paving Co. for work completed on the South 11th Street Pavement Rehabilitation Project.

Who is submitting this Public Works Director item.

Documents: [EXPLANATION - PAY REQUEST NO. 1 SOUTH 11TH.DOCX](#), [S 11TH ST PAY APP NO 1.PDF](#), [S 11TH ST PAY ESTIMATE NO 1.PDF](#)

I. Consider approval of the low bid received for 3rd Avenue East Reconstruction Project tree removals.

Who is submitting this Public Works Director item.

Documents: [EXPLANATION - 3RD AVENUE EAST TREE REMOVAL.DOCX](#), [3RD AVE E PROJECT TREE QUOTES.PDF](#), [TOMS TREE SERV QUOTE.PDF](#)

J. ----- END OF CONSENT AGENDA -----

7. Announcement of Vacancies

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Building Code Board of Appeals - Two vacancies to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males currently serve with 2 vacancies)
- Board of Adjustment - One vacancy to fill upon appointment for an unexpired term that ends April 30, 2017. This is a five member board that typically meets as needed on the fourth Tuesday of the month. (4 males currently serve with 1 vacancy)
- Mahaska County Solid Waste Management Commission and Ad Hoc Recycling Committee - Five vacancies to fill to serve one year terms from January 1, 2015 through December 31, 2015. Two members of the commission also serve on the Ad Hoc Recycling Committee. This is a five member board that typically meets once a month. (3 males and 1 female currently serve with 1 vacancy)

Documents: [20141006 - BOARD AND COMMISSION VACANCIES.DOCX](#)

8. Regular Agenda

Documents: [20141006 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

- A. **Consider a resolution levying a special assessment against private property for the repair of a sewer located at 407 4th Avenue East, Oskaloosa, Iowa, by the city of Oskaloosa, Iowa in accordance with 13.08.50 of the City Code of the City of Oskaloosa, Iowa. (PUBLIC HEARING)**

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-SEWER REPAIR 407 4TH AVENUE EAST.DOC](#), [RESOLUTION NO SEWER REPAIR 07072014.DOCX](#)

- B. **Consider a motion directing the city manager to complete sidewalk improvements on Edmundson Drive.**

Who is submitting this City Manager Department item.

Documents: [20141006 SIDEWALK IMPROVEMENTS ON EDMUNDSON DRIVE.DOCX](#), [TUSCANY VILLAGE SIDEWALK.PDF](#), [EDMUNDSON PARK SIDEWALK PROJECT BID.PDF](#)

- C. **Consider a motion to reconsider an ordinance amending the city's electric franchise agreement with MidAmerican Energy Company and increasing the existing franchise fee amount by an additional 2.0% of the company's gross revenues for all service classes.**

Who is submitting this Council Member Moore and Mayor Krutzfeldt item.

Documents: [20141006 - RECONSIDER ELECTRIC FRANCHISE FEE INCREASE.DOCX](#)

- D. **Consider a motion to reconsider an ordinance amending the city's natural gas franchise agreement with MidAmerican Energy Company and increasing the existing franchise fee amount by an additional 2.0% of the company's gross revenues for all service classes.**

Who is submitting this Council Member Moore and Mayor Krutzfeldt item.

Documents: [20141006 - RECONSIDER NATURAL GAS FRANCHISE FEE INCREASE.DOCX](#)

9. Report on Items from City Staff.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20141006 AGENDA ITEM - REPORTS FROM STAFF.DOCX](#)

10. **City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20141006 COUNCIL INFORMATION.DOCX](#)

11. **Adjournment**

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.



City Council
Communication

Meeting Date: October 6, 2014

Requested By: Mayor & City Council

Item Title: Call to Order and Roll Call - 6:00 p.m.

1. Invocation: Elizabeth Colton, St. Paul Congregational United Church of Christ
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,
_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

Not applicable.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council Communication

Meeting Date: October 6, 2014

Requested By: Mayor & City Council

Item Title:

Swear in new police officer Brandon Blanchard.

Explanation :

The Police Department has completed the necessary work to fill their **vacancy**. Brandon Blanchard is the newest Oskaloosa Police **Officer**. In the fall of 2012 Brandon became the first William Penn intern to work for the Police Department. Brandon was hired as the Community Service Officer in November of 2013 and began his position as a Police Officer in September of 2014.

Brandon is a native of St. Louis, Missouri. He graduated from William Penn University with a bachelor's degree in sociology. Brandon was on the wrestling squad for four years at William Penn University. He is a volunteer at William Penn and at community youth wrestling camps.

Recommended action: Administer the oath of office to Oskaloosa Police Officer Brandon Blanchard.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council Communication

Meeting Date: October 6, 2014

Requested By: Mayor & City Council

Item Title: Community Comments

Explanation :

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three minutes. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Budget Consideration:

Not applicable.

Attachments :

None.

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

- Item A. Minutes and reports from city council meetings.**
Staff recommends council receive and file these documents.
- Item B. Board and Commission Minutes:**
Staff recommends council receive and file these documents.
- Item C. Payment of claims for September 2014.**
- Item D. Consider approval of a renewal application for a Class E Liquor License with Carryout Beer and Wine Permit from Fareway Stores, Inc. dba Fareway Stores, Inc. #625.**
- No complaints received.
- Item E. Consider a resolution scheduling a public hearing for November 3, 2014 to consider levying a special assessment against private property for weed cutting by the city in accordance with section 8.20 of the city code of the City of Oskaloosa, Iowa, and directing notice to the owners of the property to be assessed.**
- Item F. Consider a resolution approving the deed and authorizing the sale of 120' X 16.5' of the north-south alley and 51.5' X 16.5' of the east-west alley adjacent to 701 High Avenue West.**
- Item G. Consider a resolution approving the 2014 Fiscal Year Urban Renewal Report.**
- Item H. Consider approval of Pay Request No. 1 in the amount of \$31,191.83 to Norris Asphalt Paving Co. for work completed on the South 11th Street Pavement Rehabilitation Project.**
- Item I. Consider approval of the low bid received for 3rd Avenue East Reconstruction Project tree removals.**



City Council Communication

Meeting Date: October 6, 2014

Requested By: City Manager's Office

Item Title: C ONSENT AGENDA

Explanation :

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. September 15, 2014 City Council Regular Meeting Minutes
 - 2. October 6, 2014 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. August 11, 2014 Water Board Minutes
 - 2. September 23, 2014 Board of Adjustment Minutes
 - 3. September 8, 2014 Airport Commission Minutes
 - 4. February 25, 2014 South Central Regional Airport Agency Minutes
 - 5. June 30, 2014 South Central Regional Airport Agency Minutes

Budget Consideration:

Not applicable.

Attachments :

September 15, 2014 City Council Regular Meeting Minutes
August 11, 2014 Water Board Minutes
September 23, 2014 Board of Adjustment Minutes
September 8, 2014 Airport Commission Minutes
February 25, 2014 South Central Regional Airport Agency Minutes
June 30, 2014 South Central Regional Airport Agency Minutes



OSKALOOSA CITY COUNCIL
REGULAR MEETING
September 15, 2014

The Oskaloosa City Council met in regular session on Monday, September 15, 2014, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates.

Rebecca DeJong, 2890 Jones, owner of Rugged Trail Transformations and Rugged Trail Kennel, presented checks to the city to be used for maintenance of the dog park; R. D. Keep, 1410 Westfield Drive, commented regarding the proposed dog park; and William Ottens, Library Director, commented regarding the Mahaska Reads Program.

It was moved by Caligiuri, seconded by Ver Steeg to approve the consent agenda:

1. September 2, 2014 City Council Regular Meeting Minutes
2. September 15, 2014 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commission:
 - a. August 25, 2014 Library Board of Trustees Minutes
 - b. September 4, 2014 Housing Trust Fund Committee Minutes
 - c. September 8, 2014 Planning and Zoning Commission Minutes
4. Renewal application for a Class C Beer Permit with Wine from Casey's Marketing Company dba Casey's General Store #3214, 413 A Avenue West.
5. Renewal application for a Class E Liquor License with Carryout Beer and Wine from Casey's Marketing Company dba Casey's General Store #3215, 901 South Market Street.
6. Application for a Class C Liquor License from Thelma Saxton, dba Cater 2 U, 615 North I Street.
7. Receive and file financial reports for August 2014.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling, and Yates

NAYS: Van Zetten

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Ver Steeg, to appoint Dawn Collins to the Planning and Zoning Commission to fill an unexpired term that ends June 30, 2017, and appoint Sarah Tarbell to the Planning and Zoning Commission to fill an unexpired term that ends June 30, 2015. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling, and Yates

NAYS: Van Zetten

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Ver Steeg, to approve the Mayor's appointment of Michael Vore to the Water Board to fill an unexpired term that ends June 30, 2018. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling, and Yates
NAYS: Van Zetten

Whereupon the Mayor declared said motion approved.

Caligiuri introduced Resolution No. 14-09-77 entitled "RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR WEED CUTTING BY THE CITY IN ACCORDANCE WITH SECTION 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, AND DIRECTING NOTICE TO THE OWNER OF THE PROPERTY TO BE ASSESSED" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling, and Yates
NAYS: Van Zetten

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced "AN ORDINANCE AMENDING ORDINANCE NOS. 576, 1064 AND 1106, PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON ALL PROPERTY LOCATED WITHIN THE AMENDED OSKALOOSA URBAN RENEWAL AREA, IN THE CITY OF OSKALOOSA, COUNTY OF MAHASKA, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF OSKALOOSA, COUNTY OF MAHASKA, OSKALOOSA COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE CITY IN CONNECTION WITH THE AMENDED OSKALOOSA URBAN RENEWAL AREA (AMENDMENT NO. 1 TO THE OSKALOOSA AMENDED AND RESTATED URBAN RENEWAL PLAN)" and moved its approval on the third reading. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates
NAYS: Van Zetten

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1364.

It was moved by Caligiuri, seconded by Moore, to approve the site plan for the properties referred to as "The Reserves at Ironwood" located at 1302 and 1320 High Avenue West with the following stipulations:

1. The Water Department has two options for bringing an 8" water main to the site. Option #1 is to construct new 8" water main along High Avenue West from where the 8" water main ends near Crystal Heights Care Center. Option #2 is to construct new 8" water main from an existing 12" water main along 2nd Avenue West. Both options may require easement agreements. The applicable plan sheets will need to be updated to show these changes.
2. Additional right-of-way will be dedicated to the City along South L Street for the proposed sidewalk as shown in the plans.

3. Add notes to the plan sheets detailing quarterly inspections and annual clean-out requirements for the detention basin and state that the property owner will be responsible to perform them.
4. The site impervious area shall be 70% or less. The site plan indicates incorrect impervious surface area.
5. Add ADA ramps on the west side of the northeast entrance going north to the High Avenue sidewalk (the northeast corner of Building A), and also add an ADA ramp on the north side at the corner of the intersection of High Avenue and L Street.
6. The note on the landscape plan sheet should read "The City reserves the right to require an additional barrier if the proposed landscaping does not adequately block the parking lot vehicular lighting."
7. The water section of the cover sheet indicates City of Washington, should be changed to City of Oskaloosa. The materials listed must also be changed to reflect Oskaloosa water department specifications.
8. The east wall of Building B must be at least 13' from the adjacent property line in order to meet the City Code side yard requirement.
9. Landscaping or a barrier may also be needed along the parking in the southwest corner of the site in order to block vehicular lighting to the south into a residence.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling, and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

The Mayor announced this was the time and place for the public hearing on approval and execution of a Development Agreement by and between the city of Oskaloosa and Ironwood Partners, LLC and that citizens would now have an opportunity to comment. There was no oral or written comments received. The Mayor declared said hearing closed.

Brett Johnson, partner of Overland Property Group, addressed City Council regarding the development agreement between the city and Ironwood Partners, LLC.

Caligiuri introduced Resolution No. 14-09-78 entitled "RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF OSKALOOSA AND IRONWOOD PARTNERS, LLC" and moved its approval. Jimenez seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling, and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 14-09-79 entitled "A RESOLUTION RECOGNIZING CITY WEEK IOWA, OCTOBER 6-10, 2014 AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES" and moved its approval. Moore seconded the motion. The roll was called and the vote

was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling, and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Walling introduced "AN ORDINANCE VACATING THE NORTH-SOUTH AND EAST-WEST PUBLIC ALLEY ADJACENT TO 701 HIGH AVENUE WEST, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY" and moved its approval on the second reading. Yates seconded the motion. It was moved by Van Zetten, seconded by Ver Steeg to waive the rules requiring three separate readings of an ordinance. The roll was called for suspension of the rules and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates.

NAYS: None

Whereupon the Mayor declared said motion approved. The roll was called for final passage of the ordinance and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1365.

Yates introduced "AN ORDINANCE AMENDING THE FRANCHISE AGREEMENT WITH MIDAMERICAN ENERGY COMPANY BY STRIKING AND REPLACING PORTIONS OF SECTION 13.16.140 FRANCHISE FEE WITH LANGUAGE REFLECTING AN ADDITIONAL 2% INCREASE TO EXISTING FRANCHISE FEE RATES FOR ELECTRIC" and moved its approval on the third reading. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez and Yates

NAYS: Moore, Van Zetten, Ver Steeg and Walling

Whereupon the Mayor declared said motion defeated.

Caligiuri introduced "AN ORDINANCE AMENDING THE FRANCHISE AGREEMENT WITH MIDAMERICAN ENERGY COMPANY BY STRIKING AND REPLACING PORTIONS OF SECTION 13.12.140 FRANCHISE FEE WITH LANGUAGE REFLECTING AN ADDITIONAL 2% ACROSS THE BOARD INCREASE TO EXISTING FRANCHISE FEE RATES FOR NATURAL GAS" and moved its approval on the third reading. Jimenez seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, and Yates

NAYS: Moore, Van Zetten, Ver Steeg, and Walling

Whereupon the Mayor declared said motion defeated.

City Manager Michael Schrock reported on the council committee meeting regarding discussion of sidewalks.

It was moved by Ver Steeg, seconded by Caligiuri that the meeting adjourn.
Motion carried unanimously. The meeting adjourned at 7:10 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

**OSKALOOSA WATER BOARD
REGULAR MEETING**

8/11/14

Members Present:

Joe Ryan
Jon Zobel

Others Present:

Chad Coon
Crystal Breuklander
Jason Van Zetten
Ken Allsup

Motion to amend the agenda to include Reorganization of the Board of Trustees after approval of the agenda, and to also include Discussion and Consideration of Keltner Lawsuit with the City after Customer Forum was made by Jon Zobel and seconded by Joe Ryan. Ayes all motion passed.

The next agenda item was Reorganization of the Board of Trustees. Motion to appoint Joe Ryan Chair and Jon Zobel Secretary was made by Joe Ryan and seconded by Jon Zobel. Ayes all, motion passed.

Minutes of the July 21, 2014 regular meeting were read. A motion was made by Jon Zobel to approve the minutes. Seconded by Joe Ryan. Ayes all, motion passed.

The attached vouchers totaling \$324,472.82 were presented for approval. A motion was made by Joe Ryan to approve the vouchers for payment. The motion was 2nd by Jon Zobel. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Joe Ryan and second by Jon Zobel to approve balance statements. The motion carried with all members voting yes.

1. Customer Forum was next on the agenda. Jason Van Zetten was in attendance and asked a couple of questions of the Board members. He asked if it would be possible for the City Council members to get the information packets and have all of the information available in those packets to know what the Board would be discussing during each meeting. He also asked if it would be possible to break out the topics in the Miscellaneous and General Manager's Update. Chad asked if he could answer this question for the Board. Chad stated that both the General Manager's Update and Miscellaneous agenda items contain topics that are not acted upon by the Board. All of the other agenda items are typically voted on by the Board members and when General Manager's Update and Miscellaneous items are discussed by the Board and the General Manager, there is no formal action, therefore, these two agenda items

have a lot of different topics lumped together for discussion. Joe suggested that one possible answer would be to have Chad prepare the agenda and then send it to Joe, as current Chair, for review. If Joe felt that there was something that needed to be addressed separately, he would identify that item, or items, and have Chad make updates to the agenda and then send it out. There was also discussion between both Board members and Jason Van Zetten regarding different projects that were ongoing and ways to continue to work together on items.

2. The next agenda item was Discussion and Consideration of Keltner Lawsuit with City. This item was one that was added at the beginning of the meeting in the amended agenda portion. There was discussion between Board members regarding the decision of the Court that has handed down July 30, 2014. Both Board members declared that they would not support any further action against the City in the lawsuit. There was a question that was raised as to the amount spent to date on legal fees. Chad stated that he had staff find this information and that, as of today's meeting, OMWD had spent \$53,749.82 on legal fees with Dickinson Law Firm. There was a motion by Joe Ryan to direct Dickinson Law Firm to no longer pursue the lawsuit and that the Board will not support further action. Motion seconded by Jon Zobel. Ayes all, motion passed.
3. The next agenda item was General Manager's Update. Chad stated that there wouldn't be a lot to discuss as he had been gone on vacation the previous two weeks. He did state that he had met with a representative from Iowa Rural Water before vacation and that he had gotten a preliminary report earlier today that he had forwarded to the Board members for review. Chad also stated that he had been working on a spreadsheet from Iowa Association of Municipal Utilities that dealt with water rates and that interestingly enough, the numbers that Iowa Rural Water were showing were very similar to what the spreadsheet was also generating. Joe asked that the water rate structure be an item that was on next month's agenda.
4. Miscellaneous was the last agenda item. Chad updated the Board on a leak that had happened on one of Clow's service lines that was right outside of the machine plant on South 2nd. He stated that that had been the only leak during the last month. Chad then informed the Board that work on valves in the street along South 11th had been completed ahead of the City's project, but that there was some remaining work out in the right of way that would not impact the City's project. Jon asked what was happening with the fire hydrant around 1815 North 3rd Street. Chad stated that he would check into it and let Jon know what he found out.

There being no further items to discuss, it was moved by Joe Ryan and second by Jon Zobel to adjourn.

ATTEST

Meeting Adjourned 5:54 PM

Joe Ryan – Chairman

Jon Zobel – Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Monday September 15, 2014, at 5:00 PM with board members Zobel, and Ryan present. The agenda was approved as presented. Minutes of the 8/11/14 regular meeting were approved as presented, all ayes.

Following Warrants Allowed: (see attached sheet)

The first item on the agenda was Customer Forum. A high bill for 602 4th Avenue East was discussed. The Board directed the General Manager to set up payment arrangements for the bill. There was no bill reduction granted.

The next four items were discussed at length by the Board of Trustees with no formal action taken.

Motion was made for adjournment by Zobel. Ryan seconded the motion. Ayes all, meeting adjourned. 7:16 PM.

Jon Zobel, Secretary

CITY OF OSKALOOSA
MINUTES OF THE BOARD OF ADJUSTMENTS MEETING
September 23, 2014

The meeting of the Board of Adjustments for the City of Oskaloosa was called to order at 5:05 pm on Tuesday, September 23, 2014 by Chairperson Perry Murry at the City Hall Council Chambers 220 S. Market St. Oskaloosa, Iowa.

BOARD MEMBERS PRESENT: Jim Hansen, Perry Murry, Russell Sparks Lloyd Phillips;
BOARD MEMBERS ABSENT: None; CITY STAFF PRESENT: Wyatt Russell, Amie Roberts;
PUBLIC PRESENT: Linda Surfus, applicant.

Minutes from the August 26, 2014 Board of Adjustment meeting.

Sparks moved and Phillips seconded to approved the minutes of the August 26, 2014 Board of Adjustment meeting as presented.

Vote: YES: Hansen, Murry, Phillips, and Sparks; NO: None; ABSTAIN: None; ABSENT: None.

Unfinished Business:

The board discussed the mall signage because it was not presented at this meeting.

Item 5-A: Consider a variance request for the property located at 915 South 9th Street to allow a deck and ramp 4 feet from the front yard property line along South 9th Street and 19 feet from the property line along 9th Avenue East.

The Board reviewed the application for the proposed deck and ramp. Ms. Surfus explained to Wyatt Russell a revised deck and ramp layout that would only be 15 feet from the front property line along South 9th Street instead of 4 feet. The 19 feet setback for the deck along 9th Avenue East would stay the same. The deck and ramp would allow the applicant to be able to stay in her home longer due to medical issues. The applicant has been receiving funding from the Albia Rural Development to fix the water line and remove 2 trees that were encroaching on the foundation of the house. Albia Rural Development will also help fund the deck and ramp.

After further discussion, it was moved by Phillips and seconded by Hansen to approve the variance request with the revised setback.

Vote: YES: Hansen, Murry, Phillips and Sparks; NO: None ABSTAIN: None ABSENT: None

With no further business, Sparks moved and seconded by Murry to adjourn the meeting at 5:20 PM.

Minutes by Amie Roberts

MINUTES
OSKALOOSA AIRPORT COMMISSION
September 8, 2014

Meeting of the Oskaloosa Airport Commission was called to order at 4:38 p.m. on Monday, September 8, 2014.

1. ROLL CALL: Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, James Johnson and Jerry Strunk [Midwest Aviation].
2. APPROVAL OF THE MINUTES: Moved by Kraig Van Hulzen and seconded by James Johnson to approve the minutes of the August 1, 2014 meeting. Motion carried.
3. FINANCIAL REPORT: Moved by James Johnson and seconded by Kraig Van Hulzen to approve the financial report. Motion carried.
4. REVIEW AND APPROVE BILLS: Moved by James Johnson and seconded by Kraig Van Hulzen to pay bills totaling \$15,991.85. Motion carried.
5. MANAGER'S REPORT: See attached.
6. OLD BUSINESS:
 - a) Security lights: Atwood Electric still needs to install one light but is waiting for repairs to their bucket truck.
 - b) Ford pickup repairs: Received a quote from Wymore Automotive for \$2,945.00 for a new transmission. Kraig Van Hulzen moved to accept this quote. James Johnson seconded. Motion carried.
 - c) Taxiway and runway repair: Cremer Concrete hopes to start this month depending on the weather.
 - d) Co-Rayvac heating system: Boyd Johnson inspected the system and will contact the Co-Rayvac company to see what can be done.
 - e) Insulate and repair the old door on maintenance hangar: The project is complete except for some weather stripping.
 - f) Painting strips on ramp and north taxiway: This is complete except for areas where the concrete is to be repaired.
 - g) Replace garage floor in house: Van's Concrete did not submit a proposal. Kraig Van Hulzen moved to accept the proposal from Cremer Concrete for \$2,912.00 to replace the garage floor and not replace the driveway at this time. James Johnson seconded. Motion carried.

- h) Contract for LP gas: James Johnson moved to contract with Allied Gas and Chemical for 5500 gallons of LP gas at \$1.68 a gallon for the 2014-2015 winter season. Kraig Van Hulzen seconded. Motion carried.
- i) Paint touch up projects: The painting is done except for the flagpole and windsock pole. They are waiting on getting a bucket truck from Atwood Electric.
- j) Spraying for weeds: The second spraying appears to have killed the weeds.

7. NEW BUSINESS:

- a) Pest control contract: Received a contract from Certified Pest Control for \$105.00 a month plus \$15.00 a month for the corporate hangar and Pepsi hangar as needed. Kraig Van Hulzen moved to accept the contract. James Johnson seconded. Motion carried.
- b) Leak over new door in maintenance hangar: AKG Construction has repaired.
- c) PMMIC insurance renewal: Jerry Strunk is working on the application. The premium is due in October and payment will be approved at the October meeting.
- d) October meeting date: The date of Monday, October 6th was acceptable to everyone.

8. ADJOURN: It was moved by Kraig Van Hulzen to adjourn at 5:21 p.m. James Johnson seconded. Motion carried.

MWA@OOA

August 2014

Oskaloosa, Ia. Municipal Airport Monthly Report

Fuel Sales: 100LL (\$6.29) 3287 gal., JetA (\$5.89) 353 gal.

Total fuel sales for July 2014= 3640 gal. X .05= \$182.00.

Plus Tel: \$15.28.

Total owed OOA= \$197.28.

- **Flight ops are down due to weather.**
- **Aircraft sales are up.**
- **Shop is still busy.**
- **Taxi way Yellow, Black & yellow lines, Hangar & shop line up lines, Tie down space lines and Parking lot lines have all been repainted.**
- **Old and New "T" Hangar doors have had their annual operating Inspections.(all went well).**
- **Received 85.5 bales from this year's A/P cutting. (OOA received \$1710.00 for the bales).**

**UP,UP AND AWAY @
OOA**

South Central Regional Airport Agency
Meeting Minutes
Tuesday, February 25, 2014

Committee Members Present: David Barnes, Pamela Blomgren, James Hansen, Donna Smith, Steve Van Weelden and Joe Warrick.

SCRAA Staff Present: Mike Nardini, Pella City Administrator and Michael Schrock Jr., Oskaloosa City Manager.

Meeting called to order by Chairman Hansen at 6:00 p.m. in the Pella Public Safety Complex, 614 Main Street, Pella, IA.

It was moved by Barnes, seconded by Warrick to approve the November 21, 2013. Motion carried 6-0.

Chairman Hansen opened the call to the public. Comments and questions were received from five members of the public for a maximum of three minutes each.

It was moved by Blomgren, seconded by Smith to approve the resolution entitled, "RESOLUTION APPOINTING OFFICER POSITIONS FOR FISCAL YEAR 2014-15". Motion carried 6-0.

It was moved by Blomgren, seconded by Smith to approve the resolution entitled, "RESOLUTION APPROVING SNYDER & ASSOCIATES' SUB-CONTRACT AGREEMENT WITH DE WILD GRANT RECKERT AND ASSOCIATES". Motion carried 6-0.

It was moved by Blomgren, seconded by Smith to approve the resolution entitled, "RESOLUTION APPROVING FISCAL YEAR 2014-15 BUDGET AND AUTHORIZING SUBMITTAL TO THE CITY OF OSKALOOSA AND THE CITY OF PELLA". Motion carried 6-0.

Jerry Searle provided an update on the Federal Aviation Planning Studies.

Mike Nardini gave an update on the Agency's public entity insurance renewal.

The time and date for the next quarterly meeting is yet to be determined.

It was moved by Barnes, seconded by Blomgren to adjourn. Motion carried 6-0.

The meeting adjourned at 6:52 p.m.

Minutes prepared by Mike Nardini

South Central Regional Airport Agency
Meeting Minutes
Tuesday, June 30, 2014

Committee Members Present: David Barnes, Pamela Blomgren, James Hansen, Donna Smith, Steve Van Weelden and Joe Warrick.

SCRAA Staff Present: Mike Nardini, Pella City Administrator and Michael Schrock Jr., Oskaloosa City Manager.

Meeting called to order by Chairman Hansen at 6:00 p.m. in Oskaloosa City Council Chambers, 220 South Market Street, Oskaloosa, Iowa.

It was moved by Barnes, seconded by Blomgren to approve the February 25, 2014 minutes. Motion carried 6-0.

Chairman Hansen opened the call to the public. Comments and questions were received from one member of the public for a maximum of three minutes each.

Jerry Searle provided an update on the Federal Aviation Planning Studies.

It was moved by Smith, seconded by Blomgren to approve the resolution entitled, "APPROVING AND DIRECTING THE SUBMITTAL OF THE AIRPORT LAYOUT PLAN TO THE FEDERAL AVIATION ADMINISTRATION ON BEHALF OF THE SOUTH CENTRAL REGIONAL AIRPORT AGENCY". Motion carried 6-0.

Mike Schrock noted the audit for fiscal year ending June 30, 2013 was received by staff and would need to be received and filed at the next meeting of the Agency.

Vice Chair Barnes requested to set up a follow-up user group meeting before the next Agency meeting.

The time and date for the next quarterly meeting is yet to be determined.

The meeting adjourned at 7:27 p.m.

Minutes prepared by Mike Schrock



City Council Communication

Meeting Date: October 6, 2014

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider payment of claims for September 2014.

Explanation :

A list of claims for September is included in your agenda packet. An additional list will be distributed at the council meeting. Also included in the packet is a detailed list of most claims over \$500.

Staff recommends approval.

Budget Consideration:

Totals will appear on the claims lists.

Attachments :

Claims lists



MANUAL CHECK REPORT

AKG Construction and Services	Striping completed	9,062.50
Amazon	Library materials	2,356.42
Atwood Electric Inc	LED pole lights	3,568.99
Brent DeRonde	Reimburse meal expense	12.95
Certified Pest Control	Pest control	105.00
Charley W. Walling & Bank Iowa	First time homebuyer loan	3,500.00
David D. Dixon	September legal fees	2,200.00
Delta Dental of Iowa	Dental insurance	524.00
Dylan Mulfinger	Reimburse supply expense	85.00
Edward D Jones	Savings Edward Jones	400.00
Edward D Jones	Savings Edward Jones	400.00
Fidelity Security Life Insurance Company	Vision insurance	239.02
Foam Pro	Insulate hanger doors	1,976.00
HalfMoon Education Inc	Registration - Pal	269.00
I.U.P.A.T. District Council 81	Union Dues	250.26
International Code Council Inc	Registration - Russell	780.00
Iowa State University-InTrans	Registration - Pal	170.00
Iowa Workforce Development	3rd quarter unemployment contribution	3,664.47
Junior H Evans	Repair swaploader	600.00
Local 636, IAFF	Fire Union	225.00
Madison National Life	September life insurance premium	411.25
Mahaska Comm Recreation Foundation Inc.	September hotel/motel tax	30,502.15
Mahaska Rural Water Systems Inc	Utilities	25.00
Mast Overhead Doors Inc	Service doors	236.75
MidAmerican Energy	Utilities	553.62
Midwest Sanitation	Waste removal - Airport	170.00
Misty Dawne White-Reinier	September legal fees	1,800.00
Nathan Willey	Reimburse meal expense	12.00
Oskaloosa Community Schools	September local option sales tax	84,236.14
PPME 2003 IBPAT	Police union dues	360.15
Presto-X-Company	Pest control	120.65
State of Iowa	Filing fee - 509A	100.00
Sunlife Financial	September stop loss premium	12,580.05
United Way	United Way	25.83
Visa Card Center	Library supplies	79.73
Windstream	Telephone services	163.89
Windstream	Telephone services	72.48
Wyatt Russell	Reimburse travel expense	445.10
		162,283.40
	September payroll	272,231.39
Alexander, Craig	Cell phone reimbursement	20.00
Boston, Troy	Cell phone reimbursement	20.00
Calzaretta, Michael	Cell phone reimbursement	20.00
McGee, John	Cell phone reimbursement	20.00
Neff, Mark	Cell phone reimbursement	20.00

Pal, Akhilesh	Cell phone reimbursement	20.00
Schrock Jr, Michael	Cell phone reimbursement	20.00
Vroegh, Gary	Cell phone reimbursement	20.00
Vroegh, Grant	Cell phone reimbursement	20.00
Willey, Nathan	Cell phone reimbursement	20.00



City of Oskaloosa, IA

COUNCIL CLAIMS LIST

Access Systems	IT support - September	2,539.68
	Computer software	460.28
	IT support	2,539.68
Acco	Pump protector	121.45
Advanced Concrete Specialists	Repair storm water manhole	600.00
Agriland FS Inc.	Chemicals - Parks	2,417.12
	Grass seed	220.58
	Supplies	17.70
Ahlers & Cooney P.C.	Professional services	2,502.50
Air Cleaning Technologies	Exhaust system nozzle	307.34
Allender Butze Engineers Inc	Soil analysis	3,450.00
American Public Works Association	Annual membership	584.00
Aramark Uniform Services	Rubber mats	80.40
	Rubber mats	72.59
	Rubber mats	72.59
Arnold Motor Supply	Supplies	19.17
	Gauge	25.26
	Tools	30.59
	Supplies	10.37
	Supplies	27.42
	Supplies	13.70
	Solenoid	27.10
	Supplies	80.89
	Fuel pump	209.84
	Filters	61.89
	Supplies	27.61
	Supplies	15.48
	Filters	108.05
Baker Group	Quarterly maintenance	2,233.00
Binns & Stevens	Dust control - Spring Creek Village	297.70
Brick, Gentry, Bowers, Swatrz & Levis, PC	Legal services	644.08
Brown Supply Co	Manhole frames	1,779.00
Brown's Shoe Fit Company	Duty boots - Rogers	100.00
C.H. McGuiness Co. Inc	Repair boiler - Waste Water Plant	2,160.85
Carpenter Uniform Co	Uniforms	259.36
Carroll Distributing	Domes for ADA ramps - S 11th St	5,399.80
Certified Pest Control	Pest control	30.00
	Pest control	30.00
Champion Storage and Signs	Notice of Hearing sign	18.00
Cincinnati Insurance Company	Deductible - Property damage Hadden	1,000.00
Continental Research Corporation	Sewer degreaser	467.00
Cretex Concrete Products Midwest Inc.	Sewer pipe and manhole	672.00
Culligan Water Conditioning	Water services	29.95
D.J. Gongol & Associates	Auto drain	220.33
DeBruin Trenching Inc	Supplies	23.70
Elliott Equipment Co	Jetter hose	1,812.38

	Roller rubber	62.86
	Parts for repair	120.12
Employee & Family Resources	Annual fee	1,121.00
Environmental Systems Research Institutes Inc	Annual Arc GIS maintenance	800.00
Fastenal Company	Ladder	325.48
	Bolts for signs	168.70
	Credit freight charge	-7.14
	Safety glasses	53.70
FastSpring	Time Clock MTS support	98.00
Four Seasons - Yard Care	Contracted mowing - Parks	4,640.00
Fred's Muffler Shop Inc	Supplies	21.00
	Supplies	13.75
G & S Concrete and Construction LLC	Replace curb and gutter - S 2nd St	1,000.00
Gall's Inc.	Uniforms	47.50
Garden & Associates Inc	Professional services - West Area Sewer	2,702.50
Grainger	Locate paint	325.80
Hach Company	Gloves	478.29
Haines Auto Supply	Alternator	119.62
	Gloves	31.93
	Hose assembly	57.65
Heiman Inc.	Supplies	45.30
Heslinga, Dixon, Moore & Hite	Professional services	128.90
Hol Drainage Inc	Replace storm water - South 11th St	14,364.00
Hy Vee Accounts Receivable	Pool concessions	12.42
IA Munic Workers Comp Assoc	Work comp payment #4	7,083.00
Ideal Ready Mix	Ready mix - N Green St	125.00
IMFOA	Renewal fee - A Miller	25.00
Interstate Battery Systems	Batteries	195.90
Iowa Association of Professional Fire Chiefs	Annual dues	50.00
Iowa Department of Justice	Forfeiture money - Trenton	102.50
Iowa Dept of Transportation	Extension cord	465.80
	Road closed signs	385.23
	Sign tubing	1,995.00
Iowa Prison Industries	Signs	117.15
Iowa Prison Industries	Street signs	296.45
Iowa State University-InTrans	dTIMS annual maintenance	2,550.00
Jerry's Pro Collision Center	Move vehicles - asphalt preservation	150.00
Jetco Inc.	Variable feed drive for NE Plant	6,068.60
John Deere Financial	Supplies	81.07
	Supplies	35.13
	Parts for repair	243.88
	Grill guard - JD mower	474.01
	Supplies	71.40
	Supplies	39.95
	Maintenance - JD Gator	238.66
Kelly Supply Company	Pipe - S 11th sewer project	276.35
Kendall Sines Welding	Supplies	17.24
Keystone Laboratories Inc	Testing	47.50
	Testing	200.40
L-3 Communications Mobile Vision, Inc	Battery	121.90
Lappin Tire	Tire repair	15.00
	Tire repair	125.00

	Trailer tires	109.50
	Tire repair	35.00
Lawson Products Inc.	Dispensing drum	1,045.05
	Lens cleaner	58.35
	Shop supplies	134.26
	Storage cabinet	22.62
Mahaska Bottling	Can bags	40.00
Mahaska Co Highway Dept	Fuel	1,564.27
	Fuel	1,902.93
	Fuel	76.60
	Fuel	452.39
	Fuel	2,406.16
	Fuel	80.38
	Fuel	3,381.82
	Fuel	1,892.67
Mahaska Communication Group LLC	Telephone services	71.22
	Telephone services	83.42
	Telephone services	149.66
	Telephone services	62.42
	Telephone services	50.07
	Telephone services	1,218.69
	Telephone services	96.61
	Telephone services	64.34
Mahaska County E911 Service	Quarterly contribution	39,242.00
Mahaska County Emergency Management Agency	Boat supplies	237.76
Mahaska Drug	Medications	11.00
Mahaska Health Partnership	Professional services	23.00
	Professional services	65.00
	Professional services	23.00
	Professional services	65.00
Malcom Lumber Window & Door Center	Supplies	46.08
	Tools	45.12
	Supplies	18.36
Manhole Adjustable Riser Co	Manhole riser - S 8th St	169.00
Martens & Company CPA LLP	Audit services	8,500.00
Martin Marietta Materials	Pea gravel	4,566.40
	Pea gravel	1,601.79
	Road stone	544.64
	Road stone	172.72
	Road stone	155.10
	Road stone	85.26
	Road stone	146.87
	Pea gravel	402.90
	Road stone	222.78
	Road stone	65.36
	Road stone	202.16
Matheson Tri-Gas Inc	Welding supplies	127.25
Mauer Supply Inc.	Supplies	50.94
Mc Kim Tractor Service	Replace hydraulic pump drive gear	1,230.13
MidAmerican Energy	Utilities	104.70
	Utilities	669.92
	Utilities	535.87

	Utilities	8,502.06
	Utilities	182.24
	Utilities	10,414.26
	Utilities	1,135.70
Midwest Breathing Air LLC	Quarterly testing - Fire Dept	120.00
Midwest Safety Counselors Inc	Instrument calibration	70.00
Midwest Sanitation	Waste removal - City hall	115.00
Municipal Supply Inc	Parts for sewer repair	550.00
Murphy Tractor & Equipment Co	Lights	355.23
	Parts manual	576.02
Musco Sports Lighting LLC	Signs	465.00
Norris Asphalt Paving Inc	Cold patch	2,267.80
Orscheln Farm & Home	Supplies	19.11
	Tool box	195.99
	Tools	39.99
	Supplies	59.97
	Supplies	10.37
	Tools	2.69
	Gloves	39.95
Oskaloosa Area Chamber &	Quarterly contribution	9,375.00
Oskaloosa Herald/Shopper	Publications	1,144.93
Oskaloosa Water Dept	Fax location services	87.30
	July credit card fees	164.51
Pella Tree Service Inc.	Tree removal - North C St	1,345.00
	Tree removal - North 3rd St	440.00
Premier Office Equipment Inc.	Copier maintenance	168.12
Quill Corporation	Office supplies	34.44
	Office supplies	59.99
	Office supplies	59.99
	Office supplies	34.18
Racom Corporation	Repair radio	105.00
	Repair radio	105.00
	Repair radio	105.00
Safe Building Compliance and Technology	Building Official services	10,530.75
Sandridge Tire & Auto	Replace tires	846.08
Self-Funding Actuarial Services Inc.	Annual certification	400.00
Sherwin-Williams	Duplicate payment	-40.05
	Paint	39.87
	Paint returned	-11.09
	Paint	195.95
Staples Credit Plan	Office supplies	67.89
State Hygienic Laboratory	Pool testing	12.50
Super Wrench Repair	Parts for new truck	139.67
True Value Hardware	Supplies	14.78
	Supplies	13.48
	Supplies	26.53
	Supplies	20.36
	Supplies	6.81
	Supplies	16.48
	Supplies	21.98
	Supplies	29.98
	Supplies	31.82

	Supplies	5.49
	Supplies	6.99
	Supplies	17.07
	Sprayer	20.99
U.S. Cellular	Telephone services	27.03
UnityPoint Clinic-Occupational Medicine	Professional services	74.00
UPS	Shipping charges	44.06
Utility Equipment Co	Sanitary sewer pipe	1,400.00
	Ditch grate	377.41
Vande Wall Plumbing	Sewer repair - South I and 4th Ave W	9,500.00
	Build storm water intake	4,800.00
Verizon Wireless	Broadband services	288.76
Walmart Community/GECRB	Supplies	19.96
	Medications	8.86
	Medications	79.54
	Supplies	37.32
	Medications	13.15
	Tablet mount	49.22
	Medications	44.00
	Office supplies	33.97
	Supplies	42.83
	Paint	98.00
	Paint	65.82
Wellington Tools Sales Inc	Tools	196.42
Windstream	Telephone services	47.31
Wymore Automotive	Vehicle repair	100.00
Zep Sales and Service	Cleansers	260.12
	Cleansers	299.73
		<hr/> 225,149.15

MOST CLAIMS OVER \$500.00

Department	Supplier/Vendor	Amount	Explanation
Public Works - Streets	Murphy Tractor & Equipment Co., Inc.	\$576.02	Parts book/parts manual CD for 2014 John Deere loader.
Public Works - Streets	Lawson Products	\$1,067.67	Manual safety cabinet for gasoline cans and drum bogie for oil drum.
Public Works - Streets	Iowa Department of Transportation	\$1,995.00	Sign tubing and anchors for signs.
Public Works - Streets	Martin Marietta Materials	\$6,671.09	388.82 tons of pea gravel for seal coat road repair.
Public Works - Streets	Tom's Tree Service	\$700.00	Remove tree at 411 B Avenue West.
Public Works - Streets	Pella Tree Service	\$1,345.00	Remove tree at 821 North C Street.
Public Works - Streets	G & S Concrete & Construction LLC	\$1,000.00	Tear out and replace curb & gutter on South 2nd Street near Kool building.
Public Works - Streets	Martin Marietta Materials	\$1,006.00	102.55 tons of 1" road stone.
Public Works - Streets	Norris Asphalt Paving Co.	\$2,267.80	15.64 tons of cold patch for road repair.
Public Works - Wastewater	VandeWall Plumbing	\$9,500.00	Emergency sanitary sewer point repair at the intersection of South I and 4th Avenue West.
Public Works - Wastewater	Municipal Supply, Inc.	\$550.00	24" fernco coupling for sanitary sewer repair at the intersection of South I Street and 4th Avenue West.
Public Works - Wastewater	Brown Supply Co.	\$1,779.00	Manhole frames, lids and PVC sewer pipe for South 11th Street sanitary sewer repair project.
Public Works - Wastewater	Advanced Concrete Specialists	\$600.00	Saw cut stormwater intake adjacent to McDonald's.
Public Works - Wastewater	C. H. McGuiness Co., Inc.	\$2,160.85	Boiler repair at the Southwest Wastewater Plant.
Public Works - Wastewater	Hol Drainage Inc.	\$66,024.00	Storm water repair on South 11th Street.
Public Works - Wastewater	Jetco, Inc.	\$6,068.60	Replace variable feed drive at the Northeast Wastewater Plant.
Public Works - Wastewater	Elliott Equipment Co.	\$1,812.38	600' of jetter hose for the Jet Vac truck.
Public Works - Wastewater	Garden & Associates, LTD.	\$2,702.50	August 14, 2014.
Public Works = Wastewater	Cretex Concrete Products	\$672.00	Additional 6' of sanitary sewer pipe/manhole for South 11th Street and High Avenue East.
Public Works - Wastewater	Utility Equipment Company	\$1,400.00	70' of new 18" sanitary sewer pipe for South 11th Street project.
Public Works - Wastewater	VandeWall Plumbing	\$4,800.00	Build storm water intake at the intersection of Maywood Drive and J Avenue East.
Public Works - Engineer	Iowa State University Institute for Transportation	\$2,550.00	2012-2014 dTIMS maintenance fee.
Public Works - Engineer	ESRI	\$800.00	Annual maintenance for ArcGIS for desktop.
Public Works - Engineer	Safe Building Compliance and Technology	\$10,530.75	August 2014 building official services.
Public Works - Engineer	Allender Butzke Engineers Inc.	\$3,450.00	Soil analysis and 4 borings on E Avenue East and North 12th Street Pavement Reconstruction Project.
Public Works - Engineer	Carroll Construction Supply	\$5,399.80	2'X4' ADA truncated domes for South 11th Street Project.
Public Library	3M	\$5,000.00	New self-check machines (partial payment)
Public Library	3M	\$11,620.00	New self-check machines (partial payment)
Public Library	Baker Group	\$2,233.00	Maintenance agreement - Billing 4 of 4.
Public Library	Naviant	\$1,410.00	Maintenance agreement - microfilm reader printers.
Parks	Four Seasons	\$4,640.00	Contract mowing - 7/31/2014 to 08/29/2014
Parks	AgriLand FS	\$2,417.12	Chemicals to spray parks.



City Council
Communication
Meeting Date: October 6, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider approval of a renewal application for a Class E Liquor License with Carryout Beer and Wine Permit from Fareway Stores, Inc. dba Fareway Stores, Inc. #625.

Explanation :

The application is complete and in order for approval.

Staff recommends approval.

Budget Consideration:

\$300.00 revenue to the General Fund

Attachments :

None



City Council Communication

Meeting Date: October 6, 2014

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution scheduling a public hearing for November 3, 2014 to consider levying a special assessment against private property for weed cutting by the city in accordance with section 8.20 of the city code of the City of Oskaloosa, Iowa, and directing notice to the owners of the property to be assessed.

Explanation:

This resolution schedules the public hearing for November 3, 2014 for levying a special assessment against private property for weed cutting. A notice will be published in the Oskaloosa Herald and certified notices will be sent to the property owners.

Budget Consideration:

\$800 Revenue to the Sanitary Sewer Fund to offset expenses related to the work performed by the city.

Attachments :

Resolution
Weed Cutting Assessments Exhibit "A"

RESOLUTION NO. _____

RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR WEED CUTTING BY THE CITY IN ACCORDANCE WITH SECTION 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, AND DIRECTING NOTICE TO THE OWNER OF THE PROPERTY TO BE ASSESSED

WHEREAS, the City of Oskaloosa, Iowa, under authority of the Ordinance of control of weeds (Title 8, Chapter 8.20) has on certain properties within the City of Oskaloosa, Iowa, cut and/or removed brush, weeds, and rubbish after failure of the owners, agents, and occupants to do so; and

WHEREAS, the City of Oskaloosa, Iowa, desires to levy a special assessment against the properties concerned for said cutting and/or removal of brush, weeds, and rubbish by the City; and

WHEREAS, Section 8.20.060 of the City Code of the City of Oskaloosa, Iowa provides that notice of said assessment contemplated in said Section shall be given no later than December 15 of the year and at least twenty (20) days prior to the time thus fixed for said hearing and to all concerned that the proposed assessment is on file and that the amounts shown therein will be assessed the several lots, tracts of land or parcels of ground described in said itemized account at the time fixed for such hearing; and

WHEREAS, attached hereto marked Exhibit "A" and by this reference incorporated herein are the names of the owners, the properties, and the amounts of the claims to be assessed for the cutting and control of weeds, and removal of brush, weeds, and rubbish from said properties; and

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of the City of Oskaloosa, Iowa, as follows:

SECTION 1. That the City Council of the City of Oskaloosa, Iowa shall meet at City Hall Council Chambers in Oskaloosa, Iowa on the 3rd day of November, 2014 at 6:00 p.m. at which time a hearing shall be held on the matter of levying a special assessment against the properties listed in Exhibit "A" for weed cutting assessment by the City of Oskaloosa, Iowa, at which hearing the owner of said premises or anyone liable to pay such assessment may appear with the same rights as given by law before Boards of Review, in reference to assessments for general taxation, and at said time and place the Council shall consider and dispose of all objections made thereto; after which hearing the City Council shall by Resolution levy such assessment as may be appropriate against said properties.

SECTION 2. That the City Clerk of the City is hereby directed to give notice of said hearing, the time when and place where said hearing will be held by publication in the Oskaloosa Herald, a newspaper published and having a general circulation within the City, no later than December 15, and at least twenty (20) days prior to the time herein fixed for such hearing; or by other means provided under said Weed Control Ordinance.

SECTION 3. That officials of the City are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

PASSED AND APPROVED this 6th day of October, 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

EXHIBIT "A"
 2014 WEED CUTTING ASSESSMENTS
 August 2014

OWNER	OFFENSE	ADDRESS/LEGAL	DATE MOWED	LABOR	COST
Sandra K Thompson c/o Phil Leech Parcel ID 1013332002	2nd	412 North H St S 1/2 Lots 3 & 4 Blk 3 Whites Add	8/18/2014	1 hour	\$ 300.00
Randy/Joann Plate Parcel ID 1013332007	1st	411 North G St S 1/2 Lots 1 & 2 Blk 3 Whites Add	8/18/2014	1 hour	\$ 250.00
Thomas Potter Parcel ID 1013209007	1st	313 College Ave W 49.6' S 164' Lot 8 Mendenhalls Add	8/18/2014	1 hour	\$ 250.00

Weed removal on private property:

Minimum of one hour charged. After first hour, fee shall be charged by the quarter hour.

1 st cleanup	\$200.00 fee + \$50.00 per hr.
2 nd cleanup	\$250.00 fee + \$50.00 per hr.
3 rd cleanup	\$300.00 fee + \$50.00 per hr.
4 th cleanup	\$350.00 fee + \$50.00 per hr.
5 th cleanup	\$400.00 fee + \$50.00 per hr.
6 th cleanup	\$450.00 fee + \$50.00 per hr.



City Council Communication

Meeting Date: October 6, 2014

Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider a resolution approving the deed and authorizing the sale of 120' X 16.5' of the north-south alley and 51.5' X 16.5' of the east-west alley adjacent to 701 High Avenue West.

Explanation:

Robert Wersen, owner of 701 High Avenue West, has requested that the portion of the North-South alley and a portion of the East-West alley adjacent to his property be vacated. The owner wants to combine all of these parcels for use as a single commercial land parcel.

The city conducted a survey of households with direct access to these alleys. Of the residents that responded (3 total), 3 of them wanted the alley to be vacated. This alley also contains Oskaloosa Water and Century Link utility infrastructure. Therefore, easement rights will need to be retained for access to the above-mentioned utilities.

The Planning & Zoning Commission considered this item at their August 11, 2014 meeting and recommended by a vote of 4:0 (yes: no) that the City Council approve the alley vacate request. At the September 15, 2014 city council meeting the City Council approved the second reading of the ordinance and waived the third reading. However, the resolution to approve the deed and authorize the sale of the alleys was not included in the September 15, 2014 agenda. Hence, City Council needs to approve the resolution approving the deed and authorizing the sale of the alleys.

Recommended Action: Approve the resolution as presented.

Budget Consideration:

\$100.00 in application fees and if the alley vacate is approved, there is revenue of \$2,829.75 (120' X 16.5' X \$1.00/S.F. + 51.5' X 16.5' X \$1.00/S.F.) to the General Fund as outlined on a price per square foot amount in the Oskaloosa Municipal Code.

Attachments :

Resolution, Location Map, and Alley Vacate Application.

RESOLUTION NO. _____

RESOLUTION APPROVING THE DEED AND AUTHORIZING THE SALE OF THE NORTH-SOUTH AND EAST-WEST PUBLIC ALLEY ADJACENT TO 701 HIGH AVENUE WEST, AND FOR THE SALE OF SAID PUBLIC ALLEY RIGHT-OF WAY.

WHEREAS, the City of Oskaloosa has deemed it advisable to consider the vacation and sale of the north-south and east-west public alley right-of-way that lies adjacent to 701 High Avenue West and is legally described as follows:

The 120 foot X 16.5 foot north-south alley and the 51.5 foot by 16.5 foot east-west alley lying adjacent to the East 35 feet of Lot 4 of Block 7 of West Oskaloosa in the City of Oskaloosa, Mahaska County, Iowa

WHEREAS, The Oskaloosa City Council has vacated the alley described above, subject to the retention of easement rights for utilities and ingress-egress to the same and has held a public hearing on the proposed sale of the above-described alley to the adjoining property owners.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the city of Oskaloosa, Iowa that David Krutzfeldt, Mayor, be and he is hereby authorized and directed to execute a Quit Claim Deed on behalf of the City of Oskaloosa, Iowa conveying the above described real property to adjoining property owners and the Mayor and City staff are further authorized to take necessary action to accomplish said conveyance.

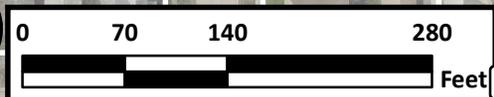
BE IT FURTHER RESOLVED by the City Council of the City of Oskaloosa, Iowa that the said Quit Claim Deed be and is hereby approved and the city clerk is hereafter authorized to deliver said deed after execution to adjoining property owners at a price of \$1.00 per square foot plus publication and application costs applicable thereto.

PASSED AND APPROVED by the City Council of the City of Oskaloosa, Iowa on the _____ day of _____, 2014.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

Alley Vacate Request for 701 High Avenue West



Date revised: 9-10-14

 ALLEY VACATE REQUEST AREA

ALLEY VACATION REQUEST
City of Oskaloosa, Iowa

Policy for sale of alleys:

Policy Adopted: 2/18/2003

1. The property owner requesting the vacation of the alley will pay the \$100.00 application fee and the purchase price of one-half of the alley at the time of the request. If the alley vacation and sale is not approved, the amount of the purchase will be refunded. Other property owners adjacent to the alley that wish to purchase their half will have 30 days after the third reading of the ordinance to purchase their portion. After the 30 days it could be sold to other adjoining property owners.
2. Alleys sold within a residentially zoned area will be sold at the residential rate (\$.50/SF), and alleys located in commercially or industrially zoned areas will be sold at commercial rates (\$1.00/SF).

Date of Request: 7/21/14

Property Owner Name: Sundance, Inc. - Rick Eccles

Address: 7915 Kensington Court

Brighton, MI 48116

Phone: 248-446-0100 x 223

Description of alley requested for vacation: A portion of alley located between parcel 1013378002, 1013378007, 1013378008. The alley connects South G Street and High Avenue West.

Reason for requesting alley vacation: The proposed development will be combining 5 parcels adjacent to the alley. The alley is not needed for access to the site and vacating the alley provides more area necessary for the site layout.

Signature Rick Eccles Robert D. Jensen

OFFICE USE:

Application Fee Paid ✓ \$100.⁰⁰

Amount Paid For 1/2 of Alley: \$ 1,457.65 (56.5 x 16.5 x \$ 1.00 /SF) ^q (120 x 16.5 x \$ 1.00 /SF)

Vacation Approved _____ Denied _____ Refund Payment _____



City Council Communication

Meeting Date: October 6, 2014

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution approving the 2014 Fiscal Year Urban Renewal Report.

Explanation:

Each city that had an urban renewal plan and area in effect at any time during the most recently ended fiscal year shall complete and file with the department of management an urban renewal report by December 1 following the end of such fiscal year.

This report includes the urban renewal plan and all amendments, ordinances, maps, list and description of all urban renewal projects, revenues and expenditures in the TIF Special Revenues Fund and bonds that remain unpaid at the close of the fiscal year.

Staff recommends approval of the 2014 Fiscal Year Urban Renewal Report.

Budget Consideration:

None

Attachments :

Resolution
2014 Fiscal Year Urban Renewal Report

RESOLUTION NO. _____

RESOLUTION APPROVING THE 2014 FISCAL YEAR URBAN
RENEWAL REPORT

WHEREAS, the Code of Iowa requires that an Urban Renewal Report for the fiscal year be filed with the Iowa Department of Management by December 1 of each year, and

WHEREAS, City Staff has prepared and filed this report with City Council for review and approval.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa that the 2014 Fiscal Year Urban Renewal Report referred to in the preamble hereof be hereby approved.

PASSED AND APPROVED this 6th day of October, 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

Annual Urban Renewal Report, Fiscal Year 2013 - 2014

Levy Authority Summary

Local Government Name: OSKALOOSA
 Local Government Number: 62G590

Active Urban Renewal Areas	U.R. #	# of Tif Taxing Districts
OSKALOOSA CITY URBAN RENEWAL	62001	1

TIF Debt Outstanding: 244,913

TIF Sp. Rev. Fund Cash Balance as of 07-01-2013:	1,382	0	Amount of 07-01-2013 Cash Balance Restricted for LMI
---	--------------	----------	---

TIF Revenue:	121,529
TIF Sp. Revenue Fund Interest:	97
Asset Sales & Loan Repayments:	0
Total Revenue:	121,626

Rebate Expenditures:	0
Non-Rebate Expenditures:	121,832
Returned to County Treasurer:	0
Total Expenditures:	121,832

TIF Sp. Rev. Fund Cash Balance as of 06-30-2014:	1,176	0	Amount of 06-30-2014 Cash Balance Restricted for LMI
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**Year-End Outstanding TIF
 Obligations, Net of TIF Special
 Revenue Fund Balance: 121,905**

Urban Renewal Area Data Collection

Local Government Name: OSKALOOSA (62G590)
 Urban Renewal Area: OSKALOOSA CITY URBAN RENEWAL
 UR Area Number: 62001
 UR Area Creation Date: 06/1985
 UR Area Purpose: See attached plan.

Tax Districts within this Urban Renewal Area

	Base No.	Increment No.	Increment Value Used
OSKALOOSA CITY/OSKALOOSA SCH/OSKALOOSA UR TIF INCREM	62053	62056	3,600,000

Urban Renewal Area Value by Class - 1/1/2012 for FY 2014

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	353,317,600	105,178,010	27,116,620	0	-1,019,526	484,592,704	0	484,592,704
Taxable	0	186,610,248	105,178,010	27,116,620	0	-1,019,526	317,885,352	0	317,885,352
Homestead Credits									2,495

TIF Sp. Rev. Fund Cash Balance as of 07-01-2013: 1,382 0 Amount of 07-01-2013 Cash Balance Restricted for LMI

TIF Revenue:	121,529
TIF Sp. Revenue Fund Interest:	97
Asset Sales & Loan Repayments:	0
Total Revenue:	121,626
Rebate Expenditures:	0
Non-Rebate Expenditures:	121,832
Returned to County Treasurer:	0
Total Expenditures:	121,832

TIF Sp. Rev. Fund Cash Balance as of 06-30-2014: 1,176 0 Amount of 06-30-2014 Cash Balance Restricted for LMI

Projects For OSKALOOSA CITY URBAN RENEWAL

World Food Park

Description:	World Food Park
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

Industrial Park

Description:	Industrial Park
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

Debts/Obligations For OSKALOOSA CITY URBAN RENEWAL

GO Capital Loan Notes 2008B

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	233,372
Interest:	11,541
Total:	244,913
Annual Appropriation?:	No
Date Incurred:	04/23/2008
FY of Last Payment:	2015

Rebates For OSKALOOSA CITY URBAN RENEWAL

TIF Taxing District Data Collection

Local Government Name:	OSKALOOSA (62G590)	
Urban Renewal Area:	OSKALOOSA CITY URBAN RENEWAL (62001)	
TIF Taxing District Name:	OSKALOOSA CITY/OSKALOOSA SCH/OSKALOOSA UR TIF INCREM	
TIF Taxing District Inc. Number:	62056	
TIF Taxing District Base Year:	1979	UR Designation
FY TIF Revenue First Received:	1986	Slum 02/1978
Subject to a Statutory end date?	No	Blighted 02/1978
		Economic Development 02/1978

TIF Taxing District Value by Class - 1/1/2012 for FY 2014

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	353,317,600	105,178,010	27,116,620	0	-1,019,526	484,592,704	0	484,592,704
Taxable	0	186,610,248	105,178,010	27,116,620	0	-1,019,526	317,885,352	0	317,885,352
Homestead Credits									2,495

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2014	360,240,025	125,372,205	3,600,000	121,772,205	3,979,884

FY 2014 TIF Revenue Received: 121,529



City Council
 Communication
 Meeting Date: October 6, 2014
 Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider approval of Pay Request No. 1 in the amount of \$31,191.83 to Norris Asphalt Paving Co. for work completed on the South 11th Street Pavement Rehabilitation Project.

Explanation:

The City of Oskaloosa has received Pay Request No. 1 from Norris Asphalt Paving Co. for \$31,191.83. This amount reflects the work completed as of Friday, September 26, 2014 for a total of \$32,833.51 minus the 5% retainage of \$1,641.68.

The items on this pay application are related to concrete construction only. They include all work associated with full depth concrete street patches, new curb and gutter, and new 8" thick concrete street sections.

<u>Summary of Contract</u>	<u>Amount</u>	<u>Council</u>
<u>Approval Date</u>		
Original Bid	\$696,087.00	August 4,
2014		
 <u>Summary of Pay Requests</u>	 <u>Amount</u>	 <u>Council</u>
<u>Approval Date</u>		
Pay Request No. 1*	\$31,191.83*	October 6,
2014*		

Total Amount Paid: \$31,191.83*

Amount Remaining from Approved Contract: \$663,253.49*

Retainage (5% of Completed Work): \$1,641.68*

Note: *Applies only if pay request is approved by City Council on October 6, 2014.

Budget Consideration:

\$31,191.83 for Pay Request No. 1 from the South 11th Street Pavement Rehabilitation Project Fund.

Attachments :

Application for Payment No. 1 and Pay Estimate No. 1

APPLICATION FOR PARTIAL PAYMENT NO. 1

SUBMITTED BY (CONTRACTOR): Norris Asphalt Paving Co.

TO (OWNER): City of Oskaloosa

PROJECT: **SOUTH 11TH STREET Pavement Rehabilitation Project**

OWNER'S PROJECT NO. 2010-13

FOR WORK ACCOMPLISHED THROUGH THE DATE OF: Friday, September 26, 2014

A.	a. Original Contract Amount:	<u>\$696,087.00</u>
	b. Amount increased or decreased by Change Order:	<u>\$0.00</u>
	c. Adjusted Contract Amount (a +/- b):	<u>\$696,087.00</u>

B.	Total Amount of Work Completed to Date:	<u>\$32,833.51</u>
C.	Less Retainage (5% of Completed Work):	<u>\$1,641.68</u>
D.	Total Amount of Work Completed to Date Less Retainage (B - C):	<u>\$31,191.83</u>
E.	Material stored on job site:	<u>\$0.00</u>
F.	Total Amount of Work Completed and Stored to Date Less Materials (D - E):	<u>\$31,191.83</u>
G.	Less Previous Payments:	<u>\$0.00</u>
H.	AMOUNT DUE THIS APPLICATION (F - G):	<u>\$31,191.83</u>

Accompanying Documentation: Attachment No. 1 to Partial Payment No. 1

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered – through – inclusive;
- (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and
- (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

REQUESTED:

RECOMMENDED:

APPROVED:

Contractor

Engineer

Owner

Signature

Signature

Signature

Name

Name

Name

Date: _____

Date: _____

Date: _____

Pay Estimate No. 1

South 11th Street Pavement Rehabilitation Project

Attachment to Pay Application No. 1

Contractor: Norris Asphalt Paving Co.

Date: 9/30/2014

No.	Item	Unit Price	Council Approved on August 4, 2014			Completed to Date			Pay Application #1 (This period)		
			Contract Quantity	Schedule of Values		%	Qty.	\$ Amount	%	Qty.	\$ Amount
1	Mobilization	\$12,000.00	1	LS	\$12,000.00	25%	0.25	\$3,000.00	25%	0.25	\$3,000.00
2	Excavation - Class 10, 12, or 13	\$14.00	500	CY	\$7,000.00	0%	0	\$0.00	0%	0	\$0.00
3	Subbase, Granular	\$21.00	850	TON	\$17,850.00	8%	66.31	\$1,392.51	8%	66.31	\$1,392.51
4	Storm Sewer Intake Rebuild	\$3,000.00	12	EA	\$36,000.00	0%	0	\$0.00	0%	0	\$0.00
5	Manhole Adjustments	\$1,000.00	12	EA	\$12,000.00	0%	0	\$0.00	0%	0	\$0.00
6	PCC Pavement, 8" Thick	\$48.00	1,800	SY	\$86,400.00	5%	81	\$3,888.00	5%	81	\$3,888.00
7	2.5' Curb and Gutter, 8" Thick	\$25.00	1,150	LF	\$28,750.00	20%	234	\$5,850.00	20%	234	\$5,850.00
8	PCC Pavement Samples and Testing	\$4,000.00	1	LS	\$4,000.00	0%	0	\$0.00	0%	0	\$0.00
9	HMA Interlayer Base (PG 64-34)	\$155.30	625	TON	\$97,062.50	0%	0	\$0.00	0%	0	\$0.00
10	HMA Surface (PG 64-22)	\$108.19	1,050	TON	\$113,599.50	0%	0	\$0.00	0%	0	\$0.00
11	HMA Pavement Samples and Testing	\$4,000.00	1	LS	\$4,000.00	0%	0	\$0.00	0%	0	\$0.00
12	Sidewalk Removal	\$10.00	250	SY	\$2,500.00	0%	0	\$0.00	0%	0	\$0.00
13	Driveway Removal	\$10.00	575	SY	\$5,750.00	0%	0	\$0.00	0%	0	\$0.00
14	PCC Sidewalk, 4" Thick	\$35.00	100	SY	\$3,500.00	0%	0	\$0.00	0%	0	\$0.00
15	PCC Sidewalk & Ramps, 6" Thick	\$45.00	200	SY	\$9,000.00	0%	0	\$0.00	0%	0	\$0.00
16	PCC Paved Driveway, 6" Thick	\$45.00	250	SY	\$11,250.00	0%	0	\$0.00	0%	0	\$0.00
17	Granular Surfacing	\$30.00	100	TON	\$3,000.00	0%	0	\$0.00	0%	0	\$0.00
18	Full Depth Concrete Patching	\$85.00	550	SY	\$46,750.00	22%	121	\$10,285.00	22%	121	\$10,285.00
19	Full Depth Asphalt Patching	\$150.00	25	SY	\$3,750.00	0%	0	\$0.00	0%	0	\$0.00
20	Transverse Crack Cleaning and Filling	\$3.75	4,000	LF	\$15,000.00	0%	0	\$0.00	0%	0	\$0.00
21	Pavement Milling	\$6.75	6,100	SY	\$41,175.00	0%	0	\$0.00	0%	0	\$0.00
22	Pavement Removal	\$15.00	1,100	SY	\$16,500.00	18%	202	\$3,030.00	18%	202	\$3,030.00
23	Curb and Gutter Removal	\$7.00	1,150	LF	\$8,050.00	20%	234	\$1,638.00	20%	234	\$1,638.00
24	Conventional Seeding, Fertilizing, and Mulching	\$6,500.00	1	LS	\$6,500.00	0%	0	\$0.00	0%	0	\$0.00
25	Traffic Control	\$15,000.00	1	LS	\$15,000.00	25%	0.25	\$3,750.00	25%	0.25	\$3,750.00
26	Water Valve Adjustments	\$200.00	11	EA	\$2,200.00	0%	0	\$0.00	0%	0	\$0.00
27	Fabric Matting	\$7.00	12,500	LF	\$87,500.00	0%	0	\$0.00	0%	0	\$0.00
	TOTAL				\$696,087.00			\$32,833.51			\$32,833.51



City Council Communication

Meeting Date: October 6, 2014

Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider approval of the low bid received for 3rd Avenue East Reconstruction Project tree removals.

Explanation:

Due to the upcoming 3rd Avenue East Reconstruction Project, 23 trees and 2 tree stumps are scheduled to be removed from the city right-of-way along 3rd Avenue East and South 1st Street.

The Water Department (Division 2) is responsible for the removal cost of all of the trees (13 trees) along the south side of 3rd Avenue East from South Market Street to South 7th Street in order to place new water main. The Public Works department (Division 1) is responsible for the removal cost of all of the trees (12 trees) along the west side of South 1st Street from 3rd Avenue East to 6th Avenue East for storm water improvements. In addition, the Street Department will cover the cost to remove all of the ash trees in the city right-of-way within the scope of this project as part of the city's emerald ash borer plan.

Because of the endangered Indiana bat species, the Iowa DNR will not allow construction project tree removals before September 15 or after April 15. Therefore, tree removals were bid separately to private contractors to avoid project delays and reduce cost. The original engineer's estimate for tree removals for this project is \$46,500.00. The low bid received was \$8,000.00 (\$4,371.88 for Division 1 and \$3,628.12 for Division 2) from Tom's Tree Service.

Staff recommends the council approve the low bid for 3rd Avenue East Reconstruction Project tree removals.

Budget Consideration:

\$4,371.88 from the 3rd Avenue East Reconstruction Project Fund.

Attachments :

Tree removal bid tabulation and Tom's Tree Service quote.

3rd Avenue East Reconstruction Project Tree Removal Bid Tabulation

Bid #	Company	Division 1: Public Works Dept.	Division 2: Water Dept.	Total
1	Tom's Tree Service	\$4,371.88	\$3,628.12	\$8,000.00
2	Green Touch Lawn & Tree	\$10,610.00	\$8,605.00	\$19,215.00
3	Pella Tree Service	\$6,955.00	\$5,760.00	\$12,715.00
4	Sigourney Treecare	\$5,575.00	\$4,870.00	\$10,445.00

TOM'S TREE SERVICE

Tom Birchmier
1313 S. Main St.
Albia, Iowa 52531
(641) 856-7140
BirchmierTrees@gmail.com

Date: _____

Customer: _____

City of Oskaloosa



Job Description: _____

Remove several trees.

price includes clean-up/tax.

\$8000⁰⁰/₀₀

Bid Price _____

3RD AVENUE EAST PROJECT TREE REMOVAL - OSKALOOSA

ESTIMATE TO INCLUDE TREE REMOVAL, STUMP GRINDING, AND DISPOSAL OF ALL WOOD DEBRIS (work is to begin after Oct 1st per DNR regulations)

Tree No.	Adjacent Address	Location on Lot	Price Quote
1	402 S Market St (Stump Only)	North Side	50
2	110 3rd Ave E	North Side	200
3	212 3rd Ave E	Northwest Corner	300
4		Northeast Corner	500
5	404 S 2nd St	Northwest Corner	800
6	402 3rd Ave E	Northwest Corner	250
7		Northeast Corner	400
8	406 3rd Ave E	Northwest Corner	150
9		Northeast Corner	150
10	510 3rd Ave E	North Side	100
11	702 3rd Ave E	Northwest Corner	850
12	708 3rd Ave E	Northwest Corner	800
13	309 S 1st St (Stump Only)	East Side	100
14	409 S 1st St	Northeast Corner	500
15		Southeast Corner	500
16	411 S 1st St	Southeast Corner	500
17	505 S 1st St	East Side	800
18	506 S 1st St (Ash Tree)	West Side	300
19	511 S 1st St	East Side	400
20	515 S 1st St	East Side	500
21	305 3rd Ave E (Ash Tree)	South Side	400
22	505 3rd Ave E (Ash Tree)	Southwest Corner	800
23	509 3rd Ave E	Southwest Corner	900
24		South Side (Ash Tree)	500
25	701 3rd Ave E (Ash Tree)	South Side	25

~~10,625~~ 11,625

If power lines are restricting work, call Todd Reese at Mid-American Energy at 515-281-2638. If any portion of a tree is cut down by Mid-American, the original quote must be reduced accordingly for that tree.

Please send quotes by Fax: (641-673-3733) or Email: nathan.willey@oskaloosaiowa.org by Friday, September 26. Call Nate at 641-673-7472 with any questions.

Total bid \$8000.00



City Council Communication

Meeting Date: October 6, 2014

Requested By: Mayor & City Council

Item Title: ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC SPECIFICATIONS ARE STATED.

- a) Building Code Board of Appeals - Two vacancies to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males currently serve with 2 vacancies)
- b) Board of Adjustment - One vacancy to fill upon appointment for an unexpired term that ends April 30, 2017. This is a five member board that meets as needed the fourth Tuesday of the month. (4 males currently serve with 1 vacancy)
- c) Mahaska County Solid Waste Management Commission and Ad Hoc Recycling Committee - Five vacancies to fill to serve one year terms from January 1, 2015 through December 31, 2015. Two members of the commission also serve on the Ad Hoc Recycling Committee. This is a five member board that typically meets once a month. (3 males and 1 female currently serve with 1 vacancy).



City Council
Communication
Meeting Date: October 6, 2014

Item Title: REGULAR AGENDA

Explanation :

The following agenda items require specific action by the City Council.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council Communication

Meeting Date: October 6, 2014

Requested By: City Clerk/Finance

Item Title: PUBLIC HEARINGS

Consider a resolution levying a special assessment against private property for the repair of a sewer located at 407 4th Avenue East, Oskaloosa, Iowa, by the city of Oskaloosa, Iowa in accordance with §13.08.50 of the City Code of the City of Oskaloosa, Iowa. (PUBLIC HEARING)

Explanation:

This is the time for the public hearing on levying a special assessment against the property owned by Jennifer Y. Schutjer located at 407 4th Avenue East, Oskaloosa, Iowa, for emergency sewer repair. A certified notice of the hearing was sent to the property owner and notice of hearing was published in the Oskaloosa Herald prior to the public hearing date. If approved, the property owner will have 30 days to pay for repairs in the City Clerk's Office. After the 30 days it will be assessed to their property taxes with a payment schedule of 15 years at 9% interest.

Staff recommends opening the public hearing, receive oral and written comments, close hearing and approve resolution.

Budget Consideration:

\$2,400 Revenue to the Sanitary Sewer Fund to offset expenses related to the sewer repair, plus \$1,761 interest if paid over 15 years.

Attachments :

Resolution

RESOLUTION NO. _____

RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR THE REPAIR OF A SEWER AT A PREMISES LOCATED AT 407 4TH AVENUE EAST, OSKALOOSA, IOWA, BY THE CITY OF OSKALOOSA, IOWA IN ACCORDANCE WITH §13.08.50 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA.

WHEREAS, the City has authority under City Ordinance to repair a sewer on private property and assess the costs of the abatement to the County Treasurer for collection in the **same manner as property taxes under Oskaloosa City Code §13.08.50**;

WHEREAS, the City of Oskaloosa did notify Jennifer Y. Schutjer of the emergency sewer repair at the property at 407 4th Avenue East; and

WHEREAS, in accordance with Iowa Code Chapter 364.12 if a property owner does not perform an action required within a reasonable time after notice, a city may perform the required action and assess the costs against the property for collection in the same manner as property tax;

AND WHEREAS, the City has caused the sewer repair to be completed and wishes to assess the costs thereof for collection at the property owned by Jennifer Y. Schutjer, 407 4th Avenue East, Oskaloosa, Iowa, legally described as:

Lot 4 Block 1 Montgomery's Addition.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa as follows:

1. That the City Council of the City of Oskaloosa, Iowa, conducted a public hearing on October 6 2014 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa, on the matter of levying a special assessment against the property owned by Jennifer Y. Schutjer, 407 4th Avenue East, Oskaloosa, Iowa, for City repair of a sewer connection, at which time the Council considered and disposed of any objections made thereto.
2. That the City Clerk gave notice of said hearing by publication prior to the date of the hearing and sent notice of the hearing to the property owner by certified mail.
3. That a special assessment for the abatement of the nuisance in the amount of \$2 ,400.00 is hereby levied against the property owned by Jennifer Y. Schutjer at 407 4th Avenue East, Oskaloosa, Iowa unless said assessment is paid in full within thirty days. Any unpaid assessment will draw annual interest at 9% computed from the due date. The unpaid assessment shall constitute a lien against the property and shall be collected by the County Treasurer in the same manner as other taxes. Any assessment of more than \$500.00 may be paid in annual installments that will not exceed fifteen.

PASSED AND APPROVED this 6th day of October, 2014.

(Signatures to follow)

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



City Council Communication

Meeting Date: October 6, 2014

Requested By: City Manager's Office

Item Title:

Consider a motion directing the city manager to complete sidewalk improvements on Edmundson Drive.

Explanation :

On August 18, 2014, City Council considered a motion amending a site plan for Tuscany Village that excluded the building of a sidewalk on the property. The motion failed, thus requiring the developer to install sidewalks in Tuscany Village as shown on the site plan. A representative for the Tuscany Village Homeowner's Association voiced concerns that if the sidewalks were installed, they should be connected to the parking lot serving the Edmundson Park Wooden Playground. Based on that input and other discussion, Council determined that the item should go to a committee for further discussion and evaluation.

A committee of council (Yates, Jimenez, and Ver Steeg) came to a consensus that the city should move forward with installing sidewalks north from Tuscany Village to the west entrance of the park. Staff recommended that the city also consider adding sidewalk improvements to the south of Tuscany Village to the clubhouse, or parking lot of the golf course, as well as on 15th Avenue West where there is a gap of 170'. The design/engineering for the project will be handled in-house.

The current estimate does not reflect the improvements on 15th Avenue West that would help connect the neighborhood on Westfield Dr. to Edmundson Park or the improvements south of Tuscany Village.

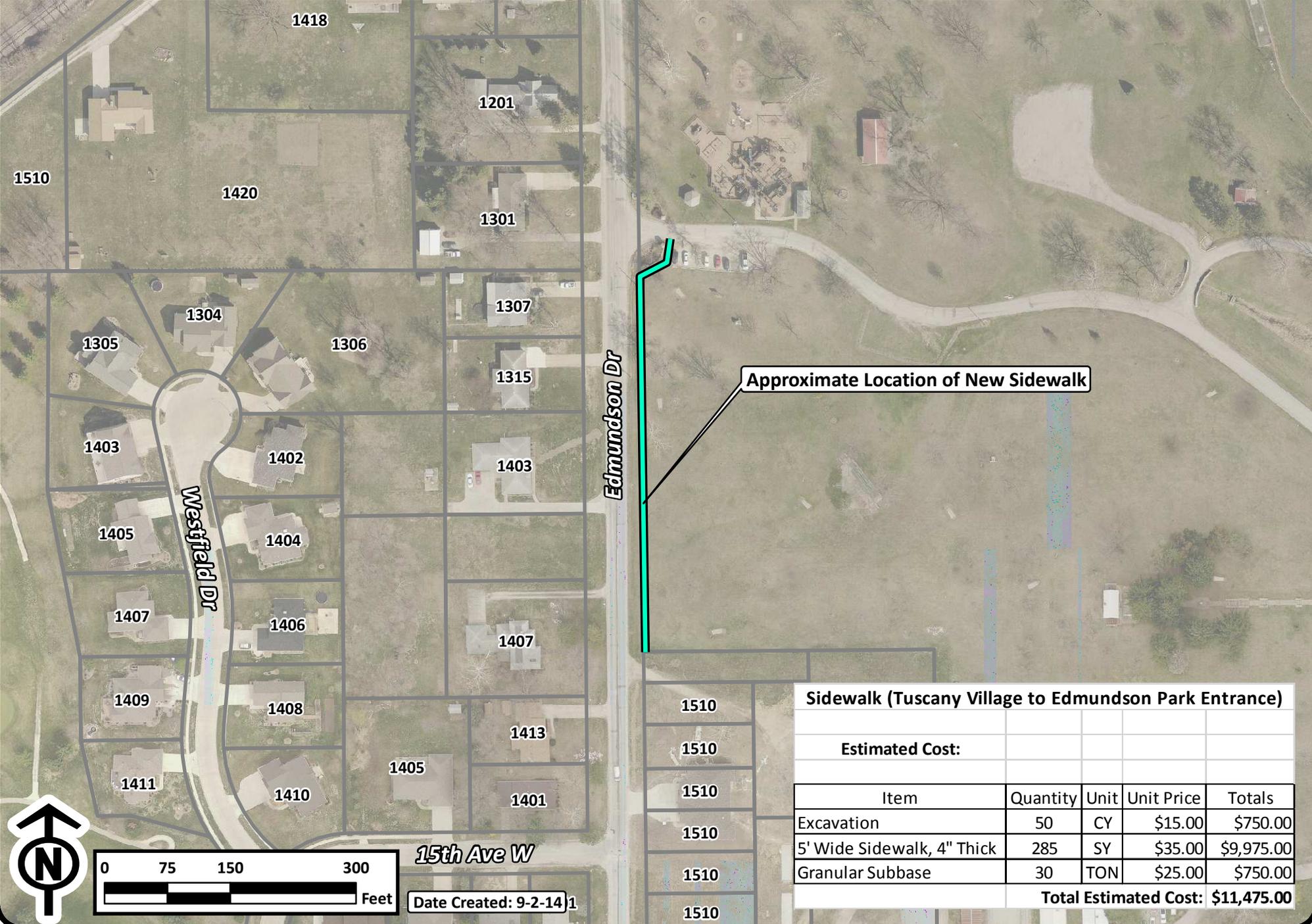
Budget Consideration:

The estimated cost for the project is \$13,300.00.

Attachments :

Bid Tabulation, Proposed sidewalk map

New Sidewalk (Tuscany Village to Edmundson Park Entrance)

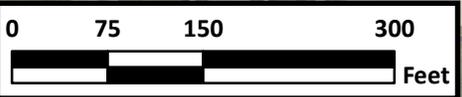


Approximate Location of New Sidewalk

Edmundson Dr

Westfield Dr

15th Ave W



Date Created: 9-2-14

1510
1510
1510
1510
1510
1510

Sidewalk (Tuscany Village to Edmundson Park Entrance)				
Estimated Cost:				
Item	Quantity	Unit	Unit Price	Totals
Excavation	50	CY	\$15.00	\$750.00
5' Wide Sidewalk, 4" Thick	285	SY	\$35.00	\$9,975.00
Granular Subbase	30	TON	\$25.00	\$750.00
Total Estimated Cost:				\$11,475.00

BID TABULATION: Edmundson Park Sidewalk Project (Tuscany Village to the Park Entrance)

ITEM	QUANTITY	UNITS	TK CONCRETE INC.		ONTHANK CONCRETE		ENGINEER ESTIMATE	
			UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
Excavation/Grading	50	CY	\$50.00	\$2,500.00	\$22.50	\$1,125.00	\$15.00	\$750.00
Granular Subbase, 2" Thick	30	TON	\$30.00	\$900.00	\$20.00	\$600.00	\$25.00	\$750.00
PCC Sidewalk Pavement, 4" Thick	275	SY	\$36.00	\$9,900.00	\$47.25	\$12,993.75	\$45.00	\$12,375.00
TOTAL AMOUNTS:				\$13,300.00		\$14,718.75		\$13,875.00



City Council Communication

Meeting Date: October 06, 2014

Requested By: MOORE AND KRUTZFELDT

Item Title:

Consider a motion to reconsider an ordinance amending the city's electric franchise agreement with MidAmerican Energy Company, and increasing the existing electric franchise fees by an additional 2.0% of the company's gross revenues for all service classes.

Explanation :

At the September 15, 2014 meeting of the City Council, the proposed ordinance to amend the electric franchise agreement was presented for its third and final reading. That item failed to pass by a vote of three ayes (Caligiuri, Jimenez and Yates), and four nays (Moore, Van Zetten Ver Steeg and Walling).

Council Member Moore and Mayor Krutzfeldt have both expressed interest in having this item brought forward for City Council reconsideration. Procedurally, a member of the prevailing side of the last vote for this item must be the one to initiate such an action. In addition, the Mayor provides input to the City Manager on setting the Council agenda; Oskaloosa Municipal Code Section 4.3 (c), and he indicated a desire to support Council Member Moore's request to have this item on the agenda.

If this item is approved, the City Council will reconsider amending the franchise agreement for electricity as well as an increase to the existing franchise fee; however that process will have to start anew. A tentative timeline is provided below:

October 6 - Item 1 is a motion to reconsider the ordinance for electric; Item 2 is a motion to reconsider the ordinance for natural gas;

October 20 - Council starts the process fresh with item 1 being the consideration of a resolution scheduling a public hearing on an ordinance increasing the franchise fees for both electric and natural gas;

November 3 - Item 1 is a public hearing and then consideration of an ordinance amending the franchise fee for electric (1st reading); Item 2 is a public hearing and then consideration of an ordinance amending the franchise fee for natural gas (1st reading);

November 17 - Item 1 is the consideration of an ordinance amending the franchise fee for electric (2nd reading); Item 2 the consideration of an ordinance amending the franchise fee for natural gas (2nd reading); and

December 1 - Item 1 is the consideration of an ordinance amending the franchise fee for electric (3rd reading); Item 2 is the consideration of an ordinance amending the franchise

fee for natural gas (3rd reading)

Budget Consideration:

None at this time.

Attachments :

None.



City Council Communication

Meeting Date: October 06, 2014

Requested By: MOORE AND KRUTZFELDT

Item Title:

Consider a motion to reconsider an ordinance amending the city's natural gas franchise agreement with MidAmerican Energy Company, and increasing the existing natural gas franchise fees by an additional 2.0% of the company's gross revenues for all service classes.

Explanation :

At the September 15, 2014 meeting of the City Council, the proposed ordinance to amend the natural gas franchise agreement was presented for its third and final reading. That item failed to pass by a vote of three ayes (Caligiuri, Jimenez and Yates), and four nays (Moore, Van Zetten Ver Steeg and Walling).

Council member Moore and Mayor Krutzfeldt have both expressed interest in having this item brought forward for City Council reconsideration. Procedurally, a member of the prevailing side of the last vote for this item must be the one to initiate such an action. In addition, the Mayor provides input to the City Manager on setting the Council agenda; Oskaloosa Municipal Code Section 4.3 (c) and he indicated a desire to support Council Member Moore's request to have this item on the agenda.

If this item is approved, the City Council will reconsider amending the franchise agreement for natural gas as well as an increase to the existing franchise fee; however that process will have to start anew. A tentative timeline is provided below:

October 6 - Item 1 is a motion to reconsider the ordinance for electric; Item 2 is a motion to reconsider the ordinance for natural gas;

October 20 - Council starts the process fresh with item 1 being the consideration of a resolution scheduling a public hearing on an ordinance increasing the franchise fees for both electric and natural gas;

November 3 - Item 1 is a public hearing and then consideration of an ordinance amending the franchise fee for electric (1st reading); Item 2 is a public hearing and then consideration of an ordinance amending the franchise fee for natural gas (1st reading);

November 17 - Item 1 is the consideration of an ordinance amending the franchise fee for electric (2nd reading); Item 2 the consideration of an ordinance amending the franchise fee for natural gas (2nd reading); and

December 1 - Item 1 is the consideration of an ordinance amending the franchise fee for electric (3rd reading); Item 2 is the consideration of an ordinance amending the franchise

fee for natural gas (3rd reading)

Budget Consideration:

None at this time.

Attachments :

None.



City Council
Communication

Meeting Date: October 6, 2014

Requested By: Council Appointed
Staff

Item Title: Report on Items from City Staff

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

Explanation :

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Budget Consideration:

Not applicable, report(s) only.

Attachments :

None.



City Council Communication

Meeting Date: October 6, 2014

Requested By: Mayor & City Council

Item Title: City Council Information

Explanation :

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Budget Consideration:

Not applicable, report(s) only.

Attachments :

None.