



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa IA, 52577
Agenda
February 3, 2014**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Elizabeth Colton, St. Paul Congregational United Church of Christ

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [AGENDA ITEMS 1-3.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [AGENDA ITEM COMMUNITY COMMENTS.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [CONSENT AGENDA SUMMARY.DOCX](#), [AGENDA ITEM CONSENT - BOARD AND COMMISSION MINUTES.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. January 21, 2014 Regular City Council Meeting Minutes
2. January 27, 2014 Special City Council Meeting Minutes
3. February 3, 2014 Agenda

Documents: [CITY COUNCIL MINUTES JANUARY 21, 2014.DOC](#), [CITY COUNCIL MINUTES-JANUARY 27, 2014.DOCX](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

1. January 6, 2014 Airport Commission Minutes

Documents: [JANUARY 6 2014 AIRPORT COMMISSION MINUTES.PDF](#)

C. Consider payment of claims for January 2014

Who is submitting this City Clerk/Finance item.

Documents: [CITY COMM-CLAIMS.DOCX](#), [COUNCIL CLAIMS LIST 01292014.PDF](#), [MANUAL CHECK REPORT 01292014.PDF](#), [MOST CLAIMS OVER 500 DOLLARS.XLSX](#)

D. Consider a request from the Rollin' Oldies Car Club for closure of streets for annual car show.

Who is submitting this City Manager Department item.

Documents: [ROLLIN OLDIES REQUEST ITEM.DOCX](#), [ROLLIN OLDIES REQUEST ATTACHMENTS.PDF](#)

E. Consider authorizing the Mayor to sign a Memorandum of Understanding between the Mahaska County Emergency Management Agency (MCEMA) and the Oskaloosa Fire Department (OFD) to define the working relationship between MCEMA and the OFD with regards to the Hazmat response trailer.

Who is submitting this Fire Department item.

Documents: [ITEM MEMORANDUM OF UNDERSTANDING.DOCX](#), [MEMORANDUM OF UNDERSTANDING.PDF](#)

F. Consider a resolution transferring ownership of equipment owned by the City of Oskaloosa to the Mahaska County Emergency Management Agency.

Who is submitting this Fire Department item.

Documents: [TRANSFER OF TRAILER TO MCEMC.DOCX](#), [RESOLUTION RE MCEMC GIFT.DOCX](#), [ATTACHMENTS TO RESN. TRANSFERRING OWNERSHIP OF TRAILER.PDF](#)

G. Consider a resolution approving applications for residential tax abatement for value added in the urban revitalization area.

Who is submitting this City Clerk/Finance item.

Documents: [CITY COMM - TAX ABATEMENT.DOC](#), [RESIDENTIAL TAX ABATEMENT RESOLUTION.DOC](#), [EXHIBIT A-TAX ABATEMENT 2014.DOCX](#)

H. ----- **END OF CONSENT AGENDA** -----

6. Announcement of Vacancies

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Building Code Board of Appeals - Two vacancies to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males currently serve with 2 vacancies).
- Civil Service Commission - One vacancy to fill to serve a four year term that begins April 1, 2014 and ends March 31, 2018. There are three members on the commission that meets as needed. (3 males currently serve)
- Municipal Housing Agency - One vacancy to fill upon appointment to complete an unexpired term that ends February 28, 2015; and three vacancies to fill to serve two year terms that begin March 1, 2014 and end February 29, 2016. This is a five member agency that typically meets quarterly. (2 males and 2 females currently serve with one vacancy)
- Planning and Zoning Commission - One vacancy to fill upon appointment to complete an unexpired term that ends April 30, 2017. This is a seven member commission that typically meets the second Monday of the month as needed. (5 males and 1 female currently serve with 1 vacancy)

Documents: [AGENDA ITEM - BOARD AND COMMISSION VACANCIES.DOCX](#)

7. Regular Agenda

Documents: [AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

A. Consider request from the Mahaska Community Recreation Foundation to present the MCRF Annual Report.

Who is submitting this item. City Manager Department

Documents: [MCRF ANNUAL REPORT ITEM.DOCX](#)

B. Consider an ordinance to amend the zoning ordinance of the City of Oskaloosa, Iowa by rezoning the south portion of the property located at 1115 South 11th Street from R-3, Multiple Family Residential District, to LI, Limited Industrial District - 1st reading. (PUBLIC HEARING)

Who is submitting this item. Public Works Director

Documents: [ITEM 3 REZONE 1115 SOUTH 11TH STREET.DOC](#), [REZONE_ORDINANCE 1115 SOUTH 11TH.DOC](#), [MAP.PDF](#), [TABLE 17.08B PERMITTED ZONING USES.PDF](#), [APPLICATION.PDF](#)

C. Consider a resolution for preliminary approval of plans, specifications, form of contract, and estimated cost; and also for ordering publication of notice of hearing, and notice to bidders for the First Avenue East Sidewalk Project.

Who is submitting this Public Works Director
item.

Documents: [ITEM 2 FIRST AVE SIDEWALK REV1.DOC](#), [RESOLUTION FIRST AVE SIDEWALK PROJECT.DOCX](#), [04 NOTICE TO BIDDERS.DOC](#), [LETTER.PDF](#), [ENGINEERS OPINION OF PROBABLE COST.PDF](#), [1ST AVE E FINAL COST BREAKDOWN 1-28-14.XLSX](#), [1ST AVE FINAL PLANS 01-24-2014.PDF](#)

D. Consider a resolution adopting the proposed 2013-2014 budget amendment and the proposed 2014-2015 budget and setting date for public hearing.

Who is submitting this City Clerk/Finance
item.

Documents: [CITY COMM-PROPOSED BUDGET.DOC](#), [BUDGET PH RES.DOC](#), [TAX CERTIFICATION.PDF](#)

8. Report on Items from City Staff.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [AGENDA ITEM - REPORTS FROM STAFF.DOCX](#)

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [AGENDA ITEM - INFORMATION FROM CITY COUNCIL.DOCX](#)

10. Adjournment

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.



City Council
Communication

Meeting Date: February 3, 2014

Requested By: Mayor & City Council

Item Title: Call to Order and Roll Call - 6:00 p.m.

1. Invocation: Pastor Elizabeth Colton, St. Paul Congregational United Church of Christ
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:
_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,
_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

Not applicable.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council
Communication

Meeting Date: February 3, 2014

Requested By: Mayor & City Council

Item Title: Community Comments

Explanation :

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Budget Consideration:

Not applicable.

Attachments :

None.

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

- Item A. Minutes and reports from city council meetings.**
Staff recommends council receive and file these documents.
- Item B. Board and Commission Minutes :**
Staff recommends council receive and file these documents.
- Item C. Consider approval of claims for January 2014.**
- Item D. Consider request from Rollin ' Oldies Car Club for closure of streets for annual car show.**
- Item E. Consider authorizing the Mayor to sign a Memorandum of Understanding between the Mahaska County Emergency Management Agency (MCEMA) and the Oskaloosa Fire Department (OFD) to define the working relationship between MCEMA and the OFD with regards to the Hazmat response trailer.**
- Item F. Consider a resolution transferring ownership of equipment owned by the City of Oskaloosa to the Mahaska County Emergency Management Agency .**
- Item G. Consider a resolution approving applications for residential tax abatement for value added in the urban revitalization area.**



City Council Communication

Meeting Date: February 3, 2014

Requested By: City Manager's Office

Item Title: C ONSENT AGENDA

Explanation :

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. January 21, 2014 City Council Regular Meeting Minutes
 - 2. January 27, 2014 City Council Special Meeting Minutes
 - 2. February 3, 2014 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. January 6, 2014 Airport Commission Minutes

Budget Consideration:

Not applicable.

Attachments :

January 21, 2014 City Council Regular Meeting Minutes
January 27, 2014 City Council Special Meeting Minutes
January 6, 2014 Airport Commission Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
January 21, 2014

The Oskaloosa City Council met in regular session on Tuesday, January 21, 2014, at 5:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Van Zetten, Ver Steeg and Walling. Absent: Moore and Yates (Yates teleconferenced into the meeting to vote on the ordinance to rezone the properties located at 111 3rd Avenue East, 115 3rd Avenue East, and 309 South 1st Street and waiver of the second and third readings of the ordinance.)

Pam Chapman, 407 South M Street, commented regarding the rezoning of her property located at 111 3rd Avenue East and refund of \$250 fee.

It was moved by Jimenez, seconded by Ver Steeg to approve the January 21, 2014 city council agenda. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg and Walling

NAYS: None

Whereupon the Mayor declared said motion approved.

Chad Coon, General Manager of the Oskaloosa Water Department, and Pete Settimi, Water Board Member, presented and discussed the FY 2014 amended budget and the FY 2015 budget for the Oskaloosa Water Department.

Lindsey Sime, Director of the Stephen Memorial Animal Shelter, presented and discussed the FY 2014 amended budget and FY 2015 Budget for the Stephen Memorial Animal Shelter.

The Mayor announced this was the time and place for the public hearing on rezoning the properties located at 111 3rd Avenue East, 115 3rd Avenue East and 309 South 1st Street from DC, Downtown Commercial District, to R-3, Multiple Family Residential District, and that citizens would now have an opportunity to comment. There were no oral or written comments received. The Mayor declared said hearing closed.

Caligiuri introduced "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY CHANGING THE ZONING OF CERTAIN PROPERTIES LOCATED AT 111 3RD AVENUE EAST, 115 3RD AVENUE EAST AND 309 SOUTH 1ST STREET FROM DC, DOWNTOWN COMMERCIAL DISTRICT, TO R-3, MULTIPLE FAMILY RESIDENTIAL DISTRICT" and moved its approval. Jimenez seconded the motion. It was moved by Yates (by teleconference), seconded by Caligiuri to waive the rules requiring three separate readings of an ordinance. The roll was called for suspension of the rules and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates (by teleconference).

NAYS: None

Whereupon the Mayor declared said motion approved. The roll was called for final passage of the ordinance and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates (by teleconference)

NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1352.

Lindsey Sime, Director of the Stephen Memorial Animal Shelter, continued her presentation and discussion of the FY 2014 amended budget and FY 2015 Budget for the Stephen Memorial Animal Shelter.

Jason Van Zetten left the meeting.

Marsha Riordan, President of the OACDG Board, presented and discussed the FY 2015 budget for the Oskaloosa Area Chamber & Development Group.

It was moved by Jimenez, seconded by Caligiuri to approve the consent agenda:

1. December 16, 2013 Regular City Council Meeting Minutes
2. January 6, 2014 Regular City Council Meeting Minutes
3. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - a. December 16, 2013 Library Board of Trustees Minutes
 - b. January 13, 2014 Planning and Zoning Commission Minutes
 - c. December 9, 2013 Water Board Minutes
 - b. January 6, 2014 Water Board Special Meeting Minutes
4. Renewal application of a Class C Liquor License with Outdoor Service from The Cellar Peanut Pub LLC dba The Cellar, 206 Rock Island Avenue.
5. Renewal application of a Class A Liquor License from Oskaloosa Lodge #340 B.P.O. of Elks, 202 Second Avenue East.
6. Renewal application of a Class C Beer Permit from Casey's Marketing Company dba Casey's General Store #1682, 1310 A Avenue West.
7. Receive and file the 2013 Edmundson Golf Course Annual Report from Harvest Point LLC and Matt Sherlock, PGA Professional.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Ver Steeg and Walling

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Jimenez, seconded by Caligiuri to approve the request from Main Street Oskaloosa and the Oskaloosa Area Chamber & Development Group Commerce Committee for approval of their 2014 Calendar of Events. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Ver Steeg and Walling

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Jimenez, seconded by Caligiuri to approve the appointment of Kathie Dykstra and Randell Davis to the Housing Trust Fund Committee for three year terms that end January 31, 2017. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Ver Steeg and Walling

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Jimenez, seconded by Caligiuri to approve the parking lot rental agreement between the Oskaloosa Hy-Vee and the City of Oskaloosa for use of the city-owned parking lot north of Hy-Vee from April 1, 2014 through June 30, 2014. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Ver Steeg and Walling

NAYS: None

Whereupon the Mayor declared said motion approved.

Jimenez introduced "AN ORDINANCE ESTABLISHING A "NO PARKING" ZONE FROM 7:30 A.M. TO 4:30 P.M., MONDAY THROUGH FRIDAY, ALONG THE SOUTH SIDE OF 5TH AVENUE EAST BETWEEN SOUTH 7TH STREET AND SOUTH 8TH STREET, PROHIBITING THE PARKING OF MOTOR VEHICLES OR OTHER TYPE OF VEHICLES WITHIN SAID NO PARKING ZONE; AND PROVIDING FOR PENALTIES FOR THE VIOLATION THEREOF" and moved its approval on the third reading. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Ver Steeg and Walling

NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1353.

Jimenez introduced Resolution No. 14-01-06 entitled "RESOLUTION SETTING DATE FOR A PUBLIC HEARING TO AMEND THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY CHANGING THE ZONING OF CERTAIN PROPERTIES LOCATED AT 1115 SOUTH 11TH STREET FROM R-3, MULTIPLE FAMILY RESIDENTIAL DISTRICT, TO LI, LIMITED INDUSTRIAL DISTRICT" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Ver Steeg and Walling

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

City Manager Michael Schrock Jr. reported on the fire station project.

It was moved by Ver Steeg, seconded by Caligiuri that the meeting adjourn.
Motion carried unanimously. The meeting adjourned at 6:34 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

OSKALOOSA CITY COUNCIL
SPECIAL MEETING
January 27, 2014

The Oskaloosa City Council met in special session on Monday, January 27, 2014 at 3:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates. Absent: Moore.

It was moved by Ver Steeg, seconded by Caligiuri to approve the January 27, 2014 agenda. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

City Manager, Michael Schrock Jr. gave a presentation on the Fiscal Year 2014 Budget Amendment and Fiscal Year 2015 Proposed Budget.

Council proposed an increase of \$7,500 for a total amount of \$37,500 contributed to the Oskaloosa Chamber. Lindsey Sime, Stephen Memorial Animal Shelter Director, informed council that no increase is requested in the \$43,000 to the Stephen Memorial Animal Shelter for operating expenses and reserve. Council proposed budgeting an additional \$50,000 in FY2015 which could be used towards the new animal shelter facility once more information on facility costs were received.

Gordon Anderson, Forest Cemetery Board Member, gave a presentation to the council and requested funding. Council proposed a contribution of \$50,000 for FY14 and an additional \$50,000 for FY15.

City Council discussed the proposed amendment to FY2014 budget and the proposed FY2015 budget and tax levy.

It was moved by Ver Steeg, seconded by Caligiuri that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 9:19 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

MINUTES
OSKALOOSA AIRPORT COMMISSION
January 6, 2014

Meeting of the Oskaloosa Airport Commission was called to order at 4:39 p.m. on Monday, January 6, 2014.

1. ROLL CALL: Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, James Johnson, Kelly Wheeler, and Jerry Strunk [Midwest Aviation].
2. APPROVAL OF THE MINUTES: Moved by Kelly Wheeler and seconded by Kraig Van Hulzen to approve the minutes of the December 2, 2013 meeting. Motion carried.
3. FINANCIAL REPORT: Moved by James Johnson and seconded by Kelly Wheeler to approve the financial report. Motion carried.
4. REVIEW AND APPROVE BILLS: Moved by Kelly Wheeler and seconded by James Johnson to pay bills totaling \$12,569.06. Motion carried.
5. MANAGER'S REPORT: See attached.
6. OLD BUSINESS:
 - a) 2013 Drainage project: The Commission voted to close the project at the December 2, 2013 meeting. However, according to Brad Uitermarkt, the Commission must vote to accept the project before a completion statement can be submitted to the FAA. Kraig Van Hulzen moved that the project be accepted. Kelly Wheeler seconded. Motion carried.
 - b) Door on maintenance hangar: Jerry Strunk submitted a final proposal from Schweis Doors for \$41,876.48 for installing a new door and removing the old one. This does not include insulating the door, disposing of the old door, or making the electrical connections. The Commission will also be responsible for renting any equipment needed for installation. The total cost of the project is estimated at about \$45,000. This is over \$10,000 less than the Reed Overhead Door proposal. Kelly Wheeler moved to accept the Schweis proposal and move ahead on installing a new door rather than attempting to rebuild the old door. James Johnson seconded. Motion carried.
 - c) FY2014 state airport funding application: James Johnson reported that the paperwork has been submitted to the State DOT for reimbursement for the security cameras.
 - d) Condition of house/drainage problem: Jerry Strunk submitted a proposal from Tony Grooms of AKG Construction Services for \$4,989.00 to repair and refinish woodwork, replace and finish doors as needed, replace blinds, and paint the interior of the house. James Johnson moved to accept this proposal. Kelly Wheeler seconded. Motion carried. Jerry also

submitted two proposals for installing new carpeting in the living room, hallway and bedrooms. One was from Modern Floor Covering for \$3,144.63 and the other was from Dixon's Floors & More for \$2,559.00. James Johnson moved to accept the proposal from Dixon's Floors and More. Kelly Wheeler seconded. Motion carried.

- e) Fixed Base Operator: Jerry Strunk indicated at the December Commission meeting that he would consider extending his contract for an additional five years when the current contract expires at the end of 2014. He said he has decided that he wants to stay and will invest in some new equipment if the contract is extended. It was noted that the contract includes a provision that either party can terminate the contract with sixty days written notice, and that this provision will not change. Kraig Van Hulzen moved to extend the contract with Midwest Aviation Services, Inc. from December 31, 2014 to December 31, 2019. Kelly Wheeler seconded. Motion carried. Kraig Van Hulzen suggested that Jerry provide the Commission with an inventory of his equipment in order to prevent any future conflicts.
- f) Improving security in the office: No action was taken.
- g) Internet service: James Johnson reported that he found no other options to our present service.
- h) Entrance signs: No action was taken.
- i) Security lights: Jerry Strunk submitted a proposal from Atwood Electric for \$3,216.08 plus \$554.29 if a light pole needs to be replaced. The matter was tabled.

7. NEW BUSINESS:

- a) February meeting date: The date of Monday, February 3rd was acceptable to everyone.

8. ADJOURN: It was moved by Kraig Van Hulzen to adjourn at 5:51 p.m. Motion was seconded by Kelly Wheeler. Motion carried.

MWA@OOA

December 2013

Oskaloosa, Ia. Municipal Airport Monthly Report

Fuel sales: 100LL (\$5.93) 1318 gal.; Jet A (\$5.29) -0-.

Total fuel sales for December 2013= 1318 gal. X .05= \$65.90.

Plus Telephone: \$15.28.

Total owed OOA = \$81.18.

- **Shop is staying busy.**
- **Flight ops down due to WX (Freezing rain, snow, sleet, Very low temps and high winds.)**
- **Inquiries on sale aircraft are steady. Have one sale pending.**
- **OOA snow plows have been busy this month.**
- **OOA does not have any Hangar space left to rent at this time. (Heated hgr, "T" hgrs, Corporate hgr and MWA hgr) are all full.**

UP,UP AND AWAY @ OOA



City Council
Communication
Meeting Date: February 3, 2014
Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider payment of claims for January 2014.

Explanation :

A list of claims for January is included in your agenda packet. An additional list will be distributed at the council meeting. Also included in the packet is a detailed list of most claims over \$500.

Staff recommends approval.

Budget Consideration:

Totals will appear on the claims lists.

Attachments :

Claims lists

**COUNCIL CLAIMS LIST**

ABS Fire Equipment Sales Inc	Annual service call - North Plant	251.85
Alfie Packers Inc.	Instrument calibration	100.00
AmSan	Supplies	30.00
Aramark Uniform Services	Rubber mats	72.59
Arnold Motor Supply	Battery box	29.39
	Hydraulic cart and filter	230.40
	Battery box	39.19
	Supplies	6.46
	Item returned	-47.58
	Filters	80.51
	Brake fluid	45.13
	Supplies	10.37
	Transmission fluid	292.97
	Supplies	1.98
	Filters	48.70
	Shop supplies	152.07
	Filters	155.50
	Supplies	14.69
	Transmission fluid	128.42
	Transmission fluid	164.40
	Oil dry	7.41
Bill & Ray's Auto Service Inc	Front grill for fire truck	323.72
	Truck repairs	1,203.54
	Emergency tow for snow plow	1,290.00
Binns & Stevens	Calcium chloride	325.00
Bituminous Materials & Supply LP	Oil for roads	16,284.57
Bruening Rock Products Inc	Ice control sand	375.44
Business Forms Diversified	Envelopes	207.38
Butler-Brown Insurance	Policy correction	-28.00
	Public Officials bond	1,427.00
Calhoun-Burns and Associates Inc.	Bridge rating and inspection	400.00
Certified Pest Control	Pest control	30.00
	Pest control	30.00
DeBruin Electric Inc	Repair electric poles	58.53
	Repair outlets	61.08
Ed Roehr Safety Products	Taser air cartridges	959.78
Fire Safety USA	Cold water rescue gear	995.00
Fire Service Training Bureau	Registration - Hoy	70.00
	Training books	60.00
Fisher Scientific	Lab supplies	137.63
	Lab equipment	577.90
Garden & Associates Inc	Professional services - Fire Dept site survey	4,910.65
	Professional services - 1st Ave sidewalks	718.25
Gempler's Inc.	Uniforms	122.55
	Uniforms	51.30
Haines Auto Supply	Battery	106.58

	Supplies	14.54
	Supplies	1.27
	Supplies	5.14
	Fuel conditioners	148.06
	Fitting for snow plow	50.96
	Tools	293.99
	Oil	230.67
	Motor oil	97.52
Heiman Inc.	Fire fighter gear	2,920.00
	Fire fighter gear	4,980.00
Hellyer Electric Motor Service Inc	Repair motor - Waste Water	94.10
	Recirculation pump for digester boiler	1,639.90
Henderson Products Inc	Hydraulic motor bolts - sander	285.50
Heslinga, Dixon, Moore & Hite	Professional services	45.00
Hy Vee Accounts Receivable	Meal for meeting	70.00
ImageTek Inc	Set up services - Fire Dept	75.00
Interstate Battery Systems	Batteries	191.90
Iowa Department of Justice	Forfeiture money - Pringle	15.50
	Forfeiture money - Doud	71.10
Iowa Dept of Transportation	Snowplow cylinders	1,548.00
Iowa League of Cities	ECIC dues	100.00
Iowa Prison Industries	Street signs	142.18
	Supplies for street signs	330.00
	Street signs	1,256.00
	School Zone signs	522.00
J Gardner and Assoc	Junior police badges	335.00
Kelderman Lime Inc	Snow removal downtown	977.50
Kelderman Manufacturing Inc	Supplies for snow plow repair	194.99
Kelly Supply Company	Parts for repair	86.40
Lappin Tire	Tire repair	15.00
	Tires - Waste Water	376.00
	Tires - Police	278.82
Lawson Products Inc.	Shop inventory	206.59
Lowry Equipment, Inc	Parts for repair	65.96
	Wiper blades	33.40
Mahaska Co Highway Dept	Fuel	1,085.78
	Fuel	4,263.86
	Fuel	92.97
	Fuel	499.35
Mahaska Communication Group LLC	Telephone services	70.57
	Telephone services	74.20
	Telephone services	43.19
	Telephone services	63.76
	Telephone services	62.32
	Telephone services	1,225.44
Mahaska County Sheriff	Forfeiture expense - Doud	55.11
Mahaska Drug	Medications	21.18
Mahaska Health Partnership	Professional services	130.00
	Professional services	130.00
	Professional services	130.00
	Professional services	130.00

	Professional services	58.00
Malcom Lumber Window & Door Center	Fence repair	6.65
	Supplies	20.65
	Mailbox post	66.18
Martin Marietta Materials	Ice control sand	748.48
Mauer Supply Inc.	Supplies	37.50
	Welding supplies	49.30
Mc Kim Tractor Service	Rebuild hydraulic pump	531.49
McGriff's Corporation	Supplies	34.66
	Parts for repairs	200.96
MidAmerican Energy	Utilities	7,525.85
	Utilities	11,583.05
	Utilities	137.69
	Utilities	1,870.58
	Utilities	2,334.16
Midwest Breathing Air LLC	Quarterly air test and repairs	524.23
Midwest Safety Counselors Inc	Instrument calibration	193.00
Midwest Wheel Companies	Chains for loader	446.16
Municode	Annual internet fee	550.00
Murphy Tractor & Equipment Co	Filters	80.75
	Parts for loader repair	2,414.92
	Parts for repairs	121.57
NFPA	Annual dues	165.00
O'Halloran International	Supplies	16.65
	Filter kits	306.33
	Parts for repairs	198.32
	Filters	212.24
OmniSite	Wireless service - Lacey lift station	276.00
On-Site Information Destruction Services of Iowa LLC	Document destruction	45.00
Orscheln Farm & Home	Gas can	9.99
	Supplies	16.73
	Supplies	22.47
	Hand winch	59.79
	Snow fence	204.50
Oskaloosa Herald/Shopper	Publications	765.33
Oskaloosa Water Dept	Fax location services	36.45
	November credit card fees	126.90
Phillips Machine & Metal Fab	Welding wire	110.12
Premier Office Equipment Inc.	Copier maintenance	169.21
Quill Corporation	Office supplies	555.90
	Office supplies	30.24
Racom Corporation	Radio repair	44.00
Reliant Fire Apparatus, Inc	Parts for repairs	232.68
Rockmount Research & Alloys Inc	Parts for repairs	383.41
Rohrbach Associates PC Architects	Professional Services - Fire Station	15,099.00
Schindler Elevator Corp	Elevator maintenance	673.05
Scottsdale Insurance Company	Deductible for claim	336.00
Shankster Masonry	Repair masonry columns - 115 S Market	2,470.00
SimplexGrinnell LP	Annual services	1,468.00
Stivers Ford	Supplies	34.20
Swim's Sports	Uniforms	108.00

The Office Center Inc.	Copy paper	49.00	
The Write Design	Website services	268.00	
Titan Machinery	Supplies	21.84	
Total Choice Shipping	Shipping charges	10.98	
True Value Hardware	Supplies	6.49	
	Supplies	9.87	
	Battery	8.49	
	Supplies	11.98	
	Supplies	11.58	
	Supplies	12.99	
	Supplies	38.97	
	Supplies	11.99	
	Supplies	38.43	
	Supplies	16.16	
	Returned items	-25.79	
	U.S. Cellular	Telephone services	104.71
		Telephone services	26.75
UnityPoint Clinic-Occupational Medicine	Professional services	37.00	
	Annual dues	50.00	
	Broadband services	336.41	
Verizon Wireless	Broadband services	336.41	
Walmart Community/GEGRB	Office supplies	130.75	
	Supplies	10.71	
Water Environment Federation	Membership dues - Bork	171.00	
Wellington Tools Sales Inc	Tools	332.75	
Wymore Automotive	Transmission fluid	50.00	
		113,740.47	



MANUAL CHECK REPORT

Amazon	Library materials	2,739.05
Asphalt Paving Association of Iowa	Conference registration - Pal/Willey	460.00
Craig M Pawlak & MidWestOne Bank	First time homebuyer loan	3,500.00
Daniel Hoy	Reimburse boots	100.00
David D. Dixon	January legal fees	2,200.00
Delta Dental of Iowa	Dental insurance	341.00
Edward D Jones	Savings Edward Jones	300.00
Edward D Jones	Savings Edward Jones	300.00
Edward D Jones	Savings Edward Jones	300.00
Fidelity Security Life Insurance Company	Vision insurance	203.16
I.U.P.A.T. District Council 81	Union dues	244.11
Iowa Concrete Paving Association	Registration - Willey	120.00
Kirkwood Community College Cont. Ed.	Continuing education - Almond/Witt	500.00
Local 636, IAFF	Fire union	225.00
Madison National Life	January life insurance premiums	416.59
Mahaska County Recorder	Record utility easement - 401 N A St	12.00
Mahaska County Recorder	1st quarter recording fees	143.00
Marilyn Johannes	Reimburse petty cash	22.72
Menards	Office flooring	208.13
Misty Dawne White-Reinier	January legal fees	1,800.00
Munic. Fire & Police Ret	Police & fire 411	18,362.84
Munic. Fire & Police Ret	Police & fire 411	18,379.31
Munic. Fire & Police Ret	Police & fire 411	18,396.69
Nathan Wiley	Reimburse meal expense	9.91
Norris Asphalt Paving Inc	Payment 4 - South 7th St project	14,050.27
Oskaloosa Community Schools	January local option sales tax	87,428.06
Pitney Bowes Reserve Account	Postage	200.00
PPME 2003 IBPAT	Police union dues	355.71
Sunlife Financial	January stop loss premium	12,841.65
United Way	United Way	25.83
Visa Card Center	Library postage	18.33
Windstream	Telephone services	117.99

184,321.35

January payroll 392,581.93

Alexander, Craig	Cell phone reimbursement	20.00
Boston, Troy	Cell phone reimbursement	20.00
Calzaretta, Michael	Cell phone reimbursement	20.00
McGee, John	Cell phone reimbursement	20.00
Pal, Akhilesh	Cell phone reimbursement	20.00
Schrock Jr, Michael	Cell phone reimbursement	20.00
Vroegh, Gary	Cell phone reimbursement	20.00
Vroegh, Grant	Cell phone reimbursement	20.00
Willey, Nathan	Cell phone reimbursement	20.00



City Council Communication

Meeting Date: February 3, 2014

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider request from the Rollin' Oldies Car Club for closure of streets for annual car show.

Explanation :

The Rollin' Oldies Car Club is requesting closure of the north, east and south sides of the city square (1st Avenue East, South 1st Street and High Avenue East) plus the south half of the 100 block of North 1st Street and the 200 block of High Avenue East from approximately 6:00 a.m. to 3:30 p.m. on Saturday, July 26, 2014, for their annual car show.

Recommended Action: Approve use of streets for event on Saturday, July 26, 2014, subject to receipt of a \$1,000,000 liability insurance certificate naming the city as an additional insured and payment of the fee for street closure permit.

Budget Consideration:

\$25 revenue to the General Fund for street closure permit.

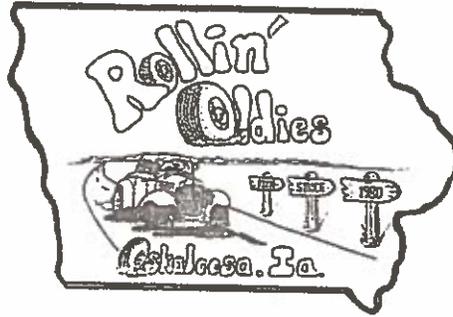
Attachments :

Letter from John E. Ryken, Car Show Coordinator, and Karen Hafner, Main Street Oskaloosa Director.

Rollin' Oldies Car Club

P. O. Box 217

Oskaloosa, Iowa 52577



January 22, 2014

Michael Schrock
City Manager
220 South Market
Oskaloosa, Iowa 52577

Michael Schrock:

The Rollin' Oldies Car Club is planning a car show for July 26, 2014. We are once again requesting to use the streets on three sides of the square; north, east and south sides plus the south half of the 100 block of North 1st and the 200 block of High Avenue East. We will be leaving the southeast corner of the square open to traffic, leaving the driveway clear so the automatic teller machine can be used that day. We would like to have the streets closed from approximately 6:00 am to 3:30 pm.

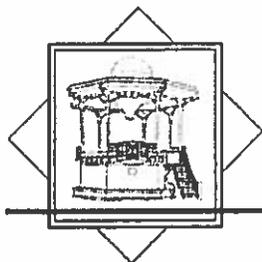
Again we are working with the Chamber to make this a fun and profitable event for downtown and all of Oskaloosa.

We would like to thank you for your cooperation in the past and look forward to bringing many people to downtown Oskaloosa this year. If you have any questions, please contact John at 673-4944 or 660-0512.

Thank you,

A handwritten signature in blue ink that reads "John E. Ryken".

John E. Ryken
Car Show Coordinator
2689 215th Street
New Sharon, Iowa 50207



Main Street Oskaloosa™

PRIDE, PROGRESS AND TRADITION

January, 2014

To: Area Merchants and Business Owners
Oskaloosa, Iowa 52577

The Rollin' Oldies Car Club is again planning its annual car show in downtown Oskaloosa, **Saturday, July 26, 2014**. This is their 26th annual event.

We are writing you so that you know the date and can plan accordingly. Main Street would like this event to have a positive effect on your business. If you are a retailer, perhaps you can offer specials to vendors at the show, decorate in an auto theme, put a welcome sign in your window or such.

The streets on the north, south and east sides of the square and including the south half of the 100 block of North 1st Street along with the 200 block of High Ave. East, will be closed from 6:00 am until 3:30 pm. They will leave the southeast corner open to traffic, leaving accessibility to the Midwest One Bank ATM.

If you have any questions, please feel free to contact John Ryken, 673-4944 or the Main Street Office at 672-2591.

Sincerely,

Karen Hafner

Main Street Oskaloosa
124 N Market ~ Oskaloosa, IA 52537
Phone: 641-672-2591 ~ Fax: 641-672-2047 ~ Email: oskycofc@oacdg.org
Web Site: www.oskaloosachamber.org



City Council Communication

Meeting Date: February 3, 2014

Requested By: Fire Department

Item Title: CONSENT AGENDA

Consider authorizing the Mayor to sign a Memorandum of Understanding between the Mahaska County Emergency Management Agency (MCEMA) and the Oskaloosa Fire Department (OFD) to define the working relationship between MCEMA and the OFD with regards to the Hazmat response trailer.

Explanation :

The Oskaloosa Fire Department (OFD) and the Mahaska County Emergency Management Agency (MCEMA) want to define the working relationship between MCEMA and the OFD with regards to the Hazmat response trailer by executing a Memorandum of Understanding. The Oskaloosa Fire Department will deed their 2005 special construction trailer to the MCEMA at no cost and the OFD will receive free use of the new Hazmat response trailer at no cost to the city. The MCEMA will pay for insurance coverage and maintenance costs on both trailers. The memorandum of understanding remains in effect for a period of five years, at which time; the agreement will be renewed or revised as needed.

Budget Consideration:

None.

Attachments :

Memorandum of Understanding.



MAHASKA COUNTY EMERGENCY MANAGEMENT

214 High Avenue East Oskaloosa, Iowa 52577

(W) 641-672-1209 (F) 641-673-2588

ema@mahaskacounty.org



MEMORANDUM OF UNDERSTANDING BETWEEN

Mahaska County Emergency Management Agency (MCEMA)

AND

Oskaloosa Fire Department (OFD)

I. PURPOSE

The purpose of this Memorandum of Understanding is to define the working relationship between MCEMA and OFD with regards to the Hazmat response trailer. MCEMA agrees to provide a trailer with proper supplies to the OFD for their use.

II. ROLES AND RESPONSIBILITIES

MCEMA will assign (1) hazmat trailer to the possession of the OFD. MCEMA will maintain insurance and maintain the trailers up keep to insure its safety and integrity. MCEMA grants permission to OFD to use the trailer and its contents as they deem appropriate. OFD agrees to house the trailer and to keep items inventoried with any concerns being brought to the MCEMA director.

III. GENERAL TERMS AND CONDITIONS

- This MOU will remain in effect for a period of 5 years from the date of signature
- Either party may cancel the MOU at any time with a 60 day written notice.

IV. SIGNATURES



Signature, MCEMA

1/30/14
Date

Signature, Mayor

Date



City Council
Communication

Meeting Date: February 3, 2014

Requested By: Fire Department

Item Title: CONSENT AGENDA

Consider a resolution transferring ownership of equipment owned by the City of Oskaloosa to the Mahaska County Emergency Management Agency.

Explanation :

The City of Oskaloosa wishes to transfer ownership of a 2005 special construction trailer owned by the Oskaloosa Fire Department (OFD) to the Mahaska County Emergency Management Agency (MCEMA) at no cost to the MCEMA so the Oskaloosa Fire Department will receive free use of the new Hazmat response trailer at no cost to the city. The MCEMA will pay for insurance and maintenance on both trailers.

Budget Consideration:

None.

Attachments :

Resolution with attachments.

RESOLUTION NO. _____

RESOLUTION TRANSFERRING OWNERSHIP OF EQUIPMENT OWNED BY THE CITY OF OSKALOOSA TO THE MAHASKA COUNTY EMERGENCY MANAGEMENT COMMISSION PURSUANT TO IOWA CODE SECTION 29C.9(2)

WHEREAS, the City of Oskaloosa, through its Mayor, is a Commission member of the Mahaska County Emergency Management Commission, pursuant to Iowa Code Section 29C.9(2); and

WHEREAS, Iowa Code Section 29C.13(2) allows any person to make a gift of equipment to a political subdivision of the State of Iowa for purposes of emergency management and the Mahaska County Emergency Management Commission is a political subdivision of the State under Iowa Code Section 29C.9(4); and

WHEREAS, the City of Oskaloosa is the owner of one (1) 2005 Special Construction Regular Trailer, as represented by the Certificate of Title thereto, a true and accurate copy of which is attached hereto; and

WHEREAS, pursuant to Iowa Code Section 29C.13(2), the city of Oskaloosa, by and through its City Council, desires to give the aforementioned trailer to the Mahaska County Emergency Management Agency and the Mahaska County Emergency Management Commission desires to accept such trailer from the City of Oskaloosa;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa, that :

1. The City of Oskaloosa hereby gifts to the Mahaska County Emergency Management Agency one (1) 2005 Special Construction Regular Trailer, the same being described in the attached Certificate of Title; and
2. The Mahaska County Emergency Management Commission hereby accepts as a gift from the City of Oskaloosa the same 2005 Special Construction Regular Trailer as described in the Certificate of Title, attached hereto.

PASSED AND APPROVED the _____ day of _____ 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

CERTIFICATE OF TITLE TO A VEHICLE

Official Title
82420

Designation

Title No. OFAA06341

County Office of Vehicle Services

Issue Date 03/07/2006

VIN IA036513

Type Regular Trailer

Year	2005	Make Special Construction	Model	Style	trailer
Cyl.		Fuel	Weight	GVWR	2900
Color	Red		LP.	Sq. Ft.	
Odometer				Cumulative Damage	

Owner(s)

City of Oskaloosa
220 S Market St
Oskaloosa IA 52577

	Fee	Penalty
Title Fees	\$0.00	\$0.00
Use Tax Fees	UT02g	
Registration Fees	\$0.00	\$0.00
SI Fees	\$0.00	
Plate Fees	\$0.00	
Other Fees	\$0.00	
Totals	\$0.00	\$0.00

Prev. Title No./ST

Prev. Owner

City of Oskaloosa
220 South Market Street
Oskaloosa IA 52577

1ST Security Interest

If there are NO Security Interests "X" here:

Date:

No:

Held By:

Address:

Cancellation of 1ST Security Interest

Date _____ No. _____ Date _____

Holder _____ CO Treas. _____

By _____ By _____

2ND Security Interest

Date:

No:

Held By:

Address:

Cancellation of 2ND Security Interest

Date _____ No. _____ Date _____

Holder _____ CO Treas. _____

By _____ By _____

3RD Security Interest

Date:

No:

Held By:

Address:

Cancellation of 3RD Security Interest

Date _____ No. _____ Date _____

Holder _____ CO Treas. _____

By _____ By _____

Witness My Hand

OF - Tina Hargis
County Treasurer

By:



Tina Hargis

Deputy

eck



A006371134

IOWA 9999
DEC

City of Oskaloosa
 220 S Market St
 Oskaloosa IA 52577

**Valid for one month after expiration

Registration Receipt

**Expiration Date 12/31/9999

County Usage Office of Vehicle Services Official Issue Date 03/07/2006 Tonnage 0

Validation No.
 Plate No.

City of Oskaloosa
 220 S Market St
 Oskaloosa IA 52577



VIN IA036513

Type Regular Trailer

Year	2005	Make	Special Construction	Model	Weight	Style	trailer
Cyl.		Fuel		LP		GVWR	2,900
Color	Red					Sq. Ft.	

Plate Type
 Designation
 Cumulative Damage
 Annual Fee \$0

eck
 Audit No. 5522829

OF - Tina Hargis
 County Treasurer

	Fee	Penalty
Title Fees	\$0.00	\$0.00
Use Tax Fees	UT02g	
Registration Fees	\$0.00	\$0.00
SI Fees	\$0.00	
Plate Fees	\$0.00	
Other Fees	\$0.00	
Totals	\$0.00	\$0.00
Grand Total	\$0.00	

DO NOT DETACH

If the vehicle being sold is a regular or semi trailer weighing 2,000 lbs. or less and not issued a title, complete the information below and give to the buyer.

Date of Sale ____/____/____

Buyer _____

Buyer's Address _____

Seller's Signature _____



City Council
 Communication
 Meeting Date: February 3, 2014
 Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution approving applications for residential tax abatement for value added in the urban revitalization area.

Explanation:

This resolution approves the applications for residential tax abatement. The added value, as determined by the County Assessor, is abated for five years as follows: first year 80%, second year 65%, third year 50%, fourth year 35% and fifth year 20%.

To qualify for tax abatement the assessed valuation of a property must increase at least 15% after the improvements have been made. The improvements must conform with the City's Zoning Ordinance and all other applicable codes. A building permit should be secured for most improvements that increase in value.

Budget Consideration:

The financial impact of this item varies from year to year based on the number of approved applications. Historical information is provided in the table below.

Tax Abatement History	2009	2010	2011	2012	2013
Number of applications	17	18	10	11	13
Total abatements on record	\$54,837	\$58,564	\$48,518	\$41,410	\$36,096

Fifteen (15) applications were received for 2014. If more applications are received after this agenda, an additional list will be distributed at the council meeting.

Attachments :

Resolution
Exhibit "A"

RESOLUTION NO. _____

RESOLUTION APPROVING APPLICATIONS FOR RESIDENTIAL TAX ABATEMENT FOR VALUE ADDED IN THE URBAN REVITALIZATION AREA

WHEREAS, the City of Oskaloosa, Iowa has by Ordinance No. 834 adopted March 26, 1991, amended by Ordinance No. 925 dated November 21, 1994 and Ordinance No. 1011 dated September 2, 1997 designated the Corporate Boundaries of the City of Oskaloosa as a Revitalization Area; and

WHEREAS, the property owners listed in Exhibit "A" attached hereto and by this reference incorporated herein, have filed application, prior to the February 1 deadline for tax exemption on improvements; and

WHEREAS, the improvements are in conformance with the plan for revitalization developed by the City of Oskaloosa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa to approve, subject to review by the Mahaska County Assessor, the applications for tax abatement as listed on Exhibit "A" in accordance with the exemption schedule adopted in Ordinance No. 834, Ordinance No. 925 and Ordinance No. 1011 as follows:

- 1) For the first year, eighty percent (80%)
- 2) For the second year, sixty-five percent (65%)
- 3) For the third year, fifty percent (50%)
- 4) For the fourth year, thirty-five percent (35%)
- 5) For the fifth year, twenty percent (20%)

PASSED AND APPROVED this 3rd day of February, 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

EXHIBIT "A"
TAX ABATEMENT

ADDRESS	AMOUNT
1002 Arbor Trace Drive	\$ 197,000
1100 Woodland Road	\$ 109,270
1103 Arbor Trace Drive	\$ 180,000
1106 Arbor Trace Drive	\$ 91,210
1202 Arbor Trace Drive	\$ 135,000
1510 Edmundson Drive #1	\$ 239,960
1510 Edmundson Drive #1	\$ 5,000
1510 Edmundson Drive #2	\$ 265,000
1510 Edmundson Drive #2	\$ 5,000
1510 Edmundson Drive #4	\$ 4,500
1910 Carbonado Road 200,000	\$
2602 Carbonado Road 100,000	\$
304 North H Street	\$ 155,000
507/509 8 th Avenue West	\$ 158,000
511 8 th Avenue West	\$ 125,000



City Council Communication

Meeting Date: February 3, 2014

Requested By: Mayor & City Council

Item Title: ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC SPECIFICATIONS ARE STATED.

- a) Building Code Board of Appeals - Two vacancies to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males currently serve with 2 vacancies)
- b) Civil Service Commission - One vacancy to fill to serve a four year term that begins April 1, 2014 and ends March 31, 2018. This is a three member commission that meets as needed. (3 males currently serve)
- c) Municipal Housing Agency - One vacancy to fill upon appointment to complete an unexpired term that ends February 28, 2015; and three vacancies to fill to serve two year terms that begin March 1, 2014 and end February 29, 2016. This is a five member agency that typically meets quarterly. (2 males and 2 females currently serve with 1 vacancy)
- d) Planning and Zoning Commission - One vacancy to fill upon appointment to complete an unexpired term that ends April 30, 2017. This is a seven member commission that typically meets the second Monday of the month as needed. (5 males and 1 female currently serve with 1 vacancy)



City Council
Communication

Meeting Date: February 3, 2014

Requested By: Mayor/City
Council/Staff

Item Title: REGULAR AGENDA

Explanation :

The following agenda items require specific action by the City Council.

Budget Consideration:

Not applicable.

Attachments :

None.



City Council
Communication

Meeting Date: February 3, 2014

Requested By: City Manager
Department

Item Title:

Consider request from the Mahaska Community Recreation Foundation to present the MCRF Annual Report.

Explanation :

Sherry Vavra will attend the city council meeting to present the annual report for the Mahaska Community Recreation Foundation.

Budget Consideration:

None.

Attachments :

None. (Report is in City Council agenda packets.)



City Council Communication

Meeting Date: February 3, 2014
Requested By: Public Works Dept.

Item Title: PUBLIC HEARING

Consider an ordinance to amend the zoning ordinance of the City of Oskaloosa, Iowa by rezoning the south portion of the property located at 1115 South 11th Street from R-3, Multiple Family Residential District, to LI, Limited Industrial District - 1st reading. (PUBLIC HEARING)

Explanation:

Timothy Blackwell, owner of 1115 South 11th Street, has submitted a rezoning request for this property. The parcel in consideration is 9.06 acres in area. Presently, the southern portion of the property is zoned R-3, Multiple Family Residential District, while the northern portion of the same property is zoned LI, Limited Industrial District. The property is currently being used for vehicle storage (boats and recreational vehicles), and rented space for a dance studio. In the future, the applicant proposes that the property will be rented for office space and storage for small businesses. The applicant has requested to rezone the entire property to an LI district in order to be in zoning compliance and have uniform zoning for the entire property.

The Planning & Zoning Commission considered this item at their January 13, 2014 meeting and recommended by a vote of 5 to 0 that city council approve the request to rezone the above mentioned parcel to LI District.

Note: Listed below are definitions and permitted use types by zoning districts as per Oskaloosa Municipal Code.

Multiple-family residential (R-3) District [Municipal Code Table 17.08A]

This district is intended to provide locations primarily for multiple-family housing, with supporting and appropriate community facilities. It also permits some nonresidential uses such as offices through a special permit procedure to permit a mixing of uses that have relatively similar operating and development effects.

Limited Industrial (LI) District [Municipal Code Table 17.08A]

This district is intended to reserve sites appropriate for the location of industrial uses with relatively limited environmental effects. The district is designed to provide appropriate space and regulations to encourage good quality industrial development, while assuring that facilities are served with adequate parking and loading facilities. (Oskaloosa Ordinance-Table 17.08 A: Purposes of Zoning Districts)

Recommended Action:

Open public hearing, receive comments, close the public hearing and approve the ordinance on the first reading.

Budget Consideration:

Revenue of \$250.00 for the rezoning application fee.

Attachments :

Ordinance, Map, Table 17.08 - Permitted Uses, and Rezone Application.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY CHANGING THE ZONING OF CERTAIN PROPERTIES LOCATED AT 1115 SOUTH 11TH STREET FROM R-3, MULTIPLE FAMILY RESIDENTIAL DISTRICT TO LI, LIMITED INDUSTRIAL DISTRICT.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. The purpose of this ordinance is to change the zoning of the following described parcels of land from R-3, Multiple Family Residential District, to LI, Limited Industrial District, legally described as follows:

Lots One and Four of the Irregular Survey of the North Half of the Southwest Quarter of Section Nineteen Township Seventy-five, Range Fifteen; except the South 135 feet of the East 151 feet of said lot Four

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the ____ day of _____ 2014, and approved this ____ day of _____ 2014.

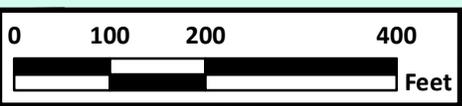
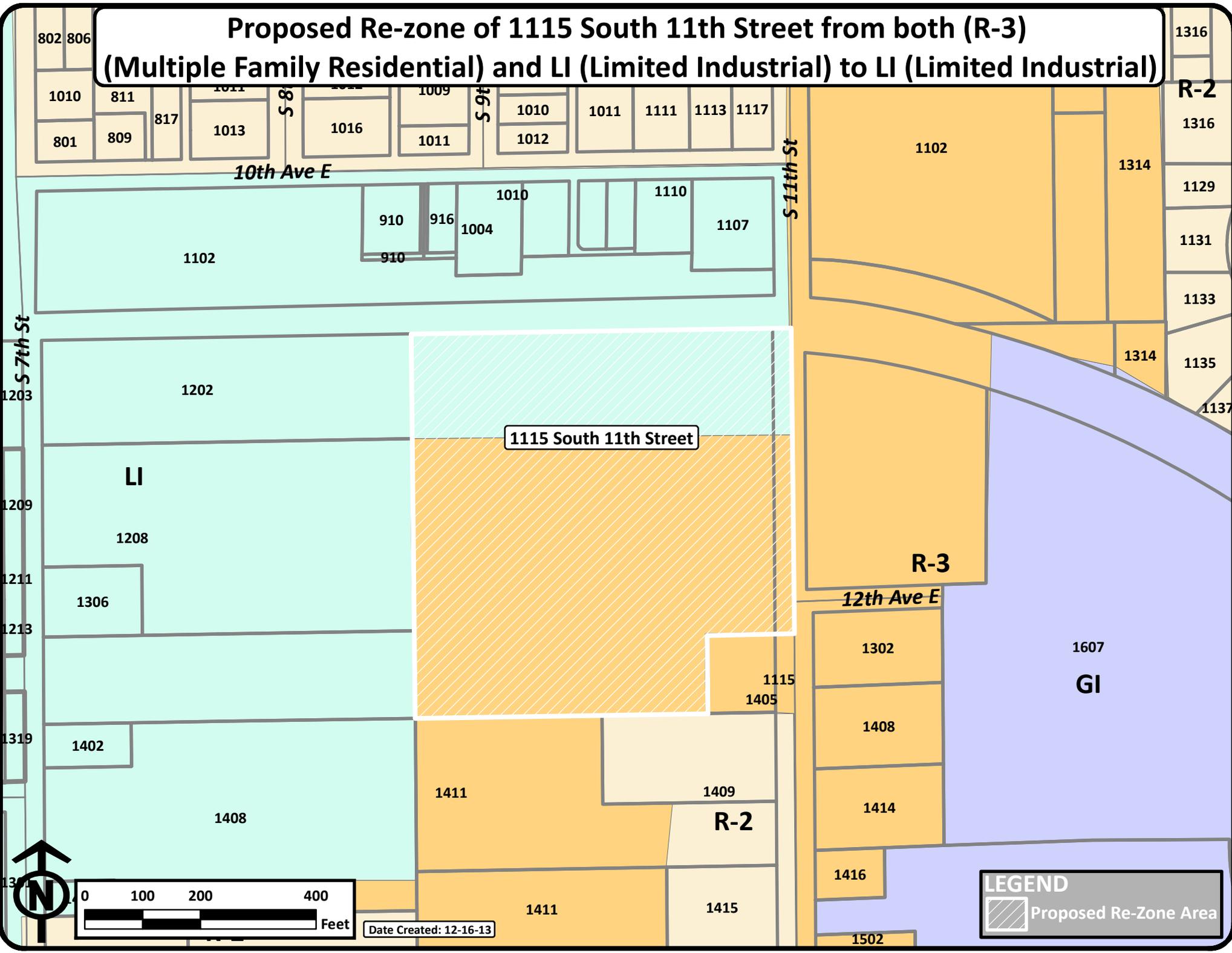
David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____ 2014.

Signed

Proposed Re-zone of 1115 South 11th Street from both (R-3) (Multiple Family Residential) and LI (Limited Industrial) to LI (Limited Industrial)



Date Created: 12-16-13

LEGEND

-  Proposed Re-Zone Area

Table 17.08b

Permitted Uses by Zoning Districts

Use Types	AG	RR	R- 1	R- 2	R- 3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Agricultural Uses																
Horticulture	P	P	C	C	C	C		C	P	C	C	C				17.22.020(A)
Crop production	P	P														
Animal production	P															17.22.020(B)
Commercial feedlots																17.22.020(C)
Livestocks sales																
Residential Uses																
Single-family Detached	P	P, L(1)	P, L(1)	P, L(1)	P, L(1)	P	P, L(1)	C								17.22.030(A)
Single-family Attached	C	C	C	P	P	P	P	C								17.22.030(B)
Duplex				P	P		P	C								
Two-family				P	P		P	C								17.22.030(D)
Townhouse				P	P		P	P		P						17.22.030(C)
Multiple-family					P		C	P	C	P	C					
Downtown residential										P						17.22.030(E)
Group residential	C	C			P			C	C							17.22.030(F)
Manufactured housing residential	P	P, L(1)	P, L(1)	P, L(1)	P, L(1)	P, L(2)		C								
Mobile home park						P, L(2)										17.22.030(G)
Mobile home subdivision						P, L(2)										17.22.030(H)
Retirement residential	C	C	C	P	P		P	P	C	P	C					

L(1) = Single-family detached dwellings provided that:

All single-family detached dwellings for which a building permit has been issued (date of enactment), shall comply with the following minimum design standards

1. The dwelling shall have a minimum width facing the street of twenty-four feet.
2. The minimum horizontal dimension of the main body of the dwelling unit shall not be less than twenty feet.
3. A minimum of fifteen percent of the facade of the building facing the street shall consist of windows, doors and other building openings.
4. Any foundation skirting material shall have the appearance of masonry or poured concrete typical of site-built homes.

Installation of the skirting must be installed within thirty days following the installation of the home, or the first day of May if the ground is frozen at the time the home is placed.

L(2) = Applies to all factory built homes (Refer to Section 17.04.030 for definitions), Any foundation skirting material shall have the appearance of masonry or poured concrete typical of site-built homes. Installation of the skirting must be installed within thirty days following the installation of the home, or the first day of May if the ground is frozen at the time the home is placed.

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R- 1	R- 2	R- 3	R- 4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Civic Uses																
Administration		C	C	C	C	C	P	P	P	P	P	P	P	P	P	
Cemetery	P	C	C	C	C	C										
Clubs	C	C	C	C	P	C	P	P		C	P	P	C	P	P	17.22.040(A)
Clubs (social)	C	C	C	C	P	C	P	P	P	P	P	P	P	P	P	17.22.040(A)
College/University	C	C	C	C	P	C	P	P	P	P	P	P	P	P		
Convalescent services	C	C		C	P	C	P	P	P	C						
Cultural services	C	C	P	P	P	P	P	P	P	P	P	P	P	P		
Day care (limited)	P	P	P	P	P	P	P	P	P	P	C	C	C	C	C	17.22.040(B)
Day care (general)	C	C	C	C	P	C	P	P	P	P	P	P	P	C	C	17.22.040(B)
Detention facilities											C	C		C	C	
Elder home	P	P	P	P	P	P	P									
Emergency residential	P	P	P	P	P	P	P	P	P	P						
Family home	P	P	P	P	P	P	P	P								
Group care facility					P		P	P	P	P	P					17.22.040(D)
Group home	C			C	P		P	P	P	P	P					17.22.040(D)
Guidance services					P		P	P	P	P	P	P	P	P	P	
Health care					P		P	P	P	P	P	P	P	P	P	
Hospitals					C		C	C	C	P	P	P	P	C	C	
Maintenance facility	S	S					C		C		P	P		P	P	
Park and recreation	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Postal facilities							C	P	P	P	P	P	P	P	P	
Primary education	C	P	P	P	P	P	P	P	P	P	C	C				17.22.040(C)
Public assembly							C	C	C	P	P	P	C			
Religious assembly	P	P	P	P	P	P	P	P	P	P	P	P		C		17.22.040(E)
Safety services	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Secondary Education	C	C	C	C	P	C	P	C	C	C	C	C				17.22.040(C)
Utilities	P	C	C	C	C	C	C	C	C	C	P	P		P	P	

P = Uses permitted by right
 C = Uses permitted by conditional use permit
 Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R- 1	R- 2	R- 3	R- 4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Office Uses																
Corporate offices					C		P	P	P	P	P	P	P	P	P	
General offices					C		P	P	P	P	P	P	P	P	P	
Financial offices							P	P	P	P	P	P	P	P	P	
Medical offices					C		P	P	P	P	P	P	P	P	C	
Commercial Uses																
Ag sales/service									C	C	P	P		P	P	
Auto rental/sales							P		C	P	P	P		C		17.22.050(C)
Auto services							C	C	P	P	P	P		P	P	17.22.050(A), (B)
Body repair									C	C	P	P		P	P	17.22.050(A)
Equip rental/sales										C	P	P		P	P	17.22.050(C)
Equipment repair											P	P		P	P	17.22.050(A)
Bed and breakfast	C	C	C	C	C		P	P	P	P	P	P				17.22.050(D)
Business support services							P	P	P	P	P	P	P	P	P	
Business/trade school									P	P	P	P	P	P	P	
Campground									C		C	C				17.22.050(E)
Cocktail lounge							C		P	C	P	P	C	P	P	17.22.050(F)
Commercial rec (indoor)							C	C	P	P	P	P	P	P	P	17.22.050(F)
Commercial rec (outdoor)											P	P		P	P	
Communication service							P	C	P	P	P	P	P	P	P	
Construction sales/service							C		C	C	P	P		P	P	
Consumer service							P	P	P	P	P	P	P	P		
Convenience storage									C		C	C		P	P	17.22.050(G)
Crematorium							C	C	C	C	C	C		C	C	
Food sales (convenience)							P	C	P	P	P	P	P	P	P	
Food sales (limited)							P	P	P	P	P	P	P	P	P	
Food sales (general)							C	C	P	P	P	P				

P = Uses permitted by right
 C = Uses permitted by conditional use permit
 Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R- 1	R- 2	R- 3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Commercial Uses (Cont.)																
Food sales (supermarkets)									P	P	C	C				
Funeral service					C		P	P	P	P	P	P	P	P	P	
Kennels	P	C									C	C		P	P	
Laundry services										C	P	P		P	P	
Liquor sales									P	P	P	P		C		
Lodging							P		P	P	P	P	P	C		
Personal							P	P	P	P	P	P	P	P	P	
Personal services							P	P	P	P	P	P	P	P	P	
Pet services	C						P	P	P	P	P	P	P	P		
Research services							P	P	P	P	P	P	P	P	P	
Restaurants (drive-in)							C		P	C	P	P		C	C	17.22.050(H)
Restaurants (general)							P	P	P	P	P	P	P	C	C	17.22.050(H)
Restricted business											C			C	P	17.22.050(I)
Retail services (limited)							P	P	P	P	P	P	C			
Retail services (large)								C	P	C	P	P				
Retail services (mass)									C	C	P	P				
Stables	C	C														
Surplus sales										C	P			P	P	
Trade services							C		C	C	P	P	P	P	P	
Vehicle storage (short-term)							C				P			P	P	
Veterinary services	C	C					P	C	C	C	P	P		P	P	
Parking uses																
Off-street parking							C		C	P	P	P	C	P	P	
Parking structure									C	P	C	C	C	P	P	

P = Uses permitted by right
 C = Uses permitted by conditional use permit
 Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R- 1	R- 2	R- 3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Industrial Uses																
Agricultural industry														C	P	17.22.070
Construction yards														P	P	17.22.070
Custom							C		C	P	P	P	P	P	P	17.22.070
Light industry													C	P	P	17.22.070
General industry														P	P	17.22.070
Heavy industry															C	17.22.070
Recycling collection									C	C	P			P	P	17.22.070
Recycling processing														P	P	17.22.070
Resource extraction															C	17.22.060(A), 17.22.070
Salvage services															P	17.22.060(B), 17.22.070
Vehicle storage (long-term)											C			P	P	17.22.070
Warehousing (enclosed)										C	C	C	P	P	P	17.22.070
Warehousing (open)														C	P	17.22.070
Transportation uses																
Aviation													C	C	P	
Railroad facilities										C	C		C	P	P	
Truck terminal											C			C	P	17.22.070
Transportation terminal									P	P	P	P		P	P	
Miscellaneous Uses																
Alternative energy	C	C	C	C	C	C	C	C		C	C	C	P	P	P	
Amateur radio tower	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Communications tower	C	C	C	C	C	C	C	C	C	C	C	C	P	P	P	17.22.080(A)

P = Uses permitted by right
 C = Uses permitted by conditional use permit
 Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R- 1	R- 2	R- 3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Industrial Uses (Continued)																
Construction batch plant											P	P		C	P	
Landfill (nonputrescible)															C	17.22.080(B)
Landfill (putrescible)																
WECS	C	C	C	C	C		C	C		C	C	C	P	P	P	17.22.070(C)

P = Uses permitted by right
 C = Uses permitted by conditional use permit
 Blank = Use not permitted

REZONING APPLICATION

APPLICANT NAME: Tim Blackwell

APPLICANT ADDRESS: 1 Park Place

OSKALOUSA, IA 52577

OWNER NAME: Tim Blackwell

ADDRESS OF PROPERTY: 1115 SOUTH 11TH

LEGAL DESCRIPTION: LOTS ONE AND FOUR OF THE IRREGULAR SURVEY OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION NINETEEN, TOWNSHIP SEVENTY-FIVE, RANGE FIFTEEN; EXCEPT THE SOUTH 135 FEET OF THE EAST 151 FEET OF SAID LOT FOUR;

REQUEST REZONING FROM R3
TO LI

REASON FOR REZONING APPLICATION AND THE NATURE AND OPERATING CHARACTERISTICS OF THE PROPOSED USE:

THE PROPERTY NOW IS SPLIT BETWEEN R3 ON PART OF THE BUILDING AND LI ON THE OTHER PART. THE PART THAT IS R3 IS CURRENTLY BEING USED FOR BOAT & RV STORAGE. WE WOULD CONTINUE TO STORE BOATS & RV'S. AS WE RENT THE BUILDING OUT WE WILL HAVE OFFICE SPACE AND STORAGE FOR SMALL BUSINESS. WE CURRENTLY HAVE SPACE RENTED FOR A DANCE STUDIO.

NOTE: ANY GRAPHIC INFORMATION, INCLUDING SITE PLANS, ELEVATIONS, OTHER DRAWINGS, OR OTHER MATERIALS DETERMINED BY ZONING ADMINISTRATOR TO BE NECESSARY TO DESCRIBE THE PROPOSED USE TO THE PLANNING AND ZONING COMMISSION AND/OR THE CITY COUNCIL WILL BE INCLUDED WITH THIS APPLICATION.

PLEASE SUBMIT THE \$250.00 APPLICATION FEE WITH THIS REQUEST.



SIGNATURE OF OWNER

DATE: 11-19-13



City Council Communication

Meeting Date: February 3, 2014

Requested By: Public Works Dept.

Item Title:

Consider a resolution for preliminary approval of plans, specifications, form of contract, and estimated cost; and also for ordering publication of notice of hearing, and notice to bidders for the First Avenue East Sidewalk Project.

Explanation:

Garden & Associates has prepared plans and specifications for the First Avenue East Sidewalk Project. This item allows staff to proceed with scheduling a public hearing on plans and specifications, and a bid letting date for the First Avenue East Sidewalk Project. The scope of this project includes new 10 foot wide concrete sidewalk, ADA ramps, new curb and gutter, composite pavement, new street lights with underground electric connections, intakes, storm drains and other miscellaneous improvements along the north side of 1st Avenue East from North 1st Street to North 2nd Street and along the west side of North 2nd Street from 1st Avenue East to the Law Enforcement parking lot. The preliminary engineering construction cost estimate for this project is \$112,036.00 and the design cost is \$30,600.00 for a total project cost of \$142,636.00. The total cost of this project will be shared by the City and the property owners. The city's share is approximately \$95,281.00 for the new curb and gutter, street lights, ADA ramps, and pavement. The property owner's share will be approximately \$47,355.00 for the new sidewalk and any necessary improvements beneath the sidewalk.

If the project is awarded, construction is proposed to commence from April to May depending on the weather. The anticipated work completion time is 30 working days. The City Council is prepared to obtain bids for the First Avenue East Sidewalk Project. Bids will be received and opened on Wednesday, February 12, 2014, at 10:00 a.m. and presented to the City Council for a public hearing on Tuesday, February 18, 2014.

Recommended Action:

Staff recommends approval of this item as presented and approval of the resolution scheduling a public hearing for February 18, 2014.

Budget Consideration:

No financial impact is associated with scheduling the public hearing. Minimal charges will be incurred as a result of printing the notice. Account #321-2010-6490 has budgeted \$30,600.00 for the design fees and account #325-2010-6761 has budgeted \$112,036.00 for construction.

Attachments :

Resolution, Preliminary Plans, Notice to bidders, Gardens & Associates letter, Engineers estimate, and Plans.

RESOLUTION NO. _____

**RESOLUTION FOR PRELIMINARY APPROVAL OF PLANS,
SPECIFICATIONS, AND ESTIMATED COST; SETTING DATE OF PUBLIC
HEARING ON PLANS, SPECIFICATIONS, AND ESTIMATED COST; AND
ORDERING THE ADVERTISEMENT FOR BIDS ON THE FIRST AVENUE
EAST SIDEWALK PROJECT**

WHEREAS, the Council has authorized the preparation of the proposed plans, specifications, contract documents, and estimate of cost for the First Avenue East Sidewalk Project, which are hereby preliminarily approved and ordered filed in the office of the City Clerk for public inspection and

WHEREAS, said plans and specifications along with the Notice of Hearing and Notice to Bidders have been filed by the Engineer with the City Clerk of Oskaloosa, Iowa, as follows:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa, as follows:

Section 1. That this Council will meet on the 18th day of February, 2014, at 6:00 p.m., at which time it will hold a public hearing on the proposed plans and specifications for the aforementioned project. At the hearing, any interested person may appear and file objections to the proposed plans, specifications, form of contract, or estimated cost of the project.

Section 2. The preliminary plans and specifications, notice of hearing, notice to bidders, and estimate of cost are hereby approved for the purpose of enabling the solicitation of bids.

Section 3. That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders as part of said specifications.

Section 4. That the Clerk shall publish Notice of Hearing and Notice to Bidders the same being in the form herein above specified, which publication shall be made in the Oskaloosa Herald, a legal newspaper printed wholly in the English language, printed in Oskaloosa, Iowa, and of general circulation therein, which publication shall be in accordance with the State Code of Iowa.

Section 5. That bids will be received by the City of Oskaloosa at the Office of the City Clerk at City Hall at 220 South Market Street until 10:00 a.m. on the 12th day of February, 2014, in connection with the aforementioned project.

Section 6. That this Council will meet at the City Council Chambers, Oskaloosa City Hall, Oskaloosa, Iowa, on the 18th day of February, 2014, at 6:00 p.m., and subsequent to the public hearing on said documents it will consider all bids filed pursuant to the plans, specifications, form of contract, and cost for the aforementioned project.

Section 7. That all resolutions or parts of resolutions thereof in conflict herewith be and same hereby repealed.

PASSED AND APPROVED this _____ day of February, 2014.

ATTEST:

David Krutzfeldt, Mayor

Amy Miller, City Clerk

NOTICE TO BIDDERS
NOTICE OF PUBLIC HEARING

FIRST AVENUE EAST SIDEWALK PROJECT
OSKALOOSA, IOWA

Time and Place for Filing Sealed Proposals. Sealed bids for the work comprising the improvements as stated below must be filed before **10:00 A.M. on February 12, 2014**, in the office of the City Clerk, City Hall, City of Oskaloosa, 220 South Market, Oskaloosa, Iowa 52577.

Time and Place Sealed Proposals Will be Opened and Considered. Sealed proposals will be opened and bids tabulated at 10:00 A.M. on February 12, 2014, in the office of the City Clerk, 220 South Market, Oskaloosa, Iowa, for consideration by the City of Oskaloosa at its meeting at 6:00 P.M. on Tuesday, February 18, 2014 in the Council Chambers, City Hall, 220 South Market, Oskaloosa, Iowa. The City of Oskaloosa reserves the right to reject any and all bids.

Time for Commencement and Completion of Work. Work on the improvement shall be commenced immediately upon issuance of a written Notice to Proceed and be completed as stated below.

Bid Security. Each bidder shall accompany its bid with bid security as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of contract a corporate surety bond, in form acceptable to the City, for the faithful performance of the contract, in an amount equal to one hundred percent of the amount of the contract. The bid security shall be in the amount fixed in the Instruction to Bidders and shall be in the form of a check, a certified check, or a bank money order drawn on a FDIC insured bank in Iowa or on a FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a bid bond on the form provided in the contract documents with corporate surety satisfactory to the City. The bid shall contain no condition except as provided in the specifications.

Contract Documents. Bid forms, plans and specifications may be obtained from Garden & Associates, Ltd., P.O. Box 451, 1701 3rd Avenue East, Suite 1, Oskaloosa, IA 52577 upon deposit of **Twenty-Five Dollars (\$25.00)** which shall be refunded upon return of said plans and specification within fourteen (14) days after award of the project. If said plans and specifications are not returned within the time specified and in a reusable condition, the deposit shall be forfeited.

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvement. A public hearing will be held by the City of Oskaloosa on the proposed contract documents (plans, specifications and form of contract) and estimated cost for the improvement at its meeting at 6:00 P.M. on Tuesday, February 18, 2014, in the Council Chambers, City Hall, 220 South Market, Oskaloosa, Iowa.

Preference of Products and Labor. Preference shall be given to domestic construction materials by the contractor, subcontractors, materialmen, and suppliers in performance of the contract and, further, by virtue of statutory authority, preference will be given to products and provisions grown

and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes.

General Nature of Improvement. The work generally consists of the following:

Mobilization – Lump Sum; Clearing and Grubbing – Lump Sum; Excavation, Class 10 – 110 CY; Granular Subbase, 4 Thick Class ‘ Crushed Stone – 373 SY; Granular Subbase, 6 thick Class ‘ Crushed Stone – 280 SY; Storm Sewer, Trenched, PVC, 3 – 13 LF; Storm Sewer, Trenched, RCP, 1 – 232 LF; SW-401 Manhole, 4 Dia. – 1 EA; SW-501 Single Grate Intake – 2 EA; Pavement, PCC 7 Thick – 280 SY; PCC Pavement Samples and Testing – Lump Sum; Removal of Sidewalk – 378 SY; Sidewalk, PCC 5 Thick – 373 SY; Detectable Warning – 30 SF; Driveway, Paved PCC, 7 Thick – 25 SY; Pavement Removal – 280 SY; Concrete Wall Curb – 35 LF; Painted Pavement Markings and Symbols, Waterborne or Solvent Based – Lump Sum; Traffic Control – Lump Sum; Abandon Rooms Under Walks – 1 EA; Light Pole Bases – 4 EA; Remove and Reinstall Pole and Light Fixture – 4 EA; Furnish and Install Below Ground Electric Power Circuits in Conduit – 420 LF; Modify Electric Service, Including Grounding and New Panel – Lump Sum.

Building materials, supplies, and equipment incorporated into said improvement are exempt from Iowa Department of Revenue and Finance sales tax and any applicable local option sales tax and school infrastructure local option sales tax pursuant to Iowa Code Sections: 422.42 (15) & (16), and 422.47 (5). Bidder shall not include payment of Iowa sales tax in Bid. Jurisdiction will provide Purchasing Agent Authorization Letter and Designated Exempt Entity Iowa Construction Sales Tax Exemption Certificate. Contractor will coordinate sales tax exempt purchases with subcontractors and material and equipment suppliers. Contractor will maintain records identifying the materials purchased sales tax exempt and will maintain records verifying the use of said materials on said improvement.

Payment to the Contractor for said improvements will be made in monthly estimates and one final payment. Monthly estimates will be equivalent to ninety-five percent (95%) of the contract value of the work completed during the preceding calendar month. Such monthly payment will in no way be construed as an act of acceptance for any part of the work partially or totally.

Final payment to the Contractor will be made no earlier than thirty (30) days from and after final acceptance of the work by the Jurisdiction. Before final payment is made, the Contractor shall file with the Jurisdiction lien waivers from material suppliers and/or subcontractors showing that they were paid in full for materials supplied and/or work performed on the project.

Liquidated damages in the amount of **Six Hundred Dollars (\$600.00)** per working day will be assessed for each day that the work shall remain uncompleted after the end of the contract period with due allowance for extension of contract period due to conditions beyond the control of the Contractor.

Successful Bidder will be required to furnish Performance, Payment and Maintenance Bond acceptable to the City of Oskaloosa on the form provided in the specifications in amounts equal to one hundred percent (100%) of the contract price.

Award of the contract will be to the lowest responsive, responsible, qualified bidder submitting the lowest acceptable bid. The City of Oskaloosa hereby reserves the right to reject any or all bids, to waive informalities and irregularities and to enter into such contract as it may deem to be for the best interest of the City of Oskaloosa. A bidder shall not withdraw its proposal for a period of 60 calendar days after the date designated for opening of proposals.

The work under the proposed contract shall commence on or before the date specified in a written Notice to Proceed and shall be fully completed and ready for final payment within 30 working days. It is anticipated that Notice to Proceed will be issued on or before April 1, 2014 weather permitting.

This Notice is given by authority of the City of Oskaloosa, Iowa.

Dave Krutzfeldt, Mayor
City of Oskaloosa, Iowa

ATTEST:

Amy Miller, City Clerk

This Notice published in the Oskaloosa Herald.

**ENGINEER'S OPINION OF PROBABLE COST
FIRST AVENUE EAST SIDEWALK PROJECT
OSKALOOSA, IOWA**

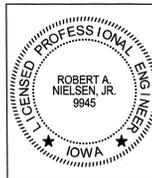
11/24/2014

Bid Date: February 12, 2014

Bid Item No.	Specification Item No.	Bid Item Description	Unit	Estimated Quantity	Unit Price	Extended Price
1	1090-105-D	Mobilization	LS	XXXX	\$5,000.00	\$5,000.00
2	2010-108-C-0	Clearing and Grubbing	LS	XXXX	\$500.00	\$500.00
3	2010-108-E-0	Excavation, Class 10	CY	110	\$12.00	\$1,320.00
4	2010-108-I-0	Granular Subbase, 4" Thick Class 'A' Crushed Stone	SY	373	\$7.00	\$2,611.00
5	2010-108-I-0	Granular Subbase, 6" Thick Class 'A' Crushed Stone	SY	280	\$10.00	\$2,800.00
6	4020-108-A-1	Storm Sewer, Trenched, PVC, 3"	LF	13	\$25.00	\$325.00
7	4020-108-A-1	Storm Sewer, Trenched, RCP, 15"	LF	232	\$50.00	\$11,600.00
8	6010-108-A-0	SW-401 Manhole, 48" Dia.	EA	1	\$3,200.00	\$3,200.00
9	6010-108-B-0	SW-501 Single Grate Intake	EA	2	\$3,500.00	\$7,000.00
10	7010-108-A-0	Pavement, PCC, 7" Thick	SY	280	\$60.00	\$16,800.00
11	7010-108-I-0	PCC Pavement Samples and Testing	LS	1	\$1,200.00	\$1,200.00
12	7030-108-A-0	Removal of Sidewalk	SY	378	\$10.00	\$3,780.00
13	7030-108-E-0	Sidewalk, PCC, 5" Thick	SY	373	\$50.00	\$18,650.00
14	7030-108-G-0	Detectable Warning	SF	30	\$30.00	\$900.00
15	7030-108-H-1	Driveway, Paved PCC, 7" Thick	SY	25	\$60.00	\$1,500.00
16	7040-108-H-0	Pavement Removal	SY	280	\$10.00	\$2,800.00
17	XXX-XXXX-X-X	Concrete Wall Curb	LF	35	\$50.00	\$1,750.00
18	XXX-XXXX-X-X	Painted Pavement Markings and Symbols, Waterborne or Solvent Based	LS	XXXX	\$1,000.00	\$1,000.00
19	XXX-XXXX-X-X	Traffic Control	LS	XXXX	\$2,500.00	\$2,500.00
20	XXX-XXXX-X-X	Abandon Rooms Under Walks	EA	1	\$6,000.00	\$6,000.00
21	Division 16	Light Pole Bases	EA	4	\$750.00	\$3,000.00
22	Division 16	Remove and Reinstall Pole and Light Fixtures	EA	4	\$1,250.00	\$5,000.00
23	Division 16	Furnish and Install Below Ground Electric Power Circuits in Conduit	LF	420	\$25.00	\$10,500.00
24	Division 16	Modify Electric Service, Including Grounding and New Panel	LS	XXXX	\$2,300.00	\$2,300.00
					TOTAL	\$112,036.00

FIRST AVENUE EAST SIDEWALK PROJECT OSKALOOSA, IOWA 2014

SHEET INDEX	
SHEET NO.	DESCRIPTION
A.01	TITLE SHEET
A.02	LEGEND, GENERAL NOTES, LOCATION MAP AND QUANTITY TABULATION
B.01	TYPICAL SECTIONS AND DETAILS
D.01	REMOVALS
D.02	FIRST AVENUE EAST PLAN AND PROFILE
D.03	SOUTH SECOND STREET PLAN AND PROFILE
E.01	ELECTRICAL PLAN
W.01	CROSS SECTIONS - FIRST AVE. EAST
W.02	CROSS SECTIONS - SOUTH SECOND ST.
9	TOTAL SHEETS


 I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.
 Robert A. Nielsen, Jr., P.E. Date: 1/24/14
 License number: 9945
 My license renewal date is December 31, 2015
 Pages or sheets covered by this seal:
 A.01, A.02, B.01, D.01, D.02, D.03, W.01, W.02



GARDEN & ASSOCIATES, LTD.
ENGINEERS & SURVEYORS
 500 E. Taylor, Suite C
 P.O. Box 631
 Creston, Iowa 50801
 641.782.4005 Phone
 641.782.4118 Fax
 email@gardenassociates.net

1701 3rd Avenue East, Suite 1
 P.O. Box 451
 Oskaloosa, Iowa 52577
 641.672.2526 Phone
 641.672.2091 Fax
 800.491.2524 Iowa Toll Free

SHEET TITLE
 TITLE SHEET

SCALE:
 NO SCALE

FIELD BOOK:
 NA

DRAWN BY:
 KJR

APPROVED:
 RAN

REVISIONS:

DATE:
 JAN. 24, 2014

PROJECT NO.:
 5013200

SHEET NO.:
 A.01

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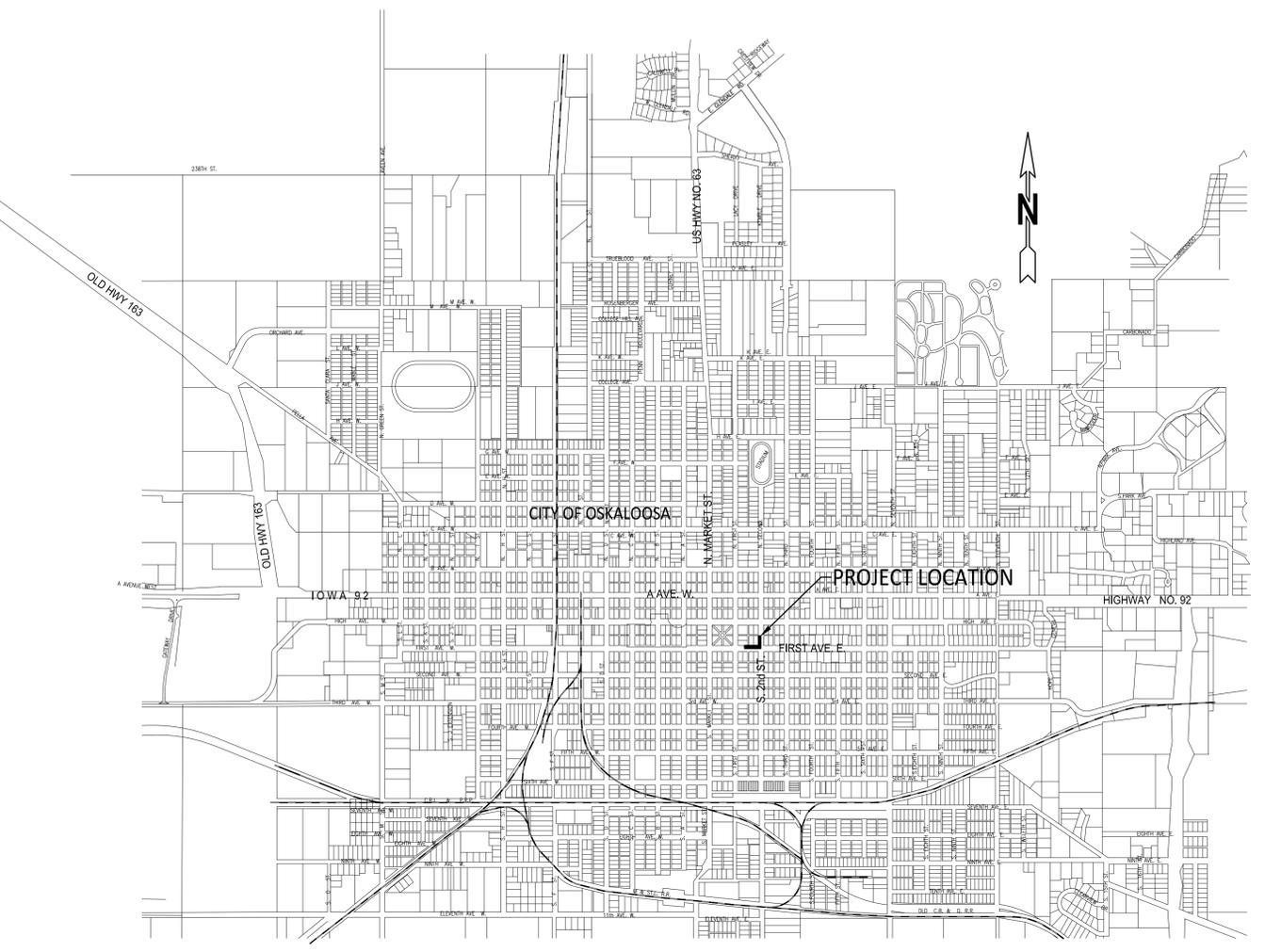

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1.800.292.8989
 Call the toll-free number at least
 48 hours
 prior to ALL excavations in Iowa.

GENERAL SYMBOLS LEGEND	
●	PROPERTY CORNER FOUND
▲	SECTION CORNER FOUND
—000—	EXISTING GROUND CONTOUR LINE
— —	EXISTING WATER LINE (SIZE VARIES)
—X—	EXISTING FIRE HYDRANT
—V—	EXISTING WATER VALVE
—S—	EXISTING WATER SERVICE SHUTOFF
—P—	EXISTING WATER METER PIT
—W—	EXISTING WATER WELL
—M—	WATER METER
—ST—	EXISTING STORM SEWER LINE (SIZE VARIES)
—A—	EXISTING STORM SEWER ACCESS
—S—	EXISTING SEPTIC TANK
—S—	EXISTING SANITARY SEWER ACCESS
—SS—	EXISTING SANITARY SEWER MAIN (SIZE VARIES)
—C—	CLEANOUT
—E—	ELECTRIC MANHOLE
—OE—	OVERHEAD ELECTRIC LINE
—UE—	UNDERGROUND ELECTRIC LINE
—EM—	ELECTRIC METER
—FO—	FIBEROPTIC LINE
—TM—	TELEPHONE MANHOLE
—TELE PED—	TELEPHONE PEDESTAL
—UT—	TELEPHONE LINE
—TV PED—	TELEVISION PEDESTAL
—TV—	TELEVISION LINE
—GM—	GAS METER
—GV—	GAS VALVE
—G—	EXISTING GAS LINE
—U—	UTILITY POLE
—GUY—	GUY WIRE
—LUM—	LUMINAIRE
—TR—	TRANSFORMER
—	SIGN
—	BOLLARD
—	RAILROAD GATE OR SIGNAL
—	MAILBOX
—	FLAGPOLE
—	TREE OR SHRUB
—	STUMP
—	FIELD FENCELINE
—	CHAIN LINK FENCELINE
—	WOOD FENCELINE
—	SILT FENCE
—	BENCHMARK OR ELEVATION MARKER
—	PROPERTY CORNER SET
—	SECTION CORNER SET
—	PROPOSED WATER MAIN (SIZE VARIES)
—	PROPOSED FIRE HYDRANT
—	PROPOSED WATER VALVE
—	PROPOSED WATER SHUTOFF
—	PROPOSED SANITARY SEWER MANHOLE
—	PROPOSED SANITARY SEWER END LINE CLEANOUT
—	PROPOSED SANITARY SEWER DOUBLE CLEANOUT
—	PROPOSED SANITARY SEWER MAIN (SIZE VARIES)
—	PROPOSED LIFT STATION
—FM—	PROPOSED SANITARY SEWER FORCE MAIN
—	PROPOSED STORM SEWER ACCESS
—	PROPOSED STORM SEWER MAIN
—SST—	PROPOSED SECONDARY STORM SEWER
—	PROPOSED GROUND CONTOUR LINE
—	SURFACING REMOVAL
—	CONCRETE SURFACING REPLACEMENT
—	FINISH GRADE ELEVATION MARKER

GENERAL ABBREVIATIONS LEGEND	
R/W	RIGHT OF WAY
R.O.W.	RIGHT OF WAY
P.C.	POINT OF CURVATURE
P.I.	POINT OF INTERSECTION
P.T.	POINT OF TANGENCY
CL	CENTERLINE
TC	TOP OF CURB
GU	GUTTER
FL	FLOW LINE
SB	SOIL BORING
R	RADIUS
BTM	BOTTOM
HWL	HIGH WATER LEVEL
LWL	LOW WATER LEVEL
EA	EACH
GPM	GALLONS PER MINUTE
IN.	INCHES
FT	FOOT OR FEET
SF	SQUARE FEET
LF	LINEAR FOOT
SY	SQUARE YARD
CY	CUBIC YARD
MJ	MECHANICAL JOINT
PE	PLAIN END JOINT
FE	FLANGED JOINT
UT	UNION TITE JOINT
S.S.	STAINLESS STEEL
ON C.	ON CENTER
I.D.	INSIDE DIAMETER
O.D.	OUTSIDE DIAMETER
#	DIAMETER
DIA.	DIAMETER
#	NUMBER
TYP	TYPICAL
INV	INVERT
PVC	POLYVINYL CHLORIDE PIPE
DIP	DUCTILE IRON PIPE
CIP	CAST IRON PIPE
CMP	CORRUGATED METAL PIPE
RCP	REINFORCED CONCRETE PIPE

UTILITY CONTACT INFORMATION		
UTILITY	ORGANIZATION/REPRESENTATIVE	PHONE
SANITARY SEWER	CITY OF OSKALOOSA WASTERWATER - DAVE NEUBERT	641-660-8325
STORM SEWER	CITY OF OSKALOOSA PUBLIC WORKS - AKHILESH PAL	641-673-7472
WATER	OSKALOOSA MUNICIPAL WATER DEPT. - CHAD COON	641-660-5555
NATURAL GAS (DISTRIBUTION)	MID AMERICAN - JEFF FERGUSON	641-660-3068
ELECTRIC	MID AMERICAN - KYLE PLUMB	641-660-7217
COMMUNICATIONS	MCG - BRAD BOENDER	641-295-7166
TELEVISION	MEDIACOM - BRIAN MORROW	641-455-6841
PHONE	CENTURY LINK - PHIL WILLIAMS	811 or 515-865-6129

- ### GENERAL CONSTRUCTION NOTES
- THIS PROJECT INCLUDES ALL WORK ASSOCIATED WITH THE INSTALLATION OF STORM SEWER PIPE AND STRUCTURES, TRENCH EXCAVATION AND BACKFILL, GRADING, ABANDONING ROOMS UNDER SIDEWALK, PORTLAND CEMENT CONCRETE PAVEMENT AND SIDEWALKS, AND ASSOCIATED MISCELLANEOUS WORK.
 - ALL WORK SHALL BE IN ACCORDANCE WITH THE SUDAS STANDARD SPECIFICATIONS, 2014 EDITION. SPECIFICATION MANUALS CAN BE ORDERED FROM THE INSTITUTE FOR TRANSPORTATION (FORMERLY CTRE) - ATTN: BETH RICHARDS, 2711 SOUTH LOOP DRIVE, SUITE 4700, AMES, IOWA 50010-8664, PHONE: 515-294-2869. SPECIFICATIONS CAN ALSO BE VIEWED AT THE SUDAS WEB SITE (WWW.IOWASUDAS.ORG)
 - NOTIFY AKHILESH PAL, PUBLIC WORKS DIRECTOR, CITY OF OSKALOOSA AT 641-673-7472 TWO WEEKS PRIOR TO COMMENCING WORK.
 - COORDINATE WORK AND COOPERATE WITH CITY STAFF AND ENGINEER.
 - LOCATION OF EXISTING UTILITIES IS APPROXIMATE. VERIFY LOCATION OF EXISTING UTILITIES IN LINE OF CONSTRUCTION PRIOR TO BEGINNING CONSTRUCTION BY EXCAVATING AHEAD OF WORK. CONTRACTOR IS RESPONSIBLE FOR NOTIFYING ALL UTILITY COMPANIES IN SERVICE DURING CONSTRUCTION.
 - PROTECT ALL UTILITIES FROM DAMAGE DURING CONSTRUCTION UNLESS OTHERWISE SHOWN ON PLANS.
 - THERE MAY BE BURIED UTILITIES NOT SHOWN ON PLANS THAT ARE IN LINE OF CONSTRUCTION.
 - NOTIFY PROPERTY OWNERS 48 HOURS IN ADVANCE IF ACCESS TO PROPERTY WILL BE INTERRUPTED. ACCESS SHALL BE MAINTAINED AT ALL TIMES FOR EMERGENCY VEHICLES.
 - CONTRACTOR SHALL PRESERVE ALL MONUMENTS, STAKES, REFERENCE POINTS AND BENCHMARKS. IN CASE OF DESTRUCTION BY CONTRACTOR'S NEGLIGENCE OR CARELESSNESS, THEY WILL BE CHARGED WITH RESULTING EXPENSE OF REPLACEMENT AND RESPONSIBILITY FOR ANY MISTAKES OR LOSS OF TIME CAUSED THEREBY.
 - CONTRACTOR SHALL PREVENT ENTRY OF MUD, DIRT, DEBRIS AND OTHER MATERIAL INTO NEW SEWER AND EXISTING SEWERS. SHOULD MUD, DIRT, DEBRIS, OR OTHER MATERIAL ENTER THE NEW SEWER CONSTRUCTION OR EXISTING SEWERS, THE CONTRACTOR SHALL CLEAN AT NO COST TO OWNER.
 - DISPOSE OF MATERIALS NOT SUITABLE FOR TRENCH BACKFILL, SURFACE RESTORATION AND EXCESS EXCAVATED MATERIAL. DISPOSAL IS INCIDENTAL TO CONSTRUCTION.
 - RCP STORM SEWER PIPE SHALL BE MINIMUM CLASS 2000D UNLESS SHOWN OTHERWISE. ALL STORM SEWER SHALL HAVE RUBBER O-RING OR PROFILE GASKETED JOINTS COMPLYING WITH ASTM C443.
 - CONCRETE MIX SHALL BE IDOT C-3WR-C OR C-4WR-C FOR ALL PAVEMENT, DRIVEWAYS, AND SIDEWALKS. COARSE AGGREGATE SHALL BE CLASS 3 DURABILITY. USE OF FLY ASH AND GROUND GRANULATED BLAST FURNACE SLAG (GGBS) SHALL BE IN ACCORDANCE WITH SECTION 7010.202C OF THE SPECIFICATIONS.
 - METHOD OF ACCEPTANCE FOR AGGREGATES, PORTLAND CEMENT, FLY ASH, CURING COMPOUND AND JOINT SEALER SHALL BE BY QUALITY CERTIFICATION FURNISHED BY THE CONTRACTOR. CONTRACTOR SHALL BE RESPONSIBLE FOR THE FOLLOWING TESTS ON THE PLASTIC CONCRETE: AIR CONTENT, SLUMP AND CYLINDERS IN ACCORDANCE WITH THE SPECIFICATIONS. NO TESTS WILL BE PERFORMED ON THE HARDENED CONCRETE UNLESS TEST RESULTS FOR PLASTIC CONCRETE ARE DEFICIENT. ALL TESTING AND RE-TESTING IS THE RESPONSIBILITY OF THE CONTRACTOR.
 - THE CONTRACTOR SHALL ENSURE THAT ALL SIDEWALKS, SIDEWALK LETDOWNS, CURB RAMPS AND DETECTABLE WARNINGS SHALL BE CONSTRUCTED IN ACCORDANCE WITH SECTION 7030 OF THE SUDAS SPECIFICATIONS AND AMERICAN DISABILITY ACT REQUIREMENTS.
 - ADJUST EXISTING FIXTURES INCLUDING WATER SERVICE CURB STOP BOXES AND MANHOLES TO MATCH ELEVATION OF NEW PAVEMENT. FIXTURE ADJUSTMENT IS INCIDENTAL TO CONSTRUCTION.
 - CONTRACTOR SHALL REMOVE AND SALVAGE ALL SIGNS REQUIRED TO CONSTRUCT NEW SIDEWALKS. REMOVED SIGNS SHALL REMAIN PROPERTY OF THE OWNER. OWNER WILL INSTALL NEW SIGNS. WORK IS INCIDENTAL TO CONSTRUCTION.
 - PROVIDE TEMPORARY ACCESS TO BUILDING AND STORE FRONTS DURING CONSTRUCTION WHEN SIDEWALK IS REMOVED. PLACE GRANULAR SURFACING, WOOD PLANKS, OR PLYWOOD AS REQUIRED TO MAINTAIN ACCESS. WORK IS INCIDENTAL TO CONSTRUCTION.



PROJECT LOCATION MAP
APPROX. SCALE: 1" = 1000'

ESTIMATED PROJECT QUANTITIES					
Item No.	Bid Item Description No.	Bid Item Description	Unit	Estimated Quantity	Remarks
1	1090-105-D	Mobilization	LS	1	
2	2010-108-C-0	Clearing and Grubbing	LS	1	
3	2010-108-E-0	Excavation, Class 10	CY	110	
4	2010-108-I-0	Granular Subbase, 4" Thick Class 'A' Crushed Stone	SY	373	
5	2010-108-I-0	Granular Subbase, 6" Thick Class 'A' Crushed Stone	SY	280	
6	4020-108-A-1	Storm Sewer, Trenched, PVC, 3"	LF	13	
7	4020-108-A-1	Storm Sewer, Trenched, RCP, 15"	LF	232	
8	6010-108-A-0	SW-401 Manhole, 48" Dia.	EA	1	
9	6010-108-B-0	SW-501 Single Grate Intake	EA	2	
10	7010-108-A-0	Pavement, PCC, 7" Thick	SY	280	
11	7010-108-I-0	PCC Pavement Samples and Testing	LS	1	
12	7030-108-A-0	Removal of Sidewalk	SY	378	
13	7030-108-E-0	Sidewalk, PCC, 5" Thick	SY	373	
14	7030-108-G-0	Detectable Warning	SF	30	
15	7030-108-H-1	Driveway, Paved PCC, 7" Thick	SY	25	
16	7040-108-H-0	Pavement Removal	SY	280	
17	XXX-XXX-X-X	Concrete Wall Curb	LF	35	See Detailed Specifications for description.
18	XXX-XXX-X-X	Painted Pavement Markings and Symbols, Waterborne or Solvent Based	LS	1	
19	XXX-XXX-X-X	Traffic Control	LS	1	
20	XXX-XXX-X-X	Abandon Rooms Under Walks	EA	1	See Detailed Specifications for description.
21	Division 16	Light Pole Bases	EA	4	
22	Division 16	Remove and Reinstall Pole and Light Fixture	EA	4	
23	Division 16	Furnish and Install Below Ground Electric Power Circuits in Conduit	LF	420	
24	Division 16	Modify Electric Service, Including Ground and New Panel	LS	1	

GARDEN & ASSOCIATES, LTD.
ENGINEERS & SURVEYORS

707 3rd Avenue East, Suite C
500 E. Taylor, Suite C
P.O. Box 6311, 50801
Oskaloosa, Iowa 52577
641.672.2526 Phone
641.672.2091 Fax
641.782.4118 Fax
800.491.2524 Iowa Toll Free
email@gardenassociates.net

**FIRST AVENUE EAST
SIDEWALK PROJECT
OSKALOOSA, IOWA**

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SHEET TITLE
**LEGEND, GENERAL
NOTES, LOCATION
MAP AND QTY TAB**

SCALE:
NO SCALE

FIELD BOOK:
NA

DRAWN BY:
KJR

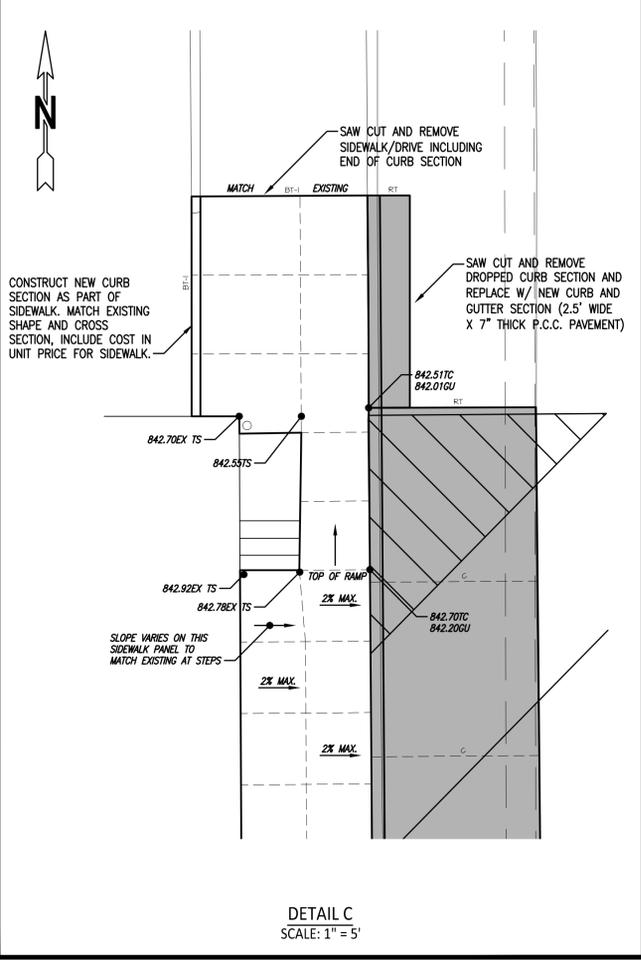
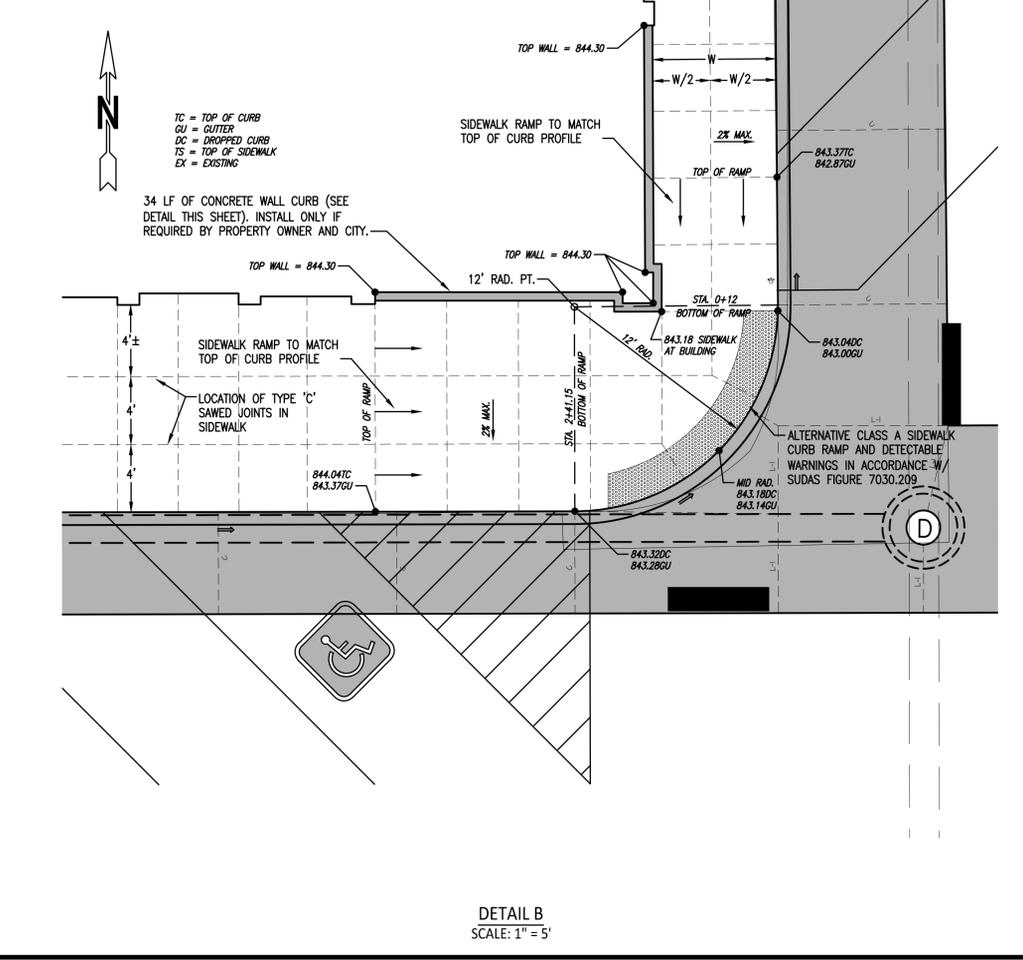
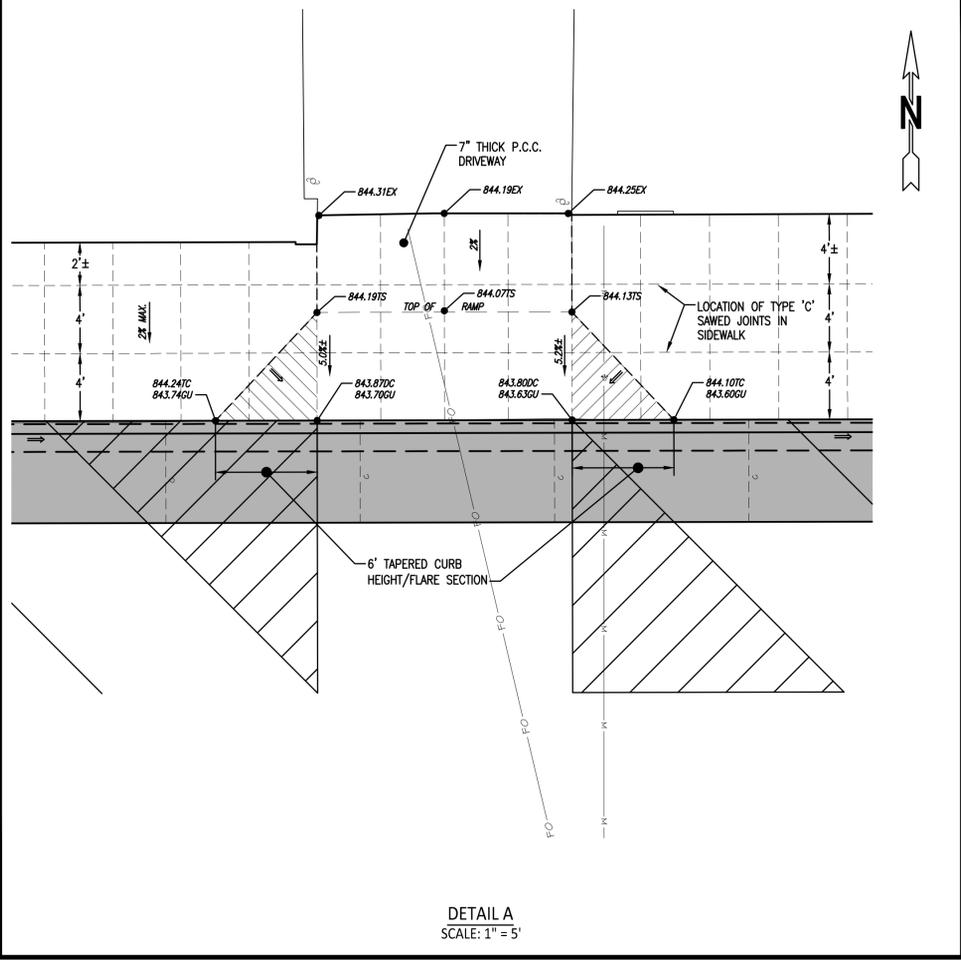
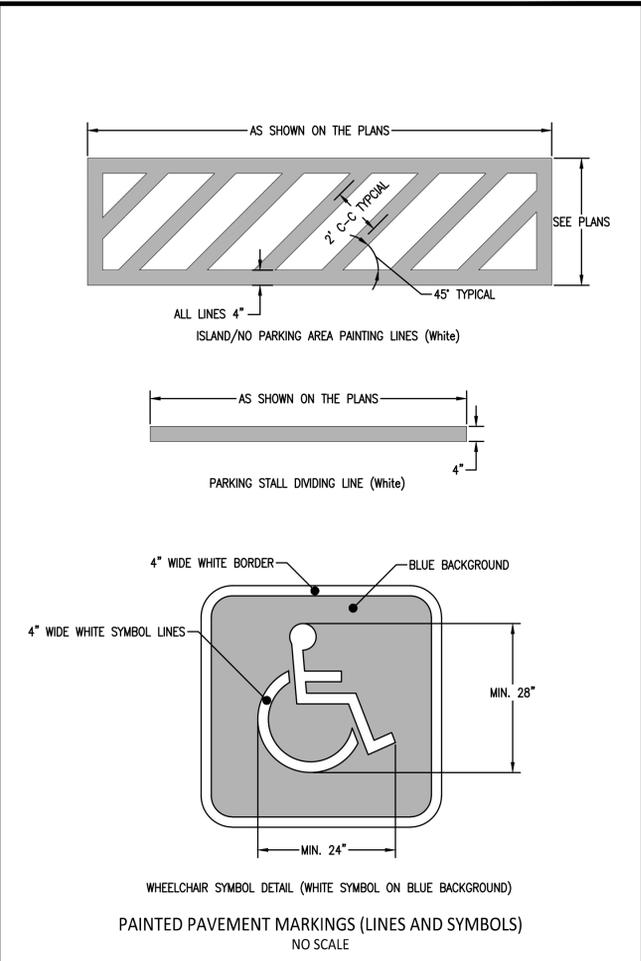
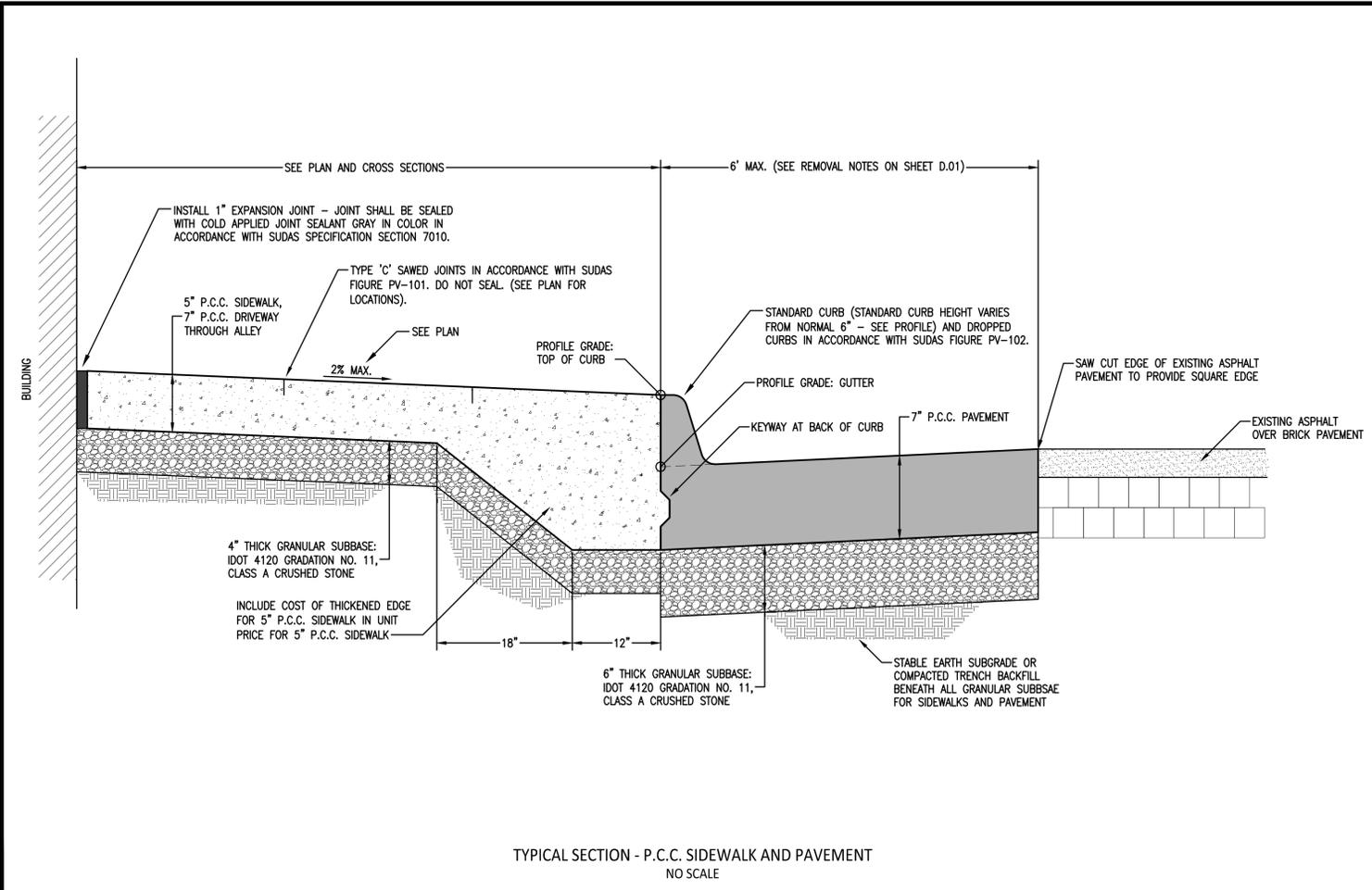
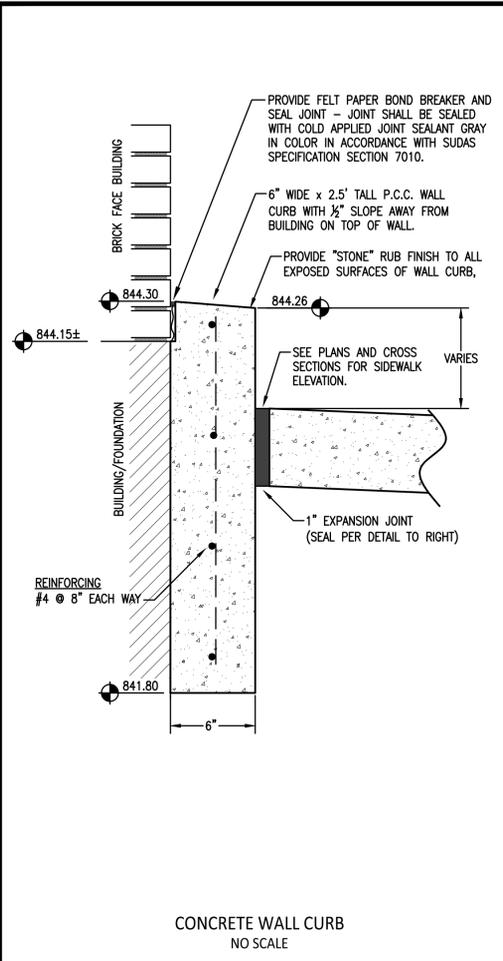
APPROVED:
RAN

REVISIONS:

DATE:
JAN. 24, 2014

PROJECT NO.:
5013200

SHEET NO.:
A.02



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ENGINEERS & SURVEYORS

500 E. Taylor, Suite C
Oskaloosa, Iowa 52577
641.782.4005 Phone
641.782.4118 Fax
email@gardenassociates.net

7070 3rd Avenue East, Suite 1
Oskaloosa, Iowa 52577
641.672.2526 Phone
641.672.2091 Fax
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**FIRST AVENUE EAST
SIDEWALK PROJECT
OSKALOOSA, IOWA**

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SHEET TITLE
**TYPICAL SECTIONS
AND DETAILS**

SCALE:
AS NOTED

FIELD BOOK:
NA

DRAWN BY:
KJR

APPROVED:
RAN

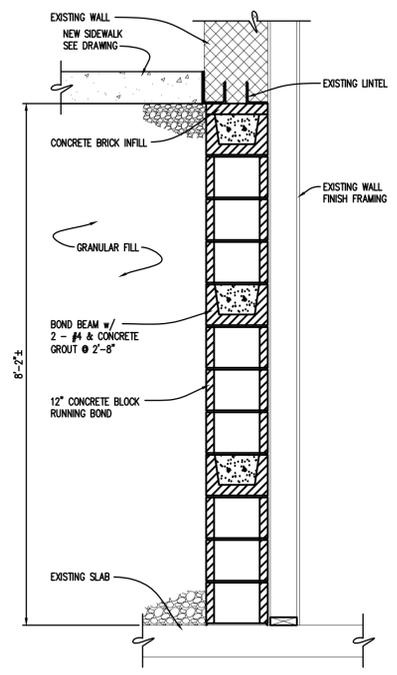
REVISIONS:

DATE:
JAN. 24, 2014

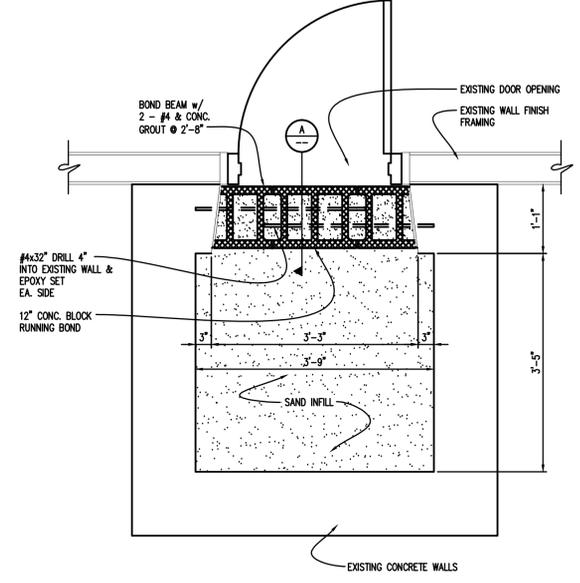
PROJECT NO.:
5013200

SHEET NO.:
B.01

© Project: W013200 - Oskaloosa - First Ave East Sidewalk (Drawing) (04-30) File: Drawings/Cons from 1013200.dwg



A AREAWAY SECTION
SCALE: 3/4" = 1'-0"



METER AREAWAY PLAN
SCALE: 3/4" = 1'-0"

GENERAL NOTES

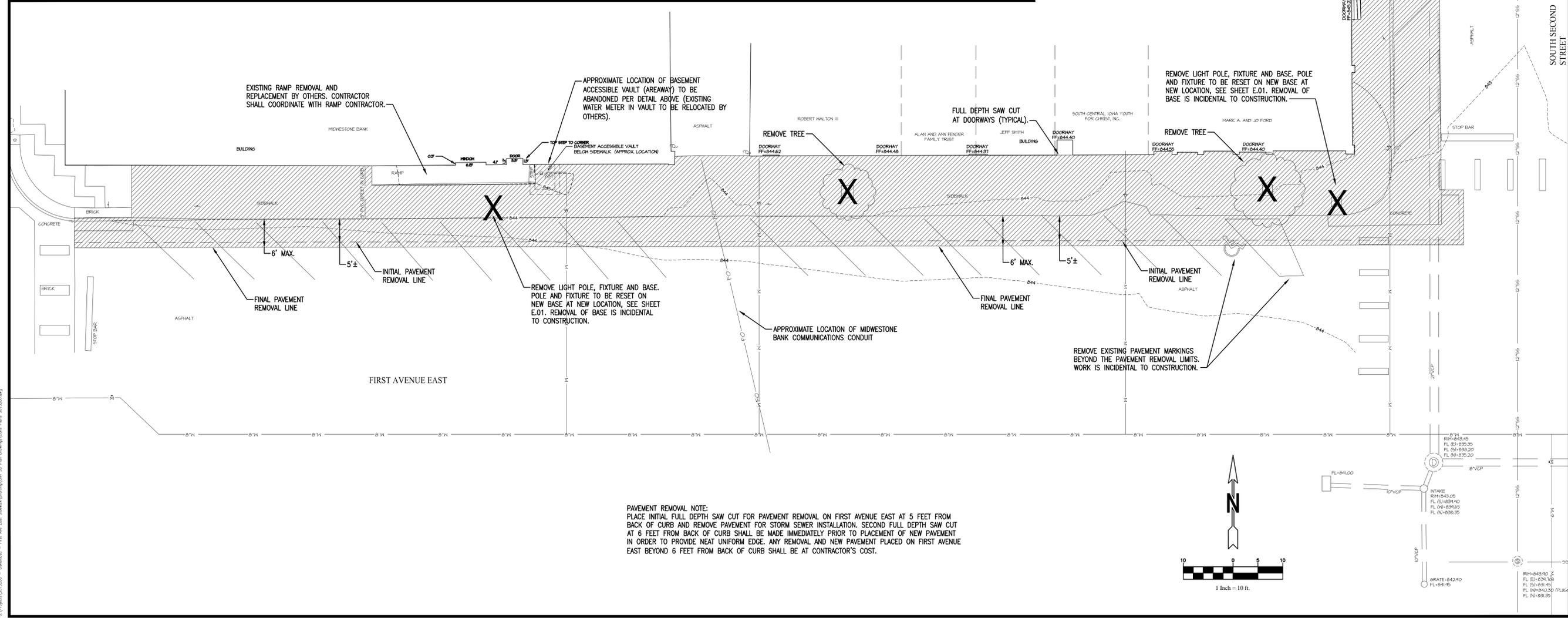
REMOVE ALL EXTERIOR SIDEWALK WELL WALLS TO 6" BELOW FINISHED SIDEWALK ELEVATION

BUILDING CODES:
IBC -2009 EDITION

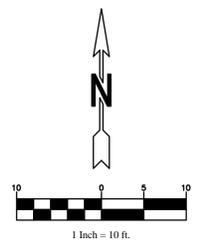
ALL DIMENSIONS TO, OF, AND IN EXISTING BUILDINGS SHALL BE VERIFIED PRIOR TO CONSTRUCTION. NOTIFY ENGINEER OF ANY DISCREPANCIES OR INCONSISTENCIES.

MASONRY:
HOLLOW CONCRETE UNITS: F'm = 1500 PSI
REINFORCING: ASTM A615 GRADE 60
#9 TRUSS TYPE HORIZONTAL
LAP SPLICES FOR REINFORCING MINIMUM 2'-0"
MORTAR AND GROUT PER THE LATEST EDITIONS OF ASTM C150, TYPE 1; C207 TYPE 5; C144, C404 AND C270.
MASONRY GROUT: 3000 PSI W/ 8" SLUMP

GRANULAR FILL SHALL BE IDOT CLASS A ROAD STONE (GRADATION #11)



PAVEMENT REMOVAL NOTE:
PLACE INITIAL FULL DEPTH SAW CUT FOR PAVEMENT REMOVAL ON FIRST AVENUE EAST AT 5 FEET FROM BACK OF CURB AND REMOVE PAVEMENT FOR STORM SEWER INSTALLATION. SECOND FULL DEPTH SAW CUT AT 6 FEET FROM BACK OF CURB SHALL BE MADE IMMEDIATELY PRIOR TO PLACEMENT OF NEW PAVEMENT IN ORDER TO PROVIDE NEAT UNIFORM EDGE. ANY REMOVAL AND NEW PAVEMENT PLACED ON FIRST AVENUE EAST BEYOND 6 FEET FROM BACK OF CURB SHALL BE AT CONTRACTOR'S COST.



FULL DEPTH SAW CUT AT NEAR AS POSSIBLE TO EXISTING CONCRETE STEPS

FULL DEPTH SAW CUT AT EXISTING CONCRETE/ASPHALT LINE. PROTECT EDGE.

GARDEN & ASSOCIATES, LTD.
ENGINEERS & SURVEYORS

500 E. Taylor, Suite C
P.O. Box 6311
Oskaloosa, Iowa 52577
641.782.4005 Phone
641.672.2091 Fax
800.491.2524 Iowa Toll Free
email@gardenassociates.net

**FIRST AVENUE EAST
SIDEWALK PROJECT
OSKALOOSA, IOWA**

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SHEET TITLE
REMOVALS

SCALE:
1" = 10'

FIELD BOOK:
NA

DRAWN BY:
KJR

APPROVED:
RAN

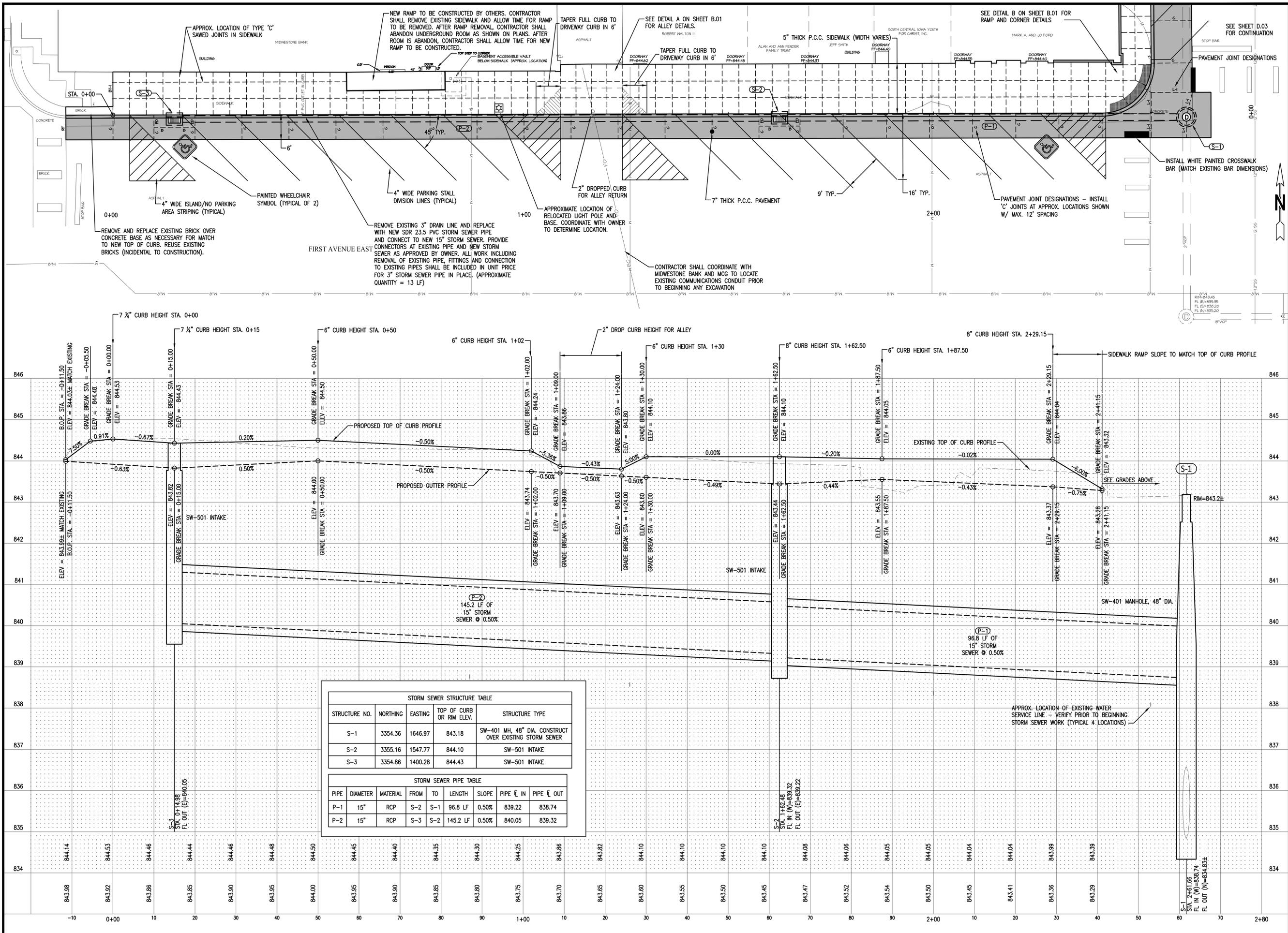
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DATE:
JAN. 24, 2014

PROJECT NO.:
5013200

SHEET NO.:
D.01

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STORM SEWER STRUCTURE TABLE				
STRUCTURE NO.	NORTHING	EASTING	TOP OF CURB OR RIM ELEV.	STRUCTURE TYPE
S-1	3354.36	1646.97	843.18	SW-401 MH, 48" DIA. CONSTRUCT OVER EXISTING STORM SEWER
S-2	3355.16	1547.77	844.10	SW-501 INTAKE
S-3	3354.86	1400.28	844.43	SW-501 INTAKE

STORM SEWER PIPE TABLE								
PIPE	DIAMETER	MATERIAL	FROM	TO	LENGTH	SLOPE	PIPE E IN	PIPE E OUT
P-1	15"	RCP	S-2	S-1	96.8 LF	0.50%	839.22	838.74
P-2	15"	RCP	S-3	S-2	145.2 LF	0.50%	840.05	839.32

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ENGINEERS & SURVEYORS

500 E. Taylor, Suite C
 P.O. Box 631
 Oskaloosa, Iowa 52577
 641.782.4005 Phone
 641.782.4118 Fax
 email@gardenassociates.net

707 3rd Avenue East, Suite 1
 P.O. Box 49
 Oskaloosa, Iowa 52577
 641.672.2526 Phone
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**FIRST AVENUE EAST
 SIDEWALK PROJECT
 OSKALOOSA, IOWA**

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SHEET TITLE
**FIRST AVE. EAST
 PLAN AND PROFILE**

SCALE:
 1" = 10' HOR. 1" = 1' VERT.

FIELD BOOK:
 NA

DRAWN BY:
 KJR

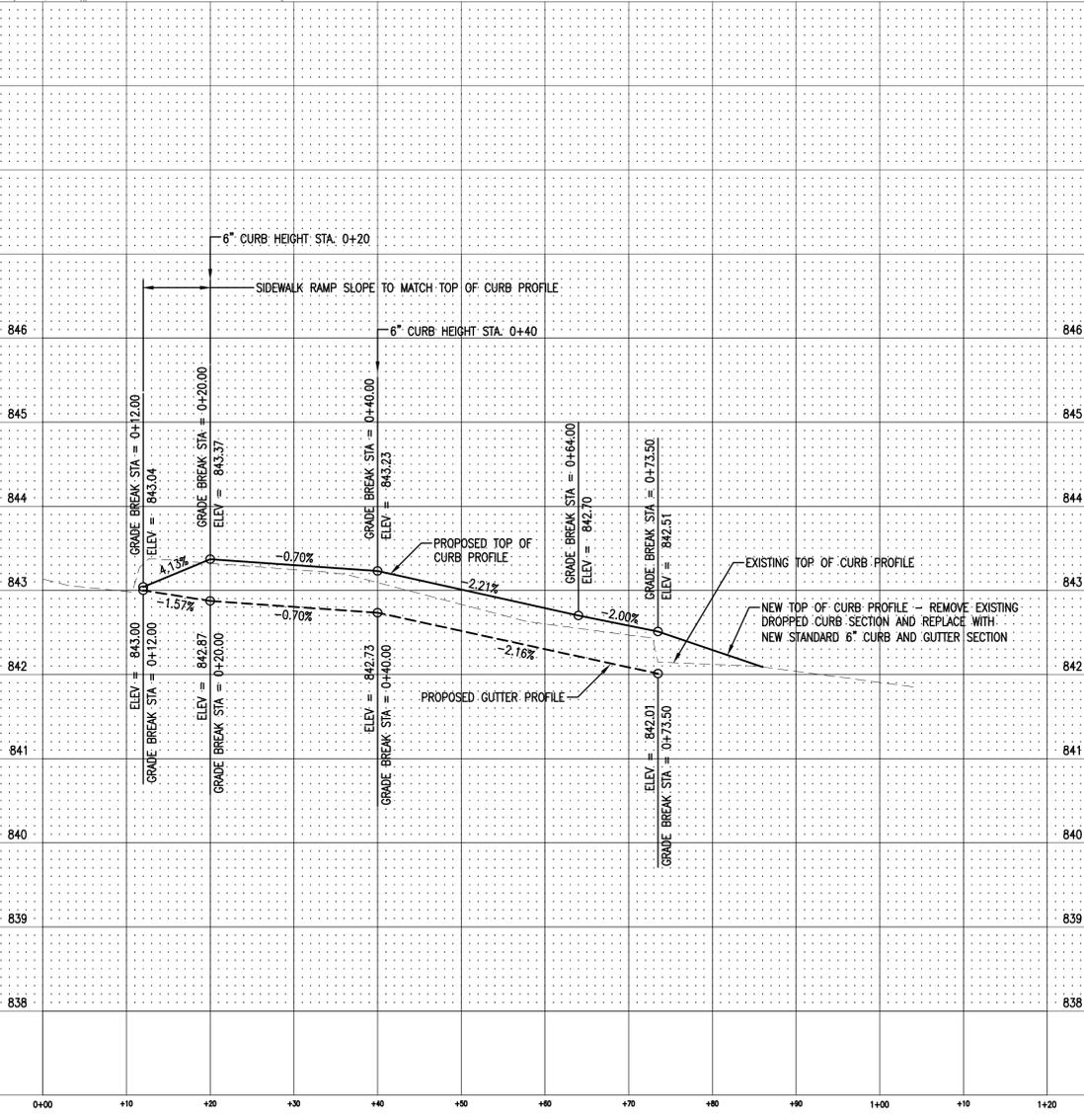
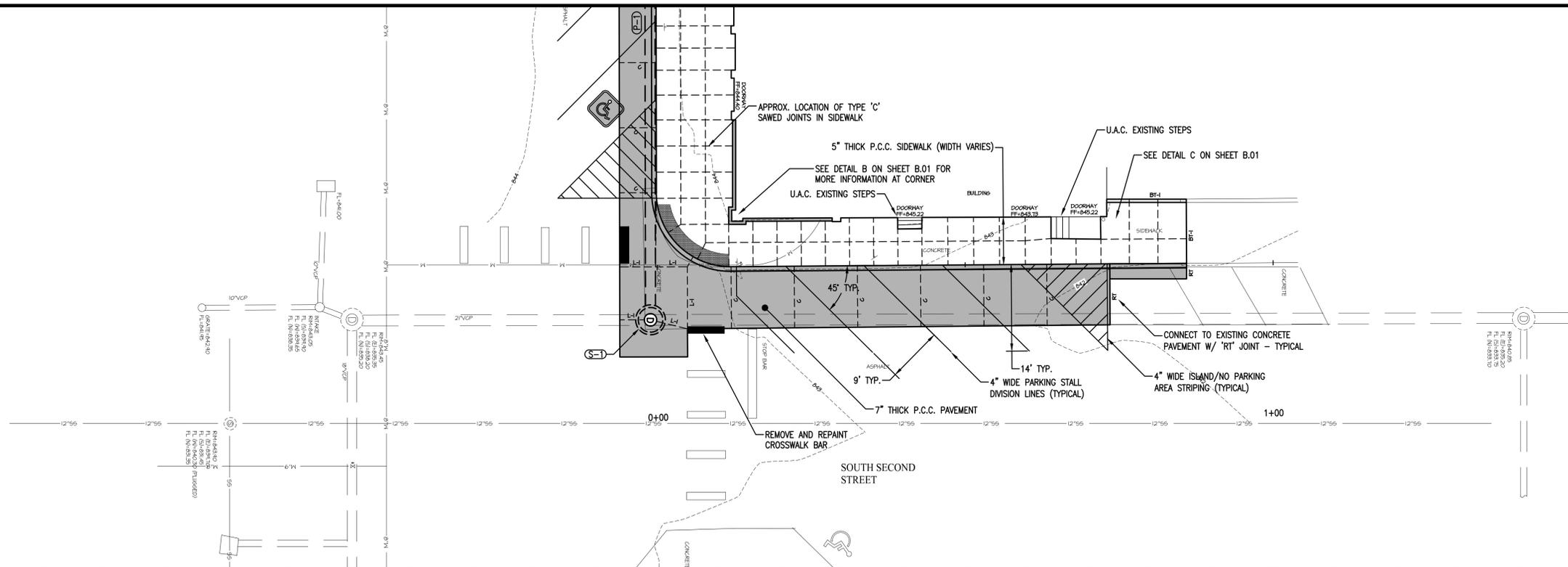
APPROVED:
 RAN

REVISIONS:

DATE:
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PROJECT NO.:
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SHEET NO.:
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ENGINEERS & SURVEYORS
 500 E. Taylor, Suite C
 P.O. Box 6311
 Oskaloosa, Iowa 52577
 641.782.4095 Phone
 641.782.4118 Fax
 email@gardenassociates.net

**FIRST AVENUE EAST
 SIDEWALK PROJECT
 OSKALOOSA, IOWA**
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SHEET TITLE
**SOUTH SECOND ST.
 PLAN AND PROFILE**

SCALE:
 1" = 10' HOR. 1" = 1' VERT.

FIELD BOOK:
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DRAWN BY:
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APPROVED:
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REVISIONS:

DATE:
 JAN. 24, 2014

PROJECT NO.:
 5013200

SHEET NO.:
D.03

ELECTRICAL DEMOLITION NOTES - GENERAL

CAREFULLY REMOVE EXISTING LIGHTING POLES AND FIXTURES AND STORE FOR RE-INSTALLATION. DEMOLISH EXISTING POLE BASES. DEMOLISH OVERHEAD ELECTRIC LIGHTING CIRCUIT INCLUDING CONDUCTORS, BRACKETS, SUPPORTS, INSULATORS, AND ALL MISC. MATERIALS ASSOCIATED WITH THESE CIRCUITS. LEAVE THE POLES CLEAN OF EXTRANEOUS HARDWARE. REFER TO SHEETS D.01 & E.01 FOR EXTENT OF DEMOLITION WORK.

INCLUDE IN REMOVAL OF CIRCUITS: WIRING, BOXES, CONDUITS, STRAPS, AND OTHER MISCELLANEOUS MATERIALS BACK TO DISCONNECT SWITCH.

COORDINATE WITH CITY REGARDING DAY & TIME OF WORK TO MINIMIZE DISRUPTION TO NORMAL STREET ACTIVITIES.

POWER & LIGHTING SYMBOLS

- POLE MOUNTED EXTERIOR ROADWAY LIGHT FIXTURE
- OE- OVERHEAD ELECTRICAL
- UE- UNDERGROUND ELECTRICAL
- ① NOTE REFERENCE
- ① PAGE NUMBER REFERENCE

ELECTRICAL NOTES - GENERAL

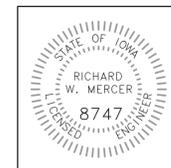
ALL WORK SHALL COMPLY WITH APPLICABLE REQUIREMENTS OF THE 2011 NATIONAL ELECTRIC CODE (NEC).

DETERMINE EXISTING CONDITIONS THAT MAY AFFECT THIS WORK, BY ON-SITE INSPECTION PRIOR TO BIDDING.

VERIFY THE NEW LOCATIONS OF EACH POLE/FIXTURE AND POLES WITH OWNER PRIOR TO STARTING WORK.

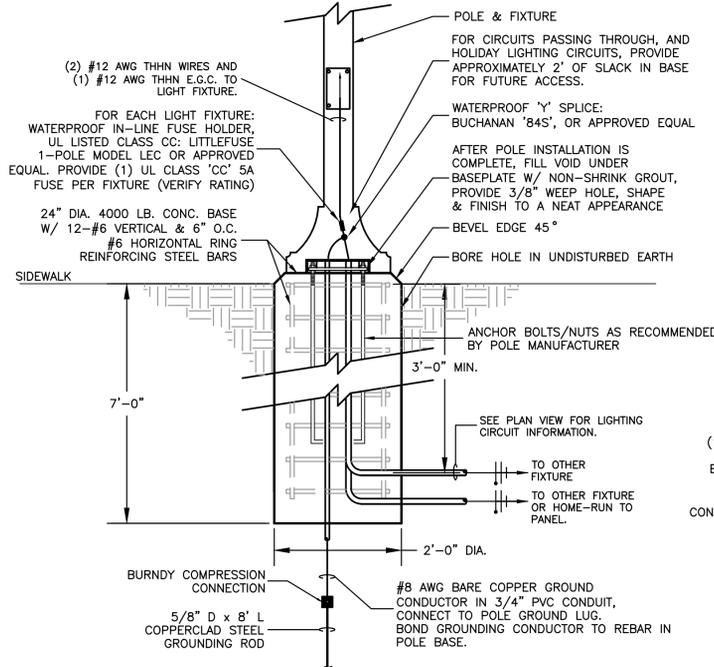
KEYED ELECTRIC NOTES

- ① DEMOLISH EXISTING OVERHEAD ELECTRIC LINE. REFER TO GENERAL DEMOLITION NOTES FOR MORE INFORMATION.
- ② REMOVE EXISTING LIGHT FIXTURE, POLE, AND POLE BASE. EXISTING LIGHT FIXTURE TO BE INSTALLED IN SAME LOCATION ON NEW POLE BASE. REFER TO GENERAL DEMOLITION NOTES AND ELECTRICAL SITE PLAN FOR MORE INFORMATION.
- ③ REMOVE EXISTING LIGHT FIXTURE, POLE, AND POLE BASE. EXISTING LIGHT FIXTURE TO BE RELOCATED ON NEW POLE BASE. REFER TO GENERAL DEMOLITION NOTES AND ELECTRICAL SITE PLAN FOR MORE INFORMATION AND NEW LOCATION.
- ④ RELOCATE EXISTING FIXTURE & PROVIDE NEW BASE AND POWER CIRCUIT.
- ⑤ REINSTALL EXISTING FIXTURE AT EXISTING LOCATION. PROVIDE NEW BASE & POWER CIRCUIT.
- ⑥ EXISTING POWER POLE. REUSE EXISTING SERVICE DROP & PROVIDE NEW LOAD CENTER, GROUNDING, AND POWER CIRCUIT TO LIGHTING FIXTURES. REFER TO DETAILS 1/E.01 & 2/E.01.
- ⑦ TRENCH TO INSTALL NEW CIRCUIT. VERIFY LOCATION OF EXISTING UNDERGROUND UTILITIES PRIOR TO DIGGING. HAND DIG AS REQUIRED IN RESTRICTED SPACES.
- ⑧ DRAWING SHOWS GENERAL ROUTE OF BORING FOR NEW LIGHTING CIRCUITS. VERIFY LOCATION OF EXISTING UNDERGROUND UTILITIES PRIOR TO STARTING BORING OPERATIONS. CONTRACTOR MAY PROPOSE ALTERNATE ROUTES IF THERE IS A COST OR SCHEDULING ADVANTAGE.

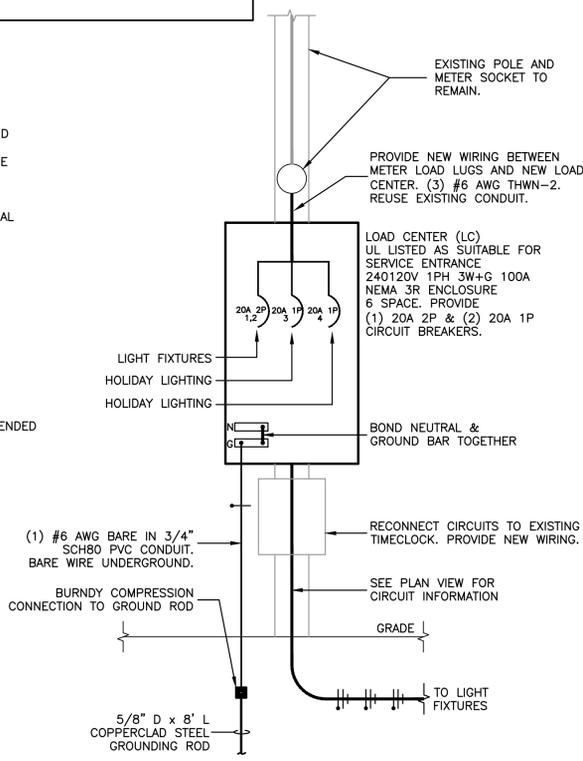


I hereby certify that these drawings were prepared by me or under my direct personal supervision and responsible charge. I am a duly licensed Professional Engineer under the laws of the State of Iowa. My license renewal date is December 31, 2015.

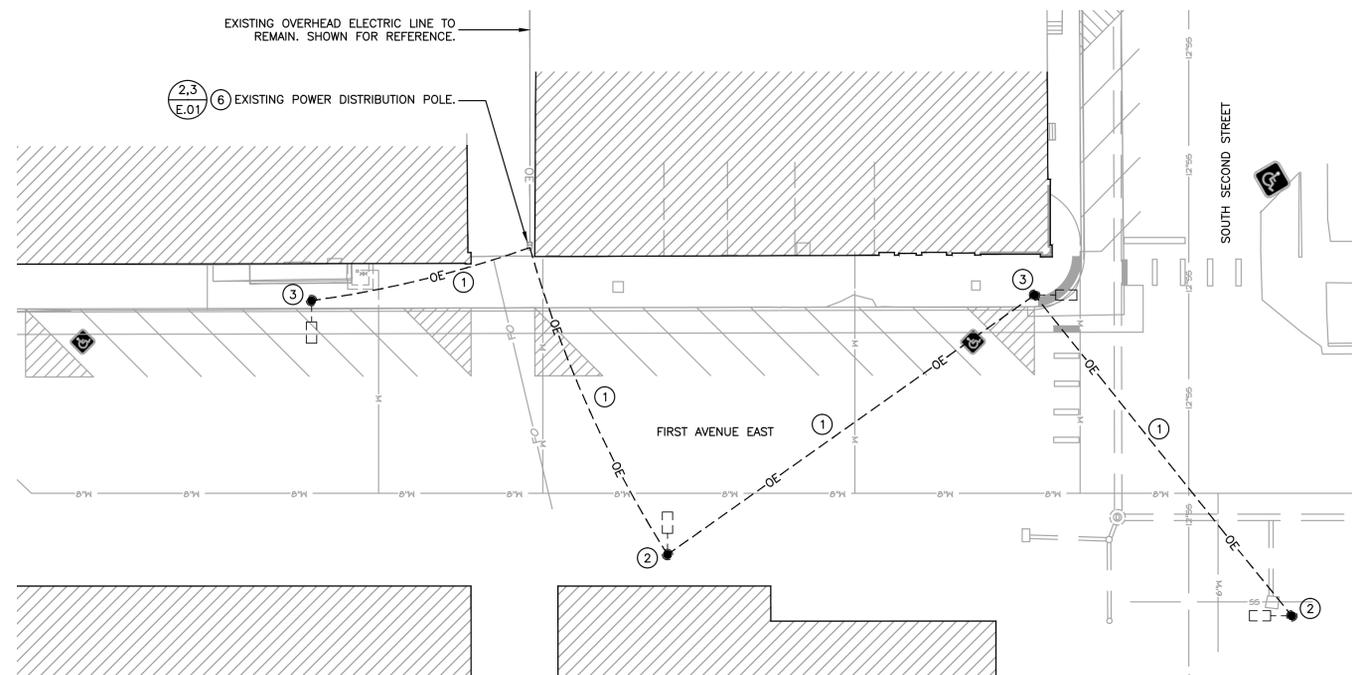
Richard Mercer
Richard Mercer, P.E. 8747
Date Issued: January 22, 2015
Sheet covered by this seal: E.01



① POLE BASE DETAIL
NOT TO SCALE

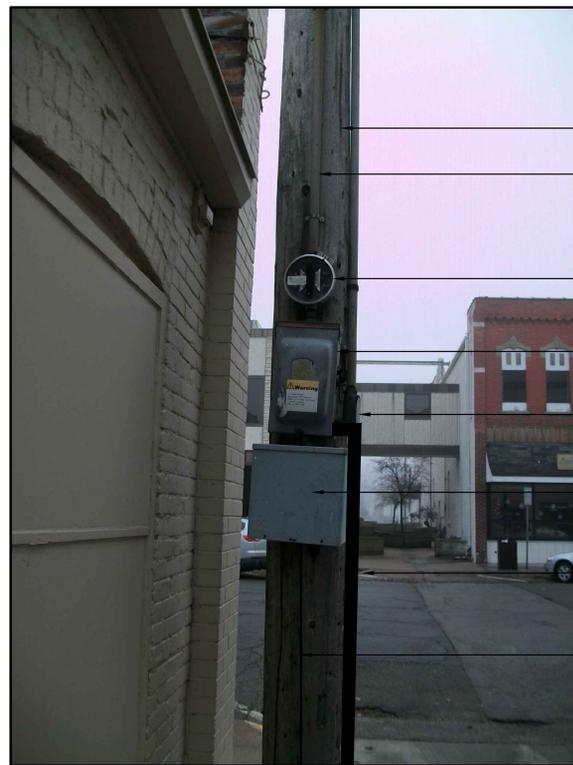


② POWER POLE/LOAD CENTER DETAIL
NO SCALE



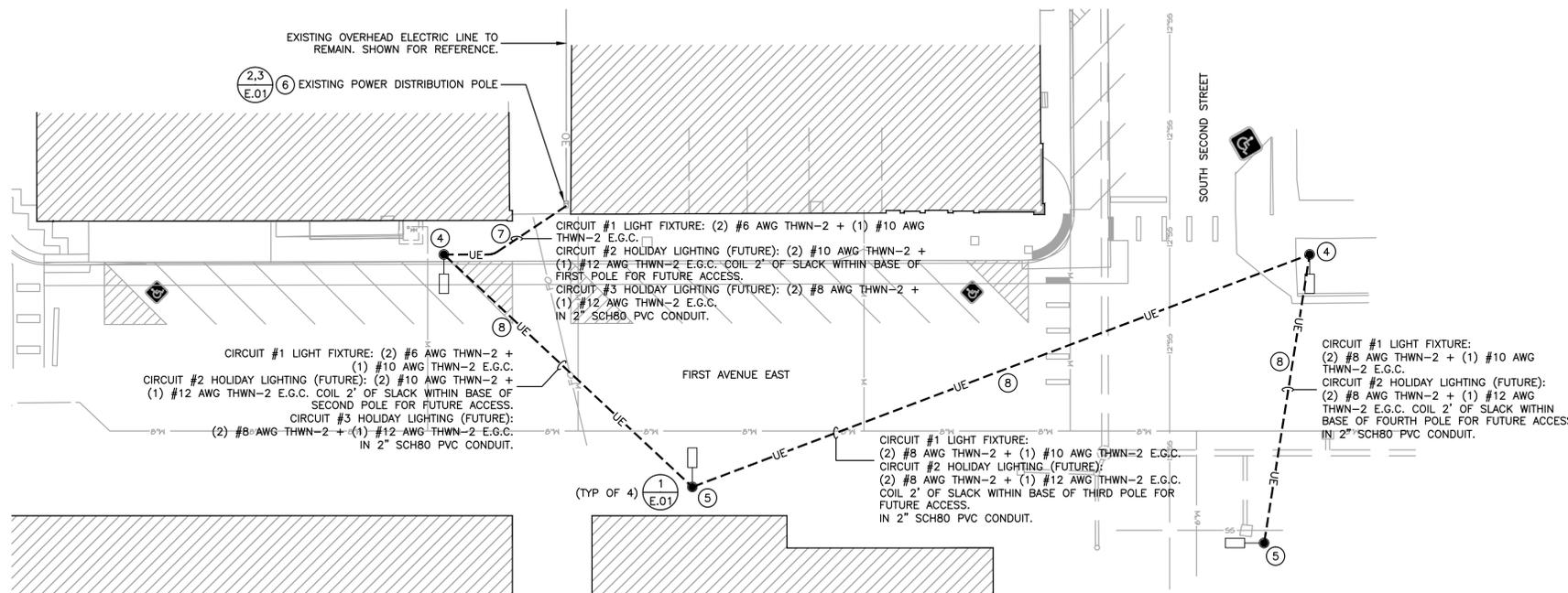
ELECTRICAL DEMOLITION PLAN

SCALE: 1" = 20'-0"



③ POWER DISTRIBUTION POLE DETAIL
NOT TO SCALE

- EXISTING POWER DISTRIBUTION POLE TO REMAIN.
- EXISTING OVERHEAD SERVICE; INSPECT FOR CONDITION OF EXISTING SERVICE, INCLUDING WEATHERHEAD, AND COORDINATE WITH LOCAL UTILITY COMPANY IF REPLACEMENT IS REQUIRED.
- EXISTING METER SOCKET TO REMAIN
- EXISTING DISCONNECT SWITCH. REMOVE AND REPLACE WITH NEW LOAD CENTER IN EXISTING LOCATION. SEE DETAIL 2/E.01.
- DEMOLISH EXISTING LB FITTING AND OVERHEAD ELECTRICAL CIRCUITS. SEE PLAN VIEW & GENERAL DEMOLITION NOTES.
- EXISTING TIMECLOCK TO REMAIN. REMOVE TO INSTALL NEW WORK. RECONNECT EXISTING CIRCUITS. PROVIDE NEW WIRING.
- EXTEND NEW UNDERGROUND LIGHTING CIRCUITS DOWN POLE. PROVIDE STRAPS & FASTENERS AS REQUIRED.
- GROUNDING ELECTRODE CONDUCTOR: #6 AWG THWN IN 3/4" SCH80 PVC CONDUIT. EXTEND UNDERGROUND TO NEW GROUNDING ELECTRODE. EXTEND FROM GROUND LUG IN NEW LOAD CENTER TO GROUNDING ELECTRODE. SEE DETAIL 2/E.01.



ELECTRICAL SITE PLAN

SCALE: 1" = 20'-0"



MERCER ENGINEERING, P.C.
P.O. BOX 883
AMES, IOWA 50010
515-360-5995
RWMERCER@MERCERENG.COM
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MERCER ENGINEERING, P.C.

**FIRST AVENUE EAST
SIDEWALK PROJECT
OSKALOOSA, IA**

SHEET TITLE
**ELECTRICAL
PLAN**

SCALE:
AS NOTED

REVIEW COPY

DRAWN BY:
M.C., R.M.

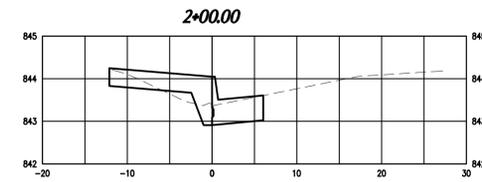
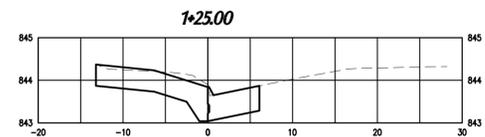
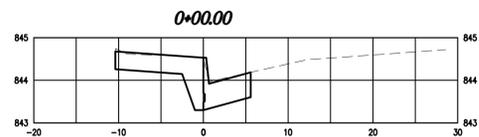
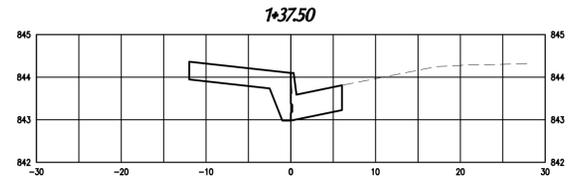
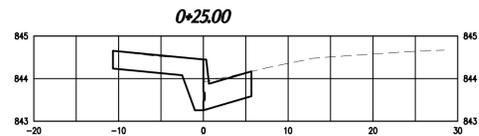
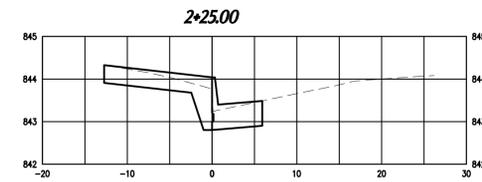
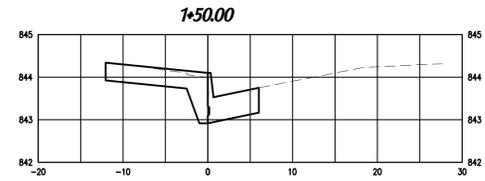
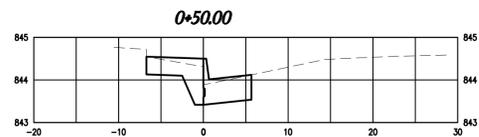
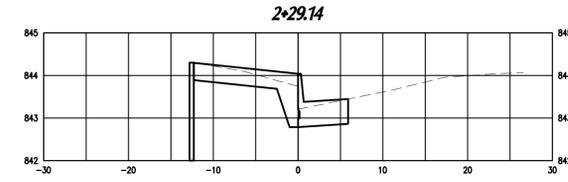
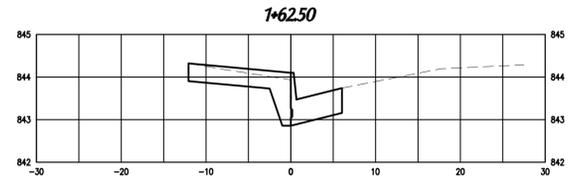
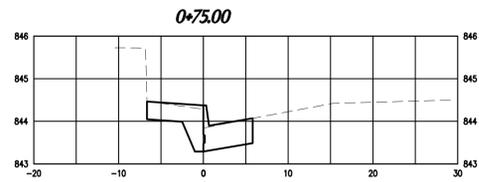
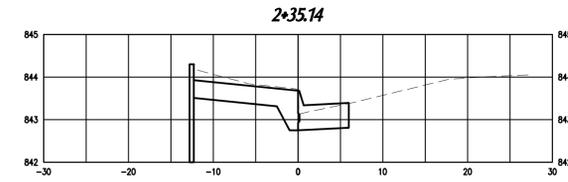
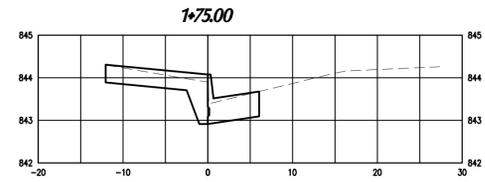
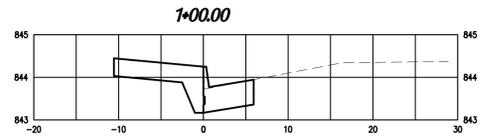
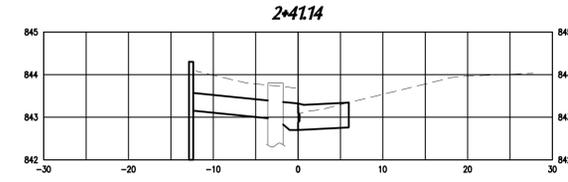
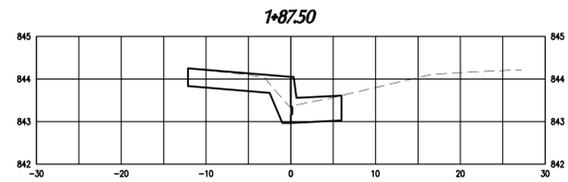
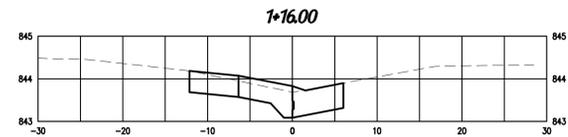
APPROVED:
R.M.

REVISIONS:

DATE:
JANUARY 20, 2014

PROJECT NO.:
G&A 5013200
ME 1402

SHEET NO.:
E.01



SHEET TITLE
 CROSS SECTIONS
 FIRST AVE. EAST

SCALE:
 1" = 10' HOR. 1" = 2' VERT.

FIELD BOOK:
 NA

DRAWN BY:
 KJR

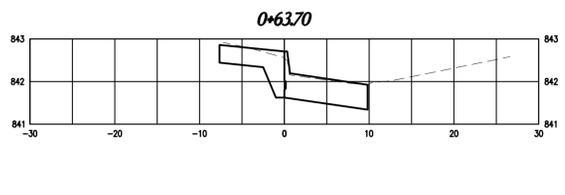
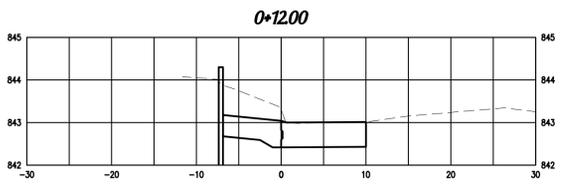
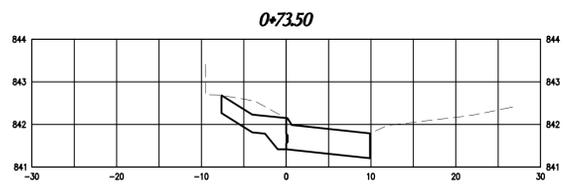
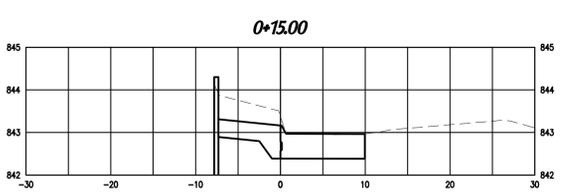
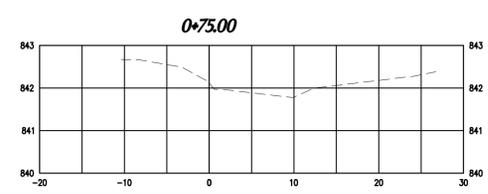
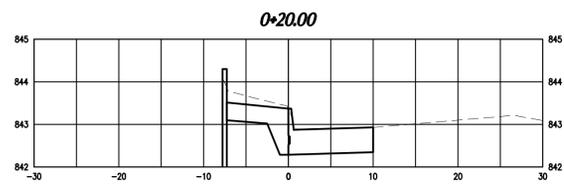
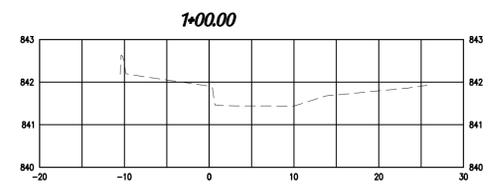
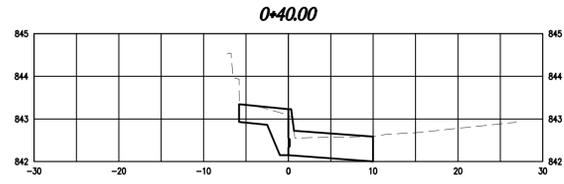
APPROVED:
 RAN

REVISIONS:

DATE:
 JAN. 24, 2014

PROJECT NO.:
 5013200

SHEET NO.:
 W.01



GARDEN & ASSOCIATES, LTD.
ENGINEERS & SURVEYORS
 500 E. Taylor, Suite C
 Oskaloosa, Iowa 52577
 641.782.4005 Phone
 641.782.4118 Fax
 email@gardenassociates.net

**FIRST AVENUE EAST
 SIDEWALK PROJECT
 OSKALOOSA, IOWA**
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SHEET TITLE
**CROSS SECTIONS
 SOUTH SECOND ST.**

SCALE:
 1" = 10' HOR. 1" = 2' VERT.

FIELD BOOK:
 NA

DRAWN BY:
 KJR

APPROVED:
 RAN

REVISIONS:

DATE:
 JAN. 24, 2014

PROJECT NO.:
 5013200

SHEET NO.:
W.02



City Council
Communication
Meeting Date: February 3, 2014
Requested By: City Clerk/Finance

Item Title:

Consider a resolution adopting the proposed 2013-2014 budget amendment and the proposed 2014-2015 budget and setting date for public hearing.

Explanation:

This resolution sets the public hearing for March 3, 2014 and authorizes publication of the notice. The notice will include a tax rate to be levied in the approximate amount of \$13.85816 per \$1,000 of assessed valuation. The rate of 13.85816 represents a decrease of \$0.14184 in the city rate for next year.

Staff recommends approval of this item.

Budget Consideration:

To be determined.

Attachments :

Resolution

RESOLUTION NO. _____

RESOLUTION ADOPTING THE PROPOSED 2013-2014 BUDGET
AMENDMENT AND THE PROPOSED 2014-2015 BUDGET
AND SETTING DATE FOR PUBLIC HEARING

WHEREAS, City Council of the City of Oskaloosa has reviewed budget requests and has directed the preparation of a proposed 2013-2014 budget amendment and proposed 2014-2015 budget; and

WHEREAS, City Council is required to hold a public hearing on the proposed amendment to the 2013-2014 budget and the proposed 2014-2015 budget to comply with Iowa Code Section 384.16 and 362.3;

WHEREAS, this hearing will give Oskaloosa citizens the opportunity to review and comment on the proposed 2013-2014 budget amendment and the proposed 2014-2015 budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa that the proposed 2013-2014 Budget Amendment and the Proposed 2014-2015 Budget is hereby adopted and a public hearing on the proposed budgets shall be conducted on March 3, 2014 at 6:00 p.m. in the City Council Chambers in City Hall, Oskaloosa, Iowa at which time persons may appear and speak for or against the proposed budgets.

PASSED AND APPROVED this 3rd day of February, 2014.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

62-590

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2014 - ENDING JUNE 30, 2015

The City of: Oskaloosa County Name: MAHASKA Date Budget Adopted: _____
(Date) xxxxxx

At a meeting of the City Council, held after the public hearing as required by law, as specified above, the proposed budget was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this City. There is attached a Long Term Debt Schedule Form 703 for the debt service needs, if any.

<small>Telephone Number</small>		<small>Signature</small>	
January 1, 2013 Property Valuations			
County Auditor Date Stamp	Regular	2a	With Gas & Electric
	DEBT SERVICE	3a	Without Gas & Electric
	Ag Land	4a	Last Official Census
			11,463
			332,160,950
			322,316,044
			335,935,950
			326,091,044
			1,189,868

				TAXES LEVIED		
				(A)	(B)	(C)
Code	Dollar	Purpose	Request with	Property Taxes	Rate	
Sec.	Limit		Utility Replacement	Levied		
384.1	8.10000	Regular General Levy	2,690,504	2,610,760	43	8.10000
(384)		Non-Voted Other Permissible Levies				
12(8)	0.67500	Contract for use of Bridge		0	44	0
12(10)	0.95000	Opr & Maint publicly owned Transit		0	45	0
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center		0	46	0
12(12)	0.13500	Opr & Maint of City owned Civic Center		0	47	0
12(13)	0.06750	Planning a Sanitary Disposal Project		0	48	0
12(14)	0.27000	Aviation Authority (under sec.330A.15)		0	49	0
12(16)	0.06750	Levee Impr. fund in special charter city		0	51	0
12(18)	Amt Nec	Liability, property & self insurance costs	103,281	100,221	52	0.31094
12(22)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.		0	465	0
(384)		Voted Other Permissible Levies				
12(1)	0.13500	Instrumental/Vocal Music Groups	20,424	19,819	53	0.06149
12(2)	0.81000	Memorial Building		0	54	0
12(3)	0.13500	Symphony Orchestra		0	55	0
12(4)	0.27000	Cultural & Scientific Facilities		0	56	0
12(5)	As Voted	County Bridge		0	57	0
12(6)	1.35000	Missi or Missouri River Bridge Const.		0	58	0
12(9)	0.03375	Aid to a Transit Company		0	59	0
12(17)	0.20500	Maintain Institution received by gift/devise		0	60	0
12(19)	1.00000	City Emergency Medical District		0	466	0
12(21)	0.27000	Support Public Library		0	61	0
28E.22	1.50000	Unified Law Enforcement		0	62	0
Total General Fund Regular Levies (5 thru 24)			2,814,209	2,730,800		
384.1	3.00375	Ag Land	3,574	3,574	63	3.00375
Total General Fund Tax Levies (25 + 26)			2,817,783	2,734,374		Do Not Add
Special Revenue Levies						
384.8	0.27000	Emergency (if general fund at levy limit)	89,683	87,025	64	0.27000
384.6	Amt Nec	Police & Fire Retirement	401,101	389,213		1.20755
	Amt Nec	FICA & IPERS (if general fund at levy limit)	128,943	125,120		0.38819
Rules	Amt Nec	Other Employee Benefits	485,583	471,191		1.46189
Total Employee Benefit Levies (29,30,31)			1,015,627	985,524	65	3.05763
Sub Total Special Revenue Levies (28+32)			1,105,310	1,072,549		
Valuation						
386	As Req	With Gas & Elec	Without Gas & Elec			
	SSMID 1	(A)	(B)	34	0	66
	SSMID 2	(A)	(B)	35	0	67
	SSMID 3	(A)	(B)	36	0	68
	SSMID 4	(A)	(B)	37	0	69
	SSMID 5	(A)	(B)	555	0	565
	SSMID 6	(A)	(B)	556	0	566
	SSMID 7	(A)	(B)	1177	0	0
Total SSMID			0	0		Do Not Add
Total Special Revenue Levies			1,105,310	1,072,549		
384.4	Amt Nec	Debt Service Levy 76.10(6)	691,389	671,128	70	2.05810
384.7	0.67500	Capital Projects (Capital Improv. Reserve)		0	71	0
Total Property Taxes (27+39+40+41)			4,614,482	4,478,051	72	13.85816

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:
Budgets that **DO NOT** meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, and notarized, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.



City Council
Communication

Meeting Date: February 3, 2014

Requested By: Council Appointed
Staff

Item Title: Report on Items from City Staff

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

Explanation :

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Budget Consideration:

Not applicable, report(s) only.

Attachments :

None.



City Council Communication

Meeting Date: February 3, 2014

Requested By: Mayor & City Council

Item Title: City Council Information

Explanation :

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Budget Consideration:

Not applicable, report(s) only.

Attachments :

None.