

MINUTES
OSKALOOSA PUBLIC LIBRARY BOARD OF TRUSTEES
MONDAY – MAY 19, 2014 -- 4:00 P.M.

The meeting was called to order by Board president Judy Bishop. Roll call was taken by Board secretary Susan Hasso with Trustees Michael Collins, Paul Groenenboom, Jane Ireland, Sally Posovich, and Candace Slobe present. Also present was Library Director William Ottens.

Minutes: Bishop called for a motion to approve the minutes of the April 28, 2014, Board meeting. Motion was made by Posovich, seconded by Collins, to approve the minutes of the April 28, 2014, Board meeting. Motion passed.

Board Correspondence, Public Input or Friends Report: None.

Director's Report: Library Director William Ottens highlighted some of the items in his report to the Board.

New Youth Librarian: William introduced the new youth librarian, Kilie Steel, to the Board. Kilie has been a part-time library assistant since 2012. She recently completed her Bachelor of Arts in English Communications at William Penn University. She has a good knowledge of children's literature, and she is excited to step into the role of Youth Librarian.

Library Assistant Opening: William told the Board that he has listed the opening for library assistant with a closing day of May 19th. The schedule will consist of Saturday afternoons and hours to cover vacation and sick times. He will be reviewing applications this week, and he hopes to have a candidate hired before the start of Summer Reading.

Programs and Events Update: William said that in the interim Jane Ireland has been helping with Summer Reading outreach. The Kick-off Party is scheduled for Monday, June 2, from 6:00 p.m. to 7:30 p.m. He handed out copies of the Summer Reading program schedules for children, teens, and adults. He talked about Chad Lewis's presentation on the Most Haunted Locations in Iowa and Doug Wilson's program on Coal Mining in Mahaska County.

William said that he is currently working with April, the manager of the Book Vault, Julie Hansen, the director of William Penn's Wilcox Library, and Patricia Erkenbrack, the high school media specialist, on a revival of Mahaska Reads. A "One Community, One Book" program, Mahaska Reads will be a series of book discussions and presentations centered on a selected title.

Light Poles Update: Mike C. has contacted S & S Painting to let them know that we have accepted their bid. He asked that they paint the poles around the Reading Garden first so that they will be completed before the Summer Reading Kick-off.

Reading Garden Fence: Mike C. noticed that a section of the Reading Garden fence on the west side was sunken with a similar situation on the north side, near the gazebo. It appears that only the corner posts may have been set in concrete. There also appears to be no bolts or anchors installed in the horizontal sections for strength. As the fence was paid for by the Friends of the Library, William thought he would present the situation to them to see what course of action they'd like to take, if any.

Chapter 8: Iowa Library Trustee Handbook: As this month's continuing education discussion, William talked about the relationship between a library and the City. He also talked about having a good working relationship with the City.

Committee Reports:

Staff Committee – Jane Ireland, chair: None.

Budget & Finance Committee – Judy Bishop, chair: None

Policy & Planning Committee – Candace Slobe, chair: None

Technology Committee – Kathy Rothfus, chair: None

Building & Grounds – Michael Collins, chair: None

Unfinished Business: None.

New Business:

3M Tattle Tape Detection Strips: William asked the Board to approve the purchase of two boxes of 3M Tattle Tape Detection Strips at the price of \$629.00 each, to be paid from the General Fund under Operating Supplies. The detection strips are placed in our books for security purposes. Motion was made by Slobe, seconded by Ireland, to approve the purchase of two boxes of 3M Tattle Tape Detection Strips at \$629.00 each, to be paid from the General Fund under Operating Supplies. Motion passed.

Approval of Claims: Motion was made by Ireland, seconded by Posovich, to approve payment of the May claims. Motion passed.

President's Remarks: None

Adjournment: Motion was made by Posovich, seconded by Slobe, to adjourn. Motion passed.

The next regular meeting will be on Monday, June 23, 2014, at 4:00 p.m. in the library meeting room.

Respectfully submitted,

Susan Hasso
Library Administrative Assistant
for the Board