

PLANNING & ZONING COMMISSION
REGULAR MEETING MINUTES
May 12, 2014

A regularly-scheduled meeting of the Planning and Zoning (P&Z) Commission for the City of Oskaloosa was called to order at 4:30 p.m. on Monday, May 12, 2014, by Chairman Brian Booy, at 220 South Market Street, Oskaloosa, Iowa.

COMMISSION MEMBERS PRESENT: Chairman Brian Booy, Holden Barnhart, Wyndell Campbell, Charlie Comfort, R. D. Keep and Wyatt Russell. COMMISSION MEMBERS ABSENT: Michelle Purdum. CITY STAFF PRESENT: Akhilesh Pal and Marilyn Johannes. OTHERS PRESENT: Kathleen Seibert, 511 4th Avenue East.

Pal had the commission members introduce themselves for the benefit of new members Wyndell Campbell and Wyatt Russell. Booy asked about a co-chair and Pal said co-chair is Charlie Comfort.

Minutes from the April 14, 2014 Planning and Zoning Commission meeting.

It was moved by Comfort, seconded by Keep to approve the April 14, 2014 Planning and Zoning Commission minutes. The vote was: YES - Barnhart, Booy, Campbell, Comfort, Keep and Russell. No - none. Motion carried. Pal told Campbell and Russell they could abstain since they were not at the April 14, 2014 meeting so they abstained.

Consider vacation and sale of 120' X 16.5' of the north-south alley adjacent to 505 4th Avenue East.

Kathleen Seibert, 511 4th Avenue East, addressed the commission. Seibert indicated she wanted to put up a fence if their portion of the alley is sold to them. Pal said the alley contains sanitary sewer and MCG utility infrastructure so easements have to be retained so nothing can be built there, and if the Seibert's put up a fence, and the city or MCG needs to get through the vacated alley, they can take the fence down without any cost to the city or MCG if the fence is damaged. Commission members discussed whether there was a hardship for adjoining property owners who were not in favor of vacating the alley. It was moved by Keep, seconded by Comfort to approve the vacation and sale of 120' X 16.5' of the north-south alley adjacent to 505 4th Avenue East and retain easement rights. The vote was: YES - Booy, Comfort, Keep and Russell. No - Barnhart. Abstain - Campbell (familiar with property owner in the area). Motion carried.

Consider a site plan for Webster School parking improvements on 5th Avenue East between South 7th Street and South 9th Street.

Commission members discussed the sidewalk being moved and removal of the trees for phase 2 of the project. Campbell said because of traffic congestion at the school, he would like to see phase 2 proceed sooner than later since only seven more parking spaces are being created in phase 1. Keep said he assumes the school wants to see if phase 1 improvements ease the congestion problem and funding could be the reason for the 2 phase approach. Pal explained the site plan included both phases of the project so if the commission approves the site plan, they are approving both phases of the project.

The commission discussed the fact that the sidewalk being moved in phase 1 not lining up with the current sidewalk. Pal said a transition would need to be made between phase 1 and

phase 2 sidewalk construction. Booy said the commission could recommend the sidewalk be completed for both phases at this time. Keep said he was in favor of phase 1 but struggling with phase 2 because of the trees that would need to be removed. Campbell said 3 of the 5 trees are ash trees and would eventually be removed anyway. Campbell said he was concerned about the 6" curb being the only thing preventing a vehicle from jumping the curb into the playground.

Consensus of the commission was they would like to see the trees replaced in phase 2 and sidewalk completed to line up for both phases at this time. Pal said he was comfortable with transition and sidewalk transition meets requirements. It was moved by Keep, seconded by Campbell to approve the site plan for Webster School parking improvements on 5th Avenue East between South 7th Street and South 9th Street with the stipulation that the sidewalk be completed for both phase 1 and phase 2. The vote was: YES - Booy, Campbell, Keep and Russell. No - Barnhart. Abstain - Comfort (He is on the School Board.). Motion carried.

Consider an ordinance amending the City Code of the City of Oskaloosa, Iowa, by amending provisions pertaining to Chapter 10.48 - "Parking Regulations Generally," Section 10.48.255 - "School loading and unloading zones."

Pal explained the loading and unloading zone applies to phase 1 of the Webster School parking improvements project only. The school district would need to come back to the commission if want in phase 2. It was moved by Barnhart, seconded by Comfort to approve amending the City Code of the City of Oskaloosa, Iowa, by amending provisions pertaining to Chapter 10.48 - "Parking Regulations Generally," Section 10.48255 - "School loading and unloading zones." The vote was: YES - Barnhart, Booy, Campbell, Comfort, Keep and Russell; No - None. Motion carried.

Chairman Booy adjourned the meeting at 5:08 PM.

Minutes by Marilyn Johannes