

AGENDA
OSKALOOSA CITY COUNCIL
SPECIAL MEETING
THURSDAY, AUGUST 22, 2013
CITY COUNCIL CHAMBERS
CITY HALL, 220 SOUTH MARKET
5:00 p.m.

1. Call to Order
2. Roll Call: _____ Mayor David Krutzfeldt, Council Members:
_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,
_____ Ver Steeg, _____ Walling, _____ Yates.
3. Approve August 22, 2013 City Council Agenda.
4. Consider a resolution rescinding the award of contract for the C Avenue East and North Third Street Pavement Rehabilitation Project to Norris Asphalt Paving Co., LC. in an amount not to exceed \$765,365.00.
5. Consider a resolution ordering publication of notice of hearing on plans, specifications, estimated costs, and award of contract on the C Avenue East and North Third Street Pavement Rehabilitation Project.
6. Adjourn

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.



CITY COUNCIL COMMUNICATION

MEETING DATE: August 22, 2013

REQUESTED BY: City Manager's Office

ITEM TITLE:

Consider a resolution rescinding the award of contract for the C Avenue East and North Third Street Pavement Rehabilitation Project to Norris Asphalt Paving Co., LC. in an amount not to exceed \$765,365.00.

EXPLANATION:

Due to a procedural error, staff is requesting the City Council rescind the bid award to Norris Asphalt Paving Co., LC for the C Avenue East and North Third Street Pavement Rehabilitation Project until September 3, 2013. This will allow staff to properly reschedule a public hearing on the plans, specifications, estimated costs, and award of contract and also have the City Council receive public comment prior to the approval of the award of bid.

Based upon the sealed bids received, staff is recommending approval of the project to Norris Asphalt, but only after the public hearing is held as outlined above.

The anticipated work completion time for this project is 45 working days, so the Project's substantial completion date is set at early November of 2013.

BUDGET CONSIDERATION:

Funding for the project is available in the General Fund and Pavement Management Fund of this fiscal year budget.

ATTACHMENTS:

Resolution

RESOLUTION NO. _____

**RESOLUTION RESCINDING THE AWARD OF CONTRACT
FOR THE C AVENUE EAST AND NORTH THIRD STREET
PAVEMENT REHABILITATION PROJECT TO NORRIS
ASPHALT PAVING COMPANY, LC.**

WHEREAS, on August 19, 2013 the City Council of Oskaloosa, Iowa approved the award of contract for the C Avenue East and North Third Street Pavement Rehabilitation Project to Norris Asphalt Paving Company, LC. in the amount of \$765,365.00; and

WHEREAS, the City of Oskaloosa is required to follow specific bidding procedures with respect public improvements; and

WHEREAS, prior to the award of contract the City Council is required to hold a public hearing to receive input and comments on the plans, specifications, estimated costs and award of contract; and

WHEREAS, on August 19, 2013 a public hearing was scheduled pursuant to notice requirements of the Iowa Code, however city staff did not have a formal action item on the agenda for the City Council's consideration; and

WHEREAS, the process to correct this oversight includes rescinding the award of contract and re-publishing a public hearing on the plans, specifications, estimated costs and award of contract prior to awarding the contract; and

WHEREAS, this corrective action will bring the City of Oskaloosa back into compliance with bidding procedures for public improvements.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Oskaloosa, Iowa hereby rescinds the award of contract for the C Avenue East and North Third Street Pavement Rehabilitation Project to Norris Asphalt Paving Company, LC as contemplated in previous action by the City Council Resolution No 13-08-74.

PASSED AND APPROVED this 22nd day of August 2013.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk



CITY COUNCIL COMMUNICATION

MEETING DATE: August 22, 2013

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE:

Consider a resolution ordering publication of notice of hearing on plans, specifications, estimated costs, and award of contract on the C Avenue East and North Third Street Pavement Rehabilitation Project.

EXPLANATION:

The Engineering Division of the Public Works Department has prepared plans and specifications for the C Avenue East and North Third Street Pavement Rehabilitation Project. Bids were received and opened on Friday, August 16, 2013, at 10:00 a.m. and presented to the City Council on Monday, August 19, 2013. However, the plans, specifications, estimated costs, and award of contract were not presented to the City Council at the meeting on August 19, 2013. This item allows staff to proceed with scheduling a public hearing on the plans, specifications, and award of contract for the C Avenue East and North Third Street Pavement Rehabilitation Project.

The scope of this project includes milling existing pavement and asphalt overlay, concrete pavement reconstruction, full depth and partial depth concrete patching, repair concrete curb & gutter sections, new ADA accessible sidewalk ramp reconstruction, sidewalk and driveway pavement replacement, and alley approach improvements. There was only one bid from Norris Asphalt Paving Co. LC, for an amount of \$765,365.00, which is 0.5% over the engineer's estimate of \$761,425.00. If the project is awarded, then construction is proposed to commence early to mid September depending on the weather. The anticipated work completion time is 45 working days.

The plans, specifications, estimated costs, and award of contract on this project will be presented to the City Council on Monday, September 3, 2013.

BUDGET CONSIDERATION:

There is not a significant financial impact associated with scheduling the public hearing associated with this item.

ATTACHMENTS:

Resolution and Notice of public hearing.

RESOLUTION NO. _____

**RESOLUTION FOR SETTING DATE OF PUBLIC HEARING ON PLANS, SPECIFICATIONS,
ESTIMATED COST, AND AWARD OF CONTRACT ON THE C AVENUE EAST AND NORTH
THIRD STREET PAVEMENT REHABILITATION PROJECT**

WHEREAS, the Council has authorized the preparation of the proposed plans, specifications, contract documents, and estimate of cost for the C Avenue East and North Third Street Pavement Rehabilitation Project, which is ordered filed in the office of the City Clerk for public inspection and

WHEREAS, said plans and specifications along with the Notice of Hearing have been filed by the Engineer with the City Clerk of Oskaloosa, Iowa, as follows:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa, as follows:

- Section 1. That this Council will meet on the 3rd day of September, 2013, at 6:00 p.m., at which time it will hold a public hearing on the proposed plans and specifications for the aforementioned project. At the hearing, any interested person may appear and file objections to the proposed plans, specifications, form of contract, or estimated cost of the project.
- Section 2. That the Clerk shall publish Notice of Hearing the same being in the form herein above specified, which publication shall be made in the Oskaloosa Herald, a legal newspaper printed wholly in the English language, printed in Oskaloosa, Iowa, and of general circulation therein, which publication shall be in accordance with the State Code of Iowa.
- Section 3. That bids were received after publication of notice, in accordance with Iowa Code Section 362.3 and Chapter 26, by the City of Oskaloosa at the Office of the City Clerk at City Hall at 220 South Market Street at 10:00 a.m. on the 16th day of August, 2013, in connection with the aforementioned project.
- Section 4. That this Council will meet at the City Council Chambers, City Hall, Oskaloosa, Iowa, on the 3rd day of September, 2013, at 6:00 p.m., and subsequent to the public hearing on said documents it will consider all bids filed pursuant to the plans, specifications, form of contract, and cost for the aforementioned project.

Section 5. That all resolutions or parts of resolutions thereof in conflict herewith
be and same hereby repealed.

PASSED AND APPROVED this _____ day of _____, 2013.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS AND FORM OF CONTRACT FOR THE CONSTRUCTION OF THE C AVENUE EAST (MARKET STREET TO NORTH PARK AVENUE) AND NORTH THIRD STREET (A AVENUE EAST TO E AVENUE EAST) PAVEMENT REHABILITATION PROJECT, IN OSKALOOSA, IOWA.

Notice is hereby given that a public hearing will be held before the City Council of Oskaloosa, Iowa in the Council Chambers, City Hall, 220 South Market Street, Oskaloosa, Iowa, on SEPTEMBER 3, 2013, commencing at 6:00 P.M., Local Time, on the proposed plans, specifications and form of contract for the **C AVENUE EAST AND NORTH THIRD STREET PAVEMENT REHABILITATION PROJECT** described in the Plans and Specifications therefore now on file in the Office of the City Clerk. At said hearing, the City Council will receive and consider any objections made by any interested party to said construction documents.

Sealed bids were received after publication of notice, in accordance with Iowa Code Section 362.3 and Chapter 26, at the Office of the City Clerk of the City of Oskaloosa, Iowa located in City Hall, 220 South Market Street, in said City, at **10:00 A.M., Local Time, Friday, August 16, 2013**, for the construction of the project, as described in the construction documents. The work involves milling existing asphalt and asphalt overlay, concrete pavement reconstruction, full depth and partial depth concrete patching, repair concrete curb & gutter sections, new ADA accessible sidewalk ramp reconstruction, sidewalk and driveway pavement replacement, and alley approach improvements.

Bids received were opened and tabulated at a public meeting, presided over by the City Engineer, in the 2nd Floor Council Chambers, City Hall, at 10:00 A.M., Local Time, on Friday, August 16, 2013. Bids will be acted upon by the City Council at the hearing which is to be held at 6:00 P.M., September 3, 2013, or as such later time and place as may then be fixed.

The contract will be awarded to the lowest responsive, responsible bidder. However, the City reserves the right to reject any or all proposals, re-advertise for new bids, to waive irregularities, and to accept any proposals which in the opinion of the City Council is deemed to be in the best interest of the City.

The work on this project shall begin upon receipt of the Notice to Proceed and be fully completed in 45 working days with an early start date of September 4, 2013 and a late start date of September 9, 2013. It is anticipated that the Notice to Proceed will be issued in or around September 4, 2013.

Copies of said construction documents are available at the office of the City Clerk of Oskaloosa for examination by the public.

Published upon order of the City Council of Oskaloosa, Iowa.

Amy Miller,
City Clerk of the City of Oskaloosa, Iowa

Publish in the Oskaloosa Herald, Oskaloosa, Iowa.