

**OSKALOOSA WATER BOARD**  
**REGULAR MEETING**  
3/10/14

**Members Present:**

Joe Ryan  
Errin Keltner  
Pete Settimi

**Others Present:**

Chad Coon  
Sheryl Tomlinson  
Jim Anderson

A motion was made by Pete Settimi and 2<sup>nd</sup> by Joe Ryan to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 2/10/14 regular meeting were read. A motion was made by Pete Settimi to approve the minutes. The motion was 2<sup>nd</sup> by Joe Ryan. The motion carried with all members voting yes.

The attached vouchers totaling \$204,580.91 were presented for approval. A motion was made by Pete Settimi to approve the vouchers for payment. The motion was 2<sup>nd</sup> by Errin Keltner. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Pete Settimi and second by Errin Keltner to approve balance statements. Motion carried with all members voting yes.

1. The first agenda item was Customer Forum. There were no items presented.
2. The next agenda item was Approve Annual Property and Casualty Insurance Package. Jim Anderson, representing Anderson Insurance Services, was in attendance to present the renewal package for OMWD's property and casualty insurance. Jim briefly went through the renewal and explained the increase in cost and a couple of the new benefits that are covered, such as data breach coverage. There was a motion by Pete Settimi to approve the renewal at a cost of \$49,340. Seconded by Errin Keltner. Ayes all, motion passed.
3. General Manager's Update was next on the agenda. Joe asked Chad if he would check with the City Manager and our respective insurance agents to see what possibility existed to combine our P&C insurance with the City's to realize any savings. Chad informed the Board that he had moved ahead with purchasing a trailer for distribution equipment, and hired a contractor to complete the roof work on the building. He then talked about the conversations that he has been having with

HomeServe USA insurance company regarding water service line protection. He mentioned that it could provide an income stream for the utility and also help eligible customers with their service lines. Chad stated that he had been talking with salesmen and representatives since last fall regarding how this program could benefit all involved. There was discussion about what amount of income could be rendered off of this program and who would do the billing, the company, and the fact that HomeServe was also looking to sell a product for the sewer lines. Chad stated that he had discussed this fact with the City Manager and that the City was forwarded the information that Chad had for their own review. The next item that Chad discussed was the sale of the modular home. A couple of the Board members asked how the process was going and Chad stated that he had contacted the City Manager to ask for a template that the City uses for their public notices so that he did not have to re-create the wheel and simply use what had already worked. Chad discussed an issue that had arisen from one of the main breaks in January. One of the local carwashes had a couple of pumps running that were without water to cool them and there was the possibility of damage. Chad talked to the owner and submitted a claim to OMWD's insurance to see what would happen. The Board discussed with Chad the possibility of having a list in all of the trucks that would indicate businesses that need to be contacted upon an emergency shut-down or main break with low water pressure. The next item discussed was the labor rate that is charged for after hour service calls and shut-offs. The current rate is \$30/hour, but had not been updated in several years. Chad noted that the current rate did not sufficiently cover all costs. Therefore, he provided information about what it would look like to increase the fee to \$40 and also \$50. The Board provided direction for Chad to come back next month with a resolution to increase the fee to \$40. They also asked him to provide a list of all fees that OMWD may charge that would need to be addressed for the next meeting. Chad also updated the Board on the new hire that is supposed to start next Monday.

4. Miscellaneous was the last agenda item. Chad updated the Board about the 10 leaks that had happened in the last month. He also updated them that from December 1 through February 28 OMWD experienced 34 leaks where we normally have 6.

There being no further items to discuss, it was moved by Pete Settimi and second by Joe Ryan to adjourn.

ATTEST

Meeting Adjourned 6:04 PM

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Pete Settimi – Chairman

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Errin Keltner – Secretary