

OSKALOOSA WATER BOARD
REGULAR MEETING
6/10/13

Members Present:

Errin Keltner
Joe Ryan

Others Present:

Chad Coon
Sheryl Tomlinson

A motion was made by Errin Keltner and 2nd by Joe Ryan to approve the amended agenda. Item #5 was amended to add the words “with Neal Van Egmond.” The motion carried with all members voting yes.

Minutes of the 5/13/13 regular meeting were read. A motion was made by Errin Keltner to approve the minutes. The motion was 2nd by Joe Ryan. The motion carried with all members voting yes.

The attached vouchers totaling \$547,586.29 were presented for approval. A motion was made by Errin Keltner to approve the vouchers for payment. The motion was 2nd by Joe Ryan. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Errin Keltner and second by Joe Ryan to approve balance statements. Motion carried with all members voting yes.

1. Customer Forum was next on the agenda. Joe asked for any comments and there were none presented.

2. The next agenda item was Authorization to Execute Agreement with Neal Van Egmond for 2013 Facilities Remodel. There was discussion between Board members about the bids. Chad informed them that two bids were received that were in accord with the specifications, Neal Van Egmond at \$214,324.20, and Sereg Builders at \$256,309.40. Chad talked to the Board about finding ways to save costs during the remodel process and stated that he had talked to both contractors regarding this idea. Joe asked how that would be implemented and also how the process would be overseen. Chad said that he would work with the contractors and had also spoken to Errin about helping out if there were questions as that is his area of expertise. Errin made a motion to authorize the General Manager to execute the agreement with Neal Van Egmond for the 2013 Facilities Remodel not to exceed \$214,324.20. The General Manager is further directed to use prudent knowledge to find ways to save costs for the duration of this project.

Joe Ryan seconded the motion. Ayes all, motion passed.

3. The next agenda item was Cost of Living Adjustment for Oskaloosa Municipal Water Department Employees. Chad presented information from other local government organizations about what they were doing for COLA issues. Errin made a motion to approve a 2.5% COLA effective July 1, 2013. Joe seconded the motion. Ayes all, motion passed. Errin then wanted to introduce a motion to investigate a merit based evaluation process for managerial staff. During his discussion of this issue, he talked about wanting to create a program with specific criteria and a progressive approach to a compensation package. Sheryl then asked about looking at all the employees and length of service and pay rates. Chad said that he will put this on the agenda for next month.
4. General Manager's Update was next on the agenda. Chad updated the Board about the recent flooding, ordering a replacement truck for distribution, placing an ad for a new distribution employee, and work on the shared services agreement. He again asked the Board members when they would be available to hold a joint meeting with the City Council. Chad said that he would forward those dates to the city manager.
5. Chad updated the Board on the leaks that have happened in the last month. There were only three.

There being no further items to discuss, it was moved by Errin Keltner and second by Joe Ryan to adjourn.

ATTEST

Meeting Adjourned 6:07 PM

Joe Ryan – Chairman

Pete Settimi – Secretary