

CITY OF OSKALOOSA  
MINUTES OF PLANNING & ZONING COMMISSION MEETING  
March 10, 2014

A regularly-scheduled meeting of the Planning and Zoning Commission for the City of Oskaloosa was called to order at 4:34 p.m. on Monday, March 10, 2014, at 220 South Market Street, Oskaloosa, Iowa.

COMMISSION MEMBERS PRESENT: Holden Barnhart, Brian Booy, R. D. Keep (via phone), and Michelle Purdum; COMMISSION MEMBERS ABSENT: Charlie Comfort and Chairman Jon Zobel; CITY STAFF PRESENT: Public Works Director Akhilesh Pal.

Note: During this meeting, R.D. Keep was in attendance via telephone conference call directly to the city council chambers.

Minutes from the January 13, 2014 Planning and Zoning Commission meeting.

Booy moved, Barnhart seconded to approve the minutes from the January 13, 2014 Planning and Zoning Commission meeting. The vote was: YES - Barnhart, Booy, Keep, and Purdum; No - none; Absent - Comfort and Zobel. Abstain: None. Motion carried.

Consider a request to approve the final plat for the Hardee's Subdivision and a request to waive the preliminary plat.

Booy expressed his concern about impacts to the parking lot with the proposed Hardee's site next to JC Penney. All Planning and Zoning Commission members were concerned about the reduction in size of the mall parking lot. Barnhart confirmed with staff that a site plan for the proposed site will be submitted for plan review. Pal indicated that the Hardee's final plat is for a single lot and does not meet the subdivision requirement. Mahaska County is requiring the final plat. Pal also indicated that JC Penney has adequate parking spaces on both sides of its entrances and that the existing Hardee's site may be used for future parking improvements. Barnhart moved, Purdum seconded to approve the final plat and waive the preliminary plat. The vote was: YES - Barnhart, Booy, Keep, and Purdum; No - none; Absent - Comfort and Zobel. Abstain: None. Motion carried.

Consider a request to establish a parking restriction on the west side of South 4th Street between 13th Avenue East and 15th Avenue East and on the east side of South 4th Street from 15th Avenue East to 35 feet north of 15th Avenue East.

Ms. Pamela Tippet, 409 15<sup>th</sup> Avenue East, explained that South 4<sup>th</sup> Street is serving residential traffic that includes pedestrians and bicyclists. She also indicated that the new school bus depot is contributing to heavier vehicle traffic. Ms. Tippet also indicated that most vehicles travel down the center of the road and explained that a parking restriction will not solve the concerns on South 4<sup>th</sup> Street. Planning and Zoning Commission members discussed having a parking restriction only at the intersection approach of South 4<sup>th</sup> Street with 15<sup>th</sup> Avenue. Members also discussed truck routes and wanted input from the School Board to reroute the bus traffic away from South 4<sup>th</sup> Street. Booy expressed that converting South 4<sup>th</sup> Street to a one-way southbound traffic may resolve the concerns. Pal explained that this meeting has been posted for a parking restriction and that a one-way street conversion will require proper notification and input from property owners. Planning and Zoning Commission members agreed to table this item until the next meeting in April. Barnhart moved, Purdum seconded to table this item for future discussion. The vote was: YES - Barnhart, Booy, Keep, and Purdum; No - none; Absent - Comfort and Zobel. Abstain: None. Motion carried to table this item.

Meeting was adjourned at 5:48 PM.

Minutes by Akhilesh Pal