



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa IA, 52577
Agenda
June 2, 2014**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Andrea Brownlee, First Christian Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [AGENDA ITEMS 1-3.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [AGENDA ITEM COMMUNITY COMMENTS.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [CONSENT AGENDA SUMMARY.DOCX](#), [AGENDA ITEM CONSENT - BOARD AND COMMISSION MINUTES.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. May 19, 2014 Regular City Council Meeting Minutes
2. June 2, 2014 Agenda

Documents: [CITY COUNCIL MINUTES MAY 19, 2014.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate

Council action.

1. May 6, 2014 Airport Commission Minutes
2. April 16, 2014 Water Board Minutes
3. April 25, 2014 Water Board Special Meeting Minutes
4. May 12, 2014 Water Board Minutes

Documents: [20140506 AIRPORT MINUTES.PDF](#), [APRIL 16 2014 WATER BOARD MINUTES.DOCX](#), [APRIL 25 2014 SPECIAL WATER BOARD MINUTES, MAY 12 2014 WATER BOARD MINUTES.DOCX](#)

C. Consider payment of claims for May 2014.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-CLAIMS.DOCX](#), [COUNCIL CLAIMS LIST 05282014.PDF](#), [MANUAL CHECK REPORT 05282014.PDF](#), [MOST CLAIMS OVER 500 DOLLARS.XLSX](#), [CLAIMS OVER 500 DOLLARS.PDF](#)

D. Consider approval of a renewal application for a Class C Beer Permit with Sunday Sales from Casey's Marketing Company dba Casey's General Store #2366, 1809 9th Avenue East.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM CASEYS 2366.DOC](#)

E. Consider approval of a renewal application for a Class C Liquor License with Sunday Sales from Mi Ranchito, Inc. dba Mi Ranchito Restaurant, 200 High Avenue West, Suite #31/33.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM MI RANCHITO.DOC](#)

F. Consider a resolution authorizing the use of public funds to aid economic development.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-ECONOMIC DEVELOPMENT.DOC](#), [RESOLUTION-ECONOMIC DEVELOPMENT.DOC](#)

G. Consider a resolution fixing date for public hearing on the proposition of entering into a lease agreement for a postage meter system.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM MAILING SYSTEM PH.DOC](#), [RESOLUTION NO MAILING SYTEM LEASE PH.DOCX](#), [POSTAGE METER LEASE.PDF](#)

H. Consider an ordinance amending the City Code of the City of Oskaloosa, Iowa, by deleting current code Chapter 10.78 and

inserting in lieu thereof a corrected section to comport with state statutes – 3rd reading.

Who is submitting this City Manager Department
item.

Documents: [ITEM - CHAPTER 10.78 CODE UPDATE.DOCX](#), [ORDANCE RE CHAPTER 10.78.DOCX](#)

- I. **Consider authorizing the purchase of 19 new computers at a cost of \$16,069.06 with funds from the Library Maintenance Fund.**

Who is submitting this Library
item.

Documents: [CITY COMM-LIBRARY COMPUTERS.DOC](#), [DELL COMPUTER INVOICE.PDF](#)

J. ----- **END OF CONSENT AGENDA** -----

6. Announcement of Vacancies

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Building Code Board of Appeals - Two vacancies to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males currently serve with 2 vacancies)
- Water Board - One vacancy to fill to serve a six year term that begins July 1, 2014 and ends June 30, 2020. This is a three member board that typically meets on the first Monday after the 10th of the month. (Three males currently serve.)

Documents: [ITEM - BOARD AND COMMISSION VACANCIES.DOCX](#)

7. Regular Agenda

Documents: [AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

- A. **Consider an ordinance to vacate and sell of 120' X 16.5' of the north-south public alley adjacent to 505 4th Avenue East - 1st reading. (PUBLIC HEARING)**

Who is submitting this Public Works Director
item.

Documents: [EXPLANATION 505 4TH AVE ALLEY VACATE.DOC](#), [ORDINANCE.DOC](#), [LOCATION MAP.PDF](#), [PICTURES.DOCX](#), [505 4TH AVE E ALLEY APPLICATION AND LETTER.PDF](#), [SURVEY RESPONSES.XLS](#)

- B. **Consider a request from Mr. Gillespie to waive sidewalk maintenance and use regulations as outlined in Chapter 12.12 of the Oskaloosa Municipal Code for parcel number 1130126013, generally located west of 1103 Woodland Road.**

Who is submitting this Administration
item.

Documents: [20140602 - REQUEST TO REMOVE SIDEWALK.DOCX](#), [20140602 - REQUEST TO REMOVE SIDEWALK EXHIBIT A.DOCX](#)

C. Resolution Stating Support For Actions Aligned With Achieving Blue Zones Certification

Who is submitting this City Manager's Office
item.

Documents: [BLUE ZONES COMMUNICATION.DOCX](#), [BLUE ZONES RESOLUTION.DOC](#), [BLUE ZONES COMMUNITY POLICY PLEDGE.PDF](#)

D. Consider an ordinance amending the City Code of the City of Oskaloosa, Iowa, by amending provisions pertaining to Chapter 10.48 – “Parking Regulations Generally”, Section 10.48.255 – “School loading and unloading zones” – 2nd Reading.

Who is submitting this Public Works Director
item.

Documents: [EXPLANATION WEBSTER LOADING ZONE.DOC](#), [ORDINANCE LOADING ZONE.DOC](#), [WEBSTER SCHOOL LOADING ZONE.PDF](#)

E. Consider an ordinance to establish a no parking zone along both sides of South 4th Street from 15th Avenue East to a point twenty-five feet north of 15th Avenue East – 2nd Reading.

Who is submitting this Public Works Director
item.

Documents: [EXPLANATION SOUTH 4TH STREET.DOC](#), [ORDINANCE NO PARKING REV2.DOC](#), [MAP.PDF](#), [SURVEY RESPONSE.XLS](#), [LETTER.PDF](#)

F. Consider an ordinance amending Oskaloosa City Code Chapter 8.08 to allow more expeditious abatement of repeat nuisance offenses (2nd reading) and consider request to waive the third reading of the ordinance.

Who is submitting this Fire Department
item.

Documents: [20140519 - 8.08 NUISANCE CODE AMENDMENT.DOCX](#), [ORDINANCE AMENDMENT TO NUISANCE 2014.DOCX](#)

G. Consider a resolution authorizing the approval of Pay Request No. 1 in the amount of \$75,167.80 to Steven's Concrete Ltd. for the First Avenue East Sidewalk Project.

Who is submitting this Public Works Director
item.

Documents: [EXPLANATION 1ST AVE. E PAY APP 1 AGENDA.DOC](#), [PAY APP 1.PDF](#), [LETTER.PDF](#)

H. Consider a motion approving Pay Request No. 3 to Norris Asphalt Paving Co. in the amount of \$402,836.27 for the C Avenue East & North 3rd Street Pavement Rehabilitation

Project.

Who is submitting this item. Public Works Director

Documents: [EXPLANTION C AVE E AND N 3RD PAY APP NO 3 AGENDA.DOC](#), [PAY APP NO 3.DOCX](#), [PAY APP NO 3 DETAILS.PDF](#)

8. Report on Items from City Staff.

- a) City Manager.
 - i. Report on acquisition and demolition of 517 B Avenue West.
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [AGENDA ITEM - REPORTS FROM STAFF.DOCX](#)

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [AGENDA ITEM - INFORMATION FROM CITY COUNCIL.DOCX](#)

10. Closed Sessions

Closed session under Iowa Code Section 21.5.1.i. to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session and reconvene in open session to consider approval of contract.

Documents: [ITEM - CLOSED SESSION EVALUATION.DOCX](#)

11. Open Session Action

Consider a motion to approve or modify the contract of City Manager Michael Schrock Jr.

Documents: [ITEM - OPEN SESSION EVALUATION.DOCX](#), [CM CONTRACT.PDF](#)

12. Adjournment

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.



City Council
Communication

Meeting Date: June 2, 2014

Requested By: Mayor & City Council

Item Title: Call to Order and Roll Call - 6:00 p.m.

1. Invocation: Pastor Andrea Brownlee, First Christian Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,
_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

Not applicable.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council Communication

Meeting Date: June 2, 2014

Requested By: Mayor & City Council

Item Title: Community Comments

Explanation :

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three minutes. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Budget Consideration:

Not applicable.

Attachments :

None.

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

- Item A. Minutes and reports from city council meetings.**
Staff recommends council receive and file these documents.
- Item B. Board and Commission Minutes:**
Staff recommends council receive and file these documents.
- Item C. Consider payment of claims for May 2014.**
- Item D. Consider approval of a renewal application for a Class C Beer Permit with Sunday Sales from Casey's Marketing Company dba Casey's General Store #2366, 1809 9th Avenue East.**
- Item E. Consider approval of a renewal application for a Class C Liquor License with Sunday Sales from Mi Ranchito, Inc. dba Mi Ranchito Restaurant, 200 High Avenue West, Suite #31/33.**
- Item F. Consider a resolution authorizing the use of public funds to aid economic development.**
- Item G. Consider a resolution fixing date for public hearing on the proposition of entering into a lease agreement for a postage meter system.**
- Item H. Consider an ordinance amending the City Code of the City of Oskaloosa, Iowa, by deleting the current code Chapter 10.78 and inserting in lieu thereof a corrected section to comport with state statutes - 3rd reading.**
- Item I. Consider authorizing the purchase of 19 new computers at a cost of \$16,069.06 with funds from the Library Maintenance Fund.**



City Council Communication

Meeting Date: June 2, 2014

Requested By: City Manager's Office

Item Title: C ONSENT AGENDA

Explanation :

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. May 19, 2014 City Council Regular Meeting Minutes
 - 2. June 2, 2014 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. May 6, 2014 Airport Commission Minutes
 - 2. April 16, 2014 Water Board Minutes
 - 3. April 25, 2014 Water Board Special Meeting Minutes
 - 4. May 12, 2014 Water Board Minutes

Budget Consideration:

Not applicable.

Attachments :

May 19, 2014 City Council Regular Meeting Minutes
May 6, 2014 Airport Commission Minutes
April 16, 2014 Water Board Minutes
April 25, 2014 Water Board Special Meeting Minutes
May 12, 2014 Water Board Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
May 19, 2014

The Oskaloosa City Council met in regular session on Monday, May 19, 2014, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates.

Tom Gillespie, 1103 Woodland Road, commented on sidewalks in front of his two properties; William Ottens, Library Director, commented on summer reading kickoff; and Nancy Shipman, 2567 285th Street, commented on parking on South 4th Street.

It was moved by Jimenez, seconded by Yates to approve the consent agenda:

1. May 5, 2014 City Council Regular Meeting Minutes
2. May 19, 2014 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commission:
 - a. December 5, 2013 Housing Trust Fund Committee Minutes
 - b. March 6, 2014 Housing Trust Fund Committee Minutes
 - c. March 24, 2014 Library Board of Trustees Minutes
 - d. May 3, 2014 City Band Board Minutes
 - e. April 28, 2014 Library Board of Trustees Minutes
 - f. April 1, 2014 City Band Board Minutes
 - g. May 12, 2014 Planning and Zoning Commission Minutes
4. Approval of ownership update for Mahaska Bowling and Recreation Center, Inc., 1700 A Avenue East
5. Receive and file the April 2014 financial reports.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Jimenez introduced Resolution No. 14-05-39 entitled "RESOLUTION PROVIDING FOR THE FINANCIAL SUPPORT OF THE AREA 15 REGIONAL PLANNING COMMISSION" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING TITLE 12 – STREETS, SIDEWALKS AND PUBLIC PLACES, CHAPTER 12.28 – DRIVEWAYS, SECTION 12.28.060 – DRIVEWAYS ON UNPAVED STREETS, BY PROVIDING AMENDMENTS PERTAINING TO DRIVEWAY CULVERT REQUIREMENTS" and moved its approval on the third reading. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1355.

Jimenez introduced "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING PROVISIONS PERTAINING TO PARKING REGULATIONS" to reflect a parking restriction along both sides of North 11th Street from C Avenue East to J Avenue East and moved its approval on the third reading. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1356.

Jimenez introduced Resolution No. 14-05-40 entitled "RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING TO CONSIDER AN ORDINANCE TO VACATE THE NORTH-SOUTH ALLEY ADJACENT TO 505 4TH AVENUE EAST, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Pamela Blomgren, 309 North 10th, addressed City Council regarding the Blue Zones Project.

It was moved by Moore, seconded by Yates to continue to support the Blue Zones Project and adopt a resolution approving Blue Zones Policy Pledge items as recommended by the Planning Committee. The roll was called and the vote was:

AYES: Caligiuri, Moore, Walling and Yates

NAYS: Jimenez, Van Zetten and Ver Steeg.

Whereupon the Mayor declared said motion approved.

Russ Reiter, Oskaloosa Schools Superintendent, 1115 Elmhurst Court, addressed City Council regarding site plan approval for the Webster School parking improvements.

It was moved by Jimenez, seconded by Caligiuri to approve the site plan for the Webster School parking improvements along the north side of 5th Avenue East between South 7th Street and South 9th Street. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Moore introduced "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING PROVISIONS PERTAINING TO PARKING REGULATIONS" in Section 10.48.255 – "School loading and unloading zones" and moved its approval on the first reading. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance approved on the first reading.

Moore introduced "AN ORDINANCE ESTABLISHING "NO PARKING ZONES" ALONG BOTH SIDES OF SOUTH 4TH STREET FROM 15TH AVENUE EAST TO A POINT TWENTY-FIVE FEET NORTH OF 15TH AVENUE EAST, PROHIBITING THE PARKING OF MOTOR VEHICLES OR OTHER TYPES OF VEHICLES WITHIN SAID NO PARKING ZONE, AMENDING THE OSKALOOSA MUNICIPAL CODE TO REFLECT THE CHANGES, AND PROVIDING FOR PENALTIES FOR THE VIOLATION THEREOF" and moved its approval on the first reading. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance approved on the first reading.

Caligiuri introduced "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY DELETING CURRENT CODE CHAPTER 10.78 AND INSERTING IN LIEU THEREOF A CORRECTED SECTION TO COMPORT WITH STATE STATUTES" and moved its approval on the second reading. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance approved on the second reading.

Caligiuri introduced "AN ORDINANCE AMENDING THE OSKALOOSA, IOWA CITY CODE BY AMENDING VARIOUS PROVISIONS OF CHAPTER 8.08 OF THE CODE TO ALLOW AUTHORITY FOR ABATEMENT OF NUISANCES WITHOUT A PRIOR NOTICE TO ABATE IN CASE OF REPEAT OFFENDERS" and moved its approval on the first reading. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Caligiuri introduced Resolution No. 14-05-41 entitled "RESOLUTION FOR PRELIMINARY APPROVAL OF PLANS, SPECIFICATIONS, AND ESTIMATED COST; SETTING DATE OF PUBLIC HEARING ON PLANS, SPECIFICATIONS, AND ESTIMATED COST; AND ORDERING THE ADVERTISEMENT FOR BIDS ON THE 3RD AVENUE EAST RECONSTRUCTION PROJECT" and moved its approval. Jimenez seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Moore, seconded by Caligiuri that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 7:11 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

MINUTES
OSKALOOSA AIRPORT COMMISSION
May 6, 2014

Meeting of the Oskaloosa Airport Commission was called to order at 4:35 p.m. on Tuesday, May 6, 2014.

1. ROLL CALL: Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, James Johnson, Larry Lewis, Jerry Strunk [Midwest Aviation] and City Manager Michael Schrock.
2. APPROVAL OF THE MINUTES: Moved by Kraig Van Hulzen and seconded by James Johnson to approve the minutes of the April 7, 2014 meeting. Motion carried.
3. FINANCIAL REPORT: Moved by Kraig Van Hulzen and seconded by Larry Lewis to approve the financial report. Motion carried.
4. REVIEW AND APPROVE BILLS: Moved by Larry Lewis and seconded by James Johnson to pay bills totaling \$7,283.30. Motion carried.
5. MANAGER'S REPORT: See attached.
6. OLD BUSINESS:
 - a) Door on maintenance hangar: The new door installation should be completed today. While the Schweis Doors crew is still on site, Jerry Strunk will have them look at the door in the Pepsi hangar that is in need of adjustment and have them repair a leak above the door in the corporate hangar. Jerry Strunk presented bids for putting foam insulation on the new door. Foam Pro bid \$2,250.00 and Southern Iowa Technologies bid \$2,400.00. Larry Lewis moved to accept the Foam Pro bid for \$2,250.00. James Johnson seconded and motion carried.
 - b) Improving security in the office: The project approved at the April meeting should start in May once the contractor receives the roll up door that goes over the counter.
 - c) Entrance signs: Received a revised quote on new signs from Champion Storage & Signs. The highway sign will be \$2,878.00 and the smaller sign at the road to the airport will be \$875.00. This does not include painting the posts. Kraig Van Hulzen moved to replace the highway sign for \$2,878.00 and James Johnson seconded. Motion carried. Jerry Strunk was authorized to hire someone to paint the posts on both signs.
 - d) Security lights: Atwood Electric has not started on the outside lighting project, and no quote has been received on interior lighting for the maintenance hangar.
 - e) Spraying for weeds: This has been completed.
 - f) Security fence repair: Reviewed the proposals from AKG Construction Service and discussed the possible fence placement options. No decision was made, and the matter was tabled until next month.

- g) Ford pickup repairs: No estimates have been obtained.
- h) FY2015 state airport funding application: James Johnson reported that extending fiber optic cable to the airport would not be practical. Another idea would be to build a lean-to on the maintenance hangar to store the snowplow. Since it is almost too late to make an application for state funding this year, it was decided to wait until next year.
- i) Fixed Base Operator annual review: It was decided to table this until the June meeting when hopefully the weather will be better for an on-site inspection of the airport premises.

7. NEW BUSINESS:

- a) Farm contract: No action was necessary on this topic.
- b) Ice maker: The compressor failed on the old ice maker left here by Musco. The cost to repair was \$600.00. Jerry Strunk purchased a new ice maker for \$729.00 and asked if the Airport Commission would take ownership and reimburse him. The matter was tabled.
- c) Sweeping ramp, taxiway and runways: Discussed ideas on who could be hired to do the sweeping. Jerry Strunk will do some research.
- d) Ramp and taxiway repair: Jerry Strunk will identify the areas most in need of repair and the Commission will look at these areas when doing the on-site inspection in June.
- e) Co-Rayvac heating system: Jerry Strunk reported that the pipes are rusting and soot is falling from the system. He will search for a heating contractor familiar with the Co-Rayvac system and get a quote for repairs.
- f) Entitlement grant funds for the regional airport: City Manager Michael Schrock gave an update on the regional airport. An additional \$129,605.00 is needed for the environmental study phase of the project. The City of Pella will contribute 50% of this amount. Michael Schrock has been attempting to obtain federal entitlement grant funds from other cities that will not be using their funds, but to date has not been successful. The Commission had previously transferred \$95,600.00 of the airport's entitlement fund to the project. James Johnson moved to transfer up to \$65,000.00 of the airport's entitlement funds to the South Central Iowa Regional Airport Agency. Kraig Van Hulzen seconded and motion carried.
- g) June meeting date: The date of June 2nd was agreeable to everyone, and it was decided to meet at 3:30 to give more time for inspection of the premises.

- 8. ADJOURN: It was moved by Kraig Van Hulzen to adjourn at 6:03 p.m. Motion was seconded by Larry Lewis. Motion carried.

MWA@OOA

April 2014

Oskaloosa, IA. Municipal Airport Monthly Report

Fuel Sales: 100LL (\$6.37)1062 gal: Jet A (\$5.89)449 gal.

Total fuel sales for April 2014=1511 gal X .05= \$75.55.

Plus Tel: \$15.28.

Total owed OOA= \$90.83.

- **New Schwiess by-fold door was installed in rear shop.
(Just in time, One of the pillow block supports broke on the main drive shaft (just had two others repaired) and let the shaft bend which could have led to the door falling).**
- **Shop remains busy.**
- **Flight Ops down due to WX (Cold, Wind, rain, thunderstorms and tornados, etc!!)**
- **MWA now has an Aircraft for rent.**
- **The Airport Weed spraying is complete.**
- **So far our Berm is doing its job.**
- **Maybe summer will arrive someday??**

UP, UP AND AWAY @ OOA

The Oskaloosa Water Department Board of Trustees met in regular session Wednesday, April 16, 2014, at 5:00 PM with board members Keltner, Ryan and Settimi present. The agenda was approved with an amendment inserting "Discussion and Possible Action on a Rate Study and Cost Study at Item #7. Minutes of the 2/10/14 joint meeting, 3/10/14 regular meeting and 3/26/14 special meeting were approved as presented, all ayes.

Following Warrants Allowed: (see attached sheet)

The first item on the agenda was Customer Forum. There were two items presented. There was no action taken by the Board.

The next agenda item was Approve Resolution #1402, Resolution of the Oskaloosa Municipal Water Department. Introduction by Settimi, Motion by Settimi and second by Ryan to approve the resolution. Ayes all, motion passed.

The next agenda item was Discussion and Consideration Updating OMWD code sections 2.500, 2.505, 2510. Motion by Settimi to approve changes to 2.500, 2.505, and 2.510. Seconded by Keltner. Ayes all, motion carried.

The next agenda item was Discussion and Possible Action on a Rate Study and a Cost Study. Motion by Pete Settimi to begin construction of a rate study program that includes an internal cost savings study for the Water Department and further discussion of joint cost savings with the City of Oskaloosa. Seconded by Errin Keltner. Ayes all, motion passed.

The next two agenda points had several items discussed, with no action taken by the Board of Trustees.

Motion was made for adjournment by Pete Settimi. Joe Ryan seconded the motion. Ayes all, meeting adjourned. 6:30 PM.

Errin Keltner, Secretary

The Oskaloosa Water Department Board of Trustees met in special session Friday, April 25, 2014, at 4:00 PM with board members Settimi, Ryan, and Keltner present.

The agenda was approved as presented.

First agenda item was Consideration of Authorization to Proceed with Legal Action in the Matter of Removal of Board Member Errin Keltner. Motion by Settimi and seconded by Keltner to move forward with filing a petition in the Iowa District Court. Settimi and Keltner aye, Ryan nay. Motion passed.

The next two agenda items were not discussed.

Motion was made for adjournment by Pete Settimi. Joe Ryan seconded the motion. Ayes all, meeting adjourned. 4:26 PM.

Errin Keltner, Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Monday May 12, 2014, at 5:00 PM with board members Keltner, Ryan and Settimi present. The agenda was approved as presented. Minutes of the 4/16/14 regular meeting were approved as presented, all ayes.

Following Warrants Allowed: (see attached sheet)

The first item on the agenda was Customer Forum. There were two items presented. The Board advised staff to adjust the rate for 2112 210th Street to the same rate as in city rates for a leak that occurred at this residence. The Board took no action on the other request for rate adjustment.

Discussion and Consideration of Possible Contract for Mowing Water Treatment Plant Grounds was the next agenda item. This item was tabled by the Board.

Discussion and Consideration of Awarding of Bids to Sell Modular Home Located Behind Office was the item that was next on the agenda. Motion to reject all bids and consider rebidding after insurance repairs made by Settimi, second by Ryan. The motion carried with Settimi and Ryan voting yes, and Keltner abstaining.

Discussion and Consideration of Bill Adjustment for 2008 South 11th Street and 302 North C Street were the next two agenda items. Motion to deny bill adjustment and allow a payment plan was made by Settimi and second by Ryan. The motions carried with Settimi and Ryan voting yes, and Keltner abstaining.

Discussion and Consideration of City of Beacon's Water Rate (Mahaska Rural Water) was next on the agenda. Motion to continue to sell Mahaska Rural Water water for Beacon at the 2013 water rate was made by Settimi and second by Ryan. The motion carried with Settimi and Ryan voting yes, and Keltner abstaining.

The next two items saw discussion by the Board with no action taken.

Motion by Settimi to enter into closed session, seconded by Ryan. Ayes all, motion passed. Closed session entered into at 6:12 PM. Motion to exit closed session by Settimi, seconded by Ryan, ayes all, motion passed. Open session entered into again at 6:42 PM.

The last agenda item saw no action taken by the Board.

Motion was made for adjournment by Pete Settimi. Joe Ryan seconded the motion. The motion carried with Settimi and Ryan voting yes, and Keltner abstaining. 6:43 PM.

Errin Keltner, Secretary



City Council
Communication
Meeting Date: June 2, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider payment of claims for May 2014.

Explanation :

A list of claims for May is included in your agenda packet. An additional list will be distributed at the council meeting. Also included in the packet is a detailed list of most claims over \$500.

Staff recommends approval.

Budget Consideration:

Totals will appear on the claims lists.

Attachments :

Claims lists



City of Oskaloosa, IA

COUNCIL CLAIMS LIST

Acco	Diving board refinish kit	153.65
	Pool chemicals	1,736.50
Advanced Analytical Solutions	Annual waste water testing	291.00
Aramark Uniform Services	Rubber mats	72.59
	Rubber mats	72.59
Arnold Motor Supply	Supplies	9.10
	Supplies	31.84
Brick, Gentry, Bowers, Swatz & Levis, PC	Legal services	4,230.69
Brown's Shoe Fit Company	Boots - G Vroegh	100.00
Bruening Rock Products Inc	Concrete sand	49.66
Carpenter Uniform Co	Uniforms	131.90
	Bulletproof vest - Starkey	687.48
	Uniforms	172.78
Carroll Distributing	Truncated domes	3,600.00
Certified Pest Control	Pest control	30.00
	Pest control	30.00
Continental Research Corporation	Cleaning products	374.00
	Sewer degreaser	467.00
Crow Shooting Supply	Ammunition	940.80
D & K Products	Pesticides	98.00
Danko Emergency Equipment	Water level gauge	203.92
	Rescue harness	436.00
Danny R. Fetters	Roof for golf cart shed	5,600.00
De Ruitter Lawn Equipment	Tree pole saw	525.94
Dickinson Co. Inc	Repair street lights	116.50
	Locate wiring	75.00
	Replace broken signal	489.38
	Storm siren repair	150.00
	Traffic signal replacement	1,200.00
Ed Roehr Safety Products	Air cartridge	328.67
Elliott Equipment Co	Replacement cutting chain & blade	1,914.92
Garden & Associates Inc	Professional services - Waste Water tanks	1,295.75
	Professional services - 1st Ave E sidewalk projec	2,928.51
Haines Auto Supply	Oil	16.99
Heiman Inc.	Credit on returned item	-49.74
	Fire equipment	890.10
	Fire equipment	1,010.90
Hy Vee Accounts Receivable	DARE cake	101.98
IDALS	Applicator license renewal - Bork	15.00
Ideal Ready Mix	Master seal	3.60
Institute for Transportation Engineers	Publications	168.00
International Code Council Inc	Membership dues	125.00
Interstate All Battery Center	Batteries	421.20
Iowa Dept of Transportation	Road paint	1,548.10

Iowa Law Enforcement Academy	Training - Shutts/Johnston	450.00
Iowa State University-InTrans	Manuals	80.00
J.W. Pepper & Son Inc.	City band music	528.99
Kelly Supply Company	Supplies	17.67
Kum & Go LC	Refund cigarette permit fees FY 2015	75.00
Labconco Corporation	Timer switch assembly	215.20
Lappin Tire	Tire repair	45.00
	Tire repair	15.00
L-Tron Corporation	Vehicle scanner	339.00
Mahaska Co Highway Dept	Diesel fuel	2,111.75
	Fuel	1,786.58
Mahaska Communication Group LLC	Telephone services	220.90
	Telephone services	47.47
	Telephone services	63.78
	Telephone services	69.73
	Telephone services	62.42
	Telephone services	65.58
	Telephone services	47.30
	Telephone services	1,237.70
Mahaska Drug	Medications	5.60
Mahaska Health Partnership	Professional services	130.00
	Professional services	130.00
	Professional services	130.00
	Professional services	130.00
Malcom Lumber Window & Door Center	Rerod for street repair	1,523.20
MidAmerican Energy	Utilities	790.82
	Utilities	565.23
	Utilities	135.64
Midwest Breathing Air LLC	Quarterly air test	120.00
Midwest Electronic Recovery	Recycle CRT's	20.00
MPH Industries Inc	Radar	309.95
Norris Asphalt Paving Inc	Mill asphalt	1,000.00
Orscheln Farm & Home	Grass seed	62.98
	Gloves	39.46
	Tools	20.99
	Supplies	41.09
	Rainsuits	81.93
	Supplies	7.17
	Supplies	14.99
Oskaloosa Herald/Shopper	Publications	612.73
Oskaloosa Service Center Inc	Replace tires	286.70
	Replace tires	286.70
	Quick lube	30.20
	Quick lube	38.09
	Vehicle repairs	179.42
	Quick lube	30.20
	Quick lube	30.20
Oskaloosa Water Dept	Fax location services	66.60
Pella Tree Service Inc.	Tree removal - 5th Ave W	1,600.00
	Tree removal - D Ave W	1,430.00

	Tree removal - 12th Ave E	1,065.00
	Remove tree - 409 N 3rd St	510.00
Precise Imaging	Name plates	33.03
Quill Corporation	Office supplies	33.48
Roe Heating & Refrigeration	Repair heating/cooling unit	503.84
Rohrbach Associates PC Architects	Professional services - Fire Station design	833.60
Stephens Memorial Animal	City contribution	21,500.00
The Des Moines Register	Police officer ad	647.00
The Lifeguard Store Inc	Pool equipment	477.70
The Office Center Inc.	File cabinet	220.49
	Office supplies	12.86
Town and Country Wholesale	Pool concessions	1,947.58
Trans-Iowa Equipment LLC	Broom for sweeper	642.85
True Value Hardware	Supplies	21.98
	Supplies	12.28
	Tool box	9.49
	Supplies	8.81
	Supplies	44.95
	Toilet kit	20.99
	Supplies	31.84
	Tools	21.99
	Supplies	6.16
U.S. Cellular	Telephone services	26.76
UnityPoint Clinic-Occupational Medicine	Professional services	111.00
UPS	Shipping charges	6.05
Verizon Wireless	Broadband services	288.38
W L Construction Supply	Diamond saw blade	419.99
Walmart Community/GEGRB	Medications	35.90
	Print cartridges	95.94
	Medications	4.00
Wood Roofing Company Inc	Inspect City Hall	600.00
		<hr/>
		80,318.20



MANUAL CHECK REPORT

Amazon	Library materials	2,652.78
Ben Johnston	Reimburse travel expense	34.46
Ben Johnston	Reimburse travel expense	18.88
Ben Johnston	Reimburse travel expense	31.81
Blaine Shutts	Reimburse travel expense	41.62
Cindy Godlove	Reimburse travel expense	142.80
David D. Dixon	May legal fees	2,200.00
DeLong Construction Inc	Payment #6 - West Area Sanitary Sewer	23,319.85
Delta Dental of Iowa	Dental insurance	341.00
DMACC	Registration - Pal	375.00
Edward D Jones	Savings Edward Jones	400.00
Edward D Jones	Savings Edward Jones	400.00
Fidelity Security Life Insurance Company	Vision insurance	203.16
Gary/Sue Gerard & Curt's Excavating	Demolition II loan - 1218/1220 2nd Ave E	6,200.00
Gladys Genskow	Petty cash - pool	230.00
HalfMoon Education Inc	Registration - A Pal/Willey	807.00
I.U.P.A.T. District Council 81	Union dues	244.11
Iowa County Attorneys Association	Registration - Shutts	60.00
Local 636, IAFF	Fire union	225.00
Madison National Life	May life insurance premium	407.29
Mahaska County Auditor	Law enforcement center agreement	15,500.00
Misty Dawne White-Reinier	May legal fees	1,800.00
Nathan Wiley	Reimburse meal expense	12.00
Oskaloosa Community Schools	May local option sales tax	76,758.16
PPME 2003 IBPAT	Police union dues	398.34
Sunlife Financial	May stop loss premium	12,580.05
United Way	United Way	25.83
Visa Card Center	Library supplies	302.09

145,711.23

May payroll 256,091.25

Alexander, Craig	Cell phone reimbursement	20.00
Boston, Troy	Cell phone reimbursement	20.00
Calzaretta, Michael	Cell phone reimbursement	20.00
McGee, John	Cell phone reimbursement	20.00
Neff, Mark	Cell phone reimbursement	20.00
Pal, Akhilesh	Cell phone reimbursement	20.00
Schrock Jr, Michael	Cell phone reimbursement	20.00
Vroegh, Gary	Cell phone reimbursement	20.00
Vroegh, Grant	Cell phone reimbursement	20.00
Willey, Nathan	Cell phone reimbursement	20.00

MOST CLAIMS OVER 500.00

Department	Supplier/Vendor	Amount	Explanation
Fire Department	Rohrbach Associates PC Architects	\$833.60	Basic services, schematic design services for new fire station.
Parks Department	Van Wall Equipment	\$12,100.00	Mower with deck.
City Attorney	Brick, Gentry P.C.	\$4,230.69	Consultant - legal services from 03/27/2014 through 04/24/2014.
City Manager	Roe Heating & Refrigeration	\$503.84	Repair heating/cooling unit in CM office.
Parks Department	Town & Country Wholesale Co.	\$1,947.58	Pool concessions.
Parks Department	Acco	\$1,736.50	Chemicals for the swimming pool.
Parks Department	Mahaska Bottling	\$589.40	beverages for pool concessions.
Library	Centurion	\$576.00	Annual maintenance fee - Smart Shield antivirus protection for 12 public computers.
Library	Dell	\$16,069.06	19 new computers - 12 public and 7 staff.
Public Works - Engineer	Garden & Associates, LTD.	\$2,928.51	Professional engineering services for 1st Avenue East Sidewalk Project - April 1, 2014 - May 1, 2014.
Public Works - Streets	Trans-Iowa Equipment LLC	\$642.85	Main broom for Elgin sweeper.
Public Works - Streets	Malcom Lumber	\$1,523.20	1/2" rerod for street repair.
Public Works - Streets	Pella Tree Service	\$4,605.00	Take down trees at 611 D Avenue West, 109 5th Avenue West, 122 12th Avenue East
Public Works - Streets	Dickinson Company Inc.	\$1,200.00	Traffic signal wiring replacement at intersection of Hwy. 92 & Hwy. 23.
Public Works - Streets	Carroll Construction Supply	\$3,600.00	25 2' x 4' ADA paver tiles.
Public Works - Streets	De Ruiters Lawn Equipment	\$525.94	Replace tree pole saw broken from storm damage.
Public Works - Streets	Norris Asphalt Paving Co.	\$1,000.00	Mill 200 feet of asphalt on South 11th Street.
Public Works - Streets	Iowa DOT	\$1,548.10	White & yellow traffic paint.
Public Works - Streets	Oskaloosa Tree Service	\$900.00	Take down 2 trees at 915 South 9th Street.
Public Works - Streets	Norris Asphalt Paving Co.	\$4,493.55	30.99 tons of UPM cold patch for road repair.
Public Works - Wastewater	State Hygienic Laboratory	\$892.00	Annual toxicity testing of both wastewater plants.
Public Works - Wastewater	Garden & Associates, LTD.	\$1,295.75	Professional engineering services to determine tank sizes at NE & NW wastewater plants.
Public Works - Wastewater	Elliott Equipment Co.	\$1,914.92	Replacement cutting chain and blade for wastewater jetter.
Police Department	Carpenter Uniform	\$687.48	Office Starkey's bullet-proof vest.
Police Department	Central Iowa Hospital Corporation	\$883.25	Office Starkey's physical.
Police Department	Crow Shooting Supply	\$940.80	Ammunition
Police Department	The Des Moines Register	\$647.00	Police Officer ad.
Golf Department	Danny R. Fetters	\$5,600.00	Remove existing golf cart shed roof and replace with metal roof.
Fire Department	Heiman Inc.	\$1,901.00	2500 gallon porta tank liner, 2 1/2" play pipe w/stack tips, 100' of 1" booster hose, freight
City Band	J. W. Pepper & Son Inc.	\$528.99	Music for city band.
City Clerk	Oskaloosa Herald/Shopper	\$612.73	Publication of official documents.
Animal Control	Stephen Memorial Animal Shelter	\$21,500.00	City contribution.



City Council
Communication
Meeting Date: June 2, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider approval of a renewal application for a Class C Beer Permit with Sunday Sales from Casey's Marketing Company dba Casey's General Store #2366, 1809 9th Avenue East.

Explanation:

The application is complete and in order for approval.

Staff recommends approval.

Budget Consideration:

\$75.00 to the General Fund.

Attachments :

None



City Council
Communication
Meeting Date: June 2, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider approval of a renewal application for a Class C Liquor License with Sunday Sales from Mi Ranchito, Inc. dba Mi Ranchito Restaurant, 200 High Avenue West, Suite #31/33.

Explanation:

The application is complete and in order for approval.

Staff recommends approval.

Budget Consideration:

\$845.00 to the General Fund.

Attachments :

None



City Council
Communication
Meeting Date: June 2, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution authorizing the use of public funds to aid economic development.

Explanation:

In accordance with Iowa Code Chapter 15A.1.1 before funds are expended for economic development City Council shall determine that a public purpose will be accomplished with the funds. This resolution outlines the use and public purpose for the funds that are budgeted for FY2015. The approval of this item is routine in nature.

Staff recommends approval of this resolution.

Budget Consideration:

\$40,000 from the General Fund

Attachments :

Resolution

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE USE OF PUBLIC FUNDS TO AID ECONOMIC DEVELOPMENT

WHEREAS, the Oskaloosa City Council has appropriated funds in the 2014-2015 budget to aid economic development; and

WHEREAS, in accordance with Chapter 15A.1.1 economic development is a public purpose for which a city may provide grants, loans, guarantees, and other financial assistance to or for the benefit of private persons; and

WHEREAS, for the purposes of Chapter 15A.1.1 "Economic Development" means private or joint public and private investment involving the creation of new jobs and income or the retention of existing jobs and income that would otherwise be lost; and

WHEREAS, before public funds are used for grants, loans, or other financial assistance to private persons or on behalf of private persons for economic development, the governing body of the city dispensing those funds shall determine that a public purpose will reasonably be accomplished by the dispensing or use of those funds.

NOW, THEREFORE, BE IT RESOLVED, the Oskaloosa City Council determines that the following appropriations for 2014-2015 will assist in the creation of new jobs and income or the retention of existing jobs and income: Oskaloosa Area Chamber and Development Group \$37,500; Indian Hills Regional Development Corporation \$2,000 and Holiday Decorations \$500.

PASSED AND APPROVED this 2rd day of June, 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



City Council
Communication
Meeting Date: June 2, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution fixing date for public hearing on the proposition of entering into a lease agreement for a postage meter system.

Explanation:

The city's lease of \$44.31/month on a postage meter system from Pitney Bowes has expired. Pitney Bowes will no longer service this equipment and are recommending a digital system (DM125 meter and 5# scale) for \$55.88/month for 60 months. A public hearing must be held before a lease agreement may be entered. This resolution sets the public hearing for June 16, 2014.

Staff recommends approval of this resolution.

Budget Consideration:

An increase of \$11.57/month for 60 months for a total of \$694.20 over the terms of the lease.

Attachments :

Resolution
Lease Agreement

RESOLUTION NO. _____

**RESOLUTION FIXING DATE FOR PUBLIC HEARING ON THE PROPOSITION OF
ENTERING INTO A LEASE AGREEMENT FOR A POSTAGE METER SYSTEM**

WHEREAS, the City of Oskaloosa wishes to enter into a Lease Agreement in the amount of \$55.88/month for 60 months for a postage meter system as authorized by Section 364.4e of the Code of Iowa; and

WHEREAS, before said agreement may be entered into, it is necessary to comply with the provision of said Code, and to publish a notice of the proposal to enter into a lease agreement and of the time and place of the meeting at which the Council proposes to take action to enter into the agreement and to receive oral and/or written objections from any resident or property owner of said City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa:

Section 1: That the City Council of the City of Oskaloosa, Iowa meet in City Council Chambers, City Hall, 220 South Market Street, Oskaloosa, Iowa at 6:00 p.m. on the 16th day of June, 2014 for the purpose of taking action on the matter of entering into a lease agreement in the amount of \$55.88/month for 60 months for the purchase of a postage meter system.

Section 2: That the Clerk is hereby directed to cause publication of said meeting in the Oskaloosa Herald in the manner as directed in Section 362.3 of the Code of Iowa.

PASSED AND APPROVED this 2nd day of June, 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



WSCA/NASPO FMV Lease Option C Agreement

Account # 10

Agreement Number

Your Business Information

CITY OF OSKALOOSA

Full Legal Name of Customer, DBA Name of Customer, Tax ID # (FEIN/TIN), Billing Address, Billing Contact Name, Billing Contact Phone #, Billing CAN #, Installation Address, Installation Contact Name, Installation Contact Phone #, Installation CAN #, Fiscal Period (from - to), Customer PO #, Delivery CAN #

Your Business Needs

Table with columns: Qty, Business Solution Description. Includes items like Mail Stream Solution, DM125 Desktop Mailing System, IntelliLink Interface, Accounting Software, etc.

- Check items to be included in customer's payment: Equipment Maintenance, Software Maintenance, Soft-Guard Subscription, IntelliLink Subscription/Meter Rental.

Your Payment Plan

Table with columns: Number Of Months, Monthly Amount*. Shows 60 months at \$55.88.

- () Required advance check of \$() received
Tax Exempt# State Tax (if applicable)
() Tax Exempt Certificate Attached
() Tax Exempt Certificate Not Required

Your Signature Below

By signing below, you agree to be bound by this FMV Lease Option C Agreement (this "Lease"). This Lease is made and entered into pursuant to your State's/Entity's Participating Addendum...

WSCA4228

Customer Signature, Date, State's/Entity's Participating Addendum #, Print Name, Title, FEDERAL TAX ID#

Sales Information

Joseph Ruseski, 473, District Office, PBGFS Acceptance, Account Rep Name

Equipment Vendor: Pitney Bowes Inc. for Sales and Service call 1-800-322-8000



City Council
Communication
Meeting Date: June 2, 2014
Requested By: Police Department

Item Title: CONSENT AGENDA

Consider an ordinance amending the City Code of the City of Oskaloosa, Iowa, by deleting current code Chapter 10.78 and inserting in lieu thereof a corrected section to comport with state statutes - 3rd reading.

Explanation :

Chapter 10.78 of the Oskaloosa Municipal Code addresses the use of ATVs and snowmobiles. The Ordinance in its current form is based upon Iowa Code Chapter 321I (2013) "All-Terrain Vehicles" but does not perfectly comport therewith. The proposed ordinance amending Chapter 10.78 deletes current City Code Chapter 10.78 and inserts in lieu thereof a corrected section to comport with State Statutes.

Budget Consideration:

The proposed amendment has no direct budgetary impact.

Attachments :

1. Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, BY DELETING CURRENT CODE CHAPTER 10.78 AND INSERTING IN LIEU THEREOF A CORRECTED SECTION TO COMPORT WITH STATE STATUTES.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. Section 10.78 is amended by striking the current chapter, and inserting in lieu thereof, the following:

Chapter 10.78 ALL-TERRAIN VEHICLES AND SNOWMOBILES

10.78.010 Purpose

10.78.020 Definitions

10.78.030 General Regulations

10.78.040 Operation of Snowmobiles

10.78.050 Operation of All-Terrain Vehicles

10.78.060 Hours of Operation

10.78.070 Negligence

10.78.080 Accident Reports

10.78.010 **Purpose.** The purpose of this chapter is to regulate the operation of all-terrain vehicles and snowmobiles within the City.

10.78.020 **Definitions .**

For use in this chapter the following terms are defined:

1. "All-terrain vehicle" or "ATV" means a motorized flotation-tire vehicle, with not less than three and not more than six low pressure tires, that is limited in engine displacement to less than one thousand (1,000) cubic centimeters and in total dry weight to less than one thousand two hundred (1,200) pounds and that has a seat or saddle designed to be straddled by the operator and handlebars for steering control.

(Code of Iowa, Sec. 321I.1)

2. "Off-road motorcycle" means a two-wheeled motor vehicle that has a seat or saddle designed to be straddled by the operator and handlebars for steering control and that is intended by the manufacturer for use on natural terrain. "Off-road motorcycle" includes a motorcycle that was originally issued a certificate of title and registered for highway use under Chapter 321 of the Code of Iowa, but which contains design features that enable operation over natural terrain. An operator of an off-road motorcycle is also subject to the provisions of this chapter governing the operation of all-terrain

vehicles.

(Code of Iowa, Sec. 321I.1)

3. "Off-road utility vehicle" means a motorized flotation-tire vehicle, with not less than four and not more than six low pressure tires, that is limited in engine displacement to less than one thousand five hundred (1,500) cubic centimeters and in total dry weight to not more than two thousand (2,000) pounds and that has a seat that is of bench design, not intended to be straddled by the operator, and a steering wheel for control. An operator of an off-road utility vehicle is also subject to the provisions of this chapter governing the operation of all-terrain vehicles.

(Code of Iowa, Sec. 321I.1)

4. "Snowmobile" means a motorized vehicle weighing less than one thousand (1,000) pounds which uses sled-type runners or skis, endless belt-type tread with a width of forty-eight (48) inches or less, or any combination of runners, skis, or tread, and is designed for travel on snow or ice. "Snowmobile" does not include an all-terrain vehicle which has been altered or equipped with runners, skis, belt-type tracks, or treads.

(Code of Iowa, Sec. 321G.1)

10.78.030 **General Regulations.**

No person shall operate an ATV, off-road motorcycle or off-road utility vehicle within the City in violation of Chapter 321I of the Code of Iowa or a snowmobile within the City in violation of the provisions of Chapter 321G of the Code of Iowa or in violation of rules established by the Natural Resource Commission of the Department of Natural Resources governing their registration, equipment, and manner of operation.

(Code of Iowa, Ch. 321F & Ch. 321I)

10.78.040 Operations **of Snowmobiles.**

The operators of snowmobiles shall comply with the following restrictions as to where snowmobiles may be operated within the City:

1. Streets. Snowmobiles shall be operated only upon streets which have not been plowed during the snow season and on such other streets as may be designated by the resolution of Council.

(Code of Iowa Sec. 321G.9 [4a])

2. Exceptions. Snowmobiles may be operated on prohibited streets only under the following circumstances:

- A. Emergencies. Snowmobiles may be operated on any street in an emergency during the period of time when and at locations where snow upon the roadway renders travel by conventional motor vehicles impractical.

(Code of Iowa, Sec. 321G.9 [4c])

- B. Direct Crossing. Snowmobiles may make a direct crossing of prohibited street provided all of the following occur:

- (1) The crossing is made at an angle of approximately ninety degrees (90°) to the direction of the street and at a place where no obstruction prevents a quick and safe crossing;
- (2) The snowmobile is brought to a complete stop before crossing the street;
- (3) The driver yields the right-of-way to all on-coming traffic which constitutes an immediate hazard; and
- (4) In crossing a divided street, the crossing is made only at an intersection of such street with another street.

(Code of Iowa, Sec. 321G.9 [2])

3. Railroad Right-of-way. Snowmobiles shall not be operated on an operating railroad right-of-way. A snowmobile may be driven directly across a railroad right-of-way only at an established crossing and notwithstanding any other provisions of law may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic.

(Code of Iowa, Sec. 321G.9 [1h])

4. Trails. Snowmobiles shall not be operated on all-terrain vehicle trails except where so designated.

(Code of Iowa, Sec. 321G.9 [4f])

5. Parks and Other City Land. Snowmobiles shall not be operated in any park, playground or upon any other City-owned property without the express permission of the City. A snowmobile shall not be operated on any City land without a snow cover of at least one-tenth of one inch.

6. Sidewalk or Parking. Snowmobiles shall not be operated upon the public sidewalk or that portion of the street located between the curb line and the sidewalk or property line commonly referred to as the "parking" except for purposes of crossing the same to a public street upon which operation is authorized by this chapter.

7. Private Property. Snowmobiles shall not be operated upon private property without the consent of the owner or occupier thereof.

The operators of ATVs shall comply with the following restrictions as to where ATVs may be operated within the City:

1. Streets. ATVs may be operated on streets only in accordance with Section 321.234A of the Code of Iowa or on such streets as may be designated by resolution of the Council.
(Code of Iowa, Sec. 321I.10 [1 & 3])
2. Trails. ATVs shall not be operated on snowmobile trails except where designated.
(Code of Iowa, Sec. 321I.10 [4])
3. Railroad Right-of-way. ATVs shall not be operated on an operating railroad right-of-way. An ATV may be driven directly across a railroad right-of-way only at an established crossing and notwithstanding any other provisions of law may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic.
(Code of Iowa, Sec. 321I.14 [1h])
4. Parks and Other City Land. ATVs shall not be operated in any park, playground or upon any other City-owned property without the express permission of the City.
5. Sidewalk or Parking. ATVs shall not be operated upon the public sidewalk or that portion of the street located between the curb line and the sidewalk or property line commonly referred to as the "parking."
6. Private Property. ATVs shall not be operated upon private property without the consent of the owner or occupier thereof.

10.78.060 Hours of Operation .

No snowmobile shall be operated in the City between the hours of 10:00 p.m. and 9:00 a.m. within 150 feet of any dwelling house without the consent of the occupants of said dwelling, except for emergency situations or for loading and unloading from a transport trailer.

10.78.070 Negligence .

The owner and operator of an ATV or snowmobile are liable for any injury or damage occasioned by the negligent operation of the ATV or snowmobile. The owner of an ATV or snowmobile shall be liable for any such injury or damage only if the owner was the operator of the ATV or snowmobile at the time the injury or damage occurred or if the operator had the owner's consent to operate the ATV or snowmobile at the time the injury or damage occurred.

(Code of Iowa, Sec. 321G.18 & 321I.19)

10.78.080 Accident Reports .

Whenever an ATV or snowmobile is involved in an accident resulting in injury or death to anyone or property damage amounting to one thousand five hundred dollars (\$1,500.00) or more, either the operator or someone acting for the operator shall immediately notify a law enforcement officer and shall file an accident report, in accordance with State law.

(Code of Iowa, Sec. 321G.10 & 321I.11)

SECTION 2. WHEN EFFECTIVE. This amendment to the ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2014,
and approved this _____ day of _____ 2014.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____ 2014.

Signed



City Council
Communication
Meeting Date: June 2, 2014
Requested By: Library

Item Title: CONSENT AGENDA

Consider authorizing the purchase of 19 new computers at a cost of \$16,069.06 with funds from the Library Maintenance Fund.

Explanation:

The Oskaloosa Public Library Board of Trustees seeks authorization to purchase 19 new computers for the Public Library at a cost of \$16,069.06 with funds from the Library Maintenance Fund. The 19 new computers will be used to replace hardware with outdated operating systems that may pose increasing risk to the networks of the Library and the City of Oskaloosa. Section 2.72.150.B.1.e of the Oskaloosa Code of Ordinances states that "All expenditures [from the Library Maintenance Fund] shall be restricted to capital repair, replacement and maintenance of the library structure, equipment, furnishings and grounds that are necessary for the library to maintain its function in the community." At their May 19, 2014 meeting, the Oskaloosa Public Library Board of Trustees approved the purchase of the 19 new computers with funds from the Library Maintenance Fund pursuant to Sections 2.72.090.l and 2.72.120 of the Oskaloosa Code of Ordinances.

Budget Consideration:

A total cost of \$16,069.06 to the Library Maintenance Fund. To date \$20,357 has been spent from the Library Maintenance Fund with available budgeted funds of \$31,765 remaining.

Attachments :

Dell Invoice



FID Number: 74-2616805
 Sales Rep: JULIETA RIOS
 For Sales: (800)981-3355
 Sales Fax: (800)433-9527
 For Customer Service: (800)981-3355
 For Technical Support: (800)822-8965
 Dell Online: http://www.dell.com

Customer Number: 028980886
 Purchase Order: PG04292014
 Order Number: 611412426
 Order Date: 04/29/14

Invoice Number: **XJDKW92N7**

Invoice Date: 05/06/14
 Payment Terms: NET DUE 30 DAYS
 Due Date: 06/05/14
 Shipped Via: SAIA
 Waybill Number: 007923521705

83 01 0 01 01 N

SOLD TO:

ACCOUNTS PAYABLE

OSKALOOSA PUBLIC LIBRARY
 301 S MARKET ST
 OSKALOOSA IA 52577-3399

SHIP TO:

PAULETTE GROET
 OSKALOOSA PUBLIC LIBRARY
 301 S MARKET ST
 OSKALOOSA, IA 52577-3350



PLEASE REVIEW IMPORTANT TERMS & CONDITIONS ON THE REVERSE SIDE OF THIS INVOICE

Order	Shipped	Item Number	Description	Unit	Unit Price	Amount
19	19	313-3673	No Resource DVD for Dell Optiplex, Latitude, Precision	EA	-	-
19	19	310-1959	1 W ready mode - exceeds FEMP 3W recommendation. Mode can be disabled in BIOS. OptiPlex	EA	-	-
19	19	310-9444	No Quick Reference Guide, Dell OptiPlex	EA	-	-
19	19	331-1268	Shipping Material for System, Minitower, Dell OptiPlex	EA	-	-
19	19	421-3872	No Productivity Software, Dell OptiPlex, Precision and Latitude	EA	-	-
19	19	995-4303	*Dell Limited Hardware Warranty Plus Service Extended Year(s)	EA	-	-
19	19	995-4093	*Dell Limited Hardware Warranty Plus Service Initial Year	EA	-	-
19	19	995-1933	*ProSupport: Next Business Day Onsite Service After Remote Diagnosis 2 Year Extended	EA	-	-
19	19	995-0923	*ProSupport: Next Business Day Onsite Service After Remote Diagnosis Initial Year	EA	-	-
19	19	989-3449	*Thank you choosing Dell ProSupport. For tech support, visit http://support.dell.com/ProSupport or call 1-866-516-3115	EA	-	-
19	19	995-2093	*ProSupport: 7x24 Technical Support, 2 Year Extended	EA	-	-
19	19	995-1553	*ProSupport: 7x24 Technical Support, Initial	EA	-	-
19	19	331-1565	Intel Core i7 Desktop Sticker	EA	-	-
		System Service Tags	JDXWL02, JF21M02, JDXZL02, JDY2M02, JDYVL02, JDYWL02, JDYZL02, JDZ1M02, JDZ2M02, JDZVL02, JDZWL02, JF03M02, JF0XL02, JF0YL02, JF12M02, JF13M02, JF1XL02, JF1YL02, JDXXL02			

PAYMENT APPROVAL	
Item Rec'd OK	WO
Unit Price OK	WO
PO No.	
OK to Pay	WO
Extensions & Footings OK	
Vendor No.	
Account No.	Amount
17840106727	16,069.06
LMF	

*Approved
 Per
 Library
 Board*



FID Number: 74-2616805
 Sales Rep: JULIETA RIOS
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83 01 0 01 01 N

SOLD TO:
 #BWNHKPV
 #0289 8088 67#

*6727
Main*

SHIP TO:
 PAULETTE GROET
 OSKALOOSA PUBLIC LIBRARY
 301 S MARKET ST
 OSKALOOSA, IA 52577-3350

ACCOUNTS PAYABLE

OSKALOOSA PUBLIC LIBRARY
 301 S MARKET ST
 OSKALOOSA IA 52577-3399

PLEASE REVIEW IMPORTANT TERMS & CONDITIONS ON THE REVERSE SIDE OF THIS INVOICE

Order	Shipped	Item Number	Description	Unit	Unit Price	Amount
19	19	225-2808	OptiPlex 7010 Minitower Base	EA	845.74	16,069.06
19	19	318-2164	3rd Gen Intel Core i7-3770 Pro cessor (8MB, 3.4GHz) w/HD4000 Graphics, Dell Optiplex 7010	EA	-	-
19	19	370-ABEN	4GB Single Channel DDR3 1600MH z (4GBx1)	EA	-	-
19	19	331-9586	Dell USB KB, English, WIN7/8, OptiPlex and Precision Desktop	EA	-	-
19	19	320-3704	No Monitor Selected, Dell Opti Plex	EA	-	-
19	19	320-3778	Intel Integrated Graphics w/DP /DVI, OPTI	EA	-	-
19	19	400-AAMV	250GB 3.5" SATA 6Gb/s with 8MB DataBurst Cache, OptiPlex 901 0/7010/3010MT/DT	EA	-	-
19	19	341-5470	1394 Controller Card,Full Heig ht,Dell OptiPlex Minitower/Desktop	EA	-	-
19	19	421-5580	Windows 7 Professional,,Media, 32-bit, Optiplex, English	EA	-	-
19	19	330-6228	Windows 7 Label, OptiPlex, Fix ed Precision, Vostro Desktop	EA	-	-
19	19	421-5334	Dell Client System Update (Upd ates latest Dell Recommended B IOS, Drivers, Firmware and Apps),OptiPlex	EA	-	-
19	19	330-9458	Dell MS111 USB Optical Mouse,O ptiPlex and Fixed Precision	EA	-	-
19	19	331-6245	Intel Standard Manageability, Dell OptiPlex 7010	EA	-	-
19	19	331-1138	Dell 19 in 1 Media Card Reader , Optiplex	EA	-	-
19	19	318-1540	16X DVD+-RW SATA, Data Only, OptiPlex 9010	EA	-	-
19	19	318-2231	Thank you for Choosing Dell	EA	-	-
19	19	331-5538	Heat Sink, Performance, Dell O ptiPlex Minitower	EA	-	-
19	19	318-0319	Internal Speaker, Optiplex	EA	-	-
19	19	330-7422	Enable Low Power Mode for EUP Compliance,Dell OptiPlex	EA	-	-
19	19	331-6588	Regulatory label, OptiPlex 701 0 MiniTower	EA	-	-
19	19	331-7780	Optiplex 7010 Minitower, Stand ard Power Supply	EA	-	-
19	19	340-ABSZ	Safety/Environment and Regul atory Guide (English)	EA	-	-
19	19	330-1711	Power Cord,125V,2M,C13,Dell OptiPlex	EA	-	-
19	19	331-8325	No ESTAR Settings, OptiPlex	EA	-	-

PAID

FOR SHIPMENTS TO CALIFORNIA, A STATE ENVIRONMENTAL FEE OF UP TO \$5 PER ITEM WILL BE ADDED TO INVOICES FOR ALL ORDERS CONTAINING A DISPLAY GREATER THAN 4 INCHES. PLEASE KEEP ORIGINAL BOX FOR ALL RETURNS. COMPREHENSIVE, ONLINE CUSTOMER CARE INFORMATION AND ASSISTANCE IS A CLICK AWAY AT WWW.DELL.COM/PUBLIC-ECARE TO ANSWER A VARIETY OF QUESTIONS REGARDING YOUR DELL ORDER.

Ship. &/or Handling	\$	0.00
Subtotal	\$	16,069.06
Taxable:	Tax:	
\$ 0.00	\$	0.00
ENVIRO FEE	\$	0.00
Invoice Total	\$	16,069.06



DETACH AT PERF AND RETURN WITH PAYMENT

MAKE CHECK PAYABLE/REMIT TO:

DELL MARKETING L.P.
 C/O DELL USA L.P.
 PO BOX 802816
 CHICAGO, IL 60680-2816

Invoice Number: XJDKW92N7
 Customer Name: OSKALOOSA PUBLIC LIBRARY
 Customer Number: 028980886
 Purchase Order: PG04292014
 Order Number: 611412426

Ship. &/or Handling	\$	0.00
Subtotal	\$	16,069.06
Taxable:	Tax:	
\$ 0.00	\$	0.00
ENVIRO FEE	\$	0.00
Invoice Total	\$	16,069.06
	\$	
	\$	
Balance Due	\$	16,069.06
Amt. Enclosed	\$	





City Council
Communication

Meeting Date: June 2, 2014

Requested By: Mayor & City Council

Item Title: ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC SPECIFICATIONS ARE STATED.

- a) Building Code Board of Appeals - Two vacancies to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males currently serve with 2 vacancies)
- b) Water Board - One vacancy for a six year term that begins July 1, 2014 and ends June 30, 2020. This is a three member board that typically meets the first Monday after the 10th of the month. (3 males currently serve.)



City Council
Communication
Meeting Date: May 5, 2014
Requested By: Mayor/City
Council/Staff

Item Title: REGULAR AGENDA

Explanation :

The following agenda items require specific action by the City Council.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council Communication

Meeting Date: June 2, 2014

Requested By: Public Works Dept.

Item Title: PUBLIC HEARING

Consider an ordinance to vacate and sell of 120' X 16.5' of the north-south public alley adjacent to 505 4th Avenue East - 1st reading. (PUBLIC HEARING)

Explanation:

Tomas Lucius, contract deed holder of 505 4th Avenue East, has requested that the portion of the north-south alley adjacent to their property be vacated. The reason for the alley vacate is to restrict the traffic flow on the alley. Daryl Martin, owner of 505 4th Avenue East, approves the proposed alley vacate. Mr. Lucius and adjacent property owners Kathleen & Denny Seibert of 511 4th Avenue East intend to purchase their respective halves of the alley. The applicant intends to purchase their section of the alley to help restrict traffic through the alley.

The city conducted a survey of households with direct access to this alley. Among the residents that responded (9 total), 8 of them wanted the alley to be vacated and 1 does not want the alley vacated because it will block access to the garage at 508 3rd Avenue East. The property along 508 3rd Avenue East will have access to the northern portion of the alley off of 3rd Avenue East. This alley also contains public sanitary sewer and MCG utility infrastructure. Hence, easement rights will need to be retained for access to the above mentioned utilities.

The Planning & Zoning Commission considered this item at their May 12, 2014 meeting and recommended by a vote of 4:1:1 (yes : no : abstain) that the City Council approve the alley vacate request. Commission member Holden Barnhart opposed the alley vacate. Commission member Wyndell Campbell abstained because he was familiar with the property owner in the area.

Recommended Action:

Open public hearing, receive comments, close the public hearing and approve the first reading of the ordinance.

Budget Consideration:

\$100.00 in application fees and if the alley vacate is approved, there is revenue of \$990.00 (120'X16.5'X\$0.50/Sq.Ft.) to the General Fund as outlined on a price per square foot amount in the Oskaloosa Municipal Code.

Attachments :

Ordinance, Location Map, Pictures of Alley, Alley Vacate Application and Responses from adjacent owners and utility companies.

ORDINANCE NO. _____

AN ORDINANCE VACATING THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 505 4TH AVENUE EAST AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. PURPOSE. The purpose of this ordinance is to vacate the north-south public alley right-of-way that lies adjacent to 505 4th Avenue East and is legally described as follows:

The 120' X 16.5' section of the north-south alley lying adjacent to Lot 6 of Block 6 of Houtz's Addition of the City of Oskaloosa, Mahaska County, Iowa.

SECTION 2. EASEMENT RESERVATION. This ordinance is adopted subject to the retention of easement rights for utilities, all municipal and other governmental services for ingress-egress to the same.

SECTION 3. REPEALER. All other ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2014, and approved this ____ day of _____ 2014.

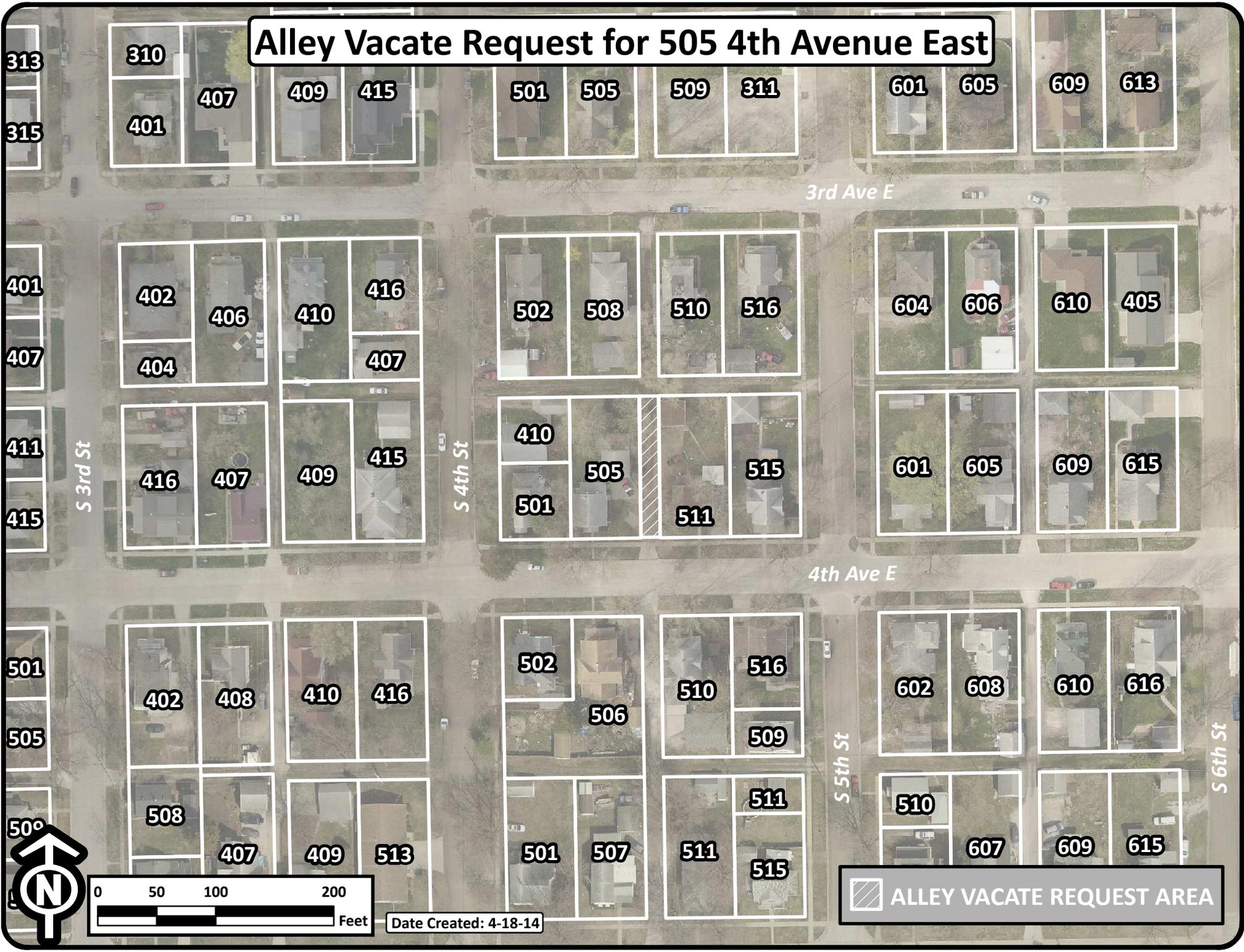
David Krutzfeldt , Mayor

ATTEST: _____
Amy Miller, City Clerk

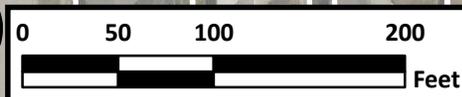
I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2014.

Signed

Alley Vacate Request for 505 4th Avenue East



 ALLEY VACATE REQUEST AREA



Date Created: 4-18-14





Alley adjacent to 505 4th Avenue East looking north.



505 4th Avenue East and alley approach looking northwest.

ALLEY VACATION REQUEST
City of Oskaloosa, Iowa

Policy for sale of alleys:

Policy Adopted: 2/18/2003

1. The property owner requesting the vacation of the alley will pay the \$100.00 application fee and the purchase price of one-half of the alley at the time of the request. If the alley vacation and sale is not approved, the amount of the purchase will be refunded. Other property owners adjacent to the alley that wish to purchase their half will have 30 days after the third reading of the ordinance to purchase their portion. After the 30 days it could be sold to other adjoining property owners.
2. Alleys sold within a residentially zoned area will be sold at the residential rate (\$.50/SF), and alleys located in commercially or industrially zoned areas will be sold at commercial rates (\$1.00/SF).

Date of Request: 4-3-14

Property Owner Name: Thomas

Address: 505 4th Ave E

IA 52577

Phone: 641-670-1167

Description of alley requested for vacation:

Reason for requesting alley vacation:

By alley.

Help control traffic

Signature

OFFICE USE:

Application Fee Paid \$100

Amount Paid For 1/2 of Alley: \$ 495.00

120 x 16.5 x \$.5 /SF) = 990

1/2 of Alley = \$495.00

Vacation Approved _____ Denied _____

Refund Payment _____

I, Daryl Martin, as the deed holder for 505 4th Ave E in Oskaloosa, give my permission for Tomas Lucius to go ahead with the alley vacation request. If you have any questions, you can call me at 641-660-2944.



Daryl Martin

ALLEY VACATION RESPONSE : 505 4th Avenue East

ADDRESS	NAME	RESPONSE	COMMENTS
502 3rd Avenue East	Kaskadden, Terry Joe	Yes, Approve the proposed alley vacate	
508 3rd Avenue East	Sterrett, Adam	No, do not approve of the proposed alley vacate	Vacation of the alley will block access to the garage at 508 3rd Avenue East
510 3rd Avenue East	Brackney, Delbert	Yes, Approve the proposed alley vacate	
516 3rd Avenue East	Edel, Brian E/Kara K	No Response	
501 4th Avenue East	Lhhh Holdings L L C	Yes, Approve the proposed alley vacate	
505 4th Avenue East	Martin, Daryl R/Maria R	Yes, Approve the proposed alley vacate	
	Tomas Lucius	Yes, Approve the proposed alley vacate	
511 4th Avenue East	Seibert, Denny L/Kathleen J	Yes, Approve the proposed alley vacate	
515 4th Avenue East	Wallen, Michael R/Brenda S	Yes, Approve the proposed alley vacate	
410 South 4th Street	Rabideau, Thomas Jay	Yes, Approve the proposed alley vacate	

UTILITY COMPANY RESPONSE

MCG	Yes Major Aerial Infrastructure
WATER DEPT.	No Major Infrastructure
CENTURY LINK	No Major Infrastructure
MIDAMERICAN ENERGY	No Major Infrastructure
CITY SANITARY SEWER	Yes Major Infrastructure



City Council Communication

Meeting Date: June 02, 2014

Requested By: City Manager's Office

Item Title:

Consider a request from Mr. Gillespie to waive sidewalk maintenance and use regulations as outlined in Chapter 12.12 of the Oskaloosa Municipal Code for parcel number 1130126013, generally located west of 1103 Woodland Road.

Explanation :

During the May 19, 2014 call to the public, Mr. Gillespie made a request to remove the existing sidewalk generally located west of 1103 Woodland Road (specifically described as parcel number 1130126013 within the County GIS mapping system).

The existing sidewalk is within the city's right of way, and according to Oskaloosa Municipal Code, Chapter 12.12, Sidewalk Maintenance and Use Regulations the sidewalk must remain in place and continue to be maintained free of defects by the property owner.

Mr. Gillespie is requesting a waiver from the Oskaloosa Municipal Code, Chapter 12.12 so that he can proceed with removing the sidewalk within the right-of-way and discontinue maintenance responsibilities.

Budget Consideration:

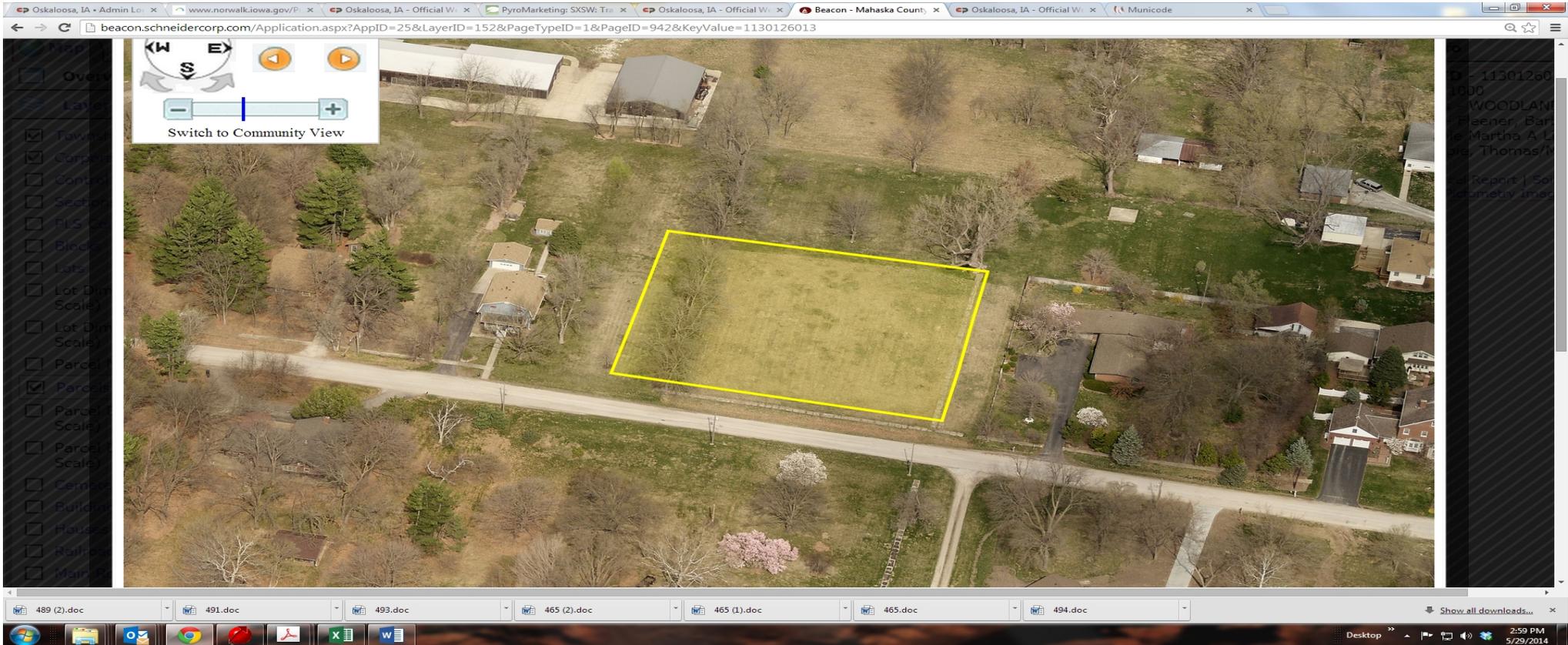
There is no anticipated financial impact associated with the consideration of this item for the city.

Attachments : Aerial Map of Parcel #1130126013



Parcel #1130126013 - Gillespie

Request to Remove Existing Sidewalk from Right of Way



06-02-2014



City Council Communication

Meeting Date: June 2, 2014

Requested By: City Manager's Office

Item Title:

Consider a resolution stating support for actions aligned with achieving Blue Zones certification.

Explanation :

Blue Zones Project received statements of interest from eighty-four (84) Iowa communities in November 2011. Of these eighty four (84) communities, fifty-eight (58) were invited to submit a comprehensive application. In January 2012, fifty-four (54) communities submitted completed applications to continue their journey to become a demonstration site. Finalist communities were selected for site visits and ten (10) communities (population 10,000 or greater) were chosen as Blue Zones Project demonstration communities. Four communities launched in 2012, three in 2013 and three in 2014, which included Oskaloosa.

In order for the City of Oskaloosa to become an official Blue Zones Community, the city must earn at least 40 percent (17 points) of the total points listed on the Blue Zones Community Policy Pledge and implement at least two pledge action items.

During the May 19, 2014 city council meeting, the council voted 4-3 (Jimenez, Van Zetten, and VerSteeg) on a motion to support moving forward with the Planning Committee's recommendation to pursue 16 Community Policy Pledge items totaling 25 points, or 60 percent of the items. The items included in the recommendation can be found included in the Resolution of Support (attached).

As part of becoming a Blue Zones Project demonstration community, the city must successfully complete 17 points worth of the Community Policy Pledge items by August 2015. Assistance towards completing the various Community Policy Pledge items by that date will be provided via community volunteers as well as staff hired and assigned to Oskaloosa by Healthways.

Budget Consideration:

Although this particular agenda item does not carry direct operational or capital financial implications, future and separate actions considered by the Mayor and City Council in the development of policies, master plans and other work related to the Blue Zones Project demonstration site designation could lead to financial obligations on behalf of the city.

Attachments : Resolution, Blue Zones Community Policy Pledge

RESOLUTION NO. _____

RESOLUTION STATING SUPPORT FOR ACTIONS ALIGNED WITH ACHIEVING BLUE ZONES CERTIFICATION

WHEREAS, improving the overall well-being of the residents of the city will improve productivity, lower healthcare costs and improve the economy

WHEREAS, according to the Robert Wood Johnson Foundation 2014 County Health Ranking, Mahaska County ranks 19th out of 99 counties in Iowa for health outcomes, with 12 percent of the county being in poor health, 27 percent of adults being obese, and 31 percent of adults reporting no leisure-time physical activity.

NOW, THEREFORE, BE IT RESOLVED, that through appropriate processes by August 2015 the City Council of the City of Oskaloosa will formally consider adoption of the following items as outlined in the Blue Zones Community Policy Pledge to achieve certification as a Blue Zones Community

- Polices-Complete Streets
 - Pass a city resolution or ordinance to adopt Complete Streets principles.
 - Ensure staff in charge of design has received training on how to design Complete Streets. (You must pass a city resolution to adopt Complete Streets principles.)
 - Adopt and enforce a street-design guideline manual that supports all Complete Streets elements.
- Polices- Tobacco
 - Adopt a comprehensive smoke-free policy for all indoor workplaces and public places and a comprehensive smoke-free policy for all outdoor workplaces and/or public places.
- Polices- Active Listening
 - Implement a policy encouraging neighborhoods to achieve a street connectivity index of 1.4.
 - Update zoning and building codes to encourage mixed-use development.
 - Adopt a bicycle master plan that includes plans for accountability, funding, implementation, and evaluation
 - Adopt a pedestrian master plan that includes plans for accountability, funding, implementation, and evaluation.
 - Create a policy that facilitates joint-use-of-facilities agreements (such as model joint-use agreements).
- Healthy Eating Policy
 - Adopt policies to promote outdoor dining.
 - Restrict mobile vending of unhealthy foods near schools and public playgrounds.
 - Ensure that community gardens and farmer's markets are allowable uses of city property.
 - Establish a healthy food-and-beverage policy at city-sponsored youth sporting events.
 - Adopt healthy vending standards in municipal buildings and public parks.
 - Increase access to fresh-water drinking fountains.
 - Adopt a written worksite breastfeeding policy that provides space and time for breastfeeding for city employees.

PASSED AND APPROVED the ____ day of _____ 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

BLUE ZONES®

COMMUNITY POLICY PLEDGE

The world we create for ourselves has an impact on our everyday lives—whether we’re aware of it or not. Where we choose to live, work, play, and even the community of people with whom we spend our time, all influence the lifestyle choices we make.

What if you had the opportunity to intentionally create a healthy city where the healthiest choices are also the easiest ones to make? **Imagine a place where grocery stores and farmer’s markets make fresh produce more accessible and more affordable than fast food.**

Here it’s easier to bike than drive, thanks to better bike lanes providing safe and direct access to work, shopping centers, and parks, all without the hassle of public parking. This community, designed for health and well-being, also makes it easier for our kids to play outside, with safe school playgrounds made available to the public during non-school hours.

This is a city built for active living. It’s an environment where city governments can support the health and vitality of citizens by carrying out policies that provide people with healthy opportunities, giving them a supportive nudge toward eating better and moving more naturally.

**Can such a community exist?
Yes!**

WHAT IS THE BLUE ZONES PROJECT?

Across the globe lie Blue Zones® areas, where people reach age 100 at an astonishing rate. Citizens of places like Sardinia, Italy; Okinawa, Japan; and Loma Linda, California, have maintained their healthy lifestyles for generations.

The Blue Zones Project™ aims to adopt the lifestyle principles of these areas to transform cities and towns into Blue Zones Communities™, where people can “live longer, better” lives.

Our town is trying to become a Blue Zones Community™. Achieving that goal requires six community sectors to pledge and then act on their specific responsibilities. If each sector does its part, then we will all share the benefits of living in a community where well-being is a way of life.

Becoming a Blue Zones Community requires:

- At least 20% of citizens sign the Personal Pledge and complete one action.
- At least 25% of public schools become a Blue Zones School™.
- At least 50% of the top twenty community-identified employers become a Blue Zones Worksite™.
- At least 25% of independently or locally owned restaurants become a Blue Zones Restaurant™.
- At least 25% of grocery stores become a Blue Zones Grocery Store™.
- Completion of the Blue Zones Community Policy™ Pledge.

BLUE ZONES COMMUNITY POLICY PLEDGE

The Blue Zones Community Policy Pledge enables community leaders to promote healthy lifestyle principles, creating a healthier environment for citizens to live, work, play, and thrive.

Based on reviewed literature, the Blue Zones Project has identified policies that city governments can realistically implement to better support the health and well-being of its citizens. The policies recommended are a compilation of evidence- or theory-based policy recommendations published by the following sources:

- Centers for Disease Control and Prevention
- Institute of Medicine
- White House Task Force on Obesity
- National Prevention Council
- Robert Wood Johnson Foundation

While we tried to choose policies that are directly under the control of city government, we realize the legal landscape is different in every community. Therefore, we recognize that some cities may not have jurisdiction over all policies recommended. The list is intended to be a menu from which communities can choose the policies that make sense for their unique environments. It is up to your town to determine what is feasible.

This pledge contains both public policies and operational policies. Operational policies are more internal to government operations impacting human-resource practices and management of the activities of public-owned property and buildings.

ALIGN YOUR COMMUNITY POLICIES TO ACHIEVE THE BLUE ZONES COMMUNITY POLICY DESIGNATION

Communities that meet the criteria outlined below will earn the Blue Zones Community Policy™ designation. By taking the Blue Zones Community Policy Pledge, you're demonstrating your commitment to creating an environment of well-being for the people of your community, as well as your intentions to strive toward certification as a Blue Zones Community.

BENEFITS FOR BLUE ZONES COMMUNITIES

- Recognition for helping your community reach Blue Zones Community certification
- Makes your community a more attractive destination for businesses and individuals

CRITERIA FOR DESIGNATION

Complete the following criteria to fulfill the policy and built-environment requirements for becoming a Blue Zones Community:

- Earn at least 40% of the total points (17 points or more of 42 possible points) by adopting and enforcing pledge actions.
- Implement at least two pledge actions from Complete Streets, Healthy Eating, and Active Living policies, and complete at least one pledge action from Tobacco policy.
- Implement at least two changes to the built environment that permanently change the environment to nudge people into healthier behaviors.

INSTRUCTIONS

1. Register on the Blue Zones Project website (bluezonesproject.com) to begin the process.
2. Complete the Blue Zones Community Policy Assessment by reviewing each item and checking those that your community is currently doing.
3. By registering and completing the assessment:
 - I agree to ensure formal consideration for adoption of the actions as outlined in the Blue Zones Community Policy Pledge to achieve the Blue Zones Community Policy designation.
 - I agree to display a banner or lawn sign stating my participation in the Blue Zones Project.
 - I agree to allow Healthways and Blue Zones to use the name of our community in their promotion of the Blue Zones Project, and I understand that our inclusion as a participating organization is entirely within the discretion of Healthways and Blue Zones and that our status as a participating organization may be terminated at any time and for any reason.
 - I agree to secure community buildings as meeting places for hosting Blue Zones Project events.
4. Select items you would like to implement in your community. See the supporting materials under “Tips, Tools, and Resources” to help you get started.
5. Update your information online as you make progress.
6. Celebrate your achievements!

BLUE ZONES COMMUNITY POLICY PLEDGE ACTIONS

	CURRENTLY DOING	POINTS	WILL DO
COMPLETE STREETS POLICY Implement <u>at least two</u> options in this section.			
1. Pass a city resolution or ordinance to adopt Complete Streets principles.	<input type="checkbox"/>	3	<input type="checkbox"/>
2. Ensure staff in charge of design has received training on how to design Complete Streets. (You must pass a city resolution to adopt Complete Streets principles.)	<input type="checkbox"/>	3	<input type="checkbox"/>
3. Adopt and enforce a street-design guideline manual that supports all Complete Streets elements.	<input type="checkbox"/>	3	<input type="checkbox"/>

TOTAL POINTS COMPLETE STREETS POLICY:

	CURRENTLY DOING	POINTS	WILL DO
TOBACCO POLICY Implement <u>at least one</u> option in this section.			
1. Adopt a comprehensive smoke-free policy for all indoor workplaces and public places and a comprehensive smoke-free policy for all outdoor workplaces and/or public places.	<input type="checkbox"/>	3	<input type="checkbox"/>
2. Adopt a comprehensive smoke-free policy for all indoor workplaces and public places and adopt a policy to address smoke-free multi-unit public housing.	<input type="checkbox"/>	2	<input type="checkbox"/>

TOTAL POINTS TOBACCO POLICY:

	CURRENTLY DOING	POINTS	WILL DO
ACTIVE LIVING POLICY Implement <u>at least two</u> options in this section.			
1. Adopt an active transportation plan that includes plans for accountability, funding, implementation, and evaluation. ¹	<input type="checkbox"/>	3	<input type="checkbox"/>
2. Implement a policy encouraging neighborhoods to achieve a street connectivity index of 1.4.	<input type="checkbox"/>	2	<input type="checkbox"/>
3. Adopt form-based codes for the community or a sub-area of the community.	<input type="checkbox"/>	2	<input type="checkbox"/>
4. Update zoning and building codes to encourage mixed-use development.	<input type="checkbox"/>	1	<input type="checkbox"/>
5. Adopt a bicycle master plan that includes plans for accountability, funding, implementation, and evaluation.	<input type="checkbox"/>	1	<input type="checkbox"/>
6. Adopt a pedestrian master plan that includes plans for accountability, funding, implementation, and evaluation.	<input type="checkbox"/>	1	<input type="checkbox"/>
7. Adopt a parking master plan that includes plans for accountability, funding, implementation, and evaluation.	<input type="checkbox"/>	1	<input type="checkbox"/>

¹ If selected, substitutes for bicycle and pedestrian master plans.

ACTIVE LIVING POLICY, continued

Active Living Operational Policies

- | | CURRENTLY DOING | POINTS | WILL DO |
|--|--------------------------|--------|--------------------------|
| 8. Create a policy that facilitates joint-use-of-facilities agreements (such as model joint-use agreements). | <input type="checkbox"/> | 1 | <input type="checkbox"/> |
| 9. Adopt building codes to require showers, changing facilities, and bike racks in municipal buildings. | <input type="checkbox"/> | 1 | <input type="checkbox"/> |

TOTAL POINTS ACTIVE LIVING POLICY:

HEALTHY EATING POLICY Implement at least two options in this section.

Operational policies can contribute up to half of the total point value in this section.

- | | CURRENTLY DOING | POINTS | WILL DO |
|--|--------------------------|--------|--------------------------|
| 1. Establish zoning to limit density and location of fast-food establishments. | <input type="checkbox"/> | 3 | <input type="checkbox"/> |
| 2. Prohibit establishment of new fast-food drive-thrus. | <input type="checkbox"/> | 2 | <input type="checkbox"/> |
| 3. Provide incentives to attract supermarkets/grocery stores to underserved neighborhoods. | <input type="checkbox"/> | 1 | <input type="checkbox"/> |
| 4. Create policies to increase healthy mobile markets. | <input type="checkbox"/> | 1 | <input type="checkbox"/> |
| 5. Adopt policies to promote outdoor dining. | <input type="checkbox"/> | 1 | <input type="checkbox"/> |
| 6. Restrict mobile vending of unhealthy foods near schools and public playgrounds. | <input type="checkbox"/> | 1 | <input type="checkbox"/> |
| 7. Ensure that community gardens and farmer's markets are allowable uses of city property. | <input type="checkbox"/> | 1 | <input type="checkbox"/> |

Healthy Eating Operational Policies

- | | | | |
|--|--------------------------|---|--------------------------|
| 8. Create pricing incentives to increase affordability of healthier foods. | <input type="checkbox"/> | 1 | <input type="checkbox"/> |
| 9. Establish a healthy food-and-beverage policy at city-sponsored youth sporting events. | <input type="checkbox"/> | 1 | <input type="checkbox"/> |
| 10. Adopt healthy vending standards in municipal buildings and public parks. | <input type="checkbox"/> | 1 | <input type="checkbox"/> |
| 11. Increase access to fresh-water drinking fountains. | <input type="checkbox"/> | 1 | <input type="checkbox"/> |
| 12. Adopt a written worksite breastfeeding policy that provides space and time for breastfeeding for city employees. | <input type="checkbox"/> | 1 | <input type="checkbox"/> |

TOTAL POINTS HEALTHY EATING POLICY:

TOTAL YOUR POINTS:

	POINTS
1. Complete Streets	<input style="width: 50px; height: 20px;" type="text"/>
2. Tobacco	<input style="width: 50px; height: 20px;" type="text"/>
3. Active Living	<input style="width: 50px; height: 20px;" type="text"/>
4. Healthy Eating	<input style="width: 50px; height: 20px;" type="text"/>
Total Points*	<input style="width: 50px; height: 20px;" type="text"/>

**must be 17 or greater*

COMMUNITY POLICY BUILT-ENVIRONMENT CHANGES

Implement at least two meaningful environmental changes that permanently change the environment to nudge people into healthier behaviors.

IMPORTANT NOTE: One of the built-environment changes must be fully constructed *after* the initiation of the Blue Zones Project in the community, although it may be prioritized and budgeted *prior* to initiation. The second built-environment change must be a 'marquee' project approved by the city council or the appropriate decision-making body and embedded in the community's general and capital plans with an established work plan to take the project to completion.

- Complete at least one meaningful project from the Active Transportation Plan, Bicycle Master Plan, or Pedestrian Master Plan.**

Please Describe: _____

- Begin construction on a meaningful Complete Streets project.**

Please Describe: _____

- Begin construction on a meaningful Safe Routes to Schools project.**

Please Describe: _____

COMMUNITY POLICY BUILT-ENVIRONMENT CHANGES

- Implement a permanent strategy to enhance personal safety in areas where people are or could be physically active.**

Please Describe: _____

- Establish new community gardens.**

Please Describe: _____

- Complete at least one new placemaking project that fulfills the Power of 10 criteria and includes the four key qualities of successful places as defined by Project for Public Spaces.**

Please Describe: _____

- Complete at least one new urban greening project.**

Please Describe: _____



City Council Communication

Meeting Date: June 2, 2014

Requested By: Public Works Dept.

Item Title:

Consider an ordinance amending the City Code of the City of Oskaloosa, Iowa, by amending provisions pertaining to Chapter 10.48 - "Parking Regulations Generally", Section 10.48.255 - "School loading and unloading zones" - 2nd Reading.

Explanation:

The Public Works department is requesting to update the current code to reflect the Webster School parking improvements along the north side of 5th Avenue East. The existing school loading zone is 390 feet long and can allow a maximum of 15 to 16 parallel parking spaces. The proposed Phase 1 of Webster School parking improvements will allow 23 angled parking spaces and reduce the length of the school loading zone to 320 feet. The proposed angled parking spaces will allow for 7 to 8 additional parking spaces.

The Planning & Zoning Commission considered this item at their May 12, 2014 meeting and recommended by a vote of 6 to 0 that the City Council approve amending the Section 10.48.255 - "School loading and unloading zones" to accommodate the Webster School on-street parking improvements.

Recommended Action:

Staff recommends Council consider the Planning & Zoning recommendation to approve amending section 10.48.255 of the Oskaloosa Municipal Code as presented.

Note: If approved, then the following amendments will be made to Section 10.48.255 of the Oskaloosa Municipal Code:

10.48.255 - School loading and unloading zones.

Only vehicles while engaged in loading and unloading students and attended by a licensed driver shall be parked for a maximum of five minutes on the following streets:

A. Fifth Avenue East, on the north side, from South Seventh Street to a point three hundred ninety feet east.

A. Angle parking shall be permitted on Fifth Avenue East, on the north side, from

South Seventh Street to a point three hundred twenty feet east.

Budget Consideration:

There will be minimal impact to the City Budget for the installation and/or relocation of signs and cost associated with drafting revisions to Chapter 10.48 of the Oskaloosa Municipal Code.

Attachments :

Ordinance, Map

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF
OSKALOOSA, IOWA, BY AMENDING PROVISIONS PERTAINING TO
PARKING REGULATIONS

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1: The Oskaloosa City Code Section 10.48.255 is amended as follows:

10.48.255 - School loading and unloading zones.
Only vehicles while engaged in loading and unloading students and attended by a licensed driver shall be parked for a maximum of five minutes on the following streets:

A. ~~Fifth Avenue East, on the north side, from South Seventh Street to a point three hundred ninety feet east.~~

A. Angle parking shall be permitted on Fifth Avenue East, on the north side, from South Seventh Street to a point three hundred twenty feet east.

SECTION 2: SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3: WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the ____ day of _____, 2014, and approved this ____ day of _____, 2014.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

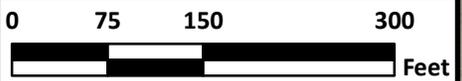
I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2014.

Signed

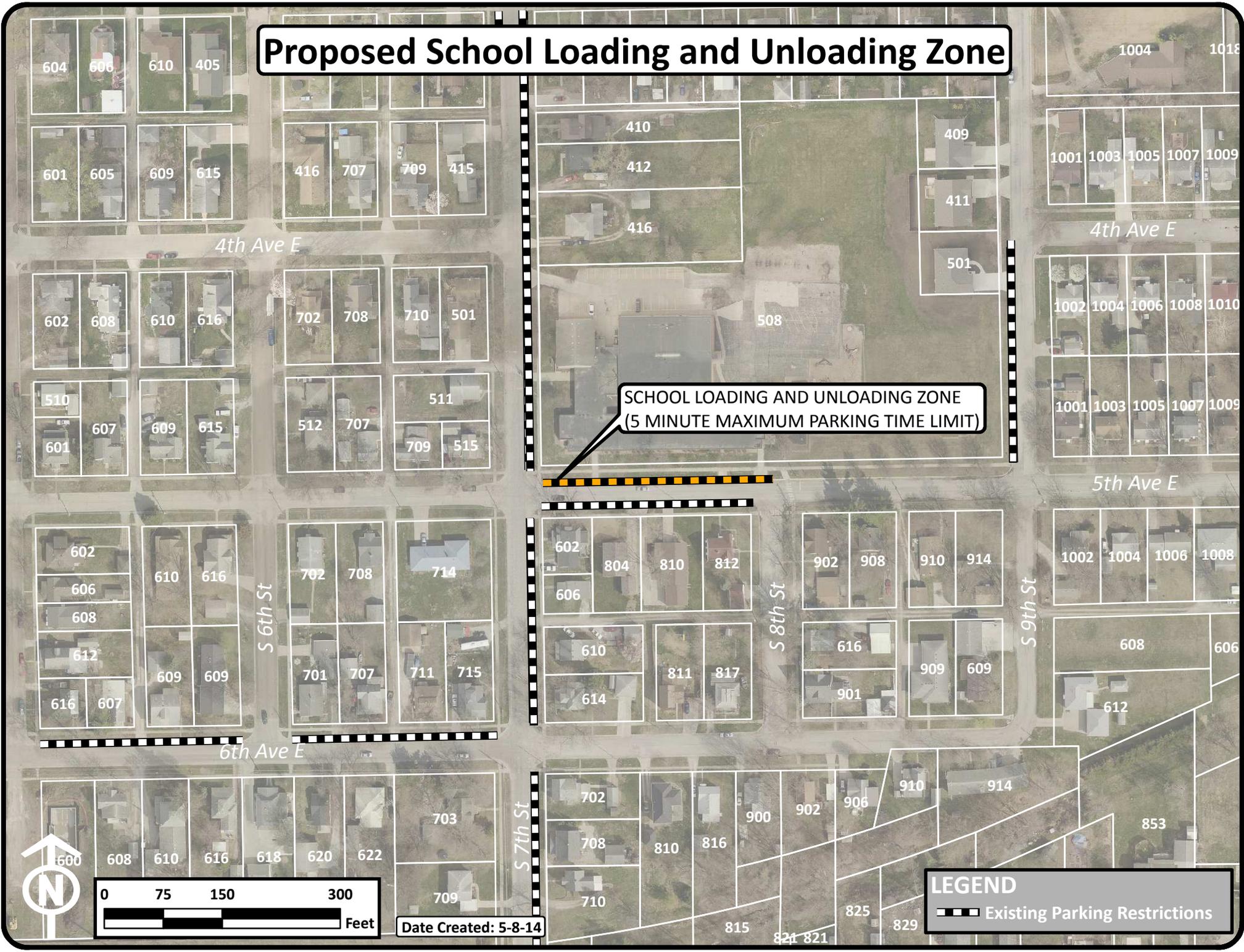
Proposed School Loading and Unloading Zone

SCHOOL LOADING AND UNLOADING ZONE
(5 MINUTE MAXIMUM PARKING TIME LIMIT)

LEGEND
Existing Parking Restrictions



Date Created: 5-8-14





City Council Communication

Meeting Date: June 2, 2014

Requested By: Public Works Dept.

Item Title:

Consider an ordinance to establish a no parking zone along both sides of South 4th Street from 15th Avenue East to a point twenty-five feet north of 15th Avenue East - 2nd Reading.

Explanation:

The Public Works Department received a request to restrict parking along South 4th Street from 13th Avenue East to 15th Avenue East. Currently, there are no parking restrictions on either side of this section of South 4th Street. The street pavement is chip seal and the width of the street varies from 22-26 feet. This section of street does experience a higher than normal level of bus and truck traffic due to the presence of the Oskaloosa school bus garage and other businesses along 13th Avenue East.

The Planning and Zoning Commission at their meeting on March 10, 2014, considered the request to restrict parking along South 4th Street from 13th Avenue East to 15th Avenue East. At this meeting they asked staff to research the possibility of converting this section of street to one-way southbound traffic only.

A survey was then conducted with the one-way street option listed along with the parking restriction options. Of the respondents, two (20%) want to leave the on-street parking as is, seven (70%) want to prohibit parking on both sides at all times, and one (10%) wants to prohibit parking on the west side at all times. None of the respondents opted to convert the street to a one-way street.

At their meeting on April 14, 2014 the Planning and Zoning Commission recommended by a vote of 3 to 2 to approve southbound one-way traffic along South 4th Street from 13th Avenue East to 15th Avenue East along with a parking restriction along the east side of said section of South 4th Street.

The City Council at their meeting on April 21, 2014 approved the first reading of the ordinance to restrict parking along both sides of South 4th Street between 13th Avenue East and 15th Avenue East. However, at their meeting on May 5, 2014 the City Council requested staff to amend the motion and revise the

ordinance to restrict parking along both sides of South 4th Street from 15th Avenue East to a point twenty-five feet north of 15th Avenue East.

Note : If parking is restricted along both sides of South 4th Street from 15th Avenue East to a point twenty-five feet north of 15th Avenue East (Exhibit A), then the following ordinance amendment (indicated in red font) will be added to Oskaloosa Municipal Code Section 10.48.240:

South Fourth Street on both sides from Fifteenth Avenue East to a point twenty-five feet north of Fifteenth Avenue East.

ALTERNATIVE ACTIONS:

1. If the Planning and Zoning Commission recommendation is approved, then the following ordinance amendments (indicated in red font) will be added to Oskaloosa Municipal Code Sections 10.36.010 and 10.48.240:

(Section 10.36.010)

B. One-Way Streets:

1. On South Fourth Street traffic shall move from north to south between Thirteenth Avenue East and Fifteenth Avenue East.

(Section 10.48.240)

155. South Fourth Street on the east side from Thirteenth Avenue East to Fifteenth Avenue East.

2. No Action (or) other actions as determined by the City Council.

Budget Consideration:

Cost of \$150.00 for sign materials and 2 hours labor to install signs and costs associated with drafting changes to the Municipal Code.

Attachments :

Ordinance, Map, Survey Responses, and Letter from resident.

ORDINANCE NO. _____

AN ORDINANCE ESTABLISHING "NO PARKING ZONES" ALONG BOTH SIDES OF SOUTH 4TH STREET FROM 15TH AVENUE EAST TO A POINT TWENTY-FIVE FEET NORTH OF 15TH AVENUE EAST, PROHIBITING THE PARKING OF MOTOR VEHICLES OR OTHER TYPES OF VEHICLES WITHIN SAID NO PARKING ZONE, AMENDING THE OSKALOOSA MUNICIPAL CODE TO REFLECT THE CHANGES, AND PROVIDING FOR PENALTIES FOR THE VIOLATION THEREOF

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1: The purpose of this ordinance is to establish "No Parking Zones" along both sides of South 4th Street from 15th Avenue East to a point twenty-five feet north of 15th Avenue East.

SECTION 2: No motor vehicle or other means of transportation shall be placed, stopped, or parked in said "No Parking Zones".

SECTION 3: Regulatory and warning signs to advise as to the above referenced "No Parking Zones" shall be erected and maintained.

SECTION 4: Any person, operator, or owner of said vehicle who causes the same to be placed, parked, or stopped in said "No Parking Zones" or allows the same to occur, shall be guilty of a misdemeanor and shall be punishable by a fine.

SECTION 5: The Oskaloosa Municipal Code Section 10.48.240 is amended by adding the following no parking zone:

South Fourth Street on both sides from Fifteenth Avenue East to a point twenty-five feet north of Fifteenth Avenue East.

SECTION 6: WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____, 2014, and approved this _____ day of _____, 2014.

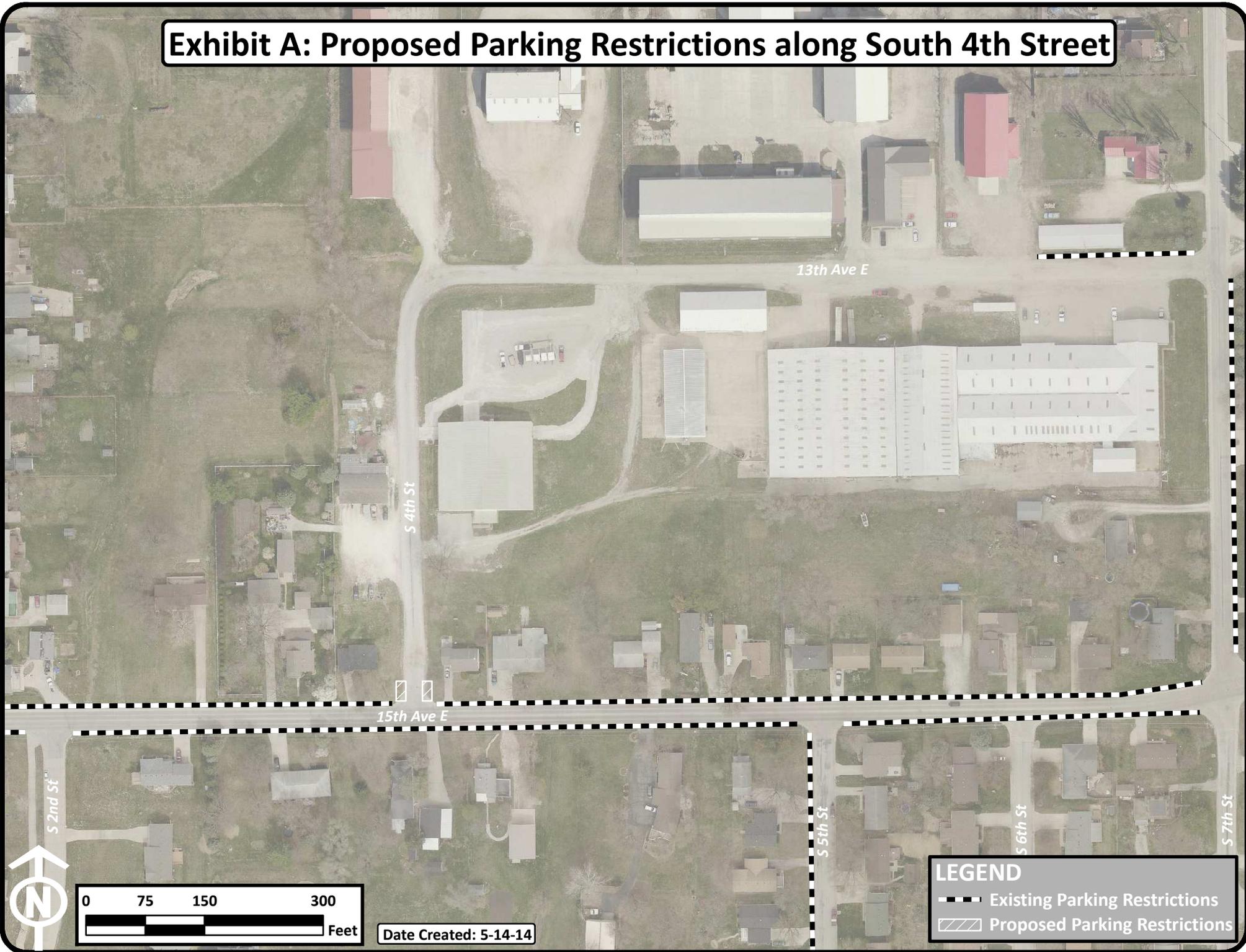
David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2014.

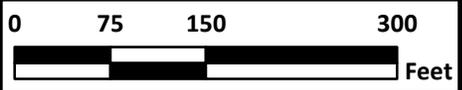
Signed _____

Exhibit A: Proposed Parking Restrictions along South 4th Street



LEGEND

- Existing Parking Restrictions
- ▨ Proposed Parking Restrictions



Date Created: 5-14-14

SOUTH 4TH STREET BETWEEN 13TH AVENUE EAST AND 15TH AVENUE EAST			
ADDRESS	OWNER/RESIDENT	RESPONSE	Comments:
1405 South 4th Street (Parcel ID	Arthur & Marianne Cline	No Response	
1409 South 4th Street	Timothy & Pamela Sparks	Leave on street parking as is	The buses go through there twice a day. Nothing is hurt with those that park there overnight. I don't want the inconvenience of one way traffic. No change
1410 South 4th Street	PYC corporation/Michael Applegate	Prohibit parking on both sides at all times	
415 13th Avenue East	Rian D Properties LC	Prohibit parking on both sides at all times	
409 15th Avenue East	Walter & Pamela Tippett (Owner)	Leave on street parking as is	I feel the parking issue has been resolved by both residences on the corner by voluntarily parking back further from the stop sign. Bus and semi truck issues have not been resolved. Both vehicles are too large for use on South 4th Street.
	Resident (Renter)	No Response	
417 15th Avenue East	Richard & Nancy Shipman (Owner)	Prohibit parking on west side at all times	It doesn't matter what side of S. 4th is allowed parking, as long as parking is available to the 2 houses on the corners. Like S. 7th has parking on
	Resident (Renter)	Leave on street parking as is	Leave on-street parking as it is and park vehicles further north to avoid any conjection close to intersection. My children have no where to park their vehicles when they are here, they are not here all the time. They are not parked on the street when school buses go by. The only conjection is from semis turning onto the street. The semi can go to S. 7th Street to turn there. I have no other option for my kids to park their vehicles. And we are not planning on moving. If my kids can park further north on the street, that would solve any conjection. I am asking that we leave the parking as is please. Thank you, Brad Ewing.
1301 South 7th Street	S & D Inc.	Prohibit parking on both sides at all times	
1319 South 7th Street	Larry & Mary Veenstra	Prohibit parking on both sides at all times	
515 13th Avenue East	Metal Building Components Lp	Prohibit parking on both sides at all times	
	Tenant/Business	Prohibit parking on both sides at all times	
501 13th Avenue East	Oskaloosa Community School Distr	Prohibit parking on both sides at all times	

Response Categories:

- Prohibit parking on east side at all times
- Prohibit parking on west side at all times
- Prohibit parking on both sides at all times
- One way south bound traffic only
- Leave on street parking as is

Walter and Pamela Tippett
409 15th Avenue East
Oskaloosa, Iowa 52577

Re: Proposed parking change along South 4th Street from 13th Avenue East to 15th Avenue East

After the last Zoning Commission meeting, I had assured the Commission that I would speak with my tenant at 409 15th and request that he refrain from parking close to the corner. He has complied with my request, and parks approximately 70-80 feet from the corner on the west side of South 4th. I also talked with my neighbor across South 4th. He is not the owner of the property, but the tenant. He has two teen-age children who each have cars, but do not live with him full-time. He explained to me that his children, when at his home, park on South 4th, but the cars are not there during the day since they are in school. I told him that I had asked my tenant to park back further from the corner, and asked him if that would be a problem to ask his children to do the same. He said it would not be a problem, and agreed to do so. Since that time, to my knowledge everyone has been fully cooperating to help alleviate any bottle neck at the corner of South 4th and 15th Avenue East.

While talking to my neighbor, he mentioned an issue with the traffic that had become a real problem for him. He mentioned that because South 4th was so narrow, and the semi's and buses making the turn on that corner (to go north on 4th from 15th) were so large, the drivers (he mentioned the semi's specifically) were driving up into his front yard in order to make the turn. Because of that, his landlord has placed a fence post at the edge of his property to prevent further encroachment. Both my neighbor and I are in agreement that the problems that are happening on South 4th are not parking problems, but happen because of the narrowness of the street between the curbs on South 4th at the corner of 15th, and the size of the vehicles attempting to use South 4th as a shortcut to 13th. We feel the more appropriate response to these problems would be to restrict the size of the vehicles using a very narrow street that was never intended to handle traffic of the size and scope that is attempting to use it now.

While we do understand the importance of commercial business to the welfare of our community, we do not feel that necessarily outweighs the needs of residential property owners to the safe use of their own property. Prohibiting parking on South 4th will substantially interfere with land and homeowner use, while rerouting larger and more frequent traffic to streets more able to accommodate the size of those vehicles does not, in fact, interfere with commercial interests since 13th Street where these businesses are located can more adequately do the job. South 4th Street is not the main entrance to these businesses, but merely a shortcut through a zoned residential area to them.

We acknowledge that this problem was exacerbated for a short time this winter because snow banks built up on South 4th, but for the most part during the rest of the year this isn't a problem with normal traffic and parking as it is currently structured.

As I explained in the previous zoning meeting, to prohibit parking on South 4th will only succeed in bringing about a more dangerous situation because of the restricted visibility it will bring about on 15th.

You have our assurance of full and voluntary cooperation in parking a considerable distance back from the corner of South 4th and 15th Ave East. We feel this is adequate to resolving the parking and traffic matters as we currently understand them. We feel restricting and/or rerouting the size of the vehicles using South 4th would be the next step to fully resolve the remainder of these issues.

Respectfully,
Pam Tippett



City Council Communication

Meeting Date: June 2, 2014

Requested By: Fire Department

Item Title:

Consider an ordinance amending Oskaloosa City Code Chapter 8.08 to allow more expeditious abatement of repeat nuisance offenses (2nd reading) and consider request to waive the third reading of the ordinance.

Explanation :

City ordinances allow for the abatement of nuisance properties and that process typically requires owners to receive a “Notice to Abate” which provides an opportunity to correct the nuisance before formal action is taken by the City. An exception to this process does exist in situations where the enforcement officer determines that a nuisance constitutes an imminent, clear and compelling danger to health, safety or welfare of persons or property. In those situations, the enforcement officer is authorized to remedy the nuisance without a prior notice and hearing.

The above referenced process generally addresses most nuisance issues however it does not provide much assistance to quickly remedy repeat offender situations where an offensive nuisance exists but does not otherwise constitute an imminent, clear and compelling danger to health, safety or welfare.

This item proposes amendments to Chapter 8.08 that will allow the city to more expeditiously remedy repeat nuisance offenders. Chief Neff is requesting the third reading of the ordinance be waived so staff can quickly remedy nuisances created by repeat offenders.

Budget Consideration:

The proposed amendments have no direct budgetary impact. They do allow for the abatement of nuisances where the City has the option of hiring outside persons for the abatement which would be paid initially by the City, but the costs thereof would be recouped through assessments against the offending resident and/or property owner.

Attachments :

1. Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE OSKALOOSA, IOWA CITY CODE BY AMENDING VARIOUS PROVISIONS OF CHAPTER 8.08 OF THE CODE TO ALLOW AUTHORITY FOR ABATEMENT OF NUISANCES WITHOUT A PRIOR NOTICE TO ABATE IN CASE OF REPEAT OFFENDERS.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. Section 8.08.040 is amended by adding the following subsection:

“C. In the event that a notice to abate has been served upon the same owner or resident relative to the same property within the prior twelve months pertaining to the same or a substantially similar nuisance, the city may proceed by municipal infraction proceedings against the owner or resident without the prior service of a notice to abate otherwise required herein.”

SECTION 2. Section 8.08.080 is amended by deleting the current section and substituting in lieu thereof, the following:

“A. When the enforcement officer determines that a nuisance exists on a property and the nuisance constitutes an imminent, clear and compelling danger to health, safety or welfare of persons or property, or if a notice to abate has been served upon the same owner or resident relative to the same property within the prior twelve months pertaining to the same or a substantially similar nuisance, the enforcement officer is authorized to abate or have abated the nuisance without prior notice and opportunity for hearing. The costs of such action may be assessed against the property set forth in subsection B of Section 8.08.070 only after notice of the proposed assessment has been given to the property owner or resident and hearing before the city council.

B. The city may directly abate the nuisance conditions as provided above; or the city manager may formulate a policy for abatement of such properties by an approved list of contractors, with the costs of such abatement to be the actual amount therefor as charged by the service provider, but not less than a minimum charge of \$250.00, plus the administrative expenses of the City.”

SECTION 3. WHEN EFFECTIVE. These amendments to the ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2014,
and approved this _____ day of _____ 2014.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____ 2014.

Signed



City Council
 Communication
 Meeting Date: June 2, 2014
 Requested By: Public Works Dept.

Item Title:

Consider a resolution authorizing the approval of Pay Request No. 1 in the amount of \$75,167.80 to Steven's Concrete Ltd. for the First Avenue East Sidewalk Project.

Explanation:

The City of Oskaloosa has received Pay Request No. 1 from Steven's Concrete Ltd. for work completed through May 23, 2014 on the First Avenue East Sidewalk Project. Staff has reviewed the Pay Request and found it to be satisfactory for work completed on the project. Pay Request No. 1 reflects work associated with storm sewer piping and intakes, concrete pavement and sidewalk, and electrical wiring for light poles.

The total cost of this project will be shared by the City and the property owners. All property owners have paid their share of the cost; therefore staff recommends Council approve Pay Request No. 1 to Steven's Concrete Ltd. In the amount of \$75,167.80.

Summary of Contract & Change Orders	Amount	Council
Approved Date		
Original Bid:	\$94,478.00	March 17, 2014
Change Order No. 1:	+\$ 2,070.00	
Total Project Contract:	\$96,548.00	

Summary of Pay Requests:	Amount	Council
Approved Date		
Pay Request No. 1*:	\$75,167.80*	June 2, 2014*

Total Amount Paid: \$75,167.80*

Amount Remaining from Approved Contract: \$17,424.00

Retainage (5% of Completed Work): \$3,956.20

Note: *Applies only if Pay Request No. 1 is approved by the City Council on June 2, 2014.

Budget Consideration:

\$75,167.80 for Pay Request No. 1 from the First Avenue East Sidewalk Project Fund.

Attachments :

Pay Request No. 1 and Letter from Garden & Associates.

APPLICATION FOR PAYMENT NO. 1

To: City of Oskaloosa (OWNER)

From: Steven's Concrete Limited (CONTRACTOR)

Contract: First Avenue East Sidewalk Project, Oskaloosa, Iowa

Project: First Avenue East Sidewalk Project, Oskaloosa, Iowa

OWNER's Contract No.: _____ ENGINEER's Project No.: 5013200

For Work Accomplished Through the Date of: 5/23/14

1. Original Contract Price:		\$ 94,478.00
2. Net Change by Change Orders and Written Amendments (+ or -):		\$ 2,070.00
3. Current Contract Price (1 plus 2):		\$ 96,548.00
4. Total Completed and Stored to Date:		\$ 79,124.00
5. Retainage (Per Agreement):		
5% of Completed Work:	\$ 3,956.20	
0% of Stored Material:		
Total Retainage:		\$ 3,956.20
6. Total Completed and Stored to Date Less Retainage (4 minus 5):		\$ 75,167.80
7. Less Previous Application for Payments:		\$ -
8. DUE THIS APPLICATION (6 MINUS 7)		\$ 75,167.80

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered -- through -- inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance) and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is **requested**.

Dated: 5/23/14
By: Steven's Concrete Limited (CONTRACTOR)

Payment of the above AMOUNT DUE THIS APPLICATION is **recommended**.

Dated: 5/23/14
By: Garden & Associates, Inc. (ENGINEER)

Payment of the above AMOUNT DUE THIS APPLICATION is **approved**.

Dated: _____
By: City of Oskaloosa, Iowa (OWNER)

ATTACHMENT NO. 1 TO PAY REQUEST NO. 1
 FIRST AVENUE EAST SIDEWALK PROJECT
 OSKALOOSA, IOWA
 G & A NO. 5013200

Application No.: 1

Date: 5/24/2014

No.	Item	Unit Price	Contract Quantity		Schedule of Values Amount	Quantity Completed	Amount	%	Material Stored	Amount Completed & Stored
1	Mobilization	\$6,000.00	XXXX	LS	\$6,000.00	100%	\$6,000.00	100%		\$6,000.00
2	Clearing and Grubbing	\$3,000.00	XXXX	LS	\$3,000.00	100%	\$3,000.00	100%		\$3,000.00
3	Excavation, Class 10	\$15.00	110	CY	\$1,650.00	110	\$1,650.00	100%		\$1,650.00
4	Granular Subbase, 4" Thick Class 'A' Crushed Stone	\$8.00	373	SY	\$2,984.00	300	\$2,400.00	80%		\$2,400.00
5	Granular Subbase, 6" Thick Class 'A' Crushed Stone	\$9.00	280	SY	\$2,520.00	200	\$1,800.00	71%		\$1,800.00
6	Storm Sewer, Trenched, PVC, 3"	\$40.00	13	LF	\$520.00	13	\$520.00	100%		\$520.00
7	Storm Sewer, Trenched, RCP, 15"	\$45.00	232	LF	\$10,440.00	232	\$10,440.00	100%		\$10,440.00
8	SW-401 Manhole, 48" Dia.	\$2,000.00	1	EA	\$2,000.00	1	\$2,000.00	100%		\$2,000.00
9	SW-501 Single Grate Intake	\$2,500.00	2	EA	\$5,000.00	2	\$5,000.00	100%		\$5,000.00
10	Pavement, PCC, 7" Thick	\$45.00	280	SY	\$12,600.00	200	\$9,000.00	71%		\$9,000.00
11	PCC Pavement Samples and Testing	\$2,000.00	1	LS	\$2,000.00	75%	\$1,500.00	75%		\$1,500.00
12	Removal of Sidewalk	\$8.00	378	SY	\$3,024.00	378	\$3,024.00	100%		\$3,024.00
13	Sidewalk, PCC, 5" Thick	\$40.00	373	SY	\$14,920.00	300	\$12,000.00	80%		\$12,000.00
14	Detectable Warning	\$30.00	30	SF	\$900.00		\$0.00	0%		\$0.00
15	Driveway, Paved PCC, 7" Thick	\$45.00	25	SY	\$1,125.00	25	\$1,125.00	100%		\$1,125.00
16	Pavement Removal	\$9.00	280	SY	\$2,520.00	280	\$2,520.00	100%		\$2,520.00
17	Concrete Wall Curb	\$25.00	35	LF	\$875.00	35	\$875.00	100%		\$875.00
18	Painted Pavement Markings and Symbols, Waterborne or Solvent Based	\$1,500.00	1	LS	\$1,500.00		\$0.00	0%		\$0.00
19	Traffic Control	\$4,000.00	1	LS	\$4,000.00	75%	\$3,000.00	75%		\$3,000.00
20	Abandon Rooms Under Walks	\$1,500.00	1	EA	\$1,500.00	1	\$1,500.00	100%		\$1,500.00
21	Light Pole Bases	\$450.00	4	EA	\$1,800.00	4	\$1,800.00	100%		\$1,800.00
22	Remove and Reinstall Pole and Light Fixture	\$150.00	4	EA	\$600.00	4 @ 25%	\$600.00	100%		\$600.00
23	Furnish and Install Below Ground Electric Power Circuits in Conduit	\$30.00	420	LF	\$12,600.00	210	\$6,300.00	50%		\$6,300.00
24	Modify Electric Service, Including Grounding and New Panel	XXXX	XXXX	LS	\$400.00	4	\$0.00	0%		\$0.00
SUBTOTAL					\$94,478.00					
	Change Order No. 1									
	1) Additional Below Ground Electric Power Circuit in Conduit	\$30.00	40	LF	\$1,200.00	20	\$600.00	50%		\$600.00
	2) Furnish and Install Handhole	\$870.00	1	EA	\$870.00	1	\$870.00	100%		\$870.00
	3) Modify New Light Pole Bases to Accommodate New Light Poles	\$100.00	4	EA	\$400.00	4	\$1,600.00	400%		\$1,600.00
	4) Deduct Bid Item 24	XXXX	XXXX	LS	-\$400.00	4	\$0.00	0%		\$0.00
SUBTOTAL CHANGE ORDER NO. 1					\$2,070.00					
TOTAL PROJECT					\$96,548.00		\$79,124.00			\$79,124.00



City Council
 Communication
 Meeting Date: June 2, 2014
 Requested By: Public Works Dept.

Item Title:

Consider a motion approving Pay Request No. 3 to Norris Asphalt Paving Co. in the amount of \$402,836.27 for the C Avenue East & North 3rd Street Pavement Rehabilitation Project.

Explanation:

The City of Oskaloosa has received Pay Request No. 3 from Norris Asphalt Paving Co. for \$402,836.27. This amount reflects the total work completed as of May 23, 2014 of \$718,659.67 minus previous payments of \$279,890.42 and the 5% retainage of \$35,932.98.

The items on this pay application are mainly related to the work associated with placing the asphalt overlay. Some additional full depth concrete street patches and curb and gutter were also completed.

As of May 23, 2014, all major construction items had been completed. The only item remaining is the seeding of disturbed areas.

<u>Summary of Contract</u>	<u>Amount</u>	<u>Council</u>
<u>Approval Date</u>		
Original Bid	\$765,365.00	
September 3, 2013		

<u>Summary of Pay Requests</u>	<u>Amount</u>	<u>Council</u>
<u>Approval Date</u>		
Pay Request No. 1	\$212,796.67	
November 4, 2013		
Pay Request No. 2	\$67,093.75	
December 2, 2013		
Pay Request No. 3*	\$402,836.27*	June 2, 2014*

Total Amount Paid: \$682,726.69

Amount Remaining from Approved Contract: \$46,705.33

Retainage (5% of Completed Work): \$35,932.98

Note: *Applies only if Pay Request No. 3 is approved by City Council on June 2, 2014

Budget Consideration:

\$402,836.27 for Pay Request No. 3 from the C Avenue East & North 3rd Street Pavement Rehabilitation Project Fund.

Attachments :

Application for Payment No. 3.

APPLICATION FOR PAYMENT NO. 3

Dated:

(CONTRACTOR)

By:

Payment of the above AMOUNT DUE THIS APPLICATION is **recommended** .

Dated:

(ENGINEER)

By:

Payment of the above AMOUNT DUE THIS APPLICATION is **approved** .

Dated:

(JURISDICTION)

By:

No.	Item	Unit Price	Council Approved on Sept. 3, 2013			Completed to Date			Pay Application #1			Pay Application #2			Pay Application #3 (This period)		
			Contract Quantity	Schedule of Values		%	Qty.	\$ Amount	%	Qty.	\$ Amount	%	Qty.	\$ Amount	%	Qty.	\$ Amount
1	Mobilization	LS	1	LS	\$15,000.00	100%	1	\$15,000.00	50%	0.50	\$7,500.00	25%	0.25	\$3,750.00	25%	0.25	\$3,750.00
2	Excavation - Class 10, 12, or 13	\$16	800	CY	\$12,800.00	87%	695	\$11,120.00	60%	480	\$7,680.00	25%	200	\$3,200.00	2%	15	\$240.00
3	Subbase, Granular	\$8	2,700	SY	\$21,600.00	83%	2,247	\$17,976.00	75%	2,013	\$16,104.00	8%	219	\$1,752.00	1%	15	\$120.00
4	Manhole Adjustments	\$1,500	8	EA	\$12,000.00	63%	5	\$7,500.00	0%	0	\$0.00	0%	0	\$0.00	63%	5	\$7,500.00
5	PCC Pavement, 8" Thick	\$48	2,000	SY	\$96,000.00	101%	2,011	\$96,528.00	92%	1,845	\$88,560.00	8%	166	\$7,968.00	0%	0	\$0.00
6	2.5' Curb and Gutter, 8" Thick	\$30	720	LF	\$21,600.00	97%	698	\$20,940.00	53%	380	\$11,400.00	20%	141	\$4,230.00	25%	177	\$5,310.00
7	PCC Pavement Samples and Testing	LS	1	LS	\$2,500.00	100%	1	\$2,500.00	50%	1	\$1,250.00	50%	0.50	\$1,250.00	0%	0	\$0.00
8	HMA Interlayer (1" Base Course, PG 64-34)	\$140.50	1,100	TON	\$154,550.00	82%	901.84	\$126,708.52	0%	0	\$0.00	0%	0	\$0.00	82%	901.84	\$126,708.52
9	HMA Overlay (1M ESAL, 1.5" Surface Course, PG 64-22)	\$105	1,650	TON	\$173,250.00	105%	1,733.33	\$181,999.65	0%	0	\$0.00	0%	0	\$0.00	105%	1,733.33	\$181,999.65
10	HMA Pavement Samples and Testing	LS	1	LS	\$4,000.00	100%	1	\$4,000.00	0%	0	\$0.00	0%	0	\$0.00	100%	1	\$4,000.00
11	Driveway Removal	\$10	80	SY	\$800.00	96%	77	\$770.00	78%	62	\$620.00	13%	10	\$100.00	6%	5	\$50.00
12	Sidewalk Removal	\$10	675	SY	\$6,750.00	102%	690	\$6,900.00	44%	300	\$3,000.00	58%	390	\$3,900.00	0%	0	\$0.00
13	PCC Sidewalk, 4" Thick	\$40	200	SY	\$8,000.00	118%	236	\$9,440.00	50%	100	\$4,000.00	68%	136	\$5,440.00	0%	0	\$0.00
14	PCC Sidewalk & Ramps, 6" Thick	\$55	575	SY	\$31,625.00	90%	517	\$28,435.00	41%	233	\$12,815.00	49%	284	\$15,620.00	0%	0	\$0.00
15	Detectable Warnings (4' x 2' Panels)	\$280	103	EA	\$28,840.00	95%	98	\$27,440.00	38%	39	\$10,920.00	57%	59	\$16,520.00	0%	0	\$0.00
16	PCC Paved Driveway, 6" Thick	\$50	80	SY	\$4,000.00	96%	77	\$3,850.00	78%	62	\$3,100.00	13%	10	\$500.00	6%	5	\$250.00
17	Full Depth Patching	\$85	400	SY	\$34,000.00	87%	346	\$29,410.00	57%	226	\$19,210.00	11%	44	\$3,740.00	19%	76	\$6,460.00
18	Curb Grinding	\$20	250	LF	\$5,000.00	104%	260	\$5,200.00	104%	260	\$5,200.00	0%	0	\$0.00	0%	0	\$0.00
19	Pavement Milling	\$5.50	12,000	SY	\$66,000.00	97%	11,600	\$63,800.00	0%	0	\$0.00	0%	0	\$0.00	97%	11,600	\$63,800.00
20	Pavement Removal	\$7.50	2,000	SY	\$15,000.00	101%	2,011	\$15,082.50	92%	1,845	\$13,837.50	8%	166	\$1,245.00	0%	0	\$0.00
21	Curb and Gutter Removal	\$10	630	LF	\$6,300.00	100%	631	\$6,310.00	60%	380	\$3,800.00	22%	141	\$1,410.00	17%	110	\$1,100.00
22	Conventional Seeding, Fertilizing, and Mulching	LS	1	LS	\$6,500.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00
23	Traffic Control	LS	1	LS	\$20,000.00	100%	1	\$20,000.00	75%	0.75	\$15,000.00	0%	0	\$0.00	25%	0.25	\$5,000.00
24	Water Valve Adjustments	\$250	21	EA	\$5,250.00	71%	15	\$3,750.00	0%	0	\$0.00	0%	0	\$0.00	71%	15	\$3,750.00
25	Fabric Matting	\$7.00	2,000	LF	\$14,000.00	100%	2,000	\$14,000.00	0%	0	\$0.00	0%	0	\$0.00	100%	2,000	\$14,000.00
TOTAL			\$765,365.00			\$718,659.67			\$223,996.50			\$70,625.00			\$424,038.17		

Total Value of Completed Work:	\$718,659.67
Stored Materials:	\$0.00
Change Orders:	\$0.00
Retainage: 5%	\$35,932.98
Amount Due to Contractor:	\$682,726.69
Less Previous Payments:	\$279,890.42
Amount Remaining from Approved Contract:	\$46,705.33
Amount Due This Application:	\$402,836.27



City Council
Communication

Meeting Date: June 2, 2014

Requested By: Council Appointed
Staff

Item Title: Report on Items from City Staff

- a) City Manager.
 - i. Report on acquisition and demolition of 517 B Avenue West.
- b) City Clerk.
- c) City Attorney.

Explanation :

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Budget Consideration:

Not applicable, report(s) only.

Attachments :

None.



City Council Communication

Meeting Date: June 2, 2014

Requested By: Mayor & City Council

Item Title: City Council Information

Explanation :

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Budget Consideration:

Not applicable, report(s) only.

Attachments :

None.



City Council
Communication
Meeting Date: June 2, 2014
Requested By: CITY COUNCIL

Item Title: CLOSED SESSIONS

Consider holding a closed session under Iowa Code Section 21.5.1.i. to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session and reconvene in open session to consider approval of contract.

Explanation :

City Manager Michael Schrock has been employed by the city since June 15, 2009. Now is the time for the annual evaluation of City Manager Michael Schrock.

Staff recommends City Council hold a closed session to evaluate City Manager Michael Schrock.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council
Communication
Meeting Date: June 2, 2014
Requested By: CITY COUNCIL

Item Title: OPEN SESSION ACTION

Consider a motion to approve or modify the contract of City Manager Michael Schrock Jr.

Explanation :

Depending on the outcome of the closed session discussion of the contract with City Manager Michael Schrock Jr., the City Council may consider a motion to approve or modify the city manager's contract.

Action associated with this item depends on the discussion of the City Council.

Budget Consideration:

To be determined.

Attachments :

Schrock Employment Agreement.

AMENDMENT TO
EMPLOYMENT AGREEMENT

THIS AGREEMENT is made and entered into this 18TH day of JUNE 2013, by and between the City of Oskaloosa Iowa, a municipal corporation, hereinafter called "Employer" and Michael J. Schrock, Jr., hereinafter called "Employee"

NOW WHEREAS the parties hereto are parties to a certain Employment Agreement dated June 5, 2012;

AND WHEREAS the parties wish to amend the said Agreement;

AND WHEREAS the parties wish to memorialize their agreement relative thereto;

IT IS THEREFORE AGREED, in consideration of the mutual covenants and promises contained herein, as follows:

1. The provisions of "Section 7: Salary" of the said Agreement are hereby amended to delete the figure of "\$103,720.00" and to insert in lieu thereof the figure of "\$111,000.00" beginning June 15, 2013.
2. The provisions of "Section 8: Performance Evaluation" of the said Agreement are hereby amended to add thereto subsection F as follows:

"F. For each year wherein Employee exceeds a 4.0 rating on the annual performance evaluation by the City Council, Employee shall be eligible for a "performance bonus" to be paid to Employee in an amount to be fixed and determined by the Council in the exercise of its discretion. For the fiscal year ending June 30, 2013 Employee shall be paid a lump sum \$4,000.00 performance bonus in recognition of outstanding job performance as City Manager for the preceding year.

3. The provisions of "Section 13: Health and Life Insurance" subparagraph A are amended by deleting the second sentence of said subparagraph A.

4. The provisions of "Section 14: Retirement" are hereby amended to delete the figure of "8.092%" and to insert in lieu thereof the figure of "6.939%".
5. In all other respects the prior Employment Agreement of the parties is ratified and confirmed.

IN WITNESS WHEREOF the parties have affixed their signatures on the date above written.

CITY OF OSKALOOSA IOWA

MICHAEL J. SCHROCK, Jr.

By:

David Krutzfeldt
DAVID KRUTZFELDT, Mayor

Michael Schrock Jr.

**Employment Agreement
Between the City of Oskaloosa, Iowa
and Michael J. Schrock, Jr.**

THIS AGREEMENT is made and entered into this 5TH day of JUNE, 2012 by and between the City of Oskaloosa Iowa, a municipal corporation hereinafter called "Employer," as party of the first part, and Michael J. Schrock, Jr., herein called "Employee", as party of the second part.

WITNESSETH:

NOW WHEREAS, Employer desires to employ the services of said Michael J. Schrock, Jr. as City Manager of the City of Oskaloosa as provided by City Code Chapter 2.16 and Home Rule Charter – Article IV.;

AND WHEREAS, it is the desire of the governing board, hereinafter called "Council," to provide certain benefits, to establish certain conditions of employment, and to set working conditions of said Employee;

AND WHEREAS, Employee desires to accept employment as City Manager of said Oskaloosa;

AND WHEREAS, the parties acknowledge that Employee is or will become a member of the International City/County Management City Association (ICMA) and that Employee is subject to the ICMA Code of Ethics;

IT IS THEREFORE AGREED, in consideration of the mutual covenants and promises contained herein as follows:

Section 1: Duties

Employer hereby agrees to employ said Michael J. Schrock, Jr. as City Manager of said Employer to perform the functions and duties specified in Chapter 2.16 of the City Code and Article IV of the Home Rule Charter and to perform other legally permissible and proper duties and functions as the Council shall from time to time assign.

Section 2: Term

- A. Employee agrees to remain in the exclusive employ of Employer until June 30, 2014, and neither to accept other employment nor to become employed by any other employer until said termination date, unless said termination date is affected as hereinafter provided.
- B. In the event written notice is not given by either party to this agreement to the other 120 days prior to the termination date as hereinabove

provided, this agreement shall be extended on the same terms and conditions as herein provided, all for an additional period of two years. Said agreement shall continue thereafter for two-year periods unless either party hereto gives 120 days written notice to the other party that the party does not wish to extend this agreement for an additional two-year term.

- C. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Council to terminate the services of Employee at any time, subject only to the provisions set forth in Section 4, paragraphs A and B, of this agreement.
- D. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from his position with Employer, subject only to the provision set forth in Section 5 of this agreement.

Section 3: Suspension

Employer may suspend the Employee with full pay and benefits at any time during the term of this agreement, but only if at a public meeting.

Section 4: Termination and Severance Pay

- A. Termination occurs when four Council Members vote to terminate the employee's employment agreement at a duly authorized public meeting. City Code Chapter 2.16.
- B. In the event Employee is terminated by the Council before expiration of the aforesaid term of employment and during such time that Employee is willing and able to perform his/her duties under this agreement, then in that event Employer agrees to pay Employee a lump sum cash payment equal to nine months' aggregate salary and benefits. Employee shall also be compensated for all accrued vacation and holidays. In the event Employee is terminated herein for an illegal act, employer shall have no obligation to pay the aggregate severance sum designated in this section 4.
- C. In the event Employer at any time during the term of this agreement reduces the salary or other financial benefits of Employee in a greater percentage than an applicable across-the-board reduction for all employees of Employer, or in the event Employer refuses, following written notice, to comply with any other provision benefiting Employee herein, or the Employee resigns following a suggestion, whether formal or informal, by a majority of the Council that he resign, then, in that event Employee may, at his option, (for purposes of receiving severance pay) be deemed to be "terminated" at the date of such reduction or such refusal to comply within the meaning and context of the herein severance pay provision.

- D. Except as stated in this paragraph, the City Council may not terminate the services of the Employee within six months following the seating of new council members. During this period, termination may occur for an illegal act. For the entire Section four of this agreement, "illegal act" shall mean being charged and/or convicted of a crime other than a simple misdemeanor, unless the simple misdemeanor involved dishonesty or moral turpitude.

Section 5: Resignation

In the event Employee voluntarily resigns his position with Employer before expiration of the aforesaid term of his employment, then Employee shall give Employer 30 days notice in advance, unless the parties agree otherwise. Employee shall not utilize more than 5 days leave (as designated in this agreement) during this notice period.

Section 6: Disability

If Employee is permanently disabled or is otherwise unable to perform his duties with reasonable accommodation because of sickness, accident, injury, mental incapacity or health for a period of four successive weeks beyond any accrued sick leave, an impartial board of three members agreed upon by the Employee and the city will be utilized to determine if an Employee is unable to discharge his duties due to any type of disability or inability to perform up to normal standards of city management. Employee or his representative and employer shall appoint one board member each. The two members shall then agree upon a third member for fulfillment of this section. If Employee is determined unable to perform his duties, Employer shall have the option to terminate this agreement, subject to the severance pay requirements of Section 4, paragraph A.

Section 7: Salary

Employer agrees to pay Employee for his services rendered pursuant hereto an annual base salary of \$103,720.00 payable in installments at the same time as other management employees of the Employer are paid. In addition, Employer agrees to increase said base salary and/or benefits of Employee in such amounts and to such extent as the Council may determine that it is desirable to do so on the basis of an annual salary review of said Employee as outlined within this agreement.

Section 8: Performance Evaluation

- A. The Council shall review and evaluate the performance of the Employee at least once annually in June. Said review and evaluation shall be in accordance with specific criteria developed jointly by Employer and Employee. Said criteria may be added to or deleted

from as the Council may from time to time determine in consultation with the Employee. Further, the Council shall provide the Employee with a summary written statement of its findings and provide an adequate opportunity for the Employee to discuss his evaluation with the Council.

- B. Annually, the Council and Employee shall define such goals and performance objectives that they determine necessary for the proper operation of the City and in the attainment of the Council's policy objectives and shall further establish a relative priority among those various goals and objectives, said goals and objectives to be reduced to writing. They shall generally be attainable within the time limitations as specified and their annual operating and capital budgets and appropriations provided.
- C. In effecting the provisions of this Section, the Council and Employee mutually agree to abide by the provisions of applicable law.
- D. After the Employee is employed for six months, and annually in June after that, the Council will meet with the Employee in session to evaluate the Employee's performance. Evaluations shall relate to the achievement of mutually defined goals and objectives.
- E. The City Manager, Council, and Mayor will bring any perceived problems or inadequacies to the attention of the other and will exercise a good faith effort to mutually resolve such perceived problems or inadequacies.

Section 9: Hours of Work

It is recognized that Employee must devote a great deal of time outside the normal office hours to business of the Employer, and to that end Employee will be allowed to take time off as he shall deem appropriate during said normal office hours.

Section 10: Outside Activities

Employee may not engage in teaching, consulting, or other non-Employer-connected business that exceeds 10 hours per month without the prior approval of the Council.

Section 11: Automobile

Employer shall provide City Manager a monthly vehicle allowance of 300.00 for use of his private vehicle. Additional mileage reimbursement may be paid for travel outside of Iowa or extraordinary additional amounts of travel within the state. This reimbursement is subject to prior Council approval. The Employee shall provide all expense, including insurance for the use of his vehicle. The City Manager shall not have the use of a city vehicle.

Section 12: Vacation, Sick, and Military Leave

- A. Employee shall be credited with 20 days of vacation leave per year.
- B. Due to the nature of the City Manager position, from time to time the City Manager may not be able to exhaust all sick or vacation leave, and accordingly the City Manager may carry forward vacation and sick leave. The foregoing notwithstanding, the City Manager may not carry forward more than one year's worth of allowed vacation days per year, and upon separation from service, carry forward vacation and vacation accrual payout shall not exceed a maximum of twelve weeks total.

Section 13: Health and Life Insurance

- A. Employer agrees to enroll employee, his spouse, and all dependants of employee into the City's medical insurance plan. The City shall pay 100% of the cost for employee, his spouse, and all dependants of employee.
- B. Employer agrees, to provide life and disability insurance as provided to all department heads as stated in the city personnel policy.
- C. Employee agrees, if requested by the City Council, to submit once per calendar year to a complete physical examination by a qualified physician selected by the Employer, the cost of which shall be paid by the Employer.

Section 14: Retirement

Employer agrees to execute all necessary agreements provided by ICMA Retirement Corporation [ICMA-RC] for Employer's participation in said ICMA-RC retirement plan and, in addition to the base salary paid by the Employer to Employee, Employer agrees to pay an amount equal to Employer's IPERS contribution for department heads plus an additional 8.092% of Employee's salary into the ICMA-RC on Employee's behalf, and to transfer ownership to succeeding employers upon Employee's resignation or termination. The parties shall fully disclose to each other the financial impact of any amendment to the terms of Employee's retirement benefit. Employee solely shall determine his amount of contributions on an annual basis.

Section 15: Dues and Subscriptions

Employer agrees to budget for and to pay for professional dues and subscriptions of Employee necessary for his continuation and full participation in national, regional, state, and local Oskaloosa organizations necessary and desirable for his continued professional participation, growth, and advancement, and for the good of the Employer, as approved by Employer.

Section 16: Professional Development

- A. Employer hereby agrees to budget for and to pay for travel and 100% of subsistence expenses of Employee for professional and official travel, meetings, and occasions adequate to continue the professional development of Employee and to adequately pursue necessary official functions for Employer, including but not limited to the ICMA Annual Conference, Iowa League of Cities and IACMA Conference. Expense for other national, regional, state, and local governmental groups and committees thereof which Employee serves as a member shall be paid if prior approval has been granted by the City Council.
- B. Employer also agrees to budget for and to pay for travel and 100% of subsistence expenses of Employee for short courses, institutes, and seminars that are necessary for his professional development and for the good of the Employer, with prior approval of the City Council.

Section 17: Indemnification

In addition to that required under state and local law, Employer shall defend, save harmless, and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as City Manager. Employer will pay the amount of any settlement or judgment rendered thereon. This paragraph shall not apply to willful or wanton acts, or intentional tortious or criminal acts of the Employee.

Section 18: Bonding

Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance. If Employee is not bondable this agreement is null and void or will be considered cause for termination.

Section 19: Other Terms and Conditions of Employment

- A. The Council, in consultation with the Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this agreement, the Oskaloosa charter or any other law.
- B. All provisions of the Oskaloosa charter and code, and regulations and rules of the Employer relating to vacation and sick leave, retirement and pension system contributions, holidays, and other benefits and working conditions as they now exist or hereafter may be amended, also shall apply to Employee as they would to other employees of Employer, in addition to said benefits enumerated specifically for the benefit of Employee except as herein provided.

- C. With the exception of the benefits credited in Section 13 of this agreement, Employee shall be entitled to receive the same vacation and sick leave benefits as are accorded department heads, including provisions governing accrual and payment therefore on termination of employment, unless otherwise stated within this agreement.

Section 20: Representation of Employer

Employer represents that it has the legal authority to enter into and be bound by the terms of this agreement.

Section 21: Severability

If any provision, or any portion thereof, contained in this agreement is held unconstitutional, invalid or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

Section 22: Notices

Notices required pursuant to this agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 23: General Provisions

- A. The text herein shall constitute the entire agreement between the parties.
- B. This Agreement shall not be changed unless the change is reduced to writing and signed by both parties.
- C. The laws of the State of Iowa shall govern this agreement and any actions thereunder shall be brought solely in Mahaska County Iowa.
- D. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee.
- E. This agreement shall become effective commencing June 15, 2012.

IN WITNESS WHEREOF, the City Council has caused this agreement to be signed and executed in its behalf by its Mayor, and duly attested by its City Clerk, and the Employee has signed and executed this agreement, both in duplicate, the day and year first above written.

CITY OF OSKALOOSA IOWA,

By: David Krutzfeldt
DAVID KRUTZFELDT, Mayor

MICHAEL J. SCHROCK, Jr.

Michael Schrock Jr.