

**CITY OF OSKALOOSA CITY COUNCIL MEETING  
REGULAR SESSION**

**COUNCIL CHAMBERS – CITY HALL, 220 S. MARKET STREET  
SEPTEMBER 16, 2013 – 6:00 P.M.**

**AGENDA**

**CALL TO ORDER – 6:00 P.M.**

**ITEM 1. INVOCATION: Pastor Dave Leraaen, New Hope Free Methodist Church**

**ITEM 2. PLEDGE OF ALLEGIANCE.**

**ITEM 3. ROLL CALL.**

**ITEM 4. COMMUNITY COMMENTS.**

**ITEM 5. CONSIDER ADOPTION OF CONSENT AGENDA AS PRESENTED OR AMENDED.**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

**a) Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.**

- 1. September 3, 2013 Regular City Council Meeting Minutes**
- 2. September 16, 2013 Agenda**

**b) Receive and file minutes of Boards and Commissions (ANY RECOMMENDATIONS CONTAINED IN MINUTES BECOME EFFECTIVE ONLY UPON SEPARATE COUNCIL ACTION).**

- 1. August 1, 2013 Airport Commission Minutes**
- 2. July 15, 2013 Water Board Minutes**
- 3. August 1, 2013 Housing Trust Fund Committee Minutes**
- 4. August 26, 2013 Library Board of Trustees Minutes**
- 5. September 9, 2013 Planning & Zoning Commission Minutes**

**c) Claims**

- 1. Consider approval of payment of claim from Carriker Ford.**

**d) Permit Motions and Resolutions as Recommended by the City Clerk.**

**New:**

**None.**

**Renewal/Transfers:**

1. Renewal application for a Class E Liquor License with Carryout Beer & Wine from Casey's Marketing Company dba Casey's General Store #3215, 901 South Market.

**Resolutions/Motions:**

1. Consider a resolution adopting supplement to the Oskaloosa Municipal Code of Ordinances through Ordinance No. 1340.
2. Consider approval of the annual CROP Walk.

**Ordinances:**

None.

----- END OF CONSENT AGENDA -----

**ITEM 6. ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC QUALIFICATIONS ARE STATED.**

- a) Building Code Board of Appeals – One vacancy to fill upon appointment and to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (4 males and 0 females currently serve).
- b) Mahaska County Solid Waste Management Commission and Ad Hoc Recycling Committee – Five vacancies to fill upon appointment to serve one year terms. Two members of the commission also serve on the Ad Hoc Recycling Committee. This is a five member board that typically meets once a month. (3 males and 1 female currently serve with one vacancy).

**REGULAR AGENDA – PUBLIC HEARING ITEMS:**

**ITEM 7. CONSIDER AN ORDINANCE AMENDING TITLE 17 – “ZONING,” CHAPTER 17.28 – “OFF-STREET PARKING” OF THE CITY OF OSKALOOSA ZONING ORDINANCE PROVIDING AMENDMENTS FOR OFF-STREET PARKING DESIGN STANDARDS AND PARKING FOR PERSONAL AND RECREATIONAL VEHICLES – 1<sup>ST</sup> READING. (PUBLIC HEARING)**

**REGULAR AGENDA – ORDINANCES:**

**ITEM 8. CONSIDER AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY REZONING THE PROPERTY AT 214 HIGHWAY 432 FROM MIXED USE URBAN CORRIDOR WITH A AVENUE COMMERCIAL CORRIDOR OVERLAY (UC/AV) DISTRICT TO GENERAL COMMERCIAL (GC) DISTRICT – 2ND READING.**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND OTHER APPLICABLE FEDERAL AND STATE LAWS, ALL PUBLIC HEARINGS AND MEETINGS HELD OR SPONSORED BY THE CITY OF OSKALOOSA, IOWA WILL BE ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. PERSONS REQUIRING SERVICE SHOULD CONTACT OSKALOOSA CITY HALL AT (641) 673-9431 FIVE (5) DAYS PRIOR TO THE HEARING OR MEETING TO INFORM THE CITY OF THEIR ANTICIPATED ATTENDANCE.

**REGULAR AGENDA – RESOLUTIONS & MOTIONS:**

**ITEM 9. CONSIDER A RESOLUTION SCHEDULING A PUBLIC HEARING ON VACATION AND SALE OF 120' X 16.5' OF THE EAST-WEST PUBLIC ALLEY ADJACENT TO 413 NORTH A STREET.**

**ITEM 10. CONSIDER A RESOLUTION SCHEDULING A PUBLIC HEARING FOR OCTOBER 21, 2013 TO CONSIDER LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR WEED CUTTING BY THE CITY IN ACCORDANCE WITH SECTION 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, AND DIRECTING NOTICE TO THE OWNERS OF THE PROPERTY TO BE ASSESSED.**

**ITEM 11. REPORT ON ITEMS FROM CITY STAFF.**

- a) City Manager.
  - i. Update on fire station. No. 1 Project.
  - II. Council Committee Updates.
- b) Library Director.
  - i. FY 2013 Annual Report.
- c) City Clerk.
- d) City Attorney.

**ITEM 12. CITY COUNCIL INFORMATION**

**ITEM 13. CLOSED SESSIONS**

- a) Hold closed session under Iowa Code Section 21.5.1.j. to discuss the purchase of particular real estate.

**ADJOURNMENT**

OSKALOOSA  
IOWA



## CITY COUNCIL COMMUNICATION

MEETING DATE: September 16, 2013

REQUESTED BY: MAYOR & CITY COUNCIL

**ITEM TITLE: CALL TO ORDER AND ROLL CALL – 6:00 p.m.**

1. Invocation: Pastor Dave Leraaen, New Hope Free Methodist Church
2. Pledge of Allegiance
3. Roll Call: \_\_\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_\_\_ Caligiuri, \_\_\_\_\_ Jimenez, \_\_\_\_\_ Moore, \_\_\_\_\_ Van Zetten,

\_\_\_\_\_ Ver Steeg, \_\_\_\_\_ Walling, \_\_\_\_\_ Yates.

**EXPLANATION:**

Not applicable.

**BUDGET CONSIDERATION:**

Not applicable.

**ATTACHMENTS:** None

OSKALOOSA  
IOWA



## CITY COUNCIL COMMUNICATION

**MEETING DATE:** September 16, 2013

**REQUESTED BY:** MAYOR & CITY COUNCIL

**ITEM TITLE: COMMUNITY COMMENTS**

**EXPLANATION:**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

**BUDGET CONSIDERATION:**

Not applicable.

**ATTACHMENTS:**

**Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.**

**Item 1. Minutes and reports from city council meetings, boards and commissions:**

Staff recommends council receive and file these documents.

**Item 2. Consider approval of payment of claim from Carriker Ford.**

**Item 3. Consider approval of a renewal application for a Class E Liquor License with Carryout Beer & Wine from Casey's Marketing Company dba Casey's General Store #3215, 901 South Market.**

- No complaints received.

**Item 4. Consider a resolution adopting supplement to the Oskaloosa Municipal Code of Ordinances through Ordinance No. 1340.**

**Item 5. Consider approval of the annual CROP Walk.**

OSKALOOSA  
IOWA



## CITY COUNCIL COMMUNICATION

MEETING DATE: September 16, 2013

REQUESTED BY: CITY MANAGER'S OFFICE

### ITEM TITLE: CONSENT AGENDA – ITEM 1

#### EXPLANATION:

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
  - 1. September 3, 2013 Regular City Council Meeting Minutes
  - 2. September 16, 2013 Agenda
  
- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
  - 1. August 1, 2013 Airport Commission Minutes
  - 2. July 15, 2013 Water Board Minutes
  - 3. August 1, 2013 Housing Trust Fund Committee Minutes
  - 4. August 26, 2013 Public Library Board of Trustees Minutes
  - 5. September 9, 2013 Planning & Zoning Commission Minutes

#### ATTACHMENTS:

September 3, 2013 Regular City Council Meeting Minutes  
August 1, 2013 Airport Commission Minutes  
July 15, 2013 Water Board Minutes  
August 1, 2013 Housing Trust Fund Committee Minutes  
August 26, 2013 Public Library Board of Trustees Minutes  
September 9, 2013 Planning & Zoning Commission Minutes

OSKALOOSA CITY COUNCIL  
REGULAR MEETING  
September 3, 2013

The Oskaloosa City Council met in regular session on Tuesday, September 3, 2013, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates.

It was moved by Caligiuri, seconded by Yates to approve the consent agenda:

1. August 19, 2013 Regular City Council Meeting Minutes
2. August 22, 2013 Special City Council Meeting Minutes
3. September 3, 2013 Agenda
4. Receive and file the August 27, 2013 Board of Adjustment Minutes
5. Claims for August 2013
6. Application for a Class C Beer Permit with a Class B Wine Permit from Casey's Marketing Company dba Casey's Marketing Company, 413 A Avenue West.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Caligiuri introduced Resolution No. 13-09-79 entitled "RESOLUTION APPROVING THE OFFICIAL 2013 FISCAL YEAR STREET FINANCE REPORT" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced "AN ORDINANCE VACATING THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 835 SOUTH 2<sup>ND</sup> STREET AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY" and moved its approval on the third reading. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1343.

Caligiuri introduced Resolution No. 13-09-80 entitled "RESOLUTION APPROVING THE DEED AND AUTHORIZING THE SALE OF THE NORTH-SOUTH PUBLIC ALLEY ADJACENT TO 835 SOUTH 2<sup>ND</sup> STREET, AND FOR THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY" and moved it approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Amy Langdon, Executive Director of United Way of Mahaska County, reported on United Way activities.

The Mayor announced there were vacancies on the Building Code Board of Appeals and the Mahaska County Solid Waste Management Commission and Ad Hoc Recycling Committee.

The Mayor announced this was the time and place for the public hearing on levying a special assessment against private property for weed cutting and that citizens would now have an opportunity to comment. There were no oral or written comments received. The Mayor declared said hearing closed.

Ver Steeg introduced Resolution No. 13-09-81 entitled "RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR CUTTING AND REMOVAL OF WEEDS BY THE CITY OF OSKALOOSA, IOWA, IN ACCORDANCE WITH TITLE 8, CHAPTER 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this was the time and place for the public hearing on rezoning the property at 214 Highway 432 from Mixed Use Urban Corridor with A Avenue Commercial Corridor Overlay (UC/AV) District to General Commercial (GC) District and that citizens would now have an opportunity to comment. Kelly Bryan, 214 Highway 432, commented. There were no written comments received. The Mayor declared said hearing closed.

Yates introduced "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY CHANGING THE ZONING OF CERTAIN PROPERTY LOCATED AT 214 HIGHWAY 432 FROM MIXED USE URBAN CORRIDOR WITH A AVENUE COMMERCIAL CORRIDOR OVERLAY (UC/AV) DISTRICT TO GENERAL COMMERCIAL WITH A AVENUE COMMERCIAL CORRIDOR OVERLAY (CC/AV) DISTRICT" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: Van Zetten

Whereupon the Mayor declared said ordinance approved on the first reading.

The Mayor announced this was the time and place for the public hearing on approval of the plans, specifications, form of contract and estimate of costs for the C Avenue East and North Third Street Pavement Rehabilitation Project and that citizens would now have an opportunity to comment. There were no oral or written comments received. The Mayor declared said hearing closed.

Jimenez introduced Resolution No. 13-09-82 entitled "A RESOLUTION TO APPROVE THE FINAL PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COSTS FOR THE C AVENUE EAST AND NORTH THIRD STREET PAVEMENT REHABILITATION PROJECT" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Ver Steeg introduced Resolution No. 13-09-83 entitled "A RESOLUTION TO ACCEPT BIDS AND AWARD THE CONSTRUCTION CONTRACT FOR C AVENUE EAST AND NORTH THIRD STREET PAVEMENT REHABILITATION PROJECT" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Yates introduced Resolution No. 13-09-84 entitled "A RESOLUTION APPROVING CONTRACT AND BOND FOR THE C AVENUE EAST AND NORTH THIRD STREET PAVEMENT REHABILITATION PROJECT TO NORRIS ASPHALT PAVING CO. IN THE AMOUNT OF \$765,365.00" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 13-09-85 entitled "RESOLUTION SETTING DATE FOR A PUBLIC HEARING TO AMEND THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING TITLE 17, "ZONING," CHAPTER 17.28, "OFF-STREET PARKING," SECTION 17.28.060 B. – "PAVEMENT AND DRAINAGE" AND SECTION 17.28.080 – "PARKING FOR PERSONAL AND RECREATIONAL VEHICLES" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Jimenez, seconded by Ver Steeg that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 6:45 p.m.

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David Krutzfeldt, Mayor

ATTEST:

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Amy Miller, City Clerk

**MINUTES**  
**OSKALOOSA AIRPORT COMMISSION**  
**August 1, 2013**

Meeting of the Oskaloosa Airport Commission was called to order at 4:39 p.m. on Thursday, August 1, 2013.

1. ROLL CALL: Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, Larry Lewis, James Johnson and Jerry Strunk & John Beranek [Midwest Aviation].
2. APPROVAL OF THE MINUTES: Moved by Larry Lewis and seconded by Kraig Van Hulzen to approve the minutes of the July 1, 2013 meeting. Motion carried.
3. FINANCIAL REPORT: Moved by James Johnson and seconded by Kraig Van Hulzen to approve the financial report. Motion carried.
4. REVIEW AND APPROVE BILLS: Moved by Larry Lewis and seconded by James Johnson to pay bills totaling \$5,506.15. Motion carried.
5. MANAGER'S REPORT: See attached.
6. OLD BUSINESS:
  - a) 2013 Drainage project: The pre-construction conference has taken place and the contractor hopes to begin construction this week.
  - b) Hangar doors/storm damage: The beam over the new door has still not been painted.
  - c) Renewal of FCC license for NDB: Have received a letter of approval from the FAA, but the license has not been received yet.
  - d) Door on maintenance hangar: The parts are on hand and the contractor hopes to start next week.
  - e) FY2014 state airport funding application: Have received notice that our application to fund security cameras has been approved. RKB Systems will be submitting a proposal.
  - f) Condition of house/drainage problem: Received a proposal from P & M Mowing & Landscaping for grading around the house to direct water away from the building for \$2,620.00. This includes removing the shrubs and re-seeding. For an additional \$3,724.00 they proposed to build a berm completely around the house to isolate it from surface water during heavy rains. James Johnson moved to accept the proposal for grading around the house for \$2,620.00 and Kraig Van Hulzen seconded. Motion carried. Discussed adding two more culverts under driveway so water will not back up towards house during heavy rains. Steve Brown will contact Brad Uitermarkt to have him look into the feasibility of doing this. A claim for hail damage has

been submitted to the Cincinnati Insurance Company along with three estimates. Once the claim is settled the house will be re-shingled using the low estimate. Atwood Electric has agreed to correct the electrical deficiencies based on the cost of time and materials. We are still looking for a proposal to do interior repair work and repair the windows.

- g) Filling washed out areas and improving ground along taxiway: John Beranek is working on this. Jerry Strunk will ask the contractor doing the drainage project if they can repair the end of the culvert under the taxiway and put rip rap around the culvert ends.
- h) Wiring/door repair in the new T hangar: Received a bid from Atwood Electric for rewiring the hangar for \$9,678.70. They provided an additional bid not to exceed \$5,045.00 to repair or replace the underground power line. The total is \$14,723.70. Received a bid from Overbergen Electric for rewiring the hangar for \$9,400.00, plus an additional amount not to exceed \$6,600.00 for repair or replacement of the underground power line. The total is \$16,000.00. Since Jerry Strunk was authorized at the July 10th special meeting to accept the lowest bid, he has awarded the project to Atwood Electric. Mast Overhead Doors hopes to begin work on the door repair next week but may have to wait until the electrical work is completed.
- i) Broken field tile: Nothing will be done on this until the crops are harvested.
- j) Renewal of farm lease: It was agreed that the new lease should be for three years. Kraig Van Hulzen will contact City Clerk Amy Miller about advertising for bids.
- k) Fixed Base Operator: Jerry Strunk and John Beranek are working on the transition.

#### 7. NEW BUSINESS:

- a) Disposal of unused fuel tanks: Larry Lewis will see if the golf course can use them.
- b) Door repair on old T hangar: Jerry Strunk had a carpenter to do the work, but he has declined saying he is too busy. Jerry will look for another carpenter and get the repair work done.
- c) Clean up dump area: Everything has been removed except some wood and some metal siding. All should be cleaned up in the next month.
- d) September meeting date: Since the first Monday of the month is Labor Day, it was agreed to meet on Monday, September 9th.

8. ADJOURN: It was moved by Kraig Van Hulzen to adjourn at 5:55 p.m. Motion was seconded by Larry Lewis. Motion carried.

# **MWA@OOA**

**July 2013**

## **Oskaloosa Municipal Airport Monthly Report.**

- **Fuel sales: 100LL (\$ 6.49) 3583 gal; JetA (\$5.49) 1580 gal.**
- **Total fuel sales for July 2013= 5163 gal X .05= \$258.00.**
- **Plus Telephone: \$15.28.**
- **Total owed OOA= \$273.28.**
  
- **Shop work has picked up.**
- **Fuel sales have picked up.**
- **Ag operations have increased some.**
- **There are Four twin engine Cessna 421,s Twins based at OOA.**
- **Aircraft sales are steady.**
- **August should bring more Ag ops to the field.**

**“UP, UP AND AWAY @ OOA”**

**OSKALOOSA WATER BOARD  
REGULAR MEETING  
7/15/13**

**Members Present:**  
Errin Keltner  
Pete Settimi (via phone)

**Others Present:**  
Chad Coon  
Sheryl Tomlinson

A motion was made by Errin Keltner and 2<sup>nd</sup> by Pete Settimi to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 6/10/13 regular meeting were read. A motion was made by Pete Settimi to approve the minutes. The motion was 2<sup>nd</sup> by Errin Keltner. The motion carried with all members voting yes.

The attached vouchers totaling \$235,411.02 were presented for approval. A motion was made by Errin Keltner to approve the vouchers for payment. The motion was 2<sup>nd</sup> by Pete Settimi. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Errin Keltner and second by Pete Settimi to approve balance statements. Motion carried with all members voting yes.

1. Customer Forum was next on the agenda. There were no items presented.
2. The next agenda item was Reorganization of the Board of Trustees. Motion by Pete Settimi to have Pete become the Chair, Errin become the Secretary, and Joe become the Trustee. Motion was seconded by Errin Keltner. Ayes all, motion passed.
3. The next item on the agenda was Consideration and Discussion of a Merit Based Evaluation and Compensation Process for Managerial Staff. Errin explained that he had requested this agenda item during the June Board meeting, feeling that the way OMWD approached some of their compensation processes were antiquated. Pete commented that he would like the opportunity to sit down with a full Board to continue the discussion of this topic.
4. Chad presented information from OMWD's insurance agent that OMWD could lock in their 2013 insurance rates for 2014. Chad also asked the Board to change the policy concerning when insurance coverage starts for new hires. Chad stated

that this item had also been brought to his attention by the insurance agent. Chad was proposing that the policy be changed to state that insurance would begin for new employees the first of the month following date of hire. Motion by Pete Settimi to change the renewal date from January 1, 2014 to December 1 2013, to lock in the 2013 rates for 2014, and to change when new employees are offered health insurance. Errin Keltner seconded the motion. Ayes all, motion passed.

5. General Manager's Update was next on the agenda. Errin and Pete talked about some of the bullet points in the information that Chad had provided. There was consensus to plug Well #23 and save the cost of rehabilitation for a new well in the future. Pete and Errin talked about dates that they would be available to meet with the City Council to discuss the PFM report.
6. Miscellaneous was the last agenda item. There was just a little discussion about the leak that had occurred on July 4<sup>th</sup> out on Solar Drive.

There being no further items to discuss, it was moved by Pete Settimi and second by Errin Keltner to adjourn.

ATTEST

Meeting Adjourned 5:43 PM

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Pete Settimi – Chairman

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Errin Keltner – Secretary

OSKALOOSA HOUSING TRUST FUND COMMITTEE MINUTES

Thursday, August 1, 2013 - 12:00 Noon

City Hall Conference Room

The committee meeting was called to order by Chair Dalbey at 12:05 p.m. with the following members present: Kandes Dalbey, Rob Taylor, Valinn McReynolds, Dan Adams, Joe Caligiuri, Kathie Dystra, Bernice Hahn and Randell Davis. Members absent: Julia Ross, Jon Sullivan, Dave Polkowske, Noel C. Stahle and Leon McCullough. Also present: City Manager Michael Schrock, City Clerk Amy Miller and Management Analyst Dylan Mulfinger.

It was moved by Taylor, seconded by Davis to approve the July 18, 2013 Housing Trust Fund Committee Minutes. Motion carried unanimously.

It was moved by Taylor, seconded by Adams to approve demolition grant funds up to \$4,000 for demolition of the structure located at 811 A Avenue West. Motion carried unanimously.

No action was taken on a subordination policy for the OHTF programs. The committee recommended that Adams, Dalbey and Ross get together and develop a form and guidelines for staff when situations arise and applicant's payments go up due to refinancing and reducing the term of their mortgage under the First Time Homebuyer Program.

It was moved by Hahn, seconded by Adams to approve the July claims list for payment. Motion carried unanimously.

Staff and the committee asked that a future agenda item be discussion of a demolition plan to address commercial use versus residential or mixed use properties.

The meeting adjourned at 12:40 p.m.

Minutes by Michael Schrock

**MINUTES**  
**OSKALOOSA PUBLIC LIBRARY BOARD OF TRUSTEES**  
**MONDAY – AUGUST 26, 2013 – 4:00 P.M.**

The meeting was called to order by Board president Judy Bishop. Roll call was taken by Board secretary Susan Hasso with Trustees Michael Collins, Chris Harbour, Jane Ireland, Sally Posovich, and Candace Slobe present. Also present was Library Director William Ottens.

**Minutes:** Bishop called for a motion to approve the minutes of the July 22, 2013, Board meeting. Motion was made by Ireland, seconded by Slobe, to approve the minutes of the July 22, 2013, Board meeting. Motion passed.

**Board Correspondence, Public Input or Friends Report:** None

**Director's Report:** Library Director William Ottens highlighted some of the items in his report to the Board.

**Summer Reading:** William said that he and Liz were very happy to report that the Summer Reading Program was very successful. He thanked the staff, Friends members, and the Library Board members who all helped out this summer. There were 616 children who registered and participated in the Summer Reading program. They submitted 707 reading logs, reporting 14,194 books read. The children also handed in many pieces of artwork and projects that they completed as part of the program. There were 41 teens who completed reading logs, reporting 840 books read, 30 activities completed, and 236 hours spent reading. There were 93 adults who submitted reading logs, reporting 897 books read, 90 activities completed, and 1,056 hours spent reading.

**Reading Garden Fence:** William said that he had spoken with Dan Brice of db Landscaping about the installation of the fence around the Reading Garden. Brice said that the fence has been ordered, but it will be another two weeks before it arrives. Brice said he would re-lay the bricks when he installed the fence.

**EnvisionWare Update:** On Thursday, August 15, William and Paulette participated in a conference call with our representative from EnvisionWare to talk about the scope and specifications of the project of installing the computer and print management software. They will complete a remote pre-installation of the software, and then representatives will be at the library on October 1<sup>st</sup> to complete the installation and train staff on the software. VAM will be removed by the first week of September in order to ensure there is enough space for EnvisionWare. For the month of September, staff will manage the computer lab using pencil and paper.

**Page Position:** William told the Board that out of a pool of 8 applicants, he and Paulette selected Washington Pearce to fill the 16-hour position. He has begun training and is doing very well. Renae De Bruin, who worked the 20-hour position, submitted her letter of resignation, and her last day was August 23<sup>rd</sup>. William and Paulette are now looking at applicants to fill the new opening.

**Glossary of Library Terms:** William went over a glossary of library terms that Board members may not know. One of the requirements for accreditation from the state is that the Board of Trustees receives training, or continuing education, on their roles as trustees and libraries in general.

**Committee Reports:**

**Staff Committee – Jane Ireland, chair:** None.

**Budget & Finance Committee – Judy Bishop, chair:** None

**Policy & Planning Committee – Candace Slobe, chair:** None

**Technology Committee – Kathy Rothfus, chair:** None.

**Building & Grounds – Michael Collins, chair:** Building and Grounds chair, Michael Collins, said that the committee has decided to meet the second Wednesday of every month. Under new business the Board will be asked to approve the Schindler Elevator Corp. invoice for the repair of the elevator. When SimplexGrinnell inspected the sprinkler system on July 17, 2013, they reported several deficiencies and suggested corrections. Under new business, the Board will be asked to approve the repair. Collins told the Board that the pillars in the front of the building have been filled and painted. Because they were hurrying to complete the project before Ragbrai, Southern Iowa Painting did not sand or prep the pillars and they applied only one coat of paint. The Board asked William to call Southern Iowa Painting and express their displeasure with the pillars. They suggested not paying the bill until William had an opportunity to speak with Southern Iowa Painting. Mike Calzaretta is looking into how to repair a rotted sill on one of the windows. William is collecting quotes for carpet cleaning. Trustee Slobe asked who will be maintaining the Reading Garden. William said that he would check with the City, and Suzette Striegel from the ISU Extension office is working on getting volunteers.

**Unfinished Business:** None.

**New Business:**

**Schindler Invoice 7151807907:** William asked the Board to approve payment of the Schindler invoice for the repair of a punched-out panel in the elevator. Motion was made by Harbour, seconded by Collins, to approve payment of the Schindler Elevator Corp. invoice for \$818.78 from the General Fund for the repair of the elevator panel. Motion passed.

**SimplexGrinnell Inspection and Work:** SimplexGrinnell inspected the sprinkler system on July 17, 2013, and reported several deficiencies and suggested corrections. William has received a proposal and quote from SimplexGrinnell for the correction of the deficiencies at a cost of \$1,468. William asked for a motion to approve that the work be done and to be paid for from the Library Maintenance Fund not to exceed \$1500.00. Motion was made by Slobe, seconded by Posovich to approve the work be done by SimplexGrinnell and to be paid from the Library Maintenance Fund not to exceed \$1500.00. Motion passed.

**OPAC and Genealogy Computers:** William told the Board that the 4 OPAC computers and the genealogy computers are running on outdated operating systems, are slow, and often need to be restarted because of lack of memory causing errors. William has a quote of \$4036.48 from Dell for 6 computers. For the FY2014 budget, the library designated \$5000 from the General Fund for capital outlay. William seeks a motion from the Board to approve the purchase of the six computers at \$4036.48 to come from the General Fund. Motion was made by Posovich, seconded by Harbour, to approve the purchase of the six computers at \$4036.48 to come from the General Fund. Motion passed.

**Library Hours on October 1, 2013:** William said that on Tuesday, October 1<sup>st</sup>, the representative from EnvisionWare will arrive at 7:00 a.m. to install the software, check to make sure it's functioning properly, and then provide training for staff that will be interacting with the software. To ensure that there is enough time for any issues that may arise and the training, William seeks a motion from the Board to approve that the library open at 12:00 p.m. on Tuesday, October 1<sup>st</sup>. Motion was made by Posovich, seconded by Slobe, to approve that the library open at 12:00 p.m. on Tuesday, October 1<sup>st</sup>. During discussion, Trustee Collins wanted to clarify that that the library would be open to the public at 12:00 p.m. on October 1<sup>st</sup>. Those making the motion agreed, and the motion passed.

**Approval of Claims:** Motion was made by Harbour, seconded by Slobe, to approve payment of the August claims, with the exception of the bill from Southern Iowa Painting. Motion passed.

**President's Remarks:** President Judy Bishop said that committee assignments will remain the same for now. If anyone wants to change committees, please speak with Judy.

**Adjournment:** Motion was made by Slobe, seconded by Posovich, to adjourn. Motion passed.

The next regular meeting will be on Monday, September 23, 2013, at 4:00 p.m. in the library meeting room.

Respectfully submitted,

Susan Hasso  
Library Administrative Assistant  
for the Board

CITY OF OSKALOOSA  
MINUTES OF PLANNING & ZONING COMMISSION MEETING  
September 9, 2013

A regularly scheduled meeting of the Planning and Zoning Commission for the City of Oskaloosa was called to order at 4:30 p.m. on Monday, September 9, 2013, by Chairmen Jon Zobel, at 220 South Market Street, Oskaloosa, Iowa. COMMISSION MEMBERS PRESENT: Chairmen Jon Zobel, Brian Booy, Charlie Comfort, Dan Karow, R. D. Keep, and Michelle Purdum;; COMMISSION MEMBERS ABSENT: Holden Barnhart; CITY STAFF PRESENT: Public Works Director: Akhilesh Pal.

*Minutes from the August 12, 2013 Planning and Zoning meeting.*

Comfort moved, Karow seconded to approve the minutes from the August 12, 2013 Planning and Zoning meeting. The vote was: YES – Zobel, Booy, Comfort, Karow, and Purdum; No – none; Absent – Barnhart. Abstain: Keep. Keep abstained from voting because he was not present at the August 12, 2013 meeting. Motion carried.

*Consider vacation and sale of 120'X 16.5' of the east-west alley adjacent to 413 North A Street.*

The Planning and Zoning commission members discussed about the access easements and setback requirements. The property owner of 413 North A Street agreed to allow access to adjacent property owner on 205 C Avenue West. Karow moved, Keep seconded to approve the alley vacate request contingent upon providing utility access easement and driveway access easement to adjacent property owner of 205 C Avenue West. The vote was: YES – Zobel, Booy, Comfort, Karow, Keep, and Purdum; No – none; Absent – Barnhart. Motion carried.

Chairmen Zobel adjourned the meeting at 4:46 PM.

Minutes by Akhilesh Pal

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## CITY COUNCIL COMMUNICATION

**MEETING DATE:** September 16, 2013

**REQUESTED BY:** POLICE DEPARTMENT

**ITEM TITLE: CONSENT AGENDA – ITEM 2**

Consider approval of payment of claim from Carriker Ford.

**EXPLANATION:**

In the FY 2014 budget the City Council approved the purchase of a vehicle for the Police Department. The Police Department ordered a 2014 Ford Explorer 4 door wagon from Carriker Ford at a cost of \$25,952.00. The City has received notification from Carriker Ford that the vehicle is ready to be picked up but Carriker Ford will not release the vehicle until they receive payment. Attached is the Motor Vehicle Purchase Agreement from Carriker Ford.

**BUDGET CONSIDERATION:**

This item is specifically included in the FY 2014 city council approved budget in the amount of \$36,910.00 (001-1010-6710). The remaining balance will be used to outfit the vehicle for patrol.

**ATTACHMENTS:** Motor Vehicle Purchase Agreement from Carriker Ford in the amount of \$25,952.00.

**MOTOR VEHICLE PURCHASE AGREEMENT**

CUST #: 200  
NO: 0052649

DATE: 09/09/2013

BUYER: CITY OF OSKALOOSA  
CO-BUYER: 220 SOUTH MARKET  
ADDRESS: OSKALOOSA  
CITY: IA 52577  
STATE: IA ZIP: 52577

CARRIER FORD INC.  
1201 SOUTH 17TH STREET  
OSKALOOSA IA 52577

BUYER'S REGISTRATION NO: 541-673-3201  
REG. PHONE: BUS. PHONE:

SALESPERSON:

DESCRIPTION OF PURCHASED VEHICLE:  NEW  USED  DEMO  CAR  TRUCK  VAN

STOCK NO: 8520 TO BE DELIVERED ON OR ABOUT: 09/09/2013

YEAR: 2014 MAKE: FORD MODEL: EXPLORER POLICE BODY TYPE: WAGON 4 DOOR  
V.I.N. #: 1FMSK8ARXEGASB1065 MILES: COLOR: INGOIT SILVER TRIM: CLOTH DUCK

PRICE OF VEHICLE	\$ 25952.00	TRADE-IN ALLOWANCE AND OTHER CREDITS:	YEAR
ACCESSORIES		TRADE-IN MAKE	MODEL
		PLATE NO.	V.I.N. #
		BALANCE OWED TO	ADDRESS
		TRADE-IN GROSS ALLOWANCE	\$ NA
		LESS AMOUNT OWING	NA
		NET TRADE-IN ALLOWANCE OR REMAINING TRADE-IN DEBT	\$ NA
		CASH DOWN PAYMENT OR CREDIT BALANCE	NA
		MANUFACTURER'S REBATE (IF ANY)	NA
		TOTAL DOWN PAYMENT or AMOUNT OWED	\$ NA

**BUYER'S TRADE-IN CERTIFICATION**

If you are trading in a vehicle, you certify the following:

1. That there is no salvage, repair or other history on the vehicle title that would affect the value of the vehicle. If there is salvage, repair or other history on the title, you agree that the dealer may cancel this sale. That to the best of your knowledge, the vehicle was never on a salvage, rebuilt or flood title in this or any other state.
2. That the air bags are intact and in working order.
3. That while you have owned the trade-in, its odometer has not been repaired, replaced, tampered with or altered in any way. That the odometer statement, damage disclosure statement and prior vehicle history which you provided us for your trade-in is true and correct.
4. That the original emission control system (including the catalytic converter) is intact. That the engine and transmission have not been changed from the manufacturer's original specifications. That the trade-in does not have a cracked or defective head, block, powertrain or frame.

**WARRANTY DISCLAIMER**

**YOU UNDERSTAND THAT THE VEHICLE IS SOLD "AS IS" WITH ALL FAULTS AND THAT THERE ARE NO IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, or any other warranties, express or implied, covering the vehicle unless we make a written warranty to you or unless we enter into a service contract with you within 90 days from the date of this contract. If we do so, any implied warranty will last only as long as the limited written warranty.**

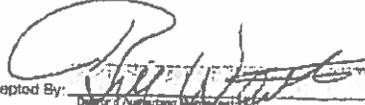
This provision does not affect any warranties which may be provided by the manufacturer. If there is a manufacturer's warranty on the vehicle, we are not a party to it and it is not a part of this contract. If we are authorized by the manufacturer to perform warranty work on your vehicle, we hope that you ask us to perform the work. However, the manufacturer's warranty is between you and the manufacturer.

NONE	
\$ 25952.00 CASH PRICE	\$ 25952.00
\$ NA LESS TRADE-IN ALLOWANCE	
\$ NA LESS MANUFACTURER'S REBATE	
\$ 25952.00 AMOUNT SUBJECT TO PAY FOR NEW REGISTRATION	
\$ NA TITLE FEE	\$ NA
LIEN FILING FEE (lower sale only fee (1) on back)	\$ NA
TOTAL CASH DELIVERED PRICE	\$ 25952.00
LESS TOTAL DOWN PAYMENT or PLUS AMOUNT OWED	\$ NA
UNPAID CASH BALANCE DUE ON DELIVERY	\$ 25952.00
OTHER INFORMATION OR TERMS OF SALE.	

You understand that this agreement (including the terms on the back) is an offer to purchase the vehicle described which will become a binding contract once the dealer has signed it. This document represents the complete agreement between you and the dealer regardless of any other oral, written or prior agreements or representations. However, if you are buying a used vehicle, the information you see on the window form for this vehicle is part of the contract and the information on the window form overrides any contrary provision in this contract.

Iowa law requires us to give you the following notice: You understand that liability insurance coverage which would protect you under the Iowa Motor Vehicle and Safety Responsibility Act IS NOT INCLUDED in your purchase of this motor vehicle.

By signing this contract, you are certifying that you are at least 18 years old (if there are two buyers, that at least one of you is 18 years old), that you have read this contract, front and back, and agree to its terms, and that you have received a copy of it.

Accepted By:  \_\_\_\_\_

Buyer's Signature \_\_\_\_\_ Date of Birth \_\_\_\_\_

Buyer's Driver's License or FLD No. \_\_\_\_\_

Co-Buyer's Signature \_\_\_\_\_ Date of Birth \_\_\_\_\_

Co-Buyer's Driver's License or FLD No. \_\_\_\_\_

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## CITY COUNCIL COMMUNICATION

**MEETING DATE:** September 16, 2013

**REQUESTED BY:** Amy Miller,  
City Clerk

**ITEM TITLE: CONSENT AGENDA – ITEM 3**

Consider approval of a renewal application for a Class E Liquor License with Carryout Beer & Wine from Casey's Marketing Company dba Casey's General Store #3215, 901 South Market.

**EXPLANATION:**

The application is complete and in order for approval.

Staff recommends approval.

**BUDGET CONSIDERATION:**

\$75.00 revenue to the General Fund.

**ATTACHMENTS:** None

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## CITY COUNCIL COMMUNICATION

**MEETING DATE:** September 16, 2013

**REQUESTED BY:** Amy Miller, City Clerk

**ITEM TITLE: CONSENT AGENDA – ITEM 4**

Consider a resolution adopting supplement to the Oskaloosa Municipal Code of Ordinances through Ordinance No. 1340.

**EXPLANATION:**

This resolution adopts the supplement to the Municipal Code of Ordinances for the ordinances recently adopted by the City Council. If you have a code book, the supplement is included in your agenda packet to be inserted in your code.

Staff recommends approval of this resolution.

**BUDGET CONSIDERATION:**

None.

**ATTACHMENTS:**

Resolution

RESOLUTION NO. \_\_\_\_\_

RESOLUTION ADOPTING SUPPLEMENT TO THE  
OSKALOOSA MUNICIPAL CODE OF ORDINANCES THROUGH ORDINANCE NO. 1340

BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa:

WHEREAS, the Oskaloosa Municipal Code of Ordinances is supplemented from time to time, and

WHEREAS, said supplements must be approved by the City Council of the City of Oskaloosa, Iowa by resolution.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Oskaloosa, Iowa, hereby, adopts the Supplement to the Oskaloosa Municipal Code dated August 2013 covering ordinances through 1340.

PASSED AND APPROVED this 16th day of September, 2013.

\_\_\_\_\_  
David Krutzfeldt, Mayor

\_\_\_\_\_  
Amy Miller, City Clerk

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## CITY COUNCIL COMMUNICATION

**MEETING DATE:** September 16, 2013

**REQUESTED BY:** CITY MANAGER'S OFFICE

**ITEM TITLE: CONSENT AGENDA – ITEM 5**

Consider approval of the annual CROP Walk.

**EXPLANATION:**

The annual CROP Walk is scheduled on Sunday, October 6, 2013. The local steering committee is requesting approval to begin the walk at the new community stadium, and to finish at the First Presbyterian Church. From the new community stadium the route accesses the recreation trail, crosses Green Street, follows the trail to William Penn University, follows Penn Blvd. to North C Street, then utilizes the sidewalks on North C Street until reaching A Avenue West, heads east on A Avenue using the sidewalks, crosses A Avenue using the signal and crosswalk at the intersection of 3<sup>rd</sup> Street and A Avenue to the First Presbyterian Church.

**BUDGET CONSIDERATION:**

Not applicable.

**ATTACHMENTS:**

Letter from CROP Walk Steering Committee  
Certificate of Liability Insurance

**Oskaloosa City Council  
220 South Market Street  
Oskaloosa, IA 52577**

**September 5, 2013**

**Dear Members of the City Council,**

I am writing in regard to the planned CROP Walk, which is scheduled to take place on October 6<sup>th</sup>, 2013 at 1:30pm. The local steering committee for this event is planning the walk to begin at the New Community Stadium and to finish at the First Presbyterian Church. We anticipate approximately 80 walkers. From the stadium we will be accessing the Lacey Recreation Trail, crossing the Greene St. We would follow the trail to William Penn University. We will then follow William Penn BLVD to N. C St. We will utilize the sidewalks on N. C St. until reaching A Ave. W. We will head east on A Ave using the sidewalks. We would cross A Ave. using the signal and crosswalk at the intersection of 3<sup>rd</sup> street and A Ave. We will provide patrolling for the various street crossings. This route differs from previous years as we are starting at the stadium instead of the Fairgrounds as to better access the recreation trail and to finish at the Presbyterian Church.

Church World Service provides us with a \$1,000,000 liability insurance policy through Lloyds of London. We are contacting the Board of Supervisors for permission to use the part of the route that is considered out of the city limits, and ask the Council for permission to use the segment lying within the city limits.

We hope you will grant us permission for this event so that we may continue with our planning. The CROP Walk is an event that does have direct impact on our community, with 25% of the proceeds staying locally via the Mahaska County Ecumenical Cupboard. The remainder of the proceeds benefit the hunger assistance programs of Church World Service throughout the globe.

**Sincerely,**

**Andrew Baker  
Director of Outreach and Assimilation  
Central Reformed Church  
815 2<sup>nd</sup> Ave East.  
Oskaloosa, IA 52577  
Phone: 673-3843**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/4/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Waldorf Risk Solutions, LLC 30 Prospect Street Huntington NY 11743		<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 631-423-9500 FAX (A/C, No): 631-424-3610 E-MAIL ADDRESS: jeannette@waldorfinsurance.com	
<b>INSURED</b> Church World Service 28606 Phillips St, PO Box 968 Elkhart IN 46515		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Lloyds of London - AA1126510B NAIC # 0 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

**COVERAGES**                      **CERTIFICATE NUMBER: 1299823871**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	F130361	4/6/2013	4/6/2014	EACH OCCURRENCE	\$1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
						MED EXP (Any one person)	\$
						PERSONAL & ADV INJURY	\$
						GENERAL AGGREGATE	\$2,000,000
						PRODUCTS - COMP/OP AGG	\$
							\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A				WC STATUTORY LIMITS	OTHER
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Coverage certified above extends to include the Certificate Holder as Additional Insured but only with respect to liability arising out of the CROP Walk taking place in Oskaloosa, IA on 10/6/13. Additional Insureds also include Mahaska County Board of Supervisors, City Courthouse, Oskaloosa, IA 52577, City of Oskaloosa, IA and Mahaska County, IA Board of Supervisors as their interest may appear.

<b>CERTIFICATE HOLDER</b>  City of Oskaloosa Attn: Michael Schrock, Jr. 220 South Market Street Oskalooska IA 52577	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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OSKALOOSA  
IOWA



## CITY COUNCIL COMMUNICATION

MEETING DATE: September 16, 2013

REQUESTED BY: MAYOR & CITY COUNCIL

**ITEM TITLE: ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC SPECIFICATIONS ARE STATED.**

- a) Building Code Board of Appeals – One vacancy to fill upon appointment and to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (4 males and 0 females currently serve).
  
- b) Mahaska County Solid Waste Management Commission and Ad Hoc Recycling Committee – Five vacancies to fill upon appointment to serve one year terms. Two members of the commission also serve on the Ad Hoc Recycling Committee. This is a five member board that typically meets once a month. (3 males and 1 female currently serve with one vacancy).

**EXPLANATION:**

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

**BUDGET CONSIDERATION:**

Not applicable, report(s) only.

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## CITY COUNCIL COMMUNICATION

MEETING DATE: September 16, 2013

REQUESTED BY: Planning & Zoning  
Commission

### ITEM TITLE: PUBLIC HEARINGS

Consider an ordinance amending the City Code of the City of Oskaloosa, Iowa by amending provisions pertaining to Title 17 – “Zoning”, Chapter 17.28 – “Off-Street Parking” of the City Of Oskaloosa Zoning Ordinance providing amendments for off-street parking design standards and parking for personal and recreational vehicles - 1st reading. (PUBLIC HEARING)

### EXPLANATION:

The City Council, during its meeting on June 3, 2013, recommended the city staff and Planning & Zoning Commission conduct research and provide recommendations on updating the City Ordinance regulating the parking of personal and recreational vehicles.

The following code changes are presented by the Planning and Zoning Commission for City Council consideration:

1. Amend off-street parking design standards for pavement and drainage, Section 17.28.060 B. Pavement and drainage; and
2. Amend applicability, location of parking, and special provisions for recreational vehicles and boats, Section 17.28.080 Parking for personal and recreational vehicles.

The Planning & Zoning Commission considered this item at their July 8, 2013 meeting and recommended by a vote of 5 to 0 that the City Council approve the ordinance amendments.

### Recommended Action:

Open public hearing, receive comments, close the public hearing and approve the first reading of the ordinance.

### DETAILED PROJECT DESCRIPTION:

1. Amend off-street parking design standards for pavement and drainage, Section 17.28.060 B. Pavement and drainage;

The proposed text amendment inserts specific language for the off-street parking pavement types to add sealcoat, gravel, or crushed stones as acceptable surfaces.

B. Pavement and Drainage.

1. Off-street parking facilities shall be surfaced with concrete, asphalt, asphaltic concrete, ~~or bricks~~, **sealcoat, gravel, or crushed stone**, and shall be maintained with materials sufficient to prevent mud, dust, or loose material except as provided below:
  - a. Sites within the AG and RR districts are exempt from this requirement.
  - b. In residential areas, all parking spaces and driveways used for parking shall be **paved on an surface consisting of concrete, asphalt, asphaltic concrete, bricks, sealcoat, gravel, or crushed stone**; however, this requirement does not extend to driveways not used under any conditions for parking.
  - c. In GI districts, the paving requirement for certain parking and loading areas more than one hundred feet back from any public right-of-way may be waived, following review and approval of a specific site plan by the zoning administrator.
2. Off-street parking facilities shall be designed and built to prevent the free flow of water onto adjacent properties.

2. Amend applicability, location of parking, and special provisions for recreational vehicles and boats, Section 17.28.080 Parking for personal and recreational vehicles.

The proposed text amendment inserts specific language to remove weight restrictions, limit the size restrictions, change the required pavement type for heavy commercial vehicles, and add conditions for the parking of personal vehicles.

17.28.080 - Parking for personal and recreational vehicles.

- A. Applicability. This section permits the parking of personal vehicles on a single lot in a residential district subject to specific conditions. Personal vehicles include: passenger cars; vans; pickup trucks; camper shells, toppers, trailers, ~~boats~~, and other similar appurtenances intended for attachment to a personal vehicle; ~~trailers under twenty five feet in length, and boats under twenty five feet in length.~~ The maximum height of any Personal Vehicle shall be ~~eight feet~~ **thirteen feet six inches (13'-6")** from grade. ~~Trucks, tractor cab units, trailers, recreational vehicles, boats over twenty five feet in length and vehicles over ten tons gross empty weight shall be defined as heavy commercial vehicles.~~
- B. Location of Parking.

1. Parking is permitted within any enclosed structure when such structure conforms to the regulations of its zoning district.
  2. Parking of personal vehicles is permitted on a ~~paved~~-driveway surface (outside of an enclosed structure), **complying with the Off-street parking design standards provisions of Section 17.28.060 B.1. of the Zoning Code**, within the front yard setback, but shall in no case encroach upon the public right-of-way. Parking of personal vehicles is permitted on a ~~paved~~-driveway surface (outside of an enclosed structure) within the front yard setback, but shall in no case encroach upon the public right-of-way. **The driveway surface must comply with the off-street parking design standards provisions of Section 17.28.060 B.1. of the Zoning Code**
  3. Parking of personal vehicles may occur in the rear yard setback (outside of an enclosed structure and not on the front yard paved driveway) if the zoning administrator determines that such parking conforms to the provisions of this title and meets the following conditions:
    - a. The parking space is provided on a ~~paved~~-**driveway** surface connected by a ~~paved~~-**driveway** surface to a dedicated public right-of-way and/or alley. **The driveway surface must comply with the off-street parking design standards provisions of Section 17.28.060 B.1. of the Zoning Code**
    - b. The paved parking does not exceed the maximum impervious coverage limit for the lot.
  4. Heavy commercial vehicles, including tractor cab units rated at more than ten tons gross vehicle weight, ~~and recreational vehicles~~, shall not be parked on any lot within a residential zoning district, ~~except as provided below~~. **All permitted heavy commercial vehicles in a residential district must be parked on paved hard surface consisting of concrete, asphalt, asphaltic concrete.**
- C. Special Provisions for Recreational Vehicles and Boats. Parking and storage of recreational vehicles and boats within residential districts is subject to the following additional conditions. These conditions are in addition to those requirements for the parking of personal vehicles.
1. Recreational vehicles and boats, **when parked or stored on residential properties**, must be maintained in a clean, well-kept state **at all times**. **Spider webs, debris, excessive dirt, weed accumulation on or under a recreational vehicle are prohibited at all times as are broken windows and flat tires. All parking and storage areas for recreational vehicles or boats shall be properly maintained and kept free of weeds, mud, and other debris.**
  2. Recreational vehicles and boats equipped with liquefied petroleum gas containers must ensure that such containers must meet the current standards of the Interstate Commerce Commission, the United States Department of Transportation, or the American Society of Mechanical Engineers. Any valves must be closed at all times that the vehicle is not in

preparation for immediate use. Leaks in containers must be repaired immediately.

3. Recreational vehicles may be used as temporary parking by ~~nonpaying~~ guests for a maximum of three consecutive days or fourteen days total during any calendar year. Cooking in ~~the-a~~ recreational vehicle or boat is prohibited at all times. **Recreational vehicles or boats shall not be occupied for living purposes.**
4. Recreational vehicles and boats may not be permanently connected to utility lines. **Sewer hookups are prohibited at all times.**
5. Recreational vehicles and boats may not be used for the storage of goods, materials, or equipment other than those items which pertain to the use of the vehicle.
6. If feasible on a lot, recreational vehicles and boats shall be parked outside of required front yard and street side yard setbacks.
7. **All covers and tarps or any other material utilized to protect recreational vehicles or boats from the elements must be secured and weatherproof. Rocks, bricks, or other weighted items cannot be used to secure the weatherproofing cover. The use of ropes, bungee cords, adjustable straps, or other similar methods are required to secure the cover to the vehicle.**
8. **Recreational vehicles or boats shall not block sidewalk access or interfere with pedestrian use of sidewalks. Recreational vehicles or boats must be parked or stored on a driveway at all times and shall not surpass or encroach upon a property's sidewalk. In the event a sidewalk is not present on a property, recreational vehicles or boats shall be parked or stored at least ten feet (10') from the back of the curb or edge of pavement on a driveway, if no curb exists. The City Manager or designee shall maintain discretion, to declare the parking or storage of recreational vehicles or boats to be a traffic hazard and require immediate removal of the recreational vehicle or boat at any time.**
9. **No recreational vehicles or boats shall be parked or stored in the corner lot side yard next to the street unless it complies with all other provisions of this section.**

**BUDGET CONSIDERATION:**

There will be minimal impact to the City Budget for the cost associated with drafting revisions to Chapter 17.28 of the Oskaloosa Municipal Code.

**ATTACHMENTS:**

Ordinance.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING TITLE 17, "ZONING", CHAPTER 17.28, "OFF-STREET PARKING", SECTION 17.28.060 B. – "PAVEMENT AND DRAINAGE" AND SECTION 17.28.080 – "PARKING FOR PERSONAL AND RECREATIONAL VEHICLES" OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. SECTION 17.28.060 B. – "PAVEMENT AND DRAINAGE" is hereby deleted in its entirety.

SECTION 2. SECTION 17.28.060 B. – "PAVEMENT AND DRAINAGE" is hereby amended as follows:

B. Pavement and Drainage.

1. Off-street parking facilities shall be surfaced with concrete, asphalt, asphaltic concrete, ~~or bricks~~, **sealcoat, gravel, or crushed stone**, and shall be maintained with materials sufficient to prevent mud, dust, or loose material except as provided below:

a. Sites within the AG and RR districts are exempt from this requirement.

b. In residential areas, all parking spaces and driveways used for parking shall be ~~paved~~ **paved on an surface consisting of concrete, asphalt, asphaltic concrete, bricks, sealcoat, gravel, or crushed stone**; however, this requirement does not extend to driveways not used under any conditions for parking.

c. In GI districts, the paving requirement for certain parking and loading areas more than one hundred feet back from any public right-of-way may be waived, following review and approval of a specific site plan by the zoning administrator.

2. Off-street parking facilities shall be designed and built to prevent the free flow of water onto adjacent properties.

SECTION 3. SECTION 17.28.080 – "PARKING FOR PERSONAL AND RECREATIONAL VEHICLES" is hereby deleted in its entirety.

SECTION 4. SECTION 17.28.080 – "PARKING FOR PERSONAL AND RECREATIONAL VEHICLES" is hereby amended as follows:

**17.28.080 - Parking for personal and recreational vehicles.**

A. Applicability. This section permits the parking of personal vehicles on a single lot in a residential district subject to specific conditions. Personal vehicles include: passenger cars; vans; pickup trucks; camper shells, toppers, trailers, boats, and other similar appurtenances intended for attachment to a personal vehicle; ~~trailers under twenty-five feet in length, and boats under twenty-five feet in length.~~ The maximum height of any Personal Vehicle shall be ~~eight feet~~ **thirteen feet six inches (13'-6")** from grade. ~~Trucks, tractor cab units, trailers, recreational vehicles, boats over twenty-five feet in length and vehicles over ten tons gross empty weight shall be defined as heavy commercial vehicles.~~

B. Location of Parking.

1. Parking is permitted within any enclosed structure when such structure conforms to the regulations of its zoning district.
2. Parking of personal vehicles is permitted on a ~~paved~~ driveway surface (outside of an enclosed structure), **complying with the Off-street parking design standards provisions of Section 17.28.060 B.1. of the Zoning Code**, within the front yard setback, but shall in no case encroach upon the public right-of-way.

Parking of personal vehicles is permitted on a ~~paved~~ driveway surface (outside of an enclosed structure) within the front yard setback, but shall in no case encroach upon the public right-of-way. **The driveway surface must comply with the Off-street parking design standards provisions of Section 17.28.060 B.1. of the Zoning Code**

3. Parking of personal vehicles may occur in the rear yard setback (outside of an enclosed structure and not on the front yard paved driveway) if the zoning administrator determines that such parking conforms to the provisions of this title and meets the following conditions:
  - a. The parking space is provided on a ~~paved~~ **driveway** surface connected by a ~~paved~~ **driveway** surface to a dedicated public right-of-way and/or alley. **The driveway surface must comply with the Off-street parking design standards provisions of Section 17.28.060 B.1. of the Zoning Code**
  - b. The paved parking does not exceed the maximum impervious coverage limit for the lot.
4. Heavy commercial vehicles, including tractor cab units rated at more than ten tons gross vehicle weight, ~~and recreational vehicles~~, shall not be parked on any lot within a residential zoning district, ~~except as provided below.~~ **All permitted heavy commercial vehicles in a**

**residential district must be parked on paved hard surface consisting of concrete, asphalt, asphaltic concrete.**

- C. Special Provisions for Recreational Vehicles and Boats. Parking and storage of recreational vehicles and boats within residential districts is subject to the following additional conditions. These conditions are in addition to those requirements for the parking of personal vehicles.
- 1. Recreational vehicles and boats, when parked or stored on residential properties, must be maintained in a clean, well-kept state at all times. Spider webs, debris, excessive dirt, weed accumulation on or under a recreational vehicle are prohibited at all times as are broken windows and flat tires. All parking and storage areas for recreational vehicles or boats shall be properly maintained and kept free of weeds, mud, and other debris.**
  2. Recreational vehicles and boats equipped with liquefied petroleum gas containers must ensure that such containers must meet the current standards of the Interstate Commerce Commission, the United States Department of Transportation, or the American Society of Mechanical Engineers. Any valves must be closed at all times that the vehicle is not in preparation for immediate use. Leaks in containers must be repaired immediately.
  3. Recreational vehicles may be used as temporary parking by ~~nonpaying~~ guests for a maximum of three consecutive days or fourteen days total during any calendar year. Cooking in ~~the-a~~ recreational vehicle **or boat** is prohibited at all times. **Recreational vehicles or boats shall not be occupied for living purposes.**
  4. Recreational vehicles and boats may not be permanently connected to utility lines. **Sewer hookups are prohibited at all times.**
  5. Recreational vehicles and boats may not be used for the storage of goods, materials, or equipment other than those items which pertain to the use of the vehicle.
  6. If feasible on a lot, recreational vehicles and boats shall be parked outside of required front yard and street side yard setbacks.
  7. **All covers and tarps or any other material utilized to protect recreational vehicles or boats from the elements must be secured and weatherproof. Rocks, bricks, or other weighted items cannot be used to secure the weatherproofing cover. The use of ropes, bungee cords, adjustable straps, or other similar methods are required to secure the cover to the vehicle.**

8. Recreational vehicles or boats shall not block sidewalk access or interfere with pedestrian use of sidewalks. Recreational vehicles or boats must be parked or stored on a driveway at all times and shall not surpass or encroach upon a property's sidewalk. In the event a sidewalk is not present on a property, recreational vehicles or boats shall be parked or stored at least ten feet (10') from the back of the curb or edge of pavement on a driveway, if no curb exists. The City Manager or designee shall maintain discretion, to declare the parking or storage of recreational vehicles or boats to be a traffic hazard and require immediate removal of the recreational vehicle or boat at any time.
9. No recreational vehicles or boats shall be parked or stored in the corner lot side yard next to the street unless it complies with all other provisions of this section.

SECTION 5. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the \_\_\_\_\_ day of \_\_\_\_\_ 2013, and approved this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

\_\_\_\_\_  
David Krutzfeldt, Mayor

ATTEST: \_\_\_\_\_  
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 2013.

Signed \_\_\_\_\_

OSKALOOSA  
IOWA



## CITY COUNCIL COMMUNICATION

**MEETING DATE:** September 16, 2013

**REQUESTED BY:** Public Works Department,  
Engineering Division

### **ITEM TITLE:**

Consider an ordinance to amend the zoning ordinance of the City of Oskaloosa, Iowa by rezoning the property at 214 Highway 432 from Mixed Use Urban Corridor with A Avenue Commercial Corridor Overlay (UC/AV) District to General Commercial (GC) District – 2nd reading.

### **EXPLANATION:**

Kelly Bryan, owner of 214 Highway 432, has submitted a rezoning request for this property. Presently the subject property is zoned Urban Corridor with A Avenue Commercial Overlay (UC/AV) District. The existing land use on this property is automotive rental and sales. The applicant would like to build a seed storage facility and possible future true bulk system to allow bulk seed delivery. The proposed land use being requested is Agricultural Sales and Service. According to Table 17.08B "Permitted Uses by Zoning Districts" of Chapter 17.08 in the Oskaloosa Municipal Code, the agricultural sales and service is not permitted in a UC District.

The Planning & Zoning Commission considered this item at their August 12, 2013 meeting and recommended by a vote of 4 to 0 that the City Council approve the request that the property at 214 Hwy 432 be rezoned as General Commercial (GC) District. The proposed rezone request is not consistent with the City's adopted Comprehensive Land Use Plan.

Mr. Kelly Bryan met with city staff and agreed to meet the minimum standards for the A Avenue Commercial Corridor Overlay District. However, Mr. Bryan indicated that he will not be able to meet the site plan requirement of converting his gravel surface driveway into a hard surface.

If the City Council approves the rezone to a General Commercial District, staff recommends consideration of adding the A Avenue Commercial Overlay (GC/AV) District to allow the implementation of the comprehensive enhancement program along A Avenue. Mr. Bryan is requesting to waive the third reading and adopt the ordinance to rezone his property.

*Note: Listed below are definitions and permitted use types by zoning districts as per Oskaloosa Municipal Code.*

**Mixed use urban corridor district (UC):**

*This district recognizes the mixed use character of major urban corridors, such as A Avenue and Market Street. These corridors sometimes accommodate a combination of residential, commercial, and office uses. Design standards maintain their character as important urban streets.*

**General commercial district (GC)**

*This district accommodates a variety of commercial uses, some of which have significant traffic or visual effect. These districts may include commercial uses which are oriented to services, including automotive services, rather than retail activities. These uses may create land use conflicts with adjacent residential areas, requiring provision of adequate buffering. This district is most appropriately located along major arterial streets or in areas that can be adequately buffered from residential districts.*

**A Avenue commercial corridor overlay district (AV)**

**Application:** *The AV overlay district applies to the A Avenue corridor between the interchange of Highways 163 and 92 on the west side of the city to the intersection with 3rd Street. The exact boundaries of this overlay district are indicated on the city's official zoning map.*

**Purpose:** *The AV district recognizes the critical importance of the A Avenue corridor as a major commercial link between the principal entrance to Oskaloosa at the interchange of Highway 163 and Highway 92 and the city's downtown business district. The city has developed a plan for the enhancement of this corridor, designed to improve its visual quality and functional performance as a business environment. The AV overlay district provides a performance-based system, combining requirements and incentives to assure that subsequent development complements these public enhancement efforts.*

**Agricultural Sales and Service.** *Establishments or places of business engaged in sale from the premises of feed, grain, fertilizers, farm equipment, pesticides and similar goods or in the provision of agriculturally related services with incidental storage on lots other than where the service is rendered. Typical uses include nurseries, hay, farm implement dealerships, feed and grain stores, and tree service firms.*

**Automotive Rental and Sales.** *Sale or rental of automobiles, noncommercial trucks, motorcycles, motor homes, recreational vehicles or boats, including incidental storage, maintenance, and servicing. Typical uses include new and used car dealerships; motorcycle dealerships; and boat, trailer, and recreational vehicle dealerships.*

**BUDGET CONSIDERATION:**

Revenue of \$250.00 for rezoning application fee.

**ATTACHMENTS:**

Ordinance, Location Map, Table 17.08 – Permitted Uses, Rezone Application, and Site Plans.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY CHANGING THE ZONING OF CERTAIN PROPERTY LOCATED AT 214 HIGHWAY 432 FROM MIXED USE URBAN CORRIDOR WITH A AVENUE COMMERCIAL CORRIDOR OVERLAY (UC/AV) DISTRICT TO GENERAL COMMERCIAL WITH A AVENUE COMMERCIAL CORRIDOR OVERLAY (GC/AV) DISTRICT

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. The purpose of this ordinance is to change the zoning of the following described parcel of land located at 214 Highway 432 from UC/AV, Urban Corridor with A Avenue Commercial Corridor Overlay District to GC/AV, General Commercial with A Avenue Commercial Corridor Overlay District, legally described as follows:

*A part of the North Half of the Southeast Quarter of Section Fourteen, Township Seventy-five, Range Sixteen, in the City of Oskaloosa, Iowa, more particularly described as: Commencing at a point 1065.0 feet West and 594.45 feet South of the Northeast corner of the Northeast Quarter of said Southeast Quarter to the point of beginning; thence South 587.15 feet; thence N 65 degrees 41' W 14.6 feet; thence N 89 degrees 54 ½' W 273.2 feet; thence Northwesterly 588.68 feet to a point 80 feet normally distant Easterly from the centerline of former Highway #163 (now known as Highway 432) thence East 393.87 feet to the point of beginning, together with and subject to easements and restrictions of record.*

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the \_\_\_\_\_ day of \_\_\_\_\_ 2013, and approved this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

\_\_\_\_\_  
David Krutzfeldt, Mayor

ATTEST: \_\_\_\_\_

Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the  
\_\_\_\_\_ day of \_\_\_\_\_ 2013.

Signed \_\_\_\_\_



Table 17.08b  
Permitted Uses by Zoning Districts

Use Types	AG	RR	R- 1	R- 2	R- 3	R- 4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
<b>Agricultural Uses</b>																
Horticulture	P	P	C	C	C	C		C	P	C	C	C				17.22.020(A)
Crop production	P	P														
Animal production	P															17.22.020(B)
Commercial feedlots																17.22.020(C)
Livestocks sales																
<b>Residential Uses</b>																
Single-family Detached	P	P, L(1)	P, L(1)	P, L(1)	P, L(1)	P	P, L(1)	C								17.22.030(A)
Single-family Attached	C	C	C	P	P	P	P	C								17.22.030(B)
Duplex				P	P		P	C								
Two-family				P	P		P	C								17.22.030(D)
Townhouse				P	P		P	P		P						17.22.030(C)
Multiple-family					P		C	P	C	P	C					
Downtown residential										P						17.22.030(E)
Group residential	C	C			P			C	C							17.22.030(F)
Manufactured housing residential	P	P, L(1)	P, L(1)	P, L(1)	P, L(1)	P, L(2)		C								
Mobile home park						P, L(2)										17.22.030(G)
Mobile home subdivision						P, L(2)										17.22.030(H)
Retirement residential	C	C	C	P	P		P	P	C	P	C					

L(1) = Single-family detached dwellings provided that:

All single-family detached dwellings for which a building permit has been issued (date of enactment), shall comply with the following minimum design standards

1. The dwelling shall have a minimum width facing the street of twenty-four feet.
2. The minimum horizontal dimension of the main body of the dwelling unit shall not be less than twenty feet.
3. A minimum of fifteen percent of the facade of the building facing the street shall consist of windows, doors and other building openings.
4. Any foundation skirting material shall have the appearance of masonry or poured concrete typical of site-built homes.

Installation of the skirting must be installed within thirty days following the installation of the home, or the first day of May if the ground is frozen at the time the home is placed.

L(2) = Applies to all factory built homes (Refer to Section 17.04.030 for definitions). Any foundation skirting material shall have the appearance of masonry or poured concrete typical of site-built homes. Installation of the skirting must be installed within thirty days following the installation of the home, or the first day of May if the ground is frozen at the time the home is placed.

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R-1	R-2	R-3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
<b>Civic Uses</b>																
Administration		C	C	C	C	C	P	P	P	P	P	P	P	P	P	
Cemetery	P	C	C	C	C	C										
Clubs	C	C	C	C	P	C	P	P		C	P	P	C	P	P	17.22.040(A)
Clubs (social)	C	C	C	C	P	C	P	P	P	P	P	P	P	P	P	17.22.040(A)
College/University	C	C	C	C	P	C	P	P	P	P	P	P	P	P		
Convalescent services	C	C		C	P	C	P	P	P	C						
Cultural services	C	C	P	P	P	P	P	P	P	P	P	P	P	P		
Day care (limited)	P	P	P	P	P	P	P	P	P	P	C	C	C	C	C	17.22.040(B)
Day care (general)	C	C	C	C	P	C	P	P	P	P	P	P	P	C	C	17.22.040(B)
Detention facilities											C	C		C	C	
Elder home	P	P	P	P	P	P	P									
Emergency residential	P	P	P	P	P	P	P	P	P	P						
Family home	P	P	P	P	P	P	P	P								
Group care facility					P		P	P	P	P	P	P				17.22.040(D)
Group home	C			C	P		P	P	P	P	P	P				17.22.040(D)
Guidance services					P		P	P	P	P	P	P	P	P	P	
Health care					P		P	P	P	P	P	P	P	P	P	
Hospitals					C		C	C	C	P	P	P	P	C	C	
Maintenance facility	S	S					C		C		P	P		P	P	
Park and recreation	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Postal facilities							C	P	P	P	P	P	P	P	P	
Primary education	C	P	P	P	P	P	P	P	P	P	C	C				17.22.040(C)
Public assembly							C	C	C	P	P	P	C			
Religious assembly	P	P	P	P	P	P	P	P	P	P	P	P		C		17.22.040(E)
Safety services	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Secondary Education	C	C	C	C	P	C	P	C	C	C	C	C				17.22.040(C)
Utilities	P	C	C	C	C	C	C	C	C	C	P	P		P	P	

P = Uses permitted by right  
 C = Uses permitted by conditional use permit  
 Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R-1	R-2	R-3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
<b>Office Uses</b>																
Corporate offices					C		P	P	P	P	P	P	P	P	P	
General offices					C		P	P	P	P	P	P	P	P	P	
Financial offices							P	P	P	P	P	P	P	P	P	
Medical offices					C		P	P	P	P	P	P	P	P	C	
<b>Commercial Uses</b>																
Ag sales/service									C	C	P	P		P	P	
Auto rental/sales							P		C	P	P	P		C		17.22.050(C)
Auto services							C	C	P	P	P	P		P	P	17.22.050(A),
Body repair									C	C	P	P		P	P	17.22.050(A)
Equip rental/sales										C	P	P		P	P	17.22.050(C)
Equipment repair											P	P		P	P	17.22.050(A)
Bed and breakfast	C	C	C	C	C		P	P	P	P	P	P				17.22.050(D)
Business support							P	P	P	P	P	P	P	P	P	
Business/trade school									P	P	P	P	P	P	P	
Campground									C		C	C				17.22.050(E)
Cocktail lounge							C		P	C	P	P	C	P	P	17.22.050(F)
Commercial rec (indoor)							C	C	P	P	P	P	P	P	P	17.22.050(F)
Commercial rec (outdoor)											P	P		P	P	
Communication service							P	C	P	P	P	P	P	P	P	
Construction sales/service							C		C	C	P	P		P	P	
Consumer service							P	P	P	P	P	P	P	P	P	
Convenience storage									C		C	C		P	P	17.22.050(G)
Crematorium							C	C	C	C	C	C		C	C	
Food sales (convenience)							P	C	P	P	P	P	P	P	P	
Food sales (limited)							P	P	P	P	P	P	P	P	P	
Food sales (general)							C	C	P	P	P	P				

P = Uses permitted by right  
 C = Uses permitted by conditional use permit  
 Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R-1	R-2	R-3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
<b>Commercial Uses (Cont.)</b>																
Food sales (supermarkets)									P	P	C	C				
Funeral service					C		P	P	P	P	P	P	P	P	P	
Kennels	P	C									C	C		P	P	
Laundry services										C	P	P		P	P	
Liquor sales									P	P	P	P		C		
Lodging							P		P	P	P	P		C		
Personal improvement							P	P	P	P	P	P	P	P	P	
Personal services							P	P	P	P	P	P	P	P	P	
Pet services	C						P	P	P	P	P	P	P	P		
Research services							P	P	P	P	P	P	P	P	P	
Restaurants (drive-in)							C		P	C	P	P		C	C	17.22.050(H)
Restaurants (general)							P	P	P	P	P	P	P	C	C	17.22.050(H)
Restricted business											C			C	P	17.22.050(I)
Retail services (limited)							P	P	P	P	P	P	C			
Retail services (large)								C	P	C	P	P				
Retail services (mass)									C	C	P	P				
Stables	C	C														
Surplus sales										C	P			P	P	
Trade services							C		C	C	P	P	P	P	P	
Vehicle storage (short-term)							C				P			P	P	
Veterinary services	C	C					P	C	C	C	P	P		P	P	
Parking uses																
Off-street parking							C		C	P	P	P	C	P	P	
Parking structure									C	P	C	C	C	P	P	

P = Uses permitted by right  
 C = Uses permitted by conditional use permit  
 Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R-1	R-2	R-3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
<b>Industrial Uses</b>																
Agricultural industry														C	P	17.22.070
Construction yards														P	P	17.22.070
Custom manufacturing							C		C	P	P	P	P	P	P	17.22.070
Light industry													C	P	P	17.22.070
General industry														P	P	17.22.070
Heavy industry															C	17.22.070
Recycling collection									C	C	P			P	P	17.22.070
Recycling processing														P	P	17.22.070
Resource extraction															C	17.22.060(A), 17.22.070
Salvage services															P	17.22.060(B), 17.22.070
Vehicle storage (long-term)											C			P	P	17.22.070
Warehousing (enclosed)										C	C	C	P	P	P	17.22.070
Warehousing (open)														C	P	17.22.070
<b>Transportation uses</b>																
Aviation													C	C	P	
Railroad facilities										C	C		C	P	P	
Truck terminal											C			C	P	17.22.070
Transportation terminal									P	P	P	P		P	P	
<b>Miscellaneous Uses</b>																
Alternative energy production devices	C	C	C	C	C	C	C	C		C	C	C	P	P	P	
Amateur radio tower	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Communications tower	C	C	C	C	C	C	C	C	C	C	C	C	P	P	P	17.22.080(A)

P = Uses permitted by right  
 C = Uses permitted by conditional use permit  
 Blank = Use not permitted

Table 17.08B

Permitted Uses by Zoning Districts (Continued)

Use Types	AG	RR	R-1	R-2	R-3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Industrial Uses (Continued)																
Construction batch plant											P	P		C	P	
Landfill (nonputrescible)															C	17.22.080(B)
Landfill (putrescible)																
WECS	C	C	C	C	C		C	C		C	C	C	P	P	P	17.22.070(C)

P = Uses permitted by right  
 C = Uses permitted by conditional use permit  
 Blank = Use not permitted

REZONING APPLICATION

APPLICANT NAME: KB Zono Auto LLC

APPLICANT ADDRESS: 214 Hwy 432

Oskaloosa, Ia 52577

OWNER NAME: Kelly Bryan

PHONE NUMBER: 641-676-4565 / 641-660-2251

ADDRESS OF PROPERTY: 214 Hwy 432

LEGAL DESCRIPTION: (Please provide a copy of the legal description from the Mahaska County Recorder's Office.)

Oct

REQUEST REZONING FROM UC  
TO GC

REASON FOR REZONING APPLICATION AND THE NATURE AND OPERATING CHARACTERISTICS OF THE PROPOSED USE: Need to expand seed business and build new seed storage facility - 60x80' <sup>open barn steel</sup> (immediate)

Existing use is car & trailer sales

Also have office for my seed business  
Semiloan deliveries (1000 x 50 lb equivalent) of seed ← 2x True Bulk system (Bino attached to)  
→ Install Bulk system - Seed tractor East End of B...

FARM PRODUCT SALES → to allow seeds to delivered in bulk.  
NOTE: ANY GRAPHIC INFORMATION, INCLUDING SITE PLANS, ELEVATIONS, OTHER DRAWINGS, OR OTHER MATERIALS DETERMINED BY ZONING ADMINISTRATOR TO BE NECESSARY TO DESCRIBE THE PROPOSED USE TO THE PLANNING AND ZONING COMMISSION AND/OR THE CITY COUNCIL WILL BE INCLUDED WITH THIS APPLICATION. seed to retail operations

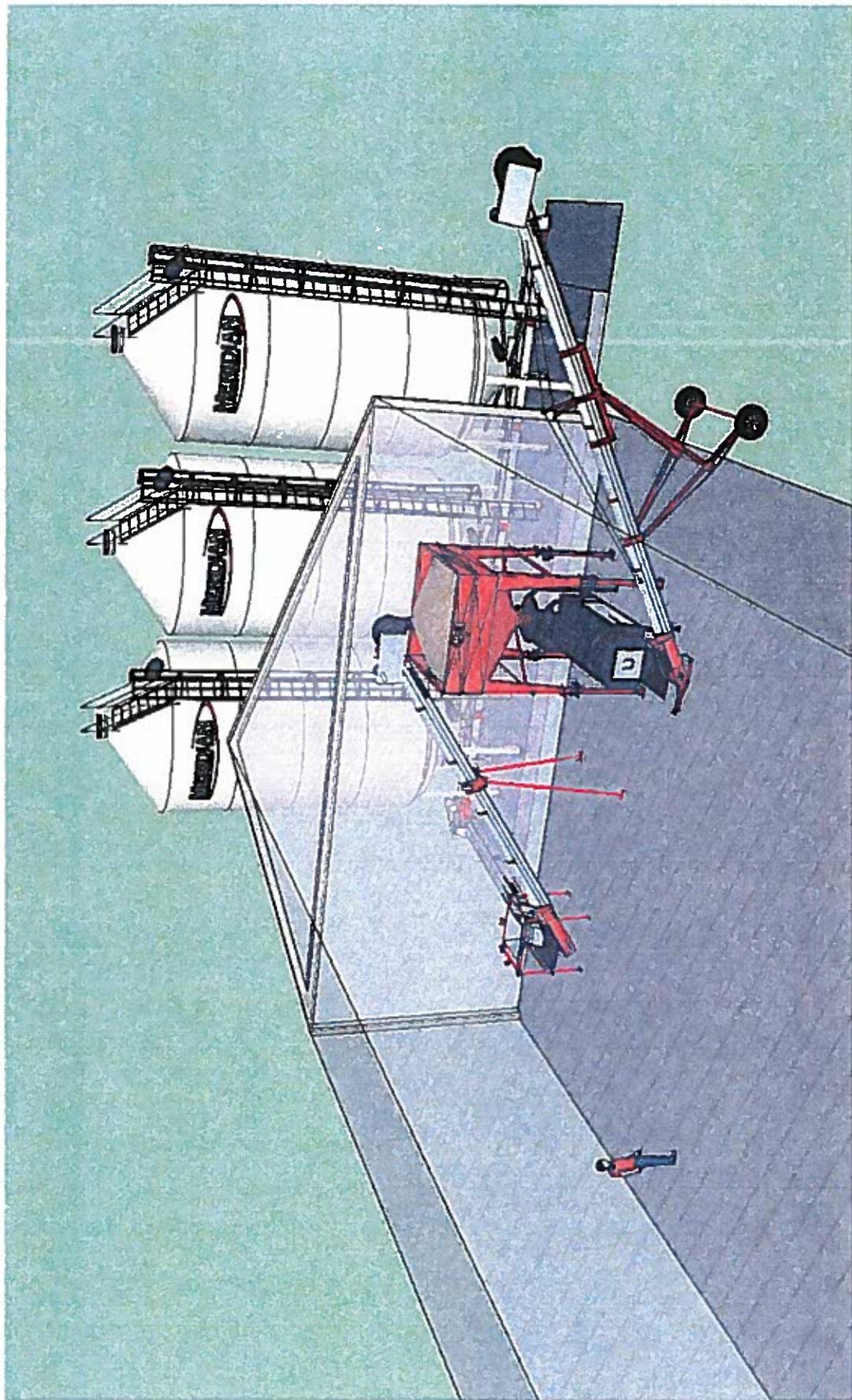
PLEASE SUBMIT THE \$250.00 APPLICATION FEE WITH THIS REQUEST.

Kelly Bryan  
SIGNATURE OF OWNER

DATE: 6-24-13

AUTHORIZING SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

X  
Fax to 815-457-2404 Attn: Bruce Frank



CUSTOMER  
Kelly Bryan  
1064 500th Ave.  
Montezuma, IA 50171  
Email: [kelly@skifunvalley.com](mailto:kelly@skifunvalley.com)

Phone: 641.660.2251  
Syngenta

DEALER/SALESMAN  
KSI/  
Steve H.

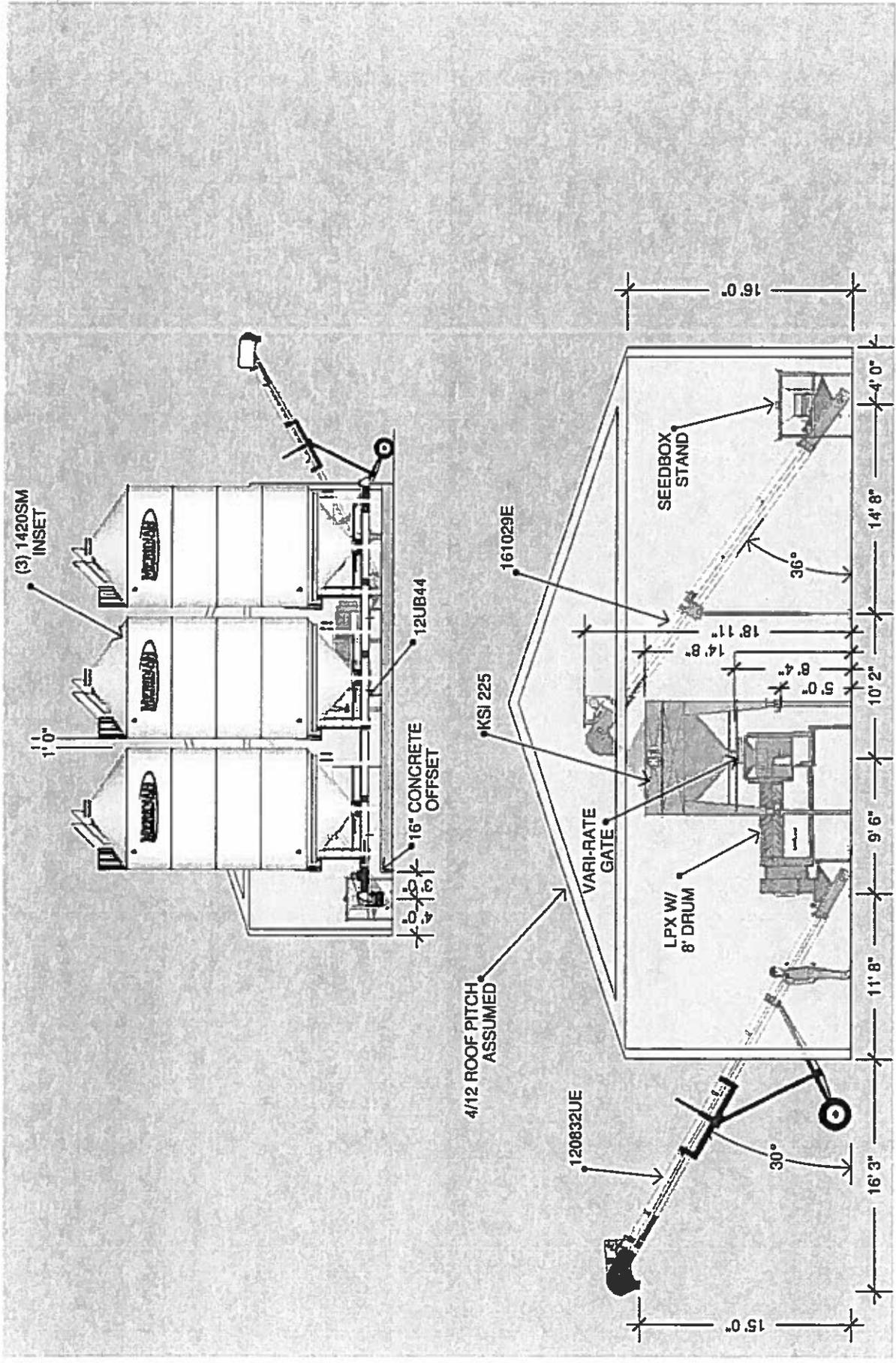
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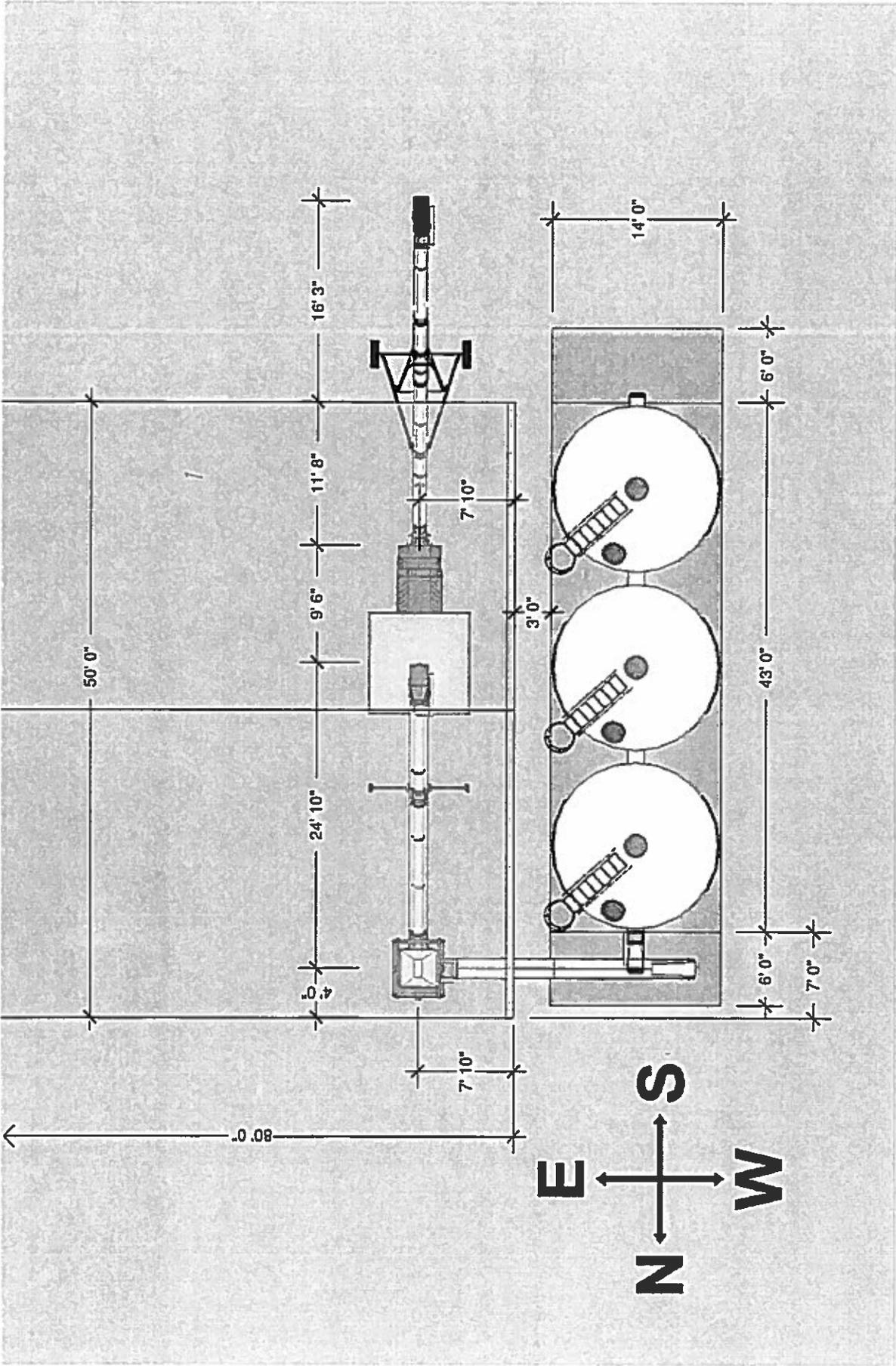




<b>CUSTOMER</b> Kelly Bryan 1064 500th Avc. Montezuma, IA 50171 Email: <a href="mailto:kelly@skifunvalley.com">kelly@skifunvalley.com</a>		Phone: 641.660.2251 Syngenta		DEALER/SALESMAN KSi/ Steve H.	DATE 01/23/13	CHANGE LEVEL 02	13	VIEW Side	PAGE 02
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VIEW Top

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CHANGE LEVEL 02

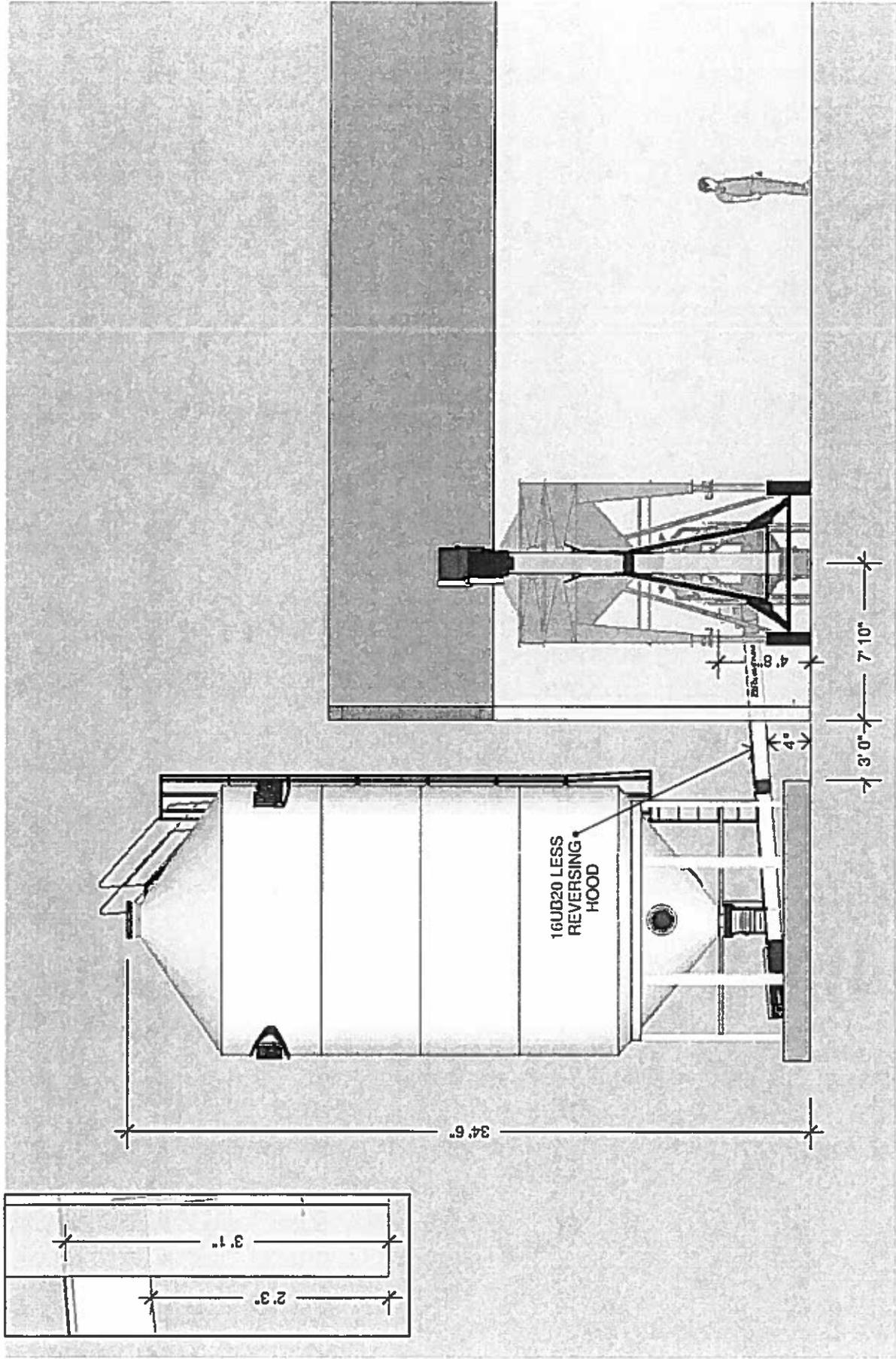
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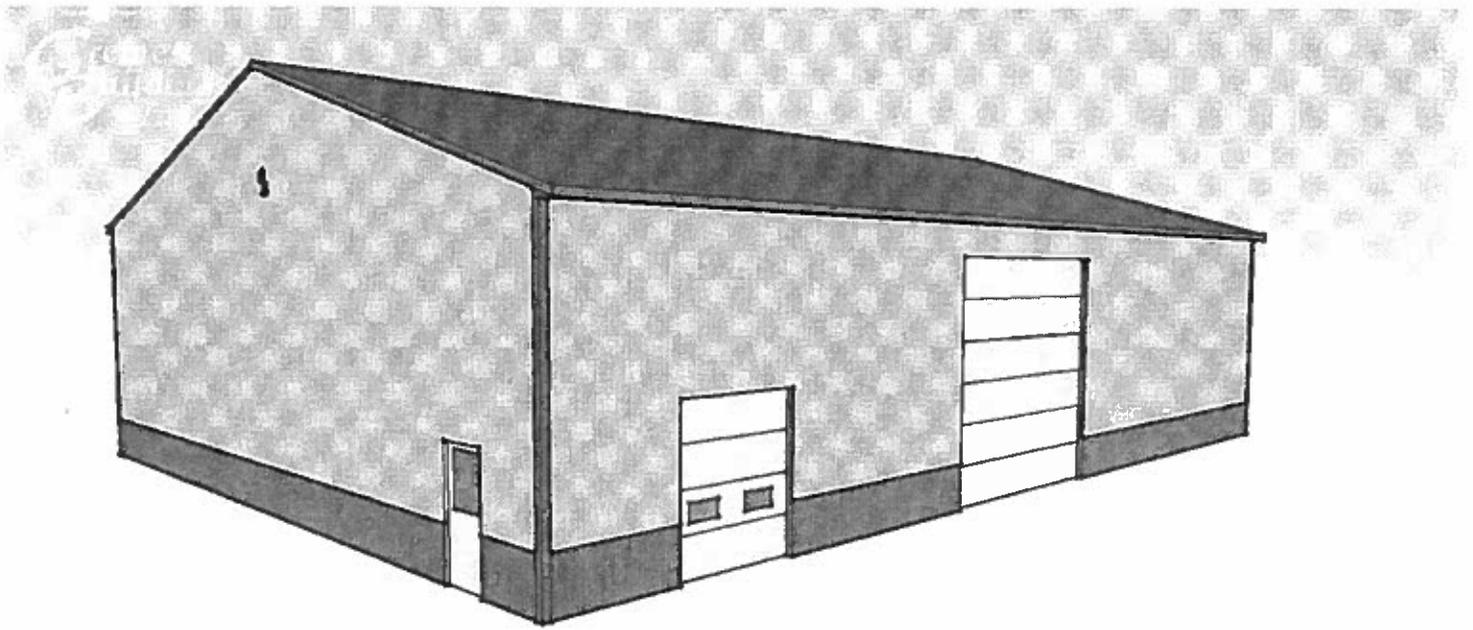
Phone: 641.660.2251  
Syngenta

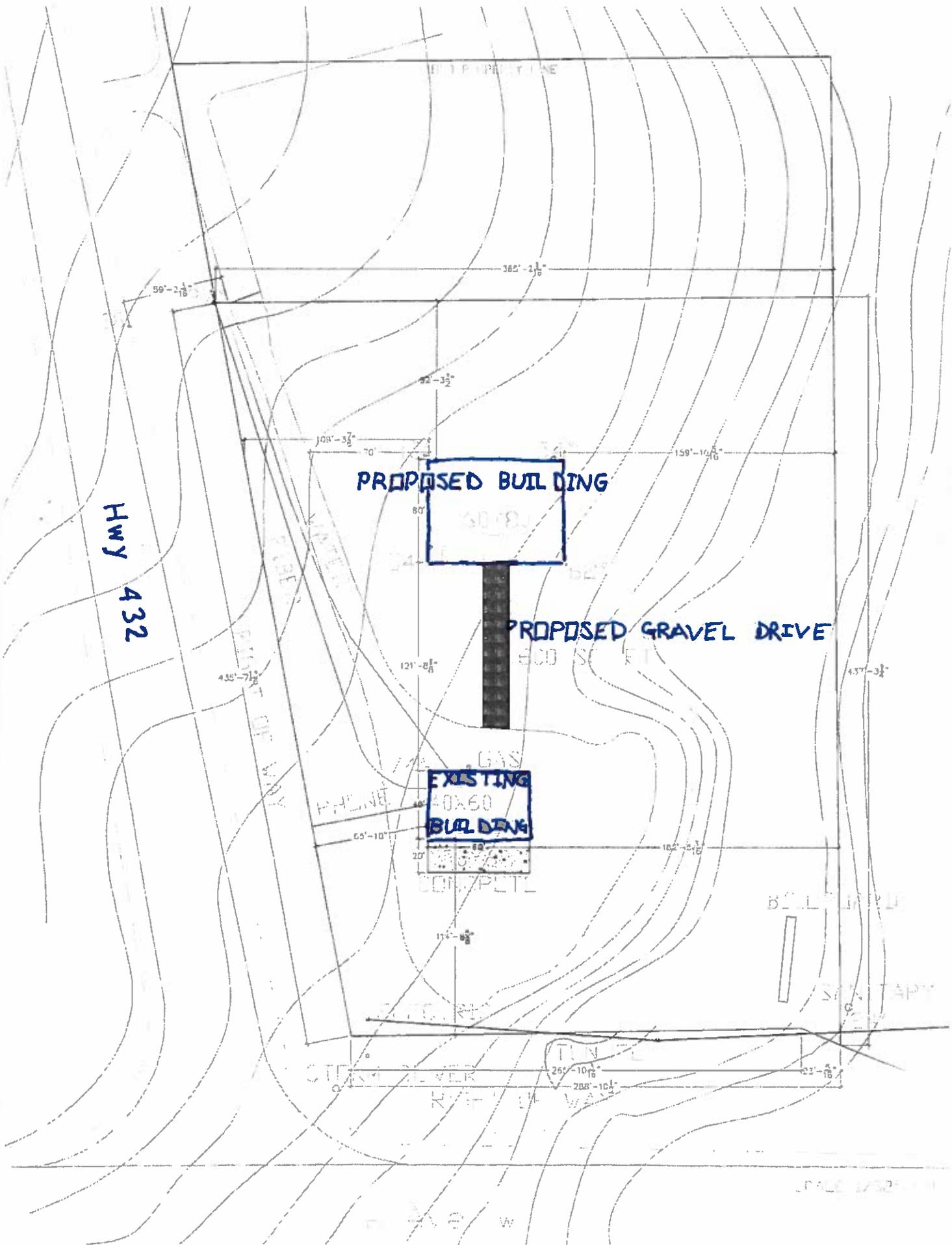
CUSTOMER  
Kelly Bryan  
1064 500th Ave.  
Montezuma, IA 50171  
Email: kelly@skifunvalley.com

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HWY 432

PROPOSED BUILDING

PROPOSED GRAVEL DRIVE

EXISTING BUILDING

SCALE 1/8" = 1'

OSKALOOSA  
IOWA



## CITY COUNCIL COMMUNICATION

**MEETING DATE:** September 16, 2013

**REQUESTED BY:** Planning & Zoning  
Commission

**ITEM TITLE:**

Consider a resolution scheduling a public hearing on the vacation and sale of 120'X16.5' of the east-west public alley adjacent to 413 North A Street.

**EXPLANATION:**

Ed and Mary Rozenboom, owners of 413 North A Street, have requested that the portion of the east-west alley adjacent to their property be vacated. When the present owners purchased their property they were not aware that part of their garage encroaches on the public alley. Hence, the applicant intends to purchase their section of the alley so that the garage will be on their property.

The city conducted a survey of households with direct access to this alley. Among the residents that responded (4 total), all of them wanted the alley to be vacated. However, the neighboring residents have indicated that they would either like to purchase their portion of the alley or have driveway easements to access their property. This alley also contains Oskaloosa Water and MCG utility infrastructure. Hence, easement rights will need to be retained for access to the above-mentioned utilities.

The Planning & Zoning Commission considered this item at their September 9, 2013 meeting and recommended by a vote of 6 to 0 that the City Council approve the alley vacate request but retain utility access easement and vehicular access easement.

**Recommended Action:**

Staff recommends approving the resolution scheduling a public hearing for October 7, 2013.

**BUDGET CONSIDERATION:**

\$100.00 in application fees, and if the alley vacate is approved, revenue of \$990.00 (120'X 16.5' X \$0.50/SF). Alley vacates result in revenue received by the city. The city sells residential alleys for \$0.50 per square foot.

**ATTACHMENTS:**

Resolution, Location Map, Pictures of Alley, Alley Vacate Application and Responses from adjacent owners and utility companies.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING TO CONSIDER AN ORDINANCE TO VACATE THE EAST–WEST ALLEY ADJACENT TO 413 NORTH A STREET, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY.

WHEREAS, a request has been made and the City wishes to consider the vacation and sale of the east-west public alley right-of-way that lies adjacent to 413 North A Street and is legally described as follows:

*The 120 foot X 16.5 foot section of the east-west alley lying adjacent to Lot 6 of the Kinsman's Subdivision of Out Lot 6 of the Original Plat of the City of Oskaloosa, Mahaska County, Iowa.*

WHEREAS, said request has been reviewed by the Planning and Zoning Commission and recommended for approval, and

WHEREAS, section 12.24.030 of the Oskaloosa Municipal Code requires a public hearing on such vacations

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa that a public hearing shall be conducted on Monday, October 7, 2013 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa at which time persons may appear and speak for or against the vacation as legally described in the preamble hereof.

PASSED AND APPROVED by the City Council of the City of Oskaloosa, Iowa on the \_\_\_\_\_ day of September, 2013.

\_\_\_\_\_  
David Krutzfeldt, Mayor

ATTEST: \_\_\_\_\_  
Amy Miller, City Clerk





413 N A St east-west alley looking west



413 N A St east-west alley looking east



413 N A St east-west alley looking southeast (from existing garage on 413 N A St)



413 N A St east-west alley looking southwest (from southeast corner of 413 N A St)

ALLEY VACATION REQUEST  
City of Oskaloosa, Iowa

Policy for sale of alleys:

Policy Adopted: 2/18/2003

1. The property owner requesting the vacation of the alley will pay the \$100.00 application fee and the purchase price of one-half of the alley at the time of the request. If the alley vacation and sale is not approved, the amount of the purchase will be refunded. Other property owners adjacent to the alley that wish to purchase their half will have 30 days after the third reading of the ordinance to purchase their portion. After the 30 days it could be sold to other adjoining property owners.
2. Alleys sold within a residentially zoned area will be sold at the residential rate (\$.50/SF), and alleys located in commercially or industrially zoned areas will be sold at commercial rates (\$1.00/SF).

Date of Request: 8-7-2013

Property Owner Name: Ed + Mary Rozenbaum

Address: 413 No. A St  
Oskaloosa, IA

Phone: 641-660-5539

Description of alley requested for vacation: The <sup>E 1/2 OF</sup> East/West Alley  
between North A + North B which ends  
at the North/south alley between C + D Ave W.

Reason for requesting alley vacation: Garage + cement approach  
are partially in the existing alley.

Signature

Ed Rozenbaum Mary Rozenbaum

OFFICE USE:

Application Fee Paid \$100

Amount Paid For 1/2 of Alley: \$90/2 = \$45<sup>00</sup> (120 X 16.5 X \$0.50 /SF)

Vacation Approved \_\_\_\_\_ Denied \_\_\_\_\_ Refund Payment \_\_\_\_\_

**ALLEY VACATION RESPONSE : 413 North A Street**

ADDRESS	NAME	RESPONSE	COMMENTS
401 North A Street	Eldon Zook	None	Will not oppose vacation subject to clarification of rear yard setback for 401 & 403 North A Street. If alley is vacated, we wish
413 North A Street	Ed & Mary Rozenboom	Yes approve the alley vacate	
415 North A Street	Russell & Mary Young	Yes approve the alley vacate	
205 C Avenue West	Charles Purdue & Ginny Foster	None	
207 C Avenue West	Jerrie & Kerri Sims	Yes approve the alley vacate	We would also want to purchase a piece of this. West of our property Line 8.5x60ft
215 C Avenue West	Scott & Kim Langfitt	None	
410 North B Street	Zachary Greenhalgh	None	
416 North B Street	Sandra Breckenridge	None	

**UTILITY COMPANY RESPONSE**

MCG	Yes Utilities in Alleyway
WATER DEPT.	Yes Utilities in Alleyway
CENTURY LINK	No Utilities in Alleyway
MIDAMERICAN ENERGY	No Utilities in Alleyway

OSKALOOSA  
IOWA



## CITY COUNCIL COMMUNICATION

**MEETING DATE:** September 16, 2013

**REQUESTED BY:** Amy Miller, City Clerk

**ITEM TITLE:**

Consider a resolution scheduling a public hearing for October 21, 2013 to consider levying a special assessment against private property for weed cutting by the city in accordance with section 8.20 of the city code of the City of Oskaloosa, Iowa, and directing notice to the owners of the property to be assessed.

**EXPLANATION:**

This resolution schedules the public hearing for October 21, 2013 for levying a special assessment against private property for weed cutting. A notice will be published in the Oskaloosa Herald and certified notices will be sent to the property owners.

**BUDGET CONSIDERATION:**

\$1,850 Revenue to the Sanitary Sewer Fund to offset expenses related to the work performed by the city.

**ATTACHMENTS:**

Resolution  
Weed Cutting Assessments Exhibit "A"

RESOLUTION NO. \_\_\_\_\_

RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR WEED CUTTING BY THE CITY IN ACCORDANCE WITH SECTION 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, AND DIRECTING NOTICE TO THE OWNER OF THE PROPERTY TO BE ASSESSED

WHEREAS, the City of Oskaloosa, Iowa, under authority of the Ordinance of control of weeds (Title 8, Chapter 8.20) has on certain properties within the City of Oskaloosa, Iowa, cut and/or removed brush, weeds, and rubbish after failure of the owners, agents, and occupants to do so; and

WHEREAS, the City of Oskaloosa, Iowa, desires to levy a special assessment against the properties concerned for said cutting and/or removal of brush, weeds, and rubbish by the City; and

WHEREAS, Section 8.20.060 of the City Code of the City of Oskaloosa, Iowa provides that notice of said assessment contemplated in said Section shall be given no later than December 15 of the year and at least twenty (20) days prior to the time thus fixed for said hearing and to all concerned that the proposed assessment is on file and that the amounts shown therein will be assessed the several lots, tracts of land or parcels of ground described in said itemized account at the time fixed for such hearing; and

WHEREAS, attached hereto marked Exhibit "A" and by this reference incorporated herein are the names of the owners, the properties, and the amounts of the claims to be assessed for the cutting and control of weeds, and removal of brush, weeds, and rubbish from said properties; and

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of the City of Oskaloosa, Iowa, as follows:

SECTION 1. That the City Council of the City of Oskaloosa, Iowa shall meet at City Hall Council Chambers in Oskaloosa, Iowa on the 21<sup>st</sup> day of October, 2013 at 6:00 p.m. at which time a hearing shall be held on the matter of levying a special assessment against the properties listed in Exhibit "A" for weed cutting assessment by the City of Oskaloosa, Iowa, at which hearing the owner of said premises or anyone liable to pay such assessment may appear with the same rights as given by law before Boards of Review, in reference to assessments for general taxation, and at said time and place the Council shall consider and dispose of all objections made thereto; after which hearing the City Council shall by Resolution levy such assessment as may be appropriate against said properties.

SECTION 2. That the City Clerk of the City is hereby directed to give notice of said hearing, the time when and place where said hearing will be held by publication in the Oskaloosa Herald, a newspaper published and having a general circulation within the City, no later than December 15, and at least twenty (20) days prior to the time herein fixed for such hearing; or by other means provided under said Weed Control Ordinance.

SECTION 3. That officials of the City are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

PASSED AND APPROVED this 16<sup>th</sup> day of September, 2013.

\_\_\_\_\_  
David Krutzfeldt, Mayor

ATTEST:

\_\_\_\_\_  
Amy Miller, City Clerk

EXHIBIT "A"  
2013 WEED CUTTING ASSESSMENTS  
July 2013

OWNER	OFFENSE	ADDRESS/LEGAL	DATE MOWED	LABOR	COST
Regional Reo Assets LLC Parcel ID 1014477027	2nd	1320 High Ave W Lots 4 & 6 SD Lot 4 SE SE Exc S 117' Lot 6 & Exc N 6' S 123' E 189' Lot 6	7/16/2013	2.5 hours	\$ 375.00
Regional Reo Assets LLC Parcel ID 1013355001	2nd	1302 High Ave W Lots H & K SW SW	7/16/2013	2.5 hours	\$ 375.00
John G Gountanis Parcel ID 1013385007	1st	807 2nd Ave W Lot 7 Blk 2 Marks Addition	7/16/2013	1 hour	\$ 250.00
Amy Stone/Troy A Myers Parcel ID 1013180007	1st	811 E Ave W Lot 7 Blk A Myers Modified Addition	7/17/2013	1 hour	\$ 250.00
Pacifica/Luzviminda Libanan Parcel ID 1012480011	2nd	314 O Ave E Lot 1 SD 1 College Heights Addition	7/29/2013	1 hour	\$ 300.00
Trampas V/Peggy C Sams Parcel ID 1013432008	2nd	327 N 1st St Lot 7 O L 15 O P	7/31/2013	1 hour	\$ 300.00

Weed removal on private property:

Minimum of one hour charged. After first hour, fee shall be charged by the quarter hour.

1 <sup>st</sup> cleanup	\$200.00 fee + \$50.00 per hr.
2 <sup>nd</sup> cleanup	\$250.00 fee + \$50.00 per hr.
3 <sup>rd</sup> cleanup	\$300.00 fee + \$50.00 per hr.
4 <sup>th</sup> cleanup	\$350.00 fee + \$50.00 per hr.
5 <sup>th</sup> cleanup	\$400.00 fee + \$50.00 per hr.
6 <sup>th</sup> cleanup	\$450.00 fee + \$50.00 per hr.

OSKALOOSA  
IOWA



## CITY COUNCIL COMMUNICATION

**MEETING DATE:** September 16, 2013

**REQUESTED BY:** COUNCIL  
APPOINTED STAFF

**ITEM TITLE: REPORT ON ITEMS FROM CITY STAFF.**

- a) City Manager.
  - i. Update on Fire Department. No. 1 Project
  - ii. Council Committee Updates
- b) Library Director.
  - i. FY 2013 Annual Report.
- c) City Clerk.
- d) City Attorney.

**EXPLANATION:**

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

**BUDGET CONSIDERATION:**

Not applicable, report(s) only.

**ATTACHMENTS:**

None.

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IOWA



## CITY COUNCIL COMMUNICATION

**MEETING DATE:** September 16, 2013

**REQUESTED BY:** MAYOR & CITY COUNCIL

**ITEM TITLE: CITY COUNCIL INFORMATION.**

**EXPLANATION:**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

**BUDGET CONSIDERATION:**

Not applicable, report(s) only.

OSKALOOSA  
IOWA



## CITY COUNCIL COMMUNICATION

**MEETING DATE:** September 16, 2013

**REQUESTED BY:** MAYOR & CITY COUNCIL

**ITEM TITLE: CLOSED SESSIONS**

Consider holding a closed session under Iowa Code Section 21.5.1.j. to discuss the purchase of particular real estate.

**EXPLANATION:**

The City Manager would like to discuss the possible sale of city-owned property with the City Council where premature disclosure could be reasonably expected to influence the sale of that property and reconvene in open session to possibly take action.

**BUDGET CONSIDERATION:**

None at this time.

**ATTACHMENTS:**

None.