

**CITY OF OSKALOOSA CITY COUNCIL MEETING
REGULAR SESSION**

**COUNCIL CHAMBERS – CITY HALL, 220 S. MARKET STREET
OCTOBER 21, 2013 – 6:00 P.M.**

AGENDA

CALL TO ORDER – 6:00 P.M.

ITEM 1. INVOCATION: Pastor Andrea Brownlee, First Christian Church

ITEM 2. PLEDGE OF ALLEGIANCE.

ITEM 3. ROLL CALL.

ITEM 4. COMMUNITY COMMENTS.

ITEM 5. CONSIDER ADOPTION OF CONSENT AGENDA AS PRESENTED OR AMENDED.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

a) Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. October 7, 2013 Regular City Council Meeting Minutes
2. October 14, 2013 Special City Council Meeting Minutes
3. October 21, 2013 Agenda

b) Receive and file minutes of Boards and Commissions (ANY RECOMMENDATIONS CONTAINED IN MINUTES BECOME EFFECTIVE ONLY UPON SEPARATE COUNCIL ACTION).

1. September 23, 2013 Library Board of Trustees Minutes
2. October 3, 2013 Housing Trust Fund Committee Minutes
3. October 14, 2013 Planning and Zoning Commission Minutes
4. September 24, 2013 Board of Adjustment Minutes

c) Claims

None.

d) Permit Motions and Resolutions as Recommended by the City Clerk.

New:

None.

Renewal/Transfers:

None.

Resolutions/Motions:

None.

Ordinances:

1. Consider an ordinance amending Title 17 – “Zoning,” Chapter 17.28 – “Off-street Parking” of the City of Oskaloosa Zoning Ordinance providing amendments for off-street parking design standards and parking for personal and recreational vehicles – 3rd reading.

----- **END OF CONSENT AGENDA** -----

ITEM 6. REQUESTS FROM THE COMMUNITY

- a) Consider request from Sherry Vavra, Executive Director of the Mahaska Community Recreation Foundation, to report on quarterly activities of MCRF.
- b) Presentation and discussion on the findings associated with the U.S. 63 Corridor Location Study.
- c) Consider request from Miranda Cummings of State Farm Insurance to give a follow-up presentation regarding the “Celebrate My Drive Campaign.”

REGULAR AGENDA – PUBLIC HEARING ITEMS:

ITEM 7. CONSIDER A RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR WEED CUTTING BY THE CITY IN ACCORDANCE WITH SECTION 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA. (PUBLIC HEARING)

REGULAR AGENDA – ORDINANCES:

ITEM 8. CONSIDER AN ORDINANCE TO VACATE AND SELL 120’X16.5’ OF THE EAST-WEST PUBLIC ALLEY ADJACENT TO 413 NORTH A STREET – 2ND READING.

REGULAR AGENDA – RESOLUTIONS & MOTIONS:

ITEM 9. CONSIDER A RESOLUTION ADOPTING THE PROPOSAL FOR EMPLOYEE HEALTH INSURANCE FROM SUN LIFE FINANCIAL WITH WELLMARK AS ADMINISTRATOR AND CLASSICBLUE PPO, THE PHARMACY BENEFIT MANAGEMENT SERVICES FROM CATAMARAN, THE FLEX PLAN ADMINISTERED BY WAGE WORKS AND THE COBRA ADMINISTERED BY TASC BEGINNING NOVEMBER 1, 2013 THROUGH JUNE 30, 2014.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND OTHER APPLICABLE FEDERAL AND STATE LAWS, ALL PUBLIC HEARINGS AND MEETINGS HELD OR SPONSORED BY THE CITY OF OSKALOOSA, IOWA WILL BE ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. PERSONS REQUIRING SERVICE SHOULD CONTACT OSKALOOSA CITY HALL AT (641) 673-9431 FIVE (5) DAYS PRIOR TO THE HEARING OR MEETING TO INFORM THE CITY OF THEIR ANTICIPATED ATTENDANCE.

- ITEM 10. CONSIDER A RESOLUTION ESTABLISHING A "LITTLE FREE LIBRARY" PARTNERSHIP WITH THE ALTRUSA CLUB OF OSKALOOSA.**
- ITEM 11. CONSIDER A RESOLUTION SCHEDULING A PUBLIC HEARING TO AMEND THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA, BY REZONING THE PROPERTY LOCATED AT 811 A AVENUE WEST FROM MIXED USE URBAN CORRIDOR WITH A AVENUE COMMERCIAL CORRIDOR OVERLAY (UC/AV) DISTRICT TO GENERAL COMMERCIAL WITH A AVENUE COMMERCIAL CORRIDOR OVERLAY (GC/AV) DISTRICT.**
- ITEM 12. CONSIDER A RESOLUTION SCHEDULING A PUBLIC HEARING TO AMEND THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING PROVISIONS PERTAINING TO TITLE 17 – "ZONING," CHAPTER 17.08 – "ZONING DISTRICT REGULATIONS," TABLE 17.08B – "PERMITTED USES BY ZONING DISTRICT" TO CONDITIONALLY PERMIT 'LAUNDRY SERVICES' WITHIN THE MIXED USE URBAN CORRIDOR ZONING DISTRICT AND COMMUNITY COMMERCIAL ZONING DISTRICTS.**
- ITEM 13. CONSIDER A RESOLUTION SCHEDULING A PUBLIC HEARING TO ESTABLISH A NO PARKING ZONE ALONG THE SOUTH SIDE OF 5TH AVENUE EAST BETWEEN SOUTH 7TH STREET AND SOUTH 8TH STREET.**
- ITEM 14. CONSIDER A RESOLUTION SCHEDULING A PUBLIC HEARING TO AMEND THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING PROVISIONS PERTAINING TO TITLE 17 – "ZONING," CHAPTER 17.30 – "SIGN REGULATIONS," SECTION 17.30.030 – "GENERAL SIGN AND STREET GRAPHICS REGULATIONS," SUBSECTION 17.30.030 D. 1. – "REAL ESTATE SIGNS."**
- ITEM 15. CONSIDER A SITE PLAN FOR REDEVELOPING THE PROPERTY AT 1405 A AVENUE WEST TO ADD A JIMMY JOHNS RESTAURANT AND DRIVE THROUGH.**
- ITEM 16. CONSIDER A SITE PLAN FOR REDEVELOPING THE PROPERTY AT 214 HIGHWAY 432 TO ADD A SEED STORAGE FACILITY FOR AGRICULTURAL SALES AND SERVICE.**
- ITEM 17. CONSIDER A RESOLUTION APPROVING THE "AGREEMENT UNDER IOWA CODE CHAPTER 28E FOR EMERGENCY HAZARDOUS MATERIALS ASSISTANCE."**
- ITEM 18. CONSIDER A RESOLUTION SCHEDULING A PUBLIC HEARING FOR MONDAY, NOVEMBER 18, 2013 TO CONSIDER LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR CLEANING UP A PROPERTY AT 411 NORTH B STREET, OSKALOOSA, IOWA, IN ACCORDANCE WITH OSKALOOSA CITY CODE §8.08.080, AND DIRECTING NOTICE TO THE OWNERS OF THE PROPERTY TO BE ASSESSED.**

ITEM 19. DISCUSSION AND POSSIBLE ACTION ON A REPORT TO BE PROVIDED BY THE CITY COUNCIL'S LIAISON TO THE WATER BOARD OF TRUSTEES.

ITEM 20. REPORT ON ITEMS FROM CITY STAFF.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

ITEM 21. CITY COUNCIL INFORMATION

ADJOURNMENT



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: MAYOR & CITY COUNCIL

ITEM TITLE: CALL TO ORDER AND ROLL CALL – 6:00 p.m.

1. Invocation: Pastor Andrea Brownlee, First Christian Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:
_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,
_____ Ver Steeg, _____ Walling, _____ Yates.

EXPLANATION:

Not applicable.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS: None

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: MAYOR & CITY COUNCIL

ITEM TITLE: COMMUNITY COMMENTS

EXPLANATION:

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS:

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

Item 1. Minutes and reports from city council meetings, boards and commissions:

Staff recommends council receive and file these documents.

Item 2. Consider an ordinance amending Title 17 – “Zoning,” Chapter 17.28 – “Off-street Parking” of the City of Oskaloosa Zoning Ordinance providing amendments for off-street parking design standards and parking for personal and recreational vehicles – 3rd reading.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: CITY MANAGER'S OFFICE

ITEM TITLE: CONSENT AGENDA – ITEM 1

EXPLANATION:

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. October 7, 2013 Regular City Council Meeting Minutes
 - 2. October 14, 2013 Special City Council Meeting Minutes
 - 2. October 21, 2013 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. October 23, 2013 Public Library Board of Trustees Minutes
 - 2. October 3, 2013 Housing Trust Fund Committee Minutes
 - 3. October 14, 2013 Planning & Zoning Commission Minutes
 - 4. September 24, 2013 Board of Adjustment Minutes

ATTACHMENTS:

October 7, 2013 Regular City Council Meeting Minutes
October 14, 2013 Special City Council Meeting Minutes
October 23, 2013 Public Library Board of Trustees Minutes
October 3, 2013 Housing Trust Fund Committee Minutes
October 14, 2013 Planning & Zoning Commission Minutes
September 24, 2013 Board of Adjustment Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
October 7, 2013

The Oskaloosa City Council met in regular session on Monday, October 7, 2013, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates. Absent: Van Zetten.

It was moved by Caligiuri, seconded by Ver Steeg to approve the consent agenda:

1. September 16, 2013 Regular City Council Meeting Minutes
2. October 7, 2013 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - a. August 26, 2013 Water Board Minutes
 - b. September 9, 2013 Airport Commission Minutes
 - c. September 18, 2013 Airport Commission Special Meeting Minutes
4. Claims for September 2013
5. Renewal application for a Class C Beer Permit from Kum & Go, LC dba Kum & Go #176, 1911 17th Avenue East.
6. Renewal application of a Class E Liquor License with Carryout Beer & Wine from Fareway Stores Inc. dba Fareway Stores, Inc. #625, 311 3rd Avenue West.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Ver Steeg to approve the request from the Mahaska County YMCA for a Freaky 5K – Halloween 5K event on Saturday, October 26, 2013 from 8:00 a.m. to 11:00 a.m. using Vanderwilt Park, Santa Clara Street, M Avenue and the recreation trail. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Ver Steeg to approve the request from Main Street Oskaloosa to close 1st Street between High Avenue East and 1st Avenue East, 1st Avenue East from Market Street to 2nd Street and High Avenue from Market Street to 2nd Street for the “Carols, Candles and Cocoa” Awards Ceremony on Friday, December 6, 2013 from 5:00 p.m. to 8:00 p.m. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Miranda Cummings of State Farm Insurance gave a presentation regarding the “Celebrate My Drive Campaign,” a community-wide initiative opportunity regarding local teenage driver safety.

The Mayor announced there were vacancies on the Building Code Board of Appeals, Mahaska County Solid Waste Management Commission and Ad Hoc Recycling Committee, Historic Preservation Commission, Airport Commission and Stephen Memorial Animal Shelter Commission.

The Mayor announced this was the time and place for the public hearing on vacation and sale of the east-west public alley adjacent to 413 North A Street and that citizens would now have an opportunity to comment. There were no oral or written comments received. The Mayor declared said hearing closed.

Ver Steeg introduced “AN ORDINANCE VACATING THE EAST-WEST PUBLIC ALLEY ADJACENT TO 413 NORTH A STREET, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY” and moved its approval on the first reading. Moore seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance approved on the first reading.

Ver Steeg introduced “AN ORDINANCE AMENDING TITLE 17, “ZONING,” CHAPTER 17.28, “OFF-STREET PARKING,” SECTION 17.28.060 B. – “PAVEMENT AND DRAINAGE” AND SECTION 17.28.080 – “PARKING FOR PERSONAL AND RECREATIONAL VEHICLES” OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA” and moved its approval on the second reading. Moore seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance approved on the second reading.

Kelly Bryan, 214 Highway 432, addressed City Council to answer their questions regarding the plans for his property at 214 Highway 432.

Moore introduced “AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY CHANGING THE ZONING OF CERTAIN PROPERTY LOCATED AT 214 HIGHWAY 432 FROM MIXED USE URBAN CORRIDOR WITH A AVENUE COMMERCIAL CORRIDOR OVERLAY (UC/AV) DISTRICT TO GENERAL COMMERCIAL WITH A AVENUE COMMERCIAL CORRIDOR OVERLAY (GC/AV) DISTRICT” and moved its approval on the third reading. Jimenez seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1344.

Ver Steeg introduced Resolution No. 13-10-89 entitled "RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR WEED CUTTING BY THE CITY IN ACCORDANCE WITH SECTION 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, AND DIRECTING NOTICE TO THE OWNER OF THE PROPERTY TO BE ASSESSED" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Caligiuri, seconded by Yates to approve Pay Request No. 1 to DeLong Construction Inc. in the amount of \$84,690.14 for work completed on the West Area Sanitary Sewer Improvements Project. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

City Manager Michael Schrock gave a presentation on the status of city projects.

It was moved by Caligiuri, seconded by Moore to hold a closed session under Iowa Code Section 20.17(3) to discuss collective bargaining strategy. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

The meeting adjourned to closed session at 6:43 p.m. and reconvened to open session at 7:10 p.m.

It was moved by Yates, seconded by Caligiuri that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 7:11 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

OSKALOOSA CITY COUNCIL
SPECIAL MEETING
OCTOBER 14, 2013

The Oskaloosa City Council met in special session on Monday, October 14, 2013 at 5:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates. Van Zetten joined the meeting at 5:43 pm.

It was moved by Moore, seconded by Ver Steeg to approve the October 14, 2013 City Council Agenda. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Scott Rohrbach with Rohrbach Associates and City Manager Michael Schrock presented option 2 and option 4 for the new fire station.

Councilmember Van Zetten entered the meeting during the discussion.

The council consensus was to proceed with plans for option 2.

It was moved by Yates, seconded by Ver Steeg that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 6:03 pm.

David Krutzfeldt, Mayor

ATTEST:

Pamela Nimitz, Deputy City Clerk

MINUTES

OSKALOOSA PUBLIC LIBRARY BOARD OF TRUSTEES

MONDAY – SEPTEMBER 23, 2013 -- 4:00 P.M.

The meeting was called to order by Board president Judy Bishop. Roll call was taken by Board secretary Susan Hasso with Trustees Michael Collins, Paul Groenenboom, Chris Harbour, Jane Ireland, Sally Posovich, Kathy Rothfus, and Candace Slobe present. Also present was Library Director William Ottens.

Minutes: Bishop called for a motion to approve the minutes of the August 26, 2013, Board meeting. Motion was made by Posovich, seconded by Harbour, to approve the minutes of the August 26, 2013, Board meeting. Motion passed.

Board Correspondence, Public Input or Friends Report: Keith Miller, president of the Friends, reported that the fence around the Reading Garden is complete. He thanked William for all of his help with overseeing the installation of the fence. The remaining bricks have been delivered and will be laid in the next few days. When the Friends met last week, they came up with a slate of officers for next month's elections. In October, the Friends will hold their annual meeting with election of officers. Miller thanked the Library Board for all of their support. The Board thanked the Friends for all that they do to support the library.

Director's Report: Library Director William Ottens highlighted some of the items in his report to the Board.

Reading Garden Fence: William said that the Reading Garden fence was installed last week. The bricks will be re-laid this week. William said that he is planning to have an official dedication once all of the work is complete. He would also like to have a plaque recognizing those who have contributed to the Reading Garden. However, to avoid missing names or organizations, William suggested a general statement like "This Reading Garden is dedicated to the Library's many community partners, individuals, and organizations that helped make it possible."

Page Position: William reported that the 20-hour page position has been filled. Out of a pool of 15 applicants, Julie Dunne-McKee was hired. She has begun training, and she is doing very well.

Carpet Cleaning: Mike C. is gathering quotes on having the carpet cleaned. So far, he has received only one quote.

SimplexGrinnell Inspection and Work: William said that he has notified SimplexGrinnell that the inspection and work has been approved, but they have yet to schedule the visit to complete the work.

Banned Books Week: One of the requirements for accreditation from the state is that the Board of Trustees receives training, or continuing education, on their roles as trustees and libraries in general. Included in the Board packet was the article "A Chat with Rainbow Rowell about Love and Censorship" to guide discussion on intellectual freedom and Banned Books Week. Board members participated in a discussion of the article and the issue of intellectual freedom.

Committee Reports:

Staff Committee – Jane Ireland, chair: None.

Budget & Finance Committee – Judy Bishop, chair: None

Policy & Planning Committee – Candace Slobe, chair: None

Technology Committee – Kathy Rothfus, chair: None.

Building & Grounds – Michael Collins, chair: Building and Grounds chair, Michael Collins, said that the committee met. As previously reported, the Reading Garden fence is complete. Schindler will be completing repairs to the elevator. However, the access room to the elevator

needs to be cleaned out. It was being used for storage. SimplexGrinnell has been called to complete work on the fire/sprinkler system. Building and Grounds has asked for a quote from Shankster Masonry for the repair of the staff entrance. Collins said that Southern Iowa Painting had been contracted to paint the pillars. The committee does not like the way the pillars look. They should have been stripped and painted. However, the committee is recommending that the library pay Southern Iowa Painting for the work that they did do. Mike C. is contacting several other painting businesses for quotes on what it would cost to strip and paint the pillars. Quotes will be considered at next month's meeting.

Unfinished Business:

Southern Iowa Painting Bill: Motion was made by Collins, seconded by Harbour, to pay the bill from Southern Iowa Painting. After discussion, motion passed.

New Business: None

Approval of Claims: Motion was made by Posovich, seconded by Groenenboom, to approve payment of the September claims. Motion passed.

President's Remarks: None

Adjournment: Motion was made by Collins, seconded by Rothfus, to adjourn. Motion passed.

The next regular meeting will be on Monday, October 28, 2013, at 4:00 p.m. in the library meeting room.

Respectfully submitted,

Susan Hasso
Library Administrative Assistant
for the Board

OSKALOOSA HOUSING TRUST FUND COMMITTEE MINUTES

Thursday, October 3, 2013 - 12:00 Noon

City Hall Conference Room

The committee meeting was called to order by Chair Dalbey at 12:05 p.m. with the following members present: Kandes Dalbey, Rob Taylor, Valinn McReynolds, Dan Adams, Joe Caligiuri, Bernice Hahn, Noel C. Stahle and Randell Davis. Members absent: Dave Polkowske, Julia Ross, Kathie Dystra, Jon Sullivan and Leon McCullough.

Also present: City Manager Michael Schrock and City Clerk Amy Miller

It was moved by Davis, seconded by Taylor to approve the September 5, 2013 Housing Trust Fund Committee Minutes. Motion carried unanimously.

It was moved by Taylor, seconded by Davis to approve demolition grant funds up to \$4,000 for demolition of the structure located at 1002 South E Street. Motion carried unanimously.

It was moved by Taylor, seconded by Davis to approve demolition grant funds up to \$12,000 for demolition of the structures located at 408 South B Street, 410 South B Street and 215 4th Avenue West. Motion carried unanimously.

No action was taken on revisions to the demolition plan. The committee will continue to receive and review applications for demos despite exceeding original expectations for program use.

No action was taken on a subordination policy for the OHTF programs. The matter was tabled until next month.

It was moved by Hahn, seconded by Caligiuri to approve the September claims list for payment. Motion carried unanimously.

Miller reviewed the accounting report with the committee.

The meeting adjourned at 12:45 p.m.

Minutes by Michael Schrock

CITY OF OSKALOOSA
MINUTES OF PLANNING & ZONING COMMISSION MEETING
October 14, 2013

A regularly scheduled meeting of the Planning and Zoning (P&Z) Commission for the City of Oskaloosa was called to order at 4:37 p.m. on Monday, October 14, 2013, by Chairmen Jon Zobel, at 220 South Market Street, Oskaloosa, Iowa. COMMISSION MEMBERS PRESENT: Chairmen Jon Zobel, Holden Barnhart, Brian Booy, Dan Karow, R. D. Keep, and Michelle Purdum; COMMISSION MEMBERS ABSENT: Charlie Comfort; CITY STAFF PRESENT: Public Works Director: Akhilesh Pal.

Minutes from the September 9, 2013 Planning and Zoning meeting.

Keep moved, Karow seconded to approve the minutes from the September 9, 2013 Planning and Zoning meeting. The vote was: YES – Zobel, Barnhart, Booy, Karow, Keep, and Purdum; No – none; Absent – Comfort. Abstain: None. Motion carried.

P&Z member Charlie Comfort entered the meeting at 4:41 PM.

Consider a request to amend the zoning ordinance of the City of Oskaloosa, Iowa, by rezoning of the property located at 811 A Avenue West from Urban Corridor with A Avenue Commercial Corridor Overlay (UC/AV) District to General Commercial with A Avenue Commercial Corridor Overlay (GC/AV) District.

Karow indicated that the proposed site plan does not provide adequate parking spaces for the apartments and the laundry service. Wyndell Campbell, State Farm Insurance business owner from the neighboring property at 801 A Avenue West also expressed concerns about parking from the proposed development. Since this was a rezone request, the P&Z members decided to review the parking criteria at the site plan review. Staff recommended to deny this rezone request and take an action to change the zoning code for permitted uses. Keep confirmed with staff to ensure that denying this request and taking an alternate action to amend the zoning code will allow the proposed laundry service at 811 A Ave West. Keep moved, Comfort seconded to deny this request. The vote was: YES – Zobel, Barnhart, Booy, Comfort, Karow, Keep, and Purdum; No – None; Absent – None. Abstain: None. Motion denied.

Consider an ordinance amending the City Code of the City of Oskaloosa, Iowa by amending provisions pertaining to Title 17 –“Zoning”, Chapter 17.08 “Zoning District Regulations,” Table 17.08B, “Permitted Uses by Zoning District” to conditionally permit ‘Laundry Services’ within Mixed Use Urban Corridor zoning district.

P&Z members and staff discussed the location of existing laundry services in the Community Commercial zoning district and the location of proposed laundry service in the Mixed Use Urban Corridor zoning district. Karow moved, Keep seconded to approve the zoning ordinance amendment to conditionally permit laundry services in a Mixed Use Urban corridor district and Community Commercial district. The vote was: YES – Zobel, Barnhart, Booy, Comfort, Karow, Keep, and Purdum; No – None; Absent – None. Abstain: None. Motion carried.

Consider an ordinance establishing a no parking zone along the south side of 5th Avenue East between South 7th Street and South 8th Street.

Barnhart moved, Karow seconded to approve the parking restriction along the south side of 5th Avenue East between South 7th Street and South 8th Street. The vote was: YES – Zobel, Barnhart, Booy, Comfort, Karow, Keep, and Purdum; No – None; Absent – None. Abstain: None. Motion carried.

Consider an ordinance amending the City Code of the City of Oskaloosa, Iowa by amending provisions pertaining to Title 17 –“Zoning”, Chapter 17.30 “Sign Regulations”, Section 17.30.030 – “General sign and street graphics regulations”, Subsection 17.30.030 D. 1. – “Real Estate Signs”.

Zobel recommended that real estate signs on commercial developments with more than 2 acres cannot exceed 8 feet in horizontal dimension and 4 feet in vertical dimension. The P&Z members agreed that real estate signs on residential developments and commercial developments with less than 2 acres cannot exceed 9 square feet in area. The commission decided not to take any action on the time frame to remove signs, distance of signs from curblines, and additional directional signs. Comfort moved, Karow seconded to approve the real estate sign regulations with stipulations. The vote was: YES – Zobel, Barnhart, Booy, Comfort, Karow, Keep, and Purdum; No – None; Absent – None. Abstain: Purdum. Purdum abstained from voting because she is a realtor. Motion carried.

Consider a site plan for redeveloping the property at 1405 A Avenue West to add a Jimmy Johns restaurant and drive through.

Barnhart moved, Purdum seconded to approve the site plan with staff recommended stipulations. The vote was: YES – Zobel, Barnhart, Booy, Comfort, Karow, Keep, and Purdum; No – None; Absent – None. Abstain: None. Motion carried.

Consider a site plan for redeveloping the property at 214 Highway 432 to add a seed storage facility for agricultural sales and service.

The P&Z members decided to waive the requirements for hard surface on the proposed driveway and also require the submitted plans to be certified by a licensed engineer or architect pending council approval. Keep moved, Purdum seconded to approve the site plan with staff recommended stipulations. The vote was: YES – Zobel, Barnhart, Booy, Comfort, Karow, Keep, and Purdum; No – None; Absent – None. Abstain: None. Motion carried.

Consider a plan to build a memorial shelter at the Edmundson Park.

Staff indicated not to take any action on this item as more information will be provided to the P&Z in future meetings. The P&Z tabled this item for future discussion. Comfort moved, Purdum seconded to table this request. The vote was: YES – Zobel, Barnhart, Booy, Comfort, Karow, Keep, and Purdum; No – None; Absent – None. Abstain: None. Motion carried.

Chairmen Zobel adjourned the meeting at 5:58 PM.

Minutes by Akhilesh Pal

CITY OF OSKALOOSA
MINUTES OF BOARD OF ADJUSTMENT MEETING
September 24, 2013

A meeting of the Board of Adjustment for the City of Oskaloosa was called to order at 5:00 p.m. on Tuesday, September 24, 2013, by Acting Chairperson Russell Sparks, in the City Hall Council Chambers at 220 South Market Street, Oskaloosa, IA.

COMMITTEE MEMBERS PRESENT: Perry Murry, Lloyd Phillips, Wyatt Russell, and Russell Sparks

COMMITTEE MEMBERS ABSENT: Jim Hansen

CITY STAFF PRESENT: Public Works Director, Akhilesh Pal

Minutes from the August 27, 2013 Board of Adjustment meeting.

Murry moved and Russell seconded the approval of the minutes from the August 27, 2013 meeting. The vote was: **YES**: Murry, Phillips, Russell, and Sparks; **No**: None; **ABSENT**: Hansen. The motion was unanimously approved.

Item 5-A: Review of policies and procedure for the Board of Adjustment.

Members reviewed the powers and duties of the board of adjustments and discussed about the details of hardship relating to all variance request. Murry moved and Philips seconded the approval of this item. The vote was: **YES**: Murry, Phillips, Russell, and Sparks; **No**: None; **ABSENT**: Hansen. The motion was unanimously approved.

Item 5-B: Consider a variance to build a 8'8" privacy fence along the side and rear yard of property located at 1106 A Avenue East.

Board received the details of the fence project from the variance applicant, Michele Voss. There were neighboring residents, Sheila Pace – 1102 A Avenue East, Matthew Baumert – 1125 High Ave W, and David Wright – 1118 A Ave E who opposed to the variance request. Board discussed possible impacts and to avoid future precedence, Lloyd moved and Murry seconded to deny the variance request. The vote was: **YES**: Murry, Phillips, and Russell; **Abstain**: Sparks; **No**: None; **ABSENT**: Hansen. Russell Sparks abstained from taking the vote because his property at 1129 High Ave E is adjoining to the applicant's property. The variance request was unanimously denied.

Item 5-B: Nomination of Chair Person and Vice Chair Person.

The Board unanimously agreed to elect Perry Murry as the Chair Person and Wyatt Russell as the Vice Chair Person.

With no further business, Acting Chairperson Sparks adjourned the meeting at 6:24 p.m.

Minutes by Akhilesh Pal



CITY COUNCIL COMMUNICATION

MEETING DATE: October 7, 2013

REQUESTED BY: Planning & Zoning
Commission

ITEM TITLE: CONSENT AGENDA – ITEM 2

Consider an ordinance amending the City Code of the City of Oskaloosa, Iowa by amending provisions pertaining to Title 17 – “Zoning,” Chapter 17.28 – “Off-Street Parking” of the City Of Oskaloosa Zoning Ordinance providing amendments for off-street parking design standards and parking for personal and recreational vehicles – 3rd reading.

EXPLANATION:

The City Council, during its meeting on June 3, 2013, recommended the city staff and Planning & Zoning Commission conduct research and provide recommendations on updating the City Ordinance regulating the parking of personal and recreational vehicles.

The following code changes are presented by the Planning and Zoning Commission for City Council consideration:

1. Amend off-street parking design standards for pavement and drainage, Section 17.28.060 B. Pavement and drainage; and
2. Amend applicability, location of parking, and special provisions for recreational vehicles and boats, Section 17.28.080 Parking for personal and recreational vehicles.

The Planning & Zoning Commission considered this item at their July 8, 2013 meeting and recommended by a vote of 5 to 0 that the City Council approve the ordinance amendments.

Recommended Action:

Approve the third and final reading of the ordinance.

DETAILED PROJECT DESCRIPTION:

1. Amend off-street parking design standards for pavement and drainage, Section 17.28.060 B. Pavement and drainage;

The proposed text amendment inserts specific language for the off-street parking pavement types to add sealcoat, gravel, or crushed stones as acceptable surfaces.

B. Pavement and Drainage.

1. Off-street parking facilities shall be surfaced with concrete, asphalt, asphaltic concrete, ~~or bricks~~, **sealcoat, gravel, or crushed stone**, and shall be maintained with materials sufficient to prevent mud, dust, or loose material except as provided below:
 - a. Sites within the AG and RR districts are exempt from this requirement.
 - b. In residential areas, all parking spaces and driveways used for parking shall be **paved on an surface consisting of concrete, asphalt, asphaltic concrete, bricks, sealcoat, gravel, or crushed stone**; however, this requirement does not extend to driveways not used under any conditions for parking.
 - c. In GI districts, the paving requirement for certain parking and loading areas more than one hundred feet back from any public right-of-way may be waived, following review and approval of a specific site plan by the zoning administrator.
2. Off-street parking facilities shall be designed and built to prevent the free flow of water onto adjacent properties.

2. Amend applicability, location of parking, and special provisions for recreational vehicles and boats, Section 17.28.080 Parking for personal and recreational vehicles.

The proposed text amendment inserts specific language to remove weight restrictions, limit the size restrictions, change the required pavement type for heavy commercial vehicles, and add conditions for the parking of personal vehicles.

17.28.080 - Parking for personal and recreational vehicles.

- A. Applicability. This section permits the parking of personal vehicles on a single lot in a residential district subject to specific conditions. Personal vehicles include: passenger cars; vans; pickup trucks; camper shells, toppers, trailers, **boats**, and other similar appurtenances intended for attachment to a personal vehicle; ~~trailers under twenty five feet in length, and boats under twenty five feet in length.~~ The maximum height of any Personal Vehicle shall be ~~eight feet~~ **thirteen feet six inches (13'-6")** from grade. ~~Trucks, tractor cab units, trailers, recreational vehicles, boats over twenty five feet in length and vehicles over ten tons gross empty weight shall be defined as heavy commercial vehicles.~~
- B. Location of Parking.

1. Parking is permitted within any enclosed structure when such structure conforms to the regulations of its zoning district.
2. Parking of personal vehicles is permitted on a ~~paved~~ driveway surface (outside of an enclosed structure), **complying with the Off-street parking design standards provisions of Section 17.28.060 B.1. of the Zoning Code**, within the front yard setback, but shall in no case encroach upon the public right-of-way. Parking of personal vehicles is permitted on a ~~paved~~ driveway surface (outside of an enclosed structure) within the front yard setback, but shall in no case encroach upon the public right-of-way. **The driveway surface must comply with the off-street parking design standards provisions of Section 17.28.060 B.1. of the Zoning Code.**
3. Parking of personal vehicles may occur in the rear yard setback (outside of an enclosed structure and not on the front yard paved driveway) if the zoning administrator determines that such parking conforms to the provisions of this title and meets the following conditions:
 - a. The parking space is provided on a ~~paved~~ driveway surface connected by a ~~paved~~ driveway surface to a dedicated public right-of-way and/or alley. **The driveway surface must comply with the off-street parking design standards provisions of Section 17.28.060 B.1. of the Zoning Code.**
 - b. The paved parking does not exceed the maximum impervious coverage limit for the lot.
4. Heavy commercial vehicles, including tractor cab units rated at more than ten tons gross vehicle weight, ~~and recreational vehicles~~, shall not be parked on any lot within a residential zoning district, ~~except as provided below~~. **All permitted heavy commercial vehicles in a residential district must be parked on paved hard surface consisting of concrete, asphalt, asphaltic concrete.**
- C. Special Provisions for Recreational Vehicles and Boats. Parking and storage of recreational vehicles and boats within residential districts is subject to the following additional conditions. These conditions are in addition to those requirements for the parking of personal vehicles.
 1. Recreational vehicles and boats, **when parked or stored on residential properties**, must be maintained in a clean, well-kept state **at all times**. **Spider webs, debris, excessive dirt, weed accumulation on or under a recreational vehicle are prohibited at all times as are broken windows and flat tires. All parking and storage areas for recreational vehicles or boats shall be properly maintained and kept free of weeds, mud, and other debris.**
 2. Recreational vehicles and boats equipped with liquefied petroleum gas containers must ensure that such containers must meet the current standards of the Interstate Commerce Commission, the United States Department of Transportation, or the American Society of Mechanical Engineers. Any valves must be closed at all times that the vehicle is not in

preparation for immediate use. Leaks in containers must be repaired immediately.

3. Recreational vehicles may be used as temporary parking by **nonpaying** guests for a maximum of three consecutive days or fourteen days total during any calendar year. Cooking in ~~the~~ a recreational vehicle **or boat** is prohibited at all times. **Recreational vehicles or boats shall not be occupied for living purposes.**
4. Recreational vehicles and boats may not be permanently connected to utility lines. **Sewer hookups are prohibited at all times.**
5. Recreational vehicles and boats may not be used for the storage of goods, materials, or equipment other than those items which pertain to the use of the vehicle.
6. If feasible on a lot, recreational vehicles and boats shall be parked outside of required front yard and street side yard setbacks.
7. **All covers and tarps or any other material utilized to protect recreational vehicles or boats from the elements must be secured and weatherproof. Rocks, bricks, or other weighted items cannot be used to secure the weatherproofing cover. The use of ropes, bungee cords, adjustable straps, or other similar methods are required to secure the cover to the vehicle.**
8. **Recreational vehicles or boats shall not block sidewalk access or interfere with pedestrian use of sidewalks. Recreational vehicles or boats must be parked or stored on a driveway at all times and shall not surpass or encroach upon a property's sidewalk. In the event a sidewalk is not present on a property, recreational vehicles or boats shall be parked or stored at least ten feet (10') from the back of the curb or edge of pavement on a driveway, if no curb exists. The City Manager or designee shall maintain discretion, to declare the parking or storage of recreational vehicles or boats to be a traffic hazard and require immediate removal of the recreational vehicle or boat at any time.**
9. **No recreational vehicles or boats shall be parked or stored in the corner lot side yard next to the street unless it complies with all other provisions of this section.**

BUDGET CONSIDERATION:

There will be minimal impact to the City Budget for the cost associated with drafting revisions to Chapter 17.28 of Oskaloosa Municipal Code.

ATTACHMENTS:

Ordinance.

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 17, "ZONING," CHAPTER 17.28, "OFF-STREET PARKING," SECTION 17.28.060 B. – "PAVEMENT AND DRAINAGE" AND SECTION 17.28.080 – "PARKING FOR PERSONAL AND RECREATIONAL VEHICLES" OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. SECTION 17.28.060 B. – "PAVEMENT AND DRAINAGE" is hereby deleted in its entirety.

SECTION 2. SECTION 17.28.060 B. – "PAVEMENT AND DRAINAGE" is hereby amended as follows:

B. Pavement and Drainage.

1. Off-street parking facilities shall be surfaced with concrete, asphalt, asphaltic concrete, bricks, sealcoat, gravel, or crushed stone, and shall be maintained with materials sufficient to prevent mud, dust, or loose material except as provided below:

a. Sites within the AG and RR districts are exempt from this requirement.

b. In residential areas, all parking spaces and driveways used for parking shall be on a surface consisting of concrete, asphalt, asphaltic concrete, bricks, sealcoat, gravel, or crushed stone; however, this requirement does not extend to driveways not used under any conditions for parking.

c. In GI districts, the paving requirement for certain parking and loading areas more than one hundred feet back from any public right-of-way may be waived, following review and approval of a specific site plan by the zoning administrator.

2. Off-street parking facilities shall be designed and built to prevent the free flow of water onto adjacent properties.

SECTION 3. SECTION 17.28.080 – "PARKING FOR PERSONAL AND RECREATIONAL VEHICLES" is hereby deleted in its entirety.

SECTION 4. SECTION 17.28.080 – "PARKING FOR PERSONAL AND RECREATIONAL VEHICLES" is hereby amended as follows:

17.28.080 - Parking for personal and recreational vehicles.

A. Applicability. This section permits the parking of personal vehicles on a single lot in a residential district subject to specific conditions. Personal vehicles include: passenger cars; vans; pickup trucks; camper shells, toppers, trailers, boats, and other similar appurtenances intended for attachment to a personal vehicle. The maximum height of any Personal Vehicle shall be thirteen feet six inches (13'-6") from grade.

B. Location of Parking.

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Parking of personal vehicles is permitted on a driveway surface (outside of an enclosed structure) within the front yard setback, but shall in no case encroach upon the public right-of-way. The driveway surface must comply with the Off-street parking design standards provisions of Section 17.28.060 B.1. of the Zoning Code.

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 - b. The paved parking does not exceed the maximum impervious coverage limit for the lot.
4. Heavy commercial vehicles, including tractor cab units rated at more than ten tons gross vehicle weight shall not be parked on any lot within a residential zoning district. All permitted heavy commercial vehicles in a residential district must be parked on paved hard surface consisting of concrete, asphalt, asphaltic concrete.

- C. Special Provisions for Recreational Vehicles and Boats. Parking and storage of recreational vehicles and boats within residential districts is subject to the following additional conditions. These conditions are in addition to those requirements for the parking of personal vehicles.
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 2. Recreational vehicles and boats equipped with liquefied petroleum gas containers must ensure that such containers must meet the current standards of the Interstate Commerce Commission, the United States Department of Transportation, or the American Society of Mechanical Engineers. Any valves must be closed at all times that the vehicle is not in preparation for immediate use. Leaks in containers must be repaired immediately.
 3. Recreational vehicles may be used as temporary parking by guests for a maximum of three consecutive days or fourteen days total during any calendar year. Cooking in a recreational vehicle or boat is prohibited at all times. Recreational vehicles or boats shall not be occupied for living purposes.
 4. Recreational vehicles and boats may not be permanently connected to utility lines. Sewer hookups are prohibited at all times.
 5. Recreational vehicles and boats may not be used for the storage of goods, materials, or equipment other than those items which pertain to the use of the vehicle.
 6. If feasible on a lot, recreational vehicles and boats shall be parked outside of required front yard and street side yard setbacks.
 7. All covers and tarps or any other material utilized to protect recreational vehicles or boats from the elements must be secured and weatherproof. Rocks, bricks, or other weighted items cannot be used to secure the weatherproofing cover. The use of ropes, bungee cords, adjustable straps, or other similar methods are required to secure the cover to the vehicle.
 8. Recreational vehicles or boats shall not block sidewalk access or interfere with pedestrian use of sidewalks. Recreational vehicles or boats must be parked or stored on a driveway at all times and shall not surpass or

encroach upon a property's sidewalk. In the event a sidewalk is not present on a property, recreational vehicles or boats shall be parked or stored at least ten feet (10') from the back of the curb or edge of pavement on a driveway, if no curb exists. The City Manager or designee shall maintain discretion, to declare the parking or storage of recreational vehicles or boats to be a traffic hazard and require immediate removal of the recreational vehicle or boat at any time.

9. No recreational vehicles or boats shall be parked or stored in the corner lot side yard next to the street unless it complies with all other provisions of this section.

SECTION 5. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of October 2013, and approved this _____ day of October 2013.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of October 2013.

Signed _____

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: City Manager' Office

ITEM TITLE: REQUESTS FROM THE COMMUNITY - A

Consider request from Sherry Vavra, Executive Director of the Mahaska Community Recreation Foundation, to report on quarterly activities of MCRF.

EXPLANATION:

Sherry Vavra, Executive Director of the Mahaska Community Recreation Foundation, will attend the city council meeting to report on Mahaska Community Recreation Foundation quarterly activities.

Receive report.

BUDGET CONSIDERATION:

None.

ATTACHMENTS:

None.



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: CITY MANAGER'S OFFICE

ITEM TITLE: REQUESTS FROM THE COMMUNITY – ITEM B

Presentation and discussion on the findings associated with the U.S. Highway 63 Corridor Location Study.

EXPLANATION:

In 2009 the East Central Iowa Transportation Coalition was formed to identify transportation demands and promote transportation improvements in the East Central Iowa area. Snyder & Associates, Inc. was selected to provide professional engineering expertise towards the completion of a study to determine the specific demands of the region. In January 2011, a report of the U.S. 63 Area Transportation Study was completed. The report concluded that U.S. Highway 63 Improvements between Iowa Highway 163 and U.S. Highway 6 should be considered the highest priority in the region, as compared to improvements on Iowa Highway 21, U.S. Highway 34, Iowa Highway 92, and Iowa Highway 146. Upon coordination with the Iowa Department of Transportation (DOT), it was determined the U.S. Highway 63 Corridor Location Study should be the next step.

In 2011 the U.S. Highway 63 Corridor Location Study was started and involved further development of the purpose and need for roadway improvements throughout the corridor. The study was conducted as a pre-NEPA (National Environmental Policy Act) phase for the entire corridor from U.S. Highway 163 at Oskaloosa to U.S. Highway 6 north of Malcom. The intention of the study was to provide a preliminary overview of potential impacts for further study when individual NEPA studies are contemplated for improvements on smaller segments of the corridor.

The ultimate purpose of the U.S. Highway 63 Corridor Location Study was to evaluate route alternatives based on their fulfillment of the purpose and need and their impacts on the environment. The study now is complete and the Coalition is interested in sharing the findings with the Mayor and City Council at this time.

The full U.S. Highway 63 Corridor Location Study (159 pages) is available for review at City Hall, 220 South Market Street or the city's website www.oskaloosaiowa.org.

BUDGET CONSIDERATION:

No additional financial implication is associated with the presentation of this item, however previous financial commitments from the city and other Coalition partners have been made to complete the corridor study.

ATTACHMENTS:

1. Executive Summary - U.S. Highway 63 Corridor Location Study

STORY

TAMA

NEVADA

MARSHALLTOWN

U.S. HIGHWAY 63

CORRIDOR LOCATION STUDY

EXECUTIVE SUMMARY

JULY 2013




 East Central
 Iowa
 Transportation
 Coalition


SNYDER & ASSOCIATES
 Engineers and Planners

Study Background

In 2009, The East Central Iowa Transportation Coalition was formed to identify transportation demands and promote transportation improvements in the East Central Iowa area. Snyder & Associates, Inc. was selected to provide professional engineering expertise towards the completion of a study to determine the specific demands of the region. In January 2011, a report of the U.S. 63 Area Transportation Study was completed. The report concluded that U.S. Highway 63 Improvements between Iowa Highway 163 and U.S. Highway 6 should be considered the highest priority in the region, as compared to improvements on Iowa Highway 21, U.S. Highway 34, Iowa Highway 92, and Iowa Highway 146. Upon coordination with the Iowa Department of Transportation (DOT), it was determined the U.S. Highway 63 Corridor Location Study should be the next step.

In 2011 the U.S. Highway 63 Corridor Location Study was started and involved further development of the purpose and need for roadway improvements throughout the corridor. The study was conducted as a pre-NEPA (National Environmental Policy Act) phase for the entire corridor from U.S. Highway 163 at Oskaloosa to U.S. Highway 6 north of Malcom. The intention of the study was to provide a preliminary overview of potential impacts for further study when individual NEPA studies are contemplated for improvements on smaller segments of the corridor.

The ultimate purpose of the U.S. Highway 63 Corridor Location Study is to evaluate route alternatives based on their fulfillment of the purpose and need and their impacts on the environment.

The corridor location study considers long-term transportation improvements that would correct functional issues and add capacity to U.S. Highway 63 in Mahaska and Poweshiek Counties in Iowa, between Iowa Highway 163 south of Oskaloosa to U.S. Highway 6 near Malcom, bringing the highway up to current engineering standards and modernizing the roadway to accommodate future traffic needs.

Purpose and Need

Purpose of the Proposed Action

The purpose of the proposed action is to improve the safety, efficiency, and effectiveness of the U.S. Highway 63 corridor between Iowa Highway 163 at Oskaloosa and U.S. Highway 6 near Malcom as a regional and national transportation route. Specifically within the East Central Iowa region, the purpose of U.S. Highway 63 is to provide a north-south transportation corridor that also connects economic growth centers with Interstate 80 for east-bound travel.

Need for the Proposed Action

The need for the proposed improvements to the U.S. Highway 63 corridor is based on a combination of factors related to providing better transportation service and sustaining economic development. The proposed action is intended to meet the following needs:

Safety

- The vertical and horizontal alignments do not meet current primary road design standards, particularly for highways in hilly terrain with a high percentage of truck traffic.
- Crash rates are approximately 36% greater than the statewide average on U.S. Highway 63 between Oskaloosa and U.S. Highway 6. Crashes are recorded uniformly along the corridor; many can be attributed to outdated road design and alignment. Safety concerns also include presence of slow moving vehicles and lack of passing opportunities.

Travel Efficiency

- Projected traffic – The U.S. 63 Area Transportation Study reported that U.S. Highway 63 was among the fastest-growing regional routes in East Central Iowa from 1986 to 2006. According to traffic modeling completed by the Iowa DOT, U.S. Highway 63 can be expected to carry approximately 5,000-7,000 vehicles per day by 2035. In rolling terrain, this volume warrants consideration of expansion to a four lane highway.
- Travel time – The current route of U.S. Highway 63 carries traffic through the heart of Oskaloosa, New Sharon, Montezuma, and Malcom. In each town, speed is reduced and there are stop situations in Oskaloosa and New Sharon. This causes an increase in travel time and reduces the efficiency of the highway as a freight route.
- Speed constraints – In addition to the speed reduction through town, the prevailing speed on rural sections of the highway is also reduced by the number of slow moving vehicles and inability to pass in hilly terrain.
- Pavement condition – While much of U.S. Highway 63 has been resurfaced in recent years, the remainder of the route has continued to deteriorate. Deteriorated pavement can add to the user cost of maintenance as it increases vehicle wear and tear.

Regional Connections and Route Significance

Currently there is a need for an improved major trucking route through the South Central region of Iowa and Central Missouri. There are currently two major north/south freight routes through the State of Iowa that connect Kansas City and St. Louis to St. Paul: Interstate 35 and the Avenue of the Saints. These two highway systems travel on the east and west sides of Missouri. This allows for easy access to an interstate system for the industries along those routes, but leaves a void in the region between the routes. The U.S. Highway 63 corridor is ideal to fill this void as the north/south trucking artery between I-35 and the Avenue of the Saints. U.S. Highway 63 goes through or is near the major industrial manufacturing towns in the South Central Region of Iowa and travels through major towns in Central Missouri such as Kirksville, Macon, Columbia, and Jefferson City.



Traffic Projection

The Iowa DOT Office of Systems Planning initially provided traffic modeling outputs for consideration. The iTRAM model uses historic traffic volumes as well as variables such as population numbers, community socioeconomic factors, land use, and roadway variables. This analysis provided Year 2035 projections.

For this corridor location study it is assumed that an improved U.S. Highway 63 would attract traffic in a manner not simply attributed to normal traffic growth. Improved pavement condition, horizontal and vertical alignments, and capacity will improve travel time and road experience and attract more traffic. In 2012, Iowa DOT Office of Systems Planning provided an updated iTRAM analysis with many of the “constraints” to the U.S. Highway 63 corridor removed (e.g. two-lane capacity changed to four lane, speed limit increased to 65 mph, etc). This analysis provided potential Year 2040 volumes with these long term corridor improvements. A summary of traffic data is provided in the table below.

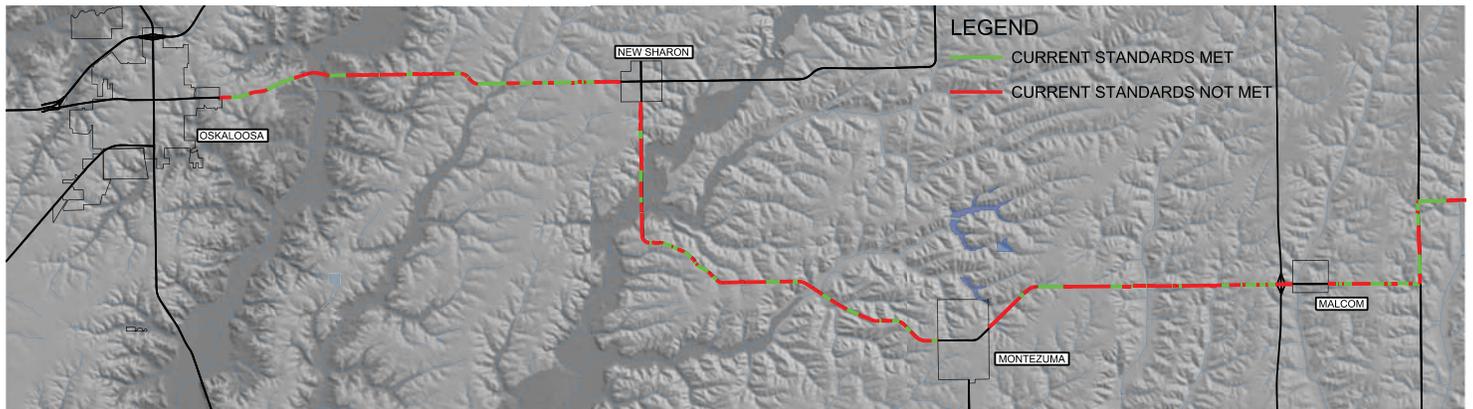
U.S. Highway 63 Corridor Segment	Iowa DOT Year 2010 Annual Daily Traffic (AADT) (Veh/day)	Projected Year 2040 Annual Daily Traffic (AADT) (Veh/day)
Oskaloosa to New Sharon	3000	7500
New Sharon to Montezuma	1350	6000
Montezuma to Interstate 80	2600	7500
Interstate 80 to U.S. Highway 6	2500	5800

U.S. Highway 63 Crash Rates for Rural Segments

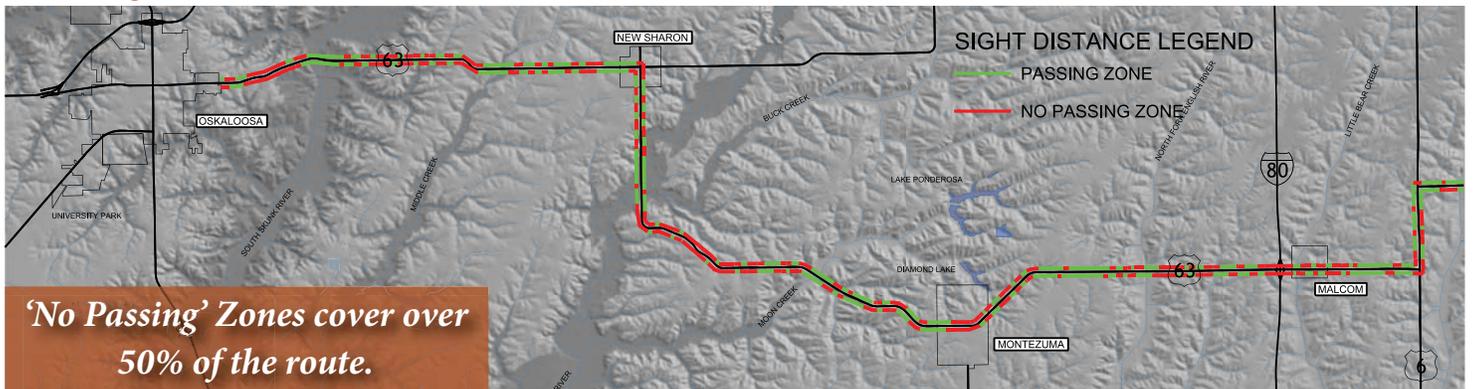
U.S. Highway 63 Corridor Segment	'10 Traffic Volume (AADT)	'07-'11 Crashes	Segment Length (mi)	'07-'11 Crash Rate (cr/HMVM)	'07-'11 Fatal+Inj Crash Rate (cr/HMVM)
Oskaloosa to New Sharon	3100	64	10	113	55
New Sharon to Montezuma	1400	33	11.5	112	44
Montezuma to Interstate 80	2800	41	7.5	107	21
Interstate 80 to U.S. Highway 6	2500	27	3.5	169	63
Statewide Average				92	26

The crash rate within the City of Oskaloosa is 20% higher than the statewide average for urban areas.

Existing U.S. Highway 63 vs. Current Preferred Design Criteria for the National Highway System



No Passing Zones



Process Toward an Ultimate Corridor

Alternatives Evaluation

To accomplish the ultimate purpose of the U.S. Highway 63 Corridor Location Study, it is necessary to evaluate each of the alternatives that have been identified. In addition to the primary goals introduced in Section 2.5 of the U.S. Highway 63 Corridor Location Study Report, there are several criteria that can be compared between alternatives. To evaluate the alternatives with each criteria, there are a number of factors that should be considered for a transportation facility. For this Corridor Location Study, the factors included roadway characteristics as well as environmental impacts associated with the NEPA process. The pre-NEPA factors were not studied in great detail to determine actual impacts, but rather broadly reviewed to highlight potential impacts for further study as improvements are planned and designed.

The U.S. Highway 63 steering committee also provided input on the factors considered most important for this corridor. Those factors are emphasized in the list below.

Criteria

• Route Performance

- *Time of Travel*
- *Highway Speed Maintained*
- *Out of Distance Travel*
- Annual User Cost for Out-of-Distance Travel

• Economic Vitality

- *Economic Development*
- Local Road Network Impact
- Regional Connectivity
- Intermodal Opportunities

• Economic Consequences

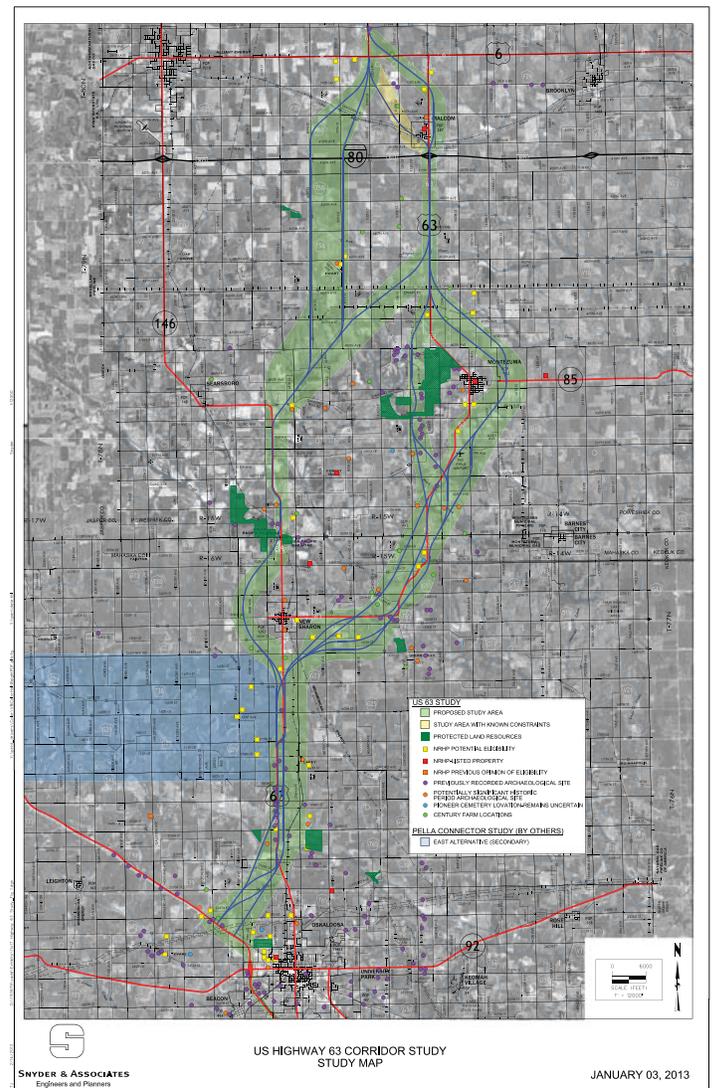
- Diagonal Severance
- Land Use Impact
- Relocations (Residential and Commercial)
- Energy Consumption
- Agriculture

• Fundability

- *Construction Cost*
- *Phased Improvement Opportunities*
- Connectivity to Existing ROW

• Societal Impact

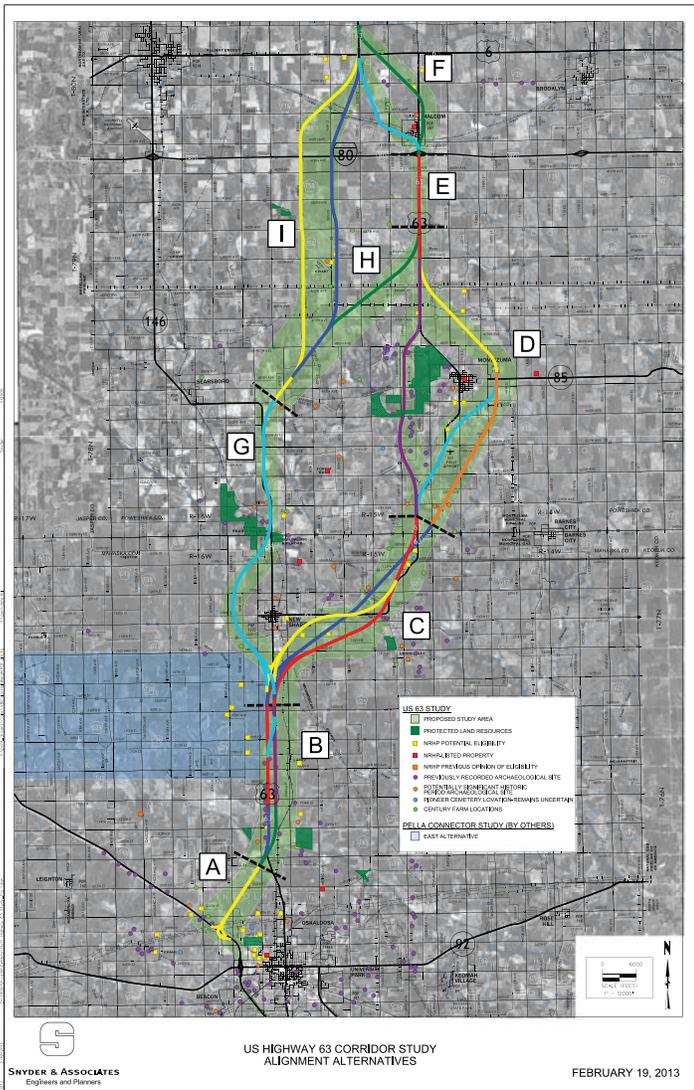
- *Proximity to US 63*
- *Avoidance of Century Farms*
- Conflict Points/Predicted Safety
- Community Impacts
- Environmental Justice
- Visual Impacts
- Air Quality
- Noise
- Regulated Material
- Cultural Resources



January 3, 2013 Study Map

• Natural Environmental Impacts

- Surface Water/Water Quality
- Wetlands
- Special River Designations
- Floodplains/Hydraulics
- Threatened & Endangered Species
- Section 4(f) Property



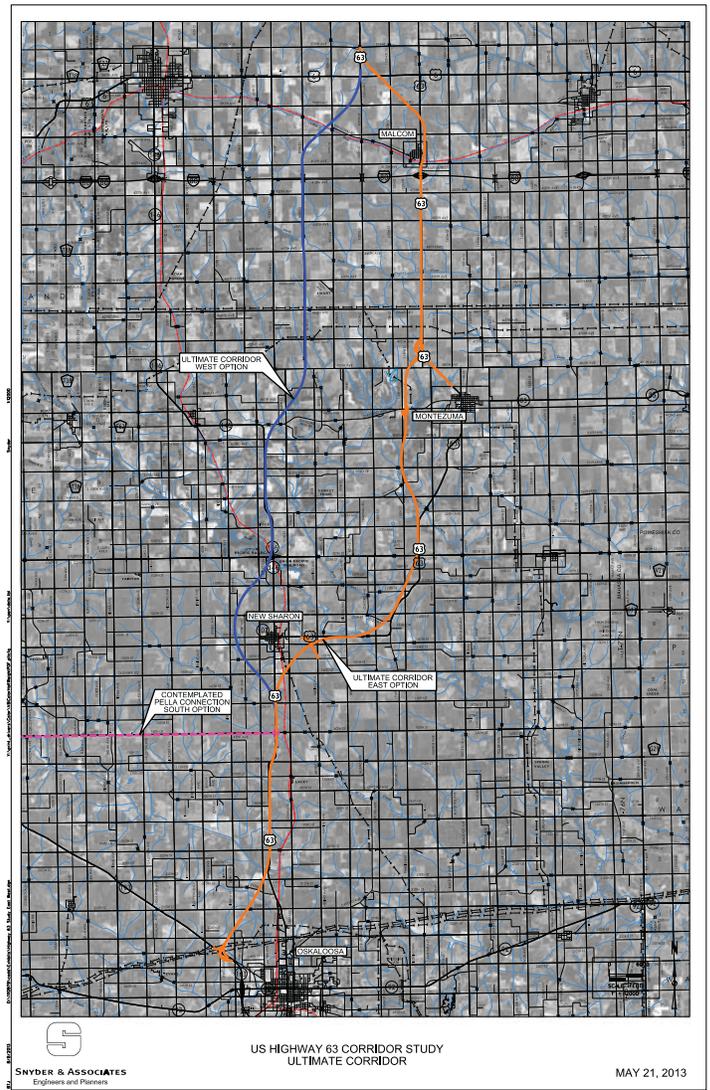
February 19, 2013 Alignment Alternatives

Method of Evaluation

The criteria and factors listed previously created the foundation for evaluating the alternatives. Every factor was assigned a metric that would be used to compare the alternatives against each other. A weight was also assigned to each factor to illustrate its importance in the overall evaluation. Once the metrics were computed for each factor, the alternatives were given a rank, based on how they compared with the other alternatives. This rank was then multiplied by the weight to establish a score for that factor. A summation of the scores for each alternative was calculated and provides the basis for the final evaluation results.

The evaluation was first done by segment, to determine the best overall alignment created by combining the segments.

The segment evaluation concluded with a determination of the preferred West Alignment Option and the preferred East Alignment Option, as shown on the Ultimate Corridor Map.



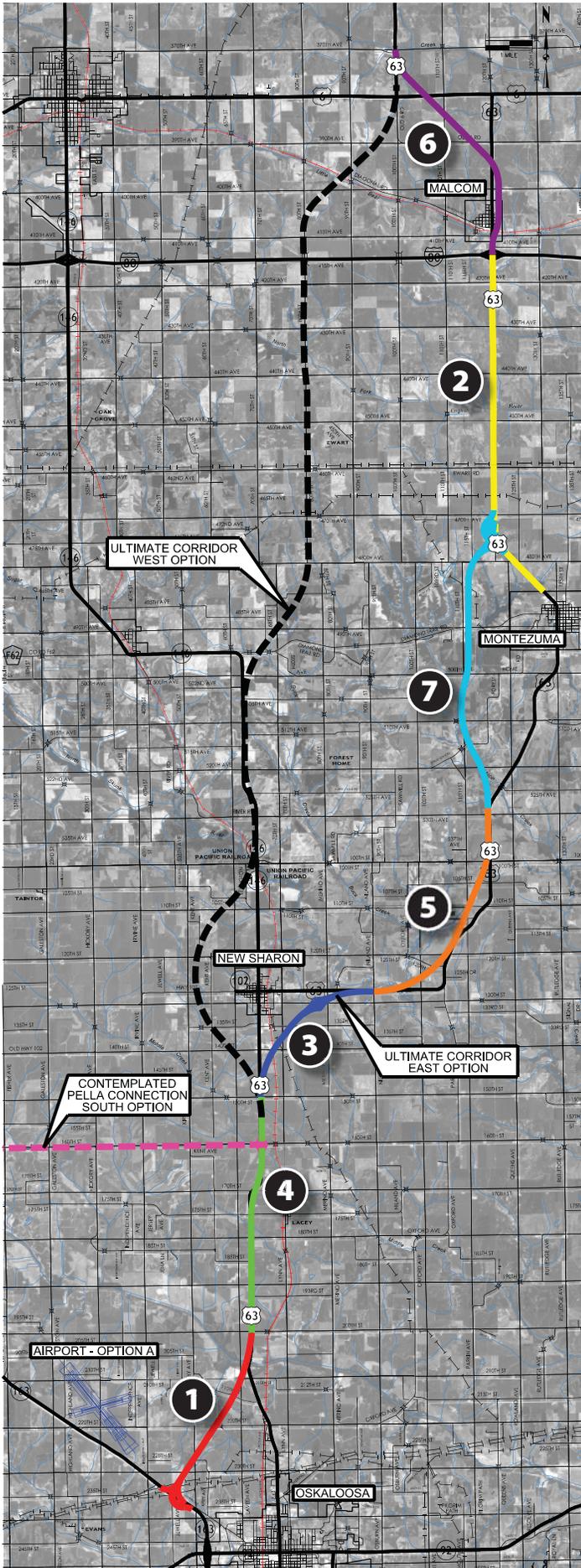
May 21, 2013 Ultimate Corridor

Ultimate Corridor

The east and west corridor options were then compared using the same criteria and scoring method used to evaluate the segments. The two options were relatively equal in scoring, so other factors were reviewed and discussed with the affected entities to determine a single “Ultimate Corridor” for future planning and development.

Two major factors influence the determination of the east option as the Ultimate Corridor. First, an early emphasis on following the existing U.S. Highway 63 corridor as much as possible was found to yield a better potential for interim improvements toward the final goal of a fully updated facility. The second factor was the social and economic impact of retaining the existing route. Numerous existing businesses and their future planning is dependent on the proximity of U.S. Highway 63.

Priority Improvements



U.S. Highway 63 Ultimate Corridor Priorities

Priority 1

U.S. Highway 63 Oskaloosa NW Bypass

The largest inhibitor to the use and effectiveness of U.S. Highway 63 in the study area is the portion of the route through the City of Oskaloosa. U.S. Highway 63 maintains its original route through the City's historic downtown square, through a tight, downtown intersection with Iowa Highway 92. Accommodation of freight traffic, in particular, is troublesome in this area.

The envisioned U.S. Highway 63 Bypass will utilize much of existing Iowa Highway 163 (part of the Des Moines to Burlington expressway corridor) to bypass Oskaloosa to the west. North of the existing Iowa Highway 163 and Iowa Highway 92 interchange, a new interchange is proposed to divert U.S. Highway 63 traffic on a new alignment roadway to reconnect to existing U.S. Highway 63 north of Oskaloosa.

Proposed Construction: Construct full interchange at U.S. Highway 63 and Iowa Highway 163. Configure interchange to accommodate ultimate 4-lane section. The cross section must reduce to 2-lanes at existing U.S. Highway 63 north of Oskaloosa. The constructed mainline capacity through the length of the bypass should be determined based on design level traffic projections during the NEPA or preliminary design process. Oskaloosa anticipates development pressure in that quadrant of the City, particularly given proximity of U.S. Highway 63, Iowa Highway 163 and the proposed regional airport.

Proposed Right of Way: Acquire right of way width suitable for a 4-lane expressway.

Order of Magnitude Total Project Cost \$25,100,000

Priority 2

Functional and structural improvements of U.S. Highway 63 from Montezuma to Interstate 80, and corridor preservation activities for a future U.S. Highway 63 Montezuma Bypass.

The analysis toward a preferred "Ultimate Build" improvement of U.S. Highway 63 yielded two viable alternative alignments, an east alignment using much of the existing U.S. Highway 63 general route, and a west alignment following a portion of Iowa Highway 146, then new alignment north to Interstate 80 and U.S. Highway 6.

The key factor which makes the east alignment along existing U.S. Highway 63 viable is the future consideration of an available bypass corridor around Montezuma. If no corridor is available, the west alignment option following Iowa Highway 146 is preferred. Additional study of the bypass route with significant public input is proposed, along with corridor preservation activities of the desired location.

The segment of existing U.S. Highway 63 from Montezuma to Interstate 80 exhibits the most severe pavement distress remaining in the corridor. In addition, the segment has been studied for other functional and safety concerns. Near term structural improvements to this segment are needed, and emphasis should be given to functional and safety improvements. Consideration of improvements toward a "super two" facility would be long lasting toward an appropriate level of service for the future.

Proposed Construction: Overlay or replacement of existing pavement. Strong consideration should be given to super-two improvements to correct geometric and sight distance deficiencies. New construction required at the reverse curves per current design standards.

Proposed Right of Way: Corridor preservation activities are proposed for a future Montezuma bypass. Activities can include acquisitions of opportunity, with diligence in zoning and development to preserve the existing corridor. For the segment from Montezuma to Interstate 80, consideration should be given to acquire right of way for a future 4-lane expressway as right of way for the current construction is explored.

Order of Magnitude Total Project Cost \$21,980,000

Priority 3

U.S. Highway 63 New Sharon Bypass

Another significant functional constriction on existing U.S. Highway 63 is the right angle turn intersection with Iowa Highway 146 in New Sharon. Freight traffic attempting to make the turn in downtown New Sharon is restricted by available space, particularly with other traffic, pedestrians, and on-street parking in proximity. With the potential for a future Montezuma Bypass secured as noted in Priority 2, the bypass alignment can occur southeast of New Sharon between portions of the existing U.S. Highway 63 corridor.

It is anticipated that the removal of the southern constriction on U.S. Highway 63 at Oskaloosa by the proposed U.S. Highway 63 Oskaloosa NW Bypass may create a more urgent need in New Sharon if traffic volume increases as predicted.

Proposed Construction: New highway on new alignment is proposed. Design capacity of the New Sharon bypass should be determined during the NEPA process and preliminary design phase.

Proposed Right of Way: Acquire right of way for a 4-lane expressway.

Order of Magnitude Total Project Cost \$14,180,000

Priority 4

U.S. Highway 63 Improvements from Oskaloosa to New Sharon

U.S. Highway 63 north of Oskaloosa has the highest existing traffic counts of any portion of U.S. Highway 63 in the study area. This is partially due to the tendency of traffic to split between Iowa Highway 146 and U.S. Highway 63 at New Sharon, depending on destination. This trend would likely continue until U.S. Highway 63 is improved as a through route as part of the Commercial and Industrial Network, and National Highway System. As such, the traffic and safety needs are greater on this segment from Oskaloosa to New Sharon.

Proposed Construction: Opportunities include improvements to a super-two configuration, “have two, add two” construction for a 4-lane expressway or full 4-lane reconstruction based on the design level traffic projection at the time of project development.

Proposed Right of Way: As any of the above improvement requires right of way acquisition, acquire width suitable for a 4-lane expressway.

Order of Magnitude Total Project Cost \$17,310,000

Priority 5

U.S. Highway 63 Improvements from New Sharon to Montezuma

This segment features the most antiquated geometry and vertical profile in the study area. Single vehicle accidents are predominant. Only 27% of this section meets current preferred design criteria. This section also has the least availability of passing zones. Increasing freight traffic would benefit significantly from geometric and capacity improvements.

Proposed Construction: New road on new alignment is required to accommodate current primary highway design standards. Super-two or 4-lane

expressway construction can be determined by traffic projection at the time of project development. Consider interim improvements from the proposed bypass into Montezuma, depending on the anticipated timing of the bypass construction.

Proposed Right of Way: Acquire right of way suitable for a 4-lane expressway.

Order of Magnitude Total Project Cost \$26,790,000

Priority 6

U.S. Highway 63 Improvements from Malcom (Interstate 80) to U.S. Highway 6

The improvement of route performance on U.S. Highway 63 does not end at Interstate 80 if the overall goal is to make U.S. Highway 63 a significant north-south transportation corridor consistent with the Commercial and Industrial Network and National Highway System designations. Improvements would include alignment adjustments to eliminate right angle intersection turns at U.S. Highway 6. An improved, through-movement corridor would enhance the ability of U.S. Highway 63 north of the study area to continue as an important freight corridor to Waterloo.

Proposed Construction: The slight, east bypass of Malcom shown on the map is problematic and without corridor preservation activities may be precluded in the future. Consideration should be given to capacity improvements from the interchange through the developed part of Malcom. New alignment is proposed north to existing U.S. Highway 63 at U.S. Highway 6.

Proposed Right of Way: Consider corridor preservation activities east of Malcom. Acquire right of way for a 4-lane expressway north of Malcom.

Order of Magnitude Total Project Cost \$20,990,000

Priority 7

U.S. Highway 63 Montezuma Bypass Construction

Traffic along existing U.S. Highway 63 is not required to stop in Montezuma, although travel speed is reduced through the city. As the rest of U.S. Highway 63 is improved and traffic increases additional intersection controls may be required. Ultimately, a bypass of Montezuma is envisioned to the immediate west following a major utility corridor between Diamond Lake and Lake Ponderosa.

Proposed Construction: It is reasonable to assume that by the time the Montezuma bypass is warranted and programmed, new 4-lane construction is recommended.

Proposed Right of Way: Acquire remaining right of way needed for 4-lane expressway.

Order of Magnitude Total Project Cost \$60,750,000

Priority 8

Improvement of all sections of U.S. Highway 63 to an “Ultimate Build” 4-lane expressway, access controlled corridor.

For the construction of each of the Priority projects mentioned above, it is assumed that design level traffic projections will be made to appropriately determine the capacity needs of the corridor, whether they be a “super two” configuration, or a full, 4-lane divided roadway. Traffic projections outlined in this study indicate the ultimate configuration should include four lanes. If a super-two facility is specified, right-of-way purchase should not preclude an ultimate 4-lane section.

Implementation

Iowa DOT senior staff leadership indicated a desire to move forward with two projects within the study area of U.S. Highway 63 at a meeting March 13, 2013. Iowa DOT District 5, which includes Mahaska County, will begin work on the U.S. Highway 63 Oskaloosa NW Bypass NEPA study. Iowa DOT District 1, which includes Poweshiek County, will design pavement improvements from Montezuma to Interstate 80. Construction of the concrete overlay could be as early as the 2014 construction season. Construction of the NW Bypass of Oskaloosa is likely six to eight years away.

These projects, and the Oskaloosa NW Bypass in particular, may fundamentally alter the traffic pattern and usage of U.S. Highway 63. The corridor must be monitored to determine the appropriate timing for additional improvements contemplated in the list of priorities.

Advisory Board

Jerry Nusbaum

Mahaska County Engineer

P: 641.672.2897

E: nusbaum@mahaskacounty.org

Beth Danowsky

Mahaska Community Development Group

P: 641.673.2058

E: beth.danowsky@musco.com

Michael Schrock

City of Oskaloosa Manager

P: 641.673.9431

E: michael.schrock@oskaloosaiowa.org

Jon Sullivan

Oskaloosa Area Chamber and Development Group

P: 641.672.2591

E: jsullivan@oacdg.org

Greg Gordy

Mahaska County Supervisor

P: 641.673.3469

E: gordy@mahaskacounty.org

Iowa DOT Liaisons

Christy VanBuskirk

Iowa DOT – District 5 Local Systems Engineer

P: 641.469.4017

E: christy.vanbuskirk@dot.iowa.gov

Jason Huddle

Iowa DOT – District 5 Planner

P: 641.469.4007

E: jason.huddle@dot.iowa.gov

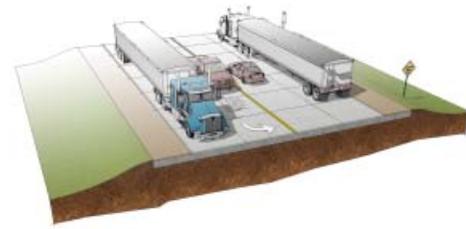
Andy Loonan

Iowa DOT – District 1 Planner

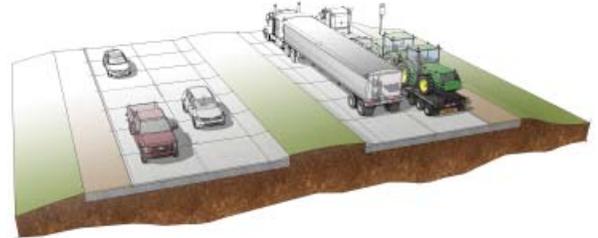
P: 515.239.1996

E: andy.loonan@dot.iowa.gov

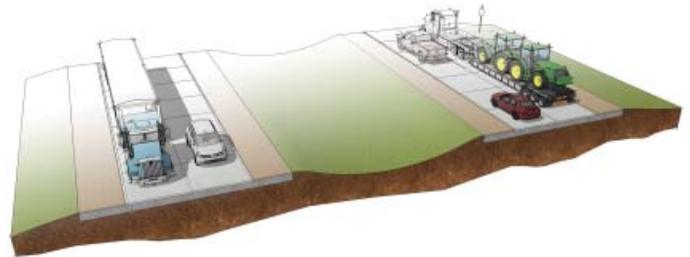
Lane Configuration Alternatives



2-LANE RURAL ROADWAY WITH TURN LANE & CLIMBING LANE



4-LANE RURAL ARTERIAL



4-LANE RURAL EXPRESSWAY

East Central Iowa Transportation Coalition

City of Oskaloosa
City of Montezuma
City of Malcom
City of New Sharon
City of Pella
Mahaska County
Poweshiek County
Cargill



SNYDER & ASSOCIATES
Engineers and Planners

For more information about this project contact:
Snyder & Associates, Inc.
1-888-964-2020 | www.snyder-associates.com

East Central Iowa Transportation Coalition



August 13, 2013



History of the U.S. Highway 63 Study

- Began in March 2009 with formation of the ECITC
 - Purpose – create a group to identify and put into action transportation goals to promote building and maintenance of transportation system that stimulates economic growth
 - U.S. Highway 63 CIN designation and improvements are the first priority

History of U.S. Highway 63 Study

- 2009-11 Area Transportation Study Conducted
 - Area transportation needs identified
 - Defined range of transportation improvements
 - Recommended further study of U.S. Highway 63 and IA Highway 146 for improved north – south transportation
- August 2012
 - Iowa DOT Commission designates U.S. Highway 63 from Oskaloosa to Waterloo as part of the Commercial Industrial Network.
- August 2012 U.S. 63 Corridor Location Study Commences (Pre-NEPA)
- DOT Staff involved as a partner in all phases

Location Study -- Pre-NEPA

- Purpose and Need: Improve the safety, efficiency and effectiveness of U.S. 63 between Oskaloosa and U.S. 6 near Malcom.
- Study considers long-term improvements to correct functional issues and add capacity to U.S. 63 to provide a n/s corridor to connect growth centers with Interstate 80.

Route Significance: interstate freight

- Need for improved major truck route through south central Iowa, central Missouri and to Minneapolis/St. Paul.
- Portions of U.S. 63 around Jefferson City and Rochester have been improved with updated alignments to improve freight travel movement

US 63 Study: Findings

- We learned:
 - Roadway route is nearly 100 years old and follows much of its original alignment.

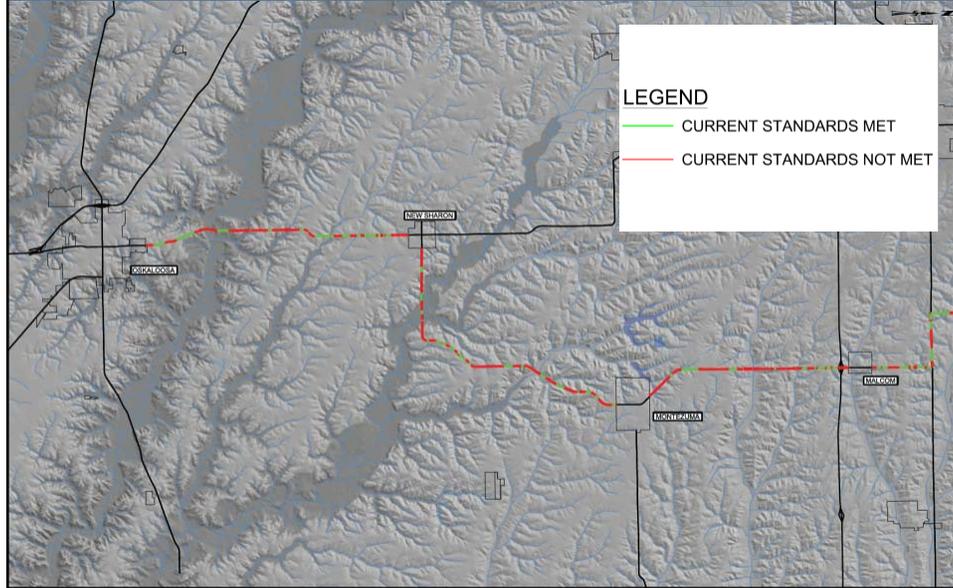
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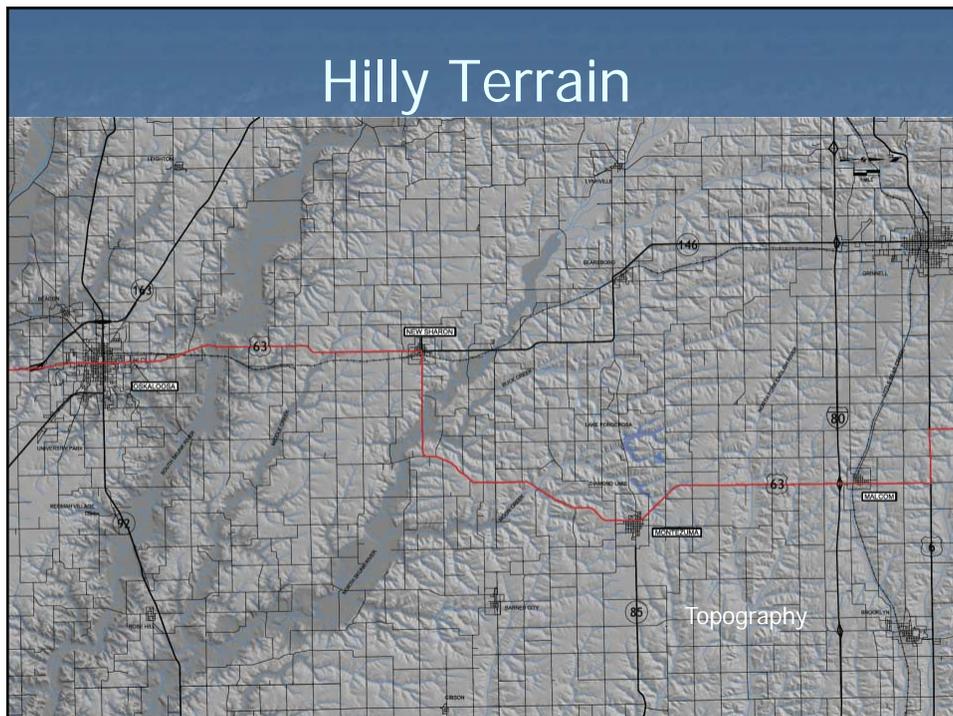
2013



US 63 Study: Findings – Outdated Design for a National Highway System Facility



Hilly Terrain



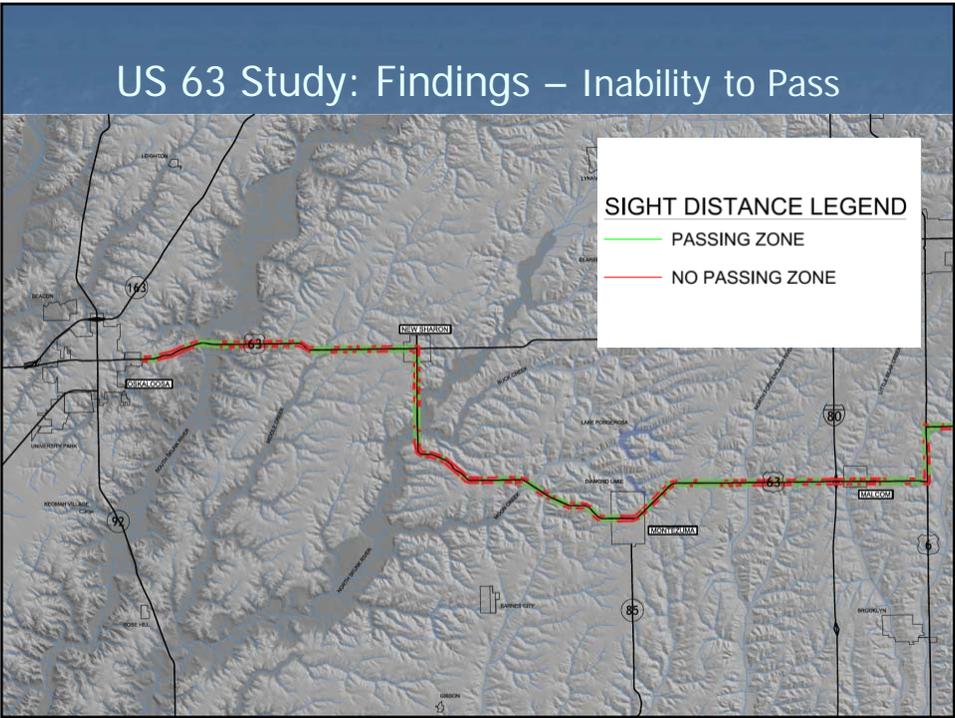
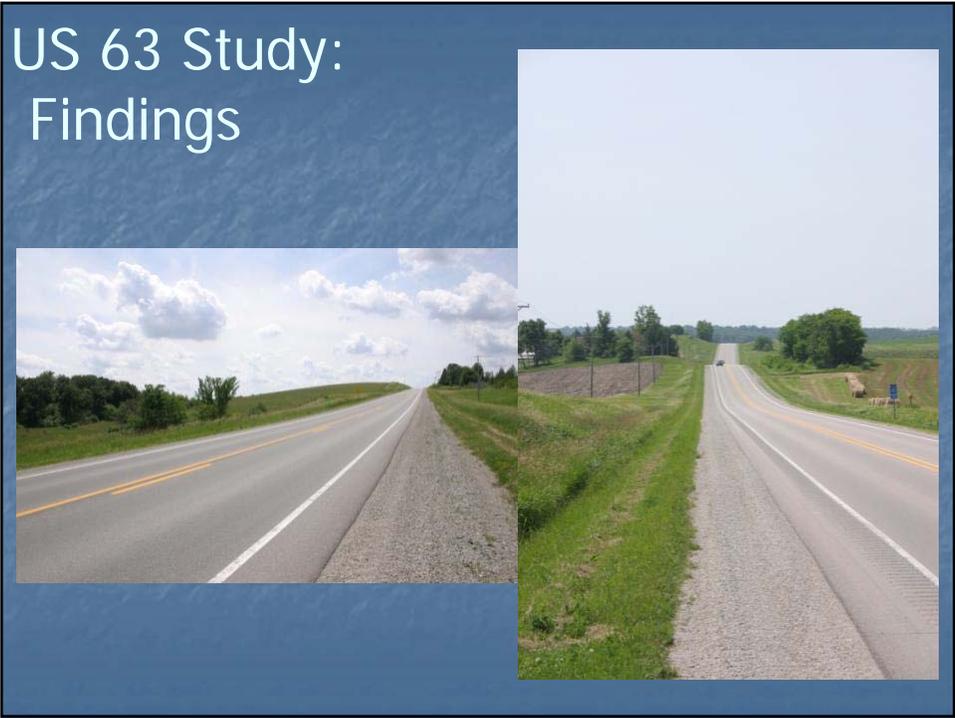
US 63 Study: Findings

- U.S. Highway 63 is inadequate to serve industrial freight due to:
 - Steep grades and curves
 - Through town delay and intersection congestion
 - Out of direction travel

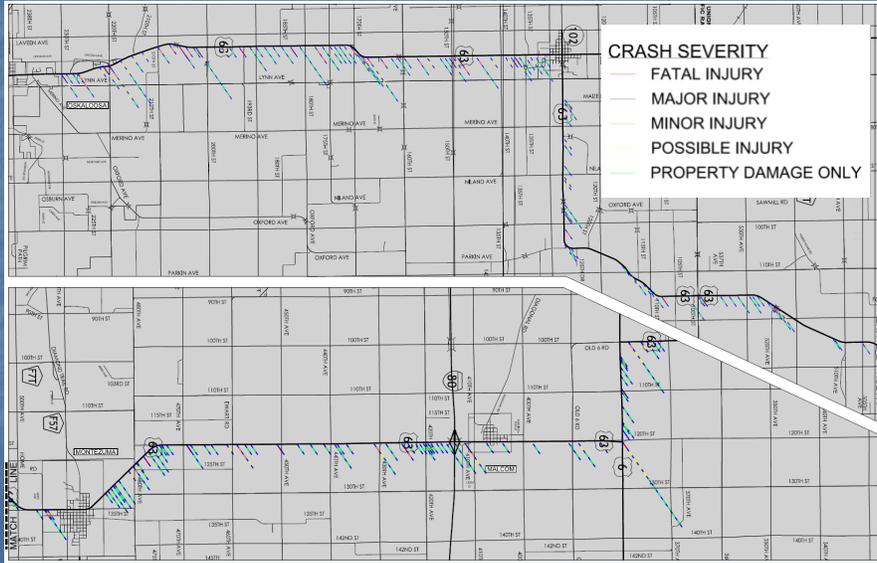


US 63 Study: Findings





U.S. 63 Crash rates are 36% above the statewide average, and uniform throughout the route



US 63: Impact on Industry

Will provide a north-south connection to fill the gap between Interstate 35 and Interstate 380/U.S. Highway 218.



US 63: Impact on Industry

- Travel time:
 - 52 minute average travel time (non-harvest) equates to an average travel speed from Oskaloosa to Hwy 6 of 48.2 mph.
 - Translated, 20,000 productive workdays per year are lost due to poor travel efficiency.

Impact of Findings on Industry

- Cargill Eddyville – Pays a per bushel premium to maintain production;
 - Suppliers have specifically cited U.S. 63 time of travel and road condition as factors
 - 100% of grain comes by truck from 50-90 miles north of Eddyville via U.S. 63

Cargill Campus – Eddyville



U.S. 63 – Route Significance

- Provides access between Iowa Growth Centers and markets
 - Ottumwa, Eddyville, Oskaloosa, Pella, Knoxville, Montezuma constitute a growing Industrial Region
 - Regional Economic Impact of Iowa Bioprocessing Center
 - Cargill, Ajinomoto, Wacker
 - \$41.8 Million Payroll
 - \$4 Million in tax generation
 - \$60 Million in purchases of Iowa products
 - Projected \$400-500 Million in corn purchases for 2011
 - Cargill requires 400 trucks of corn/day from 50-90 miles north of plant to maintain full production.
 - Currently, Cargill pays a premium price per bushel to haul on U.S. 63 due to its condition.
 - Area exports to 77 countries on 6 continents

Impact of Findings on Industry

- 4 of Iowa's 10 largest industries use U.S. 63 to access markets and receive shipments;
- Over 70% of Mahaska industries export compared to 39% statewide average
- Pella, Oskaloosa, Knoxville, Albia and Ottumwa are 5 of the top 6 communities in Iowa where manufacturing is the largest economic sector

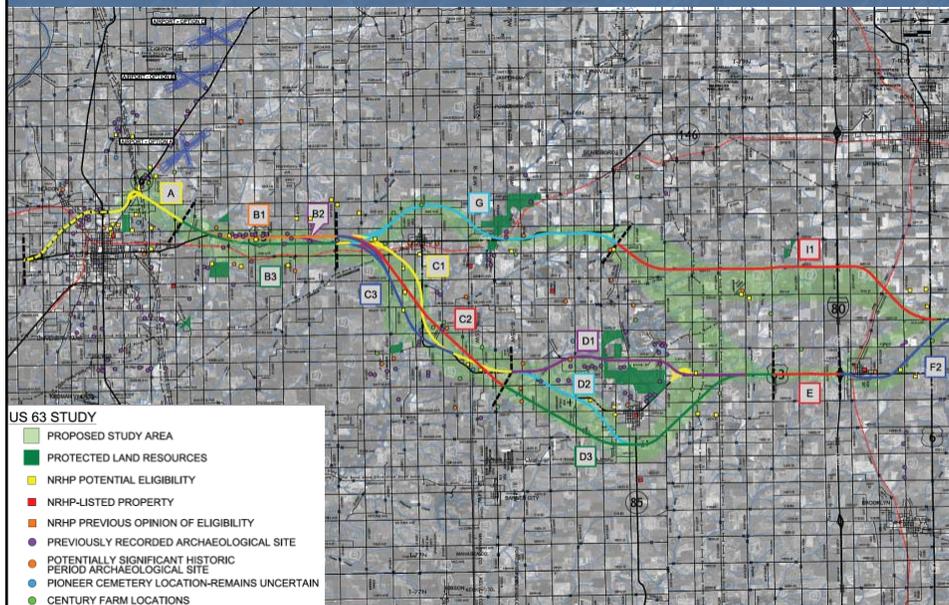
Impact of Findings on Industry

- In a recent study of 12 Midwestern States, Pella and Oskaloosa rank in the top 11% for overall creative capital, which measures patent development, applied sciences workforce, arts & culture, and leadership index.
- Of note, businesses are corporate HQ, privately held and research-based.

Impact Conclusion

- The ECI region is unique and significant in it's demographic and economic composition. The industries clustered here rely heavily on U.S. 63 to continue to grow their markets and the Iowa economy.
- These industries have invested in all 3 phases of U.S. 63 study.

Route Location Study Alternatives



Route Location Study Ultimate Corridor



U.S. Highway 63 Initial Improvements



Next Steps

- Support DOT efforts to pursue NW Bypass around Oskaloosa
- Support efforts to improve U.S. 63 from Montezuma north to Interstate 80.
- Perform Economic Impact Study

Next Step: Economic Impact Study

- Area included: Mahaska, Poweshiek, Marion, Wapello and Monroe counties
- Highway Benefit-Cost Analysis
- 5-county region economic analysis
- 5-county growth projections

Economic Impact Report, cont.

- IMPLAN Model used to analyze acquisition and development costs.
- Team: Snyder & Associates, Dr. Michael Lipsman, Harvey Siegelman, Dan Otto & Mark Immerman

Thank you.

East Central Iowa Transportation
Coalition

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: City Manager's Office

ITEM TITLE: REQUESTS FROM THE COMMUNITY - C

Consider request from Miranda Cummings of State Farm Insurance to give a follow-up presentation regarding the "Celebrate My Drive Campaign."

EXPLANATION:

National Teen Driver Safety Week is October 18, 2013 through October 26, 2013. At the October 7, 2013 city council meeting Miranda Cummings from State Farm Insurance gave a presentation to the City Council regarding the "Celebrate My Drive Campaign." Ms. Cummings would like to update the City Council on the campaign regarding local teenage driver safety.

BUDGET CONSIDERATION:

None.

ATTACHMENTS:

None.



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE:

Consider a resolution levying a special assessment against private property for weed cutting by the City of Oskaloosa, Iowa in accordance with Section 8.20 of the city code of the City of Oskaloosa, Iowa. (PUBLIC HEARING)

EXPLANATION:

This is the time for the public hearing on levying a special assessment against private property for weed cutting as outlined in Exhibit A. Certified notices were sent to each property owner and a notice was published in the Oskaloosa Herald.

Staff recommends opening the public hearing, receive oral and written comments, close hearing and approve resolution.

BUDGET CONSIDERATION:

\$1,600 revenue to the Sanitary Sewer Fund to offset expenses related to the work performed by the City.

ATTACHMENTS:

Resolution
Exhibit A

RESOLUTION NO. _____

RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR CUTTING AND REMOVAL OF WEEDS BY THE CITY OF OSKALOOSA, IOWA, IN ACCORDANCE WITH TITLE 8, CHAPTER 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA.

WHEREAS, the City of Oskaloosa, Iowa did cut and remove weeds and brush from private properties listed in Exhibit "A" attached hereto and by this reference incorporated within; and

WHEREAS, the City Council of the City of Oskaloosa, Iowa is empowered to levy such assessment as may be appropriate against said properties for such cutting and removal of weeds and brush by Title 8, Chapter 8.20 of the City Code of the City of Oskaloosa, Iowa; and

WHEREAS, hearing on said assessments was duly scheduled for the 21st day of October, 2013 at 6:00 p.m., proper notice of said hearing was given; and

WHEREAS, hearing before the City Council of the City of Oskaloosa, Iowa was held at the above mentioned date and time, and all objections to said assessments were heard; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Oskaloosa, Iowa that special assessments for the cutting and removal of weeds and brush are hereby levied against the properties described in Exhibit "A" unless said special assessments are paid in full within thirty days. All unpaid assessments will draw annual interest at nine per cent computed to the December 1st next following the due dates. The unpaid assessments shall constitute a lien against the property and shall be collected by the County Treasurer in the same manner as other taxes. Any assessments more than five hundred dollars will be paid in annual installments that will not exceed fifteen.

PASSED AND APPROVED this 21st day of October, 2013.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

EXHIBIT "A"
2013 WEED CUTTING ASSESSMENTS
July 2013

OWNER	OFFENSE	ADDRESS/LEGAL	DATE MOWED	LABOR	COST
Regional Reo Assets LLC Parcel ID 1014477027	2nd	1320 High Ave W Lots 4 & 6 SD Lot 4 SE SE Exc S 117' Lot 6 & Exc N 6' S 123' E 189' Lot 6	7/16/2013	2.5 hours	\$ 375.00
Regional Reo Assets LLC Parcel ID 1013355001	2nd	1302 High Ave W Lots H & K SW SW	7/16/2013	2.5 hours	\$ 375.00
Amy Stone/Troy A Myers Parcel ID 1013180007	1st	811 E Ave W Lot 7 Blk A Myers Modified Addition	7/17/2013	1 hour	\$ 250.00
Pacifica/Luzviminda Libanan Parcel ID 1012480011	2nd	314 O Ave E Lot 1 SD 1 College Heights Addition	7/29/2013	1 hour	\$ 300.00
Trampas V/Peggy C Sams Parcel ID 1013432008	2nd	327 N 1st St Lot 7 O L 15 O P	7/31/2013	1 hour	\$ 300.00

Weed removal on private property:

Minimum of one hour charged. After first hour, fee shall be charged by the quarter hour.

1 st cleanup	\$200.00 fee + \$50.00 per hr.
2 nd cleanup	\$250.00 fee + \$50.00 per hr.
3 rd cleanup	\$300.00 fee + \$50.00 per hr.
4 th cleanup	\$350.00 fee + \$50.00 per hr.
5 th cleanup	\$400.00 fee + \$50.00 per hr.
6 th cleanup	\$450.00 fee + \$50.00 per hr.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: Planning & Zoning
Commission

ITEM TITLE:

Consider an ordinance to vacate and sell 120'X16.5' of the east-west public alley adjacent to 413 North A Street – 2nd reading.

EXPLANATION:

Ed and Mary Rozenboom, owners of 413 North A Street, have requested that the portion of the east-west alley adjacent to their property be vacated. When the present owners purchased their property they were not aware that part of their garage encroaches on the public alley. Hence, the applicant intends to purchase their section of the alley so that the garage will be on their property.

The city conducted a survey of households with direct access to this alley. Among the residents that responded (4 total), all of them wanted the alley to be vacated. However, the neighboring residents have indicated that they would either like to purchase their portion of the alley or have driveway easements to access their property. This alley also contains Oskaloosa Water and MCG utility infrastructure. Hence, easement rights will need to be retained for access to the above mentioned utilities.

The Planning & Zoning Commission considered this item at their September 9, 2013 meeting and recommended by a vote of 6 to 0 that the City Council approve the alley vacate request but retain utility access easement and vehicular access easement.

Recommended Action:

Staff recommends approving this request for vacation and sale of 120' X 16.5' of the east-west public alley adjacent to 413 North A Street.

BUDGET CONSIDERATION:

\$100.00 as application fees and if the alley vacate is approved then there is a revenue

of \$990.00 (120'X 16.5' X \$0.50/SF). Alley vacates result in revenue received by the city. The city sells residential alleys for \$0.50 per square foot.

ATTACHMENTS:

Ordinance, Location Map, Pictures of Alley, Alley Vacate Application and Responses from adjacent owners and utility companies.

ORDINANCE NO. _____

AN ORDINANCE VACATING THE EAST-WEST PUBLIC ALLEY ADJACENT TO 413 NORTH A STREET, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. PURPOSE. The purpose of this ordinance is to vacate the east-west public alley right-of-way that lies adjacent to 413 North A Street is legally described as follows:

The 120 foot X 16.5 foot section of the east-west alley lying adjacent to Lot 6 of the Kinsman's Subdivision of Out Lot 6 of the Original Plat of the City of Oskaloosa, Mahaska County, Iowa.

SECTION 2. EASEMENT RESERVATION. This ordinance is adopted subject to the retention of easement rights for utilities, and the retained easement right for ingress and egress over and across the former alley in favor of the property located at 205 C Avenue West, which retained easement shall run with the land in favor of the owner thereof.

SECTION 3. REPEALER. All other ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2013, and approved this _____ day of _____ 2013.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the ____ day
of _____ 2013.

Amy Miller, City Clerk

ALLEY VACATE REQUEST FOR 413 NORTH A STREET





413 N A St east-west alley looking west



413 N A St east-west alley looking east



413 N A St east-west alley looking southeast (from existing garage on 413 N A St)



413 N A St east-west alley looking southwest (from southeast corner of 413 N A St)

ALLEY VACATION REQUEST
City of Oskaloosa, Iowa

Policy for sale of alleys:

Policy Adopted: 2/18/2003

1. The property owner requesting the vacation of the alley will pay the \$100.00 application fee and the purchase price of one-half of the alley at the time of the request. If the alley vacation and sale is not approved, the amount of the purchase will be refunded. Other property owners adjacent to the alley that wish to purchase their half will have 30 days after the third reading of the ordinance to purchase their portion. After the 30 days it could be sold to other adjoining property owners.
2. Alleys sold within a residentially zoned area will be sold at the residential rate (\$.50/SF), and alleys located in commercially or industrially zoned areas will be sold at commercial rates (\$1.00/SF).

Date of Request: 8-7-2013

Property Owner Name: Ed + Mary Rozenboom

Address: 413 No. A St

Oskaloosa, IA

Phone: 641-660-5539

Description of alley requested for vacation: EX 2 OF
The East/West Alley
between North A + North B which ends
at the North/south alley between C + D Ave W.

Reason for requesting alley vacation: Garage + cement approach
are partially in the existing alley.

Signature

Ed Rozenboom Mary Rozenboom

OFFICE USE:

Application Fee Paid \$100

Amount Paid For 1/2 of Alley: \$990/2 = \$495⁰⁰ (120 X 16.5 X \$0.50 /SF)

Vacation Approved _____ Denied _____ Refund Payment _____

ALLEY VACATION RESPONSE : 413 North A Street

ADDRESS	NAME	RESPONSE	COMMENTS
401 North A Street	Eldon Zook	None	Will not oppose vacation subject to clarification of rear yard setback for 401 & 403 North A Street. If alley is vacated, we wish to
413 North A Street	Ed & Mary Rozenboom	Yes approve the alley vacate	
415 North A Street	Russell & Mary Young	Yes approve the alley vacate	
205 C Avenue West	Charles Purdue & Ginny Foster	None	
207 C Avenue West	Jerrie & Kerri Sims	Yes approve the alley vacate	We would also want to purchase a piece of this. West of our property Line 8.5x60ft
215 C Avenue West	Scott & Kim Langfitt	None	
410 North B Street	Zachary Greenhalgh	None	
416 North B Street	Sandra Breckenridge	None	

UTILITY COMPANY RESPONSE

MCG	Yes Utilities in Alleyway
WATER DEPT.	Yes Utilities in Alleyway
CENTURY LINK	No Utilities in Alleyway
MIDAMERICAN ENERGY	No Utilities in Alleyway

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE:

Consider a resolution adopting the proposal for employee health insurance from Sun Life Financial with Wellmark as administrator and ClassicBlue PPO, the pharmacy benefit management services from Catamaran, the flex plan administered by Wage Works and the Cobra administered by TASC beginning November 1, 2013 through June 30, 2014.

EXPLANATION:

Brad Reiman, Bearence Management Group, will be present to review the transition for employee health insurance, flex and Cobra effective November 1, 2013.

On July 10, 2013 Wellmark publically announced the decision to consolidate all of their self-funded businesses to a single technology platform. This decision was driven by the ever-increasing number of federal regulations, mandates and the costs associated with these changes. As a result, all First Administrators Inc. Groups will migrate to the Wellmark platform by December 31, 2013 and close the Sioux City office following the full transition of the First Administrators Inc. business. At that time, the work will reside in Wellmark's Des Moines office.

Staff has been reviewing and analyzing a possible transition to Wellmark since the announcement and recommends we pursue the transition effective November 1, 2013. Generally speaking there will be little change noticed by the employees as far as benefits are concerned, and those changes are typically enhancements in benefits that result from moving to Wellmark.

BUDGET CONSIDERATION:

The estimated annual maximum cost associated with the recommended insurance plan is \$878,179. This amount is a reduction of \$35,710 in costs from the city of Oskaloosa's current providers.

ATTACHMENTS:

Resolution
November 1, 2013 Insurance transition proposal

RESOLUTION NO. _____

RESOLUTION ADOPTING THE PROPOSAL FOR EMPLOYEE HEALTH INSURANCE FROM SUN LIFE FINANCIAL WITH WELLMARK AS ADMINISTRATOR AND CLASSICBLUE PPO, THE PHARMACY BENEFIT MANAGEMENT SERVICES FROM CATAMARAN, THE FLEX PLAN ADMINISTERED BY WAGE WORKS AND THE COBRA ADMINISTERED BY TASC BEGINNING NOVEMBER 1, 2013 THROUGH JUNE 30, 2014

WHEREAS, First Administrators Inc. will migrate to the Wellmark platform by December 31, 2013 and close the Sioux City office following the full transition of the First Administrators Inc. business; and

WHEREAS, there will be little change noticed by the employees as far as benefits are concerned and those changes are typically enhancements in benefits that result from moving to Wellmark; and

WHEREAS, insurance coverage for the police, fire and maintenance employees are established by Collective Bargaining Agreements with P.P.M.E. Local 2003, I.U.P.A.T and IAFF Local 636; and,

WHEREAS, the remaining city employees are covered under the city's employee handbook.

NOW THEREFORE, BE IT RESOLVED BY THE City Council of the City of Oskaloosa, Iowa, that upon review of the proposal for employee health insurance from Sun Life Financial with Wellmark as administrator and ClassicBlue PPO, the pharmacy benefit management services from Catamaran, the flex plan administered by Wage Works and the Cobra administered by TASC as prepared and presented, hereby approve and adopt said transition proposal effective November 1, 2013.

PASSED AND ADOPTED this 21st day of October, 2013.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

City of Oskaloosa

Drug name	# fills	NPS Tier	Wellmark Tier	Other Options:
Crestor Tab 10 mg	25	2	4	Tier 1: Atorvastatin Calcium, Fluvastatin, Lipitor, Lovastatin, Mevacor, Pravachol, Pravastatin Sodium, Simvastatin, Zocor
Crestor Tab 20 mg	21	2	4	Tier 1: Atorvastatin Calcium, Fluvastatin, Lipitor, Lovastatin, Mevacor, Pravachol, Pravastatin Sodium, Simvastatin, Zocor
Relpax Tab 40 mg	20	2	4	Tier 1: Alsuma, Amerge, DHE 45, Dihydroergotamine Mesylate, Imitrex, Imitrex Statdose Pen, Naratriptan HCL, Rizatriptan, Benzoate, Sumatriptan, Sumatriptan Succinate, Zolmitriptan, Zolmitriptan ODT. Tier 2: Migranal
Escitalopram Tab 10 mg	19	1	4	Tier 1: Celexa, Citalopram Hydrobromide, Fluoxetine DR, Fluoxetine HCL, Fluvoxamine Maleate, Lexapro, Paroxetine, Paroxetine HCL, Paroxetine HCL ER, Paxil, Paxil DR, Prozac, Prozac Weekly, Rapiflux, Sarafem, Selfemra, Sertraline HCL, Sertraline Hydrochloride, Zoloft.
Nexium cap 40 mg	14	2	4	Tier 1: Lansoprazole, Omeprazole, Omeprazole/Sodium Bicarbonate, Pantoprazole Sodium, Prilosec, Protonix, Zegerid
Freestyle Teslite	12	2	3	Tier2: Accu-Chek (many options), Fasttake Test Strips, OneTouch
Humira kit 40 mg/0.8	11	3	Spec RX	
Nasonex Spr 50 mcg	9	3	2	
Proair HFA AER	8	3	1	
Cymbalta 60 mg	6	2	4	Tier 1: Budeprion SR, Budeprion XL, Buderprion XL Tab, Bupropion HCR, Bupropion HCL SR, Effexor, Effexor XR, Mirtazapine, Nardil, Nefazondone HCL, Parnate, Phenelzine Sulfate, Remeron, Remeron Soltab, Tranycypramine Sulfate, Trazodone HCL, Venlafaxine ER, Venlafaxine HCL, Venlafaxine HCL ER, Wellbutrin, Wellbutrin Sr, Wellbutrin XL. Tier 2: Marplan
Ventolin HFAA ER	5	2	3	Tier 1: Accuneb, Airtet, Albuterol Sulfate, Ipratropium Bromide/Albuterol Sulfate, Levalbuterol, Levalbuterol HCL, Proair HFA, Xopenex, Xopenex Concentrate. Tier 2: Brovana, Foradil Aerolizer, Perforomist, Serevent Diskus
Colcrys tab 0.6mg	4	3	2	
Lidoderm dis 5%	4	3	4	Topical Treatment: Options available would need to know condition treating to determine options. Refer member back to MD for suggestions.

Drug name	# fills	NPS Tier	Wellmark Tier	Other Options:
Qnasl Aer 80 mcg	4	3	4	<p>Tier 1: Betamethasone Sodium Phosphate/Betamethasone Acetate, Budesonide, Cortef, Cortison Acetate, Dexamethasone, Dexpak 10 day, Dexpak 13 day, Dexpak 6 day, Entocort EC, Florinef, Fludrocortisone Acetate, Hydrocortisone, Medrol, Medrol Dosepak, Methylprednisolone, Orapred, Prednisolone, Prednisolone Sodium Phosphate, Prednisone, Prednisone Intensol, Prelone, Zema-Pak 10 day. Tier 2: Celestone, Dexamethasone, Dexamethasone Intensol.</p>

October 1, 2013 Preliminary Transition Proposal

City of Oskaloosa

PRESENTED BY:

Bradley Reiman, LUTCF

Senior Risk Consultant

PREPARED BY:

Tave' Porto

Client Manager

Bearence Management Group

1045 76th St.

Ste. 4000

West Des Moines, IA 50266

Tuesday September 3, 2013

Table of Contents

Section 1	Medical Plan Analysis
Section 2	Medical/RX Benefit Comparison
Section 3	Flex Plan Analysis
Section 4	COBRA Administrative Services Analysis



An Independent Licensee of the Blue Cross and Blue Shield Association

City of Oskaloosa Wellmark Benefit Comparison

Current Benefit	Wellmark Proposed and/or Quoted Benefits
SPD indicates a chiropractic visit limit, and coinsurance is excluded from OPM accumulations	Plan Design is set up to cover all essential health benefits with no limitations.
SPD indicates newborn claim is covered as part of the mother's claim.	Wellmark does not cover newborn charges under the mother's claims. However, Wellmark's quote includes that newborn physician and facility services waive deductible
SPD indicates hospital Room & Board is limited to semi-private room rate.	Wellmark reimburses hospitals via the DRG method of payment – Room & Board cannot be split out for separate consideration.
SPD indicates SNF must begin with 14 days of a 3-day hospital confinement, with percentages of the prior hospital R&B rate payable.	Wellmark cannot administer this benefit as stated. Skilled Nursing is a managed care benefit.
SPD indicates genetic testing is excluded.	Per Wellmark's medical policy, Wellmark would cover this benefit if it was medically necessary and met medical policy criteria.
SPD indicates removal of contraceptive devices or implants is not covered.	Plan Design is set up to cover all essential health benefits with no limitations.

This is a general review and summary comparing notable differences between your group's current benefit plan design and your Wellmark proposal.

City of Oskaloosa

Medical Plan Transition Analysis	July 2013 Enrollment Used	
<i>Census: Singles</i>	16	16
<i>Census: Families</i>	42	42
<i>Total Participants</i>	58	58
Transition date: 11/1/2013		
Reinsurance Specifications	Current	November 1, 2013 to June 30, 2014
Lifetime Maximum	Unlimited	Unlimited
Annual Maximum	\$1,960,000	\$1,960,000
Aggregate Attachment	125%	125%
Specific Level	\$40,000	\$40,000
Covered Benefits: Specific	Medical & Rx	Medical & Rx
Covered Benefits: Aggregate	Medical & Rx	Medical & Rx
Contract Type: Specific & Aggregate	24/12	24/12
Administration Fees	FAI*/NPS/Select First	Wellmark/Catamaran/ClassicBlue
Medical Claim and PBM Fee with online viewing	\$20.05	\$22.00
Utilization Review Fee	\$2.50	\$0.00
Network Fees	\$4.95	\$4.95
Total Unit Fee:	\$27.50	\$26.95
<i>Annualized Fees:</i>	\$19,140.00	\$18,757.20
Reinsurance Premiums	SunLife	SunLife
Specific: Single	\$113.98	\$108.28
Specific: Family	\$259.21	\$246.25
Aggregate Reinsurance	<u>\$15.35</u>	<u>\$15.35</u>
<i>Annualized Reinsurance Premiums:</i>	\$163,209.60	\$155,583.36
Annual Fixed Costs:	\$182,349.60	\$174,340.56
Expected Factors	100%	100%
Single:	\$365.04	\$351.22
Family:	\$1,022.11	\$983.41
Annual Expected Factors:	\$585,232.13	\$563,071.10
Aggregate Factors **	125%	125%
Single	\$456.30	\$439.02
Family	\$1,277.64	\$1,229.26
Annual Aggregate Factors:	\$731,540.16	\$703,838.88
Premium Equivalent:		
Single	\$613.13	\$589.60
Family	\$1,579.70	\$1,517.81
Annual Maximum Costs:	\$913,889.76	\$878,179.44
Minimum Attachment	\$695,402	\$695,402
Run-in Limit	\$0	\$0
No Laser & Rate Increase Protection @ Renewal	Yes/50%	Yes/50%
Aggregating Specific Amount	\$25,000.00	\$25,000.00

Notes:

1. PBM will change from NPS to Catamaran.
2. In Network will change from First Select to ClassicBlue.
3. ClassicBlue is being added as an out of state network.
- 4.* All Medical Claims **incurred and submitted** prior to 11/1/13 will be administered by FAI until 2/1/14.
5. Transitional Reinsurance Program Fee(\$5.25). If CoO wishes to have Wellmark bill, there will be an added cost of .25 PMPM added to TREFP.

** Composite factors are C-\$1053.64 R-\$1,011.26. Single/Family factors are being shown for illustrative purposes only.

City of Oskaloosa
Flexible Spending Account Transition
Analysis

		Current First Administrators	Wageworks
Eligible Employees		All Full-time Employees	All Full-time Employees
Pre-Tax Premium		Yes	Yes
Medical Spending Accounts		Yes	Yes
Dependent Care Accounts		Yes	Yes
Frequency of Reimbursement		Daily	Daily
Direct Deposit		Yes	Yes
Debit Card/Cash Card		Yes	Yes
Plan Document & SPD		Included	Included
Initial Set up Fee		\$0.00	\$0.00
Monthly Administration Fee		\$5.00	\$5.00
Annual Renewal Fee		\$0.00	\$400.00
Monthly Administration Fee	20	\$100.00	\$100.00
Estimated Annual Administration Cost		\$1,200.00	\$1,200.00

This is only a Summary of Benefits; It is not intended to be all inclusive.

Note: All Flex Claims incurred and submitted prior to 11/1/13 will be administered by the new flex carrier.

City of Oskaloosa

COBRA Administration Transition Analysis

	Current First Administrators Inc	TASC
Eligible Benefits	Medical and any other COBRA Qualifying Benefits	Medical and any other COBRA Qualifying Benefits
Initial COBRA Notification	FAI mails the Initial COBRA Notice directly to QB	TASC mails the Initial COBRA Notice directly to QB.
Qualifying Event(QE) Notification to Qualified Beneficiaries	FAI mails the COBRA Notice directly to QB.	TASC mails the COBRA Notice directly to QB.
Process COBRA Elections	Included	Included
Process Monthly Premium Elections	Included	Included
Notify Employer COBRA has been Elected	Included	Included
Monthly Premium Payments	FAI collects & reimburses The City of Oskaloosa County	TASC collects and reimburses The City of Oskaloosa
Web Portal access to reports, forms and online submissions	Included	Included
Effective	July 1, 2013	November 1, 2013
Administration Fee	\$7.50/COBRA PPPM plus \$1.50 for Initial COBRA Notice	\$1.60
Additional Fees	\$0.00	\$100.00
Number COBRA Eligible Employees	58	58
Number of QB's currently on COBRA	0	0
Estimated Annual Cost	Based on the number COBRA enrollees and New Hires	\$1,214
Administrator Processing Fee (retained by COBRA Administrator)	2% admin fee charged to COBRA Qualified Beneficiaries	2% admin fee charged to COBRA Qualified Beneficiaries

This is a Summary of Benefits; it is not intended to be all inclusive.



Wellmark Blue Cross and Blue Shield is an Independent Licensee of the Blue Cross and Blue Shield Association.

NEWS RELEASE

Contact: Traci McBee
Phone: 515-376-4338
E-mail: mcbeet@wellmark.com

Wellmark announces plans to consolidate self-funded business operations; First Administrators, Inc. offices to close

DES MOINES, IA (July 10, 2013) – Wellmark, Inc. dba Wellmark Blue Cross and Blue Shield announced it will migrate the self-funded groups supported by its subsidiary, First Administrators, Inc. (FAI), to the Wellmark platform by December 31, 2013. The decision was driven by the ever-increasing number and complexity of federal regulations, mandates and the rising costs associated with these changes. After a thorough review, it has been determined it is simply not cost effective to modify the current FAI information technology system to meet these regulatory requirements.

The workforce in Des Moines, Sioux City and Rapid City, SD, are impacted by this business decision. The Sioux City office will close following the full transition of the FAI business. At that time, the work will reside at Wellmark's Des Moines office. FAI has operated as a stand-alone, third-party administrator serving self-funded customers in Iowa, South Dakota, Wisconsin, Nebraska and Minnesota. FAI employs 117 employees who provide sales, operations and customer service for approximately 100,000 health plan members.

"Wellmark has chosen to move all of our self-funded business to a single technology platform," said FAI President and CEO Phil Davis. "By leveraging one platform, First Administrators clients will have the opportunity to benefit from the value and access of the national Blue Cross and Blue Shield provider network combined with the exceptional service Wellmark members consistently receive," Davis added. Employees will remain at each location until early 2014 in order to help transition the business and provide continued service for its customers. Employees will also have the option to fill open positions at other Wellmark locations and are eligible for assistance in relocating if necessary.

Wellmark will collaborate with both the Iowa Workforce Development and South Dakota Department of Labor and Regulation, as well as utilize its own internal and external professional resources to provide career counseling and job placement workshops to help employees choose the option that will work best for themselves and their families.

"We did not make this decision lightly," said Davis. "Although our business strategy led us to this decision, we are fully committed to the employees at each of these locations and intend to provide them with as much support, information and assistance as possible."

About First Administrators Inc.

FAI operates as a third-party administrator specializing in customized self-funded employee health benefit plans in Iowa and South Dakota. More than 115 FAI employees provide sales, operations and customer service for more than 100,000 health plan members. For more information about FAI, visit www.firstadministrators.com.

About Wellmark

Wellmark, Inc. (www.Wellmark.com) does business as Wellmark Blue Cross and Blue Shield of Iowa. Wellmark and its subsidiaries and affiliated companies, including Wellmark Blue Cross and Blue Shield of South Dakota and Wellmark Health Plan of Iowa, Inc., insure or pay health benefit claims for more than 2 million members in Iowa and South Dakota. Wellmark Blue Cross and Blue Shield of Iowa, Wellmark Blue Cross and Blue Shield of South Dakota, and Wellmark Health Plan of Iowa, Inc. are independent licensees of the Blue Cross and Blue Shield Association.

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CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: CITY MANAGER'S OFFICE

ITEM TITLE:

Consider a resolution establishing a "Little Free Library" partnership with the Altrusa Club of Oskaloosa.

EXPLANATION:

The Altrusa Club of Oskaloosa would like to establish a "Little Free Library" partnership with the City of Oskaloosa. The club would like to begin the pilot program by placing two "Little Free Libraries" on the city-owned property located at 906 6th Avenue West (corner of South H Street and 6th Avenue West).

BUDGET CONSIDERATION:

None.

ATTACHMENTS:

Resolution; letter, map and exhibits from the Altrusa Club of Oskaloosa.

RESOLUTION NO. _____

RESOLUTION ESTABLISHING A "LITTLE FREE LIBRARY" PARTNERSHIP WITH THE ALTRUSA CLUB
OF OSKALOOSA

WHEREAS, the Members of the Altrusa Club of Oskaloosa are part of an international organization focused on service to local communities, and

WHEREAS, the Altrusa Club of Oskaloosa strives to make our community better through both "hands on" service projects such as helping elementary teachers prepare their classrooms and provide monetary support to local causes such as the Oskaloosa Public Library and William Penn University Summer Reading Programs, and

WHEREAS, literacy has been a focus for Altrusa Clubs for a number of years, this year the Oskaloosa Altrusa Club would like to join the "Little Free Library" movement, which focuses on the establishment of small neighborhood "libraries on a post" using a "take a book – leave a book" system by establishing two "Little Free Libraries" on city-owned property at 902 6th Avenue West, and other locations as deemed acceptable to the city.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa, that the Council supports the development of the "Little Free Library" Program in partnership with the Altrusa Club of Oskaloosa.

PASSED AND APPROVED the _____ day of _____ 2013.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



September 25, 2013

Mr. Michael Schrock, Jr.
Oskaloosa City Manager
Members of the City Council
Oskaloosa, Iowa

Re: Request From Altrusa Club of Oskaloosa to establish two "Little Free Libraries"

Mr. Schrock and Council Members:

The Members of the Altrusa Club of Oskaloosa are part of an international organization focused on service to local communities. We strive to make our community better through both "hands on" service projects such as helping elementary teachers prepare their classrooms and monetary support to local causes such as the Oskaloosa Public Library and Wm Penn University Summer Reading Programs.

Literacy has been a focus for Altrusa Clubs for a number of years, as reflected in the projects above. This year our group would like to join the "Little Free Library" movement, which focuses on the establishment of small neighborhood "libraries on a post" using a "take a book – leave a book" system. Some pictures of existing little libraries are on shown on the attached Exhibit 1.

We feel making a variety of reading materials available in an easily accessible setting will encourage reading for all ages and life stages of community members. Our group would like to establish two "Little Free Libraries" on the City owned lot at 902 6th Avenue West (the corner of South H and Sixth Ave W). One library would be directed to children and one to young adults/adults. As shown on the attached concept drawing (Exhibit 2), the libraries would be positioned at the end of the existing concrete driveway on the lot. Altrusans would plant a small bed of low maintenance perennials near the posts for the libraries. We are also investigating options for obtaining a bench to locate immediately to the south of the libraries, again using existing concrete on the lot.

We have contacted representatives of the Oskaloosa Trees Forever organization who have expressed an interest in planting one or two trees on the lot as well.

We hope you will agree that this plan would provide an improved appearance for this City property and enhance a sense of community. Representatives of the Altrusa Club would be happy to meet with City representatives to provide any other needed information.

Sincerely;

The Altrusa Club of Oskaloosa

A handwritten signature in black ink that reads "Lisa McNulty".

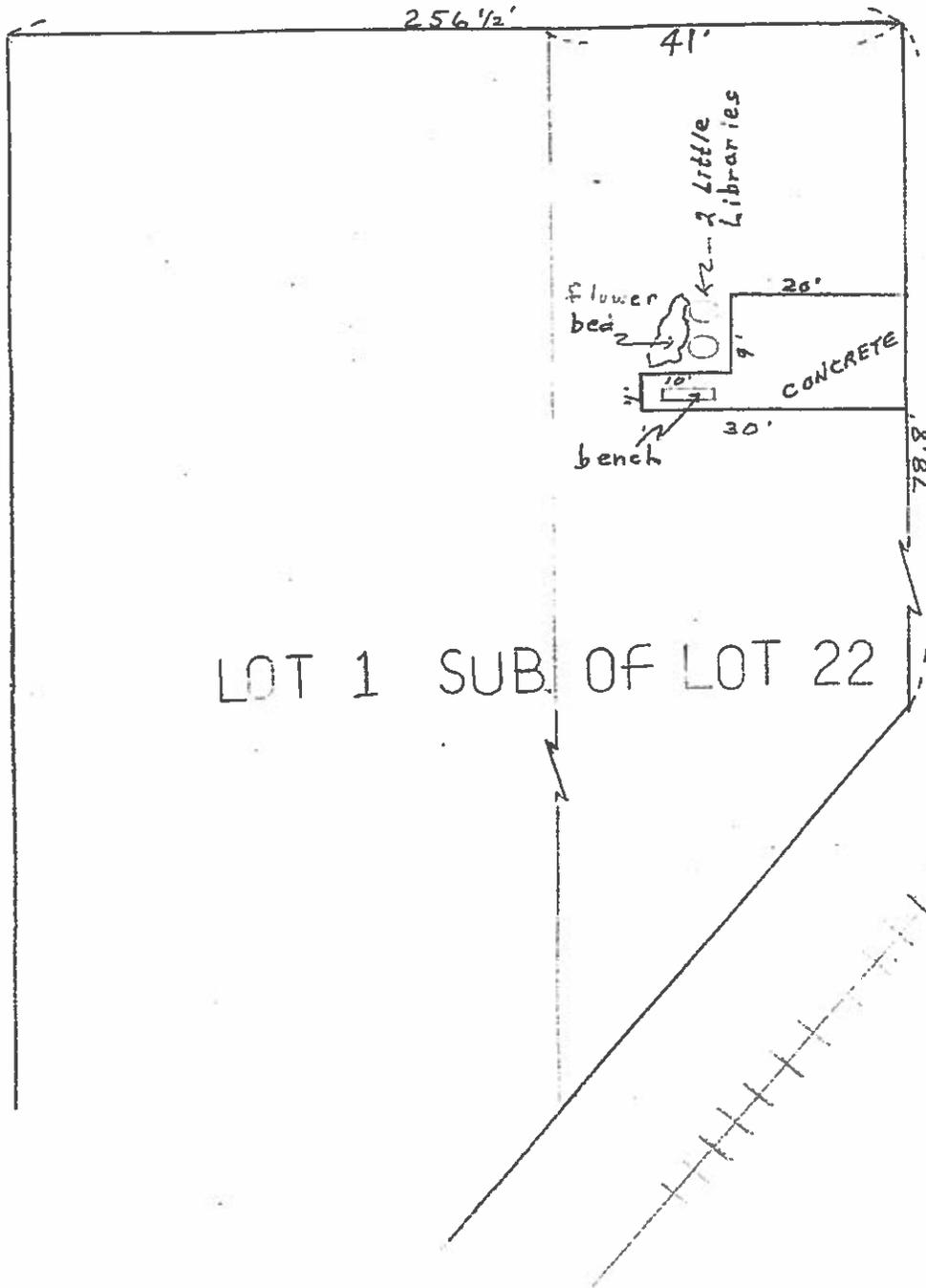
Lisa McNulty
President

A handwritten signature in black ink that reads "Sharon Bower".

Sharon Bower
Service Projects Committee Chair

6th AVE. W.

ALTRUSA CLUB EXHIBIT 2



LOT 1 SUB. OF LOT 22

S. H. ST.

Sample Pictures of Little Free Libraries in Service:

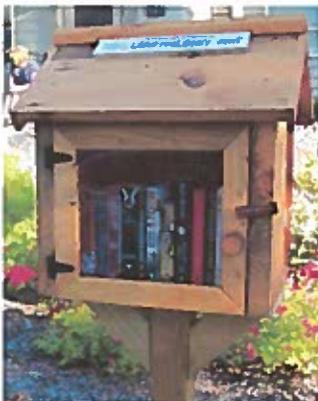
Little Free Library sponsored by the Altrusa Club of Fremont, Nebraska adjacent to a local bank.



This library is located at Pinnacle Bank 1520 E 23rd Ave looks like a safe but houses books for all ages. The theme is "Safe Time to Read".



A second Little Free Library sponsored by the Altrusa Club of Fremont, Nebraska



This model of Little Free Library is one of the most used.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: Planning & Zoning
Commission

ITEM TITLE:

Consider a resolution scheduling a public hearing to amend the zoning ordinance of the City of Oskaloosa, Iowa, by rezoning of the property located at 811 A Avenue West from Mixed Use Urban Corridor with A Avenue Commercial Corridor Overlay (UC/AV) District to General Commercial with A Avenue Commercial Corridor Overlay (GC/AV) District.

EXPLANATION:

Richard Lancial, owner of 811 A Avenue West, has submitted a rezoning request for this property. Presently, the property is zoned Mixed Use Urban Corridor with A Avenue Commercial Overlay (UC/AV) District. The applicant is proposing to demolish the existing structure and build a two story facility to accommodate a coin-operated laundromat facility on the lower level and two apartments on the upper level. Table 17.08, Permitted Uses by Zoning Districts, of the zoning chapter in Oskaloosa Municipal Code does not permit laundry services in a UC district. Hence, the applicant is requesting to rezone this property to General Commercial (GC) district to be in zoning compliance.

The requested rezone to a GC district will result in spot zoning and will not be consistent with the City's adopted Comprehensive Land Use Plan. The Planning & Zoning Commission considered this item at their October 14, 2013 meeting and recommended by a vote of 7 to 0 that the City Council deny the rezone request. However, the Planning and Zoning commission also recommended considering the alternative action to change the zoning district regulations by conditionally permitting 'Laundry Services' within the Mixed Use Urban Corridor and the Community Commercial zoning districts.

Recommended Action:

Consider the Planning and Zoning Commission's recommendation; approve the resolution scheduling a public hearing for November 4, 2013. Subsequently consider the Planning and Zoning Commission's recommendation to deny the rezone request

and consider an alternate action to change the zoning district regulations by conditionally permitting 'Laundry Services' within the Mixed Use Urban Corridor and the Community Commercial zoning districts.

Note: Listed below is the definition and permitted use type by zoning districts as per Oskaloosa Municipal Code.

Use Types	AG	RR	R-1	R-2	R-3	R-4	U C	L C	CC	DC	GC	HC	BP	LI	GI
Laundry services										C	P	P		P	P

Mixed use urban corridor (UC) district: This district recognizes the mixed use character of major urban corridors, such as A Avenue and Market Street. These corridors sometimes accommodate a combination of residential, commercial, and office uses. Design standards maintain their character as important urban streets.

Limited commercial (LC) district: This district reserves appropriately located area for office development and a limited variety of low-impact commercial facilities which serve the needs of residents of surrounding residential communities. The commercial and office uses permitted are compatible with nearby residential areas. Development regulations are designed to ensure compatibility in size, scale, and landscaping with nearby residences.

Community commercial (CC) district: This district is intended for commercial facilities which serve the needs of markets ranging from several neighborhoods to the overall region. While allowed commercial and office uses are generally compatible with nearby residential areas, traffic and operating characteristics may have more negative effects on residential neighborhoods than those permitted in the LC district. CC districts are appropriate at major intersections, at the junction of several neighborhoods, or at substantial commercial subcenters.

General commercial (GC) district: This district accommodates a variety of commercial uses, some of which have significant traffic or visual effect. These districts may include commercial uses which are oriented to services, including automotive services, rather than retail activities. These uses may create land use conflicts with adjacent residential areas, requiring provision of adequate buffering. This district is most appropriately located along major arterial streets or in areas that can be adequately buffered from residential districts.

Laundry Services. Establishments primarily engaged in the provision of laundering, cleaning or dyeing services other than those classified as personal services. Typical uses include bulk laundry and cleaning plants, diaper services, or linen supply

services.

BUDGET CONSIDERATION:

Revenue of \$250.00 for rezoning application fee.

ATTACHMENTS:

Resolution, Location Map, Zoning Map, Rezone Application, and Preliminary Site Plan.

RESOLUTION NO. _____

RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING TO AMEND THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY CHANGING THE ZONING OF CERTAIN PROPERTIES LOCATED AT 811 A AVENUE WEST FROM MIXED USE URBAN CORRIDOR WITH A AVENUE COMMERCIAL CORRIDOR OVERLAY (UC/AV) DISTRICT TO GENERAL COMMERCIAL WITH A AVENUE COMMERCIAL CORRIDOR OVERLAY (GC/AV) DISTRICT.

WHEREAS, the City of Oskaloosa has deemed it advisable to consider changing the zoning on certain property located at 811 A Avenue West from UC/AV, Mixed Use Urban Corridor with A Avenue Commercial Corridor Overlay District to GC/AV, General Commercial with A Avenue Commercial Corridor Overlay District, legally described as follows:

Commencing at the southeast corner of Lot Five, running thence north sixty-six feet, thence west five feet, thence south sixty-six feet, thence east five feet to the place of beginning; also Lot six except commencing at the northwest corner of said Lot Six, thence south fifty-four feet, thence east five feet, thence north fifty-four feet, thence west five feet to the place of beginning, all in Block Three in West Oskaloosa, Iowa.

WHEREAS, said zoning has been reviewed by the Planning and Zoning Commission and recommended for approval, and

WHEREAS, section 17.34.040 of Oskaloosa Municipality Code requires a public hearing on such rezoning changes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa that a public hearing shall be conducted on Monday, November 4, 2013 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa at which time persons may appear and speak for or against the zoning change as legally described in the preamble hereof.

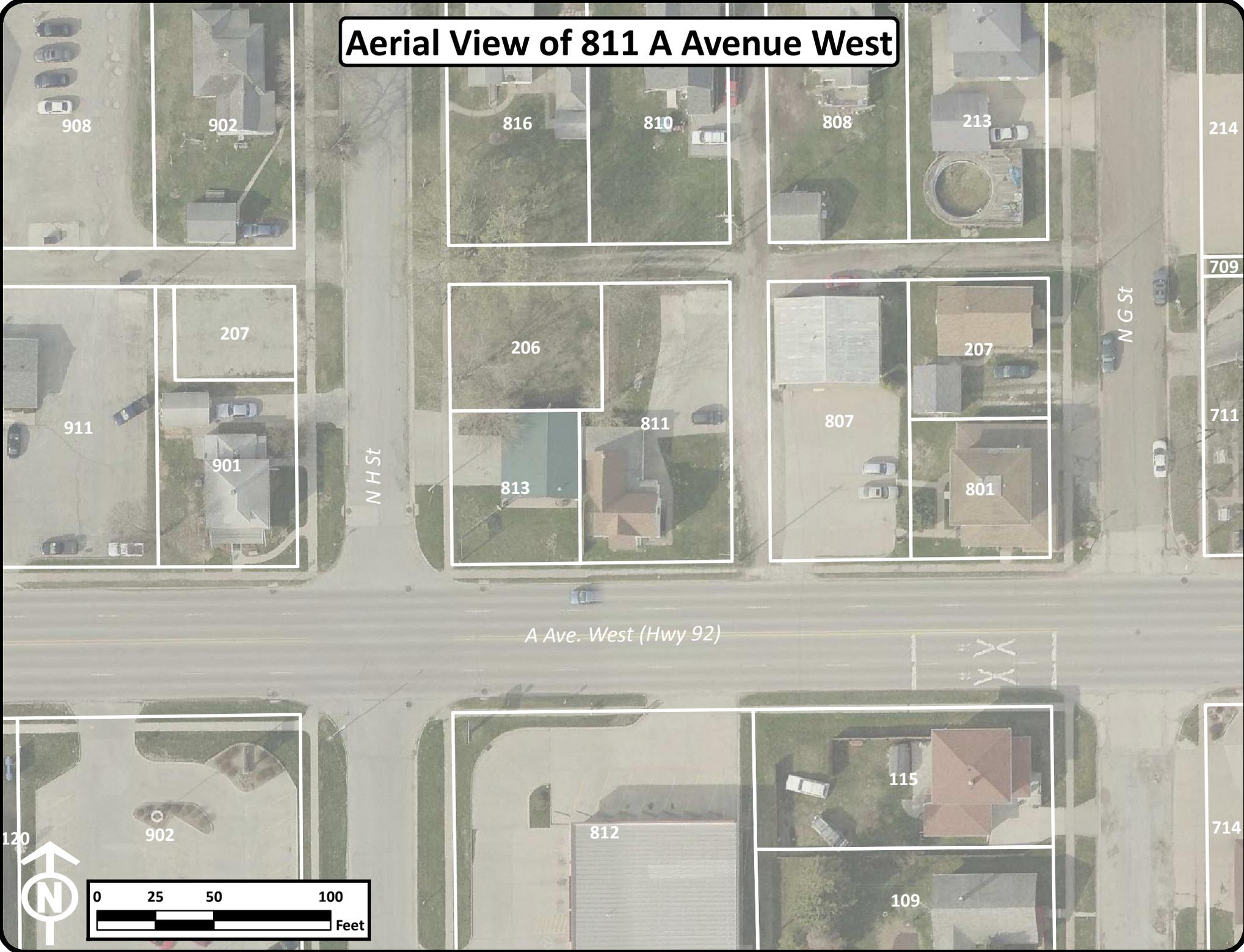
PASSED AND APPROVED this _____ day of October, 2013.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

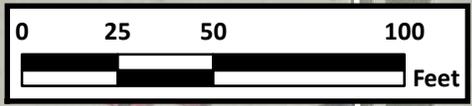
Aerial View of 811 A Avenue West



NH St

NG St

A Ave. West (Hwy 92)



PROPOSED ZONING CHANGE

Proposed zoning change for 811 A Avenue West from Urban Corridor (UC) with A Avenue Commercial District Overlay (AV) to General Commercial (GC)



REZONING APPLICATION

APPLICANT NAME: Laneial Investments LLC

APPLICANT ADDRESS: 2866 Newland way
OSCEOLA IA 52577

OWNER NAME: Richard / Carla Laneial

PHONE NUMBER: 641 660 1092

ADDRESS OF PROPERTY: 811A Ave West

LEGAL DESCRIPTION: (Please provide a copy of the legal description from the Mahaska County Recorder's Office.)

REQUEST REZONING FROM Urban Corridor
TO General Commercial

REASON FOR REZONING APPLICATION AND THE NATURE AND OPERATING CHARACTERISTICS OF THE PROPOSED USE: would like to build a new coin operated laundry that is not listed under current zoning in that area.

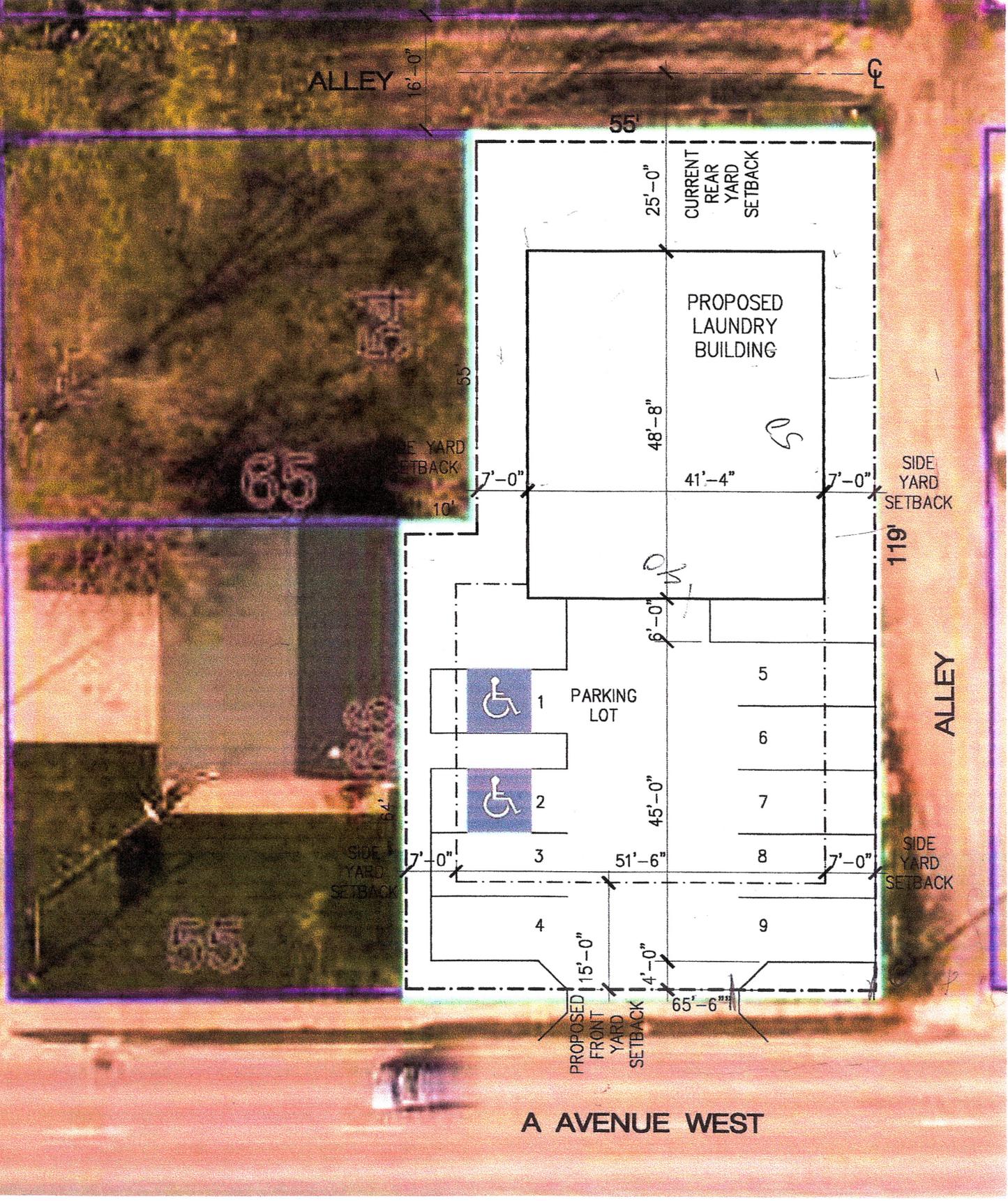
NOTE: ANY GRAPHIC INFORMATION, INCLUDING SITE PLANS, ELEVATIONS, OTHER DRAWINGS, OR OTHER MATERIALS DETERMINED BY ZONING ADMINISTRATOR TO BE NECESSARY TO DESCRIBE THE PROPOSED USE TO THE PLANNING AND ZONING COMMISSION AND/OR THE CITY COUNCIL WILL BE INCLUDED WITH THIS APPLICATION.

PLEASE SUBMIT THE \$250.00 APPLICATION FEE WITH THIS REQUEST.


SIGNATURE OF OWNER

DATE: 8-29-2013

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ALLEY 16'-0"

55'

6

CURRENT REAR YARD SETBACK

25'-0"

PROPOSED LAUNDRY BUILDING

48'-8"

5

SIDE YARD SETBACK

65

7'-0"

41'-4"

SIDE YARD SETBACK

7'-0"

10'

119'

ALLEY



1

PARKING LOT

5



2

6

SIDE YARD SETBACK

55

7'-0"

45'-0"

7

3

51'-6"

8

SIDE YARD SETBACK

7'-0"

4

15'-0"

9

PROPOSED FRONT YARD SETBACK

4'-0"

65'-6"

A AVENUE WEST

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: Planning & Zoning
Commission

ITEM TITLE:

Consider a resolution scheduling a public hearing to amend the City Code of the City of Oskaloosa, Iowa by amending provisions pertaining to Title 17 –“Zoning,” Chapter 17.08 “Zoning District Regulations,” Table 17.08B, “Permitted Uses by Zoning District” to conditionally permit ‘Laundry Services’ within Mixed Use Urban Corridor and Community Commercial zoning districts.

EXPLANATION:

The request from Mr. Richard Lancial, owner of 811 A Avenue West, to rezone his property from Mixed Use Urban Corridor with A Avenue Commercial Overlay (UC/AV) district to General Commercial (GC) district will result in spot zoning and make it inconsistent with the City’s adopted Comprehensive Land Use Plan. The City of Oskaloosa also has two existing coin operated laundry services that are presently zoned as Community Commercial district. The existing laundry facilities are considered grandfathered non-conforming uses because they are not permitted in a Community Commercial district, but they were in operation prior to the city’s zoning code adoption. The zoning district regulations for laundry services in Mixed Use Urban Corridor (UC) and Community Commercial (CC) zoning districts will need to be amended, if there is a desire to accommodate the proposed laundry service at 811 A Avenue West and the rebuilding of the existing facilities if a rebuild of the existing facilities is required.

“Laundry services” is generally considered a compatible or complementary use with nearby residential areas. A conditional permit for laundry services in a UC and CC district provides staff and the Board of Adjustment an opportunity to reduce potentially negative impacts on surrounding properties and neighborhoods, through additional site and development requirements.

The Planning & Zoning Commission considered this item at their October 14, 2013 meeting and recommended by a vote of 7 to 0 that the City Council approve the amendments to the zoning district regulations by conditionally permitting ‘Laundry

Services' within the Mixed Use Urban Corridor and the Community Commercial zoning districts.

Recommended Action:

Approve the resolution to schedule a public hearing for November 4, 2013 to receive input from the community.

Note: Listed below is the proposed amendments (indicated in red font) to permitted use type by zoning districts as per Oskaloosa Municipal Code.

Use Types	AG	RR	R-1	R-2	R-3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI
Laundry services							C		C	C	P	P		P	P

BUDGET CONSIDERATION:

There will be minimal impact to the City Budget for the cost associated with drafting revisions to Chapter 17.08 of Oskaloosa Municipal Code.

ATTACHMENTS:

Resolution.

RESOLUTION NO. _____

RESOLUTION SETTING DATE FOR A PUBLIC HEARING TO AMEND THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING TABLE 17.08B – “PERMITTED USES BY ZONING DISTRICTS” OF THE CITY OF OSKALOOSA ZONING ORDINANCE PROVIDING AMENDMENTS FOR LAND USE PLANNING AND ZONING REGULATIONS OF LAUNDRY SERVICES.

WHEREAS, the City of Oskaloosa has deemed it advisable to consider amending Table 17.08B – “Permitted Uses by Zoning Districts” of the City Of Oskaloosa Zoning Ordinance providing amendments for land use planning and zoning regulations of laundry services. The amendments are as follows:

Change permitted uses for Laundry Services on Table 17.08B. The laundry services will remain permitted in the General Commercial (GC) district, Highway Gateway Commercial (HC) district, Limited Industrial (LI) district, and General Industrial (GI) district. The laundry services will be conditionally permitted in Mixed Use Urban Corridor (UC) district, Community Commercial (CC) district, and Downtown Commercial (DC) district.

Proposed - Permitted Uses by Zoning Districts (Commercial Uses)

Use Types	AG	RR	R-1	R-2	R-3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI
Commercial Uses															
Laundry services							C		C	C	P	P		P	P

WHEREAS, said proposed text amendment was reviewed by the Planning and Zoning Commission at their meeting on October 14, 2013, and

WHEREAS, section 17.34.040 of Oskaloosa Municipal Code requires a public hearing on such rezoning changes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa that a public hearing shall be conducted on Monday, November 4, 2013 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa at which time persons may appear and speak for or against the zoning change as legally described in the preamble hereof.

PASSED AND APPROVED this _____ day of October, 2013.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: Planning & Zoning
Commission

ITEM TITLE:

Consider a resolution scheduling a public hearing to establish a no parking zone along the south side of 5th Avenue East between South 7th Street and South 8th Street.

EXPLANATION:

The Public Works Department received a complaint about on-street parking problems on 5th Avenue East between South 7th Street and South 8th Street. The complainant indicated that they were dealing with issues related to overflow parking on 5th Avenue East from Webster school. Staff evaluated the street to find parking related problems such as blocked driveways, narrow travel lanes, tight turning radius to enter or exit driveways, and inadequate intersection approach sight distances during school peak hours.

The city conducted surveys on households that will be affected by a parking restriction on 5th Avenue East between South 7th Street and South 8th Street. Among the residents that responded to the survey (5 total), 80% (4) of property owners supported a parking restriction and 20% (1) of them did not support any kind of parking restriction.

The Planning & Zoning Commission considered this item at their October 14, 2013 meeting and recommended by a vote of 7 to 0 that the City Council approve the parking restriction on the south side of 5th Avenue East between South 7th Street and South 8th Street.

Recommended Action:

Consider the Planning and Zoning Commission's recommendation; approve the resolution scheduling a public hearing for November 4, 2013.

BUDGET CONSIDERATION:

Cost of installing three “No Parking Signs” (\$150.00 for sign material and 3 hours labor) and cost associated with drafting revisions to Chapter 10.48 of Oskaloosa Municipal Code.

ATTACHMENTS:

Resolution, Location Map, and Survey Responses.

RESOLUTION NO. _____

RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING TO CONSIDER AN ORDINANCE ESTABLISHING A "NO PARKING ZONE" ALONG THE SOUTH SIDE OF 5TH AVENUE EAST BETWEEN SOUTH 7TH STREET AND SOUTH 8TH STREET.

WHEREAS, the City wishes to consider an ordinance approving the establishment of a no parking zone along the south side of 5th Avenue East between South 7th Street and South 8th Street, and,

WHEREAS, the Planning and Zoning Commission reviewed the said parking restriction request at their meeting on October 14, 2013, and,

WHEREAS, the City Staff reviewed the complaint and performed a field investigation, and,

WHEREAS, a public hearing will allow for interested persons to express their opinions concerning the said ordinance, and,

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa that a public hearing shall be conducted on Monday, November 4, 2013 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa at which time persons may appear and speak for or against the zoning change as legally described in the preamble hereof.

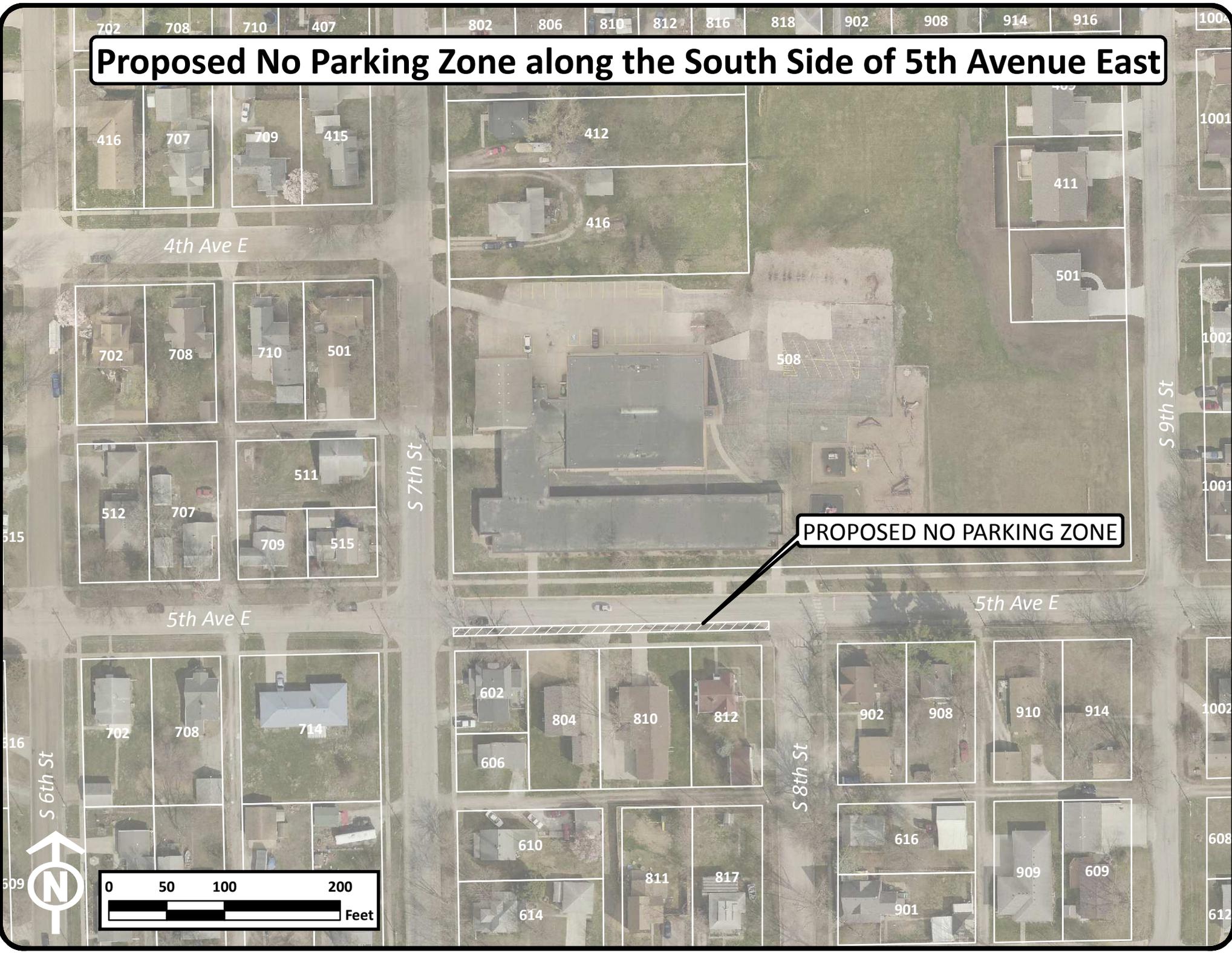
PASSED AND APPROVED this _____ day of October, 2013.

David Krutzfeldt, Mayor

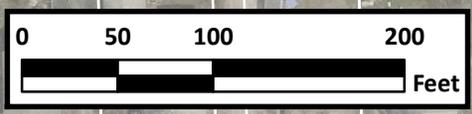
ATTEST:

Amy Miller, City Clerk

Proposed No Parking Zone along the South Side of 5th Avenue East



PROPOSED NO PARKING ZONE



5TH AVENUE EAST BETWEEN SOUTH 7TH STREET & SOUTH 8TH STREET			
ADDRESS	OWNER/RESIDENT	RESPONSE	Comments:
508 South 7th Street	Oskaloosa community School	Prohibit parking on South side at all times	
804 5th Avenue East	Jerry & Nancy Sparks	Prohibit parking on South side at all times	Several times a day both sides of the street completely fill up with parked cars. When this happens it leaves one small narrow lane for traffic to pass through. There are tons of kids, most under 5yrs. Old dart out btwn the parked cars into oncoming traffic. It is very dangerous for everyone involved.
602 South 7th Street	Daryl & Maria Martin	Leave on-street parking as it is	
810 5th Avenue East	Walter & Nancy Engeman	Prohibit parking on South side at all times	
812 5th Avenue East	Lorene Morgan	Prohibit parking on South side at all times	

Response Categories:

Prohibit parking on South side at all times

Leave on-street parking as it is

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: Planning & Zoning
Commission

ITEM TITLE:

Consider a resolution scheduling a public hearing to amend the City Code of the City of Oskaloosa, Iowa by amending provisions pertaining to Title 17 –“Zoning,” Chapter 17.30 “Sign Regulations,” Section 17.30.030 D. – “General Sign and Street Graphics Regulations – Exempt Signs,” Subsection 17.30.030 D. 1. – “Real Estate Signs.”

EXPLANATION:

At the City Council meeting on July 1, 2013, staff was directed to review the sign regulations in the zoning code regarding real estate signs. The Planning and Zoning members reviewed the zoning code related to real estate signs at their October 14, 2013 meeting. The discussion topics were the size of signs for residential and commercial developments, distance of signs from the curb line or edge of pavement, and permitted length of time to remove signs after disposition of the premises.

The major revision recommended by the Planning and Zoning Commission are as follows:

- Increase the sign size from 6 square feet to 9 square feet on residential developments and commercial developments with less than 2 acres in parcel size. The maximum height restriction of these signs will remain as 4 feet above grade level.
- Increase the sign size from 6 square feet to 32 square feet on commercial developments with more than 2 acres in parcel size. The maximum height restriction of these signs will be increased to 10 feet above grade level.
- No changes were recommended on 25’ setback distance of signs from the curb line or edge of pavement.
- No changes were recommended on 7 days permitted time to remove signs after disposition of the premises.

The Planning & Zoning Commission considered this item at their October 14, 2013 meeting and recommended by a vote of 6 to 0 that the City Council approve the

amendments to the zoning code pertaining to real estate signs as presented.

Recommended Action:

Approve the resolution to schedule a public hearing for November 4, 2013.

Note: The following recommended ordinance amendment (indicated in red font) is presented below.

Oskaloosa Municipal Code 17.30.030 D.1.:

1. Real Estate Signs. Signs advertising the sale, rental, or lease of the premises or part of the premises on which the signs are displayed. One **temporary** nonilluminated sign, ~~not to exceed six square feet~~, shall be permitted on each premises. Such signs shall not exceed a size of nine square feet and shall not extend higher than four feet above grade level in residential developments and commercial developments with less than 2 acres in parcel size. Such signs shall not exceed 8 feet in horizontal dimension and 4 feet in vertical dimension, and shall not extend higher than ten feet above grade level in commercial developments with more than 2 acres in parcel size. Such signs shall not extend ~~higher than four feet above grade level or~~ closer than twenty-five feet to the curblineline or edge of pavement unless located on the wall of a building. Such signs shall be removed within seven days after the disposition of the premises.

BUDGET CONSIDERATION:

There will be minimal impact to the City Budget for the cost associated with drafting revisions to Chapter 17.30 of Oskaloosa Municipal Code.

ATTACHMENTS:

Resolution and Pictures.

RESOLUTION NO. _____

RESOLUTION SETTING DATE FOR A PUBLIC HEARING TO AMEND THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING TITLE 17, "ZONING," CHAPTER 17.30, "SIGN REGULATIONS," SECTION 17.30.030 D. – "GENERAL SIGN AND STREET GRAPHICS REGULATION – EXEMPT SIGNS," SUBSECTION 17.30.030 D. 1. – "REAL ESTATE SIGNS."

WHEREAS, the City of Oskaloosa has deemed it advisable to consider amending Title 17 –"Zoning," Chapter 17.30 "Sign Regulations," Section 17.30.030 D. – "General Sign and Street Graphics Regulations – Exempt Signs," Subsection 17.30.030 D. 1. – "Real Estate Signs" of the City Of Oskaloosa Zoning Ordinance providing amendments for real estate signs. The amendments are as follows:

1. Section 17.30.030 D. 1. – "Real Estate Signs" is deleted in its entirety and amended as follows:

Real Estate Signs. Signs advertising the sale, rental, or lease of the premises or part of the premises on which the signs are displayed. One temporary non-illuminated sign shall be permitted on each premises. Such signs shall not exceed a size of nine square feet and shall not extend higher than four feet above grade level in residential developments and commercial developments with less than two acres in parcel size. Such signs shall not exceed eight feet in horizontal dimension and four feet in vertical dimension, and shall not extend higher than ten feet above grade level in commercial developments with more than two acres in parcel size. Such signs shall not extend closer than twenty-five feet to the curblin e or edge of pavement unless located on the wall of a building. Such signs shall be removed within seven days after the disposition of the premises.

WHEREAS, said proposed text amendment was reviewed by the Planning and Zoning Commission at their meeting on October 14, 2013, and

WHEREAS, section 17.34.040 of the Oskaloosa Municipal Code requires a public hearing on such Zoning Ordinance Amendments.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa that a public hearing shall be conducted on Monday, November 4, 2013 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa at which time persons may appear and speak for or against the zoning change as legally described in the preamble hereof.

PASSED AND APPROVED this _____ day of October, 2013.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk





SCOTT MEDLIN
641-660-6545

FOR SALE

GATTON
Realty Inc.

641-673-9465
www.gattonrealty.com

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: Planning & Zoning
Commission

ITEM TITLE:

Consider a site plan for redeveloping the property at 1405 A Avenue West to add a Jimmy Johns restaurant and drive through.

EXPLANATION:

Mr. Steve Reynolds has submitted a site plan to add a Jimmy Johns restaurant and drive through facility at 1405 A Avenue West by occupying a vacant space on the west side of the existing building. The east side of the building is presently occupied by the Shoe Department. The proposed plan calls for redevelopment of the existing building footprint, a drive through window, and related site improvements on the existing ± 1.37 acre site. The present zoning of this property is Mixed Use Urban Corridor with A Avenue Overlay district (UC/AV). The proposed parking lot will accommodate for the drive through window and revised vehicular circulation on the site.

The Planning & Zoning Commission considered this item at their October 14, 2013 meeting and recommended by a vote of 7 to 0 that the City Council approve this site plan with the following stipulations:

1. Install a yield sign for vehicles on the west side of the southbound drive through lane.
2. Install a yield sign for pedestrians on the east side of the southbound drive through lane.
3. Provide a lighting plan for the west and south side of the existing parking lot.
4. The restaurant signs must meet the sign regulations from Chapter 17.30 of the Oskaloosa Municipal Code.

Recommended Action:

Staff recommends approval of this item as presented.

BUDGET CONSIDERATION:

Revenue of \$100.00 for Site Plan application fee.

ATTACHMENTS:

Location Map, Application and Site plan.

1315

301

B Ave W

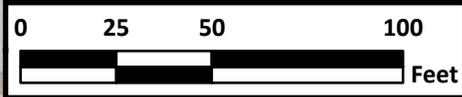
215

1407

1405

1311

A Ave. West (Hwy 92)



1412

1402

1310

SITE PLAN APPLICATION
City of Oskaloosa
Public Works Department
804 South D Street
Oskaloosa, IA 52577
Phone number 641-673-7472

(Steve Reynolds)

APPLICANT NAME: R&G Investments Inc DBA Jimmy Johns
APPLICANT ADDRESS: 608 Oskaloosa Street Pella, IA 50219
PHONE NUMBER: 641-780-4191
FAX NUMBER: 641-204-0021
EMAIL ADDRESS: Sdtraynolds@msn.com
OWNER NAME: Steve Reynolds
ADDRESS OF PROPERTY: 1405 A Ave West Oskaloosa, IA

LEGAL DESCRIPTION: _____

ZONING OF PROPERTY: Urban Corridor w/ A Ave overlay District
CURRENT USE OF LAND: Open / Shoe Dept

INDICATE THE NATURE AND OPERATING CHARACTERISTICS FOR THE SITE PLAN CHANGE AND THE PROPOSED USE: Jimmy Johns Sandwiches / Food

NOTE: ANY GRAPHIC INFORMATION, INCLUDING SITE PLANS, ELEVATIONS, OTHER DRAWINGS, OR OTHER MATERIALS DETERMINED BY ZONING ADMINISTRATOR TO BE NECESSARY TO DESCRIBE THE PROPOSED USE TO THE PLANNING AND ZONING COMMISSION AND/OR THE CITY COUNCIL WILL BE INCLUDED WITH THIS APPLICATION.
PROVIDE 15 COPIES OF REQUESTED DOCUMENTS

PLEASE SUBMIT THE \$100.00 APPLICATION FEE WITH THIS REQUEST.

AS Ryan DATE: 8-29-13
SIGNATURE OF OWNER

** PROPERTY OWNER LETTER OF APPROVAL FOR CHANGE IN SITE REQUIRED IF APPLICANT IS NOT OWNER**



copy of site plan not included @ the time of Application

JIMMY JOHN'S

Since **JJ** 1983

WORLD'S GREATEST GOURMET SANDWICHES

CMA
architecture • planning • interior design

C.M. ARCHITECTURE, P.A.
800 WASHINGTON AVE. N., SUITE 208
MINNEAPOLIS, MN 55401-1330
PHONE: (612) 547-1300
FAX: (612) 547-1301
E-MAIL: info@cmarch.com
CONTACT: GARY FAGERSTROM

CONSULTANTS:
DUNHAM (MECH & ELEC)
50 SOUTH SIXTH STREET
SUITE 1100
MINNEAPOLIS, MN 55402-1540
(612) 465-7550

PROJECT DIRECTORY

APPROVED VENDOR LIST

STREET MAP

SHEET INDEX

TENANT:
R&G ENTERPRISES, INC
STEVE REYNOLDS
766 186TH PLACE
PELLA, IA 50219
PH: (641) 780-4191

ARCHITECT:
CM ARCHITECTURE, P.A.
800 WASHINGTON AVE N, #208
MINNEAPOLIS, MN 55401
PH: (612) 547-1300
FX: (612) 547-1301

PROJECT MANAGER:
GARY FAGERSTROM

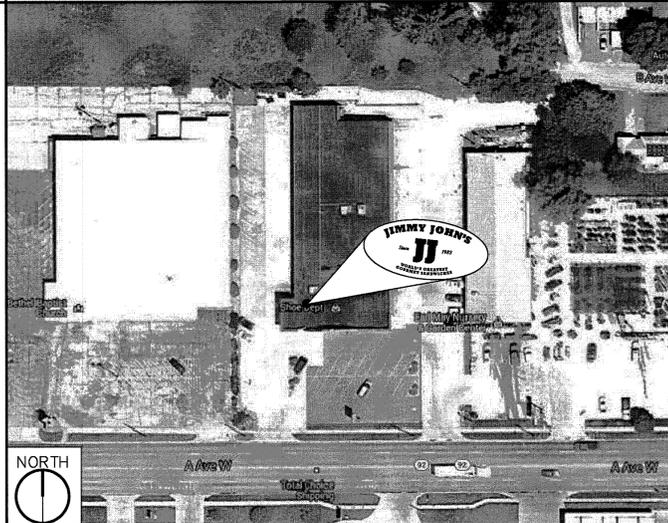
MECHANICAL/ELECTRICAL ENGINEER:
DUNHAM ASSOCIATES, INC
50 SOUTH SIXTH STREET
SUITE 1100
MINNEAPOLIS, MN 55402

PROJECT MANAGER:
GREG STEINMETZ

KEC: (EQUIPMENT, FURNITURE, FIXTURES SUPPLIER)
DAN PROCTOR
DANPROCTOR@KECDESIGN.NET
301 MERCURY DRIVE, SUITE 1
CHAMPAIGN, IL 61822
PH: (217) 356-1640

FLOORING SURFACES: (TILE SUPPLIER)
KEVIN APPLEBEE
FLOORSURF@AOL.COM
401 EAST MERCURY
CHAMPAIGN, IL 61822
PH: (800) 682-1990
(217) 398-1990

MIDWEST CABINET: (CABINET SUPPLIER)
DAVID SMILEY
1674 INDUSTRIAL AVENUE
OTTAWA, KS 66067
PH: (785) 242-8181



G1	TITLE SHEET
ARCHITECTURAL	
A1	FLOOR PLAN, SCHEDULES, DETAILS, AND NOTES
A1.1	FRAMING DETAILS
A2	REFLECTED CEILING PLAN, SCHEDULES, DETAILS, AND NOTES
A3	FLOOR FINISH PLAN, DETAILS, AND NOTES
A3.1	BOOTH DETAILS
A4	EQUIPMENT PLAN, SCHEDULE, AND NOTES
A5	INTERIOR ELEVATIONS, DETAILS, AND NOTES
A6	INTERIOR ELEVATIONS, AND NOTES
A9	MILLWORK DETAILS
A10	MILLWORK DETAILS
A11	DRIVE THRU SITE PLAN AND DETAILS
A11.1	SITE PLAN AND DEMO SITE PLAN
AT2	EXTERIOR ELEVATIONS
SP1	SPECIFICATIONS

REFERENCE SYMBOLS

BUILDING CODE CLASSIFICATION

VICINITY MAP

	WORK POINT		GRID REFERENCE
	ROOM/SPACE NUMBER		WALL SECTION REFERENCE
	DOOR TAG		ELEVATION REFERENCE
	EQUIPMENT TAG		DETAIL ENLARGEMENT
	FINISH TAG		ELEVATION DATUM REFERENCE
	WALL FINISH TAG		DEMO NOTE
	FURNITURE TAG		PLAN NOTE
	REVISION TAG		RCP NOTE
	ACCESSORY TAG		
	WINDOW TYPE		
	WALL TYPE		

	CONCRETE		PLYWOOD		RIGID INSULATION
	CONCRETE MASONRY UNIT		PLASTER, STUCCO, OR GYPSUM		PARTICLE BOARD
	WOOD		BATT INSULATION, SOUND ATTENUATION BLANKET		EARTH

CONTRACTOR SHALL BE RESPONSIBLE TO MAINTAIN THE HOURLY RATINGS REQUIRED BY THE FOLLOWING SCHEDULE:

CODE: 2009 INTERNATIONAL BUILDING CODE
2009 INTERNATIONAL MECHANICAL CODE
IOWA STATE PLUMBING CODE (2009 UPC)
2008 NATIONAL ELECTRICAL CODE
2009 INTERNATIONAL FIRE CODE
2009 INTERNATIONAL ENERGY CONSERVATION CODE
IOWA CODE RULES 661-302.1 THROUGH 3.2.11 (ADAAG)

A. OCCUPANCY GROUP: (CHAPTER 3) B

THE JIMMY JOHN'S SANDWICH SHOP WILL BE OCCUPYING A SPACE WITHIN A PORTION OF AN EXISTING BUILDING. THE SPACE IS NOT SPRINKLED.

B. CONSTRUCTION TYPE: (CHAPTER 6) II-B

C. MEANS OF EGRESS: (CHAPTER 10)
1. OCCUPANT LOAD / PLUMBING FACILITIES: (TABLE 1004.1.1) / (TABLE 2902.1)

OCCUPANCY ASSEMBLY	FACTOR	SF	OCCUPANT LOAD	M/E	WC	LAV
KITCHEN	15 NET	528	35			
RESTROOMS/UNOCCUPIED SPACE	200 GROSS	747	4			
TOTAL		1275	39	19/20	1 EA (1:75)	1 EA (1:200)

2. EGRESS WIDTH: (TABLE 1005.1)

OCCUPANT LOAD	FACTOR	EGRESS WIDTH REQUIRED
59	0.20	7.8"

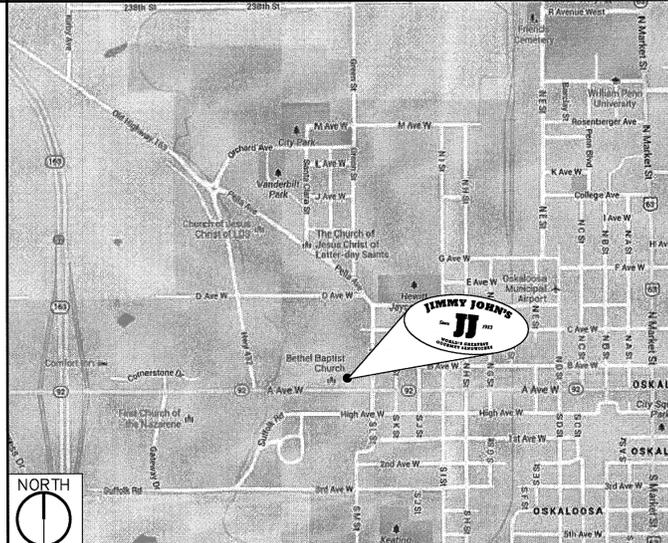
3. EGRESS WIDTH PROVIDED: 36"

4. COMMON PATH OF EGRESS TRAVEL (1014.3) 73'-5"

5. EXIT ACCESS TRAVEL DISTANCE INCREASE: (TABLE 1016.1) NO

6. MAXIMUM EXIT ACCESS TRAVEL DISTANCE: (TABLE 1016.1) 200'-0"

7. NUMBER OF EXITS REQUIRED (TABLES 1021.1 & 1021.2)/PROVIDED 1/1



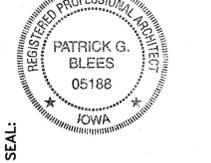
MECHANICAL	
M1	MECHANICAL PLAN AND DETAILS
M2	MECHANICAL SCHEDULES AND NOTES
PLUMBING	
P1	PLUMBING FLOOR PLANS AND NOTES
P2	PLUMBING SCHEDULES AND DETAILS
P3	PLUMBING RISERS AND DETAILS
ELECTRICAL	
E1	ELECTRICAL POWER PLAN
E2	ELECTRICAL LIGHTING PLAN
E3	ELECTRICAL DETAILS AND SCHEDULES
COM1	COMMUNICATIONS PLAN
MEP	
MEP1	MECHANICAL, ELECTRICAL, AND PLUMBING NOTES AND SPECIFICATIONS
MEP2	MECHANICAL, ELECTRICAL, AND PLUMBING NOTES AND SPECIFICATIONS
MEP3	ALTERNATE DU-PAK, HVAC/PLUMBING, AND ELECTRICAL LAYOUT

I HEREBY CERTIFY THAT THE PORTION OF THIS TECHNICAL SUBMISSION DESCRIBED BY THE TITLE OF THIS SHEET WAS PREPARED BY OR UNDER MY SUPERVISION AND RESPONSIBILITY. I AM A DULY REGISTERED ARCHITECT UNDER THE LAWS OF THE STATE OF IOWA.

PATRICK G. BLEES, ARCHITECT
DATE: 10/9/13
SIGNATURE: [Signature]

LICENSE DATE: 07-11-00
EXPIRES: 06-30-15

SHEETS COVERED BY THIS SEAL: G1, A1, A1.1, A2, A3, A3.1, A4, A5, A6, A9, A10, A11, A11.1, AT2, SP1



JIMMY JOHN'S
Since 1983
JJ
GOURMET SANDWICHES

JIMMY JOHN'S #2366

1405 A AVENUE WEST
OSKALOOSA, IA
52557

SHEET TITLE:
TITLE SHEET

REVISIONS:

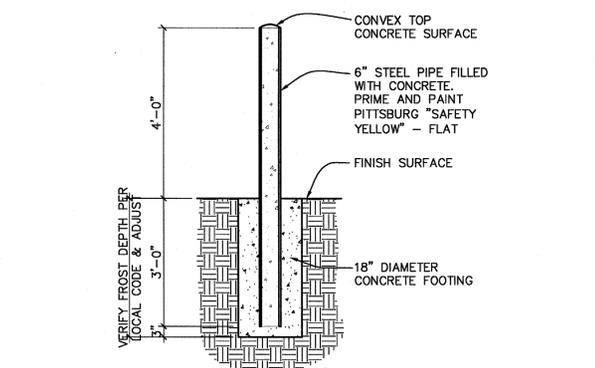
NO.	DATE:	BY:
1	10-09-13	BD

PROJECT NO: 13173.001
DRAWN BY: MO

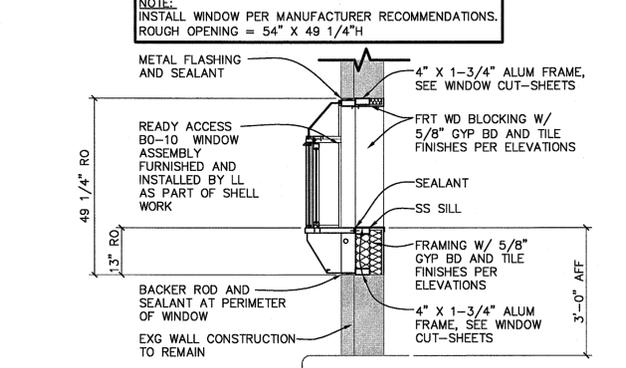
G1

CONSULTANTS:

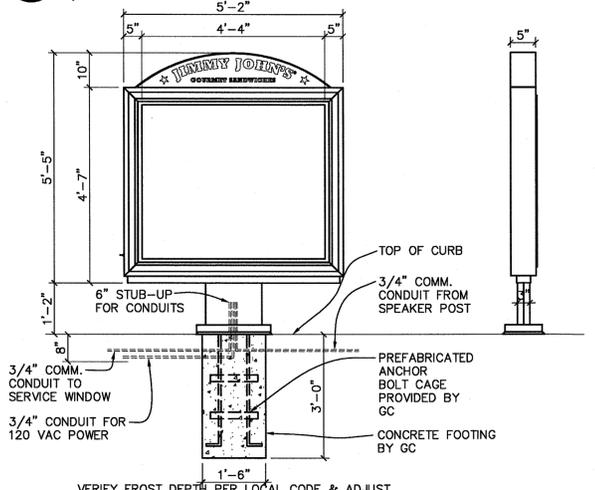
DUNHAM (MECH & ELEC)
 50 SOUTH SIXTH STREET
 SUITE 1100
 MINNEAPOLIS, MN 55402-1540
 (612) 465-7550



1A BOLLARD DETAIL
 A11 1/2" = 1'-0"

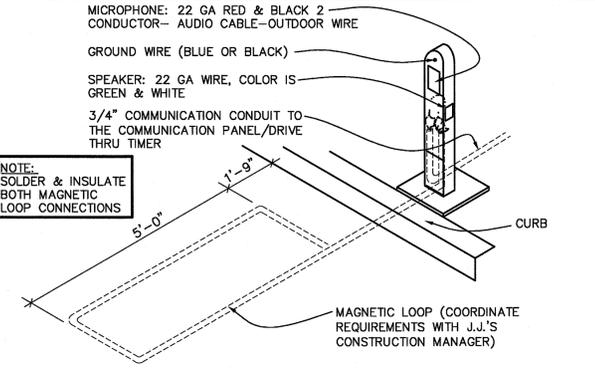


1B DRIVE-THRU WINDOW SECTION
 A11 1/2" = 1'-0"

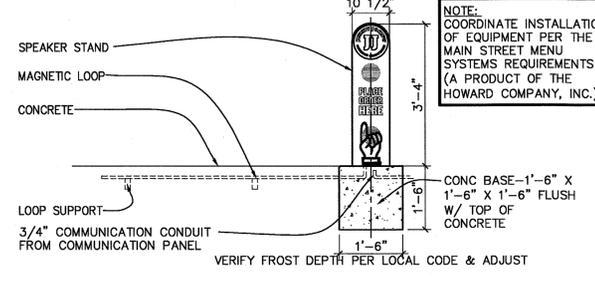


2A DRIVE-THRU MENU BOARD
 A11 SCALE 1/2" = 1'-0"

FOR DUPLEX OPERATION
 IMPORTANT: AUDIO CABLE MUST BE SHIELDED, TWISTED PAIR AND THE CABLE FOR THE MICROPHONE MUST IN A SEPARATE CABLE. IF THE MICROPHONE WIRING IS IN A CABLE WITH OTHER PAIRS (BEING USED ELECTRICALLY IN THE SYSTEM), COMMUNICATION PROBLEMS WILL OCCUR.

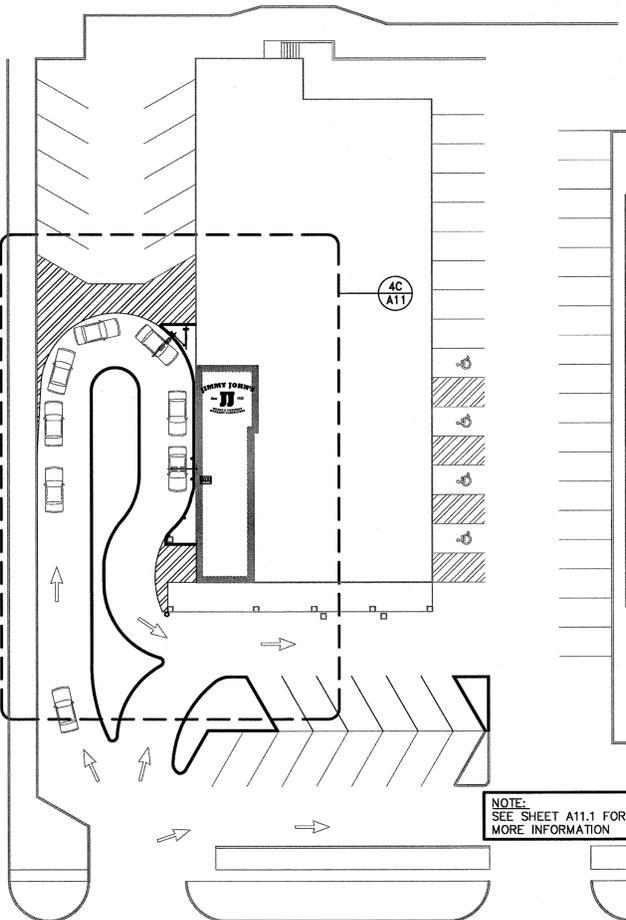


3A DETECTION/SPEAKER ISOMETRIC
 A11 NOT TO SCALE

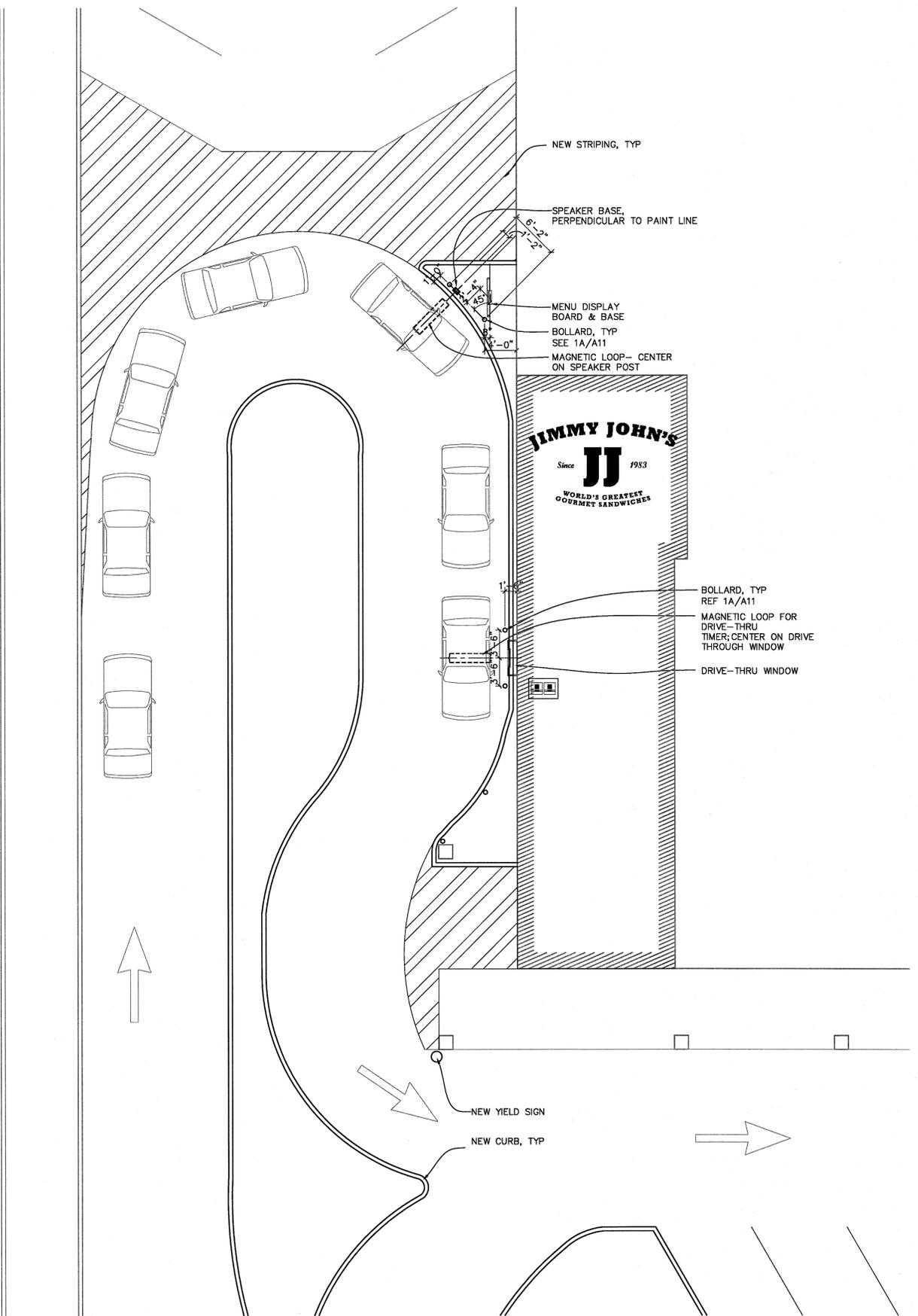


4A SPEAKER POST LAYOUT
 A11 SCALE 1/2" = 1'-0"

NOTE:
 GC TO COORDINATE INSTALLATION OF EQUIPMENT PER THE MAIN STREET MENU SYSTEMS REQUIREMENTS (A PRODUCT OF THE HOWARD COMPANY, INC.)



4B OVERALL SITE PLAN
 A11 NOT TO SCALE



4C DRIVE-THRU PLAN
 A11 SCALE 1/8" = 1'-0"

I HEREBY CERTIFY THAT THE PORTION OF THIS TECHNICAL SUBMISSION DESCRIBED BY THE TITLE OF THIS SHEET WAS PREPARED BY ME OR UNDER MY SUPERVISION AND I AM A DULY REGISTERED ARCHITECT UNDER THE LAWS OF THE STATE OF IOWA.

(PATRICK G. BLEES), ARCHITECT 07-11-00
 TYPED OR PRINTED NAME LICENSE DATE
 SIGNATURE DATE 08-30-15
 SHEETS COVERED BY THIS SEAL: GI, A1, A1.1, A2, A3, A3.1, A4, A5, A6, A8, A10, A11, A11.1, A12, SP1



JIMMY JOHN'S
 Since 1953
 WORLD'S GREATEST GOURMET SANDWICHES

JIMMY JOHN'S
 #2366

1405 A AVENUE WEST
 OSKALOOSA, IA
 52557

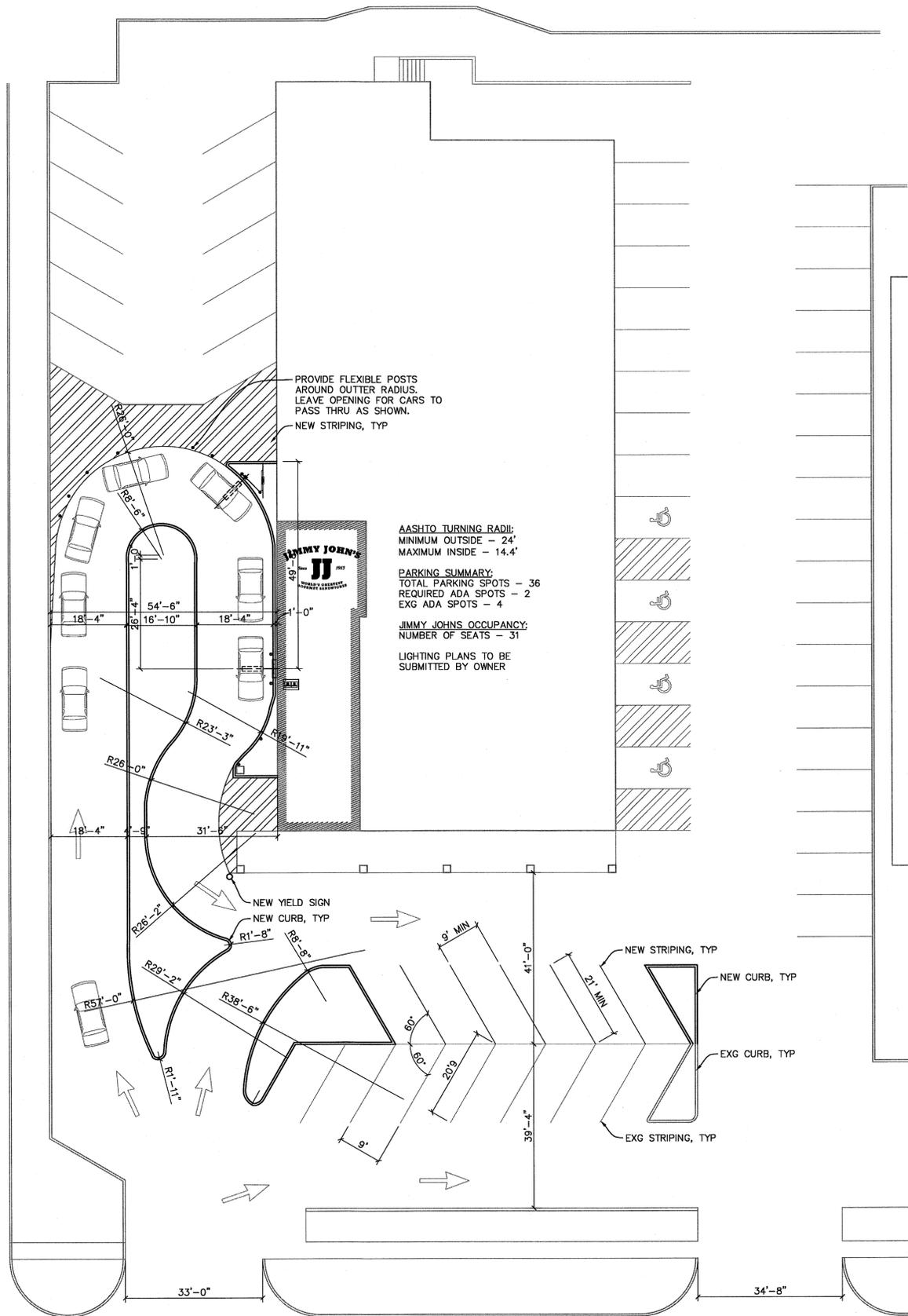
SHEET TITLE:
 DRIVE-THRU SITE PLAN AND DETAILS

REVISIONS:

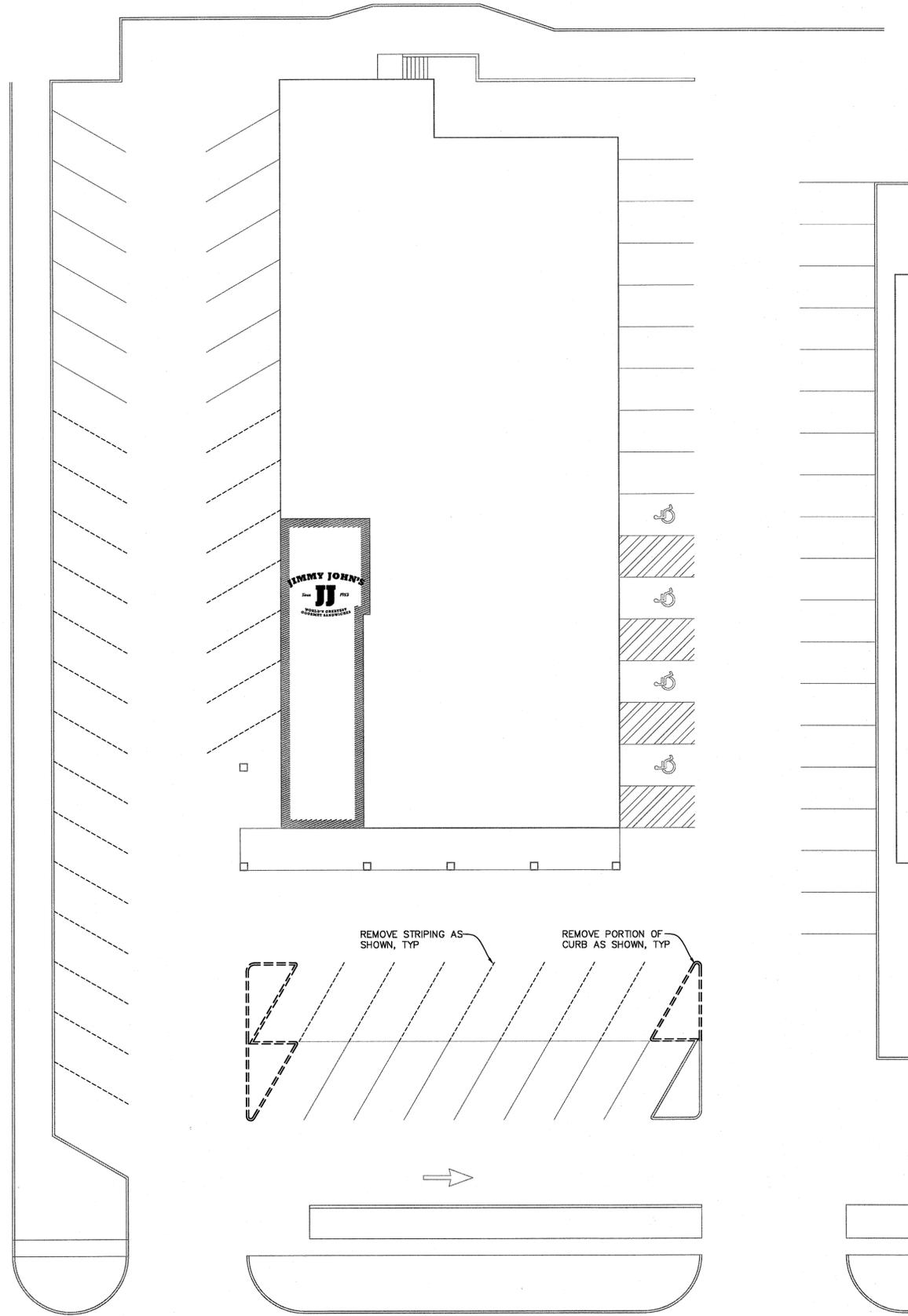
NO.	DATE:	BY:
1	10-09-13	BD

PROJECT NO: 13173.001
DRAWN BY: MO





1A SITE PLAN
A11.1 SCALE 1/16" = 1'-0"



2A DEMO SITE PLAN
A11.1 SCALE 1/16" = 1'-0"



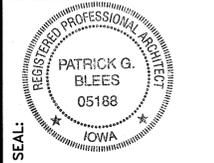
CMA
 architecture • planning • interior design

C.M. ARCHITECTURE, P.A.
 800 WASHINGTON AVE. N., SUITE 208
 MINNEAPOLIS, MN 55401-1330
 PHONE: (612) 547-1300
 FAX: (612) 547-1301
 E-MAIL: info@cmarch.com
 CONTACT: GARY FAGERSTROM

CONSULTANTS:
 DUNHAM (MECH & ELEC)
 50 SOUTH SIXTH STREET
 SUITE 1100
 MINNEAPOLIS, MN 55402-1540
 (612) 465-7550

I HEREBY CERTIFY THAT THE PORTION OF THIS TECHNICAL SUBMISSION DESCRIBED BY THIS SEAL WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND RESPONSIBLE CHARGE. I AM A DULY REGISTERED ARCHITECT UNDER THE LAWS OF THE STATE OF IOWA.

PATRICK G. BLEES, ARCHITECT 07-11-00
 TYPED OR PRINTED NAME: PATRICK G. BLEES
 SIGNATURE: [Signature]
 DATE: 08-30-15
 EXP. DATE: [Blank]
 SHEETS COVERED BY THIS SEAL: GI, A1, A1.1, A2, A3, A3.1, A4, A5, A6, A9, A10, A11, A11.1, A12, SFI



JIMMY JOHNS
 #2366

1405 A AVENUE WEST
 OSKALOOSA, IA
 52557

SHEET TITLE:
 SITE PLAN AND
 DEMO SITE PLAN

REVISIONS:

NO.	DATE:	BY:
1	10-09-13	BD

PROJECT NO: 13173.001
 DRAWN BY: MO

A11.1
 COPYRIGHT C.M. ARCHITECTURE, P.A. 2013

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: Planning & Zoning
Commission

ITEM TITLE:

Consider a site plan for redeveloping the property at 214 Highway 432 to add a seed storage facility for agricultural sales and service.

EXPLANATION:

Mr. Kelly Bryan, owner of 214 Hwy 432, has submitted a site plan for this property in order to build a seed storage facility and a possible future facility for bulk seed delivery. The existing land use is automotive rental and sales and the future land use proposes to add agricultural sales and service. The proposed plan calls for adding a 4,800 square foot seed storage facility to the north of the existing 2,400 square foot building on the existing ± 4.25 acre site. The city council, at their meeting on October 7, 2013, approved a request to rezone this property to General Commercial with A Avenue Overlay (GC) district.

The Planning & Zoning Commission considered this item at their October 14, 2013 meeting and recommended by a vote of 7 to 0 that the city council approve this site plan with the following stipulations:

1. Pending city council approval, provide the site plan along with certification by a licensed engineer or architect responsible for preparation of the plan.
2. The property signs must meet the sign regulations from Chapter 17.30 of the Oskaloosa Municipal Code.

Staff recommends approval of this item with the following stipulations:

1. Prior to council approval, provide a site plan along with certification by a licensed engineer or architect responsible for preparation of the plan. (Oskaloosa Code 17.34.020 E.4.)
2. The driveway surface to the proposed building must be a hard surface. (Oskaloosa Code 17.28.060 and 12.28.040)
3. The property signs must meet the sign regulations from Chapter 17.30 of the Oskaloosa Municipal Code.

The Applicant is requesting the following:

1. Waiver of the hard surface requirement for the driveway serving the proposed building.

BUDGET CONSIDERATION:

Revenue of \$100.00 for Site Plan application fee.

ATTACHMENTS:

Location Map, Application and Site plan.



2064

416

1702

215

214

1701

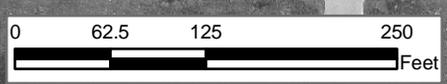
1901

IA 432

92

A Ave W

A Ave. West (Hwy 92)



140

1716

SITE PLAN APPLICATION
City of Oskaloosa
Public Works Department
804 South D Street
Oskaloosa, IA 52577
Phone number 641-673-7472

APPLICANT NAME: Kelly Bryan

APPLICANT ADDRESS: ~~214 Hwy 432~~ 1064 550th Ave Montezuma Ia. 50171

PHONE NUMBER: 641-660-2251

FAX NUMBER: 641-676-4572

EMAIL ADDRESS: Kelly@kbzaneauto.com

OWNER NAME: Kelly Bryan

ADDRESS OF PROPERTY: 214 Hwy 432

LEGAL DESCRIPTION: _____

ZONING OF PROPERTY: GC/AV

CURRENT USE OF LAND: car sales

INDICATE THE NATURE AND OPERATING CHARACTERISTICS FOR THE SITE PLAN CHANGE AND THE PROPOSED USE: seed storage

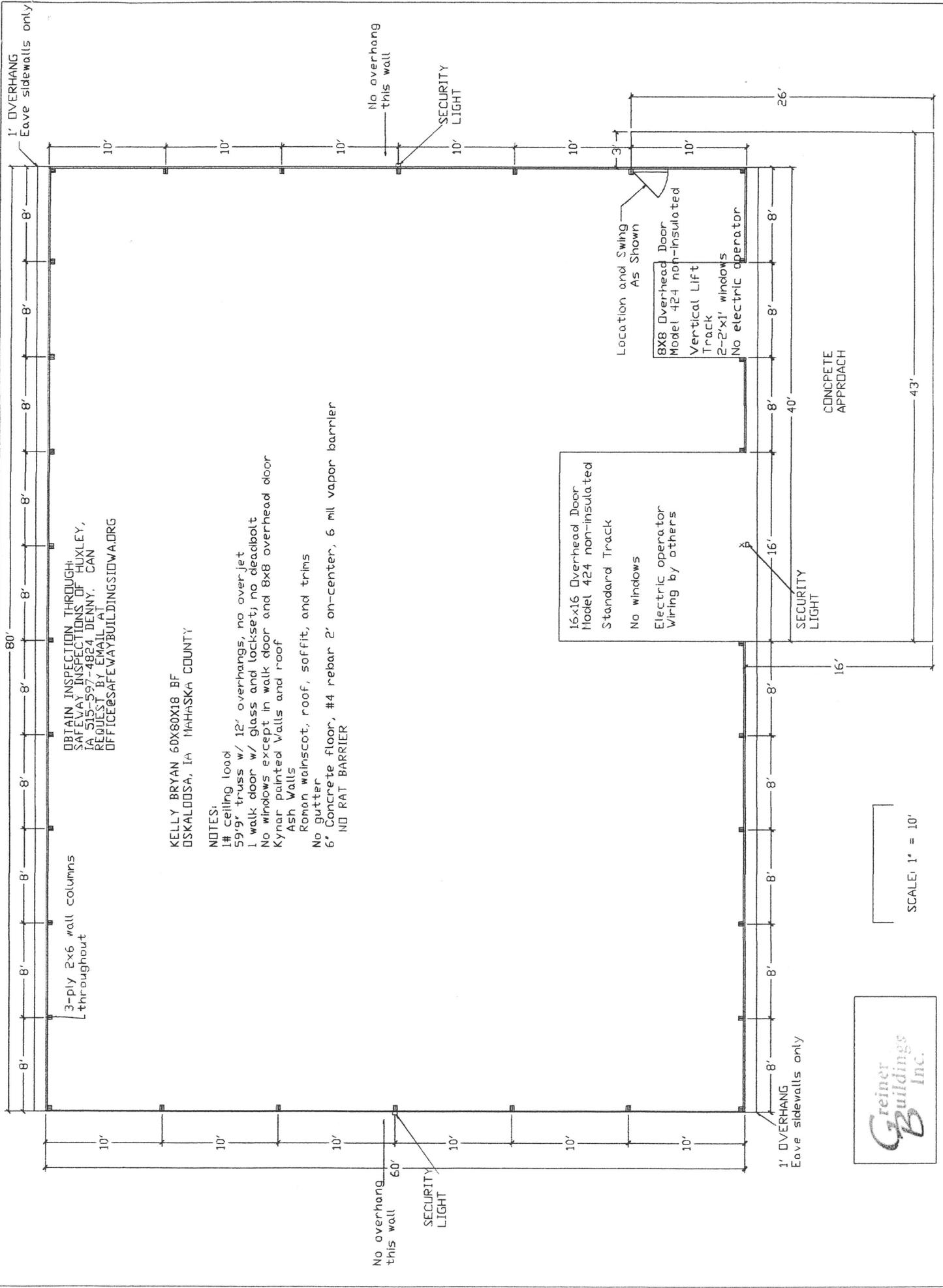
NOTE: ANY GRAPHIC INFORMATION, INCLUDING SITE PLANS, ELEVATIONS, OTHER DRAWINGS, OR OTHER MATERIALS DETERMINED BY ZONING ADMINISTRATOR TO BE NECESSARY TO DESCRIBE THE PROPOSED USE TO THE PLANNING AND ZONING COMMISSION AND/OR THE CITY COUNCIL WILL BE INCLUDED WITH THIS APPLICATION.
PROVIDE 15 COPIES OF REQUESTED DOCUMENTS

PLEASE SUBMIT THE \$100.00 APPLICATION FEE WITH THIS REQUEST.

Kelly Bryan
SIGNATURE OF OWNER

DATE: 10-14-13

**** PROPERTY OWNER LETTER OF APPROVAL FOR CHANGE IN SITE REQUIRED IF APPLICANT IS NOT OWNER****



OBTAIN INSPECTION THROUGH:
 SAFEWAY INSPECTIONS OF HUXLEY,
 IA 515-597-4824 DENNY, CAN
 REQUEST BY EMAIL AT
 OFFICE@SAFEWAYBUILDINGS.IOWA.DRG

3-ply 2x6 wall columns
 throughout

KELLY BRYAN 60X60X18 BF
 OSKALDOSA, IA MAHASKA COUNTY

- NOTES:
- 1# ceiling load
 - 5/8" truss w/ 12' overhangs, no over jet
 - 1 walk door w/ glass and lockset; no deadbolt
 - No windows except in walk door and 8x8 overhead door
 - Kynar painted walls and roof
 - Ash Walls
 - Roman wainscot, roof, soffit, and trims
 - No gutter
 - 6' Concrete floor, #4 rebar 2' on-center, 6 mil vapor barrier
 - NO RAT BARRIER

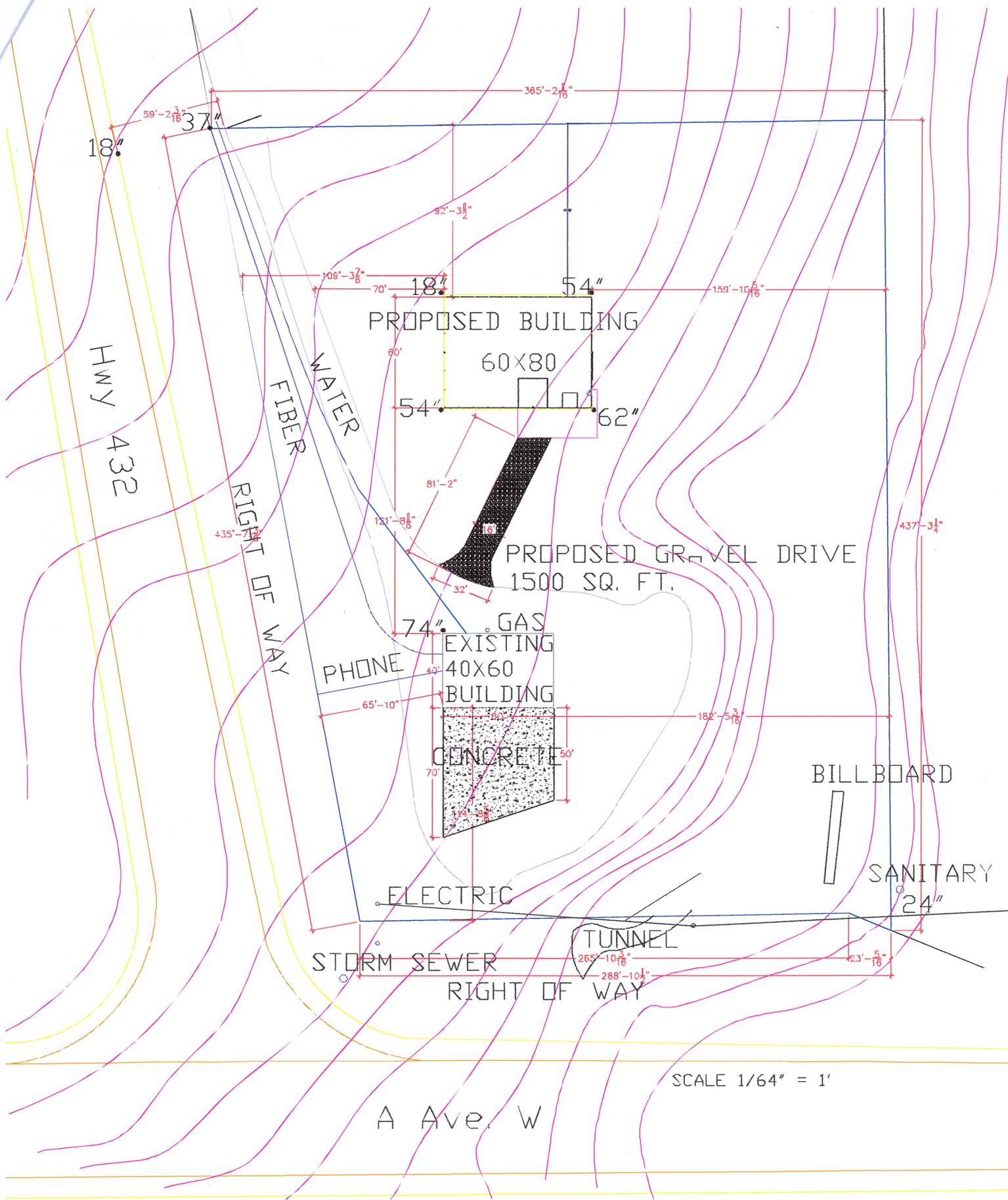
15x16 Overhead Door
 Model 424 non-insulated
 Standard Track
 No windows
 Electric operator
 Wiring by others

8X8 Overhead Door
 Model 424 non-insulated
 Vertical Lift
 Track
 2-2'x1' windows
 No electric operator

Location and Swing
 As Shown



SCALE: 1" = 10'



HWY 432

PROPOSED BUILDING

60x80

PROPOSED GRAVEL DRIVE
1500 SQ. FT.

EXISTING
40x60
BUILDING

CONCRETE

BILLBOARD

SANITARY

SCALE 1/64" = 1'

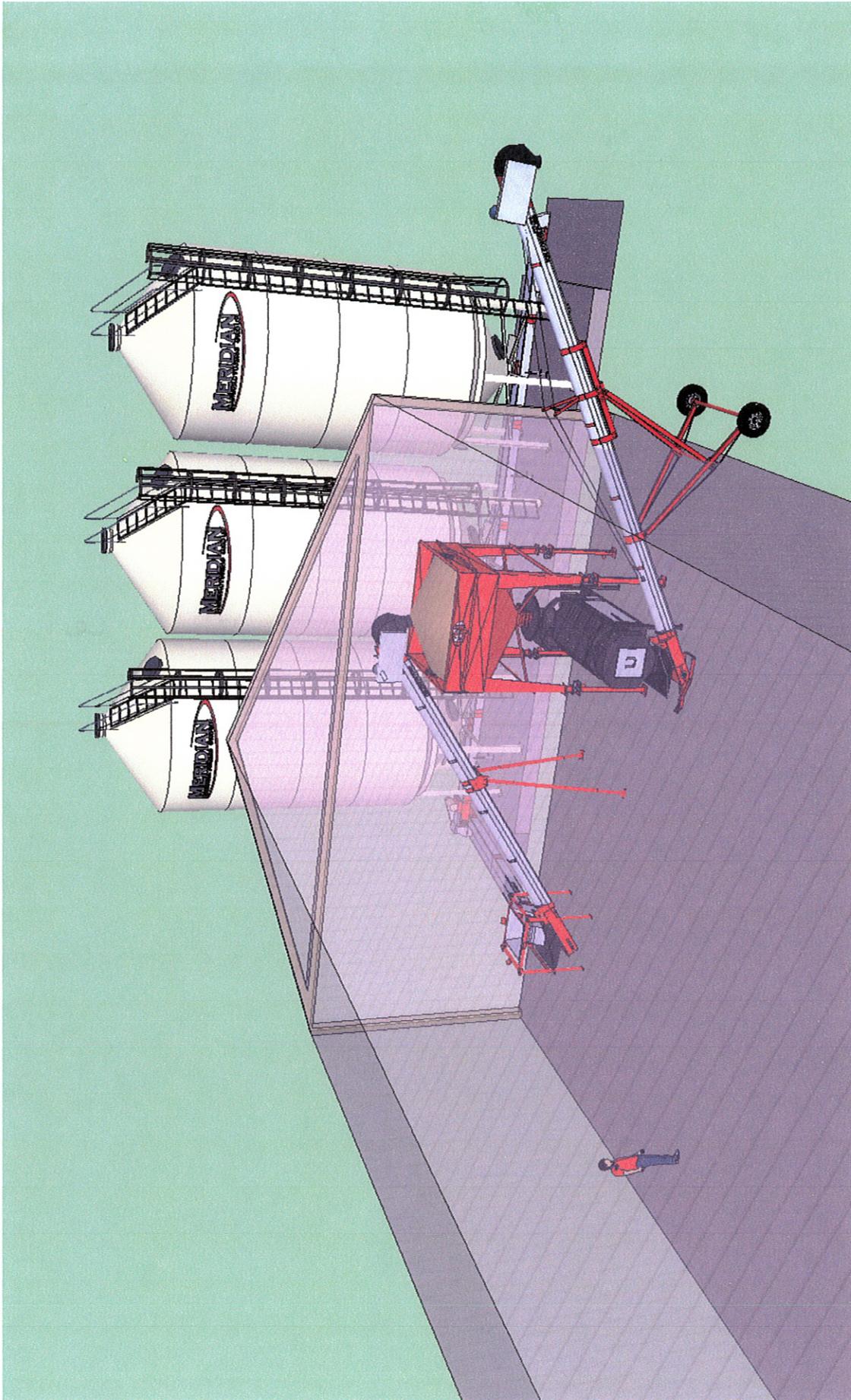
A Ave. W

AUTHORIZING SIGNATURE

DATE

X

Fax to 815-457-2404 Attn: Bruce Frank



CUSTOMER

Kelly Bryan
 1064 500th Ave.
 Montezuma, IA 50171
 Email: kelly@skifunvalley.com

Phone: 641.660.2251

Syngenta

DEALER/SALESMAN

KSi/
 Steve H.

DATE

10/04/12

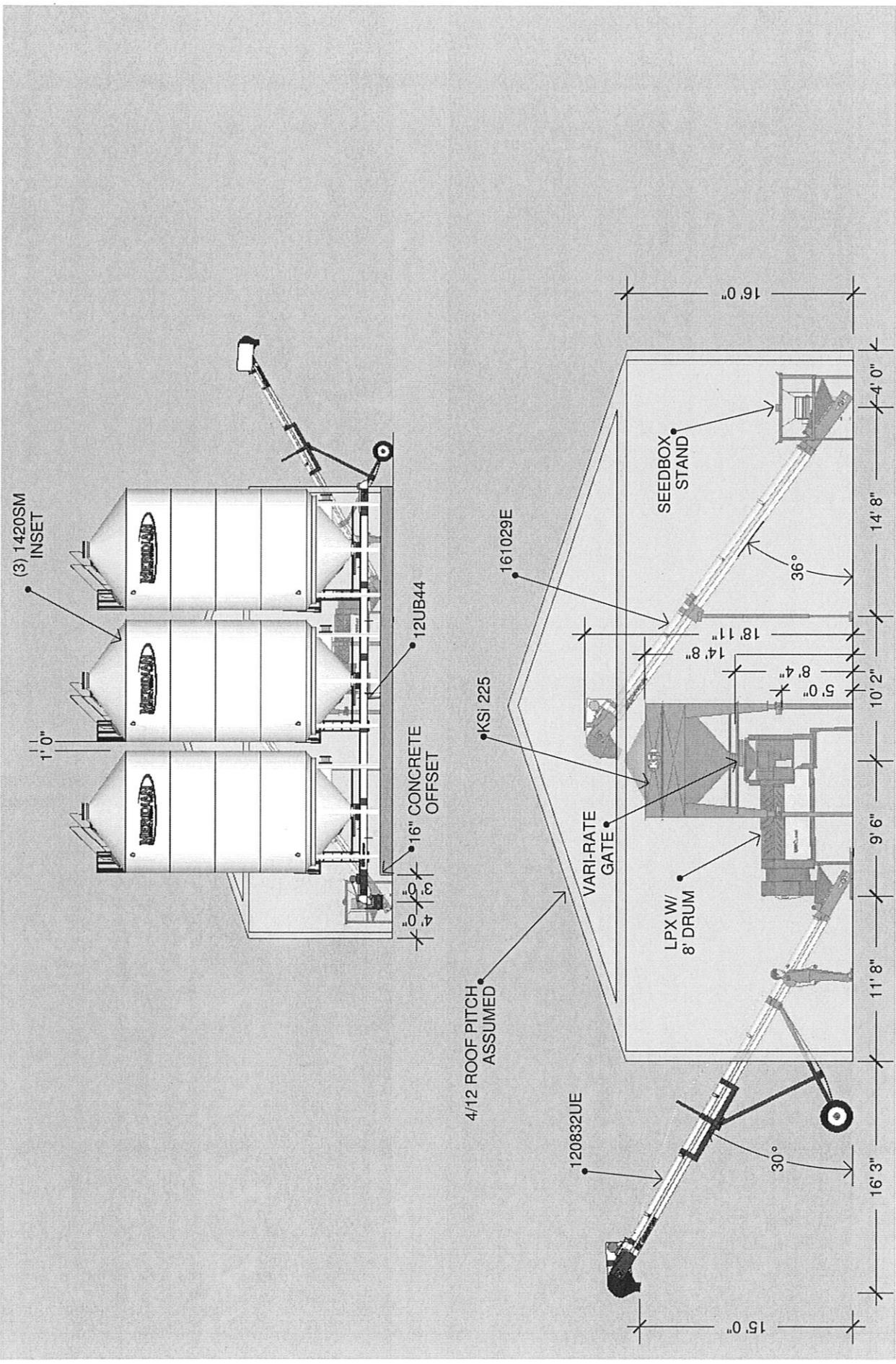
CHANGE LEVEL

01

VIEW

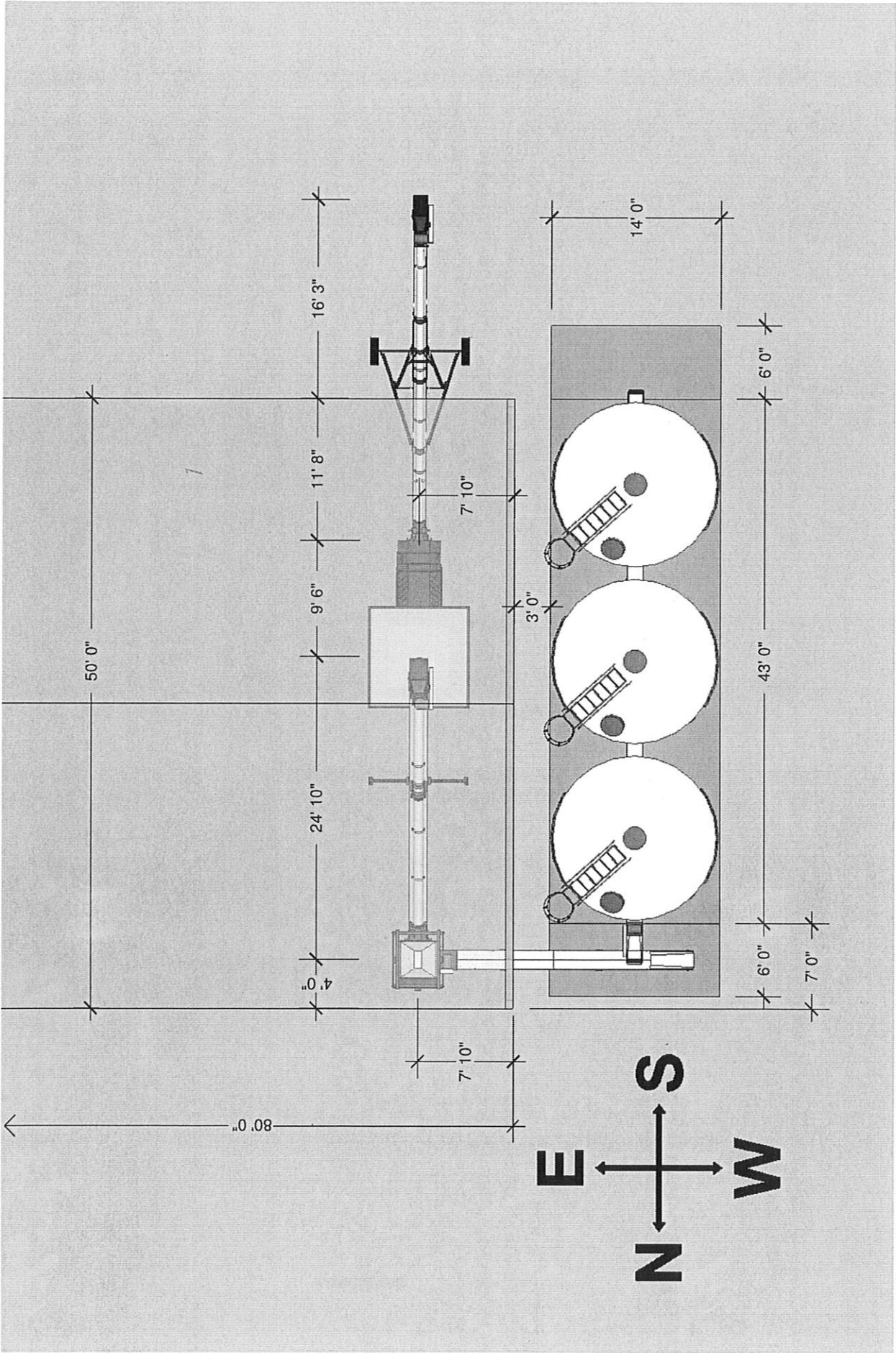
ISO





CUSTOMER Kelly Bryan 1064 500th Ave. Montezuma, IA 50171 Email: kelly@skifunvalley.com	Phone: 641.660.2251	DEALER/SALESMAN KSi/ Steve H.	DATE 01/23/13	CHANGE LEVEL 02	VIEW Side	PAGE 02
	Syngenta	13	02	13	02	

THE INFORMATION CONTAINED ON THIS DRAWING IS PROPRIETARY TO KSI. ANY UNAUTHORIZED USE OF SUCH CONTENTS IS STRICTLY PROHIBITED.



VIEW
Top

13

CHANGE LEVEL
02

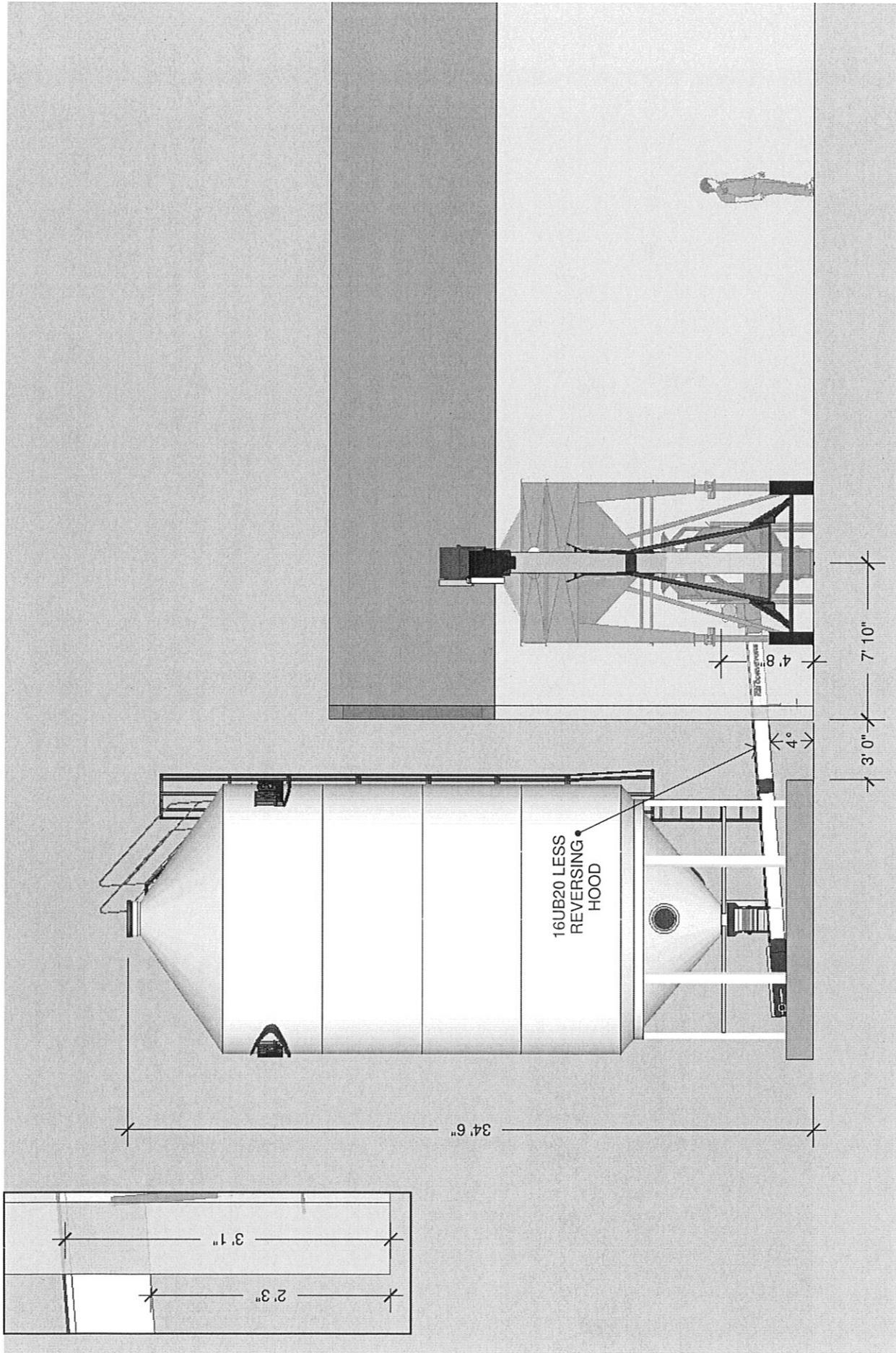
DATE
01/23/13

DEALER/SALESMAN
KSi/
Steve H.

Phone: 641.660.2251
Syngenta

CUSTOMER
Kelly Bryan
1064 500th Ave.
Montezuma, IA 50171
Email: kelly@skifunvalley.com

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 Montezuma, IA 50171
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Phone: 641.660.2251
 Syngenta

DEALER/SALESMAN
 KSi/
 Steve H.

DATE
 01/23/13

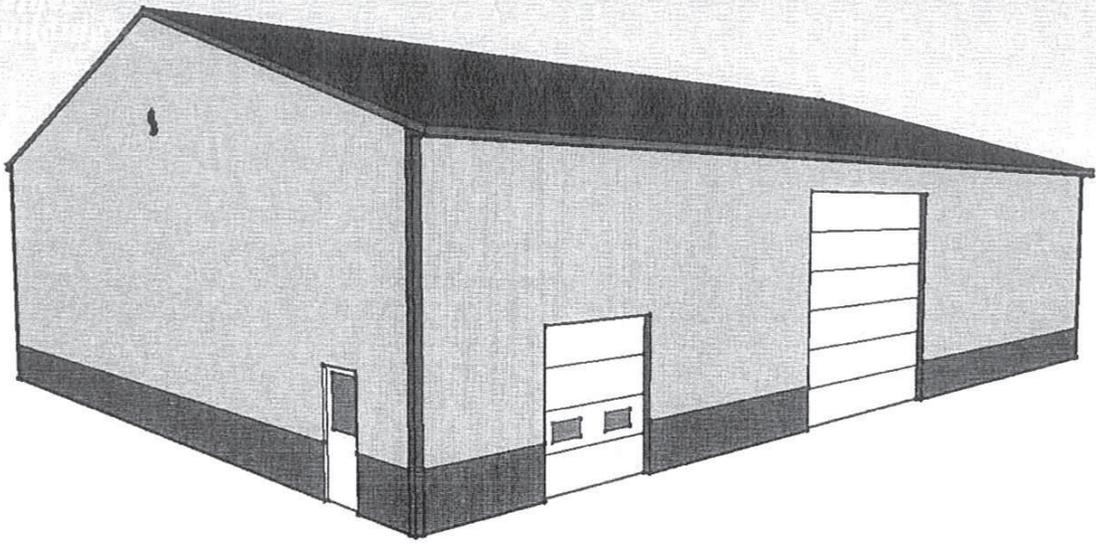
CHANGE LEVEL
 02

13

VIEW
 Details



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CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2012

REQUESTED BY: CITY MANAGER'S OFFICE

ITEM TITLE:

Consider a resolution approving an Agreement Pursuant to Chapter 28E, Iowa Code, between the City of Oskaloosa, City of New Sharon, the Cedar Township Fire Department and the Mahaska County Emergency Management Commission for emergency hazardous materials assistance.

EXPLANATION:

Approximately one year ago, the city was approached about utilizing the city's fire department as a hazmat response group within their coverage area in lieu of a regional entity located in Ottumwa.

Initially the hazmat response was to be an agreement between Mahaska County and the participating entities, but that was modified to be between the Mahaska County Emergency Management Commission (MCEMA) and the entities.

By way of background, Mahaska County presently has a contract with the Southeast Iowa Response Group (SEIRG) for hazmat response. This contractual relationship has been in place since the early 1990's and has cost the taxpayer approximately \$340,000 with minimal use.

The Oskaloosa Fire Department presently responds to all hazmat calls in its fire coverage service area, but cannot do anything beyond take a defensive role because of the existing agreement with SIERG and hazmat training and certification requirements.

By participating in this agreement Oskaloosa's Fire Department will become trained, certified and authorized to respond to advance hazmat calls that are presently being handled by SIERG. In return, Oskaloosa's Fire Department will receive specialized equipment, training and pay at no additional cost to the city. The cost associated with the program will be reimbursed through MCEMA.

The City of New Sharon and Cedar Township have already approved the 28E Agreement as presented.

A copy of the draft 28E Agreement is attached for the public to review.

BUDGET CONSIDERATION:

According to the draft 28E Agreement, there is no additional financial impact expected with the approval of this item. Costs associated with the countywide hazmat service are to be reimbursed or paid for by the Mahaska County Emergency Management Commission.

ATTACHMENTS:

1. Resolution
2. 28E Agreement

RESOLUTION NO. _____

**RESOLUTION APPROVING A 28E AGREEMENT BETWEEN
THE CITY OF OSKALOOSA, CITY OF NEW SHARON, CEDAR
TOWNSHIP FIRE DEPARTMENT, AND THE MAHASKA
COUNTY EMERGENCY MANAGEMENT COMMISSION FOR
EMERGENCY HAZARDOUS MATERIALS ASSISTANCE**

WHEREAS, the Mahaska County Emergency Management Commission (MCEMA) is charged with responding to emergency situations within Mahaska County, Iowa; and

WHEREAS, certain types of emergencies which may occur may involve hazardous materials in situations where the availability of trained personnel and proper equipment from Oskaloosa, New Sharon, and Cedar Township may help prevent or minimize damage arising from the emergency situation; and

WHEREAS, Iowa Code § 28E provides that the powers, privileges and authority conferred on a public agency of this State, such as the foregoing parties, may be exercised jointly with any other such public agency of the State having such powers, privileges and authority; and

WHEREAS, Iowa Code Section 29C.11 requires that MCEMA develop mutual aid agreements of the type in this Agreement; and

WHEREAS, the Parties jointly agree that their common purposes can best be achieved by mutual cooperation and participation in responding to hazardous material emergencies and wish to memorialize their agreement relative thereto; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa that the Mayor and City Clerk are hereby authorized and directed to execute and record as necessary the *Agreement Under Iowa Code Chapter 28E For Emergency Hazardous Materials Assistance*.

PASSED AND APPROVED this 21st day of October, 2013.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

AGREEMENT UNDER IOWA CODE CHAPTER 28E FOR EMERGENCY HAZARDOUS MATERIALS ASSISTANCE

THIS AGREEMENT is made pursuant to the provisions of Iowa Code Section 29C.11 (2013), as amended and Iowa Code Section 28E.12, on this ___ day of _____, 2013, by and between the Mahaska County Emergency Management Commission, (Mahaska EMA), constituted under Iowa Code Section 29C.9(4) as a separate municipal government, and the City of Oskaloosa, and its Fire Department, (Oskaloosa), the City of New Sharon, and its Fire Department (New Sharon) and the Cedar Township Fire Department.

NOW WHEREAS the Mahaska EMA is charged with responding to emergency situations within Mahaska County Iowa;

AND WHEREAS certain types of emergencies which may occur may involve hazardous materials in situations where the availability of trained personnel and proper equipment from Oskaloosa, New Sharon, and Cedar Township Fire may help prevent or minimize damages arising from the emergency situation;

AND WHEREAS Iowa Code Chapter 28E provides that the powers, privileges and authority conferred on a public agency of this State, such as the foregoing parties, may be exercised jointly with any other such public agency of the State having such powers, privileges and authority; and Iowa Code Section 29C.11 requires that Mahaska EMA develop mutual aid agreements of the type in this Agreement;

AND WHEREAS the parties hereto wish to enter into an agreement allowing mutual cooperation and participation in responding to hazardous material emergencies, and wish to memorialize their agreement relative thereto;

IT IS THEREFORE AGREED, in consideration of the mutual covenants and promises contained herein as follows:

1. Purpose: The purpose of this Agreement shall be to allow for and permit Mahaska EMA, Oskaloosa, New Sharon, and Cedar Township Fire to provide assistance to one another and other municipalities in response to hazardous material emergencies within Mahaska County Iowa. No separate legal or administrative party is created by this Agreement as this Agreement is made under provisions of Iowa Code Section 28E.12. This Agreement is not intended to supersede or otherwise invalidate any other mutual aid agreements in which the parties to this Agreement may be participating with other organizations.

2. Authority to Request Assistance: When Mahaska EMA or any of the member cities determine that their own resources are insufficient to meet the demands generated by a hazardous materials emergency, a request for assistance or to provide aid under this Agreement for such assistance as believed is necessary in order to respond adequately to those demands may be made by the parties to this Agreement or any other municipality within Mahaska County. The request shall include a location and description of the emergency, including any other pertinent information available at the time of the call.

3. Response to Request for Assistance: Upon receiving a request for mutual aid assistance, Oskaloosa, New Sharon, and/or Cedar Township Fire may provide any such assistance as each deems appropriate, consistent with their existing obligations. Those responding will be given a recommended route to take to reach the location of emergency. No provision of this agreement shall be construed to impose upon Oskaloosa, New Sharon, and/or Cedar Township Fire or its employees a duty or obligation to respond to a request for assistance, to continue a response to a request for assistance, or maintain a presence at the scene of an emergency for any reason. The amount of manpower and equipment sent in response to the request for assistance is solely at the discretion of the responding entities.

4. Operations at Emergency Scene: The responding party personnel and equipment shall report to the incident command (IC) officer of the Mahaska EMA who is in charge at the emergency scene. The Mahaska EMA incident command officer shall retain incident command responsibilities. It is the intent of this Agreement that the role of the responding party is to provide services related to hazardous materials emergency response. Command and support functions, such as fire suppression, emergency medical services, and law enforcement, are managed through a unified command system by the incident commander. The Chief of each responding party shall have direct control and supervision of their personnel and use of all apparatus and equipment provided by it, in mutual cooperation consistent with the spirit of this Agreement. It is the responsibility of the Mahaska EMA to establish and maintain an incident command system throughout the duration of the emergency while the personnel and/or equipment of the responding party remain present at the scene of the emergency.

5. Termination of Response: The responding party's personnel and equipment shall be released by the incident command officer when the services of the responding party are no longer required. As soon as the incident command officer shall determine that the assistance it has received is no longer needed, it shall communicate such information to the officer in charge of responding party. The responding party retains the right to terminate its response at any time it determines such action is necessary or

appropriate. Personnel and equipment may withdraw from the emergency scene upon giving notice to the incident command officer at the emergency scene of their intent to do so.

6. Liability: Employees of any party acting pursuant to this Agreement shall be considered as acting under the lawful orders and instructions of their respective employers and Chiefs on the scene. Under no circumstances shall they be considered employees of any other party to this Agreement. Each party hereto shall bear the liability and/or cost of damage to its own equipment and the death of or injury to its member or organization's personnel, without regard to where the death, injury or damage occurs. Each party shall provide appropriate and reasonable insurance for its personnel who may suffer injury, disability, or death and/or are involved in loss or damage to private property, and/or death or injury to private individuals in the performance of official duties while functioning under the terms of this Agreement. Each Party hereto shall be responsible for claims made against it or its personnel and arising from or in connection with its participation in this Agreement. The parties hereto shall not be obligated on any claims against the other parties, or against the personnel of such other parties or for their acts or omissions. For the purpose of this agreement, "Employee" and "Employer" shall include volunteers and membership in or association with a party and without regard to the level of financial compensation paid, if any.

7. Expenses: Expenses related to the responding parties' response to any emergency will be borne by that party providing the requested response. Any expenses incurred in an emergency response, any party's loss of or damage to its property occasioned during an emergency response, any party's personnel costs for an emergency response, any party's personnel death, disability or injury arising from an emergency response and any party's defense or indemnification against any claim arising from an emergency response may be billed by that party to any person or entity responsible under law for the emergency occasioned, whether at the operational or technician level of response made.

Nothing in this Agreement shall be construed to limit the ability of any party to bill those responsible for an emergency for any and all costs, expenses and liabilities arising from an emergency to the maximum extent as provided by law.

The Mahaska County EMA will provide specialized equipment and training for participating agencies.

8. Term of Agreement: Pursuant to Iowa Code Section 28E.8 (1) (a), this Agreement shall be in full force and effect, after execution by the parties' respective governing bodies, upon filing in an electronic format with the Iowa Secretary of State. The duration of this Agreement shall be perpetual. This Agreement shall be considered amended when any party hereto withdraws or terminates participation under this

Agreement, any new party is added, any language in this Agreement is changed, altered, modified or deleted. Any such amendment shall be filed with the Iowa Secretary of State, pursuant to Iowa Code Section 28E.8 (1) (b) not later than 30 days after the effective date of any such amendment.

Any party to this Agreement desiring to terminate participation under this Agreement shall provide not less than 90 days written notice to Mahaska EMA Coordinator, by certified mail, before such termination becomes effective for the protection of the public.

9. Notices: Any written notice is required under this Agreement shall be sent to the address of each respective party, as shown below:

Mahaska County Emergency Management Commission
c/o Mahaska EMA Coordinator
Jamey A. Robinson
214 High Avenue East
Oskaloosa, Iowa 52577

City of Oskaloosa
c/o City Manager/Clerk/Fire Chief
220 South Market Street
Oskaloosa, Iowa 52577

City of New Sharon
c/o City Manager/Clerk/Fire Chief
101 South Main Street
P.O. Box 507
New Sharon, Iowa 50207

Cedar Township Trustees
c/o Chair/Clerk/Fire Chief

10. Prior Mutual Aid Agreements: This Agreement is not intended to supersede or otherwise invalidate any other mutual aid agreements in which the parties to this Agreement may be participating.

I, _____, the undersigned, Clerk of the Mahaska County Emergency Management Commission, certify that approval of this Agreement was passed by Resolution of the Commission at its meeting on the ____ day of _____, 2013.

Clerk, Mahaska County Emergency Management Commission

I, _____, the undersigned, Clerk of the City of Oskaloosa, certify that approval of this Agreement was passed by Resolution of the Oskaloosa City Council at its meeting on the ____ day of _____, 2013.

Clerk, City of Oskaloosa

I, _____, the undersigned, Clerk of the City of New Sharon, certify that approval of this Agreement was passed by Resolution of the New Sharon City Council at its meeting on the ____ day of _____, 2013.

Clerk, City of New Sharon

I, _____, the undersigned, Clerk of the governing body of the Cedar Township Fire Department, certify that approval of this Agreement was passed by Resolution of the governing body of the Cedar Township Fire Department at its meeting on the ____ day of _____, 2013.

Clerk, Cedar Township Trustees



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: CITY ATTORNEY

ITEM TITLE:

Consider a resolution scheduling a public hearing for Monday, November 18, 2013 to consider levying a special assessment against private property for cleaning up a property at 411 North B Street, Oskaloosa, Iowa, in accordance with Oskaloosa City Code §8.08.080, and directing notice to the owners of the property to be assessed.

EXPLANATION:

This resolution schedules a public hearing for Monday, November 18, 2013 for levying a special assessment against private property for City clean up. A notice will be published prior to the hearing date and certified notice sent to the property owner.

BUDGET CONSIDERATION:

None.

RECOMMENDED ACTION:

Approve a resolution setting a date for a public hearing on levying a special assessment against private property for the City clean up of property at 411 North B Street, Oskaloosa, Iowa.

ATTACHMENTS:

Resolution

RESOLUTION NO. _____

RESOLUTION SCHEDULING A TIME FOR HEARING TO CONSIDER LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR CITY CLEAN UP OF A PREMISES AND DIRECTING NOTICE TO THE OWNER TO BE ASSESSED

WHEREAS, the City has authority under City Ordinance to abate a nuisance and assess the costs of abatement to the County Treasurer for collection in the same manner as property taxes under Oskaloosa City Code §8.08.080;

WHEREAS, the City of Oskaloosa did notify Crater Kenmar LLC to immediately remove accumulated solid waste from the property at 411 North B Street; and

WHEREAS, in accordance with Iowa Code Chapter 364.12 if a property owner does not perform an action required within a reasonable time after notice, a city may perform the required action and assess the costs against property for collection in the same manner as a property tax;

AND WHEREAS, the City has caused a nuisance to be abated and wishes to assess the costs thereof for collection at the property owned by Crater Kenmar LLC at 411 North B Street, Oskaloosa, Iowa, legally described as:

Commencing at the Southeast corner of Lot 2 in Block 1, Out Lot 7 of the Original Plat of Oskaloosa; thence West 120 feet to the Southwest corner of said Lot 2; thence South 8.25 feet; thence East 120 feet; thence North 8.25 feet to the point of beginning in the City of Oskaloosa, Mahaska County, Iowa.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa as follows:

1. That the City Council of the City of Oskaloosa, Iowa, shall conduct a public hearing on November 18, 2013, at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa, on the matter of levying a special assessment against the property owned by Crater Kenmar LLC at 411 North B Street, Oskaloosa, Iowa, for City abatement of a nuisance thereat, at which time the Council shall consider and dispose of any objections made thereto; after which time the City Council shall by resolution levy such assessment as may be appropriate against said property.

2. That the City Clerk is hereby directed to give notice of said hearing by publication prior to the date of the hearing and sending notice of the hearing to the property owner by certified mail.
3. That officials of the City are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

PASSED AND APPROVED this 21st day of October, 2013.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: CITY COUNCIL

ITEM TITLE:

Discussion and possible action on a report to be provided by the City Council's liaison to the Water Board of Trustees.

EXPLANATION:

This item is reserved to receive and discuss the report from the City Council liaison assigned to the Water Board of Trustees.

BUDGET CONSIDERATION:

None.

ATTACHMENTS:

None.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: COUNCIL
APPOINTED STAFF

ITEM TITLE: REPORT ON ITEMS FROM CITY STAFF.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

EXPLANATION:

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

BUDGET CONSIDERATION:

Not applicable, report(s) only.

ATTACHMENTS:

None.



CITY COUNCIL COMMUNICATION

MEETING DATE: October 21, 2013

REQUESTED BY: MAYOR & CITY COUNCIL

ITEM TITLE: CITY COUNCIL INFORMATION.

EXPLANATION:

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

BUDGET CONSIDERATION:

Not applicable, report(s) only.