



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa IA, 52577
Agenda
May 5, 2014**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Rodney DeRonde, Fellowship Bible Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [AGENDA ITEMS 1-3.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [AGENDA ITEM COMMUNITY COMMENTS.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [CONSENT AGENDA SUMMARY.DOCX](#), [AGENDA ITEM CONSENT - BOARD AND COMMISSION MINUTES.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. April 21, 2014 Regular City Council Meeting Minutes
2. May 5, 2014 Agenda

Documents: [CITY COUNCIL MINUTES APRIL 21, 2014.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate

Council action.

1. February 10, 2014 Water Board/City Council Joint Meeting Minutes2.
- March 10, 2014 Water Board Minutes
3. March 26, 2014 Water Board Special Meeting Minutes
4. March 25, 2014 Board of Adjustment Minutes
5. April 22, 2014 Board of Adjustment Minutes
6. April 23, 2014 Historic Preservation Commission Minutes
7. April 7, 2014 Airport Commission Minutes
8. April 28, 2014 Civil Service Commission Minutes

Documents: [WB MINUTES FEBRUARY 10, 2014 SPECIAL MEETING.DOCX](#), [WB MINUTES MARCH 10, 2014.DOCX](#), [BOA MIN. 3-25-2014.DOCX](#), [BOA MIN. 4-22-2014.DOCX](#), [WB MINUTES MARCH 26, 2014 SPECIAL MEETING.DOCX](#), [HPC 4-23-14.DOCX](#), [APRIL 2014 AIRPORT COMMISSION MINUTES.PDF](#), [MINUTES APRIL 28, 2014 CIVIL SERVICE COMMISSION.DOCX](#)

C. Consider payment of claims for April 2014.

Who is submitting this City Clerk/Finance Department
item.

Documents: [CITY COMM-CLAIMS.DOCX](#), [COUNCIL CLAIMS LIST 04302014.PDF](#), [MANUAL CHECK REPORT 04302014.PDF](#), [MOST CLAIMS OVER 500 DOLLARS.XLSX](#)

D. Consider a resolution adopting a revised fee schedule for the City of Oskaloosa.

Who is submitting this City Manager Department
item.

Documents: [ITEM - ADOPTION OF FEES.DOCX](#), [FEE SCHEDULE RESN.DOC](#), [2014 FEE SCHEDULE - EDMUNDSON NOT INCLUDED.DOC](#)

E. Consider request from the Oskaloosa Farmers Market Committee for the downtown Farmers' Market.

Who is submitting this City Manager Department
item.

Documents: [ITEM - REQUEST FOR FARMERS MARKET.DOCX](#), [FARMERS MARKET ATTMTS.PDF](#)

F. Consider a resolution of support and financial commitment for the Main Street Program in Oskaloosa, Iowa.

Who is submitting this City Manager Department
item.

Documents: [ITEM - MAIN STREET SUPPORT.DOCX](#), [MAIN STREET RESOLUTION.DOCX](#), [MAIN STREET PROGRAM AGREEMENT.PDF](#)

G. Consider a resolution allowing for the disposal of surplus city-owned equipment.

Who is submitting this Administration
item.

Documents: [ITEM - DISPOSAL OF CITY-OWNED EQUIPMENT.DOCX](#),
[RESOLUTION DISPOSAL OF SURPLUS CITY-OWNED EQUIPMENT.DOC](#),
[EQUIPMENT DISPOSAL.PDF](#)

H. ----- **END OF CONSENT AGENDA** -----

6. Announcement of Vacancies

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Building Code Board of Appeals - Two vacancies to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males currently serve with 2 vacancies)
- Water Board - One vacancy to fill upon appointment for an unexpired term that ends June 30, 2018; and one vacancy to fill to serve a six year term that begins July 1, 2014 and ends June 30, 2020. This is a three member board that typically meets on the first Monday after the 10th of the month. (Two males currently serve with one vacancy.)

Documents: [AGENDA ITEM - BOARD AND COMMISSION VACANCIES.DOCX](#)

7. Regular Agenda

Documents: [AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

A. Report from the South Central Regional Airport Agency to the Oskaloosa City Council.

Who is submitting this City Manager Department
item.

Documents: [ITEM - SCRAA REPORT.DOCX](#), [20140401 - SCRAA PRESENTATION FOR DOT COMMISSION.PDF](#)

B. Consider a resolution adopting the proposal for employee life insurance from National Insurance Services, health insurance from Sun Life Financial with Wellmark as administrator and Classic Blue PPO and flex plan administered by Wage Works for fiscal year 2015.

Who is submitting this City Clerk/Finance Department
item.

Documents: [CITY COMM INSURANCE.DOC](#), [HEALTH INSURANCE RENEWAL RESOLUTION.DOCX](#), [2014 CITY OF OSKALOOSA BEARENCE RENEWAL COUNCIL PROPOSAL.PDF](#)

C. Discussion and possible action on the city's support of the Blue Zones Project.

Who is submitting this City Manager Department
item.

Documents: [VAN ZETTEN REQUEST TO DISCUSS BLUE ZONES.DOCX](#),
[BLUE ZONES COMMUNITY PLEDGE SHEET.PDF](#), [8-6-12 MINUTES.PDF](#), [8-6-12 MOTION AND RESOLUTION.PDF](#), [8-6-12 RESOLUTION.PDF](#)

D. Consider an ordinance amending the City Code of the City of

Oskaloosa, Iowa, by deleting current code Chapter 10.78 and inserting in lieu thereof a corrected section to comport with state statutes – 1st reading.

Who is submitting this item. Chief Jake McGee

Documents: [ITEM - CHAPTER 10.78 CODE UPDATE.DOCX](#), [CHAPTER 10.78 CODE UPDATE ORDINANCE.DOCX](#)

- E. Consider an ordinance amending driveway culvert regulations in Oskaloosa Municipal Code Section 12.28.060 – 2nd Reading.**

Who is submitting this item. Public Works Director

Documents: [EXPLANATION DRIVEWAY CULVERT.DOC](#), [ORDINANCE.DOC](#), [CULVERT INFORMATION.XLSX](#)

- F. Consider an ordinance to establish a no parking zone along both sides of South 4th Street between 13th Avenue East and 15th Avenue East – 2nd Reading.**

Who is submitting this item. Public Works Director

Documents: [EXPLANATION SOUTH 4TH STREET.DOC](#), [ORDINANCE NO PARKING REV1.DOC](#), [EXHIBIT A NO PARKING BOTH SIDES.PDF](#), [EXHIBIT A1 ONE WAY WITH NO PARKING.PDF](#), [EXHIBIT A2 NO PARKING.PDF](#), [EXHIBIT A3 ONE WAY ONLY.PDF](#), [SURVEY RESPONSE.XLS](#), [LETTER.PDF](#)

- G. Consider an ordinance amending the Oskaloosa Municipal Code to reflect a parking restriction along both sides of North 11th Street from C Avenue East to J Avenue East – 2nd Reading.**

Who is submitting this item. Public Works Director

Documents: [EXPLANATION NORTH 11TH.DOC](#), [ORDINANCE.DOC](#), [MAP.PDF](#)

- H. Consider approval of Pay Request #6 to DeLong Construction Inc. in the amount of \$23,319.85 for work completed on the West Area Sanitary Sewer Improvements Project.**

Who is submitting this item. Public Works Director

Documents: [ITEM - PAY REQUEST NO. 6 DELONG CONSTUCTION.DOC](#), [PAY REQUEST 6.PDF](#)

- I. Consider approval of the request from 'Cellar Peanut Pub' at 206 Rock Island Avenue for outdoor entertainment, extend outdoor service area, alcohol consumption outside building premises, and a temporary variance from noise ordinance.**

Who is submitting this item. Public Works Director

Documents: [ITEM - CELLAR PEANUT PUB REQUEST.DOC](#), [LETTER REQUEST.PDF](#), [LETTER MAP.PDF](#)

J. Consider a motion directing the City Manager to execute the necessary documents for the acquisition and demolition of 517 B Avenue West.

Who is submitting this City Manager item.

Documents: [20140505 - BLUNT PROPERTY ACQUISITION 517 B AVE WEST.DOC](#), [517 B AVENUE WEST INFORMATION.PDF](#), [517 B AVENUE WEST.PDF](#)

8. Report on Items from City Staff.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [AGENDA ITEM - REPORTS FROM STAFF.DOCX](#)

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [AGENDA ITEM - INFORMATION FROM CITY COUNCIL.DOCX](#)

10. Consider holding a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with counsel on matters presently in litigation or in which litigation is imminent where disclosure would be likely to prejudice or disadvantage the city's position.

Who is submitting this City Manager Department item.

Documents: [ITEM - CLOSED SESSION RE LITIGATION.DOCX](#)

11. Adjournment

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.



City Council
Communication

Meeting Date: May 5, 2014

Requested By: Mayor & City Council

Item Title: Call to Order and Roll Call - 6:00 p.m.

1. Invocation: Pastor Rodney DeRonde, Fellowship Bible Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,
_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

Not applicable.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council
Communication

Meeting Date: May 5, 2014

Requested By: Mayor & City Council

Item Title: Community Comments

Explanation :

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Budget Consideration:

Not applicable.

Attachments :

None.

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

- Item A. Minutes and reports from city council meetings.**
Staff recommends council receive and file these documents.
- Item B. Board and Commission Minutes:**
Staff recommends council receive and file these documents.
- Item C. Consider payment of claims for April 2014.**
- Item D. Consider a resolution adopting a revised fee schedule for the City of Oskaloosa.**
- Item E. Consider request from the Oskaloosa Farmers' Market Committee for the downtown Farmers' Market.**
- Item F. Consider a resolution of support and financial commitment for the Main Street Program in Oskaloosa, Iowa.**
- Item G. Consider a resolution allowing for the disposal of surplus city-owned equipment.**



City Council Communication

Meeting Date: May 5, 2014

Requested By: City Manager's Office

Item Title: C ONSENT AGENDA

Explanation :

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. April 21, 2014 City Council Regular Meeting Minutes
 - 2. May 5, 2014 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. February 10, 2014 Water Board/City Council Joint Meeting Minutes
 - 2. March 10, 2014 Water Board Minutes
 - 3. March 26, 2014 Water Board Special Meeting Minutes
 - 4. March 25, 2014 Board of Adjustment Minutes
 - 5. April 22, 2014 Board of Adjustment Minutes
 - 6. April 23, 2014 Historic Preservation Commission Minutes
 - 7. April 7, 2014 Airport Commission Minutes
 - 8. April 28, 2014 Civil Service Commission Minutes

Budget Consideration:

Not applicable.

Attachments :

April 21, 2014 City Council Regular Meeting Minutes
February 10, 2014 Water Board/City Council Joint Meeting Minutes
March 10, 2014 Water Board Minutes
March 26, 2014 Water Board Special Meeting Minutes
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April 23, 2014 Historic Preservation Commission Minutes
April 7, 2014 Airport Commission Minutes
April 28, 2014 Civil Service Commission Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
April 21, 2014

The Oskaloosa City Council met in regular session on Monday, April 21, 2014, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates.

Natalie Spray, 2692 205th Street, commented on the Oskaloosa Blue Zones Launch.

It was moved by Yates, seconded by Ver Steeg to approve the consent agenda:

1. April 7, 2014 City Council Regular Meeting Minutes
2. April 21, 2014 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commission:
 - a. March 24, 2014 Library Board of Trustees Minutes
 - b. April 14, 2014 Planning and Zoning Commission Minutes
4. Renewal application for a Class B Beer Permit (includes wine coolers) from Big Ed's BBQ, Inc. dba Big Ed's BBQ, 104 1st Avenue East
5. Renewal application for a Class B Beer Permit (includes wine coolers) with Sunday Sales from NPC International, Inc. dba Pizza Hut #4342, 1503 A Avenue East.
6. Renewal application for a Class C Liquor License with Outdoor Service and Sunday Sales from Oskaloosa Post #2237 Veterans of Foreign Wars, 1215 South 17th Street.
7. Renewal application for a Class B Native Wine Permit from Kerri Boender dba The Antique Peddler, 213 High Avenue East.
8. Receive and file the March 2014 financial reports.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Yates introduced Resolution No. 14-04-30 entitled "RESOLUTION ADOPTING SUPPLEMENT TO THE OSKALOOSA MUNICIPAL CODE OF ORDINANCES THROUGH ORDINANCE NO. 1354" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Yates introduced Resolution No. 14-04-31 entitled "A RESOLUTION AUTHORIZING THE TEMPORARY STREET CLOSURE OF SOUTH EIGHTH STREET FROM FIRST AVENUE EAST TO SECOND AVENUE EAST TO ALLOW FOR CHURCH RECREATION ACTIVITY" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Kandis DeBruin, Activities Manager of the Mahaska Community Recreation Foundation, reported on Mahaska Community Recreation Foundation quarterly activities.

David Sedivec, Executive Director of the Mahaska County Conservation Board, reported on the activities of the Mahaska County Conservation Board.

The Mayor announced this was the time and place for the public hearing on the removal of Water Board of Trustee member Errin Keltner and that citizens would now have an opportunity to comment. James Brick from Brick Gentry P.C. in West Des Moines, Richard Malm from Dickinson Law Firm in Des Moines, Errin Keltner, 1710 South Park Avenue, and Jimmy Carter, 316 Glendale Road, commented. There were no written comments received. It was moved by Caligiuri, seconded by Ver Steeg to close the public hearing.

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said motion approved and the Mayor declared said hearing closed.

Jimenez introduced Resolution No. 14-04-32 entitled "RESOLUTION CONFIRMING A WRITTEN ORDER FOR REMOVAL OF WATER BOARD OF TRUSTEE MEMBER ERRIN KELTNER" and moved its approval. Van Zetten seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates
NAYS: Moore

Whereupon the Mayor declared said resolution duly adopted.

Miranda Cummings, Blue Zones representative, addressed City Council regarding the Blue Zones Project.

It was moved by Van Zetten, seconded by Ver Steeg, to withdraw the city's support of the Blue Zones Project. The roll was called and the vote was:

AYES: Van Zetten and Ver Steeg
NAYS: Caligiuri, Jimenez, Moore, Walling and Yates

Whereupon the Mayor declared said motion denied.

It was moved by Yates, seconded by Jimenez to approve the reduction in the sanitary sewer charges for the property Pat Thostenson rented at 2008 South 11th Street. The roll was called and the vote was:

AYES: None
NAYS: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

Whereupon the Mayor declared said motion denied.

It was moved by Moore, seconded by Ver Steeg to appoint Wyatt Russell to the Planning and Zoning Commission to fill an unexpired term that ends April 30, 2017; and appoint R. D. Keep, Holden Barnhart and Wyndell Campbell to the Planning and Zoning commission to five year terms that end April 30, 2019. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Jimenez introduced Resolution No. 14-04-33 entitled "RESOLUTION APPROVING THE FINAL PLAT FOR THE WILLIAM PENN UNIVERSITY ADDITION" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, BY AMENDING TITLE 12 – STREETS, SIDEWALKS AND PUBLIC PLACES, CHAPTER 12.28 – DRIVEWAYS, SECTION 12.28.060 – DRIVEWAYS ON UNPAVED STREETS, BY PROVIDING AMENDMENTS PERTAINING TO DRIVEWAY CULVERT REQUIREMENTS" and moved its approval on the first reading. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance approved on the first reading.

Caligiuri introduced "AN ORDINANCE ESTABLISHING "NO PARKING ZONES" ALONG BOTH SIDES OF SOUTH 4TH STREET BETWEEN 13TH AVENUE EAST AND 15TH AVENUE EAST, PROHIBITING THE PARKING OF MOTOR VEHICLES OR OTHER TYPES OF VEHICLES WITHIN SAID NO PARKING ZONE, AMENDING THE OSKALOOSA MUNICIPAL CODE TO REFLECT THE CHANGES, AND PROVIDING FOR PENALTIES FOR THE VIOLATION THEREOF" and moved its approval on the first reading. Walling seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance approved on the first reading.

Caligiuri introduced "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING PROVISIONS PERTAINING TO PARKING REGULATIONS" and moved its approval on the first reading. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance approved on the first reading.

Caligiuri introduced Resolution No. 14-04-34 entitled "A RESOLUTION TO REVISE THE PROJECT LOCATIONS IN CONNECTION WITH THE TRANSPORTATION ALTERNATIVE PROGRAM APPLICATION FOR FUNDS UNDER THE IOWA STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Ver Steeg, seconded by Moore that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 7:45 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

**OSKALOOSA WATER BOARD
SPECIAL MEETING
WITH OSKALOOSA CITY COUNCIL
2/10/14**

Members Present:

Joe Ryan
Pete Settimi
Errin Keltner

Others Present:

Chad Coon

The City Council members present were Tom Walling, Aaron VerSteege, Scottie Moore, Joe Caliguiri, Jason VanZetten, Tom Jiminez, Doug Yates, and Mayor David Krutzfeldt. City Manager Mike Schrock, and City Clerk Amy Miller were also present.

Others present include, Sheryl Tomlinson, Doug Tomlinson, Crystal Breuklander, Steve Scholtus, Cindy Scholtus, and various members of the media.

Motion by Pete Settimi and seconded by Errin Keltner to approve the agenda. Ayes all, motion passed.

The Mayor opened the meeting and Board member Settimi commented that he thought both groups should let their respective managers handle the implementation of any recommendations from here on out. Recommendations 1-8 were discussed with specific action items for a couple of the items. The city manager handed out various copies of forms and budgets that the City uses as examples of what OMWD could use for some of the different reporting mechanisms. Joe asked to have a run-through of the City's website operation set up for a future time to show the Board how that would operate. Chad and the city manager were both going to provide driver information for insurance purposes. During the discussion of the sewer department, the Board was urged to consider writing a proposal for the operation of this department. The OMWD website was discussed and adding a link to the City's website was also talked about. Joe talked about the meter replacement that OMWD had been going through and the fact that Chad had been directed to prepare a spreadsheet showing the increased revenue as a result of the changes.

There being no further items to discuss, it was moved by Joe Ryan and second by Errin Keltner to adjourn.

ATTEST

Meeting Adjourned 7:47 PM

Pete Settimi – Chairman

Errin Keltner – Secretary

OSKALOOSA WATER BOARD
REGULAR MEETING
3/10/14

Members Present:

Joe Ryan
Errin Keltner
Pete Settimi

Others Present:

Chad Coon
Sheryl Tomlinson
Jim Anderson

A motion was made by Pete Settimi and 2nd by Joe Ryan to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 2/10/14 regular meeting were read. A motion was made by Pete Settimi to approve the minutes. The motion was 2nd by Joe Ryan. The motion carried with all members voting yes.

The attached vouchers totaling \$204,580.91 were presented for approval. A motion was made by Pete Settimi to approve the vouchers for payment. The motion was 2nd by Errin Keltner. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Pete Settimi and second by Errin Keltner to approve balance statements. Motion carried with all members voting yes.

1. The first agenda item was Customer Forum. There were no items presented.
2. The next agenda item was Approve Annual Property and Casualty Insurance Package. Jim Anderson, representing Anderson Insurance Services, was in attendance to present the renewal package for OMWD's property and casualty insurance. Jim briefly went through the renewal and explained the increase in cost and a couple of the new benefits that are covered, such as data breach coverage. There was a motion by Pete Settimi to approve the renewal at a cost of \$49,340. Seconded by Errin Keltner. Ayes all, motion passed.
3. General Manager's Update was next on the agenda. Joe asked Chad if he would check with the City Manager and our respective insurance agents to see what possibility existed to combine our P&C insurance with the City's to realize any savings. Chad informed the Board that he had moved ahead with purchasing a trailer for distribution equipment, and hired a contractor to complete the roof work on the building. He then talked about the conversations that he has been having with

HomeServe USA insurance company regarding water service line protection. He mentioned that it could provide an income stream for the utility and also help eligible customers with their service lines. Chad stated that he had been talking with salesmen and representatives since last fall regarding how this program could benefit all involved. There was discussion about what amount of income could be rendered off of this program and who would do the billing, the company, and the fact that HomeServe was also looking to sell a product for the sewer lines. Chad stated that he had discussed this fact with the City Manager and that the City was forwarded the information that Chad had for their own review. The next item that Chad discussed was the sale of the modular home. A couple of the Board members asked how the process was going and Chad stated that he had contacted the City Manager to ask for a template that the City uses for their public notices so that he did not have to re-create the wheel and simply use what had already worked. Chad discussed an issue that had arisen from one of the main breaks in January. One of the local carwashes had a couple of pumps running that were without water to cool them and there was the possibility of damage. Chad talked to the owner and submitted a claim to OMWD's insurance to see what would happen. The Board discussed with Chad the possibility of having a list in all of the trucks that would indicate businesses that need to be contacted upon an emergency shut-down or main break with low water pressure. The next item discussed was the labor rate that is charged for after hour service calls and shut-offs. The current rate is \$30/hour, but had not been updated in several years. Chad noted that the current rate did not sufficiently cover all costs. Therefore, he provided information about what it would look like to increase the fee to \$40 and also \$50. The Board provided direction for Chad to come back next month with a resolution to increase the fee to \$40. They also asked him to provide a list of all fees that OMWD may charge that would need to be addressed for the next meeting. Chad also updated the Board on the new hire that is supposed to start next Monday.

4. Miscellaneous was the last agenda item. Chad updated the Board about the 10 leaks that had happened in the last month. He also updated them that from December 1 through February 28 OMWD experienced 34 leaks where we normally have 6.

There being no further items to discuss, it was moved by Pete Settimi and second by Joe Ryan to adjourn.

ATTEST

Meeting Adjourned 6:04 PM

Pete Settimi – Chairman

Errin Keltner – Secretary

CITY OF OSKALOOSA
MINUTES OF THE BOARD OF ADJUSTMENTS MEETING
MARCH 25, 2014

The meeting of the Board of Adjustments for the City of Oskaloosa was called to order at 5:02 pm on Tuesday, March 25, 2014 by Chairperson Perry Murry at the City Hall Council Chambers 220 S. Market St. Oskaloosa, Iowa.

BOARD MEMBERS PRESENT: Perry Murry, Jim Hansen, Lloyd Phillips, Russell Sparks

BOARD MEMBERS ABSENT: Wyatt Russell

CITY STAFF PRESENT: Building Official: Dave Weide.

PUBLIC PRESENT: Applicant: Mr. & Mrs. Leon Kelderman

Minutes from the November 13, 2013 Board of Adjustment meeting.

Lloyd Phillips moved and Russell Sparks seconded to approved the minutes of the November 13, 2013 Board of Adjustment meeting as presented.

Vote: YES: Murry, Hansen, Phillips, Sparks.
NO: None
ABSTAIN: None
ABSENT: Russell

Item 5-A: Consider a variance to build a 28 foot by 30 foot attached garage with a street side yard setback of 12 foot 6 inches from the south side property line located at 1024 South 16th Street.

The board members reviewed the application for the garage. Chairperson Murry asked the Board if there were any comments. Russell Sparks moved and Jim Hansen seconded to approve the variance as proposed.

Vote: YES: Murry, Hansen, Phillips, Sparks.
NO: None
ABSTAIN: None
ABSENT: Russell

With no further business, Lloyd Phillips moved and Jim Hansen seconded to adjourn.

Vote: YES: Murry, Hansen, Phillips, Sparks.
NO: None
ABSTAIN: None
ABSENT: Russell

Chairperson Murry adjourned the meeting at 5:06pm.

Minutes by Dave Weide

CITY OF OSKALOOSA
MINUTES OF THE BOARD OF ADJUSTMENTS MEETING
APRIL 22, 2014

The meeting of the Board of Adjustments for the City of Oskaloosa was called to order at 5:02 pm on Tuesday, April 22, 2014 by Chairperson Perry Murry at the City Hall Council Chambers 220 S. Market St. Oskaloosa, Iowa.

BOARD MEMBERS PRESENT: Perry Murry, Jim Hansen, Lloyd Phillips, Wyatt Russell
Russell Sparks

BOARD MEMBERS ABSENT: None

CITY STAFF PRESENT: Building Official: Dave Weide.

PUBLIC PRESENT: Applicants: Mr. & Mrs. Jim Johnson, Justin Jarvis, Brian Booy

Minutes from the March 25, 2014 Board of Adjustment meeting.

Jim Hansen moved and Wyatt Russell seconded to approved the minutes of the March 25, 2014 Board of Adjustment meeting as presented.

Vote: YES: Murry, Hansen, Phillips, Russell, Sparks.
NO: None
ABSTAIN: None
ABSENT: None

Item 5-A: Consider a variance to build a 28' 8" X 9'8" covered front porch with a front yard setback of 11' 4" from the west property line located at 1003 High Ave. East.

The board members reviewed the application for the porch. The Mr. Johnson explained to the Board he needs a new porch and want to make a new one bigger. The Board explained the need for the owner to prove a hardship. The Board then discussed the possibility of constructing the porch without a roof. Mr. Johnson stated his design was in keeping with the neighborhood and the style of the house. Member Hansen stated he received a phone call from a neighbor opposing the proposed porch Chairperson Murry stated he also received a phone call opposing the project. Chairperson Murry asked the Board if there were any comments. Jim Hansen moved and Wyatt Russell seconded the motion to deny the variance as proposed.

Vote: YES: Hansen, Phillips, Russell, Sparks.
NO: None
ABSTAIN: Murry
ABSENT: None

Item 5-B: Consider a variance to build a 42' X 48' steel accessory structure with a height of 19' on the Northeast corner of the property located at 1435 3rd Ave. West.

The Board reviewed the application for the accessory structure. Mr. Jarvis stated he wants to have a building large enough to use as a shop and to store his trailer, camper,

etc. The Board discussed the maximum height requirement and other the height of other accessory structures in the area. The Board explained the height is measured from the average grade level to the ridge. The Board stated the building was not to exceed 19' in height. Chairperson Murry asked if there was any more discussion. Lloyd Phillips moved and Wyatt Russell seconded the motion to approve the variance as presented.

Vote: YES: Murry, Hansen, Phillips, Russell, Sparks.
NO: None
ABSTAIN: None
ABSENT: None

Item 5-C: Consider a variance to build a duplex on a 7,200 sq. ft. lot with a front yard setback of 15' and a rear yard setback of 7' from the east side of the property located at 408 & 410 South B Street and 215 4th Ave, West.

The Board reviewed the application for the duplex. Mr. Booy explained he purchased three lots on South B Street and 4th Avenue East and wanted to construct a duplex. Mr. Booy stated the condition of the houses on those properties were so poor he demolished them. He went on to explain the lots, as combined, were too small, according to the Zoning Code, to construct a single family house and the expense of acquiring the property and the cost of demolition made it more profitable. The Board discussed similar duplexes in the area. Chairperson Murry asked if there was any more discussion. Jim Hansen moved and Lloyd Phillips seconded to approve the variance as presented.

Vote: YES: Murry, Hansen, Phillips, Russell, Sparks.
NO: None
ABSTAIN: None
ABSENT: None

With no further business, Jim Hansen moved and Lloyd Phillips seconded to adjourn.

Vote: YES: Murry, Hansen, Phillips, Russell Russell, Sparks.
NO: None
ABSTAIN: None
ABSENT: None

Chairperson Murry adjourned the meeting at 6:15pm.

Minutes by Dave Weide

OSKALOOSA WATER BOARD
SPECIAL MEETING
3/26/14

Members Present:

Joe Ryan
Errin Keltner
Pete Settimi

Others Present:

Chad Coon
Sheryl Tomlinson
Rick Malm
Colleen MacRae
Ken Allsup
Aaron Riggs

A motion was made by Pete Settimi and 2nd by Errin Keltner to approve the agenda as presented. The motion carried with all members voting yes.

The next agenda item was Consideration and action regarding retention of legal counsel. Pete stated that it was important to retain legal counsel for the Board of Trustees to maintain the independent nature of the Board. He then introduced Rick Malm of the Dickinson Law Firm in Des Moines. Mr. Malm discussed the firm's credentials and why it is important to validate the independent nature of the Board of Trustees. Motion by Pete Settimi to retain Dickinson Law as legal counsel for the Oskaloosa Water Department. Seconded by Joe Ryan. Ayes all, motion passed.

The next two agenda items were not discussed by the Board of Trustees.

There being no further items to discuss, it was moved by Pete Settimi and second by Errin Keltner to adjourn.

ATTEST

Meeting Adjourned 5:18 PM

Pete Settimi – Chairman

Errin Keltner – Secretary

CITY OF OSKALOOSA
MINUTES OF THE HISTORIC PRESERVATION COMMISSION
April 23, 2014

The meeting of the Historic Preservation Commission for the City of Oskaloosa was called to order at 12:03 pm on Wednesday, April 23 2014, at the City Hall Conference Room 220 S. Market St. Oskaloosa, Iowa.

COMMISSION MEMBERS PRESENT: Margaret Ademeit, Janel Campbell, Wanda Gardner, Julie Hansen.

COMMISSION MEMBERS ABSENT: Kerri Boender, Jo Broerman, Jeff Sisul.

CITY STAFF PRESENT: Building Official: Dave Weide.

PUBLIC PRESENT: Applicant: Neil VanEgmond, Contractor

Minutes from the March 13, 2014 meeting.

Gardner moved to approve the minutes from the March 13, 2014 meeting.
Hansen seconded.

Vote: YES: Ademeit, Gardner and Hansen

NO: None

ABSTAIN: Campbell

ABSENT: Broerman, Sisul & Boender

MOTION CARRIED

Consider approval of signage for 117 High Avenue West.

The Commission discussed the new proposal for the sign on the roof which eliminated the internal lighting and added external lights. The Commission agreed to allow the sign under the canopy without lighting.

Gardner moved to approve the revised lighting as proposed.

Hansen seconded.

Vote: YES: Ademeit, Campbell, Gardner and Hansen

NO: None

ABSTAIN: None

ABSENT: Broerman, Sisul & Boender

MOTION CARRIED

Consider approval of the use of concrete masonry units (concrete block) on the north side of the (back) of the building at 219 High Ave. East.

Staff explained to the Commission as a Certified Local Government and a National Historic District the Commission must enforce the Preservation ordinance. Staff pointed out the sections of the ordinance that requires the original brick be reused or a brick with the same color, size and texture. Mr. Van Egmond explained he would like to use concrete block on the entire rear of the building. He stated the back of the building had been covered (parged) more than 50 years ago. The commission discussed the parging

and the fact it was the rear of the building.

Gardner moved to approve the use of concrete block providing it was covered with a coating that gives the appearance of stucco.
Hansen seconded.

Vote: YES: Ademeit, Campbell, Gardner and Hansen
NO: None
ABSTAIN: None
ABSENT: Broerman, Sisul & Boender

MOTION CARRIED

Staff presented a proposal to set permanent meeting days and times because of the difficulty in getting a quorum. It was suggested the Commission meet every other week at 12 pm on a day determined by the Commission. Staff explained the Commission members would receive two weeks' notice of a meeting. The Commission discussed the proposal and decided the first and third Wednesdays at 12:00 pm would be the best.

Hansen moved to adjourn the meeting.
Gardner seconded.

Vote: YES: Ademeit, Campbell, Gardner and Hansen
NO: None
ABSTAIN: None
ABSENT: Broerman, Sisul & Boender

MOTION CARRIED

Meeting adjourned at 12.45pm.

Minutes by Dave Weide

MINUTES
OSKALOOSA AIRPORT COMMISSION
April 7, 2014

Meeting of the Oskaloosa Airport Commission was called to order at 4:43 p.m. on Monday, April 7, 2014.

1. ROLL CALL: Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, James Johnson and Jerry Strunk [Midwest Aviation].
2. APPROVAL OF THE MINUTES: Moved by Kraig Van Hulzen and seconded by James Johnson to approve the minutes of the March 3, 2014 meeting. Motion carried.
3. FINANCIAL REPORT: Moved by James Johnson and seconded by Kraig Van Hulzen to approve the financial report. Motion carried.
4. REVIEW AND APPROVE BILLS: Moved by Kraig Van Hulzen and seconded by James Johnson to pay bills totaling \$5,770.71. Motion carried.
5. MANAGER'S REPORT: See attached.
6. OLD BUSINESS:
 - a) Door on maintenance hangar: Schweiss Doors is scheduled to start installation of the new door on April 28th. The old door has broken down again. Dan's Doors will attempt to make temporary repairs so the door can be opened and planes moved out of the hangar.
 - b) Fixed Base Operator: The contract extension agreement has been completed.
 - c) Improving security in the office: Received a revised proposal from AKG Construction Service for \$2,875 to install a roll-up door over the counter, install a solid door at the end of the counter, and remove glass in the counter. Kraig Van Hulzen moved to accept this proposal. James Johnson seconded. Motion carried.
 - d) Entrance signs: Still waiting on a revised quote to replace just the highway sign.
 - e) Security lights: Atwood Electric said the new lights would be LED lights and would cost "pennies to operate" per month compared to conventional lighting. They also recommended two LED lights on the inside of the maintenance hangar that would remain on at all times. They recommended against using a motion detector. Jerry Strunk will have Atwood provide a proposal for inside lights. Kraig Van Hulzen moved to accept Atwood's original proposal for outside

lighting for \$3,216.08 plus \$554.29 if a new pole is needed. James Johnson seconded. Motion carried.

- f) FCC license for NDB: A new license has been received. There was no explanation on why an "in return status" notification was mailed to us prior to receiving the new license.
- g) Caution signs in maintenance hangar: This project is complete.

7. NEW BUSINESS:

- a) Spraying for weeds: P & M Mowing submitted a bid for \$4,175. They will only spray the cracks in order to conserve the chemical and reduce the possibility of overspray on the grass and farmland. They say the new chemical they are using should last for one year and possibly two. James Johnson moved to accept the bid. Kraig Van Hulzen seconded. Motion carried.
- b) Security fence repair: The fence was damaged by heavy snow that was removed from the apron. Jim Galtieri removed the fence at no charge. Jerry Strunk recommended that a new fence be installed further away from the apron and had a bid of \$2,900 for two rail plastic fencing and \$3,200 for a three rail plastic fence. It was questioned whether plastic fencing would provide the needed security, but Jerry explained that the purpose is to direct people to use the sidewalk next to the office, rather than walking directly onto the apron where planes are being refueled. The matter was tabled.
- c) Ford pickup repairs: The transmission is going bad and will need to be replaced. The matter was tabled pending receiving an estimate for replacement.
- d) FY2015 state airport funding application: James Johnson will research some project ideas and report back at the May meeting.
- e) Fixed Base Operator annual review: The annual review will be conducted at the May meeting and will include an inspection of the premises.
- f) May meeting date: Due to some conflicts, the May meeting date was moved from Monday, May 5th to Tuesday, May 6th.

8. ADJOURN: It was moved by Kraig Van Hulzen to adjourn at 5:42 p.m. Motion was seconded by James Johnson. Motion carried.

MWA@OOA

March 2014

Oskaloosa, IA. Municipal Airport Monthly Report

Fuel sales: 100LL (\$6.22) 2042 gal; JetA (\$5.89) 385 gal.

Total fuel sales for March 2014=2427 gal.X.05=\$121.00.

Plus Telephone: 15.28.

Total owed OOA=\$136.28.

- **Shop is staying busy.**
- **Flight ops have picked up some.**
- **MWA now has Aircraft detailing available @ OOA.**
- **New hangar door in the rear shop to be replaced 4/28/14 (Old by-fold door in rear shop Inop due to a broken main drive shaft. (3rd time in less then 2 years). This is the only door we can get larger A/C through**
- **Things are looking up @ OOA.**

UP,UP AND AWAY @ OOA

CITY OF OSKALOOSA
CIVIL SERVICE COMMISSION
APRIL 28, 2014

The City of Oskaloosa Civil Service Commission met Monday, April 28, 2014 at 4:00 p.m. Andy Holmberg called the meeting to order with Jake Huyser and Ken Seemann present. Also present were Jake McGee, Police Chief and Amy Miller, City Clerk.

It was moved by Holmberg, seconded by Huyser to approve the December 3, 2013 minutes. Motion carried unanimously.

It was moved by Holmberg, seconded by Seemann to approve the February 7, 2014 minutes. Motion carried unanimously.

It was moved by Seemann, seconded by Holmberg to decertify the Police Officer list dated February 7, 2014. Motion carried unanimously

The Commission discussed the Police Officer testing process. It was moved by Huyser, seconded by Seemann to approve the application process for Police Officer as attached to the minutes. Motion carried unanimously.

It was moved by Huyser, seconded by Holmberg that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 4:18 p.m.

Andy Holmberg, Chairman

ATTEST:

Amy Miller, City Clerk



City Council
Communication
Meeting Date: May 5, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider payment of claims for April 2014.

Explanation :

A list of claims for April is included in your agenda packet. An additional list will be distributed at the council meeting. Also included in the packet is a detailed list of most claims over \$500.

Staff recommends approval.

Budget Consideration:

Totals will appear on the claims lists.

Attachments :

Claims lists



COUNCIL CLAIMS LIST

ABS Fire Equipment Sales Inc	Annual fire extinguisher service	641.30
Access Systems	Network audit	800.00
	Network services	213.75
	Computer services - City Hall	23.75
	Computer services - City Clerk	23.75
	Computer services - Police Dept	47.50
Adams Camera House	Batteries	35.80
Allied Gas & Chemical	LP gas	75.00
AmSan	Supplies	2.40
	Hand soap	63.04
Aramark Uniform Services	Rubber mats	72.59
	Rubber mats	72.59
Arnold Motor Supply	Supplies	5.89
	Supplies	6.15
	Supplies	21.76
	Supplies	25.79
	Supplies	6.85
	Brake pads	241.19
	Supplies	31.85
	Supplies	44.53
	Supplies	6.93
	Supplies	23.00
ASP	Baton training kits	60.00
Bill & Ray's Auto Service Inc	Radiator repair	88.40
Bobzilla's Bicycle Werks	Bike repair parts	23.00
C.H. McGuiness Co. Inc	Service digester boiler	680.00
	Service boiler	653.72
Certified Pest Control	Pest control	30.00
	Pest control	30.00
Champion Storage and Signs	Notice of Hearing signs	54.00
Cincinnati Insurance Company	Deductible - property damage Silvers	1,000.00
City of Pella	Regional airport expenses	225.92
CivicPlus	Annual website fee	3,307.50
Cunningham Inc.	Repair digester boiler valve	238.00
Double B Blasting	Sandblast and paint handrails	180.00
Ed Roehr Safety Products	Taser holsters	115.53
Eddyville Lumber and Hardware	Chainsaws	359.90
	Supplies	16.44
Fareway Stores Inc.	Supplies for firefighters	109.86
Fastenal Company	Exit lights	171.21
	Street sign supplies	33.44
Fire Service Training Bureau	Conference registration	20.00
Fred's Muffler Shop Inc	Supplies	9.60
Freedom Firearms LLC	Ammunition	400.00
Gall's Inc.	Flashlights	460.00
Garden & Associates Inc	Professional services - West Area sewer project	1,048.90
	Professional services - 1st Ave E sidewalk project	729.50

Grainger	Marking paint	112.20
Haines Auto Supply	Hose assembly	6.45
	Filters	16.65
	Filters	16.65
Heiman Inc.	Emergency beacons	498.86
Hellyer Electric Motor Service Inc	Repair pump - SW Waste Water plant	95.20
IMFOA	Filing fee - certification renewal	5.00
Iowa Department of Public Safety	Online warrants system	300.00
Iowa Fire Chiefs Association	Annual membership - Neff	25.00
Iowa Prison Industries	Street signs	61.10
Jetco Inc.	M Street lift station repairs	208.15
John Deere Financial	Parts for repair	64.90
Kelly Supply Company	Light bulbs	101.61
Lappin Tire	Tire repair	153.32
Mahaska Bottling	Can bags	40.00
Mahaska Co Highway Dept	Fuel	1,560.68
Mahaska Communication Group LLC	Telephone services	62.98
	Telephone services	163.27
	Telephone services	1,214.01
	Telephone services	67.96
	Telephone services	70.59
	Telephone services	46.55
	Telephone services	63.78
Mahaska Health Partnership	Professional services	65.00
Mahaska Solid Waste	Waste removal	89.31
MidAmerican Energy	Utilities	1,303.73
	Utilities	1,166.49
	Utilities	14.20
Musco Sports Lighting LLC	Golf cart permit numbers	20.00
	Golf cart permit numbers	20.00
	Decals	10.00
	Uniforms	142.00
Norris Asphalt Paving Inc	Cold patch	2,161.95
Orscheln Farm & Home	Rainsuits	161.97
	Supplies	13.98
Oskaloosa Service Center Inc	Tire repair	25.00
	Vehicle repair	82.64
	Quick lube	30.20
Oskaloosa Water Dept	Fax location services	41.85
Pella Tree Service Inc.	Remove tree - 207 B Ave W	1,663.00
Philip L. Ascherman PH.D.	Professional services	180.00
Quill Corporation	Office supplies	15.08
	Office supplies	342.31
	Office supplies	21.57
Racom Corporation	Repair video cable	132.00
	Pager repair	127.00
	Pager battery	70.00
Rocky Stevens	Reimburse IPERS contribution	328.27
Schindler Elevator Corp	Quarterly maintenance	673.05
Schumacher Elevator Company	Scheduled maintenance	197.99
	Scheduled maintenance	138.67
Sherwin-Williams	Paint supplies	87.51
	Crosswalk paint	107.45

Total Choice Shipping	Shipping charges	6.08
	Shipping charges	8.85
Trans-Iowa Equipment LLC	Street sweeper parts	41.75
True Value Hardware	Supplies	5.29
	Supplies	6.51
	Battery	117.88
	Supplies	6.78
	Supplies	13.28
	Supplies	18.99
	Supplies	8.45
	Supplies	4.98
	Supplies	22.48
	Supplies	9.49
U.S. Cellular	Telephone services	26.76
Verizon Wireless	Broadband services	288.15
Walmart Community/GEGRB	Medications	4.00
	Gun cleaning supplies	139.85
	Medications	17.33
	Medications	4.00
	Supplies	16.97
Zep Sales and Service	Root kill for sewers	119.72
	Cleaning supplies	261.08
		<hr/>
		28,066.13



MANUAL CHECK REPORT

Allied Gas & Chemical	LP gas	540.00
Amazon	Library materials	2,833.43
American Public Works Assoc - Iowa Chapter	Registration - Vroegh	100.00
Amy Miller	Reimburse travel expense	119.10
Amy Miller	Reimburse travel expense	51.90
Ben Johnston	Reimburse travel expense	31.81
Brent DeRonde	Reimburse travel expense	10.00
Brent DeRonde	Reimburse travel expense	29.81
Brian Rainey	Reimburse travel expense	32.81
David D. Dixon	April legal fees	2,200.00
DeLong Construction Inc	Payment #5 - West Area Sanitary Sewer project	15,622.74
Delta Dental of Iowa	Dental insurance	341.00
Dylan Mulfinger	Reimburse travel expense	61.60
Edward D Jones	Savings Edward Jones	400.00
Edward D Jones	Savings Edward Jones	400.00
Fidelity Security Life Insurance Company	Vision insurance	203.16
Forest Cemetery Association	FY 2014 contribution	50,000.00
Gary McClun	Reimburse travel expense	40.62
HR-OneSource	Conference registration - Miller/Weiss	380.00
I.U.P.A.T. District Council 81	Union dues	244.11
Iowa Police Chiefs Association	Registration - McGee	125.00
Kim Weiss	Reimburse travel expense	66.70
Local 636, IAFF	Fire union	225.00
Madison National Life	April life insurance premium	402.04
Mahaska County Recorder	Record 28E Agreement - Forrest Cemetery	17.00
Mahaska County Recorder	2nd quarter recording fees	109.00
Mahaska County Treasurer	Property taxes	318.00
Misty Dawne White-Reinier	April legal fees	1,800.00
Nathan Wiley	Reimburse meal expense	9.16
Oskaloosa Community Schools	April local option sales tax	76,758.15
PPME 2003 IBPAT	Police union dues	355.71
Sunlife Financial	April stop-loss premium	12,580.05
United Way	United Way	25.83
Visa Card Center	Postage	12.98
		<hr/>
		166,446.71

April payroll 250,687.93

Alexander, Craig	Cell phone reimbursement	20.00
Boston, Troy	Cell phone reimbursement	20.00
Calzaretta, Michael	Cell phone reimbursement	20.00
McGee, John	Cell phone reimbursement	20.00
Neff, Mark	Cell phone reimbursement	20.00
Pal, Akhilesh	Cell phone reimbursement	20.00
Schrock Jr, Michael	Cell phone reimbursement	20.00
Vroegh, Gary	Cell phone reimbursement	20.00
Vroegh, Grant	Cell phone reimbursement	20.00
Willey, Nathan	Cell phone reimbursement	20.00



City Council
Communication
Meeting Date: May 5, 2014
Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider a resolution adopting a revised fee schedule for the City of Oskaloosa.

Explanation :

Through the years various fees of the city have been adopted by separate action. In 2009 city staff gathered all fees into one resolution for City Council approval with the recommendation that the fee schedule be reviewed once a year to adjust fees as needed. Attached is the revised fee schedule for approval.

Staff recommends approval of this item as presented.

Budget Consideration:

Revenues for the FY 2014 and FY 2015 budgets are based on fees calculated from the attached fee table. Any adjustments to the fees up or down may result in a financial impact to the city's budget.

Attachments :

Resolution with attached fee schedule.

RESOLUTION NO. _____

RESOLUTION ADOPTING REVISED FEE SCHEDULE FOR THE CITY OF OSKALOOSA

WHEREAS, the City of Oskaloosa charges fees for city services provided; and

WHEREAS, the City of Oskaloosa incurs expenses related to the performance of various city services;

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Oskaloosa, Iowa, does hereby adopt the attached revised fee schedule which is hereby made a part of this resolution to set fees for various city services and other fees as set forth in the attachments.

PASSED AND APPROVED the ____ day of _____ 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

CITY OF OSKALOOSA FEE SCHEDULE

ADOPTED _____, 2014
RESOLUTION NO. __-__-__

ADMINISTRATIVE SERVICES/ALL DEPARTMENTS :

COPYING OF RECORDS:

8½" x 11" black and white	\$0.25 per page
8½" x 11" color	\$0.50 per page
8½" x 14" or 11" x 17" black and white	\$1 per page
8½" x 14" or 11" x 17" color	\$2 per page
Copies of audio tapes or CD/DVD	\$25
Copies of video tapes or CD/DVD	\$25
Duplicate digital photos	\$5
Fax - domestic	\$1 per page
Fax - international	\$2 per page

MISCELLANEOUS FEES:

Records search (over one hour)	\$20 per hr. plus copy charge
Non-sufficient funds check fee	\$30
Civil service tests	Actual cost
Certified mailings	Actual cost
Personnel rates	Hourly rate plus benefits

FIRE DEPARTMENT :

EQUIPMENT RATES:
(One hour minimum)

Engine 74, 75 or 77	\$400 per hour
Engine 70	\$300 per hour
Tanker 76	\$240 per hour
Attack 72 or 79	\$180 per hour
Car 71 or 73	\$120 per hour
Generator 78	\$85 per hour

MISCELLANEOUS FEES:

Incident report	\$5
Burning permit	\$10
Extrication	\$300 per vehicle (Includes one engine and 2 personnel)
Extrication	\$500 per vehicle (includes all necessary equipment and personnel)
False alarms 1 st and 2 nd	No charge
3 rd and every subsequent event	\$200 per calendar year
Haz-Mat light response	\$150 per hour (Includes 1 vehicle and 2 personnel)
Haz-Mat heavy response	\$250 per hour (Includes 2 vehicles and 4 personnel)
Additional response vehicle	\$100 per hour per vehicle
Additional personnel	\$20.50 per hour per employee
Absorbent material	\$12 per bag
"P" absorbent pads	\$1 each or \$200 per box
"M" absorbent pads	\$2.16 each or \$80 per box
"C" absorbent pads	\$2.70 each or \$100 per box
Absorbent booms	\$100 each
30 gallon salvage drum	\$130 each
55 gallon salvage drum	\$160 each
Damaged equipment	Billed at replacement cost plus shipping
Equipment cleaning	Billed at parts and labor cost

OSKALOOSA HOUSING TRUST FUND :

MISCELLANEOUS FEES:

Housing Trust Fund program processing fees	\$75
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OSKALOOSA PUBLIC LIBRARY

MISCELLANEOUS FEES:

Photocopies or printing: black and white (self-service only)	\$0.20 per page
Photocopies or printing: color (self-service only)	\$0.50 per page

Temporary cards (fee refunded upon surrender of the card)	\$25
Adult replacement cards	\$5
Overdue materials/magazines (fine reduced 50% if paid at the time items are returned).	\$0.15 per day (max. \$5)
Overdue video materials (fine reduced 50% if paid at the time items are returned in good working condition).	\$1 per day (max. \$10)
Overdue music CDs (fine reduced 50% if paid at the time items are returned in good working condition).	\$0.15 per day (max. \$5)
Overdue toys and other library items (fine reduced 50% if paid at the time items are returned in good working condition).	\$2 per day (max. \$20)
Overdue A/V equipment including GPS (fine reduced 50% if paid at the time items are returned in good working condition).	\$5 per day (max. \$50)
Inter-library loan fee	\$2 per item
Inter-library loan - materials ordered but not picked up	\$5

PARK AND RECREATION DEPARTMENT :

EDMUNDSON MUNICIPAL GOLF COURSE

Edmundson Golf Course and Cart Fees are set by Harvest Point, LLC and Matt Sherlock, PGA Professional):

MISCELLANEOUS FEES:

Bandstand PA system	
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Non-profit organizations	\$50
Private use or private organizations	\$100

PARK SHELTER RENTAL:

Park shelter half day	\$20
Park shelter full day	\$30

SWIMMING POOL RATES:

Daily admission	\$4
Season pass - Family	\$160+ tax
Season pass - Individual	\$80+ tax
Punch card (10 punches)	\$35+ tax
Daycare - youth or adult	\$3.50
Non-swimmer fee - youth or adult	\$1
Pool rental fee (maximum 3 hours)	\$165 per hr.
Birthday parties (maximum 12 swimmers)	\$30 + \$2 per person over 12

POLICE DEPARTMENT

MISCELLANEOUS FEES:

Bicycle license	\$1
False alarm - 1 st and 2 nd	No charge
3 rd	\$25
4 th	\$50
5 th + (per calendar year)	\$100
Golf cart registration (per calendar year)	\$0
Parking permit for resident	\$50/6 months

Second hand dealer permit (City Code 5.28.100)	\$0
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PARKING TICKETS:

Parking ticket (general) (City Code 10.76.021)	\$10 up to 30 days	\$15 after 30 days
Parking ticket (snow ordinance) (City Code 10.76.021)	\$25 up to 30 days	\$35 after 30 days

RECORDS:

Crash-accident reports (up to 10 pages)	\$5
Criminal history/in-house public records only	\$5
Police reports (up to 10 pages)	\$5
Reports in excess of 10 pages	\$0.50 per page

PUBLIC WORKS & ENGINEERING DEPARTMENT

MISCELLANEOUS FEES:

Preliminary plats	\$30 + \$5 per lot
Final plats	\$50 + \$5 per lot
Rezoning requests	\$250 (includes cost of signs)
Site plans review Initial review	\$100
Additional site plans review required by changes, additions or revisions to approved plans:	\$25 per hour
Board of Adjustment Residential submittal	\$100
Commercial submittal	\$200

Street or alley vacation Non-refundable application fee	\$100
Refundable vacation fee Residential alleys Commercial alleys Streets	\$0.50 per SF \$1 per SF \$1 per SF
Note: one-half of the refundable vacation fee must be paid prior to final city council approval. If the abutting property owner does not purchase their portion of the street or alley, then the remaining half of the vacation fee shall be paid 30 days after final city council approval.	
Conditional use request	\$100
Maps 24" X 36" 8½" X 11" black and white 8½" X 11" color 8½" X 14" or 11" x 17" black and white 8½" X 14" or 11" X 17" color	\$25 \$0.25 per page \$0.50 per page \$1 per page \$2 per page
Parcel map research	15 minutes free, then \$7 per hour
Special orders such as GIS - graphic research assistance	15 minutes free, then \$20 per hour
Temporary street closure permit (per event)	\$25
Street signage rental	\$25/day per sign
Snow removal on private property: minimum of one hour charged. After first hour, fee shall be charged by the quarter hour.	
1 st removal	\$200 fee + \$50 per hr.
2 nd removal	\$250 fee + \$50 per hr.
3 rd removal	\$300 fee + \$50 per hr.
4 th and every subsequent removal after	\$350 fee + \$50 per hr.
Weed removal on private property: minimum of one hour charged. After first hour, fee shall be charged by the quarter hour.	
1 st cleanup	\$200 fee + \$50 per hr.
2 nd cleanup	\$250 fee + \$50 per hr.
3 rd cleanup	\$300 fee + \$50 per hr.
4 th cleanup	\$350 fee + \$50 per hr.
5 th cleanup	\$400 fee + \$50 per hr.
6 th cleanup	\$450 fee + \$50 per hr.

PERMIT FEES - BUILDING:

<u>Total Valuation</u>	<u>Fee</u>
\$1 to \$500	\$30
\$501 to \$2,000	\$30 for first \$500 plus \$2 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$60 for first \$2,000 plus \$12.50 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$347.50 for first \$25,000 plus \$9 for each additional \$1000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$572.50 for first \$50,000 plus \$6.25 for each additional \$1000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$885 for first \$100,000 plus \$5 for each additional \$1000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$2,885 for first \$500,000 plus \$4.25 for each additional \$1000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and over	\$5,010 for first \$1,000,000 plus \$2.75 for each additional \$1000, or fraction thereof
Re-inspections	\$30

Plan review fee is required in addition to permit fee.

Commercial = 50% of applicable building permit fee (note: all plan review fees apply to new commercial, tenant improvements as well as multifamily).

NOTES:

Owner and/or contractor may be subject to an administrative penalty fee in addition to applicable permit fee if work commences prior to securing building permit.

Permit application made prior to project completion:

Permit + Penalty Fee = 2 X permit fee (City Ordinance 15.04.360)

PERMIT FEES - ELECTRICAL:

Temporary services	\$35
Residential installations or service entrance not exceeding three outlets or fixtures	\$35
Residential installations exceeding three outlets or	\$55

fixtures, or cost per dwelling unit	
Commercial installations, factory, or other building	\$55 plus \$10 per \$1,000 or fraction thereof electrical contract cost in excess of \$2,000
Extra inspections	\$35
Re-inspections	\$35

PERMIT FEES - MECHANICAL:

For issuance of each permit for installations up to \$2,000	\$35
For issuance of each permit for installations of \$2,001 or more	\$35 Plus \$10 per \$1,000 or fraction thereof mechanical contract in excess of \$2,000
Re-inspections	\$35

PERMIT FEES - MISCELLANEOUS:

Excavation permit (for excavations within city right of ways)	\$30
Driveway/sidewalk (for new construction or replacement) 15' or less:	\$30
more than 15':	\$40
House moving	\$30
Demolition building permit - Residential	\$30
Demolition building permit - Commercial	\$50

PERMIT FEES - PLUMBING:

For issuance of each permit for installations up to \$2,000	\$35
For issuance of each permit for installations of \$2,001 or more	\$35 plus \$10 per \$1,000 or fraction thereof plumbing contract in excess of \$2,000
Extra inspections	\$30
Re-inspection	\$30
Sanitary sewer connection (City Code 13.08.120)	\$30
Sanitary sewer inspection fee (Plumbing permit)	\$30
Sanitary sewer tap - by city personnel (includes saddle price)	\$150
Private sewage disposal permit (City Code 13.08.470)	\$20



City Council
Communication

Meeting Date: May 5, 2014

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider request from the Oskaloosa Farmers Market Committee for the downtown Farmers' Market.

Explanation :

The Mahaska Ruritan Club has chosen not to continue to sponsor the Farmers' Market. The Oskaloosa Farmers Market organization has been formed and the Mahaska County Sheriff's Posse is planning to sponsor the annual Farmers' Market this year beginning Tuesday, May 27, 2014 through Tuesday, October 14, 2014. As in past years they are asking to set up on Tuesday afternoons on the east side of the square on South 1st Street with set up at 3:15 p.m. and selling until 6:00 p.m.

The Farmers' Market will take place in the Musco parking lot south of the Hy-Vee parking lot on Saturdays so city approval is not needed for the Saturday Farmers' Market.

The required \$1,000,000 liability insurance certificate naming the city as an additional insured is attached.

Budget Consideration:

Not applicable.

Attachments :

Letter from the Oskaloosa Farmers Market organization
Certificate of Liability Insurance
Minutes of the March 25, 2014 Oskaloosa Farmers' Market meeting.

April 22, 2014

Oskaloosa City Council

City of Oskaloosa, Iowa

Dear City Council,

I am writing to give you an update on the changes going on with the Oskaloosa Farmers' Market and seek your permission to set up at the city square. The Mahaska Ruritan Club, who started and sponsored the market for the past 40 years, has chosen to no longer sponsor the market, as of this season. I have volunteered to be the market manager. Under my leadership, the vendors are forming their own business organization. I am a Master Gardener with 10 years of volunteer service. I volunteered because I believe in our community and the benefits a local farmers' market provides. The Oskaloosa Farmers Market is now being sponsored by the Mahaska County Sheriff's Posse for the 2014 season. We are seeking additional local sponsors.

The farmers market is not just an event in which vendors sell goods but it is also a service to the community where people meet to purchase fresh and nutritious produce and socialize.

The city has given permission in the past to hold the market on city property. We are asking to be granted that same privilege. Our plan is to have the Tuesday afternoon market on the east side of the city square on South 1st. This is the location we have had in the past. The market set up would start at 3:15 pm with selling to begin at 4:00 pm. The market will close at 6:00pm, with clean up following. "No Parking" signs and cones will be set up at 11:00 am on that side of the street. We have been given permission to hold the Saturday markets from 8:00am through 11:00am in the Musco parking lot located south of the Hy-Vee parking lot. We plan to start the market on Tuesday, May 27 and continue through Tuesday, October 14.

We are requesting your permission to hold the weekly Tuesday market on the east side of the city square on South 1st Street. We ask for your continued support for the Oskaloosa Farmers' Market as we continue to serve the community of Oskaloosa.

Enclosed is your copy of the certificate of insurance required for the Farmers' Market. Also enclosed is a copy of the minutes of the first market meeting when I was voted as the market manager by the vendors. If you have any questions I can be contacted at 641-672-0641.

Respectfully,



Sandi Fell

Market Manager

Oskaloosa Farmers Market

1050 Maywood Drive

Oskaloosa, IA 52577

641-672-0641

Email: sankeke@mahaska.org

OSKALOOSA FARMERS' MARKET MEETING MINUTES
March 25, 2014, 7:15 pm.
Smokey Row

1. We went around the room and introduced ourselves.
2. The question was raised – “Do we want to continue having a farmers’ market in Oskaloosa?” After discussion of what it will entail, we decided to continue the market.
3. We decided Tuesdays from 4-6 is when the market will be held.
4. The season will start M ay 27 and go through mid-October.
5. The vote was made to officially appoint Sandi Fell manager of our market. She is willing to volunteer her time to manage this group. The vote passed, and she is our new Oskaloosa Farmers’ Market manager.
6. Insurance – We talked about the need to have insurance with a \$1,000,000 rider for the city. Sandi Fell will research companies and find out how much this will cost our group.
7. Sandi reported that the Blue Zone Project is a nutrition based program. They will help with our advertising. What this “help” will look like at this point is unclear.
8. We discussed vendor fees. Nothing was decided at this meeting. We need to know more about our expenses before deciding what the fees will be.
9. Farmers’ Market rules were discussed using previous rules and the rules from the Knoxville market as guidelines. A final version will be adopted at a future meeting.
9. Jan Swinton, from Pathfinders, will allow us to be under their 501c for one year.

Meeting adjourned.

Juli Veldhuizen
Secretary



City Council
Communication

Meeting Date: May 5, 2014

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider a resolution of support and financial commitment for the Main Street Program in Oskaloosa, Iowa.

Explanation :

Main Street Iowa requires a commitment on the part of the local government for continued support of the local Main Street Program. The program agreement between the city government, Main Street Oskaloosa and the Iowa Department of Economic Development to continue the local Main Street Program is required every two years. The agreement is for the period from July 1, 2014 through June 30, 2016.

Staff recommendation: Approve resolution.

Budget Consideration:

The FY 2015 City Council approved budget includes \$30,000 to pay for the services and activities provided by the Oskaloosa Area Chamber & Development Group.

Attachments :

Resolution
Main Street Iowa Program agreement

RESOLUTION NO. _____

RESOLUTION OF SUPPORT AND FINANCIAL COMMITMENT FOR THE MAIN STREET PROGRAM IN OSKALOOSA, IOWA

WHEREAS, an Agreement between the Iowa Economic Development Authority, Main Street Oskaloosa, and the City of Oskaloosa is required for the purpose of continuing the Main Street Iowa Program in Oskaloosa, and,

WHEREAS, this Agreement is pursuant to contractual agreements between the National Trust for Historic Preservation and the Iowa Economic Development Authority to assist in the revitalization of the designated Main Street project area of Oskaloosa, Iowa, and,

WHEREAS, the City Council of Oskaloosa endorses the goal of economic revitalization of the Downtown within context of preservation and rehabilitation of its historic buildings and supports the continuation of the Main Street Four Point Approach as developed by the National Trust for Historic Preservation and espoused by Main Street Iowa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa, meeting in regular session on May 5, 2014 that the City of Oskaloosa, Iowa, hereby agrees as follows:

- 1) The City of Oskaloosa, along with donations and memberships will be sources of funding for the program;
- 2) The Main Street Board is designated to supervise the program director.
- 3) A city official will be appointed to represent the City on the local Main Street Board of Directors and;
- 4) The local Main Street Program is directed to continue to follow the Four Point Main Street Approach as developed by the National Trust for Historic Preservation.

PASSED AND APPROVED the 5th day of May 2014.

City of Oskaloosa

By: _____
David Krutzfeldt, Mayor of Oskaloosa

ATTEST:

Amy Miller, City Clerk

Main Street Iowa Program Agreement
Agreement # PS2014-G300-40

Agreement between the Iowa Economic Development Authority, the City of Oskaloosa and Oskaloosa Area Chamber & Development Group / DBA Main Street Oskaloosa for the purpose of continuing the Main Street Program in Oskaloosa.

THIS AGREEMENT is entered into and executed by the Iowa Economic Development Authority herein referred to as the "IEDA", the City of Oskaloosa and Oskaloosa Area Chamber & Development Group / DBA Main Street Oskaloosa hereinafter referred to as the "Community or Local Main Street Program".

WHEREAS, Oskaloosa Area Chamber & Development Group / DBA Main Street Oskaloosa established a partnership with the Iowa Economic Development Authority in 1986 and desires that the program continue; and

WHEREAS, the Iowa Economic Development Authority desires to continue the relationship which has been established with Oskaloosa Area Chamber & Development Group / DBA Main Street Oskaloosa;

NOW THEREFORE, in consideration of the foregoing and mutual covenants and agreements contained herein, the parties have agreed to do as follows:

SECTION I. The Local Main Street Program agrees to:

1. Maintain the local program's focus on the revitalization of the historic commercial district utilizing the Main Street Four Point Approach®. This should be reflected in the programs annual action plans, goals and objectives, vision, and mission statement.
2. Employ a paid full-time program director for the Local Main Street Program who will be responsible for the day-to-day administration of the Main Street program in the Community. Full-time employment is defined as 40 hours per week dedicated to the Local Main Street Program work. Part time employment is 25 hours per week dedicated to the Local Main Street Program work. In the event this position is vacated during the time of this agreement, the Local Main Street Program agrees to fill this position in a reasonable time and provide a written timeline to fill this position to the Main Street Iowa State Coordinator.
3. Develop an accurate position description, which includes the rate of compensation, describing the administrative activities for which the program director is responsible. A copy of which is to be provided during the annual program visit.
4. Maintain worker's compensation insurance for the program director and staff. Provide proof of insurance during the annual program visit.
5. Maintain an office within the designated boundaries of the local Main Street district.
6. Submit monthly performance reports to the IEDA by established deadlines. The reports will document the progress of the Local Main Street Program's activities. Should a Local Main Street Program become three months tardy on submission of monthly reports, program services available through Main Street Iowa will be suspended until the Local Main Street Program has submitted all late reports to become current.
7. Provide the State Main Street Coordinator with one (1) copy of any materials published or printed that relate to the Local Main Street Program
8. Achieve National Main Street Center accreditation at a minimum once every three years. Not achieving National Main Street Center accreditation at a minimum once every three years will result in termination of this agreement and loss of recognition as a Main Street Program Community.
9. Participate, as required by the State Main Street Coordinator, in training sessions as scheduled throughout the year. To remain in compliance and to be eligible for National Main Street accreditation, the Local Main Street Program must have representation at both days, in their entirety, of the four training sessions held annually, indicated as mandatory on the program calendar. In addition, any newly hired program director will be required to participate in Main Street Orientation, as soon after the hire date as feasible. Registration and all related travel expenses for training will be paid by the Community.

10. Have a Resolution of Support passed by the city council. This resolution must stipulate sources of funding for the program, who will be designated to supervise the program director, (i.e., the Main Street Board, etc.), a commitment to appoint a city official to represent the city on the local Main Street governing board of directors, and that the Local Main Street Program will continue to follow the Main Street Four Point Approach® as developed by the National Main Street Center, Inc. and espoused by Main Street Iowa.
11. Have a Resolution of Support passed by the Local Main Street Program Board of Directors. This resolution must stipulate a commitment to continue to follow the Four-Point Main Street Approach® as developed by the National Main Street Center, Inc.
12. Maintain a "Designated Main Street Network" membership with the National Main Street Center.
13. Use the words "Main Street" when referring to the local program, either as an official part of the organization's name or as a tagline such as... "A Main Street Iowa community". As a designated Main Street Iowa community, the Local Main Street Program is allowed and encouraged to include the National Main Street Center and the Main Street Iowa logos on local program websites, marketing materials, etc.
14. Not assign this agreement to another organization without obtaining prior written approval of the IEDA.
15. Remain in compliance with the requirements of this program as outlined in this agreement. If the IEDA finds that the Local Main Street Program is not in compliance with the requirements of this program, the Local Main Street Program will be notified of non-compliance and given a probationary period in which to return to compliance. Continued non-compliance will result in termination of this agreement and loss of recognition as a Main Street Program Community.
16. Submit with this Program Agreement one (1) copy the City's Resolution of Support, one (1) copy of the Local Main Street Program Board of Director's Resolution of Support, and one (1) completed W-9 of the Local Main Street Program.

SECTION II. The IEDA agrees to:

1. Designate a Main Street State Coordinator to handle communication between the Community, the Main Street Iowa Program, and state government agencies.
2. Coordinate up to four (4) statewide training sessions annually for program directors and local Main Street volunteers based on the combined needs of all Iowa Main Street Communities.
3. Conduct three to four one-day (1) Main Street orientations for all new program directors, board members and volunteers. The Orientation will introduce the program director to the Main Street Program and to their immediate responsibilities. Orientation meetings will be held in a central Iowa location.
4. Conduct an on-site program visit annually.
5. Provide continuing advice and information to the Local Main Street Program.
6. Include the Community in the Main Street Iowa network.
7. Provide, as requested and can be scheduled, on-site technical assistance visits to the Local Main Street Program with Main Street Iowa personnel in the areas of design, economic restructuring, promotion, organization, committee training, board planning retreat facilitation, action planning.
8. Offer training via the Iowa Communications Network (ICN) or Webinars up to three times each year.

SECTION III. The PARTIES hereto otherwise agree as follows:

1. The term of this agreement shall be for a period of two years, beginning July 1, 2014, and ending June 30, 2016. It may be extended or revised by a written amendment signed by both parties.
2. This agreement shall be binding upon and shall insure to the benefit of the parties and their successors.
3. Not to discriminate against any employee or applicant for employment because of race, color, sex, age, disability, creed, religion, sexual orientation, marital status, or national origin. The parties further agree to take affirmative action to assure that employees are treated without regard to their race, color, region, sex, age, disability, creed, religion, sexual orientation, marital status, or national origin during employment.
4. Either party may terminate this agreement without cause after 30 days written notice to the other party.
5. This document memorializes all elements of this agreement, and both incorporates and supersedes any previous agreements or negotiations, whether oral or written.
6. The IEDA is limited to furnishing its technical services to the Community and thus nothing contained herein shall create any employer-employee relationship.

IN WITNESS WHEREOF, the parties have executed this agreement.

BY: David Kruffelott
(Mayor)

APRIL 23, 2014
(Date)

Oskaloosa, Iowa
(City)

BY: Joshua K. Balyche
(Board President)

4-21-2014
(Date)

Oskaloosa Area Chamber & Development Group
/DBA Main Street Oskaloosa
(Local Main Street Program)

BY: _____
Deborah V. Durham, Director
Iowa Economic Development Authority

(Date)



City Council
Communication
Meeting Date: May 5, 2014
Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider a resolution allowing for the disposal of surplus city-owned equipment.

Explanation :

City staff would like to dispose of the city-owned equipment on the attached list. The equipment has been deemed surplus equipment and is no longer needed by the City. The City will dispose of the equipment in a manner that is appropriate and most advantageous to the city.

Budget Consideration:

To be determined.

Attachments :

Resolution, Equipment Disposal List

RESOLUTION NO. _____

RESOLUTION APPROVING THE DISPOSAL OF SURPLUS CITY-OWNED EQUIPMENT

WHEREAS, the City of Oskaloosa needs to dispose of surplus city-owned equipment no longer needed or in use including, but not limited to, city vehicles and miscellaneous property items from city departments; and

WHEREAS, the City of Oskaloosa will dispose of the items in a manner that is appropriate and most advantageous to the city;

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Oskaloosa, Iowa, does hereby approve of the disposal of surplus city-owned equipment.

PASSED AND APPROVED the ____ day of _____ 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

Public Works

Item	Year	Condition
Chip Spreader	1967	Not Working
Tanker Truck	1976	Needs Repair
Diesel Truck	1981	Needs Repair
Station Wagon	1982	Needs Repair
Crack Sealer	1982	Not Working
Steel Roller	1971	Needs Repair
Tractor	1942	Not Working
Tractor	1952	Not Working
Van	1997	Used
Leaf Stacker	na	Used
TVs	na	Outdated
Computer	na	Outdated
Monitor	na	Outdated
1-ton truck	1995	Used
printer	na	Outdated
Computer and sewer camera	na	Outdated

City Hall

Item	Condition
Dictaphone	Outdated
Screen saver cover	Outdated
Old word processor and supplies	Outdated
CPU	Outdated
Keyboard	Outdated
Phone	Outdated
Fax machine	Outdated
2 radios	Outdated
Chair parts	Outdated
Ethernet switch	Outdated
Miscellaneous small items:	Junk
Speakers (6) from council chamber	Used
Camera	Outdated
Tripod	Used
Garden Hose	Used
Chairs	Used
Tables	Used
Phone System	Out Dated

Police

Item	Year	Condition
Ford Crown Victoria	2006	Used

Fire

Item	Year	Condition
Crown Victoria Car	2000	Used
Chevrolet 4x4 Pickup	1976	Used
old office chairs	na	Junk
Computer Towers (2)	2000	Outdated
Monitor	na	Outdated
laptop computer	2000	Outdated

Library

Item	Condition
Keyboard (15)	Used
Laptop	Used
CPU (3)	Used
Charger Adpater (2)	Used
Hardrive	Used
Newton mic/hdst (2)	Used
Mouse (5)	Used
Poloroid flat screen t.v.	Used
Self check	Used



City Council
Communication

Meeting Date: May 5, 2014

Requested By: Mayor & City Council

Item Title: ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC SPECIFICATIONS ARE STATED.

- a) Building Code Board of Appeals - Two vacancies to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males currently serve with 2 vacancies)

- b) Water Board - One vacancy to fill upon appointment for an unexpired term that ends June 30, 2018; and one vacancy for a six year term that begins July 1, 2014 and ends June 30, 2020. This is a three member board that typically meets the first Monday after the 10th of the month. (2 males currently serve with one vacancy.)



City Council
Communication
Meeting Date: May 5, 2014
Requested By: Mayor/City
Council/Staff

Item Title: REGULAR AGENDA

Explanation :

The following agenda items require specific action by the City Council.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council
Communication
Meeting Date: May 5, 2014
Requested By: City Manager's
Office

Item Title:

Report from the South Central Regional Airport Agency to the Oskaloosa City Council.

Explanation :

Chairman Jim Hansen will be present to provide a project update and review on the efforts made to date by the SCRAA Board to complete the studies necessary to evaluate the potential siting of regional airport project in Mahaska County located between Oskaloosa and Pella. Chairman Hansen will also share an updated project timeline to the City Council.

Budget Consideration:

No financial impact is associated with the presentation of this item.

Attachments :

1. Presentation

SOUTH CENTRAL REGIONAL AIRPORT AGENCY

**Presentation by Jim Hansen,
SCRAA Chairman**

**For more information:
WWW.SCRAAIOWA.COM**

Iowa DOT Commission Meeting – April 8, 2014

Partnership and Purpose

- Formed by 28E Agreement on March 29, 2012
 - Membership
 - City of Oskaloosa
 - City of Pella
 - Mahaska County

 - Agreement CANNOT be amended without the approval of all three parties

 - Purpose
 - Construct a joint operated facility to meet current and future aeronautical transportation needs for the region
 - Address safety concerns
 - Close two airports, mutually operate one
 - Complement economic development strategies in the region
 - Accommodate area aviation demand (Category C-II jets)

What is the Regional Airport?

- Phase I estimated cost between \$24 - \$30 million
 - FAA grants fund up to 90% of eligible costs
- Primary runway 5,500 feet
 - Future expansion capability of 7,000 feet
- Terminal building
 - T-hangers equivalent to existing sites
 - FBO facilities
- The site will be capable of providing a precision approach landing
 - This is critical for business aviation needs in the region

Type of Area Aviation Demand

**What Type of Aircraft
Does a Typical
Category C Facility
Accommodate?**

Design Aircraft Group:
ARC C-II

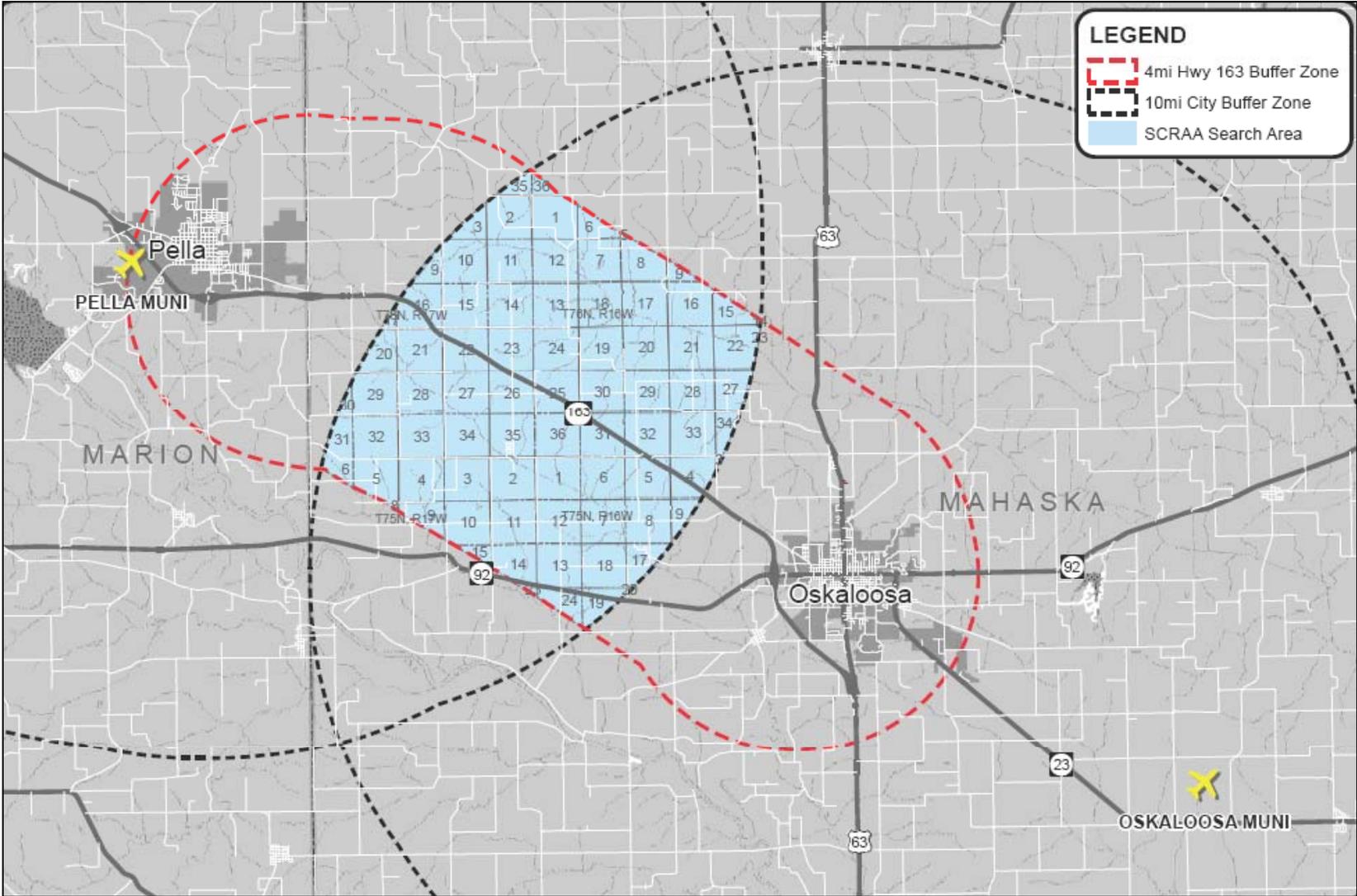
Approach Speed:
Less than 141 knots

Wing Span:
Less than 79 feet

Take off Weights:
Up to 60,000 pounds

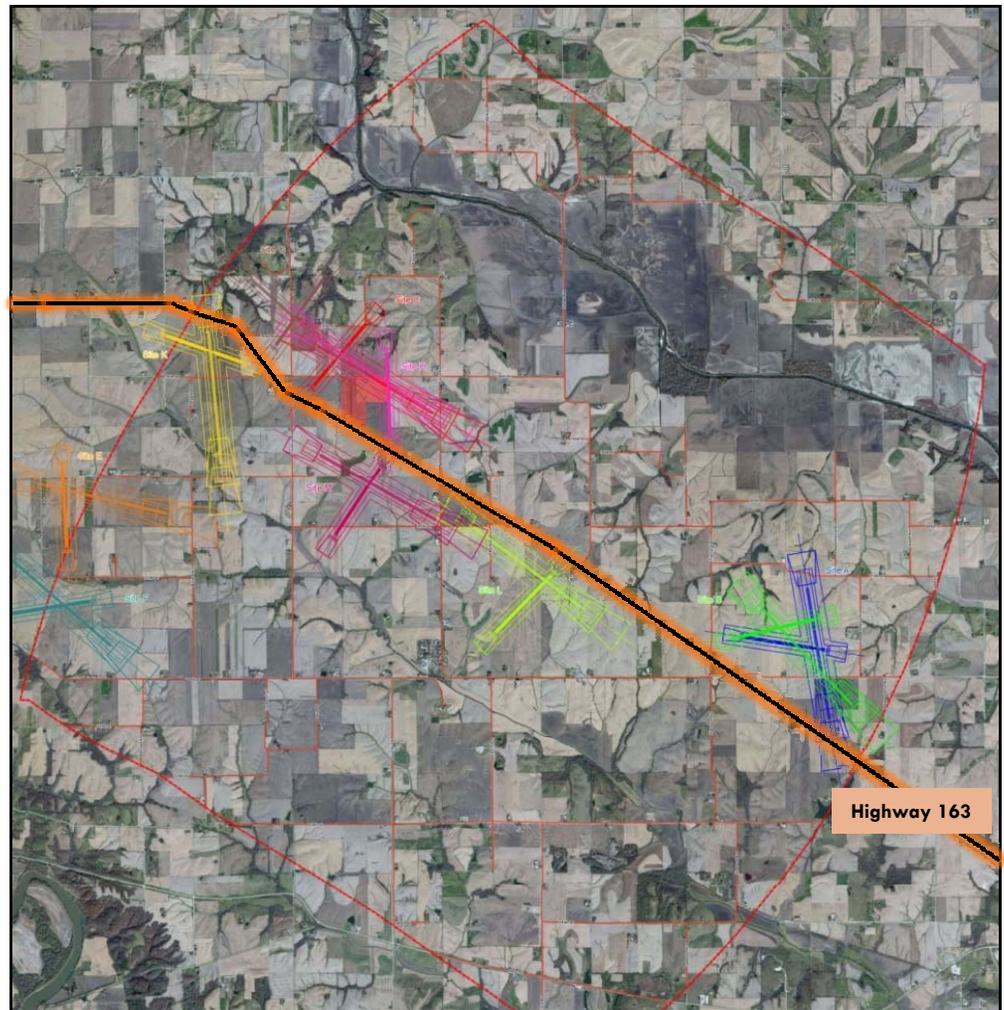


Study Area for Candidate Sites

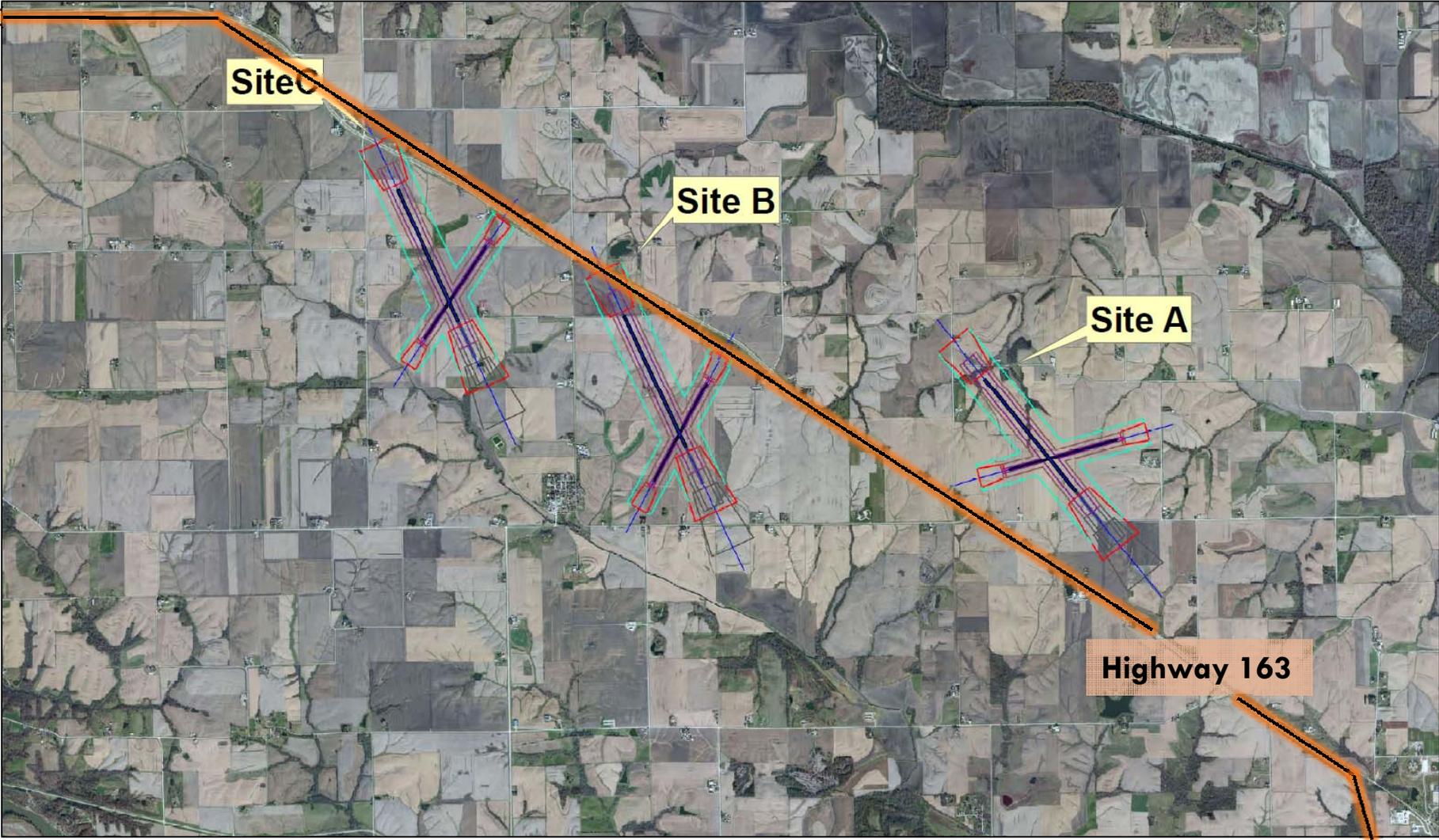


Candidate Sites in the Study Area

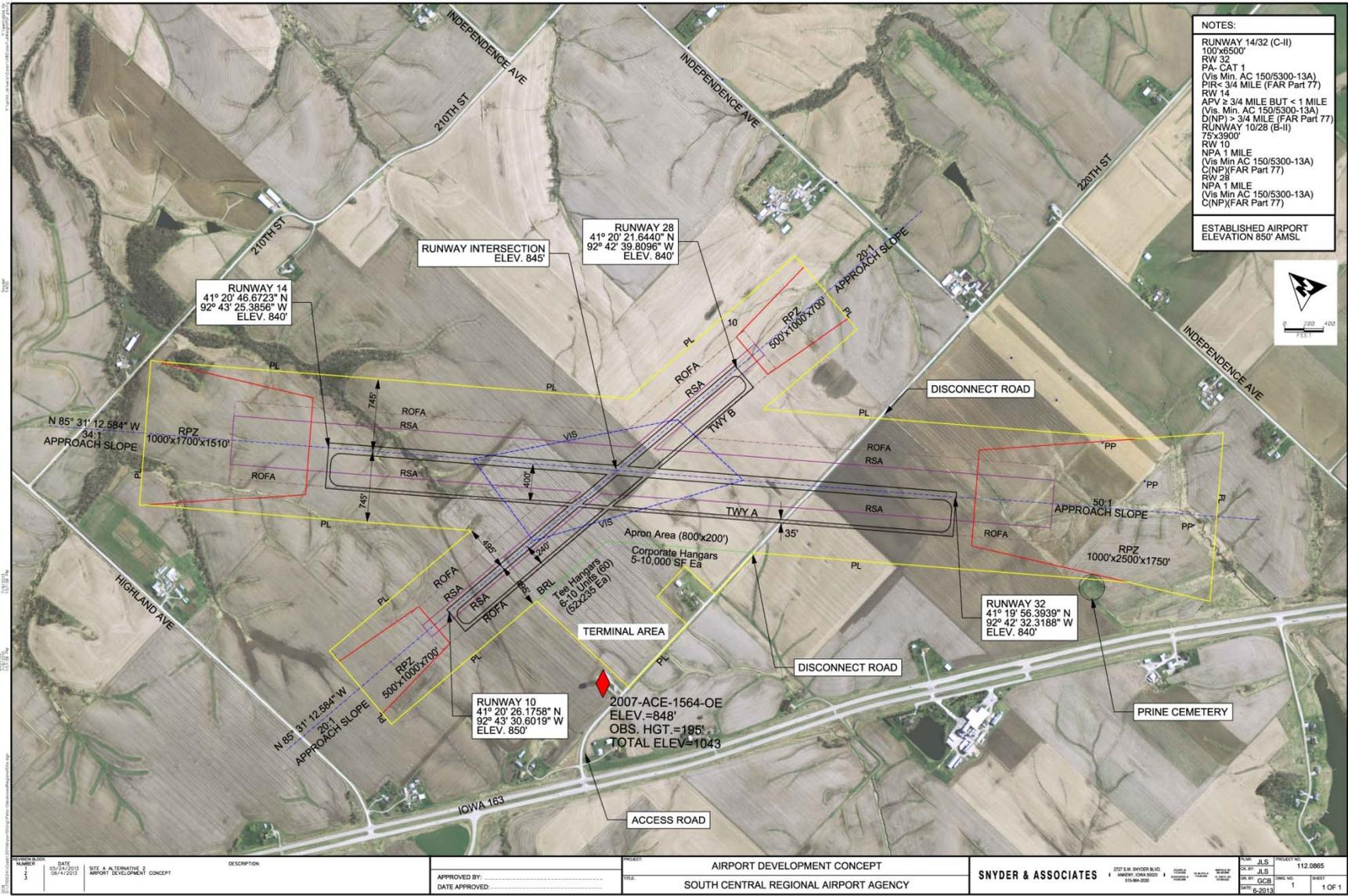
- Site Selection Process:
October 2012 - May 2013
 - ▣ 9 sites identified by Engineer firm
 - ▣ Sites rated utilizing 30 different criteria
 - Airspace restrictions, property impacts, century farms, road disconnects or relocations, runway expansion, access to Highway 163, etc.



Refined Candidate Sites in the Study Area



"Site A" Selected as Preferred Site Location



NUMBER: _____ DATE: 10/24/2013 DATE: 06/11/2013 SITE & ALTERNATIVE 2 AIRPORT DEVELOPMENT CONCEPT	DESCRIPTION: _____	PROJECT: AIRPORT DEVELOPMENT CONCEPT CLIENT: SOUTH CENTRAL REGIONAL AIRPORT AGENCY	DRAWN BY: JLS CHECKED BY: JLS DATE: 6-2013	PROJECT NO: 112.0865 SHEET: 1 OF 1
APPROVED BY: _____ DATE APPROVED: _____	PROJECT: AIRPORT DEVELOPMENT CONCEPT CLIENT: SOUTH CENTRAL REGIONAL AIRPORT AGENCY	SNYDER & ASSOCIATES 2207 E.W. BAKER BLVD. ANKENY, IOWA 50021 515-981-2822	DRAWN BY: JLS CHECKED BY: JLS DATE: 6-2013	PROJECT NO: 112.0865 SHEET: 1 OF 1

Recent Items

SCRAA Project Items

Date Completed

- Engineer Firm Selected
 - Task One: Site Selection
 - Task Two: Airport Master Plan and eALP
 - Task Three: Environmental Assessment
- Action Plan-Concurrence from SCRAA Board, FAA Headquarters Staff and FAA Central Region Staff
- Board selected “Site A” as a preferred location and “Site B” as an alternate
- Consultant directed to proceed with development of an Airport Layout Plan (ALP) and Airport Master Plan.
- Site Selection Report/Recommendation accepted by FAA for “Site A”

10/2012

03/2013

05/2013

06/2013

12/2013

Upcoming Items

SCRAA Project Items

Anticipated Submittal Date

- | | |
|---|------------|
| □ Airport Layout Plan | 07/15/2014 |
| □ Airport Master Plan | 09/30/2014 |
| □ Environmental Assessment | 11/30/2014 |
| □ Land Acquisition | 03/01/2015 |
| □ Facility open to the public; cities close existing facilities | 01/01/2021 |

Land Acquisition

- Cannot start acquisition discussions until Airport Master Plan and Environmental studies are completed and approved by FAA
 - ▣ Once approved, SCRAA can start acquisition discussions
- SCRAA must follow State and Federal regulations
 - ▣ Intent of regulations is to provide uniform and equitable treatment of impacted property owners
 - ▣ Look to Sioux Center/Orange City as a recent example
 - Acquisition process recently completed
 - Approximately two years from start to finish AFTER the environmental work was completed and approved

QUESTIONS?

For more information, visit www.scradaiowa.com



City Council
Communication
Meeting Date: May 5, 2014
Requested By: City Clerk/Finance

Item Title:

Consider a resolution adopting the proposal for employee life insurance from National Insurance Services, health insurance from Sun Life Financial with Wellmark as administrator and Classic Blue PPO and flex plan administered by Wage Works for fiscal year 2015.

Explanation:

Brad Reiman, Bearence Management Group, will be present to review the proposal for employee life insurance, health insurance and flex plan for fiscal year 2015.

The current monthly premium charged to city departments for single is \$483 and \$1,162 for family. The city budgeted the same for fiscal year 2015 with \$483 for single and \$1,162 for family premiums. Suggested premiums are stated at \$631 for single and \$1,607 for family. This means the city may be using accumulated fund balance to make up the difference as this change represents a 29% increase.

Staff recommends review of plans and approval of the employee life insurance, health insurance and flex plan for fiscal year 2015.

Budget Consideration:

The estimated annual maximum cost associated with the recommended insurance plan is \$903,959. Historically the city can anticipate expenditures in the range of 65%-70% of the estimated annual maximum cost, which is consistent with the amount budgeted for FY2015.

This item is specifically included in the FY2015 city council approved budget in the amount of \$680,892. Total cost for the insurance may vary due to loss experience for the year. However, a fund balance of \$820,830 exists as of April 29, 2014.

Employees with family coverage are currently contributing 5% of the premiums charged to city departments.

Attachments :

Resolution
July 1, 2015 Insurance renewal proposal

RESOLUTION NO. _____

RESOLUTION ADOPTING THE PROPOSAL FOR EMPLOYEE LIFE INSURANCE FROM NATIONAL INSURANCE SERVICES, HEALTH INSURANCE FROM SUN LIFE FINANCIAL WITH WELLMARK AS ADMINISTRATOR AND CLASSICBLUE PPO AND THE FLEX PLAN ADMINISTERED BY WAGE WORKS FOR FISCAL YEAR 2015.

WHEREAS, the City Council annually renews the employee life insurance, health insurance and flex plan as shown on the attached renewal proposal; and

WHEREAS, insurance coverage for the police, fire and maintenance employees are established by Collective Bargaining Agreements with P.P.M.E. Local 2003, I.U.P.A.T and IAFF Local 636; and,

WHEREAS, the remaining city employees are covered under the city's employee handbook.

NOW THEREFORE, BE IT RESOLVED BY THE City Council of the City of Oskaloosa, Iowa, that upon review of the proposal for employee life insurance from National Insurance Services, health insurance from Sun Life Financial with Wellmark as administrator and ClassicBlue First PPO and the flex plan administered by Wage Works as prepared and presented, hereby approve and adopt said renewal proposal effective July 1, 2014.

PASSED AND ADOPTED this 5th day of May, 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

JULY 1, 2014 RENEWAL PROPOSAL PREPARED FOR:

City of Oskaloosa Council Meeting

PRESENTED BY:

Bradley Reiman, LUTCF

Senior Risk Consultant

Bearence Management Group

1045 76th St.

Ste. 4000

West Des Moines, IA 50266

Monday, May 05, 2014

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Voluntary Vision Plan Renewal
Voluntary Dental Plan Renewal
Group Life and AD&D Renewal
Group Voluntary Life Renewal
Flex Spending Account Cost Renewal
Medical Renewal
Group Medical History
Changes Required July 1st 2014

Voluntary Vision Plan	No change in rate
Voluntary Dental Renewal	No change in rate
Group Term Life and AD&D Renewal	No change in rate
Group Voluntary Life Renewal	No change in rate
Flex Spending Account Renewal	No change in rate

City of Oskaloosa

Medical Renewal

Renewal Date: July 1, 2014

RISK INVESTMENTS COMMUNICATIONS CONSULTING OUTSOURCING

	<i>Census: Singles</i>	15	15
	<i>Census: Families</i>	41	41
	<i>Total Participants</i>	56	56
Enrollment	Current Enrollment		Current Enrollment
Reinsurance Specifications	Current		Renewal
Lifetime Maximum	Unlimited		Unlimited
Annual Maximum	\$1,960,000		\$1,960,000
Aggregate Attachment	125%		125%
Specific Level	\$40,000		\$40,000
Covered Benefits: Specific	Medical & Rx		Medical & Rx
Covered Benefits: Aggregate	Medical & Rx		Medical & Rx
Contract Type: Specific & Aggregate	Paid		Paid
Administration Fees	Wellmark		Wellmark
Medical Claim and Utilization Fee	\$21.00		\$21.47
Catamaran RX Fee	\$1.00		\$1.91
Network Access Fee	\$4.95		\$6.95
Total Unit Fee:	\$26.95		\$30.33
<i>Annual Fees:</i>	\$18,110.40		\$20,381.76
			12.54%
Reinsurance Premiums	SunLife		SunLife
Specific: Single	\$108.28		\$144.31
Specific: Family	\$246.25		\$328.20
Aggregate Reinsurance	<u>\$15.35</u>		<u>\$16.12</u>
<i>Annual Reinsurance Premiums:</i>	\$150,960.60		\$198,282.84
			31.35%
Annual Fixed Costs:	\$169,071.00		\$218,664.60
			29.33%
Aggregate Factors *	125%		125%
Single	\$439.02		\$439.97
Family	\$1,229.26		\$1,231.91
Annual Aggregate Factors:	\$683,819.52		\$685,294.32
			0.22%
Premium Equivalent:			
Single	\$589.60		\$630.73
Family	\$1,517.81		\$1,606.56
Annual Maximum Costs:	\$852,890.52		\$903,958.92
			5.99%
Run-in Limit	\$0		\$0
No Laser & Rate Increase Protection @ Renewal	Yes/50%		Yes/50%
Aggregating Specific Amount	\$25,000.00		\$25,000.00
	*Sun Life's Aggregate Factor is a Composite factor @ \$1,005.65. The above Aggregate Factors are for illustrative purposes only.		*Sun Life's Aggregate Factor is a Composite Factor @ \$1,005.65. The above Aggregate Factors are for illustrative purposes only.

The Transitional Reinsurance fee is \$5.25 per member per month (HHS Estimation) payable at the end 2014. Wellmark will continue to collect and pay the \$5.25 ACA fee for .25 PMPM

As the plan sponsor, self-funded customers must complete Form 720 and pay the \$1.00 per member PCORI fee directly to the IRS. A federal excise tax return (Form 720) reporting liability for the fee must be filed by July 31 of the calendar year immediately following the last day of the plan year.

**City of Oskaloosa
Group Medical History**

Census: Singles
Census: Families
Total Participants

	Final	Final	Final	Final	Final	Final	YTD Annualized
	16	17	16	13	16	14	15
	45	45	41	48	44	42	42
	62	62	57	61	60	56	57
	FAI / HCC Life	FAI / Sun Life	FAI / Sun Life	FAI / Sun Life	FAI / HCC Life	FAI / Sun Life	FAI / Wellmark/Sun Life
Plan Year	7/1/2007 to 6/30/2008	7/1/2008 to 6/30/2009	7/1/2009 to 6/30/2010	7/1/2010 to 6/30/2011	7/1/2011 to 6/30/2012	7/1/2012 to 6/30/2013	7/1/2013 to 6/30/2014
Covered Specific Deductible	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Aggregate Attachment	125%	125%	125%	125%	125%	125%	125%
Covered Benefits: Specific	Medical & Rx	Medical & Rx	Medical & Rx	Medical & Rx	Medical & Rx	Medical & Rx	Medical & Rx
Covered Benefits: Aggregate	Medical & Rx	Medical & Rx	Medical & Rx	Medical & Rx	Medical & Rx	Medical & Rx	Medical & Rx
Contract Type: Specific & Aggregate	Paid	Paid	Paid	Paid	24/12	24/12	Paid
Administration Fees	First Administrators	First Administrators	First Administrators	First Administrators	First Administrators	First Administrators	First Administrators
Medical Claim Fee *	\$20.52	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50	\$21.35
Broker Fee	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilization Review Fee	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50
First Select PPO Fee	\$4.95	\$4.95	\$4.95	\$4.95	\$4.95	\$4.95	\$4.95
Total Unit Fee:	\$37.97	\$25.95	\$25.95	\$25.95	\$25.95	\$25.95	\$28.80
Annual Admin Fees:	\$28,135.04	\$19,306.80	\$17,749.80	\$18,995.40	\$18,684.00	\$17,438.40	\$19,669.20
Reinsurance Premiums	HCC Life	Sun Life	Sun Life	Sun Life	HCC Life	Sun Life	Sun Life
Specific: Single	\$78.69	\$78.42	\$87.05	\$95.72	\$107.86	\$103.04	\$110.18
Specific: Family	\$195.46	\$212.51	\$235.88	\$259.37	\$276.66	\$234.39	\$250.57
Aggregate Reinsurance	\$10.85	\$11.57	\$12.73	\$13.37	\$12.78	\$14.62	\$15.35
Annual Reinsurance Premiums:	\$129,867.35	\$139,361.16	\$141,473.88	\$174,116.28	\$175,987.20	\$145,267.92	\$156,613.56
Annual Fixed Costs:	\$158,002.39	\$158,667.96	\$159,223.68	\$193,111.68	\$194,671.20	\$162,706.32	\$175,282.76
Actual Paid Claims							
Single:	\$344.94	\$263.10	\$314.92	\$274.10	\$292.25	\$292.57	\$258.81
Family:	\$931.34	\$710.38	\$850.28	\$740.07	\$789.07	\$789.95	\$698.78
Net Paid Claims	\$574,576.61	\$437,276.79	\$478,800.83	\$469,040.19	\$472,741.00	\$447,287.46	\$398,769.52
Annual Paid claims per employee	\$9,304.88	\$7,052.85	\$8,400.01	\$7,689.18	\$7,879.02	\$7,987.28	\$6,995.96
Premium Equivalent							
Single:	\$472.45	\$379.04	\$440.65	\$409.14	\$438.84	\$436.18	\$413.14
Family:	\$1,175.62	\$960.41	\$1,124.84	\$1,038.76	\$1,104.46	\$1,064.91	\$993.50
Total Annual Cost: (Annual Fixed Costs + Actual Claims)	\$732,579.00	\$595,944.75	\$638,024.51	\$662,151.87	\$667,412.20	\$609,993.78	\$574,052.28
Total Cost per employee: (Annual Fixed Costs + Actual Claims)	\$11,863.63	\$9,612.01	\$11,193.41	\$10,854.95	\$11,123.54	\$10,892.75	\$10,071.09
Total Annual Paid Claims	\$574,576.61	\$437,276.79	\$478,800.83	\$469,040.19	\$472,741.00	\$447,287.46	\$398,769.52
Months	12	12	12	12	12	12	12
Monthly average	\$47,881.38	\$36,439.73	\$39,900.07	\$39,086.68	\$39,395.08	\$37,273.96	\$33,230.79
single plus family times 2.7	138.811	138.5	126.7	142.6	134.8	127.4	128.4
Single Rate Factor	\$344.94	\$263.10	\$314.92	\$274.10	\$292.25	\$292.57	\$258.81
Family Rate (single * 2.7) Factor	\$931.34	\$710.38	\$850.28	\$740.07	\$789.07	\$789.95	\$698.78
Total Annual Paid Claims as of 6/30/08	Total Annual Paid Claims as of 6/30/08	Total Annual Paid Claims as of 6/30/09	Total Annual Paid Claims as of 6/30/2010	Total Annual Paid Claims as of 6/30/2011	Total Annual Paid Claims as of 6/30/2012	Total Annual Paid Claims as of 6/30/2013	*Total Paid Claims are Annualized as of 3/31/2014



City of Oskaloosa

Changes Required Effective July 1st 2014

- Open Enrollment: May 19, 2014 to May 30, 2014
- Pre-existing Limitation are removed
- Remove the Annual \$2 million maximum on Essential Health Benefits listed below
 - Ambulatory patient services
 - Emergency Services
 - Hospitalization
 - Maternity and newborn care
 - Mental health and substance use disorder services, including behavioral health treatment
 - Prescription Drugs
 - Rehabilitative and facilitative services and devices
 - Laboratory Services
 - Preventive and wellness services and chronic disease management.
- Dependents are covered to age 26, regardless of whether they have other coverage
- Patient Protection Affordable Care Act Fees(PCORI) - \$1 PCMPY



City Council Communication

Meeting Date: May 5, 2014

Requested By: Council Member Van
Zetten

Item Title:

Council Member
Jimenez

Discussion and possible action on the city's support of the Blue Zones Project.

Explanation :

This item, at the request of City Council Member Van Zetten and Council Member Jimenez is reserved for discussion and possible action relative to the city's current commitment to the Blue Zones Project.

After further review of the "Blue Zones Project Pledge" there are 3 areas of scoring the city must comply; Complete Street Policy, Tobacco Policy, and Healthy Eating and Active Living Policy. In order for the city to comply with the pledge requirements it must score at least 1 point in each category totaling 13 points overall in 3 categories. In the Tobacco Policy, a tobacco and smoking ban must be broadened to include either multi-unit housing or a comprehensive smoke free policy in all outdoor workplaces and public places. Under Healthy Eating and Active Living Policy there are many possible items that the city could choose to limit choices for its citizens so that we can nudge them into healthier behaviors such as; prohibit establishment of new fast-food drive-thrus, establish a healthy food and beverage policy at city-sponsored youth sporting events, and adopt building codes to require showers, changing facilities, and bike racks in municipal buildings are a few. These will need to be voted into place as well as possible additional tax dollars that will need to be invested to comply with those policies. Further consideration and review of many pledge line items must be discussed before being able to move forward with the "Blue Zone Policy Pledge".

Council Member Van Zetten has requested to have the following items included:

- | | | | |
|----|----------|---------------------|------------------------------------|
| 1. | 04-08-14 | Blue Zone Pledge | Details the City is required to do |
| 2. | 08-06-12 | Minutes | Vote Pledging Support |
| 3. | 08-06-12 | Motion & Resolution | Vote Pledging Support |
| 4. | 08-06-12 | Resolution | Vote Pledging Support |

Budget Consideration:

None at this time, however discussion and possible action(s) associated with this item could lead to future agenda items that carry operational and/or capital financial implications.

Attachments :

1. Items as noted above in the "Explanation" section of this item.

BLUE ZONES®

COMMUNITY POLICY PLEDGE

The world we create for ourselves has an impact on our everyday lives – whether we’re aware of it or not. Where we choose to live, work, play, and even the community of people with whom we spend our time, all influence the lifestyle choices we make.

What if you had the opportunity to intentionally create a healthy city where the healthiest choices are also the easiest ones to make? **Imagine a place where it’s easy to eat fresh produce from grocery stores and farmers markets, not only because they’re more affordable, but also because they’re more accessible than fast food restaurants.**

Here it’s easier to bike than drive, thanks to better bike lanes providing safe and direct access to work, shopping centers, and parks, all without the hassle of public parking. This community, designed for health and well-being, would also make it easier for our kids to play outside, with safe school playgrounds made available to the public during non-school hours.

This is a city built for active living. It’s an environment where city governments can support the health and vitality of citizens by carrying out policies that provide people with healthy opportunities, giving them a supportive nudge toward eating better and moving more naturally.

**Can such a community exist?
Yes!**

WHAT IS THE BLUE ZONES PROJECT?

Across the globe lie Blue Zones® areas, where people reach age 100 at an astonishing rate. Citizens of places like Sardinia, Italy; Okinawa, Japan; and Loma Linda, California, have maintained their healthy lifestyles for generations.

The Blue Zones Project™ aims to adopt the lifestyle principles of these areas to transform cities and towns into Blue Zones Communities™, where people can “live longer, better” lives.

Our town is trying to become a Blue Zones Community™. Achieving that goal requires six community sectors to pledge and then act on their specific responsibilities. If each sector does its part, then we will all share the benefits of living in a community where well-being is a way of life.

Becoming a Blue Zones Community requires:

- At least 20% of citizens sign the Personal Pledge and complete one action.
- At least 25% of public schools become a Blue Zones School™.
- At least 50% of the top 20 community-identified employers become a Blue Zones Worksite™.
- At least 25% of independently or locally owned restaurants become a Blue Zones Restaurant™.
- At least 25% of grocery stores become a Blue Zones Grocery Store™.
- Completion of the Blue Zones® Community Policy Pledge.

BLUE ZONES COMMUNITY POLICY PLEDGE

The Blue Zones Community Policy Pledge enables community leaders to promote these healthy lifestyle principles, creating a healthier environment for citizens to live, work, play, and thrive.

Based on reviewed literature, the Blue Zones Project has identified policies that city governments can realistically implement to better support the health and well-being of its citizens. The policies recommended are a compilation of evidence- or theory-based policy recommendations published by the following sources:

- Centers for Disease Control and Prevention
- Institute of Medicine
- White House Task Force on Obesity
- National Prevention Council
- Robert Wood Johnson Foundation

While we tried to choose policies that are directly under the control of city government, we realize the legal landscape is different in every community. Therefore, we recognize that some cities may not have jurisdiction over all policies recommended. The list is intended to be a menu from which communities can choose the policies that make sense for their unique environments. It is up to your town to determine what is feasible.

ALIGN YOUR COMMUNITY POLICIES TO ACHIEVE THE BLUE ZONES COMMUNITY POLICY DESIGNATION

Communities that meet the criteria outlined below will earn the Blue Zones Community Policy™ Designation. By taking the Blue Zones Community Policy Pledge, you're demonstrating your commitment to creating an environment of well-being for the people of your community, as well as your intentions to strive toward certification as a Blue Zones Community.

BENEFITS FOR BLUE ZONES COMMUNITIES

- Recognition for helping your community reach Blue Zones Community certification
- Makes your community a more attractive destination for businesses and individuals

CRITERIA FOR DESIGNATION

Complete the following criteria to fulfill the policy and built environment requirements for becoming a Blue Zones Community:

- Earn at least 40% of the total points (13 points or more of 31 possible points) by adopting and enforcing pledge actions.
- Implement at least one pledge action from each category (Complete Streets, Tobacco, and Healthy Eating and Active Living policies).
- Implement at least two changes to the built environment that permanently change the environment to nudge people into healthier behaviors.

INSTRUCTIONS

1. Register on the Blue Zones Project website (bluezonesproject.com) to begin the process.
2. Complete the Blue Zones Community Policy Assessment by reviewing each item and checking those that your community is currently doing.
3. By registering and completing the assessment:
 - I agree to ensure formal consideration for adoption of the actions as outlined in the Blue Zones Community Policy Pledge to achieve the Blue Zones Community Policy designation.
 - I agree to display a banner or lawn sign stating my participation in the Blue Zones Project.
 - I agree to allow Healthways and Blue Zones to use the name of our community in their promotion of the Blue Zones Project.
 - I allow Healthways and Blue Zones to use the name of our community in their promotion of the Blue Zones Project, and understand that our inclusion as a participating organization is entirely within the discretion of Healthways and Blue Zones, and that our status as a participating organization may be terminated at any time and for any reason.
 - I agree to secure community buildings as meeting places for hosting Blue Zones Project events.
4. Select items you would like to implement in your community. See the supporting materials under “Tips, Tools, and Resources” to help you get started.
5. Update your information online as you make progress.
6. Celebrate your achievements!

BLUE ZONES COMMUNITY POLICY PLEDGE ACTIONS

COMPLETE STREETS POLICY Implement at least one option in this section.

	CURRENTLY DOING	POINTS	WILL DO
1. Pass a city resolution or ordinance to adopt Complete Streets principles. This resolution or ordinance includes all 10 elements of a comprehensive Complete Streets Policy as defined by the National Complete Streets Coalition.	<input type="checkbox"/>	2	<input type="checkbox"/>
2. Ensure staff in charge of design has received training in how to design Complete Streets. (You must pass a city resolution to adopt Complete Streets principles. Resolution or ordinance must include all 10 elements of a comprehensive Complete Streets policy as defined by the National Complete Streets Coalition).	<input type="checkbox"/>	1	<input type="checkbox"/>
TOTAL POINTS COMPLETE STREETS POLICY:			<input type="text"/>

TOBACCO POLICY Implement at least one option in this section.

	CURRENTLY DOING	POINTS	WILL DO
1. Develop a comprehensive smoke-free policy in all indoor workplaces and public places and adopt a policy to address smoke-free multi-unit housing.	<input type="checkbox"/>	2	<input type="checkbox"/>
2. Develop a comprehensive smoke-free policy in all indoor workplaces and public places and a comprehensive smoke-free policy in all outdoor workplaces and public places.	<input type="checkbox"/>	3	<input type="checkbox"/>
TOTAL POINTS TOBACCO POLICY:			<input type="text"/>

HEALTHY EATING AND ACTIVE LIVING POLICY
Implement as many of the following options as possible in this section.

	CURRENTLY DOING	POINTS	WILL DO
1. Adopt a Bicycle Master Plan that includes plans for accountability, implementation, and evaluation.	<input type="checkbox"/>	3	<input type="checkbox"/>
2. Adopt a Pedestrian Master Plan that includes plans for accountability, implementation, and evaluation.	<input type="checkbox"/>	1	<input type="checkbox"/>
3. Update zoning and building codes to encourage mixed-use development.	<input type="checkbox"/>	1	<input type="checkbox"/>
4. Adopt form-based codes for the community or a sub-area of the community.	<input type="checkbox"/>	2	<input type="checkbox"/>
5. Adopt policies to promote outdoor dining.	<input type="checkbox"/>	1	<input type="checkbox"/>
6. Create a policy that facilitates joint-use-of-facilities agreements (such as model joint-use agreements).	<input type="checkbox"/>	1	<input type="checkbox"/>
7. Adopt building codes to require showers, changing facilities, and bike racks in municipal buildings.	<input type="checkbox"/>	1	<input type="checkbox"/>
8. Adopt healthy vending standards in municipal buildings and public parks.	<input type="checkbox"/>	1	<input type="checkbox"/>
9. Implement pricing incentives to increase affordability of healthier foods.	<input type="checkbox"/>	1	<input type="checkbox"/>

HEALTHY EATING AND ACTIVE LIVING POLICY, continued

	CURRENTLY DOING	POINTS	WILL DO
10. Offer access to fresh-water drinking fountains.	<input type="checkbox"/>	1	<input type="checkbox"/>
11. Restrict mobile vending of unhealthy foods near schools and public playgrounds.	<input type="checkbox"/>	1	<input type="checkbox"/>
12. Install healthy mobile markets.	<input type="checkbox"/>	1	<input type="checkbox"/>
13. Establish zoning to limit density and location of fast food establishments.	<input type="checkbox"/>	3	<input type="checkbox"/>
14. Prohibit establishment of new fast-food drive-thrus.	<input type="checkbox"/>	1	<input type="checkbox"/>
15. Establish land-use protections for community gardens and farmer's markets.	<input type="checkbox"/>	1	<input type="checkbox"/>
16. Provide incentives to attract supermarkets/grocery stores to underserved neighborhoods.	<input type="checkbox"/>	1	<input type="checkbox"/>
17. Establish a healthy food and beverage policy at city-sponsored youth sporting events.	<input type="checkbox"/>	1	<input type="checkbox"/>
18. Adopt a written worksite breastfeeding policy that provides space and time for breastfeeding for city employees.	<input type="checkbox"/>	1	<input type="checkbox"/>

TOTAL POINTS HEALTHY EATING AND ACTIVE LIVING POLICY:

TOTAL YOUR POINTS:

	POINTS
1. Complete Streets	<input type="text"/>
2. Tobacco Policy	<input type="text"/>
3. Healthy Eating and Active Living	<input type="text"/>
Total Points*	<input type="text"/>

**must be 13 or greater*

COMMUNITY POLICY BUILT ENVIRONMENT CHANGES

Implement at least two environmental changes that permanently change the environment to nudge people into healthier behaviors. Click on each action to learn more about what it is and tips for how to begin implementing it.

[Complete at least one project from the Bicycle Master Plan.](#)

Please Describe: _____

[Complete at least one project from the Pedestrian Master Plan.](#)

Please Describe: _____

[Implement a Complete Streets project.](#)

Please Describe: _____

[Implement a Safe Routes to Schools project.](#)

Please Describe: _____

COMMUNITY POLICY BUILT ENVIRONMENT CHANGES

- Implement a permanent strategy to enhance personal safety in areas where people are or could be physically active.**

Please Describe: _____

- Establish new community gardens.**

Please Describe: _____

- Complete at least one new Placemaking project that fulfills the Power of 10 criteria and includes the four key qualities of successful places as defined by Project for Public Spaces.**

Please Describe: _____

- Complete at least one new Urban Greening project.**

Please Describe: _____

OSKALOOSA CITY COUNCIL
REGULAR MEETING
August 6, 2012

The Oskaloosa City Council met in regular session on Monday, August 6, 2012, at 6:30 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates.

Jason Glasgow, 1808 South Park, commented regarding chickens and rooster in city limits.

It was moved by Caligiuri, seconded by Jimenez to approve the following consent agenda items:

1. July 16, 2012 Regular City Council Meeting Minutes
2. August 6, 2012 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - a. July 2, 2012 Airport Commission Minutes
 - b. July 10, 2012 Airport Commission Special Meeting Minutes
 - c. July 24, 2012 Board of Adjustment Minutes
4. Claims for July 2012
5. Renewal application of a Class C Beer Permit from Danlee Corp. dba Jiffy, 315 A Avenue East.

The roll was called and the vote was:

AYES: Caligiuri, Moore, Jimenez, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said motion approved.

Caligiuri introduced Resolution No. 12-08-62 entitled "RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR WEED CUTTING BY THE CITY IN ACCORDANCE WITH SECTION 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, AND DIRECTING NOTICE TO THE OWNER OF THE PROPERTY TO BE ASSESSED" and moved its approval. Jimenez seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Moore, Jimenez, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 12-08-63 entitled "RESOLUTION ADOPTING SUPPLEMENT TO THE OSKALOOSA MUNICIPAL CODE OF ORDINANCES THROUGH ORDINANCE NO. 1321" and moved its approval. Jimenez seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Moore, Jimenez, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 12-08-64 entitled "A RESOLUTION SUPPORTING THE COMPLETION OF A BLUE ZONES PROJECT APPLICATION AND COMMITTING TO ACTIVELY ENGAGE IN TRANSFORMING OSKALOOSA, IOWA INTO A BLUE ZONE COMMUNITY" and moved its approval. Jimenez seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Moore, Jimenez, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Caligiuri, seconded by Jimenez, to approve the purchase of one (1) new 2012 Chevrolet Colorado compact crew cab pickup truck from Clemons, Inc. for a cost of \$24,400.00 with a trade-in allowance of \$3,400.00 for two 2005 Ford Crown Victoria cars and one 2001 Ford Crown Victoria car. The roll was called and the vote was:

AYES: Caligiuri, Moore, Jimenez, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Jimenez, to approve Payment No. 1 in the amount of \$258,210.48 to Norris Asphalt Paving Company for the Highway 432 Pavement Rehabilitation Project. The roll was called and the vote was:

AYES: Caligiuri, Moore, Jimenez, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Caligiuri introduced "AN ORDINANCE AMENDING THE OSKALOOSA, IOWA CITY CODE BY AMENDING THE PROVISIONS OF SECTION 12.08.160 AND 12.08.070 TO ALLOW THE CITY MANAGER AUTHORITY TO GRANT TEMPORARY PERMITS FOR THE USE OF MORE THAN ONE PARALLEL PARKING SPOT OR TWO ANGLE PARKING SPOTS, OR USE FOR A PERIOD IN EXCESS OF THREE DAYS WITHOUT REQUIRING FORMAL APPROVAL OF THE CITY COUNCIL" and moved its approval on the second reading. Jimenez seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Moore, Jimenez, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance approved on the second reading.

Caligiuri introduced "AN ORDINANCE TO AMEND THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA WITH RESPECT TO ZONING – DEFINITIONS; USES IN ZONING DISTRICTS CONCERNING SINGLE-FAMILY DETACHED, MANUFACTURED HOUSING RESIDENTIAL, MOBILE HOME PARK, AND MOBILE HOME SUBDIVISION; SUPPLEMENTAL USE REGULATIONS – RESIDENTIAL

USES, AND FOR OTHER PURPOSES" and moved its approval on the second reading. Jimenez seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Moore, Jimenez, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance approved on the second reading.

The Mayor announced this was the time and place for the public hearing on levying a special assessment against private property for cutting and removal of weeds by the City of Oskaloosa, Iowa, and that citizens would now have an opportunity to comment. There were no oral or written comments received. The Mayor declared said hearing closed.

Caligiuri introduced Resolution No. 12-08-65 entitled "RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR CUTTING AND REMOVAL OF WEEDS BY THE CITY OF OSKALOOSA, IOWA, IN ACCORDANCE WITH TITLE 8, CHAPTER 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Moore, Jimenez, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced there were vacancies on the Building Code Board of Appeals, Enterprise Zone Commission, Housing Trust Fund Committee, Planning and Zoning Commission, Library Board and Board of Adjustment.

It was moved by Moore, seconded by Ver Steeg to appoint Dan Karow to the Planning and Zoning Commission to fill a term that ends April 30, 2017. The roll was called and the vote was:

AYES: Caligiuri, Moore, Jimenez, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Yates introduced "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING PROVISIONS PERTAINING TO STOP AND YIELD REQUIREMENTS FOR STOP INTERSECTIONS, THREE-WAY STOP INTERSECTIONS AND FOUR-WAY STOP INTERSECTIONS" and moved its approval on the second reading. Jimenez seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Moore, Jimenez, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance approved on the second reading.

Jimenez introduced a resolution calling for a public referendum on a proposed amendment to the Oskaloosa City Code Chapter 2.80 Water Utility Board of Trustees and moved its approval. Ver Steeg seconded the motion. It was moved by Ver Steeg,

seconded by Moore to table the matter. The roll was called to table this matter and the vote was:

AYES: Caligiuri, Moore, Jimenez, Van Zetten, Walling and Yates

NAYS: Ver Steeg

Whereupon the Mayor declared said motion approved.

Yates introduced Resolution No. 12-08-66 entitled "RESOLUTION FOR PRELIMINARY APPROVAL OF PLANS, SPECIFICATIONS, AND ESTIMATED COST; SETTING DATE OF PUBLIC HEARING ON PLANS, SPECIFICATIONS, AND ESTIMATED COST; AND ORDERING THE ADVERTISEMENT FOR BIDS ON THE MALL STORM SEWER PROJECT" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Moore, Jimenez, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

City Manager Michael Schrock reported on the CDBG contract for a childhood care center and the new city website.

It was moved by Caligiuri, seconded by Yates that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 7:29 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

Claims Register
City of Oskaloosa

Acco	Pool chemicals	5,104.69
AFLAC	AFLAC	513.60
Agriland FS Inc.	Sodium bicarbonate	1,463.01
Allied Gas & Chemical	Buccaneer Plus	450.00
Amazon	Library materials	1,194.07
AmSan	Paper supplies	415.00
Amy Miller	Reimburse travel expense	88.08
Aramark Uniform Services	Rubber mats	101.84
Aramark-Uniforms	Uniforms	363.66
Area 15 Regional Planning Commission	Annual membership dues	4,699.83
Arnold Motor Supply	Oil	255.05
Arrow Quick Solutions LLC	Website hosting	71.95
Automatic Doors of Iowa LC	Annual service agreement	2,000.00
B S & A Software	Software training	3,300.00
Baker Group	Repair air conditioning	4,051.74
Barco Municipal Products	Marking paint	310.12
Bill & Ray's Auto Service Inc	Towing	624.00
Bilt-Rite Fence	Industrial League Diamond fence	2,966.00
Binns & Stevens Sprayers	Calcium chloride	56.80
Brandon D Whitten & First National Bank Midwest	1st time homebuyer loan	2,173.60
Brodart Co	Labels	51.41
Broken Arrow	Uniforms	207.61
Bruce Peiffer	Reimburse summer band supplies	186.08
Bruening Rock Products Inc	Pea gravel	6,996.03
Butler-Brown Insurance	Annual insurance premium	128,952.00
C.L. Barnhouse Company	Music for summer band	161.50
Cardiac Science Corp	AED pads	212.00
Carpenter Uniform Co	Police vest	827.96
Carter Waters	Road oil	44,024.90
Carters International Material	Flashing	50.00
Certified Pest Control	Pest control	241.00
Champion Storage and Signs	No parking signs	1,358.00
City Brake/Import Auto	Brake supplies	310.11
Colonial Life	Colonial Life	381.46
Culligan Water Conditioning	Water services	29.95
Cunningham Inc.	Repair air conditioning	422.28
David Dixon	July legal fees	2,200.00
Dell Marketing L.P.	Computers	4,744.24
Delta Dental of Iowa	Dental insurance	336.00
Diamond Tec	Concrete blade	930.00
Dollar General Corp-Charge Sales	Reading program supplies	47.55
E & R Builders Inc.	Repair sidewalk ramps	2,155.50
E L Kurdyla Publishing LLC	Subscription renewal	57.00
Earl May Seed & Nursery LLC	Supplies	57.97
Edel's Lawn Service and Construction Inc	Sanitary sewer repair	6,300.00
Edward D Jones	Savings Edward Jones	600.00
Emma J Denniston and Bank Iowa	1st time homebuyer loan	1,750.00
Fareway Stores Inc.	Summer reading supplies	89.58
Farner-Bocken Company	Pool concessions	587.07
Fidelity Security Life Insurance Company	Vision insurance	163.34
Fox Engineering Associates Inc	Professional services-Grey water study	515.00
Garden & Associates Inc	Professional services	9,652.55
Gateway Hotel and Conference Center	Lodging for training	412.16
Genskow Distributing Inc.	Pool concessions	79.92
Gladys Genskow	Reimburse for pool expense	84.75
Gleason Computers	Hard drive Installed	170.00
Grainger	Marking paint	178.74
Gran's Sewing & Mending	Uniform repair	9.00
GT Distributors Inc	Ammunition	86.40

Hach Company	Lab supplies	663.52
Haines Auto Supply	Supplies	690.11
Heather Blommers	Reimburse travel expense	16.88
Helman Inc.	Repair X4S spreader	1,283.83
Heslinga, Heslinga, Dixon & Moore	Professional services	195.00
Highway 92 Walnut Co	Repair equipment	499.81
Hy Vee Accounts Receivable	Pool concessions	235.62
I.U.P.A.T District Council 81	Union dues	447.00
IA Munic Workers Comp Assoc	Work comp premium - 2	3,422.00
Ideal Ready Mix	Ready mix	419.75
Infomax Office Systems Inc	Copier maintenance	184.50
Ingram Library Services	Library materials	716.26
Interstate Battery Systems	Batteries	200.90
Iowa Department of Natural Resources	Annual permit fees	2,550.00
Iowa Rural Water Association	Registration-D Neubert	175.00
Iowa Workforce Development	2nd Quarter Unemployment payment	6,465.92
John Deere Financial	Oil	562.47
Karl Chevrolet	Police vehicles	42,678.00
Keystone Laboratories Inc	Water analysis	369.60
L-3 Communications Mobile Vision, Inc	Battery	58.95
Lappin Tire	Tire repair	680.50
Lee Clark Repair Shop	Brake repair	345.19
Local 636, IAFF	Fire union	180.00
Madison National Life	July life insurance premiums	477.41
Mahaska Bottling	Pool concessions	964.05
Mahaska Co Highway Dept	Fuel	12,908.33
Mahaska Communication Group LLC	Telephone services	1,861.27
Mahaska County Recorder	Recording fees	639.00
Mahaska Drug	Medications	230.16
Mahaska Health Partnership	Professional services	55.00
Mahaska Rural Water Systems Inc	Utilities	61.40
Malcom Lumber Window & Door Center	Lumber for playground repair	363.58
Mary Barnard	Reimburse travel expense	15.28
Mary L Wanders & First National Bank Midwest	First time homebuyer loan	2,273.81
Mauer Supply Inc.	Supplies	40.00
Mc Kim Tractor Service	Mower for airport	6,998.05
Michael Schrock Jr.	Reimburse membership dues	968.84
MidAmerican Energy	Utilities	32,122.58
Midwest Breathing Air LLC	Quarterly check	326.84
Midwest Sanitation	Waste removal	235.00
Misty Dawne White-Reinier	July legal fees	1,800.00
Munic. Fire & Police Ret	Police & fire 411	33,467.84
Munlcode	Supplement 27	658.29
Musco Sports Lighting LLC	Golf cart numbers	80.00
Neurological Associates of Iowa City, PC	Professional services	141.00
Norris Asphalt Paving Inc	Asphalt for street repairs	1,171.65
Northern Escrow Inc	Final payment N 7th/J Ave Sanitary Sewer project	8,120.80
O'Halloran International	Parts for repair	670.30
On-Site Information Destruction Inc	Shredder service	45.00
O'Reilly Auto Parts	Filter	49.49
Orscheln Farm & Home	Supplies	60.27
Oskaloosa Area Chamber & Development Group Inc	Vendor space-Mahaska Wellness	35.00
Oskaloosa Community Schools	July local option sales tax	83,570.87
Oskaloosa Glass & Millwork	Supplies	26.70
Oskaloosa Herald/Shopper	Subscription renewal-Library	777.35
Oskaloosa Quality Rental Inc	Hydraulic fitting	510.00
Oskaloosa Rotary Club	Membership dues and meals	156.71
Oskaloosa Service Center Inc	Quick lube	847.92
Oskaloosa Water Dept	Asphalt patch utility repair	320.09
Pamela Nimtz	Reimburse training expense	107.34
Pitney Bowes Inc.	Postage meter Ink cartridges	221.06

PPME 2003 IBPAT
 Precise Imaging
 Premier Office Equipment Inc.
 Presto-X-Company
 Quill Corporation
 Racom Corporation
 Research Technology International Co
 Roto Rooter Sewer Service
 Schindler Elevator Corp
 School Library Journal
 Schumacher Elevator Company
 Sherwin-Williams
 Softchoice Corporation
 Stanard & Associates Inc.
 Staples Credit Plan
 Starr Indemnity & Liability Co - CV Starr - New York
 State Hygienic Laboratory
 State Library of Iowa
 Swim's Sports
 The Cincinnati Life Insurance Company
 The Office Center Inc.
 Thomas Sanitation Inc
 Total Choice Shipping
 Town and Country Wholesale
 Trans-Iowa Equipment LLC
 Treat America
 True Value Hardware
 U.S. Cellular
 United States Treasury
 United Way
 University of Iowa
 Vande Wall Plumbing
 Verizon Wireless
 Visa Card Center
 Wally's Blasting
 Walmart Community/GEMB
 Wanda Gardner
 Weather Services International
 Windstream
 Zee Medical Inc.
 Zep Sales and Service
 Ziegler Inc.

Police union dues 406.59
 Code Enforcement notices 211.40
 Copier maintenance 131.24
 Powerspray 120.00
 Office supplies 68.54
 Equipment installation 14,164.65
 Supplies 131.45
 Repair bathroom lne 156.00
 Quarterly service 661.38
 Subscription renewal 68.00
 Scheduled maintenance 191.24
 Paint 2,381.88
 Annual service renewal 691.00
 Iowa POST test certificates 5.00
 Supplies 24.98
 Annual accident insurance 8,750.00
 Pool testing 11.00
 Database subscription fee 598.15
 Recognition plaque 133.60
 Cincinnati Life Insurance 178.00
 Office supplies 701.39
 Waste removal 65.00
 Shipping charges 55.64
 Pool concessions 3,061.73
 Brooms for sweeper 2,427.19
 Meals-Kock 1,185.29
 Supplies 502.93
 Telephone services 106.34
 Wage levy-federal 100.00
 United Way 46.00
 Housing Needs Assessment Study 3,180.70
 Jet sewer 450.00
 Broadband services 335.91
 Library materials 544.46
 Diving board repair 290.00
 Supplies 1,407.59
 Reimburse travel expense 12.98
 Quarterly services 582.00
 Telephone services 381.59
 Supplies 53.20
 Cleaning supplies 230.14
 Parts for repair 147.22
547,192.59

	Expenditures	Revenue
General Fund	195,590.33	51,668.35
General Fund Insurance Fund	80,066.65	
Library Copier Revolving Fund	616.47	563.90
General Fund Band	347.58	
General Fund - Lost		59,167.97
Road Use Tax Fund	86,975.29	230.00
Local Option Sales Tax Fund	83,570.87	
Housing Fund	6,379.41	3,249.51
Grant & Lincoln School Develop	3,180.70	
Library Memorial Fund	3,612.23	1,134.30
Miscellaneous Gifts Fund	1,066.14	2,770.00
Library Maintenance Fund	6,713.12	
Miscellaneous Grants Fund	35.00	3,268.39
WFP Rise Payment Fund		16,216.00
Park Shelter Capital Improvement	112.93	260.00
2008 Bond-Green Street	2,684.15	

Pavement Management	378.50	77,539.31
Sidewalks Improvements Project		584.00
Parking Lot Improvements		7,325.00
Parking Lot Improvements Phase II	5,206.02	
Sanitary Sewer O&M Fund	46,256.74	
Sanitary Sewer Revenue Fund		135,349.56
North 7th/J Ave Sani Sewer Replace Pro	8,120.80	
Airport Fund	10,632.97	43.53
Storm Water Utility Fund	4,029.47	15,729.02
Edmundson Golf Course Fund	862.00	
Copier/Fax Revolving Fund	277.81	
Employee Health Self-Insurance	477.41	28,281.06
	<u>547,192.59</u>	<u>403,379.90</u>

July Payroll 292,924.33

Alexander, Craig	Cell phone reimbursement	20.00
Calzaretta, Michael	Cell phone reimbursement	20.00
Boston, Troy	Cell phone reimbursement	20.00
McGee, John	Cell phone reimbursement	20.00
Neubert, David	Cell phone reimbursement	20.00
Pal, Akhilesh	Cell phone reimbursement	20.00
Schrock Jr, Michael	Cell phone reimbursement	20.00



CITY COUNCIL COMMUNICATION

MEETING DATE: August 06, 2012

REQUESTED BY: CITY MANAGER'S OFFICE

ITEM TITLE: CONSENT AGENDA – ITEM 6

Consider a resolution supporting the completion of a Blue Zones Project application and committing to actively engage in transforming Oskaloosa, Iowa into a Blue Zones community.

EXPLANATION:

Last year the Governor announced his administration's goal of making Iowa the healthiest state in the nation within five years. The kick-off event for the Governor's initiative was the "Start Somewhere Walk" that was held on October 7, 2011. In addition to that event, other spin off initiatives such as the Blue Zones Project have taken shape in local communities across the state.

The Blue Zones Project will encourage all Iowa communities to become Blue Zone Communities over the next five years. Those who exhibit the greatest passion, interest and ability to transform their communities will receive assistance from international experts to turn their community into a Blue Zones Community. These communities, selected through an open request for proposal process, will share their experiences with others who are adopting Blue Zones principles.

The city council is being requested to officially support filing a statement of interest and application for the Blue Zones Project. More information can be found at www.bluezonesproject.com

BUDGET CONSIDERATION:

None at this time.

ATTACHMENTS:

1. Resolution

RESOLUTION _____

**A RESOLUTION SUPPORTING THE COMPLETION OF A BLUE ZONES PROJECT
APPLICATION AND COMMITTING TO ACTIVELY ENGAGE IN TRANSFORMING
OSKALOOSA, IOWA INTO A BLUE ZONE COMMUNITY**

WHEREAS, the City Council of the City of Oskaloosa, Iowa is committed to improving the quality of life for its residents; and

WHEREAS, the Blue Zones Project™ is an opportunity for the city to come together and cohesively build and expand upon existing programs and activities to be more in line with the principles of a Blue Zone Community; and

WHEREAS, the City Council of the City of Oskaloosa is ready to be actively engaged to positively impact the community through this project and supports the completion of a Statement of Interest and Application to participate in the Blue Zones Project™.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa:

1. That city leadership including elected and appointed officials shall champion the effort to become a Blue Zones Community and make it a top priority of the community and organization;
2. That city leadership shall support the Blue Zones Community leadership team with stakeholders from across the community who will create and implement plans that will deliver sustainable environmental changes designed to support healthy behaviors;
3. That city leadership shall review work from the Blue Zones Community leadership team and take action on recommended policies designed to support healthy behaviors; and
4. That city leadership shall participate in Blue Zones Community programs to deliver sustainable environmental changes that support healthy behaviors.

PASSED AND APPROVED this 6th day of August, 2012.

[SIGNATURES TO FOLLOW]

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

RESOLUTION 12-08-64**A RESOLUTION SUPPORTING THE COMPLETION OF A BLUE ZONES PROJECT
APPLICATION AND COMMITTING TO ACTIVELY ENGAGE IN TRANSFORMING
OSKALOOSA, IOWA INTO A BLUE ZONE COMMUNITY**

WHEREAS, the City Council of the City of Oskaloosa, Iowa is committed to improving the quality of life for its residents; and

WHEREAS, the Blue Zones Project™ is an opportunity for the city to come together and cohesively build and expand upon existing programs and activities to be more in line with the principles of a Blue Zone Community; and

WHEREAS, the City Council of the City of Oskaloosa is ready to be actively engaged to positively impact the community through this project and supports the completion of a Statement of Interest and Application to participate in the Blue Zones Project™.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa:

1. That city leadership including elected and appointed officials shall champion the effort to become a Blue Zones Community and make it a top priority of the community and organization;
2. That city leadership shall support the Blue Zones Community leadership team with stakeholders from across the community who will create and implement plans that will deliver sustainable environmental changes designed to support healthy behaviors;
3. That city leadership shall review work from the Blue Zones Community leadership team and take action on recommended policies designed to support healthy behaviors; and
4. That city leadership shall participate in Blue Zones Community programs to deliver sustainable environmental changes that support healthy behaviors.

PASSED AND APPROVED this 6th day of August, 2012.

[SIGNATURES TO FOLLOW]

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



City Council
Communication
Meeting Date: May 5, 2014
Requested By: Police Department

Item Title:

Consider an ordinance amending the City Code of the City of Oskaloosa, Iowa, by deleting current code Chapter 10.78 and inserting in lieu thereof a corrected section to comport with state statutes – 1st reading.

Explanation :

Chapter 10.78 of the Oskaloosa Municipal Code addresses the use of ATVs and snowmobiles. The Ordinance in its current form is based upon Iowa Code Chapter 321I (2013) "All-Terrain Vehicles" but does not perfectly comport therewith. The proposed ordinance amending Chapter 10.78 deletes current City Code Chapter 10.78 and inserts in lieu thereof a corrected section to comport with State Statutes.

Budget Consideration:

The proposed amendment has no direct budgetary impact.

Attachments :

1. Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, BY DELETING CURRENT CODE CHAPTER 10.78 AND INSERTING IN LIEU THEREOF A CORRECTED SECTION TO COMPORT WITH STATE STATUTES.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. Section 10.78 is amended by striking the current chapter, and inserting in lieu thereof, the following:

Chapter 10.78 ALL-TERRAIN VEHICLES AND SNOWMOBILES

10.78.010 Purpose

10.78.020 Definitions

10.78.030 General Regulations

10.78.040 Operation of Snowmobiles

10.78.050 Operation of All-Terrain Vehicles

10.78.060 Hours of Operation

10.78.070 Negligence

10.78.080 Accident Reports

10.78.010 **Purpose.** The purpose of this chapter is to regulate the operation of all-terrain vehicles and snowmobiles within the City.

10.78.020 **Definitions .**

For use in this chapter the following terms are defined:

1. "All-terrain vehicle" or "ATV" means a motorized flotation-tire vehicle, with not less than three and not more than six low pressure tires, that is limited in engine displacement to less than one thousand (1,000) cubic centimeters and in total dry weight to less than one thousand two hundred (1,200) pounds and that has a seat or saddle designed to be straddled by the operator and handlebars for steering control.

(Code of Iowa, Sec. 321I.1)

2. "Off-road motorcycle" means a two-wheeled motor vehicle that has a seat or saddle designed to be straddled by the operator and handlebars for steering control and that is intended by the manufacturer for use on natural terrain. "Off-road motorcycle" includes a motorcycle that was originally issued a certificate of title and registered for highway use under Chapter 321 of the Code of Iowa, but which contains design features that enable operation over natural terrain. An operator of an off-road motorcycle is also subject to the provisions of this chapter governing the operation of all-terrain

vehicles.

(Code of Iowa, Sec. 321I.1)

3. "Off-road utility vehicle" means a motorized flotation-tire vehicle, with not less than four and not more than six low pressure tires, that is limited in engine displacement to less than one thousand five hundred (1,500) cubic centimeters and in total dry weight to not more than two thousand (2,000) pounds and that has a seat that is of bench design, not intended to be straddled by the operator, and a steering wheel for control. An operator of an off-road utility vehicle is also subject to the provisions of this chapter governing the operation of all-terrain vehicles.

(Code of Iowa, Sec. 321I.1)

4. "Snowmobile" means a motorized vehicle weighing less than one thousand (1,000) pounds which uses sled-type runners or skis, endless belt-type tread with a width of forty-eight (48) inches or less, or any combination of runners, skis, or tread, and is designed for travel on snow or ice. "Snowmobile" does not include an all-terrain vehicle which has been altered or equipped with runners, skis, belt-type tracks, or treads.

(Code of Iowa, Sec. 321G.1)

10.78.030 **General Regulations.**

No person shall operate an ATV, off-road motorcycle or off-road utility vehicle within the City in violation of Chapter 321I of the Code of Iowa or a snowmobile within the City in violation of the provisions of Chapter 321G of the Code of Iowa or in violation of rules established by the Natural Resource Commission of the Department of Natural Resources governing their registration, equipment, and manner of operation.

(Code of Iowa, Ch. 321F & Ch. 321I)

10.78.040 Operations **of Snowmobiles.**

The operators of snowmobiles shall comply with the following restrictions as to where snowmobiles may be operated within the City:

1. Streets. Snowmobiles shall be operated only upon streets which have not been plowed during the snow season and on such other streets as may be designated by the resolution of Council.

(Code of Iowa Sec. 321G.9 [4a])

2. Exceptions. Snowmobiles may be operated on prohibited streets only under the following circumstances:

- A. Emergencies. Snowmobiles may be operated on any street in an emergency during the period of time when and at locations where snow upon the roadway renders travel by conventional motor vehicles impractical.

(Code of Iowa, Sec. 321G.9 [4c])

- B. Direct Crossing. Snowmobiles may make a direct crossing of prohibited street provided all of the following occur:

- (1) The crossing is made at an angle of approximately ninety degrees (90°) to the direction of the street and at a place where no obstruction prevents a quick and safe crossing;
- (2) The snowmobile is brought to a complete stop before crossing the street;
- (3) The driver yields the right-of-way to all on-coming traffic which constitutes an immediate hazard; and
- (4) In crossing a divided street, the crossing is made only at an intersection of such street with another street.

(Code of Iowa, Sec. 321G.9 [2])

3. Railroad Right-of-way. Snowmobiles shall not be operated on an operating railroad right-of-way. A snowmobile may be driven directly across a railroad right-of-way only at an established crossing and notwithstanding any other provisions of law may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic.

(Code of Iowa, Sec. 321G.9 [1h])

4. Trails. Snowmobiles shall not be operated on all-terrain vehicle trails except where so designated.

(Code of Iowa, Sec. 321G.9 [4f])

5. Parks and Other City Land. Snowmobiles shall not be operated in any park, playground or upon any other City-owned property without the express permission of the City. A snowmobile shall not be operated on any City land without a snow cover of at least one-tenth of one inch.

6. Sidewalk or Parking. Snowmobiles shall not be operated upon the public sidewalk or that portion of the street located between the curb line and the sidewalk or property line commonly referred to as the "parking" except for purposes of crossing the same to a public street upon which operation is authorized by this chapter.

7. Private Property. Snowmobiles shall not be operated upon private property without the consent of the owner or occupier thereof.

The operators of ATVs shall comply with the following restrictions as to where ATVs may be operated within the City:

1. Streets. ATVs may be operated on streets only in accordance with Section 321.234A of the Code of Iowa or on such streets as may be designated by resolution of the Council.
(Code of Iowa, Sec. 321I.10 [1 & 3])
2. Trails. ATVs shall not be operated on snowmobile trails except where designated.
(Code of Iowa, Sec. 321I.10 [4])
3. Railroad Right-of-way. ATVs shall not be operated on an operating railroad right-of-way. An ATV may be driven directly across a railroad right-of-way only at an established crossing and notwithstanding any other provisions of law may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic.
(Code of Iowa, Sec. 321I.14 [1h])
4. Parks and Other City Land. ATVs shall not be operated in any park, playground or upon any other City-owned property without the express permission of the City.
5. Sidewalk or Parking. ATVs shall not be operated upon the public sidewalk or that portion of the street located between the curb line and the sidewalk or property line commonly referred to as the "parking."
6. Private Property. ATVs shall not be operated upon private property without the consent of the owner or occupier thereof.

10.78.060 Hours of Operation .

No snowmobile shall be operated in the City between the hours of 10:00 p.m. and 9:00 a.m. within 150 feet of any dwelling house without the consent of the occupants of said dwelling, except for emergency situations or for loading and unloading from a transport trailer.

10.78.070 Negligence .

The owner and operator of an ATV or snowmobile are liable for any injury or damage occasioned by the negligent operation of the ATV or snowmobile. The owner of an ATV or snowmobile shall be liable for any such injury or damage only if the owner was the operator of the ATV or snowmobile at the time the injury or damage occurred or if the operator had the owner's consent to operate the ATV or snowmobile at the time the injury or damage occurred.

(Code of Iowa, Sec. 321G.18 & 321I.19)

10.78.080 Accident Reports .

Whenever an ATV or snowmobile is involved in an accident resulting in injury or death to anyone or property damage amounting to one thousand five hundred dollars (\$1,500.00) or more, either the operator or someone acting for the operator shall immediately notify a law enforcement officer and shall file an accident report, in accordance with State law.

(Code of Iowa, Sec. 321G.10 & 321I.11)

SECTION 2. WHEN EFFECTIVE. This amendment to the ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2014,
and approved this _____ day of _____ 2014.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____ 2014.

Signed



City Council
Communication
Meeting Date: May 5, 2014
Requested By: Public Works Dept.

Item Title:

Consider an ordinance amending driveway culvert regulations in Oskaloosa Municipal Code Section 12.28.060 - 2nd Reading.

Explanation:

Staff was requested to conduct research and provide recommendations on driveway culvert requirement updates to the City Code. Currently, the Oskaloosa Municipal Code states that driveway culverts must be either corrugated metal pipe (CMP) or reinforced concrete pipe (RCP) with a minimum diameter of 12 inches. Thermoplastic pipes such as High Density Polyethylene (HDPE) and Polyvinyl Chloride (PVC) are not listed as allowable materials for driveway culverts.

Staff research indicates that many cities only permit RCP or CMP for driveway culverts. However, there are cities that have adopted plastic pipes for driveway culverts. Some are enforced with department guidelines and some with code updates that provide specifications.

The major revisions recommended by staff-based research are as follows:

- Create specifications to meet American Association of State Highway and Transportation Officials (AASHTO) and American Society for Testing and Materials (ASTM) standards.
- Create specifications for the types of pipe based on amount of cover and
- Allow HDPE and PVC for driveway culverts if they meet the AASHTO and ASTM standards.

At their meeting on April 14, 2014 the Planning and Zoning Commission recommended by a vote of 5 to 0 to approve the code changes with the stipulation that these regulations be stated to apply to residential driveways.

Note: If approved, then the following amendments will be made to Section 12.28.060 of the Oskaloosa Municipal Code:

12.28.060 Driveway Culverts. ~~Driveways on unpaved streets.~~

When a permit has been granted to construct a private driveway from an unpaved street, the person, firm, or corporation receiving said permit shall

perform the necessary grading and the department of public works will install a culvert, constructed of either corrugated iron or concrete with a minimum diameter of twelve inches and a maximum length of twenty feet, the permit holder to bear the cost of said culvert.

The driveway access shall not block the natural flow of surface water. If a residential culvert is required and a permit has been granted, it shall be constructed of one of the following materials:

1. Reinforced concrete pipe (RCP) meeting ASTM C 655, 1500-D standard or higher.
2. Corrugated metal, iron or steel, pipe (CMP) including all fittings, coupling bands and associated hardware meeting AASHTO M 36 and AASHTO M 245.
3. Dual wall high density polyethylene (HDPE) smooth line pipe meeting AASHTO M 294.
4. Polyvinyl chloride (PVC) corrugated smooth interior pipe (ASTM F 949), polyvinyl chloride profile wall pipe (ASTM F 794), and polyvinyl chloride solid wall pipe (ASTM D 3034, SCR 35)

The length of proposed pipe will be determined by the city based on the width of the drive, fill slopes, and the depth of the ditch. All culverts must be new and approved prior to construction. The minimum pipe diameter shall be twelve (12) inches with a minimum of one foot of cover, unless otherwise specified by the city. If the proposed driveway culvert has less than six (6) inches of cover from the driveway surface to the top of the culvert pipe, only concrete or steel pipe shall be used.

Budget Consideration:

Costs associated with drafting changes to Section 12.28.060 of the Municipal Code.

Attachments :

Ordinance, City Code Driveway Culvert Tabulation

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, BY AMENDING TITLE 12 - STREETS, SIDEWALKS AND PUBLIC PLACES, CHAPTER 12.28 - DRIVEWAYS, SECTION 12.28.060 - DRIVEWAYS ON UNPAVED STREETS, BY PROVIDING AMENDMENTS PERTAINING TO DRIVEWAY CULVERT REQUIREMENTS.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1: The Oskaloosa City Code Section 12.28.060 is amended by deleting the current section, and inserting in lieu thereof the following:

12.28.060 Driveway Culverts. ~~Driveways on unpaved streets.~~

~~When a permit has been granted to construct a private driveway from an unpaved street, the person, firm, or corporation receiving said permit shall perform the necessary grading and the department of public works will install a culvert, constructed of either corrugated iron or concrete with a minimum diameter of twelve inches and a maximum length of twenty feet, the permit holder to bear the cost of said culvert.~~

The driveway access shall not block the natural flow of surface water. If a residential culvert is required and a permit has been granted, it shall be constructed of one of the following materials:

1. Reinforced concrete pipe (RCP) meeting ASTM C 655, 1500-D standard or higher.
2. Corrugated metal, iron or steel, pipe (CMP) including all fittings, coupling bands and associated hardware meeting AASHTO M 36 and AASHTO M 245.
3. Dual wall high density polyethylene (HDPE) smooth line pipe meeting AASHTO M 294.
4. Polyvinyl chloride (PVC) corrugated smooth interior pipe (ASTM F 949), polyvinyl chloride profile wall pipe (ASTM F 794), and polyvinyl chloride solid wall pipe (ASTM D 3034, SCR 35)

The length of proposed pipe will be determined by the city based on the width of the drive, fill slopes, and the depth of the ditch. All culverts must be new and approved prior to construction. The minimum pipe diameter shall be twelve (12) inches with a minimum of one foot of cover, unless otherwise specified by the city. If the proposed driveway culvert has less than six (6) inches of cover from the driveway surface to the top of the culvert pipe, only concrete or steel pipe shall be used.

SECTION 2: SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part

thereof not adjudged invalid or unconstitutional.

SECTION 3: WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____, 2014, and approved this _____ day of _____, 2014.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2014.

Signed

Cities in Iowa	Approved Pipe Types	Minimum Pipe Size (Inches)
Oskaloosa	RCP,	
Ottumwa	RCP, CMP, VCP	10
Marshalltown	RCP, PVC, HDPE (on permit)	12
Cedar Falls	RCP, CMP	15
Robins	RCP, CMP	18
Waterloo	Not Specified	18
Forest City	Not Specified	Not Specified
Newton	Not Specified	Not Specified
Indianola	Not Specified	Not Specified
Knoxville	Not Specified	Determined by engineer
Pella	Not Specified	Not Specified
Other Cities		
Sanger, CA	RCP, HDPE, CMP	Not Specified
Rhine, WI	RCP, HDPE, CMP	Not Specified
Marion, WI	RCP, CMP	12
Overland Park, KS	RCP, HDPE	12
Ashland, MO	CMP	15
Houston, TX	CMP	15
Tampa, FL	RCP, PVC	15



City Council
Communication
Meeting Date: May 5, 2014
Requested By: Public Works Dept.

Item Title:

Consider an ordinance to establish a no parking zone along both sides of South 4th Street between 13th Avenue East and 15th Avenue East - 2nd Reading.

Explanation:

The Public Works Department received a resident request to restrict parking along South 4th Street from 13th Avenue East to 15th Avenue East. Currently, there are no parking restrictions on either side of this section of South 4th Street. The street pavement is chip seal and the width of the street varies from 22-26 feet. This section of street does experience a higher than normal level of bus and truck traffic due to the presence of the Oskaloosa school bus garage and other businesses along 13th Avenue East.

The Planning and Zoning Commission at their meeting on March 10, 2014, considered the resident request to restrict parking along South 4th Street from 13th Avenue East to 15th Avenue East. At this meeting they asked staff to research the possibility of converting this section of street to one-way southbound traffic only.

A survey was then conducted with the one-way street option listed along with the parking restriction options. Of the respondents, two (20%) want to leave the on-street parking as is, seven (70%) want to prohibit parking on both sides at all times, and one (10%) wants to prohibit parking on the west side at all times. None of the respondents opted to convert the street to a one-way street.

At their meeting on April 14, 2014 the Planning and Zoning Commission recommended by a vote of 3 to 2 to approve southbound one-way traffic along South 4th Street from 13th Avenue East to 15th Avenue East along with a parking restriction along the east side of said section of South 4th Street.

The City Council at their meeting on April 21, 2014 approved the first reading of the ordinance to restrict parking along both sides of South 4th Street between 13th Avenue East and 15th Avenue East.

Note : If parking is restricted along both sides of South 4th Street between 13th Avenue East and 15th Avenue East (Exhibit A), then the following ordinance

amendment (indicated in red font) will be added to Oskaloosa Municipal Code Section 10.48.240:

South Fourth Street on both sides from Thirteenth Avenue East to Fifteenth Avenue East.

ALTERNATIVE ACTIONS:

1. If the Planning and Zoning Commission recommendation is approved (Exhibit A-1), then the following ordinance amendments (indicated in red font) will be added to Oskaloosa Municipal Code Sections 10.36.010 and 10.48.240:

(Section 10.36.010)

B. One-Way Streets:

1. On South Fourth Street traffic shall move from north to south between Thirteenth Avenue East and Fifteenth Avenue East.

(Section 10.48.240)

155. South Fourth Street on the east side from Thirteenth Avenue East to Fifteenth Avenue East.

2. Parking restriction on the west side of South 4th Street between 13th Avenue East and 15th Avenue East and on the east side of South 4th Street from 15th Avenue East to 35 feet north of 15th Avenue East.

Note: If the above mentioned parking restriction (Exhibit A-2) is approved, then the following ordinance amendment (indicated in red font) will be added to the Oskaloosa Municipal Code Section 10.48.240:

155. South Fourth Street on the west side from Thirteenth Avenue East to Fifteenth Avenue East;

156. South Fourth Street on the east side from Fifteenth Avenue East to a point thirty-five feet north of Fifteenth Avenue East.

3. Prohibit truck and bus traffic on South 4th Street between 13th Avenue East and 15th Avenue East.

Note: If the above mentioned restriction to prohibit truck and bus traffic on said street is approved, then the following ordinance amendment (indicated in red font) will be added to the Oskaloosa Municipal Code as Section 10.40.010:

10.40.010 Truck and bus traffic prohibited.

A. Upon the following streets and alleys truck traffic and bus traffic is prohibited:

1. South Fourth Street from Thirteenth Avenue East to Fifteenth Avenue East.

- B. Exemptions. Section A shall not apply to the following vehicles:
1. Emergency vehicles including police, fire, and medical vehicles.
 2. City of Oskaloosa vehicles including Department of Public Works trucks and garbage trucks serving said streets or parts of streets listed above.
 3. United States government trucks including military and State of Iowa vehicles.
 4. Trucks scheduled to make deliveries or pick-ups at homes or businesses on said streets or parts of streets listed above.
 5. School buses scheduled to drop-off and pickup at homes on said streets or parts of streets listed above.

C. Penalty. Any person, firm, or corporation who or which shall violate any provision of this section shall, upon conviction, be guilty of a summary offense and shall pay a fine of not less than \$150. Each day the violation occurs shall be a separate offense. Each time a violator passes through the prohibited area shall constitute a separate offense.

4. Convert South 4th Street to a southbound one-way street from 13th Avenue East to 15th Avenue East.

Note: If the above mentioned one-way street (Exhibit A-3) is approved, then the following ordinance amendment (indicated in red font) will be added to the Oskaloosa Municipal Code Section 10.36.010:

- B. One-Way Streets:
1. On South Fourth Street traffic shall move from north to south between Thirteenth Avenue East and Fifteenth Avenue East.

5. No Action (or) other actions as determined by the City Council.

Budget Consideration:

Cost of \$300.00 for sign materials and 3 hours labor to install one-way signs and costs associated with drafting changes to the Municipal Code.

Attachments :

Ordinance, Exhibits for different alternatives, Survey Responses, and Letter from resident.

ORDINANCE NO. _____

AN ORDINANCE ESTABLISHING "NO PARKING ZONES" ALONG BOTH SIDES OF SOUTH 4TH STREET BETWEEN 13TH AVENUE EAST AND 15TH AVENUE EAST, PROHIBITING THE PARKING OF MOTOR VEHICLES OR OTHER TYPES OF VEHICLES WITHIN SAID NO PARKING ZONE, AMENDING THE OSKALOOSA MUNICIPAL CODE TO REFLECT THE CHANGES, AND PROVIDING FOR PENALTIES FOR THE VIOLATION THEREOF

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1: The purpose of this ordinance is to establish "No Parking Zones" along both sides of South 4th Street between 13th Avenue East and 15th Avenue East.

SECTION 2: No motor vehicle or other means of transportation shall be placed, stopped, or parked in said "No Parking Zones".

SECTION 3: Regulatory and warning signs to advise as to the above referenced "No Parking Zones" shall be erected and maintained.

SECTION 4: Any person, operator, or owner of said vehicle who causes the same to be placed, parked, or stopped in said "No Parking Zones" or allows the same to occur, shall be guilty of a misdemeanor and shall be punishable by a fine.

SECTION 5: The Oskaloosa Municipal Code Section 10.48.240 is amended by adding the following no parking zone:

South Fourth Street on both sides from Thirteenth Avenue East to Fifteenth Avenue East;

SECTION 6: WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the ____ day of _____, 2014, and approved this ____ day of _____, 2014.

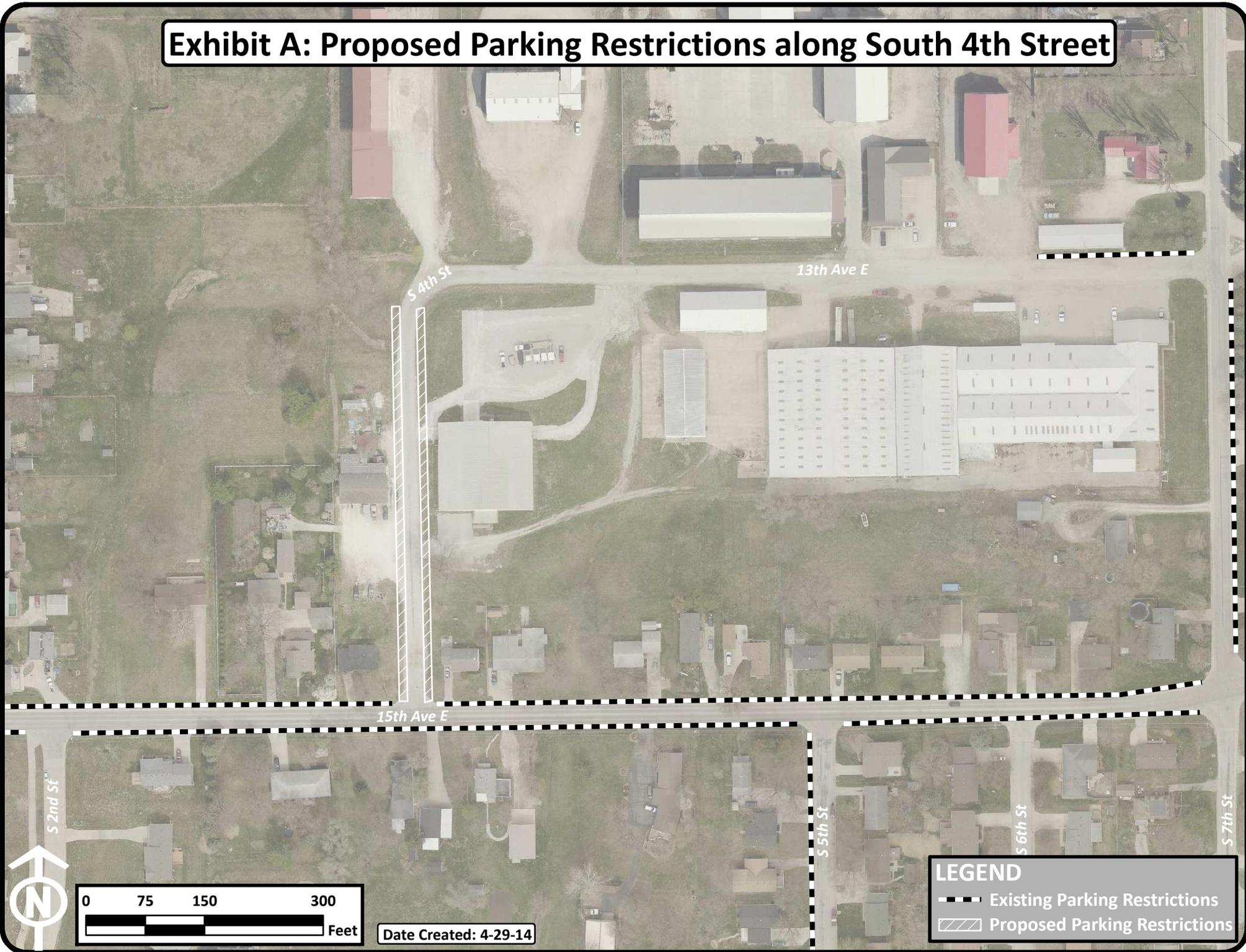
David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2014.

Signed _____

Exhibit A: Proposed Parking Restrictions along South 4th Street



15th Ave E

13th Ave E

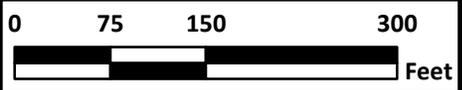
S 4th St

S 2nd St

S 5th St

S 6th St

S 7th St



Date Created: 4-29-14

LEGEND

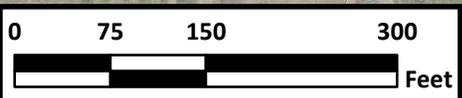
- Existing Parking Restrictions
- Proposed Parking Restrictions

Exhibit A-1: Proposed One-Way Traffic and Parking Restriction along South 4th Street



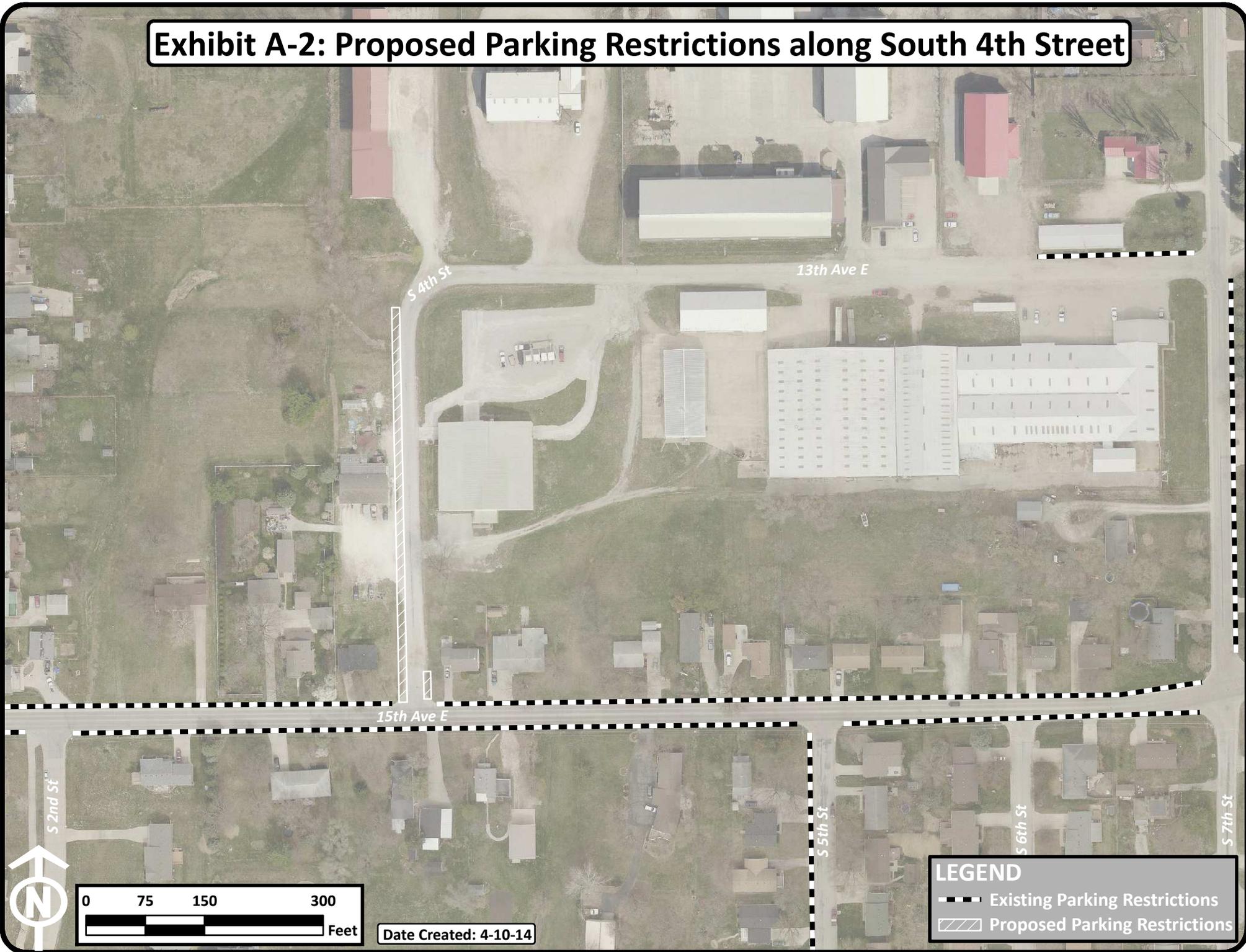
LEGEND

- Existing Parking Restrictions
- Proposed Traffic Flow
- ▨ Proposed Parking Restriction



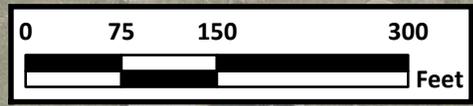
Date Created: 4-15-14

Exhibit A-2: Proposed Parking Restrictions along South 4th Street



LEGEND

- Existing Parking Restrictions
- Proposed Parking Restrictions



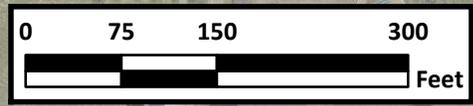
Date Created: 4-10-14

Exhibit A-3: Proposed One-Way Traffic along South 4th Street



LEGEND

- Existing Parking Restrictions
- Proposed Traffic Flow



Date Created: 4-15-14



SOUTH 4TH STREET BETWEEN 13TH AVENUE EAST AND 15TH AVENUE EAST			
ADDRESS	OWNER/RESIDENT	RESPONSE	Comments:
1405 South 4th Street (Parcel ID	Arthur & Marianne Cline	No Response	
1409 South 4th Street	Timothy & Pamela Sparks	Leave on street parking as is	The buses go through there twice a day. Nothing is hurt with those that park there overnight. I don't want the inconvenience of one way traffic. No change
1410 South 4th Street	PYC corporation/Michael Applegate	Prohibit parking on both sides at all times	
415 13th Avenue East	Rian D Properties LC	Prohibit parking on both sides at all times	
409 15th Avenue East	Walter & Pamela Tippett (Owner)	Leave on street parking as is	I feel the parking issue has been resolved by both residences on the corner by voluntarily parking back further from the stop sign. Bus and semi truck issues have not been resolved. Both vehicles are too large for use on South 4th Street.
	Resident (Renter)	No Response	
417 15th Avenue East	Richard & Nancy Shipman (Owner)	Prohibit parking on west side at all times	It doesn't matter what side of S. 4th is allowed parking, as long as parking is available to the 2 houses on the corners. Like S. 7th has parking on
	Resident (Renter)	Leave on street parking as is	Leave on-street parking as it is and park vehicles further north to avoid any conjection close to intersection. My children have no where to park their vehicles when they are here, they are not here all the time. They are not parked on the street when school buses go by. The only conjection is from semis turning onto the street. The semi can go to S. 7th Street to turn there. I have no other option for my kids to park their vehicles. And we are not planning on moving. If my kids can park further north on the street, that would solve any conjection. I am asking that we leave the parking as is please. Thank you, Brad Ewing.
1301 South 7th Street	S & D Inc.	Prohibit parking on both sides at all times	
1319 South 7th Street	Larry & Mary Veenstra	Prohibit parking on both sides at all times	
515 13th Avenue East	Metal Building Components Lp	Prohibit parking on both sides at all times	
	Tenant/Business	Prohibit parking on both sides at all times	
501 13th Avenue East	Oskaloosa Community School Distr	Prohibit parking on both sides at all times	

Response Categories:

- Prohibit parking on east side at all times
- Prohibit parking on west side at all times
- Prohibit parking on both sides at all times
- One way south bound traffic only
- Leave on street parking as is

Walter and Pamela Tippet
409 15th Avenue East
Oskaloosa, Iowa 52577

Re: Proposed parking change along South 4th Street from 13th Avenue East to 15th Avenue East

After the last Zoning Commission meeting, I had assured the Commission that I would speak with my tenant at 409 15th and request that he refrain from parking close to the corner. He has complied with my request, and parks approximately 70-80 feet from the corner on the west side of South 4th. I also talked with my neighbor across South 4th. He is not the owner of the property, but the tenant. He has two teen-age children who each have cars, but do not live with him full-time. He explained to me that his children, when at his home, park on South 4th, but the cars are not there during the day since they are in school. I told him that I had asked my tenant to park back further from the corner, and asked him if that would be a problem to ask his children to do the same. He said it would not be a problem, and agreed to do so. Since that time, to my knowledge everyone has been fully cooperating to help alleviate any bottle neck at the corner of South 4th and 15th Avenue East.

While talking to my neighbor, he mentioned an issue with the traffic that had become a real problem for him. He mentioned that because South 4th was so narrow, and the semi's and buses making the turn on that corner (to go north on 4th from 15th) were so large, the drivers (he mentioned the semi's specifically) were driving up into his front yard in order to make the turn. Because of that, his landlord has placed a fence post at the edge of his property to prevent further encroachment. Both my neighbor and I are in agreement that the problems that are happening on South 4th are not parking problems, but happen because of the narrowness of the street between the curbs on South 4th at the corner of 15th, and the size of the vehicles attempting to use South 4th as a shortcut to 13th. We feel the more appropriate response to these problems would be to restrict the size of the vehicles using a very narrow street that was never intended to handle traffic of the size and scope that is attempting to use it now.

While we do understand the importance of commercial business to the welfare of our community, we do not feel that necessarily outweighs the needs of residential property owners to the safe use of their own property. Prohibiting parking on South 4th will substantially interfere with land and homeowner use, while rerouting larger and more frequent traffic to streets more able to accommodate the size of those vehicles does not, in fact, interfere with commercial interests since 13th Street where these businesses are located can more adequately do the job. South 4th Street is not the main entrance to these businesses, but merely a shortcut through a zoned residential area to them.

We acknowledge that this problem was exacerbated for a short time this winter because snow banks built up on South 4th, but for the most part during the rest of the year this isn't a problem with normal traffic and parking as it is currently structured.

As I explained in the previous zoning meeting, to prohibit parking on South 4th will only succeed in bringing about a more dangerous situation because of the restricted visibility it will bring about on 15th.

You have our assurance of full and voluntary cooperation in parking a considerable distance back from the corner of South 4th and 15th Ave East. We feel this is adequate to resolving the parking and traffic matters as we currently understand them. We feel restricting and/or rerouting the size of the vehicles using South 4th would be the next step to fully resolve the remainder of these issues.

Respectfully,
Pam Tippet



City Council
Communication

Meeting Date: April 21, 2014

Requested By: Public Works Dept.

Item Title:

Consider an ordinance amending the Oskaloosa Municipal Code to reflect a parking restriction along both sides of North 11th Street from C Avenue East to J Avenue East - 2nd Reading.

Explanation:

When reviewing proposed parking changes along E Avenue East, city staff became aware that a parking restriction along the west side of North 11th Street was not listed in the Oskaloosa Municipal Code. Currently, signs indicating a parking restriction are in place along both sides of North 11th Street from C Avenue East to J Avenue East. The city code states that parking is restricted along the east side only. This section of North 11th Street is 26 feet wide from back of curb to back of curb, which is too narrow to allow both two-way traffic and on-street parking.

Therefore, staff recommends council approve the ordinance to make a change to the Oskaloosa Municipal Code to reflect the existing parking restriction along both sides of North 11th Street from C Avenue East to J Avenue East.

Budget Consideration:

Cost associated with making a change to the Oskaloosa Municipal Code.

Attachments :

Ordinance, Map

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF
OSKALOOSA, IOWA, BY AMENDING PROVISIONS PERTAINING TO
PARKING REGULATIONS

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1: The Oskaloosa City Code Section 10.48.240 is amended as follows:

83. North Eleventh Street on **both sides from** ~~the east side from~~ C Avenue East to J Avenue East;

SECTION 2: SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3: WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____, 2014, and approved this _____ day of _____, 2014.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2014.

Signed

North 11th Street (C Avenue East to J Avenue East) Parking Regulations



LEGEND

- Existing Parking Restrictions
- - - No Parking Signs Exist, but not written in Code

Date Created: 2-10-14



City Council
 Communication
 Meeting Date: May 5, 2014
 Requested By: Public Works Dept.

Item Title:

Consider approval of Pay Request #6 to DeLong Construction Inc. in the amount of \$23,319.85 for work completed on the West Area Sanitary Sewer Improvements Project.

Explanation:

The City of Oskaloosa has received Pay Request #6 from DeLong Construction Inc. for work completed through April 28, 2014 on the West Area Sanitary Sewer Improvements Project. Staff has reviewed the Pay Request and found it to be satisfactory for work completed on the project. Pay Request #6 reflects work completed on the pumping station, backfill, grading, and seeding.

Progress payments, per the contract and Iowa Code Chapter 573, will need to be made for labor and materials incorporated into the work. The progress payment or retained percentage will not relieve the Contractor of any obligation to repair any defective work or materials. City staff recommends Council approve Pay Request #6 to DeLong Construction Inc. in the amount of \$23,319.85.

Summary of Contract & Change Orders	Amount	Council
Approved Date		
Original Bid:	\$498,671.50	August 5, 2013
Change Order #1	+\$15,925.00	August 19, 2013
Change Order #2	-\$7,545.60	December 2, 2013
Net Change by Change Orders:	+\$8,379.40	
Current Contract Price:	\$507,050.90	
Summary of Pay Requests:	Amount	Council
Approved Date		
Pay Request #1:	\$84,690.14	October 7, 2013
Pay Request #2:	\$145,590.34	November 4, 2013
Pay Request #3:	\$154,186.33	December 2, 2013

Pay Request #4: 18, 2014	\$45,600.76	February
Pay Request #5: 2014	\$15,622.74	April 7,
Pay Request #6*: 2014*	\$23,319.85*	May 5,
Total Amount Paid: \$469,010.16*		
Amount Remaining from Approved Contract:		\$38,040.74
Amount Remaining as Retainage (5% of completed work):		\$24,684.75
Note: *Applies only if Pay Request #6 is approved by the City Council on May 5, 2014.		

Budget Consideration:

\$23,319.85 from the IDOT Sewer Extension Fund.

Attachments :

Application for Payment #6

APPLICATION FOR PAYMENT NO. 6

To: CITY OF OSKALOOSA (OWNER)
 From: DELONG CONSTRUCTION, INC. (CONTRACTOR)
 Contract: WEST AREA SANITARY SEWER IMPROVEMENTS
 Project: OSKALOOSA, IOWA
 Owner's Contract No.: _____ Engineer's Project No.: _____
 For Work accomplished through the date of: 4/28/2014

1.	Original Contract Price:	\$498,671.50
2.	Net Change by Change Orders and Written Amendments (+ or -):	\$8,379.40
3.	Current Contract Price (1 plus 2)	\$507,050.90
4.	Total completed and stored to date:	\$493,694.90
5.	Retainage (per Agreement):	
	_____ 5 % of completed Work: _____	\$24,684.75
	_____ 5 % of stored material: _____	\$0.00
	Total retainage:	\$24,684.75
6.	Total completed and stored to date less retainage (4 minus 5):	\$469,010.16
7.	Less previous Application for Payments:	\$445,690.31
8.	DUE THIS APPLICATION (6 MINUS 7):	\$23,319.85

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through _____ inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Dated 4-28-14 _____ DeLong Construction, Inc.
 (CONTRACTOR)

By: 

Payment of the above AMOUNT DUE THIS APPLICATION is approved.

Dated _____ City of Oskaloosa
 (OWNER)

By: _____

NO.	ITEM	CONTRACTOR'S Schedule of Values			Work Completed To Date			AMOUNT COMPLETED AND STORED
		UNIT PRICE	CONTRACT QUANTITY	AMOUNT	QTY COMPLETED	AMOUNT	%	
1	MOBILIZATION	\$ 15,500.00	1	\$ 15,500.00	1	\$ 15,500.00	100.0%	\$ 15,500.00
2	CLEARING AND GRUBBING	\$ 2,000.00	1	\$ 2,000.00	1	\$ 2,000.00	100.0%	\$ 2,000.00
3	TRENCH FOUNDATION	\$ 16.50	100	\$ 1,650.00		\$ -	0.0%	\$ -
4	PCC ENCASEMENT	\$ 34.00	20	\$ 680.00	20	\$ 680.00	100.0%	\$ 680.00
5	TRENCH COMPACTION TESTING	\$ 8,500.00	1	\$ 8,500.00	0.6	\$ 5,100.00	60.0%	\$ 5,100.00
6	SANITARY SEWER, TRENCHED, 8" DIA.	\$ 27.50	1,715	\$ 47,162.50	1,715	\$ 47,162.50	100.0%	\$ 47,162.50
7	SANITARY SEWER, TRENCHED, 10" DIA.	\$ 30.50	1,296	\$ 39,528.00	1,296	\$ 39,528.00	100.0%	\$ 39,528.00
8	SANITARY SEWER GRAVITY MAIN WITH CASING PIPE, TRENCHLESS, 8" DIA	\$ 225.00	145	\$ 32,625.00	130	\$ 29,250.00	89.7%	\$ 29,250.00
9	SANITARY SEWER GRAVITY MAIN WITH CASING PIPE, TRENCHLESS, 10" DIA	\$ 235.00	218	\$ 51,230.00	218	\$ 51,230.00	100.0%	\$ 51,230.00
10	SANITARY SEWER FORCE MAIN, TRENCHED 6" PVC	\$ 13.00	1,530	\$ 19,890.00	1,530	\$ 19,890.00	100.0%	\$ 19,890.00
11	SANITARY SEWER FORCE MAIN, TRENCHLESS .6" PVC (INSTALL IN EXISTING CASING PIPE)	\$ 21.00	786	\$ 16,506.00	786	\$ 16,506.00	100.0%	\$ 16,506.00
12	SANITARY SEWER SERVICE STUB, PVC, 4"	\$ 15.00	125	\$ 1,875.00		\$ -	0.0%	\$ -
13	SEWAGE AIR RELEASE VALVE AND PIT	\$ 4,500.00	1	\$ 4,500.00	1	\$ 4,500.00	100.0%	\$ 4,500.00
14	MANHOLE, SW-301, 48"	\$ 2,600.00	13	\$ 33,800.00	13	\$ 33,800.00	100.0%	\$ 33,800.00
15	INFILTRATION BARRIER, RUBBER CHIMNEY SEAL	\$ 355.00	16	\$ 5,680.00	13	\$ 4,615.00	81.3%	\$ 4,615.00
16	FIELD OR DRAIN TILE LINES, 4" TO 8" DIA.	\$ 14.00	200	\$ 2,800.00	260	\$ 3,640.00	130.0%	\$ 3,640.00
17	FIELD FENCE, REMOVE AND REPLACE	\$ 9.00	305	\$ 2,745.00	76	\$ 684.00	24.9%	\$ 684.00
18	DRIVEWAY, GRANULAR, CLASS A CRUSHED STONE	\$ 30.00	20	\$ 600.00		\$ -	0.0%	\$ -
19	CONVENTIONAL SEEDING, FERT., & MULCHING	\$ 10,000.00	1	\$ 10,000.00	1	\$ 10,000.00	100.0%	\$ 10,000.00
20	SWPPP PREPARATION	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	100.0%	\$ 1,200.00
21	SWPPP MANAGEMENT	\$ 2,000.00	1	\$ 2,000.00	1	\$ 2,000.00	100.0%	\$ 2,000.00
22	SWPPP QUALIFYING RAINFALL EVENT INSPECTION	\$ 10.00	20	\$ 200.00	3	\$ 30.00	15.0%	\$ 30.00
23	SILT FENCE	\$ 2.00	1,000	\$ 2,000.00	1,000	\$ 2,000.00	100.0%	\$ 2,000.00
24	PUMPING STATION	\$ 196,000.00	1	\$ 196,000.00	1	\$ 196,000.00	100.0%	\$ 196,000.00
CO 1	CONNECTION FOR IDOT MAINTENANCE GARAGE	\$ 15,925.00	1	\$ 15,925.00	1	\$ 15,925.00	100.0%	\$ 15,925.00
CO 2	CHANGE IN UNIT PRICING, ITEM 11	\$ (7,545.60)	1	\$ (7,545.60)	1	\$ (7,545.60)	100.0%	\$ (7,545.60)
				\$ 507,050.90		\$ 493,694.90		\$ 493,694.90



City Council
Communication
Meeting Date: May 5, 2014
Requested By: Public Works Dept.

Item Title:

Consider approval of the request from 'Cellar Peanut Pub' at 206 Rock Island Avenue for outdoor entertainment, extend outdoor service area, alcohol consumption outside building premises, and a temporary variance from noise ordinance.

Explanation:

Mr. Marty Duffy, Owner of the Cellar Peanut Pub at 206 Rock Island Avenue, has submitted a request to have outdoor entertainment, extend outdoor service area, alcohol consumption outside building premises, and temporary variance from noise ordinance on Saturday, May 17, 2014 from 6 P.M. to 11 P.M. The subject property is currently zoned as Urban Corridor district which does not permit outdoor entertainment.

The current land use is as a cocktail lounge, where alcohol cannot be consumed outside the building premises. Alcohol consumption outside the building premises on the parking lot area violates open container law. The Oskaloosa Municipal Code does not allow for land uses similar to a 'beer garden', where alcohol consumption is permitted outside building premises. Mr. Duffy is also requesting a variance from Oskaloosa Municipal Code Section 9.12.040 for the noise standards outlined in the Ordinances.

The fencing and exiting provisions will need to be inspected for the safety of the occupants and any structures associated with the entertainment will also require permits and inspections to assure safety. In addition, vehicular parking will also need to be arranged for those attending since the present parking lot will be used for commercial recreation. If the Clow Valve Company parking lot is used for this event then Mr. Duffy will need approval from Clow Valve Company.

The above request for outdoor commercial recreation, extension of outdoor service area, alcohol consumption in the parking lot area, and a noise variance on commercial property will need council approval.

Budget Consideration:

None.

Attachments :

Request letter.

April 29, 2014

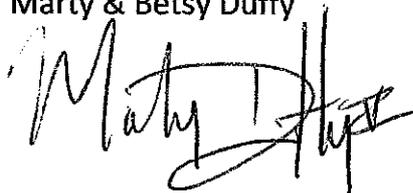
Dear City Engineer,

On May 17th 2014, we will be having the 2nd Annual Marty Davidson Bike Show. We will have the whole property fenced in with snow fence to make it more secure for the event. There will be security staff observing the entire event to ensure that it stays a safe environment for employees and customers. We are requesting to have live music outside from 6 p.m. to 11 p.m. to entertain our guests. We will also be providing food from Breadeaux Pizza, a local business, throughout this event.

If you have any questions or concerns, please don't hesitate to ask.

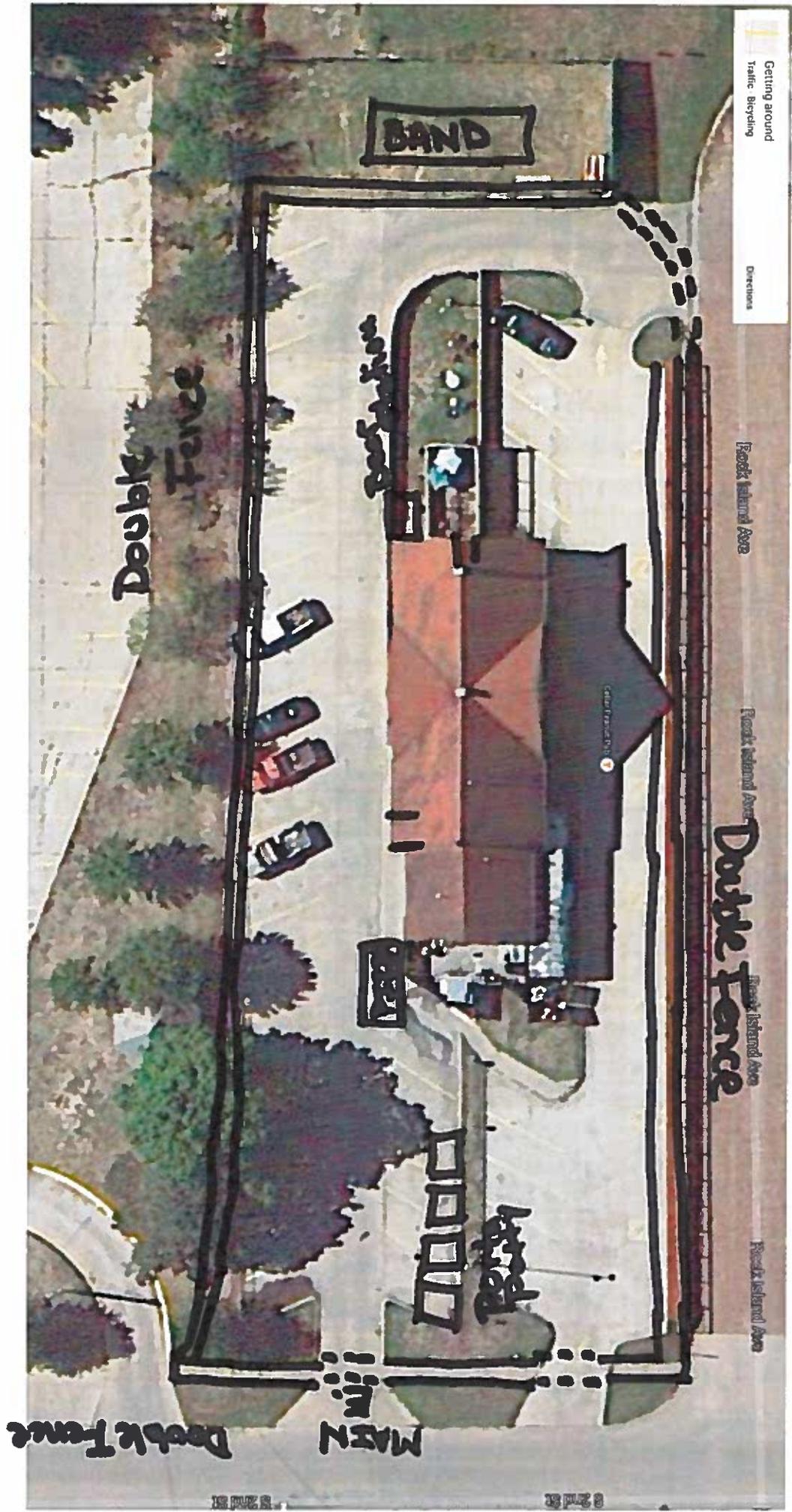
Sincerely,

Marty & Betsy Duffy

A handwritten signature in black ink, appearing to read "Marty Duffy". The signature is written in a cursive, flowing style with some overlapping letters.

2014 ~~Zone~~ 2nd
 - Marty Davidson
 BIKE SHOW
 The College Park

May 17





City Council Communication

Meeting Date: May 05, 2014

Requested By: City Manager's Office

Item Title:

Consider a motion directing the City Manager to execute the necessary documents for the acquisition and demolition of 517 B Avenue West.

Explanation:

The property located at 517 B Avenue West was recently condemned by the city due to unsafe living conditions; all residents have been ordered out of the property and the building secured until required improvements can be corrected. Since that time the property owner, Mr. Kelly Blunt, has approached the city and offered to deed the property over to the city free and clear of any liens.

Staff is seeking the council's input on acquiring the property at no cost from Mr. Blunt with the intent of pursuing demolition of the building as soon as practical. The city would be responsible for the demolition cost as well as any property maintenance that would need to occur thereafter.

Staff recommends the building at 517 B Avenue West be demolished regardless of ownership. Funding for this demolition could come from the funds set aside for the A Avenue and Market Street Corridor Improvement Program.

Budget Consideration:

This item is specifically included in the FY2014 or FY2015 budget as property acquisition and demolition. In FY2014 there is approximately \$10,000 remaining and in FY2015 there is \$100,000 budgeted beginning July 1, 2014.

Attachments :

1. Property Information

Summary

Parcel ID 1013339021
 Office Map 919
 Property Address 517 B Ave West
 Oskaloosa
 Sec/Twp/Rng 13-75-16
 Brief Legal Description LOT 22 NORMAL LOT
 (Note: Not to be used on legal documents)
 Document(s) REC: 2008-1931 (5/30/2008)
 Gross Acres 0.00
 Exempt Acres N/A
 Net Acres 0.00
 CSR N/A
 Class C - Commercial
 (Note: This is for tax purposes only. Not to be used for zoning.)
 Tax District OSKALOOSA
 School District OSKALOOSA SCH



[Click to Enlarge](#)

If this property is being split, please contact the Assessor's Office at 641-673-5805 for property information.

Owner

Primary Owner (Deed Holder) Blunt, Kelly W/Debra K 2132 263rd St Oskaloosa, IA 52577-9577	Secondary Owner	Mailing Address
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Land

Lot Dimensions Regular Lot: 102.00 x 150.00
 Lot Area 0.35 Acres; 15,300 SF

Commercial Buildings

Type	Base Area	Year Built
Apartment	1768	1852

Yard Extras

- #1 - (1) Garage 760 SF, Frame, Low Pricing, Built 1920
- #2 - (1) Paving 1,900 SF, Asphalt Parking, Average Pricing, Lighting: No, Built 1970

Sales

Date	Seller	Buyer	Recording	NUTC	Type	Multi Parcel	Amount
5/30/2008	GARNER, JOHN F	BLUNT, KELLY W/DEBRA K	2008-1931	Normal Arms-Length Transaction	Warranty Deed		\$74,500.00
5/30/2008			2008-1930	Unuseable Sale - Other	Affidavit		\$0.00
7/16/1975			205-349	Unuseable Sale - Other	Warranty Deed		\$0.00

Valuation

	2014	2013	2012	2011	2010
+ Land	\$16,370	\$16,370	\$16,370	\$15,000	\$15,000
+ Building	\$55,270	\$55,270	\$55,270	\$59,200	\$59,200
= Total Assessed Value	\$71,640	\$71,640	\$71,640	\$74,200	\$74,200

VALUES ARE NOT CERTIFIED UNTIL APRIL 15TH AND ARE SUBJECT TO BOARD OF REVIEW

Taxation

	2012	2011	2010
+ Taxable Land Value	\$16,370	\$15,000	\$15,000
+ Taxable Building Value	\$55,270	\$59,200	\$59,200
+ Taxable Dwelling Value	\$0	\$0	\$0
= Gross Taxable Value	\$71,640	\$74,200	\$74,200
- Military Exemption	\$0	\$0	\$0

=	Net Taxable Value	\$71,640	\$74,200	\$74,200
x	Levy Rate (per \$1000 of value)	37.25362	38.36108	41.30253
=	Gross Taxes Due	\$2,668.85	\$2,846.39	\$3,064.65
-	Ag Land Credit	\$0.00	\$0.00	\$0.00
-	Disabled and Senior Citizens Credit	\$0.00	\$0.00	\$0.00
-	Family Farm Credit	\$0.00	\$0.00	\$0.00
-	Homestead Credit	\$0.00	\$0.00	\$0.00
-	Prepaid Tax	\$0.00	\$0.00	\$0.00
=	Net Taxes Due	\$2,668.00	\$2,846.00	\$3,064.00

Pay Property Taxes

[Click here to pay property taxes for this parcel.](#)

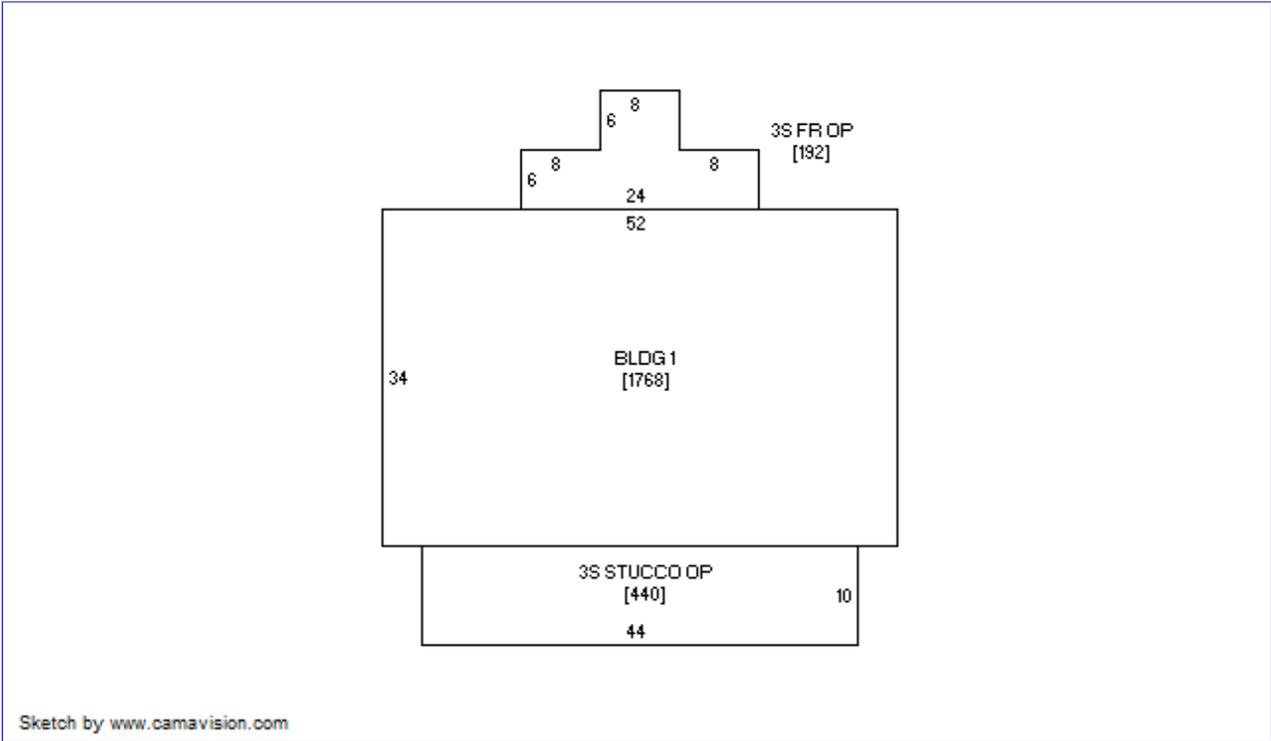
Tax History

Year	Due Date	Amount	Paid	Date Paid	Receipt
2012	March 2014	\$1,334	Yes	3/28/2014	11990
	September 2013	\$1,334	Yes	9/30/2013	
2011	March 2013	\$1,423	Yes	3/26/2013	11980
	September 2012	\$1,423	Yes	9/24/2012	
2010	March 2012	\$1,532	Yes	3/28/2012	12030
	September 2011	\$1,532	Yes	9/29/2011	

Photos



Sketches



Real Estate Changes

[Click here for the Assessor's form to report real estate changes.](#)

No data available for the following modules: Residential Dwellings, Agricultural Buildings, Tax Sale Certificate. [Click here for help.](#)

*Disclaimer: The information in this web site represents current data from a working file which is updated continuously. Information is believed reliable, but its accuracy cannot be guaranteed. No warranty, express or implied, is provided for the data herein, or its use. **Special assessments not shown.***

When using this information for payment purposes or for closing information please contact the Treasurer's office at (641)673-5482.

517 B Avenue West





City Council
Communication
Meeting Date: May 5, 2014
Requested By: Council Appointed
Staff

Item Title: Report on Items from City Staff

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

Explanation :

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Budget Consideration:

Not applicable, report(s) only.

Attachments :

None.



City Council
Communication

Meeting Date: May 5, 2014

Requested By: Mayor & City Council

Item Title: City Council Information

Explanation :

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Budget Consideration:

Not applicable, report(s) only.

Attachments :

None.



City Council
Communication
Meeting Date: May 5, 2014
Requested By: City Council

Item Title: CLOSED SESSION

Consider holding a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with counsel on matters presently in litigation or in which litigation is imminent where disclosure would be likely to prejudice or disadvantage the city's position.

Explanation :

The City Attorney and City Manager would like to discuss matters with City Council that are currently in litigation or in which litigation is imminent.

Budget Consideration:

None at this time.

Attachments :

None.