

OSKALOOSA WATER BOARD
REGULAR MEETING
10/14/13

Members Present:

Joe Ryan
Errin Keltner
Pete Settimi

Others Present:

Chad Coon
Sheryl Tomlinson
Jason Van Zetten

A motion was made by Pete Settimi and 2nd by Errin Keltner to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 9/18/13 regular meeting were read. A motion was made by Pete Settimi to approve the minutes. The motion was 2nd by Errin Keltner. The motion carried with all members voting yes.

The attached vouchers totaling \$279,880.51 were presented for approval. A motion was made by Joe Ryan to approve the vouchers for payment. The motion was 2nd by Errin Keltner. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Pete Settimi and second by Errin Keltner to approve balance statements. Motion carried with all members voting yes.

1. Customer Forum was next on the agenda. There were no items presented.
2. The next agenda item was Approve Pay Application #3 for Neal Van Egmond. Chad presented the claim with the appropriate receipts from Neal and verified to the Board that everything was in order, he then recommended that the Board approve Pay Application #3 as presented. Motion by Pete Settimi to approve Pay Application #3 in the amount of \$21,070.66 for Neal Van Egmond. Joe Ryan seconded the motion. Ayes all, motion passed.
3. The next item was Consideration and Discussion of Adding Line Item "Employee Appreciation Expense" to Budget. Chad presented this request to the Board asking to use funds from selling scrap material the Utility routinely obtains to fund monthly employee appreciation meals. Due to the fact that two long term employees will be retiring in the spring, Chad asked that the first year be funded at \$1800, and subsequent years be funded at \$1000. The Board was in agreement

that the meals and the general idea of employee appreciation was a very welcome benefit for the Utility. Therefore, motion was made by Pete Settimi to add “Employee Appreciation Expense” to the budget and fund it at \$1800 for the first year and \$1000 for subsequent years. This motion was seconded by Errin Keltner. Ayes all, motion passed.

4. The next item was Consideration and Discussion of a Merit Based Evaluation and Compensation Process for Managerial Staff. This item has been discussed for the last four meetings, and while there was more in-depth discussion of the topic and more information review during this meeting, it was moved to table the discussion until a meeting could be held on November 1, 2013 at 2:00 PM to discuss this issue. Motion by Pete Settimi to table the issue. Motion seconded by Errin Keltner. Ayes all, motion passed.
5. General Manager’s Update and Miscellaneous were next in order on the agenda and were not discussed at length as all Board members were able to read the updates. There was no action taken on any topics discussed in either of these two agenda items.

There being no further items to discuss, it was moved by Pete Settimi and second by Joe Ryan to adjourn.

ATTEST

Meeting Adjourned 5:46 PM

Pete Settimi – Chairman

Errin Keltner – Secretary