

**MINUTES**  
**OSKALOOSA PUBLIC LIBRARY BOARD OF TRUSTEES**  
**MONDAY – SEPTEMBER 23, 2013 -- 4:00 P.M.**

The meeting was called to order by Board president Judy Bishop. Roll call was taken by Board secretary Susan Hasso with Trustees Michael Collins, Paul Groenenboom, Chris Harbour, Jane Ireland, Sally Posovich, Kathy Rothfus, and Candace Slobe present. Also present was Library Director William Ottens.

**Minutes:** Bishop called for a motion to approve the minutes of the August 26, 2013, Board meeting. Motion was made by Posovich, seconded by Harbour, to approve the minutes of the August 26, 2013, Board meeting. Motion passed.

**Board Correspondence, Public Input or Friends Report:** Keith Miller, president of the Friends, reported that the fence around the Reading Garden is complete. He thanked William for all of his help with overseeing the installation of the fence. The remaining bricks have been delivered and will be laid in the next few days. When the Friends met last week, they came up with a slate of officers for next month's elections. In October, the Friends will hold their annual meeting with election of officers. Miller thanked the Library Board for all of their support. The Board thanked the Friends for all that they do to support the library.

**Director's Report:** Library Director William Ottens highlighted some of the items in his report to the Board.

**Reading Garden Fence:** William said that the Reading Garden fence was installed last week. The bricks will be re-laid this week. William said that he is planning to have an official dedication once all of the work is complete. He would also like to have a plaque recognizing those who have contributed to the Reading Garden. However, to avoid missing names or organizations, William suggested a general statement like "This Reading Garden is dedicated to the Library's many community partners, individuals, and organizations that helped make it possible."

**Page Position:** William reported that the 20-hour page position has been filled. Out of a pool of 15 applicants, Julie Dunne-McKee was hired. She has begun training, and she is doing very well.

**Carpet Cleaning:** Mike C. is gathering quotes on having the carpet cleaned. So far, he has received only one quote.

**SimplexGrinnell Inspection and Work:** William said that he has notified SimplexGrinnell that the inspection and work has been approved, but they have yet to schedule the visit to complete the work.

**Banned Books Week:** One of the requirements for accreditation from the state is that the Board of Trustees receives training, or continuing education, on their roles as trustees and libraries in general. Included in the Board packet was the article "A Chat with Rainbow Rowell about Love and Censorship" to guide discussion on intellectual freedom and Banned Books Week. Board members participated in a discussion of the article and the issue of intellectual freedom.

**Committee Reports:**

**Staff Committee – Jane Ireland, chair:** None.

**Budget & Finance Committee – Judy Bishop, chair:** None

**Policy & Planning Committee – Candace Slobe, chair:** None

**Technology Committee – Kathy Rothfus, chair:** None.

**Building & Grounds – Michael Collins, chair:** Building and Grounds chair, Michael Collins, said that the committee met. As previously reported, the Reading Garden fence is complete. Schindler will be completing repairs to the elevator. However, the access room to the elevator

needs to be cleaned out. It was being used for storage. SimplexGrinnell has been called to complete work on the fire/sprinkler system. Building and Grounds has asked for a quote from Shankster Masonry for the repair of the staff entrance. Collins said that Southern Iowa Painting had been contracted to paint the pillars. The committee does not like the way the pillars look. They should have been stripped and painted. However, the committee is recommending that the library pay Southern Iowa Painting for the work that they did do. Mike C. is contacting several other painting businesses for quotes on what it would cost to strip and paint the pillars. Quotes will be considered at next month's meeting.

**Unfinished Business:**

**Southern Iowa Painting Bill:** Motion was made by Collins, seconded by Harbour, to pay the bill from Southern Iowa Painting. After discussion, motion passed.

**New Business:** None

**Approval of Claims:** Motion was made by Posovich, seconded by Groenenboom, to approve payment of the September claims. Motion passed.

**President's Remarks:** None

**Adjournment:** Motion was made by Collins, seconded by Rothfus, to adjourn. Motion passed.

The next regular meeting will be on Monday, October 28, 2013, at 4:00 p.m. in the library meeting room.

Respectfully submitted,

Susan Hasso  
Library Administrative Assistant  
for the Board